

# San Bernardino Community College District Board Meeting June 09, 2022 4:00 pm Pacific Time

AGENDA Meeting of the Board of Trustees June 9, 2022 at 4:00 p.m.

Location: SBCCD Boardroom 550 E. Hospitality Ln., Suite 200, San Bernardino, CA

Livestream

https://www.youtube.com/c/SanBernardinoCommunityCollegeDistri

ct

#### 1. CALL TO ORDER - PLEDGE OF ALLEGIANCE

### II. PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

The San Bernardino Community College Board of Trustees offers an opportunity for the public to address the Board on any agenda item prior to or during the Board's consideration of that item. Comments must be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, the Board may ask staff to review a matter or may ask that a matter be put on a future agenda. As a matter of law, members of the Board may not discuss or take action on matters raised during public comment unless the matters are properly noticed for discussion or action in Open Session. Anyone who requires a disability-related modification or accommodation in order to participate in the public meeting should contact the Chancellor's Office at (909) 388-6901 as far in advance of the Board meeting as possible.

#### III. OATH OF OFFICE

 A. Student Trustee Robert Alexander, CHC Student Trustee Paul Del Rosario, SBVC

#### IV. APPROVAL OF MINUTES

- A. 2022-05-12
- B. 2022-05-26

### V. PRESENTATIONS/CELEBRATIONS

- A. Applause Cards
- B. Employee Anniversary Recognition
- C. REVISED: Diversity, Equity, Inclusion, and Anti-Racism (DEIA) Presentation

#### VI. ACTION AGENDA

- A. Board Policies Final Approval
- B. Order of Election and the Specifications of the Election Order
- C. SBCCD Fiscal Year 2022-23 Tentative Budget

#### VII. CONSENT AGENDA

The Consent Agenda is expected to be routine and noncontroversial. It will be acted upon by the Board at one time without discussion. Any member of the Board, staff member or citizen may request that an item be removed from this section for discussion.

#### A. Instruction/Student Services

- 1. Curriculum CHC
- 2. Curriculum SBVC

#### **B. Human Resources**

- Adjunct and Substitute Academic Employees
- 2. Advancement in Rank
- 3. Appointment of District Employees
- 4. Appointment of Interim Managers
- 5. Appointment of Temporary Academic Employees
- 6. Classification Advancement for Academic Employees
- 7. Equal Employment Opportunity Fund Multiple Method Allocation Model for 2021-22
- 8. Management Job Description and Placement on Management Salary Schedule
- 9. Non-Instructional Pay
- 10. Payment of Stipends
- 11. Revise Titles and Rates of Pay for Professional Expert Employees
- 12. Ratification of MOUs between SBCCD and CSEA
- Ratification of MOU between SBCCD and CSEA Article 7 Pay and Allowances
- Ratification of Tentative Agreements between SBCCD and the CTA

#### C. Business & Fiscal Services

- 1. Authorized Signature List for 2022-23
- 2. Contracts at or Above \$99,100
- 3. District & College Expenses
- 4. District Bank Accounts
- 5. Individual Memberships
- 6. Interfund Borrowing Transactions
- 7. Resolutions #2022-06-09-BS01 through #2022-06-09-BS04 and Signature Authorizations for the State of California
- 8. Resolution #2022-06-09-BS05 on the WorkAbility III Program
- 9. Resolution #2022-06-09-FS01 Regarding the Expenditure of Prop 30 Education Protection Account Funds
- Resolution #2022-06-09-FS02 Approving Transfers from the Reserve for Contingencies to Various Expenditure Classifications
- 11. Resolution #2022-06-09-FS03 Approving the Gann Limit for Fiscal Year 2022-23
- 12. Sole Source Purchases from Climatec, LLC
- 13. Sole Source Purchases from Johnson Controls Fire Protection
- 14. Sole Source Purchases from Myrtha Pools USA
- 15. Sole Source Purchases from Stanley Convergent Security
- 16. Surplus Property and Authorization for Private Sale or Disposal

#### D. Facilities

- 1. REMOVED: 2024-2028 Five Year Construction Plan
- Award Bid #CC01-3610-09 and Contract to Allison Mechanical of Redlands CA
- Master Services Agreements and Task Orders for Bond Construction
- Resolution #2022-06-09-FPC01 Directing District Leadership to End COVID-19 Vaccinations and Masking

#### VIII. REPORTS

- A. Board Committee Reports
- B. Chancellor's Report
- C. San Bernardino Valley College Academic Senate
- D. San Bernardino Valley College Classified Senate
- E. San Bernardino Valley College Associated Students
- F. Crafton Hills College Academic Senate
- G. Crafton Hills College Classified Senate

- H. Crafton Hills College Associated Students
- I. CSEA
- J. CTA
- K. Police Officers Association
- L. San Bernardino Valley College President
- M. Crafton Hills College President
- N. Executive Vice Chancellor
- O. Vice Chancellor Human Resources & Police Services

#### IX. INFORMATION ITEMS

- A. Analysis of AB 705 Student Success
- B. Board Master Action Planning Calendar
- C. Board Policies 1st Reading
- D. Budget Revenue & Expenditure Summary
- E. Construction Contracts, Change Orders and Amendments Subject to UCCAP (\$60,000-\$200,000)
- F. Construction Contracts at or Below \$60,000
- G. Contracts Below \$99,100
- H. COVID-19 Vaccinations
- I. General Fund Cash Flow Analysis
- J. PARS Pension Rate Stabilization Trust Actions
- K. Professional Expert Short-Term and Substitute Employees
- L. Purchase Orders
- M. Quarterly Financial Status Report
- N. Resignations
- O. Retirements
- P. Summary of Measure CC Construction Change Orders
- Q. Volunteers

### X. ANNOUNCEMENT OF CLOSED SESSION ITEMS

- A. Conference with Labor Negotiators
   Government Code 54957.6
   Agency Representatives: Diana Rodriguez and Kristina Hannon –
   CSEA, CTA, POA, Management/Supervisors, and Confidential
   Employees
- B. Public Employee Discipline/Dismissal/Release/Non Re-Employment Government Code 54957 (1 case)

- C. Conference with Legal Counsel Anticipated Litigation Government Code 54956.9(d)(2) (1 case)
- D. Conference with Legal Counsel Existing Litigation Government Code 54956.9(e)(3) or (d)(1) (1 case)
- E. Public Employee Performance Evaluation Government Code Section 54957(b)(1) Title: Chancellor
- XI. PUBLIC COMMENTS ON CLOSED SESSION ITEMS
- XII. CONVENE CLOSED SESSION
- XIII. RECONVENE PUBLIC MEETING
- XIV. REPORT OF ACTION IN CLOSED SESSION
- XV. ADJOURN

The next meeting of the Board: 2-Day Board Retreat June 27-28, 2022 at 9am SBCCD Boardroom 550 E. Hospitality Ln., Suite 200, San Bernardino, CA

### Supplemental Handouts (not part of the agenda)

CHC Report to the Board EDCT Report to the Board KVCR Talking Points SBVC Report to the Board

#### XVI. ADDENDUM

- A. REVISED ITEM V.C: Diversity, Equity, & Anti-Racism Presentation
- B. NEW ITEM: Ratification of MOUs Between SBCCD and POA
- C. REMOVED: ITEM VII.D.1: 2024-2028 Five Year Construction Plan

D. NEW ITEM: CLOSED SESSION Conference with Real Property Negotiator Government Code Section 54956.8

Properties: Assessor Parcel Numbers: 0160-183-38 through 160-183-44; 0160-254-11, 0160-254-12, 160-254-26; 0141-031-43; 0141-131-22.

Negotiating Parties: San Bernardino Community College District (Proposed Buyer);

Real Property Negotiators: Jose F. Torres, Executive Vice Chancellor; Diana Z. Rodriguez, Chancellor.

Under negotiation: Instruction to Proposed Buyer's Real Property Negotiators will concern price and terms of payment associated with the possible purchase of the identified Properties.



### **OATH OF OFFICE**

I, (NAME), do solemnly affirm that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

San Bernardino Community College District **Board Meeting Minutes** May 12, 2022

4:00 pm Pacific Time

Location: SBCCD Boardroom, 550 E. Hospitality Ln., Suite 200, San Bernardino, CA Livestream https://www.youtube.com/c/SanBernardinoCommunityCollegeDistrict

#### **MEMBERS PRESENT**

Gloria Macías Harrison, Chair Dr. Stephanie Houston, Vice Chair Dr. Anne L. Viricel, Clerk Joseph Williams, Trustee Elena Sanchez Paez, SBVC Student Trustee Lauren Ashlock, CHC Student Trustee

#### ADMINISTRATORS PRESENT

Diana Z. Rodriguez, Chancellor Jose F. Torres, Executive Vice Chancellor Kristina Hannon, Vice Chancellor of HR & Police Services Dr. Nohemy Ornelas, Vice Chancellor of Educational & Student Support Services

Dr. Scott Thayer, SBVC President Dr. Kevin Horan, CHC President

#### **MEMBERS ABSENT**

Frank Reyes, Trustee Nathan Gonzales, Trustee John Longville, Trustee

#### ADMINISTRATORS ABSENT

None

#### CALL TO ORDER - PLEDGE OF ALLEGIANCE I.

Chair Harrison called the meeting to order at 4:02pm. Trustee Williams led the pledge of allegiance.

#### II. PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

Larry Brunson Cherly DiBartolo Ernest Guillen Robert Alexander

Sabrina Jimenez

#### III. APPROVAL OF MINUTES

A. 2022-04-14

Trustee Williams moved to approve the minutes of 4/14/22. Trustee Viricel seconded the motion.

AYES: Harrison, Houston, Viricel, Williams, Ashlock, Sanchez

**NOES: None** 

ABSENT: Gonzales, Longville, Reyes

**ABSTENTIONS: None** 

#### **CELEBRATIONS/PRESENTATIONS** IV.

A. Recognition of Outgoing Student Trustees

The Board thanked outgoing student trustees, Lauren Ashlock (CHC) and Elena Sanchez Paez (SBVC) for their leadership, service, and dedication to our students and presented them with a plaque.

- B. Applause Cards
- C. Employee Anniversary Recognition

The Board recognized employees who received applause cards and celebrated work anniversaries. Chancellor Rodriguez gave special recognition to employees who have served SBCCD for 20+ years:

EMPLOYEE NAME	ASSIGNMENT	YEARS OF SERVICE
Beck, Rosa	Child Development Teacher	32
Chavira, Rejoice	Director, EOPS	23
Gonzalez, Maria	Secretary II	23
Vargas, Genaro	Maintenance Worker	23
Burnham, Lorrie	Professor, Microbiology	22
Romo, Maria	Admissions & Records Specialist	21
Alex-Schiel, Valerie	Food Service Specialist	20
Gallagher, Debra	Executive Administrative Assistant, President Office	20

#### V. ACTION AGENDA

#### A. MOUs between SBCCD and the CTA

Trustee Viricel moved to ratify the Memorandums of Understanding (MOU's) between the SBCCD and the California Teachers Association (CTA) and its SBCCD Chapter regarding:

- Compensation for Stacked Honors Sections
- Health and Welfare Benefits for Full-Time Faculty
- Health and Welfare benefits for Part-Time (Adjunct) Faculty.

Trustee Williams seconded the motion.

AYES: Harrison, Houston, Viricel, Williams, Ashlock, Sanchez

NOES: None

ABSENT: Gonzales, Longville, Reyes

**ABSTENTIONS: None** 

#### B. Board Policies – Final Approval

Trustee Houston moved to approve BP 6320 Investments. Trustee Williams seconded the motion.

AYES: Harrison, Houston, Viricel, Williams, Ashlock, Sanchez

NOES: None

ABSENT: Gonzales, Longville, Reyes

ABSTENTIONS: None

#### C. Regular Board Meeting Dates

Trustee Viricel moved to approve regular board meeting dates August 2022-July 2023. Trustee Williams seconded the motion.

AYES: Harrison, Houston, Viricel, Williams, Ashlock, Sanchez

NOES: None

ABSENT: Gonzales, Longville, Reves

ABSTENTIONS: None

#### VI. CONSENT AGENDA

- A. Instruction/Student Services
  - 1. Alcoholic Beverages at Campus Event
  - 2. Curriculum CHC

#### B. Human Resources

- 1. Adjunct and Substitute Academic Employees
- 2. Appointment of District Employees (pulled for separate action)
- 3. Appointment of Interim Managers
- 4. Classified Job Description
- 5. Contracts for Tenure Track Academic Employees
- 6. Employee Transfers
- 7. Management Job Descriptions
- 8. Non-Instructional Pay
- 9. Payment of Stipends
- 10. Reclassification of Employees
- 11. Revised 2022 Early Retirement Incentive Plan
- 12. Tentative Agreement with the CTA

#### C. Business & Fiscal Services Business & Fiscal Services

- 1. Contracts at or Above \$99,100
- 2. District & College Expenses
- 3. Individual Memberships
- 4. Interfund Borrowing Transactions
- 5. Award RFP 2022-03 and Contract to Gallegos United of Huntington Beach CA
- 6. Award RFP 2022-02 and Contract to Kone Inc. of Costa Mesa, CA
- 7. Resolution #2022-05-12-FS01 Approving Transfers from the Reserve for Contingencies to Various Expenditure Classifications
- 8. Resolution #2022-05-12-FS02 Authorizing Temporary Interfund Borrowing
- 9. Surplus Property and Authorization for Private Sale or Disposal

#### D. Facilities

- 1. Award Bid #03-2122-07 and Contract to Urban Professional Builders, of Pasadena CA
- 2. Award Bid #CC01-36010.01 and Contract to Icon West, Inc. of Los Angeles CA
- 3. Master Services Agreements and Task Orders for Bond Construction
- Resolution #2022-05-12-FPC-01 to Direct District Leadership to Remove Mandate COVID-19 Vaccinations and Masking for all SBCCD Students and Employees (pulled to table to next meeting)

Trustee Houston moved to approve the Consent Agenda, with the exception of items 6.B.2 and 6.D.4. Trustee Viricel seconded the motion.

AYES: Harrison, Houston, Viricel, Williams, Ashlock, Sanchez

NOES: None

ABSENT: Gonzales, Longville, Reyes

ABSTENTIONS: None

#### **ITEMS PULLED FOR SEPARATE ACTION**

#### 6.B.2 - Appointment of District Employees

Trustee Williams moved to approve Appointment of District Employees, excluding Shawn Viramontes from the list. Trustee Houston seconded the motion.

AYES: Harrison, Houston, Viricel, Williams, Ashlock, Sanchez

**NOES: None** 

ABSENT: Gonzales, Longville, Reyes

**ABSTENTIONS: None** 

CEMAND CONTROL OF THE PROPERTY	Appointment of District Employees Submitted for Board May 12, 2022 (v.4.20.2022.p.1)11					
Employee Name, Title Location Assignment & Department	Start Date	Salary Schedule, Range & Step	New or Replacing	Fund	Live Scan Clearance	
Favela, Abel Associate Director of Bond Program Planning and Construction DSO Facilties Planning & Construction	05/16/22	Management 17E	Ryan Smith	Facilities, Planning & Construction	TBD⁺	
Hernandez, Luis Tool Room Specialist SBVC Tool Room	05/16/22	Classified 26A	Diana Hopper	General	TBD†	
Martinez, Vincent Tool Room Specialist SBVC Tool Room	05/16/22	Classified 26A	Edward Jones	General	TBD†	
Viramontes, Shawn College-Police-Officer DSO-College-Police	05/13/22	Classified 50A	Jose Plasencia	Gollege Police	02/22/22	

6.D.4 – Resolution #2022-05-12-FPC-01. The item was tabled to the next board meeting.

#### VII. REPORTS

- A. Board Committee Reports
  - Trustee Williams gave a brief report on the BFC. The committee received a Pension 101 presentation.
- B. Chancellor's Report
  - Chancellor gave a brief report and a written report was provided.
- C. Key Performance Indicators
- D. San Bernardino Valley College Academic Senate
  - Davena Burns-Peters read Academic Senate Resolution SP22.01 Approved 5.05.22, SBVC Educational Facilities Planning and Implementation and reported on information to inform policy. Both items were submitted in writing.
- E. San Bernardino Valley College Classified Senate
  - John Feist gave a brief report.
- F. San Bernardino Valley College Associated Students
  - No report
- G. Crafton Hills College Academic Senate
  - Written report was provided.
- H. Crafton Hills College Classified Senate
  - No report.

- I. Crafton Hills College Associated Students
  - No report
- J. CSEA
  - No report
- K. CTA
  - Meridyth McLaren gave a brief report and announced Ed Gomez is the incoming CTA president.
- L. Police Officers Association
  - James Quigley gave a brief report.
- M. San Bernardino Valley College President
  - Dr. Thayer provided a brief written and oral report.
- N. Crafton Hills College President
  - Dr. Horan provided a brief written and oral report.
- O. Executive Vice Chancellor
  - No report.
- P. Vice Chancellor Human Resources & Police Services
  - No report.

#### VIII. INFORMATION ITEMS

- A. Analysis of AB 705 Student Success
- B. Board Master Action Planning Calendar
- C. Board Policies 1st Reading
- D. Budget Revenue & Expenditure Summary
- E. CCFS-320 Apportionment Attendance Report for FY 2022 Period 2
- F. Construction Contracts at or Below \$60,000
- G. Contracts Below \$99,100
- H. COVID-19 Vaccinations
- I. Disabled Student Programs and Services (DSPS) Name Change
- J. General Fund Cash Flow Analysis
- K. MOUs between SBCCD and the CSEA
- L. Professional Expert Short-Term and Substitute Employees
- M. Purchase Orders
- N. Quarterly Investment and Deposit Report
- O. Resignations
- P. Retirements
- Q. Summary of Measure CC Construction Change Orders
- R. Summary of Non-Bond Construction Change Orders
- S. Volunteers

#### IX. ANNOUNCEMENT OF CLOSED SESSION ITEMS

Chair to read the closed session items

A. Conference with Labor Negotiators

Government Code 54957.6

Agency Representatives: Diana Z. Rodriguez and Kristina Hannon – CSEA, CTA, POA, Management/Supervisors, and Confidential Employees

- B. Public Employee Discipline/Dismissal/Release/Non Re-Employment Government Code 54957 (1 case)
- C. Conference with Legal Counsel Anticipated Litigation Government Code 54956.9(d)(2) (1 case)
- D. Conference with Legal Counsel Existing Litigation Government Code 54956.9(e)(3) or (d)(1) (1 cases)

E. Public Employee Performance Evaluation Government Code Section 54957(b)(1) Title: Chancellor

#### X. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

There were no public comments.

#### XI. CONVENE CLOSED SESSION

Chair Harrison closed the public meeting and convened the board to closed session at 5:45pm.

#### XII. RECONVENE PUBLIC MEETING

Chair reconvened the public meeting at 6:03pm.

#### XIII. REPORT OF ACTION IN CLOSED SESSION

No action was taken in closed session.

#### XIV. ADJOURN

The meeting was adjourned at 6:04pm.

The next meeting of the Board: Strategy Session – Preliminary Budget

May 26, 2022 at 4pm SBCCD Boardroom

550 E. Hospitality Ln., Suite 200, San Bernardino, CA

San Bernardino Community College District Board Meeting Minutes May 26, 2022 4:00 pm Pacific Time

Location: SBCCD Boardroom, 550 E. Hospitality Ln., Suite 200, San Bernardino, CA Livestream <a href="https://www.youtube.com/c/SanBernardinoCommunityCollegeDistrict">https://www.youtube.com/c/SanBernardinoCommunityCollegeDistrict</a>

#### **MEMBERS PRESENT**

Gloria Macías Harrison, Chair Dr. Stephanie Houston, Vice Chair Dr. Anne L. Viricel, Clerk Nathan Gonzales, Trustee John Longville, Trustee Frank Reyes, Trustee Joseph Williams, Trustee Elena Sanchez Paez, SBVC Student Trustee Lauren Ashlock, CHC Student Trustee

#### **MEMBERS ABSENT**

None

#### ADMINISTRATORS PRESENT

Diana Z. Rodriguez, Chancellor

Jose F. Torres, Executive Vice Chancellor

Kristina Hannon, Vice Chancellor of HR & Police Services

Dr. Nohemy Ornelas, Vice Chancellor of Educational & Student

Support Services

Dr. Scott Thayer, SBVC President Dr. Kevin Horan, CHC President

#### **ADMINISTRATORS ABSENT**

None

#### I. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Chair Harrison called the meeting to order at 4:07pm. Trustee Gonzales led the pledge of allegiance.

- II. PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS There were no public comments.
- III. FISCAL YEAR 2022-23 TENTATIVE BUDGET Multi-Year Forecast Budget Summary

Executive Vice Chancellor Torres presented the preliminary budget. The tentative budget will be presented to the Board for adoption at the June 9, 2022 Board meeting, the final budget review will take place at the August 25 strategy session, and the final budget will be submitted for board approval on September 8, 2022.

According to the Governor's May Revise:

- Total State Budget \$300.7 billion
- Total State General Fund \$227.4 billion
- Total California Community College \$13.4 billion
- Total CCC General Funds \$9.0 billion
- Total Augmentation for Prop 98 Funds \$4.2 billion

The Governor's May Revise for 2022-23 included a higher overall State budget than the one proposed in January, with total state revenues of \$300.7 billion and general fund expenditures of \$227.4 billion. The proposal includes:

• \$375 million to increase the base of the Student Centered Funding Formula (SCFF);

- A cost-of-living adjustment (COLA) for community college apportionments at 6.56%, with the COLA also applied to various categorical programs;
- \$200 million for part-time faculty health insurance; and
- \$26.2 million to sustain systemwide enrollment growth of 0.5%.

Part of the May Revise also includes one-time funding proposals of \$1.5 billion for deferred maintenance and energy efficiency projects, \$750 million for discretionary block grants to address issues related to the pandemic and reduction of long-term obligations, and \$150 million for student retention and enrollment efforts.

It is the opinion of staff that this greater funding of the community colleges is with the intent of moving districts out of the Emergency Condition Allowance and the Hold Harmless funding levels in the next year or two, and placing them under the SCFF.

In order to address current funding challenges brought about by the Student Centered Funding Formula (SCFF) adopted in 2018-2019 and the pandemic-related enrollment decline, there are currently three options to fund the State Apportionment Revenue for California Community Colleges. Each district can receive funding for the highest amount, by choosing to opt in. The options are as follows.

## Total Computational Revenue (TCR) Based on SCFF

The State Chancellor's Office provides this amount based on the new SCFF and it includes Full-Time Equivalent Students (FTES), Supplemental and Student Success metrics.

### 2 Emergency Condition Allowance (Year-to-Year)

Pursuant to CCR, Title 5,
Section 58146, the
Emergency Condition
Allowance provides criteria
for funding allowances due to
emergency conditions,
including the COVID-19
pandemic. The intent behind
this regulation is that districts
should not lose FTES
apportionment as a result of
an emergency or
extraordinary condition.

### 3 Hold Harmless (Expires 2024-25)

The 2021 Budget Act extended the SCFF's existing minimum revenue provision (Hold Harmless) by one year, through 2024-2025. Under this provision, districts will earn at least their 2017-2018 TCR, adjusted by COLA each year, if applicable.

Based on the FTES forecast over the next five years, SBCCD will opt-in as follows:

Fiscal Year	Opt-in
2022-2023	2 - Emergency Condition Allowance
2023-2024	1 - SCFF - Total Computational Revenue (TCR)
2024-2025	3 - Hold Harmless (Expires 2024-2025)
2025-2026	1 - SCFF - Total Computational Revenue (TCR)
2026-2027	1 - SCFF - Total Computational Revenue (TCR)

Based on staff analysis, the May Revise is a very good first step to addressing the possible fiscal cliff in fiscal year 2025-2026, when the Hold Harmless provision is eliminated. However, in addition to increasing enrollment, SBCCD will continue advocating for:

- Increased ongoing funding to the SCFF
- Additional non-Prop 98 funding for CalSTRS and CalPERS retirement costs
- Protection of the proposed one-time funding (block grant, deferred maintenance, and student retention and enrollment efforts)

#### IV. ADJOURN

The meeting was adjourned at 5:36pm.

The next meeting of the Board: Business Meeting June 9, 2022 at 4pm

SBCCD Boardroom

550 E. Hospitality Ln., Suite 200, San Bernardino, CA

#### SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

**TO:** Board of Trustees

**FROM:** Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Diana Z. Rodriguez, Chancellor

**PREPARED BY:** Stacey K. Nikac, Administrative Officer

**DATE:** June 9, 2022

**SUBJECT:** Applause Cards

#### **RECOMMENDATION**

This item is for information only.

#### **OVERVIEW**

The attached individuals have received special recognition for extending that extra effort in providing quality service and valued assistance.

### **ANALYSIS**

The Caring Hands Applause Card was developed so that employees, students, visitors, and vendors have an opportunity to recognize someone at SBCCD who provides outstanding quality and service.

Recipients receive a certificate and are recognized by the Board of Trustees each month.

#### **SBCCD GOALS**

- 1. Eliminate Barriers to Student Access and Success
- 2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution
- 3. Be a Leader and Partner in Addressing Regional Issues
- 4. Ensure Fiscal Accountability/Sustainability

#### FINANCIAL IMPLICATIONS

There are no financial implications associated with this board item.





SITE	NAME		DEPARTMENT	RECOGNITION	RECOGNIZED BY
Crafton Hills College	Veronica	Arrowood	Career Education and Human Development	Veronica, Thank you for being so kind and helpful with all our CTE programs.	Brittany Sysawang Nair
Crafton Hills College	Carrie	Audet	CHC Foundation	Great job on the gala! Thank you for all your dedication and support for our students!	Julie McKee
Crafton Hills College	Carrie	Audet	CHC Institutional Advancement	Thank you for helping to make the CHC Promise Program Celebration a beautiful event.	CHC College Promise Program
Crafton Hills College	Larry	Aycock	Director of Admissions & Records	Thank you for all your help with our Laserfiche forms. We couldn't have done it without you & Floyd!	Veronica Lehman & the entire Financial Aid dept.
Crafton Hills College	Larry	Aycock	Admissions	Thank you for your work on the Laserfiche forms. It is appreciated.	Frances Southerland- Amsden, Student Success Office
Crafton Hills College	Brandi	Bailes	Math	Thank you for your strong leadership and support!	Sabrina Jimenez



SITE	NAME		DEPARTMENT	RECOGNITION	RECOGNIZED BY
Crafton Hills College	Trinette	Barrie	Counseling	Trinette, Thank you for being so kind and helpful during our EMS Pathway Bootcamp informational sessions. Your expertise is appreciated.	Brittany Sysawang Nair
Crafton Hills College	Trinette	Barrie	CHC Career Center	Thank you for your valued service at the CHC Promise Program Celebration Event.	CHC College Promise Program
Crafton Hills College	Michael	Bedoya	Art	Thank you for your assistance with CHC's 50th anniversary book. Your knowledge of the campus, faculty and staff really helped me out with putting the book together. You're a solid guy Bedoya.	Deborah Castro
Crafton Hills College	Judy	Cannon	Honors	Great job on the Honors Luncheon! Thank you for all you do for our Honor students!	Julie McKee
Crafton Hills College	Deborah	Castro	Printshop	Thank you for making the CHC Promise Program Celebration Event Certificates look great.	CHC College Promise Program



SITE	NAME		DEPARTMENT	RECOGNITION	RECOGNIZED BY
Crafton Hills College	Rejoice	Chavira	CHC EOPS	Thank you for your valued service at the CHC Promise Program Celebration Event.	CHC College Promise Program
Crafton Hills College	Michelle	Cole	Student Life	Thank you for helping to make the CHC Promise Program Celebration a beautiful event.	CHC College Promise Program
Crafton Hills College	Troylynn	Dial	Counseling	Thank you so much for all your help with my Women's Studies classes!	Julie McKee
Crafton Hills College	Laurie	Green	Career Education and Human Development	Laurie, Thank you for your time, assistance and expertise for the Earn While You Learn program.	Brittany Sysawang Nair
Crafton Hills College	John	Grounds	Career Education and Human Development	John, Thank you for being super awesome and helpful with the EMS Pathway informational session.	Brittany Sysawang Nair
Crafton Hills College	Dr. Kevin	Horan	President	Thank you for your Leadership at the CHC Promise Program Celebration Event	CHC College Promise Program
Crafton Hills College	Colleen	Maloney-Hinds	Health & PE	Thank you for your creativity and interdisciplinary support!	Sabrina Jimenez



SITE	NAME		DEPARTMENT	RECOGNITION	RECOGNIZED BY
Crafton Hills College	Anquanetta	May	CHC Health and Wellness Center	Thank you for helping with the Health and Wellness Workshops for Promise Program Students	Frances Southerland- Amsden
Crafton Hills College	Julie	McKee	Sociology	She goes above and beyond to make sure the students understand the material, and one of her priorities is to make sure that her students have something to eat before each class, which lets us know she cares.	Ewanivaldo Skelton
Crafton Hills College	Anna	Mendez	Print Shop	Thank you for making the CHC Promise Program Celebration Event Certificates look great.	CHC College Promise Program
Crafton Hills College	David	Molloy	Career Education and Human Development	Dave, Thank you for being awesome and providing a great presentation on the EMS Pathway and Bootcamp.	Brittany Sysawang Nair



SITE	NAME		DEPARTMENT	RECOGNITION	RECOGNIZED BY
Crafton Hills College	Belinda	Navarette	Admissions and Records	Belinda, Thank you for your assistance with our EMS Pathway Informational Session and providing your expertise with Outreach and Admissions processes.	Brittany Sysawang Nair
Crafton Hills College	Belinda	Navarrete	CHC Outreach	Thank you for your valued help on the CHC Promise Program Celebration Event Planning Committee	CHC College Promise Program
Crafton Hills College	Joshua	Orosco	CHC Custodial	Thank you for everything you did for the CHC Promise Program Celebration Event	CHC College Promise Program
Crafton Hills College	Rebecca	Orta	CHC Student Success	Thank you for your valued help on the CHC Promise Program Celebration Event Planning Committee	CHC College Promise Program
Crafton Hills College	Ericka	Paddock	Student Life	Thank you for helping to make the CHC Promise Program Celebration a beautiful event.	CHC College Promise Program



SITE	NAME		DEPARTMENT	RECOGNITION	RECOGNIZED BY
Crafton Hills College	Dr. Ivan	Pena	Dean, Student Equity and Success	Thank you for your Leadership of the CHC Promise Program and the planning of the Promise Program Celebration Event	CHC College Promise Program
Crafton Hills College	Charlie	Rahn	Technology Services	Thank you for helping to make the CHC Promise Program Celebration a successful event.	CHC College Promise Program
Crafton Hills College	Michelle	Riggs	CHC Foundation	Great job on the gala! Thank you for all your dedication and support for our students!	Julie McKee
Crafton Hills College	Jamie	Sierra	DSPS	Thank you for assisting with Promise Program Celebration Event tasks. It is appreciated.	CHC College Promise Program
Crafton Hills College	Floyd	Simpson	Admissions & Records Coordinator	Thank you for your help with our Laserfiche forms. We couldn't have done it without you and Larry.	Veronica Lehman & the entire Financial Aid dept.
Crafton Hills College	Delmy	Spencer	Vice President, Student Services	Thank you for your Leadership at the CHC Promise Program Celebration Event.	CHC College Promise Program



SITE	NAME		DEPARTMENT	RECOGNITION	RECOGNIZED BY
Crafton Hills College	Christina	Sweeting	Career Education and Human Development	Christina, Thank you for always being so kind and helpful with all of our programs. Your expertise is very much appreciated.	Brittany Sysawang Nair
Crafton Hills College	Amanda	Ward	Career Education and Human Development	Amanda, Thank you for being kind and helpful with RUSD outreach event. Your time and expertise is very appreciated.	Brittany Sysawang Nair
Crafton Hills College	Kaila	Wheeler	Bookstore	Thank you for your kindness in helping CHC Promise Program students and staff	CHC College Promise Program
Crafton Hills College	Kaila	Wheeler	Bookstore	Thank you for your kindness in helping CHC Promise Program students and staff	CHC College Promise Program
Crafton Hills College	Dennis	Winters	Print shop	Thank you for making the CHC Promise Program Celebration Event Certificates look great.	CHC College Promise Program
Crafton Hills College	Keith	Wurtz	Office of Instruction	Kudos for your tireless effort to keep the campus running during a pandemic.	Sabrina Jimenez



SITE	NAME		DEPARTMENT	RECOGNITION	RECOGNIZED BY
Crafton Hills College	Soutsakhone	Xayaphanthong	CHC Counseling Center	Thank you for your valued help on the CHC Promise Program Celebration Event Planning Committee	CHC College Promise Program
San Bernardino Valley College	Tammy	Allen	History	I have taken three classes with Dr. Allen. She has taught and made known to her student the resources available to help us succeed in our educational goals.	Eleanor Gutierrez
San Bernardino Valley College	Brianna	Cunningham	Tutoring Center	Thank you for proctoring tests for my students! This makes a big difference in access for our students and I really appreciate it.	Bethany Tasaka



SITE	NAME		DEPARTMENT	RECOGNITION	RECOGNIZED BY
San Bernardino Valley College	Mary	Lawler	Kinesiology	Coach Mary is an outstanding individual who always puts students first and responds within a moments notice. I've never met someone so joyful who is your willingly open to help people at any time of the day. My specific detail of service she gave for me was making sure I was able to register	Cois King
San Bernardino Valley College	Mary	Lawler	Kinesiology	Professor Lawler is an amazing professor who loves her job and enjoys teaching her students. She honestly has been one of the best professors I have taken. She also guided me towards earning my Kinesiology degree and advised me to take certain courses for my major as a whole. I am beyond grateful.	Fatima Rojas



SITE	NAME		DEPARTMENT	RECOGNITION	RECOGNIZED BY
San Bernardino Valley College	Mary	Lawler	Kinesiology 236	Coach Lawler always made herself available to me as a student, for questions and help with assignments. She was always positive and supportative reminding her students that yes, we could do this.	Eleanor Gutierrez
San Bernardino Valley College	Mary	Lawler	Kinesiology	Very detailed and outgoing professor with much experience and teachability. A great professor who knows how to connect with the students.	Christian Gonzalez
San Bernardino Valley College	Mary	Lawler	Kinesiology	Coach Mary was available when I needed guidance and encouragement. The assignments were engaging and her videos were personable and I felt the compassion and care for her students. Thank you Coach Mary!	Wanisha Meadows (Smith)



SITE	NAME		DEPARTMENT	RECOGNITION	RECOGNIZED BY
San Bernardino Valley College	Mary	Lawler	Kinesiology	Coach Mary was awesome. She was available when I needed her. She answered my questions to help me complete assignments. She motivated the class throughout the semester. It seems like it went by so quickly but easily because Coach Mary pushed and supported along the way. I learned a lot! TY!!	Wanisha Smith
San Bernardino Valley College	Mary	Lawler	Kinesiology	She is very helpful and is making my college experience that much easier.	Student
San Bernardino Valley College	Mary	Lawler	Kinesiology	Very supportive and helpful with everything from course work, to navigating canvas, as well as informative about all tutoring that is offered on/off campus.	Dustin Williams



SITE	NAME		DEPARTMENT	RECOGNITION	RECOGNIZED BY
San Bernardino Valley College	Mary	Lawler	First aid CPR	Amazing job teaching students, very helpful and understanding, she really encourages everyone to pass. Outstanding listening and patience for giving us information we need as students and waiting for us to understand.	Denisa
San Bernardino Valley College	Caleab	Losee	Tutoring Center	Thank you for proctoring tests for my students! This makes a big difference in access for our students and I really appreciate it.	Bethany Tasaka
San Bernardino Valley College	Craig	Luke	Counseling	He was very understanding, helpful, and made registering for classes much more easier as well as less scary. I feel a lot less overwhelmed over college after our meeting.	Mariela Esparza
San Bernardino Valley College	Dr. Craig	Luke	Counseling	Extremely helpful, guided me to know and realize my graduation status.	Noah Rodriguez



SITE	NAME		DEPARTMENT	RECOGNITION	RECOGNIZED BY
San Bernardino Valley College	Brandy	Nelson	Human Services	1st time student and "disabled" not knowing how to navigate or comprehend the ins and outs and the multiple questions and much more I was so discouraged and embarrassed to just quit but Professor Nelson was the most kind, reassuring, helpful and patient who went above and beyond to ensure I was ok.	Leilani Minjarez, first time college student
San Bernardino Valley College	Ramona	Pires	Sociology	Professor Pires takes asynchronous classes to a new level. As a distant and online learner, I have found that at times, and usually when most needed, I have no one to turn to for help or to ask questions. Professor Pires always made herself available to her students we were in it together.	Eleanor Gutierrez Student



SITE	NAME		DEPARTMENT	RECOGNITION	RECOGNIZED BY
San Bernardino Valley College	David	Smith	Math	Thank-you for being such a wonderful Algebra Professor. SBVC and it's students are fortunate to have such a wonderful, smart and thoughtful Professor. :)	Maureen Ryan
San Bernardino Valley College	Bethany	Tasaka	Mathematics	Ms. Tasaka has embodied what it means to be a committed and altruistic faculty member. Not only has she taken the helm of organizations that make a positive impact on her peers such as the API Association, but she strives to help her students to excel. Keep up the great work that you are doing!	DL
San Bernardino Valley College	Kay Dee	Yarbrough	Curriculum Coordinator, Instruction	Thank you for always being at the forefront and on it. You never let anything slip by and I cannot tell you enough how much we appreciate you.	Andrea & Jamie, co- chairs of Counseling

#### SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

**TO:** Board of Trustees

**FROM:** Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Diana Z. Rodriguez, Chancellor

PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services

**DATE:** June 9, 2022

**SUBJECT:** Employee Anniversary Recognition

#### **RECOMMENDATION**

This item is for information only. No action necessary.

#### **OVERVIEW**

The Board would like to recognize the following staff for their anniversary with San Bernardino Community College District. The organization depends on the dedication of each employee to their job and the quality work they do. Congratulations to those with an anniversary date during this month.

#### **ANALYSIS**

The employees on the attached list have submitted in writing their intention to resign.

#### **SBCCD GOALS**

- 1. Eliminate Barriers to Student Access and Success
- 2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution

#### FINANCIAL IMPLICATIONS

There are no financial implications associated with this board item.





## SERVICE RECOGNITION FOR 20+ YEARS

June 2022

Name	Background Information
Chavez, Rosemary	Rosemary's 30-year SBCCD trajectory started in June 1992. At Valley College, she has worked in various departments such as Maintenance & Operations, the Campus Business Office, DSPS, CalWORKs, and she is currently employed in EOPS as Senior Student Services Technician. Her work experience is not limited to Valley College. Rosemary has also worked at the District Offices in Human Resources and in Research. Additionally, Rosemary has served on various committees such as the EOPS Advisory Committee, Spotlighting Our Success Committee, LFSAA, DSPS Awareness, Commencement Committee and Student Activities Committee. Thank you and congratulations on 30 years of service!
Strong, Teri	Over the years of service at SBVC, Dr. Strong has been a steadfast anchor who has worn many hats including Math department chair, Dean, and faculty member. She has mentored many and continues to serve all our students in an exemplary manner. When asked about her contributions, she stated "I'm fortunate to have had the opportunity to influence the academic lives of students in the district for such a time as this. That's it!" Her statement captures the essence of who she is: A servant leader who values the worth of others and works selflessly to help students succeed. Thank you and congratulations on 28 years of service!
Meyer, Stacy	Chef Stacy Meyer has been an integral component of the Culinary Arts program for 25 years. As the Faculty Chair of the department for 25 years, she has added the Baking, Food Truck, and Hospitality programs. During her tenure at San Bernardino Valley College, Chef Stacy has been presented with numerous awards, including the Golden Apple, recognizing her teaching techniques. Nonetheless, she believes that her students are her most significant achievement. Under her leadership, 85% of the students who complete the Culinary Arts program become employed in the Food Service industry. Chef Stacy enjoys feeding the campus and surrounding community while teaching students the intricacies of operating a successful foodservice business. Thank you and congratulations on 25 years of service!
Holland, Benjamin	Ben Holland started working at KVCR in 1995, left in 2000, returned in 2003, and has been at KVCR ever since. He began as a broadcast operator, then moved to traffic coordinator in 2005, and eventually program coordinator in 2007. In his current role, Ben ensures that the TV programs on KVCR are entertaining and educational, and highlight our colleges and local community. He works with media students and faculty at San Bernardino Valley College and Crafton Hills College on understanding standards and practices for both the FCC (Federal Communications Commission) and PBS (Public Broadcasting Service). Ben maintains programming lineups for three of KVCR's four broadcast channels and responds to any viewer comments and concerns that may arise. He is always there to lend a helping hand to any member of the KVCR staff. He ensures that he is available twenty-four hours a day, seven days a week, should there be

Name	Background Information
	issues with the broadcast delivery of KVCR TV. Thank you and congratulations on 24 years of service!
Nichols, Barbara	Barbara started her SBCCD journey on June 15, 1998. Her first adventure was in Distance Education where she worked as an Administrative Assistant to Jaci Ward. Next was the Humanities Division under the direction of David Lawrence. One of Barbara's favorite adventures was in the Child Development Department, working for Juliann Martin as a Project Analyst. Next was a one-year assignment as Research Assistant between San Bernardino Valley College and Crafton Hills College. Barbara then worked for a short time with EDCT before landing her most recent adventure with KVCR, where she now works with management on all aspects of station operations. Barbara has fond memories of all her adventures with no regrets. She is always willing to assist her co-workers at every turn. Barbara provides unwavering support in any activity KVCR management asks her to undertake. Many feel her spirit of enthusiasm for the station. She is thankful for all the friendships developed along the way. Thank you and congratulations on 24 years of service!
Pham, Quang	Quang Pham arrived in the U.S. as a young refugee from Vietnam, separated from his family, with whom he was happily reunited many years later. He studied Computer Science at SBVC and earned his BS in Computer Engineering from CSUSB. While studying at Valley, Quang worked as an assistant in the library computer lab and was hired as a full-time classified professional upon completion of his degree. In all, Quang has worked at Valley College for almost 24 years. As a Computer Technician, he provides students with technical assistance and instruction, and takes great pride and pleasure in his work. He is the proud father of twins. Thank you and congratulations on 22 years of service!
Veloni, Shane	Shane Veloni has been providing technology support to the Crafton Hills College campus for all of his 21 years. From the beginnings as a Multimedia Specialist, Shane worked rigorously to support the campus mission in all the ways he could. By collaborating with faculty and other members of Technology Services, he has worked consistently over the years to ensure that the deployed classroom technology is sufficient to support the educational needs of our faculty and students. As his skills and knowledge grew over the years, his contributions expanded as well. From his time as a Multimedia Specialist through to his time as a Technology Support Specialist and Technology Support Specialist II, Shane has continued to expand his knowledge and skills so that whatever the need, be it multimedia, network, or wireless support, he is prepared to intelligently collaborate with the community he serves and provide the highest quality experience he possibly can. His contributions are regularly recognized and appreciated, not only by other members of Technology Services, but by the campus community at large. Thank you and congratulations on 21 years of service!
Delgado, Arleen	Arleen started working at Valley College as a short-term worker out of high school. She worked in various offices such as, Business Office, Admissions and Records, and the Counseling Department. She enjoyed and appreciated the opportunity to work in every office that was assigned to her. Each of her supervisors were very knowledgeable in their areas. Each supervisor taught her the importance of teamwork, helping others, and giving back to the community. She learned and expanded her knowledge of the Student Services Division. The experiences and knowledge learned provided her with the motivation to seek employment in the private sector. However, work in the private sector was not as fulfilling as working at Valley College. When a position came available to return to SBVC, she jumped at the chance. On her first day back, it felt like home. The values she learned as a short-term worker still holds true today. Through

Name	Background Information
	the 21 years that Arleen has been with Valley College she has encountered life changing events, some happy some sad. Through them all Valley College family has been there for her. She feels that SBVC is a community of understanding and helpful people. She likes and respects that we all come together to help our students, the surrounding community, and each other. She indicates, "I don't work with co-workers I work alongside my friends". Arleen is knowledgeable in several areas of student services particularly in assessment. She is student - centered and committed to the well-being and success of students. She takes pride in her work and is focused on the mission of SBVC and District. Thank you and congratulations on 21 years of service!



### **Years of Service Recognition**Presented for Information June 9, 2022

[v.5.25.2022.p.1|2]

Employee Name	Assignment	26-30 Years Of Service
Chavez, Rosemary	Senior Student Services Technician	30
Strong, Teri	Professor, Mathematics	28

Employee Name	Assignment	21-25 Years Of Service
Meyer, Stacy	Professor, Culinary Arts	25
Holland, Benjamin	Program Manager, KVCR	24
Nichols, Barbara	Project Analyst	24
Pham, Quang	Technology Support Technician	22
Veloni, Shane	Technology Support Specialist	21
Delgado, Arleen	Senior Student Services Technician	21

Employee Name	Assignment	16-20 Years Of Service
Losee, Caleab	Academic Support Services Specialist	19
Akers, Elaine	Coordinator, Health Services	18
Castro, Deborah	Graphics Specialist	17
Mottl, Karen	Technology Support Specialist	16
Brown, Robert	Professor, English	16



# **Years of Service Recognition**Presented for Information June 9, 2022

[v.5.25.2022.p.2|2]

Employee Name	Assignment	11-15 Years Of Service
Zuniga, Ruby	Research Data Specialist	15
Hollis, Patrice	Financial Aid Specialist II	15
Rahn, Charlie	Technology Support Specialist	14

Employee Name	Assignment	6-10 Years Of Service
Grishow, Kevin	Maintenance & Grounds Supervisor	10
Lopez, Richard	Lead Custodian	9
Stevenson, David	Lab Technician, Chemistry	7
Scudder, Robert	User Liaison	7
Schlinkert, Tamara	Lab Technician, Culinary Arts	7
Mello, Brandice	Senior Student Services Technician	7
Morden, Erik	Food Services Supervisor	6

Employee Name	Assignment	1-5 Years Of Service
Thayer, Scott	Interim College President, SBVC	5
Ho, Joe	Senior Programmer/Analyst	5
Fonseca, Katherine	Administrative Assistant III	5
Algattas, Daniel	Professor, Kinesiology/ Head Football Coach	5
Menge, Erika	Administrative Coordinator	4



# **Years of Service Recognition**Presented for Information June 9, 2022

[v.5.25.2022.p.3|2]

Employee Name	Assignment	1-5 Years Of Service
Vaichis, Diana	Research Analyst	3
Sosa, Giovanni	Dean, Research Planning & Institutional Effectiveness	3
Myler, Kaitlyn	Assistant Manager,Workforce Development	3
Layne, Michael	Development Director	3
Gil, Aida	Secretary I	3
Flores, Briana	Workforce Grant Assistant	3
Diaz, Jacqueline	Admissions & Records Technician	3
Babino, Weldon	Maintenance Technician	3
Hayden, Isaac	Lab Technician, Biology	1

#### SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

**TO:** Board of Trustees

**FROM:** Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Jose F. Torres, Executive Vice Chancellor

Kristina Hannon, Vice Chancellor HR & Police Services

PREPARED BY: Stacey K. Nikac, Administrative Officer

**DATE:** June 9, 2022

**SUBJECT:** Final Approval of Board Policies

#### **RECOMMENDATION**

It is recommended that the Board of Trustees approve the Board Policies for second reading and final approval. Administrative Procedures are submitted for information and review for consistency with Board policies.

#### **OVERVIEW**

AP 2410 https://sbccd.policystat.com/policy/11581593/latest

Pursuant to Board Policy 2410, Policies of the Board may be adopted, revised, added to, or amended at any regular Board meeting by a majority vote. Proposed changes or additions shall be introduced not less than one regular meeting prior to the meeting at which action is recommended. The Board shall regularly assess its policies for effectiveness in fulfilling the District's mission.

Administrative procedures are to be issued by the Chancellor as statements of method to be used in implementing Board Policy. Such administrative procedures shall be consistent with the intent of Board Policy. Administrative procedures may be revised as deemed necessary by the Chancellor through regular consultation processes and/or as required by revisions to laws and regulations. Administrative procedures are forwarded to the Board of Trustees. The Board reserves the right to direct revisions of the administrative procedures should they, in the Board's judgment, be inconsistent with the Board's own policies.

#### **ANALYSIS**

AP/BP 5030 Fees

The Board approved first reading on May 12, 2022. The changes to these policies include requirements of the Education Code, current laws, and those determined to be necessary for the efficient operation of the district.



### **SBCCD GOALS**

4. Ensure Fiscal Accountability/Sustainability

### **FINANCIAL IMPLICATIONS**

There are no financial implications associated with this board item.

Level 2 Recommendation

No Changes, FYI Only



Last Revised 04/2021
Next Review 07/2031

Owner Academic Senates

Academic Senates

Policy Area Chapter 5

**Student Services** 

References Legally

Required

### BP 5030 Fees

The Board of Trustees authorizes the following fees. All fees must comply with Education Code and Title 5 regulations. The Chancellor is responsible for establishing procedures for the collection, deposit, waiver, refund, and accounting for fees as required by law. The procedures shall also assure those who are exempt from or for whom the fee is waived are properly enrolled and accounted for. Fee amounts shall be published in the college catalogs or class schedules (Schedule of Classes).

Enrollment Fee (Education Code Section 76300)

Each student shall be charged a fee for enrolling in credit courses as required by law.

Course Auditing Fees (Education Code Section 76370)

Persons auditing a course shall be charged a fee (see AP 5030). The fee amount shall be adjusted proportionally based upon the term length. Students enrolled in classes to receive credit for 10 or more semester credit units shall not be charged this fee to audit three or fewer units per semester.

Parking Fee (Education Code Section 76360)

Students shall be required to pay a fee (see AP 5030).

To encourage ride sharing, a student may certify in writing at the time of payment of the fee that he/she regularly has two or more passengers commuting with him/her.

Instructional Materials (Education Code Section 76365; Title 5 Sections 59400 et seq.)

Students may be required to provide required instructional and other materials for a credit or non-credit course, provided such materials are of continuing value to the student outside the classroom and provided that such materials are not solely or exclusively available from the District. (See BP/AP 503 I titled Instructional Materials Fees)

Physical Education Facilities (Education Code Section 76395)

Where the District incurs additional expenses because a physical education course is required to use

#### Level 2 Recommendation

#### No Changes, FYI Only

non-district facilities, students enrolled in the course may be charged a fee for participating in the course. Such fee shall not exceed the student's calculated share of the additional expenses incurred by the District.

Student Representation Fee (Education Code Section 76060.5)

Students will be charged a fee (see AP 5030) to be used to provide support for student governmental affairs representation. A student may refuse to pay the fee and shall submit such refusal on a form provided by the District to collect fees.

Student Transportation Costs (Education Code Section 76361)

Students shall be charged a fee (see AP 5030) for the purpose of recovering transportation costs incurred by the District for services provided by common carriers to students. These fees will only paid by students who use the transportation services, unless a vote of the students in accordance with the Education Code establishes otherwise.

Transcript Fees (Education Code Section 76223)

The District shall charge a reasonable amount for furnishing copies of any student record to a student or former student. The Chancellor is authorized to establish the fee (see AP 5030), which shall not to exceed the actual cost of furnishing copies of any student record. No charge shall be made for furnishing up to two transcripts of students' records, or for two verifications of various records. There shall be no charge for searching for or retrieving any student record.

International Students Application Processing Fee (Education Code Section 76142)

The District shall charge students who are both citizens and residents of a foreign country a fee to process his/her application for admission. This processing fee and regulations for determining economic hardship may be established by the Chancellor. The fee shall not exceed the lesser of 1) the actual cost of processing an application and other documentation required by the U.S. government; or 2) one hundred dollars (\$100), which shall be deducted from the tuition fee at the time of enrollment.

#### Fee Refunds

The Board of Trustees authorizes refunds to be made according to administrative procedures established by the Chancellor. All refunds must comply with Education Code and Title 5 regulations, and the refund schedule shall be published in the college catalogs and class schedules.

#### References:

Education Code Sections 66025.3, 68120, 70902(b)(9), 76300, 76300.5, 76370, 76360, 76365, 76395, 76060.5, 76361, 76223, and 76142

Title 5 Sections 51012, 58520, 58629, and 59400 et seq

California Community College Chancellor's Office (CCCCO) Student Fee Handbook

ACCJC Accreditation Standard I.C.6

#### **Attachments**

#### AP 5030 FEES | Proposed (redlined) Level 2 Recommendation

Change of fees based on annual increase in State allowances, clerical enhancements.



Origination N/A

Last N/A

Approved

Last Revised N/A

Next Review N/A

Owner Academic

Senates Academic

Senates

Policy Area Chapter 5

Student Services

### AP 5030 Fees

(Replaces current SBCCD AP 5030 and AP 5033)

## Required fees include:

- Enrollment (Education Code Section 76300 and 76300.5; Title 5 Sections 58500 and 58509)As prescribed by state law.
  - Nonresident tuition with these permissive exemptions (Education Code Sections 76140 and 76140.5):

As prescribed by state law and established by the Board of Trustees no later than March 1 for the succeeding fiscal year.

- · All nonresident students enrolling for 6 or fewer units; or
- A student who is a citizen and resident of a foreign country who demonstrates financial need andthis required exemption (Education Code Section 68130.5);
- All students, other than non immigrant aliens under 188 U.S. Code Section 1101(a)(15), who meetthe following requirements:
  - high school attendance in California for three or more years;
  - graduation from a California high school or attainment of the equivalent thereof;
  - registration or enrollment in a course offered for any term commencing on or after January 1, 2002;
  - completion of a questionnaire form prescribed by the StateCalifornia Community Colleges
     Chancellor's Office verifying eligibility for this nonresident tuition exemption; and
  - · in the case of a student without lawful immigration status, the filing of an affidavit that

Level 2 Recommendation

Change of fees based on annual increase in State allowances, clerical enhancements.

the student has filed an application to legalize his/her immigration status, or will file anapplication as soon as he/she is eligible to do so.

- Student representation (Education Code Section 76060.5; Title 5 Sections 54801 and 54805)
- Student representation (Education Code Section 76060.5; Title 5 Section 54805)

## Fees authorized by law include:

- Non-District physical education facilities (Education Code Section 76395)
- Noncredit courses (Education Code Section 76385)
- Community service courses (Education Code Section 78300)
- Auditing of courses (Education Code Section 76370)
- Instructional materials (Education Code Sections 73365, 81457, and 81458; Title 5 Sections 59400and 59408)
- Athletic insurance (Education Code Section 70902 subdivision (b)(9))
- Cross-Enrollment with the California State University (CSU) or University of California (UC) (Education Code Section 66753)
- Health (Education Code Section 76355)
- Parking (Education Code Section 76360)
- Transportation (Education Code Sections 76361 and 82305.6)
- Student Center (Education Code Section 76375; Title 5 Section 58510)
- Copies of student records (Education Code Section 76223)
- Dormitory (Education Code Section 81670)
- Child care (Education Code Sections 79121 et seq. and 66060)
- Nonresident capital outlay (Education Code Section 76141)
- Nonresident application processing (Education Code Section 76142)
- Credit for Prior Learning (Education Code Section 76300; Title 5 Section 55050)
- Use of facilities financed by revenue bonds (Education Code Section 81901 subdivision (b)(3))
- Refund processing (Title 5 Section 58508)
- Telephone registration (Education Code Section 70902 <u>subdivision</u> (a))
- Physical fitness test (Education Code Section 70902 <u>subdivision</u> (b)(9))

Level 2 Recommendation

Change of fees based on annual increase in State allowances, clerical enhancements.

- Instructional Tape Lease/Deposit (Education Code Section 70902 <u>subdivision</u> (b)(9))
- Credit Card Use (Education Code Section 70902 subdivision (b)(9))
- International Student Medical Insurance (Education Code Section 70902 subdivision (b)(9))

#### Prohibited fees include:

- Late application (CCCCO Student Fee Handbook)
- Add/drop (CCCCO Student Fee Handbook)
- Mandatory student activities (CCCCO Student Fee Handbook)
- Student Identification Cards (CCCCO Student Fee Handbook)
- Student Body Organization (CCCCO Student Fee Handbook)
- Nonresident application (CCCCO Student Fee Handbook)
- For dependents of certain veterans (Education Code Section 66025.3)
- For dependents of certain victims of the September 11, 2001, terrorist attacks (CCCO Student Fee Handbook)
- For certain recipients of the Medal of Honor and certain children of the recipients of the Medal of Honor (Education Code Section 66025.3)
- For surviving spouses and children of a firefighter employed by the federal government whose dutyassignment involved the performance of firefighting services in California (Education Code Section 68120)
- For students who have been exonerated of a crime though writ of habeas corpus or pardon thatmeet certain conditions (Education Code Section 69000)
- Required or funded services (CCCCO Student Fee Handbook)
- Refundable deposits (CCCCO Student Fee Handbook)
- Distance education (other than the statutorily authorized enrollment fee) (CCCO Student Fee Handbook)
- Mandatory mailings (CCCCO Student Fee Handbook)
- Rental of practice rooms (CCCCO Student Fee Handbook)
- Apprenticeship courses (Education Code Section 76350)
- Technology fee (CCCCO Student Fee Handbook)
- Late payment fee (Title 5 Sections 58502 and 59410)
- Nursing/healing arts student liability insurance (Title 5 Section 55234)
- Cleaning (CCCCO Student Fee Handbook)
- Breakage (CCCCO Student Fee Handbook)
- Test proctoring (CCCCO Student Fee Handbook)

Level 2 Recommendation

Change of fees based on annual increase in State allowances, clerical enhancements.

### Collection and Refund of Fees

A. Associated Students Discount Sticker

\$9.50 - CHC

\$7.50 - SBVC

\$4.00 - Replacement for lost card

B. Breakage/Lost Property Fee

Replacement cost of item(s) broken or lost

C. Campus Center Fee

\$1.00/unit (not to exceed \$10 per fiscal year)

D. Capital Outlay Fee

As allowed by law and approved by the Board of Trustees prior to March 1 for the succeeding fiscal year.

A. Associated Students Discount Sticker

\$9.50 - CHC

\$7.50 - SBVC

\$4.00 - Replacement for lost card

B. Breakage/Lost Property Fee

Replacement cost of item(s) broken or lost

C. <u>Campus Center Fee</u>

\$1.00/unit (not to exceed \$10 per fiscal year)

D. Capital Outlay Fee

As allowed by law and approved by the Board of Trustees prior to March I for the succeeding fiscalyear.

E. Catalog

\$6.00 - purchased on campus

F. Credit by Examination

\$20.00 plus class unit fee

G. Document Fee Handling

\$40.00 per hour for personnel time to find, retrieve, copy and re-file requested documents; minimum charge of I hour

\$0.15 per side copy cost

Fees must be paid prior to document release

H. Enrollment Fee

\$46.00/unit

I. Insufficient Funds Check

\$15.00

J. International Student Application

\$25.00 (nonrefundable)

Level 2 Recommendation

Change of fees based on annual increase in State allowances, clerical enhancements.

```
K. Key Deposit/Replacement
```

\$15.00 plus cost of rekeying if needed (metal/electronic key)

L. Learning Center Reproduction Fees, SBVC

\$0.20 - Laser printout: text, black and white printer

\$0.50 - Laser printout: graphics, black and white printer (over ½ page)

\$1.00 - Laser printout: graphics and/or text, color

\$2.00 - Scan text or graphics to disk, per scan

M. Library Fines - SBVC/CHC

\$0.10 - Books: per day for 50 days; after 50 days, bill \$5 fine plus the replacement value \$0.25 -Reserve Books/Multimedia: per hour to a maximum of the replacement value of the reserve materials; after 14 days, bill \$5 fine plus the replacement value

\$0.50 - Videos: per day for 50 days; after 50 days, bill \$5 fine plus the replacement value

\$0.10 - Per page for laser printout of Internet, CD ROM, Periodicals

\$2.00 - replacement for lost library card

N. Parking Permit Fees

\$100108.00 - annual permit

\$3942.00 - one semester (\$20 BOGG student)

\$2224.00 - summer session

\$3.00 - daily

O. Parking Violation Fees

\$ 50.00 - illegal parking

\$ 50.00 - decal violation

\$275.00 - handicap violation

P. Refund Processing Charge

A fee of \$10.00 will be charged for each refund transaction, not to exceed \$10.00 per student persemester as defined in the Fee Refund Policy.

Q. Replacement - Diploma/Certificate

\$10.00

R. Student Health and Accident Insurance

\$2223.00 - per semester (includes \$1.50 accident insurance)

\$1819.00 - \$20.00 - summer session (includes \$1.50 accident insurance)

\$1.50 - accident insurance only

S. Student Representation

\$2.00

Level 2 Recommendation

Change of fees based on annual increase in State allowances, clerical enhancements.

#### T. Supplemental Health Services Fee

\$10.00 - TB skin test (one-step test)

\$10.00 - TB skin test (two-step test)

At cost - All Vaccines

\$25.00 - Physical Exams

\$50.00 - DMV Physical Exams

At cost - Prescription medications

At cost - In-house Lab Tests

At cost - Lab Test sent to external lab

At cost - Optional Medical Procedures

At cost - Optional Medical Supplies

\$ 8.00 - Vision screening (Titmus vision tester)

\$ 2.00 per item - Duplication of medical records

\$10.00 - Hearing Screening (Audiometer)At cost -

Birth Control Pills

#### U. Testing Fees

At cost - Paramedic National Registry Testing

\$25.00 - Retest per skill

\$ 10.00 - CPR card

Repeat course from Career Tech Department

0.5 units - \$12.00

1.0 units - \$23.00

2.0 units - \$46.00

3.0 units - \$70.00

#### V. Transcripts/Verification

No cost - First two transcripts

\$10.00 - Additional transcripts

\$20.00 - Immediate requests for transcripts

\$5.00 plus cost - Online transcripts

#### W. Transportation Fee

Students registering for Spring or Fall semester to pay:

\$9.00 for 6 or more credits/semester

\$8.00 for less than 6 credits/semester

\$6.00 for 6 or more credits/summer

\$5.00 for less than 6 credits/summer

#### X. Crafton Hills College Recreation Fee

Students registering for CHC for Spring, Fall, or Summer semesters have the option to pay for the use of the aquatic and fitness centers:

Level 2 Recommendation

Change of fees based on annual increase in State allowances, clerical enhancements.

\$8.00 per semester

### Fee Refunds

### A. Designated Fees

This regulation covers the following fees:

- I. Enrollment fee
- 2. Nonresident tuition
- 3. Parking fee
- 4. Health fee
- 5. Accident Insurance fee
- 6. Student Services Card fee
- 7. Student Center fee
- 8. Student Representation Fee
- 9. Capital Outlay Fee
- 10. Student Transportation Fee

#### B. Conditions

If a refund is requested for parking or student services card fees, the parking decal or the studentservices card must be attached to the refund request.

C. Military Service Exception

If a student who is a member of an active or reserve military service receives orders compelling a withdrawal from courses, the District shall, upon petition and a copy of received orders of the affected student, refund the entire enrollment fee unless academic credit is awarded.

D. Refund Schedule

This refund schedule applies to all fees listed in Paragraph A, above.

I. Fees collected in error

Fees collected in error will be refunded in their entirety.

2. Class cancelled canceled by the college

If a class is <u>cancelled\_canceled</u> by the college, enrollment and/or non-resident tuition feeswill be refunded in their entirety. If that cancellation results in a student's withdrawal from the college, refunds of the appropriate fees listed in Paragraph "A" will apply.

- 3. Withdrawal from the College
  - a. Enrollment Fee/Nonresident Tuition

Level 2 Recommendation

Change of fees based on annual increase in State allowances, clerical enhancements.

- If a student withdraws during the first two weeks of a full-term class or duringthe first 10% of a short-term class, enrollment fees or nonresident tuition feeswill be refunded.
- b. Parking Fee, Health Fee, Accident Insurance Fee, Student Services Card Fee, Student Center Fee, Student Representation Fee, Capital Outlay Fee, Student Transportation Fee

In order to be eligible for a refund, a student must withdraw prior to the first day of the term for a full-term class or prior to the first day of instruction for ashort-term class.

- 4. Unit Reduction
  - If a change of program within the first two weeks of a full-term class or during the first 10% of a short-term class results in a reduction in the number of units taken, the enrollment fee or non-resident fee will be refunded at the per unit cost of the reduction.
- 5. A student who withdraws from a class or the college after the second week of instruction for a full-term class or the first 10% of a short-term class is not eligible for any refund.
- E. Refund Processing Fee

A charge of \$10 will be collected for each refund transaction not to exceed \$10 per student persemester, except for <a href="mailto:canceled">canceled</a> classes or <a href="mailto:over-payment">over-payment</a>.

### Waiver of Fees

The District may waive enrollment fees which were not collected in a previous session where the enrollment fees were not collected as a result of the District's error in awarding a Board of Governors Fee Waiver to an ineligible student and not through the fault of the student, and to collect the enrollment fee would cause the student undue hardship.

#### References:

Education Code Sections 66025.3, 68120, 70902(b)(9), 76300, and 76300.5

Title 5 Sections 51012, 58520, and 58629

California Community College Chancellor's Office (CCCCO) Student Fee HandbookACCJC

Accreditation Standard I.C.6

#### **Attachments**

AP 5030 Fees- Comments AP 5030 Fees- Legal Citations

#### SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

**TO:** Board of Trustees

**FROM:** Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Diana Z. Rodriguez, Chancellor

**PREPARED BY:** Stacey K. Nikac, Administrative Officer

**DATE:** June 9, 2022

**SUBJECT:** Order of Election and Specifications of the Election Order

#### RECOMMENDATION

It is recommended that the Board of Trustees adopt a resolution of the Order of Election and Specifications of the Election Order and send Order of Election to the San Bernardino County Registrar of Voters and San Bernardino County Superintendent of Schools.

#### **OVERVIEW**

The Biennial Election of School Trustees is required to be held on Tuesday, November 8, 2022. (Cal. Ed. Code §§ 5000, 5323, 5325 and 5340).

Section 5300 of the Education Code states that community college elections shall be governed by the Elections Code and Section 1302 of the Elections Code allows for a governing board election to be held biennially on the first Tuesday after the first Monday in November of each even numbered year to fill the offices of governing board members whose terms expire on the second Friday of December next succeeding the election. The County Superintendent of Schools shall call an election for said purpose and in accordance with the designations contained in the following specifications of the election order made under authority of Education Code Sections 5304 and 5322.

#### **ANALYSIS**

Every even-numbered year, the seats of the district governing board are elected as part of the November election. This year, three seats are to be open in the election.

The Order of Election declares three seats for SBCCD Board of Trustees to be on the election to be held November 8, 2022. Upon adoption of the Resolution, two copies are to be signed and filed with the San Bernardino County Registrar of Voters, no later than July 8, 2022.

**Declaration of Candidacy:** Effective <u>July 18, 2022</u>, candidates may obtain their Declaration of Candidacy from the San Bernardino County Registrar of Voters, 777 E. Rialto Avenue, San Bernardino, CA 92415-0770. The last day to file said Declaration of Candidacy is 5 p.m. <u>August 12, 2022</u>. (Cal. Elec. Code § 10603)



**Extension of Filing Time:** If an incumbent has not filed a Declaration of Candidacy by 5 p.m. on the 88th day (August 12) before the election, the nomination period shall extend to 5 p.m. on the 83rd day (August 7) before the election for other than the incumbent. (Cal. Elec. Code § 10604)

**Legal Ad Method of Appointing:** The governing board has the responsibility of publishing a legal notice regarding the procedure of appointing a governing board member when no candidate or an insufficient number of candidates have filed for the office. (Cal. Ed. Code § 5328.5)

#### **SBCCD GOALS**

- 1. Eliminate Barriers to Student Access and Success
- 2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution
- 3. Be a Leader and Partner in Addressing Regional Issues
- 4. Ensure Fiscal Accountability/Sustainability

#### **FINANCIAL IMPLICATIONS**

Expense costs will be prorated among the school districts and other agencies consolidating with the election.

# ORDER OF ELECTION and SPECIFICATIONS OF THE ELECTION ORDER

## SAN BERNARDINO COMMUNITY COLLEGE DISTRICT OF SAN BERNARDINO COUNTY, CALIFORNIA

## RESOLUTION ORDERING SCHOOL DISTRICT ELECTION FOR GOVERNING BOARD MEMBERS WHOSE TERMS EXPIRE DECEMBER 9, 2022

Resolved that, pursuant to Education Code, Section 5302, the County Superintendent of Schools of this County is hereby ORDERED to call an election for the purpose and in accordance with designations contained in the following specifications of the Election Order made under the authority of Education Code Sections 5304, 5320, and 5322.

#### SPECIFICATIONS OF THE ELECTION ORDER

Date of Election: Tuesday, November 8, 2022 Purpose: Election of three (3) Governing Board Members Polls will open at 7:00 a.m. and close at 8:00 p.m.

#### PLEASE FILL IN THE NAMES BELOW:

Governing Board Members whose terms expire DECEMBER 9, 2022

NAME	FULL TERM / SHORT TERM (Bolded FT or ST)	APPOINTED / ELECTED (Bolded A or E)	DATE OF APPOINTMENT	
Joseph R. Williams (Area 2)	<u>FT</u> / ST	A / <u>E</u>	<u>12/2018</u>	
Dr. Nathan D. Gonzales (Area 4)	<u>FT</u> / ST	<u>A</u> /E	<u>11/2021</u>	
Dr. Stephanie Houston (Area 6)	<u><b>FT</b></u> / ST	A / <u>E</u>	<u>12/2018</u>	

I, <u>Dr. Anne L. Viricel</u>, Clerk of the Governing Board of the <u>San Bernardino Community College</u> <u>District</u> of San Bernardino County, California, do hereby certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a business meeting thereof held at its regular place of meeting on June 9, 2022.

