



San Bernardino Community College District
Board Meeting
October 07, 2021
4:00 pm Pacific Time

AGENDA

Meeting of the Board of Trustees
October 7, 2021 at 4:00 p.m.

Location: SBCCD Boardroom
550 E. Hospitality Ln., Suite 200, San Bernardino, CA 92408

Livestream Viewing is available on YouTube
<https://sbccd.edu/about-sbccd/board-of-trustees/meetings.php>

I. CALL TO ORDER – PLEDGE OF ALLEGIANCE

II. PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

The San Bernardino Community College Board of Trustees offers an opportunity for the public to address the Board on any agenda item prior to or during the Board's consideration of that item. Comments must be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, the Board may ask staff to review a matter or may ask that a matter be put on a future agenda. As a matter of law, members of the Board may not discuss or take action on matters raised during public comment unless the matters are properly noticed for discussion or action in Open Session. Anyone who requires a disability-related modification or accommodation in order to participate in the public meeting should contact the Chancellor's Office at (909) 388-6901 as far in advance of the Board meeting as possible.

III. CONFIRE JPA/SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT PRESENTATION

IV. APPROVAL OF MINUTES

- A. 2021-09-09
- B. 2021-09-23

V. CELEBRATIONS

- A. Applause Cards
- B. Employee Anniversary Recognition

VI. ACTION AGENDA

- A. Building Name Dedication in Honor of Ms. Lois Carson
- B. Public Hearing and Acknowledgement of Initial Proposals to Reopen Negotiations with the SBCCDTA
- C. Public Hearing in Accordance with Government Code 4217
- D. Resolution #2021-10-07-FPC-01 and Approval of a Design-Build Energy Services Agreement with SunPower Corporation Systems Inc. of Anaheim CA

VII. CONSENT AGENDA

The Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Board at one time without discussion. Any member of the Board, staff member or citizen may request that an item be removed from this section for discussion.

A. Instruction/Student Services

- 1. Alcoholic Beverages at a Campus Event
- 2. Curriculum - CHC
- 3. CHC & SBVC Advisory Committees

B. Human Resources

- 1. Management & Executive Management Job Descriptions
- 2. Management Tuition Reimbursement
- 3. Appointment of Interim Managers
- 4. Appointment of District Employees
- 5. Employee Promotions
- 6. Employee Transfers
- 7. Adjunct and Substitute Academic Employees
- 8. Instructional Pay for Make-Up Laboratory Hours Due to COVID-19
- 9. Non-Instructional Pay
- 10. Payment of Stipends

C. Business & Fiscal Services

- 1. Contracts at or Above \$96,700
- 2. District and College Expenses
- 3. Individual Memberships

- 4. Surplus Property and Authorization for Private Sale or Disposal

5. Updated List Ex-Officio Directors of Inland Futures Foundation (IFF) of the SBCCD

D. Facilities

1. Construction Contracts At or Below \$60,000
2. Master Services Agreements and Task Orders for Bond Construction

VIII. REPORTS

- A. Board Committee Reports
- B. Chancellor's Report
- C. Key Performance Indicators
- D. San Bernardino Valley College Academic Senate
- E. San Bernardino Valley College Classified Senate
- F. San Bernardino Valley College Associated Students
- G. Crafton Hills College Academic Senate
- H. Crafton Hills College Classified Senate
- I. Crafton Hills College Associated Students
- J. CSEA
- K. CTA
- L. Police Officers Association
- M. San Bernardino Valley College President
- N. Crafton Hills College President

IX. INFORMATION ITEMS

- A. AB 705 Analysis
- B. Administrative Procedures
- C. Annual Security Report
- D. Board Master Planning Action Calendar
- E. Budget Report
- F. Contracts Below \$96,700
- G. General Fund Cash Flow Analysis
- H. MOUs Between SBCCD and the CTA
- I. Professional Expert Short-Term and Substitute Employees
- J. Purchase Orders
- K. Resignations
- L. Summary of Measure CC Construction Change Orders

M. Volunteers

X. ANNOUNCEMENT OF CLOSED SESSION ITEMS

- A. Conference with Labor Negotiators
Government Code 54957.6
Agency Representatives: Diana Z. Rodriguez and Kristina Hannon –
CSEA, CTA, POA, Management/Supervisors, and Confidential
Employees
- B. Public Employee Discipline/Dismissal/Release/Non Re-Employment
Government Code 54957
(1 case)
- C. Conference with Legal Counsel – Anticipated Litigation
Government Code 54956.9(d)(2)
(1 case)
- D. Conference with Legal Counsel – Existing Litigation
Government Code 54956.9(e)(3) or (d)(1)
(2 cases)
- E. Conference with Real Property Negotiator
Government Code section 54956.8
Property: Pro-Swap-Meet, San Bernardino, 20.64 Total Acres
Negotiating parties: San Bernardino Community College District
(Proposed Buyer), Real Property Negotiators Jose F. Torres,
Executive Vice Chancellor
Under negotiation: Instruction to Proposed Buyer's Real Property
Negotiators will concern price and terms of payment associated with
the possible purchase of the identified Properties
- F. Public Employee Performance Evaluation
Government Code section 54957(b)(1)
Title: Chancellor

XI. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

*This is an opportunity for members of the public to address the
Board concerning Closed Session Items.*

XII. CONVENE CLOSED SESSION

XIII. RECONVENE PUBLIC MEETING

XIV. REPORT OF ACTION IN CLOSED SESSION

XV. ADJOURN

The next meeting of the Board:
Strategy Session: Board Candidate Interviews & Provisional
Appointment
October 28, 2021 @ 4pm
SBCCD Boardroom
550 E. Hospitality Ln., Suite 200, San Bernardino

Supplemental Handouts (not part of the agenda)

CHC Report to the Board
EDCT Report to the Board
Talking Points for KVCR
SBVC Report to the Board

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Meeting Minutes of the Board of Trustees September 9, 2021 4:00 pm Pacific Time

Location: SBCCD Boardroom
550 E. Hospitality Ln., Suite 200, San Bernardino, CA 92408

MEMBERS PRESENT

Dr. Anne L. Viricel, Chair
Dr. Stephanie Houston, Vice Chair
Gloria Macías Harrison, Clerk
Frank Reyes, Trustee
John Longville, Trustee
Joseph Williams, Trustee
Elena Sanchez Paez, SBVC Student Trustee
Lauren Ashlock, CHC Student Trustee

ABSENT

Dr. Donald L. Singer, Trustee

ADMINISTRATORS PRESENT

Diana Z. Rodriguez, Chancellor
Jose F. Torres, Executive Vice Chancellor
Kristina Hannon, Vice Chancellor of HR & Police Services
Dr. Scott Thayer, SBVC President
Dr. Kevin Horan, CHC President

I. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Chair Viricel called the meeting to order at 4:04pm. Student Trustee Ashlock led the pledge of allegiance.

II. PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

The Board received written comments from Dr. Beverly Scott of Introducing Youth to American Infrastructure, which will be entered into the official minutes of this meeting. There were no oral comments.

III. APPROVAL OF MINUTES

- A. 2021-06-29 & 30
- B. 2021-08-12

Trustee Harrison moved to approve the minutes of 6/29/21-6/30/21 and 8/12/21. Trustee Reyes seconded the motion.

Discussion: The Board discussed the minutes of the Board Retreat and agreed the minutes reflect the discussion at the retreat.

AYES: Viricel, Harrison, Houston, Williams, Longville, Reyes, Ashlock, Sanchez

NOES: None

ABSENT: Singer

ABSTENTIONS: None

IV. CELEBRATIONS/PRESENTATIONS

- A. Applause Cards
- B. Employee Anniversary Recognition

The Board recognized employees who received applause cards and celebrated work anniversaries.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

V. ACTION AGENDA

A. Resolution #2021-09-09-BOT-01 Honoring the Accomplishments and Memory of Congressman Jerry Lewis

Trustee Reyes moved to adopt a resolution honoring the accomplishments and memory of Congressman Jerry Lewis to the San Bernardino Community College District. Trustee Harrison seconded the motion.

AYES: Viricel, Harrison, Houston, Williams, Longville, Reyes, Ashlock, Sanchez

NOES: None

ABSENT: Singer

ABSTENTIONS: None

B. Public Hearing on the Final Budget for Fiscal Year 2021-2022

Chair Viricel opened the public hearing on the final budget for fiscal year 2021-2022. Hearing no comments, the hearing was closed.

C. Final Budget for Fiscal Year 2021-2022

Trustee Harrison moved to approve the final budget for fiscal year 2021-2022 as presented. Trustee Reyes seconded the motion.

AYES: Viricel, Harrison, Houston, Williams, Longville, Reyes, Ashlock, Sanchez

NOES: None

ABSENT: Singer

ABSTENTIONS: None

VI. CONSENT AGENDA

A. Instruction/Student Services

1. None

B. Human Resources

1. Management & Executive Management Job Descriptions (tabled only the job description for Vice Chancellor, Educational Services)
2. Amendment to Management and Executive Management Salary Schedule
3. Management Tuition Reimbursement
4. Appointment of Interim Managers
5. Classified Job Description
6. Appointment of District Employees
7. Employee Promotions
8. Employee Transfers
9. Appointment of Temporary Academic Employees
10. Adjunct and Substitute Academic Employees
11. Grant Sabbatical Leaves for the 2022-2023 Academic Year
12. Non-Instructional Pay
13. Payment of Stipends
14. Unpaid Leave of Absence

C. Business & Fiscal Services Business & Fiscal Services

1. Contracts at or Above \$96,700
2. District and College Expenses
3. Surplus Property and Authorization for Private Sale or Disposal
4. Individual Memberships

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

D. Facilities

1. Construction Contracts At or Below \$60,000
2. Master Services Agreements and Task Orders for Bond Construction

Trustee Harrison moved to approve the consent agenda with the exception of items 6.B.1 (job description for Vice Chancellor of Educational Services), 6.B.14, and 6C.1. Trustee Williams seconded the motion.

AYES: Viricel, Harrison, Houston, Williams, Longville, Reyes, Ashlock, Sanchez

NOES: None

ABSENT: Singer

ABSTENTIONS: None

ITEMS PULLED FROM CONSENT AGENDA FOR SEPARATE ACTION

6.B.1 Management & Executive Management Job Descriptions

Trustee Longville moved to table the job description for Vice Chancellor, Educational Services. Trustee Harrison seconded the motion.

AYES: Viricel, Harrison, Houston, Williams, Longville, Reyes, Ashlock, Sanchez

NOES: None

ABSENT: Singer

ABSTENTIONS: None

6.B.14 Unpaid Leave of Absence

Trustee Viricel moved to approve Unpaid Leave of Absence. Trustee Harrison seconded the motion.

Discussion of review of policy and procedure to come forward to the Board as soon as it can move through the collegial process.

AYES: Viricel, Harrison, Houston, Williams, Longville, Reyes, Ashlock, Sanchez

NOES: None

ABSENT: Singer

ABSTENTIONS: None

6.C.1 Contracts at or Above \$96,700

Trustee Harrison moved to approve Contracts at or Above \$96,700. Trustee Williams seconded the motion.

AYES: Viricel, Harrison, Williams, Longville, Reyes, Ashlock, Sanchez

NOES: None

ABSENT: Singer

ABSTENTIONS: Houston

VII. REPORTS

A. Board Committee Reports

- Trustee Viricel reported on the BLC.
- Trustee Harrison gave an update on the BFC.
- Trustee Williams reported on the BOG.

B. Chancellor's Report

- Chancellor Rodriguez recognized and thanked Trustee Singer for 36 years of service to the District.

C. Key Performance Indicators

- Further research was requested to identify data that shows why students would want to attend our colleges.

D. San Bernardino Valley College Academic Senate

- Davena Burns-Peters gave a brief report.

E. San Bernardino Valley College Classified Senate

- No report.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

- F. San Bernardino Valley College Associated Students
 - Paul Del Rosario gave a brief report.
- G. Crafton Hills College Academic Senate
 - Brandi Bailes gave a brief report.
- H. Crafton Hills College Classified Senate
 - No report.
- I. Crafton Hills College Associated Students
 - Madeleine Boone gave a brief report.
- J. CSEA
 - No report.
- K. CTA
 - Brandi Bailes gave a brief report on behalf of Meridyth McLaren.
- L. Police Officers Association
 - James Quigley gave a brief report.
- M. San Bernardino Valley College President
 - President Thayer gave a brief report and a written report was provided.
- N. Crafton Hills College President
 - President Horan gave a brief report and a written report was provided.

VIII. INFORMATION ITEMS

- A. AB 705 Analysis
- B. Board Master Planning Action Calendar
- C. Budget Report
- D. Contracts Below \$96,700
- E. EDCT Grant & Contract Projects
- F. Executive Summary of ISES Deferred Maintenance Report
- G. General Fund Cash Flow Analysis
- H. MOUs Between SBCCD and the CSEA
- I. Pension Rate Stabilization Trust Account Actions
- J. Professional Expert Short-Term and Substitute Employees
- K. Purchase Orders
- L. Resignations
- M. Volunteers

IX. ANNOUNCEMENT OF CLOSED SESSION ITEMS

- A. Conference with Labor Negotiators
Government Code 54957.6
Agency Representatives: Diana Z. Rodriguez and Kristina Hannon – CSEA, CTA, POA, Management/Supervisors, and Confidential Employees
- B. Public Employee Discipline/Dismissal/Release/Non Re-Employment
Government Code 54957 (1 case)
- C. Conference with Legal Counsel – Anticipated Litigation
Government Code 54956.9(d)(2) (1 case)
- D. Conference with Legal Counsel – Existing Litigation
Government Code 54956.9(e)(3) or (d)(1) (2 cases)
- E. Conference with Real Property Negotiator
Government Code 54956.8
Property: Pro-Swap-Meet, San Bernardino, 20.64 Total Acres
Negotiating parties: San Bernardino Community College District (Proposed Buyer), Real Property Negotiators Jose F. Torres, Executive Vice Chancellor; Diana Z. Rodriguez, Chancellor
Under negotiation: Instruction to Proposed Buyer's Real Property Negotiators will concern price and terms of payment associated with the possible purchase of the identified Properties

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

- F. Public Employee Performance Evaluation, Government Code section 54957(b)(1)
Title: Chancellor

X. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

There were no public comments.

XI. CONVENE CLOSED SESSION

Chair Viricel convened closed session at 6:08pm.

XII. RECONVENE PUBLIC MEETING

Public meeting was reconvened at 7:42pm.

XIII. REPORT OF ACTION IN CLOSED SESSION

- On September 9, 2021, the Board by majority vote with board member Williams voting against, took action to approve settlement of Workers Comp Claim #573618 with employee #29805.

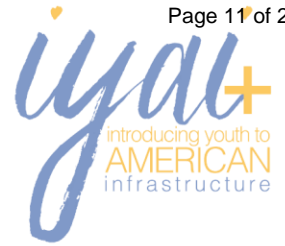
XIV. ADJOURN

Chair Viricel adjourned the meeting at 7:44pm, in honor of Trustee Singer's 85th birthday..

The next meeting of the Board: Strategy Session – Board Self-Evaluation Review

September 23, 2021 @ 4pm

SBCCD Boardroom, 550 E. Hospitality Ln., Suite 200, San Bernardino



September 3, 2021

Dr. Anne L. Viricel, Chair
Board of Trustees
San Bernardino Community College District
550 E. Hospitality Ln Suite 200
San Bernardino, CA 92408

SUBJ: Public Comment (September 9, 2021) SBCCD
Board of Trustees – SBVC/Iyai Memorandum of
Understanding (MOU) - Career Readiness Program

Attn: snikac@sbccd.edu

Dear Chair Viricel and Board Trustees:

At Introducing Youth to American Infrastructure, Inc. (“Iyai+”), a national 501 (c) (3), it is our pleasure to work in partnership with San Bernardino Valley College (SBVC) to include our Infrastructure Careers Awareness Program as an element of the college’s “Career Readiness Program” – www.iyai.org. From our vantagepoint, SBVC’s longstanding record and leadership in Career Technical Education; rich community diversity; and location combine to make it our ideal California “home” and partner. Since the beginning of the year, it has truly been our pleasure to work with Dr. Dina Humble, Dean Patty Quach, Dean Vanessa Thomas, and other members of your exceptional team on this initiative (attachment).

Both people of color and women are significantly under-represented across our nation’s critical infrastructure sectors. Sectors that drive a significant part of our national GDP, collectively employ millions of people across communities of all sizes; and most importantly – are the men and women who we depend upon every day to **“Make Normal Happen”**. Multi-sectoral by design, our core mission is to motivate young people of color and young women across the board to choose infrastructure sector careers – and become tomorrow’s “community-builders” – infrastructure leaders, innovators, entrepreneurs, and skilled workforce.

And, I am pleased to say that we are joined in this work by an extraordinary set of national and local infrastructure sector public and private sector owners, operators, employers, organized labor, community-based and non-profit organizations that comprise the broad network of employees and businesses -- critical stakeholders and constituencies that make up our nation’s critical “lifeline” infrastructure sectors – transportation, energy, water, communications – and critical manufacturing.

Among this outstanding set of organizations who are all donating their considerable time and subject matter expertise, I want to publicly acknowledge three (3) – **HDR** (directly supported by their Inland Empire Office), **Metrolink**, and the **American Public Transportation Association** (Business Members)

that are also providing financial sponsorship to underwrite direct Program expenses, “gifting” of student resource packs including A/V equipment for their **“My Beloved Community” Capstone Project – “Re-Imagining Normal”**. *And, in the case of HDR, a “paid” Iyai+ “Community-Builder” Internship (@minimum wage, 20 hours monthly) for two (2) students for the academic year.*

A list of Participating Organizations and employers and a Brochure prepared for distribution to local High Schools, youth programs, and community based organizations are attached.

Again, we are deeply honored to work with your team on this exciting initiative and look forward to a productive long-term working relationship.

Sincerely,

A handwritten signature in blue ink that reads "Beverly A. Scott".

Beverly A. Scott, Ph.D.
Founder, CEO

Attachments

cc: D. Humble
P. Quach
V. Thomas
L. Reece

PATRTICIPATING ORGANIZATIONS AND EMPLOYERS

In addition to the local water sector, this unique partnership includes the active participation and support of the following local/regional and national infrastructure leaders and employers.

Amalgamated Transit Union (ATU)

American Public Transportation Association (APTAU)

Amalgamated Transit Union (ATU)

California High Speed Rail Authority (CAHSR)

Caltrans (District 8)

HDR

International Association of Machinists and Aerospace Workers (IAMAW)

Jobs To Move America (JMA)/Proterra

LA Metro

Latinos In Transit (LIT)

Metrolink

Omnitrans

Transportation Learning Center (TLC)

Southern California Edison (SCE)

Teamsters

Women's Transportation Seminar (WTS), Inland Empire Chapter



Our Next Generation of
Community-Builders Leaders,
Skilled Workforce, Innovators,
and Entrepreneurs

WE WANT YOU -- MEET AREA EMPLOYERS!

Unlock Untapped Potential ... Inspire, Excite, Motivate
Young People to Choose Infrastructure Careers – special emphasis on increasing the participation of historically-under-represented groups – young people of color and young women across the board

Open the Door to **Career-Focused Partnerships**
throughout the School Year to Include **Work-Study**
Internship, Mentoring, and Scholarship Opportunities

Expose Youth to a **Much Broader Range of Career Opportunities** – “Good” Jobs and Business Opportunities (transportation, water, energy, communications, manufacturing sectors)

Partnerships-Based (“transferable” skills)

Go Beyond the Traditional Classroom Experience

Respect and **Value the “Learned Experience”** of our Youth



“THE AMERICAN RESCUE PLAN advanced by President Biden includes a \$2 trillion spend on “infrastructure” and “jobs”. The American Jobs Plan is an investment that will create millions of good jobs, rebuild our country’s infrastructure..... and invest in America in a way we have not invested since we built the interstate highways and won the Space Race. It has never been more important for us to invest in strengthening our infrastructure and competitiveness, and in creating the good-paying, union jobs of the future.”

Lifetime Community-Builders + Lifetime Values + Success Skills

A Special Invitation for Program Participants to
Compete for 2 “Paid” Iyai+ Internships During
Academic Year 2021-2022 (up to 20 hours/monthly)

www.iyai.org



We thank all our Participating Employers and Organizations for the contribution of their time, talent, and overall support.

Special thanks to our Contributing Sponsors

APTAU (Business Members and staff), HDR and Metrolink (*).

	Amalgamated Transit Union (ATU), AFL-CIO/CLC https://www.atu.org/	 Delivering the Future-Ready Workforce	*American Public Transportation Association (APTA), APTAU https://www.apta.com
	California High Speed Rail Authority (CAHSR) https://hsr.ca.gov/		California Department of Transportation, Caltrans (District 8) https://dot.ca.gov/
	*HDR https://www.hdrinc.com/		International Association of Machinists and Aerospace (IAMAW), AFL-CIO/CLC https://www.goiam.org/
	Jobs To Move America (JMA) https://jobstomoveamerica.org/		Los Angeles County Metropolitan Transportation Authority (LA Metro) https://www.metro.net/
	Latinos in Transit (LIT) https://www.latinosintransit.org/		*Metrolink https://metrolinktrains.com/
	Omnitrans https://omnitrans.org/		Southern California Edison (SCE) https://www.sce.com/
	Transportation Learning Center (TLC) https://www.transportcenter.org/		Women's Transportation Seminar (WTS), Inland Empire Chapter https://www.wtsinternational.org/



Board of Directors and Advisors
<https://www.iyai.org>

The Happy Reiki Healing Company
(Tre Grisby, Broken Path Shaman)
www.tregrisby.com

Shawn Brooks, LLC
www.shawnbrooksdesign.com

*Contributing Program Sponsors



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Meeting Minutes of the Board of Trustees
September 23, 2021
4:00 pm Pacific Time

MEMBERS PRESENT

Dr. Anne L. Viricel, Chair
 Dr. Stephanie Houston, Vice Chair
 Gloria Macías Harrison, Clerk
 John Longville, Trustee (arrived late)
 Joseph Williams, Trustee

ABSENT

Frank Reyes, Trustee
 Elena Sanchez Paez, SBVC Student Trustee
 Lauren Ashlock, CHC Student Trustee

ADMINISTRATORS PRESENT

Diana Z. Rodriguez, Chancellor
 Jose F. Torres, Executive Vice Chancellor
 Dr. Scott Thayer, SBVC President
 Dr. Kevin Horan, CHC President
 Kristina Hannon, Vice Chancellor HR & Police Services

I. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Chair Viricel called the meeting to order at 4:03pm. Trustee Williams led the pledge of allegiance.

II. PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

Written comments on item 4.A were received from:

Breanna Andrews	Edward Ferrari	Jeffrey Schmidt	Ruth Grayraven
Shyla Cobbett	Shari Blackwell	Barbara Nichols	David Aten
Steven Rush	Inez Booker	Arliss Malone	Nancy Green
Lydia Alamsyah	Kristen Raisch	Noemi Elizalde	Richard Blackburn
Liliana Molina	Anabel Martinez	Robyn Bender	Corrina Baber
Dione Henderson	Cassandra Thomas	Jamie Sierra	Brandi Bailes

Oral comments were heard from:

Cassandra Thomas	Darrell Fisher	Jeffrey Schmidt	Tim Bock
Matt Coleman	Quentin Patch	Kassidy Walters	Joelle Walters
Kristi Simonson	Brandice Mello	Brandi Bailes	Meridyth McLaren
Jamie Sierra	Mary Valdemar		

III. COUNTY DEPARTMENT OF PUBLIC HEALTH COVID-19 PRESENTATION

Josh Dugas, public health director presented COVID-19 statistics as provided with the agenda item.

IV. ACTION AGENDA

- A. Resolution to Direct District Leadership to Mandate COVID-19 Vaccinations for all SBCCD Students and Employees

The Board agreed to return to the item to take action upon arrival of Trustee Longville. The Board further agreed to resume the meeting with discussion on the Board's Self-Evaluation.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Trustee Longville motioned to revisit item 4.A. Trustee Houston seconded the motion.

AYES: Viricel, Houston, Harrison, Longville, Williams

NOES: None

ABSENT: Reyes, Ashlock, Sanchez

ABSTENTIONS: None

Trustee Longville moved to approve the Resolution to Direct District Leadership to Mandate COVID-19 Vaccinations for all SBCCD Students and Employees as amended. Trustee Houston seconded the motion.

Amend Resolve 1:

1. Require students participating in on-site, in-person instruction and student support services to provide evidence of ~~partially vaccinated status no later than November 1, 2021 and provide evidence of~~ fully vaccinated status no later than January 4th, 2022. As of January 4th, 2022, proof of vaccination is required for in-person instruction and/or services.

Amend Resolve 4:

4. Require all employees (faculty, staff, administrators, short-term temporary staff, and student employees) to provide evidence of ~~partially vaccinated status no later than November 1, 2021 and provide evidence of~~ fully vaccinated status no later than January 4th, 2022.

- Staff to negotiate the addition of a third exemption “strongly held beliefs” to Resolves 2 and 5.
- Chancellor to address all items raised by Trustee Williams and keep the board informed with a monthly status update as a standing agenda item, beginning with the October agenda.

AYES: Viricel, Houston, Harrison, Longville, Williams

NOES: None

ABSENT: Reyes, Ashlock, Sanchez

ABSTENTIONS: None

V. BREAK

VI. 2020-2021 Board Self-Evaluation

A. Report and Analysis

B. Data Ratings

SBCSS Facilitators Dick Bray and Mitch Hovey reviewed the Board Self-Evaluation data ratings and analysis as provided with the agenda item. The survey results showed the Board's desire to move forward and provide the new chancellor an opportunity to lead the process. It also validated the Board is moving in the right direction.

Recap of the Retreat:

- The Board gained clarity on the terminology and words used to identify the various goals (i.e. strategic priorities, board goals, district goals) and is able to move toward monitoring and basing their decisions/policy-making based on those elements.
- They Identified core values, worked on mission and vision, and identified four goals.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

- The chancellor and leadership team will work on finalizing the core values and tie them into the goals identified by the Board.

VII. ANNOUNCEMENT OF CLOSED SESSION ITEMS

- A. Conference with Legal Counsel - Existing Litigation Government Code Section 54956.9 (e)(3) or (d)(1)(2 cases)
- B. Public Employee Performance Evaluation Government Code Section 54957 (b)(1), Title: Chancellor

VIII. PUBLIC COMMENT ON CLOSED SESSION ITEMS

None.

IX. CONVENE TO CLOSED SESSION

The Board convened to closed session at 6:37pm.

X. RECONVENE OPEN MEETING

Chair Viricel reconvened the open meeting at 7:47pm.

- On September 23, 2021, the Board unanimously voted, with five board members present, took action to approve settlement of Liability Claim #545670 with employee #24074.

XI. ADJOURN

The next meeting of the Board: Business Meeting October 7, 2021 @ 4pm

SBCCD Boardroom

550 E. Hospitality Ln., Suite 200, San Bernardino

Chair Viricel adjourned the meeting at 7:54pm.

From: Martinez, Anabel
Sent: Thursday, September 23, 2021 9:54 AM
To: Viricel, Anne; Reyes, Frank G; Houston, Stephanie Michelle; Houston, Stephanie Michelle; Longville, John; Williams, Joseph; Harrison, Gloria M; Nikac, Stacey K
Subject: Board Meeting 9/23/2021 Vaccine Mandate

To The Board of Trustees,

I am writing this email to voice my concern about the possibility of a vaccine mandate and I urge you to vote NO on this mandated vaccine that has never been used on humans.

Although districts may impose a vaccine requirement, whether such a step should be taken will depend on the unique circumstances facing each college district and according to the California Community Colleges Chancellor's Office website, you have the authority not to enforce a mandate.

I've spoken to several of my coworkers on campus, and although the vaccine is/has been available to us we do not want it. We are perfectly comfortable with coming to work knowing we are not vaccinated.

Additionally, at our last campus meeting, it was stated that the Spring Semester would continue to be conducted online, and only a small percentage of classes would be in person. With limited staff and limited students being on-campus, there is no reason the mandate would be necessary.

I understand that an alternative to the vaccine could be a weekly test and masks.

I would like you to keep in mind that even the vaccinated can carry and transmit the COVID-19 virus and not know they have it. The CDC website states that there're COVID-19 Vaccine Breakthrough cases so assuming only the unvaccinated could disrupt campus "life" is supporting a false narrative.

I appreciate your time and I urge you to vote NO on this mandate.

Thank you,

Anabel Martinez | Account Clerk I
Campus Business Office
San Bernardino Valley College
amartinez@sbccd.cc.ca.us

From: Malone, Arliss K
Sent: Wednesday, September 22, 2021 11:14 AM
To: Anne Viricel; Frank Reyes; Harrison, Gloria; Houston, Stephanie Michelle; Longville, John; Nikac, Stacey K; Singer, Donald-Fwd
Subject: Vaccine Mandate

As per Cassandra Thomas we were told to reach out to voice our concerns. As being an essential worker that has been coming in everyday to the office to work since the Pandemic happened I am on board with mandating the vaccine to protect those coming in to work.

Many individuals tend to forget that this is not about "me".. it is a "we". We all have the responsibility to protect one another and insure the safety of our fellow coworkers. Its unfortunate that an email was sent to inundate the board with the opposition. What about the ones that were taking a risk and trying to be responsible for ourselves and others. Where is our protection?



Arliss Malone
Payroll Accountant - Classified
District Support Services/Fiscal Services
909.388.6923 / fax 909.387.1102
[Facebook](#) / [Twitter](#) / [LinkedIn](#) / [Website](#)

From: Nichols, Barbara A.
Sent: Wednesday, September 22, 2021 11:19 AM
To: Anne Viricel; Frank Reyes; Houston, Stephanie Michelle; Longville, John; info@josephwilliams.com; Harrison, Gloria
Cc: Nikac, Stacey K
Subject: FW: Vaccine Mandate

From: Nichols, Barbara A.
Sent: Wednesday, September 22, 2021 11:06 AM
To: boardoftrustees@sbccd.cc.ca.us
Subject: Vaccine Mandate

Dear BOT:

I am writing to give you my two-cents opinion on the vaccine mandate that is coming our way.

I am not opposed to vaccines, however I am opposed to mandates that go against my values and personal belief system.

Last time I checked I lived in America—land of the free, governed by a constitution. If you need to get vaccinated, then get vaccinated, but don't tell me what to do with my body.

I know you are just a human being trying to make the best decision, but don't make my decision for me, please.

There are so many underlying issues to this mandate, that I personally don't trust anyone telling me it's for my own good or for the good of others.

I oppose the vaccine mandate.



Barbara Nichols

Project Analyst
San Bernardino Community College District
Empire KVCR
550 E. Hospitality Lane, Suite 200
San Bernardino, CA 92408
(909) 384-4387 | Fax: (909) 885-2116

[Website](#) | [LinkedIn](#) | [Facebook](#) | [Twitter](#) | [Instagram](#)

From: Andrews, Breanna M.
Sent: Tuesday, September 21, 2021 2:44 PM
To: Nikac, Stacey K
Cc: Andrews, Breanna M.
Subject: Comments for Board of Trustees Strategy Session Agenda 9/23/21

I would like to thank the Board of Trustees for supporting the vaccination mandate to help keep me, my family, my friends and colleagues, and our students safe. Your resolution is well written and stands for what we believe in. I stand with you, and thank you for your decision to move forward.



Breanna Andrews

Professor, American Sign Language
Department Chair, Communication and Language
Faculty Lead, Starfish Support
Safe Space Ally and Lead Trainer

bandrews@sbccd.edu

Office: 909-389-3338



www.craftonhills.edu | 11711 Sand Canyon Road, Yucaipa CA 92399

The preceding e-mail message (including any attachments) contains information that may be confidential, protected by applicable legal privileges, or constitutes non-public information. It is intended to be conveyed only to the designated recipient(s). If you are not an intended recipient of this message, please notify the sender by replying to this message and then delete it from your system. Use, dissemination, distribution or reproduction of this message by unintended recipients is not authorized and may be unlawful. E-mail is covered by the Electronic Communications Privacy Act, 18 USC §§ 2510-2521 and is legally privileged.

From: Bailes, Brandi A
Sent: Tuesday, September 21, 2021 10:21 PM
To: Nikac, Stacey K
Cc: CHC Academic Senate Executive Team
Subject: Comments for the board regarding the vaccination mandate resolution

Board Members,

We are writing on behalf of Crafton Hills College Academic Senate to say that, in general, our faculty support vaccinations to help keep our campus safe. Implementing this so that it best supports our students and faculty will be complicated. We ask that the board keep this in mind when reviewing the resolution, especially the November 1st deadline as it may confuse students currently enrolled in classes. We believe that the intention is to ensure our students are vaccinated before full-term classes begin in Spring 2022 and suggest that the resolution be updated to reflect that intention. We also request that the board receive regular reports regarding the representation of all stakeholders in designing an implementation plan for this resolution.

We would also like to remind the board that due to the in-person nature of these meetings, many of our faculty feel uncomfortable being present to give public comments. Although written comments are permitted, we have been informed that they will not be read aloud to the board during the meeting. These written comments were also due days before the meeting, allowing little time to submit them after the resolution was made public. We find this under-representation of our voices disheartening. We ask that the board remain mindful of those who cannot be present to speak for themselves or their students.

Thank you all for your work.

The Crafton Hills College Academic Senate Executive Committee

Brandi Bailes - President

Julie McKee - Vice President

Meridyth McLaren - Secretary

Cheryl DiBartolo - Treasurer

Mariana Macamay - Historian



Brandi Bailes
 Academic Senate President
 SBCCDTA Vice President
 Instructor of Mathematics
 Office: **909-389-3335**
 Email: **bbailles@craftonhills.edu**

The preceding e-mail message (including any attachments) contains information that may be confidential, protected by applicable legal privileges, or constitutes non-public information. It is intended to be conveyed only to the designated recipient(s). If you are not an intended recipient of this message, please notify the sender by replying to this message and then delete it from your system. Use, dissemination, distribution or reproduction of this message by unintended recipients is not authorized and may be unlawful. E-mail is covered by the Electronic Communications Privacy Act, 18 USC §§ 2510-2521 and is legally privileged.

Public Comment at Board Meeting
 Cassandra Thomas
 9/23/2021

Good evening Esteemed Members of The Board of Trustees,

I come to you today as a long-time leader at this district: the former classified senate president, the current president of our CSEA chapter, and a citizen of this district's service area.

As a former classified senate president, I am incredibly disappointed at the speed at which the district is willing to dive into this vaccine mandate. Aside from all the concerns I have fielded over the last week, the group of individuals who were selected to represent the district constituency groups, the members of the COVID task force, were only informed of this on Friday September 17th. Only 6 days ago. We were given an hour and a half to give feedback and told that this would be the last opportunity for feedback. Just last month we had our student leadership pushing back on masks. I can only imagine what the student leadership will think about a vaccine mandate, and they deserve their voices to be heard too.

By rushing this and voting today, the board would clearly demonstrate that the district has no interest in listening to its constituencies and making an informed decision.

As the president of this district's classified union, I have been incredibly busy over the last few days answering questions and assuring my members that I will bring their concerns to you today. I would like to share some of their questions and concerns:

- Why are we not mirroring the K-12 system which allows for individuals to have a choice between vaccination and regular testing?
 - This question is near and dear to my heart because it is exactly what Chancellor Rodriguez and I have been discussing over the last few months and we both felt that this was a good alternative to forced vaccination.
 - It is also the alternative that several other unions outside of K-12 have already accepted including police and fire unions.
 - It replaces the requirement of an invasive injection as a matter of employment with a non-invasive test and allows for those who have sincerely held beliefs or natural immunity to have a choice that doesn't include giving up their livelihoods.
- How will this mandate affect our students?
 - Special groups like veterans are especially vulnerable. When we look at surrounding colleges who have mandated vaccinations, they have seen a drop in the enrollment of veterans.
 - This protected group of individuals have a large and unique set of barriers between them and education.
 - Data shows that we lose 22 veterans a day on average and that those who are enrolled in educational programs are less likely to commit suicide.
 - Aren't we adding another barrier for our veteran students?
 - Additionally, the largest subsets of the population that has not been vaccinated are African Americans and Hispanics and it is not due to lack of access.

- Won't this further marginalize our already vulnerable student populations?
- Why is the district doing this?
 - We asked Kristina this exact question during negotiations on Tuesday and were told that the reason is the recent directive from the President to OSHA to create a rule requiring vaccines. When I asked a board member why this was moving forward, the individual did not know. Some of the questions OSHA is asking itself now are, "How do we handle exemptions? Who pays for the testing? OSHA is still in the process of creating the rules that prompted this response and those rules are scheduled to be published in November. Why are we acting before the details of the rule have been created?"
 - There is a very strong feeling from membership that the district is doing this because that is what the surrounding community colleges are doing. Essentially, we are doing it because we can, and all our friends are doing it.
 - I would ask the board to take a hard look at why we are doing this and why we are acting so quickly without all the details being settled.
 - I believe it will take longer than one meeting and one presentation to make this difficult decision.

As a citizen of the district's service area and a Chemistry Laboratory Technician at SBVC, I'm concerned about the future of our district. Currently, we are bleeding students who are deciding to work instead of going to school and we are feeling that in our enrollment. I'm concerned that if we go ahead with the mandate, we will lose even more students who are wanting to return to in-person learning. We are also bleeding talent and are having an incredibly difficult time finding quality candidates. This will only make the problem worse.

This is a very difficult decision for you to make that will affect our district for many years to come and I'm speaking to you today to implore you to take a moment to hear from all of us, even the small voice in the back. Allow this item to be treated as a first read and direct the Chancellor to engage with the campus communities to find a solution that can best work for our district and doesn't force people to have to choose between something they deeply believe in and their livelihoods or educational opportunities.

Thank you for your time and consideration.

From: Baber, Corrina E.
Sent: Thursday, September 23, 2021 1:27 PM
To: Anne Viricel; Frank Reyes; Houston, Stephanie Michelle; Longville, John; Joseph Williams; Harrison, Gloria
Cc: Thomas, Cassandra S.; Stevenson, Dave C.; Guillen, Ernest F.; Nikac, Stacey K
Subject: COVID-19 Mandate Resolution Concern (Board of Trustees)

September 23, 2021

Corrina Baber
870 Bunker Hill Drive
San Bernardino, CA 92410

RE: COVID-19 Mandate Resolution

Board of Trustees,

Thank you for taking the time to hear the concerns regarding the resolution to mandate the COVID-19 vaccine.

As I am sure you have already received much feedback, I would like to make a few suggestions on moving forward with such a mandate. The word "mandate" by definition is to make an official order. While it is the District's right to make such a request, it seems this type of request would have been met with less resistance had there been open dialogue earlier rather than just six days ago, and delivered with options, not as a directive.

Again, updating the resolution with options would be met with more willingness if it included examples such as:

- Monetary incentive
- Tracking instrument
- Personal Exemptions (in addition to medical or religious)
- Weekly testing option
- Remote work option
- Generous collegial consultation when/if the California guidelines change

Overall, regardless of my personal opinion on the vaccine, I urge you, as a governing body, to postpone your decision this evening and exercise collegial consultation with the various bodies of our district, including but not limited to classified, faculty, managers and students. Ample time was not provided on this resolution and there is valuable input from these constituencies that should be given.

Respectfully Submitted,

Corrina Baber

Corrina Baber
District Services, TESS

From: Aten, David L.
Sent: Wednesday, September 22, 2021 1:46 PM
To: Anne Viricel; Frank Reyes; Houston, Stephanie Michelle; Longville, John; Joseph Williams; Harrison, Gloria; Nikac, Stacey K
Subject: Oppose Vaccine Mandate
Importance: High

Dear Board of Trustees,

My name is David Aten, and I am the EMS lab tech at Crafton Hills College. Before starting my employment, here is 2016, I worked as an EMT for American Medical Response for 10 years. I completed the EMT program at Crafton in 2006, then completed the fire academy at Crafton in 2007, then completed my Associates Degree in Health Science from Crafton in 2015. It was a blessing to come back and work in the department that got me started in EMS. Now, we are in such a twisted world where certain people seek to strip us of our liberty and justice instead of protecting and preserving it. I swore an oath as a United States Airman when I enlisted in the Air Force to uphold and defend the constitution against all enemies foreign and domestic, and I was willing to die for the liberty and freedom of everyone, even for people that had different beliefs or opinions than me. I am disgusted with our local, state, and federal government because it is nothing short of tyranny. The present administration, Fauci, and the democratic left swore they would never mandate the vaccination at the beginning of the year (highly documented). Now they want to force the vaccination on all of us, except: Congress, congressional staff, the judicial branch, White House staff, CDC employees, FDA employees, USPS employees, NIAID employees, Pfizer employees, Moderna employees, & illegal aliens. We cannot stand for this hypocrisy, especially when the government who is elected (AS ARE ALL OF YOU) to serve and represent the people according to the declaration of independence and the U.S. constitution. Another major problem with this mandate is the discriminatory testing for only the unvaccinated when the science that the left claims to follow has stated that the vaccine does NOT and will NOT prevent transmission of the virus. Therefore, the vaccinated do contract and spread the virus and should be tested weekly as well if you really think it is effective. This information has been stated by Fauci, the CDC, Moderna, Pfizer, and medical experts. Furthermore, the PCR & quick test swabs are sterilized with the known carcinogen Ethylene Oxide. The EPA classified ethylene oxide as a human carcinogen in December 2016. The EPA and the International Agency for research on Cancer and the National Toxicology Program have stated that long-term exposure to ethylene oxide increases the risk of cancers of the white blood cells, including non-Hodgkin lymphoma, myeloma, and lymphatic leukemia.

The following adverse risks have been documented by thousands of people around the world who have been vaccinated: death, blood clots, bleeding, stroke, heart attack, thrombosis, thrombocytopenia syndrome, anaphylaxis, cardiac arrest, cardiac arrhythmia, atrial fibrillation, pulmonary emboli, lymph node swelling, myocarditis/pericarditis, Guillian-Barre, Bell's palsy, seizure, paralysis, miscarriage, stillbirths, menstrual changes, maternal & fetal death, infertility, headaches, loss of sight, hearing, speech, tinnitus, cognitive decline, compromised immune system, gastrointestinal issues, antibody-dependent enhancement, SIRVA, extreme fatigue, fevers, fainting, breakthrough infections, and unknown long-term effects. These adverse reactions can destroy a person's life and there is no way to undo the damage after it is done. The vaccines are still considered experimental and listed as emergency use authorized only, and they are not FDA approved. The FDA's EUA also requires the Secretary of Health and Human Services to "ensure that individuals to whom

the product is administered are informed...of the option to ACCEPT OR REFUSE the administration of the product." There has not been an adequate time of testing of the Covid-19 vaccine since a typical vaccine takes 5-10 years of trials and testing. These vaccines were not tested properly and cannot be deemed safe since there was not the necessary testing time. It is worth noting that being unvaccinated, has a survivability rate of 99.98% under 50 years old. Over 50, the survival rate is still at 99.5%, which are numbers from the CDC. With all that said, this issue ultimately violates our civil rights and control of our own bodies. If you truly believe in liberty, justice, and equality; you would vote in opposition of this mandate. Voting in favor of it takes away my choice over my body, and that should sound familiar since that is what the pro-choice chant for abortion. This mandate will continue to destroy our country and people in it, and soon we will have no choice on anything. The vaccine is not the cure, and if it was, it should always be choice without repercussions from any entity. This should not be forced on children or students to attend school. Enough is enough, I urge you to take a stand for truth and vote no on this vaccine mandate. You were elected to serve all of us equally, not just the side you favor, and I pray you act accordingly. As for me and my house, we will serve the Lord.

From: Henderson, Dione M.
Sent: Thursday, September 23, 2021 2:19 PM
To: Anne Viricel; Frank Reyes; Houston, Stephanie Michelle; Longville, John; Joseph Williams; Harrison, Gloria; Nikac, Stacey K
Cc: Thomas, Cassandra S.
Subject: Mandate

Hello To All,

My name is Dione Henderson, I've been employed with SBCCD for 11 years, 2 months and 13 days. I have never been disciplined and have followed all District Policies. However, I would like to be heard about the mandates I am now being faced with.

First, I am not anti Vaccine, I am anti mandate. If a vaccinated person can still get covid and pass Covid then I think it's sensible to Covid test all employees and students.

Second, I believe the District will lose valuable employees if a mandate is imposed. I think people will make a choice to be vaccinated as time goes on and don't feel pressured.

Third, is the District going to pay for any or all health problems this vaccine may cause to its employees? We are only in the 10 month of the vaccine being administered and already people are now having health issue like Blood Clots, Congestive Heart Failure (Myocarditis and Pericarditis), Cardiomyopathy, Anaphylaxis, Thrombosis (TTS), Gullain-Barre Sundrome, and Death. Clinical trials alone take six to seven years on the average to complete. My Uncle is currently experiencing blood clots in his leg and lungs only a few months after taken the Pfizer Covid Vaccine.

Thank You for taking the time to read my email to you all and please don't take our rights away to choose what goes into our bodies. Students, Staff, and Faculty should not live by a mandate. Both AB 1105 and AB 455 did not pass because We The People Do Not Want To Live A Life Of Mandates.

Thank You Again,

CSO Dione Henderson

From: Ferrari, Edward R.
Sent: Tuesday, September 21, 2021 1:37 PM
To: Nikac, Stacey K
Subject: Public Comment; Board of Trustees Business Meeting September 23, 2021, at 4:00 PM

Dear Members of the Board,

I am writing to express my strong support for item IV. A on Thursday's agenda, "Resolution to Direct District Leadership to Mandate COVID-19 Vaccinations for all SBCCD Students and Employees."

As an Assistant Professor of English, I have returned to in-person instruction this semester and have found students and myself to be adversely impacted by the uncertainty of the current situation on campus. For example, due to a student having recently being forced to quarantine from class, I spent a weekend worrying for my unvaccinated and vulnerable 4-year-old and 6-month-old daughters at home until we were able to get tested. I would greatly appreciate the added peace of mind that a vaccine mandate would bring.

Having witnessed Riverside City College's implementation of their mandate, I am aware of the logistical and financial complexity of enforcing such a decision. However, I think we have a duty to all stakeholders to pursue this proposal and to hopefully accelerate the return to normal.

Yours sincerely,
Edward Ferrari



Ed Ferrari | Assistant Professor
English Department
eferrari@craftonhills.edu
[Set up a meeting with me!](#)
Office: **909-389-3406** | Mobile: **909-435-7413**

www.craftonhills.edu | 11711 Sand Canyon Road, Yucaipa CA 92399

From: Booker, Inez
Sent: Wednesday, September 22, 2021 11:22 AM
To: Anne Viricel; Frank Reyes; Houston, Stephanie Michelle; Longville, John; Harrison, Gloria; Nikac, Stacey K; Joseph Williams
Subject: Vaccine mandate

As an essential worker that has been in the office daily since the pandemic began I support mandating the vaccine.

Thanks,



Inez Booker
Account Clerk II
District Support Services
909.388.6924/ fax 909.387.1102
[Facebook](#) / [Twitter](#) / [LinkedIn](#) / [Website](#)

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Crafton Hills College / San Bernardino Valley College/Empire Network KVCR 91.9 FM

To: Board of Trustees

From: Jeffrey Schmidt
Diane Pfahler

Date: Sept. 21, 2021

I would like to pass on my concern (and those of other colleagues here at Crafton), about the stance that the Board will take tomorrow on Resolution #2021-09-23-FPC-01 put forward by the Chancellor to mandate Covid-19 vaccinations for all SBCCD students and employees.

I hope that as a board that presides over an Institution of Higher Education that you will support the findings of the experts in the Scientific and Medical communities and adopt this well-wrought resolution to require vaccinations for all persons on District campuses. If the Board believes in science and truly values Higher Education, then it should model those values to the community by supporting the science behind vaccinations. The UC's, Cal State Universities, and many other Community Colleges have made the right choice by backing education and science. Below are statements from SBVC's Vision and Values statements:

We will hold both our students and ourselves to high standards of achievement and will expect all members of the college community to function as informed, responsible, and active members of society.

- **That a well-educated populace is essential to the general welfare of the community.**
- **That plans and decisions must be data driven and based on an informed consideration of what will best serve students and the community.**

The data is indisputable: the vaccine saves lives and prevents serious illness. The mandate will help both colleges return to providing high-quality education to all members of the community. Not all subjects are suitable in an online environment. Not all learners thrive online. The data for my department on the success rate dropped 10% last year. Various studies have indicated that student success rates and student overall satisfaction about their education are lower in online classes than in face-to-face traditional teaching environments particularly at the undergraduate level. This decision must not be politically motivated but based on the data. It is not about individual freedom but what is best for the greater good. We live in a society. "No man is an island entire of itself." To live in a society requires that we abide by certain rules and codes of conduct. These rules and codes of conduct protect all of us. To continue with Donne's meditation, "any man's death diminishes me." Let's stop losing any more lives. Let's get our boots back on the ground and in the classroom for those that need that in-person learning experience.

Thank you for your service

Jeffrey Schmidt
Crafton Hills College
Spanish Professor

From: Raisch, Kristin G
Sent: Thursday, September 23, 2021 7:16 AM
To: Anne Viricel; Frank Reyes; Houston, Stephanie Michelle; Longville, John; Joseph Williams; Harrison, Gloria; Nikac, Stacey K
Subject: Board Meeting 9/23/21

To the Board of Trustees,

I am writing this email to voice my concern regarding the topic of the vaccine mandate. I am urging you to vote no on the mandate until we have more information regarding the long term effects of the vaccine. Please do not take this decision of the mandate lightly as this decision will greatly affect many others and their choice. Voting yes would mean you are taking away the right to choose our (students, faculty and staff) own medical treatments. While I understand you want to do what is right for the school as a whole please consider some of the following points when making your decision regarding this mandate.

1. This is the first mRNA vaccine to be used on the human population. While they have been working on this vaccine for some time there are no long term studies.
2. The very first point in the Nuremberg code which was written after WWII to make sure no one is ever forced to participate in medical interventions without their consent states:
 - a. The voluntary consent of the human subject is absolutely essential. This means that the person involved should have legal capacity to give consent; should be so situated as to be able to exercise free power of choice, without the intervention of any element of force, fraud, deceit, duress, overreaching, or other ulterior form of constraint or coercion; and should have sufficient knowledge and comprehension of the elements of the subject matter involved as to enable him to make an understanding and enlightened decision. This latter element requires that before the acceptance of an affirmative decision by the experimental subject there should be made known to him the nature, duration, and purpose of the experiment; the method and means by which it is to be conducted; all inconveniences and hazards reasonably to be expected; and the effects upon his health or person which may possibly come from his participation in the experiment. The duty and responsibility for ascertaining the quality of the consent rests upon each individual who initiates, directs, or engages in the experiment. It is a personal duty and responsibility which may not be delegated to another with impunity.
<https://history.nih.gov/display/history/Nuremberg%2BCode>
3. Those that are vaccinated can carry and transmit the virus which could be more dangerous than the unvaccinated since they may be carrying the virus and not display any symptoms while an unvaccinated person will more than likely have symptoms and can stay home and keep the virus away from others.

I want to be clear that I am not against people taking the vaccine. Each individual needs to assess their own life and make the decision that is right for them and their family. I am against having the decision of my medical health and what goes into my body being made for me.

Thank you for your time and consideration in this very important matter.

Thank you for your time and consideration

Kristin Raisch
 Accountant
 San Bernardino Community College District
 550 E. Hospitality Lane, Suite 200

From: Molina, Liliana
Sent: Thursday, September 23, 2021 10:57 AM
To: Nikac, Stacey K
Subject: Vaccine Mandate

Hello Stacy,

Hope you are doing well. I wanted to reach out and voice my concerns regarding the possibility of a vaccine mandate. I urge you to vote no.

As I'm sure you are aware there are multiple employees who are not quite ready for the vaccine or who do not want to take the vaccine I am one of them. Because of my religious belief I will not be taking this vaccine. I am open to a testing on a weekly basis. But also keep in mind that even the vaccinated can carry and transmit the COVID-19 virus. Thank you for your time, and urge you to vote NO on this mandate.

Thanks,

Liliana



Liliana Molina | Account Clerk I

Campus Business Office

San Bernardino Valley College

limolina@sbccd.cc.ca.us

www.valleycollege.edu

Office: **9093871622**



701 S. Mount Vernon Avenue, San Bernardino, CA 92410

San Bernardino Valley College maintains a culture of continuous improvement and a commitment to provide high-quality education, innovative instruction, and services to a diverse community of learners. Its mission is to prepare students for transfer to four-year universities, to enter the workforce by earning applied degrees and certificates, to foster economic growth and global competitiveness through workforce development, and to improve the quality of life in the Inland Empire and beyond.

Highlight & Select Setup Instructions

From: Alamsyah, Lidya H
Sent: Thursday, September 23, 2021 8:33 AM
To: Anne Viricel; Frank Reyes; Houston, Stephanie Michelle; Longville, John; Joseph Williams; Harrison, Gloria; Nikac, Stacey K
Subject: Vaccine mandate

To Board of Trustees,

Please vote no on mandatory vaccines and give us the freedom to choose our own medical treatment. I am not against others taking vaccine but at this time I am not comfortable or feel safe to take the vaccine, as the study and research for the vaccines is fairly new and do they know the long term effect for this new vaccine?

I thank you for your time and consideration.



Lidya Alamsyah

Accountant

San Bernardino Community College District

Fiscal Services

550 East Hospitality Lane suite 200

San Bernardino, CA 92408

(909) 388-6919 | Fax: (909) 387-1102

[Website](#) | [LinkedIn](#) | [Facebook](#) | [Twitter](#) | [Instagram](#)

From: Green, Nancy A.
Sent: Wednesday, September 22, 2021 11:06 AM
To: Anne Viricel; Frank Reyes; Harrison, Gloria; Houston, Stephanie Michelle; Longville, John; Nikac, Stacey K
Subject: Vaccine Mandate

As per Cassandra Thomas we were told to reach out to voice our concerns. As being an essential worker that has been coming in everyday to the office to work since the Pandemic happened I am on board with mandating the vaccine to protect those coming in to work.

Thanks,



Nancy Green

Payroll Accountant- Academic
San Bernardino Community College District
Fiscal Services- Payroll
550 E. Hospitality Lane Suite 200
San Bernardino, CA 92408
(909)388-6922 | Fax: (909)388-1101
[Website](#) | [LinkedIn](#) | [Facebook](#) | [Twitter](#) | [Instagram](#)

From: Elizalde, Noemi
Sent: Wednesday, September 22, 2021 8:27 PM
To: Anne Viricel; Frank Reyes; Houston, Stephanie Michelle; Longville, John; Joseph Williams; Harrison, Gloria; Nikac, Stacey K
Subject: RE: Board Meeting on 9/23/21

Esteemed Board of Trustees,

There comes a time in everyone's life where they will have to make decisions that greatly impacts the lives of others. This is that pivotal moment in time, where you, will have the chance to preserve our right to choose our own medical treatments. As a Board member you make decisions on routine and some not so routine matters. Please take the time to consider the impact that the proposed vaccine mandate could have on students, faculty and staff.

If someone told me five years ago that a new vaccine technology would exist, and that the vaccine's efficacy would depend on everyone else taking it, I would question the effectiveness of that vaccine. Why doesn't it offer protection in and of itself? At first the vaccine was supposed to prevent you from contracting the virus, then it was downgraded to only protecting you from grave illness and hospitalization. Why are there breakthrough cases, if the vaccine is so effective? Why are some vaccinated people still hospitalized after contracting the virus? I remember my last experience with vaccines. Years ago, my husband and relatives all received the flu vaccine, except for me. Everyone that received the flu vaccine caught the flu, except for me.

President Biden stated in his Sept. 9, 2021 announcement that if you have taken the vaccine then you are protected. If President Biden is correct, then vaccinated people are protected and there shouldn't be a need to require everyone else to be vaccinated.

My husband's grandfather was a scientist and a renaissance man of sorts. As such, he encouraged me to think critically and to study a wide variety of subjects. To do my own research and to come up with my own conclusions. He was the first person to put me on the path to explore a more natural lifestyle. One that attempted to eliminate chemicals and toxins from my body and house. This dovetails perfectly into God's mandate to keep our body (temple) unpolluted, which is the number one reason why I cannot support the vaccine mandate being voted on 9/23/21. I cannot allow my body to be tainted with aborted fetal cell tissue and other ingredients in these vaccines that I object to.

Please vote no and help your students, faculty and staff preserve their right to choose their own medical treatments. This is the first mRNA vaccine used on the human population. Do they know the long-term effects of this new technology? I'm not against others taking the vaccine, but I am against others taking away my right to choose what goes into my body. If I am asked to take a risk for society in general, will society in general take care of me or my family if I am injured or die as a result of vaccination. Please allow me make my own choice, especially since the clinical trials for even the Pfizer-BioNTech vaccine are still taking place. The start date was April 29, 2020 and has an estimated completion date of May 2, 2023 according to clinicaltrials.gov: <https://clinicaltrials.gov/ct2/show/NCT04368728?term=NCT04368728&draw=2&rank=1>. Please note the primary purpose of this study is listed as: Prevention. We now know that this vaccine has already failed in its intended primary purpose. Please see the snapshot below.

I **thank you** for your time and consideration. Please be on the right side of history and more importantly on the right side of God.

Sponsor:

BioNTech SE

Collaborator:

Pfizer

Information provided by (Responsible Party):

BioNTech SE

Study Design

Study Type ⓘ : Interventional (Clinical Trial)

Estimated Enrollment ⓘ : 43998 participants

Allocation: Randomized

Intervention Model: Parallel Assignment

Masking: Triple (Participant, Care Provider, Investigator)

Primary Purpose: Prevention

Official Title: A PHASE 1/2/3, PLACEBO-CONTROLLED, RANDOMIZED, OBSERVER-BLIND, DOSE-FINDING STUDY OF THE SAFETY, IMMUNOGENICITY, AND EFFICACY OF SARS-COV-2 RNA VACCINE CANDIDATES AGAINST COVID-19

Actual Study Start Date ⓘ : April 29, 2020

Estimated Primary Completion Date ⓘ : May 2, 2023

Estimated Study Completion Date ⓘ : May 2, 2023

P.S.: I have been working a hybrid schedule since the pandemic started. I now work half of the week in the office and the other half remotely. We have been working this schedule without incident and to my knowledge no one in our area has gotten sick.

Sincerely,

Noemi Elizalde
SBCCD Employee
19 Years of Service

From: Richard Blackmon <rblackmon2014@gmail.com>
Sent: Wednesday, September 22, 2021 6:25 PM
To: Anne Viricel; Frank Reyes; Houston, Stephanie Michelle; Longville, John; Joseph Williams; Harrison, Gloria; Nikac, Stacey K
Subject: Employee Vaccine Mandate Concerns

To the Board of Trustees,

I am writing you all to ask that you would seriously reconsider your decision in mandating the COVID-19 vaccine. I am currently employed at SBVC as a substitute Lab Technician and was a student worker before that. As well as being a Chemical Engineering student, I am also the sole financial support for my family, and I rely on this job to provide for them. While I do understand and appreciate that so many are struggling with these decisions amid a constant barrage of varying thoughts, opinions, and research in the scientific and medical arenas, I believe the confusion is only made greater in the manner which these mandates are being applied.

There seems to be no consistency in these mandates as it appears to be selective and most likely to negatively impact the common worker. The World Health Organization and Pfizer are not mandating the vaccine for employees, and organizations such as the CDC, USPS, and even Congress are being given the option of testing as opposed to a vaccine requirement. Two senior FDA officials have resigned over the implementation of these mandates and even the press is beginning to question why there is no such mandate for the tens of thousands of people coming into the country with no means in place to see them vaccinated before being relocated to other states.

There are still so many unknowns with these “vaccines” and I am adamantly opposed to having it forced onto me or my coworkers without any real studies or understanding of its long term affects. Fully vaccinated people are still contracting, spreading, and dying from COVID-19. If this truly is about the safety of all employees, then testing is the responsible and only way forward, not forced vaccination status. This is too new, too rushed, and I, like *millions* of others do not think I should be forced or coerced into injecting something into my body with which I am not comfortable. At best, this is experimental, at worst it can put my health, my life, and the health and well being of my family at risk.

Thank you for the opportunity to address this with you, albeit in writing. I can only hope that my plea, and the others like mine are heard and that you will do the ethical and responsible thing by dismissing mandatory vaccinations. I hope in the spirit of mutual respect and consideration of one another as human beings; fathers, mothers, sons, and daughters, that I can look forward to hearing the good news that I will be able to continue my employment without the worry and stress of losing my ability to provide for my family. In a world that is struggling with so much division and fear, I believe that most of us are working hard and trying to do our best to provide for our families as we strive to look forward to a brighter tomorrow together.

Sincerely,

Richard Blackmon

This Footer added by SBCCD Technology & Educational Support Services: This message is from an external NON-SBCCD sender. TESS / Helpdesk will NEVER ask for your password. Any such request is not from SBCCD. Any email asking you to

From: Bender, Robyn A.
Sent: Thursday, September 23, 2021 9:53 AM
To: Nikac, Stacey K
Subject: Vaccine Mandate

Importance: High

Good Morning Board of Trustee Member,

I am writing this email to voice my concern regarding the Covid-19 vaccine mandate.

I am urging you to vote no on the mandate until we have more information regarding the long term effects of the vaccine. Please do not take this decision of the mandate lightly as this decision will greatly affect many others and their choice. Voting yes would mean you are taking away the right to choose our (students, faculty and staff) own medical treatments. I understand the severity of this virus and want to get a handle on it but please consider some of the following points when making your decision regarding this mandate.

1. This is the first mRNA vaccine to be used on the human population. While they have been working on this vaccine for some time there are no long term studies.
2. The very first point in the Nuremberg code which was written after WWII to make sure no one is ever forced to participate in medical interventions without their consent states:
 - a. The voluntary consent of the human subject is absolutely essential. This means that the person involved should have legal capacity to give consent; should be so situated as to be able to exercise free power of choice, without the intervention of any element of force, fraud, deceit, duress, overreaching, or other ulterior form of constraint or coercion; and should have sufficient knowledge and comprehension of the elements of the subject matter involved as to enable him to make an understanding and enlightened decision. This latter element requires that before the acceptance of an affirmative decision by the experimental subject there should be made known to him the nature, duration, and purpose of the experiment; the method and means by which it is to be conducted; all inconveniences and hazards reasonably to be expected; and the effects upon his health or person which may possibly come from his participation in the experiment. The duty and responsibility for ascertaining the quality of the consent rests upon each individual who initiates, directs, or engages in the experiment. It is a personal duty and responsibility which may not be delegated to another with impunity.
<https://history.nih.gov/display/history/Nuremberg%2BCode>
3. Those that are vaccinated can carry and transmit the virus which could be more dangerous than the unvaccinated since they are carrying the virus and may not display any symptoms while an unvaccinated person will more than likely have symptoms and can stay home and keep the virus away from others.
4. Additionally, at our last campus meeting, it was stated that the Spring 2022 Semester would continue to be conducted primarily online, and only about 35% of the classes would be on campus/in person. With staff and students being limited to on-campus activities, there is no reason the mandate would be necessary.

Assuming only the unvaccinated individuals could disrupt campus “life” is supporting a false and illogical theory. I would like you to keep in mind that a vaccinated individual is actually carrying the COVID-19 virus!!

