

# SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

## **Meeting Minutes of the Board of Trustees December 10, 2021 4:00 pm Pacific Time**

Location: SBCCD Boardroom  
550 E. Hospitality Ln., Suite 200, San Bernardino, CA 92408

### **MEMBERS PRESENT**

Dr. Anne L. Viricel, Chair  
Dr. Stephanie Houston, Vice Chair  
Gloria Macías Harrison, Clerk  
Nathan Gonzales, Trustee  
John Longville, Trustee (arrived late)  
Frank Reyes, Trustee  
Joseph Williams, Trustee (arrived late)  
Lauren Ashlock, CHC Student Trustee

### **ABSENT**

Elena Sanchez Paez, SBVC Student Trustee

### **ADMINISTRATORS PRESENT**

Diana Z. Rodriguez, Chancellor  
Jose F. Torres, Executive Vice Chancellor  
Kristina Hannon, Vice Chancellor of HR & Police Services  
Dr. Scott Thayer, SBVC President  
Dr. Kevin Horan, CHC President

### **ADMINISTRATORS ABSENT**

None

#### **I. CALL TO ORDER – PLEDGE OF ALLEGIANCE**

Chair Viricel called the meeting to order at 4:03pm. Trustee Gonzales led the pledge of allegiance.

#### **II. PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS**

None.

#### **III. PUBLIC HEARING - PROPOSED REDISTRICTING MAPS**

Pursuant to Elections Code 22001, Chair Viricel opened the public hearing on the Proposed Redistricting Maps. Hearing no comments from the public, the hearing was closed.

#### **IV. REDISTRICTING PARTNERS PRESENTATION**

Liz Stitt of Redistricting Partners presented the three proposed draft maps. Draft Map A had minimal change. Draft Map B included minimal change moving Muscoy from Area 2 to Area 3. Draft Map C moved Areas 2 and 5 north to adjust for population.

#### **V. REDISTRICTING MAP FIRST READING**

Trustee Harrison moved to approve all three maps and select a Map at the next meeting. Trustee Gonzales seconded the motion. Motion and second were withdrawn and staff was directed to provide the Board of Trustees with additional information prior to the next meeting:

- Staff to anticipate, to the extent possible, population change in the next census to minimize changes to the next boundaries map

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- Staff to provide comparisons from last census to current census on CVAP, current maps, and heat maps
- Provide links to shape maps/Google Maps to zoom in closer to street names

## VI. ORGANIZATIONAL MEETING OF THE BOARD

### A. Election of SBCCD Executive Board: Chair, Vice Chair, and Clerk

Trustee Longville moved to nominate and elect Trustee Harrison as Board Chair. Trustee Williams seconded the motion.

AYES: Viricel, Houston, Harrison, Gonzales, Longville, Reyes, Williams, Ashlock

NOES: None

ABSENT: Sanchez

ABSTENTIONS: None

Trustee Harrison moved to nominate and elect Trustee Houston as Board Vice Chair. Viricel seconded the motion.

AYES: Viricel, Houston, Harrison, Gonzales, Longville, Reyes, Williams, Ashlock

NOES: None

ABSENT: Sanchez

ABSTENTIONS: None

Trustee Williams to nominate and elect Trustee Viricel as Clerk. Trustee Harrison seconded the motion.

AYES: Viricel, Houston, Harrison, Gonzales, Longville, Reyes, Williams, Ashlock

NOES: None

ABSENT: Sanchez

ABSTENTIONS: None

## VII. Election of Board Representative and Alternate to the Nominating Committee for the County Committee on School District Organization

Trustee Viricel moved to nominate and elect Trustee Williams to serve as primary board representative to the Nominating Committee for the County Committee on School District Organization. Trustee Longville seconded the motion.

AYES: Viricel, Houston, Harrison, Gonzales, Longville, Reyes, Williams, Ashlock

NOES: None

ABSENT: Sanchez

ABSTENTIONS: None

Houston moved to nominate and elect Trustee Gonzales as the alternate board representative to the Nominating Committee for the County Committee in School District Organization. Trustee Longville seconded the motion.