Dated: <u>June 9, 2022</u>	
	Clerk

#### SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

**TO:** Board of Trustees

**FROM:** Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Jose F. Torres, Executive Vice Chancellor

**PREPARED BY:** Lawrence P. Strong, Director of Fiscal Services

**DATE:** June 9, 2022

**SUBJECT:** Consideration of Approval to Adopt Fiscal Year 2022-23 Tentative Budget

#### **RECOMMENDATION**

It is recommended that the Board of Trustees adopt the Fiscal Year 2022-23 Tentative Budget as presented.

#### **OVERVIEW**

The Tentative Budget is a preliminary projection of income and expenditures for SBCCD based on the most current information available. In line with Board Policy and Administrative Procedure 6200, a preliminary Tentative Budget was reviewed and discussed by the Board of Trustees on May 26, 2022. That Tentative Budget is now being presented today for adoption.

It is anticipated that the Final Budget for 2022-23 will be submitted to the Board of Trustees in September per the SBCCD Budget Calendar approved on January 13, 2022, and the California Budget and Accounting Manual.

#### **ANALYSIS**

This Tentative Budget incorporates the projected income and expenditures of SBCCD for fiscal year 2022-2023 for all funds as follows.

#### **TOTAL ALL FUNDS**

The total revenue for all funds is \$352 million, which includes:

- \$151 million State (43% of total revenues),
- \$48 million Federal (14% of total revenues), and
- \$135 million Local (38% of total revenues).



Total expenses for all funds are \$624 million and include:

- \$129 million for Other Expenses & Services (21% of total expenditures for all funds), the majority of which are categorical, one-time expenditures of \$50 million in the Restricted General Fund and \$50 million in the Measure CC Bond Fund;
- \$227 million for Capital Outlay (36% of total expenditures for all funds), the majority of which are for the Measure CC Bond Fund; and
- \$145 million in Salaries and Benefits (23% of total expenditures for all funds).

Important notes about the 2022-23 SBCCD Budget Total of All Funds:

Category	All Funds
Revenues:	
Federal Revenues	48,087,27
State Revenues	150,662,04
Local Revenues	134,709,47
Other Financing Sources/Transfers In	18,842,36
Total Revenues	352,301,16
Expenses:	
Academic Salaries	57,571,27
Classified Salaries	49,022,39
Employee Benefits	38,285,73
Supplies & materials	4,921,43
Other Expenses & Services	128,558,14
Capital Outlay	227,265,87
Other Outgo	109,785,58
Other Financing Uses/Transfers Out	8,585,88
Total Expenses	623,996,31
Net Increase (Decrease) to Fund Balance	(271,695,15

- The category of Other Expenses & Services is stipulated by the California Budget and Accounting Manual to record costs such as audit, contract services, depreciation, dues and membership, election, insurance, interest, legal, personal and consultant services (i.e. architects and engineers), postage, rents and leases, repairs and maintenance, self-insurance claims, and conference expenses.
- Expenses for all funds are higher than revenues because \$272 million of the \$624 million in expenditures is related to Measure M and Measure CC construction. Without these one-time expenditures, SBCCD total expenses for all funds is \$352 million.
- Salaries & Benefits for all funds appears low at 23% of all expenses due to the same
  - Measure M and Measure CC construction costs. If those \$272 million in one-time expenses are removed, the percentage of Salaries & Benefits to all expenses increases to a truer figure of 41%.
- In addition to Measure CC, SBCCD's Restricted General Fund (one-time money) adds an additional \$97 million to the total revenues and expenditures.
- The Restricted General Fund is a break-even program and it includes the COVID-19 federal stimulus.

Category	Restricted General Fund 125	Bond Measure M 435	Bond Measure CC 445
Revenues:	-		
Federal Revenues	16,480,409	-	-
State Revenues	61,678,505	-	-
Local Revenues	7,994,783	23,500	2,000,000
Other Financing Sources/Transfers In	10,465,057	-	-
Total Revenues	96,618,754	23,500	2,000,000
Expenses:			
Academic Salaries	7,573,178	-	-
Classified Salaries	10,717,540	-	381,090
Employee Benefits	5,883,414	-	177,368
Supplies & materials	2,335,019	-	-
Other Expenses & Services	50,313,173	22,623	50,206,430
Capital Outlay	2,704,175	7,233,547	214,234,378
Other Outgo	14,756,375	-	-
Other Financing Uses/Transfers Out	2,335,880	-	-
Total Expenses	96,618,754	7,256,170	264,999,266
Net Increase (Decrease) to Fund Balance	-	(7,232,670)	(262,999,266)

#### **UNRESTRICTED GENERAL FUND**

One of SBCCD's primary funds is the Unrestricted General Fund.

The Governor's May Revise for 2022-23 included a higher overall State budget than the one proposed in January, with total state revenues of \$300.7 billion and general fund expenditures of \$227.4 billion. The proposal includes:

- \$375 million to increase the base of the Student Centered Funding Formula (SCFF);
- A cost-of-living adjustment (COLA) for community college apportionments at 6.56%, with the COLA also applied to various categorical programs;
- \$200 million for part-time faculty health insurance; and
- \$26.2 million to sustain systemwide enrollment growth of 0.5%.

	Unrestricted
	General Fund
Category	110
Revenues:	
Federal Revenues	-
State Revenues	74,993,343
Local Revenues	48,306,20
Other Financing Sources/Transfers In	5,200,000
Total Revenues	128,499,55
Expenses:	
Academic Salaries	49,998,09
Classified Salaries	31,966,43
Employee Benefits	29,715,91
Supplies & materials	1,593,53
Other Expenses & Services	13,746,60
Capital Outlay	627,72
Other Outgo	812,02
Other Financing Uses/Transfers Out	-
Total Expenses	128,460,32
Net Increase (Decrease) to Fund Balance	39,224

Also, part of the May Revise are one-time funding proposals that include \$1.5 billion for deferred maintenance and energy efficiency projects, and \$750 million for discretionary block grants to address issues related to the pandemic and reduction of long-term obligations.

It is the opinion of staff that this greater funding of the community colleges is with the intent of moving districts out of the Emergency Condition Allowance and the Hold Harmless funding levels in the next year or two, and placing them under the SCFF.

In order to address current funding challenges brought about by the SCFF adopted in 2018-19, and the pandemic-related enrollment decline, there are currently three options to fund the State Apportionment Revenue for California Community Colleges. Each district can receive funding for the highest amount, by choosing to opt in. The options are as follows.

## Option 1 | Total Computational Revenue Based on SCFF

The State Chancellor's Office provides this amount based on the new SCFF and it includes Full-Time Equivalent Students (FTES), Supplemental and Student Success metrics.

## Option 2 | Emergency Condition Allowance (Year-to-Year)

Pursuant to CCR, Title 5, Section 58146, the Emergency Condition Allowance provides criteria for funding allowances due to emergency conditions, including the COVID-19 pandemic. The intent behind this regulation is that districts should not lose FTES apportionment as a result of an emergency or extraordinary condition.

## Option 3 | Hold Harmless (Expires 2024-25)

The 2021 Budget Act extended the SCFF's existing minimum revenue provision (Hold Harmless) by one year, through 2024-2025. Under this provision, districts will earn at least their 2017-2018 Total Computational Revenue, adjusted by COLA each year, if applicable.

Based on the FTES forecast over the next five years, SBCCD will opt-in as follows:

- 2022-23 | Option 2 Emergency Condition Allowance
- 2023-24 | Option 1 Total Computational Revenue Based on SCFF
- 2024-25 | Option 3 Hold Harmless (Expires 2024-25)
- 2025-26 | Option 1 Total Computational Revenue Based on SCFF
- 2026-27 | Option 1 Total Computational Revenue Based on SCFF

Although State-based revenues will increase by approximately \$5 million in 2022-23 due to the COLA and basic allocation, SBCCD will continue to operate under the Emergency Condition Allowance due to the loss of student enrollment during the pandemic. SBCCD is encouraging students to return to school by implementing the Books+ program. Since the Fall 2021 and Spring 2022 semesters, Crafton Hills College and San Bernardino Valley College are providing students access to free rental of textbooks and course materials. Books+ will continue to be offered and will be funded by the institutional portion of the COVID-19 related federal stimulus.

Staff is anticipating a significant increase to total expenditures due to the many pragmatic actions taken to reopen SBCCD campuses beginning Summer 2022.

Through extensive effort and collaboration between Human Resources and the district bargaining units, faculty, classified employees, and management staff will be at the median regional salary level. In the upcoming year, SBCCD will accomplish what it's been working toward over the past few years, and the multi-year forecast for the Unrestricted General Fund includes the final implementation of those changes.

The multi-year forecast includes COLA estimates from the Legislative Analyst's Office, estimated revenue shortfalls, use of FCC Auction legal expense reimbursements beginning fiscal year 2022-23, use of the FCC Auction DSO allotment beginning fiscal year 2023-24, and use of investment property earnings beginning fiscal year 2022-23. As a result, the multi-year forecast shows the following for the Unrestricted General Fund:

- 1. Annual excess for fiscal years 2022-23 and 2023-24, with deficit spending after those two fiscal years.
- 2. Fund balance at approximately 1.9 months every fiscal year and decreasing to 1.51 by fiscal year 2026-27.
- 3. Approximate percent of total expenditures for salaries and benefits every fiscal year of:
  - a. 89% for SBVC
  - b. 92% for CHC
  - c. 76% for DSO
  - d. 87% for SBCCD

Based on staff analysis, the May Revise is a very good first step to addressing the possible fiscal cliff in fiscal year 2025-26, when the Hold Harmless provision is eliminated. However, in addition to increasing enrollment, SBCCD must also continue to advocate for additional ongoing funding to increase the SCFF.

### **SBCCD GOALS**

- 1. Eliminate Barriers to Student Access and Success
- 2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution
- 3. Be a Leader and Partner in Addressing Regional Issues
- 4. Ensure Fiscal Accountability/Sustainability

### **FINANCIAL IMPLICATIONS**

The discussion of this material will ensure adherence with SBCCD budget directives, and support of the District's strategic mission, vision, values and goals.



## FISCAL YEAR 22-23 TENTATIVE BUDGET

Presented for Adoption 6/9/2022

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#### **BUDGETING OVERVIEW**

#### **Integrated Planning and Budgeting**

The colleges and District Support Operations staff have each used program review and/or strategic planning processes to determine their highest priority goals and objectives. Consequently, the budget reflects resources allocated to departments based on those prioritized requirements.

#### **Multi-Year Budgeting**

This budget includes a four-year, long-range financial plan that incorporates enrollment management projections by college, personnel and benefit costs, and revenue projections based on the Governor's May Revise State Budget proposal. It provides a sense of direction to the colleges, allows SBCCD to make changes as necessary, and helps measure progress on established goals, as well as identify and minimize risks.

#### **Board Directives for the 2022-23 General Fund Budget**

Approved February 10, 2022, the SBCCD Board Directives for the 2022-23 General Fund Budget are as follows.

Consistent with SBCCD Administrative Procedure 6200 Budget Preparation, the Board of Trustees provides staff with initial direction concerning the distribution of resources for the upcoming fiscal year's budget prior to March 1. SBCCD's budget shall be prepared in accordance with Title 5, the California Community Colleges Budget and Account Manual, and all other related state and federal laws and regulations.

- 1. Align Unrestricted General Fund and student success funding with SBCCD Goals and Objectives.
- 2. Maintain a minimum fund balance of approximately two months of expenditures in the Unrestricted General Fund as recommended by the Government Finance Officers Association and the State Chancellor's Office, unless fund balance is utilized for specially identified one-time needs<sup>1</sup> as authorized by the Board of Trustees.
- 3. New positions must be approved through the process of program review or any other prioritization process as established at SBCCD.

<sup>&</sup>lt;sup>1</sup> One-time is defined as an expenditure that has no ongoing commitment. While one-time needs may be repeated in future years, the nature of the expenditure must conform to the definition.

#### **SBCCD Goals & Objectives**

SBCCD Goals and Objectives are part of the Strategic Plan that was Board approved April 14, 2022.

#### GOAL 1 | ELIMINATE BARRIERS TO STUDENT ACCESS AND SUCCESS

- 1. Continue efforts to increase college-going culture.
- 2. Investigate and promote the success of our identity-based programs and student support services to gain insight that can be leveraged to enhance current efforts to improve the broader student experience at SBCCD.
- 3. Develop a state-of-the-art technology system that delivers a student-centered experience, improves efficiency and effectiveness, and provides analytical strategies and infrastructure that allow SBCCD to make data-informed decisions.
- 4. Grow and expand dual/ concurrent enrollment and K-12 articulations.
- 5. Implement a Board- approved KVCR plan.

#### GOAL 2 | BE A DIVERSE, EQUITABLE, INCLUSIVE, AND ANTI-RACIST INSTITUTION

- 1. Implement the four pillars of guided pathways.
- 2. Increase access and sense of belonging districtwide and foster a culture of inclusion that is supported by targeted professional development and sustained DEIA initiatives.
- 3. Leverage partnerships with community-based organizations to expand SBCCD's sphere of influence and include constituent voices in decision making.

#### GOAL 3 | BE A LEADER AND PARTNER IN ADDRESSING REGIONAL ISSUES

- 1. Develop a Strategic Plan that will signal to all constituents that SBCCD has a comprehensive vision that positively impacts our region and effectively employs strategies that will enable our students to develop the knowledge, confidence, and ability to succeed.
- 2. Institutionalize our commitment to investing in cultivating leadership skills within our District as a vehicle for expanding SBCCD's ability to influence economic and educational initiatives around the region, state, and country.
- 3. Grow our reputation as a leading higher education institution by enhancing and cultivating community partnerships with K-12 partners, businesses, and community organizations.

#### GOAL 4 | ENSURE FISCAL ACCOUNTABILITY/SUSTAINABILITY

- 1. Expand grants, unrestricted revenues, partnerships with regional employers, and philanthropic culture.
- 2. Continue to advocate for local state and federal funding to support SBCCD's mission.
- 3. Enhance innovation in our investments, space utilization, and growth to (1) remain at the vanguard of facilities development; (2) improve our ability to respond to variations in capital and operational budgets and; (3) set aside funds for deferred maintenance.
- 4. Leverage resources to decrease student cost of attaining a high-quality education.

#### **Budget Assumptions: Fiscal Year 2022-23**

The assumptions used for the 2022-23 Tentative are based on the Governor's May Revise. Changes to the budget can occur between the Tentative and Final Budgets.

- Assumes Governor's May Revise, including
  - \$375 million to increase the base of the Student Centered Funding Formula (SCFF)
  - 6.56% Cost of Living Adjustment (COLA) to increase rates for the SCFF
  - \$200 million for part-time faculty health insurance
  - 0.5% to sustain systemwide enrollment growth
- SBCCD funding based on Option 2, Emergency Condition Allowance, with an estimated net increase of 4.7% funding

#### **Fund Descriptions**

The SBCCD budget is comprised of 22 funds, which are described below. \*Categories and descriptions are provided by the California State Budget Accounting Manual (BAM) (https://www.cccco.edu/About-Us/Chancellors-Office/Divisions/College-Finance-and-Facilities-Planning/Fiscal-Standards-and-Accountability-Unit/Manuals).

#### GOVERNMENTAL

Governmental funds are used to track information on resources associated with the District's educational objectives.

#### **General Funds**

- Unrestricted
- Restricted

#### **Debt Service Funds**

 Bond Interest & Redemption

#### **Special Revenue Funds**

- Child Development
- KVCR

#### **Capital Projects Funds**

- · Capital Outlay Projects
- Measure M
- Measure CC

#### **PROPRIETARY**

Proprietary funds are for tracking District activities similar to those used in private sector accounting due to their incomeproducing character.

#### **Enterprise Funds**

- Cafeteria
- Investment Properties

#### Internal Service Funds

- Self-Insurance
- Retiree Benefits

#### **FIDUCIARY**

Fiduciary funds account for assets held on behalf of another party for which the District has some discretionary authority.

#### **Trusts Funds**

- Associated Students
- Representation Fee
- Student Body Center Fee
- Financial Aid
- Scholarship & Loan
- OPEB Trust
- PARS Investment Trust
- Student Clubs & Trusts

#### **Agency Funds**

- FNX
- Inland Futures
   Foundations





### **SUMMARY**

	Estimated Actuals 2021-22	Draft Budget FY 2022-23	Forecast FY 2023-24	Forecast FY 2024-25	Forecast FY 2025-26	Forecast FY 2026-27
Revenues			0_0	00	0_0 _0	0_0
State-Based Revenue	105,907,372	110,857,648	113,532,803	114,355,036	116,159,817	119,978,802
Other Revenue	7,727,403	12,441,903	12,441,903	12,441,903	12,441,903	12,441,903
PARS Trust Gains	2,050,000	2,050,000	2,050,000	2,050,000	2,050,000	2,050,000
FCC Legal Fees Reimbursement/DSO Portion FCC	-	1,650,000	950,000	400,000	-	-
Commercial Building Profits	-	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000
Total Revenues	115,684,775	128,499,552	130,474,707	130,746,939	132,151,721	135,970,705
Expenditures						
1000 - Academic Salaries	46,008,761	50,275,037	50,783,807	51,304,025	51,835,947	52,379,838
2000 - Classified Salaries	31,662,539	32,151,058	32,734,102	33,330,264	33,939,840	34,563,131
3000 - Benefits	27,191,080	29,913,727	30,484,335	30,987,824	31,504,571	32,034,930
4000 - Supplies	1,221,998	1,593,538	1,609,473	1,625,568	1,641,824	1,658,242
5000 - Other Expenses and Services	11,686,603	13,746,606	13,884,072	14,022,912	14,163,142	14,304,773
6000 - Capital Outlay	439,838	627,727	634,004	640,344	646,748	653,215
7000 - Other Outgo	600,095	812,021	800,000	800,000	800,000	800,000
Total Expenditures	118,810,913	129,119,714	130,929,794	132,710,938	134,532,071	136,394,130
Other Adjustments						
Golden Handshake Costs (1/4)	(1,025,000)					
Golden Handshake Savings (1/4)	( , , , ,	659,386	526,157	445,484	341,684	260,937
Total Other Adjustments	(1,025,000)	659,386	526,157	445,484	341,684	260,937
Annual Increase/(Decrease) to Fund Balance	(4,151,138)	39,224	71,070	(1,518,515)	(2,038,666)	(162,487)
Beginning Fund Balance	24,893,310	20,742,172	20,781,396	20,852,465	19,333,950	17,295,284
Ending Fund Balance	20,742,172	20,781,396	20,852,465	19,333,950	17,295,284	17,132,797
Fund Balance in Months	2.08	1.94	1.92	1.75	1.55	1.51

## **2021-22 Estimated Actuals**

			SBVC		CHC	DSO	SBCCD Total
Secti	ion A - State-Based Revenue						
1	Base Allocation Revenue (medium and small colleges)	\$	4,959,045	\$	4,250,609		\$9,209,654
2	Credit FTES		9,750.34		4,464.20		14,214.54
3	Rate Per Credit FTES						\$4,212.26
4	Total Credit FTES Funding	\$	41,070,935	\$	18,804,358		\$59,875,293
5	Special Admit and CDCP (enhanced) FTES		401.11		99.61		500.72
6	Rate Per Special Admit and CDCP (enhanced) FTES						\$5,906.97
7	Total Special Admit and CDCP (enhanced) FTES Funding	\$	2,369,346	\$	588,394		\$2,957,739
8	Non-Credit FTES		232.78		14.22		247.00
9	Rate Per Non-Credit FTES						\$3,552.03
	Total Non-Credit FTES Funding	\$	826,841	\$	50,510		\$877,351
11	Total SBCCD FTES		10,384.23		4,578.03		14,962.26
12	Supplemental Component (based on %)		14,398		5,188		19,586
13	Rate Per Supplemental Component	•	44.044.000	•	F 407 F70		\$996
	Total Supplemental Component Funding		14,341,323	\$	5,167,578		\$19,508,901
15	Total Student Success Incentive Component Funding	\$	7,997,768	\$	3,606,371		\$11,604,139
	Total State-Based Revenue (sum of lines 1,4,7,10,14,15)	ф	71,565,258	\$	32,467,820		\$104,033,078
	Stability Provision		\$1,289,343		\$584,951		\$1,874,294
	Total State-Based Revenue After Stability Provision		\$72,854,601 68.79%		\$33,052,770		\$105,907,372
17 18	State-Based Revenue Percent By College Calculated Revenue Shortfall Percent		08.79%		31.21%		0.000/
19	Revenue Shortfall Amount		\$0		\$0		0.00%
20	Adjusted State-Based Revenue (line 16 + line 19)		\$72,854,601		\$33,052,770	\$0	\$105,907,372
	Proposed Base Allocation Increase		\$72,034,001		φ33,032,110	φυ	\$103,907,372
	Total State Revenue		\$72,854,601		\$33,052,770	\$0	\$105,907,372
23	Change From Previous Year State Base Revenue		Ψ12,034,00 I		\$35,032,110	ΨΟ	\$2,394,771
-	ion B - Other Revenue						Ψ2,394,771
	Part-time Faculty Funding		\$696,260		\$315,880		\$1,012,140
	Full-time Faculty Funding		\$1,069,422		\$485,177		\$1,554,599
25			ψ1,000,122		ψ100,177		Ψ1,001,000
26	Lottery Funding		\$1,677,705		\$761,143		\$2,438,848
27	Interest Income		\$244,964		\$111,135		\$356,099
28	Other Campus Revenue Per Campus Projections		\$1,214,900		\$551,177		\$1,766,078
29	Other Revenue		\$420,449		\$179,190		\$599,639
30a	STRS/PERS Trust Interest Revenue		\$1,410,213		\$639,787		\$2,050,000
30b	Commercial Building Annual Revenue		\$0		\$0		\$0
30c	FCC Legal Fees Reimbursement/DSO Portion FCC		\$0		\$0		\$0
_	Total Other Revenue		\$6,733,913		\$3,043,491		\$9,777,403
	Total Revenue (line 22 + line 31)		\$79,588,514		\$36,096,261	\$0	\$115,684,775
	ion C - Site Expenses						
	1000 - Academic Salaries		\$30,556,007		\$14,655,178	\$797,576	\$46,008,761
34	2000 - Classified Salaries		\$13,021,844		\$7,647,746	\$10,992,948	\$31,662,539
35	3000 - Benefits		\$13,949,682		\$7,502,732	\$5,738,666	\$27,191,080
36			\$697,859		\$277,426	\$246,713	\$1,221,998
37	5000 - Other Expenses and Services		\$5,530,235		\$1,657,732	\$4,498,636	\$11,686,603
38	6000 - Capital Outlay		\$259,570		\$117,037	\$63,231	\$439,838
39	7000 - Other Outgo		\$20,031		\$63	\$580,000	\$600,095
40	Site Budgeted / Projected Actual Expenditures		\$64,035,228		\$31,857,915	\$22,917,770	\$118,810,913
41	Percentage of Budget by Site		53.90%		26.81%	19.29%	
	Shared Costs (DSO)		\$15,765,333		\$7,152,437	-\$22,917,770	<b>*</b> 0.400.400
43 Secti	Annual Excess/(Deficit) (line 32 - line 40 - line 42) ion D - One-Time Adjustments & Fund Balance		-\$212,048		-\$2,914,091	\$0	-\$3,126,138
44	Salary & Benefits Increases (and retro) included above						
45	Expenditure Reductions						\$0
46	•						-\$1,025,000
47	Early Retirement Savings Estimate						
	Annual Increase/(Decrease) to Fund Balance						-\$4,151,138
49b	Fund Balance July 1, Year Beginning						\$24,893,310
50	Year-end Estimated Fund Balance (actual per CCFS311)						\$20,742,172
51	Fund Bal Coverage in Mos (line 52/(line 40-savings)/12)						2.08
52							\$20,742,172
							,· · <b>-</b> , · · <b>-</b>

## 2022-23 Tentative Budget

		SBVC	CHC	DSO	SBCCD Total
Sect	ion A - State-Based Revenue				
1	Base Allocation Revenue (medium and small colleges)	\$ 6,372,321	\$ 5,461,988		\$11,834,308
2	Credit FTES	9,049.45	4,143.29		13,192.74
3	Rate Per Credit FTES				\$4,629.00
4	Total Credit FTES Funding	\$ 41,889,882	\$ 19,179,312		\$61,069,193
5	Special Admit and CDCP (enhanced) FTES	281.17	69.83		351.00
6	Rate Per Special Admit and CDCP (enhanced) FTES				\$6,491.00
7	Total Special Admit and CDCP (enhanced) FTES Funding	\$ 1,825,103	\$ 453,238		\$2,278,341
8	Non-Credit FTES	143.25	8.75		152.00
9	Rate Per Non-Credit FTES				\$3,903.00
10	Total Non-Credit FTES Funding	\$ 559,102	\$ 34,154		\$593,256
11	Total SBCCD FTES	9,473.87	4,221.87		13,695.74
12	Supplemental Component (based on %)	14,392	5,186		19,578
13	Rate Per Supplemental Component				\$1,095
14	Total Supplemental Component Funding	\$ 15,759,680	\$ 5,678,651		\$21,438,331
15	Total Student Success Incentive Component Funding	\$ 8,788,747	\$ 3,963,041		\$12,751,788
	Total State-Based Revenue (sum of lines 1,4,7,10,14,15)	\$ 75,194,834	\$ 34,770,385		\$109,965,219
	Stability Provision	\$610,248	\$282,181		\$892,429
16b	Total State-Based Revenue After Stability Provision	\$75,805,082	\$35,052,566		\$110,857,648
17	State-Based Revenue Percent By College	68.38%	31.62%		
18	Calculated Revenue Shortfall Percent				0.00%
19	Revenue Shortfall Amount	\$0	\$0		
20	Adjusted State-Based Revenue (line 16 + line 19)	\$75,805,082	\$35,052,566	\$0	\$110,857,648
	Proposed Base Allocation Increase	•			\$0
	Total State Revenue	\$75,805,082	\$35,052,566	\$0	\$110,857,648
23	Change From Previous Year State Base Revenue				\$4,950,277
	ion B - Other Revenue	40 504 070	A4 474 004		40.700.440
	Part-time Faculty Funding	\$2,534,279	\$1,171,861		\$3,706,140
	Full-time Faculty Funding	\$1,063,044	\$491,555		\$1,554,599
	State Discretionary Block Grant(\$750M statewide over 5 yrs)	\$1,381,629	\$638,871		\$2,020,500
26	Lottery Funding	\$1,667,698	\$771,150		\$2,438,848
27	Interest Income Other Compus Boyonus Per Compus Braingtions	\$243,502	\$112,597		\$356,099 \$1,766,078
28 29	Other Campus Revenue Per Campus Projections Other Revenue	\$1,207,654 \$420,449	\$558,424 \$179,190		\$599,639
	STRS/PERS Trust Interest Revenue	\$1,401,801	\$648,198		\$2,050,000
	Commercial Building Annual Revenue	\$1,025,708	\$474,292		\$1,500,000
	FCC Legal Fees Reimbursement/DSO Portion FCC	\$0	\$0		\$1,650,000
	Total Other Revenue	\$10,945,765	\$5,046,138		\$17,641,903
	Total Revenue (line 22 + line 31)	\$86,750,847	\$40,098,703	\$0	\$128,499,552
	ion C - Site Expenses				
33	1000 - Academic Salaries	\$34,024,823	\$15,340,257	\$909,957	\$50,275,037
34	2000 - Classified Salaries	\$13,079,016	\$7,429,011	\$11,643,031	\$32,151,058
35	3000 - Benefits	\$15,019,029	\$8,415,334	\$6,479,364	\$29,913,727
36	4000 - Supplies	\$913,717	\$335,172	\$344,649	\$1,593,538
37	5000 - Other Expenses and Services	\$6,504,016	\$2,397,308	\$4,845,282	\$13,746,606
38	6000 - Capital Outlay	\$457,047	\$56,398	\$114,282	\$627,727
39	7000 - Other Outgo	\$12,021	\$0	\$800,000	\$812,021
40	Site Budgeted / Projected Actual Expenditures	\$70,009,670	\$33,973,479	\$25,136,565	\$129,119,714
41	Percentage of Budget by Site	54.22%	26.31%	19.47%	
42	Shared Costs (DSO)	\$17,188,524	\$7,948,041	-\$25,136,565	
43	Annual Excess/(Deficit) (line 32 - line 40 - line 42)	-\$447,347	-\$1,822,816	\$0	-\$620,162
Sect	ion D - One-Time Adjustments & Fund Balance				
44	Salary & Benefits Increases (and retro) included above				
45	Expenditure Reductions	\$0	\$0	\$0	\$0
46	Early Retirement Cost Estimate				\$0
47	Early Retirement Savings Estimate	\$357,524	\$173,495	\$128,367	\$659,386
	Annual Increase/(Decrease) to Fund Balance				\$39,224
49b	Fund Balance July 1, Year Beginning				\$20,742,172
50	Year-end Estimated Fund Balance (actual per CCFS311)				\$20,781,396
51	Fund Bal Coverage in Mos (line 52/(line 40-savings)/12)				1.94
52	. , , , , , , , , , , , , , , , , , , ,				\$20,781,396
32	Officontolog Fully Dalatice				Ψ20,101,030

## **2023-24 Forecast**

		SBVC	CHC	DSO	SBCCD Total
Secti	ion A - State-Based Revenue				
1	Base Allocation Revenue (medium and small colleges)	\$ 6,595,352	\$ 5,653,157		\$12,248,508
2	Credit FTES	8,774.85	4,017.57		12,792.42
3	Rate Per Credit FTES				\$4,791.02
4	Total Credit FTES Funding	\$ 42,040,423	\$ 19,248,237		\$61,288,660
5	Special Admit and CDCP (enhanced) FTES	282.58	70.17		352.76
6	Rate Per Special Admit and CDCP (enhanced) FTES				\$6,718.19
7	Total Special Admit and CDCP (enhanced) FTES Funding	\$ 1,898,426	\$ 471,447		\$2,369,873
8	Non-Credit FTES	143.97	8.79		152.76
9	Rate Per Non-Credit FTES				\$4,039.61
	Total Non-Credit FTES Funding	\$ 581,564	\$ 35,526		\$617,090
11	Total SBCCD FTES	9,201.39	4,096.54		13,297.93
12	Supplemental Component (based on %)	14,392	5,186		19,578
13	Rate Per Supplemental Component				\$1,133
14	Total Supplemental Component Funding	\$ 16,311,269	\$ 5,877,404		\$22,188,673
15	Total Student Success Incentive Component Funding	\$ 9,096,353	\$ 4,101,748		\$13,198,101
	Total State-Based Revenue (sum of lines 1,4,7,10,14,15)	\$ 76,523,387	\$ 35,387,519		\$111,910,907
	Stability Provision	\$1,109,034	\$512,862		\$1,621,897
16b	Total State-Based Revenue After Stability Provision	\$77,632,421	\$35,900,382		\$113,532,803
17	State-Based Revenue Percent By College	68.38%	31.62%		
18	Calculated Revenue Shortfall Percent				0.00%
19	Revenue Shortfall Amount	\$0	\$0		
20	Adjusted State-Based Revenue (line 16 + line 19)	\$77,632,421	\$35,900,382	\$0	\$113,532,803
	Proposed Base Allocation Increase				\$0
22	Total State Revenue	\$77,632,421	\$35,900,382	\$0	\$113,532,803
23	Change From Previous Year State Base Revenue				\$2,675,155
Secti	ion B - Other Revenue				
24a	Part-time Faculty Funding	\$2,534,216	\$1,171,924		\$3,706,140
24b	Full-time Faculty Funding	\$1,063,017	\$491,582		\$1,554,599
25	State Discretionary Block Grant(\$750M statewide over 5 yrs)	\$1,381,595	\$638,905		\$2,020,500
26	Lottery Funding	\$1,667,656	\$771,192		\$2,438,848
27	Interest Income	\$243,496	\$112,603		\$356,099
28	Other Campus Revenue Per Campus Projections	\$1,207,624	\$558,454		\$1,766,078
29	Other Revenue	\$420,449	\$179,190		\$599,639
	STRS/PERS Trust Interest Revenue	\$1,401,766	\$648,234		\$2,050,000
	Commercial Building Annual Revenue	\$1,025,683	\$474,317		\$1,500,000
	FCC Legal Fees Reimbursement/DSO Portion FCC	\$0	\$0		\$950,000
	Total Devenue	\$10,945,502	\$5,046,402	ФО.	\$16,941,903
	Total Revenue (line 22 + line 31)	\$88,577,923	\$40,946,784	\$0	\$130,474,707
	•	¢24 270 606	\$15,503,245	\$000.057	¢50 702 907
	1000 - Academic Salaries	\$34,370,606		\$909,957 \$11,826,557	\$50,783,807
34 35	2000 - Classified Salaries 3000 - Benefits	\$13,322,229	\$7,585,317 \$8,538,544	\$6,598,649	\$32,734,102
		\$15,347,143			\$30,484,335
36	4000 - Supplies	\$922,854	\$338,524	\$348,095	\$1,609,473
37	5000 - Other Expenses and Services	\$6,569,056	\$2,421,281	\$4,893,735	\$13,884,072
38	6000 - Capital Outlay	\$461,617	\$56,962	\$115,425	\$634,004
39	7000 - Other Outgo	\$0	\$0	\$800,000	\$800,000
40	Site Budgeted / Projected Actual Expenditures	\$70,993,505	\$34,443,872	\$25,492,417	\$130,929,794
41	Percentage of Budget by Site	54.22%	26.31%	19.47%	
	Shared Costs (DSO)	\$17,431,421	\$8,060,996	-\$25,492,417	<b>#455.007</b>
43	Annual Excess/(Deficit) (line 32 - line 40 - line 42)	\$152,997	-\$1,558,084	\$0	-\$455,087
	ion D - One-Time Adjustments & Fund Balance				
44	Salary & Benefits Increases (and retro) included above	<b>^</b>	<b>#</b> 0	Φ0	Φ0
45	Expenditure Reductions	\$0	\$0	\$0	\$0
46	Early Retirement Cost Estimate	<b>#205 206</b>	¢420.447	¢400.444	\$0
47	Early Retirement Savings Estimate	\$285,296	\$138,417	\$102,444	\$526,157 \$71,070
	Annual Increase/(Decrease) to Fund Balance				\$71,070
	Fund Balance July 1, Year Beginning				\$20,781,396
50	Year-end Estimated Fund Balance (actual per CCFS311)				\$20,852,465
51	Fund Bal Coverage in Mos (line 52/(line 40-savings)/12)				1.92
52					\$20,852,465

## **2024-25 Forecast**

			SBVC		CHC	DSO	SBCCD Total
Secti	ion A - State-Based Revenue						
1	Base Allocation Revenue (medium and small colleges)	\$	6,793,213	\$	5,822,752		\$12,615,964
2	Credit FTES		8,159.46		3,735.82		11,895.28
3	Rate Per Credit FTES						\$4,934.75
4	Total Credit FTES Funding	\$	40,264,872	\$	18,435,300		\$58,700,172
5	Special Admit and CDCP (enhanced) FTES		283.99		70.53		354.52
6	Rate Per Special Admit and CDCP (enhanced) FTES	•	4.005.450	Φ.	400.040		\$6,919.73
7 8	Total Special Admit and CDCP (enhanced) FTES Funding Non-Credit FTES	\$	1,965,156 144.69	\$	488,019 8.84		\$2,453,174 153.52
9	Rate Per Non-Credit FTES		144.09		0.04		\$4,160.79
10	Total Non-Credit FTES Funding	\$	602,006	\$	36,775		\$638,781
11	Total SBCCD FTES	Ψ	8,588.14	Ψ	3,815.18		12,403.32
12	Supplemental Component (based on %)		14,392		5,186		19,578
13	Rate Per Supplemental Component		,		.,		\$1,167
14	Total Supplemental Component Funding	\$	16,800,607	\$	6,053,726		\$22,854,333
15	Total Student Success Incentive Component Funding	\$	9,369,244	\$	4,224,800		\$13,594,044
16	Total State-Based Revenue (sum of lines 1,4,7,10,14,15)	\$	75,795,098	\$	35,061,371		\$110,856,469
16a	Stability Provision		\$2,392,049		\$1,106,517		\$3,498,566
16b	Total State-Based Revenue After Stability Provision		\$78,187,148		\$36,167,887		\$114,355,036
17	State-Based Revenue Percent By College		68.37%		31.63%		
18	Calculated Revenue Shortfall Percent						0.00%
19	Revenue Shortfall Amount		\$0		\$0	00	\$444.05E.000
	Adjusted State-Based Revenue (line 16 + line 19)		\$78,187,148		\$36,167,887	\$0	\$114,355,036
21	Proposed Base Allocation Increase Total State Revenue		\$78,187,148		\$36,167,887	\$0	\$0 \$114,355,036
23	Change From Previous Year State Base Revenue		Ψ70, 107, 140		ψ30, 10 <i>1</i> ,00 <i>1</i>	ΨΟ	\$822,232
	ion B - Other Revenue						Ψ022,202
24a	Part-time Faculty Funding		\$2,533,973		\$1,172,167		\$3,706,140
24b	Full-time Faculty Funding		\$1,062,915		\$491,684		\$1,554,599
25	State Discretionary Block Grant(\$750M statewide over 5 yrs)		\$1,381,462		\$639,038		\$2,020,500
26	Lottery Funding		\$1,667,496		\$771,352		\$2,438,848
	Interest Income		\$243,473		\$112,626		\$356,099
28	Other Campus Revenue Per Campus Projections		\$1,207,508		\$558,570		\$1,766,078
29	Other Revenue		\$420,449		\$179,190		\$599,639
	STRS/PERS Trust Interest Revenue Commercial Building Annual Revenue		\$1,401,632 \$1,025,584		\$648,368 \$474,416		\$2,050,000 \$1,500,000
	FCC Legal Fees Reimbursement/DSO Portion FCC		\$1,025,364		\$0		\$400,000
	Total Other Revenue		\$10,944,491		\$5,047,412		\$16,391,903
32	Total Revenue (line 22 + line 31)		\$89,131,640		\$41,215,300	\$0	\$130,746,939
Secti	ion C - Site Expenses						
33	1000 - Academic Salaries		\$34,724,168		\$15,669,899	\$909,957	\$51,304,025
34	2000 - Classified Salaries		\$13,570,913		\$7,745,140	\$12,014,212	\$33,330,264
35	3000 - Benefits		\$15,633,197		\$8,651,455	\$6,703,173	\$30,987,824
36	4000 - Supplies		\$932,083		\$341,909	\$351,576	\$1,625,568
37	5000 - Other Expenses and Services		\$6,634,747		\$2,445,493	\$4,942,672	\$14,022,912
38	6000 - Capital Outlay		\$466,234		\$57,532	\$116,579	\$640,344
39 40	7000 - Other Outgo		\$0 \$71,061,241		\$0	\$800,000	\$800,000
41	Site Budgeted / Projected Actual Expenditures Percentage of Budget by Site		\$71,961,341 54.22%		\$34,911,428 26.31%	\$25,838,169 19.47%	\$132,710,938
	Shared Costs (DSO)		\$17,666,146		\$8,172,023	-\$25,838,169	
43	Annual Excess/(Deficit) (line 32 - line 40 - line 42)		-\$495,847		-\$1,868,151	\$0	-\$1,963,999
Secti	ion D - One-Time Adjustments & Fund Balance						
44	Salary & Benefits Increases (and retro) included above						
45	Expenditure Reductions		\$0		\$0	\$0	\$0
46	Early Retirement Cost Estimate		<b>6044 500</b>		M447 404	400 700	\$0
47	Early Retirement Savings Estimate		\$241,560		\$117,191	\$86,733	\$445,484 \$1,519,515
	Annual Increase/(Decrease) to Fund Balance Fund Balance July 1, Year Beginning						-\$1,518,515 \$20,852,465
50	Year-end Estimated Fund Balance (actual per CCFS311)						\$19,333,950
51	Fund Bal Coverage in Mos (line 52/(line 40-savings)/12)						1.75
52	Unrestricted Fund Balance						\$19,333,950

## **2025-26 Forecast**

		SBVC	CHC	DSO	SBCCD Total
Secti	ion A - State-Based Revenue				
1	Base Allocation Revenue (medium and small colleges)	\$ 6,997,009	\$ 5,997,435		\$12,994,443
2	Credit FTES	8,200.26	3,754.49		11,954.76
3	Rate Per Credit FTES	,	ŕ		\$5,082.79
4	Total Credit FTES Funding	\$ 41,680,182	\$ 19,083,301		\$60,763,483
5	Special Admit and CDCP (enhanced) FTES	285.41	70.88		356.29
6	Rate Per Special Admit and CDCP (enhanced) FTES				\$7,127.32
7	Total Special Admit and CDCP (enhanced) FTES Funding	\$ 2,034,231	\$ 505,173		\$2,539,403
8	Non-Credit FTES	145.41	8.88		154.29
9	Rate Per Non-Credit FTES				\$4,285.62
10	Total Non-Credit FTES Funding	\$ 623,166	\$ 38,068		\$661,234
11	Total SBCCD FTES	8,631.08	3,834.26		12,465.34
12	Supplemental Component (based on %)	14,392	5,186		19,578
13	Rate Per Supplemental Component				\$1,202
14	Total Supplemental Component Funding	\$ 17,304,625	\$ 6,235,338		\$23,539,963
15	Total Student Success Incentive Component Funding	\$ 9,650,321	\$ 4,351,544		\$14,001,865
	Total State-Based Revenue (sum of lines 1,4,7,10,14,15)	\$ 78,289,535	\$ 36,210,858		\$114,500,392
	Stability Provision	\$1,134,630	\$524,795		\$1,659,425
	Total State-Based Revenue After Stability Provision	\$79,424,165	\$36,735,652		\$116,159,817
17	State-Based Revenue Percent By College	68.37%	31.63%		
18	Calculated Revenue Shortfall Percent				0.00%
19	Revenue Shortfall Amount	\$0	\$0		
20	Adjusted State-Based Revenue (line 16 + line 19)	\$79,424,165	\$36,735,652	\$0	\$116,159,817
	Proposed Base Allocation Increase	<b>A</b> 70 101 105	400 705 050	40	\$0
	Total State Revenue	\$79,424,165	\$36,735,652	\$0	\$116,159,817
23	Change From Previous Year State Base Revenue				\$1,804,782
	on B - Other Revenue	<b>CO FOA 070</b>	¢4.470.070		<b>#0.700.440</b>
	Part-time Faculty Funding	\$2,534,070	\$1,172,070		\$3,706,140
	Full-time Faculty Funding	\$1,062,956	\$491,643		\$1,554,599
	State Discretionary Block Grant(\$750M statewide over 5 yrs)	\$1,381,515	\$638,985		\$2,020,500
26 27	Lottery Funding Interest Income	\$1,667,560	\$771,288 \$112,617		\$2,438,848
28	Other Campus Revenue Per Campus Projections	\$243,482 \$1,207,554	\$112,617 \$558,524		\$356,099 \$1,766,078
29	Other Revenue	\$420,449	\$179,190		\$599,639
	STRS/PERS Trust Interest Revenue	\$1,401,686	\$648,314		\$2,050,000
	Commercial Building Annual Revenue	\$1,025,624	\$474,376		\$1,500,000
	FCC Legal Fees Reimbursement/DSO Portion FCC	\$0	\$0		\$0
	Total Other Revenue	\$10,944,895	\$5,047,008		\$15,991,903
32	Total Revenue (line 22 + line 31)	\$90,369,060	\$41,782,661	\$0	\$132,151,721
Secti	ion C - Site Expenses				
33	1000 - Academic Salaries	\$35,085,686	\$15,840,304	\$909,957	\$51,835,947
34	2000 - Classified Salaries	\$13,825,193	\$7,908,558	\$12,206,089	\$33,939,840
35	3000 - Benefits	\$15,926,880	\$8,767,222	\$6,810,469	\$31,504,571
36	4000 - Supplies	\$941,404	\$345,328	\$355,092	\$1,641,824
37	5000 - Other Expenses and Services	\$6,701,094	\$2,469,948	\$4,992,099	\$14,163,142
38	6000 - Capital Outlay	\$470,896	\$58,107	\$117,745	\$646,748
39	7000 - Other Outgo	\$0	\$0	\$800,000	\$800,000
40	Site Budgeted / Projected Actual Expenditures	\$72,951,152	\$35,389,468	\$26,191,451	\$134,532,071
41	Percentage of Budget by Site	54.23%	26.31%	19.47%	
42	Shared Costs (DSO)	\$17,908,380	\$8,283,071	-\$26,191,451	
43	Annual Excess/(Deficit) (line 32 - line 40 - line 42)	-\$490,472	-\$1,889,878	\$0	-\$2,380,350
Secti	ion D - One-Time Adjustments & Fund Balance				
44	Salary & Benefits Increases (and retro) included above				
45	Expenditure Reductions	\$0	\$0	\$0	\$0
46	Early Retirement Cost Estimate				\$0
47	Early Retirement Savings Estimate	\$185,281	\$89,882	\$66,521	\$341,684
	Annual Increase/(Decrease) to Fund Balance				-\$2,038,666
49b	Fund Balance July 1, Year Beginning				\$19,333,950
50	Year-end Estimated Fund Balance (actual per CCFS311)				\$17,295,284
51	Fund Bal Coverage in Mos (line 52/(line 40-savings)/12)				1.55
52					\$17,295,284
					Ţ ,200,20 l

## **2026-27 Forecast**

			SBVC		CHC	DSO	SBCCD Total
Sect	ion A - State-Based Revenue						
1	Base Allocation Revenue (medium and small colleges)	\$	7,206,919	\$	6,177,358		\$13,384,277
2	Credit FTES		8,241.26		3,773.27		12,014.53
3	Rate Per Credit FTES						\$5,235.27
4	Total Credit FTES Funding	\$	43,145,241	\$	19,754,079		\$62,899,320
5	Special Admit and CDCP (enhanced) FTES		286.84		71.23		358.07
6	Rate Per Special Admit and CDCP (enhanced) FTES	\$	2 105 724	¢	F22 020		\$7,341.14
7 8	Total Special Admit and CDCP (enhanced) FTES Funding Non-Credit FTES	Ф	2,105,734 146.14	\$	522,929 8.93		\$2,628,664 155.06
9	Rate Per Non-Credit FTES		140.14		0.93		\$4,414.19
10	Total Non-Credit FTES Funding	\$	645,070	\$	39,406		\$684,476
11	Total SBCCD FTES	<b>*</b>	8,674.24	Ψ.	3,853.43		12,527.66
12	Supplemental Component (based on %)		14,392		5,186		19,578
13	Rate Per Supplemental Component		,		,		\$1,238
14	Total Supplemental Component Funding	\$	17,823,764	\$	6,422,398		\$24,246,162
15	Total Student Success Incentive Component Funding	\$	9,939,831	\$	4,482,090		\$14,421,921
16	Total State-Based Revenue (sum of lines 1,4,7,10,14,15)	\$	80,866,559	\$	37,398,260		\$118,264,818
	Stability Provision		\$1,171,980		\$542,004		\$1,713,984
16b	Total State-Based Revenue After Stability Provision		\$82,038,538		\$37,940,264		\$119,978,802
17	State-Based Revenue Percent By College		68.38%		31.62%		
18	Calculated Revenue Shortfall Percent						0.00%
	Revenue Shortfall Amount		\$0		\$0	00	<b>\$440.070.000</b>
	Adjusted State-Based Revenue (line 16 + line 19)		\$82,038,538		\$37,940,264	\$0	\$119,978,802
21	Proposed Base Allocation Increase Total State Revenue		\$82,038,538		\$37,940,264	\$0	\$0 \$119,978,802
23	Change From Previous Year State Base Revenue		Ψ02,030,330		\$51,5 <del>4</del> 0,20 <del>4</del>	ΨΟ	\$3,818,984
	ion B - Other Revenue						ψο,ο το,οο τ
24a	Part-time Faculty Funding		\$2,534,167		\$1,171,973		\$3,706,140
24b	Full-time Faculty Funding		\$1,062,996		\$491,603		\$1,554,599
25	State Discretionary Block Grant(\$750M statewide over 5 yrs)		\$1,381,568		\$638,932		\$2,020,500
26	Lottery Funding		\$1,667,624		\$771,224		\$2,438,848
27	Interest Income		\$243,492		\$112,607		\$356,099
28	Other Campus Revenue Per Campus Projections		\$1,207,600		\$558,477		\$1,766,078
29	Other Revenue		\$420,449		\$179,190		\$599,639
	STRS/PERS Trust Interest Revenue Commercial Building Annual Revenue		\$1,401,739 \$1,025,663		\$648,261 \$474,337		\$2,050,000 \$1,500,000
	FCC Legal Fees Reimbursement/DSO Portion FCC		\$1,025,005		\$0		\$1,500,000
	Total Other Revenue		\$10,945,299		\$5,046,605		\$15,991,903
	Total Revenue (line 22 + line 31)		\$92,983,837		\$42,986,869	\$0	\$135,970,705
Sect	ion C - Site Expenses						
33	1000 - Academic Salaries		\$35,455,338		\$16,014,543	\$909,957	\$52,379,838
34	2000 - Classified Salaries		\$14,085,194		\$8,075,654	\$12,402,284	\$34,563,131
35	3000 - Benefits		\$16,228,399		\$8,885,918	\$6,920,614	\$32,034,930
36	4000 - Supplies		\$950,818		\$348,781	\$358,643	\$1,658,242
37	5000 - Other Expenses and Services		\$6,768,105		\$2,494,648	\$5,042,020	\$14,304,773
38	6000 - Capital Outlay		\$475,605		\$58,688	\$118,922	\$653,215
39	7000 - Other Outgo		\$0		\$0	\$800,000	\$800,000
40	Site Budgeted / Projected Actual Expenditures		\$73,963,458		\$35,878,232	\$26,552,439	\$136,394,130
41	Percentage of Budget by Site Shared Costs (DSO)		54.23% \$18,155,901		26.30% \$8,396,538	19.47% -\$26,552,439	
43	Annual Excess/(Deficit) (line 32 - line 40 - line 42)		\$864,477		-\$1,287,901	\$0	-\$423,425
	ion D - One-Time Adjustments & Fund Balance		<b>\$50.1,11.1</b>		ψ1,237,331.	<del>+ + + + + + + + + + + + + + + + + + + </del>	<b>\$ 123, 123</b>
44	Salary & Benefits Increases (and retro) included above						
45	Expenditure Reductions		\$0		\$0	\$0	\$0
46	Early Retirement Cost Estimate						\$0
47	Early Retirement Savings Estimate		\$141,500		\$68,639	\$50,798	\$260,937
	Annual Increase/(Decrease) to Fund Balance						-\$162,487
49b	Fund Balance July 1, Year Beginning						\$17,295,284
50	Year-end Estimated Fund Balance (actual per CCFS311)						\$17,132,797
51	Fund Bal Coverage in Mos (line 52/(line 40-savings)/12)						1.51
52	Unrestricted Fund Balance						\$17,132,797



Category	Unrestricted General Fund 110	Restricted General Fund 125	Bond Interest/ Redemption 215	Child Development 330/335	Capital Outlay 410/415	Bond Measure M 435	Bond Measure CC 445	Cafeteria 520
Revenues:								
Federal Revenues	-	16,480,409	-	545,446	1,000,000	-	-	-
State Revenues	74,993,343	61,678,505	1,000,000	3,125,334	48,251	-	-	-
Local Revenues	48,306,209	7,994,783	57,000,000	233,819	1,800,000	23,500	2,000,000	589,240
Other Financing Sources/Transfers In	5,200,000	10,465,057	-	-	-	-	-	-
Total Revenues	128,499,552	96,618,754	58,000,000	3,904,599	2,848,251	23,500	2,000,000	589,240
Expenses:								
Academic Salaries	49,998,095	7,573,178	-	-	-	-	-	-
Classified Salaries	31,966,430	10,717,540	-	2,208,129	227,691	-	381,090	306,202
Employee Benefits	29,715,911	5,883,414	-	1,007,572	106,098	-	177,368	-
Supplies & materials	1,593,538	2,335,019	-	404,373	-	-	-	267,038
Other Expenses & Services	13,746,606	50,313,173	-	165,102	252,241	22,623	50,206,430	16,000
Capital Outlay	627,727	2,704,175	-	119,423	1,722,108	7,233,547	214,234,378	-
Other Outgo	812,021	14,756,375	58,000,000	-	-	-	-	-
Other Financing Uses/Transfers Out	-	2,335,880	-	-	-	-	-	-
Total Expenses	128,460,328	96,618,754	58,000,000	3,904,599	2,308,138	7,256,170	264,999,266	589,240
Net Increase (Decrease) to Fund Balance	39,224	-	-	-	540,113	(7,232,670)	(262,999,266)	-





Category	Investment Properties 590	Workers Comp/ Self Insurance 615/620	Retiree Benefits 690	Associated Students 710	Student Representation 720	Student Body Center Fee 730	Financial Aid 745	Scholarship & Loan 755
Revenues:								
Federal Revenues	-	-	-	-	-	-	28,761,421	-
State Revenues	-	-	-	-	-	-	5,951,911	-
Local Revenues	3,547,299	1,345,000	447,326	108,000	63,000	261,349	20,877	192,552
Other Financing Sources/Transfers In	-	800,000	-	-	-	-	539,575	-
Total Revenues	3,547,299	2,145,000	447,326	108,000	63,000	261,349	35,273,784	192,552
Expenses:								
Academic Salaries	-	-	-	-	-	-	-	-
Classified Salaries	-	-	-	-	-	149,649	-	-
Employee Benefits	-	-	447,326	-	-	79,400	-	-
Supplies & materials	-	-	-	34,500	-	10,275	-	-
Other Expenses & Services	2,556,363	4,015,000	-	73,500	63,000	22,025	67,305	-
Capital Outlay	532,492	-	-		-	-	-	-
Other Outgo	-	-	-	-	-	-	35,206,479	192,552
Other Financing Uses/Transfers Out	1,500,000	-	-	-	-	-	-	-
Total Expenses	4,588,855	4,015,000	447,326	108,000	63,000	261,349	35,273,784	192,552
Net Increase (Decrease) to Fund Balance	(1,041,556)	(1,870,000)	-	-	-	-	-	-



Category	OPEB Trust 765	PARS Trust 775	Student Clubs/Trusts 810	KVCR 390/395	FNX 825	Inland Futures Foundation 890/895	All Funds
Revenues:							
Federal Revenues	-	-	-	1,300,000	-	-	48,087,276
State Revenues	-	-	-	3,864,704	-	-	150,662,048
Local Revenues	1,000,000	4,500,000	283,780	3,642,010	250,000	1,100,730	134,709,474
Other Financing Sources/Transfers In	-	-	-	1,387,730	450,000	-	18,842,362
Total Revenues	1,000,000	4,500,000	283,780	10,194,444	700,000	1,100,730	352,301,160
Expenses:							
Academic Salaries	-	-	-	-	-	-	57,571,273
Classified Salaries	-	-	-	2,858,995	206,669	-	49,022,395
Employee Benefits	-	-	-	774,088	94,557	-	38,285,734
Supplies & materials	-	-	159,911	108,783	5,500	2,500	4,921,437
Other Expenses & Services	82,000	-	93,160	6,274,167	278,947	310,500	128,558,142
Capital Outlay	-	-	279	91,292	450	-	227,265,871
Other Outgo	-	-	30,430	-	-	787,730	109,785,587
Other Financing Uses/Transfers Out	-	4,750,000	-	-	-	-	8,585,880
Total Expenses	82,000	4,750,000	283,780	10,107,325	586,123	1,100,730	623,996,319
Net Increase (Decrease) to Fund Balance	918,000	(250,000)	-	87,119	113,877	-	(271,695,159)



# **Budget Forecast by Fund - All Funds**

Budget Year: 2023

Fund Department	2023 Budget
Revenues	352,301,160
Fund 110 - General Fund Unrestricted	126,060,704
Fund 110 - General Fund Unrestricted Legacy	2,438,848
Fund 125 - General Fund Restricted	96,618,754
Fund 215 - Bond Interest and Redemption Restricted	58,000,000
Fund 330 - Child Development Legacy	29,819
Fund 335 - Child Development	3,874,780
Fund 390 - KVCR Unrestricted	2,990,730
Fund 395 - KVCR Restricted	7,203,714
Fund 410 - Capital Outlay Projects	1,800,000
Fund 415 - Capital Outlay Projects Restricted	1,048,251
Fund 435 - General Obligation Bond Fund	23,500
Fund 445 - Measure CC Bond Fund	2,000,000
Fund 520 - Cafeteria	589,240
Fund 590 - Investment Properties	3,547,299
Fund 615 - Workers Compensation Legacy	1,345,000
Fund 620 - Self Insurance	800,000
Fund 690 - Retiree Benefit	447,326
Fund 710 - Associated Students	108,000
Fund 720 - Student Representation	63,000
Fund 730 - Student Body Center Fee	261,349
Fund 745 - Student Financial Aid	35,273,784
Fund 755 - Scholarship and Loan	192,552
Fund 765 - OPEB Investment Trust Fund	1,000,000
Fund 775 - PARS Investment Trust Fund	4,500,000
Fund 810 - Student Clubs & Trusts	283,780
Fund 825 - KVCR FNX Fund	700,000
Fund 890 - Inland Futures Foundation	1,100,730
Expenses	624,655,705
Fund 110 - General Fund Unrestricted	127,954,774
Fund 110 - General Fund Unrestricted Legacy	1,164,940
Fund 125 - General Fund Restricted	96,618,754
Fund 215 - Bond Interest and Redemption Restricted	58,000,000
Fund 330 - Child Development Legacy	29,819
Fund 335 - Child Development	3,874,780
Fund 390 - KVCR Unrestricted	2,903,611
Fund 395 - KVCR Restricted	7,203,714
Fund 410 - Capital Outlay Projects	1,259,887
Fund 415 - Capital Outlay Projects Restricted	1,048,251
Fund 435 - General Obligation Bond Fund	7,256,170
Fund 445 - Measure CC Bond Fund	264,999,266
Fund 520 - Cafeteria	589,240
Fund 590 - Investment Properties	4,588,855
Fund 615 - Workers Compensation Legacy	2,870,000
Fund 620 - Self Insurance	1,145,000
Fund 690 - Retiree Benefit	447,326

# **Budget Forecast by Fund - All Funds**

Budget Year: 2023

Fund Department	2023 Budget
Revenues	352,301,160
Fund 710 - Associated Students	108,000
Fund 720 - Student Representation	63,000
Fund 730 - Student Body Center Fee	261,349
Fund 745 - Student Financial Aid	35,273,784
Fund 755 - Scholarship and Loan	192,552
Fund 765 - OPEB Investment Trust Fund	82,000
Fund 775 - PARS Investment Trust Fund	4,750,000
Fund 810 - Student Clubs & Trusts	283,780
Fund 825 - KVCR FNX Fund	586,123
Fund 890 - Inland Futures Foundation	1,100,730
Net Total	(272,354,545)

	2022	2023		
Program	Budget	Budget	Change	% Change
Revenue				
110.00.0000000.0000.0000 - General Program	0.00	1,650,000.00	1,650,000.00	100.00%
110.01.00000001.0000.0000 - General Program	68,774,700.00	73,565,528.82	4,790,828.82	6.97%
110.01.61900501.2146.0000 - SBVC-Prop 30 EPA Funds	11,336,087.00	11,517,621.00	181,534.00	1.60%
110.01.65701701.0000.0000 - Unrestricted Lottery	1,674,725.00	1,667,698.00	(7,027.00)	-0.42%
110.02.00000002.0000.0000 - General Program	30,076,217.49	33,711,183.46	3,634,965.97	12.09%
110.02.17010202.3269.0000 - CHC-Contract Education	77,332.00	84,215.00	6,883.00	8.90%
110.02.64400102.0000.0000 - Student Health Services	7,500.00	0.00	(7,500.00)	-100.00%
110.02.65701702.0000.0000 - Unrestricted Lottery	739,026.00	771,150.00	32,124.00	4.35%
110.02.65900102.0000.0000 - Administrative Services - Other M&O	4,745.00	4,745.00	0.00	0.00%
110.02.67200702.2146.0000 - CHC-Prop 30 EPA Funds	5,002,408.00	5,325,793.00	323,385.00	6.46%
110.02.71000302.0000.0000 - Administrative Services - Physical Property & Related Acquisitions	49,834.00	92,390.00	42,556.00	85.40%
110.15.64700301.0000.0000 - WIA Carryover	13,432.74	13,433.00	0.26	0.00%
110.25.73200002.3278.0000 - CHC-PSASB-Contract Education-Student Aid	95,794.77	95,794.77	0.00	0.00%
	117,851,802.00	128,499,552.05	10,647,750.05	9.03%
Expenditures				
110.00.00000000.0000.0000 - General Program	182,054.00	0.00	(182,054.00)	-100.00%
110.01.02010001.0000.0000 - Architecture Department	125,601.80	144,021.25	18,419.45	14.66%
110.01.04010001.0000.0000 - Biology, General	684,414.59	624,965.11	(59,449.48)	-8.69%
110.01.04010101.0000.0000 - Microbiology Biology General	123,103.32	131,276.46	8,173.14	6.64%
110.01.04030001.0000.0000 - Microbiology - Microbiology	160,432.51	174,106.49	13,673.98	8.52%
110.01.04100001.0000.0000 - Biology Department - Anatomy And Physiology	562,444.07	626,289.59	63,845.52	11.35%
110.01.05010001.0000.0000 - Business Division - Business And Commerce, General	6,629.00	6,629.00	0.00	0.00%
110.01.05020001.0000.0000 - Accounting	297,200.06	320,511.52	23,311.47	7.84%
110.01.05040001.0000.0000 - Business Admin, Finance, Ins	264,730.88	285,615.82	20,884.94	7.89%
110.01.05140001.0000.0000 - Computer Info Tech	573,727.26	741,846.62	168,119.37	29.30%
110.01.06040001.0000.0000 - Radio/Television Instruction	181,462.61	201,258.71	19,796.11	10.91%
110.01.07010001.0000.0000 - Computer Science Department	3,671.00	3,687.00	16.00	0.44%

	2022	2023		
Program	Budget	Budget	Change	% Change
110.01.07990001.0000.0000 - Geographic Information Svcs	0.00	100.00	100.00	100.00%
110.01.08350001.0000.0000 - P.E - Physical Education	838,846.80	1,197,901.78	359,054.98	42.80%
110.01.08350101.0000.0000 - Mens Athletics - Physical Education	319,600.00	316,269.00	(3,331.00)	-1.04%
110.01.08352001.0000.0000 - Athletic Trainer - Physical Education	214,252.50	241,371.74	27,119.24	12.66%
110.01.09010001.0000.0000 - Technical Training Division - Engineering	27,298.97	46,486.69	19,187.71	70.29%
110.01.09340001.0000.0000 - Electronics Department	396,155.67	427,844.73	31,689.06	8.00%
110.01.09460001.0000.0000 - Refrigeration	104,241.38	112,823.37	8,581.99	8.23%
110.01.09470001.0000.0000 - Diesel Dept	174,528.20	143,375.46	(31,152.74)	-17.85%
110.01.09480101.0000.0000 - Automotive Department	682,274.71	732,902.73	50,628.02	7.42%
110.01.09500001.0000.0000 - Aeronautics Department - Main	325,400.72	353,441.77	28,041.04	8.62%
110.01.09563001.0000.0000 - Machine Shop Department	144,736.65	156,533.55	11,796.91	8.15%
110.01.09565001.0000.0000 - Welding	257,886.08	273,516.81	15,630.72	6.06%
110.01.09580001.0000.0000 - Water Supply Technology	296,063.15	302,425.81	6,362.67	2.15%
110.01.09990101.0000.0000 - Technical Training Division - Other Engineering & Related Industrial Technologies	174,799.26	188,114.19	13,314.94	7.62%
110.01.10020001.0000.0000 - Art Department	593,175.06	630,557.19	37,382.14	6.30%
110.01.10040001.0000.0000 - Music Department	178,555.10	192,094.45	13,539.35	7.58%
110.01.10070001.0000.0000 - Drama Department - Dramatic Arts	161,640.97	176,477.68	14,836.72	9.18%
110.01.10080001.0000.0000 - Dance Department	519.00	500.00	(19.00)	-3.66%
110.01.11010001.0000.0000 - Modern Languages	619,909.60	668,139.14	48,229.54	7.78%
110.01.12210001.0000.0000 - Pharmacy Technology	1,450.00	5,714.00	4,264.00	294.07%
110.01.12301101.0000.0000 - Registered Nursing Program	780,210.19	1,203,544.72	423,334.53	54.26%
110.01.12390001.0000.0000 - Psychiatric Tech	311,555.16	401,076.61	89,521.45	28.73%
110.01.12600001.0000.0000 - Allied Health Department - Health Professions, Transfer Core Curriculum	1,500.00	4,556.00	3,056.00	203.73%
110.01.13050101.0000.0000 - Child Development/Early Care And Education	423,497.72	453,132.40	29,634.68	7.00%
110.01.13070001.0000.0000 - Restaurant Management Program	291,117.07	311,170.01	20,052.93	6.89%
110.01.15010001.0000.0000 - English Department	2,277,063.59	2,508,188.05	231,124.47	10.15%
110.01.15060001.0000.0000 - Speech Department	455,062.22	557,914.80	102,852.59	22.60%
110.01.15090001.0000.0000 - Philosophy	260,137.46	281,519.83	21,382.37	8.22%

	2022	2023		
Program	Budget	Budget	Change	% Change
110.01.17010001.0000.0000 - Mathematics Department	2,258,341.76	2,449,863.06	191,521.30	8.48%
110.01.17990101.0000.0000 - Math & Science	42,550.00	42,824.00	274.00	0.64%
110.01.19010001.0000.0000 - Science Division-General	6,901.31	41,402.00	34,500.69	499.92%
110.01.19020001.0000.0000 - Physics Department	434,754.32	330,396.28	(104,358.05)	-24.00%
110.01.19050001.0000.0000 - Chemistry Department	1,082,877.44	1,173,997.32	91,119.88	8.41%
110.01.19140001.0000.0000 - Geology Department	105,137.01	117,405.35	12,268.34	11.67%
110.01.20010001.0000.0000 - Psychology	297,536.30	321,295.51	23,759.21	7.99%
110.01.21050001.0000.0000 - Administration Of Justice	135,011.83	147,200.29	12,188.45	9.03%
110.01.21060001.0000.0000 - Sheriff Academy	1,183,500.00	1,183,500.00	0.00	0.00%
110.01.22010001.0000.0000 - Social Science, General	8,169.00	8,169.00	0.00	0.00%
110.01.22020001.0000.0000 - Anthropology	148,943.49	161,225.53	12,282.04	8.25%
110.01.22040001.0000.0000 - Ecomomics	154,442.67	277,518.14	123,075.47	79.69%
110.01.22050001.0000.0000 - History	352,183.91	378,892.66	26,708.75	7.58%
110.01.22060001.0000.0000 - Geography Department	165,351.10	182,838.08	17,486.98	10.58%
110.01.22070001.0000.0000 - Political Science	271,154.23	295,056.07	23,901.84	8.81%
110.01.22080001.0000.0000 - Sociology	258,500.48	281,115.41	22,614.93	8.75%
110.01.22990101.0000.0000 - Human Services Department	269,552.24	293,079.57	23,527.34	8.73%
110.01.49300101.0000.0000 - Office Of Instruction - Adjuncts	11,726,711.29	13,362,532.75	1,635,821.46	13.95%
110.01.49300901.0000.0000 - Tutorial Center	267,496.64	390,843.16	123,346.52	46.11%
110.01.49301001.0000.0000 - Counseling - General Studies	25,421.65	27,330.78	1,909.14	7.51%
110.01.49303001.0000.0000 - Disabled Student Prog/Services - General Studies	110,694.56	119,204.44	8,509.88	7.69%
110.01.49307001.0000.0000 - Reading Program	518,854.08	462,284.56	(56,569.52)	-10.90%
110.01.60100101.0000.0000 - P.E - Academic Administration	121,558.33	139,306.02	17,747.68	14.60%
110.01.60100201.0000.0000 - Business Division - Academic Administration	111,306.29	117,758.75	6,452.45	5.80%
110.01.60100301.0000.0000 - Arts And Lectures	19,758.00	19,758.90	0.90	0.00%
110.01.60100401.0000.0000 - Humanities Division	419,810.52	456,276.69	36,466.17	8.69%
110.01.60100501.0000.0000 - Mathematics Division - Academic Administration	318,245.79	339,143.27	20,897.47	6.57%
110.01.60100701.0000.0000 - Science Division - Academic Administration	575,699.14	662,175.63	86,476.49	15.02%