I am highly against being forced to inject my body with a vaccine that is not guaranteed to save my life. I am highly against having medical decisions made for me when I am sanely capable of making the best medical decision for myself.

Thank you for your time and consideration in this very important matter.

Robyn



Robyn Bender | Secretary II
Allied Health, Science Div.
San Bernardino Valley College
rbender@sbccd.cc.ca.us
www.valleycollege.edu
Office: **909-384-8931**



701 S. Mount Vernon Avenue, San Bernardino, CA 92410

San Bernardino Valley College maintains a culture of continuous improvement and a commitment to provide high-quality education, innovative instruction, and services to a diverse community of learners. Its mission is to prepare students for transfer to four-year universities, to enter the workforce by earning applied degrees and certificates, to foster economic growth and global competitiveness through workforce development, and to improve the quality of life in the Inland Empire and beyond.

To: Trustees of the San Bernardino Community College District
From: Ruth Greyraven, biology instructor, Crafton Hills College
Date: September 21, 2021
Subject: Support for COVID-19 vaccine mandate

I support the Chancellor's recommendation for the adoption of Resolution #2021-09-23-FPC-01.

The science is clear. Covid-19 vaccinations save lives.

On-campus, in-person college classes and support services are legally required for some programs, vital to instructional quality in other programs, and important in a multitude of other ways to students seeking assistance in achieving their dreams.

Online/remote delivery systems have gotten us through some very challenging times. We have gained expertise with internet tools that will be an ongoing asset to our academic programs and instructional services. But ... we crave direct human contact and hands-on experiences in science labs, music studios, art classrooms, sports playing fields, vocational programs, social events, and so much more. Students have been deprived of the fullness of college experience for six semesters. It is time to take action and facilitate a return to normality.

The timeline of the policy seems fair.

The exemptions and weekly testing for exempted individuals seem fair.

The intention to retain a strong online presence for classes and student support services offers scheduling flexibility to students (and presumably some employees).

I urge the Trustees to adopt this policy.

From: Blackwell, Shari L.
Sent: Wednesday, September 22, 2021 2:00 PM
To: Anne Viricel; Frank Reyes; Houston, Stephanie Michelle; Longville, John; Joseph Williams; Harrison, Gloria
Cc: Nikac, Stacey K; Thomas, Cassandra S.
Subject: Resolution to Mandate the COVID 19 vaccine

Dear honored members of the Board of Trustees,

I am writing to you regarding the item moving forward to board tomorrow, September 23, 2021 for the Resolution to mandate the COVID 19 vaccine.

This particular item is very close to my heart and very concerning. First let me say that I did receive my COVID 19 vaccination and now regret doing so. My husband and both of my adult children have not received the vaccine. If only I could turn back the clock. The news and CDC guidelines have changed over time the more and more they learn about the vaccine. At the time I received my vaccine the CDC stated that you would not get COVID if you received your vaccine. Now with the variants, people can still get the virus. Let me just use one example of vaccines vs. shots. Vaccines are generally called such and are used to eradicate a disease such as polio, measles, mumps, rubella, and now even chicken pox. However, a shot, such as the flu shot has different variants yearly. Not only do they not block you from getting the flu, they help so that you do not get it so severely. To me, that's what the COVID-19 "vaccine" is.

I'd like to also remind you of when COVID first arrived. The CDC and WHO did know how to treat it. First, children couldn't get it, we didn't need to wear a mask, then we did need to wear a mask, we were told to stay home, stay six feet apart from everyone, etc. Today, even if vaccinated you still must wear a mask. My nephew who is in school and is 8 years old just caught COVID. My daughter is a school teacher and their district (here in California) requires that anyone with any type of symptoms (students, employees and students) must stay home and off campus for two weeks and cannot return until they have received a negative test for COVID-19. Our own President Biden provided comments on December 20, 2020 that he would not mandate masks nor the vaccine and that it is not political. However, he is now using his power in politics and reverses his course on mandating. www.businessinsider.com/video-biden-said-december-2020-wouldnt-make-vaccine-mandatory-2021-9

I do understand that COVID is a widespread infection and that the country is trying to eradicate it. However, since we still truly do not know how COVID-19 will affect us, mutate, spread or how long the vaccine will work, what effects we may have from it long and short time I find it very upsetting that the vaccine be mandated. Many of the people across the country that have not been vaccinated and have had COVID have natural immunities which do not require the vaccine.

Requiring anyone to receive a vaccine or a booster shot for that matter takes away our freedoms. We are not speaking such things as freedom of speech (which are also very important) which you can correct or apologize for, but we are doing something with our bodies that we cannot undue. We now see that employees are leaving their jobs over the mandates. People are getting fired due to the mandates. We are talking about good, hardworking people who rely on a monthly income, usually from both adults in the household. Not only does this affect our district but in the future we will see all the hardships these mandates have caused.

The country and the CDC are mandating us to take this vaccine. I urge you to read about the Tuskegee Experiment and one reason why many of us feel they cannot trust the government. www.cdc.gov/Tuskegee/timeline.htm and www.history.com/news/the-infamous-40-year-tuskegee-study

With many counties and states having already submitted litigation regarding these mandates, I urge you to please reconsider this measure.

Many of our students will continue taking courses from home, classrooms will continue to be smaller. For the last year and a half we have seen how well working from home has worked for many of our employees. The district may not want to use this option permanently, but I believe it is a much better option than taking away our civil liberties.

www.msn.com/en-us/news/us/vaccine-la-firefighters-lawsuit-is-directly-aimed-at-trying-to-repeal-the-mandate-ar-AAOHpJY

www.foxnews.com/us/california-professor-lawsuit-vaccine-mandate-natural-immunity

www.foxnews.com/us/riverside-county-sheriff-california-wont-enforce-vaccine-mandate

www.gainesville.co/story/news/coronavirus/2021/08/26/gainesville-employees-join-lawsuit-against-covid-19-vaccine-mandate/5608119001/

Regards,



Shari Blackwell

Administrative Assistant II

San Bernardino Community College District

Technology & Educational Support Services

550 East Hospitality Lane, Suite 200

San Bernardino, CA 92408

(909) 381-8417 | Fax: (909) 387-1105

[Website](#) | [LinkedIn](#) | [Facebook](#) | [Twitter](#) | [Instagram](#)

Statement of Confidentiality: The contents of this e-mail message and any attachments are intended solely for the addressee. The information may also be confidential and/or legally privileged. This transmission is sent for the sole purpose of delivery to the intended recipient. If you have received this transmission in error, any use, reproduction, or dissemination of this transmission is strictly prohibited. If you are not the intended recipient, please immediately notify the sender by reply e-mail, and delete this message and its attachments, if any.

E-mail is covered by the Electronic Communications Privacy Act, 18 USC SS 2510-2521 and is legally privileged.

From: Cobbett, Shyla M.
Sent: Wednesday, September 22, 2021 3:31 PM
To: Nikac, Stacey K
Subject: Thursday's Board Meeting

Good afternoon,

I am writing this email to voice my concern about the possibility of a vaccine mandate. I urge you to either table this issue or vote against the mandate until there are more definitive answers about the longevity of the vaccine and the natural immunities.

The CDC's website states the following:

"How long does protection last from COVID vaccine? We don't know how long protection lasts for those who are vaccinated."

"If I have already had COVID-19 and recovered, do I still need to get vaccinated with a COVID-19 vaccine? Research has not yet shown how long you are protected from getting COVID-19 again after you recover from COVID-19."

While the evidence is still emerging, I believe mandating a vaccine is premature. Having had COVID-19, I am fully confident in my body's own ability to protect itself. As I'm sure the people who have chosen to be vaccinated are confident in the vaccine's ability to protect them.

According to the California Community Colleges Chancellor's Office website, you have the authority not to enforce a mandate.

"Although districts may impose a vaccine requirement, whether such a step should be taken will depend on the unique circumstances facing each college district. In addition, the circumstances surrounding the pandemic will continue to evolve over time, as will recommendations from federal, state, and local health officials. Districts should consult the latest available information when considering vaccination requirements, their implementation, and other mitigation measures."

District officials will want to consider how the risks and benefits of a vaccine requirement should be weighed against a number of factors, including administrative burdens, enforcement, the campus population, enrollment, collective bargaining, the availability of other safety measures, and the views of campus stakeholders."

In speaking with several of my coworkers, who work on campus, we know that the vaccine has been available to us. **We do not want it.** We are perfectly comfortable with coming to work knowing we are not vaccinated. We also know that those who have the vaccine are protected.

Additionally, at our last campus meeting, it was stated that the Spring Semester would continue to be conducted primarily online, and only about 35% of the classes would be on campus/in person. With staff and students being limited to on-campus activities, there is no reason the mandate would be necessary.

I understand that an alternative to the vaccine could be a weekly test. I would like you to keep in mind that even the vaccinated can carry and transmit the COVID-19 virus. Assuming only the unvaccinated could disrupt campus “life” is supporting a false narrative that the unvaccinated are the problem.

I appreciate your time reading my thoughts, and again I urge you to vote NO on this mandate.

Sincerely,

Shyla Cobbett

From: Rush, Steven J
Sent: Wednesday, September 22, 2021 1:18 PM
To: Board of Trustees
Cc: Anne Viricel; Frank Reyes; Houston, Stephanie Michelle; Joseph Williams; Longville, John; Harrison, Gloria; Nikac, Stacey K; Cassandra Thomas; Mello, Brandice D.; Bailes, Brandi A; Stevenson, Dave C.; McLaren, Meridyth S.
Subject: Mandated Vaccine Concerns

Hello,

I normally don't speak up, but this time I feel it's a must. These days if you do you, it can or may be used to paint you in a negative light to meet the narratives for political gains, profit, or social status.

I would like to express my concerns over the boards intentions of forcing SBCCD employees and students to take a vaccine that may or may not protect us.

I served my country proudly and honorably, by raising my right hand a swearing to defend the Constitution of the United States, when I enlisted into the Army. (1999 – 2003)

Today I still serve proudly, by ensuring our military veterans and their dependents receive the support they need while attending CHC.

I would hate for our veterans who has given more for this country then, to leave for another school or drop out due to a decision to force or make it difficult to continue their education at this district.

I believe in the right of the individual to take the vaccine, and not the right of those who have fear or other intentions in their hearts, to make that decision for you.

Please VOTE NO on the Vaccine Mandate.

Best regards,



Steven J. Rush | Coordinator
 Veterans Services
srush@craftonhills.edu
 Office: **909-389-3256**



www.craftonhills.edu | 11711 Sand Canyon Road, Yucaipa CA 92399

The preceding e-mail message (including any attachments) contains information that may be confidential, protected by applicable legal privileges, or constitutes non-public information. It is intended to be conveyed only to the designated recipient(s). If you are not an intended recipient of this message, please notify the sender by replying to this message and then delete it from your system. Use, dissemination, distribution or reproduction of this message by unintended recipients is not authorized and may be unlawful. E-mail is covered by the Electronic Communications Privacy Act, 18 USC §§ 2510-2521 and is legally privileged.

From: Jamie Sierra <jsierra@craftonhills.edu>
Sent: Thursday, September 23, 2021 3:06 PM
To: Nikac, Stacey K
Subject: [Email from Website] Vaccine Mandate

I am writing to express my extreme disappointment with the Board's decision to mandate COVID-19 vaccines for SBCCD employees and students. I have dedicated five years of full-time employment, three years of part-time employment, and two years of student education to Crafton Hills College. Needless to say, Crafton is like my second home. I have always been treated with fairness and dignity at Crafton. I will no longer say the same if the vaccine mandate passes.

The recent mask mandate has been quite successful at Crafton. Employees, faculty, and staff seem to respect and abide by the mandate on all areas of campus. This, I argue, should remain in place as opposed to mandating the vaccine.

My choice to remain unvaccinated is entirely personal. I will hold strong to my personal values and I will not work for an establishment that attempts to force medical decisions on me. I work in the Disabled Students Programs & Services department at Crafton, which is a very under-staffed department. In case you are unaware, filling staff vacancies is a long and tireless duty, and I would hate to leave my fellow coworkers with even more work than they already have for a lengthy period of time. However, I will choose to burden them with this to protect my body, my medical freedom, and my voice.

I respectfully ask you to reconsider mandating the COVID-19 vaccine for SBCCD employees. I love working for Crafton Hills College and feel that I am a strong contributor to Student Services and I would like to continue my career in SBCCD, so long as I maintain my medical freedom.

This Footer added by SBCCD Technology & Educational Support Services: This message is from an external NON-SBCCD sender. TESS / Helpdesk will NEVER ask for your password. Any such request is not from SBCCD. Any email asking you to click on a link and provide account information is an attempt to compromise your account! Always use caution when deciding to click a link. If you are not sure, ask for help. ---Footer automatically generated by SBCCD mail server.---

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Diana Z. Rodriguez, Chancellor

PREPARED BY: Stacey K. Nikac, Administrative Officer

DATE: October 7, 2021

SUBJECT: Applause Cards

RECOMMENDATION

This item is for information only. No action is required.

OVERVIEW

The attached individuals have received special recognition for extending that extra effort in providing quality service and valued assistance.

ANALYSIS

The *Caring Hands* Applause Card was developed so that employees, students, visitors, and vendors have an opportunity to recognize someone at SBCCD who provides outstanding quality and service.

Recipients receive a certificate and the individual with the most applause cards awarded at SBVC, CHC, and District are recognized and presented with an award.

INSTITUTIONAL VALUES

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None



Applause Cards

Submitted for Information October 7, 2021

SITE	NAME		DEPARTMENT	DETAILS OF SERVICE	RECOGNIZED BY
Crafton Hills College	Guadalupe	Alatorre	She's a Communication Studies Professor	I applaud you for getting me to act like an adult by treating me like one! 1 fair lady! My request for extra credit was denied, leaving me to (grow up and) focus on every detail of my work; after all I had the syllabus, rubric, examples, resources and help. Thank you.	Julia Avila
Crafton Hills College	Jonathan	Anderson	English	Thank you for your continued strong support of Tutoring for your students!	Nick Reichert
Crafton Hills College	Breanna	Andrews	Chair of Chairs	You are doing a great job Breanna! I know Chairs is like herding cats, but you got this!!	Julie McKee
Crafton Hills College	Artour	Aslanian	Research Office	Thank you for the very detailed reports and for your helpfulness.	CHC Dept of Outreach
Crafton Hills College	Tracy	Gray	Tech Services	For your expertise in Technology Services. It has helped through the pandemic.	CHC Department of Outreach
Crafton Hills College	Veronica	Lehman	Financial Aid	Helping Dept of Outreach	CHC Dept of Outreach
Crafton Hills College	Richard	Lopez	Custodial	I wanted to take the opportunity to recognize the evening custodian in the PSAH building, Richard. I wanted to share that I have had nothing but a positive experience with him. He is constantly cleaning and wiping things down, and ensures that my students and I have what we need for our classes.	Dave Molloy
Crafton Hills College	Ericka	Paddock	Student Life	For coming to the rescue with the Zoom meetings	CHC Dept of Outreach
Crafton Hills College	Ivan	Pena	Dean, Student Equity, CHC Dept. of Outreach and Educational Partnerships	Thank you for your Leadership of CHC Outreach and Promise Program.	Frances Southerland-Amsden
Crafton Hills College	Shohreh	Rahbarnia	Chemistry	Thank you for helping out with the SP22 schedule. Much appreciated.	Sam Truong
Crafton Hills College	Mike	Strong	Admin/Facilities	Thank you to Mike and his team for the masks in the classrooms and CTB. Much used and much appreciated!	Julie McKee



Applause Cards

Submitted for Information October 7, 2021

SITE	NAME		DEPARTMENT	DETAILS OF SERVICE	RECOGNIZED BY
DSO	Dennis	Carmichael	Tech Support - Mail System	Dennis is consistently very helpful, and patient. Thank you for your kindness.	Frances Southerland-Amsden, CHC Dept. of Outreach
DSO	Cherishea	Coats	Campus Technology Services	Always willing to solve difficulties when they arise and eager to share knowledge and expertise with all!	Rosita L. Moncada
DSO	Rhiannon	Lares	Campus Technology Services	Always willing to listen and resolve problems, which is very important is providing optimum customer service support for all campuses!	Rosita L. Moncada
DSO	Michael	Nguyen	District	Thank you for your really quick replies and very helpful info for me and my students!	Bethany Tasaka
DSO	Stacey	Nikac	Office of the Chancellor	Thank you for being the best team member!	Heather Ford
San Bernardino Valley College	Jeff	Bateman	Maintenance	Thank you for the many things you have done and fixed.	Omar Castro
San Bernardino Valley College	Jennifer	Bjerke	MESA/Geography	Thank you for sharing the benefits of MESA with my classes!	Bethany Tasaka
San Bernardino Valley College	Keynasia	Buffong	Counseling/Transfer Center	Thank you so much for taking time to visit my class and share information about transfer, Tumaini-Umoja, and STEM with them! You're awesome!	Bethany Tasaka
San Bernardino Valley College	Omar	Castro	STEM	Dedication and diligence on the iyai presentations.	Patty Quach
San Bernardino Valley College	Faye	Epps	MESA	Dedication and diligence on the iyai presentations.	Patty Quach
San Bernardino Valley College	Ed	Gomez	History	Thank you for sharing the benefits of Honors/MECHA/History Club/SCTA with my classes!	Bethany Tasaka
San Bernardino Valley College	Albert	Gutierrez	Custodial	Albert, has been exceptional in visiting the Academic Success Center to ensure we often have PPE items.	Omar Castro



Applause Cards

Submitted for Information October 7, 2021

SITE	NAME		DEPARTMENT	DETAILS OF SERVICE	RECOGNIZED BY
San Bernardino Valley College	Jamie	Herrera	Counseling	For always going above and beyond	Andrea Hecht
San Bernardino Valley College	Kimberly	Miller	STEM	Dedication and diligence on the iyai presentations.	Patty Quach
San Bernardino Valley College	Heidi	Mondragon	Counseling	Going above and beyond for our students	Andrea Hecht, Co-Chair of Counseling
San Bernardino Valley College	Aldo	Sifuentes	Campus Technology Services	Appreciate Aldo's ability to resolve issues that need more than just a phone call! Thank you, Aldo, for your tenacity handling a complicated matter!	Rosita L. Moncada
San Bernardino Valley College	Gino	Vargas	Maintenance	Gino - thank you for fixing the AC unit in the PS Building.	Omar Castro

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Diana Z. Rodriguez, Chancellor
REVIEWED BY: Diana Z. Rodriguez, Chancellor
PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services
DATE: October 7, 2021
SUBJECT: Employee Anniversary Recognition

RECOMMENDATION

This item is for information only.

OVERVIEW

The Board would like to recognize the following staff for their anniversary with San Bernardino Community College District. The organization depends on the dedication of each employee to their job and the quality work they do. Congratulations to those with an anniversary date during this month.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications associated with this board item.



Years of Service Recognition

Presented for Information October 7, 2021

[v.9.16.2021.p.1|4]

Employee Name	Assignment	31-40 Years of Service
Trujillo, Maria	Financial Aid Coordinator	39
Alcala, Armando	Custodian	31
Sousa, Juana	Financial Aid Coordinator	31

Employee Name	Assignment	21-30 Years Of Service
Boatman, John	Lead Grounds Caretaker	30
Adkins, Maria Elena	Financial Aid Specialist II	27
Southerland, Frances	Senior Student Services Technician	27
Penn, Dora	Child Development Teacher	23
Hrdlicka, Ricky	Director Technology Services	22

Employee Name	Assignment	16-20 Years Of Service
Hansen, Rosemarie	Lab Technician, Anatomy & Physics	16

Employee Name	Assignment	11-15 Years Of Service
Kelly, Dan	Custodian/Courier	15
Carrillo, Minerva	Custodian	14
Bonnet, Blake	Police Sergeant	13



Years of Service Recognition

Presented for Information October 7, 2021

[v.9.16.2021.p.2|4]

Employee Name	Assignment	11-15 Years Of Service
Riggs, Michelle	Director of Institutional Advancement	13
Sanford, Renee	Lab Technician, Microbiology	12
Fellenz, Kathryn	Aquatic Center Pool Attendant	11
Garcia, Richard	CDC Food Service Specialist	11
Merjil, Mark	Director, Child Development Center	11

Employee Name	Assignment	6-10 Years Of Service
Baughner, Jeffrey	Director, Alternate Text Production	10
Blanquet, Francisco	Producer/Director, TV	10
Plemons, Justine	Coordinator of Outreach & Relations with Schools	10
Yarbrough, Kay	Administrative Curriculum Coordinator	10
Wasbotten, Deborah	Director, Child Development Center	8
Alexander, Cheryl	Program Manager, KVCR	7
Heilgeist, Kristina	Schedule/Catalog Data Specialist	7
Louder, Zayne	Library Technical Assistant II	7
Moody, Amanda	Administrative Secretary	7
Campos, Norma	Grant Clerical Assistant	6
Herrera, Claudia	Library Media Clerk	6
Molina, Liliana	Account Clerk I	6



Years of Service Recognition

Presented for Information October 7, 2021

[v.9.16.2021.p.3|4]

Employee Name	Assignment	6-10 Years Of Service
Weber II, Peggy	Job Developer	6

Employee Name	Assignment	1-5 Years Of Service
Aslanian, Artour	Senior Research & Planning Analyst	4
Carrillo, Devyree	College Security Officer	4
Crew, Christopher	Senior Research & Planning Analyst – Currently serving as Interim Director Research, Planning & Institutional Effectiveness	4
De Leon, Gerard	Computer Technician	4
Gonzales, Melanie	Human Resources Analyst	4
Malone, Arliss	Payroll Accountant	4
Perez, Brandy	Human Resources Generalist	4
Smith, Wyvon	Account Clerk II	4
Walker, Paul	Emergency Manager	4
Harris, Brittney	Clerical Assistant I	3
Hinojosa, Joanne	Director, EOPS/CARE	3
Andrade Cortes, Jorge	Accounting Service Manager	2
Coleman, Matthew	Maintenance Technician	2
Huerta, Maria	Custodian	2
Maghuyop, Marie Christina	Student Activities & Campus Center Specialist	2



Years of Service Recognition

Presented for Information October 7, 2021

[v.9.16.2021.p.4|4]

Employee Name	Assignment	1-5 Years Of Service
Mills, Lisa	Counselor	2
Mirza, Hassan	Facilities Project Manager	2
Rocha Garcia, Cindi Paola	Custodian	2
Williams-Hoffman, Dana	Administrative Secretary	2

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Jose F. Torres, Executive Vice Chancellor

PREPARED BY: Angel Rodriguez, Senior District Director of Marketing, Public Affairs and Government Relations

DATE: October 7, 2021

SUBJECT: Building Name Dedication in Honor of Ms. Lois Carson

RECOMMENDATION

It is recommended that the Board of Trustees dedicate the San Bernardino Valley College Campus Center Building in honor of Ms. Lois Carson.

OVERVIEW

In 1973, Ms. Lois Carson was the first person of color to be elected to the San Bernardino Community College District, where she served for 24-years, including seven years on the national board of the Association of Community College Trustees, which once selected her top trustee in the United States. She is the longest-serving SBCCD trustee to date.

Ms. Carson advocated for childcare, transfer centers, the Extended Opportunity Programs and Services initiative, welfare reform, and community dialogues during her trusteeship. She was a member of the Accrediting Commission for Community and Junior Colleges (ACCJC), and was a philanthropic supporter of student scholarships as a board member of the SBVC Foundation.

Ms. Carson graduated from San Bernardino Valley College in 1965 and was part of Cal State San Bernardino's first graduating class in 1967. Ms. Carson worked as a teacher and then as director of UC Riverside's Upward Bound, helping low-income high school students prepare for higher education. She was deputy director of San Bernardino County's Community Action Partnership, then served as executive director of the Community Action Partnership of Riverside County for 30 years. Additionally, Ms. Carson founded the San Bernardino County Status of Women Commission, the Inland Empire section of the National Council of Negro Women, the Ladies Auxiliary of the Knights of Peter Claver and Black Future Leaders.

Ms. Carson was inducted into the SBVC Hall of Fame in 1997 in recognition of her public service in the Inland Empire. She passed away on July 14, 2021 just days after celebrating her 90th birthday. Her legacy lives on in the lives she touched.

ANALYSIS

Dedicating the San Bernardino Valley College Campus Center Building in honor of Ms. Lois Carson is consistent with the Board Policy 6620 Naming of Buildings and Other Properties.

BOARD IMPERATIVE

II. Learning-Centered Institution for Student Access, Retention and Success

FINANCIAL IMPLICATIONS

There are no financial implications associated with this Board item.

San Bernardino Valley College Campus Map
Building Recommendation: Campus Center
Naming in Honor of: Ms. Lois Carson



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Diana Z. Rodriguez, Chancellor

PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services

DATE: October 7, 2021

SUBJECT: Consideration of Approval to Conduct a Public Hearing and Acknowledge Initial Proposals to Reopen Negotiations between SBCCD and the SBCCDTA

RECOMMENDATION

- 1) It is recommended that the President of the Board of Trustees open a hearing for public comment on the initial proposals to reopen negotiations between SBCCD and the SBCCDTA as listed below, and following any comments from the public, the Chair of the Board of Trustees close the hearing:
 - As proposed by SBCCDTA, Article 10: Wages
 - As proposed by SBCCDTA, Article 13: Workload, Section E. Working Remotely
 - As proposed by the District, Article 11: Health and Welfare Benefits
- 2) It is further recommended that, having conducted the public hearing pursuant to Government Code 3547, the Board of Trustees acknowledge these proposals and the parties commence negotiations.

OVERVIEW

Government Code 3547 requires that all initial proposals for collective bargaining be presented at a public meeting. This is commonly known as *sunshining*.

In April of 2019 the District and SBCCDTA entered into an agreement for the period July 1, 2019, through June 30, 2020. On March 19, 2020, an MOU was signed extending the agreement through June 30, 2022. Article 29 of that agreement allows for the reopening of negotiations for Article 10: Wages and Article 11: Health and Welfare Benefits and Related Appendices. It also allows that each party may elect to reopen two (2) additional articles every year.

ANALYSIS

This Board makes public the proposal to negotiate the agreed upon article. One reopener remains available for the SBCCDTA during the 2021-22 academic year; one reopener remains available for the District during the 2021-22 academic year.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications associated with this board item.

SBCCDTA Sunshine Proposal

September 30, 2021

FROM: San Bernardino Community College District Teachers Association (SBCCDTA)

RE: Sunshine Proposal for 2021 – 2022 Contract Negotiations

Per Article 29, Duration of Agreement, and the tentative agreement reached May 25, 2021, the SBCCDTA Proposes the following Articles be open for discussion and negotiation.

Article 10 – Wages, and related appendices.

Article 13 – E. Working Remotely

The SBCCDTA proposes that the remaining Articles in the current contract, not carried over from the Tentative Agreement, remain status quo.

Meridyth S. McLaren, MS

A handwritten signature in cursive script that reads "Meridyth S. McLaren".

President, SBCCDTA

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Jose F. Torres, Executive Vice Chancellor

PREPARED BY: Farrah Farzaneh, Director, Facilities Planning, Emergency Management & Construction

DATE: October 7, 2021

SUBJECT: Consideration of Approval to Conduct a Public Hearing in Accordance with Government Code 4217

RECOMMENDATION

It is recommended that the Board of Trustees conduct a public hearing in accordance with Government Code sections 4217.10 et seq. to adopt a resolution determining that a design-build contract proposed by SunPower Corporation Systems, Inc. corresponds to the following findings:

- 1) The cost of the contract is less than the anticipated energy cost savings from the contract under California government code section 4217.12, per the attached, and
- 2) The proposed contract is otherwise in the best interests of the San Bernardino Community College District.

OVERVIEW

Government Code 4217.10 et seq. provides that public agencies may contract for energy conservation services to reduce energy consumption, make more efficient use of energy, or use alternative sources of energy, provided that the District Board of Trustees hold a public hearing on the matter at a regularly scheduled board meeting and make findings under Government Code section 4217.12 that: 1) the anticipated cost of the conservation services and/or facilities provided under the contract will be less than the anticipated marginal cost of the energy that the District would have used in the absence of the contract, i.e. that the District will be saving more than the cost of the contract; and 2) that the proposed contract is otherwise in the best interests of the District.

ANALYSIS

It is required that the Board of Trustees conduct a public hearing prior to the adoption of a resolution to approve an energy services contract under the provisions of Government Code 4217 et seq.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The Crafton Hills College Solar Photovoltaic Fixed Tilt Ground Mount System & Battery Storage System project is anticipated to yield a net savings of \$10,398,090 over 25 years to the District's operating budget. The project cost of \$7,308,428 is included in the Measure CC, Fund 445 budget.

Exhibit A

Crafton Hills College Solar Farm Upgrade Project
Estimated 25-Year Savings for Solar PV and Battery Storage Project

Solar Systems Specifications and Assumptions

		System Size (kWdc) = 2400.00			Annual Electricity Cost Escalation = 2.50%		
		EPC Price (\$/Wdc) = \$ 3.05					
		Solar Yield (kWh per kWdc) = 1733.82			Solar Contract Amount = \$ 7,308,428		
		Battery Storage Size (kW/kWh) =770kW/3080kWh			First Year O&M Cost = \$ 49,680		
		Annual Rate of PV Degradation = 0.50%			O&M Annual Escalation = 2.50%		
Solar Year	Calendar Year of Operation	Projected Net Loss of Savings from Removal of Existing Solar Farm (After Deducting O&M Costs)	Upgraded System General Funds Savings		General Fund (Operations & Maintenance Costs of the Upgraded System)	Net General Fund Savings	
			Solar Generation (kWh)	Utility Bill Savings (Based on Energy Toolbase)		Annual	Cumulative
1	2023	\$ (69,231)	4,161,165	\$ 632,253	\$ (49,680)	\$ 513,342	\$ 513,342
2	2024	\$ (68,711)	4,140,359	\$ 646,945	\$ (50,922)	\$ 527,312	\$ 1,040,654
3	2025	\$ (68,158)	4,119,657	\$ 661,950	\$ (52,195)	\$ 541,597	\$ 1,582,251
4	2026	\$ (67,570)	4,099,059	\$ 677,274	\$ (53,500)	\$ 556,205	\$ 2,138,455
5	2027	\$ (66,945)	4,078,564	\$ 692,920	\$ (54,837)	\$ 571,138	\$ 2,709,593
6	2028	\$ (66,283)	4,058,171	\$ 708,896	\$ (56,208)	\$ 586,405	\$ 3,295,998
7	2029	\$ (65,582)	4,037,880	\$ 725,207	\$ (57,614)	\$ 602,012	\$ 3,898,010
8	2030	\$ (64,842)	4,017,691	\$ 741,859	\$ (59,054)	\$ 617,964	\$ 4,515,973
9	2031	\$ (64,060)	3,997,602	\$ 758,857	\$ (60,530)	\$ 634,266	\$ 5,150,240
10	2032	\$ (63,237)	3,977,614	\$ 776,207	\$ (62,044)	\$ 650,927	\$ 5,801,166
11	2033	\$ (62,370)	3,957,726	\$ 793,915	\$ (63,595)	\$ 667,950	\$ 6,469,117
12	2034	\$ (61,459)	3,937,938	\$ 811,988	\$ (65,184)	\$ 685,345	\$ 7,154,461
13	2035	\$ (60,501)	3,918,248	\$ 830,430	\$ (66,814)	\$ 703,115	\$ 7,857,576
14	2036	\$ (59,496)	3,898,657	\$ 849,247	\$ (68,484)	\$ 721,266	\$ 8,578,842
15	2037	\$ (58,443)	3,879,163	\$ 868,447	\$ (70,197)	\$ 739,808	\$ 9,318,650
16	2038	\$ -	3,859,768	\$ 888,034	\$ (71,951)	\$ 816,083	\$ 10,134,732
17	2039	\$ -	3,840,469	\$ 908,014	\$ (73,750)	\$ 834,264	\$ 10,968,996
18	2040	\$ -	3,821,266	\$ 928,395	\$ (75,594)	\$ 852,801	\$ 11,821,797
19	2041	\$ -	3,802,160	\$ 949,181	\$ (77,484)	\$ 871,697	\$ 12,693,494
20	2042	\$ -	3,783,149	\$ 970,378	\$ (79,421)	\$ 890,957	\$ 13,584,451
21	2043	\$ -	3,764,233	\$ 866,924	\$ (81,406)	\$ 785,518	\$ 14,369,969
22	2044	\$ -	3,745,412	\$ 887,971	\$ (83,442)	\$ 804,529	\$ 15,174,498
23	2045	\$ -	3,726,685	\$ 909,500	\$ (85,528)	\$ 823,972	\$ 15,998,470
24	2046	\$ -	3,708,052	\$ 931,523	\$ (87,666)	\$ 843,857	\$ 16,842,328
25	2047	\$ -	3,689,512	\$ 954,048	\$ (89,858)	\$ 864,190	\$ 17,706,518
	25 Years	\$ (966,887)	98,020,201	\$ 20,370,363	\$ (1,696,958)	\$ 17,706,518	\$ 17,706,518

Estimated 25-Year General Funds Savings	\$ 17,706,518
- Project Costs	\$ 7,308,428
= Estimated 25-Year Net Savings to the District	\$ 10,398,090

Note: To account for demand charges, Energy Toolbase simulation software was used to estimate the cost savings.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Jose F. Torres, Executive Vice Chancellor

PREPARED BY: Farrah Farzaneh, Director, Facilities Planning, Emergency Management & Construction

DATE: October 7, 2021

SUBJECT: Consideration of Approval to Adopt Resolution #2021-10-07-FPC-01 and Approve a Design-Build Energy Services Agreement with SunPower Corporation Systems, Inc., of Anaheim CA

RECOMMENDATION

It is recommended that the Board of Trustees adopt Resolution #2021-10-07-FPC-01:

- 1) Reflecting findings under California government code section 4217.12 that the anticipated cost of the contract is less than the anticipated energy savings to flow from the contract, and determining other matters in connection with an energy services agreement; and
- 2) Approving a design-build energy services agreement with SunPower Corporation Systems, Inc. of Anaheim CA for the CC02-3626-19.01 Crafton Hills College Solar Photovoltaic Fixed Tilt Ground Mount System & Battery Storage System project in the amount of \$7,308,428.

OVERVIEW

The Board of Trustees has held a public hearing pursuant to Government Code 4217 et seq. and considered findings that: 1) The cost of the contract is less than the anticipated energy cost savings from the contract under California government code section 4217.12; and 2) that the proposed contract is otherwise in the best interests of the San Bernardino Community College District.

In line with its Zero Net Energy (ZNE) implementation plan, SBCCD is seeking to upgrade the existing solar farm with a new, efficient, clean energy producing solar photovoltaic energy generating system and battery energy storage system at Crafton Hills College. The manufacturer of the existing CHC Solar Farm has been out of business since 2013. Due to a continuous failure of the current solar farm equipment and lack of spare parts available to keep the system up, a cash flow analysis performed during the ZNE master plan revealed that it would be in the best interest of the campus to upgrade the solar farm with the most recent technology which has been solidified and is not fully proprietary. It was identified that solar technology has gone through many iterations in the last ten years. The fixed tilt ground mount solar can produce more than twice the amount of energy than the existing solar farm and can serve the whole campus.

Pursuant to California Government Code sections 4217.10, et seq., no bidding process or award to a low bidder is required to award a design-build contract for the installation of such systems, provided the Board of Trustees has conducted a public hearing and made certain determination, described herein.

In pursuit of best practices and to ensure the District receives the best achievable contract price and terms, SBCCD issued a request for qualifications and proposals to solar vendors to procure a design-build solar photovoltaic fixed tilt ground mount system and battery storage system at Craton Hills College. SBCCD made extensive efforts, through advertising in multiple channels and direct outreach, to solicit proposals from potential providers, seeking to encourage the greatest possible competition. Those efforts yielded a single proposal, from SunPower Corporation Systems, Inc. of Anaheim CA. Administration and staff have thoroughly evaluated the proposal, find it responsive and advantageous to the District, and recommend it to the Board of Trustees for consideration.

This proposed energy services agreement is exempt from CEQA review pursuant to State CEQA Guidelines section 15032 (14 Cal. Code Regs. § 15032, "Replacement or Reconstruction"). That categorical exemption allows for projects consisting of replacement or reconstruction of existing structures and facilities where the new structure will be located on the same site as the structure replaced, and will have substantially the same purpose and capacity as the structure replaced. The project would be located in the same area as the existing solar field and only minor earthwork would be needed to install the new solar panels and battery energy storage system. A Notice of Exemption for this project was prepared with the assistance and consultation of ECORP Consulting, Inc. and filed on August 12, 2021.

ANALYSIS

SBCCD issued a design-build Request for Qualifications/Proposal (RFQ/P) on August 3, 2021, which closed on August 24, 2021. One proposal was received and evaluated by the selection committee which included the Facilities Director at CHC, SBCCD's Energy and Sustainability Manager and Campus Project Manager, as well as the Measure CC Design Manager, and Construction Manager.

The evaluation criteria include system cost, operations and maintenance cost, energy production, technical details, performance degradation, system guarantee, warranty, technical documents, qualification of the team, project schedule, number of years in business, relevant experience, track record, reference check, financial strength, local hire and business participation. The selected firm was invited to interview on September 3, 2021.

Based on the committee review, SunPower Corporation Systems' proposal was determined to offer anticipated savings in excess of the estimated cost of the contract and to otherwise serve the best interests of the District. Therefore, it has been deemed to best fit the needs of SBCCD for providing design, construction, installation, commissioning and related services for this project. This agreement includes 25-year performance guarantees of system output as well as a 25-year operations and maintenance services agreement.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The Crafton Hills College Solar Photovoltaic Fixed Tilt Ground Mount System & Battery Storage System project is anticipated to yield a net savings of \$10,398,090 over 25 years to the District's operating budget. The project cost of \$7,308,428 is included in the Measure CC, Fund 445 budget.

**RESOLUTION #2021-10-07-FPC-01 OF THE BOARD OF TRUSTEES OF THE
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
MAKING FINDINGS ON ENERGY SAVINGS UNDER CALIFORNIA GOVERNMENT CODE SECTION 4217.10 ET SEQ.
AND DETERMINING OTHER MATTERS IN CONNECTION WITH AN ENERGY SERVICES AGREEMENT**

[v.9.30.2021.p.1|3]

WHEREAS, it is the policy of the State of California and the intent of the State Legislature to promote all feasible means of energy conservation and all feasible uses of alternative energy supply sources; and

WHEREAS, California Government Code Section 4217.10 et seq. authorizes a public agency to utilize an informal procurement process, such as a request for proposals, to contract for energy services if its governing body determines, at a regularly scheduled public hearing, public notice of which is given at least two weeks in advance, that the anticipated cost to the agency for alternative energy project will be less than the anticipated marginal cost to the agency of electrical energy that would have been consumed by the agency in the absence of the energy services contract; and

WHEREAS, San Bernardino Community College District ("District") desires to reduce the steadily rising costs of meeting the energy needs at its facilities; and

WHEREAS, the District proposes to enter into an energy services agreement and related contract documents ("Energy Services Agreement") with SunPower Corporation Systems, Inc. ("Contractor"), pursuant to which Contractor will design, construct, and install solar photovoltaic facilities on District property, and arrange with the local utility for interconnection of the facilities, which will generate energy for the site on which the facilities are located ("Project"); and

WHEREAS, the site where the facilities will be located is the District's property located at San Bernardino Community College District, Crafton Hills College (CHC) campus, located at 11711 Sand Canyon Drive, Yucaipa; and

WHEREAS, The District's Bond Program Consultant, P2S Inc., ("Consultant") assisted staff in preparing and validating an analysis showing the benefits of implementing certain energy conservation measures through the installation of solar photovoltaic energy generating facilities, and Consultant's analysis ("Analysis") is attached hereto as Exhibit A and made part hereof by this reference; and

WHEREAS, the Analysis includes data showing that the anticipated cost to the District for the electrical energy provided by the Project will be less than the anticipated cost to the District of electrical and other energy that would have been consumed by the District in the absence of such measures; and

WHEREAS, the Board desires to enter into the Energy Services Agreement substantially in the form presented at this meeting, subject to such changes, insertions or omissions as the District Executive Vice Chancellor reasonably deems necessary following the Board's adoption of this Resolution; and

WHEREAS, in accordance with Government Code section 4217.10 et seq., the District published notice of a public hearing at which the District governing body would consider this Resolution at least two weeks in advance; and

WHEREAS, the District, with the assistance of its environmental consultant, ECORP Consulting, Inc., and legal counsel, has determined that the District's proposed approval of the Energy Services Agreement is exempt from CEQA review pursuant to 14 Cal. Code Regs. § 15032;

**RESOLUTION #2021-10-07-FPC-01 OF THE BOARD OF TRUSTEES OF THE
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
MAKING FINDINGS ON ENERGY SAVINGS UNDER CALIFORNIA GOVERNMENT CODE SECTION 4217.10 ET SEQ.
AND DETERMINING OTHER MATTERS IN CONNECTION WITH AN ENERGY SERVICES AGREEMENT**

[v.9.30.2021.p.2|3]

NOW, THEREFORE, based upon the above-referenced recitals, the Board hereby finds, determines and orders as follows:

1. Per California Government Code section 4217.10 et seq., the District Board hereby finds and determines that all of the recitals set forth above are true and correct.
2. The terms of the Energy Services Agreement in the form presented to this meeting are in the best interests of the District.
3. Pursuant to the public hearing held at this same meeting of the Board of Trustees, prior to consideration of this Resolution, in accordance with Government Code section 4217.12, and based on data provided by the Analysis, the Board made findings that the anticipated cost to the District for electrical energy provided by the Project will be less than the anticipated cost to the District of electrical and other energy that would have been consumed by the District in the absence of the Project.
4. The Board hereby approves award of the Energy Services Agreement to SunPower Corporation Systems, Inc. in accordance with Government Code section 4217.12.
5. The District Executive Vice Chancellor is hereby authorized and directed to negotiate any further non-substantive changes, insertions and omissions to the Energy Services Agreement as he reasonably deems necessary, and thereafter to execute and deliver the Energy Services Agreement following the Board's adoption of this Resolution. District Executive Vice Chancellor is further authorized and directed to execute and deliver any and all papers, instruments, opinions, certificates, affidavits and other documents and to do, or cause to be done, any and all other acts and things necessary or proper for carrying out this resolution and said agreements.
6. This Resolution shall take effect immediately upon its passage.

The foregoing Resolution was adopted at a meeting of the Board of the San Bernardino Community College District on October 07, 2021 by the following vote:

AYES: _____
 NOES: _____
 ABSTENTIONS: _____
 ABSENT: _____

 President, Board of Trustees

CERTIFIED TO BE A TRUE AND CORRECT COPY:

 Clerk of the Board, San Bernardino Community College District

**RESOLUTION #2021-10-07-FPC-01 OF THE BOARD OF TRUSTEES OF THE
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
MAKING FINDINGS ON ENERGY SAVINGS UNDER CALIFORNIA GOVERNMENT CODE SECTION 4217.10 ET SEQ.
AND DETERMINING OTHER MATTERS IN CONNECTION WITH AN ENERGY SERVICES AGREEMENT**

[v.9.30.2021.p.3|3]

Exhibit A

Crafton Hills College Solar Farm Upgrade Project**Estimated 25-Year Savings for Solar PV and Battery Storage Project****Solar Systems Specifications and Assumptions**

		System Size (kWdc) = 2400.00			Annual Electricity Cost Escalation = 2.50%		
		EPC Price (\$/Wdc) = \$ 3.05					
		Solar Yield (kWh per kWdc) = 1733.82			Solar Contract Amount = \$ 7,308,428		
		Battery Storage Size (kW/kWh) =770kW/3080kWh			First Year O&M Cost = \$ 49,680		
		Annual Rate of PV Degradation = 0.50%			O&M Annual Escalation = 2.50%		
Solar Year	Calendar Year of Operation	Projected Net Loss of Savings from Removal of Existing Solar Farm (After Deducting O&M Costs)	Upgraded System General Funds Savings		General Fund (Operations & Maintenance Costs of the Upgraded System)	Net General Fund Savings	
			Solar Generation (kWh)	Utility Bill Savings (Based on Energy Toolbase)		Annual	Cumulative
1	2023	\$ (69,231)	4,161,165	\$ 632,253	\$ (49,680)	\$ 513,342	\$ 513,342
2	2024	\$ (68,711)	4,140,359	\$ 646,945	\$ (50,922)	\$ 527,312	\$ 1,040,654
3	2025	\$ (68,158)	4,119,657	\$ 661,950	\$ (52,195)	\$ 541,597	\$ 1,582,251
4	2026	\$ (67,570)	4,099,059	\$ 677,274	\$ (53,500)	\$ 556,205	\$ 2,138,455
5	2027	\$ (66,945)	4,078,564	\$ 692,920	\$ (54,837)	\$ 571,138	\$ 2,709,593
6	2028	\$ (66,283)	4,058,171	\$ 708,896	\$ (56,208)	\$ 586,405	\$ 3,295,998
7	2029	\$ (65,582)	4,037,880	\$ 725,207	\$ (57,614)	\$ 602,012	\$ 3,898,010
8	2030	\$ (64,842)	4,017,691	\$ 741,859	\$ (59,054)	\$ 617,964	\$ 4,515,973
9	2031	\$ (64,060)	3,997,602	\$ 758,857	\$ (60,530)	\$ 634,266	\$ 5,150,240
10	2032	\$ (63,237)	3,977,614	\$ 776,207	\$ (62,044)	\$ 650,927	\$ 5,801,166
11	2033	\$ (62,370)	3,957,726	\$ 793,915	\$ (63,595)	\$ 667,950	\$ 6,469,117
12	2034	\$ (61,459)	3,937,938	\$ 811,988	\$ (65,184)	\$ 685,345	\$ 7,154,461
13	2035	\$ (60,501)	3,918,248	\$ 830,430	\$ (66,814)	\$ 703,115	\$ 7,857,576
14	2036	\$ (59,496)	3,898,657	\$ 849,247	\$ (68,484)	\$ 721,266	\$ 8,578,842
15	2037	\$ (58,443)	3,879,163	\$ 868,447	\$ (70,197)	\$ 739,808	\$ 9,318,650
16	2038	\$ -	3,859,768	\$ 888,034	\$ (71,951)	\$ 816,083	\$ 10,134,732
17	2039	\$ -	3,840,469	\$ 908,014	\$ (73,750)	\$ 834,264	\$ 10,968,996
18	2040	\$ -	3,821,266	\$ 928,395	\$ (75,594)	\$ 852,801	\$ 11,821,797
19	2041	\$ -	3,802,160	\$ 949,181	\$ (77,484)	\$ 871,697	\$ 12,693,494
20	2042	\$ -	3,783,149	\$ 970,378	\$ (79,421)	\$ 890,957	\$ 13,584,451
21	2043	\$ -	3,764,233	\$ 866,924	\$ (81,406)	\$ 785,518	\$ 14,369,969
22	2044	\$ -	3,745,412	\$ 887,971	\$ (83,442)	\$ 804,529	\$ 15,174,498
23	2045	\$ -	3,726,685	\$ 909,500	\$ (85,528)	\$ 823,972	\$ 15,998,470
24	2046	\$ -	3,708,052	\$ 931,523	\$ (87,666)	\$ 843,857	\$ 16,842,328
25	2047	\$ -	3,689,512	\$ 954,048	\$ (89,858)	\$ 864,190	\$ 17,706,518
	25 Years	\$ (966,887)	98,020,201	\$ 20,370,363	\$ (1,696,958)	\$ 17,706,518	\$ 17,706,518

Estimated 25-Year General Funds Savings \$ 17,706,518**- Project Costs \$ 7,308,428****= Estimated 25-Year Net Savings to the District \$ 10,398,090**

Note: To account for demand charges, Energy Toolbase simulation software was used to estimate the cost savings.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Jose F. Torres, Executive Vice Chancellor

PREPARED BY: Dr. Kevin Horan, President, CHC
Steven J. Sutorus, Business Manager

DATE: October 7, 2021

SUBJECT: Consideration of Approval to Serve Alcoholic Beverages at a Campus Event

RECOMMENDATION

It is recommended that the Board of Trustees approve this request to serve alcoholic beverages.

Event & Location	Sponsoring Group	Date & Time	Type of Alcohol
President's Circle Evening with Brett Waterman Crafton Hills College Crafton Hall	CHC Foundation	November 4, 2021 6:00-8:00 p.m.	Beer and Wine
Theater Performance of <i>Helen, Goddess of Arson</i> Crafton Hills College Finkelstein Performing Arts Center	CHC Foundation	November 5, 2021 7:00-8:00 p.m.	Beer and Wine

OVERVIEW

The possession, sale or furnishing of alcohol on campuses is governed by California law. It is a violation of SBCCD policy for anyone to consume or possess alcohol anywhere on campus without prior District approval. Organizations or groups violating alcohol policies may be subject to sanctions.

ANALYSIS

The decision to serve alcoholic beverages at the event(s) listed above has been approved by campus management.

This request meets the requirements of SBCCD Policy and Procedure 3560 on Alcoholic Beverages and California law. The appropriate paperwork will be filed through the Business Services office to obtain the necessary license.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

There are no direct financial implications associated with the approval of this board item.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana □. Rodriguez, Chancellor

REVIEWED BY: Dr. Kevin Horan, President, CHC

PREPARED BY: Dr. Keith Wurtz, □ice President, Instruction, CHC

DATE: October 7, 2021

SUBJECT: Consideration of Approval of Curriculum - CHC

RECOMMENDATION

It is recommended that the Board of Trustees approve the CHC curriculum modifications.

OVERVIEW

The courses, certificates, and degrees at CHC are continually being revised and updated to reflect and meet student needs.

ANALYSIS

These courses, certificates, and degrees have been approved for addition, modification, and deletion by the Curriculum Committee of the Academic Senate and will be included in the 2021-2022 and 2022-2023 College Catalog.

INSTITUTIONAL VALUES

II. Learning Centered Institution for Student Access, Retention, and Success.

FINANCIAL IMPLICATIONS

None.

Curriculum Meeting: 09/13/21
 Conjoint Meeting: 09/22/21
 Board of Trustees Meeting: 10/07/21

CRAFTON HILLS COLLEGE
SUBMITTED FOR BOARD OF REGENTS APPROVAL
October 1, 2021

MODIFY COURSE

COURSE ID	COURSE TITLE
ASL 000	Beginning American Sign Language for Medical Personnel

Student Learning Outcomes: Revised
Rationale: Six-year revision
Equate: Course is not currently equated with SB/C
Effective: Fall 2022

MODIFY COURSE

COURSE ID	COURSE TITLE
ENGL 220	Advanced Literary Magazine Production: The Sand Canyon Review

Student Learning Outcomes: No change
Rationale: Six-year revision
Equate: Course is not currently equated with SB/C
Effective: Fall 2022

MODIFY COURSE

COURSE ID	COURSE TITLE
ENGL 200	World Literature to the 17 th Century

Student Learning Outcomes: No change
Rationale: Six-year revision
Equate: ENGL 280 at SB/C
Effective: Fall 2022

MODIFY COURSE

COURSE ID	COURSE TITLE
ENGL 201	World Literature from the 17 th Century to the Present

Student Learning Outcomes: No change
Rationale: Six-year revision
Equate: ENGL 281 at SB/C
Effective: Fall 2022

Curriculum Meeting: 09/13/21
 Conjoint Meeting: 09/22/21
 Board of Trustees Meeting: 10/07/21

MODIFY COURSE

COURSE ID	COURSE TITLE
MLE 100	Adobe Photoshop I

Departmental Recommendation:	None
Catalog Description:	Design, creation, and manipulation of original and existing images and photographs using Adobe Photoshop.
Schedule Description:	Design, creation, and manipulation of original and existing images and photographs using Adobe Photoshop.
Student Learning Outcomes:	No change
Rationale:	Six-year revision. The department is requesting the removal of the Adobe Exam preparation in the description since the course content does not match the current certification requirements.
Equate:	Course is not currently equated with SBEC
Effective:	Fall 2022

DISTRIBUTED EDUCATION

Course ID:	MLE 100	Hybrid and 00 Online
Course Title:	Adobe Photoshop I	
Rationale:	Increase DE Offerings	
Effective:	Fall 2022	

NEW PROGRAM

ASSOCIATION IN ARTS IN SOCIAL SCIENCE STUDIES FOR TRANSFER

Social Justice Studies focus on understanding the different ways power and privilege work in our society in order to create a better world. As an interdisciplinary major, we combine approaches from sociology, psychology, and history, along with studying art, literature, and popular culture to understand the struggles that people face and to begin thinking about how to help make them better. By examining race/ethnicity, class, gender, sexuality, national origin, and (dis)ability, as well as how these parts of who we are intersected to create individual identities, we are to focus on how to help people and fight for what is right. This major is perfect for any student looking to transfer into programs in race/ethnic studies, Black or African American studies, Latinx/Chicanx studies, Asian/Asian American studies, gender and sexuality studies, LGBTQ/queer studies, or fields like sociology, history, psychology, English, or cultural studies.

REQUIRED COURSE: units		units
SOC 141	Race, Ethnicity and Diversity	3
or		
SOC 141H	Race, Ethnicity and Diversity – Honors	3
or		
ETHS 141	Race, Ethnicity and Diversity	3

Curriculum Meeting: 09/13/21
 Conjoint Meeting: 09/22/21
 Board of Trustees Meeting: 10/07/21

SOC 106	Tribulation, Triumph and Transformation: Introduction to Women's Studies	3
or		
SOC 145	Sex, Gender and Society	3
ANTHRO 107	Native Peoples of North America	3
or		
HIST 107	Native Peoples of North America	3
or		
COMMST 174	Communication in a Diverse World	3
or		
ENGL 160	Literature by Women	3
or		
SOC 132	Identity and Ideology: Introduction to Chicano/a and Latino/a Studies	3

LIS A: Select three courses from at least two of the following areas 3 units

Only one course from Area 1 may be used

Area 1: History and Government: 3 units

ANTHRO 107	Native Peoples of North America	3
or		
HIST 107	Native Peoples of North America	3
HIST 150	Survey of Latin American History	3

Area 2: Arts and Humanities 3 units

ANTHRO 107	Native Peoples of North America	3
or		
HIST 107	Native Peoples of North America	3
ENGL 160	Literature by Women	3
or		
ENGL 163	Chicano/Latino Literature	3
or		
ETHS 163	Chicano/Latino Literature	3
ART 113	Survey of Asian Art	3

Curriculum Meeting: 09/13/21
 Conjoint Meeting: 09/22/21
 Board of Trustees Meeting: 10/07/21

ASL 115	The American Deaf Experience: Introduction to Deaf Studies	3
---------	--	---

Area ☐: Social Science **☐nits**

ANTHRO107	Native Peoples of North America	3
-----------	---------------------------------	---

or

HIST 107	Native Peoples of North America	3
----------	---------------------------------	---

SOC 105	Social Problems	3
---------	-----------------	---

SOC 106	Tribulation, Triumph and Transformation: Introduction to Women's Studies	3
---------	--	---

SOC 132	Identity and Ideology: Introduction to Chicano/a and Latino/a Studies	3
---------	---	---

or

ETHS 132	Identity and Ideology: Introduction to Chicano/a and Latino/a Studies	3
----------	---	---

Area ☐: ☐uantitative Reasoning and Research Methods **☐nits**

MATH 110	Introduction to Probability and Statistics	4
----------	--	---

or

MATH 110H	Introduction to Probability and Statistics – Honors	4
-----------	---	---

or

PS☐CH 120	Statistics for the Social and Behavioral Sciences	4
-----------	---	---

PS☐CH 201	Research Methods	4
-----------	------------------	---

Curriculum Meeting: 09/13/21
 Conjoint Meeting: 09/22/21
 Board of Trustees Meeting: 10/07/21

Area C: Major Preparation

Any of the courses listed not already used in the CORE

Total Units:

00

Rationale: The field explores and analyzes history, culture, and contemporary issues through the intersecting perspectives of race/ethnicity, gender, and economic inequality. Social Justice Studies explores how societies can better define and achieve equity, fairness, and justice.

Effective: Fall 2022

CORRECTION

PROGRAM MODIFICATION

ASSOCIATE IN SCIENCE IN BUSINESS ADMINISTRATION FOR TRANSFER 2.0

The Associate in Science-Transfer (AS-T) degree in Business Administration at Crafton Hills College is designed to meet the needs of students transferring to a California State University who intend to major in accounting, finance, international business, management, marketing, or another business-related field of study.

REQUIRED CORE COURSES

Units

ACCT 208	Introduction to Financial Accounting	4
ACCT 209	Introduction to Managerial Accounting	4
BUSAD 210	Business Law	3
ECON 200	Principles of Macroeconomics	3
or		
ECON 200H	Principles of Macroeconomics - Honors	3
ECON 201	Principles of Microeconomics	3
or		
ECON 201H	Principles of Microeconomics - Honors	3
MATH 102	College Algebra	5
or		
MATH 141	Calculus for Business	4
or		
MATH 250	Single Variable Calculus I	4
MATH 110	Introduction to Probability and Statistics	4

Curriculum Meeting: 09/13/21
 Conjoint Meeting: 09/22/21
 Board of Trustees Meeting: 10/07/21

or		
MATH 110H	Introduction to Probability and Statistics - Honors	4
or		
PSCH 120	Statistics for the Social and Behavioral Sciences	4
BUSAD 100	Introduction to Business	3
OR		
BUSAD 145	Business Communication	4
or		
COMMST 145	Business Communication	4
Total Units:		20

Rationale: Approved at the April 8, 2021, Board meeting. Adding COMMST 145 as an option.

Effective: Fall 2021

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Dr. Scott Thayer, Interim President, SBVC
Dr. Kevin Horan, President, CHC

PREPARED BY: Dr. Dina Humble, Vice President of Instruction, SBVC
Dr. Keith Wurtz, Vice President of Instruction, CHC

DATE: October 7, 2021

SUBJECT: Advisory Committees

RECOMMENDATION

It is recommended that the Board of Trustees approve the Advisory Committee members who serve the various academic programs throughout San Bernardino Valley and Crafton Hills College.

OVERVIEW

According to Title 5, all Career Technical Education programs must have an Advisory Committee. These committees must be presented and approved by the institution's Board of Trustees.

ANALYSIS

Title 5 of the California Code of Regulations explicitly states that Career Technical Education (CTE) programs serving higher educational facilities must have Advisory Committees. These Advisory Committees are composed of industry leaders, local business, community and faculty, along with other experts in the field who have extensive knowledge, and/or education, of the subject matter in which they are serving as committee members. These committee members offer the most up-to-date knowledge, expertise, and guidance within their chosen field.

INSTITUTIONAL VALUES

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None.