AYES: Viricel, Houston, Harrison, Gonzales, Longville, Reyes, Williams, Ashlock

NOES: None

ABSENT: Sanchez

ABSTENTIONS: None

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VIII. APPROVAL OF MINUTES

A. 2021-11-08

Trustee Harrison moved to approve the minutes of 11/8/21. Trustee Houston seconded the motion.

AYES: Viricel, Houston, Harrison, Gonzales, Longville, Reyes, Williams, Ashlock

NOES: None

ABSENT: Sanchez

ABSTENTIONS: None

IX. CELEBRATIONS/PRESENTATIONS

A. Applause Cards

B. Employee Anniversary Recognition

The Board recognized employees who received applause cards and celebrated work anniversaries. Chancellor Rodriguez recognized John Feist for 21 years of service.

X. ACTION AGENDA

A. Assignments to Board Standing Committees

Trustee Williams moved to nominate and elect Trustee Reyes as chair of the BLC. Trustee Longville seconded the motion.

AYES: Viricel, Houston, Harrison, Gonzales, Longville, Reyes, Williams, Ashlock

NOES: None

ABSENT: Sanchez

ABSTENTIONS: None

Trustee Longville moved to nominate and elect Trustee Viricel to serve as a member of the BLC. Trustee Williams seconded the motion.

AYES: Viricel, Houston, Harrison, Gonzales, Longville, Reyes, Williams, Ashlock

NOES: None

ABSENT: Sanchez

ABSTENTIONS: None

Trustee Harrison moved to nominate and elect Trustee Longville to serve as a member of the BLC. Trustee Longville seconded the motion.

AYES: Viricel, Houston, Harrison, Gonzales, Longville, Reyes, Williams, Ashlock

NOES: None

ABSENT: Sanchez

ABSTENTIONS: None

Trustee Harrison moved to nominate and elect Trustee Williams to serve as Chair of the BFC. Trustee Longville seconded the motion.

AYES: Viricel, Houston, Harrison, Gonzales, Longville, Reyes, Williams, Ashlock

NOES: None

ABSENT: Sanchez

ABSTENTIONS: None

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Trustee Longville moved to nominate and elect Trustee Harrison to serve as a member of the BFC. Trustee Williams seconded the motion.

AYES: Viricel, Houston, Harrison, Gonzales, Longville, Reyes, Williams, Ashlock  
NOES: None  
ABSENT: Sanchez  
ABSTENTIONS: None

Trustee Viricel moved to nominate and elect Trustee Houston to serve as a member of the BFC. Trustee Williams seconded the motion.

AYES: Viricel, Houston, Harrison, Gonzales, Longville, Reyes, Williams, Ashlock  
NOES: None  
ABSENT: Sanchez  
ABSTENTIONS: None

## B. Assignment to the San Bernardino Regional Emergency Training Center Joint Powers Authority

Trustee Harrison moved to assign Trustee Houston to the San Bernardino Regional Emergency Training Center Joint Powers Authority. Trustee Viricel seconded the motion.

AYES: Viricel, Houston, Harrison, Gonzales, Longville, Reyes, Williams, Ashlock  
NOES: None  
ABSENT: Sanchez  
ABSTENTIONS: None

## XI. CONSENT AGENDA

### A. Instruction/Student Services

1. Curriculum – CHC
2. Curriculum - SBVC

### B. Human Resources

1. Adjunct and Substitute Academic Employees
2. Amendment to Management Personnel Effects
3. Appointment of District Employees
4. Appointment of Temporary Academic Employees
5. Non-Instructional Pay
6. Payment of Stipends
7. Placement of Classified Employees on the 39-Month Reemployment List
8. Return of Classified Employee

### C. Business & Fiscal Services Business & Fiscal Services

1. Contracts at or Above \$96,700
2. District & College Expenses
3. Individual Memberships
4. Resolution #2021-12-10-FS01 Approving Transfers from the Reserve for Contingencies to Various Expenditure Classifications
5. Resolution #2021-12-10-FS02 Authorizing a Separate Bank Account
6. Surplus Property and Authorization for Private Sale or Disposal

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## D. Facilities

1. Amendment 05 to the Professional Services Agreement with 19six Architects of Corona, CA
2. RFP #2022-01 and Contract to Collaborative Brain Trust Consulting of Sacramento, CA
3. Master Services Agreements and Task Orders for Bond Construction

Trustee Harrison moved to approve the consent agenda as presented. Trustee Longville seconded the motion.