	2022	2023		
Program	Budget	Budget	Change	% Change
110.01.60100801.0000.0000 - Registered Nursing Program - Academic Administration	254,771.05	272,602.22	17,831.16	7.00%
110.01.60100901.0000.0000 - Allied Health Department - Academic Administration	93,024.23	102,343.69	9,319.46	10.02%
110.01.60101001.0000.0000 - Psychiatric Tech - Academic Administration	18,891.86	19,947.48	1,055.61	5.59%
110.01.60101101.0000.0000 - Technical Training Division - Academic Administration	316,100.18	362,330.40	46,230.23	14.63%
110.01.60101201.0000.0000 - Social Science, General - Academic Administration	306,859.99	327,688.47	20,828.47	6.79%
110.01.60101301.0000.0000 - Sheriff'S Academy - Academic Administration	228,095.02	256,094.32	27,999.31	12.28%
110.01.60101401.0000.0000 - Extended Academy - Academic Administration	231,543.00	217,520.84	(14,022.16)	-6.06%
110.01.60101501.0000.0000 - Office Of Instruction	1,183,863.71	1,319,631.82	135,768.11	11.47%
110.01.60101601.0000.0000 - Off-Campus Programs	61,785.00	70,648.63	8,863.63	14.35%
110.01.60101701.0000.0000 - Weekend College	3,995.00	0.00	(3,995.00)	-100.00%
110.01.60101901.0000.0000 - Honors Program	5,801.80	10,000.00	4,198.20	72.36%
110.01.60103901.0000.0000 - Art Gallery	1,000.00	24,890.00	23,890.00	2,389.00%
110.01.60300101.0000.0000 - Academic Senate	10,801.00	10,801.00	0.00	0.00%
110.01.60900101.0000.0000 - Reassigned Time-SBVC	2,190,409.84	2,015,296.73	(175,113.10)	-7.99%
110.01.60900201.0000.0000 - Accreditation	27,235.00	27,358.00	123.00	0.45%
110.01.61100101.0000.0000 - Library - Learning Center	212,028.35	224,002.11	11,973.76	5.65%
110.01.61200101.0000.0000 - Library	1,329,359.77	1,442,226.87	112,867.10	8.49%
110.01.61500101.0000.0000 - Technology Service - Acad Info Systems & Tech	1,464,989.42	1,543,273.81	78,284.40	5.34%
110.01.61900201.0000.0000 - Tutorial Center	576,289.03	564,367.58	(11,921.45)	-2.07%
110.01.61900401.0000.0000 - Grants - Other Instructional Support Sv	134,921.25	143,354.98	8,433.73	6.25%
110.01.61900701.0000.0000 - Planning And Research	300,379.58	694,951.44	394,571.86	131.36%
110.01.61900801.0000.0000 - Resource Development	421,855.79	474,237.10	52,381.31	12.42%
110.01.61901001.0000.0000 - STEM-MESA Center	0.00	119,551.00	119,551.00	100.00%
110.01.61912101.0000.0000 - Academic Success/Learning Svcs	493,308.79	598,136.44	104,827.65	21.25%
110.01.61912201.0000.0000 - Humanities Division - Distance Education	2,000.00	2,000.00	0.00	0.00%
110.01.62000101.0000.0000 - Admissions & Records	1,627,553.11	1,754,919.08	127,365.96	7.83%
110.01.62000501.0000.0000 - Student Development-Student Refund Petition	4,200.00	4,200.00	0.00	0.00%
110.01.63100201.0000.0000 - Minority Transter Program	7,230.00	7,230.00	0.00	0.00%

	2022	2023		
Program	Budget	Budget	Change	% Change
110.01.63100401.0000.0000 - Counseling - Counseling & Guidance	1,634,056.88	1,730,233.81	96,176.93	5.89%
110.01.63300101.0000.0000 - Articulation Program	1,290.00	1,290.00	0.00	0.00%
110.01.63300201.0000.0000 - Transfer Center	342,730.82	363,826.88	21,096.06	6.16%
110.01.64200101.0000.0000 - Disabled Student Prog/Services - DSPS	299,387.62	312,723.27	13,335.65	4.45%
110.01.64300101.0000.0000 - EOPS	237,801.21	258,640.50	20,839.29	8.76%
110.01.64400101.0000.0000 - Student Health Services	97,639.00	97,639.00	0.00	0.00%
110.01.64500101.0000.0000 - Counseling/Matriculation Division	501,671.22	637,401.06	135,729.84	27.06%
110.01.64500201.0000.0000 - Student Development	532,711.47	578,781.18	46,069.70	8.65%
110.01.64600101.0000.0000 - Financial Aid	1,091,282.20	1,156,196.73	64,914.53	5.95%
110.01.64601001.0000.0000 - Student Development-Financial Aid	200,000.00	200,000.00	0.00	0.00%
110.01.64700101.0000.0000 - Workforce Readiness - Job Development/Placement Srvc	37,735.68	41,340.50	3,604.82	9.55%
110.01.64900101.0000.0000 - Workforce Readiness - Misc. Student Svcs.	77,534.36	91,013.52	13,479.16	17.38%
110.01.64900201.0000.0000 - Outreach And Recruitment	55,888.00	55,888.00	0.00	0.00%
110.01.64900301.0000.0000 - Commencement	101,589.00	56,871.00	(44,718.00)	-44.02%
110.01.64900401.0000.0000 - Puente	4,938.00	4,938.00	0.00	0.00%
110.01.64901101.0000.0000 - Middle College	25,182.00	26,000.00	818.00	3.25%
110.01.65100101.0000.0000 - Maintenance	2,146,602.38	2,360,503.27	213,900.88	9.96%
110.01.65300101.0000.0000 - Custodial	2,193,248.84	2,427,228.83	233,979.99	10.67%
110.01.65300501.0000.0000 - Custodial - Student & Co-Curricular	52,186.20	75,387.09	23,200.89	44.46%
110.01.65500101.0000.0000 - Grounds	593,264.30	599,797.65	6,533.35	1.10%
110.01.65700201.0000.0000 - Weekend College	300.00	0.00	(300.00)	-100.00%
110.01.65700301.0000.0000 - Technology Service	504.00	504.00	0.00	0.00%
110.01.65700401.0000.0000 - Workforce Readiness	300.00	300.00	0.00	0.00%
110.01.65700501.0000.0000 - Counseling/Matriculation Div	650.00	650.00	0.00	0.00%
110.01.65700701.0000.0000 - Utilities - Water	210,000.00	231,000.00	21,000.00	10.00%
110.01.65700801.0000.0000 - Utilities - Telephone	166,510.00	150,000.00	(16,510.00)	-9.92%
110.01.65701001.0000.0000 - Utilities - Gas	226,000.00	160,000.00	(66,000.00)	-29.20%
110.01.65701101.0000.0000 - Utilities - Electric	174,086.00	494,086.00	320,000.00	183.82%

	2022	2023		
Program	Budget	Budget	Change	% Change
110.01.65701301.0000.0000 - Office of Instruction	200.00	200.00	0.00	0.00%
110.01.65701701.0000.0000 - Unrestricted Lottery	1,425,914.00	425,914.00	(1,000,000.00)	-70.13%
110.01.65900101.0000.0000 - Administrative Services	581,404.64	925,131.33	343,726.69	59.12%
110.01.66000101.0000.0000 - Technology Service - Planning, Policymaking, & Coordination	212,797.27	236,799.61	24,002.34	11.28%
110.01.66000301.0000.0000 - Campus President	698,852.25	796,416.10	97,563.85	13.96%
110.01.66000401.0000.0000 - Grants - Planning, Policymaking, & Coordination	335,992.84	360,366.37	24,373.53	7.25%
110.01.67100101.0000.0000 - Marketing & Public Affairs	433,124.21	469,703.29	36,579.08	8.45%
110.01.67200101.0000.0000 - College Business Office	326,402.93	348,528.95	22,126.02	6.78%
110.01.67500101.0000.0000 - Professional Development	185,499.81	206,087.58	20,587.77	11.10%
110.01.67600101.0000.0000 - Diversity	23,910.00	23,910.00	0.00	0.00%
110.01.67700101.0000.0000 - Transporation, General	62,700.00	35,000.00	(27,700.00)	-44.18%
110.01.67700201.0000.0000 - Rideshare Program	10,000.00	10,000.00	0.00	0.00%
110.01.67700401.0000.0000 - General Supplies & Services	685,500.00	940,000.00	254,500.00	37.13%
110.01.67700501.0000.0000 - Auditorium	150,300.59	162,934.38	12,633.79	8.41%
110.01.67700701.0000.0000 - Mailroom and Postage	127,706.74	132,256.40	4,549.66	3.56%
110.01.67900801.0000.0000 - Campus President	2,000.00	2,000.00	0.00	0.00%
110.01.68300101.0000.0000 - Custodial - Community Use Of Facilities	58,998.37	77,409.68	18,411.31	31.21%
110.01.68400201.0000.0000 - Campus President Economic Development	62,492.27	89,120.58	26,628.31	42.61%
110.01.69200201.0000.0000 - Child Development Center	179,334.77	197,854.56	18,519.79	10.33%
110.01.69600101.0000.0000 - Mens Athletics - Student & Co-Curricular	216,628.67	226,697.91	10,069.24	4.65%
110.01.69600201.0000.0000 - Student Activities	259,918.73	281,076.60	21,157.88	8.14%
110.01.69600501.0000.0000 - Mens Athletics - Baseball	20,688.85	19,250.00	(1,438.85)	-6.95%
110.01.69600601.0000.0000 - Womens Athletics - Volleyball	8,783.78	10,450.00	1,666.22	18.97%
110.01.69600701.0000.0000 - Womens Athletics - Softball	15,670.00	13,970.00	(1,700.00)	-10.85%
110.01.69600801.0000.0000 - Mens Athletics - Basketball	25,720.00	14,080.00	(11,640.00)	-45.26%
110.01.69600901.0000.0000 - Womens Athletics - Basketball	12,176.05	14,320.00	2,143.95	17.61%
110.01.69601001.0000.0000 - Mens Athletics - Track	11,300.00	12,600.00	1,300.00	11.50%
110.01.69601101.0000.0000 - Womens Athletics - Track	6,500.00	9,000.00	2,500.00	38.46%

	2022	2023		
Program	Budget	Budget	Change	% Change
110.01.69601201.0000.0000 - Mens Athletics - Cross Country	6,255.10	6,900.00	644.90	10.31%
110.01.69601301.0000.0000 - Womens Athletics - Cross Country	4,853.00	5,100.00	247.00	5.09%
110.01.69601801.0000.0000 - Mens Athletics - Football	34,636.00	34,316.00	(320.00)	-0.92%
110.01.69602001.0000.0000 - Mens Athletics - Soccer	6,173.02	8,242.00	2,068.98	33.52%
110.01.69602101.0000.0000 - Womens Athletics - Soccer	7,860.00	8,900.00	1,040.00	13.23%
110.01.69602201.0000.0000 - Mens Athletics - Athletics	47,719.20	43,954.00	(3,765.20)	-7.89%
110.01.69602301.0000.0000 - Womens Athletics - Athletics	4,047.00	3,800.00	(247.00)	-6.10%
110.01.69602401.0000.0000 - P.E - Athletics	73,238.41	80,769.16	7,530.75	10.28%
110.01.69602501.0000.0000 - Athletic Trainer - Athletic Trainer	1,500.00	500.00	(1,000.00)	-66.67%
110.01.71000301.0000.0000 - Administrative Services - Physical Plant & Properties	99,271.31	110,541.13	11,269.83	11.35%
110.02.04010002.0000.0000 - Biology, General	505,171.60	538,559.21	33,387.61	6.61%
110.02.04030002.0000.0000 - Microbiology Department	304,815.27	334,755.88	29,940.61	9.82%
110.02.04100002.0000.0000 - Anatomy & Physiology Dept - Anatomy And Physiology	207,598.62	221,695.31	14,096.69	6.79%
110.02.05020002.0000.0000 - Accounting	750.00	0.00	(750.00)	-100.00%
110.02.05040002.0000.0000 - Business Admin, Finance, Ins	156,179.97	168,836.22	12,656.26	8.10%
110.02.07010002.0000.0000 - Computer Science Department	422,311.93	500,458.48	78,146.55	18.50%
110.02.08350002.0000.0000 - Physical Education Division	439,051.08	487,922.64	48,871.56	11.13%
110.02.08500102.0000.0000 - Modern Languages - Sign Language	288,637.77	219,005.70	(69,632.06)	-24.12%
110.02.10020002.0000.0000 - Art Department	349,801.65	377,023.67	27,222.01	7.78%
110.02.10040002.0000.0000 - Music Department	154,789.05	165,134.07	10,345.02	6.68%
110.02.10070002.0000.0000 - Drama Department	290,225.33	316,396.05	26,170.73	9.02%
110.02.11010002.0000.0000 - Modern Languages - Foreign Languages, General	294,095.99	315,175.52	21,079.53	7.17%
110.02.12100002.0000.0000 - Resp Therapy Cert Program - Respiratory Care/Therapy	675,400.43	764,325.28	88,924.84	13.17%
110.02.12500002.0000.0000 - Emergency Medicine Program - Emergency Medical Services	830,097.14	927,859.30	97,762.16	11.78%
110.02.13050202.0000.0000 - Early Childhood Education	14,037.73	500.00	(13,537.73)	-96.44%
110.02.15010002.0000.0000 - English Department	963,293.14	1,075,016.78	111,723.64	11.60%
110.02.15060002.0000.0000 - Speech Department	305,208.11	329,129.38	23,921.27	7.84%
110.02.15090002.0000.0000 - Philosophy	196,900.90	199,648.91	2,748.00	1.40%

	2022	2023		
Program	Budget	Budget	Change	% Change
110.02.17010002.0000.0000 - Mathematics Department	746,351.04	825,608.78	79,257.74	10.62%
110.02.17010202.3269.0000 - CHC-Contract Education	77,332.00	84,215.00	6,883.00	8.90%
110.02.19020002.0000.0000 - Physics Department	198,381.95	216,250.86	17,868.91	9.01%
110.02.19050002.0000.0000 - Chemistry Department	568,804.02	610,435.61	41,631.59	7.32%
110.02.19110002.0000.0000 - Formerly Astronomy Dept.	81,772.86	87,714.96	5,942.11	7.27%
110.02.19140002.0000.0000 - Geology Department	122,284.63	129,867.88	7,583.25	6.20%
110.02.20010002.0000.0000 - Psychology	425,218.86	456,117.82	30,898.95	7.27%
110.02.21330002.0000.0000 - Fire Science - Fire Technology	571,957.51	588,524.82	16,567.30	2.90%
110.02.21990102.0000.0000 - Public Safety Training	2,220.00	2,189.00	(31.00)	-1.40%
110.02.22020002.0000.0000 - Anthropology	110,373.33	119,056.24	8,682.91	7.87%
110.02.22040002.0000.0000 - Economics	153,774.29	164,862.31	11,088.03	7.21%
110.02.22050002.0000.0000 - History	123,204.62	133,530.91	10,326.29	8.38%
110.02.22060002.0000.0000 - Geography Department	79,287.99	85,026.91	5,738.92	7.24%
110.02.22070002.0000.0000 - Political Science	145,246.14	157,726.78	12,480.64	8.59%
110.02.22080002.0000.0000 - Sociology	81,582.19	145,567.85	63,985.66	78.43%
110.02.49300102.0000.0000 - Office Of Instruction - Adjuncts	5,274,402.17	5,966,428.97	692,026.80	13.12%
110.02.60100402.0000.0000 - Humanities Division	228,292.89	249,821.81	21,528.92	9.43%
110.02.60101502.0000.0000 - Office Of Instruction	930,138.70	1,001,533.22	71,394.52	7.68%
110.02.60101902.0000.0000 - Honors Program	92,542.00	100,521.00	7,979.00	8.62%
110.02.60102102.0000.0000 - Resp Therapy Cert Program - Academic Administration	132,061.57	105,439.19	(26,622.38)	-20.16%
110.02.60102202.0000.0000 - Emergency Medicine Program - Academic Administration	84,284.93	95,051.77	10,766.84	12.77%
110.02.60102302.0000.0000 - Radiologic Technology	5,700.00	5,161.00	(539.00)	-9.46%
110.02.60102402.0000.0000 - Fire Science - Academic Administration	37,848.62	39,959.85	2,111.23	5.58%
110.02.60102502.0000.0000 - Vocational Education	239,748.33	255,502.86	15,754.53	6.57%
110.02.60900102.0000.0000 - Reassigned Time-CHC	806,952.70	884,980.67	78,027.97	9.67%
110.02.61100202.0000.0000 - Learning Resource Center	560,079.19	572,326.77	12,247.58	2.19%
110.02.61200102.0000.0000 - Library	742,831.14	642,821.92	(100,009.22)	-13.46%
110.02.61900102.0000.0000 - Aquatics Center	30,531.48	33,949.57	3,418.08	11.20%

	2022	2023		
Program	Budget	Budget	Change	% Change
110.02.61900302.0000.0000 - Grants	10,000.00	10,000.00	0.00	0.00%
110.02.61900502.0000.0000 - Campus President - Other Instructional Support Sv	185,314.00	197,150.00	11,836.00	6.39%
110.02.61900602.0000.0000 - Science Division	203,427.29	212,306.27	8,878.98	4.36%
110.02.61900802.0000.0000 - Resource Development	367,683.23	394,686.34	27,003.10	7.34%
110.02.61900902.0000.0000 - Marketing & Public Affairs - Other Instructional Support Sv	146,853.96	155,784.39	8,930.43	6.08%
110.02.62000102.0000.0000 - Admissions & Records	649,604.14	705,557.87	55,953.73	8.61%
110.02.63100402.0000.0000 - Counseling - Counseling & Guidance	797,112.74	838,013.99	40,901.24	5.13%
110.02.63300402.0000.0000 - Transfer Center 7/1/05	222,107.50	237,018.86	14,911.36	6.71%
110.02.63400202.0000.0000 - Career Center	224,399.13	239,039.86	14,640.72	6.52%
110.02.64200202.0000.0000 - Disabled Student Prog/Service	148,114.14	155,493.50	7,379.36	4.98%
110.02.64300102.0000.0000 - EOPS	188,325.47	196,782.64	8,457.17	4.49%
110.02.64400102.0000.0000 - Student Health Services	7,500.00	7,500.00	0.00	0.00%
110.02.64500302.0000.0000 - Student Services - Student Personnel Admin.	677,452.49	771,023.60	93,571.11	13.81%
110.02.64600102.0000.0000 - Financial Aid	457,154.27	496,094.66	38,940.39	8.52%
110.02.64900302.0000.0000 - Commencement	42,530.00	33,939.81	(8,590.19)	-20.20%
110.02.64900502.0000.0000 - Articulation Program	171,292.25	180,655.20	9,362.96	5.47%
110.02.65100102.0000.0000 - Maintenance	879,575.09	908,369.12	28,794.03	3.27%
110.02.65300102.0000.0000 - Custodial	1,380,507.90	1,593,383.06	212,875.16	15.42%
110.02.65300302.0000.0000 - Custodial - Child Development Centers	7,247.93	7,711.22	463.29	6.39%
110.02.65300402.0000.0000 - Custodial - Food Services	4,203.59	4,430.72	227.13	5.40%
110.02.65500202.0000.0000 - Grounds - Grounds Maint & Repairs	334,017.55	350,625.98	16,608.43	4.97%
110.02.65700102.0000.0000 - Telephone Operations & Maint	14,380.21	0.00	(14,380.21)	-100.00%
110.02.65700802.0000.0000 - Utilities - Telephone	85,000.00	85,000.00	0.00	0.00%
110.02.65700902.0000.0000 - Parking Lot Improvements	26,538.00	26,538.00	0.00	0.00%
110.02.65701002.0000.0000 - Gas Utility	0.00	16,258.00	16,258.00	100.00%
110.02.65701102.0000.0000 - Utilities - Electricity	84,193.00	99,178.00	14,985.00	17.80%
110.02.65701202.0000.0000 - Utilities - Fuel Oil	11,000.00	11,000.00	0.00	0.00%
110.02.65701702.0000.0000 - Unrestricted Lottery	621,645.00	739,026.00	117,381.00	18.88%

	2022	2023		
Program	Budget	Budget	Change	% Change
110.02.65900102.0000.0000 - Administrative Services - Other M&O	365,689.84	403,120.80	37,430.96	10.24%
110.02.65900302.0000.0000 - Maintenance & Operations - Other M&O	135,225.01	143,811.90	8,586.88	6.35%
110.02.66000302.0000.0000 - Campus President - Planning, Policymaking, & Coordination	387,481.51	484,092.07	96,610.57	24.93%
110.02.66000502.0000.0000 - Planning And Research	511,076.06	557,787.23	46,711.16	9.14%
110.02.67100102.0000.0000 - Marketing & Public Affairs - Community Relations	165,300.00	165,300.00	0.00	0.00%
110.02.67200102.0000.0000 - College Business Office - Fiscal Operations	175,143.32	189,074.14	13,930.82	7.95%
110.02.67500102.0000.0000 - Professional Development	50,120.70	53,195.03	3,074.33	6.13%
110.02.67700602.0000.0000 - Purchasing And Warehousing - Logistical Services	84,827.43	89,590.87	4,763.43	5.62%
110.02.67700702.0000.0000 - Mailroom And Postage * Logistical Services	13,500.00	13,500.00	0.00	0.00%
110.02.67900202.0000.0000 - Technology Service - Other Gen Inst.Support Svcs	1,049,819.02	1,137,099.96	87,280.94	8.31%
110.02.68300202.0000.0000 - College Business Office - Community Use Of Facilities	19,436.86	20,495.48	1,058.61	5.45%
110.02.68400202.0000.0000 - Campus President Economic Development	62,540.00	89,168.32	26,628.31	42.58%
110.02.69100202.0000.0000 - Purchasing And Warehousing - Bookstores	11,567.38	12,216.94	649.56	5.62%
110.02.69100302.0000.0000 - Custodial - Bookstores	13,598.25	14,375.19	776.94	5.71%
110.02.69200202.0000.0000 - Child Development Center	255,653.03	267,837.74	12,184.70	4.77%
110.02.69500202.0000.0000 - Grounds - Parking	9,881.70	10,436.49	554.79	5.61%
110.02.69500302.0000.0000 - Custodial - Parking	987.49	1,083.03	95.54	9.68%
110.02.69500402.0000.0000 - Parking Lot Improvements	96,031.67	158,259.69	62,228.02	64.80%
110.02.69600302.0000.0000 - Student Services - Student & Co-Curricular	201,572.52	225,665.10	24,092.58	11.95%
110.02.69600402.0000.0000 - College Business Office - Student & Co-Curricular	963.95	1,018.08	54.13	5.62%
110.02.69601202.0000.0000 - CHC Mens Athletics - Cross Country	11,273.00	23,936.64	12,663.64	112.34%
110.02.69601302.0000.0000 - CHC Womens Athletics - Cross Country	11,273.00	24,016.64	12,743.64	113.05%
110.02.69601402.0000.0000 - CHC-Womens Athletics - Water Polo	51,305.00	53,195.00	1,890.00	3.68%
110.02.69601502.0000.0000 - CHC Mens Athletics - Water Polo	51,305.00	53,195.00	1,890.00	3.68%
110.02.69602202.0000.0000 - CHC Mens Athletics - Swim	31,045.00	31,714.00	669.00	2.15%
110.02.69602302.0000.0000 - CHC Womens Athletics - Swim	31,045.00	31,714.00	669.00	2.15%
110.02.69602402.0000.6191 - CHC P.E Athletics Admin	64,264.48	70,816.69	6,552.21	10.20%
110.02.71000102.0000.0000 - Technology Service - Physical Property & Related Acquisitions	9,248.48	10,157.86	909.38	9.83%

	2022	2023		
Program	Budget	Budget	Change	% Change
110.02.71000202.0000.0000 - Maintenance & Operations - Physical Property & Related Acquisitions	72,813.47	77,437.17	4,623.71	6.35%
110.02.71000302.0000.0000 - Administrative Services - Physical Property & Related Acquisitions	80,811.22	90,169.10	9,357.89	11.58%
110.03.60900103.0000.0000 - Reassigned Time-DIST	668,576.81	773,247.75	104,670.94	15.66%
110.03.61500203.0000.0000 - Distance Education - Acad Info Systems & Tech	554,503.25	633,560.88	79,057.63	14.26%
110.03.65100103.0000.0000 - Maintenance	392,613.31	391,258.65	(1,354.66)	-0.35%
110.03.65701303.0000.0000 - Utilities-District Support Services	294,526.57	341,013.49	46,486.92	15.78%
110.03.66000703.0000.0000 - District Chancellor	892,812.93	928,666.49	35,853.56	4.02%
110.03.66000803.0000.0000 - Institutional Effectiveness	1,069,047.17	531,267.20	(537,779.97)	-50.30%
110.03.66000903.0000.0000 - Board Of Trustees	212,679.63	229,691.19	17,011.56	8.00%
110.03.67100103.0000.0000 - Marketing & Public Affairs	374,920.62	392,514.10	17,593.47	4.69%
110.03.67200203.0000.0000 - Controller	1,737,534.30	809,064.91	(928,469.39)	-53.44%
110.03.67200303.0000.0000 - Internal Audit	284,743.21	350,080.20	65,336.99	22.95%
110.03.67200403.0000.0000 - Accounting	2,409,348.32	2,569,150.09	159,801.77	6.63%
110.03.67300103.0000.0000 - Human Resources	2,776,826.73	3,373,641.67	596,814.94	21.49%
110.03.67500303.0000.0000 - Employee Benefits - Tuition Reimbursement	30,000.00	30,000.00	0.00	0.00%
110.03.67500403.0000.0000 - Emergency Management	156,386.67	175,992.86	19,606.19	12.54%
110.03.67700403.0000.0000 - General Supplies & Services	46,050.00	46,050.00	0.00	0.00%
110.03.67700903.0000.0000 - District Health & Safety	168,650.00	172,525.00	3,875.00	2.30%
110.03.67701003.0000.0000 - Purchasing And Warehousing	720,519.46	768,689.03	48,169.57	6.69%
110.03.67701103.0000.0000 - Insurance	75,000.00	75,000.00	0.00	0.00%
110.03.67701203.0000.0000 - Police	2,291,228.64	2,888,987.02	597,758.37	26.09%
110.03.67701303.0000.0000 - Printing	922,299.66	950,468.45	28,168.79	3.05%
110.03.67701403.0000.0000 - Security	603,788.26	894,209.08	290,420.81	48.10%
110.03.67800103.0000.0000 - TESS	4,771,395.95	5,243,440.45	472,044.50	9.89%
110.03.67900303.0000.0000 - Employee Benefits - SUI/Excess STRS Sick Leave	120,000.00	620,000.00	500,000.00	416.67%
110.03.68400203.0000.0000 - Marketing & Public Affairs Economic Development	20,763.40	22,718.23	1,954.83	9.41%
110.03.70100103.0000.0000 - Professional Development Center	176,892.66	489,300.90	312,408.24	176.61%
110.03.71000103.0000.0000 - TESS Physical Property & Related Acquisitions	34,968.61	38,956.54	3,987.93	11.40%

	2022	2023		
Program	Budget	Budget	Change	% Change
110.03.71000403.0000.0000 - Facilities Planning/Adm.Svcs.	530,147.38	581,729.65	51,582.27	9.73%
110.03.71000503.0000.0000 - Distance Education Physical Property & Related Acquisitions	13,753.78	15,341.47	1,587.70	11.54%
110.03.73000403.0000.0000 - Insurance - Property and Liability	580,000.00	800,000.00	220,000.00	37.93%
110.15.64700301.0000.0000 - WIA Carryover	1,412.00	1,412.00	0.00	0.00%
110.15.67700401.0000.0000 - General Supplies & Services	193,917.00	0.00	(193,917.00)	-100.00%
110.15.73000501.0000.0000 - WIA Carryover	12,020.74	12,021.00	0.26	0.00%
110.25.73200002.3278.0000 - CHC-PSASB-Contract Education-Student Aid	95,794.77	95,794.77	0.00	0.00%
	118,063,533.39	129,119,714.28	11,056,180.89	9.36%
Total	211,731.39	620,162.23	408,430.84	9.20%

	2022	2023		
Program	Budget	Budget	Change	% Change
Revenue				
125.01.12301001.2193.0000 - SBVC-Certified Nurse Assistant Program	117,500.00	117,500.00	0.00	0.00%
125.01.13050101.2291.1305 - SBVC-Child Care Resource Center	9,078.60	5,617.81	(3,460.79)	-38.12%
125.01.60100401.3163.6820 - SBVC-Media Academy Contracts	1,955.00	1,955.00	0.00	0.00%
125.01.60100801.3509.1911 - SBVC-Planetarium Income	3,600.00	3,600.00	0.00	0.00%
125.01.60101101.2406.6199 - SBVC-SWP-Positive Incentive Funding FY20	30,055.53	20,432.31	(9,623.22)	-32.02%
125.01.60101101.2457.6199 - SBVC-Perkins Title I-Other Instructional Support Sv	473,642.00	442,088.00	(31,554.00)	-6.66%
125.01.60101101.2544.6199 - SBVC-Strong Workforce-Technical Training Other Instuctional Support	436,270.90	207,121.76	(229,149.14)	-52.52%
125.01.60101101.2545.6199 - SBVC-Strong Workforce-Technical Training Other Instructional Support	1,378,280.65	1,160,118.99	(218,161.66)	-15.83%
125.01.60101101.2546.6199 - SBVC-Strong Workforce Local-Other Instructional Support SV	1,304,808.00	1,078,425.00	(226,383.00)	-17.35%
125.01.60101101.2555.6199 - SBVC-Regional Shares/Strong Workforce-Technical Training Other Instuctional	521,259.00	344,804.75	(176,454.25)	-33.85%
125.01.60101101.2556.0999 - SBVC-Regional Shares/Strong Workforce-Other Engineering and Related Industrial	0.00	231,786.00	231,786.00	100.00%
125.01.60101101.3169.0956 - SBVC-Welding Certification Test Revenue	2,460.00	2,460.00	0.00	0.00%
125.01.60101101.3174.0948 - SBVC-State Referee Program	12,000.00	12,000.00	0.00	0.00%
125.01.60101101.3175.6940 - SBVC-Sun Room Catering	10,000.00	10,000.00	0.00	0.00%
125.01.60101101.3181.1307 - SBVC-Restaurant Management-Restaurant Management Program	50,000.00	50,000.00	0.00	0.00%
125.01.60101201.1213.1305 - SBVC-Child Development Division Consortium	34,500.00	34,500.00	0.00	0.00%
125.01.60101401.3321.6010 - SBVC-Student Ammunition Fees	16,380.00	16,380.00	0.00	0.00%
125.01.60101501.2228.4930 - SBVC-Basic Skills-General Studies	466,029.00	466,029.00	0.00	0.00%
125.01.60101501.2403.6010 - SBVC-Guided Pathways-Office of Instruction	138,353.00	139,907.75	1,554.75	1.12%
125.01.60103101.2147.6010 - SBVC-AB104 Adult Ed Block Grant	11,164,364.00	11,759,424.00	595,060.00	5.33%
125.01.60103101.2192.6010 - SBVC-California Space Grant	500.00	500.00	0.00	0.00%
125.01.61200101.2352.6120 - SBVC-Library Services Platform	0.00	9,587.00	9,587.00	100.00%
125.01.61900401.1287.6199 - SBVC HEERF GANS	2,489,469.00	1,147,477.00	(1,341,992.00)	-53.91%
125.01.61900401.1329.6199 - SBVC-USDA CalFresh-Chico State Univ	0.00	64,056.00	64,056.00	100.00%
125.01.61900401.1339.6199 - SBVC-NSA Apprenticeship - Cal State San Bndo	0.00	50,000.00	50,000.00	100.00%
125.01.61900401.1341.6199 - SBVC-Aviation Maintenance Technical Workers Grant	0.00	400,000.00	400,000.00	100.00%
125.01.61900401.1343.6199 - SBVC-Data Science Career Pathways in the Inland Empire	0.00	60,000.00	60,000.00	100.00%

	2022	2023		
Program	Budget	Budget	Change	% Change
125.01.61900401.1527.6199 - SBVC-CRRSSA Funding	7,419,944.18	3,000,000.00	(4,419,944.18)	-59.57%
125.01.61900401.1528.6199 - SBVC-HEERF - American Rescue Plan Federal Stimulus	12,179,981.00	6,436,779.00	(5,743,202.00)	-47.15%
125.01.61900401.2199.6199 - SBVC-Advanced Transportation Logistic	20,764.28	0.00	(20,764.28)	-100.00%
125.01.61900401.2297.6199 - SBVC-CADENCE Program	8,500.00	8,500.00	0.00	0.00%
125.01.61900401.2318.6199 - SBVC-School Communications Interoperability Grant	4,932.64	0.00	(4,932.64)	-100.00%
125.01.61900401.2417.6199 - SBVC-California Energy Commission's Electric School Bus project	125,000.00	125,000.00	0.00	0.00%
125.01.61900401.3319.6199 - SBVC-CRY ROP CTE Teach	10,000.00	0.00	(10,000.00)	-100.00%
125.01.61900701.2167.6199 - SBVC-Mesa Grant	91,735.00	100,000.00	8,265.00	9.01%
125.01.61900701.2180.1230 - SBVC-Enrollment Growth/Nursing Program	171,697.00	171,639.00	(58.00)	-0.03%
125.01.61900701.2435.6499 - SBVC-Middle College High School	151,200.00	151,200.00	0.00	0.00%
125.01.62000101.1176.6600 - SBVC-Veterans Education	2,000.00	2,000.00	0.00	0.00%
125.01.62000101.2187.6480 - SBVC-Veterans Resource Center	96,082.00	0.00	(96,082.00)	-100.00%
125.01.63100201.3320.6310 - SBVC-Umoja Tumaini Program	21,243.63	11,160.18	(10,083.45)	-47.47%
125.01.63100801.2209.6499 - SBVC-Foster Parent Program	128,801.00	128,801.00	0.00	0.00%
125.01.63100801.2210.4930 - SBVC-Youth Empowerment STR	22,500.00	22,500.00	0.00	0.00%
125.01.63200101.3330.6320 - SBVC-Career Readiness Program - Google	0.00	25,000.00	25,000.00	100.00%
125.01.63900101.1150.6499 - SBVC-Title IV-Trio	348,002.00	348,002.00	0.00	0.00%
125.01.63900101.2214.6390 - SBVC-Student Equity-Student Equity	1,452,965.00	1,340,863.00	(112,102.00)	-7.72%
125.01.63900101.2323.6390 - SBVC-Dream Resource Liaison	105,055.00	105,055.00	0.00	0.00%
125.01.63900101.2530.6390 - SBVC-Student Retention & Outreach-Student Equity	0.00	850,000.00	850,000.00	100.00%
125.01.63900101.3289.6390 - SBVC-JBAY Book Fund Grant	14,000.00	14,000.00	0.00	0.00%
125.01.64200101.2202.6420 - SBVC-Disabled Student Programs	779,519.00	721,149.00	(58,370.00)	-7.49%
125.01.64300101.2200.6430 - SBVC-EOPS-CARE Program	156,929.00	156,929.00	0.00	0.00%
125.01.64300101.2201.6430 - SBVC-EOPS	1,190,350.00	1,190,350.00	0.00	0.00%
125.01.64400101.2309.6440 - SBVC-Mental Health Services Support	336,370.00	300,000.00	(36,370.00)	-10.81%
125.01.64400101.3310.6440 - SBVC-Student Health Fees	560,000.00	560,000.00	0.00	0.00%
125.01.64400101.3337.6440 - SBVC-Family Pact Contract	16,000.00	16,000.00	0.00	0.00%
125.01.64500101.2232.6320 - SBVC-Matriculation-Matriculation/Student Assessment	3,331,831.00	3,331,831.00	0.00	0.00%

	2022	2023		
Program	Budget	Budget	Change	% Change
125.01.64500101.2355.6499 - SBVC-Puente Project	8,580.08	8,580.00	(0.08)	0.00%
125.01.64500301.2284.6450 - SBVC-California College Promise	567,403.00	516,337.00	(51,066.00)	-9.00%
125.01.64600101.1160.6199 - SBVC-Federal College Work Study - Administrative	326,659.00	326,659.00	0.00	0.00%
125.01.64600101.2161.6460 - SBVC-SFAA-BFAP Adm Allowance	165,043.00	169,996.00	4,953.00	3.00%
125.01.64600101.2188.6460 - SBVC-Financial Aid Technology	40,725.00	40,725.00	0.00	0.00%
125.01.64700101.1265.6499 - SBVC-Transitional Assistance-Transitional Assistance Miscellaneous Student	113,215.00	113,215.00	0.00	0.00%
125.01.64700101.2212.6470 - SBVC-Workability III Grant	142,762.00	142,762.00	0.00	0.00%
125.01.64700101.2266.6470 - SBVC-CalWorks-Workforce Readiness Job Development/Placement Services	715,279.00	715,279.00	0.00	0.00%
125.01.65900101.2235.4900 - SBVC-Lottery Restricted-General Supplies & Services	673,764.00	673,764.00	0.00	0.00%
125.01.65900101.3304.6950 - SBVC-Parking	224,000.00	224,000.00	0.00	0.00%
125.01.65900101.3311.0000 - SBVC-Accident Fee	41,000.00	41,000.00	0.00	0.00%
125.01.65900101.3314.6999 - SBVC-Student Transportation Fee	225,000.00	225,000.00	0.00	0.00%
125.01.65900101.3340.6530 - SBVC-Civic Center Act-Custodial	6,000.00	6,000.00	0.00	0.00%
125.01.65900101.3354.6599 - SBVC-Classified BBQ	0.00	2,000.00	2,000.00	100.00%
125.01.65900101.3520.0000 - SBVC-FCC Proceeds	1,900,000.00	1,828,638.52	(71,361.48)	-3.76%
125.01.66000401.2491.6600 - SBVC-Innovation & Effectiveness Grant	0.00	200,000.00	200,000.00	100.00%
125.01.69100101.3519.0000 - SBVC-Bookstore	242,078.91	271,666.27	29,587.36	12.22%
125.01.69600201.2331.6960 - SBVC-Basic Needs Centers & Staffing Support	0.00	282,547.00	282,547.00	100.00%
125.01.69600201.2529.6960 - SBVC-CalFresh Outreach-Student & Co-Curricular	0.00	33,046.00	33,046.00	100.00%
125.02.07021002.3516.0702 - CHC-Multi-Media	80,000.00	80,000.00	0.00	0.00%
125.02.60100402.2235.6120 - CHC-Lottery Restricted-Library General	288,756.00	246,805.00	(41,951.00)	-14.53%
125.02.60101502.2403.6010 - CHC-Guided Pathways	60,718.00	0.00	(60,718.00)	-100.00%
125.02.60101502.3340.6830 - CHC-Civic Center Act-Media Academy Contracts	6,000.00	6,000.00	0.00	0.00%
125.02.60102502.1213.1305 - CHC-Child Dev Div Consortium	3,750.00	3,750.00	0.00	0.00%
125.02.60102502.2406.6770 - CHC-SWP-Positive Incentive Funding FY20	4,797.36	4,797.36	0.00	0.00%
125.02.60102502.2457.6193 - CHC-Perkins Title I-Vocational Education	197,239.00	184,099.00	(13,140.00)	-6.66%
125.02.60102502.2546.1205 - CHC-Strong Workforce Local	0.00	0.00	0.00	0.00%
125.02.60102502.2546.6770 - CHC-Strong Workforce Local	559,203.00	500,087.00	(59,116.00)	-10.57%

	2022	2023		
Program	Budget	Budget	Change	% Change
125.02.60102502.2547.6770 - CHC-Local Shares/Strong Workforce Round 7	0.00	400,000.00	400,000.00	100.00%
125.02.60102502.2555.6770 - CHC-Regional Shares/Strong Workforce-Administrative Services	0.00	172,240.94	172,240.94	100.00%
125.02.60102502.2556.6470 - CHC-Strong Workforce Regional	287,148.00	336,411.00	49,263.00	17.16%
125.02.60102502.3312.1210 - CHC-Respiratory Care Test Fee	3,800.00	3,800.00	0.00	0.00%
125.02.61200102.2352.6120 - CHC-Library Services Platform	0.00	2,786.00	2,786.00	100.00%
125.02.61900102.3316.6191 - CHC-Recreation Fee	45,345.00	50,000.00	4,655.00	10.27%
125.02.61900102.3340.6191 - CHC-Civic Center Act-Aquatics Center	186,000.00	192,500.00	6,500.00	3.49%
125.02.61900802.3195.6199 - CHC-ISEEK	26,109.50	16,200.00	(9,909.50)	-37.95%
125.02.63900302.2286.6390 - CHC-Student Equity & Achievement	2,279,466.00	2,279,466.00	0.00	0.00%
125.02.63900402.2530.6320 - CHC-Student Retention & Outreach	0.00	328,024.00	328,024.00	100.00%
125.02.63900502.2286.6600 - CHC-Student Equity & Achievement-Instruction	414.24	0.00	(414.24)	-100.00%
125.02.64300102.2323.6430 - CHC-Dream Resource Liaison	75,517.00	75,517.00	0.00	0.00%
125.02.64400502.2331.6440 - CHC-Basic Needs Centers & Staffing Support	0.00	174,886.00	174,886.00	100.00%
125.02.64400502.2356.6440 - CHC-Student Food & Housing Support/Basic Needs Center	0.00	188,026.00	188,026.00	100.00%
125.02.64500302.2284.6450 - CHC-California College Promise	534,176.00	539,516.00	5,340.00	1.00%
125.02.64500502.1265.6499 - CHC-Transitional Assistance - Misc Stu Svcs	38,731.00	38,731.00	0.00	0.00%
125.02.64500502.2200.6430 - CHC-EOPS-CARE Program	124,405.00	124,405.00	0.00	0.00%
125.02.64500502.2201.6430 - CHC-EOPS	716,681.00	720,939.00	4,258.00	0.59%
125.02.64500502.2202.6420 - CHC-Disabled Student Programs - DSPS	473,296.00	498,537.00	25,241.00	5.33%
125.02.64500502.2266.6499 - CHC-Calworks-Student Body Center Fee Student Activities/ Miscellaneous Student	203,999.00	208,561.00	4,562.00	2.24%
125.02.64500502.3315.6499 - CHC-Assessment Center Revenue	1,000.00	1,000.00	0.00	0.00%
125.02.64500602.1160.6199 - CHC-Federal College Work Study - Administrative-Federal College Work Study	139,997.00	139,997.00	0.00	0.00%
125.02.64500602.1176.6450 - CHC-Veterans Education	1,500.00	1,500.00	0.00	0.00%
125.02.64500602.2187.6480 - CHC-Veterans Resource Center	53,266.00	53,266.00	0.00	0.00%
125.02.64500602.2188.6460 - CHC-Financial Aid Technology	33,036.00	33,036.00	0.00	0.00%
125.02.64500602.2309.6440 - CHC-Mental Health Services Support	187,780.00	187,780.00	0.00	0.00%
125.02.64500602.3310.6440 - CHC-Student Health Fees	242,470.00	285,791.51	43,321.51	17.87%
125.02.64500602.3337.6440 - CHC-Family Pact Contract	7,700.00	7,700.00	0.00	0.00%

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Program	Budget	Budget	Change	% Change
125.02.64600102.2161.6460 - CHC-SFAA-BFAP Adm Allowance	51,027.00	51,027.00	0.00	0.00%
125.02.65900102.1528.6599 - CHC-HEERF - American Rescue Plan Federal Stimulus	3,582,272.00	2,384,678.00	(1,197,594.00)	-33.43%
125.02.65900102.2529.6599 - CHC-CalFresh Outreach	14,163.00	0.00	(14,163.00)	-100.00%
125.02.65900102.3241.6199 - CHC-Medical Clearance	7,000.00	7,000.00	0.00	0.00%
125.02.65900102.3311.0000 - CHC-Accident Fee	20,000.00	15,000.00	(5,000.00)	-25.00%
125.02.65900102.3520.0000 - CHC-Program Review	350,000.00	241,738.00	(108,262.00)	-30.93%
125.02.65900302.3304.6952 - CHC-Parking-Parking Lot Improvements	163,322.00	170,000.00	6,678.00	4.09%
125.02.67700802.1527.6199 - CHC-CRRSSA Funding	1,604,537.37	400,000.00	(1,204,537.37)	-75.07%
125.02.67700802.2296.6199 - CHC-Chabot-Las Positas CC-Report Streamlining Program	200,000.00	198,949.00	(1,051.00)	-0.53%
125.02.67900202.3145.6799 - CHC-Copy Revenue	5,000.00	5,000.00	0.00	0.00%
125.02.69100102.3519.0000 - CHC-Bookstore	157,588.78	166,764.35	9,175.57	5.82%
125.02.69600302.3314.6999 - CHC-Student Transportation Fee	120,000.00	155,000.00	35,000.00	29.17%
125.03.60102903.2457.0000 - DIST-Perkins Title I	35,310.00	32,957.00	(2,353.00)	-6.66%
125.03.61500703.2261.0000 - DIST-ATPC-Technology Service Academic Information Systems & Technology	1,500,000.00	1,500,000.00	0.00	0.00%
125.03.61910803.3511.0000 - DIST-Fee For Service	400,000.00	400,000.00	0.00	0.00%
125.03.67200203.1527.0000 - DIST-CRRSSA Funding	971,000.00	380,000.00	(591,000.00)	-60.87%
125.03.67200203.2231.0000 - DIST-Block Grant-Controller	7,514,815.00	5,000,000.00	(2,514,815.00)	-33.46%
125.03.67300103.2353.0000 - DIST-Culturally Competent Faculty Professional Development	0.00	100,870.00	100,870.00	100.00%
125.03.67300103.2522.0000 - DIST-Classified Professional Development	76,379.00	76,379.00	0.00	0.00%
125.03.67300103.3518.0000 - Schools First Donation/HR	4,516.68	4,516.68	0.00	0.00%
125.03.67600203.2302.0000 - DIST-Equal Employment Opportunity	50,000.00	50,000.00	0.00	0.00%
125.03.67600203.2346.0000 - DIST-Equal Employment Opportunity Best Practices	0.00	208,333.00	208,333.00	100.00%
125.03.67800103.3405.0000 - DIST-Institutional Effectiveness Partnership Initiative	170,000.00	97,000.00	(73,000.00)	-42.94%
125.03.68200103.3305.0000 - DIST-Community Services-01	0.00	19,790.00	19,790.00	100.00%
125.03.68400203.2285.0000 - DIST-Economic Development for Distressed Areas	1,750,000.00	1,750,000.00	0.00	0.00%
125.03.68400203.2326.0000 - DIST-RCC Family Child Care Agreement	32,778.92	25,037.92	(7,741.00)	-23.62%
125.03.68400203.2332.0000 - DIST-Inland Empire/Desert Regional Consortium	0.00	216,378.66	216,378.66	100.00%
125.03.68400203.2333.0000 - DIST-SWP IEDRC P49 R6 Innovation & Automation	0.00	134,642.73	134,642.73	100.00%

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Program	Budget	Budget	Change	% Change
125.03.68400203.2334.0000 - IEDRC P44R6 ICT CyberHubs & Cloud Based Technology Round 6	0.00	187,975.12	187,975.12	100.00%
125.03.68400203.2342.0000 - DIST-High Road Construction Career Partnership	0.00	260,000.00	260,000.00	100.00%
125.03.68400203.2345.0000 - DIST-Back 2 Work Program	0.00	2,600,000.00	2,600,000.00	100.00%
125.03.68400203.2348.0000 - Dist-P48R6 Responsive Training - Redlands Healthcare	0.00	29,018.00	29,018.00	100.00%
125.03.68400203.2349.0000 - Dist-P48R6 Responsive Training - Heritage Park	0.00	34,337.00	34,337.00	100.00%
125.03.68400203.2350.0000 - Dist-P48R6 Responsive Training - Right at Home	0.00	22,231.00	22,231.00	100.00%
125.03.68400203.2351.0000 - DIST-Californians for All College Corps Program	0.00	1,700,000.00	1,700,000.00	100.00%
125.03.68400203.2358.0000 - DIST-CASCADE III - EI Camino CCD	0.00	54,600.00	54,600.00	100.00%
125.03.68400203.2416.0000 - DIST-Inland Empire Pre-Apprenticeship Program	611,505.82	570,488.00	(41,017.82)	-6.71%
125.03.68400203.2462.0000 - IEDRC P47R5 Worked Based Learning & Transition to Work	173,204.52	0.00	(173,204.52)	-100.00%
125.03.68400203.2499.0000 - Prison to Employment Initiative P2E	206,009.56	0.00	(206,009.56)	-100.00%
125.03.68400203.2501.0000 - DIST-ETP #9	0.00	1,360,860.00	1,360,860.00	100.00%
125.03.68400203.3294.0000 - DIST-Probation-Enrichment Services	6,000,000.00	5,900,000.00	(100,000.00)	-1.67%
125.03.68400203.3410.0000 - DIST-County of San Bernardino - Probation	175,479.25	171,499.00	(3,980.25)	-2.27%
125.03.68400203.3492.0000 - DIST-Butte Glenn Community College	269,651.76	142,265.00	(127,386.76)	-47.24%
125.03.68400203.3514.0000 - DIST-Indirect Charges	899,981.37	700,000.00	(199,981.37)	-22.22%
125.03.68402003.3424.0000 - DIST-PDC Local Contracts	10,000.00	10,000.00	0.00	0.00%
125.03.68402103.2488.0000 - DIST-Caltrans-Caltrans/Parolee Work Crew 7/16	0.00	3,397,524.00	3,397,524.00	100.00%
125.03.71000303.3517.0000 - DIST-SolaTube Project/DO/SCE	8,118.00	8,118.00	0.00	0.00%
125.15.07021001.3516.0702 - SBVC-Multi-Media	33,704.20	0.00	(33,704.20)	-100.00%
125.15.60100401.3162.6820 - SBVC-Media Academy Contracts	2,681.51	2,681.51	0.00	0.00%
125.15.60100401.3182.1004 - SBVC-Music Department Donations	1,986.00	1,986.00	0.00	0.00%
125.15.60100801.3509.1911 - SBVC-Planetarium Income	31,857.36	25,857.36	(6,000.00)	-18.83%
125.15.60101101.2276.6199 - SBVC-Prop 39 Region F Colleges	428.37	428.37	0.00	0.00%
125.15.60101101.2490.6010 - SBVC-CTE Data Unlocked Initiative-01	15,462.99	15,448.77	(14.22)	-0.09%
125.15.60101101.3169.0956 - SBVC-Welding Certification Test Revenue	0.00	6,016.43	6,016.43	100.00%
125.15.60101101.3174.0948 - SBVC-State Referee Program	13,611.26	13,611.26	0.00	0.00%
125.15.60101101.3175.6940 - SBVC-Sun Room Catering	0.00	1,700.00	1,700.00	100.00%

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Program	Budget	Budget	Change	% Change
125.15.60101101.3181.1307 - SBVC-Restaurant Management-Restaurant Management Program	184,731.38	157,500.00	(27,231.38)	-14.74%
125.15.60101201.2184.2201 - SBVC-AB798 Textbook Affordability Program-Social Science General	25,434.83	25,434.83	0.00	0.00%
125.15.60101501.2228.6010 - SBVC-Basic Skills - Academic Administration	439,512.66	269,545.00	(169,967.66)	-38.67%
125.15.60101501.2403.6010 - SBVC-Guided Pathways-Office of Instruction	1,074,696.37	950,000.00	(124,696.37)	-11.60%
125.15.60103101.2147.6010 - SBVC-AB104 Adult Ed Block Grant	1,590,018.33	1,933,785.86	343,767.53	21.62%
125.15.61900701.1153.1901 - SBVC-Success in STEM at HSI	287,347.46	232,422.00	(54,925.46)	-19.11%
125.15.61900701.2167.6199 - SBVC-Mesa Grant	5,478.52	41,711.00	36,232.48	661.36%
125.15.61900701.2180.1230 - SBVC-Enrollment Growth/Nursing Program	56,371.39	0.00	(56,371.39)	-100.00%
125.15.61900701.2435.6499 - SBVC-Middle College High School	104,631.28	72,847.00	(31,784.28)	-30.38%
125.15.61900701.2498.6199 - SBVC-Veterans Resource Center Grant	143,955.90	0.00	(143,955.90)	-100.00%
125.15.61900701.2502.6750 - SBVC-Staff Development	42.40	42.40	0.00	0.00%
125.15.61900701.3152.0614 - SBVC-Digital Media Disciplines Grant-Radio/Television Instruction	20,130.28	3,600.00	(16,530.28)	-82.12%
125.15.62000101.1176.6600 - SBVC-Veterans Education-01	9,212.90	8,012.94	(1,199.96)	-13.02%
125.15.62000101.2187.6480 - SBVC-Veterans Resource Center	265,511.30	269,848.98	4,337.68	1.63%
125.15.63900101.1150.6499 - SBVC-Title IV-Trio	18,471.83	18,472.00	0.17	0.00%
125.15.63900101.2185.6460 - SBVC-Dreamer Students	24,065.00	24,065.00	0.00	0.00%
125.15.63900101.2214.6390 - SBVC-Student Equity-Student Equity	492,466.11	498,754.00	6,287.89	1.28%
125.15.63900101.2323.6390 - SBVC-Dream Resource Liaison	52,984.00	52,984.00	0.00	0.00%
125.15.64400101.3310.6440 - SBVC-Student Health Fees	141,037.59	100,000.00	(41,037.59)	-29.10%
125.15.64400101.3337.6440 - SBVC-Family Pact Contract	7,611.89	0.00	(7,611.89)	-100.00%
125.15.64500101.2232.6320 - SBVC-Matriculation-Matriculation	1,506,365.35	1,506,365.00	(0.35)	0.00%
125.15.64500201.2165.6450 - SBVC-Hunger Free Campus Support	67,246.77	50,000.00	(17,246.77)	-25.65%
125.15.64500301.2284.6450 - SBVC-California College Promise	636,750.00	1,204,153.00	567,403.00	89.11%
125.15.64600101.2188.6460 - SBVC-Financial Aid Technology	40,376.70	4,981.70	(35,395.00)	-87.66%
125.15.65900101.3304.6950 - SBVC-Parking	397,189.18	326,831.18	(70,358.00)	-17.71%
125.15.65900101.3314.6999 - SBVC-Student Transportation Fee	67,479.50	42,175.00	(25,304.50)	-37.50%
125.15.65900101.3340.6530 - SBVC-Civic Center Act-Custodial	37,875.66	44,313.66	6,438.00	17.00%
125.15.66000301.2404.6600 - SBVC-Campus Safety & Sexual Assault	21,773.00	21,773.00	0.00	0.00%

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Program	Budget	Budget	Change	% Change
125.15.69600201.2356.6960 - SBVC-Student Food & Housing Support/Basic Needs Center	0.00	279,234.00	279,234.00	100.00%
125.25.07021002.3516.0702 - CHC-Multi-Media	526,699.00	390,000.00	(136,699.00)	-25.95%
125.25.60101502.2403.6010 - CHC-Guided Pathways	147,832.22	92,867.93	(54,964.29)	-37.18%
125.25.60101502.3190.6010 - CHC-AACU	0.00	7,500.00	7,500.00	100.00%
125.25.60101502.3269.1701 - CHC-Contract Education	181,995.54	61,394.25	(120,601.29)	-66.27%
125.25.60101502.3340.6830 - CHC-Civic Center Act	56,422.68	50,000.00	(6,422.68)	-11.38%
125.25.60102502.2490.6010 - CHC-CTE Data Unlocked Initiative	12,346.15	12,346.15	0.00	0.00%
125.25.60102502.3305.6820 - CHC-Community Services	11,492.21	33,500.00	22,007.79	191.50%
125.25.60102502.3312.1210 - CHC-Respiratory Care Test Fee	2,020.66	1,950.66	(70.00)	-3.46%
125.25.61900102.3316.6191 - CHC-Recreation Fee	28,452.65	23,000.00	(5,452.65)	-19.16%
125.25.61900102.3340.6191 - CHC-Aquatics Center	95,938.80	96,829.00	890.20	0.93%
125.25.61900602.2502.6750 - CHC-Staff Development	205.73	205.73	0.00	0.00%
125.25.61900602.3242.6199 - CHC-Google Grant	1,881.03	1,881.00	(0.03)	0.00%
125.25.62000102.1176.6450 - CHC-Veterans Education	4,798.06	5,517.00	718.94	14.98%
125.25.63900502.2286.6600 - CHC-Student Equity & Achievement-Instruction	1,455,244.50	1,600,000.00	144,755.50	9.95%
125.25.64300102.2165.6450 - CHC-Hunger Free Campus Support	2,783.61	0.00	(2,783.61)	-100.00%
125.25.64300102.2323.6430 - CHC-Dream Resource Liaison	38,087.00	60,000.00	21,913.00	57.53%
125.25.64500302.2284.6450 - CHC-California College Promise	0.00	400,000.00	400,000.00	100.00%
125.25.64500502.3264.6499 - CHC-Educational Planning Initiative	70,097.27	70,097.27	0.00	0.00%
125.25.64500502.3315.6499 - CHC-Assessment Center Revenue	38,667.99	37,667.99	(1,000.00)	-2.59%
125.25.64500602.2187.6480 - CHC-Veteran's Resource Center	114,391.07	100,000.00	(14,391.07)	-12.58%
125.25.64500602.2188.6460 - CHC-Financial Aid Technology	55,199.51	80,276.51	25,077.00	45.43%
125.25.64500602.3310.6440 - CHC-Student Health Fees	129,838.85	49,000.00	(80,838.85)	-62.26%
125.25.64500602.3337.6440 - CHC-Family Pact Contract	38,588.96	38,588.96	0.00	0.00%
125.25.64600102.2185.6460 - CHC-Dreamer Students	13,525.00	13,525.00	0.00	0.00%
125.25.65900102.2404.6600 - CHC-Campus Safety & Sexual Assault	14,776.00	14,776.00	0.00	0.00%
125.25.65900102.3241.6199 - CHC-Medical Clearance	2,772.00	0.00	(2,772.00)	-100.00%
125.25.65900302.3304.6599 - CHC-Parking	104,116.50	32,116.50	(72,000.00)	-69.15%

	2022	2023		
Program	Budget	Budget	Change	% Change
125.25.67900202.2216.6780 - CHC-Telecommunications Technology	4,139.90	4,139.90	0.00	0.00%
125.25.67900202.3145.6799 - CHC-Copy Revenue	29,673.63	29,674.00	0.37	0.00%
125.25.69600302.3314.6999 - CHC-Student Transportation Fee	68,322.00	16,242.50	(52,079.50)	-76.23%
125.31.60103101.2147.6010 - SBVC-AB104 Adult Ed Block Grant	96,434.22	228,200.00	131,765.78	136.64%
125.31.64600101.2161.6460 - SBVC-SFAA-BFAP Adm Allowance	364,528.00	364,528.00	0.00	0.00%
125.32.64500602.2161.6460 - CHC-SFAA-BFAP Adm Allowance	184,648.00	184,648.00	0.00	0.00%
125.35.61500103.2231.0000 - DIST-Block Grant-Technology Service Academic Information Systems & Technology	0.00	0.00	0.00	0.00%
125.35.61500203.2236.0000 - DIST-3C Media Solutions	5,775.48	5,775.48	0.00	0.00%
125.35.61910803.3511.0000 - DIST-Fee For Service	261,818.58	200,000.00	(61,818.58)	-23.61%
125.35.67200203.2230.0000 - DIST-Instructional Equipment	96,005.49	96,005.49	0.00	0.00%
125.35.67200203.2284.6720 - DIST-California College Promise	1,102,784.00	1,102,784.00	0.00	0.00%
125.35.67600203.2302.0000 - DIST-Equal Employment Opportunity	30,573.02	62,700.00	32,126.98	105.08%
125.35.67800203.2216.0000 - DIST-Telecommunications Technology	1,501.27	1,501.27	0.00	0.00%
125.35.68200103.3305.0000 - DIST-Community Services-02	26,963.72	26,964.00	0.28	0.00%
125.35.68400203.1267.0000 - DIST-TANF Work Study-Professional Development Center	500,000.00	670,400.00	170,400.00	34.08%
125.35.68400203.3400.0000 - DIST-Unical Cares	902.33	902.33	0.00	0.00%
125.35.68400203.3401.0000 - DIST-Annenberg Foundation	246.92	246.92	0.00	0.00%
125.35.68401703.1439.0000 - DIST-Cal Mfg Tech Consulting	350,566.35	288,750.76	(61,815.59)	-17.63%
125.35.68402003.3424.0000 - DIST-PDC Local Contracts	197,048.35	23,000.00	(174,048.35)	-88.33%
125.35.69500603.3304.0000 - DIST-Parking	32,795.50	32,795.50	0.00	0.00%
	101,114,774.55	96,618,753.96	(4,496,020.59)	-4.45%
Expenditures				
125.01.12301001.2193.0000 - SBVC-Certified Nurse Assistant Program	117,500.00	117,500.00	0.00	0.00%
125.01.13050101.2291.1305 - SBVC-Child Care Resource Center	9,078.60	5,617.81	(3,460.79)	-38.12%
125.01.60100401.2235.1002 - SBVC-Lottery Restricted-Art Department	4,665.00	4,665.00	0.00	0.00%
125.01.60100401.2235.1004 - SBVC-Lottery Restricted-Music Department	3,150.00	3,150.00	0.00	0.00%
125.01.60100401.3163.6820 - SBVC-Media Academy Contracts	1,955.00	1,955.00	0.00	0.00%
125.01.60100401.3340.6770 - SBVC-Civic Center Act-Auditorium	3,000.00	3,000.00	0.00	0.00%

	2022	2023		
Program	Budget	Budget	Change	% Change
125.01.60100501.2235.0514 - SBVC-Lottery Restricted-Computer Info Tech	385.00	385.00	0.00	0.00%
125.01.60100801.2235.0401 - SBVC-Lottery Restricted-Biology General	22,493.61	27,806.00	5,312.39	23.62%
125.01.60100801.2235.0403 - SBVC-Lottery Restricted-Microbiology Microbiology	39,276.20	40,866.00	1,589.80	4.05%
125.01.60100801.2235.0410 - SBVC-Lottery Restricted-Anatomy & Physiology Department Anatomy and	41,030.35	37,490.00	(3,540.35)	-8.63%
125.01.60100801.2235.1230 - SBVC-Lottery Restricted-Registered Nursing Program	14,439.75	11,139.00	(3,300.75)	-22.86%
125.01.60100801.2235.1902 - SBVC-Lottery Restricted-Physics Department	4,669.45	2,554.00	(2,115.45)	-45.30%
125.01.60100801.2235.1905 - SBVC-Lottery Restricted-Chemistry Department	34,411.64	35,466.00	1,054.36	3.06%
125.01.60100801.2235.2206 - SBVC-Lottery Restricted-Geography Department	0.00	1,000.00	1,000.00	100.00%
125.01.60100801.3509.1911 - SBVC-Planetarium Income	3,600.00	3,600.00	0.00	0.00%
125.01.60101101.2235.0901 - SBVC-Lottery Restricted-Technical Training Division Engineering	250.00	250.00	0.00	0.00%
125.01.60101101.2235.0934 - SBVC-Lottery Restricted-Electronics Department	3,990.00	3,990.00	0.00	0.00%
125.01.60101101.2235.0945 - SBVC-Lottery Restricted-Refrigeration	4,860.00	4,860.00	0.00	0.00%
125.01.60101101.2235.0947 - SBVC-Lottery Restricted-Diesel Department	7,000.00	7,000.00	0.00	0.00%
125.01.60101101.2235.0948 - SBVC-Lottery Restricted-Automotive Department	5,200.00	5,200.00	0.00	0.00%
125.01.60101101.2235.0949 - SBVC-Lottery Restricted-Automotive Collision Repair Department	3,000.00	3,000.00	0.00	0.00%
125.01.60101101.2235.0950 - SBVC-Lottery Restricted-Aeronautics Department Main	4,200.00	4,200.00	0.00	0.00%
125.01.60101101.2235.0956 - SBVC-Lottery Restricted-Machine Shop Department	2,625.00	2,625.00	0.00	0.00%
125.01.60101101.2235.0999 - SBVC-Lottery Restricted-Welding Certification Test Revenue	35,866.00	35,866.00	0.00	0.00%
125.01.60101101.2235.1307 - SBVC-Lottery Restricted-Restaurant Management Program	53,000.00	53,000.00	0.00	0.00%
125.01.60101101.2406.0604 - SBVC-SWP-Positive Incentive Funding FY20-Radio & Television	0.00	0.00	0.00	0.00%
125.01.60101101.2406.0934 - SBVC-SWP-Positive Incentive Funding FY20-Electronics & Electric Technology	0.00	0.00	0.00	0.00%
125.01.60101101.2406.0947 - SBVC-SWP-Positive Incentive Funding FY20-Diesel Technology	0.00	0.00	0.00	0.00%
125.01.60101101.2406.0948 - SBVC-SWP-Positive Incentive Funding FY20-Automotive Technology	0.00	0.00	0.00	0.00%
125.01.60101101.2406.0949 - SBVC-SWP-Positive Incentive Funding FY20-Automotive Collision Repair	0.00	0.00	0.00	0.00%
125.01.60101101.2406.0950 - SBVC-SWP-Positive Incentive Funding FY20-Aeronautical & Aviation Tech	0.00	0.00	0.00	0.00%
125.01.60101101.2406.0956 - SBVC-SWP-Positive Incentive Funding FY20-Manufacturing & Industrial Tech	0.00	0.00	0.00	0.00%
125.01.60101101.2406.0958 - SBVC-SWP-Positive Incentive Funding FY20-Water & Wastewater Technology	0.00	0.00	0.00	0.00%
125.01.60101101.2406.0999 - SBVC-SWP-Positive Incentive Funding FY20-Other Engineering & Related	0.00	0.00	0.00	0.00%

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Program	Budget	Budget	Change	% Change
125.01.60101101.2406.1221 - SBVC-SWP-Positive Incentive Funding FY20-Pharmacy Technology	0.00	0.00	0.00	0.00%
125.01.60101101.2406.1230 - SBVC-SWP-Positive Incentive Funding FY20-Nursing	0.00	0.00	0.00	0.00%
125.01.60101101.2406.1239 - SBVC-SWP-Positive Incentive Funding FY20-Psychiatric Technician	0.00	0.00	0.00	0.00%
125.01.60101101.2406.2104 - SBVC-SWP-Positive Incentive Funding FY20-Human Services	0.00	0.00	0.00	0.00%
125.01.60101101.2406.2105 - SBVC-SWP-Positive Incentive Funding FY20-Adminstration of Justice	0.00	0.00	0.00	0.00%
125.01.60101101.2406.6199 - SBVC-SWP-Positive Incentive Funding FY20	30,055.53	20,432.31	(9,623.22)	-32.02%
125.01.60101101.2457.0934 - SBVC-Perkins Title I-Electronics Department	55,000.00	0.00	(55,000.00)	-100.00%
125.01.60101101.2457.0946 - SBVC-Perkins Title I-Refrigeration	37,760.00	0.00	(37,760.00)	-100.00%
125.01.60101101.2457.0947 - SBVC-Perkins Title I-Diesel Department	10,000.00	0.00	(10,000.00)	-100.00%
125.01.60101101.2457.0948 - SBVC-Perkins Title I-Automotive Department	39,040.00	0.00	(39,040.00)	-100.00%
125.01.60101101.2457.0949 - SBVC-Perkins Title I-Automotive Collision Repair	19,520.00	0.00	(19,520.00)	-100.00%
125.01.60101101.2457.0950 - SBVC-Perkins Title I-Aeronautics Department Main	62,020.00	0.00	(62,020.00)	-100.00%
125.01.60101101.2457.0956 - SBVC-Perkins Title I-Machine Shop Department	67,000.00	0.00	(67,000.00)	-100.00%
125.01.60101101.2457.0958 - SBVC-Perkins Title I-Water Supply Technology	12,000.00	0.00	(12,000.00)	-100.00%
125.01.60101101.2457.1230 - SBVC-Perkins Title I-Registered Nursing Program	46,810.00	0.00	(46,810.00)	-100.00%
125.01.60101101.2457.1239 - SBVC-Perkins Title I-Psychiatric Tech	35,000.00	0.00	(35,000.00)	-100.00%
125.01.60101101.2457.1307 - SBVC-Perkins Title I-Restaurant Management Program	44,400.00	0.00	(44,400.00)	-100.00%
125.01.60101101.2457.6199 - SBVC-Perkins Title I-Other Instructional Support Sv	45,092.00	442,088.00	396,996.00	880.41%
125.01.60101101.2544.1221 - SBVC-Strong Workforce-Pharmacy Technology	111,146.98	120,636.70	9,489.72	8.54%
125.01.60101101.2544.6199 - SBVC-Strong Workforce-Technical Training Other Instuctional Support	63,873.36	86,485.06	22,611.70	35.40%
125.01.60101101.2545.0604 - SBVC-Strong Workforce-RTVF	39,766.00	34,264.00	(5,502.00)	-13.84%
125.01.60101101.2545.0799 - SBVC-Strong Workforce-Geographic Information Svcs	34,000.00	0.00	(34,000.00)	-100.00%
125.01.60101101.2545.0947 - SBVC-Strong Workforce-Diesel	158,401.00	0.00	(158,401.00)	-100.00%
125.01.60101101.2545.0956 - SBVC-Strong Workforce-Machine Shop Dept	53,650.00	13,091.00	(40,559.00)	-75.60%
125.01.60101101.2545.0999 - SBVC-Strong Workforce-Welding	250,000.00	250,000.00	0.00	0.00%
125.01.60101101.2545.1221 - SBVC-Strong Workforce-Pharmacy Technology	90,000.00	51,500.00	(38,500.00)	-42.78%
125.01.60101101.2545.1230 - SBVC-Strong Workforce-Registered Nursing Program	84,250.00	24,433.00	(59,817.00)	-71.00%
125.01.60101101.2545.1239 - SBVC-Strong Workforce-Psychiatric Tech	84,250.00	168,500.00	84,250.00	100.00%