Division			
Advisory Committee	Member	Affiliation	Years on Committee
Career Education and Human Development			
Child Development	Adams, Kathy	San Bernardino Valley College	19
	Arth, Patty	Redlands Day Nursery	19
	Blue, Robyn	Crafton Hills College	19
	Bogh, Debbie	Crafton Hills College	19
	Chernobieff, Christine	Christ the King Child Care Center	19
	Dial, Troy	Crafton Hills College	19
	Herndon, Deanna	Children's Center	9
	Johle, Christina	Crafton Hills College	19
	Knight, Denise	San Bernardino Valley College	18
	McLaren, Meridyth	Crafton Hills College	19
	Turnpaugh, Stacey	Redlands High School	14
	Wagner, Tamara	Inland Preschool	6
	Wasbotten, Deborah	Crafton Hills College	19
	Wilcox, Amanda	California State University, San Bernardino	14
	Word, Dan	Crafton Hills College	19
	Walter, Mike	Crafton Hills College, Computer Information Science Faculty	15
Emergency Medical Technician	Aguilar, Eddie Field Rep	Crafton Hills College	5
	Aten, David, Lab Technician	Crafton Hills College	5
	Deras, Wendy	Inland Empire/Desert Regional Consortium for Strong Workforce	0
	Grabow, Jimmy, Counselor	Crafton Hills College	5
	Green, Laurie, Program Director	Crafton Hills College	5
	Malinowski, Grant	Cal Fire – San Bernardino Unit	5

Division			
Advisory Committee	Member	Affiliation	Years on Committee
	Molloy, David	AMR – Redlands	5
	Word, Dan, Dean	Crafton Hills College	5
Fire Technology	Alder, Mike, Chief	Crafton Hills College	7
	Cisneros, Cory	Rialto City Fire Department	5
	Gaddy, Duran, Battalion Chief	Cal Fire - San Bernardino	10
	Harker, Dan, Chief	Loma Linda Fire Department	11
	Janssen, Ron, Battalion Chief	Cal Fire – San Bernardino	8
	Ketcherside, David, Battalion Chief	Redlands City Fire Department	4
	Littlefield, Shane, Assistant Chief	Cal Fire - San Bernardino	9
	McHargue Tim, Chief	Colton City Fire Department	11
	Moore, Michael, Chief	Riverside City Fire Department	7
	Muncey, Dan, Chief	San Bernardino County Fire Department	5
	Smith, Mike, Chief	San Manuel Fire Department	15
	Sullivan, Dan, Faculty	Crafton Hills College	14
	Willis, Jeff, Chief	Big Bear Lake City Fire Department	9
Paramedic	Clements, Kristin, Faculty	Crafton Hills College	1
	Crews, Carly	Redlands Fire Department	4
	Crow, Kathy, Faculty	Crafton Hills College	8
	Deras, Wendy	Inland Empire/Desert Regional Consortium for Strong Workforce	0
	Gardner, Gerry	Government Official	0
	Grounds, John, Faculty	Crafton Hills College	2
	Molloy, Dave	AMR Redlands	8
	Nguyen, Phong, Dr.	Redlands Community Hospital	14

Division			
Advisory Committee	Member	Affiliation	Years on Committee
	Malinowski, Grant	Cal Fire – San Bernardino Unit	7
	Potts, Bob	Public Member	2
	Sandberg, JT	Recent Crafton Hills College Graduate	
	Vasquez, Henry	AMR - Redlands	3
	Ward, Amanda, Program Director	Crafton Hills College	2
Radiologic Technology	Anderson, Debra, Clinical Coordinator	Arrowhead Regional Medical Center	9
	Cundieff, Shannon, Dept. Manager	Arrowhead Regional Medical Center	3
	Huynh, Melissa, Program Director	Arrowhead Regional Medical Center	7
	Le, Ha, M.D., Medical Advisor	Arrowhead Regional Medical Center	11
	McAtee, Robert, Counselor	Crafton Hills College	10
	Word, Dan, Dean	Crafton Hills College	4
	Josh Oedekerk, Dept. Supervisor	Arrowhead Regional Medical Center	1
Respiratory Care	Bartholomew, Tom	Loma Linda University Medical Center	2
	Bedolla, Cedrick	Eisenhower Medical Center	7
	Bell, Rey	Crafton Hills College	21
	Connolly, Mark	Arrowhead Regional Medical Center	6
	Crosby, Charles		2
	Flores, Allison	Riverside University Health System	2
	Garcia, Ed	Riverside University Health System	5
	Hudson, Tracie	San Geronio Hospital	10
	Iniguez, David	Crafton Hills College	4
	Kwappenberg, Katherine	Loma Linda University	2
	Manzano, David	Riverside University Health System	4
	McCarty, Dennis	Loma Linda University Medical Center	6

Division			
Advisory Committee	Member	Affiliation	Years on Committee
	Meyer, Carolyn	Redlands Community Hospital	4
	Monzon, Margarita	Arrowhead Regional Medical Center	6
	Morris, Nicholas	Drager Hospital	4
	Nguyen, Nicholas	Respiratory Care Service Network	6
	Parker, Jacob	Riverside University Health Systems	3
	Pirrello, Debra	Loma Linda University	2
	Quimby, Robert	Dignity	5
	Qureshi, Altaf	Arrowhead Regional Medical Center	3
	Rafeedie, Nidal	Arrowhead Regional Medical Center	5
	Ramirez, Carol	Totally Kids	4
	Rinnander, Paul	Eisenhower Medical Center	8
	Rojas III, Daniel	Crafton Hills College	19
	Seaton, Thomas	Arrowhead Regional Medical Center	9
	Seheult, Roger	Medical Director	8
	Serrano, Thomas	Crafton Hills College	2
	Sheahan, Mike	Crafton Hills College	10
	Westholder, Joshua	San Geronio Hospital	12
	Winter, Daniel	Riverside Community Hospital	12
Social, Information and Natural Sciences			
Computer Information Systems	Barker, Jason, Dr.	Employment Program Representation EDD	3
	Barger, Heather	Consultant	6
	Buttice, Jacki, MFA	Owner Multimedia Company	2
	Keefe, Dustin	San Bernardino County	2
	Johnson, Corey	Crafton Hills College Lab Tech	5
	Kern Foster, Iris	Crafton Hills College Faculty	4
	Liu, David	Crafton Hills College Faculty	2

Division			
Advisory Committee	Member	Affiliation	Years on Committee
	Mansourian, Farhad	Crafton Hills College Faculty	4
	Muse, William	Crafton Hills College Dean	3
Student Services			
EOPS and DSPS	Andrews, Breanna	Crafton Hills College	9
	Aslanian, Alexa	Crafton Hills College	2
	Boring, Connie	Department of Rehabilitation	9
	Brink, T. L.	Crafton Hills College	9
	Burdick, Andrew	Inland Regional Center	4
	Cabrales, Joe	Crafton Hills College	9
	Chavira, Rejoice	Crafton Hills College	9
	Coombs, Cathleen	Department of Rehabilitation	9
	Delahanty, Suzanne	Crafton Hills College	2
	Kelly, Conor	Redlands Unified School District	9
	Milligan, Marty	Crafton Hills College	2
	Muskavitch, John	Crafton Hills College	9
	Orta, Rebecca	Crafton Hills College	9
	O'Shaughnessy, Vonda	Crafton Hills College	2
	Peña, Ivan	Crafton Hills College	1
	Robles, Amanda	California State University, San Bernardino	5
	Rodriguez, Nati	Crafton Hills College	9
	Rosa, Laura	Department of Rehabilitation	9
	Sandy, Hannah	Crafton Hills College	9
	Sierra, Jamie	Crafton Hills College	2
	Southerland, Frances	Crafton Hills College	9
	Williams, Amy	University of Redlands	9
Guardian Scholars	Aguilar, Myriam	County of San Bernardino Independent Living Program	5
	Bell, Eva	Crafton Hills College	5

[illegible]

Division			
Advisory Committee	Member	Affiliation	Years on Committee
Academic Success & Learning Services			
Library & Technology	Carter, George	Victorville City Librarian	10
	Erjavek, Ed	Director, San Bernardino Public Library	15
	Evans-Perry, Virginia	San Bernardino Valley College	12
	Gideon, Angie	San Bernardino Valley College	24
	Hastings, Ron	San Bernardino Valley College	6
	Notarangelo, Maria	San Bernardino Valley College	2
	Huston, Celia	San Bernardino Valley College	19
	Wall, Patti	San Bernardino Valley College	17
Applied Technology, Transportation, and Culinary Arts			
Aeronautics	Bonner, David	United Postal Service	5
	Burrows, Michael	Exec. Dir. SBD International Airport	5
	Casillas, David	SB/C/United Postal Service	4
	Fenton, Sherrie	SB/C Aeronautics Faculty	3
	Gablin, Theodore	SB/C Aeronautics Faculty	3
	Gibbs, Mark	San Bernardino Airport	5
	Halabi, Tarif	SB/C Aero Faculty Chair	4
	Moore, Allen	SB/C Aeronautics Faculty	10
	Orozco, Debbie	SB/C Counseling	3
	Pike, Mark	Jet One	4
	Pritchett, Catherine	San Bernardino Airport	3
	Rice, Larry	OldGuys CFI/SB/C Aero Faculty	5
	Siddiqui, Rehan	World Wide Wings	4
	Snyder, Keith	Ontario Airport	4
	Wilkerson, Kenneth	SB/C Aeronautics Lab Tech	4
Automotive Collision	Bonar, Mark	Snap-On Tools	5
	Cruz, Curtis	Redlands High School	6
	Funn, Wayne	Funtastic Collision	7
	Loera, Manuel	SB/C Automotive Faculty	10
	Means, Luis	Caliper Collision	3
	OConnel, Paul	Riverside City College	3
	Oliver, Shawn	Thermo Air	5
	Paz, Oscar	Presto Products	6

Division			
Advisory Committee	Member	Affiliation	Years on Committee
	Reid, Paul	Pro Spray	6
	Richter, Mark		3
	Russell, Jeff	SBCC Auto Professional Expert	6
	Scheurer, Mark	Genuine Auto Parts	7
	Sievers, Jerry	SBCC Automotive Faculty	8
	Stone, Wayne	SnapOn Tools	4
	Torres, Thomas	NAPA	3
	Williams, Mark	SBCC Automotive Faculty Chair	10
Automotive Technician	Cruz, Alexander	SBCC Automotive Faculty	3
	Ferguson, Ed	Goodyear Tire	6
	Ferguson, Jim	Goodyear Tire	6
	Hinrichs, Guy	SBCC Automotive Faculty	10
	Jaramillo, Richard	SBCC Automotive Faculty	10
	Torres, Thomas	NAPA	3
Culinary Arts Food and Nutrition	Albaugh, Debbi	San Manuel	3
	Babin, Danny	SBCC Culinary Arts Faculty	4
	Christensen, Hal	Sundowners	3
	Constantino, John	Sysco Food	4
	Kotze, Kerry	Nickelodeon Pizza	5
	Kreger, Gary	West Central Food	5
	Meyer, Stacy	SBCC Culinary Arts Faculty Chair	10
	Moghaddam, Bobby	Riverside City College	5
	Schlinkert, Tamara	SBCC Culinary Arts Lab Tech	6
	Tang, Jason	Jo Jo Grill A Dog	3
	Yeager, Terry	SBCC Culinary Arts	3
Electricity/Electronics	Ababat, Anthony	SBCC Electricity Faculty/Fibertronics	6
	Bent, Steven	Fibertronics/Garner Holt	5
	Bustami, Lutfi	Cal Builders	5
	Chase, Gerald	SBCC Electricity Faculty	10
	Daraei, Khosrow	SBCC Electricity Faculty	6
	Dowlatabadi, Mohammad	SBCC Electricity Faculty	5
	Elominba, Chito	Medline Inc.	3
	Falls, Anthony	SBCC Electricity Faculty/Red Cross Biomedical support	7
	Finazzo, Charles	Boeing	5
	Haeri, Sean	Sirius Microtech	5

Division			
Advisory Committee	Member	Affiliation	Years on Committee
	Halabi, Tarif	SBCC Electricity Faculty Chair	9
	Haz, Dik	Mettler Toledo	5
	Kazz, Dikran	BOSE labs	6
	Panjabi, Raj	RanESCO	6
	Raya, Frank	Brenner Fiedler	5
	Romero, Markazan	SBCC Electricity Faculty	6
	Roumani, Kamal	Toshiba	3
	Salazar, Sal	FedEx	8
	Saouli, Mohamad	DePuy University	7
	Sciarra, Tony	TESLA	2
	Singh, Raja	Sirius Microtech	3
	Trujillo, Albert	Target	8
	Walle, Samuel	SBCC Electricity Faculty	9
Heating, Ventilation, Air Conditioning Refrigeration	Aguilera, Senobio	HAC Faculty, Riverside City College	7
	Bowlin, Brad	SBCC HAC/R Faculty	3
	Duncan, William	Southern California Gas Company, SBCC Adjunct Faculty	3
	Duwel, Chris	SBCC HAC/R Faculty	3
	Halabi, Tarif	SBCC HAC/R Faculty Chair	5
	Husein, Aziz	Climatec	7
	Karcher, Les	Carrier	3
	Lawton, Phillip	Kaiser Permanente	8
	Lindeman, Dave	SBCC HAC/R Faculty	8
	Roberts, John	SBCC HAC/R Faculty	10
	Salmon, Daryl	HASCO - Riverside	10
	Sherman, Robert	Air-Heat	4
	Worley, Ed	Wingate	8
	Aguirre, David	California Steel	3
	Beal, Bob	MAAK	4
Machine Trades	Gazelle, Eric	Gazelle Machining	4
	Gonzalez, Procoro	Fontana High School	3
	Hoover, Rod	California Steel, Inc.	3
	Knight, Dave	Mori Seiki	3
	Leung, Paul	Martinez & Turek	3
	Mc Clure, John	Iron Mountain Machining	3
	Mc Clure, Joe	Hi Tec Machining	3
	Ortiz, Miguel	SBCC Machine Faculty	8
	Pettit, Rick	California Steel, Inc.	3
	Ray, Joe	California Steel, Inc.	3
Transportation Diesel	Barba, Manny	Velocity Truck Center	4

Division			
Advisory Committee	Member	Affiliation	Years on Committee
	Collins, Kimberly	CS□SB	4
	Diskin, Les	SB□C Diesel Faculty	7
	Eastwood, CJ	Pacific High School	3
	Engelbrecht, Larry	ASE	3
	Fisher, Bill	TEC Equipment	5
	Fernandez, Robert	RTA	3
	Godfrey, Mark	Waynes Engines	3
	Harworth, Eric	Pacific High School	3
	Kay, Alan	Pacific High School	4
	Martinez, Ken	SBC□SD	4
	McLaughlin, Larry	Regional Director	3
	Melancon, Berchman	SB□C Diesel Faculty Chair	8
	Radcliffe, Rick	Klein Educ. Systems	3
	Raymundo, Natalie	Pacific High School	4
	Robinson, Josie	TEC Equipment	3
	Rosvall, Scott	M□□SD	5
	Sciarra, Tony	TESLA	2
	Stark, Scott	SB□C	6
	Tosti, John	McLane Food Services	7
	Warden, Todd	AQMD	5
	Weber, Peggy	SB□C	5
Water Supply Technology	Aguirre, Jennifer	San Bernardino Water Reclamation	4
	Ariza, Ernest	SB□C Water Faculty	7
	Armstead, Moria	SB□C Water Faculty	5
	Arrington, Shyrra	SB□C Water Student	5
	Baxley, Linda	Advanced Envrio. Technology	3
	Blackburn, Berlinda	Coachella Water District	3
	Brandon, Preston	SB□C Water Faculty	3
	Bratulin, Paul	SB□C Public Relations	3
	Caldwell-Betties, Melita	SB□C Water Faculty Chair	8
	Canello, Nidia	SB□C Water Student	3
	Chan, Juanita	Rialto School District	3
	Coady, Andy	San Bernardino Water Reclamation	8
	Cruz, Michael	SB□C Water Tutor	7
	Earp, Suzie	CS□SB	4
	Firstenberg,	CS□SB	4

Division			
Advisory Committee	Member	Affiliation	Years on Committee
	Kathleen		
	Haley, Craig	SBWC Water Student	3
	Hanford, Joseph	San Bernardino Water Reclamation	3
	Helman, Miki	Santa Ana Watershed Project Authority	3
	Hirano, Ryan	Santa Ana Watershed Project Authority	3
	Holiman, Thomas	SBWC Water Faculty	3
	Johnson, Jacob	Cucamonga Water District	3
	Laari, Latif	Victor Valley Water District	3
	Letulle, Chander	Inland Empire Utilities Agency/SBWC Water Faculty	5
	Lopes, Rosa	Cucamonga Water District	5
	Loukeh, Alison	SBWC Water Faculty	8
	Martinez, Deborah	West Valley Water District	5
	Majors, Michael	SBWC Water Student	4
	Mansell, Clarence	West Valley Water District	5
	Milroy, Patrick	SBWC Water Faculty	5
	Navarro, Gil	San Bernardino Water Department	4
	Opperman, Amanda	California Water Environment Association	3
	Osborn, Richard	SBWC Water Faculty	4
	Padilla, German	San Bernardino Water Reclamation	3
	Panjabi, Raj	Neek Educational Solutions	3
	Parker, Garry	SBWC Water Faculty	3
	Perez, Roberta	Cucamonga Water District	5
	Reed, Carl	California Employment Development	4
	Robertson, Deborah	City of Rialto Mayor	3
	Rodriguez, Angel	SBWC Marketing	3
	Sepulveda, Joe	City of Redlands	5
	Steele, Kathleen	San Bernardino CSS	5
	Torner, Luis	Water Employee Services Agency	8
	Walladao, Gary	SBWC Water Faculty	8
	Walpone, Michael	Teledyne Batteries	3
	Werholtz, Gary	SBWC Water Faculty	8
	Witherspoon, Boykin	CSWB	5
Fielding Inspection	Barta, Christopher	CWR-ROP	5

Division			
Advisory Committee	Member	Affiliation	Years on Committee
	Bogner, Ed	Miller Sales	4
	Butris, Nabil	SBCC Welding Faculty	5
	Cacho, Bryce	SBCC Welding Faculty	5
	Campa, Mario	California Steel	4
	Garcia, Jose	San Bernardino Steel	4
	Grossman, Jeremy	Airgas	5
	Graham, Davis	INICAL Aviation, Inc.	3
	Hernandez, Ramon	SBCC Inspection Faculty	5
	Houts, Robert	SBCC Inspection Faculty	6
	Ito, Dennis	Lyman Engineering	5
	Jacobo, Brock	Door Components, Inc.	3
	Keys, Barry	The Backyard Studio	3
	Krehbiel, Deanna	SBCCD/EDCT	4
	Milligan, Joshua	SBCC Welding Faculty Chair	5
	Moreno, Robert	Fontana High School	4
	Murphy, April	SBCC Welding Faculty	3
	Plank, Alexander	SBCC Welding Faculty	3
	Rubio, Eddie	SBCCD/EDCT	4
	Smith, Bryan	LA Local 364 Apprenticeship Program	4
Arts & Humanities			
Film, TV & Media	Bibo, Kevin	Assistant Principal Career Technical Education Palm Desert High School	19
	Billings, Mark	Media Teacher, Pacific High School	4
	Clark, Daniel	WSA Entertainment, Literary Manager	3
	Dulock, Rick	Program Manager, KCR	22
	Fisher, Kevin	Citrus Valley High School, Redlands	6
	Hendrickson, Erick	Cajon High School SBSD	4
	Itskovich, Richard	Sony Distribution	3
	Kendall, Lacey	KCAL DJ and CSB Faculty	3
	Landeros, Woodie	Rebecca Blue Media, Director	4
	Lyons, Kevin	FTM Adjunct prof	5
	Pierce, Pryde	Filmmaker	3
	Rice, Rebecca	Rebecca Blue Media, Producer	4

Division			
Advisory Committee	Member	Affiliation	Years on Committee
	Rippetoe, James	FT◻M Adjunct	13
	Scoggins, Katy	Producer/Cinematographer	2
	Stalbert, Malik	SB◻C Faculty, OIS/MIS	3
	Taylor, Dan	IE Film Commission President	4
	Trehwella, Donna	FT◻M Adjunct	9
	Trotter, James	Producer, CS◻SB	4
	Trueba, Matthew	R◻SD Teacher RHS	5
	◻anderpoort, Shea	Cinematographer/Director	2
	◻asquez, Lillian	Marketing Coordinator, K◻CR	12
Graphic Design/Multimedia	Bartman, ◻incent	Designer/Marketing ESRI	5
	Bourbeau, Ron	3D Designer, PlayDek Games Adjunct Instructor, SB◻C, CHC, RCC – Norco	6
	Butterfield, John	Freelance Designer Adjunct Instructor, SB◻C	7
	Caughman, Rick	Art at 5th Alley La Adjunct Instructor La Sierra ◻niversity and SB◻C	5
	Cuny, Lucas	Instructor SB◻C, RTF	3
	Fritz, Kathy	Lecturer, Texas ◻niversity/Instructional Designer/Freelance Designer	3
	Gomez, Ed	Assistant Professor, CS◻SB Director, Mexi Cali Biennial	5
	Houlihan, Frank	Lecturer, CS◻SB/Freelance Designer	3
	Huntoon, Christopher	Student, SB◻C	5
	Jon Kawa	Photographer, Jon & Karlie Photography Adjunct Instructor, SB◻C	7
	Kawa, Karlie	Instructor, Platt College Adjunct Instructor, SB◻C Freelance Designer	7
	Kates, Phillis	Owner, PK Designs	6
	Oakes, Andrew	Owner, Green Acres Designs Assistant Professor, CS◻SB	6

Division			
Advisory Committee	Member	Affiliation	Years on Committee
	Ruiz, Javier	Supplemental Instructor, SBCC	6
	Sasse, Gene	Owner/Photographer Gene Sasse Photography	5
	Perovnik, Greg	Marketing and Advertising Consultant/Educator California Institute of Advanced Management, CSU Monterey Bay	6
Mathematics, Business & Computer Technology			
Accounting	Courts, Janet	Accounting Professor, San Bernardino Valley College, Certified Public Accountant	26
	Kritzberg, Joan	Retired Certified Public Accountant	11
	Lillie, Rick Dr.	Certified Public Accountant	15
	Marion, David	Certified Public Accountant	11
	Rangel, Francisco	Adjunct Professor, San Bernardino Valley College, Retired IRS	11
	Wilson, Matt	Certified Public Accountant	11
Business Administration	Assumma, Michael	Business Department Chair, SBCC	15
	Austin, Robert	Vice President, Crawford Investment Company	11
	Collins, Rodney (DDS)	Orange Tree Dental, Redlands CA	11
	Fabrize, Dr. Bob	Professor/Director Consultative Sales Center, Cal Poly Pomona International Business & Marketing Department	6
	Hutchins, Eric	Senior Vice President, Inland Empire Commercial Real Estate, Inc.	2
	Galindo, Michael	District Manager, Firestone Bridgestone Corp	11
	Magness, John	Senior Vice President, Hillwood Investment Properties	11
	Newman, Eric	Department Chair- Marketing, CSU SB	11
	Stauble, Vernon	Retired Business Professor, SBCC	15
	Underwood, Bruce	Business/Accounting Professor, SBCC	8
	Wilhette, Jesse	Branch Manager, Fastenal	3

Division			
Advisory Committee	Member	Affiliation	Years on Committee
Computer Information Technology/Computer Science	Brady, Jason	Web Developer, SBCCD	9
	Brunke, Jeff	Network Engineer, San Manuel Indian Bingo and Casino	5
	Engel, Aline	Independent IT Contractor	5
	Gomez, Raymond	Systems Analyst, Stater Bros.	5
	Hughes, Christopher	Technical Services Manager, Loma Linda University Medical Center	6
	Lugo, Peter	Automated Systems Engineer, Arrowhead Regional Medical Center	5
	Moore, Samuel	Teacher, Arroyo Valley High School, San Bernardino Unified School District	2
	Mulcahy, Brandon	IT Manager, Enko Systems	7
	Nunn, Justin	Operations Manager, Dk MTN Enterprises	5
	Orpilla, Paul	Payment poster, Arrowhead Orthopedics	5
	Planscena, Hector	Automated Systems Technician, Arrowhead Regional Medical Center	5
	Ramos, Cole	Operations Manager, UPS	5
	Shin, Qui	Teacher, Colton Redlands Jucaipa ROP	11
	Stanton, Karen	Coordinator - Western Academy Support & training Center, Networking Academy	11
Real Estate	Assumma, Michael	Department Chair, Business – SBCC	4
	Dyer, Devin	Realtor, Cornerstone Properties	4
	Hutchins, Eric	Senior Vice President – Inland Empire Commercial Real Estate	4
	Magness, John	Senior Vice President, Hillwood Investment Properties	4
	Martinez, Carlos	Broker of Record – P., Skyh Realty	4
	Orlando, Anthony	Assistant Professor, Real	4

Division			
Advisory Committee	Member	Affiliation	Years on Committee
		Estate – Cal Poly Pomona	
	Stauble, Vernon	Retired Business Professor, San Bernardino Valley College	4
Retail Management	Assumma, Michael	Department Chair, Business – San Bernardino Valley College	15
	Brown-Palacios, Rhonda	Ralph's/Food 4 Less Markets	8
	Hall, Kelley	College of the Desert	11
	Johnson, Tara	Chaffey College	4
	Jones, Laura	Stater Bros. Markets	8
	Kester-Phipps, Cherie	Western Association of Food Chains, Inc.	15
	Legil, Marian	Albertsons/Safeway/mons Markets	4
	Robles, Marco	Cardenas Markets	4
	Underwood, Bruce	San Bernardino Valley College	6
	Wagner, Tom	Norco College	3
Science			
Architecture	Anton, Michael	Instructor, SBVC	22
	Hall, Sandra	Architecture Instructor, SBVC	3
	Jorgensen, Judy Oak	Faculty, SBVC	22
	Martinez, Francisco	Architecture Instructor, SBVC	4
	Rezai, Pegah	Architecture Instructor, SBVC	2
Graphic Information Systems GIS	Bangasser, Susan	Former Dean, Science, SBVC	12
	Bjerke, Jennifer	Faculty, SBVC	5
	Burmudez, April	Student, SBVC	4
	Caldwell-Betties, Melita	Faculty, SBVC	4
	Chapman, Debbie	Cal Fire	9
	Cohen, Mike	CR Herbarium Consortium	9
	Cruz, Michael	Alumnus, SBVC	7
	Davis-Parker, Cynthia	Alumna, SBVC and City of Corona	6
	DiBiase, David	ESRI	6
	Donoghue, John	Instructor, SBVC and Ironwood Consulting	5
	Engstrom,	Santiago Canyon College	10

Division			
Advisory Committee	Member	Affiliation	Years on Committee
	Manessa		
	Estrada, Nadia	Student, SBCC	4
	Gonzalez, Juan	Instructor, SBCC and Riverside MWD	9
	Hamilton, Sheila	Alumnus, SBCC	8
	Heibel, Todd	Faculty Chair, SBCC	10
	Hidalgo, Alma	Instructor, SBCC and Riverside Flood Control District	10
	Hrdlicka, Rick	Director, Technology Service, SBCC	10
	Ingram, Brace	Colton JSD and CRP-ROP	10
	Johnson, Ben	Aerial Information Systems, Inc.	6
	Johnson, Debbie	Aerial Information Systems, Inc.	6
	Johnson, Wallace	Dean, Social Science, Human Development, and Physical Education, SBCC	6
	Jorgensen, Judy Oak	Faculty, SBCC (Retired)	8
	Kelsen, Virginia	Chaffey JSD	6
	King, Melissa	Faculty, SBCC	6
	Krizek, Jeffrey	Instructor, SBCC and City of Ontario	10
	Levesque, Robert	Manager, Workforce Development	9
	Lillard, Sheri	Faculty, SBCC	5
	Mielke, Jessi	ESRI	5
	Mukundan, Ramaa	Instructor, SBCC	9
	Murillo, Joan	Faculty, SBCC	7
	Nimako, Solomon	Instructor, SBCC and Apple Maps	10
	Parrish, Ruth	City of San Bernardino	9
	Pires, Romana	Faculty, SBCC	4
	Puentes, Deidre	CRP-ROP	4
	Robles, Matthew	Faculty, SBCC	5
	Rogers, Clover	Alumna, SBCC	9
	Rosales, Jessica	ESRI	4
	Sterling, Timothy	Student, SBCC	4
	Tasquez, Tatiana	Faculty, SBCC	5
Pharmacy Technology	Amador, Brian	Pharmacist, San Bernardino Community Hospital	8

Division			
Advisory Committee	Member	Affiliation	Years on Committee
		Pharmacy Instructor, SBHC	
	Bangasser, Susan	Dean, Science (Retired) and SBHC Foundation	12
	Burnham, Lorrie	Faculty Chair Science, SBHC	6
	Cervantes, Bunnie	Pharmacy Instructor, SBHC	2
	Chota-Ontiveros, Doris	Pharmacy Technician, Loma Linda Children's Hospital Pharmacy Instructor, SBHC	9
	DeCoursey, Ryan	Pharmacy Technician, Sales Manager	6
	Glenny, Scott	Pharmacist, Loma Linda Children's Hospital & Pharmacy Instructor, SBHC	6
	Halcon, John	Manager, Walgreens	12
	Hatter, James	Program Manager, CRP ROP Pharmacy Instructor, SBHC	2
	Lee, Jennifer	Pharmacy Instructor, SBHC	2
	Lopez, Kim	Pharmacy Technician, Loma Linda Children's Hospital & Pharmacy Faculty, SBHC	8
	Miles, Justin	Pharmacist Director at RCH & Pharmacy Faculty, SBHC	4
	Pooja, Mujumdar	Pharmacist, CQS & Pharmacy Faculty, SBHC	3
	Seraj, Majid	Pharmacist, LLMC	12
	Seraj, Robyn	Ascend Pharmaceutical, Pharmacy Technician & Pharmacy Faculty, SBHC	17
	Valdez, Maria	Faculty, SBHC	6
Psychiatric Technology	Aguilar-Kitibutr, Ailsa	SBHC	7
	Ahaiwe, Linda	RPAC	3
	Akers, Elaine R	SBHC	10
	Alfano-Wyatt, Marcia	SBHC	22
	Asif, Obed	Patton	17
	Baumann, Jenna	SBCSD	3

Division			
Advisory Committee	Member	Affiliation	Years on Committee
	Beasley, Larry	Canyon Springs	20
	Brown, Cinde	Patton	4
	Cretarola, Scott	ARMC/SB□C	7
	Dana Lozano, Heather	SBC□SD Cajon	3
	Dietz, Sarah	SB□C	7
	Dubois-Eastman, Kim L.	SB□C	10
	Estrada, Laura	SB□C	4
	Giese, Eric	Patton	4
	Gonzales, Manuel	SBC□SD Cajon	3
	Goul, Kim	SB□C/ARMC	3
	Gutierrez, Nereida	SBC□SD Anderson	10
	Hardas, Daisey	ARMC	4
	Harris, Christine	SB□C	5
	Khan, Naveen	SB□C	3
	Malone, Candice	Patton	12
	Martinez, Isabelle	Patton	17
	Massad, Sana	SB□C	4
	Molle, Laura	SB□C	8
	Okonkwo, Bernadette	SB□C	3
	Penniman, Walter	SB□C	6
	Puentes, Deidra	CR□-ROP	3
	Ravanzo, Hudell	SB□C	8
	Reeves-Maxey, La Tanya	SBC□SD Anderson	10
	Reynolds, Avuse	Canyon Springs	20
	Richard, Rose	Patton	7
	Scates, Cheryl	Canyon Springs	4
	Seraj, Robyn	SB□C	4
	Stowell, Jeni	Canyon Springs	20
	Trusheim, Deb	SB□C	3
	Walkenburger, Jean	CR□-ROP	3
	Wagner, Carol	Del Rosa □illas	3
	Weaver, Teresa	SB□C	7
	Weber, Peggy	SB□C	3
Registered Nursing	Alfano-Wyatt, Marcia	SB□C Psych Tech	22
	Aguilar, Ghinett	Loma Linda □n Manager	5
	Asif, Obed	Patton RN Educ Coordinator	5
	Baker, Sandi	RCC Dean of Nurse	
	Benart, Nancy	Redlands Educator	7
	Bosert, Elizabeth	LL□	3
	Burnham, Lorrie	SB□C Science Div	5

Division			
Advisory Committee	Member	Affiliation	Years on Committee
	Campos, Alejandra	SBHC	7
	Castro, Janice	Dignity Educ Manager	6
	Corrales, Athena	SBHC Counselor	6
	Cozart, Barbara	Dignity Health Nursing Coordinator	24
	Davis, Hope	Dignity Educator	12
	Deras, Wendy	College of Desert RN	7
	Dubois-Eastman, Kim	SBHC Faculty	7
	Freude, Gayle	San Gorgonio Mem Hosp MS Manager	6
	Guthrie, Sarah	Elsevier	6
	Hardas, Daisey	Education Arrowhead Regional Med Ctr.	7
	Hill, June	SBHC Faculty	24
	Humble, Dina	SBHC CP Instruction	3
	Hutchason, Jacob	SBHC Faculty	5
	Kalantarov, Dmitriy	SBHC Dean of Science	3
	Khan, Naveen	SBHC Coordinator	5
	Lofthouse, Andreaia	LLC	3
	Lowry, Will	Elsevier	5
	Massad, Sana	SBHC Faculty	7
	Morkos, Mona	Dignity Educator	8
	Nasio, Crystal	MSJC Assoc Dean	5
	Nelson, Kim	San Gorgonio Memorial Hospital	9
	Ninan, Barbara	LLC	3
	Nolan, Rosilyn	Dignity CNO	23
	Obra, Gioleeta	SBHC Faculty	16
	Puerto, Sofia	Jerry L. Pettis Mem CA Hosp Director	17
	Quash, Patty	SBHC	3
	Rodriguez, Diana	SBHC President	5
	Scobie, Carol	College of Desert	7
	Seraj, Robyn	SBHC Faculty	5
	Shedd, Joanna	LLC	3
	Simental, Yolanda	SBHC Faculty	14
	Smith, James	SBHC	10
	Sobhanian, Soha	SBHC	6
	Stark, Scott	SBHC CP	10
	Thayer, Scott W	SBHC	3
	Tran, Bao	Dignity Health	10
	Trusheim,	SBHC Faculty	6

Division			
Advisory Committee	Member	Affiliation	Years on Committee
	Deborah		
	Galdez, Maria	SBCC Psych Tech	8
	Anthul, Tammy	RCC	3
	Lasquez, Tatiana	SBCC	8
	Weaver, Teresa	Faculty	7
	Weber, Peggy	SBCC	4
Social Sciences, Human Development Physical Education			
Child Development	Adams, Kathryn	SBCC Child Development, Contract Faculty Co-Chair	23
	Arth, Patty	Redlands Day Nursery, Site Director	4
	Barnett, Kellie	SBCC Child Development, Contract Faculty	16
	Bogarín, Alex	Rialto Unified School District, Early Education Administrator	4
	Drew, Linda	San Bernardino Teddy Bear Tymes Child Development Center, Director	11
	Hollingsworth, Chantia	Child Care Resource Center, Professional Development Supervisor	2
	Good, Karen	Rialto Unified School District, Early Education Administrator	1
	Karge, Sandy	SBCC Child Development Center, Supervising Teacher	2
	Kelly, Latasha	SBCSD, Director	2
	Knight, Denise	SBCC Child Development, Contract Faculty Co-Chair	25
	McLaren, Meridith	CHC Child Development, Faculty Chair	13
	Mitroi, Mariana	Colton SD, Child Development Supervisor	2
	Moore, Randi	SBSD, Support Staff	3
	Price, Brandi	SBCC Child Development, Adjunct Faculty	7
	Terrell, LaTrenda	SBC Preschool Services Department, Program Manager	7
	Thompson, Melissa	Moreno Valley College Child Development, Contract Faculty	6
	Wagner, Tamera	Yucaipa Inland Preschool Director, SBCC Child	3

Division			
Advisory Committee	Member	Affiliation	Years on Committee
		Development Adjunct Faculty	
	Wallick, Amber	SBJC Child Development, Adjunct Faculty	5
	Wasbotten, Deborah	CHC, Child Development Center Director	8
	Wilcox-Herzog, Amanda	CSJ SB Human Development, Contract Faculty	8
Criminal Justice	Brumm-Landon, Julie	San Bernardino Sheriff's Training Facility Captain	1
	Cervantes, Brian	San Manuel Department Public Safety Training Manager	4
	Chencharick, John	Police Academy Faculty	12
	Croy, Jeremy	Administration of Justice Department Chair	3
	Dennis, Paul	SBJC Police Academy Director	4
	Gonzales, Amelia	Criminal Justice Secretary	6
	Green, Kenneth	San Bernardino Administration of Justice Adjunct	4
	Gutierrez, John	San Bernardino City Unified School District Sergeant	4
	Jackson, Alvin	San Bernardino Community College District Chief	3
	Johnson, Wallace	San Bernardino Valley College Dean	5
	Lewis, Rosalind	SBJC Police Academy Coordinator	3
	Paulino, Joseph	San Bernardino County Unified School District Chief	12
	Four, Brett	San Bernardino Sheriff's Training Facility Captain	4
Human Services	Chagolla, Daniel	Cedar House Life Change Center, Director/CEO	4
	Degnan, Russel	New Hope Director of Operations	6
	Drela, Melinda	MFI Recovery Centers, Riverside	2
	Hughes, Tina	San Bernardino Recovery Center, Inland Valley	6

Division			
Advisory Committee	Member	Affiliation	Years on Committee
		Recovery Services, Coordinator	
	Mairer, April	Director of Behavioral Health	2
	Moneymaker, Melinda	SBHC Human Services Assistant Professor/Faculty Chair	16
	Moore, Paul	Director, LA Loma Linda	2
	Nelson, Brandy	SBHC Human Services Contract Faculty	7
	Polonio, Jeff	SBHC Faculty	2
	Rasmussen, Jill	Counselor, La Sierra University	2
	Webber, Peggy	SBHC Job Developer	2
	Williamson, Asia	SBHC Faculty	2

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Diana Z. Rodriguez, Chancellor
REVIEWED BY: Diana Z. Rodriguez, Chancellor
PREPARED BY: Kristina Hannon, Vice Chancellor of Human Resources and Police Services
DATE: October 7, 2021
SUBJECT: Consideration of Approval of Executive Management Job Description

RECOMMENDATION

It is recommended that the Board of Trustees approve the Executive Management job description as attached:

- Vice Chancellor of Educational and Student Support Services

OVERVIEW

The attached job description has been developed to accurately reflect the intent and nature of the position.

ANALYSIS

The attached job description reflects the representative duties and responsibilities, as well as the appropriate minimum qualifications for the position.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The cost of employment is included in the appropriate budgets.



Vice Chancellor of Educational and Student Support Services

Executive Management Range: I

Pending Board Approval: 10/07/21

P. 1|6

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job; however, any additional duties will be reasonably related to this class.*

SUMMARY DESCRIPTION

Under the general direction of the Chancellor, the Vice Chancellor of Educational and Student Support Services will provide vision, leadership, and strategic planning administration. This position will review and evaluate District educational planning services encompassing student services and instructional programs. The Vice Chancellor of Educational and Student Support Services will maintain high academic standards and assure proper districtwide implementation of student services and instructional programs; monitor, review, maintain, and evaluate programs, services, and compliance with applicable regulations, policies, and procedures; and supervise and evaluate the performance of assigned staff. This position will also organize, direct, develop and administer the operations and strategic growth for functional areas comprised of Workforce Development (Economic Development & Corporate Training – EDCT), Advancement (Economic, Resource & Community Development – ERCD), and the Inland Futures Foundation. The class of Vice Chancellor is assigned to executive-level district administrators responsible for major functions that have substantial districtwide impact. Incumbents report directly to the Chancellor and are a party to the Chancellor’s Cabinet.

REPRESENTATIVE DUTIES

The following duties are typical for this classification.

1. Under the direction of the Chancellor and in collaboration with the College Presidents and Vice Presidents, provide overall leadership to the District in curriculum planning and development, including new programs; coursework and distance learning; program review; research and strategic planning; and in the development, implementation, and coordination of the instructional and student success initiatives of the District.
2. Coordinate the educational services and planning of the District in collaboration with the College Presidents, Vice Chancellors, Vice Presidents, senior staff, college administrators, and the appropriate shared governance groups. Assist in the facilitation of the strategic planning and operational planning processes of the District.
3. Integrate quality indicators within strategic plans to measure achievements and institutional effectiveness of the planning process and initiate necessary modifications to identify specific information needs to support continuous improvements.
4. In collaboration with administration and faculty, coordinate feasibility studies of new programs, costs, potential partnerships, target student markets, timeline, location, objectives, and other needed data.
5. Serve as District accreditation liaison officer; provide oversight and coordinate activities related to the accreditation process including development of self-study documents, evidence files, progress reports, site team visit preparation, and other related activities.



Vice Chancellor of Educational and Student Support Services

Executive Management Range: I

Pending Board Approval: 10/07/21

P. 2|6

6. May represent the District on local, state, and national committees and taskforces regarding instructional and student services issues, workforce training and/or economic development programs.
7. In collaboration with the Vice Presidents, maintain the instructional program inventory and monitor the instructional and student support programs of the District.
8. In collaboration with the Vice Presidents, coordinate, facilitate, and provide leadership for a variety of districtwide educational services programs, including admissions and records, student records evaluation, counseling, financial aid/EOPS, Disability Support Programs and Services, registration, attendance accounting, administrative computing support, course/program development, course outline, catalog, and schedule production, development and oversight of grants, and others as assigned.
9. In collaboration with the Vice Presidents coordinate the planning, organization, and delivery of various educational services to students in areas such as financial aid, counseling, articulation agreements, student retention, residency, matriculation, registration, and instructional programs.
10. As the Chief Workforce Development Officer for the District, provides leadership, guidance, and technical expertise and consultation in the review and execution of the District policies, programs and concerns as they relate to economic, workforce, and community development planning, development, marketing, service delivery, coordination and management of customized training, contract education, entrepreneurship, innovation, and accelerator programs funded with Statewide Initiatives, Employment Training Panel (ETP), Workforce Innovation & Opportunity Act (WIOA), corporate foundation, and other applicable, competitive grant sources.
11. Manage the preparation and certification of enrollment and attendance reports for State apportionment.
12. Manage, coordinate, and provide leadership for a variety of districtwide Disability Support Programs and Services to provide, enhance, and facilitate learning opportunities for all disabled students.
13. Oversee the District's institutional research functions, including conducting analyses of indicators used for institutional effectiveness and enrollment management, developing infrastructures for improving data and information capacity, establishing and implementing research standards and protocols, and the design and development of research reports; develop and maintain updated management information systems involving interrelated curriculum data, i.e., course outline master file, catalog, and class schedule production, and automate manual systems.
14. Works collaboratively with faculty, staff and administrators districtwide in developing, maintaining, and supporting workforce development initiatives to facilitate student access and success.
15. Reviews pending legislation, legal mandates, regulations, and guidelines which may affect district economic and workforce development programs, functions and activities. Complies with all District, county, state and federal grants.



Vice Chancellor of Educational and Student Support Services

Executive Management Range: I

Pending Board Approval: 10/07/21

P. 3|6

16. Communicate and interpret instructional policies and procedures to the Board of Trustees, District and institutional administrators, faculty, and staff; communicate with government agencies and other education institutions to identify and research issues, interpret and explain policies, provide technical expertise and exchange information.
17. Provides leadership for strategic planning, organization, development, marketing, delivery, and management of all economic and workforce development training programs, including industry-recognized, customized contract training offered to private businesses, community-based organizations, and public sector agencies.
18. Interacts with public and private employers to assist in the development of comprehensive training contracts, assessments, performance improvement solutions, and short-term professional development programs, seminars, and workshops.
19. Serves as the District signatory and liaison with the California Community Colleges Chancellor's Office (CCCCO) for the Strong Workforce Program (SWP) and the Career Technical Education Act (CTEA) Perkins Grant Program.
20. Coordinate development of District policies and procedures regarding educational services functions; research and analyze issues and interpret State and Federal regulations impacting educational services areas and matriculation and articulation processes; ensure compliance with regulations districtwide; analyze legislation and make recommendations.
21. Coordinate and provide leadership for the District's articulation program with secondary and post-secondary institutions to facilitate student transfer among education segments.
22. In collaboration with the Vice Presidents, plan, coordinate, and participate in the articulation of instructional programs with K-12 partners, other community college districts, and public and private post-secondary institutions
23. Revise, update, publish, and assure distribution of manuals, policies, and procedures related to registration, grade reporting, residency determination, attendance accounting, and records retention; ensure that current regulations are incorporated in all student services policies and procedures.
24. Plan, organize, and conduct meetings, seminars, and training programs relating to educational services.
25. Perform research, provide leadership for the development of new programs, standards, policies, and procedures within the parameters of State and Federal laws; make recommendations to college and Continuing Education educational offices and personnel.
26. Coordinates implementation activities of District resources and revenue generation ventures related to grant development, special projects, strategic partnerships, and resource development initiatives.



Vice Chancellor of Educational and Student Support Services

Executive Management Range: I

Pending Board Approval: 10/07/21

P. 4|6

27. Provides leadership to the District's fee-based, community education, and contract education programs to ensure relevance with regional customer and business demands and economic trends.
28. Coordinates aspects of Districtwide grants research, concept development, planning, and application development in consultation with faculty, staff, administrators, and grant writing resources; may monitor grant project implementation for compliance and provides technical assistance to District and College leadership in grant project administration.
29. Perform related duties as assigned.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

- Budget preparation and control.
- Coordination of assigned districtwide functions.
- Classroom instruction and requirements of academic and technical disciplines.
Community college and undergraduate education.
- Local, State, and federal laws affecting instructional services and programs.
Current national and State issues in curriculum and instruction.
- Modern office practices, procedures and equipment, including computer hardware and software.
Oral and written communication skills.
- Professional Development
- Principles of management, leadership, supervision, training, and public administration.
- Principles, practices, techniques, and trends used in the analysis and evaluation of instructional and student services programs at a community college district.
- Principles, techniques, and methods used in organizing, maintaining, and retaining comprehensive student records.
- State and federal laws, codes, and regulations affecting instructional and student services, attendance accounting, registration, and records maintenance.

Ability to:

- Oversee and participate in the management of comprehensive economic and workforce development, advancement and resource development, and broadcast media systems.
- Assemble, analyze, and interpret data, and make appropriate recommendations for educational support services, economic and workforce development programs, advancement and resource development, broadcast media systems, and information technology applications.



Vice Chancellor of Educational and Student Support Services

Executive Management Range: I

Pending Board Approval: 10/07/21

P. 5|6

- Participate in the selection and recommendation, supervision, training, and evaluation of staff.
- Participate in the development and administration of goals, objectives, and procedures for assigned area.
- Gather and analyze data and situations and make appropriate decisions and recommendations in support of goals.
- Interpret and apply California Education Code, Title 5, federal, state, and local policies, laws, and regulations as it relates to the position.
- Commit to shared governance, collaboration and district goals and missions.
- Analyze situations accurately and develop effective course of action.
- Coordinate and align educational services districtwide.
Communicate effectively both orally and in writing.
- Coordinate and provide leadership in evaluating, monitoring, and maintaining instructional services to all community college students.
- Coordinate, facilitate, and provide leadership in student services programs, attendance accounting, registration, and other assigned areas.
- Demonstrate interpersonal skills using tact, patience, and courtesy.
- Formulate program policy and procedures.
- Implement the District's mission, goals, and objectives.
Interact with diverse constituencies.
- Maintain records and prepare reports.
Meet schedules and time lines.
- Operate computers and business-related software, including word processing, spreadsheets, and databases.
- Plan, organize, and coordinate personnel and financial resources.
- Plan, organize, direct, administer, review, and evaluate assigned programs and services.
- Demonstrate professionalism, fairness and honesty in all aspects of the performance of duties.
- Provide leadership based on ethics and principles as they relate to educational support, advancement, and information technology functions and operations.

Education and Experience Guidelines – *Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:*

Education/Training:

A Master's Degree in business administration, public administration, organizational development, education, instructional technology, or a related field.



Vice Chancellor of Educational and Student Support Services

Executive Management Range: I

Pending Board Approval: 10/07/21

P. 6|6

Experience:

1. A minimum of four (4) years of increasingly responsible experience in academic affairs, career technical education, economic and workforce development, instructional technology, information technology, at a Dean level or equivalent; including three (3) years at a managerial level (Dean level or equivalent), preferably in a college, public agency, or governmental setting.
2. Demonstrate a sensitivity to, and understanding of the diverse academic, socioeconomic, cultural, and demonstrated cultural competency, sensitivity to, and understanding of the diverse academic, socioeconomic, cultural, disability and ethnic backgrounds of community college students and staff.

Desired Qualifications:

1. Demonstrated knowledge of community college funding in California.
2. Doctorate from an accredited institute of higher education.
3. Strong academic experience in either teaching, counseling and/or other faculty experience.
4. Demonstrated knowledge of enrollment management, strategic planning and student success metrics in higher education.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Work is performed primarily in a standard office setting; occasionally travel from site to site.

Physical: Primary functions require sufficient physical ability and mobility to work in an office setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information.

Vision: See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents; and to operate assigned equipment.

Hearing: Hear in the normal audio range with or without correction.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Diana Z. Rodriguez, Chancellor

PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services

DATE: October 7, 2021

SUBJECT: Consideration of Approval of Management Tuition Reimbursement

RECOMMENDATION

It is recommended that the Board of Trustees approve tuition reimbursement for Joanne Hinojosa to pursue a Doctorate of Education in Educational Leadership, Community College Specialization from California State University San Bernardino.

OVERVIEW

Joanne Hinojosa is the Director, EOP&S in the EOP&S/CARE Department at San Bernardino Valley College, and plans to start this program in the Fall 2021 term.

ANALYSIS

This request is in compliance with Administrative Procedure 7260 which allows that Classified Supervisors shall be eligible for tuition cost reimbursement from an accredited institution and that all courses for which a manager is seeking reimbursement be approved by the Board of Trustees.

INSTITUTIONAL VALUES

- I. Institutional Effectiveness
- II. Learning-Centered Institution for Student Access, Retention and Success
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

The cost of this reimbursement will be covered by the General Fund.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Diana Z. Rodriguez, Chancellor
REVIEWED BY: Diana Z. Rodriguez, Chancellor
PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services
DATE: October 7, 2021
SUBJECT: Consideration of Approval to Appoint Interim Managers

RECOMMENDATION

It is recommended that the Board of Trustees approve the appointment of, and ratify the employment contracts for, the employees on the attached list.

OVERVIEW

The employees on the attached list are submitted for approval.

ANALYSIS

All requirements in the employment process have been or will be completed. Employees will not commence work until all requirements are met.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The cost of employment for these employees is included in the appropriate budgets.



Appointment of Interim Managers

Submitted for Board Approval October 7, 2021

[v.9.15.2021.p.1|1]

Employee Name Location Assignment	Effective Dates	Range & Step	New or Replacing	Fund	Live Scan Clearance
Rosas, Rosa Olivia Interim Vice President, Student Services SBVC Student Services	09/01/21 to 06/30/22	24A*	Scott Thayer	Student Services	08/25/21

**Amendment: This item is being resubmitted to correct the salary placement submitted previously sent to September Board. It was sent as range & step 22A and should be range & step 24A.*

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Diana Z. Rodriguez, Chancellor
REVIEWED BY: Diana Z. Rodriguez, Chancellor
PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services
DATE: October 7, 2021
SUBJECT: Consideration of Approval to Appoint District Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve appointment of the employees on the attached list and, as necessary, approve the corresponding employment contracts as well.

OVERVIEW

The employees on the attached list are submitted for approval.

ANALYSIS

All requirements in the employment process have been or will be completed. Employees will not commence work until all requirements are met.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The cost of employment for these employees is included in the appropriate budgets.



Appointment of District Employees

Submitted for Board October 7, 2021

[v.9.21.2021.p.1|1]

Employee Name, Title Location Assignment & Department	Start Date	Salary Schedule, Range & Step	New or Replacing	Fund	Live Scan Clearance
Kim, Joseph Instructional Technology Specialist DIST Computing Services	10/11/21	Classified 54A	New	Computing Services	TBD
Gomez, Jorge Custodian I SBVC Custodial	10/11/21	Classified 27A	Michelle Serrato	General	TBD
Hernandez, Garrett Custodian I SBVC Custodial	10/11/21	Classified 27A	New	General	TBD
Phares, Kyle Custodian I SBVC Custodial	10/11/21	Classified 27A	Jason Flores	General	TBD
Robinson, Trayvion Custodian I SBVC Custodial	10/11/21	Classified 27A	Natalie Gonzalez	General	TBD

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Diana Z. Rodriguez, Chancellor
REVIEWED BY: Diana Z. Rodriguez, Chancellor
PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services
DATE: October 7, 2021
SUBJECT: Consideration of Approval of Employee Promotions

RECOMMENDATION

It is recommended that the Board of Trustees approve the promotion of SBCCD employees as indicated on the attached list.

OVERVIEW

The promotion of employees on the attached list is submitted for approval.

ANALYSIS

These employees have gone through the recruitment process and are being recommended for promotion.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The cost of these promotions is included in the appropriate budget.



Employee Promotions

Submitted for Board Approval October 7, 2021

[v.9.15.2021.p.1|1]

Employee Name	From	To	New/ Replacing	Fund	Effective Date
Gutierrez, Nicole	SBVC Technical Training Student Services Tech II Classified Salary Schedule Range 34, Step C	SBVC Technical Training Administrative Secretary Classified Salary Schedule Range 37, Step C	Sharen Chavira	General	10/08/21
Coats, Cherishea	District Computing Services Distance Education System Administrator Classified Salary Schedule Range 46, Step D	District Computing Services Instructional Technology Specialist Classified Salary Schedule Range 54, Step C	Rhiannon Lares	Computing Services	10/08/21

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Diana Z. Rodriguez, Chancellor
REVIEWED BY: Diana Z. Rodriguez, Chancellor
PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services
DATE: October 7, 2021
SUBJECT: Consideration of Approval of Employee Transfers

RECOMMENDATION

It is recommended that the Board of Trustees approve the transfer of District employees as indicated on the attached list.

OVERVIEW

The transfer of employees on the attached list is submitted for approval.

ANALYSIS

These employees have gone through the recruitment process and are being recommended for these positions.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The cost of these transfers is included in the appropriate budgets.



Employee Transfers

Submitted for Board Approval October 7, 2021

[v.6.17.2021.p.1|1]

Employee Name	From	To	New/ Replacing	Fund	Effective Date
Serrato, Michelle	SBVC Custodial Custodian Classified Schedule Range Range 27, Step Step C	CHC Custodial Custodian Classified Schedule Range Range 27, Step Step C	An Quach	General	09/13/21

Amendment: This is being resubmitted to correct the "From" site location originally submitted to September Board.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Diana Z. Rodriguez, Chancellor

PREPARED BY: Dr. Scott Thayer, Interim President, SBVC
Dr. Kevin Horan, President, CHC
Kristina Hannon, Vice Chancellor, Human Resources & Police Services

DATE: October 7, 2021

SUBJECT: Consideration of Approval of Adjunct and Substitute Academic
Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of adjunct and substitute academic employees as indicated on the attached list.

OVERVIEW

Part-time academic employees selected from the established pool are offered individual contracts on a semester-by-semester basis.

ANALYSIS

All requirements for employment processing have been completed and Human Resources has cleared the individuals for employment.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The cost for employment of adjunct and substitute academic employees is included in the appropriate budgets.



Adjunct and Substitute Academic Employees

Submitted for Board Approval October 7, 2021

[v.9.15.2021.p.1|1]

Employee Name	Location Assignment	Course Subject	Discipline per Minimum Qualifications
Awunganyi, John	SBVC	Math	Math
Azami, Paria	SBVC	Biology	Biological Sciences
Bishop, Sarah	SBVC	Nursing	Nursing
Carlos, Christopher	SBVC	Police Academics	Police Science
Carlson, Robert	SBVC	Aeronautics	Aeronautics
Greenwood, Evelyn	SBVC	Nursing	Nursing
Gurtovoy, Jason	SBVC	Economics	Economics
Hook, Rory	SBVC	Aeronautics	Aeronautics
Magana, Maria	SBVC	Women's Soccer	Coaching
Newhide, Joseph	SBVC	Biology	Biological Sciences
Panlaqui, Cynthia	SBVC	Nursing	Nursing
Piteck, Kristen	SBVC	Nursing	Nursing
Yacopi, Vivian	SBVC	Child Development	Child Development

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services

PREPARED BY: Dr. Scott Thayer, Interim President, SBVC
Dr. Kevin Horan, President, CHC

DATE: October 7, 2021

SUBJECT: Consideration of Approval of Instructional Pay for Make-Up
Laboratory Hours Due to COVID-19

RECOMMENDATION

It is recommended that the Board of Trustees approve instructional pay for academic employees as indicated on the attached.

OVERVIEW

Academic employees will be compensated at the agreed upon instructional hourly rate to instruct make-up laboratory hours. This compensation is requested due to laboratory hours that were stopped in spring 2020 term due to COVID-19 emergency. Specific laboratory courses were not able to be transitioned to an online environment. These laboratory course hours need to be made-up by students to receive a letter grade.

ANALYSIS

As of July 1, 2019, hourly instructional rates of pay are based on the Tentative Agreement by and between SBCCD and the CTA regarding *Article 10 Wages*, which was Board approved May 16, 2019.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The cost of the instructional pay is included in the appropriate budget.



Instructional Pay for Academic Employees

Submitted for Board Approval October 7, 2021

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Jimenez, Itamar COVID-19 Emergency Funds	SBVC	06/01/21	08/06/21	\$66.00	84	\$5,544.00	WELD course make-up laboratory hours for in-progress students. <i>Amendment: Originally submitted to June Board for approval. Being resubmitted to correct length and hours of assignment due to addressing student's needs for additional day of make-up work.</i>

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services

PREPARED BY: Dr. Scott Thayer, Interim President, SBVC
Dr. Kevin Horan, President, CHC

DATE: October 7, 2021

SUBJECT: Consideration of Approval of Non-Instructional Pay for Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve non-instructional pay for academic employees as indicated on the attached.

OVERVIEW

Academic employees will be compensated at the agreed upon non-instructional rate of pay. This compensation is requested due to the periodic need for academic employees to assist with various department research, projects, committee work, or campus/community events.

ANALYSIS

As of July 1, 2019, non-instructional rates of pay are based on the Tentative Agreement by and between SBCCD and the CTA regarding *Article 10 Wages*, which was Board approved May 16, 2019.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The cost of the non-instructional pay is included in the appropriate budget.



Non-Instructional Pay for Academic Employees

Submitted for Board Approval October 7, 2021

[v.9.16.2021.p.1|25]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Alatorre, Guadalupe, COMMST 100H Honors Program General Fund	CHC	10/08/21	12/17/21	\$52.00	10	\$520.00	Faculty member will work with Honors students to customize their projects and deepen knowledge of course subject matter.
Baccari, Angelica Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	Mathematics AB-705 Workshops <i>The list of names was not provided in time for the September board deadline.</i>
Baldwin, Spencer, MUSIC 103H Honors Program General Fund	CHC	10/08/21	12/17/21	\$52.00	10	\$520.00	Faculty member will work with Honors students to customize their projects and deepen knowledge of course subject matter.
Beard, Joseph, GEOG 110H Honors Program General Fund	CHC	10/08/21	12/17/21	\$52.00	10	\$520.00	Faculty member will work with Honors students to customize their projects and deepen knowledge of course subject matter.
Begley, David Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	Mathematics AB-705 Workshops <i>The list of names was not provided in time for the September board deadline.</i>
Bond, Lauren, ENGL 101H Honors Program General Fund	CHC	10/08/21	12/17/21	\$52.00	10	\$520.00	Faculty member will work with Honors students to customize their projects and deepen knowledge of course subject matter.
Bridges, Andrew, REL 100H and REL 101H Honors Program General Fund	CHC	10/08/21	12/17/21	\$52.00	20	\$1,040.00	Faculty member will work with Honors students to customize their projects and deepen knowledge of course subject matter.



Non-Instructional Pay for Academic Employees

Submitted for Board Approval October 7, 2021

[v.9.16.2021.p.2|25]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Buiter, Rachel Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	Mathematics AB-705 Workshops <i>The list of names was not provided in time for the September board deadline.</i>
Burke, Jeffrey Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	Mathematics AB-705 Workshops <i>The list of names was not provided in time for the September board deadline.</i>
Cervantez, Jeff, PHIL 105H Honors Program General Fund	CHC	10/08/21	12/17/21	\$52.00	10	\$520.00	Faculty member will work with Honors students to customize their projects and deepen knowledge of course subject matter.
Costello, Gerarda, HIST 170H Honors Program General Fund	CHC	10/08/21	12/17/21	\$52.00	10	\$520.00	Faculty member will work with Honors students to customize their projects and deepen knowledge of course subject matter.
Cowans, Nicole, THART 100H Honors Program General Fund	CHC	10/08/21	12/17/21	\$52.00	10	\$520.00	Faculty member will work with Honors students to customize their projects and deepen knowledge of course subject matter.
Davila, Rosa Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	Mathematics AB-705 Workshops <i>The list of names was not provided in time for the September board deadline.</i>
DiBartolo, Cheryl, ANTHRO 102H and ANTHRO 106H Honors Program General Fund	CHC	10/08/21	12/17/21	\$52.00	20	\$1,040.00	Faculty member will work with Honors students to customize their projects and deepen knowledge of course subject matter.



Non-Instructional Pay for Academic Employees

Submitted for Board Approval October 7, 2021

[v.9.16.2021.p.3|25]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Estus, Steve, ENGL 102H Honors Program General Fund	CHC	10/08/21	12/17/21	\$52.00	10	\$520.00	Faculty member will work with Honors students to customize their projects and deepen knowledge of course subject matter.
Ferrari, Ed, ENGL 102H Honors Program General Fund	CHC	10/08/21	12/17/21	\$52.00	10	\$520.00	Faculty member will work with Honors students to customize their projects and deepen knowledge of course subject matter.
Friday, Brian Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	Mathematics AB-705 Workshops <i>The list of names was not provided in time for the September board deadline.</i>
Greyraven, Ruth, BIO 130H and BIO 131H Honors Program General Fund	CHC	10/08/21	12/17/21	\$52.00	20	\$1,040.00	Faculty member will work with Honors students to customize their projects and deepen knowledge of course subject matter.
Grigsby, Michael Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	Mathematics AB-705 Workshops <i>The list of names was not provided in time for the September board deadline.</i>
Gutierrez, Juan Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	Mathematics AB-705 Workshops <i>The list of names was not provided in time for the September board deadline.</i>
Gutierrez, Mark Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	Mathematics AB-705 Workshops <i>The list of names was not provided in time for the September board deadline.</i>



Non-Instructional Pay for Academic Employees

Submitted for Board Approval October 7, 2021

[v.9.16.2021.p.4|25]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Guzman, Jose, PHIL 101H Honors Program General Fund	CHC	10/08/21	12/17/21	\$52.00	10	\$520.00	Faculty member will work with Honors students to customize their projects and deepen knowledge of course subject matter.
Hanley, Jodi Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	Mathematics AB-705 Workshops <i>The list of names was not provided in time for the September board deadline.</i>
Harmon, Lacey Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	Mathematics AB-705 Workshops <i>The list of names was not provided in time for the September board deadline.</i>
Hellerman, Steve, POLIT 100H Honors Program General Fund	CHC	10/08/21	12/17/21	\$52.00	10	\$520.00	Faculty member will work with Honors students to customize their projects and deepen knowledge of course subject matter.
Hughes, Richard, GEOG 111H Honors Program General Fund	CHC	10/08/21	12/17/21	\$52.00	10	\$520.00	Faculty member will work with Honors students to customize their projects and deepen knowledge of course subject matter.
Juan, Shirley Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	Mathematics AB-705 Workshops <i>The list of names was not provided in time for the September board deadline.</i>
Kaye, Adelina Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	Mathematics AB-705 Workshops <i>The list of names was not provided in time for the September board deadline.</i>



Non-Instructional Pay for Academic Employees

Submitted for Board Approval October 7, 2021

[v.9.16.2021.p.5]25]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Keys, Scott, HIST 100H Honors Program General Fund	CHC	10/08/21	12/17/21	\$52.00	10	\$520.00	Faculty member will work with Honors students to customize their projects and deepen knowledge of course subject matter.
Langenfeld, Liz, ENGL 152H Honors Program General Fund	CHC	10/08/21	12/17/21	\$52.00	10	\$520.00	Faculty member will work with Honors students to customize their projects and deepen knowledge of course subject matter.
Ledoux, Janine, HEALTH 263H Honors Program General Fund	CHC	10/08/21	12/17/21	\$52.00	10	\$520.00	Faculty member will work with Honors students to customize their projects and deepen knowledge of course subject matter.
Leon, Ralph Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	Mathematics AB-705 Workshops <i>The list of names was not provided in time for the September board deadline.</i>
Lippman, Robert Library General Fund	CHC	09/20/21	12/17/21	\$54.00	130	\$7,020.00	Adjunct Librarian <i>New part-time faculty hire.</i>
Mansourian, Farhad, ECON 200H and ECON 201H Honors Program General Fund	CHC	10/08/21	12/17/21	\$52.00	20	\$1,040.00	Faculty member will work with Honors students to customize their projects and deepen knowledge of course subject matter.
Matsuda, Stanley Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	Mathematics AB-705 Workshops <i>The list of names was not provided in time for the September board deadline.</i>



Non-Instructional Pay for Academic Employees

Submitted for Board Approval October 7, 2021

[v.9.16.2021.p.6|25]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
McConnell, Mark, MUSIC 103H Honors Program General Fund	CHC	10/08/21	12/17/21	\$52.00	10	\$520.00	Faculty member will work with Honors students to customize their projects and deepen knowledge of course subject matter.
McKee, Julie, SOC 100H and SOC 141H Honors Program General Fund	CHC	10/08/21	12/17/21	\$52.00	20	\$1,040.00	Faculty member will work with Honors students to customize their projects and deepen knowledge of course subject matter.
Meekins, Jack Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	Mathematics AB-705 Workshops <i>The list of names was not provided in time for the September board deadline.</i>
Micham, Wendy, PSYCH 100H Honors Program General Fund	CHC	10/08/21	12/17/21	\$52.00	10	\$520.00	Faculty member will work with Honors students to customize their projects and deepen knowledge of course subject matter.
Moreno, Omar Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	Mathematics AB-705 Workshops <i>The list of names was not provided in time for the September board deadline.</i>
Nguyen, Uyen Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	Mathematics AB-705 Workshops <i>The list of names was not provided in time for the September board deadline.</i>
Piamonte, Rennard Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	Mathematics AB-705 Workshops <i>The list of names was not provided in time for the September board deadline.</i>



Non-Instructional Pay for Academic Employees

Submitted for Board Approval October 7, 2021

[v.9.16.2021.p.7|25]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Polson, Elizabeth, ENGL 102H Honors Program General Fund	CHC	10/08/21	12/17/21	\$52.00	10	\$520.00	Faculty member will work with Honors students to customize their projects and deepen knowledge of course subject matter.
Pritchard, Bekki Jo, SOC 100H Honors Program General Fund	CHC	10/08/21	12/17/21	\$52.00	10	\$520.00	Faculty member will work with Honors students to customize their projects and deepen knowledge of course subject matter.
Ramirez, Robert Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	Mathematics AB-705 Workshops <i>The list of names was not provided in time for the September board deadline.</i>
Reid, Shirley Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	Mathematics AB-705 Workshops <i>The list of names was not provided in time for the September board deadline.</i>
Robertson, Jillian Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	Mathematics AB-705 Workshops <i>The list of names was not provided in time for the September board deadline.</i>
Roche, Joshua Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	Mathematics AB-705 Workshops <i>The list of names was not provided in time for the September board deadline.</i>
Sadiq, Fahima Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	Mathematics AB-705 Workshops <i>The list of names was not provided in time for the September board deadline.</i>



Non-Instructional Pay for Academic Employees

Submitted for Board Approval October 7, 2021

[v.9.16.2021.p.8|25]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Seager, Elena Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	Mathematics AB-705 Workshops <i>The list of names was not provided in time for the September board deadline.</i>
Simonson, Scott, MUSIC 103H Honors Program General Fund	CHC	10/08/21	12/17/21	\$52.00	10	\$520.00	Faculty member will work with Honors students to customize their projects and deepen knowledge of course subject matter.
Smith, Jeffrey Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	Mathematics AB-705 Workshops <i>The list of names was not provided in time for the September board deadline.</i>
Toyooka-Smith, Yuki, ART 100H Honors Program General Fund	CHC	10/08/21	12/17/21	\$52.00	10	\$520.00	Faculty member will work with Honors students to customize their projects and deepen knowledge of course subject matter.
Urbanovich, Jimmy, COMMST 125H Honors Program General Fund	CHC	10/08/21	12/17/21	\$52.00	10	\$520.00	Faculty member will work with Honors students to customize their projects and deepen knowledge of course subject matter.
Vershell, Jeff Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	Mathematics AB-705 Workshops <i>The list of names was not provided in time for the September board deadline.</i>
Wassing, Amy, COMMST 111H Honors Program General Fund	CHC	10/08/21	12/17/21	\$52.00	10	\$520.00	Faculty member will work with Honors students to customize their projects and deepen knowledge of course subject matter.



