

SAN BERNARDINO  COMMUNITY COLLEGE DISTRICT

Meeting Minutes of the Board of Trustees
March 10, 2022
4:00 pm Pacific Time

Location: SBVC Business Building B-100
701 S. Mt. Vernon Ave., San Bernardino, CA 92408

MEMBERS PRESENT

Gloria Macías Harrison, Chair
Dr. Stephanie Houston, Vice Chair
Dr. Anne L. Viricel, Clerk
Nathan Gonzales, Trustee
Frank Reyes, Trustee (left early)
Joseph Williams, Trustee
Lauren Ashlock, CHC Student Trustee

ABSENT

John Longville, Trustee
Elena Sanchez Paez, SBVC Student Trustee

ADMINISTRATORS PRESENT

Diana Z. Rodriguez, Chancellor
Jose F. Torres, Executive Vice Chancellor
Kristina Hannon, Vice Chancellor of HR & Police Services
Dr. Scott Thayer, SBVC President
Mike Strong, CHC VPAS

ADMINISTRATORS ABSENT

Dr. Kevin Horan, CHC President

I. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Chair Harrison called the meeting to order at 4:01pm. Trustee Williams led the pledge of allegiance.

II. PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

- Mary Valdemar, Equity in Board access
- Cassandra Thomas, Board meeting time
- Vivian Marquez, COLA
- Barbara Nichols, COLA

III. APPROVAL OF MINUTES

- A. 2022-01-24 & 25
- B. 2022-02-10

Trustee Williams moved to approve the minutes of 1/24/22-1/25/22 and 2/10/22. Trustee Viricel seconded the motion.

AYES: Viricel, Houston, Harrison, Gonzales, Reyes, Williams, Ashlock

NOES: None

ABSENT: Longville, Sanchez

ABSTENTIONS: None

IV. CELEBRATIONS/PRESENTATIONS

- A. Applause Cards
- B. Employee Anniversary Recognition

The Board recognized employees who received applause cards and celebrated work anniversaries. Chancellor Rodriguez gave special recognition to employees who have served SBCCD for 20+ years:

- James Stewart (42 years), Art Professor, SBVC
- Virginia Diggle (32 years), Contracts and Liability Specialist, DSO
- Tina Gimple (25 years), Administrative Coordinator, CHC
- Shalita Tillman (21 years), CalWORKS and Workforce Development Manager, SBVC
- Julie Ulloa (20 years), Admissions & Records, SBVC

V. ACTION AGENDA

- A. 2022 CCCT Board Election

Trustee Houston moved to approve six (6) candidates from the seats up for re-election and authorize staff to forward the e-ballot to the League Office before the deadline. Trustee Gonzales seconded the motion.

- Kenneth Brown, El Camino CCD
- Mary Ann Lutz, Citrus CCD
- Jose Alcala, Riverside CCD
- Tamara Silver, Pasadena Area CCD
- Marcia Milchiker, South Orange County CCD
- Sharon Pinkerton, Victor Valley CCD

AYES: Viricel, Houston, Harrison, Gonzales, Reyes, Williams, Ashlock

NOES: None

ABSENT: Longville, Sanchez

ABSTENTIONS: None

- B. Board Policies for First Reading

The Board of Trustees accepted the first reading of BP 2410 Board Policies & Administrative Procedures and AP 2410 was received for information.

- C. Establish an Investment Account for FCC Auction Proceeds Allocated to DSO

Trustee Gonzales moved to direct staff to establish an additional PARS Pension Rate Stabilization Trust (PRST) account for the DSO in order to separate the current investment for tracking purposes. Trustee Reyes seconded the motion.

AYES: Viricel, Houston, Harrison, Gonzales, Reyes, Williams, Ashlock

NOES: None

ABSENT: Longville, Sanchez

ABSTENTIONS: None

- C. Guiding Principles for the FCC Auction Proceeds

Trustee Viricel moved to approve the revisions to the Guiding Principles for the FCC Auction Proceeds. Trustee Houston seconded the motion.