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Program	Budget	Budget	Change	% Change
125.01.60101101.2545.2104 - SBVC-Strong Workforce-Human Services Department	64,900.00	62,600.00	(2,300.00)	-3.54%
125.01.60101101.2545.2105 - SBVC-Strong Workforce-Administration of Justice	147,700.00	146,647.00	(1,053.00)	-0.71%
125.01.60101101.2545.6010 - SBVC-Strong Workforce-Academic Administration	162,970.00	91,459.00	(71,511.00)	-43.88%
125.01.60101101.2545.6199 - SBVC-Strong Workforce-Technical Training Other Instructional Support	234,557.66	317,624.99	83,067.33	35.41%
125.01.60101101.2546.0934 - SBVC-Strong Workforce Local-Electronics	181,828.07	112,383.47	(69,444.61)	-38.19%
125.01.60101101.2546.0948 - SBVC-Strong Workforce Local-Automotive Technology	115,000.00	2,000.00	(113,000.00)	-98.26%
125.01.60101101.2546.0956 - SBVC-Strong Workforce Local-Welding Technology	200,000.00	200,000.00	0.00	0.00%
125.01.60101101.2546.1230 - SBVC-Strong Workforce Local-Nursing	370,000.00	368,371.48	(1,628.52)	-0.44%
125.01.60101101.2546.1239 - SBVC-Strong Workforce Local-Psychiatric Technician	195,001.00	195,001.00	0.00	0.00%
125.01.60101101.2546.1307 - SBVC-Strong Workforce Local-Restaurant Management	65,000.00	61,242.94	(3,757.06)	-5.78%
125.01.60101101.2546.2104 - SBVC-Strong Workforce Local-Human Services	107,199.00	107,200.00	1.00	0.00%
125.01.60101101.2546.2105 - SBVC-Strong Workforce Local-Administration of Justice	9,091.00	0.00	(9,091.00)	-100.00%
125.01.60101101.2546.6199 - SBVC-Strong Workforce Local-Other Instructional Support SV	36,358.00	32,226.11	(4,131.89)	-11.36%
125.01.60101101.2555.0514 - SBVC-Regional Shares/Strong Workforce-Computer Info Tech	14,100.00	70,725.00	56,625.00	401.60%
125.01.60101101.2555.0901 - SBVC-Regional Shares/Strong Workforce-Technical Training Division Engineering	11,750.00	10,000.00	(1,750.00)	-14.89%
125.01.60101101.2555.0948 - SBVC-Regional Shares/Strong Workforce-Automotive Department	100,550.00	43,897.00	(56,653.00)	-56.34%
125.01.60101101.2555.0956 - SBVC-Regional Shares/Strong Workforce-Machine Shop Department	33,750.00	33,750.00	0.00	0.00%
125.01.60101101.2555.0999 - SBVC-Regional Shares/Strong Workforce-Technical Training Other Engineering &	140,068.43	118,893.55	(21,174.88)	-15.12%
125.01.60101101.2555.1230 - SBVC-Regional Shares/Strong Workforce-Registered Nursing Program	45,700.00	42,855.20	(2,844.80)	-6.22%
125.01.60101101.2555.6010 - SBVC-Regional Shares/Strong Workforce-Technical Training Division Academic	33,750.00	24,684.00	(9,066.00)	-26.86%
125.01.60101101.2555.6199 - SBVC-Regional Shares/Strong Workforce-Technical Training Other Instuctional	141,590.57	0.00	(141,590.57)	-100.00%
125.01.60101101.2556.0514 - SBVC-Regional Shares/Strong Workforce-Office Technology/Office Computer	0.00	50,700.00	50,700.00	100.00%
125.01.60101101.2556.0799 - SBVC-Regional Shares/Strong Workforce-Other Information Technology	0.00	5,000.00	5,000.00	100.00%
125.01.60101101.2556.0934 - SBVC-Regional Shares/Strong Workforce-Electronics and Electric Technology	0.00	1,250.00	1,250.00	100.00%
125.01.60101101.2556.0948 - SBVC-Regional Shares/Strong Workforce-Automotive Technology	0.00	2,000.00	2,000.00	100.00%
125.01.60101101.2556.0957 - SBVC-Regional Shares/Strong Workforce-Civil and Construciton Management	0.00	1,000.00	1,000.00	100.00%
125.01.60101101.2556.0999 - SBVC-Regional Shares/Strong Workforce-Other Engineering and Related Industrial	0.00	114,746.00	114,746.00	100.00%
125.01.60101101.2556.1230 - SBVC-Regional Shares/Strong Workforce-Nursing	0.00	25,500.00	25,500.00	100.00%

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Program	Budget	Budget	Change	% Change
125.01.60101101.2556.4930 - SBVC-Regional Shares/Strong Workforce-General Studies	0.00	31,590.00	31,590.00	100.00%
125.01.60101101.3169.0956 - SBVC-Welding Certification Test Revenue	2,460.00	2,460.00	0.00	0.00%
125.01.60101101.3174.0948 - SBVC-State Referee Program	12,000.00	12,000.00	0.00	0.00%
125.01.60101101.3175.6940 - SBVC-Sun Room Catering	10,000.00	10,000.00	0.00	0.00%
125.01.60101101.3181.1307 - SBVC-Restaurant Management-Restaurant Management Program	50,000.00	50,000.00	0.00	0.00%
125.01.60101201.1213.1305 - SBVC-Child Development Division Consortium	8,421.00	8,421.00	0.00	0.00%
125.01.60101201.1213.7320 - SBVC-Child Development Division Consortium	26,079.00	26,079.00	0.00	0.00%
125.01.60101201.2235.0835 - SBVC-Lottery Restricted-P E Physical Education	4,830.00	4,830.00	0.00	0.00%
125.01.60101301.2235.6010 - SBVC-Restricted Lottery-Extened Academy Academic Administration	8,000.00	8,000.00	0.00	0.00%
125.01.60101401.3321.6010 - SBVC-Student Ammunition Fees	16,380.00	16,380.00	0.00	0.00%
125.01.60101501.2228.4930 - SBVC-Basic Skills-General Studies	466,029.00	466,029.00	0.00	0.00%
125.01.60101501.2231.6010 - SBVC-Block Grant	350,000.00	0.00	(350,000.00)	-100.00%
125.01.60101501.2403.6010 - SBVC-Guided Pathways-Office of Instruction	170,370.45	139,907.75	(30,462.70)	-17.88%
125.01.60103101.2147.6010 - SBVC-AB104 Adult Ed Block Grant	11,145,188.00	11,744,248.00	599,060.00	5.38%
125.01.60103101.2192.6010 - SBVC-California Space Grant	500.00	500.00	0.00	0.00%
125.01.61200101.2235.4900 - SBVC-Lottery Restricted-Library Learning Center	165,273.00	167,000.00	1,727.00	1.04%
125.01.61200101.2352.6120 - SBVC-Library Services Platform	0.00	9,587.00	9,587.00	100.00%
125.01.61900401.1287.6199 - SBVC HEERF GANS	2,489,469.00	1,147,477.00	(1,341,992.00)	-53.91%
125.01.61900401.1329.6199 - SBVC-USDA CalFresh-Chico State Univ	0.00	64,056.00	64,056.00	100.00%
125.01.61900401.1339.6199 - SBVC-NSA Apprenticeship - Cal State San Bndo	0.00	50,000.00	50,000.00	100.00%
125.01.61900401.1341.6199 - SBVC-Aviation Maintenance Technical Workers Grant	0.00	400,000.00	400,000.00	100.00%
125.01.61900401.1343.6199 - SBVC-Data Science Career Pathways in the Inland Empire	0.00	60,000.00	60,000.00	100.00%
125.01.61900401.1527.6199 - SBVC-CRRSSA Funding	7,419,944.18	3,000,000.00	(4,419,944.18)	-59.57%
125.01.61900401.1528.6199 - SBVC-HEERF - American Rescue Plan Federal Stimulus	12,179,981.00	6,436,779.00	(5,743,202.00)	-47.15%
125.01.61900401.2199.6199 - SBVC-Advanced Transportation Logistic	20,764.28	0.00	(20,764.28)	-100.00%
125.01.61900401.2297.6199 - SBVC-CADENCE Program	8,500.00	8,500.00	0.00	0.00%
125.01.61900401.2318.6199 - SBVC-School Communications Interoperability Grant	4,932.64	0.00	(4,932.64)	-100.00%
125.01.61900401.2417.6199 - SBVC-California Energy Commission's Electric School Bus project	125,000.00	125,000.00	0.00	0.00%

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Program	Budget	Budget	Change	% Change
125.01.61900401.3319.6199 - SBVC-CRY ROP CTE Teach	10,000.00	0.00	(10,000.00)	-100.00%
125.01.61900701.2167.6199 - SBVC-Mesa Grant	91,735.00	100,000.00	8,265.00	9.01%
125.01.61900701.2180.1230 - SBVC-Enrollment Growth/Nursing Program	170,777.70	170,639.00	(138.70)	-0.08%
125.01.61900701.2180.7320 - SBVC-Enrollment Growth/Nursing Program	919.30	1,000.00	80.70	8.78%
125.01.61900701.2435.6499 - SBVC-Middle College High School	151,200.00	151,200.00	0.00	0.00%
125.01.62000101.1176.6600 - SBVC-Veterans Education	2,000.00	2,000.00	0.00	0.00%
125.01.62000101.2187.6480 - SBVC-Veterans Resource Center	96,082.00	0.00	(96,082.00)	-100.00%
125.01.63100201.3320.6310 - SBVC-Umoja Tumaini Program	21,243.63	11,160.18	(10,083.45)	-47.47%
125.01.63100801.2209.6499 - SBVC-Foster Parent Program	130,447.54	128,801.00	(1,646.54)	-1.26%
125.01.63100801.2210.4930 - SBVC-Youth Empowerment STR	21,598.00	20,950.00	(648.00)	-3.00%
125.01.63100801.2210.7320 - SBVC-Youth Empowerment STR-02	902.00	1,550.00	648.00	71.84%
125.01.63200101.3330.6320 - SBVC-Career Readiness Program - Google	0.00	25,000.00	25,000.00	100.00%
125.01.63900101.1150.6499 - SBVC-Title IV-Trio	338,002.00	338,002.00	(0.00)	0.00%
125.01.63900101.1150.7320 - SBVC-Title IV-Trio-04	10,000.00	10,000.00	0.00	0.00%
125.01.63900101.2214.6390 - SBVC-Student Equity-Student Equity	1,357,321.81	1,260,078.00	(97,243.81)	-7.16%
125.01.63900101.2214.7320 - SBVC-Student Equity-Student Aid	141,965.00	80,785.00	(61,180.00)	-43.10%
125.01.63900101.2323.6390 - SBVC-Dream Resource Liaison	97,555.00	95,055.00	(2,500.00)	-2.56%
125.01.63900101.2323.7320 - SBVC-Dream Resource Liaison	0.00	10,000.00	10,000.00	100.00%
125.01.63900101.2530.6390 - SBVC-Student Retention & Outreach-Student Equity	0.00	850,000.00	850,000.00	100.00%
125.01.63900101.3289.6390 - SBVC-JBAY Book Fund Grant	14,000.00	14,000.00	0.00	0.00%
125.01.64200101.2202.4930 - SBVC-Disabled Student Programs	81,103.23	88,732.68	7,629.46	9.41%
125.01.64200101.2202.6420 - SBVC-Disabled Student Programs	698,415.77	632,416.32	(65,999.45)	-9.45%
125.01.64300101.2200.6430 - SBVC-EOPS-CARE Program	100,960.50	125,347.00	24,386.50	24.15%
125.01.64300101.2200.7320 - SBVC-EOPS-CARE Program-Student Aid	56,582.00	31,582.00	(25,000.00)	-44.18%
125.01.64300101.2201.6430 - SBVC-EOPS	1,015,472.50	1,021,011.00	5,538.50	0.55%
125.01.64300101.2201.7320 - SBVC-EOPS-Student Aid	180,399.00	169,339.00	(11,060.00)	-6.13%
125.01.64400101.2309.6440 - SBVC-Mental Health Services Support	357,899.59	300,000.00	(57,899.59)	-16.18%
125.01.64400101.3310.6440 - SBVC-Student Health Fees	609,680.36	560,000.00	(49,680.35)	-8.15%

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Program	Budget	Budget	Change	% Change
125.01.64400101.3337.6440 - SBVC-Family Pact Contract	16,000.00	16,000.00	0.00	0.00%
125.01.64500101.2232.6310 - SBVC-Matriculation-Matriculation Counseling & Guidance	32,011.61	35,645.54	3,633.93	11.35%
125.01.64500101.2232.6320 - SBVC-Matriculation-Matriculation/Student Assessment	3,308,224.63	3,296,185.46	(12,039.17)	-0.36%
125.01.64500101.2355.6499 - SBVC-Puente Project	8,580.08	8,580.00	(80.0)	0.00%
125.01.64500301.2284.6450 - SBVC-California College Promise	567,403.00	516,337.00	(51,066.00)	-9.00%
125.01.64600101.1160.6199 - SBVC-Federal College Work Study - Administrative	326,659.00	326,659.00	0.00	0.00%
125.01.64600101.2161.6460 - SBVC-SFAA-BFAP Adm Allowance	165,043.00	169,996.00	4,953.00	3.00%
125.01.64600101.2188.6460 - SBVC-Financial Aid Technology	40,725.00	40,725.00	0.00	0.00%
125.01.64700101.1265.6470 - SBVC-Transitional Assistance-Workforce Readiness Job Development/Placement	26,621.27	29,580.85	2,959.58	11.12%
125.01.64700101.1265.6499 - SBVC-Transitional Assistance-Transitional Assistance Miscellaneous Student	13,224.39	12,167.15	(1,057.24)	-7.99%
125.01.64700101.1265.7320 - SBVC-Transitional Assistance-Student Aid	72,162.67	71,467.00	(695.67)	-0.96%
125.01.64700101.2212.6470 - SBVC-Workability III Grant	148,200.46	142,762.00	(5,438.46)	-3.67%
125.01.64700101.2266.6470 - SBVC-CalWorks-Workforce Readiness Job Development/Placement Services	316,667.72	289,002.97	(27,664.75)	-8.74%
125.01.64700101.2266.6499 - SBVC-CalWorks-Workforce Readiness Misc. Student Services	383,230.93	416,276.03	33,045.10	8.62%
125.01.64700101.2266.7320 - SBVC-CalWorks-CalWORKs Payments To/For Students	14,100.00	10,000.00	(4,100.00)	-29.08%
125.01.65900101.2235.4900 - SBVC-Lottery Restricted-General Supplies & Services	169,249.00	167,522.00	(1,727.00)	-1.02%
125.01.65900101.3304.6950 - SBVC-Parking	224,000.00	224,000.00	0.00	0.00%
125.01.65900101.3314.6999 - SBVC-Student Transportation Fee	225,000.00	225,000.00	0.00	0.00%
125.01.65900101.3340.6530 - SBVC-Civic Center Act-Custodial	3,000.00	3,000.00	0.00	0.00%
125.01.65900101.3354.6599 - SBVC-Classified BBQ	0.00	2,000.00	2,000.00	100.00%
125.01.65900101.3520.0000 - SBVC-FCC Proceeds	1,900,000.00	1,828,638.52	(71,361.48)	-3.76%
125.01.66000401.2491.6600 - SBVC-Innovation & Effectiveness Grant	0.00	200,000.00	200,000.00	100.00%
125.01.69100101.3519.0000 - SBVC-Bookstore	242,078.91	271,666.27	29,587.36	12.22%
125.01.69600101.2235.4900 - SBVC-Lottery Restricted-Mens Athletics Student & Co Curricular	15,000.00	15,000.00	0.00	0.00%
125.01.69600101.2235.6986 - SBVC-Lottery Restricted-Athletic Trainer	11,900.00	11,900.00	0.00	0.00%
125.01.69600201.2331.6960 - SBVC-Basic Needs Centers & Staffing Support	0.00	282,547.00	282,547.00	100.00%
125.01.69600201.2529.6960 - SBVC-CalFresh Outreach-Student & Co-Curricular	0.00	33,046.00	33,046.00	100.00%
125.01.69602301.2235.4900 - SBVC-Lottery Restricted-Womens Athletics	15,000.00	15,000.00	0.00	0.00%

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Program	Budget	Budget	Change	% Change
125.01.71000401.2231.7100 - SBVC-Block Grant	1,725,000.00	1,440,556.00	(284,444.00)	-16.49%
125.02.07021002.3516.0702 - CHC-Multi-Media	80,000.00	80,000.00	0.00	0.00%
125.02.60100402.2235.1007 - CHC-Lottery Restricted-Drama Dept	10,000.00	10,000.00	0.00	0.00%
125.02.60100402.2235.4900 - CHC-Lottery Restricted	78,000.00	90,000.00	12,000.00	15.38%
125.02.60100402.2235.6120 - CHC-Lottery Restricted-Library General	81,776.00	20,000.00	(61,776.00)	-75.54%
125.02.60100402.3520.0000 - CHC-Program Review	61,300.00	4,352.00	(56,948.00)	-92.90%
125.02.60101502.1527.6199 - CHC-CRRSSA Funding	234,585.00	0.00	(234,585.00)	-100.00%
125.02.60101502.1528.6199 - CHC-Instruction HEERF III-ARP Federal Stimulus	0.00	308,315.00	308,315.00	100.00%
125.02.60101502.2147.6010 - SBVC-AB104 Adult Ed-CHC Portion	19,176.00	15,176.00	(4,000.00)	-20.86%
125.02.60101502.2231.6010 - CHC-Block Grant-Block Grant Academic Administration	242,000.00	0.00	(242,000.00)	-100.00%
125.02.60101502.2403.6010 - CHC-Guided Pathways	60,718.00	0.00	(60,718.00)	-100.00%
125.02.60101502.3340.6830 - CHC-Civic Center Act-Media Academy Contracts	6,000.00	6,000.00	0.00	0.00%
125.02.60102502.1213.1305 - CHC-Child Dev Div Consortium	150.00	1,500.00	1,350.00	900.00%
125.02.60102502.1213.7320 - CHC-Child Development Division Consortium	3,600.00	2,250.00	(1,350.00)	-37.50%
125.02.60102502.2235.2001 - CHC-Lottery Restricted-Psychology	1,400.00	1,400.00	0.00	0.00%
125.02.60102502.2406.6770 - CHC-SWP-Positive Incentive Funding FY20	4,797.36	4,797.36	0.00	0.00%
125.02.60102502.2457.0702 - CHC-Perkins Title I-Cisco Academy	22,289.00	42,700.00	20,411.00	91.57%
125.02.60102502.2457.1210 - CHC-Perkins Title I-Respiratory Therapy Certification Program Respiratory	16,003.00	19,500.00	3,497.00	21.85%
125.02.60102502.2457.1225 - CHC-Perkins Title I-Radiologic Technology	6,062.00	4,400.00	(1,662.00)	-27.42%
125.02.60102502.2457.1250 - CHC-Perkins Title I-Emergency Medicine Program Emergency Medical Services	15,733.00	14,000.00	(1,733.00)	-11.02%
125.02.60102502.2457.1251 - CHC-Perkins Title I-Paramedic Program	29,397.00	39,000.00	9,603.00	32.67%
125.02.60102502.2457.1305 - CHC-Perkins Title I-Early Childhood Education	2,240.00	2,000.00	(240.00)	-10.71%
125.02.60102502.2457.2133 - CHC-Perkins Title I-Fire Science Academic Administration	53,015.00	3,000.00	(50,015.00)	-94.34%
125.02.60102502.2457.6193 - CHC-Perkins Title I-Vocational Education	52,500.00	59,499.00	6,999.00	13.33%
125.02.60102502.2546.0702 - CHC-Strong Workforce Local	0.00	80,000.00	80,000.00	100.00%
125.02.60102502.2546.1205 - CHC-Strong Workforce Local	100,000.00	0.00	(100,000.00)	-100.00%
125.02.60102502.2546.1210 - CHC-Strong Workforce Local	29,958.00	15,000.00	(14,958.00)	-49.93%
125.02.60102502.2546.1251 - CHC-Strong Workforce Local	118,500.00	114,075.19	(4,424.81)	-3.73%

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Program	Budget	Budget	Change	% Change
125.02.60102502.2546.2133 - CHC-Strong Workforce Local	1,400.00	70,372.00	68,972.00	4,926.57%
125.02.60102502.2546.6199 - CHC-Strong Workforce Local	309,345.00	0.00	(309,345.00)	-100.00%
125.02.60102502.2546.6770 - CHC-Strong Workforce Local	0.00	220,639.81	220,639.81	100.00%
125.02.60102502.2547.1210 - CHC-Local Shares/Strong Workforce Round 7	0.00	137,000.00	137,000.00	100.00%
125.02.60102502.2547.6770 - CHC-Local Shares/Strong Workforce Round 7	0.00	263,000.00	263,000.00	100.00%
125.02.60102502.2555.0518 - CHC-Regional Shares/Strong Workforce-Employability Soft Skills	33,744.28	74,366.31	40,622.03	120.38%
125.02.60102502.2555.6770 - CHC-Regional Shares/Strong Workforce-Administrative Services	36.35	97,874.63	97,838.29	269,192.23%
125.02.60102502.2556.0506 - CHC-Strong Workforce Regional	0.00	18,200.00	18,200.00	100.00%
125.02.60102502.2556.0510 - CHC-Strong Workforce Regional	0.00	15,000.00	15,000.00	100.00%
125.02.60102502.2556.0516 - CHC-Strong Workforce Regional	0.00	25,600.05	25,600.05	100.00%
125.02.60102502.2556.1205 - CHC-Strong Workforce Regional	0.00	61,513.00	61,513.00	100.00%
125.02.60102502.2556.1899 - CHC-Strong Workforce Regional	0.00	45,023.96	45,023.96	100.00%
125.02.60102502.2556.6470 - CHC-Strong Workforce Regional	287,148.00	171,073.99	(116,074.01)	-40.42%
125.02.60102502.3312.1210 - CHC-Respiratory Care Test Fee	3,800.00	3,800.00	0.00	0.00%
125.02.60102502.3520.0000 - CHC-Program Review	20,000.00	20,000.00	0.00	0.00%
125.02.61200102.2352.6120 - CHC-Library Services Platform	0.00	2,786.00	2,786.00	100.00%
125.02.61900102.3316.6191 - CHC-Recreation Fee	45,345.00	50,000.00	4,655.00	10.27%
125.02.61900102.3340.6191 - CHC-Civic Center Act-Aquatics Center	187,185.24	192,500.00	5,314.77	2.84%
125.02.61900602.2235.0401 - CHC-Lottery Restricted-Microbiology Biology General	11,299.00	22,598.00	11,299.00	100.00%
125.02.61900602.2235.0701 - CHC-Lottery Restricted-Computer Science Department	18,000.00	18,000.00	0.00	0.00%
125.02.61900602.2235.1905 - CHC-Lottery Restricted-Chemistry Department	13,437.00	26,874.00	13,437.00	100.00%
125.02.61900602.2235.4900 - CHC-Lottery Restricted-Anatomy & Physiology	9,444.00	5,000.00	(4,444.00)	-47.06%
125.02.61900602.3520.0000 - CHC-Program Review	65,300.00	16,100.00	(49,200.00)	-75.34%
125.02.61900802.3195.6199 - CHC-ISEEK	26,109.50	16,200.00	(9,909.50)	-37.95%
125.02.63900302.2286.6390 - CHC-Student Equity & Achievement	187,673.10	181,728.47	(5,944.64)	-3.17%
125.02.63900402.2286.6200 - CHC-Student Equity & Achievement-Student Success	273,961.25	296,871.55	22,910.30	8.36%
125.02.63900402.2286.6310 - CHC-Student Equity & Achievement-Student Success	950,194.39	998,339.13	48,144.75	5.07%
125.02.63900402.2286.6320 - CHC-Student Equity & Achievement-Student Success	339,713.51	323,841.07	(15,872.44)	-4.67%

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Program	Budget	Budget	Change	% Change
125.02.63900402.2286.6420 - CHC-Student Equity & Achievement-Student Success	58,052.87	64,145.61	6,092.74	10.50%
125.02.63900402.2286.6499 - CHC-Student Equity & Achievement-Student Success	40,390.59	43,192.64	2,802.05	6.94%
125.02.63900402.2530.6320 - CHC-Student Retention & Outreach	0.00	328,024.00	328,024.00	100.00%
125.02.63900502.2286.6600 - CHC-Student Equity & Achievement-Instruction	133,382.04	147,691.49	14,309.45	10.73%
125.02.63900502.2286.6750 - CHC-Student Equity & Achievement-Instruction	37,980.70	40,595.03	2,614.33	6.88%
125.02.63900602.2286.6110 - CHC-Student Equity & Achievement-Learning Resources	159,450.00	164,175.00	4,725.00	2.96%
125.02.63900702.2286.6480 - CHC-Student Equity & Achievement-Veterans	18,886.00	18,886.00	0.00	0.00%
125.02.64300102.2323.6430 - CHC-Dream Resource Liaison	7,083.88	75,517.00	68,433.12	966.04%
125.02.64400502.2331.6440 - CHC-Basic Needs Centers & Staffing Support	0.00	174,886.00	174,886.00	100.00%
125.02.64400502.2356.6440 - CHC-Student Food & Housing Support/Basic Needs Center	0.00	188,026.00	188,026.00	100.00%
125.02.64500302.1527.0000 - CHC-CRRSSA Funding	189,397.91	0.00	(189,397.91)	-100.00%
125.02.64500302.1528.0000 - CHC-Student Services HEERF III-ARP Federal Stimulus	0.00	87,363.00	87,363.00	100.00%
125.02.64500302.2284.6450 - CHC-California College Promise	576,164.59	539,516.00	(36,648.59)	-6.36%
125.02.64500502.1265.6499 - CHC-Transitional Assistance - Misc Stu Svcs	9,465.00	5,500.00	(3,965.00)	-41.89%
125.02.64500502.1265.7320 - CHC-Transitional Assistance	29,266.00	33,231.00	3,965.00	13.55%
125.02.64500502.2200.6430 - CHC-EOPS-CARE Program	90,165.31	101,891.00	11,725.69	13.00%
125.02.64500502.2200.7320 - CHC-EOPS-CARE Program-Student Aid	34,239.69	22,514.00	(11,725.69)	-34.25%
125.02.64500502.2201.6430 - CHC-EOPS	261,881.29	305,025.00	43,143.71	16.47%
125.02.64500502.2201.7320 - CHC-EOPS-Student Aid	454,799.71	415,914.00	(38,885.71)	-8.55%
125.02.64500502.2202.6420 - CHC-Disabled Student Programs - DSPS	473,296.00	498,537.00	25,241.01	5.33%
125.02.64500502.2266.6499 - CHC-Calworks-Student Body Center Fee Student Activities/ Miscellaneous Student	203,999.00	208,561.00	4,562.00	2.24%
125.02.64500502.3315.6499 - CHC-Assessment Center Revenue	1,000.00	1,000.00	0.00	0.00%
125.02.64500602.1160.6199 - CHC-Federal College Work Study - Administrative-Federal College Work Study	139,997.00	139,997.00	0.00	0.00%
125.02.64500602.1176.6450 - CHC-Veterans Education	1,500.00	1,500.00	0.00	0.00%
125.02.64500602.2187.6480 - CHC-Veterans Resource Center	53,266.00	53,266.00	0.00	0.00%
125.02.64500602.2188.6460 - CHC-Financial Aid Technology	33,036.00	33,036.00	0.00	0.00%
125.02.64500602.2309.6440 - CHC-Mental Health Services Support	187,780.00	187,780.00	0.00	0.00%
125.02.64500602.3310.6440 - CHC-Student Health Fees	308,050.21	285,791.51	(22,258.70)	-7.23%

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Program	Budget	Budget	Change	% Change
125.02.64500602.3337.6440 - CHC-Family Pact Contract	7,700.00	7,700.00	0.00	0.00%
125.02.64600102.2161.6460 - CHC-SFAA-BFAP Adm Allowance	51,027.00	51,027.00	(0.00)	0.00%
125.02.65900102.1527.0000 - CHC-CRRSSA Funding	1,078,129.02	304,504.49	(773,624.53)	-71.76%
125.02.65900102.1528.6599 - CHC-HEERF - American Rescue Plan Federal Stimulus	3,572,272.00	439,000.00	(3,133,272.00)	-87.71%
125.02.65900102.2231.7100 - CHC-Block Grant Facilities Planning/Administration Services	1,879,000.00	1,200,000.00	(679,000.00)	-36.14%
125.02.65900102.2235.1225 - CHC-Lottery Restricted	46,000.00	46,000.00	0.00	0.00%
125.02.65900102.2235.1250 - CHC-Lottery Restricted-Emergency Medicine Program Emergency Medical Services	5,000.00	0.00	(5,000.00)	-100.00%
125.02.65900102.2235.6600 - CHC-Lottery Restricted	14,400.00	6,933.00	(7,467.00)	-51.85%
125.02.65900102.2529.6599 - CHC-CalFresh Outreach	14,163.00	0.00	(14,163.00)	-100.00%
125.02.65900102.3241.6199 - CHC-Medical Clearance	7,000.00	7,000.00	0.00	0.00%
125.02.65900102.3304.6570 - CHC-Parking-04	56,831.00	7,000.00	(49,831.00)	-87.68%
125.02.65900102.3520.0000 - CHC-Program Review	183,400.00	201,286.00	17,886.00	9.75%
125.02.65900302.3304.6510 - CHC -Parking-Maintenance	1,400.00	0.00	(1,400.00)	-100.00%
125.02.65900302.3304.6550 - CHC-Parking-Grounds Grounds Maintenance & Repairs	41,591.00	17,500.00	(24,091.00)	-57.92%
125.02.65900302.3304.6952 - CHC-Parking-Parking Lot Improvements	63,500.00	145,500.00	82,000.00	129.13%
125.02.66000302.3520.0000 - CHC-Program Review	20,000.00	0.00	(20,000.00)	-100.00%
125.02.67700802.1527.6199 - CHC-CRRSSA Funding	102,425.44	95,495.51	(6,929.92)	-6.77%
125.02.67700802.1528.6199 - CHC-President HEERF III-ARP Federal Stimulus	0.00	1,550,000.00	1,550,000.00	100.00%
125.02.67700802.2296.6199 - CHC-Chabot-Las Positas CC-Report Streamlining Program	200,000.00	198,949.00	(1,051.00)	-0.53%
125.02.67900202.3145.6799 - CHC-Copy Revenue	5,000.00	5,000.00	0.00	0.00%
125.02.69100102.3519.0000 - CHC-Bookstore	157,588.78	166,764.35	9,175.56	5.82%
125.02.69600302.3314.6999 - CHC-Student Transportation Fee	120,000.00	155,000.00	35,000.00	29.17%
125.02.71000402.2231.7100 - CHC-Block Grant	21,000.00	0.00	(21,000.00)	-100.00%
125.03.60102903.2457.0000 - DIST-Perkins Title I	35,310.00	32,957.00	(2,353.00)	-6.66%
125.03.61500103.2231.0000 - DIST-Block Grant-Technology Service Academic Information Systems & Technology	1,360,983.00	1,429,032.00	68,049.00	5.00%
125.03.61500703.2261.0000 - DIST-ATPC-Technology Service Academic Information Systems & Technology	1,496,928.16	1,500,000.00	3,071.85	0.21%
125.03.61910803.3511.0000 - DIST-Fee For Service	400,000.00	400,000.00	0.00	0.00%
125.03.67200203.1527.0000 - DIST-CRRSSA Funding	971,000.00	380,000.00	(591,000.00)	-60.87%

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Program	Budget	Budget	Change	% Change
125.03.67200203.2231.0000 - DIST-Block Grant-Controller	1,821,832.00	831,507.00	(990,325.00)	-54.36%
125.03.67300103.2353.0000 - DIST-Culturally Competent Faculty Professional Development	0.00	100,870.00	100,870.00	100.00%
125.03.67300103.2522.0000 - DIST-Classified Professional Development	76,379.00	76,379.00	0.00	0.00%
125.03.67300103.3518.0000 - Schools First Donation/HR	4,516.68	4,516.68	0.00	0.00%
125.03.67600203.2302.0000 - DIST-Equal Employment Opportunity	50,000.00	50,000.00	0.00	0.00%
125.03.67600203.2346.0000 - DIST-Equal Employment Opportunity Best Practices	0.00	208,333.00	208,333.00	100.00%
125.03.67701103.3311.0000 - DIST-Accident Fee	61,000.00	56,000.00	(5,000.00)	-8.20%
125.03.67800103.3405.0000 - DIST-Institutional Effectiveness Partnership Initiative	170,000.00	97,000.00	(73,000.00)	-42.94%
125.03.68200103.3305.0000 - DIST-Community Services-01	0.00	19,790.00	19,790.00	100.00%
125.03.68400203.2285.0000 - DIST-Economic Development for Distressed Areas	1,750,000.00	1,750,000.00	0.00	0.00%
125.03.68400203.2326.0000 - DIST-RCC Family Child Care Agreement	32,778.92	25,037.92	(7,741.00)	-23.62%
125.03.68400203.2332.0000 - DIST-Inland Empire/Desert Regional Consortium	0.00	216,378.66	216,378.66	100.00%
125.03.68400203.2333.0000 - DIST-SWP IEDRC P49 R6 Innovation & Automation	0.00	134,642.73	134,642.73	100.00%
125.03.68400203.2334.0000 - IEDRC P44R6 ICT CyberHubs & Cloud Based Technology Round 6	0.00	187,975.12	187,975.12	100.00%
125.03.68400203.2342.0000 - DIST-High Road Construction Career Partnership	0.00	260,000.00	260,000.00	100.00%
125.03.68400203.2345.0000 - DIST-Back 2 Work Program	0.00	2,600,000.00	2,600,000.00	100.00%
125.03.68400203.2348.0000 - Dist-P48R6 Responsive Training - Redlands Healthcare	0.00	29,018.00	29,018.00	100.00%
125.03.68400203.2349.0000 - Dist-P48R6 Responsive Training - Heritage Park	0.00	34,337.00	34,337.00	100.00%
125.03.68400203.2350.0000 - Dist-P48R6 Responsive Training - Right at Home	0.00	22,231.00	22,231.00	100.00%
125.03.68400203.2351.0000 - DIST-Californians for All College Corps Program	0.00	1,700,000.00	1,700,000.00	100.00%
125.03.68400203.2358.0000 - DIST-CASCADE III - El Camino CCD	0.00	54,600.00	54,600.00	100.00%
125.03.68400203.2416.0000 - DIST-Inland Empire Pre-Apprenticeship Program	671,729.04	570,488.00	(101,241.04)	-15.07%
125.03.68400203.2462.0000 - IEDRC P47R5 Worked Based Learning & Transition to Work	150,705.06	0.00	(150,705.06)	-100.00%
125.03.68400203.2499.0000 - Prison to Employment Initiative P2E	170,172.52	0.00	(170,172.52)	-100.00%
125.03.68400203.2501.0000 - DIST-ETP #9	0.00	1,360,860.00	1,360,860.00	100.00%
125.03.68400203.3294.0000 - DIST-Probation-Enrichment Services	6,021,113.62	5,900,000.00	(121,113.62)	-2.01%
125.03.68400203.3410.0000 - DIST-County of San Bernardino - Probation	175,479.25	171,499.00	(3,980.25)	-2.27%
125.03.68400203.3492.0000 - DIST-Butte Glenn Community College	209,803.82	142,265.00	(67,538.82)	-32.19%

	2022	2023		
Program	Budget	Budget	Change	% Change
125.03.68400203.3514.0000 - DIST-Indirect Charges	981,274.80	700,000.00	(281,274.80)	-28.66%
125.03.68402003.3424.0000 - DIST-PDC Local Contracts	10,000.00	10,000.00	0.00	0.00%
125.03.68402103.2488.0000 - DIST-Caltrans-Caltrans/Parolee Work Crew 7/16	20,862.46	3,397,524.00	3,376,661.54	16,185.35%
125.03.71000303.3517.0000 - DIST-SolaTube Project/DO/SCE	8,118.00	8,118.00	0.00	0.00%
125.03.71000403.2231.7100 - DIST-Block Grant	115,000.00	98,905.00	(16,095.00)	-14.00%
125.15.07021001.3516.0702 - SBVC-Multi-Media	33,704.20	0.00	(33,704.20)	-100.00%
125.15.60100401.3162.6820 - SBVC-Media Academy Contracts	2,681.51	2,681.51	0.00	0.00%
125.15.60100401.3182.1004 - SBVC-Music Department Donations	1,986.00	1,986.00	0.00	0.00%
125.15.60100801.3509.1911 - SBVC-Planetarium Income	31,857.36	25,857.36	(6,000.00)	-18.83%
125.15.60101101.2276.6199 - SBVC-Prop 39 Region F Colleges	428.37	428.37	0.00	0.00%
125.15.60101101.2490.6010 - SBVC-CTE Data Unlocked Initiative-01	15,462.99	15,448.77	(14.22)	-0.09%
125.15.60101101.3169.0956 - SBVC-Welding Certification Test Revenue	0.00	6,016.43	6,016.43	100.00%
125.15.60101101.3174.0948 - SBVC-State Referee Program	13,611.26	13,611.26	0.00	0.00%
125.15.60101101.3175.6940 - SBVC-Sun Room Catering	0.00	1,700.00	1,700.00	100.00%
125.15.60101101.3181.1307 - SBVC-Restaurant Management-Restaurant Management Program	184,731.38	157,500.00	(27,231.38)	-14.74%
125.15.60101201.2184.2201 - SBVC-AB798 Textbook Affordability Program-Social Science General	25,434.83	25,434.83	0.00	0.00%
125.15.60101501.2228.6010 - SBVC-Basic Skills - Academic Administration	439,512.66	269,545.00	(169,967.66)	-38.67%
125.15.60101501.2403.6010 - SBVC-Guided Pathways-Office of Instruction	1,074,696.37	950,000.00	(124,696.37)	-11.60%
125.15.60103101.2147.6010 - SBVC-AB104 Adult Ed Block Grant	1,572,846.50	1,933,785.86	360,939.36	22.95%
125.15.61900701.1153.1901 - SBVC-Success in STEM at HSI	60,136.46	84,920.00	24,783.54	41.21%
125.15.61900701.1153.7320 - SBVC-Success in STEM at HSI	227,211.00	147,502.00	(79,709.00)	-35.08%
125.15.61900701.2167.6199 - SBVC-Mesa Grant	5,478.52	41,711.00	36,232.48	661.36%
125.15.61900701.2180.1230 - SBVC-Enrollment Growth/Nursing Program	56,371.39	0.00	(56,371.39)	-100.00%
125.15.61900701.2435.6499 - SBVC-Middle College High School	104,631.28	72,847.00	(31,784.28)	-30.38%
125.15.61900701.2498.6199 - SBVC-Veterans Resource Center Grant	143,955.90	0.00	(143,955.90)	-100.00%
125.15.61900701.2502.6750 - SBVC-Staff Development	42.40	42.40	0.00	0.00%
125.15.61900701.3152.0614 - SBVC-Digital Media Disciplines Grant-Radio/Television Instruction	14,130.28	0.00	(14,130.28)	-100.00%
125.15.61900701.3152.7320 - SBVC-Digital Media Disciplines Grant-Student Aid	6,000.00	3,600.00	(2,400.00)	-40.00%

# **Budget Forecast by Department - Restricted General Fund**

	2022	2023		
Program	Budget	Budget	Change	% Change
125.15.62000101.1176.6600 - SBVC-Veterans Education-01	9,212.90	8,012.94	(1,199.96)	-13.02%
125.15.62000101.2187.6480 - SBVC-Veterans Resource Center	265,511.30	269,848.98	4,337.68	1.63%
125.15.63900101.1150.6499 - SBVC-Title IV-Trio	18,471.83	18,472.00	0.17	0.00%
125.15.63900101.2185.6460 - SBVC-Dreamer Students	0.00	24,065.00	24,065.00	100.00%
125.15.63900101.2185.7320 - SBVC-Dreamer Students	24,065.00	0.00	(24,065.00)	-100.00%
125.15.63900101.2214.6390 - SBVC-Student Equity-Student Equity	492,466.11	498,754.00	6,287.89	1.28%
125.15.63900101.2323.6390 - SBVC-Dream Resource Liaison	52,984.00	52,984.00	0.00	0.00%
125.15.64400101.3310.6440 - SBVC-Student Health Fees	141,037.59	100,000.00	(41,037.59)	-29.10%
125.15.64400101.3337.6440 - SBVC-Family Pact Contract	7,611.89	0.00	(7,611.89)	-100.00%
125.15.64500101.2232.6320 - SBVC-Matriculation-Matriculation	1,506,365.35	1,506,365.00	(0.35)	0.00%
125.15.64500201.2165.6450 - SBVC-Hunger Free Campus Support	67,246.77	50,000.00	(17,246.77)	-25.65%
125.15.64500301.2284.6450 - SBVC-California College Promise	636,750.00	1,204,153.00	567,403.00	89.11%
125.15.64600101.2188.6460 - SBVC-Financial Aid Technology	40,376.70	4,981.70	(35,395.00)	-87.66%
125.15.65900101.3304.6950 - SBVC-Parking	397,189.18	326,831.18	(70,358.00)	-17.71%
125.15.65900101.3314.6999 - SBVC-Student Transportation Fee	67,479.50	42,175.00	(25,304.50)	-37.50%
125.15.65900101.3340.6530 - SBVC-Civic Center Act-Custodial	37,875.66	44,313.66	6,438.00	17.00%
125.15.66000301.2404.6600 - SBVC-Campus Safety & Sexual Assault	21,773.00	21,773.00	0.00	0.00%
125.15.69600201.2356.6960 - SBVC-Student Food & Housing Support/Basic Needs Center	0.00	279,234.00	279,234.00	100.00%
125.25.07021002.3516.0702 - CHC-Multi-Media	526,768.29	390,000.00	(136,768.29)	-25.96%
125.25.60101502.2403.6010 - CHC-Guided Pathways	147,832.22	92,867.93	(54,964.29)	-37.18%
125.25.60101502.3190.6010 - CHC-AACU	0.00	7,500.00	7,500.00	100.00%
125.25.60101502.3269.1701 - CHC-Contract Education	181,995.54	61,394.25	(120,601.29)	-66.27%
125.25.60101502.3340.6830 - CHC-Civic Center Act	56,422.68	50,000.00	(6,422.68)	-11.38%
125.25.60102502.2490.6010 - CHC-CTE Data Unlocked Initiative	12,346.15	12,346.15	0.00	0.00%
125.25.60102502.3305.6820 - CHC-Community Services	11,492.21	33,500.00	22,007.79	191.50%
125.25.60102502.3312.1210 - CHC-Respiratory Care Test Fee	2,020.66	1,950.66	(70.00)	-3.46%
125.25.61900102.3316.6191 - CHC-Recreation Fee	28,452.65	23,000.00	(5,452.65)	-19.16%
125.25.61900102.3340.6191 - CHC-Aquatics Center	95,938.80	96,829.00	890.20	0.93%

# **Budget Forecast by Department - Restricted General Fund**

	2022	2023		
Program	Budget	Budget	Change	% Change
125.25.61900602.2502.6750 - CHC-Staff Development	205.73	205.73	0.00	0.00%
125.25.61900602.3242.6199 - CHC-Google Grant	1,881.03	1,881.00	(0.03)	0.00%
125.25.62000102.1176.6450 - CHC-Veterans Education	4,798.06	5,517.00	718.94	14.98%
125.25.63900302.2286.6390 - CHC-Student Equity & Achievement	1,277,244.50	1,145,500.00	(131,744.50)	-10.31%
125.25.63900502.2286.6600 - CHC-Student Equity & Achievement-Instruction	128,414.24	404,500.00	276,085.76	215.00%
125.25.63900602.2286.6110 - CHC-Student Equity & Achievement-Learning Resources	50,000.00	50,000.00	0.00	0.00%
125.25.64300102.2165.6450 - CHC-Hunger Free Campus Support	2,783.61	0.00	(2,783.61)	-100.00%
125.25.64300102.2323.6430 - CHC-Dream Resource Liaison	0.00	60,000.00	60,000.00	100.00%
125.25.64300102.2323.7320 - CHC-Dream Resource Liaison	38,087.00	0.00	(38,087.00)	-100.00%
125.25.64500302.2284.6450 - CHC-California College Promise	0.00	400,000.00	400,000.00	100.00%
125.25.64500502.3264.6499 - CHC-Educational Planning Initiative	70,097.27	70,097.27	0.00	0.00%
125.25.64500502.3315.6499 - CHC-Assessment Center Revenue	38,667.99	37,667.99	(1,000.00)	-2.59%
125.25.64500602.2187.6480 - CHC-Veteran's Resource Center	101,391.07	93,500.00	(7,891.07)	-7.78%
125.25.64500602.2188.6460 - CHC-Financial Aid Technology	55,199.51	80,276.51	25,077.00	45.43%
125.25.64500602.3310.6440 - CHC-Student Health Fees	129,838.85	49,000.00	(80,838.85)	-62.26%
125.25.64500602.3337.6440 - CHC-Family Pact Contract	38,588.96	38,588.96	0.00	0.00%
125.25.64600102.2185.6460 - CHC-Dreamer Students	0.00	0.00	0.00	0.00%
125.25.64600102.2185.7320 - CHC-Dreamer Students	13,525.00	13,525.00	0.00	0.00%
125.25.64600102.2187.7320 - CHC-Veterans Resource Center	13,000.00	6,500.00	(6,500.00)	-50.00%
125.25.65900102.2404.6600 - CHC-Campus Safety & Sexual Assault	14,776.00	14,776.00	0.00	0.00%
125.25.65900102.3241.6199 - CHC-Medical Clearance	2,772.00	0.00	(2,772.00)	-100.00%
125.25.65900302.3304.6599 - CHC-Parking	104,116.50	32,116.50	(72,000.00)	-69.15%
125.25.67900202.2216.6780 - CHC-Telecommunications Technology	4,139.90	4,139.90	0.00	0.00%
125.25.67900202.3145.6799 - CHC-Copy Revenue	29,673.63	29,674.00	0.37	0.00%
125.25.69600302.3314.6999 - CHC-Student Transportation Fee	68,322.00	16,242.50	(52,079.50)	-76.23%
125.31.60103101.2147.6010 - SBVC-AB104 Adult Ed Block Grant	96,434.22	228,200.00	131,765.78	136.64%
125.31.64600101.2161.6460 - SBVC-SFAA-BFAP Adm Allowance	364,528.00	364,528.00	(0.00)	0.00%
125.32.64500602.2161.6460 - CHC-SFAA-BFAP Adm Allowance	196,784.36	184,648.00	(12,136.36)	-6.17%

# **Budget Forecast by Department - Restricted General Fund**

	2022	2023		
Program	Budget	Budget	Change	% Change
125.35.61500103.2231.0000 - DIST-Block Grant-Technology Service Academic Information Systems & Technology	0.00	0.00	0.00	0.00%
125.35.61500203.2236.0000 - DIST-3C Media Solutions	5,775.48	5,775.48	0.00	0.00%
125.35.61910803.3511.0000 - DIST-Fee For Service	261,818.58	200,000.00	(61,818.58)	-23.61%
125.35.67200203.2230.0000 - DIST-Instructional Equipment	96,005.49	96,005.49	0.00	0.00%
125.35.67200203.2284.6720 - DIST-California College Promise	1,102,784.00	1,102,784.00	0.00	0.00%
125.35.67600203.2302.0000 - DIST-Equal Employment Opportunity	30,573.02	62,700.00	32,126.98	105.08%
125.35.67800203.2216.0000 - DIST-Telecommunications Technology	1,501.27	1,501.27	0.00	0.00%
125.35.68200103.3305.0000 - DIST-Community Services-02	26,963.72	26,964.00	0.28	0.00%
125.35.68400203.1267.0000 - DIST-TANF Work Study-Professional Development Center	500,000.00	663,400.00	163,400.00	32.68%
125.35.68400203.3400.0000 - DIST-Unical Cares	902.33	902.33	0.00	0.00%
125.35.68400203.3401.0000 - DIST-Annenberg Foundation	246.92	246.92	0.00	0.00%
125.35.68401703.1439.0000 - DIST-Cal Mfg Tech Consulting	234,497.67	288,750.76	54,253.10	23.14%
125.35.68402003.3424.0000 - DIST-PDC Local Contracts	197,048.35	23,000.00	(174,048.35)	-88.33%
125.35.69500603.3304.0000 - DIST-Parking	32,795.50	32,795.50	0.00	0.00%
125.35.73200003.1267.0000 - DIST-TANF Work Study-Professional Development Center	0.00	7,000.00	7,000.00	100.00%
<del>-</del>	100,941,066.09	96,618,753.99	(4,322,312.10)	-4.28%
Total	(173,708.46)	0.03	173,708.49	-4.36%

### **Budget Forecast by Department - Bond Interest and Redemption**

Budget Year 2022-2023				
	2022	2023		
Program	Budget	Budget	Change	% Change
Revenue				
215.00.00000000.0000.0000 - General Program	58,000,000.00	58,000,000.00	0.00	0.00%
	58,000,000.00	58,000,000.00	0.00	0.00%
Expenditures				-
215.00.00000000.0000.0000 - General Program	58,000,000.00	58,000,000.00	0.00	0.00%
	58,000,000.00	58,000,000.00	0.00	0.00%
Total	0.00	0.00	0.00	0.00%

# **Budget Forecast by Department - Child Development**

	2022	2023		
Program	Budget	Budget	Change	% Change
Revenue				
330.01.69200201.0000.0000 - SBVC-CDC Quality Start San Bndo	30,077.50	10,000.00	(20,077.50)	-66.75%
330.02.69200202.0000.0000 - CHC-CDC Quality Start San Bndo	19,866.99	19,819.28	(47.71)	-0.24%
335.01.69200101.2203.0000 - SBVC-Child Care Food Program 01	1,293,094.00	1,293,094.00	0.00	0.00%
335.01.69200201.1207.0000 - SBVC-Child Development Center 01	234,827.00	234,827.00	0.00	0.00%
335.01.69200201.2206.0000 - SBVC-Child Development AB82 Stipend	99,225.00	6,000.00	(93,225.00)	-93.95%
335.01.69200201.2328.0000 - SBVC-Child Development AB 131 Stipends	104,400.00	25,022.75	(79,377.25)	-76.03%
335.01.69200301.2205.0000 - SBVC-State Preschool Grant	2,044,813.00	1,948,936.00	(95,877.00)	-4.69%
335.02.69200102.1207.0000 - CHC-Child Care Food Program	7,500.00	7,500.00	0.00	0.00%
335.02.69200202.2203.0000 - CHC-Child Development	190,500.00	200,000.00	9,500.00	4.99%
335.02.69200202.2206.0000 - CHC-Child Development Covid Stipend	7,875.00	14,400.00	6,525.00	82.86%
335.02.69200202.2245.0000 - CHC-Child Development Parent Fees	155,000.00	145,000.00	(10,000.00)	-6.45%
	4,187,178.49	3,904,599.03	(282,579.46)	-6.75%
<u>Expenditures</u>				
330.01.69200201.0000.0000 - SBVC-CDC Quality Start San Bndo	30,077.50	10,000.00	(20,077.50)	-66.75%
330.02.69200202.0000.0000 - CHC-CDC Quality Start San Bndo	19,866.99	19,819.28	(47.71)	-0.24%
335.01.69200101.2203.0000 - SBVC-Child Care Food Program 01	1,305,947.21	1,293,094.00	(12,853.21)	-0.98%
335.01.69200201.1207.0000 - SBVC-Child Development Center 01	232,895.08	234,827.00	1,931.92	0.83%
335.01.69200201.2206.0000 - SBVC-Child Development AB82 Stipend	99,225.00	6,000.00	(93,225.00)	-93.95%
335.01.69200201.2328.0000 - SBVC-Child Development AB 131 Stipends	104,400.00	25,022.75	(79,377.25)	-76.03%
335.01.69200301.2205.0000 - SBVC-State Preschool Grant	2,042,795.02	1,948,936.00	(93,859.01)	-4.59%
335.02.69200102.1207.0000 - CHC-Child Care Food Program	7,500.00	7,500.00	0.00	0.00%
335.02.69200202.2203.0000 - CHC-Child Development	208,842.28	200,000.00	(8,842.28)	-4.23%
335.02.69200202.2206.0000 - CHC-Child Development Covid Stipend	7,875.00	14,400.00	6,525.00	82.86%
335.02.69200202.2245.0000 - CHC-Child Development Parent Fees	140,056.98	145,000.00	4,943.02	3.53%
	4,199,481.06	3,904,599.04	(294,882.02)	-7.02%
Total	12,302.57	0.01	(12,302.56)	-6.89%

# **Budget Forecast by Department - Capital Outlay**

	2022	2023		
Program	Budget	Budget	Change	% Change
Revenue				_
410.03.67200203.0000.0000 - Capital Outlay	155,000.00	100,000.00	(55,000.00)	-35.48%
410.03.71004803.0000.0000 - Buildings	1,700,000.00	1,700,000.00	0.00	0.00%
415.02.71004802.3635.0000 - CHC New Performing Arts Center Building	321,000.00	0.00	(321,000.00)	-100.00%
415.03.71000403.1194.0000 - Public Works & Economic Development Facilities Pgm	600,000.00	1,000,000.00	400,000.00	66.67%
415.35.71001003.2260.0000 - DIST-Prop 39 Clean Energy Funding	48,250.59	48,250.59	0.00	0.00%
	2,824,250.59	2,848,250.59	24,000.00	0.85%
Expenditures				
410.03.71000403.0000.0000 - Facilities Planning/Adm.Svcs.	381,694.07	334,869.03	(46,825.05)	-12.27%
410.03.71002703.0000.0000 - District Network Upgrades	925,018.00	925,018.00	0.00	0.00%
415.02.71004802.3635.0000 - CHC New Performing Arts Center Building	321,000.00	0.00	(321,000.00)	-100.00%
415.03.71000403.1194.0000 - Public Works & Economic Development Facilities Pgm	600,000.00	1,000,000.00	400,000.00	66.67%
415.35.71001003.2260.0000 - DIST-Prop 39 Clean Energy Funding	48,250.59	48,250.59	0.00	0.00%
	2,275,962.66	2,308,137.62	32,174.95	1.41%
Total	(548,287.93)	(540,112.97)	8,174.95	1.10%

# **Budget Forecast by Department - Measure M**

	2022	2023		
Program	Budget	Budget	Change	% Change
Revenue				
435.03.71001503.3257.0000 - DIST-Measure M-01	23,500.00	23,500.00	0.00	0.00%
	23,500.00	23,500.00	0.00	0.00%
Expenditures				_
435.01.71005101.3603.0000 - SBVC M&O Repurposing	3,036.00	55,412.26	52,376.26	1,725.17%
435.01.71005101.3609.0000 - SBVC Physical Science & Health & Life Science	0.00	387,260.26	387,260.26	100.00%
435.02.71005102.3621.0000 - CHC Crafton Hall Renovation	0.00	383,396.68	383,396.68	100.00%
435.02.71005102.3631.0000 - CHC East Instructional Building	877,377.00	6,430,100.63	5,552,723.63	632.88%
	880,413.00	7,256,169.83	6,375,756.83	724.18%
Total	856,913.00	7,232,669.83	6,375,756.83	705.35%

# **Budget Forecast by Department - Measure CC**

Budget Year 2022
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	2022	2023		
Program	Budget	Budget	Change	% Change
<u>Revenue</u>				
445.03.71010103.0000.0000 - Measure CC Program Support DSS	3,400,000.00	2,000,000.00	(1,400,000.00)	-41.18%
	3,400,000.00	2,000,000.00	(1,400,000.00)	-41.18%
<u>Expenditures</u>				
445.01.71010101.3601.0000 - SBVC Technical Building Replacement	26,826,992.65	60,182,134.99	33,355,142.34	124.33%
445.01.71010101.3605.0000 - SBVC Softball Field	6,024,825.71	5,003,367.76	(1,021,457.95)	-16.95%
445.01.71010101.3606.0000 - SBVC Instructional & Student Services Building	14,494,507.86	12,957,869.61	(1,536,638.25)	-10.60%
445.01.71010101.3608.0000 - SBVC Career Pathways Phase 2	11,917,659.80	8,659,410.84	(3,258,248.96)	-27.34%
445.01.71010101.3610.0000 - SBVC Campus Wide Infrastructure	30,454,472.60	30,434,129.93	(20,342.67)	-0.07%
445.02.71010102.3621.0000 - CHC Crafton Hall Renovation	416,259.00	665,316.92	249,057.92	59.83%
445.02.71010102.3623.0000 - CHC Gym Demolition	204,459.90	88,603.23	(115,856.67)	-56.66%
445.02.71010102.3624.0000 - CHC Student Support Building Renovation	1,501,179.27	268,878.33	(1,232,300.94)	-82.09%
445.02.71010102.3625.0000 - CHC East Valley Public Safety Training Center	3,065,201.56	7,868,718.02	4,803,516.46	156.71%
445.02.71010102.3626.0000 - CHC Campus Wide Infrastructure	13,396,293.00	15,613,765.74	2,217,472.74	16.55%
445.02.71010102.3633.0000 - CHC Central Complex 2 Renovation	2,264,869.75	6,685,587.36	4,420,717.61	195.19%
445.02.71010102.3634.0000 - CHC Child Development Center Renovation	3,043,735.83	2,773,634.01	(270,101.82)	-8.87%
445.02.71010102.3635.0000 - CHC Performing Arts Center Replacement	5,036,424.70	24,232,592.06	19,196,167.36	381.15%
445.03.71010103.0000.0000 - Measure CC Program Support DSS	106,183,700.46	30,560,257.29	(75,623,443.17)	-71.22%
445.03.71010103.3640.0000 - DIST District Wide Initatives	20,000,000.00	20,000,000.00	0.00	0.00%
445.03.71010103.3641.0000 - DIST Student Information System	596,506.25	1,005,000.00	408,493.75	68.48%
445.03.71010103.3642.0000 - DIST Mill Street Site	38,000,000.00	38,000,000.00	0.00	0.00%
	283,427,088.34	264,999,266.09	(18,427,822.25)	-6.50%
Total	280,027,088.34	262,999,266.09	(17,027,822.25)	-6.91%

# **Budget Forecast by Department - Cafeteria**

Budget Year 2022-2023				
	2022	2023		
Program	Budget	Budget	Change	% Change
Revenue				
520.01.69400201.0000.0000 - Cafeteria	415,000.00	589,240.00	174,240.00	41.99%
	415,000.00	589,240.00	174,240.00	41.99%
Expenditures				
520.01.69400201.0000.0000 - Cafeteria	396,574.03	589,240.12	192,666.09	48.58%
	396,574.03	589,240.12	192,666.09	48.58%
Total	(18,425.97)	0.12	18,426.09	45.21%

# **Budget Forecast by Department - Investment Properties**

	2022	2023		
Program	Budget	Budget	Change	% Change
Revenue				
590.03.70903803.0000.0000 - DIST-550 E. Hospitality Lane	1,401,849.00	1,043,945.00	(357,904.00)	-25.53%
590.03.70903903.0000.0000 - DIST-560 E. Hospitality Lane	1,195,771.00	919,492.00	(276,279.00)	-23.10%
590.03.70904003.0000.0000 - DIST-658 E. Brier Drive	2,029,907.00	1,583,862.00	(446,045.00)	-21.97%
	4,627,527.00	3,547,299.00	(1,080,228.00)	-23.34%
Expenditures				_
590.03.67200203.0000.0000 - Investment Properties	35,000.00	1,535,000.00	1,500,000.00	4,285.71%
590.03.70903803.0000.0000 - DIST-550 E. Hospitality Lane	735,593.00	1,028,381.00	292,788.00	39.80%
590.03.70903903.0000.0000 - DIST-560 E. Hospitality Lane	622,012.00	907,632.00	285,620.00	45.92%
590.03.70904003.0000.0000 - DIST-658 E. Brier Drive	646,184.00	1,117,842.00	471,658.00	72.99%
	2,038,789.00	4,588,855.00	2,550,066.00	125.08%
Total	(2,588,738.00)	1,041,556.00	3,630,294.00	22.05%

# **Budget Forecast by Department - Worker's Compensation/Liability**

	2022	2023		
Program	Budget	Budget	Change	% Change
Revenue				
615.03.67701703.3390.0000 - DIST-Self-Insurance Program - Logistical Services	1,345,000.00	1,345,000.00	0.00	0.00%
620.03.67701803.0000.0000 - Insurance - Logistical Services	595,660.00	800,000.00	204,340.00	34.30%
	1,940,660.00	2,145,000.00	204,340.00	10.53%
Expenditures				
615.03.67701703.3390.0000 - DIST-Self-Insurance Program - Logistical Services	2,570,000.00	2,870,000.00	300,000.00	11.67%
620.03.67701803.0000.0000 - Insurance - Logistical Services	1,135,000.00	1,145,000.00	10,000.00	0.88%
	3,705,000.00	4,015,000.00	310,000.00	8.37%
Total	1,764,340.00	1,870,000.00	105,660.00	9.11%
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# **Budget Forecast by Department - Retiree Benefit**

	2022	2023		
Program	Budget	Budget	Change	% Change
Revenue				
690.03.59000103.0000.0000 - Employee Benefits - Instructional Staff Retiree	562,250.00	43,348.00	(518,902.00)	-92.29%
690.03.67400103.0000.0000 - Employee Benefits - Non-Instructional Retiree	793,966.00	403,978.00	(389,988.00)	-49.12%
	1,356,216.00	447,326.00	(908,890.00)	-67.02%
<u>Expenditures</u>				_
690.03.59000103.0000.0000 - Employee Benefits - Instructional Staff Retiree	515,380.00	43,348.00	(472,032.00)	-91.59%
690.03.67400103.0000.0000 - Employee Benefits - Non-Instructional Retiree	840,836.00	403,978.00	(436,858.00)	-51.96%
	1,356,216.00	447,326.00	(908,890.00)	-67.02%
Total	0.00	0.00	0.00	-67.02%
	-			

-76.57%

-76.94%

(352,863.84)

15,000.00

108,000.00

0.00

### **Budget Forecast by Department - Associated Students**

Budget Year 2022-2023				
	2022	2023		
Program	Budget	Budget	Change	% Change
Revenue				
710.01.69602601.0000.0000 - Associated Students	64,000.00	64,000.00	0.00	0.00%
710.02.69602602.0000.0000 - Associated Students	411,863.84	44,000.00	(367,863.84)	-89.32%
	475,863.84	108,000.00	(367,863.84)	-77.30%
<u>Expenditures</u>				
710.01.69602601.0000.0000 - Associated Students	49,000.00	64,000.00	15,000.00	30.61%
710.02.69602602.0000.0000 - Associated Students	411,863.84	44,000.00	(367,863.84)	-89.32%

460,863.84

(15,000.00)

Total

# **Budget Forecast by Department - Student Representation Fee**

Rudaet	Year	2022-2023	
Duudel	ı caı	2022-2023	

	2022	2023		
Program	Budget	Budget	Change	% Change
Revenue				
720.01.69602701.0000.0000 - Student Representation Fee	55,000.00	55,000.00	0.00	0.00%
720.02.69602702.0000.0000 - Student Representation Fee	14,000.00	8,000.00	(6,000.00)	-42.86%
	69,000.00	63,000.00	(6,000.00)	-8.70%
<u>Expenditures</u>				
720.01.69602701.0000.0000 - Student Representation Fee	55,000.00	55,000.00	0.00	0.00%
720.02.69602702.0000.0000 - Student Representation Fee	14,000.00	8,000.00	(6,000.00)	-42.86%
	69,000.00	63,000.00	(6,000.00)	-8.70%
Total	0.00	0.00	0.00	-8.70%

# **Budget Forecast by Department - Student Body Center Fee**

Budget `	Year	2022-2023	
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2022	2023		
Budget	Budget	Change	% Change
137,476.00	141,852.00	4,376.00	3.18%
103,675.00	119,497.00	15,822.00	15.26%
241,151.00	261,349.00	20,198.00	8.38%
137,476.00	141,852.00	4,376.00	3.18%
103,675.00	119,497.00	15,822.00	15.26%
241,151.00	261,349.00	20,198.00	8.38%
0.00	(0.00)	(0.00)	8.38%
	137,476.00 103,675.00 241,151.00 137,476.00 103,675.00 241,151.00	Budget         Budget           137,476.00         141,852.00           103,675.00         119,497.00           241,151.00         261,349.00           137,476.00         141,852.00           103,675.00         119,497.00           241,151.00         261,349.00	Budget         Budget         Change           137,476.00         141,852.00         4,376.00           103,675.00         119,497.00         15,822.00           241,151.00         261,349.00         20,198.00           137,476.00         141,852.00         4,376.00           103,675.00         119,497.00         15,822.00           241,151.00         261,349.00         20,198.00

# **Budget Forecast by Department - Financial Aid**

	2022	2023		
Program	Budget	Budget	Change	% Change
Revenue				
745.01.64500201.0000.0000 - Student Financial Aid	21,312,372.00	28,413,120.00	7,100,748.00	33.32%
745.02.64600102.0000.0000 - Student Financial Aid	5,113,916.00	6,860,664.00	1,746,748.00	34.16%
	26,426,288.00	35,273,784.00	8,847,496.00	33.48%
Expenditures				
745.01.64500201.0000.0000 - Student Financial Aid	21,312,372.00	28,413,120.00	7,100,748.00	33.32%
745.02.64600102.0000.0000 - Student Financial Aid	5,113,916.00	6,860,664.00	1,746,748.00	34.16%
	26,426,288.00	35,273,784.00	8,847,496.00	33.48%
Total	0.00	0.00	0.00	33.48%

# **Budget Forecast by Department - Scholarship and Loan**

	2022	2023		
Program	Budget	Budget	Change	% Change
Revenue				
755.01.69602901.0000.0000 - Scholarship and Loan	300,670.49	86,768.49	(213,902.00)	-71.14%
755.01.69627601.0000.0000 - Psychiatric Technician Scholarship	845.51	395.51	(450.00)	-53.22%
755.02.69602902.0000.0000 - Scholarship and Loan	52,397.00	105,388.00	52,991.00	101.13%
	353,913.00	192,552.00	(161,361.00)	-45.59%
<u>Expenditures</u>				_
755.01.69602901.0000.0000 - Scholarship and Loan	300,670.49	86,768.49	(213,902.00)	-71.14%
755.01.69627601.0000.0000 - Psychiatric Technician Scholarship	845.51	395.51	(450.00)	-53.22%
755.02.69602902.0000.0000 - Scholarship and Loan	52,397.00	105,388.00	52,991.00	101.13%
	353,913.00	192,552.00	(161,361.00)	-45.59%
Total	0.00	0.00	0.00	-45.59%

# **Budget Forecast by Department - OPEB Investment Trust**

	2022	2023		
Program	Budget	Budget	Change	% Change
Revenue				_
765.03.00000003.0000.0000 - OPEB Investment Trust Fund	1,000,000.00	1,000,000.00	0.00	0.00%
	1,000,000.00	1,000,000.00	0.00	0.00%
Expenditures	-			
765.03.00000003.0000.0000 - OPEB Investment Trust Fund	82,000.00	82,000.00	0.00	0.00%
	82,000.00	82,000.00	0.00	0.00%
Total	(918,000.00)	(918,000.00)	0.00	0.00%

# **Budget Forecast by Department - PARS Trust**

Budget Year 2022-2023				
	2022	2023		
Program	Budget	Budget	Change	% Change
Revenue				
775.03.00000003.0000.0000 - PARS Investment Trust Fund	4,900,000.00	4,500,000.00	(400,000.00)	-8.16%
	4,900,000.00	4,500,000.00	(400,000.00)	-8.16%
Expenditures				
775.03.00000003.0000.0000 - PARS Investment Trust Fund	3,454,946.00	4,750,000.00	1,295,054.00	37.48%
	3,454,946.00	4,750,000.00	1,295,054.00	37.48%
Total	(1,445,054.00)	250,000.00	1,695,054.00	10.71%

	2022	2023		
Program	Budget	Budget	Change	% Change
Revenue				
810.01.69603401.0000.0000 - Student Clubs and Trusts	211,745.65	205,658.57	(6,087.08)	-2.87%
810.01.69627001.0000.0000 - Career Services Trust	30,870.00	0.00	(30,870.00)	-100.00%
810.02.69603502.0000.0000 - A&P Theatre Guild	2,581.21	2,581.21	0.00	0.00%
810.02.69603602.0000.0000 - Alpha Gamma Sigma Club	4,595.74	4,595.74	0.00	0.00%
810.02.69603702.0000.0000 - Anime Manga Club	300.00	300.00	0.00	0.00%
810.02.69603902.0000.0000 - Aquatics Club	715.18	715.18	0.00	0.00%
810.02.69604202.0000.0000 - Beta II Club	1,986.92	1,986.92	0.00	0.00%
810.02.69604302.0000.0000 - Biology Club	1,031.18	1,031.18	0.00	0.00%
810.02.69604602.0000.0000 - CD Center Trust	352.64	352.64	0.00	0.00%
810.02.69604702.0000.0000 - CHC Alumni Association	20.00	20.00	0.00	0.00%
810.02.69604902.0000.0000 - CHC Silver Anniversary	142.26	142.26	0.00	0.00%
810.02.69605102.0000.0000 - Child Development & Education Club	1,269.99	1,269.99	0.00	0.00%
810.02.69605302.0000.0000 - CH Compser's Collective Club	83.69	83.69	0.00	0.00%
810.02.69605502.0000.0000 - CPR Training Center	41,387.92	41,261.97	(125.95)	-0.30%
810.02.69605602.0000.0000 - CH Arts League Club	1,211.56	1,211.56	0.00	0.00%
810.02.69605702.0000.0000 - Duane Stemple Trust	484.33	484.33	0.00	0.00%
810.02.69605902.0000.0000 - CHC Paramedic Association	835.70	835.70	0.00	0.00%
810.02.69606002.0000.0000 - Fire Safety Trust	1,545.02	1,545.02	0.00	0.00%
810.02.69606102.0000.0000 - Gala Club	52.93	52.93	0.00	0.00%
810.02.69606202.0000.0000 - Health Science Club	88.85	88.85	0.00	0.00%
810.02.69606402.0000.0000 - Information Technology Trust	1,064.86	1,064.86	0.00	0.00%
810.02.69606502.0000.0000 - Jazz Festival	409.84	409.84	0.00	0.00%
810.02.69606602.0000.0000 - Lunafira Club	243.44	243.44	0.00	0.00%
810.02.69606702.0000.0000 - Math Club	933.29	933.29	0.00	0.00%
810.02.69606802.0000.0000 - Mecha Club	745.52	745.52	0.00	0.00%
810.02.69607002.0000.0000 - Obsidian Dance Club	600.00	600.00	0.00	0.00%
810.02.69607102.0000.0000 - Paramedic Trust	6,675.00	6,675.00	0.00	0.00%