Non-Instructional Pay for Academic Employees

Submitted for Board Approval October 7, 2021

[v.9.16.2021.p.9|25]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Weiler, Lindsay, HIST 100H and HIST 101H Honors Program General Fund	CHC	10/08/21	12/17/21	\$52.00	20	\$1,040.00	Faculty member will work with Honors students to customize their projects and deepen knowledge of course subject matter.
Williams, Gary, PSYCH 100H Honors Program General Fund	CHC	10/08/21	12/17/21	\$52.00	10	\$520.00	Faculty member will work with Honors students to customize their projects and deepen knowledge of course subject matter.
Zepeda, Isidro, ENGL 101H Honors Program General Fund	CHC	10/08/21	12/17/21	\$52.00	10	\$520.00	Faculty member will work with Honors students to customize their projects and deepen knowledge of course subject matter.
Aguilar-Kitibutr, Ailsa Human Resources	SBVC	06/26/21	06/28/21	\$52.00	6	\$312.00	Hiring Committee - Counselor <i>Late submission by employee.</i>
Alhoch, Bashar Basic Skills Categorical Funds	SBVC	08/16/21	12/05/21	\$52.00	15	\$780.00	Community of Practice Expansion-Humanizing Challenge <i>Ratification: Basic Skills project approved end of Spring Semester and names of participants were not available until the start of this semester.</i>
Alhoch, Bashar Basic Skills Categorical Funds	SBVC	08/16/21	12/05/21	\$52.00	9	\$468.00	Community of Practice Expansion-Scholarly Reading Grp. <i>Ratification: Basic Skills project approved end of Spring Semester and names of participants were not available until the start of this semester.</i>



Non-Instructional Pay for Academic Employees

Submitted for Board Approval October 7, 2021

[v.9.16.2021.p.10|25]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Alhoch, Bashar Basic Skills Categorical Funds	SBVC	08/16/21	12/05/21	\$52.00	10	\$520.00	Engl Community of Practice <i>Ratification: Basic Skills project approved end of Spring Semester and names of participants were not available until the start of this semester.</i>
Alhoch, Bashar Basic Skills Categorical Funds	SBVC	08/16/21	12/05/21	\$52.00	6	\$312.00	Community of Practice Expansion-Peer Observation <i>Ratification: Basic Skills project approved end of Spring Semester and names of participants were not available until the start of this semester.</i>
Avila, Alex Basic Skills Categorical Funds	SBVC	08/16/21	12/05/21	\$52.00	10	\$520.00	Engl Community of Practice <i>Ratification: Basic Skills project approved end of Spring Semester and names of participants were not available until the start of this semester.</i>
Avila, Alex Basic Skills Categorical Funds	SBVC	08/16/21	12/05/21	\$52.00	6	\$312.00	Community of Practice Expansion-Peer Observation <i>Ratification: Basic Skills project approved end of Spring Semester and names of participants were not available until the start of this semester.</i>



Non-Instructional Pay for Academic Employees

Submitted for Board Approval October 7, 2021

[v.9.16.2021.p.11|25]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Avila, Alex Basic Skills Categorical Funds	SBVC	08/16/21	12/05/21	\$52.00	15	\$780.00	Community of Practice Expansion- Humanizing Challenge <i>Ratification: Basic Skills project approved end of Spring Semester and names of participants were not available until the start of this semester.</i>
Avila, Alex Basic Skills Categorical Funds	SBVC	08/16/21	12/05/21	\$52.00	9	\$468.00	Community of Practice Expansion- Scholarly Reading Grp. <i>Ratification: Basic Skills project approved end of Spring Semester and names of participants were not available until the start of this semester.</i>
Batalo, Manuela Here to Career Grant, collaborating with CSUSB	SBVC	10/08/21	06/30/22	\$52.00	121	\$6,292.00	Grant Activities Coordinator: Here to Career Grant in collaboration with CSUSB
Beshwate, Keith Basic Skills Categorical Funds	SBVC	08/16/21	12/05/21	\$52.00	4	\$208.00	Engl Community of Practice <i>Ratification: Basic Skills project approved end of Spring Semester and names of participants were not available until the start of this semester.</i>
Beshwate, Keith Basic Skills Categorical Funds	SBVC	08/16/21	12/05/21	\$52.00	9	\$468.00	Community of Practice Expansion- Scholarly Reading Grp. <i>Ratification: Basic Skills project approved end of Spring Semester and names of participants were not available until the start of this semester.</i>



Non-Instructional Pay for Academic Employees

Submitted for Board Approval October 7, 2021

[v.9.16.2021.p.12|25]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Bogdanich, Lana Basic Skills Categorical Funds	SBVC	08/16/21	12/05/21	\$52.00	8	\$416.00	Engl Community of Practice <i>Ratification: Basic Skills project approved end of Spring Semester and names of participants were not available until the start of this semester.</i>
Bogdanich, Lana Basic Skills Categorical Funds	SBVC	08/16/21	12/05/21	\$52.00	6	\$312.00	Community of Practice Expansion-Peer Observation <i>Ratification: Basic Skills project approved end of Spring Semester and names of participants were not available until the start of this semester.</i>
Bogdanich, Lana Basic Skills Categorical Funds	SBVC	08/16/21	12/05/21	\$52.00	15	\$780.00	Community of Practice Expansion-Humanizing Challenge <i>Ratification: Basic Skills project approved end of Spring Semester and names of participants were not available until the start of this semester.</i>
Bogdanich, Lana Basic Skills Categorical Funds	SBVC	08/16/21	12/05/21	\$52.00	9	\$468.00	Community of Practice Expansion-Scholarly Reading Grp. <i>Ratification: Basic Skills project approved end of Spring Semester and names of participants were not available until the start of this semester.</i>



Non-Instructional Pay for Academic Employees

Submitted for Board Approval October 7, 2021

[v.9.16.2021.p.13|25]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Colern-Mulz, Leslie Basic Skills Categorical Funds	SBVC	08/16/21	12/05/21	\$52.00	6	\$312.00	Engl Community of Practice <i>Ratification: Basic Skills project approved end of Spring Semester and names of participants were not available until the start of this semester.</i>
Ferri-Milligan, Paula Basic Skills Categorical Funds	SBVC	08/16/21	12/05/21	\$52.00	15	\$780.00	Engl Community of Practice Expansion <i>Ratification: Basic Skills project approved end of Spring Semester and names of participants were not available until the start of this semester.</i>
Frias, Mayra Basic Skills Categorical Funds	SBVC	08/16/21	12/05/21	\$52.00	10	\$520.00	Engl Community of Practice <i>Ratification: Basic Skills project approved end of Spring Semester and names of participants were not available until the start of this semester.</i>
Frias, Mayra Basic Skills Categorical Funds	SBVC	08/16/21	12/05/21	\$52.00	9	\$468.00	Community of Practice Expansion- Scholarly Reading Grp. <i>Ratification: Basic Skills project approved end of Spring Semester and names of participants were not available until the start of this semester.</i>



Non-Instructional Pay for Academic Employees

Submitted for Board Approval October 7, 2021

[v.9.16.2021.p.14|25]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Giles, Keenan Office of Instruction General Fund	SBVC	08/16/21	12/17/21	\$52.00	126	\$6,552.00	Guided Pathways Faculty Lead <i>Ratification: Unexpected scheduling, unable to meet board deadline.</i>
Henry, Mark Basic Skills Categorical Funds	SBVC	08/16/21	12/05/21	\$52.00	7	\$364.00	Engl Community of Practice <i>Ratification: Basic Skills project approved end of Spring Semester and names of participants were not available until the start of this semester.</i>
Hunter, Diane Basic Skills Categorical Funds	SBVC	08/16/21	12/05/21	\$52.00	15	\$780.00	Engl Community of Practice Expansion <i>Ratification: Basic Skills project approved end of Spring Semester and names of participants were not available until the start of this semester.</i>
Joshua, Judy Basic Skills Categorical Funds	SBVC	08/16/21	12/05/21	\$52.00	15	\$780.00	Engl Community of Practice Expansion <i>Ratification: Basic Skills project approved end of Spring Semester and names of participants were not available until the start of this semester.</i>
Keissieh, Claude Perkins Grant Fund	SBVC	09/01/21	09/30/21	\$52.00	40	\$2,080.00	Curriculum Development Blue Print Reading Course <i>Ratification: Mr. Keissieh is a new hire and the subject matter expert to create the curriculum needed.</i>



Non-Instructional Pay for Academic Employees

Submitted for Board Approval October 7, 2021

[v.9.16.2021.p.15|25]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Kellogg, Elena Basic Skills Categorical Funds	SBVC	08/16/21	12/05/21	\$52.00	10	\$520.00	Engl Community of Practice <i>Ratification: Basic Skills project approved end of Spring Semester and names of participants were not available until the start of this semester.</i>
Kellogg, Elena Basic Skills Categorical Funds	SBVC	08/16/21	12/05/21	\$52.00	15	\$780.00	Community of Practice Expansion- Humanizing Challenge <i>Ratification: Basic Skills project approved end of Spring Semester and names of participants were not available until the start of this semester.</i>
Kellogg, Elena Basic Skills Categorical Funds	SBVC	08/16/21	12/05/21	\$52.00	9	\$468.00	Community of Practice Expansion- Scholarly Reading Grp. <i>Ratification: Basic Skills project approved end of Spring Semester and names of participants were not available until the start of this semester.</i>
Lao, Laiyin Basic Skills Categorical Funds	SBVC	08/16/21	12/05/21	\$52.00	5	\$260.00	Engl Community of Practice <i>Ratification: Basic Skills project approved end of Spring Semester and names of participants were not available until the start of this semester.</i>



Non-Instructional Pay for Academic Employees

Submitted for Board Approval October 7, 2021

[v.9.16.2021.p.16|25]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Lao, Laiyin Basic Skills Categorical Funds	SBVC	08/16/21	12/05/21	\$52.00	6	\$312.00	Community of Practice Expansion- Peer Observation <i>Ratification: Basic Skills project approved end of Spring Semester and names of participants were not available until the start of this semester.</i>
Lao, Laiyin Basic Skills Categorical Funds	SBVC	08/16/21	12/05/21	\$52.00	15	\$780.00	Community of Practice Expansion- Humanizing Challenge <i>Ratification: Basic Skills project approved end of Spring Semester and names of participants were not available until the start of this semester.</i>
Lao, Laiyin Basic Skills Categorical Funds	SBVC	08/16/21	12/05/21	\$52.00	9	\$468.00	Community of Practice Expansion- Scholarly Reading Grp. <i>Ratification: Basic Skills project approved end of Spring Semester and names of participants were not available until the start of this semester.</i>
Loh Myers, Susan Basic Skills Categorical Funds	SBVC	08/16/21	12/05/21	\$52.00	15	\$780.00	Community of Practice Expansion- Humanizing Challenge <i>Ratification: Basic Skills project approved end of Spring Semester and names of participants were not available until the start of this semester.</i>



Non-Instructional Pay for Academic Employees

Submitted for Board Approval October 7, 2021

[v.9.16.2021.p.17|25]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Loh Myers, Susan Basic Skills Categorical Funds	SBVC	08/16/21	12/05/21	\$52.00	9	\$468.00	Community of Practice Expansion-Scholarly Reading Grp. <i>Ratification: Basic Skills project approved end of Spring Semester and names of participants were not available until the start of this semester.</i>
Lopez, Maria Office of Instruction General Fund	SBVC	08/16/21	12/17/21	\$52.00	126	\$6,552.00	Non-Credit <i>Ratification: This assignment was going to be completed during reassigned time, however there was a last minute change to overload, creating a ratification.</i>
Loring, Michael Basic Skills Categorical Funds	SBVC	08/16/21	12/05/21	\$52.00	3	\$156.00	Engl Community of Practice <i>Ratification: Basic Skills project approved end of Spring Semester and names of participants were not available until the start of this semester.</i>
Loring, Michael Basic Skills Categorical Funds	SBVC	08/16/21	12/05/21	\$52.00	9	\$468.00	Community of Practice Expansion-Scholarly Reading Grp. <i>Ratification: Basic Skills project approved end of Spring Semester and names of participants were not available until the start of this semester.</i>



Non-Instructional Pay for Academic Employees

Submitted for Board Approval October 7, 2021

[v.9.16.2021.p.18|25]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Maestre, Joanne Office of Instruction General Fund	SBVC	08/23/21	12/17/21	\$52.00	68	\$3,536.00	Tutoring Coverage <i>Ratification: Due to the change in needs and to better support student access tutoring coverage is now needed.</i>
Maestre, Joanne Basic Skills Categorical Funds	SBVC	08/16/21	12/05/21	\$52.00	10	\$520.00	Engl Community of Practice <i>Ratification: Basic Skills project approved end of Spring Semester and names of participants were not available until the start of this semester.</i>
Maestre, Joanne Basic Skills Categorical Funds	SBVC	08/16/21	12/05/21	\$52.00	6	\$312.00	Community of Practice Expansion-Peer Observation <i>Ratification: Basic Skills project approved end of Spring Semester and names of participants were not available until the start of this semester.</i>
Martinez, Lailani Basic Skills Categorical Funds	SBVC	08/16/21	12/05/21	\$52.00	10	\$520.00	Engl Community of Practice <i>Ratification: Basic Skills project approved end of Spring Semester and names of participants were not available until the start of this semester.</i>



Non-Instructional Pay for Academic Employees

Submitted for Board Approval October 7, 2021

[v.9.16.2021.p.19|25]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Martinez, Lailani Basic Skills Categorical Funds	SBVC	08/16/21	12/05/21	\$52.00	15	\$780.00	Community of Practice Expansion- Humanizing Challenge <i>Ratification: Basic Skills project approved end of Spring Semester and names of participants were not available until the start of this semester.</i>
Martinez, Lailani Basic Skills Categorical Funds	SBVC	08/16/21	12/05/21	\$52.00	9	\$468.00	Community of Practice Expansion- Scholarly Reading Grp. <i>Ratification: Basic Skills project approved end of Spring Semester and names of participants were not available until the start of this semester.</i>
Mills, Amy Basic Skills Categorical Funds	SBVC	08/16/21	12/05/21	\$52.00	7	\$364.00	Engl Community of Practice <i>Ratification: Basic Skills project approved end of Spring Semester and names of participants were not available until the start of this semester.</i>
Mills, Amy Basic Skills Categorical Funds	SBVC	08/16/21	12/05/21	\$52.00	6	\$312.00	Community of Practice Expansion- Peer Observation <i>Ratification: Basic Skills project approved end of Spring Semester and names of participants were not available until the start of this semester.</i>



Non-Instructional Pay for Academic Employees

Submitted for Board Approval October 7, 2021

[v.9.16.2021.p.20|25]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Mills, Amy Basic Skills Categorical Funds	SBVC	08/16/21	12/05/21	\$52.00	15	\$780.00	Community of Practice Expansion- Humanizing Challenge <i>Ratification: Basic Skills project approved end of Spring Semester and names of participants were not available until the start of this semester.</i>
Notarangelo, Joe Basic Skills Categorical Funds	SBVC	08/16/21	12/05/21	\$52.00	15	\$780.00	Engl Community of Practice Expansion <i>Ratification: Basic Skills project approved end of Spring Semester and names of participants were not available until the start of this semester.</i>
Orr, Katherine Basic Skills Categorical Funds	SBVC	08/16/21	12/05/21	\$52.00	7	\$364.00	Engl Community of Practice <i>Ratification: Basic Skills project approved end of Spring Semester and names of participants were not available until the start of this semester.</i>
Orr, Katherine Basic Skills Categorical Funds	SBVC	08/16/21	12/05/21	\$52.00	6	\$312.00	Peer Observation <i>Ratification: Basic Skills project approved end of Spring Semester and names of participants were not available until the start of this semester.</i>



Non-Instructional Pay for Academic Employees

Submitted for Board Approval October 7, 2021

[v.9.16.2021.p.21|25]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Orr, Katherine Basic Skills Categorical Funds	SBVC	08/16/21	12/05/21	\$52.00	15	\$780.00	Community of Practice Expansion- Humanizing Challenge <i>Ratification: Basic Skills project approved end of Spring Semester and names of participants were not available until the start of this semester.</i>
Pablico-Kobayashi, Veneza Basic Skills Categorical Funds	SBVC	08/16/21	12/05/21	\$52.00	15	\$780.00	Community of Practice Expansion- Humanizing Challenge <i>Ratification: Basic Skills project approved end of Spring Semester and names of participants were not available until the start of this semester.</i>
Porras, Mike Office of Instruction General Fund	SBVC	08/23/21	12/17/21	\$52.00	68	\$3,536.00	Tutoring Coverage <i>Ratification: Due to the change in needs and to better support student access tutoring coverage is now needed.</i>
Povero, Nicole Basic Skills Categorical Funds	SBVC	08/16/21	12/05/21	\$52.00	10	\$520.00	Engl Community of Practice <i>Ratification: Basic Skills project approved end of Spring Semester and names of participants were not available until the start of this semester.</i>



Non-Instructional Pay for Academic Employees

Submitted for Board Approval October 7, 2021

[v.9.16.2021.p.22|25]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Povero, Nicole Basic Skills Categorical Funds	SBVC	08/16/21	12/05/21	\$52.00	15	\$780.00	Community of Practice Expansion- Humanizing Challenge <i>Ratification: Basic Skills project approved end of Spring Semester and names of participants were not available until the start of this semester.</i>
Quezada, Reyes STAR Program Categorical Funds	SBVC	01/03/22	06/30/22	\$60.00	384	\$23,040.00	Counseling/Advising
Rodriguez, Andrea STAR Program Categorical Funds	SBVC	01/03/22	06/30/22	\$58.00	384	\$22,272.00	Counseling/Advising
Samson, Danae Basic Skills Categorical Funds	SBVC	08/16/21	12/05/21	\$52.00	6	\$312.00	Engl Community of Practice <i>Ratification: Basic Skills project approved end of Spring Semester and names of participants were not available until the start of this semester.</i>
Shea, Edward Basic Skills Categorical Funds	SBVC	08/16/21	12/05/21	\$52.00	15	\$780.00	Engl Community of Practice Expansion <i>Ratification: Basic Skills project approved end of Spring Semester and names of participants were not available until the start of this semester.</i>
Vasquez, Tatiana Human Resources	SBVC	07/20/21	08/08/21	\$52.00	7.75	\$403.00	Hiring Committee - Division Dean <i>Late submission by employee.</i>



Non-Instructional Pay for Academic Employees

Submitted for Board Approval October 7, 2021

[v.9.16.2021.p.23|25]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Wheeler, James Basic Skills Categorical Funds	SBVC	08/16/21	12/05/21	\$52.00	10	\$520.00	Engl Community of Practice <i>Ratification: Basic Skills project approved end of Spring Semester and names of participants were not available until the start of this semester.</i>
Wilkerson, Kenneth Aeronautics General Fund	SBVC	08/09/21	12/01/21	\$52.00	180	\$9,360.00	Aeronautics Project Assigned by Dept. Chair. <i>Ratification: Due to Full-time faculty and Adjuncts resigning four days before the semester started Dept. Chair requested Mr. Wilkerson to assist as a resource in the Aeronautics program.</i>
Williams, Mark Strong Workforce Round 5 Grant Fund	SBVC	08/08/21	08/13/21	\$52.00	16	\$832.00	Advanced Driving Assistance Systems (ADAS) training <i>Ratification: The training was offered while faculty was off contract. When Mr. Williams returned he accepted the training.</i>
Wilson, Nancy Basic Skills Categorical Funds	SBVC	08/16/21	12/05/21	\$52.00	10	\$520.00	Engl Community of Practice <i>Ratification: Basic Skills project approved end of Spring Semester and names of participants were not available until the start of this semester.</i>



Non-Instructional Pay for Academic Employees

Submitted for Board Approval October 7, 2021

[v.9.16.2021.p.24|25]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Wilson, Nancy Basic Skills Categorical Funds	SBVC	08/16/21	12/05/21	\$52.00	6	\$312.00	Community of Practice Expansion- Peer Observation <i>Ratification: Basic Skills project approved end of Spring Semester and names of participants were not available until the start of this semester.</i>
Zapata, Lorraine Basic Skills Categorical Funds	SBVC	08/16/21	12/05/21	\$52.00	15	\$780.00	Community of Practice Expansion- Humanizing Challenge <i>Ratification: Basic Skills project approved end of Spring Semester and names of participants were not available until the start of this semester.</i>
Zapata, Lorraine Basic Skills Categorical Funds	SBVC	08/16/21	12/05/21	\$52.00	9	\$468.00	Community of Practice Expansion- Scholarly Reading Grp. <i>Ratification: Basic Skills project approved end of Spring Semester and names of participants were not available until the start of this semester.</i>
Zapata, Lorraine Basic Skills Categorical Funds	SBVC	10/08/21	12/31/21	\$52.00	2	\$104.00	Burlington English Software-Initial Training
Zapata, Lorraine Basic Skills Categorical Funds	SBVC	01/01/22	06/30/22	\$52.00	2	\$104.00	Burlington English Software-Initial Training



Non-Instructional Pay for Academic Employees

Submitted for Board Approval October 7, 2021

[v.9.16.2021.p.25]25]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Zarate, Rangel Basic Skills Categorical Funds	SBVC	08/16/21	12/05/21	\$52.00	15	\$780.00	Engl Community of Practice Expansion <i>Ratification: Basic Skills project approved end of Spring Semester and names of participants were not available until the start of this semester.</i>

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Diana Z. Rodriguez, Chancellor

PREPARED BY: Dr. Scott Thayer, Interim President, SBVC
Dr. Kevin Horan, President, CHC
Kristina Hannon, Vice Chancellor, Human Resources & Police Services

DATE: October 7, 2021

SUBJECT: Consideration of Approval to Pay Stipends

RECOMMENDATION

It is recommended that the Board of Trustees approve the payment of stipends per the attached list.

OVERVIEW

The stipends listed on the attachment are submitted for approval.

ANALYSIS

Stipends are based on negotiated agreement between SBCCD and the SBCCDTA and CSEA bargaining units, as applicable.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The payment of stipends is included in the appropriate budgets.



Payment of Stipends

Submitted for Board Approval October 7, 2021

[v.9.16.2021.p.1|2]

Assistant Coach – Fall 2021

Employee Name	Location Assignment	Department	Stipend
Love, Jamie	CHC	Water Polo	\$3,500.00
Eads, Courtney	CHC	Water Polo	\$1,500.00

Ratification: Information was received by the department after the September Board submission deadline.

Assistant Coach – 11/01/21 – 03/31/22

Employee Name	Location Assignment	Department	Stipend
Charles, Rawlston	SBVC	Men's Basketball	\$4,250.00

Ammendment: The Original Submission was for the August Board in the amount of \$5,000.00. The Director of Athletics and the head coach for men's basketball have reallocated funds due to the student and staffing needs of the program.

Kelly, Britain	SBVC	Men's Basketball	\$3,250.00
----------------	------	------------------	------------

Ammendment: The Original Submission was for the August Board in the amount of \$2,500.00. The Director of Athletics and the head coach for men's basketball have reallocated funds due to the student and staffing needs of the program.

Other Stipends – 10/08/21 – 12/17/31

Employee Name	Location Assignment	Department	Stipend
Caughman, Rick	SBVC	ART	\$2,000.00
Cuny, Lucas	SBVC	FTVM	\$2,000.00
Lyons, Kevin	SBVC	FTVM	\$2,000.00
Trewhella, Donna	SBVC	FTVM	\$2,000.00

The faculty above are part of this fall's collaborative project related to digital storytelling that is supported by the Here to Career grant Center for Digital Media.

Other Stipends – Fall 2021

Employee Name	Location Assignment	Department	Stipend
Estus, Steven	CHC	LAM	\$500.00
Kennedy, Pia	CHC	SINS	\$500.00
Kuruvilla, Sheba	CHC	SINS	\$500.00
Leonard, Tina	CHC	SINS	\$500.00
Mello, Brandice	CHC	Student Services	\$500.00



Payment of Stipends

Submitted for Board Approval October 7, 2021

[v.9.16.2021.p.2]2]

Other Stipends – Fall 2021

Employee Name	Location Assignment	Department	Stipend
Moreira, Tifany	CHC	SINS	\$500.00
Nambela, Grace	CHC	LAM	\$500.00
Olivera, Chris	CHC	SINS	\$500.00
Weiler, Lindsay	CHC	SINS	\$500.00
Williams, Gary	CHC	SINS	\$500.00

Ratification: Faculty members will be participating in a research project exploring student engagement based on Reading Apprenticeship principles between October 15 and December 31, 2021.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Diana Z Rodriguez, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Steven J. Sutorus, Business Manager
DATE: October 7, 2021
SUBJECT: Consideration of Ratification for Contracts at or Above \$96,700

RECOMMENDATION

It is recommended that the Board of Trustees ratify the contracts on the attached list which are routine in nature, support the ongoing operation of the District, and have a total contract cost at or above \$96,700.

OVERVIEW

In accordance with SBCCD Board Policy 6100, Delegation of Authority, The Board of Trustees delegates authority to the Chancellor to supervise the general business procedures of the District to assure the proper administration of property and contracts. District staff is presenting the attached purchase and/or contract requests, which meet or exceed the formal bid limits, for Board approval in the form of ratification.

ANALYSIS

The California Board of Governors sets the formal bid limit for procurement of goods and or services on an annual basis. The formal bid limit for the current calendar year has been set at \$96,700. Ratification of the contracts on the attached list will allow for the successful ongoing operation of the District. Construction services are not included in this board item.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The attached purchase and or contract requests have been budgeted for via purchase requisition.

**Contracts and Agreements
Over \$96,700**

Board Date 10-07-2021

1 of 2

Control Number	Vendor Name	Contract Type	Dept/Location	Total New Contract Value	Amended
18350	AECOM Technical Services Inc.	Services	Facilities Planning /SBCCD	\$9,613,624.00	\$39,990.00
	Bid - RFQP 2019-02 Program Management Agreement; this is to approve Amendment 03 - Retail study for new Student Services Building at SBVC at a cost of \$39.990			06/01/2019 to 05/31/2024	
22000	Computerland of Silicon Valley	Software	TESS/SBCCD	\$145,599.00	
	Software licensing for Microsoft software Office 365			07/01/2021 to 06/30/2022	
20041	EMCOR Service Mesa Energy	Bid/Amendment	Maintenance/ SBVC	\$650,000.00	Wording Only
	Bid 2020-06 - Services; this is to approve Amendment 01 - Clarification of Services			09/15/2021 to 09/14/2022	
22046	EMCOR Service Mesa Energy	UCCAP	Maintenance/ SBVC	\$175,000.00	
	UCCAP - Preventative Boiler Maintenance Service			09/01/2021 to 08/31/2026	
22047	EMCOR Service Mesa Energy	UCCAP	Maintenance/ SBVC	\$175,000.00	
	UCCAP - Central Plant Chiller Maintenance Service			09/01/2021 to 08/31/2026	

**Contracts and Agreements
Over \$96,700**

Board Date 10-07-2021

2 of 2

Control Number	Vendor Name	Contract Type	Dept/Location	Total New Contract Value	Amended
19546	San Bernardino County Sheriff's Department	Instructional Agreement	Police Science/SBVC	\$2,338,052.30	\$362,987.57
	Basic Training Agreement for Police Science Program: Rate \$3.93 Per Student Per Instructional Hour; This is to approve Amendment 02- Increase FY2020-2021 Contract services by \$362,987.57			07/041/2020 to 06/30/2025	
22057	Watermark insights LLC	Software	TESS/SBCCD	\$150,183.77	
	Online Module for Canvas Learning Management System; this allows students to give course evaluation via Canvas			1/1/2022 to 12/31/2025	

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Diana Z. Rodriguez, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Steven J. Sutorus, Business Manager
DATE: October 7, 2021
SUBJECT: District & College Expenses

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached requests for district and college expenses as required by Administrative Procedure 6925 and/or 6330.

OVERVIEW

AP 6925 requires the Board of Trustees to authorize the expenditure of funds related to various functions planned for the colleges and district office.

Meetings or trainings attended only by employees and/or currently enrolled students are authorized for up to a total \$1,000 for that meeting or training. Expenditures in excess of \$1,000 require prior Board approval.

Meetings or trainings attended by employees, currently enrolled students, and by one or more non-employees and/or non-students of the District, are authorized for up to \$500. Expenditures in excess of a total \$500 for that meeting or training require prior Board approval.

Any refreshments and/or meals for an event require Board approval prior to the event. Events are defined as activities in which non-employees and/or non-students will/can attend or participate (e.g. job fair, holiday event, recruitment event); or is on a large enough scale to be considered neither a meeting nor training.

ANALYSIS

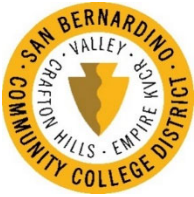
The list of district and college expenses is attached for approval.

INSTITUTIONAL VALUES

IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

The cost of these expenditures is included in the appropriate budgets.



District & College Expenses

Submitted for Board Approval October 7, 2021

[v.9.17.2021.p.1|2]

Site/Date/Cost	Event/Items Purchased/Funding Source
Site: SBVC Date of Event: 09/10/21, 09/17/21, 09/24/21, and 10/01/21 09/17/21 09/24/21 10/01/21, and 10/08/21 Total Estimated Cost: \$2,600 <i>This item was previously approved at the September 9, 2021 Board meeting and is being amended to change the dates.</i>	Event: CalWORKs -SBVC Movie Nights, Greek Theatre (in-person) Sponsored by Inland Empire Health and hosted by CalWORKs, the purpose is to re-engage students and the community with SBVC and its collaborative partners, and serve as an in-reach and outreach method to showcase educational and Student Services programs to students and potential students. Approximately 60 community members, students and staff will attend and the American Red Cross will assist with health and safety. Shalita Tillman will serve as chaperone. Items Being Purchased: Movie rights and marketing materials Funding Source: Student Services General Fund
Site: SBVC Date of Event: 10/08/2021 – 10/31/2021 Total Estimated Cost: \$50,000	Event: Hispanic Heritage Month (virtual and in-person) Sponsored by Student Equity, Hispanic Heritage Month is an annual series of events designed to celebrate Hispanic Heritage held weekly from 10/8/2021-10/31/2021. The purpose is to engage and share with students personal journeys and culture. The events will consist of both virtual and on campus events. Approximately 250 students, faculty and staff are expected to attend. Carmen Rodriguez will be in charge of the events. Items Being Purchased: Meals, contracts supplies, and speakers Funding Source: Student Equity Categorical Fund
Site: CHC Date of Event: 10/25/2021 – 10/27/2021 Total Estimated Cost: \$3,500	Event: HACU Conference (virtual) Items Being Purchased: Registration for 10 CHC students to attend virtually Funding Source: Student Rep Fee Account



District & College Expenses

Submitted for Board Approval October 7, 2021

[v.9.17.2021.p.2|2]

Site/Date/Cost	Event/Items Purchased/Funding Source
Site: SBVC Date of Event: 11/03/2021 Total Estimated Cost: \$1,500	Event: El Dia Del Los Muertos Celebration (virtual and in-person) The purpose is to offer cultural and educational events to students and the surrounding community. Anticipated attendance is approximately 400 students, faculty, staff and community members. Ernest Guillen will be in charge of the event. Items Being Purchased: Supplies, contracts for performers Funding Source: Diversity Account (Arts, Lectures & Diversity) Categorical Fund and Latino Faculty, Staff & Administrators Association (LFSAA) General Fund

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Diana Z. Rodriguez Chancellor

PREPARED BY: Stacey K. Nikac, Administrative Officer

DATE: October 7, 2021

SUBJECT: Individual Memberships

RECOMMENDATION

It is recommended that the Board of Trustees approve individual memberships.

OVERVIEW

The list of individual memberships is attached for approval.

ANALYSIS

Individual memberships related to job duties are submitted when institutional memberships are not available and are related to various functions planned for the colleges and district office.

INSTITUTIONAL VALUES

I. Institutional Effectiveness
IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the budget.



Individual Memberships

Submitted for Board Approval October 7, 2021

Name Site	Amount Funding Source	Membership
Raymond Carlos SBVC	\$100.00 Student Clubs & Trust/Student Life Trust; Associated Student Government Body General Fund and Student Equity Categorical Fund	California Community College Student Affairs Association (CCCSAA)
Delmy Spencer CHC	\$300.00 Student Services General Fund	Chief Student Services Officers Association

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Jose F. Torres, Executive Vice Chancellor

PREPARED BY: Steven J. Sutorus, Business Manager

DATE: October 7, 2021

SUBJECT: Consideration of Approval of Surplus Property and Authorization for Private Sale or Disposal

RECOMMENDATION

It is recommended that the Board of Trustees declare the equipment and/or materials listed on the attached as surplus property, and direct the Business Manager to arrange for its sale or disposal.

OVERVIEW

California Education Code 81452 states that if a governing board, by a unanimous vote of those members present, finds that property, whether one or more items, does not exceed in value the sum of \$5,000, the property may be sold at private sale without advertising or disposed of.

ANALYSIS

The items listed on the attached have been identified as obsolete and no longer usable. Upon approval by the board, they will be sold or disposed of through reputable auction houses and/or salvage companies.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Funds for materials sold will be provided to the district after auction and positively impact the budget.

Fixed Assets Surplus Report
October 7, 2021

Asset #	Date Retired	Description	Initial Value	Current Value
17967	8/7/2021	Laserjetp4015tn	\$1,309.77	\$0.00
30444	8/20/2021	Mac pro two quad core, add-ins	\$6,805.65	\$0.00
30448	9/3/2021	OptiPlex 380 Desktop	\$1,100.58	\$0.00
30462	9/3/2021	OptiPlex 380 Desktop	\$1,100.58	\$0.00
30719	8/30/2021	CPU	\$1,052.88	\$0.00
30974	8/20/2021	LASERJET ENT 600 M603XH	\$2,346.80	\$0.00
30975	8/20/2021	LASERJET ENT 600 M603XH	\$2,346.80	\$0.00
30976	8/20/2021	HP Color Laserjet Enterprise	\$2,848.91	\$0.00
32953	8/20/2021	Dell Precision T1700 MT Base Workstation	\$1,021.91	\$0.00
35264	8/20/2021	HP Designjet T2500 36 in plus DMRDesign	\$10,272.38	\$0.00
37096	8/20/2021	Optiplex 9020 All in one	\$1,266.40	\$0.00
37351	8/30/2021	OptiPlex 9020 Small Form Factor	\$975.44	\$0.00
37373	8/29/2021	OptiPlex 9030 AIO BTX	\$1,066.14	\$0.00
37386	8/21/2021	OptiPlex 9030 AIO BTX	\$1,066.14	\$0.00
37388	9/3/2021	OptiPlex 9030 AIO BTX	\$1,066.14	\$0.00
37389	9/7/2021	OptiPlex 9030 AIO BTX	\$1,066.14	\$0.00
37393	8/30/2021	OptiPlex 9030 AIO BTX	\$1,066.14	\$0.00
37395	8/20/2021	OptiPlex 9030 AIO BTX	\$1,066.14	\$0.00
37397	8/20/2021	OptiPlex 9030 AIO BTX	\$1,066.14	\$0.00
37399	8/30/2021	OptiPlex 9030 AIO BTX	\$1,066.14	\$0.00
37411	8/30/2021	OptiPlex 9030 AIO CTO (210-ACEZ)	\$1,079.57	\$0.00
37414	8/30/2021	OptiPlex 9030 AIO CTO (210-ACEZ)	\$1,079.57	\$0.00
37415	8/20/2021	OptiPlex 9030 AIO CTO (210-ACEZ)	\$1,079.57	\$0.00
37416	8/30/2021	OptiPlex 9030 AIO CTO (210-ACEZ)	\$1,079.57	\$0.00
37418	8/30/2021	OptiPlex 9030 AIO CTO (210-ACEZ)	\$1,079.57	\$0.00
37447	8/20/2021	Dell Latitude 7350 Tablets(210-ADCI)	\$1,552.65	\$0.00
37448	8/30/2021	Dell Latitude 7350 Tablets(210-ADCI)	\$1,552.65	\$0.00
37449	8/20/2021	Dell Latitude 7350 Tablets(210-ADCI)	\$1,552.65	\$0.00
37450	8/20/2021	Dell Latitude 7350 Tablets(210-ADCI)	\$1,552.65	\$0.00
37451	8/20/2021	Dell Latitude 7350 Tablets(210-ADCI)	\$1,552.65	\$0.00
37452	8/20/2021	Dell Latitude 7350 Tablets(210-ADCI)	\$1,552.65	\$0.00
37485	9/3/2021	Latitude 14 (e7470) 7000	\$1,628.59	\$0.00
37604	8/30/2021	OptiPlex 3240 AIO	\$1,523.06	\$0.00
37605	8/30/2021	OptiPlex 3240 AIO	\$1,523.06	\$0.00
37610	8/20/2021	OptiPlex 3240 AIO	\$1,523.06	\$0.00
37616	8/30/2021	OptiPlex 3240 AIO	\$1,523.06	\$0.00
37624	8/30/2021	OptiPlex 3240 AIO	\$1,465.58	\$0.00
37625	8/20/2021	OptiPlex 3240 AIO	\$1,465.58	\$0.00
37626	8/20/2021	OptiPlex 7440 AIO	\$1,162.46	\$0.00
37642	8/20/2021	OptiPlex 7440 AIO	\$1,162.46	\$0.00
37643	9/3/2021	OptiPlex 7440 AIO	\$1,162.46	\$0.00
37644	8/20/2021	OptiPlex 7440 AIO	\$1,162.46	\$0.00
37645	9/3/2021	OptiPlex 7440 AIO	\$1,162.46	\$0.00
37652	8/20/2021	MIRAMAR 17,710	\$1,553.47	\$0.00
37653	8/20/2021	MIRAMAR 17,710	\$1,553.47	\$0.00

Fixed Assets Surplus Report
October 7, 2021

Asset #	Date Retired	Description	Initial Value	Current Value
37654	8/20/2021	MIRAMAR 17,710	\$1,553.47	\$0.00
37731	8/20/2021	Dell Latitude 7350 Tablets(210-ADCI)	\$1,552.65	\$0.00
37732	8/20/2021	Dell Latitude 7350 Tablets(210-ADCI)	\$1,552.65	\$0.00
37733	8/20/2021	Dell Latitude 7350 Tablets(210-ADCI)	\$1,552.65	\$0.00
37734	8/30/2021	Dell Latitude 7350 Tablets(210-ADCI)	\$1,552.65	\$0.00
37735	8/20/2021	Dell Latitude 7350 Tablets(210-ADCI)	\$1,552.65	\$0.00
37736	8/20/2021	Dell Latitude 7350 Tablets(210-ADCI)	\$1,552.65	\$0.00
37737	8/20/2021	Dell Latitude 7350 Tablets(210-ADCI)	\$1,552.65	\$0.00
37738	8/20/2021	Dell Latitude 7350 Tablets(210-ADCI)	\$1,552.65	\$0.00
37740	8/20/2021	Dell Latitude 7350 Tablets(210-ADCI)	\$1,552.65	\$0.00
37741	8/20/2021	Dell Latitude 7350 Tablets(210-ADCI)	\$1,552.65	\$0.00
37742	8/20/2021	Dell Latitude 7350 Tablets(210-ADCI)	\$1,552.65	\$0.00
37743	8/20/2021	Dell Latitude 7350 Tablets(210-ADCI)	\$1,552.65	\$0.00
37744	8/20/2021	Dell Latitude 7350 Tablets(210-ADCI)	\$1,552.65	\$0.00
37745	8/20/2021	Dell Latitude 7350 Tablets(210-ADCI)	\$1,552.65	\$0.00
37747	8/20/2021	Dell Latitude 7350 Tablets(210-ADCI)	\$1,552.65	\$0.00
37748	8/20/2021	Dell Latitude 7350 Tablets(210-ADCI)	\$1,552.65	\$0.00
37861	8/30/2021	Latitude 7350s	\$1,444.21	\$0.00
37872	8/20/2021	OptiPlex 3240 AIO	\$947.33	\$0.00
37873	8/30/2021	OptiPlex 3240 AIO	\$947.33	\$0.00
37874	8/20/2021	OptiPlex 3240 AIO	\$947.33	\$0.00
37875	8/30/2021	OptiPlex 3240 AIO	\$947.33	\$0.00
37876	8/20/2021	OptiPlex 3240 AIO	\$947.33	\$0.00
37878	8/20/2021	OptiPlex 3240 AIO	\$947.33	\$0.00
37883	8/20/2021	OptiPlex 3240 AIO	\$947.33	\$0.00
37884	8/30/2021	OptiPlex 3240 AIO	\$947.33	\$0.00
37889	8/30/2021	OptiPlex 3240 AIO	\$947.33	\$0.00
37890	8/20/2021	OptiPlex 3240 AIO	\$947.33	\$0.00
37891	8/20/2021	OptiPlex 3240 AIO	\$947.33	\$0.00
37893	8/20/2021	OptiPlex 3240 AIO	\$947.33	\$0.00
37902	8/30/2021	OptiPlex 3240 AIO	\$947.33	\$0.00
37903	8/30/2021	OptiPlex 3240 AIO	\$947.33	\$0.00
37905	8/20/2021	OptiPlex 3240 AIO	\$947.33	\$0.00
37914	8/30/2021	OptiPlex 7440 AIO	\$1,068.17	\$0.00
37915	8/30/2021	OptiPlex 7440 AIO	\$1,068.17	\$0.00
37920	8/20/2021	OptiPlex 7440 AIO	\$1,068.17	\$0.00
37922	9/3/2021	OptiPlex 7440 AIO	\$1,068.17	\$0.00
37924	8/30/2021	OptiPlex 7440 AIO	\$1,068.17	\$0.00
37928	8/30/2021	OptiPlex 7440 AIO	\$1,068.17	\$0.00
37933	8/30/2021	OptiPlex 7440 AIO	\$1,068.17	\$0.00
37934	9/3/2021	OptiPlex 7440 AIO	\$1,068.17	\$0.00
37941	8/30/2021	OptiPlex 7440 AIO	\$1,068.17	\$0.00
37942	8/30/2021	OptiPlex 7440 AIO	\$1,068.17	\$0.00
37951	8/30/2021	OptiPlex 7440 AIO	\$1,068.17	\$0.00
37989	8/20/2021	OptiPlex 7440 AIO	\$1,442.88	\$0.00

Fixed Assets Surplus Report
October 7, 2021

Asset #	Date Retired	Description	Initial Value	Current Value
37996	8/30/2021	Latitude 137000	\$1,045.17	\$0.00
37997	8/30/2021	Latitude 137000	\$1,045.17	\$0.00
38026	8/20/2021	SYSTEM, COMPUTER	\$2,259.19	\$0.00
41866	8/20/2021	OptiPlex 3240 AIO	\$1,465.58	\$0.00
41867	8/30/2021	OptiPlex 3240 AIO	\$1,465.58	\$0.00
41868	8/20/2021	OptiPlex 3240 AIO	\$1,465.58	\$0.00
41871	8/30/2021	OptiPlex 3240 AIO	\$1,465.58	\$0.00
41873	8/20/2021	OptiPlex 3240 AIO	\$1,465.58	\$0.00
41874	8/30/2021	OptiPlex 3240 AIO	\$1,465.58	\$0.00
41876	8/30/2021	OptiPlex 3240 AIO	\$1,465.58	\$0.00
41877	8/30/2021	OptiPlex 3240 AIO	\$1,465.58	\$0.00
41879	8/20/2021	OptiPlex 3240 AIO	\$1,465.58	\$0.00
41881	8/30/2021	OptiPlex 3240 AIO	\$1,465.58	\$0.00
41883	8/20/2021	OptiPlex 3240 AIO	\$1,465.58	\$0.00
41983	8/20/2021	Stepcraft 'Make Anything' Package	\$4,738.18	\$0.00

Non-Fixed Assets Surplus Report
October 7, 2021

Description	Quantity
Dell Optiplex 7760 Computer	1 ea
Dell Optiplex 7450 Computer	13 ea
Dell Optiplex 3240 Computer	2 ea
Dell Latitude 7350 Laptop	1 ea
Dell Dimension T1650 Computer	1 ea
Epson Podium Parts	2 ea
3M Overhead Projector	2 ea
Cisco 7940 Phone	1 ea
Dell 19" Monitor	1 ea
Sharp TV	1 ea
JVC TV	1 ea
Dual Monitor Arms	4 ea
Panasonic DVD	1 ea
Panasonic VHS	1 ea
Desktop Podium	1 ea
Dell 22" Monitor	6 ea
Elmo	1 ea
Dell Optiplex 7440 Computer	2 ea
Dell Optiplex 7470 Computer	2 ea
Chromebooks	7 ea
Laptop bags	2 ea
Verizon Jetpack HotSpot	10 ea
Cisco 7940 Phone	1 ea
Laserjet 4000N Printer	1 ea
Milan AV Equipment	1 ea
Mice & Keyboard sets	46 ea
Box of Misc Cables	1 ea

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Diana Z. Rodriguez, Chancellor

PREPARED BY: Heather Ford, Executive Administrative Assistant

DATE: October 7, 2021

SUBJECT: Approval of Revised List of Employees to Serve on the Inland Futures Foundation (IFF) of the SBCCD as Ex Officio Directors.

RECOMMENDATION

It is recommended that the Board of Trustees approve the revised list of employees to serve on the Inland Futures Foundation (IFF) of the SBCCD as Ex Officio Directors.

Title per IFF Bylaws	Ex Officio Directors
Chancellor of the District	Diana Z. Rodriguez
Executive Vice Chancellor	Jose F. Torres
Vice Chancellor, ED Services	Vacant, proxy Kristina Hannon
Executive Director, KVCR TV/FM	Vacant, proxy Tony Papa
Executive Director, EDCT	Deanna Krehbiel

OVERVIEW

The Corporation has been formed under the California Nonprofit Public Benefit Corporation Law for public and charitable purposes and to support the San Bernardino Community College District ("District") as a recognized "auxiliary organization" of the District as provided in Sections 72670 through 72682 of the Education Code, as such law may be amended from time to time. This Corporation shall operate in compliance with District Board Policy and Administrative Procedures, and with provisions of law pertaining to auxiliary organizations of community college districts, Sections 72670 et. seq. of the Education Code, and Sections 59255 et. seq. of Title 5 of the California Code of Regulations, as such policies, procedures, statutes, and regulations may be amended from time-to-time.

The specific purpose of this corporation is to provide resource development to support the mission of the District and its programs, initiatives, colleges, and entities.

ANALYSIS

SBCCD will maintain Inland Futures Foundation in good standing with the State of California and the IRS in order to retain our 501(c)3 designation. As part of maintaining the foundation in good standing, it is required that the foundation meets at least once a year. In addition, the Bylaws require no less than five (5) Board of Directors. The revised list reflects the current individuals in the positions per IFF Bylaws.

INSTITUTIONAL VALUES

- I. Institutional Effectiveness
- II. Learning Centered Institution for Student Access, Retention, and Success
- III. Resource Management for Efficiency, Effectiveness, and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

No impact to the budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Jose F. Torres, Executive Vice Chancellor

PREPARED BY: Farrah Farzaneh, Director, Facilities Planning, Emergency Management & Construction

DATE: October 7, 2021

SUBJECT: Construction Contracts With a Total Value of \$60,000 or Less

RECOMMENDATION

This item is being presented for information only. No action is necessary.

OVERVIEW

This board item applies to small scale construction contracts with a total value of \$60,000 or less.

In accordance with SBCCD Board Policy 6100, Delegation of Authority, The Board of Trustees delegates authority to the Chancellor to supervise the general business procedures of the District to assure the proper administration of property and contracts. In line with Public Contract Code Section 17605 and Section 22034(c), the Board of Trustees delegates purchasing and contracting authority to the named agents on the authorized signature list. These designated District Officers have authority to approve purchase requests; award, sign, and execute contracts; and authorize payment under the formal bid limits set by Public Contract Code.

ANALYSIS

Per Public Contract Code 22032(a), public projects of \$60,000 or less may be performed by the employees of a public agency by force account, by negotiated contract, or by purchase order. Informal proposals were solicited as necessary and an analysis of those received indicates that the contracts selected best suit the needs of SBCCD for the particular projects.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The cost of this project will be included in the Bond Construction budget.



Construction Contracts With a Total Value of \$60,000 or Less

Presented for Information on October 7, 2021

[v.9.15.2021.p.1|1]

Contract Awards

Contractor & Project	Amount	Funding
Tel Set Communication Inc. of Rancho Cucamonga, CA CC01-3610-16 SBVC Campuswide Infrastructure Fiber Optic Termination and Testing	\$55,000.00	Bond Construction

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Jose F. Torres, Executive Vice Chancellor

PREPARED BY: Farrah Farzaneh, Director, Facilities Planning, Emergency Management & Construction

DATE: October 7, 2021

SUBJECT: Consideration of Ratification of Master Services Agreements and Task Orders for Bond Construction

RECOMMENDATION

It is recommended that the Board of Trustees ratify Master Services Agreements and Task Orders as indicated on the attached list.

OVERVIEW

To support the Measure CC Bond Program, SBCCD has created various shortlists of professional service consultants for specific pre-design, and engineering disciplines in accordance with the established Request for Qualifications process. These prequalified shortlists include:

- Architectural & Engineering
- Civil Surveying
- Geotechnical
- Mechanical Engineering & Plumbing
- Commissioning
- Special Inspection & Material Testing
- Hazardous Material Assessment
- Landscape Architecture
- Estimating
- Division of the State Architect Inspector of Record
- California Environmental Quality Act/National Environmental Policy Act

As consulting firms are needed, Requests for Task Order Proposals are issued to the firms of each applicable shortlist. If selected, a Master Services Agreement with the chosen firm is executed, and the Task Order awarded.

ANALYSIS

Requests for Task Order Proposals are issued to all prequalified professional services consultants within the related pool. Unlike construction contracts, which are awarded by low bid, professional consulting contracts are awarded based on best value.

Each proposal is assessed by a committee comprised of representatives from the Facilities Department, campus staff, program management team, and other District stakeholders as appropriate. A qualitative evaluation based on weighted criteria (including fee, technical approach, project experience, key personnel, and delivery schedule) is performed to determine which firm's proposal provides SBCCD with the best value for the Task Order.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The costs will be included in the Bond Construction budget.



Master Services Agreements & Task Orders for Bond Construction

Submitted for Ratification October 7, 2021

[v.9.22.2021.p.1|1]

Firm	Pool Approval	Task Order Amount	Site	Project	Task Order	Date Issued	Date Ratified
*La Canada Design Group Pasadena, CA	Architectural & Engineering 12/12/2019	\$24,945.00	CHC	Student Support Building	CC02.3624.01 Architectural & Engineering Services	8/24/2021	10/07/2021
*DLR Group Riverside, CA	Architectural & Engineering 12/12/2019	\$10,000.00	CHC	New PAC	CC02.3620.01 Architectural/Engineering Services	8/24/2021	10/07/2021
*ARUP North America Ltd. Pasadena, CA	Commissioning 2/13/2020	\$67,000.00	SBVC	Technical Building	CC01.3601.03 Commissioning Services	8/19/2021	10/07/2021
ARUP North America Ltd. Riverside, CA	Commissioning 2/13/2020	\$33,200.00	CHC	East Valley Public Safety Training Center	CC02.3625 Commissioning Services	8/19/2021	10/07/2021
Leighton Consulting, Inc. Rancho Cucamonga, CA	Geotechnical 12/12/2019	\$3,900.00	CHC	Campus-wide Infrastructure – Solar PV	CC02.3626.19 Geotechnical Report	8/06/2021	10/07/2021

*Issued as a supplement to an existing Task Order.



MEASURE CC

BUILDING NEW OPPORTUNITIES FOR
OUR STUDENTS & OUR COMMUNITY

Task Order Selection Summary

Campus & Project: Crafton Hills College— East Valley Public Safety Training Center

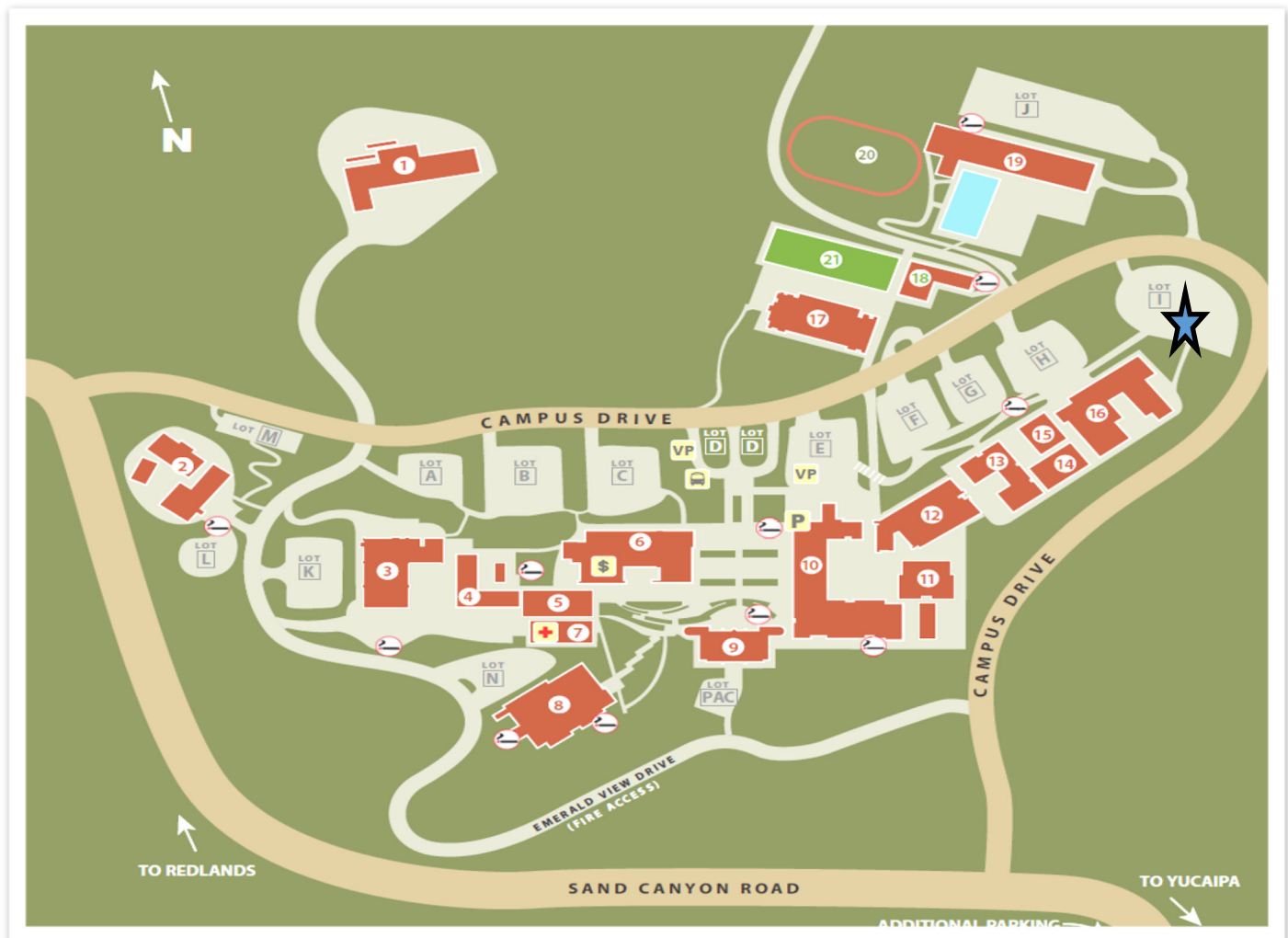
Task Order Awarded to: ARUP North America Limited

Task Order Executed: September 7, 2021

Amount: \$33,200.00

Selection Summary:

ARUP North America Limited was awarded this Task Order on direct procurement of professional services. The shortlist of pre-qualified Commissioning firms includes six firms, one of which is ARUP North America Limited. Life Cycle Cost (LCC) analysis provides information about the cost impact of maintaining the new buildings for 25 years. For this calculation and tool development, it is crucial to maintain uniformity for all buildings. Since ARUP performed LCC analysis for all Measure M buildings in the past, the firm was awarded the Task Order for this scope.





MEASURE CC

BUILDING NEW OPPORTUNITIES FOR
OUR STUDENTS & OUR COMMUNITY

Task Order Selection Summary

Campus & Project: Crafton Hills College— Campus-wide Infrastructure—Solar PV

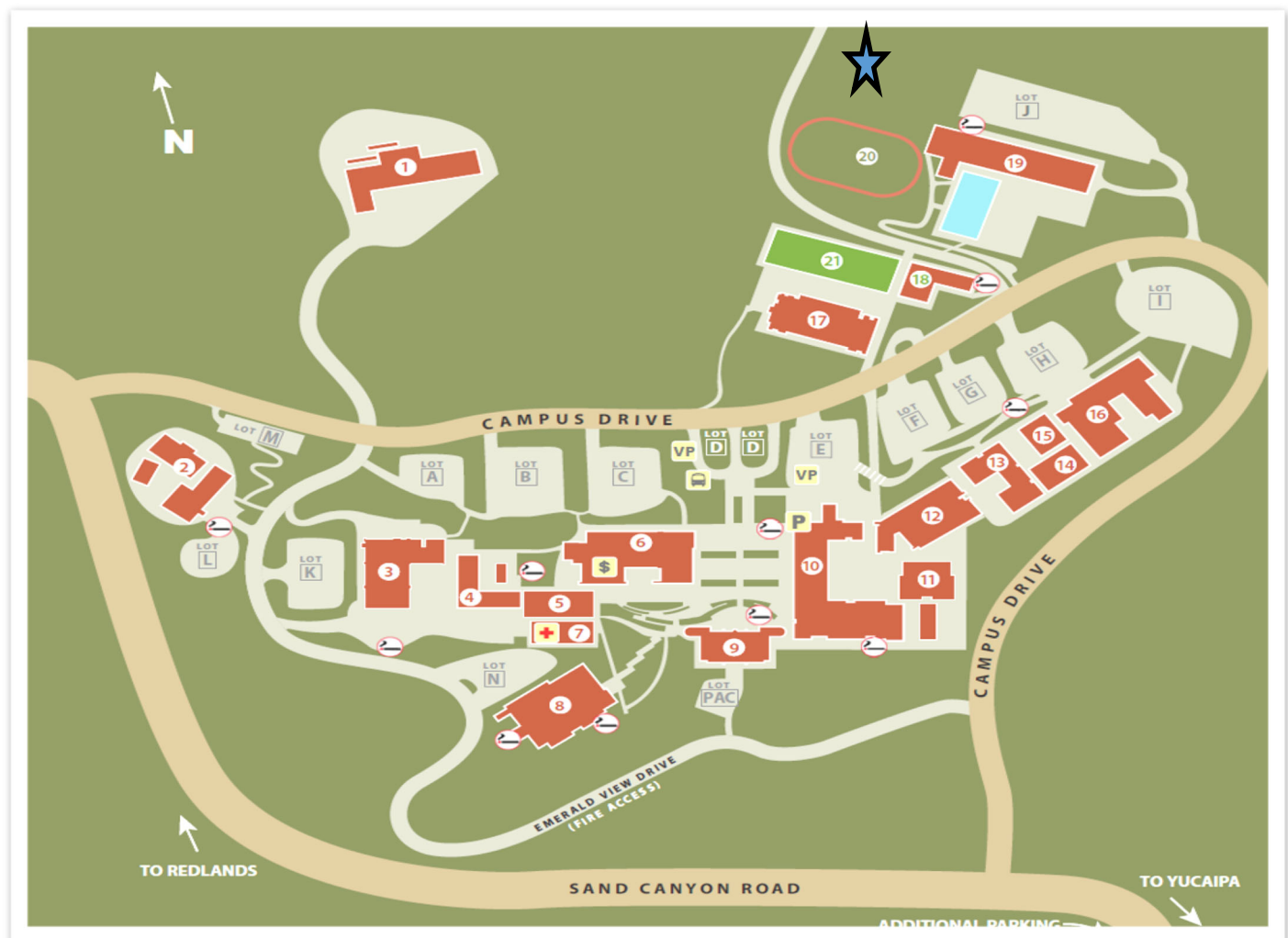
Task Order Awarded to: Leighton Consulting, Inc.

Task Order Executed: August 11, 2021

Amount: \$3,900.00

Selection Summary:

Leighton Consulting was awarded this Task Order on direct procurement of professional services. The shortlist of pre-qualified Geotechnical firms includes ten firms, one of which is Leighton Consulting. The CHC Solar Farm Upgrade project will be a Design-Build construction procurement. The Design Build procurement process intends for the Design-Build entity to complete a geotechnical investigation. Since Leighton Consulting completed the Geotechnical report for Solar Farm in 2012, they were tasked to update and validate design parameters to current code requirements for use in the completion of the criteria documents.



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Diana Z. Rodriguez, Chancellor

PREPARED BY: Stacey K. Nikac, Administrative Officer

DATE: October 7, 2021

SUBJECT: Board Committee Reports

RECOMMENDATION

This item is for information only.

OVERVIEW

Per Board Policy 2220, the Board may, by action, establish committees that it determines are necessary to assist the Board in its responsibilities. Any committee established by Board action shall comply with the requirements of the California Public Meetings Act (Brown Act) and with these policies regarding open meetings.

Board committees that are composed solely of less than a quorum of members of the Board that are advisory are not required to comply with the Brown Act, or with these policies regarding open meetings, unless they are standing committees.

Board committees that are only advisory have no authority or power to act on behalf of the Board. Findings or recommendations shall be reported to the Board for consideration.

Standing committees of the Board can be found on the Board of Trustees page of the District Website <https://sbccd.edu/about-sbccd/board-of-trustees/bot-committees.php>

ANALYSIS

The purpose of the reports is for BOT Committee Chairs to communicate information to the full Board, leading to more engagement and interaction at upcoming board meetings. Updates are provided orally by the BOT Committee Chairs, as needed. The Board may ask staff to review a matter or may ask that a matter be put on a future agenda.