- Removal of Principles 3-7, which refer to initial one-time expenditures. These funds have already been allocated.
- Revision of language in Principle 4 as recommended by the Board Finance Committee.

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- Revision of Principle 11 to reflect the 2022 development of SBCCD's Strategic Plan, replacing language referring to the 2017 Comprehensive Master Plan.

AYES: Viricel, Houston, Harrison, Gonzales, Reyes, Williams, Ashlock

NOES: None

ABSENT: Longville, Sanchez

ABSTENTIONS: None

D. SBCCD Mission, Vision, Values, Goals

Trustee Gonzales moved to approve the following SBCCD Mission, Vision, Values & Goals. Trustee Williams seconded the motion.

Mission: SBCCD positively impacts the lives and careers of our students, the well-being of their families, and the prosperity of our community through excellence in educational and training opportunities.

Vision: Inspiring possibilities for bright futures and a prosperous community

Values: Accessibility, Inclusion, Integrity, Courage, Collaboration, Excellence

Goals:

1. Eliminate barriers to student access and success
2. Be a diverse, equitable, inclusive, and anti-racist institution
3. Be a leader and partner in addressing regional issues
4. Ensure fiscal accountability/ sustainability

AYES: Viricel, Houston, Harrison, Gonzales, Reyes, Williams, Ashlock

NOES: None

ABSENT: Longville, Sanchez

ABSTENTIONS: None

E. Endorse Nomination of 2022 Classified Employee of the Year

Trustee Gonzales moved to endorse the nomination of Jose Olmos for the 2022 Classified Employee of the Year from Crafton Hills College. Trustee Houston seconded the motion.

AYES: Viricel, Houston, Harrison, Gonzales, Reyes, Ashlock

NOES: None

ABSENT: Longville, Sanchez

ABSTENTIONS: Williams

VI. CONSENT AGENDA

A. Instruction/Student Services

1. Curriculum – CHC

B. Human Resources

1. Adjunct and Substitute Academic Employees
2. Appointment of District Employees
3. Appointment of Interim Managers
4. Granting Tenure
5. Contracts for Tenure Track Academic Employees
6. Management Job Description and Placement on Management Salary Schedule
7. Non-Instructional Pay
8. Payment of Stipends

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9. Revise Titles and Rates of Pay for Professional Expert Employees
 10. Tentative Agreement with the CTA
- C. Business & Fiscal Services Business & Fiscal Services
1. Alcoholic Beverages at a Campus Event
 2. Contracts at or Above \$99,100 - **item pulled for separate action**
 3. District & College Expenses
 4. Independent Audit of the San Bernardino Community College District
 5. Independent Audit of KVCR TV and FM
 6. Independent Audit of the District's Measure M General Obligation Bond Program
 7. Independent Audit of the District's Measure CC General Obligation Bond Program
 8. Individual Memberships
- D. Facilities
1. Award RFQ-P CC02-3633.01 and Design-Build Agreement to W.E. O'Neil Construction Co. of Rancho Cucamonga, California
 2. Master Services Agreements and Task Orders for Bond Construction

Trustee Williams moved to approve the consent agenda, with the exception of item 6.C.2. Trustee Gonzales seconded the motion.

AYES: Viricel, Houston, Harrison, Gonzales, Reyes, Williams, Ashlock

NOES: None

ABSENT: Longville, Sanchez

ABSTENTIONS: None

ITEMS PULLED FOR SEPARATE ACTION:

6.C.2 – Contracts at or Above \$99,100

Trustee Gonzales moved to approve the contracts at or above \$99,100. Trustee Viricel seconded the motion.