	2022	2023		
Program	Budget	Budget	Change	% Change
810.02.69607202.0000.0000 - Phi Beta Lambda	96.75	96.75	0.00	0.00%
810.02.69607302.0000.0000 - Possibilities Club	100.00	100.00	0.00	0.00%
810.02.69607402.0000.0000 - Psychology Club	720.00	720.00	0.00	0.00%
810.02.69607602.0000.0000 - Repeat Course Trust	3,267.50	3,267.50	0.00	0.00%
810.02.69607702.0000.0000 - Sand Canyon Review	1,035.00	1,035.00	0.00	0.00%
810.02.69607802.0000.0000 - Sociology Club	53.00	53.00	0.00	0.00%
810.02.69608002.0000.0000 - S.T.E.M G.I.R.L Club	794.45	794.45	0.00	0.00%
810.02.69608202.0000.0000 - Terrestrial Investigation Trust	863.64	863.64	0.00	0.00%
810.02.69608302.0000.0000 - The Baroque Society	69.73	69.73	0.00	0.00%
810.02.69608402.0000.0000 - Computer Science & Tech. Club	100.00	100.00	0.00	0.00%
810.02.69608502.0000.0000 - The Lighthouse Club	83.91	83.91	0.00	0.00%
810.02.69608802.0000.0000 - Veterans Club	148.93	148.93	0.00	0.00%
810.02.69609002.0000.0000 - Walking Tall Club	50.00	50.00	0.00	0.00%
810.02.69609702.0000.0000 - CHC Art Club	917.50	917.50	0.00	0.00%
810.02.69620402.0000.0000 - American Sign Language Club	187.49	187.49	0.00	0.00%
810.02.69626302.0000.0000 - Circle K Club	50.00	50.00	0.00	0.00%
810.02.69626402.0000.0000 - Herbivore Club	303.50	303.50	0.00	0.00%
810.02.69626502.0000.0000 - Metaphysical Explores Club	48.51	48.51	0.00	0.00%
	320,862.63	283,779.60	(37,083.03)	-11.56%
Expenditures				
810.01.69603601.0000.0000 - Alpha Gamma Sigma Club	769.47	436.47	(333.00)	-43.28%
810.01.69604401.0000.0000 - Black Student Union	4,411.05	4,411.05	0.00	0.00%
810.01.69606801.0000.0000 - Mecha Club	2,209.30	2,209.30	0.00	0.00%
810.01.69608401.0000.0000 - Computer Science and Computer Engineering Club	1,343.86	1,343.86	0.00	0.00%
810.01.69608801.0000.0000 - Veterans Club	194.59	194.59	0.00	0.00%
810.01.69609101.0000.0000 - Geography Club	600.00	600.00	0.00	0.00%
810.01.69609301.0000.0000 - National Broadcasting Society Club	209.23	209.23	0.00	0.00%
810.01.69609601.0000.0000 - Caduceus Club	1,403.78	1,403.78	0.00	0.00%

	2022	2023		
Program	Budget	Budget	Change	% Change
810.01.69609701.0000.0000 - Art Club	4,545.07	4,779.20	234.13	5.15%
810.01.69610001.0000.0000 - Architectural Club	136.79	136.79	0.00	0.00%
810.01.69610101.0000.0000 - Tumaini Club	1,453.94	1,453.94	0.00	0.00%
810.01.69610201.0000.0000 - History Club	648.97	648.97	0.00	0.00%
810.01.69610401.0000.0000 - Spanish Club	142.16	142.16	0.00	0.00%
810.01.69610501.0000.0000 - Gay-Straight Alliance Club	310.21	310.21	0.00	0.00%
810.01.69610701.0000.0000 - Philosophy Club	710.41	710.41	0.00	0.00%
810.01.69610901.0000.0000 - Awards Celebration Trust	95.00	95.00	0.00	0.00%
810.01.69611201.0000.0000 - Cheerleading & Dance Club	389.93	389.93	0.00	0.00%
810.01.69611301.0000.0000 - PDC Econ. Advance Proj.	1,326.71	1,326.71	0.00	0.00%
810.01.69611501.0000.0000 - International Student Trust	310.00	310.00	0.00	0.00%
810.01.69611701.0000.0000 - Camp. Crusade for Christ	476.30	476.30	0.00	0.00%
810.01.69612301.0000.0000 - Culteral Diversity Book Trust	225.00	225.00	0.00	0.00%
810.01.69612701.0000.0000 - AIDS Education Trust	78.97	78.97	0.00	0.00%
810.01.69612801.0000.0000 - Geology Club	235.46	235.46	0.00	0.00%
810.01.69612901.0000.0000 - Nursing Alumni Trust	2,276.73	2,276.73	0.00	0.00%
810.01.69613201.0000.0000 - Bare Bones Opera Club	150.00	150.00	0.00	0.00%
810.01.69613401.0000.0000 - Volleyball Trust	13,709.78	12,226.70	(1,483.08)	-10.82%
810.01.69613501.0000.0000 - Student Life Trust	10,709.53	0.00	(10,709.53)	-100.00%
810.01.69613701.0000.0000 - Baseball Trust	200.87	200.87	0.00	0.00%
810.01.69613901.0000.0000 - Track & Cross Country	2,793.34	2,257.54	(535.80)	-19.18%
810.01.69614201.0000.0000 - Inter Club Council	4,991.14	4,991.14	0.00	0.00%
810.01.69614301.0000.0000 - Misc. Clearing	665.65	500.00	(165.65)	-24.89%
810.01.69614401.0000.0000 - Women's Basketball Trust	5,710.73	4,872.73	(838.00)	-14.67%
810.01.69614901.0000.0000 - Sun Room Tips Trust	26,349.64	27,429.54	1,079.90	4.10%
810.01.69615001.0000.0000 - Science and Math Trust	570.10	570.10	0.00	0.00%
810.01.69615201.0000.0000 - Auto Collision Club	52.29	52.29	0.00	0.00%
810.01.69615401.0000.0000 - Theatre Program Trust	20,560.76	20,485.76	(75.00)	-0.36%

	2022	2023		
Program	Budget	Budget	Change	% Change
810.01.69615601.0000.0000 - Project Impact Club	573.48	573.48	0.00	0.00%
810.01.69615801.0000.0000 - Arrowhead Newspaper Trust	870.92	870.92	0.00	0.00%
810.01.69616001.0000.0000 - SBCCD Hospitality Pepsi Trust	11,255.12	11,255.12	0.00	0.00%
810.01.69616101.0000.0000 - Child Development Trust	3,903.13	1,817.45	(2,085.68)	-53.44%
810.01.69616201.0000.0000 - Los Redoctores Club	700.00	700.00	0.00	0.00%
810.01.69616301.0000.0000 - Culinary Arts Club	1,933.05	1,933.05	0.00	0.00%
810.01.69616601.0000.0000 - Talking Hands	605.00	605.00	0.00	0.00%
810.01.69616901.0000.0000 - The Poetry Society Club	211.03	211.03	0.00	0.00%
810.01.69617001.0000.0000 - ICC Funding Request Club	11,319.60	6,319.60	(5,000.00)	-44.17%
810.01.69617101.0000.0000 - Humanities Div. Performing Arts Fund	19,675.34	19,945.31	269.97	1.37%
810.01.69617301.0000.0000 - Black History Trust	57.76	77.76	20.00	34.63%
810.01.69617401.0000.0000 - PE Fund Trust	5,085.84	5,229.23	143.39	2.82%
810.01.69617501.0000.0000 - Human Services Club	1,365.56	1,365.56	0.00	0.00%
810.01.69617601.0000.0000 - Student Assistant Program Trust	7,610.34	7,610.34	0.00	0.00%
810.01.69618101.0000.0000 - Sigma Delta Mu Trust	1,736.97	1,736.97	0.00	0.00%
810.01.69618201.0000.0000 - Automotive Tech Club	233.35	233.35	0.00	0.00%
810.01.69618501.0000.0000 - Voices For Success Club	87.26	87.26	0.00	0.00%
810.01.69618701.0000.0000 - Mind and Matter Club	405.20	428.39	23.19	5.72%
810.01.69619001.0000.0000 - Financial Aid Trust	520.64	520.64	0.00	0.00%
810.01.69619201.0000.0000 - Spring Teaching Symposium Trust	1,212.90	1,212.90	0.00	0.00%
810.01.69619501.0000.0000 - Honors Program Trust	126.62	126.62	0.00	0.00%
810.01.69619601.0000.0000 - Athletics Trust	226.07	226.00	(0.07)	-0.03%
810.01.69620101.0000.0000 - The Puente Club	2,125.99	2,125.99	0.00	0.00%
810.01.69620401.0000.0000 - American Sign Language Program Trust	2,652.53	2,652.53	0.00	0.00%
810.01.69620801.0000.0000 - Exploring Strength Developing Success Club	54.50	54.50	0.00	0.00%
810.01.69620901.0000.0000 - Men's Soccer Trust	1,157.69	1,157.69	0.00	0.00%
810.01.69621201.0000.0000 - VICA Trust	371.00	371.00	0.00	0.00%
810.01.69621301.0000.0000 - All of Us or None Club	1,023.98	1,023.98	0.00	0.00%

	2022	2023		
Program	Budget	Budget	Change	% Change
810.01.69621501.0000.0000 - Electronics Dept. Trust	356.31	356.31	0.00	0.00%
810.01.69621601.0000.0000 - Valley Bound Club	59.75	59.75	0.00	0.00%
810.01.69621701.0000.0000 - Anthropology Club	158.00	158.00	0.00	0.00%
810.01.69622001.0000.0000 - Environmental Club	182.24	182.24	0.00	0.00%
810.01.69622101.0000.0000 - SBCCD Managers Association Trust	711.01	711.01	0.00	0.00%
810.01.69622201.0000.0000 - Freedom Faith Club	1,082.00	1,082.00	0.00	0.00%
810.01.69622301.0000.0000 - Transfer Center Trust	429.45	429.45	0.00	0.00%
810.01.69622701.0000.0000 - The Music Appreciation Club	304.38	304.38	0.00	0.00%
810.01.69622801.0000.0000 - Art Dept. Trust	7,837.06	6,682.06	(1,155.00)	-14.74%
810.01.69622901.0000.0000 - Performing Arts Club	1,436.24	1,436.24	0.00	0.00%
810.01.69623301.0000.0000 - Media Academy Trust	56.60	56.60	0.00	0.00%
810.01.69623401.0000.0000 - Psych Tech Class of Aug	12.04	12.04	0.00	0.00%
810.01.69623901.0000.0000 - Muslim Students Association Club	100.00	100.00	0.00	0.00%
810.01.69624301.0000.0000 - Psych Tech Program Trust	1,166.53	0.00	(1,166.53)	-100.00%
810.01.69624401.0000.0000 - Psych Tech of December	0.65	0.65	0.00	0.00%
810.01.69624501.0000.0000 - Wolverine's Welding Club	285.41	285.41	0.00	0.00%
810.01.69624701.0000.0000 - Sisters with Soul Club	74.25	74.25	0.00	0.00%
810.01.69626001.0000.0000 - SITA	2,985.19	2,985.19	0.00	0.00%
810.01.69626101.0000.0000 - Zero Kelvin	2,190.83	2,190.83	0.00	0.00%
810.01.69626201.0000.0000 - SBCCD Hospitality Vendor Acct.	16,862.54	12,622.54	(4,240.00)	-25.14%
810.01.69626801.0000.0000 - SBVC Dreamers	75.00	75.00	0.00	0.00%
810.01.69626901.0000.0000 - Men's Basketball Trust	2,992.34	1,603.05	(1,389.29)	-46.43%
810.01.69627001.0000.0000 - Career Services Trust	31,510.30	3,537.35	(27,972.95)	-88.77%
810.01.69627101.0000.0000 - Writers Block Trust	32.00	32.00	0.00	0.00%
810.01.69627201.0000.0000 - Softball Trust	2,309.40	1,101.32	(1,208.08)	-52.31%
810.01.69627401.0000.0000 - Guardian Scholar's Club	887.55	887.55	0.00	0.00%
810.01.69628201.0000.0000 - Gaming Club	80.95	80.95	0.00	0.00%
810.02.69603502.0000.0000 - A&P Theatre Guild	2,581.21	2,581.21	0.00	0.00%

	2022	2023		
Program	Budget	Budget	Change	% Change
810.02.69603602.0000.0000 - Alpha Gamma Sigma Club	4,595.74	4,595.74	0.00	0.00%
810.02.69603702.0000.0000 - Anime Manga Club	300.00	300.00	0.00	0.00%
810.02.69603902.0000.0000 - Aquatics Club	715.18	715.18	0.00	0.00%
810.02.69604202.0000.0000 - Beta II Club	1,986.92	1,986.92	0.00	0.00%
810.02.69604302.0000.0000 - Biology Club	1,031.18	1,031.18	0.00	0.00%
810.02.69604602.0000.0000 - CD Center Trust	352.64	352.64	0.00	0.00%
810.02.69604702.0000.0000 - CHC Alumni Association	20.00	20.00	0.00	0.00%
810.02.69604902.0000.0000 - CHC Silver Anniversary	142.26	142.26	0.00	0.00%
810.02.69605102.0000.0000 - Child Development & Education Club	1,269.99	1,269.99	0.00	0.00%
810.02.69605302.0000.0000 - CH Compser's Collective Club	83.69	83.69	0.00	0.00%
810.02.69605502.0000.0000 - CPR Training Center	41,387.92	41,261.97	(125.95)	-0.30%
810.02.69605602.0000.0000 - CH Arts League Club	1,211.56	1,211.56	0.00	0.00%
810.02.69605702.0000.0000 - Duane Stemple Trust	484.33	484.33	0.00	0.00%
810.02.69605902.0000.0000 - CHC Paramedic Association	835.70	835.70	0.00	0.00%
810.02.69606002.0000.0000 - Fire Safety Trust	1,545.02	1,545.02	0.00	0.00%
810.02.69606102.0000.0000 - Gala Club	52.93	52.93	0.00	0.00%
810.02.69606202.0000.0000 - Health Science Club	88.85	88.85	0.00	0.00%
810.02.69606402.0000.0000 - Information Technology Trust	1,064.86	1,064.86	0.00	0.00%
810.02.69606502.0000.0000 - Jazz Festival	409.84	409.84	0.00	0.00%
810.02.69606602.0000.0000 - Lunafira Club	243.44	243.44	0.00	0.00%
810.02.69606702.0000.0000 - Math Club	933.29	933.29	0.00	0.00%
810.02.69606802.0000.0000 - Mecha Club	745.52	745.52	0.00	0.00%
810.02.69607002.0000.0000 - Obsidian Dance Club	600.00	600.00	0.00	0.00%
810.02.69607102.0000.0000 - Paramedic Trust	6,675.00	6,675.00	0.00	0.00%
810.02.69607202.0000.0000 - Phi Beta Lambda	96.75	96.75	0.00	0.00%
810.02.69607302.0000.0000 - Possibilities Club	100.00	100.00	0.00	0.00%
810.02.69607402.0000.0000 - Psychology Club	720.00	720.00	0.00	0.00%
810.02.69607602.0000.0000 - Repeat Course Trust	3,267.50	3,267.50	0.00	0.00%

	2022	2023		
Program	Budget	Budget	Change	% Change
810.02.69607702.0000.0000 - Sand Canyon Review	1,035.00	1,035.00	0.00	0.00%
810.02.69607802.0000.0000 - Sociology Club	53.00	53.00	0.00	0.00%
810.02.69608002.0000.0000 - S.T.E.M G.I.R.L Club	794.45	794.45	0.00	0.00%
810.02.69608202.0000.0000 - Terrestrial Investigation Trust	863.64	863.64	0.00	0.00%
810.02.69608302.0000.0000 - The Baroque Society	69.73	69.73	0.00	0.00%
810.02.69608402.0000.0000 - Computer Science & Tech. Club	100.00	100.00	0.00	0.00%
810.02.69608502.0000.0000 - The Lighthouse Club	83.91	83.91	0.00	0.00%
810.02.69608802.0000.0000 - Veterans Club	148.93	148.93	0.00	0.00%
810.02.69609002.0000.0000 - Walking Tall Club	50.00	50.00	0.00	0.00%
810.02.69609702.0000.0000 - CHC Art Club	917.50	917.50	0.00	0.00%
810.02.69620402.0000.0000 - American Sign Language Club	187.49	187.49	0.00	0.00%
810.02.69626302.0000.0000 - Circle K Club	50.00	50.00	0.00	0.00%
810.02.69626402.0000.0000 - Herbivore Club	303.50	303.50	0.00	0.00%
810.02.69626502.0000.0000 - Metaphysical Explores Club	48.51	48.51	0.00	0.00%
	340,492.63	283,779.60	(56,713.03)	-16.66%
Total	19,630.00	0.00	(19,630.00)	-14.18%

# **Budget Forecast by Department - KVCR**

Budget Year 2022-2023

	2022	2023		
Program	Budget	Budget	Change	% Change
Revenue				
390.03.70900403.0000.0000 - Radio	1,378,833.00	984,249.00	(394,584.00)	-28.62%
390.03.70901603.0000.0000 - KVCR, General	0.00	300,000.00	300,000.00	100.00%
390.03.72000103.0000.0000 - Television	2,322,500.00	1,706,481.00	(616,019.00)	-26.52%
395.03.70900403.2416.0000 - DIST-Inland Empire Pre-Apprenticeship Program	15,298.72	15,298.72	0.00	0.00%
395.03.70900403.3125.0000 - DIST-Improving COVID-19 Responses Through Journalism	25,000.00	25,000.00	0.00	0.00%
395.03.70900403.3141.0000 - DIST-Legacy Funds - Radio	33,901.50	33,901.56	0.06	0.00%
395.03.70900703.3018.0000 - DIST-TV CPB Interconn FY22	0.00	9,409.00	9,409.00	100.00%
395.03.70901603.3142.0000 - DIST-Autism Funds-02	15,936.80	15,936.80	0.00	0.00%
395.03.70902703.1359.0000 - KVCR - Omnibus Grant	0.00	1,000,000.00	1,000,000.00	100.00%
395.03.70902703.2327.0000 - KVCR AB-132 Postsecondary Education Bill	4,015,000.00	3,831,031.00	(183,969.00)	-4.58%
395.03.70902703.3108.0000 - DIST-CPB/CSG TV Grant FY22	0.00	513,438.00	513,438.00	100.00%
395.03.70902703.3124.0000 - DIST-Healthy Network Initiative	150,000.00	29,000.00	(121,000.00)	-80.67%
395.03.70902703.3127.0000 - DIST-American Rescue Plan Act Stabilization Grant	377,529.00	150,000.00	(227,529.00)	-60.27%
395.03.70902703.3292.0000 - KVCR Bank of America Community Grant	8,000.00	3,000.00	(5,000.00)	-62.50%
395.03.70902703.3295.0000 - KVCR - Redlands Bowl Performing Arts	20,000.00	10,000.00	(10,000.00)	-50.00%
395.03.70902703.3322.0000 - KVCR/SBCSS Production Services	1,375,014.00	1,375,014.00	0.00	0.00%
395.03.70902703.3347.0000 - DIST-KVCR Collaborative Economics	0.00	45,000.00	45,000.00	100.00%
395.03.70903503.3111.0000 - DIST-USSG Grant FY22	0.00	2,804.00	2,804.00	100.00%
395.03.72000103.2416.0000 - DIST-Inland Empire Pre-Apprenticeship Program	30,756.86	18,375.07	(12,381.79)	-40.26%
395.35.70900703.3027.0000 - DIST-CPB Interconn	4,548.88	4,548.88	0.00	0.00%
395.35.70901603.3136.0000 - Clean Green Initiative	7,732.14	7,732.14	0.00	0.00%
395.35.70901603.3144.0000 - Veterans Initiative	47,651.44	47,651.44	0.00	0.00%
395.35.70902703.3116.0000 - DIST-CPB/CSF Grant	3,242.73	3,242.73	0.00	0.00%
395.35.70902703.3139.0000 - Uncovered in the Archives	75,831.00	63,331.00	(12,500.00)	-16.48%
395.35.70902803.3121.0000 - DIST-Univ Service Support	1,996.00	0.00	(1,996.00)	-100.00%
	9,908,772.07	10,194,444.34	285,672.27	2.88%

#### **Expenditures**

# **Budget Forecast by Department - KVCR**

	2022	2023		
Program	Budget	Budget	Change	% Change
390.03.70900403.0000.0000 - Radio	1,253,899.45	1,067,781.18	(186,118.28)	-14.84%
390.03.70901603.0000.0000 - KVCR, General	298,485.35	125,810.80	(172,674.55)	-57.85%
390.03.72000103.0000.0000 - Television	1,584,221.24	1,710,019.27	125,798.03	7.94%
395.03.70900403.2416.0000 - DIST-Inland Empire Pre-Apprenticeship Program	18,298.72	15,298.00	(3,000.72)	-16.40%
395.03.70900403.3125.0000 - DIST-Improving COVID-19 Responses Through Journalism	25,000.00	25,000.00	0.00	0.00%
395.03.70900403.3141.0000 - DIST-Legacy Funds - Radio	33,901.50	33,902.00	0.50	0.00%
395.03.70900703.3018.0000 - DIST-TV CPB Interconn FY22	0.00	9,409.00	9,409.00	100.00%
395.03.70901603.3142.0000 - DIST-Autism Funds-02	15,936.80	15,937.00	0.20	0.00%
395.03.70902703.1359.0000 - KVCR - Omnibus Grant	0.00	1,000,000.00	1,000,000.00	100.00%
395.03.70902703.2327.0000 - KVCR AB-132 Postsecondary Education Bill	4,015,000.00	3,831,031.00	(183,969.00)	-4.58%
395.03.70902703.3108.0000 - DIST-CPB/CSG TV Grant FY22	0.00	513,438.00	513,438.00	100.00%
395.03.70902703.3124.0000 - DIST-Healthy Network Initiative	150,000.00	29,000.00	(121,000.00)	-80.67%
395.03.70902703.3127.0000 - DIST-American Rescue Plan Act Stabilization Grant	377,529.00	150,000.49	(227,528.51)	-60.27%
395.03.70902703.3292.0000 - KVCR Bank of America Community Grant	8,000.00	3,000.00	(5,000.00)	-62.50%
395.03.70902703.3295.0000 - KVCR - Redlands Bowl Performing Arts	20,000.00	9,999.83	(10,000.17)	-50.00%
395.03.70902703.3322.0000 - KVCR/SBCSS Production Services	1,375,014.00	1,375,014.00	0.00	0.00%
395.03.70902703.3347.0000 - DIST-KVCR Collaborative Economics	0.00	45,000.00	45,000.00	100.00%
395.03.70903503.3111.0000 - DIST-USSG Grant FY22	0.00	2,804.00	2,804.00	100.00%
395.03.72000103.2416.0000 - DIST-Inland Empire Pre-Apprenticeship Program	27,756.86	18,375.07	(9,381.79)	-33.80%
395.35.70900703.3027.0000 - DIST-CPB Interconn	4,548.88	4,548.88	0.00	0.00%
395.35.70901603.3136.0000 - Clean Green Initiative	7,732.14	7,732.00	(0.14)	0.00%
395.35.70901603.3144.0000 - Veterans Initiative	47,651.44	47,651.00	(0.44)	0.00%
395.35.70902703.3116.0000 - DIST-CPB/CSF Grant	3,242.73	3,243.00	0.27	0.01%
395.35.70902703.3139.0000 - Uncovered in the Archives	75,831.00	63,331.00	(12,500.00)	-16.48%
395.35.70902803.3121.0000 - DIST-Univ Service Support	1,996.00	0.00	(1,996.00)	-100.00%
	9,344,045.11	10,107,325.51	763,280.40	8.17%
Total	(564,726.96)	(87,118.83)	477,608.13	5.45%

# **Budget Forecast by Department - KVCR FNX**

Budget Year 2022-2023				
	2022	2023		
Program	Budget	Budget	Change	% Change
Revenue				
825.03.70901503.0000.0000 - FNX	570,000.00	700,000.00	130,000.00	22.81%
	570,000.00	700,000.00	130,000.00	22.81%
Expenditures				
825.03.70901503.0000.0000 - FNX	553,028.46	586,122.80	33,094.34	5.98%
	553,028.46	586,122.80	33,094.34	5.98%
Total	(16,971.54)	(113,877.20)	(96,905.66)	14.52%

# **Budget Forecast by Department - Inland Futures Foundation**

	2022	2023		
Program	Budget	Budget	Change	% Change
Revenue				
890.03.70901103.0000.0000 - Inland Futures Foundation - TV	411,762.00	600,481.00	188,719.00	45.83%
890.03.70903603.0000.0000 - Inland Futures Foundation - Radio	411,763.00	500,249.00	88,486.00	21.49%
	823,525.00	1,100,730.00	277,205.00	33.66%
<u>Expenditures</u>				
890.03.70901103.0000.0000 - Inland Futures Foundation - TV	411,762.00	600,481.00	188,719.00	45.83%
890.03.70903603.0000.0000 - Inland Futures Foundation - Radio	411,763.00	500,249.00	88,486.00	21.49%
	823,525.00	1,100,730.00	277,205.00	33.66%
Total	0.00	0.00	0.00	33.66%
			•	

#### SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

**TO:** Board of Trustees

**FROM:** Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Diana Z. Rodriguez, Chancellor

**PREPARED BY:** Jose F. Torres, Executive Vice Chancellor

**DATE:** June 9, 2022

**SUBJECT:** Consideration of Approval of Curriculum – CHC

### **RECOMMENDATION**

It is recommended that the Board of Trustees approve the CHC curriculum modifications.

### **OVERVIEW**

The courses, certificates, and degrees at CHC are continually being revised and updated to reflect and meet student needs.

### **ANALYSIS**

These courses, certificates, and degrees have been approved for addition, modification, and deletion by the Curriculum Committee of the Academic Senate and will be included in the 2021-2022 and 2022-2023 College Catalog.

### **SBCCD GOALS**

- 1. Eliminate Barriers to Student Access and Success
- 2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution

### **FINANCIAL IMPLICATIONS**

None.



### **NEW COURSE**

Discipline:Ethnic StudiesDepartment:Social ScienceCourse ID:ETHS 106

Course Title: Introduction to Women's Studies Through an Ethnic Studies Lens

Units: 3

**Minimum Semester** 

**Hours:** 

Lecture: 48

Prerequisite: None Corequisite: None

Departmental Eligibility for ENGL 101. Successful completion of SOC 100 or SOC 100H

**Recommendation:** 

Catalog Description: An examination of women's experiences and perspectives through the lenses of

history, race, ethnicity, culture, sexual orientation/identity and social roles. This

course is also offered as SOC 106.

**Schedule Description:** An examination of women's experiences and perspectives. This course is also

offered as SOC 106.

**Student Learning** 

Outcomes:

New

Rationale: An introductory women's studies course contributes significantly to the ability to

comprehend the contributions of women to the rich patchwork of American society and better understand women's lives, roles, and challenges especially in the lives of Native American, African American, Asian American and Latina

women. Also offered as SOC 106. This course is a critical part of a

comprehensive ethnic studies and women's studies program at the community college level. It also will provide students an introduction to women's studies with an emphasis on women's history, critical race theory and gender theory in order to increase students' appreciation and understanding of diversity. This

course is associate degree applicable and transfers to CSU.

**Equate:** Course is not currently equated with SBVC

Effective: Fall 2023

#### **MODIFY COURSE**

COURSE ID	COURSE TITLE
BUSAD 145	Business Communication

**Schedule Description:** Add: This course is also offered as COMMST 145.

**Student Learning** 

New

**Outcomes:** 

**Rationale:** Six-year revision; adding DE component **Equate:** Course is not currently equated with SBVC

Curriculum Meeting: 04/25/22 (MULTI 155 went to May 12 Board), 05/09/22 Board of Trustees Meeting: 06/09/22

### **MODIFY COURSE**

COURSE ID	COURSE TITLE
BUSAD 155	Human Relations in the Workplace

**Schedule Description:** Add: This course is also offered as COMMST 155.

Student Learning

New

**Outcomes:** 

**Rationale:** Six-year revision; adding DE component

Equate: BUSAD 151 at SBVC

Effective: Fall 2023

### **MODIFY COURSE**

COURSE ID	COURSE TITLE
CD 133	Creative Science and Math Activities for Children

Course Title: STEM for Young Children

**Catalog Description:** This course focuses on the development of math and science concepts in early

childhood as well as the planning and implementation of developmentally appropriate activities and environments. Students will study what science, technology, engineering, and mathematics look like in early childhood and how to support exploration, concept development, problem solving and self

confidence in STEM.

**Schedule Description:** This course focuses on the development of math and science concepts in early

childhood as well as the planning and implementation of developmentally

appropriate activities and environments.

**Student Learning** 

Outcomes:

New

Rationale: Six-year revision; adding DE component

Equate: CD 133 at SBVC

Effective: Fall 2023

### **MODIFY COURSE**

COURSE ID	COURSE TITLE
CD 212	Observation and Assessment in Early Childhood Education

**Departmental** None

**Recommendation:** 

**Schedule Description:** Introduction to observation methodologies and assessment tools used in the

field of early childhood education.

**Student Learning** 

Outcomes:

No change

**Rationale:** Six-year revision **Equate:** CD 111 at SBVC

#### **MODIFY COURSE**

COURSE ID	COURSE TITLE
CD 244	Children with Special Needs

**Course Title:** Equity and Accessibility for Children

Catalog Description: This course introduces the physical, social, emotional and intellectual

characteristics of children with disabilities and other special needs, including trauma. It focuses on history, theory, resources, and teaching strategies that support accessibility and equity for children with special needs and their

families.

**Schedule Description:** This course introduces the physical, social, emotional and intellectual

characteristics of children with disabilities and other special needs, including trauma. It focuses on history, theory, resources, and teaching strategies that support accessibility and equity for children with special needs and their

families.

**Student Learning** 

Outcomes:

New

**Rationale:** Six-year revision CD 244 at SBVC

Effective: Fall 2023

#### **MODIFY COURSE**

COURSE ID	COURSE TITLE
CHEM 212	Organic Chemistry I

Prerequisite: CHEM 151

Semester Units: 5

Minimum Semester

Hours:

Lecture: 48

**Lab**: 96

Catalog Description: This is the first semester of a one-year course in organic chemistry with lab

intended for majors in the natural sciences (chemistry, biochemistry, biology, physics, and pre-medicine). Examines carbon compounds including structure,

nomenclature, functional groups, reactivity, synthesis, and reaction mechanisms. Spectroscopy and modern theoretical concepts studied. Laboratory includes preparation, identification, and the study of properties of

organic compounds.

**Schedule Description:** First semester of a two-semester organic chemistry sequence. Study of modern

organic chemistry including structure, nomenclature, reactivity, synthesis, and reaction mechanisms. Lab techniques include purification, isolation, synthesis

reactions, and spectroscopic analysis.

**Student Learning** 

Outcomes:

No change

Rationale: Unit change per C-ID Equate: CHEM 212 at SBVC

Curriculum Meeting: 04/25/22 (MULTI 155 went to May 12 Board), 05/09/22 Board of Trustees Meeting: 06/09/22

### **MODIFY COURSE**

COURSE ID	COURSE TITLE
CHEM 213	Organic Chemistry II

Semester Units: 5

**Minimum Semester** 

Hours:

Lecture: 48

**Lab**: 96

Catalog Description: This is the second semester of a one-year course in organic chemistry with lab

intended for majors in the natural sciences (chemistry, biochemistry, biology, physics, and pre-medicine). Examines carbon compounds including structure,

nomenclature, functional groups, reactivity, synthesis, and reaction mechanisms. Spectroscopy and modern theoretical concepts studied.

Laboratory includes preparation, identification, and the study of properties of

organic compounds.

**Student Learning** 

Outcomes:

Revised

Rationale: Unit change per C-ID Equate: CHEM 213 at SBVC

Effective: Fall 2023

### **MODIFY COURSE**

COURSE ID	COURSE TITLE
COMMST 135	Mass Communication in Society

**Student Learning** 

Outcomes:

No change

Rationale: Six-year revision; adding DE component

Equate: COMMST 135 at SBVC

Effective: Fall 2023

### **MODIFY COURSE**

COURSE ID	COURSE TITLE
COMMST 145	Business Communication

**Schedule Description:** Add: This course is also offered as BUSAD 145.

Student Learning

Revised

**Outcomes:** 

**Rationale:** Six-year revision; adding DE component **Equate:** Course is not currently equated with SBVC

Curriculum Meeting: 04/25/22 (MULTI 155 went to May 12 Board), 05/09/22 Board of Trustees Meeting: 06/09/22

### **MODIFY COURSE**

**COURSE ID COURSE TITLE** Human Relations in the Workplace COMMST 155

Add: This course is also offered as BUSAD 155. **Schedule Description:** 

**Student Learning** Revised

**Outcomes:** 

Rationale: Six-year revision; adding DE component

BUSAD 151 at SBVC Equate:

Effective: Fall 2023

### **MODIFY COURSE**

COURSE ID	COURSE TITLE
FIRET 040A	Fire Inspector IA – Duties & Administration

**Student Learning** 

**Outcomes:** 

No change

Rationale: Six-year revision

Equate: Course is not currently equated with SBVC

Effective: Fall 2023

### **MODIFY COURSE**

COURSE ID	COURSE TITLE
FIRET 118	Wildland Fire Control

**Departmental** FIRET 100. Eligibility for ENGL 101 and MATH 102 as determined through the

Crafton Hills College assessment process Recommendation:

**Student Learning** No change

**Outcomes:** 

Rationale: Six-year revision

Equate: Course is not currently equated with SBVC

Effective: Fall 2023

### **MODIFY COURSE**

COURSE ID	COURSE TITLE
GEOG 102	Cultural Geography

**Course Title: Human Geography** 

**Student Learning** New

**Outcomes:** Rationale:

Six-year revision; adding DE component

GEOG 102 at SBVC Equate:

# **MODIFY COURSE**

COURSE ID COURSE TITLE
GEOG 102H Cultural Geography – Honors

Course Title: Human Geography – Honors

New

Student Learning

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Outcomes:

Rationale: Six-year revision; adding DE component

**Equate:** GEOG 102 at SBVC

Effective: Fall 2023

# **MODIFY COURSE**

COURSE ID	COURSE TITLE
GEOG 114	Investigations in Weather and Climate

**Student Learning** 

Outcomes:

New

**Rationale:** Six-year revision **Equate:** GEOG 114 at SBVC

Effective: Fall 2023

#### **MODIFY COURSE**

COURSE ID	COURSE TITLE
GEOG 115	Elements of Weather and Climate

Student Learning

Outcomes:

New

Rationale: Six-year revision

**Equate:** Course is not currently equated with SBVC

Effective: Fall 2023

# **MODIFY COURSE**

COURSE ID	COURSE TITLE
GEOG 175	Introduction to Geographic Information Systems

Student Learning

No change

Outcomes:

**Rationale:** Six-year revision; adding DE component

Equate: GIS 130 and GEOG 130 at SBVC

**MODIFY COURSE** 

COURSE ID COURSE TITLE
GEOL 140 Earth Science

Student Learning

New

Outcomes:

Rationale: Six-year revision

**Equate:** Course is not currently equated with SBVC

Effective: Fall 2023

**MODIFY COURSE** 

COURSE ID COURSE TITLE

GEOL 141 Earth Science Laboratory

**Student Learning** 

New

Outcomes:

Rationale: Six-year revision

**Equate:** Course is not currently equated with SBVC

Effective: Fall 2023

**MODIFY COURSE** 

 COURSE ID
 COURSE TITLE

 JOUR 135
 Mass Communication in Society

**Student Learning** 

New

Outcomes:

**Rationale:** Six-year revision; adding DE component

**Equate:** COMMST 135 at SBVC

Effective: Fall 2023

**MODIFY COURSE** 

COURSE ID COURSE TITLE

MULTI 131 Publication Design with Adobe InDesign

Course Title: Graphic Design for Publications

Student Learning No o

Outcomes:

No change

Rationale: Requesting name change; adding DE component

**Equate:** Course is not currently equated with SBVC

# MODIFY COURSE

COURSE ID	COURSE TITLE
MULTI 150	3D Modeling and Animation with Maya I

Course Title: 3D Modeling and Sculpting

Catalog Description: Introduction to 3D modeling and sculpting using industry standard 3D modeling

software. Focus includes modeling, sculpting, and animating texturing generated environments and objects as well as overviews of the animation

production pipeline for both film and video game design.

**Schedule Description:** Introduction to 3D modeling and sculpting using industry standard 3D modeling

software. Focus includes modeling, sculpting, and animating texturing generated environments and objects as well as overviews of the animation production pipeline for both film and video game design. film and video game

design.

**Student Learning** 

Outcomes:

Revised

Rationale: Requesting name change; adding DE component

**Equate:** Course is not currently equated with SBVC

Effective: Fall 2023

#### **MODIFY COURSE**

COURSE ID	COURSE TITLE
MULTI 152	Motion Graphics with Adobe After Effects

Course Title: Motion Graphics and Visual Effects

Student Learning

Outcomes:

No change

Rationale: Requesting name change; adding DE component

**Equate:** Course is not currently equated with SBVC

Effective: Fall 2023

### **MODIFY COURSE**

COURSE ID	COURSE TITLE
MULTI 173	User Experience Design (UXD)

Course Title: Interaction Design and User Experience

Student Learning

**Outcomes:** 

No change

Rationale: Requesting name change; adding DE component

**Equate:** Course is not currently equated with SBVC

# **MODIFY COURSE**

COURSE ID	COURSE TITLE
PSYCH 120	Statistics for the Social and Behavioral Sciences

**Prerequisite:** Eligibility for MATH 102 or eligibility for PSYCH 120 as determined through the

Crafton Hills College assessment process

**Student Learning** 

**Outcomes:** 

No change

**Rationale:** Six-year revision; adding DE component **Equate:** Course is not currently equated with SBVC

Effective: Fall 2023

# **MODIFY COURSE**

COURSE ID	COURSE TITLE
PSYCH 201	Research Methods

Student Learning

**Outcomes:** 

Revised

Rationale: Six-year revision; adding DE component

Equate: PSYCH 201 at SBVC

Effective: Fall 2023

#### **MODIFY COURSE**

COURSE ID	COURSE TITLE	
SOC 106	Tribulation, Triumph and Transformation: Introduction to Women's Studies	

Course Title: Introduction to Women's Studies Through an Ethnic Studies Lens

**Departmental** Eligibility for ENGL 101. Successful completion of SOC 100 or SOC 100H

Recommendation:

**Catalog Description:** An examination of women's experiences and perspectives through the lenses of

history, race, ethnicity, culture, sexual orientation/identity and social roles. This

course is also offered as ETHS 106.

**Schedule Description:** An examination of women's experiences and perspectives. This course is also

offered as ETHS 106.

Student Learning New

Outcomes: Rationale:

Six-year revision; adding ETHS 106

**Equate:** Course is not currently equated with SBVC

# **DISTRIBUTED EDUCATION**

Course ID:	BUSAD 145	Hybrid and 100% Online
Course Title:	Business Communication	
Rationale:	Increase DE Offerings	
Effective:	Fall 2023	

# **DISTRIBUTED EDUCATION**

Course ID:	BUSAD 155	Hybrid and 100% Online
Course Title:	Human Relations in the Workplace	
Rationale:	Increase DE Offerings	
Effective:	Fall 2023	_

# **DISTRIBUTED EDUCATION**

Course ID:	CD 133	Hybrid and 100% Online
Course Title:	STEM for Young Children	
Rationale:	Increase DE Offerings	
Effective:	Fall 2023	

# **DISTRIBUTED EDUCATION**

Course ID:	COMMST 135	Hybrid and 100% Online
Course Title:	Mass Communication in Society	
Rationale:	Increase DE Offerings	
Effective:	Fall 2023	

# **DISTRIBUTED EDUCATION**

Course ID:	COMMST 145	Hybrid and 100% Online
Course Title:	Business Communication	
Rationale:	Increase DE Offerings	
Effective:	Fall 2023	

# **DISTRIBUTED EDUCATION**

Course ID:	COMMST 155	Hybrid and 100% Online
Course Title:	Human Relations in the Workplace	
Rationale:	Increase DE Offerings	
Effective:	Fall 2023	

# **DISTRIBUTED EDUCATION**

Course ID:	GEOG 102	Hybrid and 100% Online
Course Title:	Human Geography	
Rationale:	Increase DE Offerings	
Effective:	Fall 2023	

# **DISTRIBUTED EDUCATION**

Course ID:	GEOG 102H	Hybrid and 100% Online
Course Title:	Human Geography – Honors	
Rationale:	Increase DE Offerings	
Effective:	Fall 2023	

# **DISTRIBUTED EDUCATION**

Course ID:	GEOG 175	Hybrid and 100% Online
Course Title:	Introduction to Geographic Information Systems	
Rationale:	Increase DE Offerings	
Effective:	Fall 2023	

# **DISTRIBUTED EDUCATION**

Course ID:	JOUR 135	Hybrid and 100% Online
Course Title:	Mass Communication in Society	
Rationale:	Increase DE Offerings	
Effective:	Fall 2023	

# **DISTRIBUTED EDUCATION**

Course ID:	MULTI 131	Hybrid and 100% Online
Course Title:	Graphic Design for Publications	
Rationale:	Increase DE Offerings	
Effective:	Fall 2023	

# **DISTRIBUTED EDUCATION**

Course ID:	MULTI 150	Hybrid and 100% Online
Course Title:	3D Modeling and Sculpting	
Rationale:	Increase DE Offerings	
Effective:	Fall 2023	

# **DISTRIBUTED EDUCATION**

Course ID:	MULTI 152	Hybrid and 100% Online
Course Title:	Motion Graphics and Visual Effects	
Rationale:	Increase DE Offerings	
Effective:	Fall 2023	

# **DISTRIBUTED EDUCATION**

Course ID:	MULTI 173	Hybrid and 100% Online
Course Title:	Interaction Design and User Experience	
Rationale:	Increase DE Offerings	
Effective:	Fall 2023	

# DISTRIBUTED EDUCATION

Course ID:	PSYCH 120	Hybrid and 100% Online
Course Title:	Statistics for the Social and Behavioral Sciences	
Rationale:	Increase DE Offerings	
Effective:	Fall 2023	

# DISTRIBUTED EDUCATION

Course ID:	PSYCH 201	100% Online
Course Title:	Research Methods	
Rationale:	Increase DE Offerings	
Effective:	Fall 2023	

#### SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

**TO:** Board of Trustees

**FROM:** Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Scott Thayer, Interim President, SBVC

**PREPARED BY:** Dina Humble, Vice President, Instruction, SBVC

**DATE:** June 9, 2022

**SUBJECT:** Curriculum – SBVC

# **RECOMMENDATION**

It is recommended that the Board of Trustees approve the SBVC curriculum modifications.

#### **OVERVIEW**

The courses, certificates, and degrees at SBVC are continually being revised and updated to reflect and meet student needs.

# **ANALYSIS**

These courses, certificates, and degrees have been approved for addition, modification, and deletion by the Curriculum Committee of the Academic Senate and will be included in the 2022-2023 and 2023-2024 College Catalogs.

#### **SBCCD GOALS**

- 1. Eliminate Barriers to Student Access and Success
- 2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution

#### **FINANCIAL IMPLICATIONS**

None.



# SAN BERNARDINO VALLEY COLLEGE SUBMITTED FOR BOARD OF TRUSTEE APPROVAL June 9, 2022

**NEW COURSE** 

Addition to the 2023-2024 College Catalog

Course ID: ANTHRO 111H

Course Title: The Anthropology of Magic, Witchcraft, and Religion - Honors

Units: 3

**Lecture:** 48-54 Hours **Advisory:** READ 100

Course Description: This course introduces the study of beliefs and practices, past and

present, associated with magic, witchcraft, and religion. Topics examined include ritual, symbolism, altered states of consciousness, and healing, as well as syncretism, change, and the social roles of these beliefs and practices. This course is intended for students in the Honors Program but is open to all students who desire

more challenging course work.

**TOP Code:** 2202.00

**Equate:** Course not offered at CHC.

**Rationale:** Creating an honors course for ANTHRO 111.

Effective: Fall 2023

# **NEW COURSE**

Addition to the 2023-2024 College Catalog

Course ID: ARCH 102

Course Title: Digital Design Media Level I

Units: 3

Laboratory: 16-18 hours 92-108 hours Corequisite: ARCH 112

**Course Description:** This course introduces students to the fundamentals of representing

an architectural design. The class focuses on architectural drawing conventions, and uses standard architectural software to draft, document, and represent a three-dimensional design through two-dimensional drawings. Attention is drawn to the relationship between technical and presentation drawings, and the course explores and

analyzes architectural presentation principles and techniques.

**TOP Code:** 0201.00

**Equate:** Course not offered at CHC.

**Rationale:** New course will align with Cal Poly Pomona.

Addition to the 2023-2024 College Catalog

Course ID: ARCH 103

**Course Title:** Architectural Rendering and Visual Communication

Units: 3

Lecture: 16-18 hours
Laboratory: 92-108 hours
Prerequisite: ARCH 102
Corequisite: ARCH 113

Course Description: This course serves as an introduction to three-dimensional digital

modeling using three-dimensional software, and focuses on how to visually communicate design intent through a series of architectural drawings and diagrams. Different types of renderings and three-dimensional views are introduced, and resulting projects are presented

using layout software.

**TOP Code:** 0201.00

**Equate:** Course not offered at CHC.

**Rationale:** New course will align with Cal Poly Pomona.

Effective: Fall 2023

# **NEW COURSE**

Addition to the 2023-2024 College Catalog

Course ID: ARCH 104

**Course Title:** The Built Environment: Culture, Profession, and Urbanization

Units: 3

**Laboratory:** 32-36 hours 48-54 hours

Prerequisite: None

Course Description: This course surveys the built environment throughout history and

across different cultures and geographies worldwide. Emphasis is on the role of architecture, and allied disciplines such as urban design and planning, in enabling colonial expansion and domination of non-western cultures. This historical survey ends with an assessment and understanding of contemporary architectural practice, along with

licensing pathways and academic and professional trajectories.

**TOP Code:** 0201.00

**Equate:** Course not offered at CHC.

Rationale: New course will align with Cal Poly Pomona.

Addition to the 2023-2024 College Catalog

Course ID: ARCH 105

Course Title: Design Theories, Methods, and Visualizations

Units: 3

**Lecture:** 36-36 Hours **Laboratory:** 48-54 Hours

Prerequisite: None

Course Description: This course introduces students to the process of architectural design,

exploring the built environment through different media and activities that address distinct design approaches. It includes studies of various representation techniques, media and processes to express different design philosophies, and an introduction to the tools, techniques, and methods relevant to the design process. The course introduces students to the various scales of architectural intervention, from the dimensions of the human body all the way to the territory of the city.

**TOP Code:** 0201.00

**Equate:** Course not offered at CHC.

**Rationale:** New course will align with Cal Poly Pomona.

Effective: Fall 2023

# **NEW COURSE**

Addition to the 2023-2024 College Catalog

Course ID: ARCH 202

Course Title: Digital Design Media Level II

Units: 3

Lecture: 16-18 Hours
Laboratory: 96-108 Hours
Prerequisite: ARCH 212
Corequisite: ARCH 102

Course Description: Building Information Modeling (BIM) is examined relative to Integrated

Project Delivery methods as pertains to collaboration and communication in the design and construction of buildings and building systems. Building construction methods and materials are examined through case studies to explore the means and techniques applied to the material execution of buildings and BIM. Focus on an understanding of the organization of the design and construction process and awareness of building and zoning codes, material

systems and types.

**TOP Code:** 0201.00

**Equate:** Course not offered at CHC.

**Rationale:** New course will align with Cal Poly Pomona.

Addition to the 2023-2024 College Catalog

Course ID: ARCH 203

Course Title: Advanced Digital Media and Algorithmic Design

Units: 3

Lecture: 16-18 Hours
Laboratory: 96-108 Hours
Prerequisite: ARCH 103
Corequisite: ARCH 213

Course Description: Tools that are available to model design parametrically will be

introduced in this class to illustrate the construction of geometrical relationships among complex shapes. Focus is on hands-on techniques that can be applied to the design process, to extend the efficiency and productivity of design work. Using design mathematics and computational definitions, students will develop digital models that

they will translated into physical models.

**TOP Code:** 0201.00

**Equate:** Course not offered at CHC.

**Rationale:** New course will align with Cal Poly Pomona.

Effective: Fall 2023

# **NEW COURSE**

Addition to the 2023-2024 College Catalog

Course ID: COMMST 111H

Course Title: Interpersonal Communication - Honors

Units: 3

**Lecture:** 48-54 Hours

Advisory: Eligibility for college level English based on the SBVC Guided-Self

Placement process.

Course Description: Interpersonal communication examines the dynamics of the

communication process within the context of interpersonal relationships (those with friends, families, romantic partners, and coworkers). Influences of self-concept, perception, listening, verbal and non-verbal communication, and emotional expression are explored. Principles of relationship development, communication climate, self-disclosure, and conflict management are also discussed. Rhetorical principles are also practiced and faculty supervised/evaluated in a variety of ways. This course is intended for students in the Honors Program, but is open to all students who desire more challenging

course work.

**TOP Code:** 1506.00

Equate: COMMST 111H at CHC.

Rationale: It is imperative to create more classes for Honor's program. We are

developing honors courses in the discipline to have more offerings for

our students.

Addition to the 2023-2024 College Catalog

Course ID: ESL 630

Course Title: Composition Based ESL Level 1 – Beginning

Hours: 64-72 Lecture: 64-72 Hours

**Advisory:** ESL 604 or eligibility as determined by the SBVC assessment process. **Course Description:** This noncredit course is the first of a four-course sequence designed

to give English language learners a comprehensive understanding of English composition. The focus of this course is on creating effective sentences and paragraphs, including a study of grammar, punctuation, and usage. The grammatical emphasis of this course will be on simple present and past tenses. It also has some emphasis on pronunciation, listening and speaking. This course is taught through total English immersion. This course may also be offered for credit as ESL 930.

**TOP Code:** 4930.84

**Equate:** Course not offered at CHC.

**Rationale:** Noncredit mirrored course of ESL 930.

Effective: Fall 2023

# **NEW COURSE**

Addition to the 2023-2024 College Catalog

Course ID: ESL 631

Course Title: Composition Based ESL Level 2 – Beginning

**Hours:** 64-72 **Lecture:** 64-72 Hours

**Prerequisite:** ESL 630 or eligibility as determined by the SBVC assessment process. **Course Description:** his noncredit course is the second of a four-course sequence designed

to give English language learners a comprehensive understanding of English composition. The focus of this course is on creating effective sentences and paragraphs, including a review of grammar, punctuation, and usage. The grammatical emphasis of this course will be on present and past progressive tenses, and modal usage. It also has some emphasis on pronunciation, listening and speaking. This course is taught through total English immersion while acknowledging students' cultural experiences. This course may also be offered for

credit as ESL 931.

**TOP Code:** 4930.84

**Equate:** Course not offered at CHC.

Rationale: Noncredit mirrored course of ESL 931.

Addition to the 2023-2024 College Catalog

Course ID: ESL 640

**Course Title:** Composition Based ESL Level 3 - Intermediate

**Hours**: 64-72 **Lecture**: 64-72 Hours

**Prerequisite:** ESL 631 or eligibility as determined by the SBVC assessment process. **Course Description:** This noncredit course is the third of a four-course sequence designed

to give English language learners a comprehensive understanding of English composition. The focus of this course is on creating effective sentences and paragraphs, including a review of grammar, punctuation, and usage. The grammatical emphasis of this course will be on the present perfect, past perfect, and present perfect progressive tenses. This course is taught through total English immersion while acknowledging students' cultural experiences. This course may also

be offered for credit as ESL 940.

**TOP Code:** 4930.84

**Equate:** Course not offered at CHC.

**Rationale:** Noncredit mirrored course of ESL 940.

Effective: Fall 2023

# **NEW COURSE**

Addition to the 2023-2024 College Catalog

Course ID: ESL 641

Course Title: Composition Based ESL Level 4 - Advanced

**Hours:** 64-72 **Lecture:** 64-72 Hours

**Prerequisite:** ESL 640 or eligibility as determined by the SBVC assessment process. **Course Description:** This noncredit course is the last of a four-course sequence designed

to give English language learners a comprehensive understanding of English composition. The focus of this course is on creating effective sentences, paragraphs, and essays, including a review of grammar, punctuation, and usage. This course is taught through total English

immersion. This course may also be offered for credit as ESL 941.

**TOP Code:** 4930.84

**Equate:** Course not offered at CHC.

Rationale: Noncredit mirrored course of ESL 941.

Addition to the 2023-2024 College Catalog

Course ID: GEOL 140
Course Title: Earth Science

Units: 3

**Lecture:** 48-54 Hours

Prerequisite: None

Course Description: An introduction to the essentials of Earth Science including the

geosphere, atmosphere, hydrosphere, and solar system. This course focuses on the interactions between physical and chemical systems of the Earth such as the tectonic cycle, rock cycle, hydrologic cycle,

weather and climate.

**TOP Code:** 1930.00

**Equate:** GEOL 140 at CHC.

Rationale: This course satisfies general education transfer requirements for

students while covering topics that are relevant to a diverse population of both STEM and Non-STEM students. In addition, this course will serve as a gateway course to the geological sciences and aim to boost enrollment in Geology and Geography degree programs and GIS

certificate courses.

Effective: Fall 2023

# **NEW COURSE**

Addition to the 2023-2024 College Catalog

Course ID: GEOL 141

Course Title: GEOL 141 - Earth Science Laboratory

Units: 1

Laboratory: 48-54 Hours
Prerequisite: GEOL 140 or
Corequisite: GEOL 140

Course Description: In this laboratory component of the GEOL 140 Earth Science lecture

course, you will use hands-on, field-based, and in-class experiences to better understand and appreciate the geosphere, atmosphere, hydrosphere, and solar system. This course focuses on the physical and chemical systems of the Earth such as the tectonic cycle, rock cycle, hydrologic cycle, weather, and climate. This course is recommended for students concurrently enrolled in GEOL 140 or who have successfully completed the course within the last three years. Students should be prepared to participate in one or more off-campus

field exercises.

**TOP Code:** 1930.00

**Equate:** GEOL 141 at CHC.

Rationale: Earth Science Laboratory is the 1-unit laboratory companion to the

GEOG 140: Earth Science 3-unit lecture. It provides a physical science transfer option for non-geoscience majors. It also provides a gateway into the Geology AS and AS-T Degree pathway. This course has C-ID

approval.

Effective: Fall 2023

# **NEW COURSE**

Addition to the 2023-2024 College Catalog

Course ID: HEALTH 100

Course Title: Introduction to Public Health

Units: 3

**Lecture:** 48-54 Hours

Prerequisite: None

**Course Description:** This course introduces students to the purpose, history, organization,

and outcomes of public health practice. It also explores the nation's major public health challenges and proposes various strategies to combat them. Topics include epidemiology, prevention and control of diseases, the analysis of the social determinants of health and strategies for eliminating disease and health disparities among minorities, community organization and health promotion programming, environmental health and safety, global health, and

healthcare policy and management.

**TOP Code:** 0837.00

**Equate:** HEALTH 104 at CHC.

Rationale: This course will be a part of the new Public Health transfer degree (AS-

T).

Effective: Fall 2023

# **NEW COURSE**

Addition to the 2023-2024 College Catalog

Course ID: HEALTH 104
Course Title: Women's Health

Units: 3

**Lecture**: 48-54 Hours

Prerequisite: None

Course Description: This course analyzes the biological, psychological, and sociological

aspects of women's health, with special emphasis on women crossculturally. Topics focus on current trends in the prevention of chronic diseases and illnesses, the promotion of positive body image, and selfempowerment of women. Students will also explore the application of the lifespan of lifestyle changes to develop strategies to become self-

advocates in promoting one's own well-being.

**TOP Code:** 0837.00

**Equate:** Course not offered at CHC.

Rationale: This new course will be added to the Kinesiology degree, and will give

the students options to choose for the different Health classes.

Addition to the 2023-2024 College Catalog

Course ID: KIN 631

Course Title: First Aid and CPR

Hours: 18-22 Hours
Lecture: 12-14 Hours
Laboratory: 6-8 Hours
Prerequisite: None

Course Description: This Non-credit course provides instruction on emergency care and

treatment of illnesses and injuries including training in cardiopulmonary resuscitation (CPR) and automated external defibrillation (AED). Students who successfully pass all CPR/AED and First Aid

requirements will receive a CPR/AED and First Aid card.

**TOP Code:** 0835.00

**Equate:** This version of the course is not offered at CHC.

**Rationale:** Professions may need a renewal or a card for work, not credit.

Effective: Fall 2023

# **NEW COURSE**

Addition to the 2023-2024 College Catalog

Course ID: MATH 120

Course Title: Mathematical Financial Planning

Units: 4

**Lecture:** 64-72 Hours

Prerequisite: Eligibility for college level Mathematics based on the SBVC Guided-

Self Placement process.

**Course Description:** Learn the fundamentals of personal financial planning. This is a course

designed to help students plan their financial life from student loans to retirement and investment strategies. Topics include credit management strategies, loan evaluation, buying and leasing automobiles, buying a house, investing and portfolios, insurance, taxes, and retirement planning. All topics developed through rigorous quantitative and mathematical applications in linear, algebraic, exponential, and logarithmic functions, sequences, series, and an introduction to portfolio risk analysis. Use of technology and financial

calculators for financial planning.

**TOP Code:** 1701.00

**Equate:** Course not offered at CHC.

Rationale: AB 705 requires that students be placed directly into a transfer level

mathematics course. Math 120 (Mathematical Financial Planning) will build mathematical pathways for students and give liberal arts majors a liberal arts math course. Math 120 will satisfy the GE requirement for CSU GE category B4, and IGETC category 2a. The necessity of mathematical pathways will be crucial in AB 705 efforts, and creating more options to align a mathematics course with Guided Pathways.

Addition to the 2023-2024 College Catalog

Course ID: MATH 651

Course Title: Support for Precalculus

Hours: 16-18 Hours
Lecture: 16-18 Hours
Corequisite: MATH 151

**Course Description:** This noncredit course is a review of the prerequisite skills essential for

precalculus. This course includes a review of topics covered in elementary algebra, intermediate algebra, college algebra, and trigonometry as appropriate, based on individual student needs. The course is intended for students who need to refresh their math skills while enrolled in a precalculus math course to be used for just in time

remediation.

**TOP Code:** 1701.00

**Equate:** Course not offered at CHC.

Rationale: The mathematics department has redesigned placement tables in

alignment with the State Chancellor's AB 705 default placement metrics. As such, STEM students can now start their STEM pathways in a Math 151 (Precalculus) course, instead of Math 102 (College Algebra). In compliance with AB 705, the math department will offer a course to support students that choose to take precalculus as their first

STEM mathematics course.

Effective: Fall 2023

# **NEW COURSE**

Addition to the 2023-2024 College Catalog

Course ID: PHIL 109

Course Title: Philosophy of Religion

Units: 3

**Lecture:** 48-54 Hours

Advisory: PHIL 101 or PHIL 101H and ENGL 101 or ENGL 101H

Course Description: This course critically examines religion and religious belief from a

rational and philosophical perspective. Central topics include the attributes and nature of God, arguments for theism and atheism, faith and reason, the problem of evil, religious pluralism, and the afterlife.

**TOP Code:** 1509.00

Equate: PHIL 109 at CHC.

**Rationale:** This course introduces students to a rational, critical and philosophical

approach to religion by reading and analyzing classic and contemporary religious and non-religious ideas, arguments and problems related to the nature and existence of God, faith, reason, religious belief and experience, religious pluralism and the afterlife. As such, it is a necessary part of a comprehensive community college

curriculum.

Addition to the 2023-2024 College Catalog

Course ID: READ 103

Course Title: Reading and Literacy for Lifelong Learning

Units: 3

**Lecture**: 48-54 Hours **Advisory**: READ 100

**Course Description:** This course focuses on providing students with reading and information

literacy strategies for college completion and lifelong success. These skills include identifying, evaluating, and applying practical reading and learning techniques utilizing social, physical, and psychological

resources and tools.

**TOP Code:** 1520.00

**Equate:** Course not offered at CHC.

Rationale: This reading course meets CSUGE, Area E, and articulates with CSU,

Fullerton.

Effective: Fall 2023

# **NEW COURSE**

Addition to the 2023-2024 College Catalog

Course ID: READ 104

Course Title: Critical Reading, Thinking and Literacy

Units: 3

**Lecture:** 48-54 Hours

Prerequisite: ENGL 101 or ENGL 101H

Course Description: This course explores the relationship between critical reading and

literacy to critical thinking. Instruction is provided in the strategies necessary for college reading application in interpretation, analysis, criticism, and advocacy of ideas encountered in academic non-fiction texts across disciplines. Emphasis on reading texts which explore contemporary issues, including cultural diversity, equity, and anti-

racism.

**TOP Code:** 1520.00

**Equate:** Course not offered at CHC.

Rationale: CSU, Fullerton updated its critical thinking course. To maintain

articulation, we also needed to update our course in alignment with

CSUF. This course now meets IGETC, Area 1B.

Addition to the 2023-2024 College Catalog

Course ID: READ 615

Course Title: Preparation for College Reading

**Hours**: 64-72 Hours **Lecture**: 64-72 Hours

Prerequisite: None

Course Description: Have you seen the movies IT or Doctor Sleep? They are based on

Stephen King novels. How about The Hate U Give, Crazy Rich Asians, or Jurassic Park? These movies were also book-to-movie adaptations. If you're a fan of movies, read the books that inspired them! This noncredit course is designed to foster improvement in reading comprehension and vocabulary. Coursework includes reading texts from various genres and other assignments, while preparing students for college reading success across the disciplines. This course may

also be offered for credit, as READ 015.

**TOP Code:** 1520.00

**Equate:** Course not offered at CHC.

Rationale: Noncredit mirrored course of READ 015.

Effective: Fall 2023

# **COURSE MODIFICATION**

Changes to the 2022-2023 College Catalog

COURSE ID	COURSE TITLE
ANTHRO 110	MAGIC, WITCHCRAFT, AND RELIGION

Course ID: ANTHRO 111

**Course Title:** The Anthropology of Magic, Witchcraft, and Religion

Course Description: This course introduces the study of beliefs and practices, past and

present, associated with magic, witchcraft, and religion. Topics examined include ritual, symbolism, altered states of consciousness, and healing, as well as syncretism, change, and the social roles of

these beliefs and practices. (Formerly ANTHRO 110)

**Equate:** Removing equate and cross-list from RELIG 110 at SBVC and CHC. **Rationale:** Updating course ID, title, objectives, content, outcomes, assignments,

and textbooks.

COURSE ID	COURSE TITLE
ARCH 112	ENVIRONMENTAL DESIGN

Course Title: Design Studio I
Prerequisite: ARCH 105
Corequisite: ARCH 102

Course Description: This introductory architecture design studio course focuses on design

process, including the perceptual and physical study of space from conceptualization and form-making to visualization and presentation. Emphasis on design process includes site analysis of environmental, contextual, and cultural aspects of space, design, and the urban environment. Design investigations will focus on a small residential building for a single client that challenges students to consider the

environmental and social impact of their design.

**Equate:** Course not offered at CHC.

Rationale: Modifying course to better align with Cal Poly Pomona. Updating title,

description, objectives, requisites, content, outcomes, assignments,

and textbooks.

Effective: Fall 2023

COURSE ID	COURSE TITLE
ARCH 113	ENVIRONMENTAL DESIGN COMMUNICATION

Course Title: Design Studio II
Prerequisite: ARCH 112
Corequisite: ARCH 103

Course Description: This is a second-level architectural design studio with a focus on site

analysis, design conceptualization and form-making, program development, and deep considerations of environmental and cultural contexts. Emphasis is on critical thinking and problem-solving through design, integrating an understanding and articulation of the role of architecture in addressing environmental, social, and climatic inequalities. Design investigations will focus on a public/cultural institution and will utilize digital software to focus on overall design strategies, structural systems, materials, space, light, and a corresponding set of project representations and physical models.

**Equate:** Course not offered at CHC.

Rationale: Modifying course to better align with Cal Poly Pomona. Updating title,

description, objectives, requisites, content, outcomes, assignments,

and textbooks.

COURSE ID	COURSE TITLE
ARCH 212	ARCHITECTURAL DESIGN AND THEORY II

Course Title: Design Studio III
Prerequisite: ARCH 113
Advisory: ARCH 202

Course Description: This upper-level architectural design studio focuses on the principles

and applications of environmental design in relationship to architecture, landscape architecture, and urban design and planning. The course emphasizes how sustainability and environmental considerations can be an integral part of the design process, and teaches the applicability and relevance of those considerations for questions of climate justice and equity. Design investigations will focus on a series of a multi-unit housing complex or mixed-use building on an urban site in the San

Bernardino or Los Angeles region.

**Equate:** Course not offered at CHC.

Rationale: Modifying course to better align with Cal Poly Pomona. Updating title,

description, objectives, requisites, content, outcomes, assignments,

and textbooks.

Effective: Fall 2023

COURSE ID	COURSE TITLE
ARCH 213	ARCHITECTURAL DESIGN II

Course Title: Design Studio IV
Prerequisite: ARCH 212
Corequisite: ARCH 203

Course Description: This upper-level architectural design studio integrates regulatory, site,

and social considerations into a sustainable design response that addresses/mitigates climate risks. The focus is on sustainability and energy-efficiency, with a reflection on the environmental and social impact of an architectural design proposal on a given site and surrounding context. Emphasis is on multiple scales of design, from the detailed wall section and building envelope to the structural, energy, and spatial organizational system guiding the design process. Investigations will stress logical organization, craftsmanship, technical skills, vocabulary, and physical object-making through the design of complex building types. Design investigations will focus on a public building complex in a given neighborhood in the Southern California region that is facing social, environmental, and climate risks.

region that is lacing social, childrin chial, a

**Equate:** Course not offered at CHC.

Rationale: Modifying course to better align with Cal Poly Pomona. Updating title,

description, objectives, requisites, content, outcomes, assignments,

and textbooks.

COURSE ID	COURSE TITLE
ASTRON 120	INTRODUCTION TO ASTRONOMY

Advisory: Eligibility for college level English and Mathematics based on the

SBVC Guided-Self Placement process.

**Equate:** ASTRON 150 at CHC.

**Rationale:** Updating requisites, outcomes, and textbooks.

Effective: Fall 2023

COURSE ID	COURSE TITLE
ASTRON 222	INDEPENDENT STUDY IN ASTRONOMY

Advisory: Eligibility for college level English and Mathematics based on the

SBVC Guided-Self Placement process.

**Equate:** Course not offered at CHC.

Rationale: Updating requisites.

Effective: Fall 2023

COURSE ID	COURSE TITLE
AUTOIN 010	BASIC AUTO UPHOLSTERY

Course ID: ACR 040

Course Description: This course offers students basic theory and practical experience in

creating custom automotive interiors. Safe work practices and the use of tools to develop, cut, sew and fit are emphasized. This course may also be offered for noncredit as ACR 640. (Formerly AUTOIN 010)

**Equate:** Course not offered at CHC.

**Rationale:** Updating course from AUTOIN 010 to ACR 040.

Effective: Fall 2023

COURSE ID	COURSE TITLE
AUTOIN 012	ADVANCED CUSTOM AUTO INTERIORS

Course ID: ACR 041

**Course Description:** This course offers advanced level instruction on theory and installation

of custom and hot rod automotive interiors. Safe work practices and the use of tools to design, cut, sew, and fit complex interiors are emphasized. This course may also be offered for noncredit as ACR

641. (Formerly AUTOIN 012)

**Equate:** Course not offered at CHC.

**Rationale:** Updating course from AUTOIN 012 to ACR 041.

COURSE ID	COURSE TITLE
AUTOIN 610	BASIC AUTO UPHOLSTERY

Course ID: ACR 640

Course Description: This noncredit course offers students basic theory and practical

experience in creating custom automotive interiors. Safe work practices and the use of tools to develop, cut, sew and fit are emphasized. This course may also be offered for credit as ACR 040.

(Formerly AUTOIN 610)

**Equate:** Course not offered at CHC.

**Rationale:** Updating course from AUTOIN 610 to ACR 640.

Effective: Fall 2023

COURSE ID	COURSE TITLE
AUTOIN 612	ADVANCED CUSTOM AUTO INTERIORS

Course ID: ACR 641

Course Description: This noncredit course offers advanced level instruction on theory and

installation of custom and hot rod automotive interiors. Safe work practices and the use of tools to design, cut, sew, and fit complex interiors are emphasized. This course may also be offered for credit as

ACR 041. (Formerly AUTOIN 612)

**Equate:** Course not offered at CHC.

Rationale: Updating course from AUTOIN 612 to ACR 641.

Effective: Fall 2023

COURSE ID	COURSE TITLE
AUTORS 010	BASIC VEHICLE RESTORATION

Course ID: ACR 050

Course Description: The course includes basic vehicle restoration theory and practical

experience as well as safe work practices, disassembly, cleaning, body repair, welding, and assembly. This course may also be offered for

noncredit as ACR 650. (Formerly AUTORS 010)

**Equate:** Course not offered at CHC.

**Rationale:** Updating course from AUTORS 010 to ACR 050.

COURSE ID	COURSE TITLE
AUTORS 610	BASIC VEHICLE RESTORATION

Course ID: ACR 650

Course Description: The noncredit course includes basic vehicle restoration theory and

practical experience as well as safe work practices, disassembly, cleaning, body repair, welding, and assembly. This course may also be

offered for credit as ACR 050. (Formerly AUTORS 610)

**Equate:** Course not offered at CHC.

**Rationale:** Updating course from AUTORS 610 to ACR 650.

Effective: Fall 2023

COURSE ID	COURSE TITLE
AUTOST 010	BEGINNING STREET ROD CONSTRUCTION

Course ID: ACR 060

Course Description: This course covers theory and practical experience in building a street

rod vehicle. Topics include shop safety, design and construction of frame and chassis systems and components, body repair, paint preparation, refinishing, and welding. This course may also be offered

for noncredit as ACR 660. (Formerly AUTOST 010)

**Equate:** Course not offered at CHC.

**Rationale:** Updating course from AUTOST 010 to ACR 060.

Effective: Fall 2023

COURSE ID	COURSE TITLE
AUTOST 610	BEGINNING STREET ROD CONSTRUCTION

Course ID: ACR 660

Course Description: This noncredit course covers theory and practical experience in

building a street rod vehicle. Topics include shop safety, design and construction of frame and chassis systems and components, body repair, paint preparation, refinishing, and welding. This course may

also be offered for credit as ACR 060. (Formerly AUTOST 610)

**Equate:** Course not offered at CHC.

**Rationale:** Updating course from AUTOST 610 to ACR 660.

COURSE ID	COURSE TITLE
BIOL 100	GENERAL BIOLOGY

Advisory: None

Course Description: This is an introductory course that explores biological concepts in our

everyday lives as they are closely connected to racial, sociocultural,

health, and environmental issues.