INSTITUTIONAL VALUES

- I. Institutional Effectiveness
- II. Learning Centered Institution for Student Access, Retention, and Success
- III. Resource Management for Efficiency, Effectiveness, and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

No impact to the budget.



Committees of the Board

Subject to the Brown Act

BOT COMMITTEES (with committee charge)	2021 BOARD MEMBERS (chairs are BOLD)
<p>Finance Committee</p> <p>The committee is charged with:</p> <ul style="list-style-type: none"> Increasing the efficiency of the Board of Trustees by performing time-consuming research on its behalf. Improving clarity by providing a platform for detailed questions not conducive to the flow of monthly business meetings. Promoting transparency of the SBCCD budgeting process and fiscal matters through detailed discussion of these topics in an open forum. Fostering an environment of understanding by communicating findings and formulating final recommendations to the Board of Trustees. Increasing the efficiency of the Board of Trustees by performing time-consuming research on its behalf regarding the implementation and operation of bond measures. 	<ol style="list-style-type: none"> Gloria Harrison Anne Viricel Stephanie Houston
<p>Legislative Committee</p> <p>The committee is charged with:</p> <ul style="list-style-type: none"> Increasing the efficiency of the Board of Trustees by performing time-sensitive legislative research on its behalf. Improving clarity by providing a platform for detailed questions not conducive to the flow of monthly business meetings. Promoting transparency of SBCCD's legislative advocacy priorities through discussions in an open forum. Fostering an environment of understanding by communicating findings and formulating recommendations to the full Board of Trustees. 	<ol style="list-style-type: none"> Frank Reyes Anne Viricel John Longville



HELPING STUDENTS AFFORD BOOKS

The California Community Colleges Board of Governors honored students, faculty, and staff of SBCCD, CHC, and SBVC. On September 20th, SBCCD was recognized for helping students afford college textbooks through the Books+ program, fostering a welcoming and inclusive environment, and modernizing facilities to train students for good-paying careers.



SAN BERNARDINO
COMMUNITY COLLEGE
DISTRICT

CCC Board of Governors Spotlight on SBCC
September 20, 2021



CHANCELLOR'S REPORT

10.07.2021



CASH FOR COLLEGE

SBCCD has partnered with Senators Leyva and Ochoa-Bogh in the statewide program Cash for College. This webinar series provides more students and families the opportunity of going to college. SBCCD delivers hands-on assistance completing the Free Application of Federal Student Aid (FAFSA) and the California Dream Act (CADAA) applications to access financial aid for education and career/technical training beyond high school.

CELEBRATING HHM

SBCCD's campuses celebrated Hispanic Heritage Month recognizing the many contributions, diverse cultures, and extensive histories of the American Latino community. From September 15th – October 15th, we honored Latino educators, scientists, artists, and many other professionals who help make our campus communities more resilient and equitable.

...Continue to the next page.





ANNUAL **EL DIA DE LOS MUERTOS** FESTIVAL

HHM 2021



San Bernardino
Valley College

Celebrating Hispanic Heritage Month

In 1968, Hispanic Heritage Month was initially observed as “Hispanic Heritage Week” under President Lyndon Johnson, but it was later extended to a month during President Ronald Reagan’s term in 1988.

Since then, the month has been celebrated nationwide through festivals, art shows, conferences, community gatherings, and much more. The month also marks the independence days of several Latin American countries, including: Costa Rica, El Salvador, Guatemala, Honduras, and Nicaragua on September 15th, Mexico on September 16th, and Chile on

September 18th. They also include holidays that recognize Hispanic contributions, such as Virgin Islands-Puerto Rico Friendship Day celebrated in the U.S. Virgin Islands.

Crafton Hills College virtually celebrated with special guests and speakers, legendary games and crafts, and open discussions around the critical role in preserving Hispanic culture. Closing the month-long celebration on October 15th at 11:00 a.m., CHC will host an open discussion to share experiences and heritage about el Dia de Los Muertos.

San Bernardino Valley College has several guest speakers and cultural activities planned for October, leading up to and culminating in the Annual El Dia De Los Muertos event held on November 3rd at the SBVC Greek Theater.

For more information, please visit www.CraftonHills.edu and www.ValleyCollege.edu. Or follow the campuses on social media.



**September 15
- October 15**



"I AM SECOND- GENERATION MEXICAN-AMERICAN,

first in my family to go to college,
& a very proud community college
graduate,"

Chancellor Rodriguez



DIVERSITY, EQUITY & INCLUSION

PROMOTING DIVERSITY, EQUITY, INCLUSION & ANTI-RACISM

The San Bernardino Community College District recognizes that diversity in the academic environment fosters cultural awareness, promotes mutual understanding and respect, and provides suitable role models for all students.

The District strives to achieve an anti-racist and anti-discrimination workforce that embraces all to ensure the District provides an inclusive educational and employment environment. Such an environment advances cooperation, acceptance, democracy, and free expression of ideas.

SBCCD is focused on continuously iterating on our DE&I processes, goals, and vision. To lead the charge with overseeing the District's commitment to advance diversity and inclusive practices is the new Director of Diversity, Equity, and Inclusion, Aysia Brown. Aysia will serve as a strategic thought partner and provide advisory services with organizational learning and development, talent acquisition and engagement, culture, and change management.

Aysia Brown has spent over a decade in higher education, primarily within the California Community Colleges. In her most recent role, she was the Director of Judicial Affairs at Mt. San Jacinto College, where she oversaw student conduct, Title IX, and various EEO & DEI initiatives for the district.

She received her B.S. in Sociology, B.S. in Political Science, and M.A. in Sociology from Arizona State University and is currently a doctoral candidate at the University of Southern California. Her current research focuses on the knowledge, motivation, and organizational factors necessary to retain and promote BIPOC at colleges and universities. Aysia is a longtime I.E. resident, wife, and mom to two girls.





REPRESENTING TRUSTEE AREA 4

SBCCD Trustee Area 4 represents Loma Linda, Redlands, and portions of Colton and San Bernardino.

The San Bernardino Community College District Board of Trustees has accepted applications to fill its Area 4 seat after Trustee Dr. Donald L. Singer announced his resignation, effective Sept. 15.

The board, which guides policy and budget for Crafton Hills College, San Bernardino Valley College, and Empire KVCR TV/FM, hopes to appoint a new member by Oct. 28. The person appointed will serve out the remainder of Singer's term that expires in December 2022. The next scheduled election for the full-term seat on the SBCCD Board for Area 4 is on Nov. 8, 2022.

Key Dates

Sept. 15, 2021 – Public notice to call for Trustee Area 4 candidate applications.

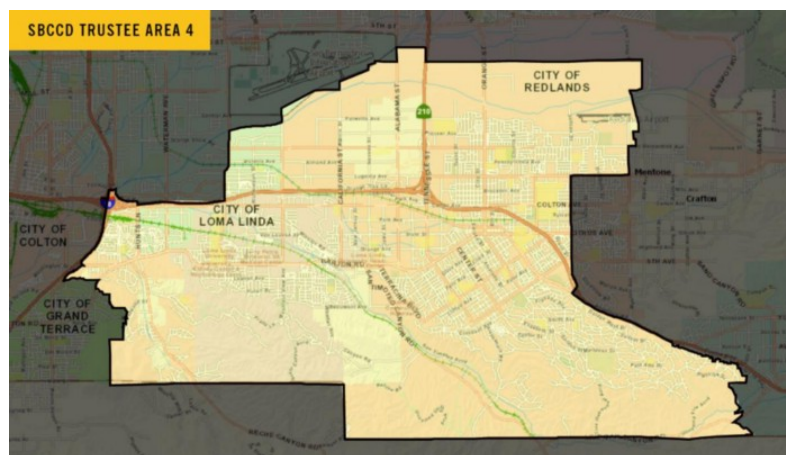
Sept. 29, 2021 – All candidate applications are due by 4 p.m.

Sept. 30, 2021 – Board Executive Committee meets to screen applications for eligibility and announce the applicants.

Oct. 5, 2021 – Notify applicants of Board interview date, time, and location.

Oct. 28, 2021 – The Board interviews candidates and makes a provisional selection based on majority vote.

Nov. 8, 2021 – Public notice naming date of the vacancy filing, effective date of the resignation, name of the appointee, date of appointment, and a statement to the voters pursuant to Education Code 5091.



Trustee Dr. Donald L. Singer was first elected to the SBCCD Board of Trustees in November 2001. He previously served as President of Crafton Hills College (1982-1990) and as President of San Bernardino Valley College (1990-1997).



Trustee Singer is a member of the Board of Directors of the California Community College Trustees, the state-wide organization which represents all 442 elected community college trustees in the state, and formerly served as a member of the Board of Directors of the Association of Community College Trustees, the national organization which represents over 7,000 community college trustees in the United States.

Thank you, Trustee Singer, for 20 years of service to SBCCD Board of Trustees.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Diana Z. Rodriguez, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Christopher M. Crew, Interim Director, Research & Planning
DATE: October 7, 2021
SUBJECT: Key Performance Indicator (KPI) Dashboard Updates

RECOMMENDATION

This item is for information only. No action is required.

OVERVIEW

The attached data sheets provide updates to the KPIs that have been revised with 2020-21 data.

ANALYSIS

The KPI Dashboard has been revised and renumbered. To provide the Board with a monthly update, the following KPIs have been included.

- KPI I.A (Students with a Completed Ed Plan)
- KPI II.B (Number of Fully Online Courses)

INSTITUTIONAL VALUES

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

There are no direct financial implications associated with this Board item.



Office of Research, Planning & Institutional Effectiveness
Key Performance Indicator (KPI) Dashboard
Presented for Information October 7, 2021

[09.17.21.1/4]

Goal 1 – Student Success

KPI I.A – Percentage of Students with a Student Education Plan (SEP)

Objective: Increase student success while preserving access, enhancing quality, and reducing attainment gaps associated with income, race, ethnicity, age, and gender.

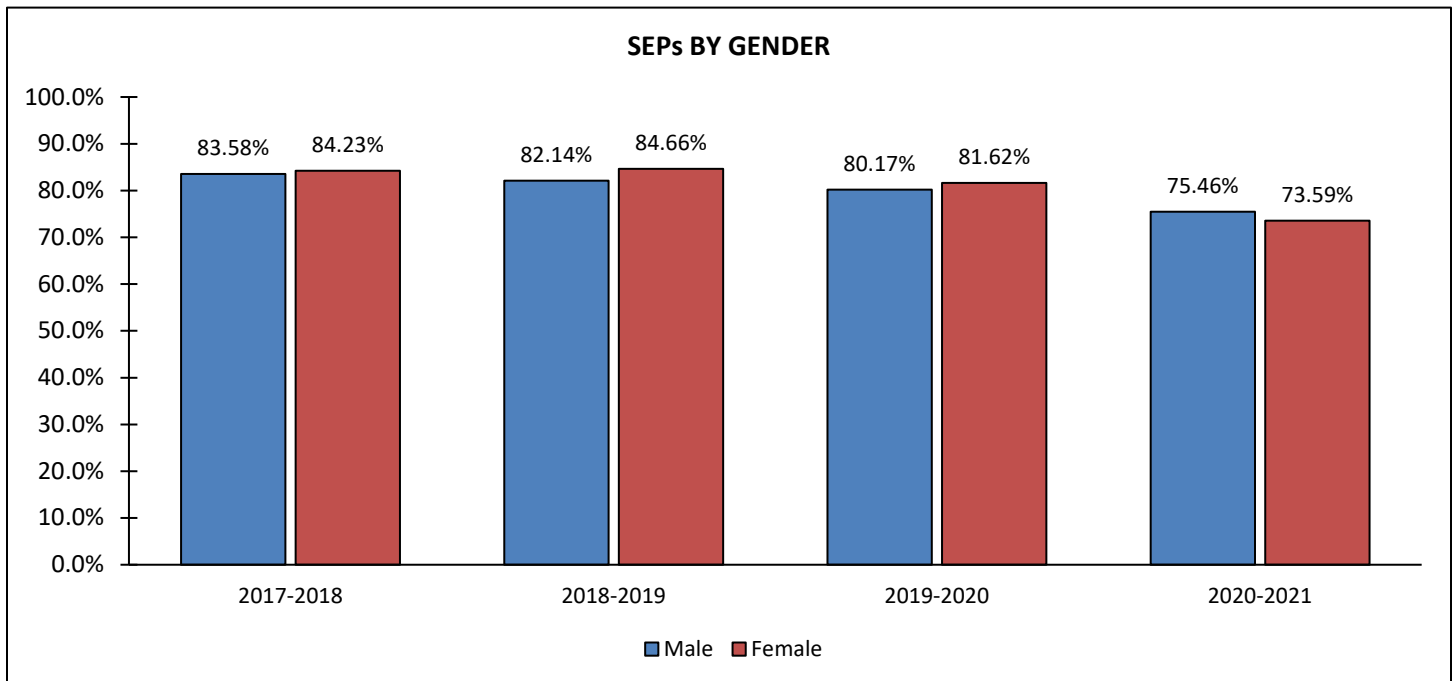
Definition: The total number of students that have (1) met with a counselor to plan their courses for any number of semesters, (2) had the educational goal of earning a degree/transferring to a 4 year college, and (3) declared a major divided by the total number of enrolled students who were not exempted from completing a student educational plan.

Measurement Frequency: Annual

KPI I.A: Percentage of Students with SEP	2017-2018	2018-2019	2019-2020	2020-2021
SBCCD (Total)	83.96%	83.64%	81.05%*	74.8%*

***Please note, the colleges are in the process of transitioning to a new program for creating and tracking SEP's. The reduction in the percentage of students with SEP's will rebound once the implementation is complete.**

EQUITY ANALYSIS:

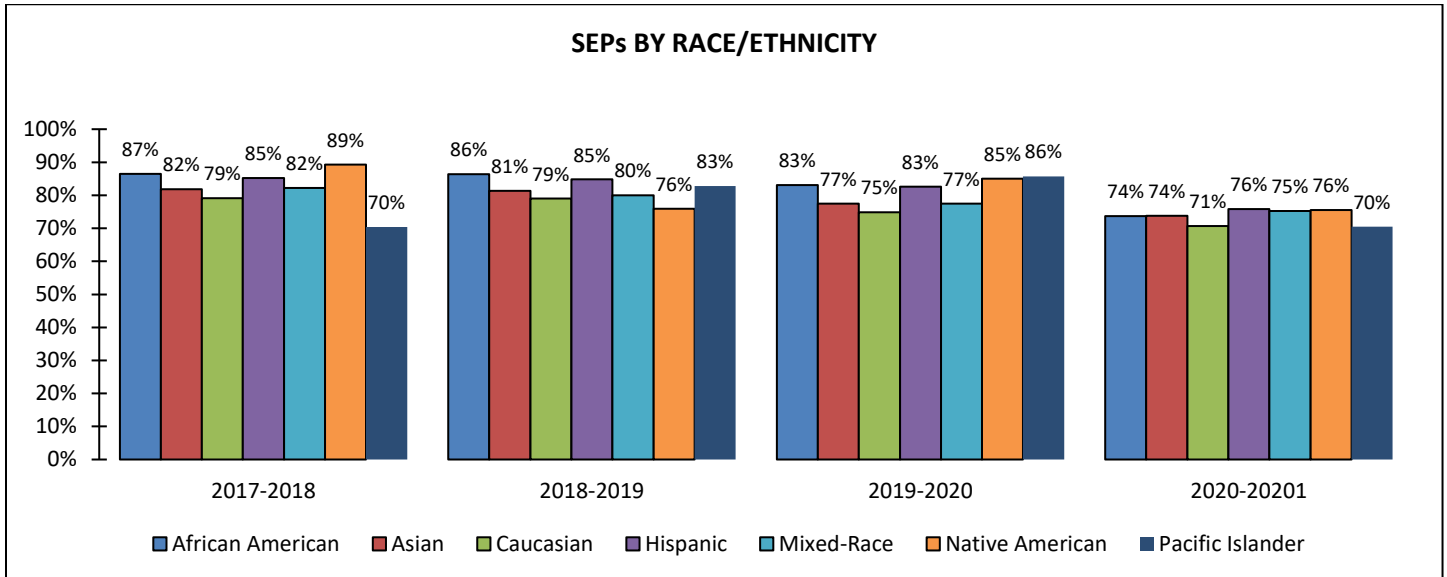


Analysis: The number of students with an SEP showed a net decrease of 9.21% since the 2017-2018 academic year. This amounts to an average of 81.06% of SBCCD students that have an SEP over this 4-year period. On average, a greater percentage of females completed a SEP than males over this four-year period (81.63% vs. 80.21%, respectively).

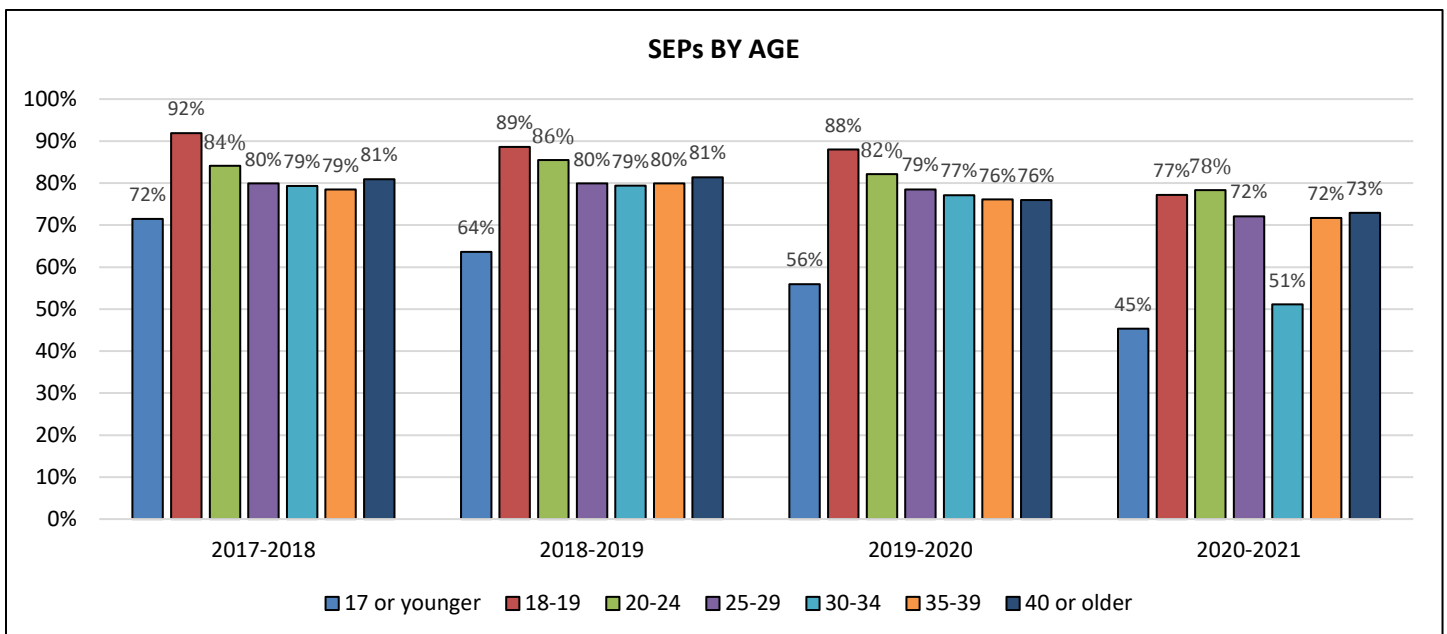


Office of Research, Planning & Institutional Effectiveness
Key Performance Indicator (KPI) Dashboard
Presented for Information October 7, 2021

[09.17.21.2/4]



Analysis: On average, **African Americans** obtained the **highest SEP percentage** over this four-year period (83.0%). The next highest was Hispanics (82.3%), Native Americans (82.2%), Mixed-Race (78.9%), Asians (78.6%), Caucasians (76.2%), and Pacific Islanders (74.1%).



Analysis: On average, over this four-year period, the 18-19 age group had the **highest SEP percentage** (86.5%), followed by the 20-24, 25-29, 40 or older, 35-39, and 30-34 age groups (82.8% and 77.8% and 77.8% and 76.5% and 70.0%, respectively). The **lowest SEP percentage** was seen in the 17 or younger age group (59.1%).



Office of Research, Planning & Institutional Effectiveness
Key Performance Indicator (KPI) Dashboard
Presented for Information October 7, 2021

[09.17.21.3/4]

Goal 2 – Enrollment and Access

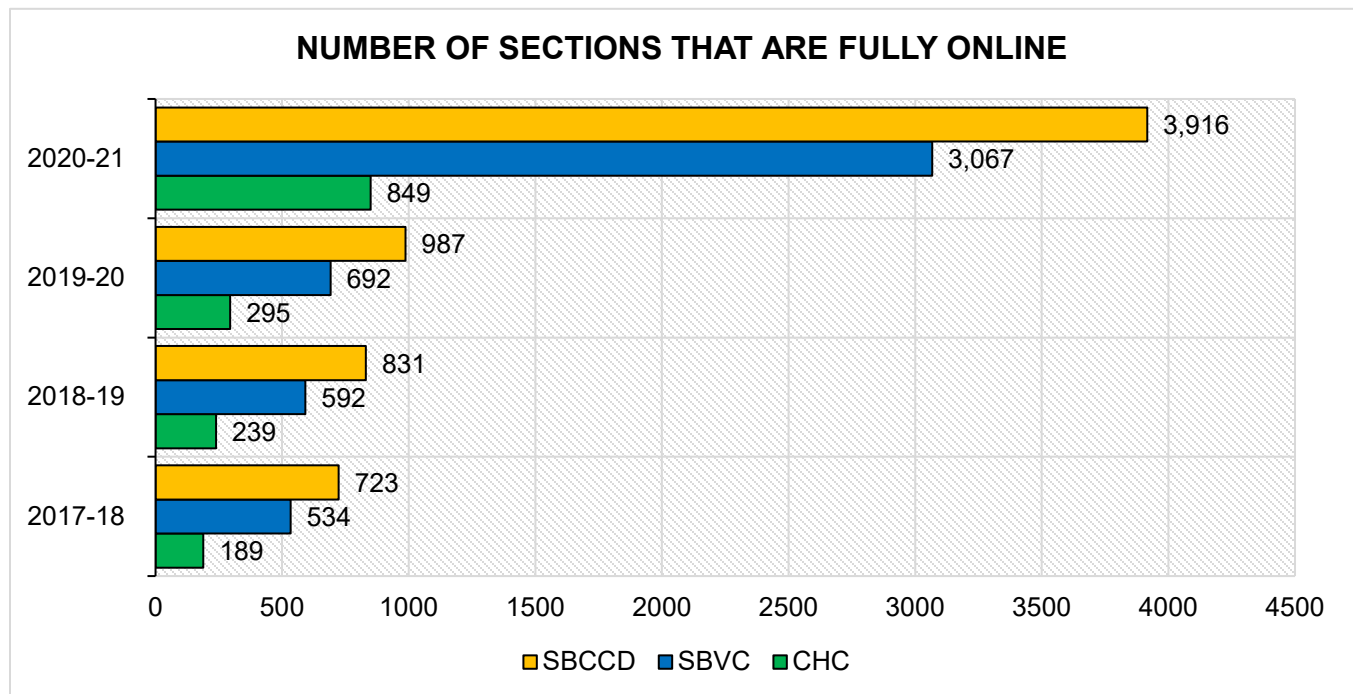
KPI II.B – Number of Sections that are Fully Online

Objective: Increase our student population to improve the higher education participation rate and supply a well-equipped, educated workforce for our communities.

Definition: Number of sections that are fully online is defined as the total number of sections that are offered fully online, excluding hybrid sections.

Measurement Frequency: Annual

KPI II.B: # of Sections that are Fully Online	2017-2018	2018-2019	2019-2020	2020-2021
Crafton Hills College (CHC)	189	239	295	849
San Bernardino Valley College (SBVC)	534	592	692	3,067
SBCCD (District Total)	723	831	987	3,916



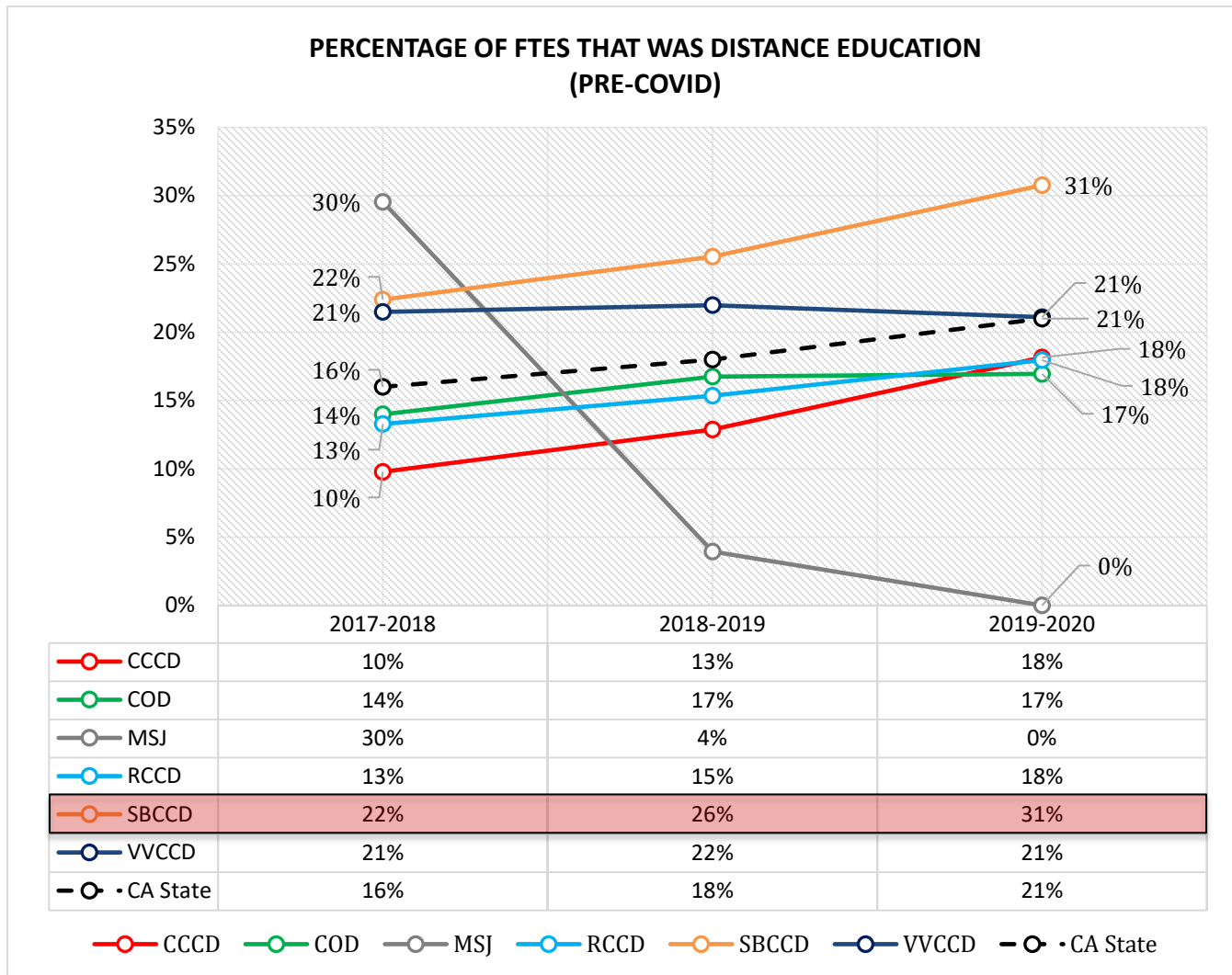
ANALYSIS: The total number of fully online sections has been on the rise over this four-year period (even pre-COVID), with an average of 1,064 fully online sections added per academic year (this number was 132 pre-COVID). The greatest increase of fully online sections occurred between 2019-2020 and 2020-2021 with the addition of 2,930 fully online sections (COVID), while the smallest increase occurred between 2017-2018 and 2018-2019 with the addition of 108 fully online sections. The percentage of fully online sections for the consecutive four years were 13.48%, 15.05%, 17.46% and 78.35% (COVID-related increase).



Office of Research, Planning & Institutional Effectiveness
Key Performance Indicator (KPI) Dashboard
Presented for Information October 7, 2021

[09.17.21.4/4]

SUPPLEMENTAL ANALYSIS: SBCCD IS A REGIONAL LEADER IN DISTANCE EDUCATION



ANALYSIS: Prior to COVID, SBCCD was already in the process of building a robust Distance Education program to serve the needs of its diverse population of students. In fact, SBCCD was tops in the region in the percentage of FTES that was generated by Distance Education, prior to COVID (see graph above). SBCCD was also higher than the state average in each of the 3 prior years leading up to COVID (see graph above).

Taken together, this shows that SBCCD is highly innovative in its curriculum development and able to seamlessly adjust to changing educational landscapes. The latter point is emphasized by the fact that SBCCD was amongst the least affected by the COVID shut down with regards to the drop in FTES (13% decrease from 2019-20 to 2020-21). By comparison, College of the Desert and Victor Valley College experienced 18% and 20% decreases in FTES.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Diana Z. Rodriguez, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Christopher M. Crew, Interim Director, Research & Planning
DATE: October 7, 2021
SUBJECT: Analysis of AB 705 Student Success

RECOMMENDATION

This item is for information only. No action is required.

OVERVIEW

The attached report provides an analysis of AB 705 student success and retention.

ANALYSIS

AB 705 was designed to maximize the probability that a student will enter and complete transfer-level coursework in English and Math within a one-year timeframe. The attached report highlights the most important information on course success and retention.

INSTITUTIONAL VALUES

- I. Institutional Effectiveness
- II. Learning Centered Institution for Student Access, Retention and Success
- III. Resource Management for Efficiency, Effectiveness and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

There are no direct financial implications associated with this Board item.

SBCCD AB705 PROGRESS REPORT

REPORT 3 OF 6: OVERALL AND GENDER ANALYSIS

Thursday,
7 October 2021



OVERVIEW: TRANSFER LEVEL ENGLISH

AVERAGE ENROLLMENTS POST AB705

5,440

TL ENGLISH

Retention: Females

+1,009 ▲ 56%

Retention: Males

+541 ▲ 42%

TL ENGLISH

POST AB705 INCREASE IN ENROLLMENTS

+1,836 ▲ 51%

TL ENGLISH

OVERVIEW: TRANSFER LEVEL MATH

AVERAGE ENROLLMENTS POST AB705

5,205

TL MATH

Retention: Females

+815 ▲ 46%

Retention: Males

+358 ▲ 25%

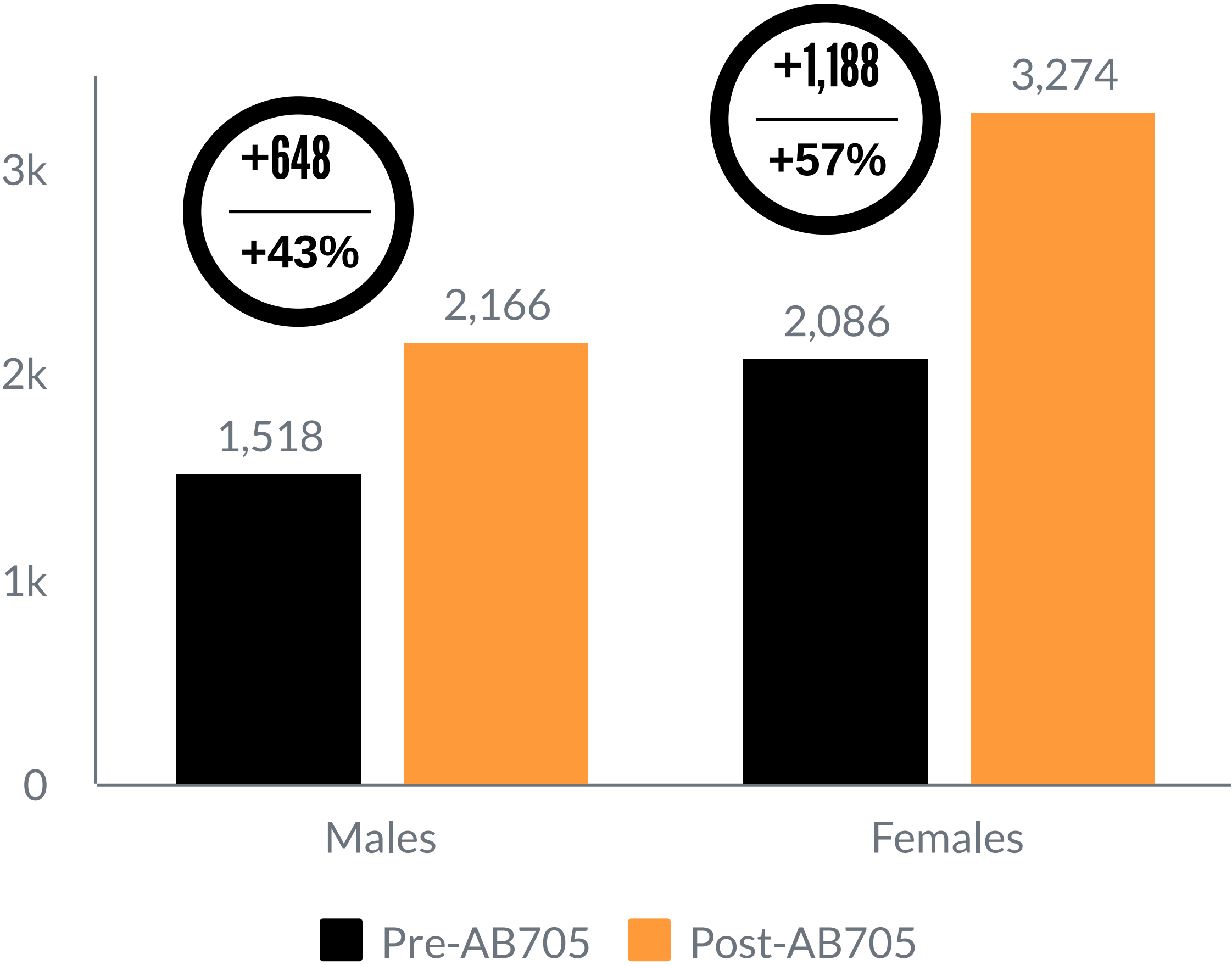
TL MATH

POST AB705 INCREASE IN ENROLLMENTS

+1,430 ▲ 38%

TL MATH

FIG.1: AVERAGE ENROLLMENTS IN TRANSFER-LEVEL ENGLISH BY GENDER PRE- AND POST-AB705



HIGHLIGHT

The percentage of students completing both TL Math and English in 1 year increased from 5% to 11% for both genders. This 6% increase is better than the state and region increases.

SBCCD AB705 METRICS BY GENDER

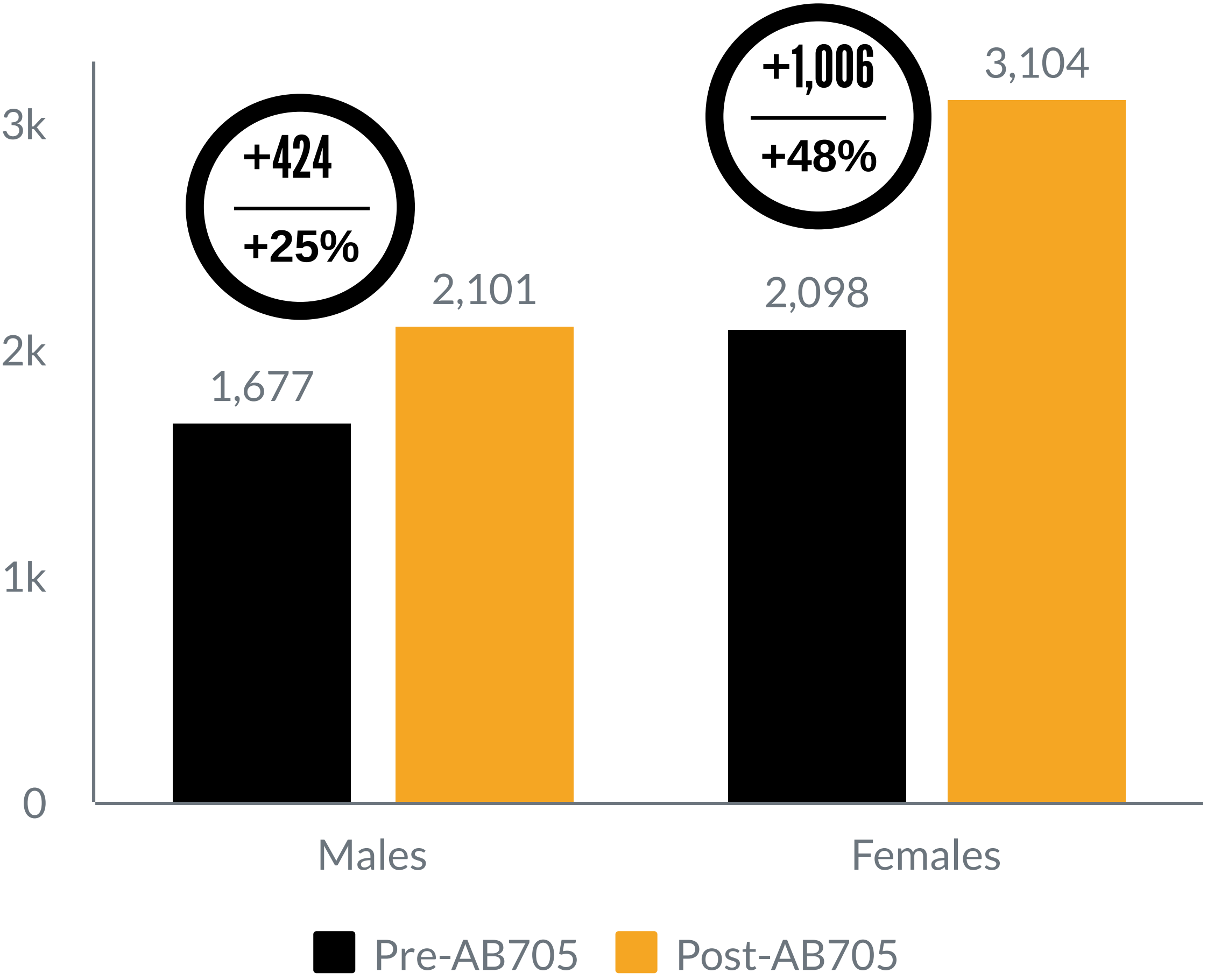
	Pre AB705		Post AB705	
	Female	Male	Female	Male
Enrollments	2086	1518	3274	2166
Successes	1354	916	1929	1161
Retention Rate	87%	86%	87%	86%

As seen in figure 1, enrollments in transfer-level English have increased by over 40% for both genders. The number of successes have increased for females and males by 42% and 27%, respectively. Retention rates have remained steady for both genders.

	Pre AB705		Post AB705	
	Female	Male	Female	Male
Enrollments	2098	1677	3104	2101
Successes	1236	927	1738	1137
Retention Rate	85%	85%	85%	86%

As seen in figure 2, enrollments in transfer-level Math have increased by over 25% for both genders. The number of successes have increased for females and males by 41% and 23%, respectively. Retention rates have remained steady for both genders.

FIG. 2: AVERAGE ENROLLMENTS IN TRANSFER-LEVEL MATH BY GENDER PRE- AND POST-AB705



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
Kristina Hannon, Vice Chancellor HR & Police Services

PREPARED BY: Stacey K. Nikac, Administrative Officer

DATE: October 7, 2021

SUBJECT: Administrative Procedures

RECOMMENDATION

This item is submitted for information only. Administrative Procedures are submitted for information and review for consistency with Board policies.

AP 6620 Naming of Buildings and Other Properties

ANALYSIS

At its meeting on September 7, 2021, Chancellor's Council approved the recommendation for the Chancellor to move the AP/BP forward to the Board of Trustees.

The changes to these procedures include requirements of the Education Code, current laws, and those determined to be necessary for the efficient operation of the district.

INSTITUTIONAL VALUES

- I. Institutional Effectiveness
- II. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

There are no financial implications associated with this Board item.

Current Status: *Active*

PolicyStat ID: 9960793



Origination: 08/2004
Last Approved: 06/2021
Last Revised: 06/2021
Next Review: 06/2031
Owner: [Business & Fiscal Services](#)
[Business & Fiscal Services](#)
Policy Area: [Chapter 6 Business & Fiscal Services](#)
References: [Good Practice/Optional](#)

BP 6620 Naming of Buildings and Other Properties

The Board of Trustees retains authority for naming college facilities and properties. This shall include buildings, portions of buildings, college streets or roads, stadiums and fields, areas of major assembly or activity, malls, and other large areas of campus circulation, and other facilities and properties, which are significant because of their use or visibility.

All recommendations for naming buildings and other properties shall be submitted to the Board by the Chancellor for action. No commitment for naming shall be made prior to approval by the Board of Trustees of the proposed name.

Each proposal for naming a District-owned facility or property shall be considered on its own merits.

References:

None

Attachments

[BP 6620 Naming Buildings and Other Properties - Legal Citations](#)
[BP 6620 Naming Buildings and Other Properties - Comments](#)
[BP6620 -OLD.pdf](#)

Current Status: *Draft*

PolicyStat ID: 10386687



Origination: N/A
 Last Approved: N/A
 Last Revised: N/A
 Next Review: N/A
 Owner: *Business & Fiscal Services*
Business & Fiscal Services
 Policy Area: *Chapter 6 Business & Fiscal Services*
 References: *Good Practice/Optional*

AP 6620 Naming of Buildings and Other Properties

This procedure serves as a guideline for the San Bernardino Community College District (hereafter referred to as "the District") with the naming of facilities. It is established to assure an appropriate reflection of the history of the District as well as consistency, fairness, fitting recognition and good value in exchange for the honor or privilege of name association with a program, fund, or physical aspect of the District. ~~As gifts can encourage others to give, this procedure is intended only as a guide and allows for flexibility on a case by case basis.~~

The ~~San Bernardino Community College~~ District ~~(hereafter referred to as "the District")~~, the Chancellor, College Presidents, and Board of Trustees, seek private funds to enhance the District's ability to meet the higher education needs of its community, particular toward a level of excellence that would otherwise not be possible given state funding levels and restraints on student tuition and fees. To that end, the District seeks to provide appropriate recognition to donors for their generosity. Although such recognition may take many forms, this procedure seeks to establish guidelines for the naming of facilities, campus spaces and programs as donor recognition.

This procedure is to establish the criteria to guide the process for naming facilities at the District.

A. Guidelines for Naming (Financial Contributions and Commemorative or Memorial)

1. A Financial Contributions: To recognize a person, group, or business that has donated significant monetary contribution to the actual construction cost, if for new construction; a major portion of the replacement or major renovation cost, if for an existing building or facility; or the fundraising goal/resources to SBCCD.

~~The donation may be made in cash or a legally binding pledge and can be paid over time, usually within five years of naming the facility, unless other arrangements are made.~~

- ~~a. A portion of the gift may be in the form of an irrevocable trust or planned gift.~~
- ~~b. Qualified contributions are receipted by the District and intended by the original donor for the District or students.~~
- ~~c. The San Bernardino Community College District Board of Trustees reserves the right to remove names from facilities when the gift remains unpaid beyond the five-year limit or the agreed-upon date.~~
- a. A significant financial contribution to the actual construction cost, if for new construction; a major portion of the replacement or major renovation cost, if for an existing building or facility; or the

fund raising goal.

The donation may be made in cash or a legally binding pledge and can be paid within 5 years of naming the facility, unless other arrangements are made.

- i. A portion of the gift may be in the form of an irrevocable trust or planned gift.
 - ii. Qualified contributions are receipted by the District.
 - iii. The District Board of Trustees reserves the right to remove names from facilities when the gift remains unpaid beyond the 5-year limit or the agreed upon date.
- b. The levels for specific naming based on financial contribution are established and reviewed periodically by the District.

<u>Financial Contribution Opportunities</u>	<u>Gift Minimums and Ranges</u>
<u>New Building</u>	<u>\$5,000,000 minimum</u>
<u>Existing Building</u>	<u>\$2,000,000 minimum</u>
<u>Classroom or Laboratory</u>	<u>\$25,000-\$100,000</u>
<u>Entrance Hall, Lobby, Student/Staff Lounge</u>	<u>\$50,000-\$150,000</u>
<u>Athletic Facility (or portion of)</u>	<u>\$50,000-\$500,000</u>
<u>Endowed Chair or Faculty Member</u>	<u>\$250,000 minimum</u>
<u>Conference Room, Division Office or Department</u>	<u>\$25,000-\$100,000</u>
<u>Outdoor Area, Commemorative Table/Bench</u>	<u>\$1,000-\$25,000</u>
<u>Paver, Brick, Tile, Sidewalk/Concrete Etched Name, etc.</u>	<u>\$250-\$5,000</u>
<u>Faculty/Other Office</u>	<u>\$2,500 minimum</u>

~~Specific contribution levels may be established with either fixed or minimum dollar amounts for sponsorship of other physical property.~~

- a. ~~Such property may include, but is not limited to hardscape, benches, fountains, gardens, walls, equipment, and outdoor plazas, etc.~~
 - b. ~~Amounts for these naming opportunities shall be reviewed periodically by the District.~~
2. A temporary naming (**Commemorative or Memorial:** To honor and recognize individuals who have made significant and extraordinary contributions to the District or community for a minimum of 3 years) in recognition of distinguished service may honor a gift of time or talent that has had a significant positive impact on the institution over an extended period of 10 years. This honor is usually reserved for extraordinary positive leadership. A naming associated with a donation will replace a temporary naming following the minimum three-year period.

~~A period of not less than one year shall lapse between the end of the individual's service to the District and consideration for naming.~~

~~The Chancellor or a shared governance committee designated by the Board of Trustees will determine whether the person proposed is worthy of the honor, as well as the degree of internal and external support for the proposed naming, prior to submitting the name for approval.~~

- a. A temporary naming (a minimum of 3 years) in recognition of distinguished service may honor a gift of time or talent that has had a direct, significant positive impact on the institution over a 10-year period. This honor is reserved for extraordinary positive leadership directly to the

District. A naming associated with a donation will replace a temporary naming following the minimum 3-year period.

- i. A period of at least 1 year shall lapse between the end of the individual's direct service to the District and consideration for naming.
 - ii. The Chancellor or a committee will determine whether the person proposed is worthy of the honor, as well as the degree of internal and external support for the proposed naming, prior to submitting the name for approval.
- b. There will be no named buildings for living political figures or for current employees of the District.

~~Generally there will be no named buildings for living political figures or for current employees of the District.~~

~~Guidelines for Naming Based on Monetary Contributions~~

Facility Commemoration Opportunities	Gift Minimums and Ranges
New Building	\$2,000,000 to \$5,000,000
Existing Building	\$1,000,000 minimum
Classroom or Laboratory	\$25,000 to \$100,000
Entrance hall, lobby, student/staff lounge	\$50,000 to \$150,000
Athletic Facilities (or parts of)	\$50,000 to \$500,000
Endowed Chair or Faculty member	\$250,000 minimum
Conference room, Division Offices or Departments	\$25,000 to \$100,000
Outdoor areas, commemorative table/bench	\$1,000 to \$25,000
Pavers, bricks, tiles, sidewalk/concrete etched names etc.	\$250 – \$5,000
Faculty/Other Offices	\$2,500 minimum

B. Permanency of Names

1. When a gift is received for a naming, a facility receives a designation that shall last the lifetime of the facility, subject to paragraph ~~32~~ of this rule.

- a. ~~Demolition or significant renovation shall terminate the designation.~~
- b. ~~The individual, family, corporation, foundation (donor) involved in the initial naming may be offered an opportunity to retain the naming before any other naming gifts are considered.~~

~~When a name is to be removed from an existing facility, approval shall be sought through the same procedures as are required for naming a facility.~~

2. ~~Any legal impropriety or other act which brings dishonor to the District on the part of the donor or a corporate donor who is no longer in existence shall make the gift and naming subject to reconsideration by the college.~~Removal of Naming

- a. Any legal impropriety or other act which brings dishonor to the District on the part of the donor, or a corporate donor that is no longer in existence, shall make the gift and naming subject to reconsideration by the District.
- b. Demolition or significant renovation shall terminate the designation. In such case, the individual, family, corporation, foundation (donor) involved in the initial naming may be offered an

opportunity to retain the naming before any other naming gifts are considered.

c. Following the minimum 3-year period for a commemorative and memorial naming.

C. Responsibility

1. Prior to approval, the District Board of Trustees shall have reasonable assurance that:
 - a. The proposed name shall bring additional honor and distinction to the District.
 - b. Any philanthropic commitments connected with the naming shall be realized.
2. The Chancellor has the right to:
 - a. Determine content, timing, location and frequency of any public announcements associated with the gift.
 - b. Approve the color, design, and size of any physical marker that provides information about the designee or donor and/or the nature of the gift or honor.
 - c. Determine and carry out the exact nature of any ongoing care and maintenance of any memorial or tribute gifts, or their physical markers.
3. The final authority of any naming, memorial or tribute decision rests with the ~~Chancellor of the San Bernardino Community College District and the~~ elected Board of Trustees.
4. The guidelines set forth in this procedure ~~statement~~ shall not be deemed all-inclusive. Flexibility and remaining donor ~~centeredness is a key~~ centered are keys to successful philanthropic naming opportunities.
5. The Chancellor and Board of Trustees reserve the right to consider any and all factors regarding the privilege of name association with the program, fund or physical aspect of ~~San Bernardino Community College~~ the District as particular acts and circumstances warrant. Decisions will be made consistent with the stated mission of the District.

References:

None

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana □. Rodriguez, Chancellor

REVIEWED BY: Kristina Hannon, □ice Chancellor HR & Police Services

PREPARED BY: Al Jackson, Chief of Police

DATE: October 07, 2021

SUBJECT: 2021 Annual Security Report

RECOMMENDATION

This item is for information only. No action is required.

OVERVIEW

The 2021 Annual Security Report (ASR) contains crime statistics for Crafton Hills College, San Bernardino □alley College and District Support Operations (DSO). This report was prepared by the San Bernardino Community College District (SBCCD) Police Department's management team in cooperation with the college offices and surrounding police agencies, and distributed electronically to the students and SBCCD employees on October 1, 2021. Paper copies are also available at various locations throughout the SBCCD. This report is mandated by federal law and required to be published by institutions of higher learning by October 1st of each year.

ANALYSIS

In 1990, the U.S. Congress enacted the "Crime Awareness and Campus Security Act of 1990," which requires colleges and universities to disclose information about crime on and around their campuses. This law was renamed in 1992 to the "Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act." The information in this report provides statistical, policy, and procedural information required by law.

INSTITUTIONAL VALUES

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None

ANNUAL SECURITY REPORT • 2021



A GUIDE TO SAFETY & SECURITY IN THE SAN BERNARDINO COMMUNITY COLLEGE DISTRICT



CRAFTON HILLS COLLEGE DISTRICT SUPPORT OPERATIONS SAN BERNARDINO VALLEY COLLEGE



TABLE OF CONTENTS

	Page
1.0: Welcome	3
1.1 Preparation of the Annual Security Report	4
1.2 Clery Act Requirements	4
2.0: San Bernardino Community College District Police Department	5
2.1 Mission Statement	5
2.2 Enforcement Authority/Other Police Departments	6
2.3 Daily Crime Log	6
2.4 Reporting Crimes and Other Emergencies	6
3.0: Campus Security Authorities	7
4.0: Crime Prevention and Security Awareness	8
4.1 Access to and Security of Campus Facilities	9
5.0: Timely Warning Notification	9
5.1 Distribution of Campus Safety Alerts	10
5.2 Timely Warning Guidelines and Procedures	10
5.3 Emergency Response Procedures	11
5.4 Disaster Management	12
6.0: Emergency Notifications	12
6.1 Emergency Evacuation Procedures	13
6.2 Emergency Evacuation Drills	13
7.0: Weapons Policy	14
8.0: Smoking Policy	14
9.0: Alcohol and Drug Policy	14
10.0: Commonly Used and Abused Substances	15
11.0: Referrals and Resources	15
11.1 On Campus Resources	15
11.2 Off Campus Resources	16
11.3 Other Programs and Services	16
12.0: Sexual Assault/Domestic Violence/Dating Violence and Stalking	17
12.1 Violence Against Women Act	17
12.2 Protocol for Survivors	17
12.3 Reporting an Incident	19
12.4 Written Notification of Rights and Options	19
12.5 On and Off Campus Resources	19
12.6 Restraining Orders	20
12.7 Accommodations	21
12.8 Victim Confidentiality	21

13.0: Conduct Proceedings	22
14.0: Educational Programs	23
15.0: Sexual Assault Policy	24
15.1 Sexual Assault Prevention Programs	26
15.2 Title III Notice of Non-Discrimination	26
15.3 How to Contact with Complaints/Questions or Concerns	27
15.4 Registered Sexual Offender Information	28
15.5 Sexual Offender Informational Data / Public Access	29
15.6 Sexual Offender Information / Campus Community Access	29
15.7 Campus Law Enforcement Disclosure	29
15.8 SBCCD Sexual Offender Registration Requirements	30
15.9 Hate Crimes	30
15.10 Reporting Hate Crimes	30
15.11 Workplace Violence	31
16.0: Crime Definitions	31
17.0: Crime Statistics Data	33
17.1 CJC Crime Statistics	34
17.2 DSO Crime Statistics	35
17.3 SBJC Crime Statistics (includes Empire JCRC)	36
18.0: Site Maps	37
CJC	37
DSO	38
SBJC	39

1.0 Welcome

We welcome to the San Bernardino Community College District (SBCCD) keeping our students, faculty, staff, and guests healthy and safe, especially during the reopening phase, remains the highest priority of the SBCCD and the SBCCD Police Department (PD). The SBCCD PD prides itself on serving the diverse campus community with professionalism, civic engagement, integrity, and service excellence.

The SBCCD PD is accredited by the California Commission on Peace Officer Standards and Training (CPOST). The police officers assigned to the SBCCD PD are sworn and fully commissioned peace officers of the State of California as defined in Section 830.32 of the Penal Code and 72330 of the California Education Code.

Our colleges are located in Yucaipa, Crafton Hills College, and San Bernardino. San Bernardino Valley College and Empire State College have additional sites in San Bernardino, including the SBCCD Office and other District Support Operations (DSO).

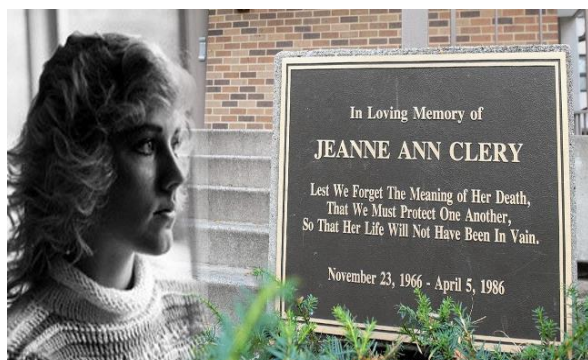
While on or off our campuses, we encourage you to be aware of your surroundings and always lock your vehicle and report any suspicious or criminal activity immediately to the SBCCD PD. In the case of an emergency, call **9-1-1**. Remember, if you ***“See Something, Say Something!”***

We invite you to read this report carefully and to become a partner in your own safety. It is through the cooperation of everyone in the SBCCD that we can ensure a safe and pleasant learning and working environment.

San Bernardino Community College District Board of Trustees

Dr. Anne M. Miricel Chair	Dr. Stephanie Houston Vice Chair	Glenn Macias Harrison Clerk
John Longville Trustee	Joseph Williams Trustee	Frank Reyes Trustee
Macant Trustee	Lauren Ashlock CHC Student Trustee	Lena Sanchez SBVC Student Trustee
	Diana Rodriguez Chancellor	

History of the Jeanne Ann Clery Act



The U.S. Congress enacted the Crime Awareness and Campus Security Act of 1990 and two years later renamed the legislation the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act). The Clery Act requires colleges and universities to disclose information about crime on and around their campuses. Pursuant to the Higher Education Opportunity Act and California Education Code 67380, the SBCCD also inform members of the campus community about institutional policies concerning

campus security including the SBCCD law enforcement authority, crime reporting policies, alcohol and drug use, crime prevention, sexual assault, and other matters of related importance.

1.1 Preparation of the Annual Security Report

The SBCCD PD is responsible for preparing this report in compliance with the Clery Act using information maintained by the PD, information provided by other offices such as Student Life, Student Services, Campus Security Authorities, and information provided by local law enforcement agencies surrounding each campus. These offices annually provide updated policy information and crime data. The SBCCD PD also reviews and implements all updates from the U.S. Department of Education regarding additions or changes to the Clery Act.

This report provides statistics for the previous three years concerning reported crimes that occurred on each campus and adjacent to the campus or property owned, leased, or controlled by the SBCCD that is frequented by students of the institution. This report also includes institutional policies concerning campus security such as policies regarding sexual assault, alcohol and other drugs. The SBCCD PD distributes a notice of the availability of this Annual Security Report (ASR) by October 1st of each year to every member of the campus community. Anyone including prospective students and employees may obtain a paper copy of this report by visiting the SBCCD PD at San Bernardino Valley College (SBVC) or Crafton Hills College (CHC) and at various offices at SBVC and CHC as well as the SBCCD Office. This report is also available online and can be accessed at the SBCCD PD's website <http://sbccd.edu/police>. All interested persons may also view the ASR from the SBCCD's homepage <https://sbccd.edu>.

1.2 Clery Act Requirements

The Clery Act includes the following substantive requirements:

1. **Compilations and Disclosure of Campus Crime Statistics:** The Act requires that each institution disclose annual crime statistics and specific disciplinary actions for the three (3) previous calendar years, presenting them according to specific categories including "on-campus, on-campus residential halls, non-campus buildings or property, and public property adjacent to the school."
2. **Disclosure of Campus Safety Policies:** Each institution must also include the below information in the ASR.

- Campus policies for reporting criminal activity or other emergencies
 - Policies for the maintenance and access to the campus
 - The authority and responsibilities of the law enforcement/public safety agency including crime reporting
 - Type and frequency of public safety and crime prevention programs
 - Statement of alcohol and drug policies including education programs
 - Statement of policy concerning campus programs to prevent sexual assaults and procedures to be followed when an assault occurs
 - Statement advising the campus community where law enforcement agency information concerning registered sex offenders may be obtained
 - Statement of policy regarding emergency notification response and evacuation procedures
 - Availability of the ASR
3. Timely/Emergency Warning Requirements: The college must report to the campus community crimes representing a threat to students and employees in a manner that is timely.
 4. Disclosure of Crime Log Information: The SBCCD PD must maintain and make available for inspection by the public during normal business hours a crime log for the most recent sixty (60) day period. Crime logs more than sixty (60) days old must be available for public inspection upon two (2) days notice and must be retained for seven (7) years.
 5. ASR Deadline: By October 1st of each year SBCCD is mandated to publish and distribute an ASR for all current and prospective students as well as current and prospective employees to view.

The U.S. Department of Education Crime Report for the SBCCD is available at <https://ope.ed.gov/campussafety>

2.0 San Bernardino Community College District Police Department

2.1 Mission Statement

The SBCCD PD, in concert with the Board of Trustees, is committed to providing a safe and secure learning and working environment for all students and employees. This will be accomplished through a cooperative and coordinated effort involving all departments and the SBCCD college employees, law enforcement agencies, and the community.



2.2 Enforcement Authority/Other Police Agencies

SBCCD police officers are vested with full law enforcement powers of arrest and meet or exceed training requirements mandated by the California Commission on POST. They also receive training designed to meet the needs of the entire campus community. As peace officers their police authority extends throughout the state. The SBCCD PD is augmented by non-sworn personnel whose role is to observe and report any suspicious activities. The SBCCD PD is dedicated to providing a safe and healthy campus environment for students, faculty, staff, and visitors. The SBCCD PD operates 24 hours a day, seven (7) days a week.

It is the policy of the SBCCD PD to comply with applicable federal, state and local laws. In keeping with this requirement, a memorandum of understanding (MOU) has been signed with the San Bernardino Police Department and San Bernardino County Sheriff's Department to meet the requirements of the Kristen Smart Campus Safety Act of 1998. This MOU clarifies the aforementioned agencies' operational responsibilities for investigating Part 1 violent crimes occurring on campus. The SBCCD PD remains the primary law enforcement agency for all campuses and will investigate all other crimes occurring on or near the campus community. The SBCCD PD has strong working relationships with the San Bernardino Police Department, Colton Police Department, San Bernardino County Sheriff's Department, CAL FIRE, San Bernardino County Fire Department, Colton Fire Department, California Department of Corrections and Rehabilitation, San Bernardino County Probation Department, and the California Department of Fish and Wildlife.

2.3 Daily Crime Log

The SBCCD PD maintains a log of all alleged crimes and incidents reported to the SBCCD PD. The log is available for viewing during regular business hours, upon request, at the SBCCD PD's SBVC and CJC stations or at the SBCCD Office. The log is also available at <http://sbccd.edu/CrimeLog>.

According to federal law, an institution may withhold any of the required fields of entry (i.e., the nature, date, time, location and/or disposition) if any of the following conditions apply:

- The disclosure is prohibited by law
- The disclosure could jeopardize the confidentiality of the victim
- The disclosure could jeopardize an ongoing criminal investigation or the safety of an individual
- The disclosure could cause a suspect to flee or evade detection
- The disclosure could result in the destruction of evidence

2.4 Reporting Crimes and Other Emergencies

The SBCCD PD encourages all students and staff to immediately report all emergencies by calling **9-1-1**. Non-emergencies can be reported to the SBCCD PD by dialing **(909) 384-4491** (SBVC or DSO) and **(909) 389-3275** (CJC).

Always be ready to provide:

- ❖ Your name/telephone number / location
- ❖ Describe the incident clearly and as accurately as possible

Remember:

- ❖ Do not hang up
- ❖ Allow the dispatcher to end the call

The main office at the SBCCD PD is open for business Monday – Friday from 8:00 am – 4:30 pm except for holidays and SBCCD academic breaks. The SBCCD PD contracts with California State University San Bernardino (CSUSB) PD to provide 24-hour dispatch services for each of the two campuses as well as the SBCCD DSO. CSUSB dispatchers are POS-certified professionals who answer calls for each of the

campuses' direct phone lines, 911 and the emergency blue phones located on SBVC campus. Students and staff are encouraged to report any hazard they observe on either campus to the SBCCD PD. Criminal actions and other non-emergencies occurring on either campus should be reported immediately to SBCCD PD using the above listed numbers. The SBVC campus also has "blue light" emergency phones in parking lots 3, 7, 8 and 9 as well as the gymnasium and football stadium that may be utilized for reporting both criminal and emergency situations. In the event a student or staff member calls **9-1-1** from any SBCCD phone line the SBCCD PD is immediately notified.

If a SBCCD student or staff member does not feel comfortable with reporting an incident to police and wishes to remain anonymous, a confidential "We Tip" line is available at 1-800-78-CRIM or online at <https://www.sbctip.com/>. Counselors and medical practitioners are also encouraged to inform persons being counseled or treated medically of procedures to report crimes on a voluntary/confidential basis if and when the counselor or treatment professional deems appropriate.