AYES: Viricel, Harrison, Gonzales, Reyes, Ashlock

NOES: None

ABSENT: Longville, Sanchez

ABSTENTIONS: Williams, Houston

VII. REPORTS

- A. Board Committee Reports
- Trustee Williams provided a brief BFC report
 - Trustee Reyes provided an update on Legislative work being done at the State.
- B. Chancellor's Report
- Chancellor Rodriguez provided a written report and a brief oral report.
- C. Key Performance Indicators
- D. San Bernardino Valley College Academic Senate
- Davena Burns-Peters gave a brief report.
- E. San Bernardino Valley College Classified Senate
- Cassandra Thomas gave a brief report.
- F. San Bernardino Valley College Associated Students
- Allison gave a brief report,
- G. Crafton Hills College Academic Senate
- Brandi Bailes gave a brief report.

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- H. Crafton Hills College Classified Senate
 - Brandice Mello provided an oral report and a written report.
- I. Crafton Hills College Associated Students
 - No report was provided.
- J. CSEA
 - Mary Valdemar gave a brief report and provided handouts.
- K. CTA
 - Meridyth McLaren gave a brief report.
- L. Police Officers Association
 - James Quigley gave a brief report.
- M. San Bernardino Valley College President
 - President Thayer gave a brief report and a written report was provided.
- N. Crafton Hills College President
 - Vice President Strong gave a brief report and a written report was provided.
- O. Executive Vice Chancellor
 - Jose Torres gave a brief report.
- P. Vice Chancellor of Human Resources & Police Services
 - Kristina Hannon gave a brief update on HR events and clarified statements made to CSEA.

VIII. INFORMATION ITEMS

- A. Analysis of AB 705 Student Success
- B. Board Master Action Planning Calendar
- C. Budget Revenue & Expenditure Summary
- D. Contracts Below \$99,100
- E. COVID-19 Vaccinations
- F. General Fund Cash Flow Analysis
- G. MOUs between SBCCD and the CSEA
- H. Professional Expert Short-Term and Substitute Employees
- I. Purchase Orders
- J. Quarterly Financial Status Report
- K. Resignations
- L. Volunteers

IX. ANNOUNCEMENT OF CLOSED SESSION ITEMS

- A. Conference with Labor Negotiators
Government Code 54957.6
Agency Representatives: Diana Z. Rodriguez and Kristina Hannon – CSEA, CTA, POA, Management/Supervisors, and Confidential Employees
- B. Public Employee Discipline/Dismissal/Release/Non Re-Employment
Government Code 54957 (1 case)
- C. Conference with Legal Counsel – Anticipated Litigation
Government Code 54956.9(d)(2) (1 case)
- D. Conference with Legal Counsel – Existing Litigation
Government Code 54956.9(e)(3) or (d)(1) (3 cases)
- E. Public Employee Performance Evaluation
Government Code Section 54957(b)(1)
Title: Chancellor

X. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

There were no public comments.

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XI. CONVENE CLOSED SESSION

Chair Harrison convened closed session at 6:12pm.

XII. RECONVENE PUBLIC MEETING

Public meeting was reconvened at 7:43pm.

XIII. REPORT OF ACTION IN CLOSED SESSION

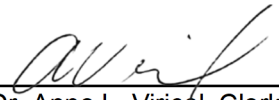
- On March 10, 2022, the Board unanimously voted with Trustees Gonzales, Reyes, and Longville absent, to approve settlement of Workers Comp Claim #537761 with employee #4225.
- On March 10, 2022, the Board unanimously voted with Trustees Gonzales, Reyes, and Longville absent, to approve settlement of Workers Comp Claim #565858 with employee #28289.

XIV. ADJOURN

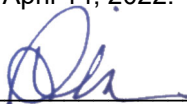
Chair Harrison adjourned the meeting at 7:44pm.

The next meeting of the Board: Strategy Session Strategic Plan/KVCR Plan
March 24, 2022 at 4pm
SBCCD Boardroom
550 E. Hospitality Ln., Suite 200, San Bernardino, CA

The Board of Trustees approved the March 10, 2022, minutes on April 14, 2022.



Dr. Anne L. Viricel, Clerk
SBCCD Board of Trustees



Stacey Nikac, Administrative Officer
SBCCD Office of the Chancellor