Equate: BIOL 100 at CHC.

Rationale: Updating description, objectives, advisory, content, outcomes,

assignments, and textbooks.

Effective: Fall 2023

COURSE ID	COURSE TITLE
<b>BIOL 155</b>	INTRODUCTORY ANATOMY AND PHYSIOLOGY

Advisory: Eligibility for college level English based on the SBVC Guided-Self

Placement process.

Course Description: This course is a one-semester introduction to human anatomy and

physiology. The course is intended to meet the prerequisite for students entering allied health technician programs or general education requirements of a life science course with a laboratory.

**Equate:** ANAT 101 at CHC.

Rationale: Updating description, objectives, advisory, content, outcomes,

assignments, and textbooks.

Effective: Fall 2023

COURSE ID	COURSE TITLE
BIOL 205	CELL AND MOLECULAR BIOLOGY

Prerequisite: Eligibility for college level Mathematics based on the SBVC Guided-

Self Placement process.

Course Description: This course is an introduction to cellular and molecular aspects of

biology emphasizing principles of scientific process, evolution by natural selection, prokaryotic and eukaryotic cell structure and function, classic and modern genetics, and concepts that integrate cellular with organismal activities. Experimental design concepts and application are emphasized in the laboratory. This is the first semester of three introductory biology courses for the pre-professional, biology major, environmental science or others interested in an in-depth study of

biology.

**Equate:** BIOL 130 at CHC.

**Rationale:** Updating description, prerequisite, content, and textbooks.

COURSE ID	COURSE TITLE
BIOL 206	ORGANISMAL BIOLOGY

Prerequisite: BIOL 205 and Eligibility for college level Mathematics based on the

SBVC Guided-Self Placement process.

Course Description: This course is an introduction to the diversity of organisms, their

structure, function, and adaptations to the environment. The course requires participation in field trips and outdoor classroom (Living Lab Garden and Oak Garden) activities. This course is part of three introductory biology courses for the pre-professional, biology major, environmental science or others interested in an in-depth study of

biology.

**Equate:** Course not offered at CHC.

**Rationale:** Updating description, prerequisite, content, and textbooks.

Effective: Fall 2023

COURSE ID	COURSE TITLE
BIOL 207	EVOLUTIONARY ECOLOGY

Prerequisite: BIOL 205 and Eligibility for college level Mathematics based on the

SBVC Guided-Self Placement process.

Course Description: This course is an introduction to the principles of evolution and the

ecological processes governing organisms and populations. The course requires participation in and completion of a field project and participation in weekend field trips and outdoor classroom (Living Lab Garden and Oak Garden) activities. This course is part of three introductory biology courses for the pre-professional, biology major, environmental science or others interested in an in-depth study of

biology.

**Equate:** Course not offered at CHC.

**Rationale:** Updating description, prerequisite, content, and textbooks.

Effective: Fall 2023

COURSE ID	COURSE TITLE
BIOL 260	HUMAN ANATOMY

Prerequisite: None Advisory: BIOL 155

**Equate:** Course not offered at CHC.

**Rationale:** Removing Math prerequisite and updating textbooks.

COURSE ID	COURSE TITLE
BIOL 270	MICROBIOLOGY

Prerequisite: CHEM 101 or CHEM 105

Advisory: Eligibility for college level English based on the SBVC Guided-Self

Placement process.

Course Description: This course is a formal introduction to and exciting exploration of the

fundamental principles and techniques of microbiology and immunology. Attention is given to the morphology, control, metabolism, and genetics of microorganisms. Emphasis is placed on the

pathogenesis of and immunity to infectious diseases

**TOP Code:** 0403.00

**Equate:** MICRO 150 at CHC.

**Rationale:** Updating description, TOP Code, objectives, requisites and advisories,

content, outcomes, and textbooks.

Effective: Fall 2023

COURSE ID	COURSE TITLE
CHEM 101	INTRODUCTORY CHEMISTRY

Prerequisite: Eligibility for college level Mathematics based on the SBVC Guided-

Self Placement process.

Course Description: Introductory chemistry involves the study of the material makeup of our

world and its relationship to life, the natural environment, and our lived experiences. General scientific principles including scientific observation and measurement are also introduced. This course is designed to prepare students for careers in nursing, medicine,

engineering and other science and allied health professions.

**Equate:** CHEM 101 at CHC.

Rationale: Updating description, objectives, prerequisite, content, outcomes,

assignments, and textbooks.

Effective: Fall 2023

COURSE ID	COURSE TITLE
CHEM 105	INTRODUCTION TO GENERAL, ORGANIC AND BIOCHEMISTRY

Prerequisite: None Corequisite: None

Advisory: Eligibility for college level English and Mathematics based on the

SBVC Guided-Self Placement process.

**Course Description:** This course provides a foundation for the concepts of general, organic,

and biochemistry for students who wish to pursue allied health fields such as nursing. Some of the areas studied include the physical and chemical properties of common elements and compounds, the SI system, measurements and conversions, atomic structure, the periodic table, chemical equations and calculations, gases, solutions,

electrolytes as well as an introduction to the bonding, naming, structure, and chemical and biological properties for different classes of organic compounds and biomolecules, with a focus on their cellular, medicinal, and commercial importance.

**Equate:** Course not offered at CHC.

**Rationale:** Updating description, advisory, outcomes, and textbooks.

Effective: Fall 2023

COURSE ID	COURSE TITLE
CHEM 150	GENERAL CHEMISTRY

**Prerequisite:** CHEM 101 or CHEM 105 and MATH 102.

Corequisite: MATH 102 or placement into MATH 102 based on the SBVC Guided-

Self Placement process.

Equate: CHEM 150 at CHC.

**Rationale:** Updating prerequisites, corequisites, and textbooks.

Effective: Fall 2023

COURSE ID	COURSE TITLE
CHEM 151	GENERAL CHEMISTRY II

**Prerequisite:** CHEM 150 and MATH 102 or MATH 151 or placement into MATH 250

based on the SBVC Guided-Self Placement process.

**Equate:** CHEM 151 at CHC.

**Rationale:** Updating prerequisites and textbooks.

Effective: Fall 2023

COURSE ID	COURSE TITLE
CHEM 212	ORGANIC CHEMISTRY I

Units: 5

**Laboratory**: 96-108 Hours

Course Description: This course examines the properties, synthesis, and reactions of

organic compounds, those that contain carbon, which includes many important modern materials, such as plastic and pharmaceuticals. It also provides the foundational background to later learn about the

chemistry of biological systems.

Equate: CHEM 212 at CHC.

**Rationale:** Updating course description and increasing lab hours/units.

COURSE ID	COURSE TITLE
CHEM 213	ORGANIC CHEMISTRY II

Units: 5

Laboratory:96-108 HoursEquate:CHEM 213 at CHC.Rationale:Increasing lab hours/units.

Effective: Fall 2023

COURSE ID	COURSE TITLE
COMMST 111	INTERPERSONAL COMMUNICATION

**Equate:** COMMST 111 at CHC.

Rationale: Updating SLOs and textbooks.

Effective: Fall 2023

COURSE ID	COURSE TITLE
CS 077	INTRODUCTION TO C-SHARP

Advisory: Eligibility for college level Mathematics based on the SBVC Guided-

Self Placement process.

**Equate:** Course not offered at CHC.

Rationale: Updating advisory.

Effective: Fall 2023

COURSE ID	COURSE TITLE
CS 120	INTRODUCTION TO VISUAL BASIC.NET

Advisory: Eligibility for college level Mathematics based on the SBVC Guided-

Self Placement process.

**Equate:** Course not offered at CHC.

Rationale: Updating advisory.

Effective: Fall 2023

COURSE ID	COURSE TITLE
ECON 200H	PRINCIPLES OF MACROECONOMICS - HONORS

Prerequisite: Eligibility for college level English and Mathematics based on the

SBVC Guided-Self Placement process.

**Equate:** ECON 200H at CHC. **Rationale:** Updating prerequisite.

COURSE ID	COURSE TITLE
ECON 201H	PRINCIPLES OF MICROECONOMICS - HONORS

Prerequisite: Eligibility for college level English and Mathematics based on the

SBVC Guided-Self Placement process.

**Equate:** ECON 201H at CHC. **Rationale:** Updating prerequisite.

Effective: Fall 2023

COURSE ID	COURSE TITLE
ECON 208	BUSINESS AND ECONOMIC STATISTICS

Prerequisite: Eligibility for college level Mathematics based on the SBVC Guided-

Self Placement process.

**Equate:** Course not offered at CHC. **Rationale:** Updating prerequisite.

Effective: Fall 2023

COURSE ID	COURSE TITLE
<b>ENGR 100</b>	ENGINEERING CAREER EXPLORATION

Advisory: Eligibility for college level English and Mathematics based on the

SBVC Guided-Self Placement process.

**Equate:** Course not offered at CHC.

**Rationale:** Updating advisory, SLOs, and textbooks.

Effective: Fall 2023

COURSE ID	COURSE TITLE
FTVM 098	MEDIA ARTS WORK EXPERIENCE

Prerequisite: FTVM 114 and FTVM 130

Corequisite: None

**Equate:** Course not offered at CHC.

Rationale: Updating requisites and outcomes.

COURSE ID	COURSE TITLE
FTVM 101	INTRODUCTION TO ELECTRONIC MEDIA

Course Description: This course introduces the history, structure, function, economics,

content, and evolution of cinema, broadcast, and emerging media, including traditional and mature formats. The social, political, regulatory, ethical, and occupational impact of electronic media are

also studied.

**Equate:** Course not offered at CHC.

Rationale: Aligning with FTVE 100 C-ID. Updating description, objectives,

content, outcomes, and textbooks.

Effective: Fall 2023

COURSE ID	COURSE TITLE
FTVM 102	INTRODUCTION TO MEDIA AESTHETICS AND CINEMATIC ARTS

Course Title: Introduction to Film and Media Aesthetics

**Equate:** Course not offered at CHC.

Rationale: Aligning with FTVE 105 C-ID. Updating title, objectives, content,

outcomes, and textbooks.

Effective: Fall 2023

COURSE ID	COURSE TITLE
FTVM 110	AUDIO PERFORMANCE

**Equate:** Course not offered at CHC.

**Rationale:** Updating content, outcomes, and textbooks.

Effective: Fall 2023

COURSE ID	COURSE TITLE
FTVM 111	STUDIO AUDIO PRODUCTION

Course Description: This course serves as an introduction to the theory and practice of

broadcast audio production for podcasting, digital recording applications, and radio. Students will learn the fundamentals of sound design and aesthetics, microphone use, digital audio workstations, and digital recording equipment. Students gain hands on experience recording, editing, mixing and mastering audio. Upon completion, students will have basic knowledge of applied audio concepts, production workflow, equipment functions, and audio editing software.

**Equate:** Course not offered at CHC.

Rationale: Aligning with FTVE 125 C-ID. Updating description, objectives,

content, and outcomes.

COURSE ID	COURSE TITLE
FTVM 112	FIELD AUDIO PRODUCTION

**Course Title:** Film Audio Production **Equate:** Course not offered at CHC.

Rationale: Aligning with FTVE 120 C-ID. Updating title, objectives, content, and

textbooks.

Effective: Fall 2023

COURSE ID	COURSE TITLE
FTVM 114	EDITING I

**Equate:** Course not offered at CHC.

**Rationale:** Updating objectives, content, and textbooks.

Effective: Fall 2023

COURSE ID	COURSE TITLE
FTVM 120	INTRODUCTION TO SCREEN AND BROADCAST WRITING

Course Title: Introduction to Screen, Media, and Broadcast Writing

**Equate:** Course not offered at CHC.

Rationale: Aligning with FTVE 115 C-ID. Updating title, objectives, content,

outcomes, and textbooks.

Effective: Fall 2023

COURSE ID	COURSE TITLE
FTVM 121	INTERMEDIATE SCREEN AND BROADCAST WRITING

Course Title: Intermediate Screen, Media, and Broadcast Writing

Advisory: FTVM 120 and ENGL 101 or ENGL 101H.

**Equate:** Course not offered at CHC.

Rationale: Aligning with FTVE 110 C-ID. Updating title, objectives, advisories,

content, outcomes, assignments, and textbooks.

Effective: Fall 2023

COURSE ID	COURSE TITLE
FTVM 122	ACTING AND DIRECTING FOR TELEVISION AND FILM

**Equate:** Course not offered at CHC.

Rationale: Updating objectives, content, outcomes, and assignments.

COURSE ID	COURSE TITLE
FTVM 130	SURVEY OF TV STUDIO AND FILM PRODUCTION

**Course Title:** Film and TV Production Basics **Equate:** Course not offered at CHC.

Rationale: Aligning with FTVE 135 C-ID. Updating title, objectives, content,

outcomes, and textbooks.

Effective: Fall 2023

COURSE ID	COURSE TITLE
FTVM 131	CINEMATOGRAPHY

**Equate:** Course not offered at CHC.

**Rationale:** Updating objectives, content, and textbooks.

Effective: Fall 2023

COURSE ID	COURSE TITLE
FTVM 132	COMMERCIAL VIDEO PRODUCTION

Course Title: Video Production

Prerequisite: None

**Advisory:** FTVM 130 and ENGL 101 or ENGL 101H.

Course Description: Have you ever wondered how music videos and commercials are

created? These productions use techniques of single camera operations. This course introduces the theories, terminologies, and operations of video production. The topics include composition, single-camera operation, portable field lighting, video recorder, audio recording and control, and editing. The aesthetic theories and fundamentals of scripting, producing, and directing for broadcast commercial or video to be used in other multimedia platforms. Students will plan and execute pre-production, production, and post-

production working as a cohesive production crew.

**Equate:** Course not offered at CHC.

Rationale: Aligning with FTVE 130 C-ID. Updating title, description, objectives,

requisites, advisories, content, outcomes, assignments, and

textbooks.

COURSE ID	COURSE TITLE
FTVM 213	AUDIO STUDIO OPERATIONS

Course Title: Radio and Podcast Operations

**Prerequisite:** FTVM 110 or FTVM 111 **Equate:** Course not offered at CHC.

Rationale: Updating title, objectives, prerequisites, content, outcomes, and

textbooks.

Effective: Fall 2023

COURSE ID	COURSE TITLE
FTVM 215	EDITING II

Course Description: This advanced level course provides students with the skills and

technologies to edit both fiction and documentary films as well as other forms of visual media. Students will learn on industry level software

systems and equipment.

**Equate:** Course not offered at CHC.

**Rationale:** Updating description, objectives, content, and outcomes.

Effective: Fall 2023

COURSE ID	COURSE TITLE
FTVM 234	SHORT FILM PRODUCTION

Course Description: In this course, the techniques of digital short filmmaking and of critical

appreciation, while emphasizing students' personal and creative expression. Topics will include the theory and practice of visualization, the grammar of cinematic storytelling, the aesthetics of various film movements, camera technique, lighting, sound recording, directing, and other fundamentals related to learning the craft of digital filmmaking. Students will work collaboratively to complete a short film

by the end of the semester.

**Equate:** Course not offered at CHC.

**Rationale:** Updating description, objectives, content, outcomes, and textbooks.

COURSE ID	COURSE TITLE
FTVM 235	CINEMA PRODUCTION

**Course Description:** 

This course focuses on techniques of cinema and motion picture production using theoretical and critical rubrics, allowing the student to gain proficiency in producing, directing, cinematography, production design, sound recording, grip/electric, and editing as applied in feature films and films made for television and Internet. Students will develop skills and work as a team while learning the roles and responsibilities of various facets of the filmmaking process during pre-production, production, and post-production. Working with previously original scripts written by students, students learn skills that include the visualization of the screenplay, script breakdown, preparation of shot lists, direction of actors, and the staging of action for the camera.

**Equate:** Course not offered at CHC.

Rationale: Aligning with FTVE 150 C-ID. Updating description, objectives,

content, outcomes, and textbooks.

**Effective:** Fall 2023

COURSE ID	COURSE TITLE
<b>GEOG 102</b>	CULTURAL GEOGRAPHY

Advisory: Eligibility for college level English and Mathematics based on the

SBVC Guided-Self Placement process.

**Course Description:** Are you fascinated with the enormous diversity of culture, language,

religion, economics, politics, urbanization, agriculture, and ethnicity around the world? Have you ever wondered how this developed? Are you concerned about human rights, social justice, climate change, and access to clean drinking water, healthcare, education, and resources? Using the tools of geography, this course will help you to understand how humans interact each other and how humans interact with the

environment.

**Equate:** GEOG 102 at CHC.

Rationale: Updating description, objectives, advisory, content, outcomes, and

textbooks.

COURSE ID	COURSE TITLE
GEOG 106	GEOGRAPHIC PERSPECTIVES ON THE ENVIRONMENT

Advisory: Eligibility for college level English and Mathematics based on the

SBVC Guided-Self Placement process.

**Course Description:** Within the early decades of the 21st century, the enormous impact of

humans on the natural environment is clear. This course provides an introductory study of the latest geographic perspectives of critical environmental issues occurring within and across local, regional, national, and global scales. It creates an awareness of the geography of human-environment relationships, in particular how nature and natural resources are defined, contested, distributed, and consumed. Emphasis is on social, political, cultural, psychological, and economic evaluation of natural resources and associated resource

management.

**Equate:** Course not offered at CHC.

Rationale: Updating description, objectives, advisory, content, outcomes, and

assignments.

Effective: Fall 2023

COURSE ID	COURSE TITLE
GEOG 110	PHYSICAL GEOGRAPHY

Advisory: Eligibility for college level English and Mathematics based on the

SBVC Guided-Self Placement process.

Course Description: You may have noticed that Earth's atmosphere, life forms, water

resources, and landforms vary considerably from one place to another. This class helps you to understand how and why these variations occur, how the environment impacts us humans, and how we humans impact the environment. People from different backgrounds experience environmental impacts differently, so environmental justice is interwoven throughout this course. GEOG 111/GEOG 111H is strongly recommended for students who desire to transfer to CSU/UC. It is recommended that students complete GEOG 111/GEOG 111H within three years of completing GEOG 110.

**Equate:** GEOG 110 at CHC.

Rationale: Updating description, objectives, advisory, content, outcomes,

assignments, and textbooks.

COURSE ID	COURSE TITLE
GEOG 111	PHYSICAL GEOGRAPHY LABORATORY

**Course Description:** 

In this laboratory companion for the GEOG 110 physical geography lecture course, you will use hands-on, in-class and field-based experiences to better understand and appreciate how and why Earth's atmosphere, life forms, water resources, and landforms vary considerably from one place to another. Because we humans are part of the physical environment, it is important to understand how people from different backgrounds impact the environment and experience environmental impacts differently. This course is recommended for students concurrently enrolled in GEOG 110 or who have successfully completed the course within the last three years. Students should be prepared to participate in one or more off-campus field exercises.

**Equate:** GEOG 111 at CHC.

Rationale: Updating description, objectives, content, outcomes, assignments,

and textbooks.

**Effective:** Fall 2023

COURSE ID	COURSE TITLE
GEOG 111H	PHYSICAL GEOGRAPHY LABORATORY - HONORS

**Course Description:** 

In this laboratory companion for the GEOG 110 physical geography lecture course, you will use hands-on, in-class and field-based experiences to better understand and appreciate how and why Earth's atmosphere, life forms, water resources, and landforms vary considerably from one place to another. Because we humans are part of the physical environment, it is important to understand how people from different backgrounds impact the environment and experience environmental impacts differently. This course is recommended for students concurrently enrolled in GEOG 110 or who have successfully completed the course within the last three years. Students should be prepared to participate in one or more off-campus field exercises. This course is intended for students in the Honors Program but is open to all students who desire more challenging coursework.

**Equate:** GEOG 111H at CHC.

**Rationale:** Updating description, objectives, content, outcomes, assignments,

and textbooks.

COURSE ID	COURSE TITLE
GEOG 114	WEATHER AND CLIMATE

**Advisory:** Eligibility for college level English and Mathematics based on the

SBVC Guided-Self Placement process.

Course Description: Do you monitor the daily weather? Are you intrigued by severe

weather events like tornadoes, tropical cyclones, blizzards, and flooding rain? This course covers Earth's atmospheric phenomena, with special reference to causes and regional distribution of weather and climate, both past and present. Topics include atmospheric structure and composition, solar radiation and energy balances, temperature, seasonal changes, atmospheric moisture, clouds and fog, precipitation, air pressure, winds, air masses and fronts, cyclones, weather forecasting, climate, and climate change. Emphasis will be given to current environmental topics, including natural and anthropogenic global climate change, air pollution, and environmental

justice.

**Equate:** GEOG 114 at CHC.

Rationale: Updating description, objectives, advisory, content, outcomes,

assignments, and textbooks.

Effective: Fall 2023

COURSE ID	COURSE TITLE
<b>GEOG 118</b>	CALIFORNIA GEOGRAPHY

Advisory: Eligibility for college level English and Mathematics based on the

SBVC Guided-Self Placement process.

Course Description: California is an incredibly diverse state. Its cultural, ethnic,

socioeconomic, urban, and rural landscapes comprise an endlessly complex and fascinating tapestry. If it were an independent country, its economy would be the fifth-largest in the world. While the California Dream looms large, skyrocketing housing costs, socioeconomic and racial injustice, pervasive drought, and a year-round fire season are making this dream unattainable for many. This course provides a thematic approach to the state's issues, processes, and topics relevant to geography including climate, landforms, natural vegetation, water resources, cultural landscape, ethnic diversity, urban and agricultural regions, and the economy. This course explores the physical, and human landscapes that have evolved as a

result of the human-environment interface.

**Equate:** GEOG 126 at CHC.

Rationale: Updating description, objectives, advisory, content, outcomes, and

assignments.

COURSE ID	COURSE TITLE
GEOG 120	WORLD REGIONAL GEOGRAPHY

Advisory: Eligibility for college level English and Mathematics based on the

SBVC Guided-Self Placement process.

Course Description: Every day, we learn about new and ongoing migration, refugee,

environmental, economic, health, and geopolitical crises and conflicts happening somewhere in the world. Therefore, it is important to understand the complex and fascinating spatial interrelationships among our world regions. This course provides an introduction to world regional geography, emphasizing the nature of major cultural regions of the world. Through a comprehensive regional analysis, students will learn social structures, religions, languages, political systems, economics, environmental relationships, transportation networks, population dynamics, and urban development across the

globe.

**Equate:** GEOG 120 at CHC.

Rationale: Updating description, objectives, advisory, content, outcomes,

assignments, and textbooks.

Effective: Fall 2023

COURSE ID	COURSE TITLE
GEOG 130	INTRODUCTION TO GEOGRAPHIC INFORMATION SYSTEMS

Advisory: Eligibility for college level English and Mathematics based on the

SBVC Guided-Self Placement process.

**Equate:** Course equates with GIS 130 at SBVC and GEOG 175 at CHC.

Rationale: Updating advisory.

Effective: Fall 2023

COURSE ID	COURSE TITLE
GEOL 101	INTRODUCTION TO PHYSICAL GEOLOGY

Advisory: Eligibility for college level English and Mathematics based on the

SBVC Guided-Self Placement process.

**Course Description:** This course is an introduction to the study of the Earth, with emphasis

on the materials that make up the Earth. It emphasizes the Theory of Plate Tectonics, the processes that created the continents and the ocean basins, and the internal and external processes that change the

landscape and impact the planet in a variety of ways.

**Equate:** GEOL 101 at CHC.

**Rationale:** Updating description, advisory, and content.

COURSE ID	COURSE TITLE
GEOL 112	HISTORICAL GEOLOGY

**Advisory:** GEOL 101 and GEOL 111 and eligibility for college level English and

Mathematics based on the SBVC Guided-Self Placement process.

**Equate:** GEOL 112 at CHC.

Rationale: Updating advisories, content, and outcomes.

**Effective:** Fall 2023

COURSE ID	COURSE TITLE
GEOL 122	ENVIRONMENTAL GEOLOGY

**Equate:** GEOL 150 at CHC.

Prerequisite: None

**Rationale:** Updating prerequisite and outcomes.

Effective: Fall 2023

COURSE ID	COURSE TITLE
<b>GEOL 170</b>	GEOLOGICAL HISTORY OF THE GREAT BASIN PROVINCE

Prerequisite: None

**Advisory:** GEOL 101 or GEOL 112 or GEOG 110 and Eligibility for college level

English and Mathematics based on the SBVC Guided-Self Placement

process.

**Equate:** GEOL 170 at CHC.

**Rationale:** Updating prerequisite, advisory, and content.

Effective: Fall 2023

COURSE ID	COURSE TITLE
<b>GEOL 250</b>	GEOLOGY OF CALIFORNIA

Prerequisite: None

**Advisory:** GEOL 101 or GEOG 110, and eligibility for college level English and

Mathematics based on the SBVC Guided-Self Placement process.

**Equate:** GEOL 250 at CHC.

**Rationale:** Updating prerequisites and advisory.

COURSE ID	COURSE TITLE
GEOL 251	GEOLOGY OF NATIONAL PARKS AND MONUMENTS

Prerequisite: None

Advisory: GEOL 101 or GEOG 110 or GEOL 111 or GEOG 111 or GEOG 111H,

and eligibility for college level English and Mathematics based on the

SBVC Guided-Self Placement process.

**Equate:** GEOL 251 at CHC.

Rationale: Updating prerequisites and advisory.

Effective: Fall 2023

COURSE ID	COURSE TITLE
<b>GEOL 270</b>	GEOLOGY OF THE EASTERN SIERRA NEVADA

Prerequisite: None

**Advisory:** GEOL 101 or GEOL 112 or GEOG 110, and eligibility for college level

English and Mathematics based on the SBVC Guided-Self Placement

process.

**Equate:** GEOL 270 at CHC.

**Rationale:** Updating prerequisites and advisory.

Effective: Fall 2023

COURSE ID	COURSE TITLE
GIS 130	INTRODUCTION TO GEOGRAPHIC INFORMATION SYSTEMS

**Advisory:** Eligibility for college level English and Mathematics based on the

SBVC Guided-Self Placement process.

**Equate:** Course equates with GIS 130 at SBVC and GEOG 175 at CHC.

Rationale: Updating advisory.

**Effective:** Fall 2023

COURSE ID	COURSE TITLE
HEALTH 101	HEALTH EDUCATION

Course Title: Personal Health and Wellness

Course Description: This course focuses on the exploration of major health issues and

behaviors in the various dimensions of health. Emphasis is placed on individual responsibility for personal health and the promotion of informed, positive health behaviors. Topics include physical fitness components, nutrition, weight control, mental health, stress management, violence, substance abuse, disease prevention, aging,

basic healthcare, and environmental hazards and safety.

**Equate:** HEALTH 102 at CHC.

Rationale: Aligning with PHS 100 C-ID. Updating title, description, advisory,

content, outcomes, assignments, and textbooks.

COURSE ID	COURSE TITLE
HUMSV 130	INTRODUCTION TO ADDICTION STUDIES

Course Title: Introduction to Addiction Studies: Drugs, Health, and Society

**Equate:** Course not offered at CHC.

Rationale: Aligning with PHS 103 C-ID. Updating title, outcomes, objectives,

content, assignments, and textbooks.

**Effective:** Fall 2023

COURSE ID	COURSE TITLE
<b>HUMSV 170</b>	INTRODUCTION TO HUMAN SERVICES

Course Title: Introduction to Social Work and Human Services

Advisory: ENGL 101 or ENGL 101H

Course Description: An introduction to the social work and human service professions and

social welfare within American society. Study of the history of social work and human services, roles and responsibilities of the social worker and a human service practitioner, including professional code of ethics governing these professions, the principles of social work practice and theoretical perspectives of human services in response to social problems. To build an appreciation of diversity and an understanding of marginalized and under-privileged and under-served

populations in our society.

**Equate:** Course not offered at CHC.

Rationale: Aligning with SWHS 110 C-ID. Updating title, description, objectives,

advisory, content, and outcomes.

Effective: Fall 2023

COURSE ID	COURSE TITLE
HUMSV 195A	HUMAN SERVICES INTERN SEMINAR I

Course Title: Social Work and Human Services Seminar I

Prerequisite: HUMSV 170 and HUMSV 172 and HUMSV 173 and HUMSV 179

Corequisite: HUMSV 198C

Course Description: This course provides students participating in a supervised field

experience in a community organization, agency, or institution with weekly class meetings that provide the academic element to the experiential course offering. Students will learn and identify applied strategies for crisis intervention, case analysis, and therapeutic interventions while giving them the opportunity to develop skills that will facilitate gaining employment in social work settings or human

service fields.

**Equate:** Course not offered at CHC.

Rationale: Aligning with SWHS 120A C-ID. Updating title, objectives,

prerequisites, corequisite, content, outcomes, and textbooks.

COURSE ID	COURSE TITLE
HUMSV 198C	HUMAN SERVICES FIELD WORK I

Course Title: Social Work and Human Services Fieldwork I

Corequisite: HUMSV 195A

Course Description: This course offers the student a supervised field experience in a

community organization, agency, or institution, allowing the student to apply knowledge and learn new skills outside of the classroom environment. This course is designed to provide the student with an opportunity to observe, practice, and develop skills that would facilitate gaining employment in social work settings or human services fields.

**Equate:** Course not offered at CHC.

Rationale: Aligning with SWHS 120B C-ID. Updating title, description, objectives,

requisites, content, outcomes, and textbooks.

Effective: Fall 2023

COURSE ID	COURSE TITLE
KINF 150A	BEGINNING TABLE TENNIS

Course ID: KINS 150A

Course Description: This course is designed to teach beginning table tennis skills and

techniques. Emphasis on basic skill development, rules, strategies, safety, and etiquette necessary to play both competitively and

recreationally.

**Equate:** Course not offered at CHC.

Rationale: Updating Course ID, description, outcomes, and textbooks.

Effective: Fall 2023

COURSE ID	COURSE TITLE
KINF 150B	INTERMEDIATE TABLE TENNIS

Course ID: KINS 150B Advisory: KINS 150A

Course Description: This course is designed to teach intermediate table tennis skills and

techniques. Emphasis on basic skill development, rules, strategies, safety, and etiquette necessary to play both competitively and

recreationally.

**Equate:** Course not offered at CHC.

**Rationale:** Updating Course ID, description, advisory, outcomes, and textbooks.

COURSE ID	COURSE TITLE
KINF 150C	ADVANCED TABLE TENNIS

**Course ID:** KINS 150C KINS 150B

Course Description: This course is designed to teach advanced table tennis skills and

techniques. Emphasis on basic skill development, rules, strategies, safety, and etiquette necessary to play both competitively and

recreationally.

**Equate:** Course not offered at CHC.

**Rationale:** Updating Course ID, description, advisory, outcomes, and textbooks.

**Effective:** Fall 2023

COURSE ID	COURSE TITLE
MATH 102	COLLEGE ALGEBRA

Prerequisite: None

Advisory: Eligibility for college level Mathematics based on the SBVC Guided-

Self Placement process.

**Equate:** MATH 102 at CHC.

Rationale: Updating requisites and advisories.

Effective: Fall 2023

COURSE ID	COURSE TITLE
MATH 103	PLANE TRIGONOMETRY

Prerequisite: None

**Advisory:** Eligibility for college level Mathematics based on the SBVC Guided-

Self Placement process.

**Equate:** MATH 103 at CHC.

Rationale: Updating requisites and advisories.

Effective: Fall 2023

COURSE ID	COURSE TITLE
MATH 108	INTRODUCTION TO PROBABILITY AND STATISTICS

Prerequisite: None

Advisory: Eligibility for college level Mathematics based on the SBVC Guided-

Self Placement process.

**Equate:** Course not offered at CHC.

**Rationale:** Updating requisites and advisories.

COURSE ID	COURSE TITLE
MATH 115	IDEAS OF MATHEMATICS

Prerequisite: None

**Advisory:** Eligibility for college level Mathematics based on the SBVC Guided-

Self Placement process.

**Equate:** MATH 115 at CHC.

**Rationale:** Updating requisites and advisories.

Effective: Fall 2023

COURSE ID	COURSE TITLE
MATH 141	BUSINESS CALCULUS

Prerequisite: Eligibility for college level Mathematics based on the SBVC Guided-

Self Placement process.

Advisory: MATH 102.

**Equate:** Course not offered at CHC.

**Rationale:** Updating requisites and advisories.

**Effective:** Fall 2023

COURSE ID	COURSE TITLE
MATH 222	INDEPENDENT STUDY IN MATHEMATICS

Prerequisite: Eligibility for college level Mathematics based on the SBVC Guided-

Self Placement process.

**Equate:** Course not offered at CHC. **Rationale:** Updating prerequisite.

Effective: Fall 2023

COURSE ID	COURSE TITLE
NURS 140	VOCATIONAL TO PROFESSIONAL NURSING

Course Description: This course prepares Licensed Vocational Nurses (LVN) to transition

into the Registered Nursing (RN) program. This is a first-year course that focuses on the nurse's role in the collection of assessment data, identifying the relevance of the data collected, the analysis of patient priorities, the implementation of nursing interventions, and evaluation of patient care for diverse adult patients. This course includes role transition content, nursing process, standards of practice, and critical thinking in nursing. In the degree option, challenge examinations covering first, and second semester medical-surgical and maternity nursing content will determine eligibility for placement in the program. Application of KSAs will occur in the hospital, on-campus skills

laboratory, and simulation settings.

**Equate:** Course not offered at CHC.

Rationale: Updating description, objectives, content, assignments, and

textbooks.

Effective: Fall 2023

COURSE ID	COURSE TITLE
NURS 150	FOUNDATION OF NURSING

**Equate:** Course not offered at CHC.

**Rationale:** Updating objectives, content, and textbooks.

Effective: Fall 2023

COURSE ID	COURSE TITLE
NURS 151	INTRODUCTION TO MEDICAL SURGICAL NURSING

**Equate:** Course not offered at CHC.

**Rationale:** Updating objectives, content, and textbooks.

Effective: Fall 2023

COURSE ID	COURSE TITLE
NURS 160	NURSING CARE OF THE CHILDBEARING FAMILY AND
	NEWBORN

**Course Description:** This course is a first-year nursing course that focuses on the nurse's

role in the collection of assessment data, identifying the relevance of data collected, the analysis of patient priorities, the implementation of nursing interventions, and evaluation of patient care for childbearing families. Maternity nursing also focuses on the biophysical aspects of human reproduction, assessment and management of antepartum, postpartum, intrapartum, and newborn care and complications. Application of KSAs will occur in the hospital, on-campus skills

laboratory, and simulation settings.

**Equate:** Course not offered at CHC.

Rationale: Updating description, objectives, content, assignments, and

textbooks.

Effective: Fall 2023

COURSE ID	COURSE TITLE
NURS 161	BEGINNING MEDICAL SURGICAL NURSING

**Equate:** Course not offered at CHC.

**Rationale:** Updating objectives, content, outcomes, and textbooks.

COURSE ID	COURSE TITLE
NURS 250	NURSING CARE OF CHILDREN AND THEIR FAMILIES

**Equate:** Course not offered at CHC.

**Rationale:** Updating objectives, content, and textbooks.

Effective: Fall 2023

COURSE ID	COURSE TITLE
NURS 251	INTERMEDIATE MEDICAL SURGICAL NURSING

**Equate:** Course not offered at CHC.

Rationale: Updating objectives and textbooks.

Effective: Fall 2023

COURSE ID	COURSE TITLE
NURS 260	MENTAL HEALTH NURSING

**Course Description:** This course focuses on the nurse's role in the collection of assessment

data, identifying the relevance of the data collected, the analysis of patient/client priorities, the implementation of nursing interventions, and evaluation of care for diverse patient population including children, adolescents, adults, and older adults with mental health disorders. Psychiatric nursing also focuses on neurobiological theories, risks and interventions for suicide, substance abuse, and other mental health disorders. Application of KSAs will occur in the

hospital, on-campus skills laboratory, and simulation settings.

**Equate:** Course not offered at CHC.

**Rationale:** Updating description, objectives, content, and textbooks.

Effective: Fall 2023

COURSE ID	COURSE TITLE
NURS 261	COMPLEX CARE AND LEADERSHIP

**Equate:** Course not offered at CHC.

**Rationale:** Updating objectives, content, and textbooks.

COURSE ID	COURSE TITLE
PHYSIC 101	INTRODUCTORY PHYSICS

Prerequisite: Eligibility for college level English and Mathematics based on the

SBVC Guided-Self Placement process.

**Equate:** PHYSIC 100 at CHC.

**Rationale:** Updating prerequisite, outcomes, and textbooks.

Effective: Fall 2023

COURSE ID	COURSE TITLE
PHYSIC 151	GENERAL PHYSICS FOR THE LIFE SCIENCES I

**Prerequisite:** MATH 103 or eligibility for MATH 151 or higher as determined by

SBVC assessment process and eligibility for college level English

based on the SBVC Guided-Self Placement process.

Advisory: PHYSIC 101

**Equate:** PHYSIC 110 at CHC.

**Rationale:** Updating requisites, advisories, outcomes, and textbooks.

**Effective:** Fall 2023

COURSE ID	COURSE TITLE
PSYCH 105	STATISTICS FOR THE BEHAVIORAL SCIENCES

Prerequisite: Eligibility for college level Mathematics based on the SBVC Guided-

Self Placement process.

**Equate:** Course not offered at CHC.

**Rationale:** Updating prerequisite and textbooks.

Effective: Fall 2023

COURSE ID	COURSE TITLE
READ 015	PREPARATION FOR COLLEGE READING

Course Description: Have you seen the movies IT or Doctor Sleep? They are based on

Stephen King novels. How about The Hate U Give, Crazy Rich Asians, or Jurassic Park? These movies were also book-to-movie adaptations. If you're a fan of movies, read the books that inspired them! This course is designed to foster improvement in reading comprehension and vocabulary. Coursework includes reading texts from various genres and other assignments, while preparing students for college reading success across the disciplines. This course may also be

offered for noncredit as READ 615.

**Equate:** Course not offered at CHC.

Rationale: Updating description, objectives, outcomes, assignments, and

textbooks.

COURSE ID	COURSE TITLE
RELIG 110	MAGIC, WITCHCRAFT, AND RELIGION

Course ID: **RELIG 115** 

**Course Title:** Magic, Witchcraft, Cult, and New Religious Movements

Advisory: ENGL 101 or ENGL 101H

**Course Description:** Through an examination of magic and witchcraft, the course

> introduces the study of the beliefs and practices, past and present, associated with new religious movements, sometimes referred to as "cults." Topics examined include ritual, symbolism, altered states of consciousness and healing, as well as syncretism, change and the social roles of these beliefs and practices. The course also examines examples of various historical religious influences on new religious

movements. (Formerly RELIG 110)

TOP Code: 1510.00

Removing equate and cross-list from RELIG 110 at SBVC and CHC. Equate: Rationale:

Updating Course ID, title, description, objectives, advisory, content,

outcomes, assignments, and textbooks.

Effective: Fall 2023

COURSE ID	COURSE TITLE
TECALC 087	TECHNICAL CALCULATIONS

**Course Description:** 

This course covers practical use and applications of technical calculations most commonly utilized in the trades and industry. Topics include electrical measurements, temperature, volume, weight, and positioning including the number line, working with dedicated formula, applied problems, geometric principles, graphs, right triangles, coordinate systems, and scientific and engineering notation. Concepts, techniques, and applications of arithmetic and elementary algebra emphasizing applications to practical problems. Interactive and traditional problem-solving methods. Class interactive group exercises applying mathematical techniques to various applications and real-world problems. A course in mathematical problems is frequently used by students enrolled in the trades and industrial and engineering programs. Problems are drawn from the industrial field.

TOP Code: 0924.00

Equate: Course not offered at CHC.

Rationale: Updating description, TOP Code, objectives, content, outcomes,

assignments, and textbooks.

Fall 2023 Effective:

### **COURSE DELETION**

BIOL 012 BIOL 102 BIOL 109 BIOL 109H BIOL 140 BIOL 290 BIOL 291 BIOL 292

ENGL 032

Rationale: Courses are no longer offered.

**Effective:** Fall 2023

### **COURSE CORRECTION**

COURSE ID	COURSE TITLE
BUSAD 108	PERSONAL FINANCE, INVESTMENTS, AND ESTATE PLANNING

**Prerequisite:** Eligibility for college level English and Mathematics based on the

SBVC Guided-Self Placement process.

Rationale: Updating prerequisite wording to remove MATH 095 and MATH

096.

Previous Board Approval: December 9, 2021

Effective: Fall 2023

COURSE ID	COURSE TITLE
CS 110	FUNDAMENTALS OF COMPUTER SCIENCE

**Prerequisite:** Eligibility for college level English and Mathematics based on the

SBVC Guided-Self Placement process.

**Rationale:** Updating prerequisite wording to better align with C-ID.

Previous Board Approval: December 9, 2021

Effective: Fall 2023

### **COURSE CORRECTION**

COURSE ID	COURSE TITLE
CS 190	PROGRAMMING IN C++

Departmental Advisory: CS 110 and Eligibility for college level English based on the

SBVC Guided-Self Placement process.

**Rationale:** Updating prerequisite wording to better align with C-ID.

Previous Board Approval: December 9, 2021

### **DISTANCE EDUCATION**

ACR 040 ACR 641	ACR 041 ACR 650	ACR 050 ACR 660	ACR 060 ANTHRO 111H	ACR 640 ARCH 102
ARCH 103	ARCH 104	ARCH 105	ARCH 112	ARCH 113
ARCH 202	ARCH 203	ARCH 212	ARCH 213	ASTRON 120
BIOL 100	BIOL 260	BIOL 270	CHEM 101	CHEM 105
CHEM 150	CHEM 151	CHEM 212	CHEM 213	COMMST 111
COMMST 111H	CS 077	CS 120	ECON 200H	ECON 201H
ECON 208	ENGR 100	FTVM 101	FTVM 102	FTVM 110
FTVM 111	FTVM 112	FTVM 114	FTVM 120	FTVM 121
FTVM 122	FTVM 130	FTVM 131	FTVM 132	FTVM 215
FTVM 234	GEOG 102	GEOG 106	GEOG 110	GEOG 111
GEOG 111H	GEOG 114	GEOG 118	GEOG 120	GEOG 130
GEOL 101	GEOL 112	GEOL 122	GEOL 140	GEOL 141
GEOL 250	GEOL 251	GIS 130	HEALTH 100	HEALTH 101
HEALTH 104	HUMSV 130	HUMSV 170	HUMSV 195A	HUMSV 198C
MATH 102	MATH 103	MATH 108	MATH 115	MATH 141
MATH 651	NURS 140	NURS 150	NURS 151	NURS 160
NURS 161	NURS 250	NURS 251	NURS 260	NURS 261
PSYCH 105				

### Rationale: Distance Education Delivery

One of the planning themes and goals of San Bernardino Valley College (SBVC) is student access. The faculty and curriculum committee have worked to examine course delivery and make curricular adjustments to meet the necessary demand for distance education. The online delivery method of these courses supports the mission of SBVC by providing access to education to a diverse community of learners who find themselves in a community with complicated lives and difficult and demanding schedules and responsibilities.

Effective: Fall 2022 or Fall 2023

### **NEW CERTIFICATE**

### HISTORICAL DOCUMENTARY PRODUCTION CERTIFICATE

This certificate prepares students for entry-level work in documentary film and news production with an emphasis on historical perspectives and how those relate to documentary filmmaking. Students will research topics pertaining to equity and inclusion and create documentary media content that can be aired on KVCR - TV (PBS).

	REQUIRED COURSES:	
Course	Course Title	Units
REQUIRED COU	RSES: (9 units)	
FTVM 130	Survey of TV Studio and Film Production or	3
FTVM 132	Commercial Video Production	3
FTVM 114	Editing 1	3
FTVM 198	Media Practicum	3
Choose Two His	tory Courses below: (6 units)	
HIST 107	Native American Experiences in U.S. History or	
HIST 107H	Native American Experiences in U.S. History – Honors or	3
ETHS 107	Native American Experiences in U.S. History or	3
ETHS 107H	Native American Experiences in U.S. History – Honors	
HIST 137	Experiences of Racial and Ethnic Groups in U.S. or	3
ETHS 137	Experiences of Racial and Ethnic Groups in U.S.	3
HIST 138	The African American Experience in U.S. History to 1877 or	3
ETHS 138	The African American Experience in U.S. History to 1877	3
HIST 139	The African American Experience in U.S. History from 1877 or	3
ETHS 139	The African American Experience in U.S. History from 1877	3
HIST 140	Chicano Experiences in U.S. History or	
HIST 140H	Chicano Experiences in U.S. History – Honors or	3
ETHS 140	Chicano Experiences in U.S. History or	3
ETHS 140H	Chicano Experiences in U.S. History - Honors	
HIST 142	Experiences of Asian Americans in U.S. History	3
	TOTAL UNITS:	15

Rationale: This certificate will combine FTVM and HIST courses to prepare

students to create historical documentaries.

### **MODIFY CERTIFICATE**

### CSU GE-BREADTH CERTIFICATE IGETC CERTIFICATE

Rationale: Annual course updates to align with the updated Graduation

Requirements

Effective: Fall 2022

### CERTIFICATE CORRECTION

### **BUSINESS WORKPLACE ESSENTIAL SKILLS CERTIFICATE**

**Description:** Upon completion of this program, students can use the skills

learned in this certificate potentially to advance in their current career fields, in areas such as business law, business operations, government, human resources, information management, international business, marketing, nonprofit administration and personal finance. Employment opportunities include working in fields related to retail, customer service, marketing, sales, management, and small business. The skills taught in these classes are soft skills which have been identified from our advisory board, local employers, and the Bureau of

Labor Statistics as valuable and desirable.

Rationale: Updating description per the request of the State Chancellor's

Office.

Previous Board Approval: February 10, 2022

Effective: Fall 2022

### **CERTIFICATE CORRECTION**

### CAREER ESSENTIALS FOR THE BUSINESS WORLD CERTIFICATE

**Description:** This noncredit certificate teaches students how to be effective

and productive in their job search strategy in the business career fields. Students learn to locate employment, how to research companies, how to write a resume, proper interviewing techniques, and how to utilize social media for online access to professional opportunities and networking. It helps to focuses on personal skills, professional behaviors, and tools to help students succeed in any business career and learn soft and hard skills applicable to many occupations and empower students to thrive professionally. This program provides you with the necessary tools and techniques to enter the workforce and develop employability skills. Topics include - career research and planning, self-assessment, effective job searches, writing

resumes and cover letters, job applications, developing reference lists, interviewing techniques, appropriate workplace behaviors/culture/etiquette, hard & soft skills, diversity in the workplace, effective communication skills, and fundamental

academic skills.

Rationale: Updating description per the request of the State Chancellor's

Office.

Previous Board Approval: February 10, 2022

Effective: Fall 2022

### **MODIFY DEGREE**

LIBERAL ARTS – BIOLOGICAL & PHYSICAL SCIENCES A.A. DEGREE LIBERAL ARTS – HUMANITIES & FINE ARTS A.A. DEGREE LIBERAL ARTS – SOCIAL AND BEHAVIORAL SCIENCE A.A. DEGREE

Rationale: Annual updates with course approvals throughout the 2021/2022

academic year.

#### SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

**TO:** Board of Trustees

**FROM:** Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Diana Z. Rodriguez, Chancellor

**PREPARED BY:** Dr. Scott Thayer, Interim President, SBVC

Dr. Kevin Horan, President, CHC

Kristina Hannon, Vice Chancellor, Human Resources & Police Services

**DATE:** June 9, 2022

**SUBJECT:** Consideration of Approval of Adjunct and Substitute Academic

**Employees** 

### **RECOMMENDATION**

It is recommended that the Board of Trustees approve the employment of adjunct and substitute academic employees as indicated on the attached list.

### **OVERVIEW**

Part-time academic employees selected from the established pool are offered individual contracts on a semester-by-semester basis.

### **ANALYSIS**

All requirements for employment processing have been completed and Human Resources has cleared the individuals for employment.

### **SBCCD GOALS**

- 1. Eliminate Barriers to Student Access and Success
- 2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution

### FINANCIAL IMPLICATIONS

The cost for employment of adjunct and substitute academic employees is included in the appropriate 2021-2022 budgets.





## **Adjunct and Substitute Academic Employees**Presented for Information June 9, 2022

[v.5.23.2022.p.2|2]

### 2021-2022 Academic Year

Employee Name	Location Assignment	Course Subject	Discipline per Minimum Qualifications
Andersson- Cortez,Steven	CHC	Licensed Vocational Nursing	Licensed Vocational Nursing
Bonetta, Ali	CHC	Counseling	Counseling
Martgan, Ann	CHC	Emergency Medical Services	Emergency Medical Technologies
Moore, Steven	CHC	Emergency Medical Services	Emergency Medical Technologies
Ouellete, Anamay	CHC	Licensed Vocational Nursing	Licensed Vocational Nursing
Parker, Jacob	CHC	Respiratory Technologies	Respiratory Technologies
Robertson, Jillian	CHC	Mathematics	Mathematics
Sandez, Ann	CHC	Emergency Medical Services	Emergency Medical Technologies
Simpson, Andrew	CHC	Emergency Medical Services	Emergency Medical Technologies
Smith, Kimberly	CHC	Respiratory Technologies	Respiratory Technologies
Tiwari, George	CHC	Licensed Vocational Nursing	Licensed Vocational Nursing
Valles, Yoana	CHC	Licensed Vocational Nursing	Licensed Vocational Nursing
Wattree, Shayonna	CHC	Counseling	Counseling

### SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

**TO:** Board of Trustees

**FROM:** Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Dr. Scott Thayer, Interim President, SBVC

PREPARED BY: Dr. Scott Thayer, Interim President, SBVC

Dina Humble, Vice President of Instruction, SBVC

Davena Burns-Peters, Academic Senate President, SBVC

**DATE:** June 9, 2022

**SUBJECT:** Advancement in Rank

### **RECOMMENDATION**

This item is for information only and no action is required.

### **OVERVIEW**

In accordance with District policy, AP 7210, the SBVC Academic Senate has prepared the following list of faculty who have achieved advancement in rank.

### **ANALYSIS**

None.

### **SBCCD GOALS**

- 1. Eliminate Barriers to Student Access and Success
- 2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution

### FINANCIAL IMPLICATIONS

There are no financial implications associated with this board item.





## **Advancement in Rank**Presented for Information June 9, 2022

[v.5.18.2022.p.2|2]

Employee Name	Location Assignment	From	То
Denise Knight	SBVC	Associate Professor	Professor
David Smith	SBVC	Associate Professor	Professor
Diane Alblinger	SBVC	Professor	Professor Emeritus
Jay Danley	SBVC	Professor	Professor Emeritus
James "JD" Dulgeroff	SBVC	Professor	Professor Emeritus

### SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: **Board of Trustees** 

FROM: Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Diana Z. Rodriguez, Chancellor

PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services

DATE: June 9, 2022

**SUBJECT:** Consideration of Approval to Appoint District Employees

### **RECOMMENDATION**

It is recommended that the Board of Trustees approve appointment of the employees on the attached list and, as necessary, approve the corresponding employment contracts as well.

### **OVERVIEW**

The employees on the attached list are submitted for approval.

### **ANALYSIS**

All requirements in the employment process have been or will be completed. Employees will not commence work until all requirements are met.

### **SBCCD GOALS**

- 1. Eliminate Barriers to Student Access and Success
- 2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution

### FINANCIAL IMPLICATIONS

The cost of employment for these employees is included in the appropriate 2021-2022 budgets.





### **Appointment of District Employees**

Submitted for Board June 9, 2022

[v.5.25.2022.p.1|3]

Employee Name, Title Location Assignment & Department	Start Date	Salary Schedule, Range & Step	New or Replacing	Fund	Live Scan Clearance
<b>Bouzidi, Djemoui</b> Assistant Professor, Physics SBVC Physics	08/09/22	Academic TBD	Renwu Zhang	General	08/05/19
Galindo, Kadir Lab Technician, Biology (Part-time) SBVC Biology	06/13/22	Classified 47A	Alexandra Bello	General	TBD
Gonzalez, Vivianna Child Development Assistant SBVC Child Devlopment Center	06/13/22	Classified 21A	Yesenia Arellano	General	01/31/20
Hernandez, Xochiquetzal Child Development Assistant SBVC Child Devlopment Center	06/13/22	Classified 21A	Martha Morales	General	TBD
Laughlin, Courtnee Purchasing Technician DSO Purchasing	06/13/22	Classified 31A	Augustine Perez	General	TBD
Lazzar, Brenden Grounds Caretaker CHC Grounds	07/05/22	Classified 30A	New	General	TBD
Martyn, Marvin Distance Education Systems Administrator DSO TESS	06/13/22	Classified 46B	Cherishea Coats	General	TBD

<sup>†</sup>Live Scan clearance pending; employee will not start without clearance.

<sup>\*</sup>Salary placement to be determined upon verification of education and experience.



### **Appointment of District Employees**

Submitted for Board June 9, 2022

[v.5.25.2022.p.2|3]

Employee Name, Title Location Assignment & Department	Start Date	Salary Schedule, Range & Step	New or Replacing	Fund	Live Scan Clearance
Mayo, Ana Assistant Professor, Chemistry SBVC Chemisrty	08/09/22	Academic TBD*	John Stanskas	General	TBD†
Mayo, Daniel Director, STEM MESA SBVC Science	07/01/22	Classified Management 18F	New	General	TBD†
Menchaca, Irene Child Development Assistant SBVC Child Devlopment Center	06/13/22	Classified 21A	Blanca Cortez Roman	General	04/03/17
Navarro, Silvia Payroll Assistant DSO Payroll	06/10/22	Classified 31B	Inez Booker	General	TBD <sup>†</sup>
Padilla, Marissa Child Development Assistant SBVC Child Devlopment Center	06/13/22	Classified 21A	Miranda Mariah Rios	General	02/08/22
Robertson, Jillian Assistant Professor, Mathematics CHC Mathematics	08/09/22	Academic TBD*	New	General	07/24/18
Ruiz, Sandra Assistant Professor, Computer Science CHC Computer & Information Science	08/09/22	Academic TBD*	Frank Madrid	General	08/17/10

<sup>†</sup>Live Scan clearance pending; employee will not start without clearance.

<sup>\*</sup>Salary placement to be determined upon verification of education and experience.



### **Appointment of District Employees**

Submitted for Board June 9, 2022

[v.5.25.2022.p.3|3]

Employee Name, Title Location Assignment & Department	Start Date	Salary Schedule, Range & Step	New or Replacing	Fund	Live Scan Clearance
Silva, Stephanie Maintenance Technician (Painter) SBVC Maintenance	06/13/22	Classified 42A	Kristopher Shafer	General Maintenance	TBD <sup>†</sup>
Soto, Jacqueline Child Development Assistant SBVC Child Devlopment Center	06/13/22	Classified 21A	Karen Miller	General	07/15/19
Turner, Renee Child Development Assistant SBVC Child Devlopment Center	06/13/22	Classified 21A	Martha Morales	General	05/08/17

<sup>†</sup>Live Scan clearance pending; employee will not start without clearance.

<sup>\*</sup>Salary placement to be determined upon verification of education and experience.

### SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

**TO:** Board of Trustees

**FROM:** Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Diana Z. Rodriguez, Chancellor

PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services

**DATE:** June 9, 2022

**SUBJECT:** Consideration of Approval to Appoint Interim Managers

### **RECOMMENDATION**

It is recommended that the Board of Trustees approve the appointment of, and ratify the employment contracts for, the employees on the attached list.

### **OVERVIEW**

The employees on the attached list are submitted for approval.

### **ANALYSIS**

All requirements in the employment process have been or will be completed. Employees will not commence work until all requirements are met.

### **SBCCD GOALS**

- 1. Eliminate Barriers to Student Access and Success
- 2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution

### FINANCIAL IMPLICATIONS

The cost of employment for these employees is included in the appropriate budgets.





## **Appointment of Interim Managers**Submitted for Board Approval June 9, 2022

[v.5.24.2022.p.1|2]

Employee Name Location Assignment	Effective Dates	Range & Step	New or Replacing	Fund	Live Scan Clearance
Braggins, Alan Interim Director, Workforce Development, DSN ICT DSO EDCT	07/01/22 to 12/31/22	17A	New	EDCT	01/10/22
Guevara, Tiffany Interim Associate Director, Human Resources DSO Human Resources	06/01/22 to 12/31/22	16A	New	Human Resources	06/13/17
Krehbiel, Deanna Interim Executive Director, Economic Development, Corporate Training & Technology DSO EDCT	07/01/22 to 12/31/22	23B	Robert Levesque	EDCT	05/17/10
Mirza, Hassan Interim Campus Project Manager, Measure CC DSO Facilities Planning & Construction	05/09/22 to 06/30/22	16A	Leilani Nunez	General Fund	09/19/19
Papa, Anthony Interim Director, KVCR Broadcast Media Systems DSO KVCR	07/01/22 to 12/31/22	19B	New	KVCR	07/25/18



## **Appointment of Interim Managers**Submitted for Board Approval June 9, 2022

[v.5.24.2022.p.2|2]

Employee Name Location Assignment	Effective Dates	Range & Step	New or Replacing	Fund	Live Scan Clearance
Rosas, Rosa Olivia Interim Vice President, Student Services SBVC Student Services	07/01/22 to 12/31/22	25A	Scott Thayer	General Fund	08/25/21
Thayer, Scott Interim President, SBVC SBVC President	07/01/22 to 12/31/22	2B	Diana Z. Rodriguez	General Fund	06/19/17

#### SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

**TO:** Board of Trustees

**FROM:** Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Diana Z. Rodriguez, Chancellor

PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services

**DATE:** June 9, 2022

**SUBJECT:** Consideration of Approval to Appoint Temporary Academic Employees

### **RECOMMENDATION**

It is recommended that the Board of Trustees approve the appointment of temporary academic employees per the attached list.

### **OVERVIEW**

The employees on the attached list are submitted for approval.

### **ANALYSIS**

It is essential that each position be filled on a temporary basis while the recruitment process for a permanent replacement is being conducted.

### **SBCCD GOALS**

- 1. Eliminate Barriers to Student Access and Success
- Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution

### FINANCIAL IMPLICATIONS

The cost of these appointments is included in the appropriate 2021-2022 budgets.





### **Appointment of Temporary Academic Employees**

Submitted for Board Approval June 9, 2022 [v.5.26.2022.p.1|1]

Employee Name Location Assignment & Department	From	То	Range & Step	Fund	Live Scan Clearance
Massie, John Assistant Professor HVAC/R SBVC Electricity/Electronics	08/15/22	12/17/22	C3	General	04/28/21

#### SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

**TO:** Board of Trustees

**FROM:** Diana Z. Rodriguez Chancellor

**REVIEWED BY:** Diana Z. Rodriguez Chancellor

PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services

**DATE:** June 9, 2022

**SUBJECT:** Consideration of Approval of Classification Advancement for Academic

**Employees** 

### **RECOMMENDATION**

It is recommended that the Board of Trustees approve the advancement of classification for academic employees as indicated on the attached list.

### **OVERVIEW**

The advancement of classification for academic employees on the attached list is submitted for approval.

### **ANALYSIS**

The academic employees listed on the attached have completed the number of units necessary for classification advancement per the agreement between SBCCD and SBCCDTA (San Bernardino Community College District Teachers Association).

### **SBCCD GOALS**

- 1. Eliminate Barriers to Student Access and Success
- 2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution

### FINANCIAL IMPLICATIONS

The financial implications resulting from these reclassifications will be an additional cost to the appropriate 2021-2022 budgets.





### Classification Advancement for Academic Employees Submitted for Board Approval on June 9, 2022

[v.5.19.2022.p.2|2]

Employee Name Location Assignment Department	From Column	To Column	Days of Service	Effective Date
Grounds, John CHC Emergency Medical Services	D	Н	175	07/01/22
Macamay, Mariana CHC Counseling	E	F	221	07/01/22
McConnell, Mark CHC Music	Е	Н	175	07/01/22
Rojas III, Daniel CHC Respiratory Therapy	D	F	219	07/01/22
Mattson, Susan SBVC Communication Studies	D	E	175	07/01/22
Torrez, Michael SBVC Chemistry	D	E	175	07/01/22
Webner, Abena SBVC Mathematics	G	Н	175	07/01/22
Zarate, Rangel V. SBVC English	F	G	175	07/01/22

#### SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

**TO:** Board of Trustees

**FROM:** Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Diana Z. Rodriguez, Chancellor

PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services

**DATE:** June 9, 2022

**SUBJECT:** Consideration of Approval to Certify SBCCD's Use of the Equal

Employment Opportunity Fund Multiple Method Allocation Model for

2021-2022

### **RECOMMENDATION**

It is recommended that the Board of Trustees approve the attached certification of SBCCD's use of the Equal Employment Opportunity (EEO) Fund Multiple Method Allocation Model for 2021-2022.

### **OVERVIEW**

Under the Chancellor's authority to represent the Board of Governors in monitoring the use of the Equal Employment Opportunity Fund for the purpose of promoting equal employment opportunities in hiring and promotion at community college districts, the Chancellor's Office is charged with implementing a fund allocation model (Education Code, Section 87107 and Board of Governors Standing Order 374). The Multiple Method allocation model was developed by the Chancellor Office.

### **ANALYSIS**

In accordance with applicable Title 5 regulations (sections 53000 et. seq.) and the Education Code Section 87107, the District's multiple method evidence demonstrates the commitment to hire staff and foster staff development that supports the goals of equal opportunity and diversity and provide equal consideration for all qualified candidates.

### **SBCCD GOALS**

- 1. Eliminate Barriers to Student Access and Success
- 2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution

### **FINANCIAL IMPLICATIONS**

There are no financial implications associated with this board item.





# Equal Employment Opportunity Fund Multiple Method Allocation Certification Form

Fiscal Year 2021-2022

District Name:	San Bernardino Community College District					
submitted Exp∈ ⊠ Yes □ No	enditure/Performance rep	ct has EEO Advisory Committee, EEO Plan, and orts for prior year) ( <u>All mandatory for funding</u> ).				
The district me ⊠ Yes	et at least 6 of the remaining	ng 8 Multiple Methods? ( <u>Please mark your answers</u> .)				
□ No	Method 6 (Consistent and or Method 7 (Professional deve	d-to-hire areas/disciplines) n and publications) ddressing diversity throughout hiring steps and levels) ngoing training for hiring committees) elopment focused on diversity) rated into criteria for employee evaluation and tenure review)				
I CERTIFY THAT THIS REPORT FORM IS COMPLETE AND ACCURATE. Please attach meeting agenda showing district EEO Advisory Committee's certification of this report form.						
Chair, Equal Em	ployment Opportunity Advi	sory Committee				
<sub>Name:</sub> Aysia Brow	n					
Signature:		_Date:				
Chief Human Re	esources Officer					
<sub>Name:</sub> Kristina Ha	nnon	Title: Vice Chancellor, Human Resources and Police Services				
		Date:				
Chief Executive	Chief Executive Officer (Chancellor or President/Superintendent)					
<sub>Name:</sub> Diana Rodr	driguez Title: Chancellor					
		_ Date:				
-	District Board of Trustees board's approval/certification	n:				
Name:		Title: President/Chair, Board of Trustees				
O:		D-t				



This form requires districts to report the various activities that they are implementing to promote Equal Employment Opportunity for each of the 9 Multiple Methods.

When providing explanation(s) and evidence of your district's success in implementing the Multiple Methods, please keep narrative to no more than one page per Multiple Method. If you reference an attachment, please ensure it is attached to your submittal.

### Nine (9) Multiple Methods

#### Mandatory for Funding

1. District's EEO Advisory Committee, EEO Plan, and submittal of Expenditure/Performance reports for prior year.

#### **Pre-Hiring**

- 2. Board policies & adopted resolutions
- 3. Incentives for hard-to-hire areas/disciplines
- 4. Focused outreach and publications

#### Hiring

- 5. Procedures for addressing diversity throughout hiring steps and levels
- 6. Consistent and ongoing training for hiring committees

#### Post-Hiring

- 7. Professional development focused on diversity
- 8. Diversity incorporated into criteria for employee evaluation and tenure review
- 9. Grow-Your-Own programs

Does District meet Multiple Method #1 (District has EEO Advise	ory Committee,
EEO Plan, and submitted Expenditure/Performance reports for	prior year)?

	J Pian,	and submitted Expenditure/Performance reports for prior year)?
$\times$	Yes	
	No	

Under the Multiple Method allocation model, districts must minimally have an operational district EEO Advisory Committee, and an updated EEO Plan. Additionally, districts are required to annually report on the use of EEO funds.

- In order to qualify for receipt of the EEO Fund, districts are required to submit a board-adopted EEO plan every three years to the Chancellor's Office. (Title 5, section 53003).
- EEO Plans are considered <u>active</u> for three years from the date of when the district's Board of Trustees approved the plan.
- The districts are required to establish an EEO Advisory Committee to assist in the development and implementation of the EEO Plan. (Title 5, section 53005).
- The districts are required to annually submit a report on the use of Equal Employment Opportunity funds. (Title 5, section 53034).



Please provide an explanation and evidence of meeting this Multiple Method, #1.

Multiple Method #1	
The San Bernardino Community College District (SBCCD) is continuously implementing policies and procedures that create an inclusive climate of equity, equal employment opportunities and diversity in the workplace. In 2021, the District utilized a DEI framework for all committees and created the Human Resources Diversity, Equity and Inclusion Advisory Committee to help align and DEI programs for faculty, staff and students. This committee oversees the EEO committee, makes recommendations for policy and procedure changes and aligns the work of the vested groups.	
9.04.50	



To receive funding for this year's allocation amount, districts are <u>also</u> required to meet 6 of the remaining 8 Multiple Methods.

	Does the District meet Method #2 (Board policies and adopted resolutions)?		
	Yes No		
Ρle	ease provide an explanation and evidence of meeting this Multiple Method, #2.		
	Multiple Method #2		
	AP 7210A was developed through the participatory governance process and designed to provide clarity and consistency for our part time hiring process. We have also updated our equivalency process to include the CTE toolkit as another method for gaining equivalency.		
	The district is also using the adverse impact analysis to determine if any APs/BPs are creating barriers for marginalized populations in the campus or community.		



Does the District meet Method #3 (Incentives for hard-to-hire areas/discipline ☑ Yes ☐ No	⊧s)?	
Please provide an explanation and evidence of meeting this Multiple Method, #3.		
Multiple Method #3		
Incentives are given to faculty who are hired in hard-to-hire disciplines. Incentives include higher salary placement and access to professional development opportunities. Travel reimbursement available for Management candidates traveling from 100 miles or more.		
The district has advertised jobs on diversity focused job boards and publications, and participate in diversity recruitment events. The District is currently developing leadership programs aimed promote continuous learning opportunities that lead to diversity and retention. The District is also collaborating with our K-12 and 4 year University Partners to develop internships specifically aimed at hard to hire disciplines and local talent.	to	
This district is also doing training for faculty chairs and creating a workshop for all adjunct (curr and interested).	ent	
District leaders have also partnered with local graduate schools to recruit students and discuss opportunities within the District.		



Does the District meet Method #4 (Focused outreach and publications)? ☑ Yes ☐ No		
Please provide an explanation and evidence of meeting this Multiple Method, #4.		
Multiple Method #4		
The District continuously elicits feedback from members of the college community on our outreach and publication. Based on the feedback, the District has worked with our Marketing Department on revamping our brand and focusing on community relationships in the hiring context.		
The District will continue to partner with campus committees on regular training connected to diversity in hiring and campus cultural awareness. The district will focus on community engagement and enhance advisory committees for all underrepresented groups.		



### Does the District meet Method #5 (Procedures for addressing diversity throughout

>	niring steps and levels)? ☑ Yes ☑ No
F	Please provide an explanation and evidence of meeting this Multiple Method, #5.
	Multiple Method #5
	This year; continue to enhance our adverse impact analysis to determine if any of our hiring policies caused an adverse impact on any groups.
	There has been focused training for all employees on diversity in hiring and cultural competency. A screening committee handbook was developed to ensure all screening committee members understood their role and addresses any unconscious bias.
	The EEO committee discussed ways for improving the exit interview process which will include a transfer of information for incoming employees and provide Human Resources with information regarding employee experience and management support. This information is used in providing corrective measures for managers when appropriate, and understanding the duties on class descriptions. New language was negotiated with CSEA to allow for a more inclusive process for interim promotional only opportunities.
	All complaints regarding the recruitment or hiring process are investigated immediately with the use of internal staff or external staff when appropriate. Corrective action is taken on every instance in which a violation occurred.
	The district participates in a review of the Recruitment and Hiring Policy per our district policy and requires all positions to demonstrate sensitivity to and understanding of the divers academic, socioeconomic, cultural, disability, gender identity, sexual orientation and ethnic background of community college students (T5 Section 53024.1(I)).
	Applicant information is gathered to determine if any qualifications are of adverse impact to any protected group and assess all qualification on new positions to ensure artificial barriers are eliminated. The district is looking into implementing blind screening within the next year.



### Does the District meet Method #6 (Consistent and ongoing training for hiring committees)?

$\boxtimes$	] Yes ] No
Ρ	lease provide an explanation and evidence of meeting this Multiple Method, #6.
	Multiple Method #6
	EEO training for all screening committee members and hiring managers is mandatory. Our re-branded training includes the elimination of bias in hiring and the education of why diversity in hiring is important for California Community College Districts. Effort to make ongoing regular training is being made at all campuses and sites.
	SBCCD also ensures all supervisory employees received sexual harassment and non-discrimination training during their new hire orientation and every two years. All remaining district employees are required to complete sexual harassment and non-discrimination training during their new hire orientation and every three years.
	This year we focused on anti-racism, allyship programs and unconscious bias in all part of the employment/student experience.