It is imperative that all crimes/threats occurring on or around each campus are reported to SBCCD PD by some means so the SBCCD PD can immediately investigate the incident and take the appropriate action. Prompt reporting is also important for the implementation of timely earnings and annual crime statistic mandates.

3.0 Campus Security Authorities

All campus criminal activity should be reported directly to the SBCCD PD. In some instances who ever members of the campus community may feel more comfortable reporting criminal activity to a Campus Security Authority (CSA) other than the SBCCD PD. A CSA is defined as:

- a. A campus police department or a campus security department of an institution.
- b. Any individual who has responsibility for campus security but does not constitute a campus police department or a campus security department such as an individual who is responsible for monitoring entrance into institutional events or escorting students.
- c. Any individual or organization specified in an institution's statement of campus security policy as an individual or organization to which students and employees should report criminal offenses.
- d. Any official of the college who has a significant responsibility for student and campus activities (e.g., Vice President of Student Services, Director of Student Life, Athletic Director and team coaches, coordinator and/or advisors to student organizations, programs and activities).

The following are CSA for the SBCCD: the Presidents of each college, the Vice Presidents of Instruction of each college, the Vice Presidents of Administrative Services of each college, the Vice Presidents of Student Services of each college, the Director of Student Life on each campus, the Athletic Director

and all coaches on either college; the Dean overseeing the SBCC Administration of Justice program and the Law Enforcement Academies; the Child Development Center Directors of each college; the Student Health Coordinators of each college; and all club advisors.

For Clery Act purposes, a crime is considered “reported” when it is brought to the attention of a CSA by anyone. When a CSA receives crime information that he/she believes was provided in good faith where there is little or no reason to doubt the validity of the information, the CSA has the duty to ensure that a report is provided directly to the SBCCD PD. The CSA is not responsible for determining authoritatively whether a crime took place; such determination is the function of law enforcement. When in doubt, **REPORT**.

EXEMPT PERSONS:

The following individuals when acting within the scope of the official responsibilities are not CSA and as such are exempt:

- Professional counselors
- Persons uncertified but acting under the supervision of an exempt counselor
- Pastoral counselors (SBCCD does not employ pastoral counselors)

4.0 Crime Prevention and Security Awareness

The SBCCD PD’s primary responsibility is the safety and security of all members of the SBCCD campus community. The SBCCD PD makes every effort to inform students and staff of criminal activity or of any other concern which may be an immediate threat to the safety and security of the SBCCD. A Crime Prevention Workshop is offered to students and staff each spring and fall. It is the responsibility of every member of the campus community to act in ways that promotes safety for themselves and others as well as the protection of SBCCD property.

The SBCCD PD participates in both student and staff related functions (Student Government meetings, College Club events, SBCCD Safety meetings, etc.) The SBCCD PD also publish and distribute a monthly newsletter, “Just the Facts” that provides contemporaneous information on current crimes, crime trends and preventative information for safeguarding one’s person and property.

The following informational resources are available to the SBCCD campus community at <http://sbccd.edu/police>.

- Active Shooter/Armed Intruder Awareness
- Evacuation Chair Demonstration
- Sexual Assault Awareness
- Campus Safety Awareness
- College Site-Specific Threat Assessment available through
- New Student Campus Safety and Information Orientation

To request additional information or onsite training please visit the SBCCD PD website at <http://sbccd.edu/police>.

For further information on crime prevention please visit <http://sbccd.edu/CrimePrevention>.

4.1 Campus Facilities - Access and Security

As mentioned on the welcome page of this report SBCCD Empire CR SBCCD Office and DSO are located in separate parts of the City of San Bernardino and CAC is situated in the City of Yucaipa. SBCCD Empire CR SBCCD Office and DSO are located in urban areas easily accessible to the public by foot or vehicle. CAC is secluded on a hillside in a more rural area which can be accessed by foot but is more practically accessed by vehicle. None of the SBCCD campuses have student housing facilities.

As mentioned above SBCCD facilities are patrolled 24 hours a day seven 7 days a week by SBCCD PD. State laws applicable city/federal codes and SBCCD policies are enforced. sworn personnel of the SBCCD PD are responsible for reporting and investigating crimes issuing citations responding to medical emergencies traffic accidents/hazards and reports of fire as well as to other incidents that may require police assistance.

The SBCCD PD also deploys non-sworn College Security Officers CSOs on each campus. Their responsibilities include parking enforcement safety escorts reporting of minor occurrences and crime/hazard reporting. Most campus educational facilities are open to the public during normal operational hours. However certain facilities offices and other areas of campus are restricted to staff and faculty only.

Facilities and landscaping are maintained in a manner that minimizes hazardous conditions. The Maintenance and Operations Departments (M&O) oversee each respective campuses' facilities and landscaping issues. They also regularly inspect the facilities for safety hazards and make the necessary repairs. When personnel from SBCCD PD observe unsafe conditions or malfunctions they take the appropriate action to make the situation safe until MO personnel arrive. Lighting improvements are constantly being evaluated and deficiencies are reported to MO for corrective action.

The SBCCD campus community and visitors are encouraged to report safety concerns to the appropriate MO department: SBCC 909-384-8965 CAC 909-389-3380 or SBCCD PD 909-384-4491.

5.0 Timely Warning Notification

The purpose of this section is to outline procedures the SBCCD PD will use to notify campus community members in the event of certain crimes threats or emergencies associated with a campus. The Clery Act requires the SBCCD to alert the campus community to certain crimes/incidents in a manner that is timely and will aid in the prevention of similar crimes. The Clery Act does not define "timely" because the intent of a warning regarding a criminal incident is to enable people to protect themselves from harm. A warning should be issued as soon as the pertinent information is available.

To help prevent crimes or serious incidents the SBCCD PD will issue a Campus Safety Alert or Notice in a timely manner to notify community members about certain crimes/incidents in and around the campus community that potentially constitute an immediate or ongoing threat to the health and safety of students and employees of the SBCCD. For the purpose of this policy, "timely manner" generally means as soon as the pertinent information has been brought to the attention of the SBCCD PD, or a "CSA" as

defined in the Clery Act. All title III institutions of the Higher Education Act of 1965 without exception are subject to the timely warning regulation.

Members of the campus community who know of a crime or other serious incident should report that incident as soon as possible to the SBCCD PD so the department can make a determination regarding issuing an alert. Depending on the particular circumstances of the crime or other incident—specifically in those situations that could pose an immediate or ongoing threat to the health or safety to members of the campus community—a timely warning will be issued. The SBCCD PD will issue the alert after the circumstances have been discussed with the consultation group—which includes the College President or designee of the affected campus—the Chancellor or designee—and the involved campus and/or SBCCD Public Information Officer as outlined in SBCCD Administrative Policy [AP 3505 Emergency Response Procedures](#). This policy complies with the Clery Act.

5.1 Distribution of Campus Safety Alerts

The SBCCD PD distributes Campus Safety/Crime Alerts in various ways. Once the SBCCD PD determines that an alert will be issued, the SBCCD PD ensures the announcement is issued to all students, faculty, and staff—including posting the alert on the SBCCD's website <https://sbccd.edu>. The SBCCD PD also posts alerts on bulletin boards throughout common areas of each campus.

5.2 Timely Warnings – Guidelines and Procedures

- A. In compliance with the Higher Education Act (20 U.S.C. 1092(f)), the SBCCD PD will adhere to the following procedures in relation to timely warnings in the event that any of these incidents occur:

- a. Murder
- b. Sex Offense—forcible or non-forcible
- c. Robbery
- d. Aggravated Assault
- e. Burglary
- f. Motor Vehicle Thefts
- g. Manslaughter by Negligence
- h. Arson
- i. Hate Crime
- j. AA Offense—Domestic Violence—Dating Violence—Stalking
- k. Arrests/Referral for Disciplinary Action—Drugs—Weapons—Alcohol



- B. A Crime Alert will be issued for the above incidents occurring within a close proximity of campus property. An incident is determined to be a threat if:
1. The incident is one of the above categories.
 2. The incident occurred in an area for which the SBCCD PD must report statistics or at a location where the SBCCD PD is the primary police responder.
 3. The suspect/s are unknown.

If all of the above statements can be answered “yes” and the incident is serious or a continuing threat to the health and safety of students and employees, then a Crime Alert shall be issued. In addition, a Crime Alert may be issued for any crime or event when there is a compelling need to get information out to the students and staff.

Guidelines

- A. Crime Alerts should contain as much of the following information as possible:
 - 1. Date, time, location, general or specific, and summarized event description
 - 2. Suspect description and/or vehicle description
 - 3. Any special instructions that may be needed
- B. Crime Alerts will be issued in a timely manner after the specific event. If there is a delayed report of the incident by the victim, then the time and date the victim reported the incident may also be included.
- C. Provided the above guidelines are met, nothing should be included in the Crime Alert that could hinder an ongoing police investigation.
- D. The Crime Alert will not identify the victim by name or address. The general description of the location may be given.
 - In the event that a Crime Alert is determined to be the result of a false report, a second alert will be sent retracting the original Crime Alert. An explanation of the retraction may also be included.
 - After a Crime Alert has been issued, any new or updated information in regards to that alert will be included in the “additional comments” section of the Daily Crime Log.

Timely Warning - Procedures

- A. The Chief of the SBCCD PD or designee, with input from the consultation group of the SBCCD as outlined in AP 3505, is responsible for drafting and issuing Crime Alerts. If the Chief of Police (COP) or designee is unavailable, then the following procedure should be used to issue a Crime Alert.
- B. The Sergeant or designee on duty will complete a draft Crime Alert using previous alerts as templates.
- C. Once drafted, the Sergeant will seek approval to issue the Crime Alert from the COP.
- D. The procedure for issuing Crime Alerts is as follows:
 - 1. Print a copy of the Crime Alert for distribution on campus
 - 2. Distribute to all applicable campus community members via Regroup.
 - 3. Post to the SBCCD website.
- The Chief of the SBCCD PD or designee shall determine whether the issuance of a Crime Alert impacts all or only specific SBCCD sites.

5.3 Emergency Response Procedures

The SBCCD’s Emergency Operations Plan (EOP) establishes the overall direction and planning for emergency situations on each campus or those that may occur in the local or regional area affecting the campuses. To review the EOP Plan, visit <http://sbccd.edu/eop>. The SBCCD PD has developed a comprehensive all-hazards emergency Response Plan (ERP) that outlines steps the SBCCD PD will take to prevent and mitigate, prepare for, respond to, and recover from a full range of possible hazards the SBCCD may face.

To ensure that these plans remain current and actionable, the SBCCD will conduct an emergency management exercise at least twice a year. These exercises may include tabletop drills, emergency operations center exercises, or full-scale emergency response exercises. The SBCCD also conducts after-action reviews of all emergency management exercises.

5.4 Disaster Management

In the event of an emergency or other major disaster, there will be a coordinated effort from the entire SBCCD campus community where a number of pre-planned actions will take place. Additionally, the Emergency Operations Team (EOT) made up of key SBCCD managers/supervisors will meet in a pre-determined location to manage the incident.

Emergency Operations Center (EOC) members will also serve in designated emergency management positions designed to conform to the California “Standardized Emergency Management System and the National Incident Management System” (SEMS/NIMS).

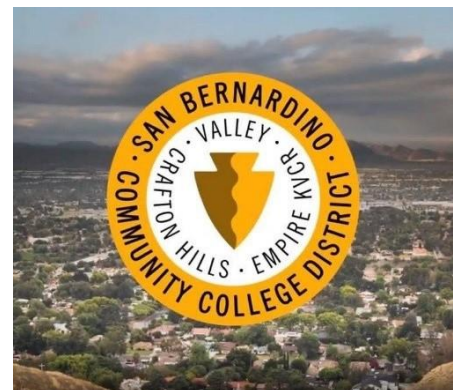
These members will provide leadership and policy guidance, gather intelligence on the emergency, and develop plans of action to best address the emergency. The entire team will act for the involved college or SBCCD, providing resources and support, timely situation analysis, and needs assessments.

The SBCCD administration will provide for the staff and/or students in an emergency. Through the coordination of the EOC, the members of the SBCCD campus community will provide a skilled pool of professionals to deal with the myriad of technical, medical, logistical, and human relations problems that are certain to arise in a major disaster. Additional information can be obtained by visiting <http://sbccd.edu/eop>.

6.0 Emergency Notifications

When the SBCCD PD receives and confirms information regarding an emergency or dangerous situation which poses an immediate threat to the health or safety of students or employees, the SBCCD PD will and without delay, taking into account the campus safety of the campus community, determine the content of the notification and initiate the notification system unless issuing a notification will, in the professional judgment of the responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency. The mobilization of the SBCCD management team and/or the activation of the emergency operations center (EOC) and Emergency Operations Plan (EOP) will also commence. Below are some examples of possible significant emergencies or dangerous situations:

- Infectious disease outbreak
- Active Shooter/Armed intruder
- Earthquake
- Wildfire
- Utility interruption
- Terrorist incident
- Approaching extreme weather
- Bomb threat
- Civil unrest or rioting
- Explosion
- Chemical or hazardous spill



The SBCCD has a mass emergency notification system available to send messages to all faculty, staff, and students. The system gives SBCCD administration or emergency response personnel the ability to send time-sensitive information about unforeseen events and emergencies using voice, email, and text.

messaging. Additional notifications will be sent updating information on the emergency until its conclusion. The SBCCD PD with input from the SBCCD consultation group as outlined in AP 3505 will generally send the message whenever additional SBCCD management personnel have been trained to send notifications. Other affiliated organizations may also receive the notifications.

The SBCCD management team consists of the Chancellor, Vice Chancellors, Presidents, Vice Presidents, Chief of Police, Public Information Officer, and other senior management personnel. The team is responsible for the management of the emergency and coordination response. To update personal information for notices go to Web Advisor at <http://www.valleycollege.edu/> and click on the “Quick Login” tab. For any problems or if you need assistance with Web Advisor, please call (909) 384-4357.

6.1 Emergency Evacuation Procedures

Faculty and staff may be called upon to be leaders in any evacuation scenario. Members may be utilized in operational leadership roles and their technical expertise will be invaluable in roles where that expertise is needed. Each instructor is responsible for the direct supervision of their class and will unless injured or incapacitated:

- Direct the evacuation of staff and/or students to designated evacuation sites
- Assign a “buddy” to assist individuals with disabilities in evacuating by leading them to the closest safe evacuation site
- Immediately shut down all equipment in use
- Ensure all personal items are taken upon exiting if possible
- Shut all doors when the room is vacated
- Proceed as quickly as possible in an orderly manner to the nearest evacuation site moving away from any structures
- Accompany and assist handicapped personnel, staff, students, and visitors who appear to be in need of direction or assistance
- Keep roadways free for emergency vehicles
- Seek medical attention for injured staff and/or students
- If an elevator is not available or is unsafe, direct wheelchair users to the top of the nearest staircase or designated area for rescue assistance. Hereafter, immediately notify a supervisor, Building Captain and/or Emergency Site Coordinator or emergency personnel of the individual’s whereabouts

6.2 Emergency Evacuation Drills

Evacuation drills are coordinated by the campus administrators, SBCCD PD, or the SBCCD Emergency Manager twice a year for all sites. During each drill, occupants “practice” drill procedures and familiarize themselves with the location of exits, evacuation sites, and what can be expected in the event of an emergency evacuation. Assessments are also conducted after each drill which may be announced or unannounced to evaluate the overall exercise.

7.0 Weapons Policy

Firearms or other weapons shall be prohibited on any college or SBCCD property or in any facility of the SBCCD except for activities conducted under the direction of SBCCD officials or as authorized by an official law enforcement agency. SBCCD Board Policy 3530

SBCCD Board Policy 3530 is intended to provide a safe environment for all students, faculty, staff, and visitors by enforcing all laws pertaining to firearms, weapons, or destructive devices on any campus. The following are violations of the law and/or a violation of SBCCD policy:

- It is unlawful for any person (with exceptions) to bring or possess any firearm loaded or unloaded on any property owned, controlled, or operated by the SBCCD without the prior written permission of the College President or designee. 626.9(h) and 11 PC
- It is unlawful for any person (with exceptions) to bring or possess a dirtdagger, ice pick, folding knife with a blade longer than two and one half (2 1/2) inches that locks into place on any property owned, controlled, or operated by the college without prior written permission of the College President or designee. 626.10(b) PC
- It is unlawful for any person (with exceptions) to bring or possess a “less lethal weapon,” as defined in Penal Code Section 16780 or stun gun as defined in Penal Code 17230 on any property owned, controlled, or operated by the SBCCD without prior written permission from the College President or designee. 626.10(i) PC
- It is unlawful for any person (with exceptions) to openly display or expose in a public place or a place open to the public any imitation firearm including any BB device, toy gun, replica of a firearm, or other device that is so substantially similar in coloration and overall appearance to an existing firearm as to lead a reasonable person to perceive that the device is a firearm as defined in Penal Code 16700. 20170 PC
- It is unlawful for any person (with exceptions) to possess for any reason any destructive device as defined in Penal Code 16460 explosive missile, pipe bomb, grenade, any derivative thereof including thermite smoke bomb or dry ice bomb 18710 PC

8.0 Smoking Policy

Smoking of any form of tobacco or non-tobacco products including electronic cigarettes is prohibited on SBCCD grounds in all SBCCD vehicles at any activity or athletic event and on all property owned, leased or rented by or from the SBCCD unless a tobacco use area has been designated. SBCCD Board Policy 3570 allows for the establishment of procedures to comply with California Code of Regulations Govt. Code 7597. Smoking shall be permitted only in designated areas. Violators of this section may be punished by a minimum fine of \$50.00. Enforcement shall be the responsibility of the SBCCD PD.

9.0 Alcohol & Drug Policy

The possession or consumption of alcoholic beverages and other illegal drugs prior to or during any SBCCD sponsored activity on or off any campus by any person regardless of age is forbidden by State

law. The federal government has mandated that as of October 1, 1990 there will be no drug usage by students, staff, or faculty on college campuses anywhere in the United States.

SBCCD Board Policy 3550 prohibits the possession, use or distribution of illicit drugs and alcohol on college property during any college-sponsored field trips, activities or workshops by students and SBCCD employees.

The illegal possession, use and sale of alcoholic beverages by anyone on SBCCD controlled property is a misdemeanor per California Business and Professions Code 25608 as well as a violation of the Student Code of Conduct. The campuses are designated as “Drug Free” and the illegal possession, sale, use, manufacture or distribution of any controlled substance is a violation under federal law and a violation of SBCCD policy. Campus affiliated violators are subject to discipline, criminal prosecution, fine and incarceration.

Pursuant to SBCCD Board Policy 3560 the Chancellor is authorized to enact procedures as appropriate and permitted by law regarding serving alcoholic beverages on campus or at fundraising events held to benefit non-profit corporations. Alcoholic beverages shall not be served on any campus except in accordance with these procedures.

The SBCCD makes every effort to provide drug-free campuses. Assistance is available for those who seek help for themselves or others who may be addicted to substances. For confidential services and information please contact Student Health Services at the specific campus: 909-384-4495 – SBCC – 909-389-3272 – CJC and 800-662-4357 – DSO and SBCCD Office.

10.0 Commonly Used and Abused Substances

Drugs commonly used and abused include alcohol, marijuana, cocaine, amphetamines, methamphetamine and prescription drugs such as Vicodin, Oxycodone, Valium and Anabolic Steroids. While some of these substances are legal they all may result in serious health problems such as addiction and sometimes death. Illicit substance use can also result in financial and legal challenges. Additional information can be found at <https://www.niaaa.nih.gov/>.

11.0 Referrals and Resources

11.1 On Campus Resources

SBVC Student Health Services - 909-384-4495 CHC Health & Wellness Center - 909-389-3272

SBVC Student Health Services and the CJC Health & Wellness Center provide first aid, health education, nursing advice and mental health counseling and crisis intervention services. They also provide assistance with those dealing with drug and alcohol abuse. Immunizations, routine health exams and screening for vision, hearing and blood pressure are also offered. Nurse Practitioners are available for consultation, medical examination, treatment and referral. Health exams including Pap smears, STD screening, pregnancy tests, birth control and general medical consultation are available. There is no charge for office visits, however, there is a nominal fee charged for medication, lab work and immunizations. Student Health Services at both campuses are funded by student health fees. Student Health 101 includes articles on substance abuse and is emailed to students at least twice a year. During health fairs at the campuses information regarding substance abuse awareness and assistance is made

available. Student Health Services also provide information of general use to students such as the location of the gender-neutral restrooms on each campus.

The SBCCD Office and DSO sites do not have a Student Health Services office where assistance is available from the Center of Substance Abuse a 24-hour hotline for drug abuse at 800-662-4357 and from the Employee Assistance Program (EAP) at 800-932-0034.

11.2 Off Campus Resources

- **Center of Substance Abuse - 24-hour hotline for drug abuse** 800-662-4357
Provides treatment referrals for individuals in their respective area/county
- **Alcoholics Anonymous** 909-825-4700
Provides services related to alcoholics anonymous organizations including AA meetings literature and referrals
- **Al-Anon** 909-824-1516
Provides support to the families and friends of alcoholics and drug addicts offers AA meeting referrals
- **National Council on Alcoholism** 909-629-4084
Provides alcohol and drug outpatient treatment such as individual or group session counseling and random drug testing
- **Inland Behavioral and Health Services, Inc.** 909-881-6146
Provides individual and family counseling and substance abuse programs
- **San Bernardino County Department of Public Health** (800-782-4264)
Provides services that promote the health safety well-being and quality of life of its residents according to the County Charter and general laws <http://www.sbcounty.gov/dph>.

11.3 Other Programs and Services

- **Family Health Services** 800-722-3777
- **Clinic Operations Services** 800-722-4777
- **Communicable Disease Section** 800-722-4794
- **Coordinated Asthma Referral and Education (CARE) Program** 800-782-4264
- **Environmental Health Services** 800-442-2283
- **HIV/AIDS Program** (800-722-4794)
- **Ryan White Program (HIV/AIDS)** 909-387-6492
- **Women, Infants, and Children (WIC)** 800-472-2321
- **San Bernardino Sexual Assault Services** 909-885-8884
- **The National Domestic Violence Hotline** 800-799-SAFE 7233

12.0 Sexual Assault, Domestic Violence, Dating Violence, and Stalking

Any SBCCD student or employee who is suspected of sexual misconduct is subject to both criminal prosecution and disciplinary action under SBCCD policies. Campus disciplinary action can be initiated even if criminal charges are not pursued. Sanctions for sexual misconduct include, but are not limited to, warning(s), censure, demotion, suspension, or termination of employment.

12.1 Violence Against Women Act (VAWA)

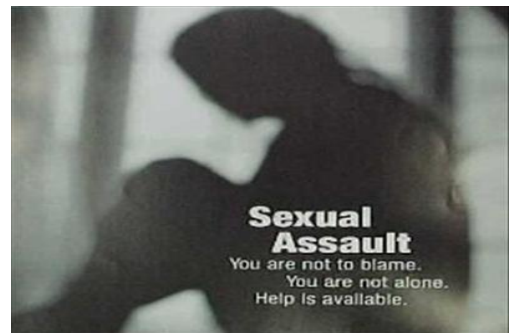
The SBCCD is committed to providing a safe learning and working environment. In compliance with applicable federal laws, policies and procedures have been adopted to raise awareness, prevent, and respond to incidents of sexual assault, domestic violence, dating violence, and stalking involving members of the campus community. These guidelines apply to all students, faculty, staff, contractors and visitors.



Sexual Assault: Any sexual act directed against another person, forcibly and/or against that person's will, or not forcibly or against the person's will where the victim is incapable of giving consent—including incest or statutory rape.

Domestic Violence: An assault and/or battery committed on a current or former spouse, an intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.

Dating Violence: Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim where the existence of such a relationship shall be determined based on a consideration of the following factors: the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.



Stalking: Engaging in a course of conduct directed at a specific person that could cause a reasonable person to be in fear for his or her safety or the safety of others or to suffer substantial emotional distress.

12.2 Protocol for Survivors

When an incident of sexual assault, domestic violence, dating violence, or stalking occurs, it is important to preserve evidence and document the criminal activity so that a successful criminal prosecution remains an option.

Evidence of violence, such as bruising or other visible injuries, following an incident of domestic or dating violence, should be documented by taking a photograph. Evidence of stalking, including any communication, such as written notes, voice mails, electronic communications, or in-person contact, should be saved, documented and not altered in any way.

The survivor of a sexual assault should not wash, douche, use the toilet, or change clothing prior to a medical exam. An exam is important both to address any health issues that may arise and to protect evidence collection. Any clothing removed should be placed in a paper, not plastic bag.

IF YOU ARE A VICTIM OF SEXUAL ASSAULT:

- ✓ Go to a safe place
- ✓ Call the SBCCD PD at 909-384-4491 or call 911
- ✓ DO NOT shower, bathe, douche, change or destroy clothing
- ✓ DO NOT straighten up the area of the crime
- ✓ Seek medical attention and
- ✓ Seek emotional support from the local Rape Crisis Center at 909-885-8884

Anyone can be a survivor of a sexual assault. Victims are not responsible for the criminal actions of others. If you are a survivor of sexual assault,

rape, or domestic violence, go to a safe place as soon as possible and seek medical treatment if necessary. There will be evidence on your body that will deteriorate in just 3 days. Victims are strongly encouraged to report the incident in a timely manner in order to be safe, be healthy, begin the healing process through counseling, and bring the perpetrator to justice.

Approximately 70% of survivors of sexual assault, rape and domestic violence know their attacker. On a college campus, approximately 95% of sexual assaults are not reported. If a survivor desires prosecution, they may file a police report.

Filing a report with the SBCCD PD will:

- Ensure that the survivor receives information on how to obtain a medical exam for collection of evidence for legal purposes.
- Ensure that the survivor receives information on where they may go to seek free confidential counseling on campus or through local or county services.
- Ensure that the survivor is contacted by an advocate from San Bernardino Sexual Assault Services (SBSAS) to guide the survivor through the process and available options and offer continued support.

When a survivor of sexual assault, rape or domestic violence makes a report to the SBCCD PD, San Bernardino Police Department, Colton Police Department, or San Bernardino County Sheriff's Department will also be contacted to pursue the investigation. The law enforcement agency contacted will depend on the location of the incident.

If you are a survivor of a sexual assault, you have options. The following are recommendations to help support victims during the aftermath of the crime:

- DO NOT blame yourself. Sexual assault is not the survivor's fault.
- Go to a safe place or have someone you trust come to you. If you are injured, seek medical attention immediately.
- DO NOT shower, bathe, douche, or change clothes. You will have evidence on your body that can only be collected if left intact. This evidence can only be collected within the first 72 hours.
- DO NOT blame yourself if you feel you were drugged unknowingly. Any evidence in your system can only be collected within 8-96 hours.
- DO NOT blame yourself if you unknowingly used drugs and were assaulted or raped. This does not absolve the perpetrator of responsibility.

- DO NOT blame yourself if you were not able to say “NO” during the incident because you were physically or mentally incapacitated.

12.3 Reporting an Incident

Any student, employee or visitor on any SBCCD property who has been the victim of a sexual assault, domestic violence, dating violence, or stalking should immediately call the SBCCD PD at (909) 384-4491. In the case of an emergency or ongoing threat, please get to a safe location and call 911 or the local law enforcement agency.

Students may also report to:

- SBCC Title III Coordinator - (909) 384-4473
- SBCC Office of Student Life - (909) 384-4474
- SBCC Student Health Services - (909) 384-4495
- COC Title III Coordinator - (909) 389-3355
- COC Department of Student Life - (909) 389-3457
- COC Health & Wellness Center - (909) 389-3272
- SBCCD Human Resources Office - (909) 388-6950

Employees may report to: SBCCD Human Resources Office - (909) 388-6950

These offices will assist any victim of sexual assault, domestic violence, dating violence, and stalking in notifying law enforcement, including local police.

12.4 Written Notification of Rights and Options

Any student or employee who reports an incident of sexual assault, domestic violence, dating violence, or stalking, whether the incident occurred on or off campus, shall receive a written explanation of their options and rights. To view the victim packet, go to <https://sbccd.edu/district/services/police-department/how-we-serve/victim-assistance.php>.

12.5 On and Off Campus Resources

Victims of sexual assault, domestic violence, dating violence, or stalking need not make a formal report to local law enforcement or the SBCCD PD to access available resources listed below. On campus and off campus resources available to these victims include medical treatment, counseling and advocacy. Please phone or click on the following links for additional information:

- San Bernardino Valley College Title III Coordinator - (909) 384-4473
Reporting and victim assistance provided.
- San Bernardino Valley College Student Health Services - (909) 384-4474
Confidential reporting is available along with counseling. Services are free or low cost
www.valleycollege.edu/student-services.
- Crafton Hills College Health & Wellness Center - (909) 389-3272
Confidential reporting is available along with counseling. Services are free or low cost.
<http://www.craftonhills.edu/current-students/health-and-wellness>.

- Crafton Hills College Title III Coordinator - (909)389-3355
Reporting and victim assistance provided.
- SBCCD Human Resources - (909)388-6950
HR will help employees file claims and report incidents. Reporting and victim assistance.
- SBCCD PD - (909)384-4491
Location specific:
SBCC - CC100
CCC - Central Complex 165
DSO - <http://sbccd.edu/police>

Also available on the SBCCD PD's website:

- Annual Security Reports - include SBCCD policy information, safety prevention, how to report a crime, and criminal statistics
- Safety & Victim Resources - Printable brochures include information and awareness on active shooter survival, dating/domestic/sexual violence, stalking, and disabled person's safety

If you or someone you know has been assaulted or needs counseling:

- San Bernardino Sexual Assault Services/RAINN - 24 Hour Crisis (800)656-4673
- Center Against Sexual Assault (866)373-8300
- Riverside Area Rape Crisis Center - 24 Hour Crisis (951)686-7273

If you or someone you know needs a safe place to stay:

- San Bernardino - Option House - 24 Hour Crisis Line (909)381-3471
- Big Bear - DOCS 24 Hour Crisis Line (800)851-7601
- Orange - Orange Basin Unity Home - 24 Hour Crisis Line (760)366-9663
- Claremont - House of Ruth - 24 Hour Crisis Line (877)988-5559
- Victorville - Family Assistance Program - 24 Hour Crisis Line (760)949-4357

National Resources – click to follow link

- National Sexual Violence Resource Center
- Rape Abuse and Incest National Network
- Office for Victims of Crime
- Crime Survivors

12.6 Restraining Orders

Restraining orders can be filed online. The below link provides a tutorial on filling out court forms and what the variety of other available court orders. There is no charge for filing a Domestic Violence Restraining Order. Click on the link for additional information:

- San Bernardino County - Domestic Violence Restraining Orders
- The Superior Court of California County of San Bernardino is located at 247 West Third Street in San Bernardino CA 92415 - (909)384-1888.

12.7 Accommodations

The SBCCD is committed to providing a safe learning or working environment. When a victim reports an incident of sexual assault, domestic violence, dating violence, or stalking, the report need not have been made to the SBCCD PD in order to receive available accommodations. Campus Title III Coordinators, Campus Student Services Offices, the Human Resources Office, and/or SBCCD PD will help accommodate reasonable changes to a victim's academic, transportation, and/or employment situation.

If a victim reports the incident to law enforcement, that law enforcement agency may assist them in obtaining a restraining order from San Bernardino County Superior Court. The SBCCD PD is committed to ensuring that any such order is fully upheld on all institutionally owned and controlled property. Victims should bring a copy of the restraining order to the SBCCD PD. The SBCCD PD is committed to protecting victims from any further harm; therefore, SBCCD Human Resources or the Vice President of Student Services or their designee may issue an institutional no-contact order for all SBCCD properties.

12.8 Victim Confidentiality

The SBCCD PD recognizes the often-sensitive nature of sexual assault, domestic violence, dating violence, and stalking incidents. To that end, the SBCCD PD is committed to protecting the privacy of any individual who makes a report. Different officials and personnel are who ever able to offer varying levels of privacy protection to victims. Reports made to law enforcement may be made public unless the victim requests confidentiality based on California Penal Code 293a and Government Code 6254. If victims may request their right to confidentiality for the below-listed crimes:

PC 236.1 Human Trafficking
 PC 243(e)(1) Spousal Battery
 PC 261 Rape
 PC 261.5 Unlawful Sexual Intercourse with a minor
 PC 262 Spousal Rape
 PC 264.1 Rape in Concert with Another
 PC 265 Abduction to Force Marriage
 PC 266 Forcing into Prostitution
 PC 267 Abduction for Prostitution
 PC 269 Aggravated Sexual Assault of a Child

PC 273a Child Endangerment
 PC 273d Child Abuse
 PC 273.5 Domestic Violence
 PC 285 Incest
 PC 286 Sodomy
 PC 288 Child Acts on Child
 PC 288a Oral Copulation
 PC 289 Anal or Genital Penetration by a Foreign Object
 PC 422.6 Hate Crimes
 PC 646.9 Stalking
 PC 647.6 Annoy or Molest a Child

Reports made to any campus Title III Coordinator will be kept confidential and identifying information about the victim shall not be made public. Information about reports will only be shared with institutional personnel as needed to investigate and effectively respond to the report. Every effort will be made to limit the scope of information shared to keep it to a minimum of detail and only when absolutely necessary. Reports made to medical professionals or licensed mental health counselors will not be shared with any third parties except in cases of imminent danger to the victim or a third party.

13.0 Conduct Proceedings

The SBCCD PD in conjunction with SBCCD Board policies strictly prohibits all acts of sexual assault, domestic violence, dating violence, and stalking. In addition to facing criminal investigation and prosecution, students, employees and other affiliates may also face disciplinary action by the SBCCD for any violations of sexual assault, domestic violence, dating violence, and stalking laws. Individuals found responsible for having committed such a violation may face permanent expulsion, suspension, probation, termination of employment, or mandatory counseling and/or become the subject of a 'no contact' order.

Incidents involving accused students will be handled by:

SBCC Title III Coordinator - (909)384-4473

SBCC Vice President of Student Services or designee - (909)384-8282

CAC Title III Coordinator - (909)389-3355

CAC Vice President of Student Services or designee - (909)389-3368

SBCCD Human Resources Office - (909)388-6950



Incidents involving accused employees/affiliates will be handled by:
SBCCD Human Resources Office - (909)388-6950

All conduct proceedings, whether the conduct is reported to have occurred on or off campus, shall receive a prompt, fair and impartial investigation and resolution. All investigations and proceedings shall be conducted by officials who have received appropriate training regarding the nature of the types of cases they are handling, who to conduct an unbiased and thorough investigation, and who to conduct a proceeding that protects the safety of victims and promotes accountability.

Investigations, including the results, shall be conducted within 60 days or less from the time reported, unless there are mitigating circumstances, in which case the accuser and accused shall be notified and provided with an explanation and the amount of additional time required.

Determinations shall be made by the Vice President of Student Services or their designee within 60 days of when the report was made using the preponderance of the evidence standard, which means that it is more likely than not that the alleged misconduct occurred.

In all proceedings, including any related meetings or hearings, both the accused and accuser are entitled to the same opportunities to have others present. This includes the right to be accompanied by an advisor of their choice. Both the accused and accuser shall simultaneously be informed in writing of the outcome of the proceeding, of the procedures and the timeframe for appealing the results of the outcome, of any change to the results that occurs prior to the time that the results become final, and when such results become final. Disclosure of the outcome shall be made to both parties unconditionally, and each shall be free to share or not share the details with any third party.

Disciplinary action for good cause may be imposed upon a student by an instructor, an administrator, or the Board of Trustees for misconduct or infractions while attending college classes or college-sponsored activities.

Disciplinary actions for students may include:

REPRIMAND: A verbal or written reprimand regarding the misconduct.

PROBATION: Student conduct probation may include but is not limited to ineligibility to participate in extra-curricular activities and certain other student privileges.

SUSPENSION: Exclusion from the colleges and college-sponsored activities for a specified time

EXCLUSION: Exclusion by the SBCCD Board of Trustees from the college and all college-sponsored activities.

SUSPENSION BY A COLLEGE INSTRUCTOR: Any college instructor for good cause may remove a student from the classroom for the day of the removal and the next regular class meeting. Before ordering the suspension of any student from class the instructor shall first give or make reasonable efforts to give the student an oral or written notice of the reasons for the proposed suspension. The respective college president or designee shall immediately within 48 hours hold a conference regarding the student's removal from class. The college president or designee shall determine if suspension from the class or college for a longer period of time is appropriate.

The college president or designee may suspend a student for good cause as follows:

- a. From one or more classes for a period of up to ten days of instruction.
- b. From one or more classes for the remainder of the school term.
- c. From all classes and activities of the college for one or more terms.

Before imposing discipline as authorized by this policy the college president or designee shall first give or make reasonable efforts to give the student an oral or written notice for the proposed disciplinary action. Disciplinary procedures may proceed or continue notwithstanding the failure or refusal of a student to respond attend or otherwise participate after having been properly notified of the proceeding by oral or written communication.

The SBCCD Board of Trustees may expel a student when other means of correction fail to bring about proper conduct or it seems probable that the continued presence of the student causes a danger to the physical safety of the student or to others <http://sbccd.edu/StandardsOfConductBP>. Board Policy 5500

Discipline of SBCCD employees may include but is not limited to oral warning written warning written reprimand suspension without pay and may lead to termination. For additional information about employee conduct proceedings please consult the SBCCD Human Resources Office. Board Policy 7365 governs classified employee discipline and Board Policy 7360 governs faculty discipline <http://sbccd.edu/boardpolicies>.

14.0 Educational Programs

The SBCCD PD is committed to increasing the awareness of and preventing violence. All incoming students and new employees are provided with informational awareness and strategies intended to prevent rape acquaintance rape sexual assault domestic violence dating violence and stalking. The SBCCD PD provides information on consent options for bystander intervention information about risk reduction and our policies and procedures for responding to these incidents.

Ongoing prevention and awareness campaigns are also offered throughout the year and may vary by campus. These programs include:

Poster Campaigns:

Silent Fitness Initiative
 Bystander Intervention
 Sexual Assault Awareness Month (SAAW)
 National Campus Safety Awareness Month (NCSAW)



Live Campaigns:

Speak Out & Stand Up: Raising Awareness About Sexual Assault
 Culture of Silence: Stalling Education and Awareness
 Nonviolent Sexuality Training (based on availability and funding)
 Survivor of Violence (based on availability and funding)
 Dating Abuse

Video Campaigns (Web):

Sexual Assault Awareness with SBCCD PD and San Bernardino Sexual Assault Services Advocate
 Violence Against Women Act Presentation (live training in addition)

Awareness Campaigns (Other):

Denim Day
 Project Clothesline Campaign
 Self-defense Training (as available)
 Sexual Assault Awareness Athletics

15.0 Sexual Assault Policy

The SBCCD recognizes that sexual assault is a serious issue and will not tolerate actions of sexual assault/harassment on campus or SBCCD affiliated properties. The SBCCD is committed to providing an institutional environment where all persons may pursue their studies, careers, duties, and activities in an atmosphere free of threat of unwanted and uninvited sexual actions. Sexual offenses are condemned; sexual offenders will not be tolerated, and victim/survivors will be supported.

Sexual Assault includes: The attempt or act of rape (sexual intercourse without consent, by a stranger, an acquaintance or an intimate partner); forced sodomy (anal sex); forced oral copulation; or the forced penetration by a foreign object either animate, such as a finger, or inanimate. Non-penetration sexual assault includes the act of touching an unwilling person's intimate parts such as genitalia, anus, groin, breast, or buttocks, or the clothing covering these parts, or forcing an unwilling person to touch another's intimate parts.

If you have been sexually assaulted, you have the right to report the assault to the SBCCD PD. As an encouragement to report, the SBCCD PD is committed to the following guarantees:

WE WILL meet with you privately and you may be accompanied by a personal advocate.

WE WILL provide a female officer to conduct the initial interview if requested and if one is available.

WE WILL fully investigate your case regardless of the gender, race, ethnicity, sexual orientation, age, national origin, religion or disability of the parties involved.

WE WILL not pre-judge you or your actions. Assault victims are not responsible for the criminal actions of others.

WE WILL treat you and your case with courtesy, sensitivity and understanding.

WE WILL assist you in arranging for your medical needs and/or hospital treatment.

WE WILL provide you with advocate and counseling referral information.

WE WILL not release your name to the public or to the press upon request.

WE WILL discuss and explain the criminal justice process. You will be kept informed as to the progress of the investigation.

WE WILL be available to answer your questions as the investigation and prosecution unfolds.

WE WILL assist you in the student conduct process and notify you of the outcome.

WE WILL assist you and work with the college if a classroom change is needed.

The above acts constitute sexual assault when they are committed against a person's will as evidenced by refusal of consent or through the use of force, threat, manipulation or intimidation or against a person who, by virtue of mental incapacity or physical helplessness, is unable to give or withhold consent. This includes but is not limited to incapacity or helplessness caused by alcohol or other drugs. Intoxication of the assailant shall not diminish the assailant's responsibility for the sexual assault.

The SBCCD PD will investigate all allegations of sexual assault and take appropriate disciplinary, criminal or legal action. As soon as possible, the victim survivor of a sexual assault should report the incident to the SBCCD PD or any Campus Security Authority. Employees of the SBCCD will assist the student in notifying authorities if the student requests assistance.

SBCCD Standards of Student Conduct Policy AP 5500 states disciplinary action may be imposed on recognized individual students, student organizations and/or any SBCCD faculty or staff responsible for a sexual assault. SBCCD procedures depend on the outcome of the disciplinary hearing and may range from suspension to expulsion. The institution will, upon written request, disclose to the alleged victim survivor of a crime of violence or a non-forcible sex offense the results of any discipline proceeding by such institution against a student or staff member who is the alleged perpetrator of such a crime or offense. Violators are subject to SBCCD disciplinary actions, criminal prosecution, fine and imprisonment. The accuser and the accused are entitled to the same opportunities to have others present during a campus disciplinary proceeding and both shall be informed of the outcome. Student sexual assault victims also have the option of changing their academic schedule after an alleged sexual assault if such changes are reasonably available.

SBCCD has established a 24-hour Sexual Assault Advocate Program. For almost four decades SBSAS advocacy team has offered SBCC and DSO students and staff guidance and support through the legal, medical and psychologically challenging maze that a survivor must navigate after reporting an assault. They also work with the high schools and middle schools in the area. SBSAS has entered into an official MOU with the SBCCD working with faculty and staff and the SBCCD PD to assist victims of sexual abuse, sexual violence or domestic violence. Victims may contact the SBCCD PD on either campus or contact the SBSAS directly for assistance. The sexual assault policy for the SBCCD is outlined in SBCCD Board Policy AP 3540 <http://www.sbccd.edu/boardpolicies>.



15.1 Sexual Assault Prevention Programs

There are courses in understanding violent offenders in the Administration of Justice Program at SBCC. These courses are studies of the violent crimes of felony assault, robbery, rape, the various types of homicide, and the characteristics of both the offender and the victim. Students should check the Schedule of Classes each semester to determine when these classes are offered. SBCCD PD also offers the following sexual assault presentations each Spring and Fall semester and upon request.

Video Presentations

- Sexual Assault Awareness
- Campus Safety Awareness

Workshop Presentations

- Violence Against Women Act: Topics include sexual assault, domestic violence, dating violence and stalking.
- Speak Out and Stand Up: Raising Awareness About Sexual Assault

Literature on sexual assault education and risk reduction is available at the SBCCD PD and at <http://sbccd.edu/SexualAssault>.

SBCC and CCC will change a victim's academic situation after an alleged sex offense and offer options for those changes if those changes are requested by the victim and are reasonably available. Victims of sexual assault may report the crime to any SBCCD faculty, staff, or administrator, but the SBCCD PD should be notified as soon as possible. Victims, survivors and witnesses to crimes should follow the basic policy for reporting crimes.

15.2 Title IX Notice of Non-Discrimination

The SBCCD does not discriminate on the basis of sex, gender or sexual orientation in its education programs or activities. Title IX of the Education Amendments of 1972 and certain other federal and state laws prohibit discrimination on the basis of sex in all education programs and activities operated by the SBCCD both on and off campus. Title IX protects all people regardless of their gender or gender identity from sexual discrimination, which includes sexual harassment and violence:

- **Sexual Discrimination:** An adverse act of sexual discrimination including sexual harassment and sexual violence that is perpetrated against an individual on a basis prohibited by Title IX of the Education Amendments of 1972 20 U.S.C. § 681 et seq and its implementing regulations 34 C.F.R. Part 106 Title IX California Education Code §66250 et seq and/or California Government Code §11135.
- **Sexual Harassment:** Unwelcome conduct of a sexual nature that includes but is not limited to sexual violence sexual advances requests for sexual favors indecent exposure and other verbal nonverbal or physical unwelcome conduct of a sexual nature where such conduct is sufficiently severe persistent or pervasive that its effect whether or not intended could be considered by a reasonable person in the shoes of the individual and is in fact considered by the individual as limiting the individual's ability to participate in or benefit from the services activities or opportunities offered by the SBCCD. Sexual harassment also includes gender-based harassment which may include acts of verbal nonverbal or physical aggression intimidation or hostility based on sex or sex stereotyping even if those acts do not involve conduct of a sexual nature.
- **Sexual Violence:** Physical sexual acts such as unwelcome sexual touching sexual assault sexual battery and rape perpetrated against an individual without consent or against an individual who is incapable of giving consent due to that individual's use of drugs or alcohol or disability.

15.3 Who to Contact with Complaints, Questions or Concerns

Title IX requires the SBCCD to designate a Title IX Coordinator to monitor and oversee overall Title IX compliance. Campus Title IX Coordinators are available to explain and discuss your right to file a criminal complaint sexual assault and violence the SBCCD complaint process including the investigation process who confidentiality is handled available resources both on and off campus and other related matters.

If you are in the middle of an emergency, please call the police immediately by dialing 9-1-1.

Campus Title IX Coordinators

- ❖ **CHC:** Vice President Student Services - 909 389 3355
- ❖ **SBVC:** Vice President Student Services - 909 384 8992
- ❖ **SBCCD & DSO:** Director Human Resources - 909 388 6950

U.S. Department of Education, Office for Civil Rights (OCR)

- ❖ To contact the OCR call 800 421 3481 or visit their website as listed below.
- ❖ To file a complaint online with the OCR visit:
<http://www2.ed.gov/about/offices/list/ocr/complaintintro.html>.

Title IX requires that the SBCCD adopt and publish complaint procedures that provide for prompt and equitable resolution of sex discrimination complaints including sexual harassment and violence. Below are links to the SBCCD Board Policies on discrimination and diversity.

Administrative Procedure <http://sbccd.edu/ap/3430>
 Formal Complaint Form <http://sbccd.edu/hr/3430/formal>
 Informal Complaint Form <http://sbccd.edu/hr/3430/informal>

Diversity Board Policy <http://sbccd.edu/DiversityBP>
 Non-Discrimination Board Policy <http://sbccd.edu/nondiscriminationBP>



Except in the case of a privilege recognized under California law (e.g., Evidence Code §§1014 (psychotherapist-patient), 1035.8 (sexual assault counselor-victim), and 1037.5 (domestic violence counselor-victim)), any member of the SBCCD campus community who knows or has reason to know of sexual discrimination allegations shall promptly inform the campus Title IX Coordinator.

Regardless of whether an alleged victim of sexual discrimination ultimately files a complaint, if the SBCCD or campus knows or has reason to know about possible sexual discrimination, harassment or violence, it must review the matter to determine if an investigation is warranted. The SBCCD or campus must then take appropriate steps to eliminate any sexual discrimination/harassment, prevent its recurrence and remedy its effects.

15.4 Registered Sex Offender Information

More than 50 years ago, California began requiring dangerous sex offenders to register with their local law enforcement agency, allowing local law enforcement the ability to keep track of convicted sex offenders in their community.

The California Legislature increased the public's access to sex offender information with the passage of Megan's Law in 1996. In the wake of Megan's murder, California increased the public's access to sex offender information with the enactment of Penal Code 290.4 of the California Penal Code.

The Federal Campus Sex Crimes Prevention Act 20 U.S.C. §1092(f)(1) requires sex offenders who are required to register under state law to also provide notice of their enrollment or employment at any institution of higher learning in the state where he/she resides as of October 2002. Institutions of higher learning were thereafter required to provide a statement in their ASR detailing where members of their campus community can obtain information concerning registered sex offenders.

California's registered sex offender laws comply with the federal law requirement. As of 2002, sex offenders who reside on campus are required to register with campus law enforcement. This law also expanded the registration requirements for all campus-affiliated sex offenders to register with the campus PD. 290.01(a)(1) PC

The following persons shall register their sex offender status with the SBCCD PD:

- Enrolled students
- Full/part time employees with the SBCCD with or without compensation
- Persons who carry on a vocation at any SBCCD property for more than 14 days or for an aggregated period exceeding 30 total days in a calendar year

Penal Code Section 290.01 (d) (1) (A) as amended provides that the SBCCD PD is authorized to in certain instances release registered sex offender information in all categories to members of the campus community.

As of 2005 the California Department of Justice must make available to the public via the internet specific information about certain sex offenders.

15.5 Sex Offender Informational Data (public access)

The California Department of Justice's website provides certain registered sex offender locator information: www.ag.ca.gov. [290.46(a)(2)(A) PC]

Note: The Department of Justice does not make available sex offender registration information specific to any College.

15.6 Sex Offender Information (campus community access)

Campus-affiliated registered sex offender information is available for inspection by members of the campus community at the SBCCD PD offices during normal business hours. Please call (909) 384-4491 for more information.

The SBCCD PD may also release sex offender information relating to campus-affiliated sex offenders to members of the campus community who:

- Are members of the campus community
- Are not themselves registered sex offenders
- Understand that the release of registered sex offender information is for the purpose of allowing members of the campus community to protect themselves and their children from sex offenders
- Understand that it is illegal to use the sex offender registration information to harass or discriminate or commit a crime against any person who has been identified as a sex offender
- Are willing to sign a "Registered Sex Offender View Form." [290.01(d) (4) (A) PC]

The following registered sex offender information is available for public viewing:

- Name and known aliases
- Age DOB gender race
- Physical description including scars marks tattoos
- Photograph if available
- Crimes that were the basis for the registration requirement
- Date of registration or re-registration

15.7 Campus Law Enforcement Disclosure

The SBCCD may proactively release any portion of the following information to the campus community concerning the presence of a high-risk sex offender who is in the campus community. The SBCCD PD may reactively release any portion of the following information when necessary to ensure the public safety based upon information available to the entity concerning a registered sex offender. [290.45(a) PC]

The SBCCD PD may release sex offender information to persons and campus entities for the purpose of disclosing the information to additional persons if the SBCCD PD can determine that the scope of any further disclosure meets the conditions set forth in Penal Code §290.45(c)(1).

- Name and known aliases
- Date of birth, gender and race
- Physical description including scars, marks and tattoos
- Photograph (if available)
- Crimes that were the basis for the registration requirement
- Residence address must be verified by law enforcement prior to release
- Type of victim targeted by the offender
- Relevant parole or probation conditions
- Dates of crimes resulting in classification
- Date of release from confinement
- Offender's employment, vocation or student status with college

15.8 SBCCD Sex Offender Registration Requirements

Every person who is required to register in California as a sex offender and who:

- Is enrolled as a SBCCD student including extension classes or
- Is a full/part time employee at SBCCD whether compensated or not including volunteers or
- Carries on a vocation at SBCCD for more than 14 days or for an aggregated period exceeding 30 total days in a calendar year shall register with the campus police department.

A campus-affiliated sex offender shall notify the SBCCD PD within five working days of ceasing to be enrolled or employed, ceasing to carry on a vocation at SBCCD or if the offender has a change of address. §290.01(a)(1) PC

Registration of sex offenders shall be conducted at the SBCCD PD. Persons required to register shall do so in person Monday through Friday excluding holidays during normal business hours.

15.9 Hate Crimes

The SBCCD campus community places a great emphasis on the value of diversity, assessing one's culture and the celebration of difference. However, the reality is that anyone at any time can be the target of a hate crime or a bias-motivated incident. Unlike other crimes that target individuals, hate crimes and bias-motivated incidents negatively impact the entire SBCCD campus community. While the college campuses are not immune to such opportunistic acts, the low number of reported occurrences provides an antidotal glimpse that we have made great strides toward the creation of a campus environment that is more tolerant of individuals, groups, cultures, values and ideas.

15.10 Reporting Hate Crimes

Reporting a hate crime is a crucial component in the development of a more tolerant society and a hate free campus environment. If you have been the target of a hate crime or hate or bias-motivated incident, you are encouraged to report the occurrence to the SBCCD PD or to any designated CSA.

15.11 Workplace Violence

The SBCCD is committed to creating and maintaining an environment that is free from workplace violence. The SBCCD has zero tolerance for violent acts or threats of violence against any member of the campus community or SBCCD property. The SBCCD has zero tolerance for and prohibits violence or threats of violence occurring off the SBCCD premises by an employee or person acting in the capacity of a representative or agent of the SBCCD if such violence or threat of violence affects the legitimate interests of the SBCCD. Board Policy 3510

16.0 Crime Definitions

Per the Clery Act the SBCCD PD must classify crimes based on the Federal Bureau of Investigation's (FBI's) Uniform Crime Reporting (UCR) Handbook. Definitions of sex offenses are from the FBI's National Incident-Based Reporting System (NIBRS) edition of the UCR. Hate crimes are classified according to the FBI's UCR Hate Crime Data Collection Guidelines and Training Guide for Hate Crime Data Collection. Although the law states that institutions must use the UCR for defining and classifying crimes it does not require Clery Act crime reporting to meet all UCR standards.

UCR crime definitions appear in italics. The text provided classifies criminal incidents taken directly from FBI materials some has been condensed or paraphrased. Some definitions are from the A A Amendments. Some crime examples are taken or adapted from FBI materials and others were created for this document based on questions educational communities have asked of law enforcement over the years.

- **Murder:** The willful non-negligent killing of one human being by another.
- **Manslaughter by Negligence:** The killing of another person through gross negligence.
- **Forcible/Non Forcible Sex Offenses:** Any sexual act directed against another person without the consent of the victim including instances where the victim is incapable of giving consent. Nonforcible sex offenses include incest or statutory rape.
- **Sodomy:** Sodomy is sexual conduct consisting of contact between the penis of one person and the anus of another person. Any sexual penetration however slight is sufficient to complete the crime of sodomy.
- **Incest:** Nonforcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- **Robbery:** The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.
- **Hate Crime:** A crime usually violent motivated by prejudice or intolerance made by the perpetrator toward a member of any race, gender, gender identity, religion, sexual orientation, ethnicity/national origin, and/or disability.
- **Aggravated Assault (ADW):** An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by a means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used that could and probably would result in serious personal injury if the crime were successfully completed.

- **Burglary:** The unlawful entry of a structure to commit a felony or theft. For reporting purposes this definition includes unlawful entry with intent to commit a larceny or a felony, breaching and entering with intent to commit a larceny, housebreaking, safecracking, and all attempts to commit any of the aforementioned acts.
- **Motor Vehicle Theft:** Any case where an automobile is taken by a person not having lawful access, even if the vehicle is later abandoned, including joy riding.
- **Arson:** Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.
- **Domestic Violence:** Assault and/or battery committed on a current or former spouse, an intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.
- **Dating Violence:** Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim, and where the existence of such a relationship shall be determined based on a consideration of the following factors: the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.
- **Stalking:** Engaging in a course of conduct directed at a specific person that would cause a reasonable person to be in fear for his or her safety or the safety of others, or suffer substantial emotional distress.
- **Unfounded Crimes:** According to ICR guidelines, a reported offense can be cleared as "unfounded" if the investigation shows that no offense occurred or was attempted. The recovery of stolen property, the low value of stolen property, the refusal of the victim to cooperate with prosecution, or the failure to make an arrest does not "unfound" a legitimate offense, nor do the findings of a coroner, court, jury, or prosecutor. According to ICR guidelines, the statistics on "unfounded cases" should include crime reports that are either false or baseless.

Hate Crime Categories

Hate Crime Key: D=Disability, E=Ethnicity, R=Race, Re=Religion, S=Sexual Orientation, G=Gender, N=National Origin, ID=Gender Identity

- **Race:** A preformed negative attitude toward a group of persons who possess common physical characteristics genetically transmitted by descent and heredity that distinguish them as a distinct division of human kind.
- **Gender:** A preformed negative opinion or attitude toward a group of persons because those persons are male or female.
- **Gender Identity:** A preformed negative opinion or attitude toward a group of person's based on their actual or perceived gender-related characteristics.
- **Religion:** A preformed negative opinion or attitude toward a group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being.

- **Sexual Orientation:** A preformed negative opinion or attitude toward a group of persons based on their sexual attraction toward and responsiveness to members of their own sex or members of the opposite sex.
- **Disability:** A preformed negative opinion or attitude toward a group of persons based on their physical or mental impairments/challenges whether such disability is temporary or permanent, congenital or acquired by heredity, accident, injury, advanced age or illness.
- **Ethnicity/National origin:** A preformed negative opinion or attitude toward a group of persons of the same race or national origin who share common or similar traits, languages, customs and traditions.

17.0 Crime Statistics Data

The following crime statistical data has been reported using the PCR procedures as set forth by the BIA and the California Department of Justice. Crime statistics disclosed are those that occurred on property owned and controlled by the SBCCD and public property contiguous/adjacent to the SBCCD campuses or sites. SBCCD PD staff reviews the PCR annually for updates in reporting.

17.1 CHC CRIME STATISTICS FOR 2018, 2019, AND 2020

Violation	On Campus 2018	Public Property 2018	Non-Campus Property 2018	2018 Totals	On Campus 2019	Public Property 2019	Non-Campus Property 2019	2019 Totals	On Campus 2020	Public Property 2020	Non-Campus Property 2020	2020 Totals
Murder	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter by Negligence	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Assault												
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Sodomy	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Assault w/object	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	1	0	1	0	0	0	0
Burglary	5	0	0	5	1	0	0	1	0	1	0	1
Motor Vehicle Theft **	1	1	0	2	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Hate Crimes*	0	0	0	0	0	0	0	0	0	0	0	0
Arrest												
Illegal Weapons Possession	1	0	0	1	0	0	0	0	0	1	0	1
Drug Abuse Violations	1	0	0	1	6	0	0	6	0	0	0	0
Liquor Law Violations	3	0	0	3	6	0	0	6	0	0	0	0
Disciplinary Actions												
Illegal Weapons Possession	0	0	0	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0

*Hate Crimes include the following categories: Disability, Ethnicity, Race, Religion, Sexual Orientation, Gender, National Origin and Gender Identity.

17.2 DSO CRIME STATISTICS FOR 2018, 2019, AND 2020

Violation	On Campus 2018	Public Property 2018	Non-Campus Property 2018	2018 Totals	On Campus 2019	Public Property 2019	Non-Campus Property 2019	2019 Totals	On Campus 2020	Public Property 2020	Non-Campus Property 2020	2020 Totals
Murder	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter by Negligence	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Assault												
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Sodomy	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Assault w/object	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft **	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Hate Crimes*	0	0	0	0	0	0	0	0	0	0	0	0
Arrest												
Illegal Weapons Possession	0	0	0	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	1	0	0	1	0	0	1	1	1	0	0	1
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0
Disciplinary Actions												
Illegal Weapons Possession	0	0	0	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0

***Hate Crimes include the following categories: Disability, Ethnicity, Race, Religion, Sexual Orientation, Gender, National Origin and Gender Identity.**

Note: As a result of a reorganization within the SBCCD, all entities located at 114 - 124 S. Del Rosa Drive, San Bernardino, CA were realigned under District Support Operations (DSO) effective January 1, 2020.

17.3 SBVC CRIME STATISTICS FOR 2018, 2019, AND 2020

Violation	On Campus 2018	Public Property 2018	Non-Campus Property 2018	2018 Totals	On Campus 2019	Public Property 2019	Non-Campus Property 2019	2019 Totals	On Campus 2020	Public Property 2020	Non-Campus Property 2020	2020 Totals
Murder	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter by Negligence	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Assault												
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Sodomy	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Assault w/object	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	1	0	0	1	0	0	0	0	0	0	0	0
Domestic Violence	0	1	0	1	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	3	0	3	0	3	1	4	0	7	0	7
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	4	10	0	14	0	0	0	0	1	1	1	3
Motor Vehicle Theft	4	12	0	16	3	3	2	8	2	5	0	7
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Hate Crimes*	0	0	0	0	0	0	0	0	0	0	0	0
Arrest												
Illegal Weapons Possession	3	0	0	3	2	0	0	2	0	1	0	1
Drug Abuse Violations	24	4	0	28	27	1	2	30	18	6	1	25
Liquor Law Violations	11	0	0	11	13	2	2	17	2	2	0	4
Disciplinary Actions												
Illegal Weapons Possession	0	0	0	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0

*Hate Crimes include the following categories: Disability, Ethnicity, Race, Religion, Sexual Orientation, Gender, National Origin and Gender Identity.

Crafton Hills College

11711 Sand Canyon Road Yucaipa, CA 92399

CAMPUS DIRECTORY



Map used for scale
Updated: 6-6-15

- ATM**
- Bus Stop**
- Nurse's Station**
- Police/Security**
- Visitor Parking**

- Parking Permits (Daily)**
Parking permits/decals are required to park in all parking lots and on all college streets.
Daily parking permits available in all lots.
Parking in disabled stalls requires a valid California disabled placard and a valid SBCCD parking permit/decals.