AYES: Viricel, Houston, Harrison, Gonzales, Longville, Reyes, Williams, Ashlock

NOES: None

ABSENT: Sanchez

ABSTENTIONS: None

## XII. REPORTS

### A. Board Committee Reports

- Trustee Harrison gave a brief report from the BFC.
- Trustee Reyes gave a brief report from the BLC.
- Trustee Williams gave a brief report from the BOG.
- Trustee Viricel reported on the DEIA work being done by the District

### B. Chancellor's Report

- Chancellor Rodriguez provided a written report and a brief oral report.

### C. Key Performance Indicators

### D. San Bernardino Valley College Academic Senate

- Written report was provided..

### E. San Bernardino Valley College Classified Senate

- John Feist gave a brief report.

### F. San Bernardino Valley College Associated Students

- No report.

### G. Crafton Hills College Academic Senate

- Written report was provided.

### H. Crafton Hills College Classified Senate

- Written report was provided.

### I. Crafton Hills College Associated Students

- No report.

### J. CSEA

- Cassandra Thomas gave a brief report.

### K. CTA

- No report.

### L. Police Officers Association

- James Quigley gave a brief report.

### M. San Bernardino Valley College President

- President Thayer gave a brief report and a written report was provided.

### N. Crafton Hills College President

- President Horan gave a brief report and a written report was provided.

## XIII. INFORMATION ITEMS

### A. AB 705 Analysis

### B. Board Master Planning Action Calendar

### C. Budget Report

### D. Contracts Below \$96,700

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- E. COVID-19 Vaccinations
- F. General Fund Cash Flow Analysis
- G. MOUs between SBCCD and the CSEA
- H. MOUs Between SBCCD and the CTA
- I. Professional Expert Short-Term and Substitute Employees
- J. Purchase Orders
- K. Quarterly Financial Status Report
- L. Quarterly Investment & Deposit Report
- M. Resignations
- N. Retirements
- O. Summary of Measure CC Construction Change Orders
- P. Volunteers

XIV. ANNOUNCEMENT OF CLOSED SESSION ITEMS

- A. Conference with Labor Negotiators  
Government Code 54957.6  
Agency Representatives: Diana Z. Rodriguez and Kristina Hannon – CSEA, CTA, POA, Management/Supervisors, and Confidential Employees
- B. Public Employee Discipline/Dismissal/Release/Non Re-Employment  
Government Code 54957 (1 case)
- C. Conference with Legal Counsel – Anticipated Litigation  
Government Code 54956.9(d)(2) (1 case)
- D. Conference with Legal Counsel – Existing Litigation  
Government Code 54956.9(e)(3) or (d)(1) (1 case)
- E. Conference with Legal Counsel-Anticipated Litigation: Initiation of Litigation pursuant to subdivision (d)(4) of Section 54956.9: (1 case)

XV. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

There were no public comments.

XVI. CONVENE CLOSED SESSION

Chair Viricel convened closed session at 5:50pm, in honor of Scott Stark.

XVII. RECONVENE PUBLIC MEETING

Public meeting was reconvened at 6:42pm.

XVIII. REPORT OF ACTION IN CLOSED SESSION

No report.

XIX. ADJOURN

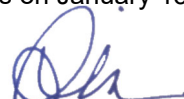
Chair Viricel adjourned the meeting at 6:42pm.

The next meeting of the Board: Annual Organizational Meeting and Business Meeting  
January 13, 2022 @ 4pm  
SBCCD Boardroom, 550 E. Hospitality Ln., Suite 200, San Bernardino

The Board of Trustees approved the December 10, 2021, minutes on January 13, 2022.



Gloria Macias Harrison, Clerk  
SBCCD Board of Trustees



Stacey Nikac, Administrative Officer  
SBCCD Office of the Chancellor