### Does the District meet Method #7 (Professional development focused on diversity)?

⊠ Yes □ No
Please provide an explanation and evidence of meeting this Multiple Method, #7.
Multiple Method #7
During the 21-22 academic year the District was able to host comprehensive online training for all employee groups, focusing on anti-racism, EEO and diversity in hiring. The district has partnered with the professional development coordinators at both campuses to and has participated in FLEX activities/presentations, Classified Week, and will create an updated onboarding process that includes professional development activities focused on diversity.



### Does the District meet Method #8 (Diversity incorporated into criteria for employee evaluation and tenure review)?

⊠ Yes □ No
Please provide an explanation and evidence of meeting this Multiple Method, #8.
Multiple Method #8
The new Human Capital Management System will allow the district to create staffing plans that are consistent with the program review process along with utilizing the performance module.
Using information obtained from exit interviews and desk audits allows managers to be trained on the appropriate way to conduct an evaluation. The tenure review committee is made up of current faculty and follows the recommended process for having a diverse representation.
Faculty will be asked to reflect on DEIA initiatives in the classroom and how they adopted those practices, as part of their self-evaluation.



Does the	District meet	Method #9	(Grow-Your-O	wn programs)?
⊠ Yes				

_	J
	Please provide an explanation and evidence of meeting this Multiple Method, #9.
	Multiple Method #9
	Programs that have been developed and enhanced over the 21-22 academic year include:
	- Incorporating the" Speed of Trust" Module district wide (completed 2022)
	- Creating a job ladder program that helps classified staff transition into faculty (classification study Completed Dec 2021)
	- Creating a management internship program by joining with a local four-year University (In progress);
	- Revamping the On-boarding process to include a two day orientation for managers and a semester long orientation for campus level faculty and staff;
	-Creating a SBCCD Leadership Academy aimed at improving DEI efforts.
	- Bias response team is being designed to create a space for employees, students and community to discuss instances of bias (Perceived and implicit) and provide recommendations,
	support, and training for those impacted.
4	f mare appear in peopled for your explanations, you may attach an additional file ATTACH FILE

#### SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

**TO**: Board of Trustees

**FROM**: Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Diana Z. Rodriguez, Chancellor

**PREPARED BY:** Kristina Hannon, Vice Chancellor of Human Resources and Police Services

**DATE**: June 9, 2022

**SUBJECT**: Consideration of Approval of Classified Management Job Description and

Placement on Salary Schedule

#### **RECOMMENDATION**

It is recommended that the Board of Trustees approve the classified management job description and placement on the salary schedule as attached:

- 1. New Job Description
  - Manager, Regional Employer Engagement
- 2. Revised Management Salary Schedule

#### **OVERVIEW**

The attached job description has been developed as a result of a regional position that is categorically funded through the Strong Workforce Initiative with funding through Riverside Community College District. This position is aligned with the three other sub-regional positions within the Inland Empire Desert Regional Collaborative (IEDRC). SBCCD is included in the Metro 1 subregion, and will be hosting one of the four EEM's in the region.

#### **ANALYSIS**

The attached job description reflects the representative duties and responsibilities, as well as the appropriate minimum qualifications for the position.

#### **SBCCD GOALS**

- 1. Eliminate Barriers to Student Access and Success
- 2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution

#### FINANCIAL IMPLICATIONS

The cost of employment is included in the appropriate budgets.





### Manager, Regional Employer Engagement

Management Range: 13

Pending Board Approval: 06/09/2022 P. 1|3

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are <u>not</u> intended to reflect all duties performed within the job; however, any additional duties will be reasonably related to this class.

#### **SUMMARY DESCRIPTION**

Under general direction, The Manager, Employer Engagement serves the Inland Empire Desert Regional Consortium subregion (known as IEDRC Metro 1) three community colleges – Chaffey College, Crafton Hills College, and San Bernardino Valley College as the primary employer engagement manager. The Employer Engagement Manager will not focus on specific industries but rather serve all employers within the sub-region, working broadly across all industry sectors and all colleges within its' sub-region.

This position is contingent on grant funding.

#### REPRESENTATIVE DUTIES

- 1. Serves as a sector generalist for employer engagement in each of the four sub-regions encompassing the 9 IEDRC community college districts/12 community colleges; serves as a general point of contact for employers within the sub region.
- 2. Coordinates employer engagement activities between multiple colleges, K12, and the region; partners with K12 pathway coordinators within the region.
- 3. Collaborates with regional job developers such as, LAUNCH, Workforce Development, Contract Ed, and other entities involved in employment engagement.
- 4. Serves as a conduit between employers and college services to ensure that employers have access to the full range of opportunities; facilitates business and college interaction.
- 5. Performs outreach to individual businesses and participation in local industry/business meetings (i.e., Chamber of Commerce).
- 6. Supports community colleges and K12 Local Education Agencies (LEAs) with their Career Technical Education (CTE) advisory events, skills panels, job fairs, etc. by assisting with employer participation.
- 7. Assists community colleges and K12 LEAs with the expansion of work-based learning programs and opportunities.
- 8. Facilitates college responsiveness to the training needs of employers, including connecting employers to colleges for credit, non-credit, and contract education.
- 9. Collaborates with other Employment Engagement Managers and Industry Sector Managers for efficiency and to avoid duplication of efforts; works closely with Industry Sector Managers as needed and appropriate.



### Manager, Regional Employer Engagement

Management Range: 13

Pending Board Approval: 06/09/2022 P. 2|3

- 10. Creates and utilizes a college/employer gap analysis to highlight existing college partnerships, areas of need and areas of opportunity in the sub-region.
- 11. Collaborates with the IEDRC Chair.
- 12. Performs other duties as assigned.

#### **QUALIFICATIONS**

The following generally describes the knowledge and ability required to enter the job and/or be learned with a short period of time in order to successfully perform the assigned duties.

#### **Knowledge of:**

- Operational characteristics, services, and activities of a contract education program.
- Principles and practices of administering and monitoring grants.
- Methods, techniques, and procedures used in the planning, development, marketing.
- Principles and processes for business and organizational modeling.
- Leadership techniques, strategic planning, resources allocation, staffing, and supervision.
- Analysis and various complex methods for the presentation of data and ideas.
- Office procedures, methods, and equipment including computers and applicable software applications such as word processing, spreadsheets, presentations, and databases.
- Methods for gathering and presenting general, statistical, and technical data.
- Budget development and expenditure tracking.
- Complex business report writing.

#### Ability to:

- Provide leadership and prioritize projects.
- Communicate effectively, both orally and in writing.
- Prepare and make effective presentations to administrators and business community groups
- Develop effective partnerships between the colleges and community and industry leaders
- Read, interpret, apply and explain laws, rules, guidelines and regulations as it relates to categorically funds and grants.
- Develop and maintain accurate records and reports.
- Analyze situations and adopt an effective course of action.

#### MINIMUM QUALIFICATIONS

#### **Education/Training:**

• A Bachelor's degree from an accredited institution in business administration, public administration, or a related field.

#### **Required Experience:**



### Manager, Regional Employer Engagement

Management Range: 13

Pending Board Approval: 06/09/2022 P. 3|3

- Five (5) years of professional experience in workforce development, economic development, organizational development, or project management; AND
- Professional experience working with Federal, State, and categorical grants; AND
- A sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability and ethnic backgrounds of community college students.

#### **License Requirement:**

• A valid California Driver's License.

#### **DESIRED QUALIFICATIONS**

• Demonstrated advocacy for students and students' needs

#### PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

**Environment:** Work is performed primarily in a standard office setting with frequent travel to other sites.

<u>Physical:</u> Primary functions require sufficient physical ability and mobility to work in an office setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight up to 30 pounds; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information.

<u>Vision:</u> See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents; and to operate assigned equipment. Hearing: Hear in the normal audio range with or without correction

RANGE	POSITION	A	В	С	D	ST E	ΈP	F	G	Н	1	J
1 2 3 4												
5 6	Assistant Manager, Workforce Development     Caltrans Work Crew Supervisor     Tool Room Supervisor	\$ 63,996	\$ 65,975	\$ 68,016	\$ 70,120	\$ 72,288	\$	74,524	\$ 76,829	\$ 79,134	\$ 83,090	\$ 87,245
7 8	Circulation Supervisor Food Services Supervisor Custodial Supervisor	\$ 67,196 70,556	69,274 72,738	71,417 74,988	73,626 77,307	75,903 79,698		78,250 82,163	80,670 84,704	83,090 87,245	 87,245 91,607	91,607 96,187
9	Printing & Graphic Services	\$ 74,084	\$ 76,375	\$ 78,737	\$ 81,172	\$ 83,683	\$	86,271	\$ 88,939	\$ 91,607	\$ 96,187	\$ 100,997
10	Aquatics Director     Braille Program Manager     College Corps Program Manager     Emergency Manager     Maintenance & Grounds Supervisor     Manager, Workforce Development	\$ 77,788	\$ 80,194	\$ 82,674	\$ 85,231	\$ 87,867	\$	90,584	\$ 93,386	\$ 96,187	\$ 100,997	\$ 106,047
11	Project Administrator, Career Education	\$ 81,677	\$ 84,203	\$ 86,808	\$ 89,492	\$ 92,260	\$	95,113	\$ 98,055	\$ 100,997	\$ 106,047	\$ 111,349
12	Assistant Director of Resource Development	\$ 85,761	\$ 88,413	\$ 91,148	\$ 93,967	\$ 96,873	\$	99,869	\$ 102,958	\$ 106,047	\$ 111,349	\$ 116,916
13	•Manager, Regional Employer Engagement	\$ 90,049	\$ 92,834	\$ 95,705	\$ 98,665	\$ 101,717	\$	104,863	\$ 108,106	\$ 111,349	\$ 116,916	\$ 122,762
14	Facilities Project Manager     Director, Marketing & Public Relations     Manager, Production     Accounting Services Manager     Business Systems Administrator     Director, Child Development Center     Director, Workforce Development     Payroll Manager     Police Sergeant     Manager, CalWORKs & Workforce Development	\$ 94,552	\$ 97,476	\$ 100,491	\$ 103,599	\$ 106,803	\$	110,106	\$ 113,511	\$ 116,916	\$ 122,762	\$ 128,900
15	Director of Athletics     Director, Adult Education Block Grant (AEBG)     Police Lieutenant     Sustainability & Energy Manager	\$ 99,279	\$ 102,350	\$ 105,515	\$ 108,778	\$ 112,143	\$	115,611	\$ 119,187	\$ 122,762	\$ 128,900	\$ 135,345



RANGE	POSITION					ST	EP					
		А	В	С	D	Е		F	G	Н	1	J
16	Associate Director, Fiscal Services     Associate Director, Human Resources     Campus Project Manager - Measure CC     Director, of Audits and Analysis     Director, Facilities, Maintenance & Operations     Director of Grants Development & Administration     Director, Library and Learning Support Services     Director, Television     Associate Director, Environmental Health, Emergency Planning & Safety Administration     Manager, Programming – KVCR TV/FM     Local Business Outreach Administrator - Measure CC	\$ 107,370	\$ 110,591	\$ 113,909	\$ 117,326	\$ 120,846	\$	124,471	\$ 128,205	\$ 132,051	\$ 138,654	\$ 145,587
17	Associate Director of Bond Program Planning and Construction Director, Police Academy Director, Workforce Development DSN ICT Director, Economic Development Corporate Training Director, Alternative Text Production Center Campus Director of Marketing, Creative Services & Public Affairs	\$ 109,455	\$ 112,840	\$ 116,330	\$ 119,928	\$ 123,637	\$	127,461	\$ 131,403	\$ 135,345	\$ 142,113	\$ 149,218
18	Development Director     Director, Administrative Application Systems     Director, DSP&S     Director, EOPS, CARE & CalWorks, CHC     Director, EOPS & CARE, SBVC     Director First Year Experience FKCE and College Promise, SBVC     Director, Outreach & Educational Partnerships     Director, Admissions & Records     Director, Financial Aid     Director, STEM-MESA     Director, Student Life     Director, Technology Services	\$ 114,928	\$ 118,482	\$ 122,147	\$ 125,925	\$ 129,819	\$	133,834	\$ 137,973	\$ 142,113	\$ 149,218	\$ 156,679

RANGE	POSITION	A	В	]	С	j	D	ST E	EP 	F	ĺ	G	]	Н	1	1	1	J
19	Associate Dean, Health Services and Director of Nursing     Director, Corporate & Strategic Relations - KVCR     Director, Development & Community Relations     Director of Institutional Advancement     Director, KVCR Broadcast Media Systems     District, Director of Grants	\$ 120,674	\$ 124,407	\$	128,254	\$	132,221	\$ 136,310	\$	140,526	\$	144,872	\$	149,218	\$	156,679	\$	164,513
20		\$ 126,708	\$ 130,627	\$	134,667	\$	138,832	\$ 143,126	\$	147,552	\$	152,116	\$	156,679	\$	164,513	\$	172,739
21	Production & Technology  Business Manager  Chief of Police  Director, Facilities, Planning, Emergency Management & Construction  Director, Fiscal Services  District Director of Research, Planning & Institutional Effectiveness  Director of Diversity, Equity, and Inclusion  Director, Human Resources, and Labor Relations  Executive Director, KVCR  Senior District Director of Marketing, Public Relations & Legislative Affairs	\$ 133,044	\$ 137,158	\$	141,400	\$	145,774	\$ 150,282	\$	154,930	\$	159,722	\$	164,513	\$	172,739	\$	181,376
22	Dean of Academic Success, Grants and Learning Services (SBVC) Dean of Student Equity and Success (CHC) Dean of Student Equity and Success (SBVC) Dean of Research, Planning, & Institutional Effectivenes Dean of Research, Planning, & Institutional Effectivenes with Grants Oversight Division Dean (Instructional) Division Dean (Non-Instructional)	\$ 142,489	\$ 146,764	\$	151,167	\$	155,702	\$ 160,373	\$	165,184	\$	170,140	\$	175,244	\$	184,006	\$	193,207
23		\$ 146,681	\$ 151,217	\$	155,894	\$	160,715	\$ 165,686	\$	170,810	\$	176,093	\$	181,376	\$	190,445	\$	199,967



RANGE	POSITION					ST	ΈP					
RANGE	FOSITION	A	В	С	D	Е		F	G	Н	1	J
24	Chief Technology Officer Executive Director, Economic Development & Corporate Training Executive Director, Research Planning Institutional Effectiveness	\$ 157,095	\$ 161,807	\$ 166,662	\$ 171,662	\$ 176,811	\$	182,116	\$ 187,579	\$ 193,207	\$ 202,867	\$ 213,010
25	Vice President, Administrative Services Vice President, Instruction Vice President, Student Services	\$ 166,662	\$ 171,662	\$ 176,811	\$ 182,116	\$ 187,579	\$	193,207	\$ 199,003	\$ 204,973	\$ 215,221	\$ 225,982

#### SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

**TO:** Board of Trustees

**FROM:** Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Kristina Hannon, Vice Chancellor, Human Resources & Police Services

**PREPARED BY**: Dr. Scott Thayer, Interim President, SBVC

Dr. Kevin Horan, President, CHC

**DATE:** June 9, 2022

**SUBJECT:** Consideration of Approval of Non-Instructional Pay for Academic

**Employees** 

#### **RECOMMENDATION**

It is recommended that the Board of Trustees approve non-instructional pay for academic employees as indicated on the attached.

#### **OVERVIEW**

Academic employees will be compensated at the agreed upon non-instructional rate of pay. This compensation is requested due to the periodic need for academic employees to assist with various department research, projects, committee work, or campus/community events.

#### **ANALYSIS**

As of July 1, 2022, non-instructional rates of pay are based on the Tentative Agreement by and between SBCCD and the CTA regarding *Article 10 Wages*, which was Board approved May 12, 2022.

#### SBCCD GOALS

1. Eliminate Barriers to Student Access and Success

#### FINANCIAL IMPLICATIONS

The cost of the non-instructional pay is included in the appropriate 2021-2022 budgets.





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Employee Name Funding Source	Location Assignment	From	То	Rate	Hours	Not to Exceed Amount	Project
Alder, Michael Strong Workforce Regional Round 5	CHC	06/01/22	06/30/22	\$52.00	19.23076	\$1,000.00	Course MAPS Project
Anderson, Jonathan Office of Instruction General Fund	CHC	07/01/22	06/30/23	\$52.00	100	\$5,200.00	Faculty Chair duties required to be performed on campus during the summer, spring, and winter breaks.
Andrews, Breanna Office of Instruction General Fund	CHC	07/01/22	06/30/23	\$52.00	100	\$5,200.00	Faculty Chair duties required to be performed on campus during the summer, spring, and winter breaks.
Azenaro, Renee Office of Instruction General Fund	CHC	07/01/22	06/30/23	\$52.00	50	\$2,600.00	Faculty Chair duties required to be performed on campus during the summer, spring, and winter breaks.
Cannon, Judy Honors General Fund	CHC	07/01/22	06/30/23	\$52.00	890	\$46,280.00	Faculty Lead, Honors
Cervantez, Jeff Office of Instruction General Fund	CHC	07/01/22	06/30/23	\$52.00	50	\$2,600.00	Faculty Chair duties required to be performed on campus during the summer, spring, and winter breaks.
Clement, Brooke Student Equity and Achievement Program (SEAP)	CHC	07/01/22	08/12/22	\$63.00	141	\$8,883.00	Adjunct Counselor, providecounseling, Ed plan development and other counseling services in counseling
Commander, John Office of Instruction General Fund	CHC	07/01/22	06/30/23	\$52.00	50	\$2,600.00	EMT Fit Testing
Cummings, Lou'Rie Student Equity and Achievement Program (SEAP)	CHC	07/01/22	08/12/22	\$63.00	141	\$8,883.00	Adjunct Counselor, provide counseling, Ed plan development and other counseling services in counseling



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Employee Name Funding Source	Location Assignment	From	То	Rate	Hours	Not to Exceed Amount	Project
<b>Delmonico, Shana</b> Office of Instruction- General Fund	CHC	07/01/22	08/12/22	\$63.00	45	\$2,835.00	Dual Enrollment- Contract Education
Farley, Diana Office of Instruction- General Fund	CHC	07/01/22	08/12/22	\$61.00	30	\$1,830.00	Dual Enrollment- Counseling
Garcia, Claudia Student Equity and Achievement Program (SEAP)	CHC	07/01/22	08/12/22	\$63.00	141	\$8,883.00	Adjunct Counselor, provide counseling, Ed plan development and other counseling services in counseling
George, Kenneth Office of Instruction General Fund	CHC	07/01/22	06/30/23	\$52.00	100	\$5,200.00	Faculty Chair duties required to be performed on campus during the summer, spring, and winter breaks.
Grabow, James Office of Instruction General Fund	CHC	07/01/22	06/30/23	\$52.00	100	\$5,200.00	Faculty Chair duties required to be performed on campus during the summer, spring, and winter breaks.
Green, Laurie Strong Workforce Regional Round 5	CHC	06/01/22	06/30/22	\$52.00	19.23076	\$1,000.00	Course MAPS Project
<b>Grounds, John</b> Strong Workforce Regional Round 5	CHC	06/01/22	06/30/22	\$52.00	100	\$5,200.00	EMS Bootcamp
Grounds, John Office of Instruction General Fund	CHC	07/01/22	06/30/23	\$52.00	100	\$5,200.00	Faculty Chair duties required to be performed on campus during the summer, spring, and winter breaks.
Hamlett, Cynthia Cares	CHC	08/01/22	12/31/22	\$52.00	423	\$21,996.00	Faculty Lead, Distance Education
Hoehn, Marisela Student Equity and Achievement Program (SEAP)	CHC	07/01/22	08/12/22	\$63.00	141	\$8,883.00	Adjunct Counselor, provide counseling, Ed plan development and other counseling services in counseling



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Employee Name Funding Source	Location Assignment	From	То	Rate	Hours	Not to Exceed Amount	Project
Hogan, Ryan COVID/HERF Funding	CHC	03/07/22	05/25/22	\$52.00	12	\$624.00	COVID-19 ETS Requirement HR was notified of hours worked after start date.
Hogan, Ryan Student Equity and Achievement Program (SEAP)	CHC	07/01/22	08/12/22	\$63.00	141	\$8,883.00	Adjunct Counselor, provide counseling, Ed plan development and other counseling services in counseling
Kusko, Vaughan Office of Instruction- General Fund	CHC	07/01/22	08/12/22	\$61.00	30	\$1,830.00	Dual Enrollment- Contract Education
<b>Lippman, Robert</b> Library	CHC	07/01/22	07/29/22	\$59.00	80	\$4,720.00	Adjunct Librarian
Maloney-Hinds, Colleen Office of Instruction General Fund	CHC	07/01/22	06/30/23	\$52.00	100	\$5,200.00	Faculty Chair duties required to be performed on campus during the summer, spring, and winter breaks.
McConnell, Mark Office of Instruction General Fund	CHC	07/01/22	06/30/23	\$52.00	50	\$2,600.00	Faculty Chair duties required to be performed on campus during the summer, spring, and winter breaks.
McCool, Karol Library General Fund	CHC	07/01/22	06/30/23	\$63.00	859	\$54,117.00	Adjunct Librarian
McCool, Karol Cares	CHC	05/31/22	06/30/22	\$58.00	95	\$5,510.00	Adjunct Librarian Amendment: Spring contract- adding hours due to an unexpected resignation; add 15 hours.
McCoy, Danielle Office of Instruction General Fund	CHC	07/01/22	06/30/23	\$52.00	100	\$5,200.00	Faculty Chair duties required to be performed on campus during the summer, spring, and winter breaks.



[v.5.25.2022.p.4|15]

Employee Name Funding Source	Location Assignment	From	То	Rate	Hours	Not to Exceed Amount	Project
McKee, Julie Office of Instruction General Fund	CHC	07/01/22	06/30/23	\$52.00	50	\$2,600.00	Faculty Chair duties required to be performed on campus during the summer, spring, and winter breaks.
McLaren, Meridyth Office of Instruction General Fund	CHC	07/01/22	06/30/23	\$52.00	100	\$5,200.00	Faculty Chair duties required to be performed on campus during the summer, spring, and winter breaks.
Molloy, David Strong Workforce Regional Round 5	CHC	06/01/22	06/30/22	\$52.00	100	\$5,200.00	EMS Bootcamp
Montejano, Jordan Learning Resource Center	CHC	05/30/22	06/30/22	\$52.00	200	\$10,400.00	Tutoring Curriculum Ratification: Summer contract added due to unexpectred medical leave.
Montejano, Jordan Learning Resource Center General Fund	CHC	07/01/22	06/30/23	\$52.00	859	\$44,668.00	Tutoring Curriculum
Myers-Hyatt, Diana Library General Fund	CHC	08/10/22	12/31/22	\$63.00	375	\$23,625.00	Adjunct Librarian
Pennington, Anne Library General Fund	CHC	07/01/22	06/30/23	\$63.00	859	\$54,117.00	Adjunct Librarian
Pennington, Anne Library General Fund	CHC	06/01/22	06/30/22	\$58.00	125	\$7,250.00	Adjunct Librarian Amendment: Spring contract- adding hours due to an unexpected resignation; add 45 hours.
Rodriguez, Christina Office of Instruction- General Fund	CHC	07/01/22	08/12/22	\$57.00	30	\$1,710.00	Dual Enrollment- Contract Education
Rojas, Daniel Office of Instruction General Fund	CHC	07/01/22	06/30/23	\$52.00	50	\$2,600.00	Faculty Chair duties required to be performed on campus during the summer, spring, and winter breaks.



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Employee Name Funding Source	Location Assignment	From	То	Rate	Hours	Not to Exceed Amount	Project
Scott, Shella Student Equity and Achievement Program (SEAP)	CHC	07/01/22	08/12/22	\$63.00	141	\$8,883.00	Adjunct Counselor, provide counseling, Ed plan development and other counseling services in counseling
Sheahan, Michael Strong Workforce Regional Round 5	CHC	06/01/22	06/30/22	\$52.00	19.23076	\$1,000.00	Course MAPS Project
Sheahan, Michael Office of Instruction General Fund	CHC	07/01/22	06/30/23	\$52.00	50	\$2,600.00	Faculty Chair duties required to be performed on campus during the summer, spring, and winter breaks.
Shum, Chang Student Equity and Achievement Program (SEAP)	CHC	07/01/22	08/12/22	\$63.00	141	\$8,883.00	Adjunct Counselor, providecounseling, Ed plan development and other counseling services in counseling
Sibley, Pam Office of Instruction- General Fund	CHC	07/01/22	08/12/22	\$63.00	30	\$1,890.00	Dual Enrollment- Contract Education
Sosa, Sara Student Equity and Achievement Program (SEAP)	CHC	07/01/22	08/12/22	\$59.00	141	\$8,319.00	Adjunct Counselor, provide counseling, Ed plan development and other counseling services in counseling
Truong, Sam Office of Instruction General Fund	CHC	07/01/22	06/30/23	\$52.00	100	\$5,200.00	Faculty Chair duties required to be performed on campus during the summer, spring, and winter breaks.
Walsh, Sherry Office of Instruction- General Fund	CHC	07/01/22	08/12/22	\$63.00	30	\$1,890.00	Dual Enrollment- Contract Education
Ward, Amanda Strong Workforce Regional Round 5	CHC	06/01/22	06/30/22	\$52.00	19.23076	\$1,000.00	Course MAPS Project



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Employee Name Funding Source	Location Assignment	From	То	Rate	Hours	Not to Exceed Amount	Project
Wilson, Debra Student Equity and Achievement Program (SEAP)	CHC	07/01/22	08/12/22	\$63.00	141	\$8,883.00	Adjunct Counselor, provide counseling, Ed plan development and other counseling services in counseling
Sogomonian, Nori EEO/HR	DSO	04/06/22	05/11/22	\$52.00	8	\$416.00	SBVC College President Recruitment Ratification: Recruitment participation occurred after prior Board item submission.
Adams, Kathy Instruction Office General Fund	SBVC	05/13/22	06/30/22	\$52.00	10	\$520.00	Instruction for Honors Class Ratification: Due to an oversight, these submissions were left out of the May Board.
Aguilar-Kitibutr, Ailsa Student Equity Categorical Fund	SBVC	06/10/22	06/30/22	\$52.00	20	\$1,040.00	Grant Writing - Student Equity Plan
Aguilar-Kitibutr, Ailsa Student Equity Categorical Fund	SBVC	07/01/22	08/04/22	\$52.00	20	\$1,040.00	Grant Writing - Student Equity Plan
Arnold, Anita STEM-MESA Grant Fund	SBVC	07/01/22	06/30/23	\$52.00	100	\$5,200.00	STEM-MESA
Avelar, Amy STEM-MESA Grant Fund	SBVC	07/01/22	06/30/23	\$52.00	100	\$5,200.00	STEM-MESA
Aycock, Monique DSPS Categorical Fund	SBVC	07/05/22	12/16/22	\$63.00	422	\$26,586.00	DSPS Adjunct Counselor
Bernardo, Yecica SSSP Categorical Fund	SBVC	07/01/22	12/22/22	\$63.00	422	\$26,586.00	Adjunct Counseling
Bjerke, Jennifer STEM-MESA Grant Fund	SBVC	07/01/22	06/30/23	\$52.00	50	\$2,600.00	STEM-MESA
Brown, Janeth SSSP Categorical Fund	SBVC	07/01/22	12/22/22	\$63.00	422	\$26,586.00	Adjunct Counseling



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Employee Name Funding Source	Location Assignment	From	То	Rate	Hours	Not to Exceed Amount	Project
Burckel, Georgia Middle College High School Grant Funds	SBVC	08/01/22	12/23/22	\$61.00	310	\$18,910.00	Adjunct Counselor - Middle College High School
Burns-Peter, Davena Student Equity Categorical Fund	SBVC	06/10/22	06/30/22	\$52.00	20	\$1,040.00	Grant Writing - Student Equity Plan
Burns-Peter, Davena Student Equity Categorical Fund	SBVC	07/01/22	08/04/22	\$52.00	20	\$1,040.00	Grant Writing - Student Equity Plan
Burns-Peters, Davena Cares Act Grant Fund	SBVC	07/01/22	08/05/22	\$52.00	81	\$4,212.00	DE Facilitator-Online Training
Burns-Peters, Davena President's/VPI Office General Fund	SBVC	06/08/22	06/30/22	\$52.00	3	\$156.00	SBVC Special College Council Meeting Ratification due to an unexpected SBVC Special College Council Meeting called.
Carlos, Christopher Strong Workforce Grant Fund	SBVC	04/01/22	06/30/22	\$52.00	190	\$9,880.00	New Police Science Course/Certificate Ratification: We were unable to exhaust funds for our virtual reality training, instead we are using funds for curriculum writing for a new Police Science course/POST certificate.
Castro, Anthony Guided Pathways Grant Fund	SBVC	06/13/22	06/30/22	\$52.00	30	\$1,560.00	Mr. Castro will be providing essential practices for Guided Pathways
Castro, Anthony Guided Pathways Grant Fund	SBVC	07/01/22	07/29/22	\$52.00	30	\$1,560.00	Mr. Castro will be providing essential practices for Guided Pathways



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Employee Name Funding Source	Location Assignment	From	То	Rate	Hours	Not to Exceed Amount	Project
Castro, Anthony Student Equity Categorical Fund	SBVC	06/10/22	06/30/22	\$52.00	20	\$1,040.00	Grant Writing - Student Equity Plan
Castro, Anthony Student Equity Categorical Fund	SBVC	07/01/22	08/04/22	\$52.00	20	\$1,040.00	Grant Writing - Student Equity Plan
Castro, Anthony President's/VPI Office General Fund	SBVC	06/08/22	06/30/22	\$52.00	3	\$156.00	SBVC Special College Council Meeting Ratification due to an unexpected SBVC Special College Council Meeting called.
Copeland, Mary President's/VPI Office General Fund	SBVC	06/08/22	06/30/22	\$52.00	3	\$156.00	SBVC Special College Council Meeting Ratification due to an unexpected SBVC Special College Council Meeting called.
Cuny, Lucas Guided Pathways Grant Fund	SBVC	06/13/22	06/30/22	\$52.00	30	\$1,560.00	Mr. Cuny will be providing essential practices for Guided Pathways
Cuny, Lucas Guided Pathways Grant Fund	SBVC	07/01/22	07/29/22	\$52.00	30	\$1,560.00	Mr. Cuny will be providing essential practices for Guided Pathways
Deam, Phylicia BSI Categorical Fund	SBVC	07/01/22	12/22/22	\$57.00	422	\$24,054.00	Adjunct Counseling
Dennett, Loni DSPS Categorical Fund	SBVC	07/05/22	12/16/22	\$63.00	422	\$26,586.00	DSPS Adjunct Counselor
Downey, Jennifer Instruction Office General Fund	SBVC	05/13/22	06/30/22	\$52.00	10	\$520.00	Instruction for Honors Class Ratification: Due to an oversight, these submissions were left out of the May Board.



[v.5.25.2022.p.9|15]

Employee Name Funding Source	Location Assignment	From	То	Rate	Hours	Not to Exceed Amount	Project
Fierro, Marie Student Equity Categorical Fund	SBVC	05/26/22	06/30/22	\$56.00	138	\$7,728.00	Adjunct Counseling Ratification: The list of personnel was not obtained in time to make the May board deadline.
Fierro, Marie Student Equity Categorical Fund	SBVC	07/01/22	08/13/22	\$61.00	140	\$7,840.00	Adjunct Counseling
Fierro, Marie Student Equity Categorical Fund	SBVC	08/15/22	12/30/22	\$61.00	360	\$21,960.00	Adjunct Counseling
Garibay, Thalia Middle College High School Grant Fund	SBVC	08/01/22	12/23/22	\$59.00	310	\$18,290.00	Adjunct Counselor - Middle College High School
Gile, Keenan Guided Pathways Grant Fund	SBVC	06/13/22	06/30/22	\$52.00	30	\$1,560.00	Mr.Gile will be providing essential practices for Guided Pathways
Gile, Keenan Guided Pathways Grant Fund	SBVC	07/01/22	07/29/22	\$52.00	30	\$1,560.00	Mr. Gile will be providing essential practices for Guided Pathways
Glover, Earline SSSP Categorical Fund	SBVC	07/01/22	12/22/22	\$63.00	422	\$26,586.00	Adjunct Counseling
Gomez, Ed Instruction Office General Fund	SBVC	05/13/22	06/30/22	\$52.00	10	\$520.00	Instruction for Honors Class Ratification: Due to an oversight, these submissions were left out of the May Board.
Gomez, Fernando STEM-MESA Grant Fund	SBVC	07/01/22	06/30/23	\$52.00	100	\$5,200.00	STEM-MESA
Gomez, Laura SSSP Categorical Fund	SBVC	07/01/22	12/22/22	\$57.00	422	\$24,054.00	Adjunct Counseling
Green, Kenneth Extended Police Academy General Fund	SBVC	07/01/22	06/30/23	\$52.00	422	\$21,944.00	Police Academy Coordinator Ratification: Due to an oversight, these submissions were left out of the May Board.



[v.5.25.2022.p.10|15]

Employee Name Funding Source	Location Assignment	From	То	Rate	Hours	Not to Exceed Amount	Project
Hall, Courtney SSSP Categorical Fund	SBVC	07/01/22	12/22/22	\$61.00	422	\$25,742.00	Adjunct Counseling
Hamdy, Rania President's/VPI Office General Fund	SBVC	06/08/22	06/30/22	\$52.00	3	\$156.00	SBVC Special College Council Meeting Ratification due to an unexpected SBVC Special College Council Meeting called.
Herrera, Jamie President's/VPI Office General Fund	SBVC	06/08/22	06/30/22	\$52.00	3	\$156.00	SBVC Special College Council Meeting Ratification due to an unexpected SBVC Special College Council Meeting called.
Hill, Monique EOPS Categorical Funding	SBVC	06/01/22	05/23/22	\$58.00	115	\$6,670.00	EOPS Counselor Ratification: The list of personnel was not obtained in time to make the May board deadline.
Hill, Monique EOPS Categorical Funding	SBVC	07/01/22	08/12/22	\$63.00	140	\$8,820.00	EOPS Counselor
Hill, Monique EOPS Categorical Funding	SBVC	08/15/22	12/31/22	\$63.00	422	\$26,586.00	EOPS Counselor
Huston, Celia President's/VPI Office General Fund	SBVC	06/08/22	06/30/22	\$52.00	3	\$156.00	SBVC Special College Council Meeting Ratification due to an unexpected SBVC Special College Council Meeting called.
Kasouka, Samar Math & Science - General Fund	SBVC	07/01/22	07/28/22	\$52.00	53	\$2,756.00	Math Summer Bootcamp



[v.5.25.2022.p.11|15]

Employee Name Funding Source	Location Assignment	From	То	Rate	Hours	Not to Exceed Amount	Project
King, Melissa Instruction Office General Fund	SBVC	05/13/22	06/30/22	\$52.00	10	\$520.00	Instruction for Honors Class Ratification: Due to an oversight, these submissions were left out of the May Board.
Laguna, Tania Dreamers Liaison Categorical Fund	SBVC	05/26/22	06/30/22	\$58.00	140	\$8,120.00	Dreamers Liaison & Adjunct Counseling Ratification: The list of personnel was not obtained in time to make the May board deadline.
Laguna, Tania Dreamers Liaison Categorical Fund	SBVC	07/01/22	08/13/22	\$63.00	138	\$8,694.00	Dreamers Liaison & Adjunct Counseling
Laguna, Tania Dreamers Liaison Categorical Fund	SBVC	08/15/22	12/30/22	\$63.00	414	\$26,082.00	Dreamers Liaison & Adjunct Counseling
Lee, Dirkson Basic Skills/Categorical Fund	SBVC	05/31/22	06/30/22	\$52.00	95	\$4,940.00	Writing Center/Embedded Tutoring/Line of Sight Ratification: Funds were approved for Basic Skills at a later date in April.
Lee, Dirkson Student Equity Categorical Fund	SBVC	06/10/22	06/30/22	\$52.00	20	\$1,040.00	Grant Writing - Student Equity Plan
Lee, Dirkson Student Equity Categorical Fund	SBVC	07/01/22	08/04/22	\$52.00	20	\$1,040.00	Grant Writing - Student Equity Plan
Lee, Dirkson Basic Skills/Categorical Fund	SBVC	07/01/22	08/04/22	\$52.00	90	\$4,680.00	Writing Center/Embedded Tutoring/Line of Sight
Lee, Dirkson Basic Skills/Categorical Fund	SBVC	08/15/22	12/17/22	\$52.00	55	\$2,860.00	ESL Credit-NonCredit Outreach/Expansion



[v.5.25.2022.p.12|15]

Employee Name Funding Source	Location Assignment	From	То	Rate	Hours	Not to Exceed Amount	Project
Lee, Dirkson Basic Skills/Categorical Fund	SBVC	08/15/22	12/17/22	\$52.00	160	\$8,320.00	Writing Center/Line of Sight/Expansion of Services
Lee, Dirkson Basic Skills/Categorical Fund	SBVC	01/17/23	05/23/23	\$52.00	55	\$2,860.00	ESL Credit-NonCredit Outreach/Expansion
Lewis, Rosalind Extended Police Academy General Fund	SBVC	07/01/22	06/30/23	\$52.00	422	\$21,944.00	Police Academy Coordinator Ratification: Due to an oversight, these submissions were left out of the May Board.
Lochard, Armone SSSP Categorical Fund	SBVC	07/01/22	12/22/22	\$63.00	422	\$26,586.00	Adjunct Counseling
Lopez, Maria Office of Instruction General Fund	SBVC	08/15/22	12/16/22	\$52.00	126	\$6,552.00	Ms. Lopez will be supporting the Non-Credit program
Marquis, Jeanne SSSP Categorical Fund	SBVC	07/01/22	12/22/22	\$63.00	422	\$26,586.00	Adjunct Counseling
Martin, Desiree SSSP Categorical Fund	SBVC	07/01/22	12/22/22	\$63.00	422	\$26,586.00	Adjunct Counseling
Michel, Fili BSI Categorical Fund	SBVC	07/01/22	12/22/22	\$57.00	422	\$24,054.00	Adjunct Counseling
Mondragon, Heidi BSI Categorical Fund	SBVC	07/01/22	12/22/22	\$57.00	422	\$24,054.00	Adjunct Counseling
Perez, Alecia STAR Program Categorical Funds	SBVC	07/01/22	12/23/22	\$61.00	400	\$24,400.00	Counseling Advising
Quezada, Reyes STAR Program Categorical Funds	SBVC	07/01/22	12/23/22	\$65.00	400	\$26,000.00	Counseling Advising
Rodriguez, Andrea BSI Categorical Fund	SBVC	07/01/22	12/22/22	\$63.00	422	\$26,586.00	Adjunct Counseling



[v.5.25.2022.p.13|15]

Employee Name Funding Source	Location Assignment	From	То	Rate	Hours	Not to Exceed Amount	Project
Rotell, Valecia EOPS Categorical Funding	SBVC	06/01/22	05/23/22	\$58.00	75	\$4,350.00	EOPS Counselor Ratification: The list of personnel was not obtained in time to make the May board deadline.
Rotell, Valecia EOPS Categorical Funding	SBVC	07/01/22	08/12/22	\$63.00	125	\$7,875.00	EOPS Counselor
Rotell, Valecia EOPS Categorical Funding	SBVC	08/15/22	12/31/22	\$63.00	422	\$26,586.00	EOPS Counselor
Sanchez, Crystal Math & Science - General Fund	SBVC	07/01/22	07/28/22	\$52.00	53	\$2,756.00	Math Summer Bootcamp
Sanzon Perez, Erick EOPS Categorical Funding	SBVC	06/01/22	05/23/22	\$54.00	75	\$4,050.00	EOPS Counselor Ratification: The list of personnel was not obtained in time to make the May board deadline.
Sanzon Perez, Erick EOPS Categorical Funding	SBVC	07/01/22	08/12/22	\$59.00	125	\$7,375.00	EOPS Counselor
Sanzon Perez, Erick EOPS Categorical Funding	SBVC	08/15/22	12/31/22	\$59.00	422	\$24,898.00	EOPS Counselor
Seager, Charles Math & Science - General Fund	SBVC	07/01/22	07/28/22	\$52.00	53	\$2,756.00	Math Summer Bootcamp
Smith, Tanya Office of Instruction General Fund	SBVC	08/08/22	12/16/22	\$52.00	315	\$16,380.00	Ms. Smith will be assisting in the tutoring center as a SI Faculty Lead.
Solorio, Carlos SSSP Categorical Fund	SBVC	07/01/22	12/22/22	\$63.00	422	\$26,586.00	Adjunct Counseling
Tasaka, Bethany STEM-MESA Grant Fund	SBVC	07/01/22	06/30/23	\$52.00	100	\$5,200.00	STEM-MESA



[v.5.25.2022.p.14|15]

Employee Name Funding Source	Location Assignment	From	То	Rate	Hours	Not to Exceed Amount	Project
Taylor, Rutina BSI Categorical Fund	SBVC	07/01/22	12/22/22	\$57.00	422	\$24,054.00	Adjunct Counseling
Teposte, Manuel De Jesus BSI Categorical Fund	SBVC	07/01/22	12/22/22	\$59.00	422	\$24,898.00	Adjunct Counseling
Urell, Mary Kathryn CalWORKs Categorical Fund	SBVC	05/25/22	06/30/22	\$58.00	105	\$6,090.00	CalWORKs Counseling Ratification: The list of personnel was not obtained in time to make the May board deadline.
Urell, Mary Kathryn CalWORKs Categorical Fund	SBVC	07/01/22	08/12/22	\$63.00	126	\$7,938.00	CalWORKs Counseling
Urell, Mary Kathryn CalWORKs Categorical Fund	SBVC	08/15/22	12/31/22	\$63.00	127	\$8,001.00	CalWORKs Counseling
Valdez-Flynn, Veronica SSSP Categorical Fund	SBVC	07/01/22	12/22/22	\$63.00	422	\$26,586.00	Adjunct Counseling
Vasquez, Tatiana President's/VPI Office General Fund	SBVC	06/08/22	06/30/22	\$52.00	3	\$156.00	SBVC Special College Council Meeting Ratification due to an unexpected SBVC Special College Council Meeting called.
Voisard, Steven Library General Fund	SBVC	08/11/21	05/31/22	\$63.00	400	\$25,200.00	Library Reference Desk Amendment: Original submission approved at the September 9, 2021 board meeting had an incorrect end date. The correct end date should be May 31, 2022 and not 12/18/2021.
Vu, Tammy SSSP Categorical Fund	SBVC	07/01/22	12/22/22	\$61.00	422	\$25,742.00	Adjunct Counseling



[v.5.25.2022.p.15|15]

Employee Name Funding Source	Location Assignment	From	То	Rate	Hours	Not to Exceed Amount	Project
Weber, Abena Math & Science General Fund	SBVC	06/06/22	06/30/22	\$52.00	28	\$1,456.00	Math Summer Bootcamp Ratification: Additional funding was located past the May board deadline.
Yoo, Jane Math & Science General Fund	SBVC	07/01/22	07/28/22	\$52.00	53	\$2,756.00	Math Summer Bootcamp

#### SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

**TO:** Board of Trustees

**FROM:** Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Diana Z. Rodriguez, Chancellor

**PREPARED BY:** Dr. Scott Thayer, Interim President, SBVC

Dr. Kevin Horan, President, CHC

Kristina Hannon, Vice Chancellor, Human Resources & Police Services

**DATE:** June 9, 2022

**SUBJECT:** Consideration of Approval to Pay Stipends

#### **RECOMMENDATION**

It is recommended that the Board of Trustees approve the payment of stipends per the attached list.

#### **OVERVIEW**

The stipends listed on the attachment are submitted for approval.

#### **ANALYSIS**

Stipends are based on negotiated agreement between SBCCD and the SBCCDTA and CSEA bargaining units, as applicable.

#### **SBCCD GOALS**

1. Eliminate Barriers to Student Access and Success

#### **FINANCIAL IMPLICATIONS**

The payment of stipends is included in the appropriate 2021-22 budgets.





### **Payment of Stipends**

### Presented for Information June 9, 2022

[v.5.23.2022.p.2|3]

**Faculty Chair – 2022-2023** 

rucuity Ghan 2022-2020	Location		
Employee Name	Assignment	Department	Stipend
Anderson, Jonathan	CHC	English & Reading	\$9,000.00
Andrews, Breanna	CHC	Communication and Language	\$8,000.00
Cervantez, Jeff (Co- Chair)	CHC	Social Sciences	\$4,000.00
George, Kenneth	CHC	Business and Economics, Multimedia and Information Technology	\$8,000.00
Grabow, James	CHC	Counseling	\$5,000.00
Grounds, John	CHC	Public Safety and Services	\$8,000.00
Maloney-Hinds, Colleen	CHC	Kinesiology and Health Education	\$7,000.00
McConnell, Mark (Co-Chair)	CHC	Fine Arts	\$7,000.00
McCoy, Danielle	CHC	Mathematics	\$8,000.00
McKee, Julie (Co-Chair)	CHC	Social Sciences	\$4,000.00
McLaren, Meridyth	CHC	Human Development	\$6,000.00
Rojas, Danny (Co-Chair)	CHC	Allied Health Services	\$3,500.00
Sheahan, Michael (Co-Chair)	CHC	Allied Health Services	\$3,500.00
Truong, Sam	CHC	Physical and Biological Sciences	\$9,000.00

### Faculty Coordinator – 2022-2023

(total for 12 months unless indicated otherwise)

Employee Name	Location Assignment	Department	Stipend
Hamdy, Rania	SBVC	Professional & Organizational Development	\$4,400.00
Anderson, Debra	CHC	Radiology	\$4,000.00 (Total for 10 months)
Barrie, Trinette	CHC	Counseling	\$4,400.00 (Total for 11 months)



## **Payment of Stipends**

## Presented for Information June 9, 2022

[v.5.23.2022.p.3|3]

#### Faculty Coordinator – 2022-2023

(total for 12 months unless indicated otherwise)

total for 12 months diffess if	raroatoa otrioritioo)		
Employee Name	Location Assignment	Department	Stipend
Moreno, Mariana	CHC	Transfer Center	\$4,800.00
Reichert, Nicholas	CHC	Tutoring Center	\$4,800.00
Sandy, Hannah	CHC	Health & Wellness	\$4,400.00 (Total for 11 months)

Other - Spring 2022

Employee Name	Location Assignment	Department	Stipend
Bjerke, Jennifer	SBVC	STEM General Fund	\$4,000.00
Tasaka, Bethany	SBVC	STEM General Fund	\$4,000.00

#### Other - 09/01/22 - 06/01/23

Employee Name	Location Assignment	Department	Stipend
Ferrari, Ed	CHC	Letters, Arts, and Mathematics	\$1,500.00
Hamlett, Cynthia	CHC	Distance Education – Online Teaching, Learning & Accessibility Workshop	\$2,600.00
Hamlett, Cynthia	CHC	Distance Education – Introduction to Live Online Teaching Workshop	\$1,040.00
Harris, Kashaunda	CHC	Career and Technical Education	\$2,000.00
McKee, Julie	CHC	Social, Informaton, and Natural Sciences	\$2,250.00

#### SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

**TO:** Board of Trustees

**FROM:** Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Kristina Hannon, Vice Chancellor, Human Resources & Police Services

PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services

**DATE:** June 9, 2022

**SUBJECT:** Consideration of Approval to Revise Titles and Rates of Pay for

Professional Expert Employees

#### **RECOMMENDATION**

It is recommended that the Board of Trustees approve the revised Professional Expert Hourly Rates of Pay schedules effective July 1, 2022, as attached.

#### **OVERVIEW**

The Respiratory department has provided data in support of increasing the hourly rate of pay to be more comparable with industry standards.

With increases to minimum wage, the Tutoring department is increasing the hourly rate of pay to be more comparable to competitive with outside businesses and to improve recruitment efforts.

#### **ANALYSIS**

The following titles will have its hourly rate of pay increased as presented as the attached:

- Respiratory Care Clinical
- Tutor I / II / III

#### **SBCCD GOALS**

- 1. Eliminate Barriers to Student Access and Success
- 2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution

#### **FINANCIAL IMPLICATIONS**

The financial implications of this board item will be included in the appropriate budgets.





## **Rates of Pay for Professional Expert Employees**

Submitted for Board Approval June 9, 2022 Effective July 1, 2022

PROFESSIONAL EXPERT ASSIGNMENT	HOURLY RATE
3D Animator	\$25.00 to \$40.00
Adult Education Planning Grant Coordinator	\$40.00
Apprenticeship Program Organizer	\$55.00 to \$75.00
Assistant Instructor	\$20.00
Bilingual Translator/Interviewer	\$20.00
Business and Resources Development Consultant	\$60.00
Caltrans Trainee	\$14.00 \$15.00
Caltrans Program Work Crew Driver	\$22.00 to \$25.00
Camera & Lighting Technician	\$15.00 to \$20.00
Closed Caption Editor I	\$15.00
Closed Caption Editor II	\$16.00 to \$20.00
Closed Caption Editor III	\$21.00 to \$30.00
Content Specialist (FNX and Marketing & Public Relations)	\$15.00 to \$40.00
Counseling Trainee	\$15.00
Guardian Scholars and Dreams Liaison (Categorical)	\$45.00
Editor (KVCR, FNX, Pledge Drive)	\$18.00 to \$30.00
EMT-1 Skills Laboratory Assistant	\$15.00
EMT(EMS)/Respiratory Care/Fire Tech PE/ASL Specialist	\$30.00
Fire Academy Instructor	\$45.00
Fire Agility Group Leader/Proctor	\$15.00
Fire Operations Specialist	\$55.00
Foster Parenting Education	\$45.00
FTVM Intern I / II / III	\$15.00/ \$16.00/\$17.00
Grant Program Assistant (Categorical)	\$35.00
GrantWriter I/II/III	\$30.00/\$40.00/\$55.00
Interpreting/Transliterating Level 0 (Mentoring)	\$15.00 to \$16.00
Interpreting/Transliterating Level I (0-2 yrs of exp & pass evaluation)	\$28.00 to \$30.00
Interpreting/Transliterating Level II (2-4 yrs of exp & pass evaluation)	\$32.00 to \$34.00
Interpreting/Transliterating Level III (4-5 yrs of exp & pass evaluation)	\$36.00 to \$38.00
Interpreting/Transliterating Level IV (5-6 yrs of exp or RID & pass evaluation)	\$40.00 to \$42.00
Interpreting/Transliterating Level V (RID Certified or RID written passed &pass evaluation or EIPA Level 4/5 & pass evaluation)	\$45.00
Laboratory Instructor	\$20.00
Mental Health Educator/Counselor Intern	\$55.00
Nurse Practitioner I (1-2 years of SBCCD experience)	\$55.00
Nurse Practitioner II (3-5 years of SBCCD experience)	\$60.00
Nurse Practitioner III (6+ years of SBCCD experience)	\$65.00





### Rates of Pay for Professional Expert Employees

Submitted for Board Approval June 9, 2022 Effective July 1, 2022

PROFESSIONAL EXPERT ASSIGNMENT	HOURLY RATE
Police Science Facilitator/Evaluator	\$50.00
Police Tactical Officer/RTO	\$35.00
Policy Analyst	\$60.00
Post Masters Counseling Associate I / II / III	\$25.00/\$30.00/\$35.00
Primary Instructor	\$25.00
Program Assistant	\$20.00 to \$49.00
Project Liaison	\$70.00 to \$75.00
Radiologic Technology Specialist	\$30.00
Respiratory Care Clinical	<del>\$40.00</del> \$57.13
Social Media Specialist (FNX & Marketing & Public Relations)	\$21.00 to \$25.00
Special Events Planner	\$25.00 to \$35.00
Staff Writer/Photographer	\$16.00 to \$20.00
State Fire Training Instructor	\$55.00
Transitional Work Crew Trainee	\$15.00
Transitional Work Crew Trainer	\$22.00 to \$25.00
Training Specialist	\$19.00
Tutor I / II / III	\$ <del>15.00/\$16.50 /\$18.50</del>
	\$16.00/\$17.00 /\$19.00
TV Closed Captioning	\$15.00 to \$16.00
Workforce Development/PDC Trainer	\$15.00 to \$100.00 or
	up to 85% of enrollment,
	or up to 60% of net

PROFESSIONAL EXPERT ASSIGNMENT	SEMESTER RATE
Medical Director (EMT)	\$3,500.00
Medical Director (Respiratory Care)	\$3,000.00

SBCCD shall utilize short-term hourly, non-academic employees in accordance with California Education Code Section 88003.

These rules apply to employees who are not members of the classified service as defined by the California Education Code Section 88003. The District has limited a temporary hourly employee to no more than 175 days. Short-term temporary hourly employees are not eligible to work more than 40 hours per week or more than 8 hours per day.

educational and training opportunities.

#### SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

**TO:** Board of Trustees

**FROM:** Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Diana Z. Rodriguez, Chancellor

**PREPARED BY:** Kristina Hannon, Vice Chancellor, Human Resources & Police Services

**DATE:** June 9, 2022

**SUBJECT:** Consideration of Ratification of MOUs between SBCCD and the California

School Employees Association and its SBCCD Chapter 291 (CSEA)

#### **RECOMMENDATION**

It is recommended that the Board of Trustees ratify the Memorandums of Understanding (MOU's) between the SBCCD and the California School Employees Association and its SBCCD Chapter 291 (CSEA)

#### **OVERVIEW**

The District and the CSEA met and entered into the attached Memorandums of Understanding, also known as MOUs.

#### **ANALYSIS**

The attached MOUs constitute the full and complete Agreement between the District and the CSEA.

#### **SBCCD GOALS**

- 1. Eliminate Barriers to Student Access and Success
- 2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution

#### **FINANCIAL IMPLICATIONS**

The cost associated with an MOU is included in the appropriate budgets, where applicable.



## MEMORANDUM OF UNDERSTANDING By and Between SAN BERNARDINO COMMUNITY COLLEGE DISTRICT And CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its

#### May 3, 2022

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT CHAPTER #291

**Terms and Conditions:** This Memorandum of Understanding is entered into by and between the San Bernardino Community College District (hereinafter, "District") and the California School Employees Association and its Chapter #291, (hereinafter "Association"), collectively referred to as "the Parties."

The Parties agree to approve the interim Out-of-Class assignment for Abe Fulgham, Grounds Caretaker, to Assistant Manager, Workforce Development, DIST under the following stipulations:

- 1. The length of the assignment will be from July 1, 2022, through December 31, 2022, or until a decision is made by the Employee or management to end the assignment. The Employee began working Out-of-Class on January 10, 2022, as an Assistant Manager, Workforce Development.
- 2. The Employee will be compensated from the Management Salary Schedule at Range 6, Step A. The identification of the salary range and step in this MOU is for reference only and not subject to negotiation between the District and CSEA.
- 3. The Parties agree that the employee while performing the Out-of-Class assignment, remains a unit member and may benefit from any and all rights and representation afforded them through affiliation with CSEA.
- 4. The Parties agree that the Employee will not take part in any classified employee evaluations or employee discipline proceedings during the assignment as Assistant Manager, Workforce Development, or be evaluated during this Out-of-Class service.
- 5. Upon completion of the Out-of-Class assignment, the Employee shall return to their regular classified position as Grounds Caretaker.
- 6. The Parties agree that during the Out-of-Class assignment, the Employee's seniority as Grounds Caretaker will continue to accrue, and the Out-of-Class assignment will not be construed in any manner as a break in service.
- 7. This Memorandum of Understanding constitutes the full and complete Agreement regarding the Management assignment of Abe Fulgham.

This agreement is subject to all approvals required by the CSEA 610 policy and the District.

For the District

Kristina Hannon, SBCCD

Vice-Chancellor, Human Resources &

Police Services

For CSEA

Cassandra Thomas
Cassandra Thomas, President CSEA #291

Gendis Battle
Yendis Battle, Team Member

Ernest Guillen, Team Member

David Stevenson, Team Member

Brandice Wello

Brandice Mello, Team Member

Noah Snyder, CSEA LRR

## MEMORANDUM OF UNDERSTANDING By and Between SAN BERNARDINO COMMUNITY COLLEGE DISTRICT And

## CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its SAN BERNARDINO COMMUNITY COLLEGE DISTRICT CHAPTER #291

May 3, 2022

**Terms and Conditions:** This Memorandum of Understanding is entered into by and between the San Bernardino Community College District (hereinafter, "District") and the California School Employees Association and its Chapter #291, (hereinafter "Association"), collectively referred to as "the Parties."

The Parties agree to approve the interim Out-of-Class assignment for Uvaldo Sifuentes, Technology Support Specialist, to Director of Technology Services, Technology Services, SBVC under the following stipulations:

- 1. The length of the assignment will be from July 1, 2022, through December 31, 2022, or until a decision is made by the Employee or management to end the assignment.
- 2. The Employee will be compensated from the Management Salary Schedule at Range 18, Step A. The identification of the salary range and step in this MOU is for reference only and not subject to negotiation between the District and CSEA.
- 3. The Parties agree that the Employee while performing the Out-of-Class assignment, remains a unit member and may benefit from any and all rights and representation afforded them through affiliation with CSEA.
- 4. The Parties agree that the Employee will not take part in any classified employee evaluations or employee discipline proceedings during the assignment as Director of Technology Services or be evaluated during this Out-of-Class service.
- 5. Upon completion of the Out-of-Class assignment, the Employee shall return to their regular classified position as Technology Support Specialist.
- 6. The Parties agree that during the Out-of-Class assignment, the Employee's seniority as Technology Support Specialist will continue to accrue, and the Out-of-Class assignment will not be construed in any manner as a break in service.
- 7. This Memorandum of Understanding constitutes the full and complete Agreement regarding the Management assignment of Uvaldo Sifuentes.

This Agreement is subject to all approvals required by the CSEA 610 policy and the District.

For the District

Kristina Hannon, SBCCD

Vice-Chancellor, Human Resources &

Police Services

For CSEA

Cassandra Thomas
Cassandra Thomas, President CSEA #291

Gendis Battle
Yendis Battle, Team Member

Equillen Frnest Guillen, Team Member

David Stevenson, Team Member

Brandice Mello
Brandice Mello, Team Member

Noah Snyder, CSEA LRR

#### SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

**TO:** Board of Trustees

**FROM:** Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Diana Z. Rodriguez, Chancellor

**PREPARED BY:** Kristina Hannon, Vice Chancellor, Human Resources & Police Services

**DATE:** June 9, 2022

**SUBJECT:** Consideration of Ratification of Memorandum of Understanding (MOU)

between SBCCD and the California School Employees Association and

its SBCCD Chapter 291 (CSEA)

#### **RECOMMENDATION**

It is recommended that the Board of Trustees ratify the MOU between the SBCCD and the California School Employees Association (CSEA) and its SBCCD Chapter 291 regarding:

Article 7 Pay and Allowances

#### **OVERVIEW**

The District and the CSEA met and entered into the attached Memorandum of Understanding regarding Article 7 Pay and Allowances.

#### **ANALYSIS**

The attached is based on negotiations between SBCCD and the CSEA and is subject to ratification by the governing boards of both bodies.

#### **SBCCD GOALS**

- 1. Eliminate Barriers to Student Access and Success
- 2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution

#### FINANCIAL IMPLICATIONS

The cost of CSEA salaries and benefits are to become part of the appropriate budgets.



### MEMORANDUM OF UNDERSTANDING By and Between SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

#### CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its SAN BERNARDINO COMMUNITY COLLEGE DISTRICT CHAPTER #291

May 17, 2022

**Terms and Conditions:** This Memorandum of Understanding is entered into by and between the San Bernardino Community College District (hereinafter, "District") and the California School Employees Association and its Chapter #291, (hereinafter "Association"), collectively referred to as "the Parties."

- 1. For the fiscal year 2021-2022, the District will provide all current bargaining unit members in paid status as of the date of notice to the District of the CSEA Policy 610 approval, a one (1) time off-salary schedule payment totaling four thousand dollars (\$4000), payment shall be received no later than two (2) pay cycles following the notice.
- 2. Effective July 1, 2022, the salary schedule will increase by five percent (5%) for all bargaining unit members. The increase shall not in any way prevent CSEA or the District from re-opening Article 7: Pay and Allowances for the 2022-2023 year as outlined in Article 25: Completion of Meet and Negotiations.
- 3. The above language regarding Article 7.1 will be placed within Article 7: Pay and Allowances once negotiations for the 2020-2023 Collective Bargaining Agreement are completed.

This Agreement is subject to all approvals required by the CSEA 610 policy and the District.

the District

Hannon, SBCCD

Vice-Chancellor, Human Resources &

Police Services

For CSEA

Cassandra Thomas

Cassandra Thomas, President CSEA #291

Gendis Battle
Yendis Battle, Team Member

Brandice Mello

Myesha Kennedy, CSEA LRR



#### SAN BERNARDINO (V) COMMUNITY COLLEGE DISTRICT

#### **Classified Salary Schedule** Pending Board Approval 06/09/2022

	Pending Boa	aru Approvaru	10/09/2022			[1.0/20/2	022.0.110]
RANGE	POSITION			ST	EP		
RANGE		Α	В	С	D	Е	F
18		\$ 16.37	\$ 17.19	\$ 18.04	\$ 18.96	\$ 19.88	\$ 20.47
19	Bookstore Customer Service Assistant	\$ 16.78	\$ 17.63	\$ 18.49	\$ 19.43	\$ 20.40	\$ 21.01
20	Food Service Worker I	\$ 17.19	\$ 18.05	\$ 18.96	\$ 19.89	\$ 20.89	\$ 21.52
21	Child Development Assistant	\$ 17.63	\$ 18.49	\$ 19.43	\$ 20.40	\$ 21.40	\$ 22.04
22		\$ 18.05	\$ 18.96	\$ 19.89	\$ 20.89	\$ 21.95	\$ 22.61
23	Courier	\$ 18.50	\$ 19.43	\$ 20.41	\$ 21.42	•	\$ 23.18
24		\$ 18.98	\$ 19.94	\$ 20.94	\$ 21.99	·	\$ 23.78
25	Lead Food Service Worker *	\$ 19.45	\$ 20.43	\$ 21.46	\$ 22.53	•	\$ 24.38
26	P.E. & Athletic Equipment Specialist	\$ 19.94	\$ 20.94	\$ 21.99	\$ 23.07		\$ 24.95
20	Sport Information Specialist	ψ 13.34	Ψ 20.54	Ψ 21.55	Ψ 20.01	Ψ 24.20	Ψ 24.55
	Tool Room Specialist						
27	Bookstore Assistant	\$ 20.44	\$ 21.48	\$ 22.53	\$ 23.67	\$ 24.84	\$ 25.59
	Custodian						
	Library Media Clerk						
	Mail Clerk						
28	Aquatic Center Pool Attendant	\$ 20.95	\$ 22.00	\$ 23.10	\$ 24.25		\$ 26.22
29	Administrative Clerk     Open Figure 2	\$ 21.50	\$ 22.56	\$ 23.68	\$ 24.86	\$ 26.13	\$ 26.91
	CDC Food Service Specialist	Φ 00 04	<b></b>	Φ 04.07	Φ 05 40	Φ 00 77	Φ 07.57
30	<ul><li>Grounds Caretaker</li><li>Student Services Technician I</li></ul>	\$ 22.01	\$ 23.12	\$ 24.27	\$ 25.48	\$ 26.77	\$ 27.57
31	Book Buyer	\$ 22.56	\$ 23.68	\$ 24.86	\$ 26.13	\$ 27.43	\$ 28.25
31	• Lead Custodian *	Ψ 22.30	Ψ 25.00	Ψ 24.00	Ψ 20.13	Ψ 21.40	Ψ 20.23
	Payroll Assistant						
	Purchasing Technician						
32		\$ 23.13	\$ 24.29	\$ 25.51	\$ 26.79	\$ 28.12	\$ 28.96
33	Administrative Assistant I	\$ 23.71	\$ 24.86	\$ 26.14	\$ 27.44	\$ 28.80	\$ 29.67
	<ul> <li>Admissions and Records Technician</li> </ul>						
	College Security Officer						
	Printing Operations Specialist	4 2 4 2 2	<b>A 2 - 1</b>	<b>.</b>	<b>.</b>	<b>.</b>	<b>.</b>
34	Account Technician	\$ 24.29	\$ 25.51	\$ 26.79	\$ 28.12	\$ 29.54	\$ 30.42
	Grant Technician     Library Technicial Assistant I						
	<ul><li>Library Technical Assistant I</li><li>Maintenance Worker</li></ul>						
	Student Services Technician II						
	Warehouse Technician						
35	Assistant Bookstore Manager	\$ 24.89	\$ 26.15	\$ 27.45	\$ 28.81	\$ 30.25	\$ 31.16
	Child Development Teacher						
	Lead Grounds Caretaker *						
36	Development Assistant	\$ 25.53	\$ 26.80	\$ 28.15	\$ 29.56	\$ 31.03	\$ 31.96
37	Administrative Assistant II	\$ 26.16	\$ 27.47	\$ 28.83	\$ 30.27	\$ 31.80	\$ 32.75
20	Library Technical Assistant II *	Φ 22.24	<b>A</b> 00 10	Φ 00 ==	Φ 04 04	Φ 00 00	Φ 00 55
38	Admissions and Records Specialist     President Operator**	\$ 26.81	\$ 28.16	\$ 29.57	\$ 31.04	\$ 32.60	\$ 33.57
	<ul> <li>Broadcast Operator**</li> <li>Technology Support Technician</li> </ul>						
	Evidence and Records Technician						
	Financial Aid Technician						
	Senior Student Service Technician *						

<sup>\*</sup> Lead, Advanced, or Senior Level Classification

<sup>\*\*</sup> Under Review

<sup>\*\*\*</sup> Only new positions, updated titles and range placements as designated by the 2021 Classification Study are retroactive to 08/01/17 effective date.



SAN BERNARDINO (V) COMMUNITY COLLEGE DISTRICT

#### **Classified Salary Schedule** Pending Board Approval 06/09/2022

Page 265 of 501 Effective: 07/01/19 07/01/22 \*\*\*Revision Effective 08/01/17 (See footer notes) [v.5/23/2022.p.2|3]

	Pending Board	Approvaro	10/03/2022			[4.0/20/202	11-1
RANGE	POSITION	A	В	ST C	EP D	l e l	F
39	<ul> <li>Lab Assistant I - Aeronautics</li> <li>Lab Assistant I - Electricity/Electronics</li> <li>Lab Assistant I - Emergency Medical Services (EMS)</li> <li>Lead Child Development Teacher *</li> <li>Payroll Technician</li> <li>Senior Printing Operations Specialist *</li> </ul>	\$ 27.50	\$ 28.87	\$ 30.33	\$ 31.83	\$ 33.44 \$	34.45
40	Financial Aid Specialist     Broadcast Technician	\$ 28.18	\$ 29.60	\$ 31.06	\$ 32.62	\$ 34.25 \$	35.28
41	<ul> <li>Administrative Assistant III</li> <li>Job Developer</li> <li>Purchasing Agent</li> <li>Student Activities Specialist</li> </ul>	\$ 28.88	\$ 30.33	\$ 31.84	\$ 33.44	\$ 35.09 \$	36.14
42	<ul> <li>Academic Support Specialist</li> <li>Accountant</li> <li>Admissions and Record Coordinator *</li> <li>Admissions and Record Evaluator</li> <li>HVAC/R Technician</li> <li>Lab Assistant II - Art</li> <li>Lab Assistant II - Culinary Arts</li> <li>Lab Assistant II - Multimedia</li> <li>Maintenance Technician</li> <li>Producer, Radio</li> <li>Research Data Specialist</li> <li>Schedule/ Catalog Data Specialist</li> <li>Traffic Coordinator, TV</li> <li>Veterans Services Coordinator</li> </ul>	\$ 29.62	\$ 31.10	\$ 32.65	\$ 34.28	\$ 35.99 \$	37.07
43	<ul><li>Curriculum Coordinator</li><li>Senior Payroll Technician*</li></ul>	\$ 30.35	\$ 31.86	\$ 33.45	\$ 35.13	\$ 36.88 \$	37.98
44	<ul> <li>Athletic Trainer</li> <li>Graphic Specialist</li> <li>Planetarium Production &amp; Presentation Coordinator</li> <li>Project Analyst</li> <li>Senior Producer, Radio**</li> <li>Telecommunications Engineer**</li> <li>User Liaison</li> </ul>	\$ 31.11	\$ 32.66	\$ 34.28	\$ 35.99		38.94
45	<ul> <li>Administrative Coordinator *</li> <li>Development Coordinator</li> <li>EOPS Coordinator</li> <li>Financial Aid Coordinator *</li> <li>Interpreting Services Specialist</li> </ul>	\$ 31.89	\$ 33.48	\$ 35.16	\$ 36.90	\$ 38.77 \$	39.94
46	<ul> <li>Coordinator, Outreach and Relations with Schools</li> <li>Coordinator, Student Success Services and Programs</li> <li>Distance Education Systems Administrator</li> <li>Environmental Health &amp; Safety Specialist</li> <li>Senior Accountant *</li> </ul>	\$ 32.68	\$ 34.33	\$ 36.02	\$ 37.84	\$ 39.72 \$	40.91

<sup>\*</sup> Lead, Advanced, or Senior Level Classification

<sup>\*\*</sup> Under Review

<sup>\*\*\*</sup> Only new positions, updated titles and range placements as designated by the 2021 Classification Study are retroactive to 08/01/17 effective date.