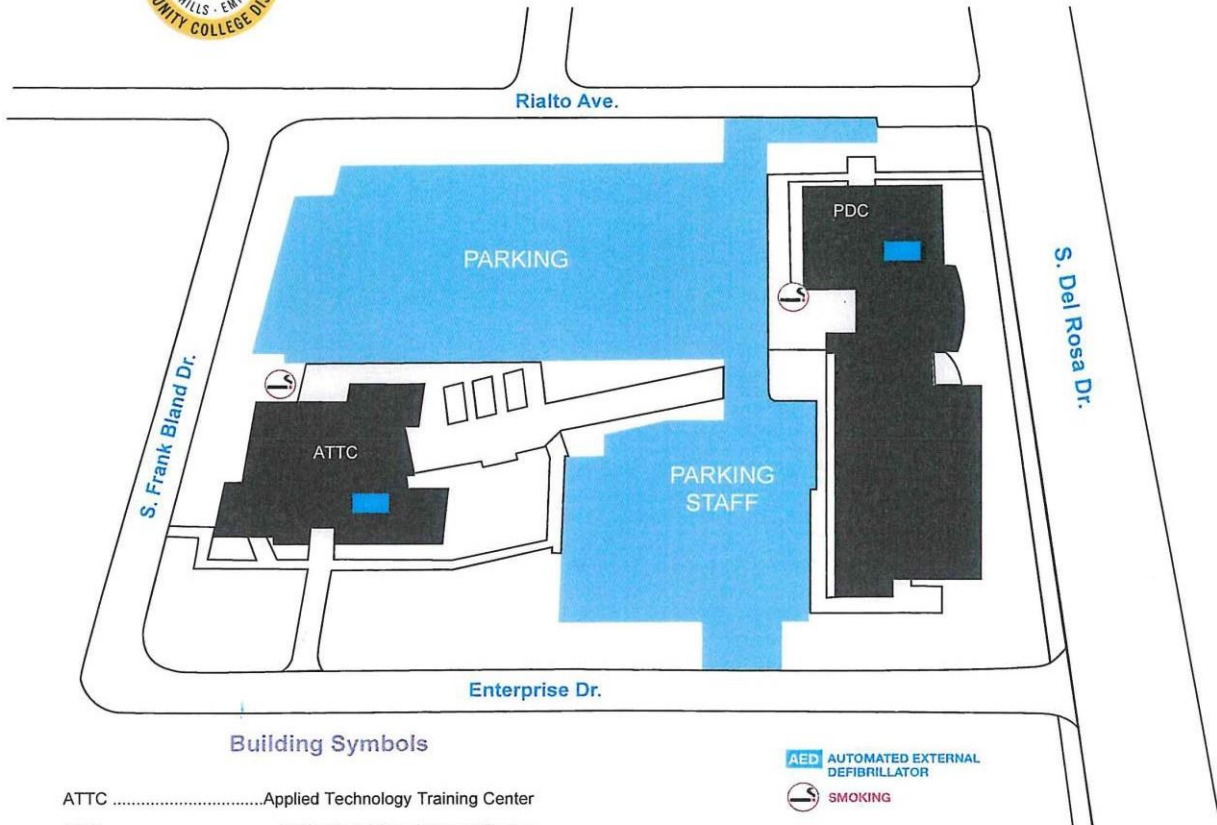
- Smoking Areas**
This is a smoke-free campus smoking in non-designated areas or buildings may result in the issuance of a citation (Board Policy #3570; Government Code #7597)
District Police (909) 389-3275

1 MAINTENANCE & OPERATIONS/ SHIPPING & RECEIVING	M&O	10 CENTRAL COMPLEX 1 POLICE (LADM 153)	CNTL 1
2 CHILD DEVELOPMENT CENTER	CDC	11 CENTRAL COMPLEX 2	CNTL 2
3 CRAFTON HALL	CHL	12 CANYON HALL	CYN
4 CLOCK TOWER BUILDING	CTB	13 VISUAL ARTS	ARTS
5 WEST COMPLEX	WEST	14 EAST COMPLEX 1	EAST 1
6 CRAFTON CENTER	CCR	15 EAST COMPLEX 2	EAST 2
Admissions & Records		16 PUBLIC SAFETY & ALLIED HEALTH	PSAH
Counseling		17 GYMNASIUM	GYM
Disabled Student Services		18 NORTH COMPLEX	NRTH
EOPS		19 KINESIOLOGY, HEALTH EDUCATION & AQUATICS COMPLEX	KHA
Financial Aid		20 ATHLETIC FIELD	AF
7 STUDENT SUPPORT BUILDING	SSB	21 TENNIS COURTS	TC-CRTS
Health & Wellness Center			
8 LEARNING RESOURCE CENTER	LRC		
9 PERFORMING ARTS CENTER	PAC		



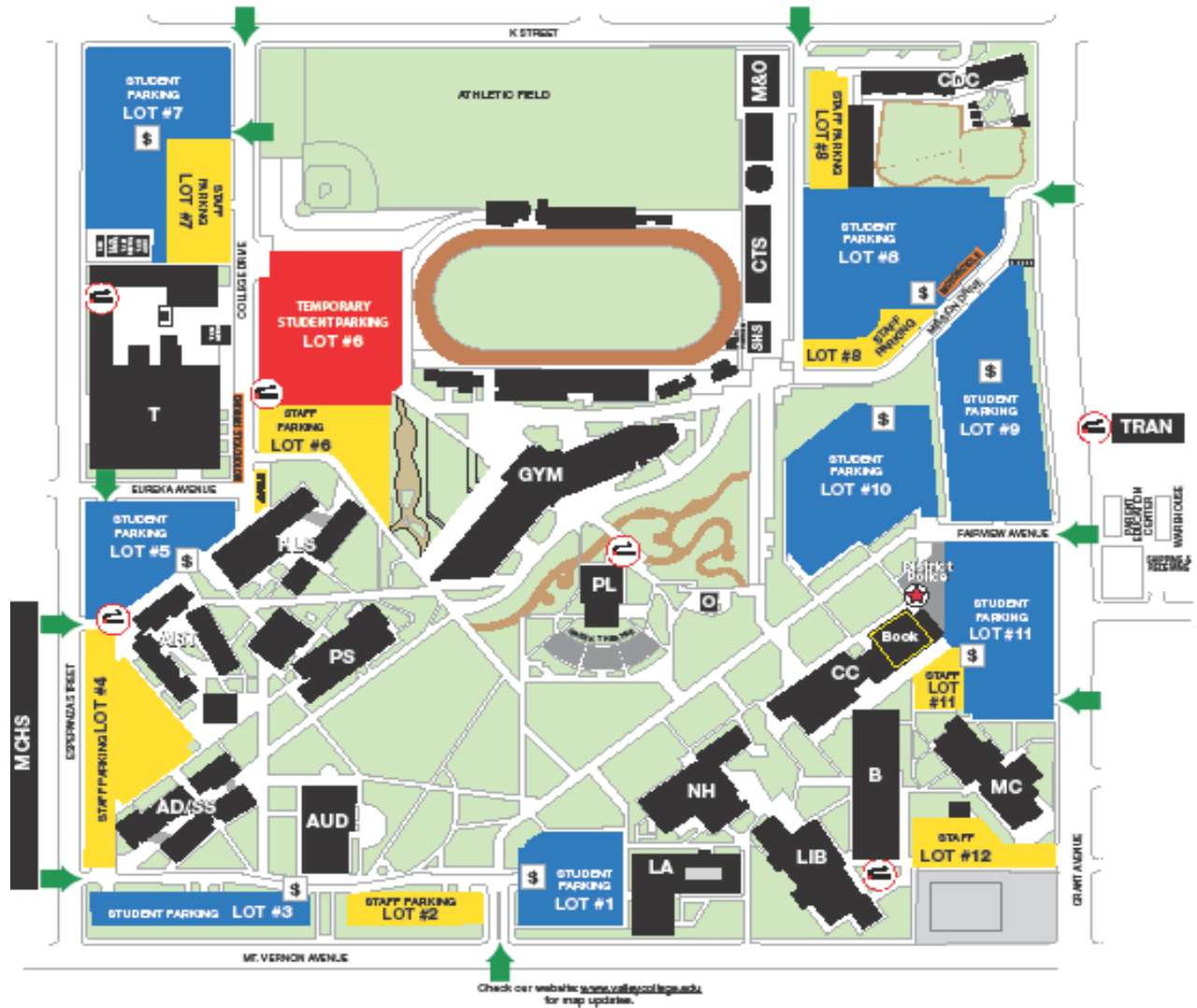
DISTRICT SUPPORT OPERATIONS

114 South Del Rosa Dr. • San Bernardino, CA 92408



San Bernardino Valley College

701 South Mount Vernon • San Bernardino, CA 92410 • (909) 384-4400



ARROWS DESIGNATE STUDENT PARKING LOT ENTRANCES

\$ INDICATES PARKING PERMIT DISPENSER

INDICATES APPROVED SMOKING AREAS
This is a smoke-free campus - smoking in non-designated areas or buildings may result in the issuance of a citation (Board Policy #03570; Government Code #07507)

DISTRICT POLICE
Campus Center Rm. 100
(909) 384-4491

Building Symbols

AD/SS..... Administration/Student Services (Note: AD rooms are located in AD/SS)	LIB..... Library
ART..... Art Center	MC..... Media/Communications
AUD..... Auditorium	MCHS..... Middle College High School
B..... Business	M&O..... Maintenance & Operations
BOOK..... Bookstore	NH..... North Hall
CC..... Campus Center	O..... Observatory
CD..... Child Development Center	PL..... Planetarium
CTS..... Computer Technology Services	PS..... Physical Sciences
GYM..... Gym	SHS..... Student Health Services
HLS..... Health & Life Science	T..... Applied Technology
LA..... Liberal Arts	TRAN..... Transportation Center

Parking permits/decal are required to park in all parking lots and on all college streets.

Parking in disabled stalls requires a valid California disabled placard and a valid SBCCD parking permit/decal.

Revised 5-23-10

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Diana Z. Rodriguez Chancellor

PREPARED BY: Stacey K. Nikac, Administrative Officer

DATE: October 7, 2021

SUBJECT: Board Master Planning Action Calendar

RECOMMENDATION

This item is for information only.

OVERVIEW

The Board Master Planning Action Calendar is a schedule of items for board discussion or action. Board items are subject to change and board meeting dates and times are posted on the district website 72-hours prior to the meeting date <https://sbccd.edu/meetings-and-agendas/index.php>

ANALYSIS

The Board Master Planning Action Calendar serves as a blueprint that can be used to increase transparency and efficiency districtwide.

INSTITUTIONAL VALUES

- I. Institutional Effectiveness
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

No impact to the budget.

Board Master Planning Action Calendar

As of 9/23/2021 2:03 PM

Monthly	B&FS	<ul style="list-style-type: none"> - Fund Balance Transfer Resolution - Ratification of Interfund Transfers - Cash Flow Analysis - Budget Report w/memo - Surplus Property 	<ul style="list-style-type: none"> - Events/CBOC Meeting - Individual Memberships - Conferences Over \$5K or Outside US - Signature List Changes - Vacation Payout 	<ul style="list-style-type: none"> - Contracts Above Bid Limit - Contracts Below Bid Limit - Purchase Order Report
	FPC	<ul style="list-style-type: none"> - RFQ/RFP/Bid & Contract Award - Informal Bid Award (UCCAP) 	<ul style="list-style-type: none"> - Small Scale Construction Contract Award - Non-Bond Construction COs/Amendments 	<ul style="list-style-type: none"> - Bond Construction COs/Amendments - CBOC Appointees
	HR	<ul style="list-style-type: none"> - Closed Session Items (Separate Agenda) - Appoint Employees - Appoint Interim Managers - Appoint Temporary Academic Employees - Employee Promotions - Employee Reclassifications - Employee Step Increase 	<ul style="list-style-type: none"> - Employee Transfers - Non-Instructional Pay - Resignations & Retirements - Salary Advancement-Academic - Tuition Reimbursement for Managers - Volunteers - Adjunct/Substitute Academic 	<ul style="list-style-type: none"> - Pay Stipends - Job Descriptions - CSEA/CTA Agreements - CSEA/CTA MOUs - Professional Expert, Short-Term, Subs - 39-Month Reemployment
	OOC & PRES	<ul style="list-style-type: none"> - AB 705 Report - Accreditation Timeline - Applause Report - Board Committee Reports 	<ul style="list-style-type: none"> - Board Master Planning Action Calendar - Board Policies & Procedures - Chancellor's Report 	<ul style="list-style-type: none"> - Curriculum - Key Performance Indicators - Minutes

JANUARY			FEBRUARY			MARCH		
•	Budget Calendar (by 2/1)		•	Closed Session – Notice of Intent to Non-Renew (by 3/15)		•	CBOC Annual Report (by 3/31)	
•	Budget Directives 1 st Reading		•	Budget Directives 2 nd Reading/Approval (by 3/1)		•	Selection of Auditor (by 4/1)	
•	National Community College Month Resolution (by 2/1)		•	Nonresident Tuition Fee (by 3/1)		•	Certified Quarterly Financial Status Report (by 11/15, 2/15, 5/15)	
•	Sabbaticals Granted		•	Apportionment Attendance Report P1		•	Grant Tenure/Tenure Contracts	
			•	Quarterly Investment Report		•	Classified Employee of the Year Endorsement	
APRIL			MAY			JUNE		
•	Interfund Transfer Resolution		•	Quarterly Investment Report		•	AP/BP 6320 Investments 1 st Reading (annually)	
•	Constitutional Advance (optional)		•	Apportionment Attendance Report P2		•	Certified Quarterly Financial Status Report (by 11/15, 2/15, 5/15)	
•	Elect BOT Self-Evaluation Ad Hoc Committee and Approval of Evaluation Instrument & Process		•	EEO Multiple Method Certification (by 6/1)		•	Authorized Signature List (annually)	
•	4/10 Alternate Summer Work Schedule for Management & Confidential Employees		•	Board Orientation Handbook 2 nd Reading		•	Board Meeting Dates for Next FY	
•	Board Orientation Handbook 1 st Reading		•	Preliminary Budget & Presentation (study session)		•	Bank Accounts (annually)	
•	Student Trustee Privileges (by 5/15)		•	Resolution for Outgoing Student Trustees		•	Tentative Budget (by 7/1)	
•	District Technology Strategic Plan – 1 st Reading (last plan 2020-2023)		•	ACCJC Institutional Self-Evaluation Report 1 st Reading (by 8/1 every seven years. Last report 2020)		•	Prop 30 EPA Expenditures Resolution (annually)	
			•	AP/BP 4235 - Credit for Prior Learning (every three years. Last approved 5/13/21)		•	GANN Limit (by 7/1)	
			•	District Technology Strategic Plan – 2 nd Reading (last plan 2020-2023)		•	Meals, Refreshments, Open POs for Next FY	
						•	Order of Election and the Specifications of the Election Order (every 2 years on even numbered years)	
						•	New Student Trustee Orientation (information)	
						•	New Student Trustee Oath of Office	

Board Master Planning Action Calendar

As of 9/23/2021 2:03 PM

Monthly	B&FS	<ul style="list-style-type: none"> - Fund Balance Transfer Resolution - Ratification of Interfund Transfers - Cash Flow Analysis - Budget Report w/memo - Surplus Property 	<ul style="list-style-type: none"> - Events/CBOC Meeting - Individual Memberships - Conferences Over \$5K or Outside US - Signature List Changes - Vacation Payout 	<ul style="list-style-type: none"> - Contracts Above Bid Limit - Contracts Below Bid Limit - Purchase Order Report
	FPC	<ul style="list-style-type: none"> - RFQ/RFP/Bid & Contract Award - Informal Bid Award (UCCAP) 	<ul style="list-style-type: none"> - Small Scale Construction Contract Award - Non-Bond Construction COs/Amendments 	<ul style="list-style-type: none"> - Bond Construction COs/Amendments - CBOC Appointees
	HR	<ul style="list-style-type: none"> - Closed Session Items (Separate Agenda) - Appoint Employees - Appoint Interim Managers - Appoint Temporary Academic Employees - Employee Promotions - Employee Reclassifications - Employee Step Increase 	<ul style="list-style-type: none"> - Employee Transfers - Non-Instructional Pay - Resignations & Retirements - Salary Advancement-Academic - Tuition Reimbursement for Managers - Volunteers - Adjunct/Substitute Academic 	<ul style="list-style-type: none"> - Pay Stipends - Job Descriptions - CSEA/CTA Agreements - CSEA/CTA MOUs - Professional Expert, Short-Term, Subs - 39-Month Reemployment
	OOC & PRES	<ul style="list-style-type: none"> - AB 705 Report - Accreditation Timeline - Applause Report - Board Committee Reports 	<ul style="list-style-type: none"> - Board Master Planning Action Calendar - Board Policies & Procedures - Chancellor's Report 	<ul style="list-style-type: none"> - Curriculum - Key Performance Indicators - Minutes

JULY		AUGUST		SEPTEMBER	
<ul style="list-style-type: none"> • AP/BP 6320 Investments 2nd Reading/Approval (<i>annually</i>) • Transfer of Appropriations Resolution (<i>annually</i>) • Annual Resolution to Pay Trustees • Reaffirm Institutional Values, SBCCD Strategic Directions, and Board Priorities • Elect Chancellor's Self-Evaluation Ad Hoc Committee and Approval of Evaluation Instrument & Process 		<ul style="list-style-type: none"> • Quarterly Investment Report • Prop 30 EPA Expenditure Accounting (<i>if figures change dramatically based on ReCalc</i>) • Apportionment Attendance Report P3 • Final Budget Presentation (<i>study session</i>) • 2024 ACCJC Midterm Report 1st Reading/Approval (<i>by 10/1. Last report 2020</i>) • 2027 ACCJC Institutional Self-Evaluation Report 1st Reading/Approval (<i>by 10/1. Last report 2020</i>) 		<ul style="list-style-type: none"> • Final Budget Public Hearing and Approval (<i>by 9/15</i>) • 2024 ACCJC Midterm Report 2nd Reading/Approval (<i>by 10/1. Last report 2020</i>) • 2027 ACCJC Institutional Self-Evaluation Report 2nd Reading/Approval (<i>by 10/1. Last report 2020</i>) 	
OCTOBER		NOVEMBER		DECEMBER	
<ul style="list-style-type: none"> • Annual Campus Advisory Committees • Initial Proposals to Reopen Negotiations with CSEA/CTA • Annual Security Report (information item) 		<ul style="list-style-type: none"> • Closed Session – Notice of Intent to Non-Renew • Quarterly Investment Report • Annual Sabbatical Completion Report from last spring and fall (<i>by first semester after return</i>) 		<ul style="list-style-type: none"> • Closed Session – Notice of Intent to Non-Renew • Certified Quarterly Financial Status Report (<i>by 11/15, 2/15, 5/15</i>) • Reaffirm FCC Auction Guiding Principles (<i>annually</i>) • Audit Reports: District, CBOC, KVCR (<i>by 12/31</i>) • New Trustee Orientation (<i>every 2 years on even numbered years, if new trustees are elected</i>) • BOT Annual Organizational Meeting • BOT Committee Member Assignments • BOT Member Assignment to the SBRETCJPA • BOT Member Assignment County Committee on School District Organization • BOT Executive Board 	

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Diana Z. Rodriguez, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Lawrence P. Strong, Director of Fiscal Services
DATE: October 7, 2021
SUBJECT: Budget Report

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

While year-to-date revenue and/or expenditure percentages often vary from the percentage of fiscal year elapsed, all funds are expected to remain within the 2021-22 budget unless otherwise noted here. For explanations of any significant variances in year-to-date revenues/expenditures from fiscal year elapsed, please see the attached summary.

ANALYSIS

The attached Revenue and Expenditure Summary reflects activity for the 2021-22 fiscal year through September 14, 2021. As of that date, SBCCD was 20.8% through the fiscal year and had spent and/or encumbered approximately 19.3% of its budgeted general fund.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications associated with this Board item.



Budget Revenue & Expenditure Summary

Year to Date 09/14/2021

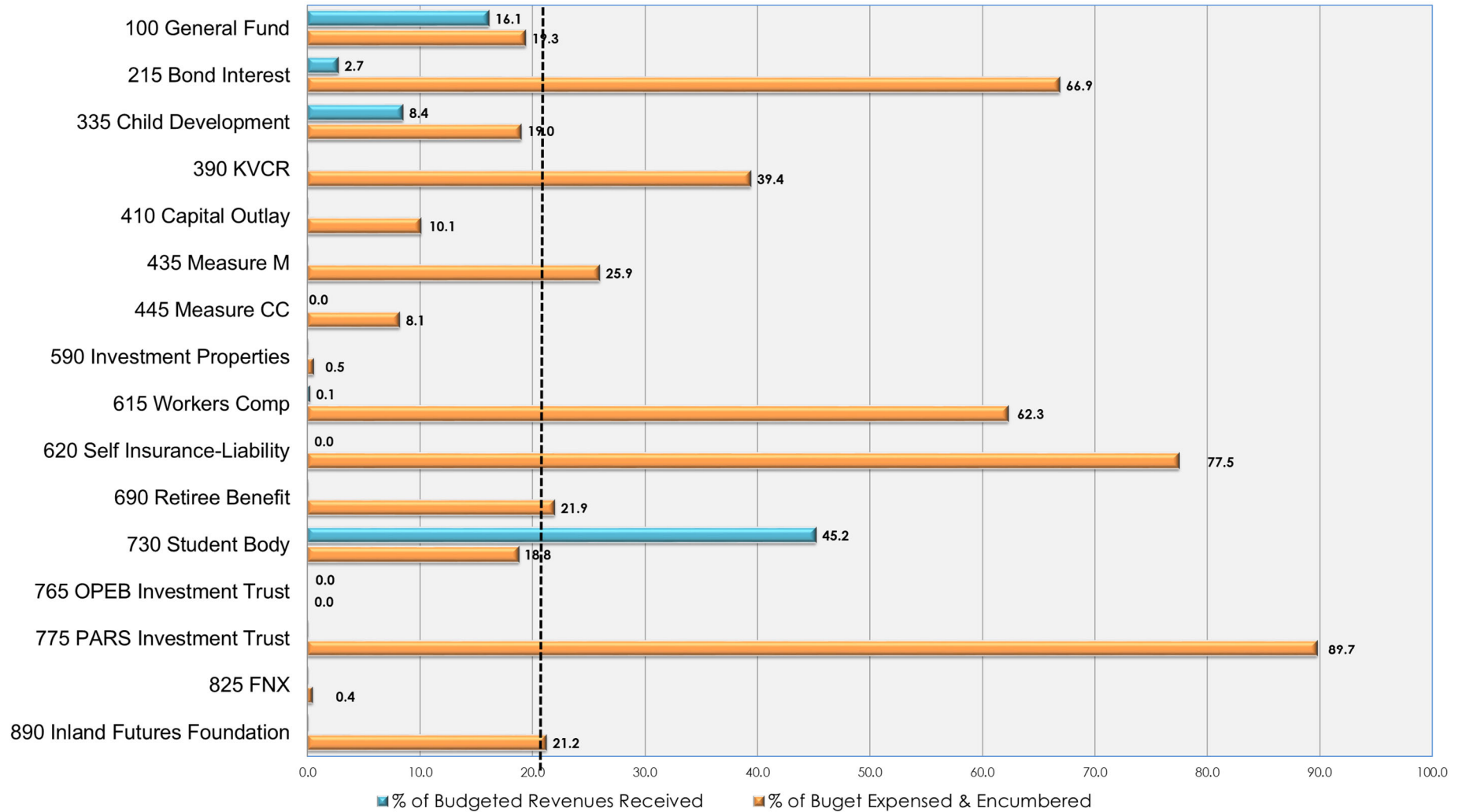
FUND	20.8% of Fiscal Year Elapsed						COMMENTS
	REVENUES			EXPENDITURES			
	Budget	Received YTD		Budget	Expensed/ Encumbered YTD		
100 General Fund	\$ 222,612,358	\$35,827,040	16.1%	\$ 222,189,262	\$42,963,991	19.3%	
215 Bond Interest & Redemption	\$ 58,000,000	\$ 1,559,941	2.7%	\$ 58,000,000	\$38,774,429	66.9%	Taxes are determined and collected by the County for bond measures.
335 Child Development	\$ 3,986,901	\$ 336,626	8.4%	\$ 3,986,901	\$ 756,005	19.0%	Revenue activity posted one month in arrears.
390 KVCR	\$ 5,064,287	\$ 528	0.0%	\$ 4,382,834	\$ 1,726,284	39.4%	Pledge drive revenue typically received/posted in late fall. \$576,355 encumbered for PBS membership.
410 Capital Outlay Projects	\$ 2,503,251	\$ -	0.0%	\$ 1,879,963	\$ 189,438	10.1%	RDA revenue posted by the County.
435 Measure M	\$ 23,500	\$ -	0.0%	\$ 880,413	\$ 228,231	25.9%	Interest income posted quarterly.
445 Measure CC	\$ 3,400,000	\$ -	0.0%	\$ 283,418,073	\$23,054,736	8.1%	Interest income posted quarterly. Expenditures consistent with project schedules.
590 Investment Properties	\$ 4,627,527	\$ -	0.0%	\$ 2,028,789	\$ 10,551	0.5%	Revenue and expenditure activity posted one month in arrears.
615 Workers Compensation	\$ 1,345,000	\$ 1,995	0.1%	\$ 2,570,000	\$ 1,600,524	62.3%	Posting of FY22 revenue activity delayed due to FY21 year-end closeout. \$1,442,183 encumbered for insurance program contribution.
620 Self Insurance-Liability	\$ 595,660	\$ -	0.0%	\$ 1,135,000	\$ 879,279	77.5%	Posting of FY22 revenue activity delayed due to FY21 year-end closeout. \$748,223 encumbered for annual liability insurance payment.
690 Retiree Benefit	\$ 279,966	\$ -	0.0%	\$ 279,966	\$ 61,443	21.9%	Posting of FY22 revenue activity delayed due to FY21 year-end closeout.
730 Student Body Center Fee	\$ 241,151	\$ 108,961	45.2%	\$ 241,151	\$ 45,256	18.8%	Student fees (revenue) collected at the beginnng of the term.
765 OPEB Investment Trust	\$ 1,000,000	\$ -	0.0%	\$ 82,000	\$ -	0.0%	Revenue and expenditure activity posted quarterly.
775 PARS Investment Trust	\$ 4,900,000	\$ -	0.0%	\$ 3,454,946	\$ 3,100,000	89.7%	Investment activity posted quarterly. \$3.1million disbursement to General Fund, KVCR, and FNX.
825 FNX	\$ 570,000	\$ -	0.0%	\$ 553,028	\$ 218,009	39.4%	Posting of FY22 revenue activity delayed due to FY21 year-end closeout. \$140,640 encumbered for PBS fee.
890 Inland Futures Foundation	\$ 823,525	\$ 10	0.0%	\$ 823,525	\$ 174,761	21.2%	Pledge drive revenue typically received/posted in late fall.



Budget Revenue & Expenditure Summary

Year to Date 09/14/2021

Fiscal Year Elapsed - 20.8%



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Diana Z. Rodriguez, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Steven J. Sutorus, Business Manager
DATE: October 7, 2021
SUBJECT: Contracts Below \$96,700

RECOMMENDATION

This item is being presented for information only. No further action is necessary.

OVERVIEW

In accordance with SBCCD Board Policy 6100, Delegation of Authority, The Board of Trustees delegates authority to the Chancellor to supervise the general business procedures of the District to assure the proper administration of property and contracts.

In line with Public Contract Code Section 17605 and Section 22034(c), the Board of Trustees delegates purchasing and contracting authority to the named agents on the authorized signature list. These designated District Officers have authority to approve purchase requests; award, sign, and execute contracts; and authorize payment under the formal bid limits set by Public Contract Code. Such purchase and/or contract requests shall not require Board approval, but shall be sent to the Board as an information item every 60 days.

ANALYSIS

The California Board of Governors sets the formal bid limit for procurement of goods and or services on an annual basis. The formal bid limit for the current calendar year has been set at \$96,700. Construction services are not included in this board item.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The attached purchase and or contract requests have been budgeted for via purchase requisition.

Contracts and Agreements
Under \$96,700

Board Date 10-07-2021

1 of 7

Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amended
21988	ACCT - Association of Community Colleges Trustees	Rental	Chancellor/ SBCCD	\$325.00		
21981	AirSlate Inc.	Software/Online Services	TESS/ SBCCD	\$5,400.00		
21633	America's Xpress Rent A Car DBA Canada's Auto Sales Inc.	Rental	Business Services/ SBCCD	\$95,000.00		
22011	Ardent Diagnostics	Services	EDCT/SBCCD	\$5,000.00		
21982	Ares Sportswear LTD	Production of Signs & Posters	Athletics/ SBVC	\$369.50		
21997	Arrowhead Auto Repair	Repairs	KVCR/ KVCR	\$100.00		
21998	Baker Electric Inc	Repairs	Maintenance/ SBVC	\$10,000.00		
21978	Brady, Michael R.	Training Services	EDCT/ SBCCD	\$3,600.00		
22016	CDW Government Inc.	Software/Online Services	Campus Tech/SBVC	\$21,738.00		
21999	Champion Electric, Inc.	Repairs	Maintenance/ CHC	\$8,839.00		
22003	CMTC - California Manufacturing Technology Consulting	Income - Grant	EDCT/SBCCD		\$300,000.00	
22039	Colton Redlands Yucaipa ROP	Space Rental	Student Services/CHC	No Cost		
22018	Community College League of CA	Services	Chancellor/ SBCCD	\$2,000.00		
22042	Computerized Embroidery Company, The	Production of Team Uniforms	Athletics/SBVC	\$1,463.40		

Contracts and Agreements
Under \$96,700

Board Date 10-07-2021

2 of 7

Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amended
22043	Computerized Embroidery Company, The	Production of Team Uniforms	Athletics/SBVC	\$243.00		
22044	Computerized Embroidery Company, The	Production of Team Uniforms	Athletics/SBVC	\$639.36		
22045	Couts Heating & Cooling, Inc.	Maintenance Agreement	Facilities Planning/SBCCD	\$15,212.00		
22019	Covoc Corporation	Equipment Installation	Nursing/SBVC	\$5,646.00		
22010	Crane, Mark dba Crane Promotional Products	Production of Logo Items	Counseling/SBVC	\$249.25		
21990	Crown Promotions Group Inc.	Production of Logo Items	Student Equity/SBVC	\$1,846.30		
22017	CSSO - Chief Student Services Administrators Association	Sponsorship	Chancellor/SBCCD	\$1,500.00		
21979	Datanetiix, Inc.	Software/Online Services	TESS/SBCCD	\$11,250.00		
22020	Dos Rayas LLC	Speaker	Student Equity/SBVC	\$5,000.00		
21983	Eagleson, Michael dba Eagleson Alternative Dispute Resolution	Training Services	EDCT/SBCCD	\$5,100.00		
22064	Ellucian Company, LP	Services	TESS/SBCCD	\$9,760.00		
22065	EMCOR Service Mesa Energy	UCCAP	Maintenance/SBVC	\$59,998.00		
22061	Environmental Management Technologies	On Demand Services	Facilities Planning/SBCCD	\$10,000.00		
22053	Envision Education LLC	On Demand Services	EDCT/SBCCD	\$5,000.00		

Contracts and Agreements
Under \$96,700

Board Date 10-07-2021

3 of 7

Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amended
22021	Envision Education LLC	Services	Program Development/ CHC	\$53,000.00		
22009	Equifax Workforce Solutions Authority, LLC dba Talx Corp.	Services	Research & Planning/CHC	\$25,000.00		
21984	Eureka	Software/Online Services	Student Services/CHC	\$1,095.00		
22058	Film Emporium	Film Insurance	RTVF/SBVC	\$14,973.00		
22007	Fred's Glass & Mirror, Inc.	On Demand Repairs Agreement	Maintenance/ SBVC	\$25,000.00		
22060	Frontier Communications	Services	TESS/SBCCD			
22012	Gatesair, Inc.	Repairs	FM/KVCR	\$578.00		
22006	Goodwill Southern California	Income - Contract Ed	EDCT/SBCCD		\$598.00	
22027	Green, Christian	Speaker	Student Equity/SBVC	\$6,400.00		
22040	H & L Charter Co, Inc.	Bus Rental	Athletics/SBVC	\$769.25		
21986	H & L Charter Co, Inc.	Bus Rental	Athletics/SBVC	\$956.75		
21987	H & L Charter Co, Inc.	Bus Rental	Athletics/SBVC	\$1,133.00		
22022	H & L Charter Co, Inc.	Bus Rental	Athletics/SBVC	\$1,581.75		
22029	H & L Charter Co, Inc.	Bus Rental	Athletics/SBVC	\$831.75		

Contracts and Agreements
Under \$96,700

Board Date 10-07-2021

4 of 7

Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amended
22030	H & L Charter Co, Inc.	Bus Rental	Athletics/SBVC	\$997.60		
22031	H & L Charter Co, Inc.	Bus Rental	Athletics/SBVC	\$1,558.10		
22032	H & L Charter Co, Inc.	Bus Rental	Athletics/SBVC	\$894.25		
22033	H & L Charter Co, Inc.	Bus Rental	Athletics/SBVC	\$863.00		
22034	H & L Charter Co, Inc.	Bus Rental	Athletics/SBVC	\$925.50		
22035	H & L Charter Co, Inc.	Bus Rental	Athletics/SBVC	\$997.58		
22036	H & L Charter Co, Inc.	Bus Rental	Athletics/SBVC	\$76,925.00		
22037	H & L Charter Co, Inc.	Bus Rental	Athletics/SBVC	\$956.75		
21985	HealthStream Inc.	Software/Online Services	Nursing/SBVC	\$17,551.50		
22028	Hernandez, Juan Maya	Speaker	Student Equity/SBVC	\$250.00		
22048	Hispanic Lifestyle Inc.	Program Acquisition	KVCR/KVCR	No Cost		
21994	Hudson, Donald J dba Nova Information Group LLC	Services	TESS/SBCCD	\$12,000.00		
18408	Humanscale Corporation	Bid/RFP/RFP	Facilities Planning/SBCCD	\$20,000.00		Extend Term Date
22063	Huynh, Megan dba Artisan Astronomical	Repairs	Science/SBVC	\$6,000.00		

Contracts and Agreements
Under \$96,700

Board Date 10-07-2021

5 of 7

Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amended
22023	Inland Empire Media Group Inc. dba Inland Empire Magazine	Advertising	Chancellor/SBCCD	\$2,390.00		
18635	Innovative Educators	Software/Online Services	Student Services/CHC	\$71,235.75		
22038	Kurzweil Education Systems	Software/Online Services	TESS/SBCCD	\$2,367.12		
21989	KVIE TV Station	Program Acquisition	KVCR/KVCR	No Cost		
21974	Lamar Advertising Company	Advertising	Marketing/SBCCD	\$10,000.00		
22024	Lapel Pins Plus	Production of Logo Items	Marketing/SBCCD	\$386.06		
22049	Mancera JR, Manuel	Performer	Student Equity/SBVC	\$500.00		
20231	Mascarenhas, Ashley	Speaker	EOPS/CHC	\$500.00		
22013	MGI Advocacy Inc.	Services	Chancellor/ SBCCD	\$48,000.00		
20351	Modern Clerisy	Training Services	EDCT/SBCCD	\$40,000.00		
21993	MSDSonline Inc. dba VelocityEHS	Software/Online Services	Facilities Planning/SBCCD	\$5,999.00		
22014	PacWest Air Filter LLC	Services	Maintenance/ SBVC	\$6,975.00		
21678	PAPE Group, Inc. dba Pape Material Handling Inc.	PO as Contract	TESS/SBCCD	\$7,600.00		
20248	Parchment LLC	Production of Awards	Student Services/SBVC	\$96,000.00		

Contracts and Agreements
Under \$96,700

Board Date 10-07-2021

6 of 7

Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amended
22025	Prime Promos LLC	Production of Logo Items	Student Equity/SBVC	\$2,286.75		
22059	Prime Promos LLC	Production of Logo Items	Student Equity/SBVC	\$3,291.90		
19708	RingCentral Inc.	Software/Online Services	TESS/SBCCD	\$58,631.93		
22054	Riverside CCD	Income - Training Agreement	EDCT/SBCCD		\$91,467.00	
21720	Riverside, County of	Income - Grant	EDCT/SBCCD		\$120,000.00	
21976	Sade Burrell & Associates	Speaker	First Year/SBVC	\$1,200.00		
22001	Safetystratus Inc.	Software/Online Services	Facilities Planning/SBCCD	\$4,800.00		
22002	San Bernardino, City of	General	Admissions & Records/SBVC	No Cost		
21980	San Gorgonio Memorial Hospital	Clinicals	Nursing/SBVC	No Cost		
22005	Shandin Hills Behavioral Health Center	Clinicals	Nursing/SBVC	No Cost		
21991	Shannon Diversified Inc.	Services	Maintenance/SBVC	\$6,830.00		
21992	Shred-It	Services	DSP&S/SBVC	\$3,500.00		
22015	Sidepath Inc.	Maintenance Agreement	TESS/SBCCD	\$21,448.00		
22050	Sigg, Naomi	Speaker	EOPS/CHC	\$500.00		

Contracts and Agreements
Under \$96,700

Board Date 10-07-2021

7 of 7

Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amended
22051	Singlewire Software, LLC	Software/Online Services	TESS/SBCCD	\$9,360.00		
22041	Smartsheet, Inc.	Software/Online Services	Grants/SBVC	\$41,250.00		
22052	Southern California Emergency Medicine	On Demand Services	Pool/CHC	\$20,000.00		
22055	Tennessee, University of	Software/Online Services	Student Services/CHC	\$150.00		
21977	Three M (3M) Personal Safety Division	Software/Online Services	Administrative Services/CHC	\$8,590.00		
22004	Totalplan Business Interiors Inc.	Installation Services	Maintenance/SBVC	\$23,258.21		
22056	Triveni Digital Inc.	Software/Online Services	KVCR/KVCR	\$2,000.00		
22008	Turf Star, Inc.	On Demand Repairs Agreement	Grounds/SBVC	\$25,000.00		
22026	United Rentals North America Inc.	On Demand Repairs Agreement	Maintenance/SBVC	\$20,000.00		
21995	VIMEO	Software/Online Services	FNX/KVCR	\$509.00		
21975	Yucaipa & Calimesa News Mirror	Advertising	Marketing/CHC	\$375.00		
21996	Zoho Corporation	Software/Online Services	TESS/SBCCD	\$4,913.00		

Total Number of Contracts: 95

\$1,106,363.31

\$512,065.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Jose F. Torres, Executive Vice Chancellor

PREPARED BY: Lawrence P. Strong, Director of Fiscal Services

DATE: October 7, 2021

SUBJECT: General Fund Cash Flow Analysis

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The District's budget is a financial plan based on estimated revenues and expenditures for the fiscal year, which runs from July 1 through June 30. Cash refers to what is actually in the District's treasury on a day-to-day and month-to-month basis. Monitoring the amount of cash available to meet the District's financial obligations is the core responsibility of the Fiscal Services Department. Attached is the restricted and unrestricted General Fund monthly cash flow analysis for the District.

ANALYSIS

The fiscal year 2021-22 ending cash balance is estimated at \$45,975,305.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

This is an information item only. There are no direct financial implications.



General Fund Cash Flow Analysis – Restricted & Unrestricted Fiscal Year 2021-2022

(as of September 8, 2021, rounded to the nearest \$1,000)

	PROJECTED												ACCRUALS	TOTAL
	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN		
Estimated Beginning Cash Balance	32,487	38,974	48,062	53,381	49,348	44,884	62,826	60,435	53,637	60,599	55,552	45,254		
Receipts														
Federal	139		9,202		156	4	4,446	175	2,443	1,650	18	13,365		31,598
State	11,532	9,573	15,405	7,051	7,844	13,620	20,782	2,463	13,866	5,824	6,412	16,009		130,381
State Deferral Repayment*	3,736	3,736	3,736	3,736	3,736									18,679
Local	1,572	3,630	4,690	2,821	4,226	20,530	4,332	1,277	4	2,856	275	2,437		48,651
Interfund Transfer & Sale of Assets	930	933	756	756	756	756	757	-2,213	3,722	758	3,337	770		12,017
Accounts Receivable/Accruals	1,045	-1,123	79	1,398	12	3,725	1,048	9,421	3,947	5,251	196	562		25,561
Total Receipts	18,954	16,751	33,869	15,761	16,730	38,634	31,365	11,124	23,981	16,339	10,238	33,144		266,888
Disbursements														
Academic Salaries	2	2,443	4,679	4,925	5,063	5,042	4,982	4,306	4,735	4,919	4,900	6,941		52,936
Classified Salaries	2,730	2,598	3,084	3,352	3,286	3,448	3,206	3,073	3,224	3,291	3,236	3,700		38,226
Benefits	1,264	-1,073	3,075	3,132	3,155	2,027	3,154	3,002	3,103	3,138	3,023	4,228		31,229
Supplies & Materials	239	166	310	394	280	5	234	218	387	1,031	713	493		4,469
Other Operating Exp	2,238	1,550	11,776	5,955	8,387	488	5,871	5,070	2,730	7,515	4,308	17,947		73,835
Capital Outlay	587	108	303	192	268	101	797	281	782	664	934	2,777		7,794
Other Outgo	853	102	1,366	1,371	764	921	618	1,026	784	767	3,562	867		13,001
Longterm Post-Employment Benefits	-6	-10	-10	-10	-10	-10	45	-1	7		-1	-2		-9
Accounts Payable/Accruals	4,559	1,778	3,969	482	1	8,673	14,849	948	1,267	62	-139	-4,528		31,919
Total Disbursements	12,466	7,663	28,550	19,793	21,193	20,692	33,756	17,922	17,019	21,386	20,536	32,422		253,399
Increase / (Decrease) in Cash Balance	6,487	9,088	5,318	-4,032	-4,464	17,942	-2,391	-6,798	6,962	-5,047	-10,298	722		
Estimated Ending Cash Balance	38,974	48,062	53,381	49,348	44,884	62,826	60,435	53,637	60,599	55,552	45,254	45,975		

*Deferrals are reductions in cash payments owed to the District due to an unbalanced State budget. The State anticipates full repayment of FY 2020-2021 deferrals by November 2021.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Diana Z. Rodriguez, Chancellor

PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services

DATE: October 7, 2021

SUBJECT: MOUs between SBCCD and the San Bernardino Community College District Teachers Association (CTA)

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

SBCCD staff and the CTA met and entered into the attached Memorandums of Understanding, also known as MOUs.

ANALYSIS

The attached MOUs constitute the full and complete Agreement between the District and the CTA.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this information item.

MEMORANDUM OF UNDERSTANDING
To

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

From

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT TEACHERS ASSOCIATION

VIDEO and AUDIO Recording Equipment

**April 14, 2017
Amended August 27, 2021**

WHEREAS: Article 20 -SAFETY CONDITIONS OF EMPLOYMENT of the collective bargaining agreement provides that "The District shall furnish a place of employment which is safe for members of the bargaining unit." And

WHEREAS: The District Board Policy 3500 - CAMPUS SAFETY stipulates that "The board is committed to a safe and secure District work and learning environment." And

WHEREAS: The Association recognizes the need to protect the property and equipment of the District throughout the campuses from damage, theft, or destruction. And

WHEREAS: The Association recognizes that video and/or audio recording equipment can be an effective deterrent to criminal activity on the District property. And

WHEREAS: The Association acknowledges that one way for the District to protect property, equipment and personnel is through the installation and monitoring of video and/or audio recording equipment,

IT IS THEREFORE AGREED THAT:

1. The District shall not use video/audio recordings as part of progressive discipline and/or in connection with the evaluation of an Association bargaining unit member's performance; and/or in connection with the evaluation of an Association bargaining unit member's performance; however, such video/audio recordings may be relied upon in disciplinary proceedings involving criminal conduct and/or misconduct that results in unwarranted property damage, theft, personal injury, or physical altercations with others.

Items 2-8 refer to security cameras, not cameras installed for instructional purposes.

2. Video cameras may be installed in locations where there is no reasonable expectation of privacy such as in hallways, parking lots, front offices and lobbies where students and employees come and go, storage areas, warehouses, outdoor areas and other places in public view. Video equipment installed in buildings near unit members' work and office areas and classrooms shall be pointed into hallways and doorways whenever feasible. Video equipment installed in storage areas, warehouses and other areas needing enhanced security may be pointed in areas other than hallways and doorways, and the Association shall be notified prior to installation.
3. Video and/or audio recording equipment shall not be installed in classrooms and labs of instructional faculty or in the work areas of non-instructional faculty, with the exception that such equipment may be installed in the entries and lobbies of such areas, for example, in the lobbies of Learning Resource Centers.
4. Video and/or audio recording equipment shall not be installed in any locations where there is a reasonable expectation of privacy in accordance with applicable laws; e.g., restrooms, locker rooms,

break rooms, faculty offices.

5. The District shall post signs to notify students and staff of the presence of video and/or audio recording equipment in the exterior locations and in hallways.
6. The District shall provide the Association a semi-annual report, upon request, of the number and location of all video and/or recording equipment.
7. All viewing of video images and/or listening to audio (live or recorded) shall only be conducted by the District's Sergeant(s), the District's Chief of Police, and/or the Chancellor of the District or designee. All video monitors shall be positioned in a location that will not permit students to view images of other students.
8. When incidents are suspected to have occurred that may be revealed on the video and/or audio recordings, only the Chancellor or designee, the District's Police Chief and/or non-CSEA law enforcement may review the video and/or audio records. Examples of such incidents include but are not limited to incidents involving criminal activity, personal injury, property damage, theft, trespassing, and physical altercations between persons.

For the District:

Kristina Hannon
Kristina Hannon
SBCCD

For the Association:

Jamie Herrera
Jamie Herrera
SBCCDTA

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Diana Z. Rodriguez, Chancellor

PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services

DATE: October 7, 2021

SUBJECT: Professional Expert, Short-Term, and Substitute Employees

RECOMMENDATION

This item is for information only.

OVERVIEW

Per SBCCD Administrative Procedure 7110, in the case of short-term hourly/substitute and student employees, the Board has delegated the Chancellor or his/her designee as the authorizing agent for hire.

California Education Code section 88003 outlines the criterion for hiring an employee on a temporary basis. The length of temporary employment is less than 75% of the college year, which amounts to 195 working days. Types of temporary employment include:

- Professional Expert: Districts can go outside the classified service when the scope of work is discrete, temporary, and requires expertise not available within the classified service. Requesting departments certify these by defining the project and identifying an end date for the project. Continued employment is contingent on continued demand and/or funding.
- Short-Term: Districts can use short-term employees on a temporary basis to perform a service upon completion of which, the service, or similar services, will not be extended or needed on a continuous basis.
- Substitute: Districts can employ substitute employees to fill in for a classified employee that is temporarily absent from duty, or if the district is recruiting to hire a vacant position.

ANALYSIS

The attached list of Professional Expert, Short-Term, and Substitute Employees is certified to be in accordance with California Education Code section 88003.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The cost of employment for these employees is included in the appropriate budgets.



Professional Expert, Short-Term & Substitute Employees

Presented for Information on October 7, 2021

[v.9.15.2021.p.1|5]

Professional Expert

Employee Name Location Assignment & Department	Duties	From	To	Hourly Rate
Campos, William CHC Career Education & Human Development	Program Assistant	09/03/21	12/31/21	\$25.00
Anguiano, Alejandro CHC Respiratory Care	Respiratory Care Clinical	09/15/21	12/31/21	\$40.00
Ouelette, Anamay DIST Economic Development and Corporate Training	Workforce Development Trainer	09/01/21	12/31/21	\$60.00
Ruiz, Adolfo DIST Economic Development and Corporate Training	Workforce Development Trainer	09/08/21	12/31/21	\$70.00
Peck, Eric DIST KVCR	Content Specialist	09/15/21	12/31/21	\$25.00
Dunmire, Benjamin J SBVC Academic Success & Learning Services	Tutor II	09/10/21	12/23/21	\$15.50
Hunt, Ezra SBVC Academic Success & Learning Services	Tutor II	09/10/21	12/23/21	\$15.50
Olaez, Miguel R SBVC Academic Success & Learning Services	Tutor II	10/11/21	12/31/21	\$15.50
Rojas, Salvador SBVC Academic Success & Learning Services	Tutor II	10/10/21	12/31/21	\$15.50
Zazueta Jr, Everardo SBVC Academic Success & Learning Services	Tutor II	10/11/21	12/31/21	\$15.50
Chavez, Noe SBVC Academic Success & Learning Services	Tutor III	09/10/21	12/31/21	\$17.50
Minuto, Angelina SBVC Applied Technology, Transportation & Culinary Arts	Program Assistant	09/09/21	12/30/21	\$20.00
Petersen, Neil E SBVC Applied Technology, Transportation & Culinary Arts	Program Assistant	09/09/21	12/30/21	\$20.00
Popova, Lily SBVC Arts & Humanities	Program Assistant	09/01/21	12/22/21	\$45.00
Ray, Sunshine M SBVC Child Development	Program Assistant	09/01/21	12/30/21	\$20.00



Professional Expert, Short-Term & Substitute Employees

Presented for Information on October 7, 2021

[v.9.15.2021.p.2|5]

Professional Expert

Employee Name Location Assignment & Department	Duties	From	To	Hourly Rate
Pleasant, Latoya M SBVC Disabled Student Programs & Services	Assistant Instructor	10/11/21	12/17/21	\$20.00
Ortega, Whitney D SBVC Foster & Kinship Care Education	Foster Parenting Education	10/08/21	12/31/21	\$45.00
Delgado, Brittani A SBVC Human Services	Training Specialist	10/08/21	12/30/21	\$19.00
Gills, Sheria N SBVC Human Services	Training Specialist	09/10/21	12/30/21	\$19.00
Laundis, Brian G SBVC Human Services	Training Specialist	09/10/21	12/30/21	\$19.00
Robles, Thomas C SBVC Marketing & Public Relations	Social Media Specialist	09/10/21	12/31/21	\$25.00
Jones, Gregory A SBVC Police Academies/Criminal Justice	Police Tactical Officer/ RTO/Facilitator/Evaluator	10/08/21	12/31/21	\$35.00/ \$50.00

Short-Term

Employee Name Location Assignment & Department	Duties	From	To	Hourly Rate
Goldfarb-Sousa, Julia CHC Art	Life Drawing Model	08/12/21	12/17/21	\$25.00
Sousa, Miranda CHC Art	Life Drawing Model	08/12/21	12/17/21	\$25.00
Kennedy, Alan CHC Biology	Project Assistant I	08/27/21	12/31/21	\$14.00
Gutierrez, Valeria SBVC Student Equity & Success	Project Assistant II	10/08/21	12/31/21	\$15.50
Valencia Alatorre, Jennifer D SBVC Student Equity & Success	Project Assistant II	10/08/21	12/31/21	\$15.50



Professional Expert, Short-Term & Substitute Employees

Presented for Information on October 7, 2021

[v.9.15.2021.p.3|5]

Substitute

Employee Name Location Assignment & Department Justification	Duties	From	To	Hourly Rate
Saravanan, Uma CHC Child Development Center <i>New: Sick/Vacation Coverage</i>	Child Development Assistant	08/02/21	09/30/21	\$16.37
Saravanan, Uma CHC Child Development Center <i>New: Vacancy</i>	Child Development Assistant	08/02/21	09/30/21	\$16.37
Saravanan, Uma CHC Child Development Center <i>Ext: Sick/Vacation Coverage</i>	Child Development Assistant	10/01/21	11/30/21	\$16.37
Saravanan, Uma CHC Child Development Center <i>Ext: Vacancy</i>	Child Development Assistant	10/01/21	11/30/21	\$16.37
Saravanan, Uma CHC Child Development Center <i>Ext: Sick/Vacation Coverage</i>	Child Development Assistant	12/01/21	01/31/22	\$16.37
Saravanan, Uma CHC Child Development Center <i>Ext: Vacancy</i>	Child Development Assistant	12/01/21	01/31/22	\$16.37
Shalhoub, Irene CHC Child Development Center <i>Ext: Sick/Vacation Coverage</i>	Child Development Assistant	08/16/21	10/15/21	\$16.37
Shalhoub, Irene CHC Child Development Center <i>New: Vacancy</i>	Child Development Assistant	10/16/21	12/15/21	\$16.37
Tesfay, Yohanna DIST EDCT <i>Ext: On call</i>	Workforce Grant Assistant	08/26/21	10/25/21	\$16.79
Treto, Pablo DIST EDCT <i>New; Vacancy</i>	Workforce Grant Assistant	09/10/21	11/09/21	\$16.79
Sanchez Barajas, Sara SBVC Biology <i>New: Vacancy</i>	Lab Technician, Anatomy & Physiology	08/25/21	10/23/21	\$25.53
Hernandez, Xochiquetzal SBVC Child Development Center <i>Ext: Sick/Vacation Coverage</i>	Child Development Assistant	10/01/21	11/29/21	\$16.37



Professional Expert, Short-Term & Substitute Employees

Presented for Information on October 7, 2021

[v.9.15.2021.p.4|5]

Substitute

Employee Name Location Assignment & Department Justification	Duties	From	To	Hourly Rate
Blackmon, Richard SBVC Chemistry <i>Ext: Sick/Vacation Coverage</i>	Lab Technician, Chemistry	08/29/21	10/28/21	\$25.53
Gilbert, Darlene SBVC Child Development Center <i>Ext: Sick/Vacation Coverage</i>	Child Development Assistant	08/30/21	10/28/21	\$16.37
Olga, Martinez SBVC Child Development Center <i>Ext: Sick/Vacation Coverage</i>	Child Development Assistant	08/30/21	10/28/21	\$16.37
Olga, Martinez SBVC Child Development Center <i>Ext: Sick/Vacation Coverage</i>	Child Development Assistant	09/10/21	11/08/21	\$16.37
Ramirez, Irene SBVC Child Development Center <i>Ext: Sick/Vacation Coverage</i>	Child Development Assistant	08/30/21	10/28/21	\$16.37
Sandoval-Ochoa, Maria SBVC Child Development Center <i>Ext: Sick/Vacation Coverage</i>	Child Development Assistant	08/30/21	10/28/21	\$16.37
Sandoval-Ochoa, Maria SBVC Child Development Center <i>Ext: Sick/Vacation Coverage</i>	Child Development Assistant	09/10/21	11/08/21	\$16.37
Shehata, Neveen SBVC Child Development Center <i>Ext: Sick/Vacation Coverage</i>	Child Development Assistant	08/30/21	10/28/21	\$16.37
Shehata, Neveen SBVC Child Development Center <i>Ext: Sick/Vacation Coverage</i>	Child Development Assistant	09/10/21	11/08/21	\$16.37
Soto, Jacqueline SBVC Child Development Center <i>Ext: Sick/Vacation Coverage</i>	Child Development Assistant	08/30/21	10/28/21	\$16.37
Soto, Jacqueline SBVC Child Development Center <i>Ext: Sick/Vacation Coverage</i>	Child Development Assistant	09/10/21	11/08/21	\$16.37
Gilbert, Darlene SBVC Child Development Center <i>Ext: Sick/Vacation Coverage</i>	Child Development Teacher	08/30/21	10/28/21	\$23.56



Professional Expert, Short-Term & Substitute Employees

Presented for Information on October 7, 2021

[v.9.15.2021.p.5]5]

Substitute

Employee Name Location Assignment & Department Justification	Duties	From	To	Hourly Rate
Ramirez, Irene SBVC Child Development Center <i>Ext: Sick/Vacation Coverage</i>	Child Development Teacher	08/30/21	10/28/21	\$23.56
Bonilla, Monica SBVC Food Services <i>New: Vacancy</i>	Food Service Worker	08/30/21	10/30/21	\$15.59
Shava, Willis SBVC Food Services <i>New: Vacancy</i>	Food Service Worker	08/30/21	10/30/21	\$15.59

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Diana Z. Rodriguez, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Steven J. Sutorus, Business Manager
DATE: October 7, 2021
SUBJECT: Purchase Orders

RECOMMENDATION

This item is being presented for information only. No further action is necessary.

OVERVIEW

In accordance with SBCCD Board Policy 6100, Delegation of Authority, The Board of Trustees delegates authority to the Chancellor to supervise the general business procedures of the District to assure the proper administration of property and contracts.

Education Code 81656 provides that all transactions entered into by an authorized officer shall be reviewed by the Board every 60 days.

ANALYSIS

Purchase orders issued between the dates of 8/10/21 – 9/12/2021 are attached, except those approved through other agenda items. All purchase orders have been issued in accordance with the District's policies and procedures by an authorized officer of the District.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The attached purchase orders are included in the appropriate budgets.

Purchase Order Report
October 7, 2021

PO#	Supplier Name	Amount
2200991	WAXIE SANITARY SUPPLY	\$ 17,293.88
2200992	FOLLETT HIGHER EDUCATION GROUP INC	\$ 500.00
2200994	US POSTAL SERVICE	\$ 15,000.00
2200998	SAN BERNARDINO, COUNTY OF	\$ 50.00
2201001	THAYER, SCOTT	\$ 500.00
2201002	FOLLETT HIGHER EDUCATION GROUP INC	\$ 800.00
2201003	DELL COMPUTER COMPANY	\$ 897.73
2201007	AMERICAN ASSOCIATION OF UNIVERSITY WOMEN INC (AAUW)	\$ 175.00
2201012	AUDIO VISUAL INNOVATIONS, INC	\$ 3,614.85
2201013	AUDIO VISUAL INNOVATIONS, INC	\$ 23,329.15
2201023	BIOQUIP PRODUCTS	\$ 500.00
2201025	ULINE	\$ 106.97
2201028	STAPLES BUSINESS ADVANTAGE	\$ 53.85
2201029	STAPLES BUSINESS ADVANTAGE	\$ 60.14
2201030	VERIZON WIRELESS	\$ 495.00
2201031	STAPLES BUSINESS ADVANTAGE	\$ 887.22
2201032	ULINE	\$ 534.63
2201034	STAPLES BUSINESS ADVANTAGE	\$ 197.14
2201035	DESIGN WEST ENGINEERING	\$ 1,800.00
2201038	ASSOCIATION OF COMMUNITY AND CONTINUING EDUCATION	\$ 500.00
2201043	SAN JOSE, CITY OF	\$ 859.00
2201046	BEAUMONT CHAMBER OF COMMERCE	\$ 250.00
2201047	SAN BERNARDINO CCD	\$ 323.25
2201049	B&H PHOTO VIDEO	\$ 157.49
2201052	ABM INDUSTRIES INC	\$ 2,518.23
2201055	STAPLES BUSINESS ADVANTAGE	\$ 253.89
2201056	RANCHO SANTIAGO CCD	\$ 276.00
2201059	FOLLETT HIGHER EDUCATION GROUP INC	\$ 20,000.00
2201060	MIDWEST LIBRARY SERVICE	\$ 40,000.00
2201061	AMERICAN STUDENT GOVERNMENT ASSOCIATION LLC	\$ 1,450.00
2201062	CAROLINA BIOLOGICAL SUPPLY CO	\$ 1,000.00
2201063	BIO-RAD LABORATORIES INC	\$ 1,000.00
2201064	VWR INTERNATIONAL LLC	\$ 2,000.00
2201065	HARDY DIAGNOSTICS	\$ 1,000.00
2201068	CDW LLC	\$ 3,427.00
2201070	DAILY JOURNAL CORPORATION	\$ 500.00
2201071	EFI GLOBAL INC	\$ 1,557.12
2201075	ROBLES, ROGER	\$ 25.53
2201086	LEIGHTON CONSULTING INC	\$ 3,900.00
2201087	LEAF ENGINEERS DBA PBK ARCHITECTS INC	\$ 1,346.18
2201093	NV5 WEST INC	\$ 915.00
2201096	MTGL INC	\$ 1,591.40
2201104	B&H PHOTO VIDEO	\$ 283.71
2201106	VERIZON WIRELESS	\$ 269.38
2201107	STAPLES BUSINESS ADVANTAGE	\$ 277.53

Purchase Order Report
October 7, 2021

PO#	Supplier Name	Amount
2201108	WORK BOOT WAREHOUSE	\$ 3,000.00
2201110	RMA GROUP INC	\$ 13,390.00
2201115	HARDY DIAGNOSTICS	\$ 35.18
2201116	HARDY DIAGNOSTICS	\$ 1,792.10
2201117	STAPLES BUSINESS ADVANTAGE	\$ 199.21
2201118	STAPLES BUSINESS ADVANTAGE	\$ 101.18
2201119	STAPLES BUSINESS ADVANTAGE	\$ 916.75
2201120	CONTROL SOLUTIONS INC	\$ 153.01
2201135	COMMUNITY COLLEGE LEAGUE OF CALIFORNIA	\$ 4,000.00
2201138	WEISS, KATHRYN G.	\$ 31.35
2201142	DESIGN WEST ENGINEERING	\$ 2,947.04
2201143	DAILY JOURNAL CORPORATION	\$ 47,718.55
2201150	STATER BROS MARKETS	\$ 30,000.00
2201153	CHIEF STUDENT SERVICES ADMINISTRATORS ASSOCIATION (CSSO) INC	\$ 1,500.00
2201156	STAPLES BUSINESS ADVANTAGE	\$ 27.72
2201157	STAPLES BUSINESS ADVANTAGE	\$ 32.85
2201158	STAPLES BUSINESS ADVANTAGE	\$ 45.90
2201159	STAPLES BUSINESS ADVANTAGE	\$ 141.52
2201160	AAF INTERNATIONAL	\$ 100.00
2201161	INLAND EMPIRE BLUE BELLES	\$ 225.00
2201162	CHIEF STUDENT SERVICES ADMINISTRATORS ASSOCIATION (CSSO) INC	\$ 300.00
2201163	COMMUNITY COLLEGE FACILITIES COALITION	\$ 1,383.00
2201164	FOLLETT HIGHER EDUCATION GROUP INC	\$ 563.53
2201166	STAPLES BUSINESS ADVANTAGE	\$ 958.90
2201167	STAPLES BUSINESS ADVANTAGE	\$ 183.78
2201168	WILBUR'S POWER EQUIPMENT	\$ 500.00
2201169	WILBUR'S POWER EQUIPMENT	\$ 800.00
2201171	CDW LLC	\$ 6,914.05
2201173	QUADMED INC	\$ 5,706.01
2201174	DELL COMPUTER COMPANY	\$ 30,430.92
2201177	KEN'S SPORTING GOODS	\$ 145.35
2201186	WAXIE SANITARY SUPPLY	\$ 50,000.00
2201187	DAKTRONICS INC	\$ 7,314.25
2201189	EDUCAUSE	\$ 2,000.00
2201199	CHIEF STUDENT SERVICES ADMINISTRATORS ASSOC	\$ 700.00
2201201	STATER BROS MARKETS	\$ 4,000.00
2201202	LINCOLN AQUATICS	\$ 500.00
2201203	POCKET NURSE ENTERPRISES INC	\$ 924.09
2201204	NASCO	\$ 3,521.81
2201210	POCKET NURSE ENTERPRISES INC	\$ 6,994.13
2201211	POCKET NURSE ENTERPRISES INC	\$ 2,582.33
2201214	STAPLES BUSINESS ADVANTAGE	\$ 60.62
2201215	GENUINE AUTO PARTS	\$ 1,344.58
2201216	GRAINGER INC	\$ 291.04
2201218	CALIFORNIA COALITION EARLY MIDDLE COLLEGES	\$ 200.00

Purchase Order Report
October 7, 2021

PO#	Supplier Name	Amount
2201222	FISHER SCIENCE EDUCATION	\$ 35.50
2201223	SCHOOL OUTFITTERS LLC	\$ 4,403.28
2201226	CDW LLC	\$ 636.36
2201227	STAPLES BUSINESS ADVANTAGE	\$ 593.24
2201228	VWR INTERNATIONAL LLC	\$ 1,316.38
2201230	ULINE	\$ 288.94
2201234	DTSC ACCOUNTING SECTION	\$ 257.50
2201236	CA COMMUNITY COLLEGE EOPS ASSOCIATION	\$ 2,400.00
2201237	QUADMED INC	\$ 1,498.10
2201238	DEMCO INC	\$ 4,000.00
2201240	FOLLETT HIGHER EDUCATION GROUP INC	\$ 8,000.00
2201242	STAPLES BUSINESS ADVANTAGE	\$ 814.50
2201243	STAPLES BUSINESS ADVANTAGE	\$ 400.47
2201244	TORRES, JOSE	\$ 296.65
2201249	STAPLES BUSINESS ADVANTAGE	\$ 336.54
2201253	INTERNATIONAL ASSOC OF CAMPUS LAW ENFORCEMENT ADMIN	\$ 375.00
2201255	DOS RAYAS LLC	\$ 5,000.00
2201259	OKONKWO, BERNADETTE	\$ 250.00
2201260	QUADMED INC	\$ 530.05
2201261	GENUINE AUTO PARTS	\$ 324.80
2201262	DIETZ, SARAH M	\$ 250.00
2201263	SAN BERNARDINO CCD	\$ 150.00
2201264	MOLLE, LAURA	\$ 250.00
2201265	VICKERS, STEPHANIE	\$ 250.00
2201266	FLINN SCIENTIFIC INC	\$ 500.00
2201268	VERIZON FEDERAL INC	\$ 20.00
2201269	AT&T	\$ 200.00
2201270	AT&T	\$ 200.00
2201278	STAPLES BUSINESS ADVANTAGE	\$ 77.97
2201279	STAPLES BUSINESS ADVANTAGE	\$ 138.69
2201280	STAPLES BUSINESS ADVANTAGE	\$ 170.49
2201281	STAPLES BUSINESS ADVANTAGE	\$ 120.43
2201287	CHIEF STUDENT SERVICES ADMINISTRATORS ASSOCIATION (CSSO) INC	\$ 300.00
2201289	PROPHET CORPORATION, THE	\$ 1,452.99
2201291	STAPLES BUSINESS ADVANTAGE	\$ 130.86
2201292	QUADMED INC	\$ 4,930.62
2201294	CDW LLC	\$ 2,544.24
2201295	AT&T	\$ 3,000.00
2201299	B&H PHOTO VIDEO	\$ 1,496.09
2201300	STAPLES BUSINESS ADVANTAGE	\$ 1,134.01
2201301	DELL COMPUTER COMPANY	\$ 5,555.59
2201303	US MED-EQUIP LLC	\$ 8,381.25
2201304	STRYKER SALES CORPORATION	\$ 5,516.40
2201306	TRI-ANIM HEALTH SERVICES	\$ 115.59
2201307	SERRANO, THOMAS	\$ 21.50

Purchase Order Report
October 7, 2021

PO#	Supplier Name	Amount
2201308	STAPLES BUSINESS ADVANTAGE	\$ 1,422.30
2201309	STAPLES BUSINESS ADVANTAGE	\$ 97.79
2201310	STAPLES BUSINESS ADVANTAGE	\$ 119.81
2201312	B&H PHOTO VIDEO	\$ 315.14
2201313	BEST BUY	\$ 161.23
2201315	B&H PHOTO VIDEO	\$ 558.15
2201317	CDW LLC	\$ 568.70
2201320	STAPLES BUSINESS ADVANTAGE	\$ 128.21
2201321	STAPLES BUSINESS ADVANTAGE	\$ 226.20
2201322	CALIMESA TECH SERVICES	\$ 387.56
2201325	B&H PHOTO VIDEO	\$ 157.49
2201327	LOPEZ, MARIA	\$ 600.00
2201328	GONZALEZ, PEDRO	\$ 600.00
2201329	STAPLES BUSINESS ADVANTAGE	\$ 220.11
2201330	ULINE	\$ 776.07
2201334	STAPLES BUSINESS ADVANTAGE	\$ 106.11
2201336	STAPLES BUSINESS ADVANTAGE	\$ 188.66
2201338	STAPLES BUSINESS ADVANTAGE	\$ 188.83
2201341	FULL COMPASS SYSTEMS LTD	\$ 3,986.75
2201345	GAP ARBORIST SUPPLY LLC	\$ 4,991.44
2201350	DIAZ, EMMA	\$ 600.00
2201353	HAMILTON MEDICAL INC	\$ 28,957.81
2201354	PASCO SCIENTIFIC	\$ 191.80
2201357	INLAND EMPIRE ECONOMIC PARTNERSHIP	\$ 5,000.00
2201359	STAPLES BUSINESS ADVANTAGE	\$ 244.84
2201362	STAPLES BUSINESS ADVANTAGE	\$ 43.26
2201365	ACHRO	\$ 1,550.00
2201373	STAPLES BUSINESS ADVANTAGE	\$ 102.58
2201375	POCKET NURSE ENTERPRISES INC	\$ 868.50
2201376	FLINN SCIENTIFIC INC	\$ 1,323.99
2201377	FISHER SCIENCE EDUCATION	\$ 1,034.62
2201378	VERNIER SOFTWARE & TECHNOLOGY	\$ 401.71
2201380	FOLLETT HIGHER EDUCATION GROUP INC	\$ 1,500.00
2201381	POCKET NURSE ENTERPRISES INC	\$ 693.54
2201384	HARDY DIAGNOSTICS	\$ 150.18
2201386	STAPLES BUSINESS ADVANTAGE	\$ 171.12
2201389	CALIFORNIA COUNCIL FOR ADULT EDUCATION	\$ 1,566.00
2201390	CALIFORNIA COMMUNITY COLLEGE STUDENT AFFAIRS ASSOCIATION	\$ 100.00
2201391	FOLLETT HIGHER EDUCATION GROUP INC	\$ 500.00
2201395	DELL COMPUTER COMPANY	\$ 367.54
2201397	SAN BERNARDINO, COUNTY OF	\$ 544.00
2201398	ARUP NORTH AMERICA LTD	\$ 33,200.00
2201399	ALLIED 100 LLC	\$ 2,458.42
2201404	SOCCER MASTER	\$ 1,161.57
2201408	VERATHON INC	\$ 15,031.13

Purchase Order Report
October 7, 2021

PO#	Supplier Name	Amount
2201409	STAPLES BUSINESS ADVANTAGE	\$ 215.49
2201411	STAPLES BUSINESS ADVANTAGE	\$ 105.34
2201412	G/M BUSINESS INTERIORS	\$ 442.78
2201420	JOSE'S MEXICAN FOOD INC	\$ 549.51
2201421	RMA GROUP INC	\$ 36,335.00
2201423	SOUTHERN CALIFORNIA INTERSEGMENTAL ARTICULATION COUNCIL	\$ 100.00
2201424	WESTED	\$ 8,250.00
2201425	FOLLETT HIGHER EDUCATION GROUP INC	\$ 1,000.00
2201427	STAPLES BUSINESS ADVANTAGE	\$ 29.76
2201428	CA COMMUNITY COLLEGE MEN'S BASKETBALL COACHES ASSOCIATION	\$ 250.00
2201429	CONVERGEONE INC	\$ 1,454.18
2201432	DELL COMPUTER COMPANY	\$ 3,183.85

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Diana Z. Rodriguez, Chancellor
REVIEWED BY: Diana Z. Rodriguez, Chancellor
PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services
DATE: October 7, 2021
SUBJECT: Resignations

RECOMMENDATION

This item is for information only.

OVERVIEW

In accordance with Board Policies 2430 and 7350 the Chancellor or designee is authorized by the Board of Trustees to accept the resignation of any employee.

ANALYSIS

The employees on the attached list have submitted in writing their intention to resign.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications associated with this board item.



Resignations

Presented for Information October 7, 2021

[v.9.15.2021.p.1|1]

Employee Name	Location Assignment & Department	Years of Service	Last Date of Employment
Townsend, Jonathan Instructional Assessment Technician	CHC Learning Resource Center	19	10/01/21

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Jose F. Torres, Executive Vice Chancellor

PREPARED BY: Farrah Farzaneh, Director, Facilities Planning, Emergency Management & Construction

DATE: October 7, 2021

SUBJECT: Summary of Measure CC Construction Change Orders

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

In August 2020, the Board of Trustees adopted a program-wide Measure CC construction change order percentage goal of 5% or less and approved the implementation of the Construction Change Order Process.

ANALYSIS

The identified Change Orders were determined to be necessary to support the completion of design and construction, found to be fair and reasonable, and written in accordance with the approved procedures and goals. A detailed report is attached.

Total Measure CC Construction Contracts	Total Measure CC Change Order Amount	Program-Wide Change Order %
\$11,033,175.17	\$184,832.68	1.68%

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Any reflected costs will be included in the bond Construction budget.



SBCCD
CONSTRUCTION CHANGE ORDER SUMMARY

Campus	Original Contract Amount	Change Orders	New Contract Amount	Change Order % of Program Contracts
CC01-1000 : San Bernardino Valley College	\$831,541.00	-\$24,340.40	\$807,200.60	-2.93%
CC02-2000 : Crafton Hills College	\$10,015,829.00	\$204,361.06	\$10,220,190.06	2.04%
CC03-3000 : San Bernardino Community College District Wide	\$185,805.17	\$4,812.02	\$190,617.19	2.59%
TOTAL FOR CHANGE ORDERS	\$11,033,175.17	\$184,832.68	\$11,218,007.85	1.68%



SBCCD
CONSTRUCTION CHANGE ORDER SUMMARY
CC01-1000 : San Bernardino Valley College

CC01-1000 : San Bernardino Valley College

Projects	Original Contract Amount	Change Orders	New Contract Amount	Change Order % of Campus Contracts
CC01-3601 : Technical Building Replacement (DBB)	\$0	\$0	\$0	-
CC01-3603 : M&O Repurposing (DBB)	\$0	\$0	\$0	-
CC01-3605 : Softball Field	\$0	\$0	\$0	-
CC01-3606 : Student Services Building (New Construction)	\$0	\$0	\$0	-
CC01-3607 : Administration & Campus Center (PDB)	\$0	\$0	\$0	-
CC01-3608 : Career Pathways Phase 2 (PDB)	\$0	\$0	\$0	-
CC01-3609 : Physical Science and Health & Life Science (DBB)	\$0	\$0	\$0	-
CC01-3610 : Campus-Wide Infrastructure SBVC (DBB)	\$831,541.00	-\$24,340.40	\$807,200.60	-2.93%
CC01-3613 : Land Acquisition and Development SBVC	\$0	\$0	\$0	-
CC01-1000 : San Bernardino Valley College Total	\$831,541.00	-\$24,340.40	\$807,200.60	-2.93%

CC01-1000 : San Bernardino Valley College - Executed Change Orders To Date

Project	Contract	Change Order	Original Contract Amount	Change Orders	Individual Change Order % of Contract	Cumulative Change Order % of Contract	Executed Date	Board Date
CC01-3610 : Campus-Wide Infrastructure SBVC (DBB)	PGC Construction, Inc. SBVC Library Roofing	PGC Construction - Change Order #3	\$483,000.00	-\$10,000.00	-2.07%	-5.04%	29-Jul-21	07-Oct-21
CC01-3610 : Campus-Wide Infrastructure SBVC (DBB)	PGC Construction, Inc. SBVC Library Roofing	PGC Construction - Change Order #2	\$483,000.00	\$0	-	-	08-Feb-21	13-May-21
CC01-3610 : Campus-Wide Infrastructure SBVC (DBB)	PGC Construction, Inc. SBVC Library Roofing	PGC Construction - Change Order #1	\$483,000.00	-\$14,340.40	-2.97%	-2.97%	28-Oct-20	14-Jan-21
CC01-1000 : San Bernardino Valley College - Executed Change Orders To Date				-\$24,340.40				



SBCCD
CONSTRUCTION CHANGE ORDER SUMMARY
CC02-2000 : Crafton Hills College

CC02-2000 : Crafton Hills College

Projects	Original Contract Amount	Change Orders	New Contract Amount	Change Order % of Campus Contracts
CC02-3620 : Existing Performing Arts Center Demo	\$0	\$0	\$0	-
CC02-3621 : Crafton Hall Renovation	\$0	\$0	\$0	-
CC02-3623 : Gym Demolition (DBB)	\$1,254,535.00	\$96,347.19	\$1,350,882.19	7.68%
CC02-3624 : Student Support Building Renovation (DBB)	\$0	\$0	\$0	-
CC02-3625 : East Valley Public Safety Training Center (DB)	\$6,781,795.00	\$0	\$6,781,795.00	-
CC02-3626 : Campus-Wide Infrastructure CHC (DBB)	\$1,979,499.00	\$108,013.87	\$2,087,512.87	5.46%
CC02-3631 : Instructional Building (New Construction)	\$0	\$0	\$0	-
CC02-3633 : Central Complex 2 Renovation (PDB)	\$0	\$0	\$0	-
CC02-3634 : Child Development Center Renovation (DBB)	\$0	\$0	\$0	-
CC02-3635 : New Performing Arts Center (DBB)	\$0	\$0	\$0	-
CC02-2000 : Crafton Hills College Total	\$10,015,829.00	\$204,361.06	\$10,220,190.06	2.04%

CC02-2000 : Crafton Hills College - Executed Change Orders To Date

Project	Contract	Change Order	Original Contract Amount	Change Orders	Individual Change Order % of Contract	Cumulative Change Order % of Contract	Executed Date	Board Date
CC02-3623 : Gym Demolition (DBB)	Mac Dad Builders, Inc.	Mac Dad - Change Order #3*	\$1,074,000.00	\$49,449.22	4.60%	8.26%	07-Sep-21	07-Oct-21
CC02-3623 : Gym Demolition (DBB)	Borden Excavating, Inc. CHC Gym Demo -Bldg 17 Phase 3	Borden Excavation - Change Order #1*	\$77,555.00	\$7,629.57	9.84%	9.84%	26-Aug-21	07-Oct-21
CC02-3626 : Campus-Wide Infrastructure CHC (DBB)	Climatec LLC	Climatec - Chane Order #2*	\$435,592.00	\$41,166.00	9.45%	9.45%	29-Jun-21	07-Oct-21
CC02-3626 : Campus-Wide Infrastructure CHC (DBB)	Champion Electric, Inc. CHC CWI Exterior Lighting Improvements	Champion Electric - Change Order #2*	\$834,900.00	\$62,480.87	7.48%	8.01%	28-Jun-21	07-Oct-21
CC02-3623 : Gym Demolition (DBB)	Mac Dad Builders, Inc.	Mac Dad - Change Order #2	\$1,074,000.00	\$34,757.37	3.24%	3.66%	09-Jun-21	12-Aug-21
CC02-3626 : Campus-Wide Infrastructure CHC (DBB)	Champion Electric, Inc. CHC CWI Exterior Lighting Improvements	Champion Electric - Change Order #1	\$834,900.00	\$4,367.00	0.52%	0.52%	01-Apr-21	13-May-21
CC02-3623 : Gym Demolition (DBB)	Mac Dad Builders, Inc.	Mac Dad - Change Order #1	\$1,074,000.00	\$4,511.03	0.42%	0.42%	22-Feb-21	08-Apr-21
CC02-3626 : Campus-Wide Infrastructure CHC (DBB)	Climatec LLC	Climatec - Chane Order #1	\$435,592.00	\$0	-	-	16-Feb-21	08-Apr-21
CC02-2000 : Crafton Hills College - Executed Change Orders To Date				\$204,361.06				

*Chancellor concurrence received due to the single and/or cumulative change order percent being greater than 5% but less than 10%, or greater than \$250,000



SBCCD
CONSTRUCTION CHANGE ORDER SUMMARY
CC03-3000 : San Bernardino Community College District Wide

CC03-3000 : San Bernardino Community College District Wide

Projects	Original Contract Amount	Change Orders	New Contract Amount	Change Order % of Campus Contracts
CC03-0001 : Program Contingency	\$0	\$0	\$0	-
CC03-0002 : Program Expenses	\$0	\$0	\$0	-
CC03-3640 : District-Wide	\$185,805.17	\$4,812.02	\$190,617.19	2.59%
CC03-3641 : District/Campus Student Information System	\$0	\$0	\$0	-
CC03-3000 : San Bernardino Community College District Wide Total	\$185,805.17	\$4,812.02	\$190,617.19	2.59%

CC03-3000 : San Bernardino Community College District Wide - Executed Change Orders To Date

Project	Contract	Change Order	Original Contract Amount	Change Orders	Individual Change Order % of Contract	Cumulative Change Order % of Contract	Executed Date	Board Date
CC03-3640 : District-Wide	J.A. Urban, Inc. District PMO Office TI	J.A. Urban - Change Order #2	\$185,805.17	\$0	-	2.59%	17-Mar-21	13-May-21
CC03-3640 : District-Wide	J.A. Urban, Inc. District PMO Office TI	J.A. Urban - Change Order #1	\$185,805.17	\$4,812.02	2.59%	2.59%	19-Nov-20	14-Jan-21
CC03-3000 : San Bernardino Community College District Wide - Executed Change Orders To Date				\$4,812.02				

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Diana Z. Rodriguez, Chancellor

PREPARED BY: Dr. Scott Thayer, Interim President, SBVC
Dr. Kevin Horan, President, CHC
Kristina Hannon, Vice Chancellor, Human Resources & Police Services

DATE: October 7, 2021

SUBJECT: Volunteers

RECOMMENDATION

This item is for information only.

OVERVIEW

Assignments performed by volunteers will not take away responsibilities or duties of regular academic or classified employees.

ANALYSIS

The individuals on the attached list have volunteered their services and acknowledge that they will not receive payment of any kind for services performed.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications associated with this board item.



Volunteers

Presented for Information on October 7, 2021

[v.9.21.2021.p.1|1]

	Location Assignment	Department	From	To
Bailey, Jaida	SBVC	Athletic Trainer	09/10/21	12/31/21
Beck, Perri	SBVC	Women's Soccer	09/10/21	12/31/21
Contreras, Felipe	SBVC	Athletic Trainer	09/10/21	12/31/21
Culver, Kailyn	SBVC	Athletic Trainer	09/10/21	12/31/21
Diaz, Nayeli	SBVC	Promise Program	10/08/21	12/22/21
Ellison, Mischa	SBVC	DSPS	10/11/21	12/17/21
Lindsley, Fred	SBVC	Women's Cross Country	09/10/21	12/31/21
Magana, Maria	SBVC	Women's Soccer	09/10/21	12/31/21
Medina, Kyle	SBVC	Men's Cross Country	09/10/21	12/31/21
Montoya, Jesus	SBVC	Athletic Equipment	09/10/21	12/31/21
Moran, Melanie	SBVC	Promise Program	10/08/21	12/22/21
Partida, Luis	SBVC	Promise Program	10/08/21	12/22/21
Perryman, Judy	SBVC	Athletic Trainer	09/10/21	12/31/21
Peterson, Paige	SBVC	Athletic Trainer	09/10/21	12/31/21
Placencia, Gabriel	SBVC	Men's Soccer	09/10/21	12/31/21
Pongs, Mandy	SBVC	Softball	09/10/21	12/31/21
Ramirez, Abigail	SBVC	Promise Program	10/08/21	12/22/21
Simon, Noah	SBVC	Baseball	09/10/21	12/31/21
Sinclair, Tayja	SBVC	Athletic Trainer	09/10/21	12/31/21
Weintraub, Aaron	SBVC	Baseball	09/10/21	12/31/21
Dafry, Ivesamony	CHC	Student Life	09/12/21	12/15/21
Kohls, Natasha	DIST	KVCR	09/15/21	12/31/21
Romo, Marc	DIST	KVCR	10/15/21	12/31/21

Ratification: The volunteers listed above with a September start date were received by the department after the September Board submission deadline.



Crafton theatre students to perform 'Helen of Troy' origin story

The stage is set for live theatre to return to Crafton Hills College this October.

And to celebrate, theater students along with the department head Paul Jacques, will present the world premiere production of *Helen, Goddess of Arson*, by Baylee Schlichtman.

The play tells the story of Helen of Troy before given that moniker and was selected by Roadrunner theatre students last summer, said Jacques. And with theatres across the globe celebrating a new season of curtain raisings following the pandemic and with many eager to tell women-centric stories in popular media, Jacques said the production was a no-brainer.

The story begins around the time when Helen – then a princess of Sparta – became of age to be married. Helen tolerated her suitors, which included some of the most handsome warriors in Ancient Greece who compete for her hand. The story turns when Helen's attention shifts at the arrival of Menelaus of Mycenae, a bumbling prince who harbors grievances. After he is chosen, their unlikely bond brings to light Helen's quiet resentment toward her patriarchal world. When tragedy strikes, Helen must make a choice. Does she choose love, her autonomy, or something else?

"Helen is one of these figures that never gets a deep dive into the character," explained Jacques. "And of all the plays we read, this was a delicious read."

"Paul [Jacques] always mentions to us that



Photo: Theatre students at rehearsal for upcoming performance.

the show is so good because it tells a part of the story that is unknown," said Grace McCray, a 21-year-old Crafton student who assumes the lead role. "Helen herself is a complex character."

Along with McCray – a theatre arts and history major – rounding out the cast is Tara Quick as Helen's sister, Leda; Sebastian Hernandez as Menelaus; and Jacob Brantmeyer, Enggie Ocampo and Joshua Tongpo as Chorus members 1, 2 and 3, respectively. Jacques directs.

The current Fall term has marked a bit of a return to normalcy at Crafton since the start of the pandemic, with some students returning to in-class learning and the planning of year-round events. *Helen* will mark the first time a production has been performed in the Crafton Performing Arts Center since Spring 2020, and there's a sense of excitement in the air, said Jacques and McCray.

"There's a lot of energy," Jacques said. "The students are excited to be here and are getting back into rehearsal mode after being off stage for so long. Everyone is very, very focused."

Added McCray, "It feels like I can breathe again, literally. I'm one of those actresses that's neurotic when it comes to acting. It was really, really hard doing theatre on Zoom and our group got really, really small.

"Live theater is all about the audience," McCray continued. "It is the life blood of theatre."

Performances of *Helen* run at 8 pm Oct. 1 and 2, and 2 pm on Oct. 3. Tickets are \$5 per person and can be purchased online at www.craftonhills.edu/tickets or at the Performing Arts Center Box Office the day of each show.



Inland Empire University Transfer Fair Features Over 65 Universities

Community colleges across the Inland Empire worked together to coordinate a free virtual transfer fair for all community college students in Riverside and San Bernardino counties.

The event took place on Tuesday, September 21, from 10:00 a.m. to 1:00 p.m.

with over 65 university representatives from institutions representing a variety of University of California (UC) and California State University (CSU) locations, in-state private schools and out-of-state schools. Sessions began every half-hour throughout the event and participants were able to choose the sessions to attend.

Crafton's Transfer Center Coordinator, Mariana Macamay, who organized the event explained the benefits to students who begin their educational journeys at the community college: "Crafton offers students a great education in a beautiful setting with dedicated faculty and staff who want to see their students succeed and move forward with their educational goals."

By attending Crafton first and then transferring to a university, students can save money and will have priority for admission to the University of California and California State University public systems upon transfer. "With an Associate

Degree for Transfer (ADT), students now can benefit from guaranteed admission to UC's, CSU's, along with many independent, private, and out-of-state universities, including Historically Black Colleges & Universities (HBCU's)."

The University Transfer Center at Crafton Hills College offers a variety of services and activities to help students transition smoothly from the community college to a four-year institution. "With over 100 workshops, assistance with completing applications, university application fee waivers, events such as the virtual transfer fair, in-person and virtual advising, it is no wonder that Crafton students have one of the highest admission rates in the Inland Empire to the University of California system. Come to Crafton, go anywhere!" Macamay proclaimed.



Photo: Summer Bridge Participants and their families.

2021 Adult Summer Bridge Celebration

The Redlands Adult School and Crafton Hills College EOPS Department partner each summer to provide a summer bridge program for local adult school graduates

who plan to begin community college in the fall.

On August 5, the group of graduates

gathered to celebrate their accomplishments.

The five-week program prepares adult education students over the summer for transfer to college in the fall semester and gives them tools they need to succeed. According to EOPS Director, Dr. Rejoice Chavira, "Participants receive the knowledge and skills to build a bridge to a successful college experience."

The cohort-based program cultivates relationships among these incoming students, who all have the same goal of starting their first year of college. "This experience fosters a sense of community while also building the confidence our students need to take on their first year of college," Chavira said.

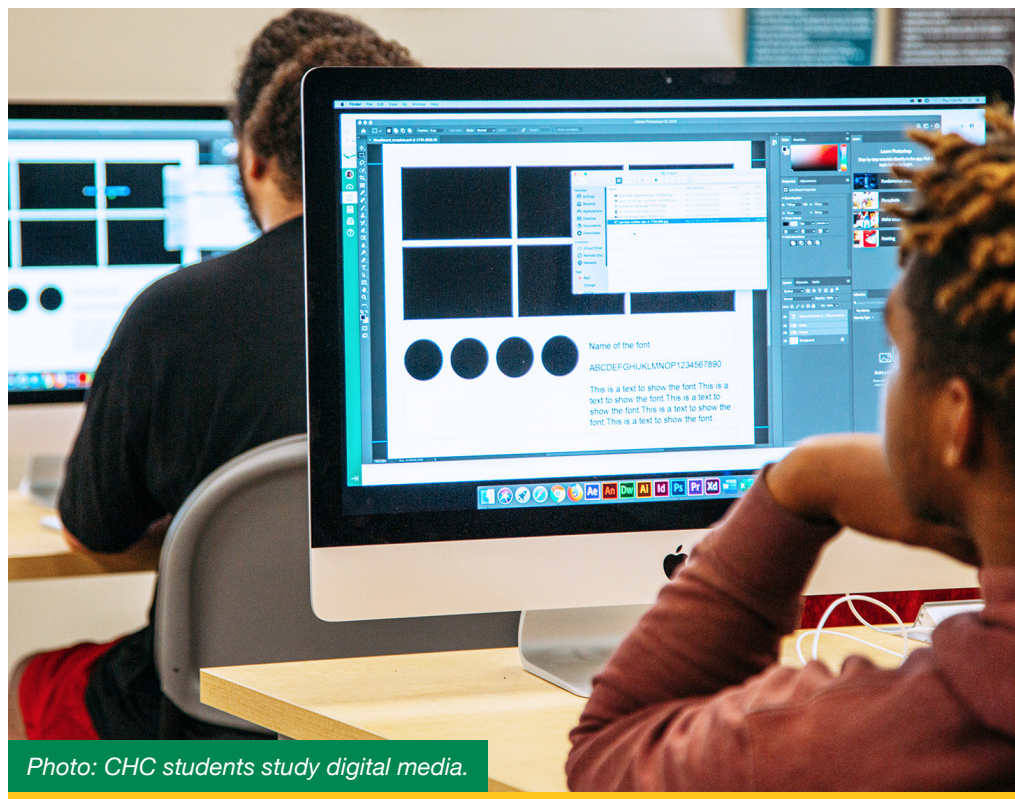


Photo: CHC students study digital media.

Crafton Hills to offer new Digital Media courses in Virtual and Mixed Reality, Level II 3D Modeling

The COVID-19 pandemic may have slowed many industries or even brought them to a halt, but the demand for Multimedia, Graphic Design and Animation is greater than ever. Crafton Hills College (CHC) is ready to meet that need with exciting new classes this fall, including brand new courses in Virtual and Mixed Reality, and Level II 3D Modeling.

The new Virtual Reality (VR) and Mixed Reality (MR) course will give students an introduction to designing for these emerging technologies as well as experience with the industry's leading technologies, hardware, software, and the basics of development. Students will also get hands-on experience with current Augmented Reality (AR) and VR applications using leading VR headsets and learn about the Virtual Augmented Reality and MR development process using an industry standard game engine.

CHC's new 3D Modeling course will build

upon what students learned in the Level I course and will improve their skills in creating and animating characters and other objects used in 3D animations and games. The instructor who will be leading this class and the VR and MR class is the newly-hired Peter Gend, who comes to CHC with years of experience in animation, game design and visual effects.

According to Dr. Iris Kern-Foster, an assistant professor of Digital Media at CHC, CHC's curriculum is current

"We strive to teach a way of innovative thinking, curiosity, and flexibility in addition to technical skills."

and prepares students to work in these emerging fields immediately after receiving their certificate or degree.

"The demand has increased in digital sculpting, game design, Virtual Reality (VR), Augmented Reality (AR) and User Experience (UX) design. Our challenge as educators is to attach meaning to

the related terms appearing in job announcements to our students," she said. "Graduates entering the workforce, either employment or in entrepreneurial endeavors, are expected to embrace technological change and to see creative opportunities in challenges they face. We strive to teach a way of innovative thinking, curiosity, and flexibility in addition to technical skills."

"We had a lot of new students who started during the pandemic - especially in the animation program - and I am very happy for them to have a campus experience in our labs and meet their classmates in person," Kern-Foster said. "I am looking forward to welcoming our new students to the digital makerspace and the vibrant digital media culture at CHC."

CHC Multimedia student Elizabeth Mulica said she would highly recommend the program to anyone interested in creating in the digital space.

"Being involved as a student in the Multimedia department has been and continues to be an amazing experience with wonderful and helpful professors," Mulica said. "It's really been a great opportunity to learn how to create digital pieces with industry standard programs, while having a great experience in the process to express yourself!"

CHC's Multimedia program offers associate degrees and stackable certificates in Animation, Graphic and Media Design, Web Development and User Experience Design. New programs coming soon are certificates in Virtual Reality Design and Digital Illustration. Students can also earn an Associate in Science in Digital Animation, or Graphic and Media Design, or a Certificate in Graphic and Media Design.



Photo: Kevin Horan, Rosemarie Hansen, Rebecca Abeyta, Alex Jaco, and Delmy Spencer.

Crafton's Caring Campus Receives Recognition

Crafton Hills College's classified staff recently received recognition from the Institute for Evidence-Based Change (IEBC) for their work in the Caring Campus initiative to "improve students' sense of connectedness". Caring Campus is based on decades of research documenting that student who feel connected to their college are more likely to complete and succeed in their courses, persist from semester to semester, and achieve their educational goals. Students come where they are welcome and stay where they feel cared about. The classified staff at Crafton have committed to connecting to our students and making a positive difference in their educational journey.

Directed by the Vice President of Student Services office, co-chairs Rosemarie Hansen and Rebecca Abeyta are leading the efforts. "Like many of our classified staff here at Crafton Hills College I was also a student and a student worker before there was an opening for a full-time position. My experience as a student at Crafton was amazing," explained Hansen. "There were so many wonderful, classified staff, from lab techs, the cafeteria staff, the folks in the bookstore, and the staff in the

administrative areas that helped me along my journey. We already do an awesome job helping the students. Then when Caring Campus started, I saw that it would help us help each other, to make the student experience at CHC even better. What better way to honor those that helped me along my path than helping those after me on their extraordinary journey?"

Guided by a Caring Campus coach from

"What better way to honor those that helped me along my path than helping those after me on their extraordinary journey."

the IEBC and with the support of senior leadership, the classified staff are strategic about implementing changes to increase connectedness to each other and to students.

"Caring Campus has given us a platform to engage more in depth about what we do as classified members in our respective departments," said co-chair, Rebecca Abeyta. "This has allowed us to be better informed so we can continue to be able to help our students feel supported and connected not only through the wonderful services and resources we

offer at Crafton, but to find a connection through a positive experience in person or virtually."

The Caring Campus Committee will continue to work closely with the IEBC in the 2021/2022 year. While all classified employees are encouraged to attend the monthly meetings, a few of the Caring Campus members who attend regularly and/or have presented updates from their departments include Ali Raventos, Claudia Hayton, Veronica Lehman, Steve Rush, Eva Bell, Jamie Sierra, Alexa Aslanian, Alex Jaco, Laura Van Genderen, Carrie Audet, Rebecca Orta and Brandi Mello.

The Caring Campus' mission of student-connectedness has become even more relevant with the increased number of courses and services being offered online - and that connection is important in continuing to support student success.



Great Efforts of Teamwork Pay Off

State-wide, scammers are posing as fake students to register for community college classes and apply for financial aid to fraudulently access COVID-19 relief grants and other forms of financial aid. Crafton Hills College remains committed to reducing fraud in admission and financial aid applications as fake 'bot students' attempt to take advantage of any vulnerability in the system.

According to Crafton's Financial Aid Director, John Muskavitch, the threat is real. Muskavitch explained, "If you are involved with community colleges in any way, you can't help but notice all the

fraud rings being set up throughout the State causing colleges to pay out millions to these scammers. Most of the money coming from the CARES Act [has been targeted by scammers], in fact so much nationwide, the Department of Education set up a special task force with the Office of Inspector General (OIG)."

Crafton, like many other colleges, was on alert and monitoring closely the schemes going on across California. Muskavitch informed his team that if their office received more than 30 student aid reports (SAR's), in a day to inform him. "Typically, this time of year CHC receives fewer than 30 on a daily basis," Muskavitch explained.

On September 9, Crafton received 143 SAR's, so Muskavitch knew they had been hit. Immediately, Muskavitch began notifying campus and district administration as well as the OIG.

Muskavitch worked closely with the OIG to submit records of the "Bogus Applications." On September 10, another 168 SAR's were received by the institution.

The financial aid staff discovered many similarities among the culprits. Muskavitch expanded, "All were independent, under \$30,000 in income, no telephone numbers, all used Outlook, Gmail, Yahoo email addresses. Home addresses were all in

Northern California from the first batch and many from Southern California in the second batch."

Muskavitch developed a plan, and then worked with the College President, the Director of Admissions & Records, and the District's Technology & Educational Support Services to avoid any financial loss.

"Within a couple of days and with all heads working together, we came up with our own 'bogus email' and as an institution we sent out verification worksheets to all the potential fraudsters," Muskavitch explained. He added that the bots were sent an email that asked them to fill out additional fake forms developed by the College that would separate any real students. This would be a second step to the application that would not be easily hacked.

And the plan worked. "To date, we have not received one form back," stated Muskavitch.

However, the threat persists, and the College remains committed to protecting real students and diligent in taking preventative measures to eliminate fraud. "It is a matter of time before they hit again, but as long as everyone in Financial Aid is alert and having the teamwork with the other departments, they may think twice before hitting Crafton and move on to the next college," Muskavitch concluded.



CHC Celebrates Hispanic Heritage Month

Crafton employees and students celebrated Hispanic Heritage Month September 16 through October 15. Events and activities highlighted Hispanic culture and recognized the contributions of Hispanic Americans.

CHC faculty and staff discussed the critical role of stories and food recipes in helping preserve Hispanic culture, including languages, spiritual and religious customs, and histories. The celebrations began with an opening ceremony welcoming staff, faculty, and students and providing an overview of the planned events.

Always a favorite, the legendary Mexican Bingo game of Loteria provided fun, laughs, and prizes. The library hosted an in-person hands-on Zine workshop (short for magazine) to teach attendees how to fold, collate, bind, and publish their own creations. Additional activities included a demonstration of the making of traditional popsicles, followed by a quick intro to sugar skull crafting intertwined with an open discussion of one of the most celebrated Hispanic traditions, rituals about the Dia de Los Muertos (Day of the Dead), at an open discussion including altars and processions.

Art Faculty Exhibition 21

CRAFTON HILLS
COLLEGE

Opens to the Public
Tuesday, August 31st

Closes Tuesday, October 19th 4:00PM

Artists
Renée Azenaro
Yuki Toyooka Smith
Michael Bedoya
Iris Kern-Foster
Oliver Sutter
Conchi Sanford

Gallery Hours
Monday thru Thursday
10:00am to 4:00pm



Photo: Professor Brandi Bailes.

ASCCC Selects Brandi Bailes to Serve on Task Force and Nominates Her for BOG

Mathematics Professor and CHC

Academic Senate President Brandi Bailes has been selected to serve on the newly established Data and Research Task Force (DRTF) for the Academic Senate for California Community Colleges.

The DRTF will work throughout the fall 2021 semester to establish data-driven processes to evaluate and advance diversity, equity, and inclusion. The team will then assist local academic senates in using data effectively to improve teaching and learning.

This task force has been established in response to the ASCCC Resolution F20 18.01, intended to leverage the Guided Pathways framework to include data exploration and ultimately improve educational programs and services to

students.

In addition, Bailes recently learned that she has been nominated by the ASCCC to serve on the California Community Colleges Board of Governors. Her application has been submitted to the Board's appointments secretary and Bailes is awaiting notification.

If selected, Bailes will work with other appointed members through a participatory governance process to set policy and provide guidance for the 73 districts and 116 colleges that constitute the California Community College system.

CRAFTON HILLS
COLLEGE

Economic Development & Corporate Training



Monthly Board of Trustee's Report | October 2021

Successful Employment Following Prison to Employment

On August 23, 2021, San Bernardino Community College District's Economic Development and Corporate Training (EDCT) division completed cohort 4 of the Prison to Employment (P2E) Program. The nine-day rapid training program included Job readiness training, Cal OSHA 10 certification and Forklift certification. The P2E program is tailored to meet the needs of justice-involved clients and provide them with the necessary tools needed in the logistics field in order to attain living-wage employment.



P2E Cohort 4- Left to right, Eddie Rubio, Manager EDCT, Richard Vasquez, Efrain Enciso, Professional Expert Trainer Ms. Sophia Brooks, Abelardo Jaramillo, Fernando Polo, Victor Forte, and Roxane Joyce, Assistant Manager EDCT.

Upon completion of the program, all participants were gifted a business suit and an opportunity to interview with one of our company partners, States Logistics. States Logistics is a Third-Party Warehousing, Transportation and Packaging Logistics Service Company with warehouse operations in Southern California and Phoenix, Arizona. They offer services at three different locations within the Inland Empire: San Bernardino, Ontario, and Fontana.

State Logistics Human Resource Recruiter, Christina Avalos conducted onsite interviews for the participants on August 10th at SBCCD's Del Rosa site. Of the six participants who interviewed, all were offered employment with States Logistics. Upon employment, EDCT provided the participants with a pair of steel toed boots for their new job.



Participant Efrain Enciso

We are currently recruiting participants for the next cohort of Prison 2 Employment which is set to begin on Monday, Sept. 20, 2021. For more information, please contact Eddie Rubio, Manager EDCT at erubio@sbccd.edu or Roxane Joyce, Assistant Manager, EDCT at rjoyce@sbccd.edu.

Pictured here are two of the participants from this cohort that were hired with States Logistics working for the PepsiCo warehouse in San Bernardino. Both participants began their full-time employment on August 18, 2021.



Participant Richard Vasquez

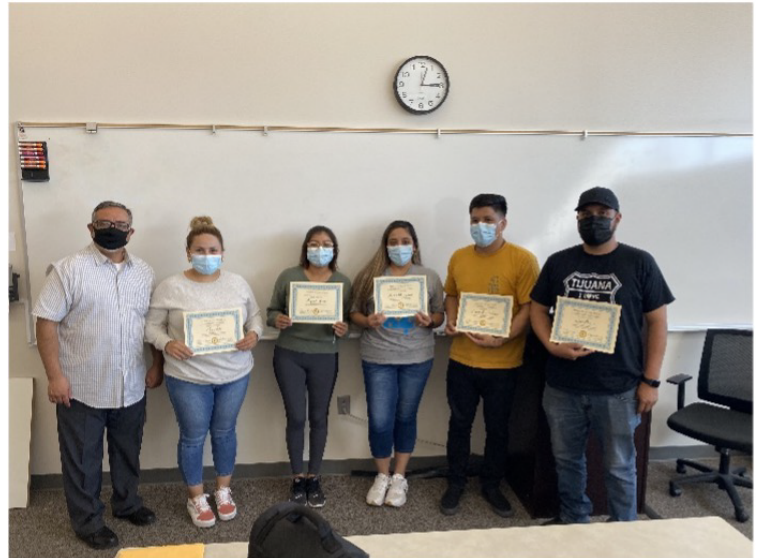
EDCT Offers In-Person Foundational Leadership Training Program



San Bernardino Community College District's Economic Development and Corporate Training (EDCT) recently provided Foundational Leadership training to employees from multiple local companies. This program is designed to upskill employees in leadership roles through a series of competencies in organizational leadership and prepare them for the challenges of leading in manufacturing and logistics operations.

The Foundational Leadership class is a 24-hour series that began on September 1st and ended on September 15th, 2021. Employees from participating companies such as iHerb, Geodis, Vista Metals, and Blackrock were challenged to work through the skill set of effective leaders in an experiential format. In the final week of the series, trainees presented to the class how to successfully overcome a specific business challenge they have experienced.

This program being offered in-person made it desirable for companies who are looking for hands-on and interactive professional development for their staff.



EDCT'S Employment Training Panel Training Schedule



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT Economic Development & Corporate Training UPCOMING LIVE VIDEO CONFERENCE TRAINING

SEPTEMBER & OCTOBER 2021

UPDATED 9/21/2021

FEE FOR TRAINING MAY BE COVERED BY ETP ENROLLMENT IN THE EDCT ETP PROGRAM.

CONTACT OUR OFFICE FOR MORE INFORMATION OR TO SEE IF YOU QUALIFY.

***TRAININGS IN BLUE ARE BEING HELD IN PERSON AT OUR PDC DISTRICT LOCATION ***

Training Title	Topic Category	Instructor	Weekday	Dates	Time Block	Session hours	Total Hours
September 2021							
Cal OSHA 30	OSHA	Mike Rounds	Wednesdays & Thursdays	Sept. 22, 23, 29, 30	8am-5pm	8	32
MS Excel for Business	Computer Skills	Bill Napoli	Mondays	Sept. 27, Oct. 4, 11	8am-5pm	8	24
Evaluations the Write Way	Business Skills	Epic Training Solutions	Monday	Sept. 27	1pm-5pm	4	4
Attitudes in the Workplace	Business Skills	Charles Radney	Tuesdays	Sept. 28, Oct. 5	8am-12pm	4	8
Basic Leadership Skills	Business Skills	Frank Ortiz	Wednesday	Sept. 29	8am-5pm	8	8
Effective Communication Skills for Workplace Success	Business Skills	Frank Ortiz	Thursday	Sept. 30	8am-5pm	8	8
October 2021							
Lean Six Sigma Green Belt	Continuous Improvement	Modern Clerisy	Fridays	Oct. 1, 8, 15, 22, 29	8am-5pm	8	40
Lean Six Sigma White Belt	Continuous Improvement	Modern Clerisy	Monday	Oct. 4	8am-5pm	8	8
Creating an IIPP	Continuous Improvement	Mike Rounds	Tuesday	Oct. 5	8am-5pm	8	8
Emotional Intelligence	Business Skills	Modern Clerisy	Tuesday	Oct. 5	8am-5pm	8	8
Project Management	Business Skills	Modern Clerisy	Wednesday	Oct. 6	8am-5pm	8	8
Lean Manufacturing	Business Skills	Modern Clerisy	Thursday	Oct. 7	8am-5pm	8	8
Workforce Dynamics	Business Skills	Frank Ortiz	Friday	Oct. 8	8am-5pm	8	8
Teamwork*	Business Skills	Frank Ortiz	Monday	Oct. 11	8am-5pm	8	8
Value Stream Mapping	Continuous Improvement	Modern Clerisy	Monday	Oct. 11	8am-5pm	8	8
Decision Making	Business Skills	Mark Hedges	Tuesday	Oct. 12	8am-5pm	8	8
Public Speaking in the Workplace*	Business Skills	Frank Ortiz	Wednesday	Oct. 13	8am-5pm	8	8
Problem Solving	Business Skills	Mark Hedges	Thursday	Oct. 14	8am-5pm	8	8
OSHA for HR	Business Skills	Mike Rounds	Thursdays	Oct. 14, 21	8am-12pm	4	8
Advanced Excel for Business	Computer Skills	Bill Napoli	Monday	Oct. 18	8am-5pm	8	8
Conflict Resolution	Business Skills	Mark Hedges	Tuesday	Oct. 19	8am-5pm	8	8
Supply Chain Management	Continuous Improvement	Mike Rounds	Tuesday	Oct. 19	8am-5pm	8	8

TO ENROLL, WITHDRAW, OR TO RECEIVE TRAINING OUTLINES AND TRAINER BIOS, PLEASE EMAIL:

ENROLL4ETP@SBCCD.EDU OR CALL US AT : (909) 387-1635

FOR ALL OTHER INQUIRIES OR TO SET UP A PRIVATE GROUP TRAINING, PLEASE CONTACT:

Briana Flores Katie Myler Wendy Lester Yohanna Tesfay
909-381-2987 909-387-1686 909-382-4086 909-387-1635

TRAINING LOCATIONS: Training is at the Professional Development Center (PDC) from 8am-5pm unless otherwise stated
PDC (Professional Development Center) 114 S. Del Rosa Dr. , San Bernardino, 92408



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT'S ECONOMIC DEVELOPMENT AND CORPORATE TRAINING

UTILITY LINE CLEARANCE ARBORIST TRAINING

Are you looking for a career that promises excitement and excellent compensation? This five-week, 200-hour certified training program may be what you are looking for! **And it is at no cost to you !**

******* Participants who complete this training can expect to earn an average wage of 21.63 per hour. *******

ADDITIONAL INFORMATION:

- **Next Training Dates:** October 18 through November 22, 2021
- **Days and Times:** Monday - Friday, 8:00am to 4:30pm
- **Location:** 114 South Del Rosa Drive, San Bernardino, CA

ELIGIBILITY REQUIREMENTS:

- **Please Note:** Program is at no cost to eligible individuals
- 18 years of age or older with a valid **Class C License**
- Commitment to obtain **Class B Permit**, prior to completion
- Must have right to work documentation (valid state ID, SS card)

ADDITIONALLY:

- No high school diploma or GED is required
- Employers are second chance companies

For additional information and to register, please contact:

Timothy Vasquez, 909.382.4069 or email, tivasquez@sbccd.edu



Talking Points for KVCR

October 2021

[v.9.22.2021.p.1|2]

Around SBCCD

Students get involved with KVCR production of *Musically Speaking*

Hosted by faculty member Margaret Worsley, this new one-hour radio program was created in cooperation with the SBVC Institute of Media Arts (IMA). Students from **FTVM 213 | Audio Studio Production** worked with KVCR Radio Program Manager Rick Dulock on production and also recorded interviews for the show, which is scheduled to air September 25. Future shows of *Musically Speaking* are set to air every fourth Saturday of the month from 7-8 p.m., and re-air every fourth Monday from 3-4 p.m.

Students produce videos promoting National Recovery Month poetry reading event

On September 2, KVCR Radio interviewed Donald Harris with the San Bernardino Department of Behavioral Health on the Healing, Prevention, and Poetry project running throughout September, which is National Recovery Month. This collaboration with SBVC aims to bring awareness about issues surrounding drugs and alcohol in the community

IMA students produced three videos about recovery and encouraging people to attend the Poetry Reading Event on Thursday, September 30 in the SBVC Auditorium from 6-7:30 p.m.

Fall 2021 student learning at KVCR

Students are in the studio twice weekly this semester working on multi-camera studio hour drama, music video, radio show, and various class exercises where the teachers and students utilize the technology and space. FTVM class offerings include **130 | Study of Studio and Film Production**, **131 | Cinematography**, **110 | Audio Performance**, **122 | Acting and Directing**, **213 | Audio Studio Operations**, and **233 | TV Studio Production**.

Around the Community

Working on Real Careers (WORC)

San Bernardino City Unified School District WORC Academy students have worked with KVCR for a decade. This important program helps students with moderate to severe disabilities develop valuable work and community skills that will aid in their adult independence. Observing and working alongside the KVCR staff has shown these students the importance of professionalism, organization, and teamwork.

Latest Announcements

KVCR-TV supports Hispanic Heritage Month

Link to our programming info and times: kvcr.org/hispanic-heritage-month.

Experience KVCR

KVCR - 24.1

Over the Air

Cable:

Frontier FiOS,
Spectrum,
AT&T U-verse

Satellite:

DirecTV,
Dish TV

Live Streaming:

kvcr.org,
[PBS App](#)
and [mobile](#)

FNX - 24.2

Over the Air

Cable: Frontier FiOS,
Spectrum, AT&T U-verse
Live Streaming: [Localbtv](#)
Nationally: 22 affiliates
broadcasting in 25 states
from Alaska to New York

DESERT CITIES - 24.3

Over the Air

Cable: Frontier FiOS

CREATE - 24.4

Over the Air

RADIO - 91.9FM

kvcrnews.org, and the [KVCR mobile app](#), [NPR One Mobile App](#) and on "Alexa" smart speaker



Talking Points for KVCR

October 2021

[v.9.22.2021.p.2|2]

Balance Sheet As of 8/31/2021

	KVCR	FNX
Assets		
Cash in County Treasury	480,877	(26,892)
Accounts Receivable	55,681	198
Estimated Revenues Receivable*	842,202	95,000
Pledges Receivable	785,946	-
Prepaid Expenses	128,599	403,293
Other Assets	33,534	-
Total Assets	2,326,839	471,599
Liabilities		
Accounts Payable	54,946	7,276
Accrual for Estimated Expenses*	230,224	37,777
Temporary Loans^	944,085	1,157,014
Deferred Income	1,298,361	-
Health and Welfare	24,409	7,608
Other Miscellaneous Liabilities	(1,923)	1,269
Total Liabilities	2,550,102	1,210,944
Fund Balance (August 31)	(223,263)	(739,345)

Revenues & Expenditures For Two Months Ended 8/31/2021

	KVCR	FNX
Revenues		
Rentals and Leases	1,846	-
Estimated Revenues*	842,202	95,000
Total Revenues	844,048	95,000
Expenditures		
Classified Salaries	165,600	53,514
Employee Benefits	76,413	25,755
Books and Supplies	121	-
Estimated Services and Operating Expenditures*	381,047	43,346
Total Expenditures	623,181	122,614
Revenues Less Expenditures	220,867	(27,614)

* Estimated per budget through August 31, 2021.

^ KVCR temporary loan for NPR and PBS invoices March 2020. FNX temporary loans from FY20 and FY21 due to end of San Manuel grant.

PRESIDENT'S BOARD OF TRUSTEES REPORT

**The President's Monthly Report to the
Board of Trustees, Campus & Community**



San Bernardino
Valley College

October 2021

HIGHLIGHTS

STUDENT SERVICES HELPS MORE THAN 1,800 STUDENTS WITH NEW CHAT FEATURE



In the summer of 2020, the Student Services division launched a live chat feature on the SBVC website to help students transition to online learning. Since its launch, the team has helped more than 1,800 current and prospective students with their questions about becoming a Wolverine or getting assistance with campus processes. These live SBVC representatives were available to answer questions regarding how to apply to campus, how to make a counseling appointment, how to reach a faculty member, and more.

“The website feature provides a human touch and a friendly welcome to prospective students,”

said SBVC Interim President Dr. Scott Thayer, “while ensuring that current and prospective students always have a real person on campus to interact with for support and guidance.” Since the start of the fall 2021 semester alone, the Student Services team has answered more than 300 inquiries to the live chat, helping to expand student support and provide immediate access to information. Dr. Thayer said that as students adjust to returning to the physical campus, many still prefer a virtual format. The live chat feature gives students and community members an additional resource to connect with SBVC staff and get all of their questions answered quickly and efficiently.

CCC BOARD OF GOVERNORS PRAISES SBVC IN VIRTUAL CAMPUS VISIT

San Bernardino Valley College recently hosted the California Community Colleges Board of Governors (BOG) for a virtual site visit. The BOG recognized the campus and district for helping students afford college textbooks through its new Books+ program, which has provided all students free rental access to textbooks plus course materials during the fall 2021 and spring 2022 semesters. The BOG acknowledged SBVC's efforts to help students save money and focus on their academics without worrying about buying their required materials for class. They also praised the campus for its initiatives fostering a welcoming and



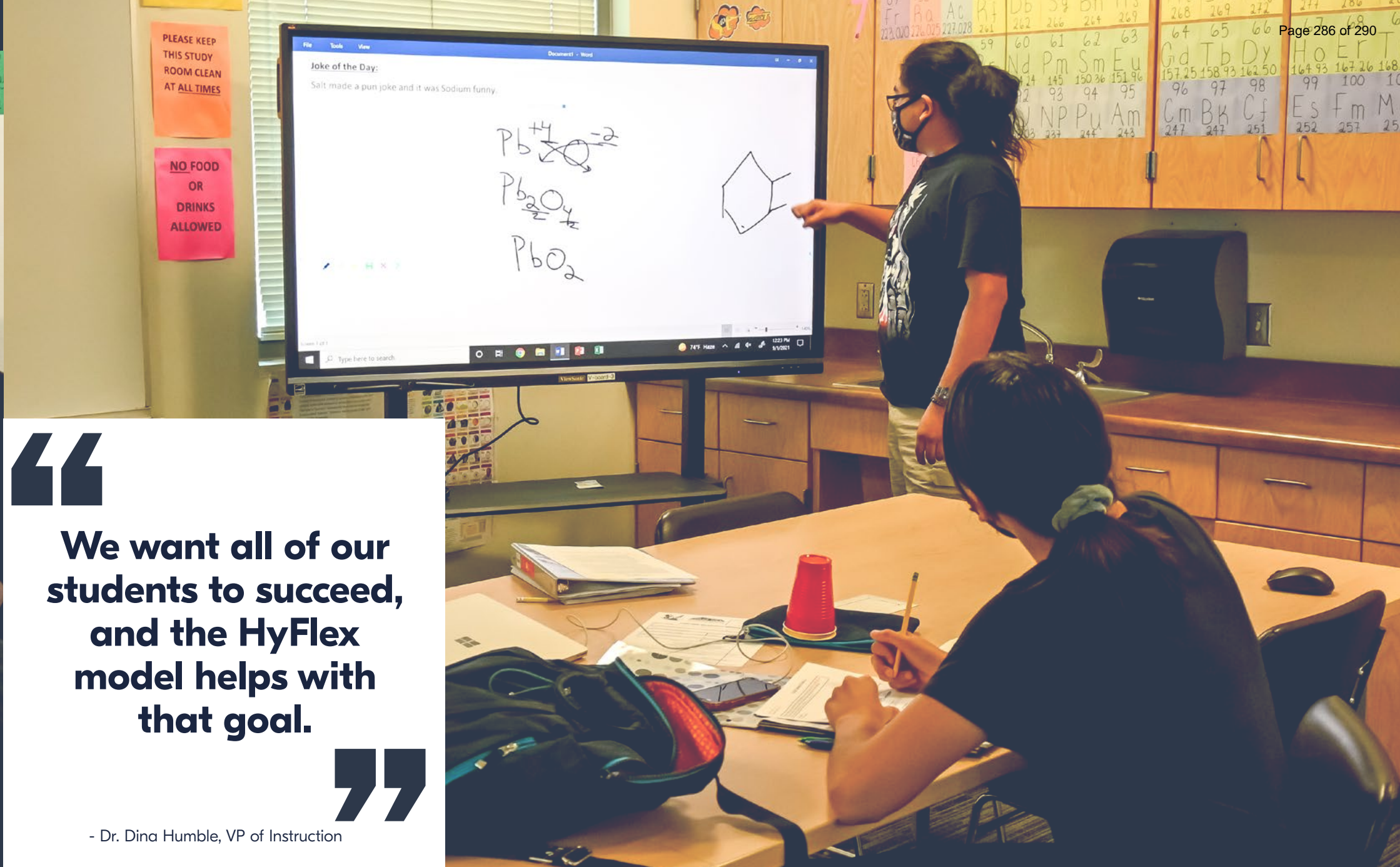
and inclusive environment for its students, staff, and faculty. SBVC adopted anti-racism/no hate education last year, and has continued to emphasize equity and fairness in its professional development workshops, campus events, and curriculum. The BOG applauded SBVC for modernizing its facilities to train students for in-demand and high-paying careers. The San Bernardino Community College District secured \$37 million in state funding to build a new sustainable workforce training center at SBVC, with construction to start this fall semester.



FTVM LAUNCHES NEW JOB RETAINING AND SCHOLARSHIP PROGRAM

The Institute of Media Arts (IMA) at San Bernardino Valley College doesn't want the pandemic to get in the way of students who are seeking training in media and film production. That's why the IMA has launched the COVID-19 Job Retaining & Scholarship Program, which covers the fees for the Production, Media Development, and Post-Production professional development certificates. “The idea is to target those students who are negatively impacted by COVID,” said Lucas Cuny, faculty chair of the Film, Television and Media (FTVM) department at SBVC. “These are students who lost wages, a job, or had to quit school.” In addition to having their

fees taken care of, students will also have access to career development services, receiving help with everything from resume writing to interview prep. The IMA allows for students to partake in guided pathways curriculum in conjunction with the FTVM department on campus, in an effort to jump start their career pathways into media arts. Students will have access to state-of-the-art training and equipment in the media field, including the department's new drone and motion capture suits. Because of its commitment to innovative curriculum, engaging practicum, and a hub for exposition, the media academy has become a destination training ground for our students. Applications are due by Dec. 1 for students who want to start their certificate program in Spring 2022.



“
We want all of our students to succeed, and the HyFlex model helps with that goal.
 ”
 - Dr. Dina Humble, VP of Instruction

SBVC LAUNCHES NEW HYFLEX CLASSROOM MODEL

This fall, San Bernardino Valley College launched its new HyFlex classroom model, letting students decide whether they want to attend class in-person, synchronously online, or fully asynchronously via Canvas. In a HyFlex class, instructors teach in person, with the class streamed online at the same time, combining a face-to-face classroom model with the virtual format campus has adopted during the COVID-19 pandemic. They prepare their same engaging lessons, keeping in mind that some students will be watching a recording of the class at a later time on Canvas. “We want all of our students to succeed, and the HyFlex model helps with that goal,” Vice President of Instruction Dr. Dina Humble says. “It gives students the flexibility necessary during the pandemic, and allows SBVC to offer classes for everyone without disruption.” At the start of the fall semester, SBVC offered a total of 1,719 classes. Of these, 60%, are online, 21% are face-to-face, and 17% are hybrid, bringing the total in-person offerings to 40%. The HyFlex model is student-centered, and not only helps with social distancing, but also gives Wolverines the flexibility to choose what works best for them as they adapt to returning to the physical campus. Whether a student has a full-time job, childcare commitments, or other reasons preventing them from coming to campus, they can still earn their degree or certificate asynchronously. Courses built on the HyFlex model help to break down the boundaries between the virtual classroom and the physical one, allowing students to access both spaces and engage with their peers in a highly flexible educational format.

SNAPSHOTS



SBVC COUNSELOR SPEAKS AT CSUSB'S FIRST EQUITY SERIES CONVERSATION

Tahirah Simpson, SBVC counselor, was one of 30 guest speakers selected to participate in CSUSB's inaugural "Essential Conversations: African American Men" event this past spring. Simpson joined the conversation to address diversity, equity, and inclusion in the higher education sphere, and how instructors should continue to emphasize these initiatives beyond receiving tenure on their campuses. The event aimed to highlight racial inequalities African American men face in academics, the workforce, and everyday life, and how people of color have been disproportionately affected by COVID-19 in various communities across California.



SBVC & IEHP PARTNER TO HOST FAMILY MOVIE NIGHT SERIES

San Bernardino Valley College partnered with Inland Empire Health Plan (IEHP) for a family movie night series for the campus and local community. The series marked a return to fun and family-friendly campus activities, while still following local health and safety guidelines. The featured movies included *Happy Feet*, *The Croods*, *The Goonies*, and *Cruella*. The events were free and open to the public, and attendees were encouraged to bring snacks and blankets to enjoy the feature films while socially distanced outdoors in the historic Greek Theatre. The series was facilitated by SBVC's CalWORKs department and had cadets from the Police Academy volunteer to assist with the festivities.



SBVC'S UNIQUELY ABLED PROJECT SHOWCASED ON KVCR PROGRAM

Miguel Ortiz, instructor in the Machinist Technology Department of SBVC, was recently highlighted on KVCR's *Inland Edition*. During an episode this summer, host Lillian Vasquez spoke with Dr. Ivan Rosenberg about how he founded the Uniquely Abled Project. Ortiz was featured in the segment to highlight SBVC's partnership with the program, which focuses on creating career opportunities for students on the autism spectrum. Ortiz discussed how the project matches employers and careers with the right workers and prepares both to ensure a high success rate. Ortiz emphasized how now is the perfect time for people to sign up for machine technology classes, as "there's such a big need for operators. It's only a matter of time when the manufacturers notice where that talent is and they're going to be coming for our students."



SBVC WELCOMES INTERIM VICE PRESIDENT OF STUDENT SERVICES

SBVC recently welcomed its Interim Vice President of Student Services, Dr. Olivia Rosas, to the campus team. Dr. Rosas is a graduate of Indio High School in the Coachella Valley and obtained a Bachelor's Degree in Psychology, Spanish and Chicano Studies from UC Riverside; a Master of Arts from CSUSB in Education with a Concentration in Counseling and Guidance; and a Doctorate in Educational Leadership (Ed.D.) from California State University, San Bernardino. Dr. Rosas has served in multiple roles with a focus on student access and success. She has been in the field of higher education for over 30 years, during which advocating for students has become her true passion. She is looking forward to serving the students at SBVC, strengthening collaborations across campus and engaging with SBVC's educational and community partners.



Cooper Justice, quarterback for the SBVC football team



Diana Bautista, runner for the women's cross country team



Reymundo Domingo, midfielder for the men's soccer team

SBVC ATHLETICS RETURN AFTER A YEAR ON THE SIDELINES

After more than a year on the sidelines, San Bernardino Valley College's soccer, football, volleyball, and running athletes are thrilled to be competing again. Wolverine competitors came out strong in their first games and matches since 2020. The men's soccer team won its first home game of the season, defeating Cuyamaca College 3-0 with goals from Blake Dismang, Jose Solis, and Ebrima Njie. The women's soccer team also was victorious in its home debut, defeating Citrus College 1-0 thanks to a goal from freshman Addyson Awunganyi. The women's volleyball team hit the road for its first game and defeated West LA 3-2, and the football team walloped College of the Desert 50-8 to start the season strong. The women's cross country team's first race of the season was at Cal State San Bernardino on Sept. 11, and freshman Diana Bautista set a course record when she finished the 5K in 19 minutes, 19.5 seconds, which was a full 11 seconds before any other runner. After the first mile, Bautista picked up the pace and took off with the lead, a move that Coach Eric Abrams called "both gutsy and admirable. I told her to keep pressing and not let anyone come back on her, and she did just that." The Wolverines finished the event in 5th place. The Wolverines aim to have successful seasons for all its athletic programs, with spring sports set to return in early 2022. All athletic events held at San Bernardino Valley College are currently open to spectators for the fall season. However, all spectators are asked to follow all health and safety protocols while on campus and during athletic events. All spectators at events held indoors in the Athletics Complex must wear a mask while inside, while face coverings are recommended for outdoor events. For upcoming sporting events to cheer on the Wolverines, visit sbvcathletics.com.

EVENTS

Campus & Community Meeting

October 6 • 5pm

Virtual

Disability Awareness Fair

October 12 • 11am

Campus Center Walkway

Infrastructure Careers Awareness Program: CalTrans Presentation

October 14 • 3pm

Virtual

Careers in Chemistry

October 22 • 3pm


Virtual

Veterans Day

November 11

Campus Closed

For more campus events, visit calendar.valleycollege.edu



As SBVC celebrates its 95th anniversary, we look back on some of the college's rich history. In this photo from the 1960s, SBVC graduates assemble to practice their graduation procession.

INTERIM PRESIDENT

As San Bernardino Valley College celebrates its 95 years of excellence, we reflect on the many achievements our campus has accomplished. SBVC has produced over 850,000 total global alumni, and has awarded more than 200,000 degrees and certificates. Our notable alumni include actor Gene Hackman, athlete Tyree Washington, singer Jimmy Webb, educator Dorothy Ingram, community leader Judith Valles, Stater Bros CEO Jack Brown, and so many more. We have built and reconstructed several campus buildings to reflect our relentless commitment to state-of-the-art facilities and quality education. For over 95 years, SBVC has offered degrees and certificates in the liberal arts, science and technology, business, and the humanities, and today we offer more than 200 academic programs for our students. Nonetheless, the future has yet to be written, and our work continues. As we adapt to transitioning back to on-campus operations, we have three themes this academic year for our student services. They include enhancing the student experience, increasing student engagement and retention, and further developing our communication in an effort to strengthen our support for students. We will continue to serve and demonstrate compassion for our Wolverine students, and continue to make history.



Dr. Scott Thayer

Interim President,
San Bernardino Valley College

FOLLOW US ON SOCIAL MEDIA!



701 South Mount Vernon Avenue, San Bernardino, CA 92410