#### **Classified Salary Schedule** Pending Board Approval 06/09/2022

	Feliding Board	Approvare	0,00,1011				
DANGE	POSITION			ST	EP		
RANGE		Α	В	С	D	Е	F
47	<ul> <li>Admissions &amp; Records Lead Evaluator *</li> </ul>	\$ 33.49	\$ 35.17	\$ 36.94	\$ 38.79	\$ 40.73	\$ 41.95
	<ul> <li>Lab Technician I - Biological Sciences</li> </ul>	·		·			·
	<ul> <li>Lab Technician I - Computer Information</li> </ul>						
	<ul> <li>Lab Technician I - Geo-Science &amp; Anthropology</li> </ul>						
	<ul> <li>Lab Technician I - Physics/Astronomy</li> </ul>						
	<ul> <li>Lead Maintenance Technician *</li> </ul>						
48	Alternative Media and Assistive Technology	\$ 34.35	\$ 36.05	\$ 37.85	\$ 39.78	\$ 41.75	\$ 43.00
	Specialist						
	<ul> <li>Program/Content Coordinator, KVCR</li> </ul>						
49		\$ 35.18	\$ 36.94	\$ 38.80	\$ 40.75	\$ 42.77	\$ 44.06
50	Marketing & Communications Coordinator -	\$ 36.07	\$ 37.86	\$ 39.79	\$ 41.76	\$ 43.84	\$ 45.16
	KVCR/FNX						
	Laboratory Technician II - Anatomy &						
	Physiology						
	Laboratory Technician II - Microbiology						
	Producer/Director, TV     Programs Counting to a ATTC**						
	Program Coordinator ATTC**     PS/ Microwaya Engineer Badis**						
	RF/ Microwave Engineer, Radio**     Consist Theorem Arts Tackwise Comment						
	<ul> <li>Senior Theatre Arts Technical Support Specialist *</li> </ul>						
	Technology Support Specialist						
	- reclinology Support Specialist	<b>A</b> 00.05	<b>*</b> • • • • • •	A 10 77	<b>*</b> 40.04	<b>A.</b> 44.05	<b>A</b> 40.00
51	Laboratom Tanko isian III. Okonsistor	\$ 36.95	\$ 38.82	\$ 40.77	\$ 42.81	\$ 44.95	\$ 46.30
52	<ul><li>Laboratory Technician III - Chemistry</li><li>Telecommunications Specialist</li></ul>	\$ 37.88	\$ 39.80	\$ 41.80	\$ 43.87	\$ 46.06	\$ 47.45
53	Contracts and Liability Specialist	\$ 38.84	\$ 40.78	\$ 42.82	\$ 44.97	\$ 47.22	\$ 48.64
55	Data Analyst	φ 30.04	φ 40.70	φ 42.02	φ 44.31	φ 41.22	φ 40.04
54	Budget Analyst	\$ 39.82	\$ 41.81	\$ 43.88	\$ 46.08	\$ 48.39	\$ 49.84
07	Instructional Technology Specialist	Ψ 00.02	Ψ +1.01	Ψ 40.00	Ψ +0.00	Ψ +0.00	Ψ +5.0+
	Research Analyst						
	Web Developer						
55		\$ 40.80	\$ 42.84	\$ 44.99	\$ 47.25	\$ 49.61	\$ 51.10
56		\$ 41.83	\$ 43.90	\$ 46.10	\$ 48.42	\$ 50.83	\$ 52.36
57	Systems Analyst	\$ 42.87	\$ 45.01	\$ 47.27	\$ 49.63	\$ 52.12	\$ 53.69
58		\$ 43.95	\$ 46.15	\$ 48.46	\$ 50.86	\$ 53.39	\$ 54.99
59		\$ 45.04	\$ 47.29	\$ 49.65	\$ 52.14	\$ 54.75	\$ 56.39
60		\$ 46.17	\$ 48.47	\$ 50.88	\$ 53.45	\$ 56.12	\$ 57.81
61		\$ 47.32	\$ 49.69	\$ 52.17	\$ 54.78	\$ 57.51	\$ 59.24
62		\$ 48.51	\$ 50.94	\$ 53.48	\$ 56.14	\$ 58.95	\$ 60.73
63	<ul> <li>Senior Programmer/Analyst *</li> </ul>	\$ 50.02	\$ 52.53	\$ 55.16	\$ 57.90	\$ 60.81	\$ 62.64
	<ul> <li>Senior Research and Planning Analyst *</li> </ul>						
	<ul> <li>Senior Technology Support Specialist *</li> </ul>						
	Senior Web Developer *						
64		\$ 51.27	\$ 53.83	\$ 56.53	\$ 59.35	\$ 62.32	\$ 64.19
65		\$ 52.55	\$ 55.18	\$ 57.95	\$ 60.82	\$ 63.87	\$ 65.79
66		\$ 53.86	\$ 56.55	\$ 59.37	\$ 62.35	\$ 65.46	\$ 67.43

<sup>\*</sup> Lead, Advanced, or Senior Level Classification

<sup>\*\*</sup> Under Review

<sup>\*\*\*</sup> Only new positions, updated titles and range placements as designated by the 2021 Classification Study are retroactive to 08/01/17 effective date.

#### SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: **Board of Trustees** 

FROM: Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Diana Z. Rodriguez, Chancellor

PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services

DATE: June 9, 2022

**SUBJECT:** Consideration of Ratification of Tentative Agreements with the CTA

#### RECOMMENDATION

It is recommended that the Board of Trustees ratify the Tentative Agreements between the SBCCD and the California Teachers Association (CTA) and its SBCCD Chapter regarding:

- Article 2: Unit Description/Recognition
- Article 10: Wages
- Article 11: Health and Welfare Benefits
- Article 13: Workload, Working Remotely
- Article 16: Evaluation Procedure
- Article 29: Duration of Agreement

#### **OVERVIEW**

Tentative Agreements were reached as indicated on the attached documents.

#### **ANALYSIS**

The attached is based on negotiations between SBCCD and the CTA. It is subject to ratification by the governing boards of both bodies.

#### **SBCCD GOALS**

- Eliminate Barriers to Student Access and Success 1.
- 2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution

#### FINANCIAL IMPLICATIONS

The cost of CTA salaries and benefits are to be covered in the appropriate budgets.



#### TENTATIVE AGREEMENT BETWEEN

#### SAN BERNARDINO COMMUNITY COLLEGE DISTRICT TEACHERS ASSOCIATION

#### AND

## SAN BERNARDINO COMMUNITY COLLEGE DISTRICT May 17, 2022

This Tentative Agreement is entered into this 17<sup>th</sup> day of May 2022 between the San Bernardino Community College District Teachers Association (hereafter, the Association) and the San Bernardino Community College District (hereafter, the District). All terms and conditions of the Collective Bargaining Agreement (hereafter, AGREEMENT) between the Association and the District shall remain in full force with the following exceptions:

Article 2: Unit Description/Recognition (attached)

Article 10: Wages, new salary schedules Appendix A-1 and A-2 (attached)

Article 11: Health and Welfare Benefits, Section D (attached)

Article 13: Workload, Remote Work (attached)

Article 16: Evaluations, including language for student evaluations and new language for surveys for non-instructional faculty without student contact (attached).

Other evaluations forms in Appendix G to be updated to reflect new Article 16 language following contract ratification.

#### Article 29: DURATION OF AGREEMENT

This Agreement shall remain in full force and effect until June 30, 2025. The District and the Association shall reopen Article 10: Wages and Article 11: Health and Welfare Benefits and related appendices in each year of the Agreement. The Association and/or the District may elect to open two (2) additional articles each year. In addition, the District and the Association agree to continue working on Article 13: Workload (Class Size and Lecture/Lab/Clinical Parity).

#### **List of New Appendix Items**

Appendix G: Evaluation Forms: student evaluations for campus nurse; surveys for non-instructional faculty without student contact

#### **Replace Appendix Items**

Appendix A-1: Faculty Salary Schedule (attached)

Appendix A-2: Compensation Schedule for All Hourly Work (attached)

Appendix G: Student Evaluation Forms for instructional, counselors, librarians

Appendix M: Health and Welfare MOUs replace with Health and Welfare Benefits for Full-Time Faculty and

Health and Welfare for Part-Time Faculty MOUs (attached)

Appendix O: Comparison District Data Summary Guidelines (attached)

Appendix T: Replace with Revised Compensation for Stacked Honors Sections (attached)

#### **Remove Appendix Items**

Appendix D-1: Working Remotely MOU

Appendix K: PT access to group health benefit

Appendix M: Extension of benefits year

Appendix U: Covid-19 MOUs

U: Covid-19 Effect on Negotiations

U-1: Reimbursement for Expenditures Related to COVID-19

U-2: Emergency Contingency Plan for Covid-19

U-3: Transition to Fall 2021

#### **SBCCD**

#### Kristina Hannon

Kristina Hannon, Vice Chancellor, Human Resources & Police Services, SBCCD Chief Negotiator

Date: May 17, 2022

Date: May 17, 2022

#### **SBCCDTA**

#### Jamie Herrera

Jamie Herrera, SBCCDTA Chief Negotiator

# TENTATIVE AGREEMENT By and Between SAN BERNARDINO COMMUNITY COLLEGE DISTRICT And SAN BERNARDINO COMMUNITY COLLEGE DISTRICT TEACHERS ASSOCIATION/NEA

ARTICLE 2: UNIT DESCRIPTION/RECOGNITION
January 28, 2022

The following changes shall be made to Article 2:

- A. Pursuant to the certification of the Public Employment Relations Board, the District recognizes the Association as the exclusive representative for the following unit of employees. The unit represented by the Association shall include all academic regular, contract, and hourly faculty (e.g., instructors, counselors, librarians, college nurses, and coordinators).
- B. The unit represented by the Association shall <u>exclude</u> all classified employees while performing classified duties; administrators; management; supervisory and confidential employees; presenters and facilitators of fee-based courses; and lecturers, facilitators, independent contractors and their employees, including but not limited to those engaged in, among others, fire science, police science, emergency medical services, respiratory care, all substitutes and management interns performing management work as defined by the EERA. Anyone excluded from the unit shall not do the work of bargaining unit members.
- C. The District and Association agree that the composition of the bargaining unit is appropriate and neither party will seek a clarification or amendment of any kind, either as to the inclusions or exclusions, during the term of the Agreement, <u>except</u> upon mutual agreement of both parties, or the District establishes a new position.

If the two parties cannot come to mutual agreement regarding any modification in the composition of the unit during the term of this agreement, the Unit may appeal to the Public Employment Relations Board.

For SBCCDTA:	For SBCCD:
Jamie Herrera	Krístína Hannon
Jamie Herrera, SBCCDTA Lead Negotiator	Kristina Hannon, Vice Chancellor,
	Human Resources & Police Services

## TENTATIVE AGREEMENT By and Between San Bernardino Community College District Teachers Association And San Bernardino Community College District

#### **Article 10 Wages**

This Tentative Agreement is entered by and between the San Bernardino Community College District ("District") and the San Bernardino Community College District Teachers Association CTA/NEA ("Association"), collectively, "the parties."

WHEREAS, To attract and retain the most qualified candidates we need to offer wages for both full and part-time faculty to be competitive with our comparison colleges;

WHEREAS, United States has experienced record inflation at 7% in 2021;

WHEREAS, The Cost-Of-Living Adjustment was 5.07% for 2021-2022, 6.17% (revised by the Legislative Analyst's Office from 5.33%) for 2022-2023, and estimated to be 3.64% for the 2023-2024 year; and

#### IT IS THEREFORE AGREED THAT:

- A. The proposed full-time salary schedule will replace the salary schedule in Appendix A-1a.
  - a. 5% increase effective July 1, 2022
- B. The proposed Appendix A-2a including the hourly compensation schedule shall replace the current language in Appendix A-2a.
  - a. \$3 increase and the addition of step 4-to the Instructional and Non-Instructional rates effective July 1, 2022

PT Hourly and FT Overload Rates*				
Assignment		Rate		
FT/PT Non-Teaching Agreements PT Professional Development	\$52			
Non-Instructional Faculty (Counselors, Librarians, Health Center				
Nurses, and nonteaching overload for Coordinators and Faculty	Group 1	Group 2	Group 3	
Leads)			-	
Based on Requirements on Placement Guidelines**	С	D-H	1	
Step 1	\$55	\$57	\$59	
Step 2	\$57	\$59	\$61	
Step 3	\$59	\$61	\$63	
Step 4	\$61	\$63	\$65	
Instructional Faculty (Lab/Lecture/Clinical/Non-Credit)				
Based on Requirements on Placement Guidelines**	С	D-H	1	
Step 1	\$69	\$71	\$73	
Step 2	\$71	\$73	\$75	
Step 3	\$73	\$75	\$77	
Step 4	\$75	\$77	\$79	

Faculty in all groups shall be required to work (in any faculty capacity) for 2 consecutive semesters. If there is no break in service, the following shall be applied:

STEP 1: Semesters 1 and 2

STEP 2: Semesters 3 and 4

STEP 3: Semesters 5 and 6

STEP 4: Semesters 7 and beyond

If there is a break in service for adjunct (part-time) faculty of no more than two (2) consecutive semesters, the unit member shall maintain their Step but will start with semester 1. (This aligns with the seniority list). If class is cancelled, the part-time bargaining unit members shall be paid a maximum of four (4) hours or for the first-class meeting, whichever is less. If the lecture and lab occur on the same day, bargaining unit members shall be paid a maximum of four (4) hours for the lecture and a maximum of four (4) hours for the lab or for the first-class meeting of each, whichever is less. Short-term and/or intensive classes will be pro-rated according to the schedule below:

Total Semester Hours	Hours of Compensation		
16 or less	1		
17 – 32	2		
33 – 48	3		
49 or more	4		

<sup>\*</sup>Faculty shall be placed on their appropriate Step and Column based on education and existing length of service at SBCCD

#### **SBCCD**

Kristina Hannon Date: April 22, 2022

Kristina Hannon, Vice Chancellor, Human Resources & Police Services, SBCCD Chief Negotiator

#### **SBCCDTA**

<u>Jamie Herrera</u> Date: April 22, 2022

Jamie Herrera, SCCDTA Chief Negotiator

<sup>\*\*</sup>Columns C through I guidelines are found in Article 13.J. (Salary Schedule Placement Guidelines).

5% increase Effective 7/1/2022 COLUMN								
		c	D	E	'IIN F	G	н	
STEP	Days	Rate						
	175	69,840.83	72,285.26	74,815.25	77,433.78	80,143.96	82,949.00	85,852.22
1	198	79,020.71	81,785.78	84,648.56	87,611.14	90,677.66	93,850.22	97,135.04
	219	87,401.70	90,460.03	93,626.44	96,903.23	100,294.99	103,804.03	107,437.24
2	175	72,285.26	74,815.25	77,433.78	80,143.96	82,949.00	85,852.22	88,857.04
	198	81,785.78	84,648.56	87,611.14	90,677.66	93,850.22 103,804.03	97,135.04	100,536.28
3	219 175	90,460.03 74,815.25	93,626.44 77,433.78	96,903.23 80,143.96	100,294.99 82,949.00	85,852.22	107,437.24 88,857.04	111,199.22 91,967.04
	198	84,648.56	87,611.14	90,677.66	93,850.22	97,135.04	100,536.28	104,053.95
	219	93,626.44	96,903.23	100,294.99	103,804.03	107,437.24	111,199.22	115,089.98
	175	77,433.78	80,143.96	82,949.00	85,852.22	88,857.04	91,967.04	95,185.89
4	198	87,611.14	90,677.66	93,850.22	97,135.04	100,536.28	104,053.95	107,696.36
	219	96,903.23	100,294.99	103,804.03	107,437.24	111,199.22	115,089.98	119,118.70
	175	80,143.96	82,949.00	85,852.22	88,857.04	91,967.04	95,185.89	98,517.39
5	198	90,677.66	93,850.22	97,135.04	100,536.28	104,053.95	107,696.36	111,465.59
	219	100,294.99	103,804.03	107,437.24	111,199.22	115,089.98	119,118.70	123,287.69
	175	82,147.56	85,022.73	87,998.52	91,078.47	94,266.22	97,565.54	100,980.33
6	198	92,943.77	96,197.41	99,563.31	103,049.79	106,654.78	110,388.66	114,251.45
	219 175	102,801.45 84,201.25	106,400.16 87,148.30	110,123.06 90,198.49	113,979.32 93,355.43	117,966.65 96,622.87	122,096.55 100,004.67	126,369.02 103,504.84
7	175	95,268.10	98,602.81	102,053.95	105,625.67	109,322.14	113,147.50	117,107.99
,	219	105,372.29	109,060.69	112,877.86	116,828.40	120,916.91	125,147.99	129,528.54
	175	86,306.28	89,327.00	92,453.45	95,689.32	99,038.44	102,504.79	106,092.46
8	198	97,648.55	101,066.43	104,604.89	108,266.00	112,053.94	115,977.02	120,035.22
	219	108,005.22	111,785.59	115,699.34	119,748.76	123,938.45	128,277.61	132,766.23
	175	88,463.94	91,560.18	94,764.78	98,081.55	101,514.41	105,067.41	108,744.77
9	198	100,091.38	103,594.49	107,220.27	110,972.86	114,856.43	118,877.22	123,037.30
	219	110,707.13	114,581.79	118,592.11	122,742.71	127,038.18	131,485.41	136,086.71
40	175	90,675.54	93,849.18	97,133.90	100,533.59	104,052.27	107,694.10	111,463.39
10	198	102,592.41	106,182.85	109,900.10	113,746.25	117,727.53	121,848.11	126,112.14
	219 175	113,473.43 92,035.67	117,444.66 95,256.92	121,556.17 98,590.91	125,810.24 102,041.59	130,213.79 105,613.05	134,771.40 109,309.51	139,487.67 113,135.34
11	198	104,130.87	107,777.44	111,548.75	115,453.11	119,492.60	123,675.55	128,004.03
٠. ا	219	115,175.06	119,208.38	123,379.67	127,698.13	132,166.06	136,792.66	141,580.22
	175	93,416.21	96,685.77	100,069.78	103,572.22	107,197.25	110,949.15	114,832.37
12	198	105,694.28	109,392.82	113,222.34	117,184.91	121,286.78	125,530.02	129,925.03
	219	116,904.28	120,995.09	125,230.77	129,613.62	134,150.53	138,843.81	143,704.95
	175	94,817.45	98,136.06	101,570.82	105,125.80	108,805.20	112,613.39	116,554.86
13	198	107,278.48	111,033.15	114,920.88	118,941.67	123,105.91	127,413.59	131,873.05
	219	118,656.50	122,809.40	127,109.46	131,556.69	136,162.59	140,927.16	145,859.58
14	175 198	96,239.71 108,887.63	99,608.10 112,698.43	103,094.38 116,644.37	106,702.69 120,725.45	110,437.28 124,952.06	114,302.59 129,324.20	118,303.18 133,852.26
14	219	120,436.31	124,369.52	128,722.78	133,226.87	137,891.07	142,717.71	147,711.43
	175	97,683.31	101,102.22	104,640.80	108,303.23	112,093.84	116,017.13	120,077.73
15	198	110,521.72	114,240.00	118,238.40	122,377.50	126,659.40	131,092.50	135,681.00
	219	122,243.72	126,523.09	130,949.63	135,534.83	140,276.40	145,188.13	150,267.73
	175	99,148.56	102,618.76	106,210.41	109,927.78	113,775.25	117,757.38	121,878.89
16	198	112,178.68	116,105.91	120,170.36	124,376.18	128,729.60	133,234.79	137,897.99
	219	124,076.42	128,420.18	132,915.70	137,567.59	142,382.74	147,365.76	152,523.54
17	175	100,635.79	104,158.04	107,803.57	111,576.69	115,481.88	119,523.74	123,707.07
17	198 219	113,862.67 125,939.02	117,848.12 130,347.16	121,972.85 134,909.37	126,241.04 139,630.24	130,658.91 144,516.68	135,232.71 149,575.58	139,966.60 154,811.54
	175	102,145.32	105,720.41	109,420.62	113,250.34	117,214.11	121,316.60	125,562.68
18	198	115,569.53	119,615.27	123,802.37	128,135.01	132,619.41	137,261.82	142,064.31
	219	127,826.91	132,301.73	136,932.93	141,725.08	146,685.11	151,819.89	157,131.73
	175	103,677.50	107,306.21	111,061.93	114,949.10	118,972.32	123,136.35	127,446.12
19	198	117,303.42	121,409.44	125,658.92	130,056.00	134,609.01	139,320.03	144,195.28
	219	129,744.69	134,286.20	138,986.38	143,849.82	148,885.73	154,096.39	159,488.72
	175	105,232.66	108,915.81	112,727.86	116,673.34	120,756.90	124,983.39	129,357.81
20	198	119,062.25	123,230.65	127,542.49	132,008.18	136,627.72	141,409.42	146,359.52
	219	131,690.07	136,300.56	141,069.73	146,009.05	151,118.54	156,407.39	161,882.50
21	175	106,811.15	110,549.54	114,418.78	118,423.44	122,568.26	126,858.15	131,298.18
21	198 219	120,850.19 133,667.64	125,078.88 138,344.82	129,457.25 143,187.57	133,987.39 148,198.18	138,677.62 153,385.85	143,530.00 158,752.88	148,554.95 164,310.77
	213	100,007.04	100,044.02	173, 107.37	170, 130.10	100,000.00	100,102.00	104,510.77

2.22 5.04 Kristina Hannon, Vice

Chancellor, Human Resources & Police Services

SBCCDTA:

For SBCGD

Jamie Herrera Digitally signed by Jamie Herrera Date: 2022.05.13 13:19:24 -07'00'

Jamie Herrera, SBCCDTA Chief Negotiator

\* Both sides agree to disregard rounding calculations that are less than or equal to \$2 **TENTATIVE AGREEMENT** 

By and Between

San Bernardino Community College District Teachers Association

And

San Bernardino Community College District

**ARTICLE 11: Health and Welfare Benefits** 

A. The District shall fully fund the least expensive health and welfare plan for each full-time unit member. Individual unit members shall have the option to select health plans offered by the District during open enrollment and shall be responsible for the cost differential between the plans. The benefit cap shall be listed in the Appendix.

- B. There shall be no requirement for the District to procure the prior consent of any unit member before deducting the balance of any premium in excess of the above amount from any compensation due the unit member.
- C. Upon receipt of notice by the District that the premiums are expected to increase in an amount which may change, the District shall notify SBCCDTA of such expected increase. Upon receipt of notice of the actual amount of any increase, the District shall notify unit members of the amount of the actual increase and the effective date of such increase.
- D. The District and the Association agree to continue to address the goal of providing health and welfare benefits to part-time bargaining unit members as Objective #7 in Appendix A.

The District shall offer a medical and dental plan for part-time bargaining unit members each year.

**SBCCD** 

Krístina Hannon Date: April 22, 2022

Kristina Hannon, Vice Chancellor, Human Resources & Police Services, SBCCD Chief Negotiator

**SBCCDTA** 

<u>Jamie Herrera</u> Date: April 22, 2022

Jamie Herrera, SCCDTA Chief Negotiator

#### **TENTATIVE AGREEMENT**

#### By and Between

## SAN BERNARDINO COMMUNITY COLLEGE DISTRICT TEACHERS ASSOCIATION AND

#### SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

## Article 13, E. Working Remotely May 17, 2022

This Tentative Agreement is entered by and between the San Bernardino Community College District ("District") and the San Bernardino Community College District Teachers Association CTA/NEA ("Association"), collectively, "the parties."

**WHEREAS**, Working remotely is a term which recognizes the ability of any bargaining unit member to meet their professional obligations by working at an off-site location;

**WHEREAS**, Faculty members do not necessarily follow a traditional 8:00 – 5:00 Monday through Friday schedule;

**WHEREAS**, Advancements in and availability of technology have permitted District work (e.g., committee meeting attendance) to continue;

**WHEREAS**, the faculty working remotely will sign contracts that indicate the rights and responsibilities of liability while working remotely as indicated in question one, answer F, on the email from Keenan.

**WHEREAS**, defined by Labor Law, "Regarding the requirement for the exemption to apply that the employee "customarily and regularly exercises discretion and independent judgment," this phrase means the comparison and evaluation of possible courses of conduct and acting or making a decision after the various possibilities have been considered. The employee must have the authority or power to make an independent choice, free from immediate direction or supervision and with respect to matters of significance."

THEREFORE, Effective for July 1, 2022:

The language in Article 13, E. will be updated as follows:

A faculty member's assignment may be met by working remotely. Faculty may work remotely up to 2 (two) days per week. Exceptions to this limitation must be approved by the supervising manager. Working remotely, for the purposes of this provision, is a term which recognizes the ability of any bargaining unit member to meet their professional obligations by working at an offsite location. Faculty who wish to work remotely must submit a request to their immediate supervisor each semester. Remote work assignments shall be mutually agreed upon. Remote work requests approved by the supervisor may not include the 5 hours of service to the district. The decision to approve or deny a remote work request is final, however, the decision may not be arbitrary or capricious.

If student/faculty contact need arises or campus responsibilities, such as committee meetings, are scheduled, faculty shall report to District facilities to meet such responsibilities. Working remotely schedules shall ensure that the full-time faculty members are available to meet the needs of the students, the department, and campus responsibilities. Faculty must be accessible

during the time they are working remotely by a variety of ways: email, chat, telephone, voice mail and/or messaging, etc. Faculty will provide their supervisor with a communication plan when working remotely.

Faculty are expected to attend their District/Campus committee assignments by the preestablished meeting modality. Additional scheduled face-to-face meetings that conflict with approved, prescheduled remote days will be given a minimum of three (3) days' notice due to the change of modality, when feasible.

If it is determined the remote work schedule is not meeting student/district needs, the agreed upon work remote request can be revoked if steps to mediate any issues have not been successful.

Remote work requests are outside release time and reassignment obligations. Flexibility in remote schedules may be allowed for faculty with reassignment.

#### SBCCD

Kristina Hannon

Kristina Hannon, Vice Chancellor,
Human Resources & Police Services, SBCCD Chief Negotiator

SBCCDTA

<u>Jamie Herrera</u>

Jamie Herrera, SBCCDTA Chief Negotiator

Date: May 17, 2022

Date: May 17, 2022

# TENTATIVE AGREEMENT By and BETWEEN SAN BERNARDINO COMMUNITY COLLEGE DISTRICT AND SAN BERNARDINO COMMUNITY COLLEGE DISTRICT TEACHERS ASSOCIATION

#### **Article 16: Evaluation Procedure**

This Tentative Agreement is made and entered into this 13th day of May, 2022 between the SAN BERNARDINO COMMUNITY COLLEGE DISTRICT (herein after the District) and the SAN BERNARDINO COMMUNITY COLLEGE DISTRICT TEACHERS ASSOCIATION/CTA/NEA (hereinafter the Association).

IT IS AGREED THAT:

The following language will become Article 16:

A. The District has both the sole responsibility to evaluate and assess the performance of each bargaining unit member. The purpose of evaluation is to recognize performance in the areas of instruction, counseling, and other educational services assigned by the District; to support and enhance satisfactory performance; to identify areas of performance needing improvement; to document unsatisfactory performance of the bargaining unit member; to recommend improvement measures, and monitor progress. These procedures have been designed to provide a uniform and fair evaluation process. Nothing in this Article shall allow a violation of Sections of the Education Code covering the procedures for evaluation of academic employees in public community college districts in California.

#### B. Frequency of Evaluation

All evaluations will cover performance, over the full evaluation cycle:

- 1. Contract (Tenure-Track Probationary) bargaining unit members shall be evaluated at least once in each academic year.
- 2. Regular (Tenured) bargaining unit members shall be evaluated at least once in every three academic years.
- 3. Full-Time Temporary bargaining unit members shall be evaluated at least once in each academic year for the first four (4) years of employment. Thereafter, evaluation shall be at least once every six (6) regular semesters.

- Part-Time (Adjunct) bargaining unit members shall be evaluated once per year within the first two years of employment. Thereafter, evaluation shall be at least once every six regular semesters.
- 5. Formal evaluations during the summer session must meet all the requirements of Section D of this Article, "Formal Evaluation Procedures."

Additional evaluations beyond the minimum required shall be consistent with Article 24, Section B.

- C. There shall be a periodic review of the evaluations forms at least once every five (5) years, or by mutual agreement as needed. The District and Association negotiations teams shall collaborate for the review and/or changes to the forms.
- D. Basic Terms of Evaluation

The basic terms of the formal evaluation may include:

- 1. Professional expertise in discipline. The bargaining unit member shall demonstrate satisfactory knowledge and currency in the assigned role.
- 2. Methodologies: Techniques of instruction, presentation, and/or student interaction. The bargaining unit member shall:

#### a. Instructional Faculty

- i. Use means of presenting subject content (e.g., lecture, discussion, or demonstration) which effectively facilitate learning and support diversity and inclusion. In online or partially online courses, appropriate online methodologies are utilized to achieve the outcomes and objectives and include regular, substantive interactions.
- ii. Employ fair and reasonable examinations and/or other assessments consistent with the objectives and outcomes of the course and aligned with the course outline of record. Regularly assess student learning outcomes and evaluate assessment data. Faculty shall not be evaluated on the results of the student learning and/or service area outcomes.

#### b. Non-Instructional Faculty

 Use means of presenting subject content, (e.g., lecture, discussion, demonstration or workshops) which effectively facilitate learning and support diversity and inclusion.

- ii. Employ fair and reasonable assessments, if applicable, consistent with the objectives and outcomes and aligned with the principal content. If applicable, regularly assess student learning and/or service area outcomes and evaluate assessment data. Faculty shall not be evaluated on the results of the student learning and/or service area outcomes.
- 3. Effectiveness of communication. The bargaining unit member shall:
  - a. <u>Instructional Faculty</u>
    - i. Communicate to the students the objectives and outcomes of the course by use of a syllabus that also identifies related resources available to students and outlines how the course grade is to be determined.
    - ii. Explain the concepts which comprise the course material. Demonstrate clear and respectful communication when engaged in dialogue with their students, colleagues, and others that they interact with on campus or in the community on behalf of the campus.

#### b. Non-Instructional Faculty

- i. Communicate the purpose, mission and scope of the program area.
- ii. Explain the department or program procedures to be followed.
- iii. Demonstrate clear and respectful communication when engaged in dialogue with their students, colleagues, and others that they interact with on campus or in the community on behalf of the campus.
- 4. Contribution to campus culture and climate. The bargaining unit member shall demonstrate their acceptance of responsibility to support and enhance campus culture and climate. This may be demonstrated by one or more of the following but is not necessarily limited to:

#### Regular, Contract and Temporary Faculty

i. Participation in committee and other work of the District, and/or college. Faculty in their first year are not required to serve on a committee. Committee assignments, club advisor duties, or other work that is within this category begin in the bargaining unit member's second year of full-time service. In lieu of committee work, club advisor duties, or other work within this category, all first-year faculty are required to participate in new faculty orientation as delivered by the college.

- ii. Participation in other academic work, e.g., department, division, and faculty meetings.
- iii. Maintenance and submission of grades and outcomes assessments by the established deadline, if applicable.
- iv. Adherence to the policies and regulations of the College and/or the District (Article 13, Section (B)(1)).

#### b. Part-Time Faculty

- i. Maintenance and submission of grades and outcomes assessments by the established deadline, if applicable.
- ii. Regular communication with faculty chairs and evaluating manager.
- iii. Adherence to the policies and regulations of the College and/or the District (Article 13, Section (B)(9)).
- 5. Performance in other or additional areas of responsibility if applicable. The bargaining unit member shall function effectively in positions of additional responsibility, e.g., as department chair, coach, faculty lead, etc. or during reassigned time.
- 6. Faculty may have assignments that incorporate both instructional and non-instructional obligations. In these cases, the evaluation will include all assigned roles.
- E. Formal Evaluation Procedure for Contract, Regular, Temporary, and Part-Time Bargaining Unit Members

The formal evaluation procedure shall include the following basic components, which are detailed below:

- 1. Initial Conference
- 2. Peer Observations
- 3. Student Evaluations (if applicable)
- 4. Additional Faculty Feedback, for non-instructional faculty without student contact only
- Self-Evaluation
- 6. Evaluating Manager Observation (if applicable) and Summary
- 7. Final Conference

#### 1. <u>Initial Conference</u>

An initial conference between the evaluating manager and bargaining unit member shall occur before the formal evaluation procedure may begin. This conference will include an explanation of the complete District evaluation procedure, including the process for responses and timelines. The evaluating manager and the bargaining unit member shall cooperate in the scheduling of the initial conference, which both parties shall attend.

#### 2. Peer Observations

Peer observations shall be conducted by faculty familiar through training or experience with the assignment of the bargaining unit member undergoing evaluation. Training on the peer evaluation process and forms will be available for faculty.

#### a. Regular, Contract, and Temporary Full-Time Faculty

Two qualified peers (tenured or tenure-track faculty) shall participate in the bargaining unit member's evaluation. One peer shall be selected by the Academic Senate President and one peer shall be selected by the bargaining unit member being evaluated.

#### b. Part-Time Faculty

One peer shall participate in the bargaining unit member's evaluation. The peer shall be the appropriate faculty chair or full-time faculty designee.

c. Peers shall base their review of the bargaining unit member on observations of the bargaining unit member in their instruction and/or communication with students, colleagues, and other members of the college community.

The peer evaluation process will include:

observation of the bargaining unit member in their assigned roles utilizing the approved peer evaluation observation form. If it is mutually agreed by the peer observer and the manager that an observation is not possible, an interview may replace the observation.

Each peer shall complete and submit the signed peer evaluation form to the evaluating manager. A unit member, other than a Department Chairs, shall not be required to serve as a peer reviewer in more than two peer reviews per year unless the unit member so agrees. A unit member, other than a Department Chair, shall not be required to serve as a peer reviewer during any semester in which they are being evaluated unless the bargaining unit member so agrees.

#### 3. Student Evaluations

Student evaluations of instructional and non-instructional (with direct student contact) bargaining unit members' effectiveness shall be conducted utilizing a mutually agreed upon tool. No student evaluations will be included if the position does not exercise direct student contact as part of the regular duties. To ensure confidentiality of student responses, the bargaining unit member shall not be present during administration of the student evaluation tool.

#### 4. Additional Faculty Feedback

For non-instructional faculty without student contact, five (5) faculty will be chosen by the bargaining unit member and five (5) by the evaluating manager, or 10 faculty members mutually agreed upon by both parties, to receive the feedback tool. These faculty are in addition to the peer evaluators. Selections shall include faculty members on relevant committee assignments and/or faculty on campus. All faculty providing feedback for the bargaining unit member will be given the member's job description.

#### 5. Self-Evaluation

The bargaining unit member will complete a statement, based on the current evaluation cycle, using the agreed upon content of the self-evaluation tool. Keeping in mind the need to integrate equity and/or diversity in all areas of your work. Please address the following items:

- a. Discuss how you have demonstrated support of student success to include culturally responsive teaching and/or services (e.g., including information such as modifications to your course structure or services, approach to working with students, and an analysis of disproportionate impact in classes taught by the faculty member and strategies for addressing any disproportionately impacted groups).
- b. Describe one or two successes you have had in your role on campus.
- c. Discuss your contribution to campus community and culture (e.g., committee work, student life activities). \*not required for part-time
- d. Describe any research, seminars, trainings, or other work completed in order to expand or enhance expertise that would benefit job performance.
- e. Reflect on the results of your peer evaluations if received at least two weeks prior to the due date for self-evaluation.
- f. Reflect on the results of student evaluations (if applicable) if received at least two weeks prior to the due date for self-evaluation.
- g. Reflect on the results of faculty feedback (for non-instructional without student contact) if received at least two weeks prior to the due date for self-evaluation.
- h. Explain what the District can do to support you (e.g., training, resources, achieving goals) if applicable.

i. Add anything else if desired, as related to integrating equity and/or diversity into your work.

#### 6. Evaluating Manager Observations and Summary

For full-time bargaining unit members, there will be a direct observation of the unit member by the evaluating manager for the purpose of evaluating the employee's assigned roles and the relationships and communications with students, peers and other members of the District. For part-time faculty, there will be direct observation by the evaluating manager during at least the first two evaluation cycles, and at least every 2 evaluation cycles after that. Additionally, there will be direct observation by the evaluating manager on any off-cycle evaluation. Observations made throughout the evaluation cycle of the bargaining unit member's job performance may be included. A written evaluation summary prepared by the evaluating manager, shall include their observations and recommendations, student evaluations and peer evaluation(s).

The District may conduct additional observations during the Formal Evaluation Procedure. Faculty will be notified in advance, in writing, of any additional observations.

#### 7. Final Conference

- a. The results of the formal evaluation, its summary, and all related documents will be discussed in a final conference between the evaluating manager and the bargaining unit member.
- b. A copy of the final summary and all official evaluation documents to be placed in the employee file will be provided to the unit member at the meeting. In addition, the evaluating manager will notify the bargaining unit member of their right to respond to the evaluation in writing within 30 calendar days and that the response will be attached to the evaluation and become part of the permanent record.
- c. This conference will occur no later than the last day of the respective semester, per the approved academic calendar, for any formal evaluation. The evaluating manager and the bargaining unit member will cooperate in the scheduling of the final conference, which both parties shall attend.
- d. The formal evaluation summary shall be dated and signed by the evaluating manager. The bargaining unit member shall sign and date the formal evaluation summary when it is received. Such signature, by itself, shall not be interpreted as agreement with the contents or findings of the formal evaluation summary.
- 7. If the formal evaluation summary cites specific deficiencies for non-probationary faculty (part-time, full-time temporary, tenured faculty), the evaluating manager shall schedule a meeting with the bargaining unit member to discuss appropriate steps for improvement. The

evaluating manager shall give specific written recommendations for improvement. If the subsequent formal evaluation summary indicates that the deficiencies have been corrected, a written statement of such improvement shall be prepared and signed by the evaluating manager and placed in the bargaining unit member's personnel file. A copy shall also be provided to the bargaining unit member.

For probationary faculty (tenure-track full-time faculty), see Tenure Review section.

8. The bargaining unit member may provide a written response to the formal evaluation summary within thirty (30) calendar days of receipt of the formal evaluation summary. This response shall be signed and provided to the evaluating manager and Human Resources to be attached to the formal evaluation summary in the personnel file. The content of the evaluation shall not be grievable.

#### F. Tenure Review Procedures

- 1. In the San Bernardino Community College District, tenure-track contract faculty members will be recommended for tenure only during their fourth year of service.
- 2. The Office of the President shall provide the names, assignments, and year(s) of service of all probationary faculty members currently participating in the tenure process to the President of the San Bernardino Community College District Teachers Association no later than September 30 of the current fall semester.
- 3. The Tenure Review Sub-Committee (see Section H2) will be presented with all evaluations for tenure-track faculty in each of their first three years of service. For any evaluation that meets expectations, a memo will be submitted to the College President with a recommendation to offer the next probationary contract. The administration will share this information with the faculty member(s).
- 4. Any evaluation where improvement is needed or does not meet expectations in any given year shall be reviewed by the Tenure Review Committee. If the evaluation does not meet expectations in the first, second, or third years, the Tenure Review Committee shall:
  - Initiate the Improvement Plan Process in Section H3; or
  - Recommend that the faculty member in question be dismissed at the conclusion of the current contract.

The Tenure Review Committee's recommendation will be forwarded to the faculty member by the administration.

- All contract faculty members will be evaluated during the fall semester of the fourth year of service, unless the faculty member has been recommended for dismissal at the end of the third year.
- 6. The Tenure Review Committee shall meet in January to review the four evaluations of each faculty member being considered for tenure.
- 7. At the conclusion of this evaluation, the Tenure Review Committee shall meet and decide on a recommendation of tenure or dismissal for the faculty member in question. If all contract evaluations of a faculty member are satisfactory without deficiencies, the Tenure Review Committee shall recommend that individual to the President for tenure. The administration will share this information with the fourth-year faculty member.
- 8. All recommendations regarding fourth-year faculty members shall be submitted to the College President by February 15.
- 9. If the College President disagrees with a recommendation of the Tenure Review Committee, the College President and the Committee shall meet with the District Chancellor to present their differing points of view. The Chancellor shall have final authority to make a recommendation to the Board of Trustees.
- 10. The Tenure Review Sub-Committee identified in Section H2 below, at both colleges, shall have as part of its responsibility to annually review all evaluations of the probationary faculty to ensure that every step of the evaluation procedure described in Article 16 has been strictly followed. Should the review reveal any missed steps or errors in application of the Article 16 Procedures, the Association Representative on the Committee shall immediately contact the President of the Association who shall initiate the Grievance Procedure on behalf of the affected bargaining unit member(s).

#### G. Tenure Review Committee

- During the academic years when one or more contract faculty members will be participating
  in the tenure process, a standing Tenure Review Committee shall be established during the
  Fall semester at each college. The Vice Presidents of Instruction shall ensure that these
  committees will be in place no later than September 30. The Tenure Review Committee will
  meet if there is an improvement plan needed by one or more faculty members and/or to
  determine tenure recommendations.
- 2. Each college's Tenure Review Committee will consist of six (6) members:
- One (1) Tenured faculty member who shall chair the Tenure Review Committee appointed by the College President
- Two (2) Administrators
  - Vice President of Instruction

- Vice President of Student Services
- Two (2) Tenured faculty members appointed by the Academic Senate President \*
- One (1) Tenured faculty member appointed by the San Bernardino Community College District Teachers Association (SBCCDTA)
- One (1) non-voting Human Resources representative to verify employment timelines and legal compliance
- \* The two (2) tenured faculty members appointed by the Academic Senate President shall consist of one (1) tenured instructional faculty member and one (1) tenured non-instructional faculty member.
  - The Vice President of Instruction shall report the names and positions of the members of the Tenure Review Committee at their college to the SBCCDTA President no later than September 30 of the current fall semester.

#### H. Tenure Review Sub-Committee

- During the academic years when one or more contract faculty members will be participating
  in the tenure process, a Tenure Review Sub-Committee shall be established during the Fall
  semester at each college. The Vice Presidents of Instruction shall ensure that these
  committees will be in place no later than September 30.
- 2. Each college's Tenure Review Sub-Committee will consist of three (3) members from the Tenure Review Committee:
  - One (1) Tenured faculty member who shall chair the Tenure Review Committee appointed by the College President
  - One (1) Tenured faculty member appointed by the San Bernardino Community College District Teachers Association (SBCCDTA)
  - One (1) Administrator; either the Vice President of Instruction or the Vice President of Student Services
  - One (1) non-voting Human Resources representative to verify employment timelines and legal compliance

#### 3. Improvement Plan Process

- a. The Tenure Review Committee shall meet with the faculty member, the evaluating manager, and an additional tenured faculty member, selected by the faculty member needing improvement, to develop the improvement plan. The improvement plan will identify some resources and strategies to facilitate improvement within a reasonable timeframe.
- b. If the Tenure Review Committee has any doubt about a faculty member's overall performance after the conclusion of an improvement plan, the Tenure Review Committee shall recommend:

Page 287 of 501

 i. An additional improvement plan to be monitored and evaluated prior to the completion of the fall semester of the contract faculty member's fourth year

of service; or

ii. That the faculty member in question be dismissed at the conclusion of the

current contract.

c. In the case of bargaining unit members for whom improvement is needed or does not meet expectations in the fourth year, in lieu of an improvement plan, the Tenure Review Committee will review the fourth-year evaluation and consider all previous contract evaluations for the determination to recommend or not

recommend tenure.

Tools used during the evaluation process are negotiated between the District and the Association.

**For SBCCD** 

#### Kristina Hannon

Kristina Hannon, Vice Chancellor, Human Resources & Police Services, SBCCD Chief Negotiator

For SBCCDTA

Jamie Herrera

Jamie Herrera, SBCCDTA Chief Negotiator

Date: May 13, 2022

Date: May 13, 2022

#### **Evaluations Procedure: Questions**

#### Non-instructional without Student Contact, Faculty Feedback Questions:

Feedback shall be given based on job title, eg. Articulation officer, coordinator, etc.

- 1. The (list job title) was helpful to me.
- 2. The (list job title) effectively performed the job duties that pertained to our interactions.
- 3. The (list job title) thoughtfully considered feedback.
- 4. The (list job title) effectively communicates information to appropriate bodies.
- 5. The (list job title) interactions are professional.
- 6. Comments....

#### Non-instructional with Student Contact, Student Evaluation Questions:

#### Librarian

- 1. The librarian addressed my questions.
- 2. The information was provided in a clear and understandable manner.
- 3. I was satisfied with the services provided by the librarian.
- 4. The librarian effectively explained how to use the library resources.
- 5. The interaction with the librarian was professional.
- 6. The librarian demonstrated/recognized an awareness of my needs.
- 7. Would you recommend this librarian to other students?
- 8. Comments....

#### Nurse

- 1. The nurse was attentive to my concerns/needs.
- 2. The information was provided in a clear and understandable manner.
- 3. The nurse demonstrated/recognized an awareness of my needs.
- 4. The interaction with the nurse was professional.
- 5. The nurse was approachable and demonstrated concern for me.
- 6. The nurse exhibited good communication skills.
- 7. Would you recommend this nurse to other students?
- 8. Comments....

#### Counselors

- 1. The counselor was punctual to the scheduled appointment.
- 2. The counselor was approachable.
- 3. The interaction with the counselor was professional.
- 4. The counselor demonstrated/recognized an awareness of my needs.
- 5. The counselor was knowledgeable about programs, services, and/or transfer requirements.
- 6. The counselor exhibited good communication skills.
- 7. I have a better understanding of my next steps after speaking with the counselor.
- 8. The counselor explained information pertaining to my educational goals.
- 9. Would you recommend this counselor to other students?
- 10. Comments

#### **Instructional, Student Evaluation Questions:**

#### Instructional

- 1. The instructor provided a syllabus for the course.
- 2. The syllabus accurately describes what is involved in the course.
- 3. The instructor is punctual (e.g. on time for synchronous classes, prompt with responses within 24-48 business hours, etc.).
- 4. The instructor provides sufficient information about how to succeed in the course.
- 5. The instructor demonstrates knowledge of the subject.
- 6. The instructor communicates ideas and information clearly and effectively.
- 7. The structure of the class effectively promotes learning.
- 8. The instructor inspires interest/learning in the course material.
- 9. The instructor provides opportunities for student input and class discussion.
- 10. The instructor is respectful of different viewpoints.
- 11. The instructor treats students equitably.
- 12. The instructor makes an effort to help students succeed.
- 13. The instructor applies course material to the real world.
- 14. The instructor is available and makes it clear how to contact them outside of class.
- 15. The assignments and/or exams match the content of the course.
- 16. The instructor provides timely feedback on assignments and/or exams.
- 17. The instructor's system of grading is clear and follows the syllabus grading criteria.
- 18. Would you recommend this instructor to another student?
- 19. Comments

#### For SBCCD

## Kristina Hannon

Kristina Hannon, Vice Chancellor, Human Resources & Police Services, SBCCD Chief Negotiator

For SBCCDTA

# <u>Jamie Herrera</u>

Jamie Herrera, SBCCDTA Chief Negotiator

Date: May 13, 2022

Date: May 13, 2022

# MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE SAN BERNARDINO COMMUNITY COLLEGE DISTRICT AND SAN BERNARDINO COMMUNITY COLLEGE DISTRICT TEACHERS ASSOCIATION

### HEALTH AND WELFARE BENEFITS FOR FULL-TIME FACULTY

This Memorandum of Understanding ("MOU") is entered by and between the SAN BERNARDINO COMMUNITY COLLEGE DISTRICT ("District") and the SAN BERNARDINO COMMUNITY COLLEGE DISTRICT TEACHERS ASSOCIATION (Association), collectively, "the parties."

For the 2022-2023 plan year (October 1, 2022 – September 30, 2023), the benefit cap shall be as follows:

- 1. Medical plan only: \$14,304.00
  - a. Individual full-time unit members shall have the option to select other health plans offered by the District during open enrollment and shall be responsible for the cost differential between the plans.
  - b. Medical plans offered to include a choice of six (6) medical plans:
    - i. Anthem Blue Cross Select-Network HMO Premier (No additional cost option)
    - ii. Anthem Blue Cross Full-Network HMO Premier (Additional cost option)
    - iii. Anthem Blue PPO (Additional cost option)
    - iv. Anthem Blue PPO Low (Additional cost option)
    - v. Kaiser Low HMO \$30 Co-Pay (Additional cost option)
    - vi. Kaiser High HMO \$10 Co-Pay (Additional cost option)
- 2. Dental, Vision, Term Life and AD&D: \$649.68
  - a. Individual full-time unit members shall have the option to select other health plans offered by the District during open enrollment and shall be responsible for the cost differential between the plans.
  - b. Dental plans offered include a choice of two (2) dental plans:
    - i. DeltaCare USA HMO (No additional cost option)
    - ii. Delta Dental PPO (Additional cost option)
  - c. Vision plan offered include one vision (1) plan:
    - i. EyeMed (No additional cost option)
  - d. Term Life and AD&D policies include Basic and Voluntary coverage options:
    - i. Prudential Basic Term Life: \$50,000 (No additional cost)
    - ii. Prudential Basic AD&D: \$50,000 (No additional cost)
    - iii. Prudential Voluntary Term Life (Additional cost option)
    - iv. Prudential Voluntary AD&D (Additional cost option)

### 3. Medical Wavier

- a. Full-time faculty members who chose to opt-out of the medical plan benefits shall complete the 2022-2023 Opt-Out of Medical Benefits Form.
- b. In lieu of medical benefits, full-time faculty members who chose to opt-out shall receive a \$250 per month (\$3,000 per year) stipend. It is understood that this monthly stipend may be considered a compensable benefit and subject to the appropriate taxes and applicable retirement contributions. The District shall still continue any other plan that the faculty member is currently enrolled in including dental, and vision, and any other alternative insurance benefits including Basic Life Insurance and the Employee Assistance Program (EAP).

There shall be no requirement for the District to procure the prior consent of any unit member before deducting the balance of any premium in excess of the above amount from any compensation due from the unit member.

The District shall contribute the cost of the least expensive health and welfare plan to full-time unit members during the 2022-2023 plan year (October 1, 2022 – September 30, 2023).

This Agreement is made and entered into this 22<sup>nd</sup> day of April, 2022.

#### **SBCCD**

<u>Krístína Hannon</u> Date: April 22, 2022

Kristina Hannon, Vice Chancellor, Human Resources & Police Services, SBCCD Chief Negotiator

**SBCCDTA** 

<u>Jamie Herrera</u> Date: April 22, 2022

Jamie Herrera, SCCDTA Chief Negotiator

# MEMORANDUM OF UNDERSTANDING BETWEEN SAN BERNARDINO COMMUNITY COLLEGE DISTRICT TEACHERS ASSOCIATION AND SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

### HEALTH AND WELFARE BENEFITS FOR PART-TIME (ADJUNCT) FACULTY

This Memorandum of Understanding (MOU) is made and entered into this 22<sup>nd</sup> day of April, 2022 between the San Bernardino Community College District (hereinafter, "District") and the San Bernardino Community College District Teachers Association-CTA/NEA (hereinafter, "Association").

**WHEREAS**, The District and Association agree to continue to address the goal of providing health and welfare benefits to part-time bargaining unit members as Objective #7 in Appendix A-1 where the existing collective bargaining agreement also indicates that the District shall present a health and welfare plan for part-time bargaining unit members in the 2019-2020 academic year for implementation on September 1, 2020.

**WHEREAS**, The District has researched various plan offerings with insurance carriers to offer medical-benefits to part-time faculty.

**WHEREAS**, the number of part-time faculty have been fewer than anticipated and this money can be used to benefit all part-time faculty in other areas.

#### IT IS THEREFORE AGREED THAT:

In an ongoing effort to continue to address "D" of Article 11: Health and Welfare Benefits, part-time faculty and their eligible dependents for the 2022-2023 plan year.

Effective October 1, 2022 through September 30, 2023, the District shall offer:

#### MEDICAL

- 1. Offer Anthem Blue Cross PPO High Deductible plan to all eligible part-time faculty members and eligible dependents at 100% employee contribution.
- 2. An interest list will be developed over a two-week period to determine how many part-time faculty members would be interested in enrolling.
- 3. Up to a maximum of 10 part-time faculty members who meet the eligibility requirements will be funded each month (for up to 12 months) not to exceed \$45,000 for the 2022-2023 plan year, to help offset the cost of employee premiums. The allocated \$45,000 will be divided equally amongst the enrollees, up to 10 people. The subsidy cannot exceed the cost of the benefits. The established cap shall not be considered as a permanent cap to funded benefits for part-time faculty. The established cap and subsidy amount will be subject to negotiations every year.

#### DENTAL

- 1. Offer the Delta Dental HMO Direct for eligible part-time faculty and eligible dependents at the 75% employer contribution/25% employee contribution.
- 2. An interest list will be developed over a two-week period to determine how many part-time faculty members would be interested in enrolling.

3. The District will fund the employer contribution for up to 25 part-time faculty members who meet the eligibility requirements (\$25.15 each month (for up to 12 months) not to exceed \$301.80 for the 2022-2023 plan year). The maximum enrollment for this funding shall be 25 faculty. The established cap shall not be considered as a permanent cap to funded benefits for part-time faculty. The established cap and subsidy amount will be subject to negotiations every year.

The following eligibility requirements shall apply:

- 1. Part-time faculty must be actively employed in a district faculty position.
- 2. Applicants who have existing coverage elsewhere are not eligible for District funding.
- 3. Priority will be established as follows:
  - a. 1st priority: Applicants enrolled in the previous plan year.
  - b. 2<sup>nd</sup> priority: Shall be established by the earliest hire date.
- 4. Any subsequent enrollments are at the discretion of the District.
- 5. An eligible employee may choose either medical or dental benefits, but not both.

The District reserves the right each school year to change the medical plan and/or subsidy amount offered to part-time faculty.

SBCCD	
Kristina Hannon	Date: <u>April 22, 2022</u>
Kristina Hannon, Vice Chancellor, Human Resources & Police Services, SBCCD Chief Negotiator	
SBCCDTA	
Jamie Herrera	Date: April 22, 2022
Jamie Herrera, SBCCDTA Chief Negotiator	

#### MEMORANDUM OF UNDERSTANDING

#### By and Between

#### SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

#### AND

#### SAN BERNARDINO COMMUNITY COLLEGE DISTRICT TEACHERS ASSOCIATION

# Comparison District Data Summary Guidelines October 22, 2021

Whereas: Appendix A-1, Objectives 1 and 2 of the collective bargaining agreement states we will establish a median concept among the benchmark/comparison districts and establish specific points on the salary schedule for comparison; and

Whereas: The change in the salary schedule requires adjustment to the previously agreed upon comparison cells.

### IT IS THEREFORE AGREED THAT:

The following Comparison District Data Summary Guidelines shall be used.

#### **Comparison District Data Guidelines**

- a. The comparison districts listed in Appendix A-1 Compensation Plan shall be used for comparison purposes including wages, benefits, similar job descriptions, etc.
- b. Specific points (twenty-eight cells) on the full-time salary schedule shall be established for comparison and refer to the index of the twenty-eight cells. The index of twenty-eight cells are agreed to by mutual consent of the Association and the District. The selection of the cells process shall include an analysis of current scatter gram information.
- c. The twenty-eight cells shall be matched to the seven comparison districts identified in the bargaining agreement under the Compensation Plan as close as possible.
- d. The index of twenty-eight cells shall be re-evaluated and mutually agreed to every time Article 10: Wages is sunshined.

### Index of Twenty- Eight (28) Cells for 2021-22

Lowest starting point (3 cells): C1, D1, I1

Highest (3 cells): D21, E21, I21

Entry level, difficult to recruit, retain (3 cells): C4, D4, I4

Starting point G8-max step: (7 cells): all step 8 (C, D, E, F, G, H, I)

Normalizing (middle of schedule, 7 cells): all step 11 (C, D, E, F, G, H, I)

Straightforward, best match possible (5 cells): E6, D14, I14, F17, H17

SBCCDTA SBCCD

<u>Jamie Herrera</u>

Jamie Herrera, SBCCDTA Chief Negotiator

Kristina Hannon

Kristina Hannon, Vice Chancellor, Human Resources & Police Services, SBCCD Chief Negotiator

# MEMORANDUM OF UNDERSTANDING By and Between SAN BERNARDINO COMMUNITY COLLEGE DISTRICT AND SAN BERNARDINO COMMUNITY COLLEGE DISTRICT TEACHERS ASSOCIATION

### **Compensation for Stacked Honors Sections**

This Memorandum of Understanding ("MOU") is entered by and between the San Bernardino Community College District ("District") and the San Bernardino Community College District Teachers Association CTA/NEA ("Association"), collectively, "the parties."

WHEREAS, Crafton Hills College has compensated faculty who teach honors courses; and

**WHEREAS**, the parties agreed to come together and meet to extend or negotiate a new process/compensation for honors courses as outlined in the MOU signed December 4, 2020;

#### **THEREFORE**, Effective Fall 2021:

1. All faculty teaching any honors course linked to a non-honors course shall be compensated two (2) hours for each student enrolled at census at the non-instructional rate, up to five (5) students, for a maximum of ten (10) hours.

For example, an instructor teaching three (3) honors sections of ENGL-101 with eight (8) honors students would be compensated for a maximum of five (5) students or ten (10) hours. If an instructor also taught ENGL-102 as well, they could be compensated for a maximum of five (5) students for all ENGL-102 honors sections taught by the instructor as well as being compensated for the ENGL-101 honors students.

2. Counselors at both campuses will be released from other student contact to attend honors related meetings and activities during their assigned workweek.

This MOU will sunset upon district plan and agreed upon MOU/TA.

For SBCCD

Date: 4/15/2022 Kristina Hannon

Kristina Hannon, Vice Chancellor, Human Resources & Police Services, SBCCD Chief

Negotiator

For SBCCDTA

Date: 4/15/2022 Jamie Herrera

Jamie Herrera, SBCCDTA Chief Negotiator

**TO:** Board of Trustees

**FROM:** Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Jose F. Torres, Executive Vice Chancellor

**PREPARED BY:** Lawrence P. Strong, Director of Fiscal Services

**DATE:** June 9, 2022

**SUBJECT:** Consideration of Approval of Authorized Signature List for

Fiscal Year 2022-23

#### **RECOMMENDATION**

It is recommended that the Board of Trustees approve the Authorized Signature List for Fiscal Year 2022-23, as attached.

#### **OVERVIEW**

In accordance with California legal code, the Board of Trustees may, via annual Board action, delegate its authority to named agents. Only the Board and/or those agents are authorized to commit the District to contracts, expenditure of funds, employment of personnel, and other legal actions.

### **ANALYSIS**

The Authorized Signature List for Fiscal Year 2022-23 is being presented for approval and will go into effect July 1, 2022.

#### **SBCCD GOALS**

4. Ensure Financial Accountability/Sustainability

#### FINANCIAL IMPLICATIONS

There are no direct financial implications connected with the approval of this item.





# **Authorized Signature List for Fiscal Year 2022-23** Submitted for Board Approval June 9, 2022

[v.6.2.2022.p.1|2]

AUTHORITY	NAMED AGENT(S)
Contracts, Agreements, and Memos of Understanding	<ul> <li>Diana Z. Rodriguez, Chancellor</li> <li>Jose Torres, Executive Vice Chancellor</li> <li>Larry Strong, Director of Fiscal Services</li> <li>Steven J. Sutorus, Business Manager</li> <li>(Employment Only) Kristina Hannon, Vice Chancellor, HR</li> </ul>
Revenue Clearing Bank Accounts, SBCCD Commercial Property Bank Account & Lockbox	<ul> <li>Diana Z. Rodriguez, Chancellor</li> <li>Jose Torres, Executive Vice Chancellor</li> <li>Larry Strong, Director of Fiscal Services</li> <li>Steven J. Sutorus, Business Manager</li> <li>Jorge Andrade, Interim Associate Director, Fiscal Services</li> <li>Vacant, Accounting Services Manager</li> </ul>
Revolving Cash Bank Account	<ul> <li>Custodian: Jose Torres, Executive Vice Chancellor</li> <li>Larry Strong, Director of Fiscal Services</li> <li>Steven J. Sutorus, Business Manager</li> <li>Jorge Andrade, Interim Associate Director, Fiscal Services</li> <li>Vacant, Accounting Services Manager</li> </ul>
Inland Futures Foundation Bank Account	<ul> <li>Diana Z. Rodriguez, Chancellor</li> <li>Jose Torres, Executive Vice Chancellor</li> <li>Larry Strong, Director of Fiscal Services</li> <li>Steven J. Sutorus, Business Manager</li> </ul>
Safe Deposit Box	<ul> <li>Jose Torres, Executive Vice Chancellor</li> <li>Larry Strong, Director of Fiscal Services</li> <li>Steven J. Sutorus, Business Manager</li> </ul>
Cafeteria; ASB-Clubs/Trusts-Student Rep; and Scholarship & Loan Bank Accounts	<ul> <li>Jose Torres, Executive Vice Chancellor</li> <li>Larry Strong, Director of Fiscal Services</li> <li>Steven J. Sutorus, Business Manager</li> <li>Jorge Andrade, Interim Associate Director, Fiscal Services</li> <li>Vacant, Accounting Services Manager</li> </ul>
Financial Aid Bank Accounts	<ul> <li>Diana Z. Rodriguez, Chancellor</li> <li>Jose Torres, Executive Vice Chancellor</li> <li>Larry Strong, Director of Fiscal Services</li> <li>Steven J. Sutorus, Business Manager</li> <li>Jorge Andrade, Interim Associate Director, Fiscal Services</li> <li>Vacant, Accounting Services Manager</li> </ul>
Commercial Warrants and Related Journal Entries	<ul><li>Diana Z. Rodriguez, Chancellor</li><li>Jose Torres, Executive Vice Chancellor</li></ul>
Payroll Orders and Related Journal Entries, and Voluntary Payroll Deductions (PAY620)	<ul> <li>Jose Torres, Executive Vice Chancellor</li> <li>Larry Strong, Director of Fiscal Services</li> <li>Colleen Gamboa, Payroll Manager</li> </ul>



# **Authorized Signature List for Fiscal Year 2022-23** Submitted for Board Approval June 9, 2022

[v.6.2.2022.p.2|2]

AUTHORITY	NAMED AGENT(S)
Notices of Employment for Certificated, Classified, Student and Temporary Employees	<ul> <li>Diana Z. Rodriguez, Chancellor</li> <li>Jose Torres, Executive Vice Chancellor</li> <li>Kristina Hannon, Vice Chancellor, HR</li> <li>Karla Zaragoza, Interim Associate Director, HR</li> </ul>
Purchase Orders (no monetary limit)	<ul><li>Jose Torres, Executive Vice Chancellor</li><li>Steven J. Sutorus, Business Manager</li></ul>
Journal Entries (not authorized by District or Payroll Orders), Interfund Transactions, and Budget Transfers	<ul> <li>Jose Torres, Executive Vice Chancellor</li> <li>Larry Strong, Director of Fiscal Services</li> <li>Jorge Andrade, Interim Associate Director, Fiscal Services</li> <li>Vacant, Accounting Services Manager</li> </ul>
Certify/Attest to Board Action	<ul><li>Diana Z. Rodriguez, Chancellor</li><li>Anne L. Viricel, Clerk of the Board</li></ul>
Access to San Bernardino County Schools Computer Consortium System with Secure I.D. Token	<ul> <li>Larry Strong, Director of Fiscal Services</li> <li>Steven J. Sutorus, Business Manager</li> <li>Jorge Andrade, Interim Associate Director, Fiscal Services</li> <li>Vacant, Accounting Services Manager</li> </ul>

**TO:** Board of Trustees

**FROM:** Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Jose F. Torres, Executive Vice Chancellor

**PREPARED BY:** Steven J. Sutorus, Business Manager

**DATE:** June 9, 2022

**SUBJECT:** Consideration of Ratification for Contracts at or Above \$99,100

#### RECOMMENDATION

It is recommended that the Board of Trustees ratify the contracts on the attached list which are routine in nature, support the ongoing operation of the District, and have a total contract cost at or above \$99,100.

#### **OVERVIEW**

In accordance with SBCCD Board Policy 6100, Delegation of Authority, The Board of Trustees delegates authority to the Chancellor to supervise the general business procedures of the District to assure the proper administration of property and contracts. District staff is presenting the attached purchase and/or contract requests, which meet or exceed the formal bid limits, for Board approval in the form of ratification.

#### **ANALYSIS**

The California Board of Governors sets the formal bid limit for procurement of goods and or services on an annual basis. The formal bid limit for the current calendar year has been set at \$99,100. Ratification of the contracts on the attached list will allow for the successful ongoing operation of the District. Construction services are not included in this board item.

#### **SBCCD GOALS**

Ensure Fiscal Accountability/Sustainability

#### FINANCIAL IMPLICATIONS

The attached purchase and or contract requests have been budgeted for via purchase requisition.



## Board Date 06/09/2022

# Contracts and Agreements Over \$99,100

Control Number	Vendor Name	Contract Type	Dept/Location	Total New Contract Value	Amendment
22798	Aztec Software	Software	Mathematics/ SBVC	\$229,529.31	
	Software for educational curriculum used to prepare a equivalency exam and high school diplomas; funded		•	07/01/2022 Thro	ugh 06/30/2023
22614	Johnson Controls Fire Protection	Professional Services	Maintenance/ CHC	\$299,791.00	
	Replacement and migration of Gamewell fire alarm system			04/01/2022 Thro	ugh 06/30/2022
21845	Keenan & Associates	\$100,000.00	\$50,000.00		
	Run-Off claims administration for District's worker compensation program; This is to approve Amendment 01 - to extend term through 06/30/2023 for an additional cost of \$50,000			07/01/2021 Thro	ugh 06/30/2023
16528	Leepfrog Technologies, Inc.	Software	Counseling	\$163,976.42	\$8,976.42
	Electronic Catalog RFP 2017-05; this is to approve Amendment 01 - to extend term one year and increase cost by \$8,976.42			05/01/2022 Thro	ugh 04/30/2023

## 2 of 2

# Board Date 06/09/2022 Contracts and Agreements Over \$99,100

Control Number	Vendor Name	Contract Type	Dept/Location	Total New Contract Value	Amendment
22812	San Bernardino County Superintendent of Schools	Subgrantee	Mathematics/ SBVC	\$194,750.00	
	Subgrantee agreement for AB104 California Adult Education Program (CAEP); Subgrantee to provide services of the grant objectives			4/15/2022 Throu	igh 12/31/2023

**TO:** Board of Trustees

**FROM:** Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Jose F. Torres, Executive Vice Chancellor

**PREPARED BY:** Steven J. Sutorus, Business Manager

**DATE:** June 9, 2022

**SUBJECT:** Consideration of Approval of District & College Expenses

#### **RECOMMENDATION**

It is recommended that the Board of Trustees approve the attached requests for district and college expenses.

#### **OVERVIEW**

As required by Ed Code and the County Superintendent of Schools, Board action is required for field trips whenever expenditures are to be made on behalf of students for admission, meals and lodging. In addition, SBCCD AP 6925 requires the Board authorize the expenditure of funds related to various functions planned for the colleges and district office as indicated below.

- Meetings or trainings attended only by employees and/or currently enrolled students for which the total cost will be in excess of \$1,000.
- Meetings or trainings attended by employees, currently enrolled students, and by one or more non-employees and/or non-students of the District, for which the total cost will be in excess of \$500.
- Any refreshments and/or meals for an event. Events are defined as activities in which nonemployees and/or non-students will/can attend or participate (e.g. job fair, holiday event, recruitment event); or is on a large enough scale to be considered neither a meeting nor training.

#### **ANALYSIS**

Details of the various events are included in the attached list being presented for approval.

#### **SBCCD GOALS**

- 1. Eliminate Barriers to Student Access and Success
- 2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution
- 3. Be a Leader and Partner in Addressing Regional Issues
- 4. Ensure Fiscal Accountability/Sustainability

## **FINANCIAL IMPLICATIONS**

The cost of these expenditures is included in the budgets shown on the attached.





# Submitted for Board Approval June 9, 2022

[v.5.24.2022.p.1|4]

## Site/Date/Cost

## Event/Items Purchased/Funding Source

Site: **SBVC**  **Event:** Summer Bridge Program

Date of Event: 07/05/22 - 07/18/22 Items Being Purchased: Meals, contracts, promotional items,

and supplies

**Total Estimated Cost:** 

\$7,000

First Year Experience will host a summer bridge program for students enrolled in the area's specialized programs. Incoming freshman will participate in this bridge program to help acclimate them into college life. Anticipated attendance will be 250 student, staff and faculty members. Carmen Rodriguez and Sharaf

Williams will serve as chaperones.

Funding Source: Student Equity Categorical Fund

Site: **SBVC** 

**Event:** New Student Welcome Day

**Date of Event:** 08/10/22

Hosted by the Outreach & Recruitment Department. This is an annual event in which staff and faculty have an opportunity to showcase various programs and departments at SBVC. Anticipated attendance is 600 student, staff and faculty members. Sharaf Williams, Justine Plemons, and Amanda

Moody will serve as chaperones.

**Total Estimated Cost:** 

\$30,000

**Items Being Purchased:** Meals, contracts, promotional items,

and supplies

Funding Source: Outreach & Recruitment General Fund,

Student Equity Categorical Fund

Site: SBVC **Event:** Hispanic Heritage Month

Date of Event:

09/15/22 - 10/15/2022

will inform and engage students through on-campus/virtual presentations and workshops focused on Hispanic heritage and

history. Anticipated attendance will be 150 student, staff and faculty members. Carmen Rodriguez will serve as chaperone.

Co-sponsored by Student Equity & Success and Arts Lectures and Diversity Committee, the Hispanic Heritage Month events

**Total Estimated Cost:** 

\$50,000

Items Being Purchased: Meals, contracts, promotional items,

and supplies

Funding Source: Student Equity Categorical Fund, Arts,

Lecture, and Diversity General Fund



# Submitted for Board Approval June 9, 2022

[v.5.24.2022.p.2|4]

Site/Date/Cost	Event/Items Purchased/Funding Source		
Site: CHC  Date of Event:	Event: Association of College and University Educators Pinning Ceremony  Items Being Purchased: Meals and refreshments for 65 CHC		
05/20/2022	faculty		
Total Estimated Cost:	Funding Source: Strong Workforce		
\$1,200	<b>Ratification:</b> This event is being ratified because the information was not received in time for last month's board meeting.		
Site:	Event: Strategic Enrollment Management Academy (SEM)		
CHC  Date of Event: 06/02/2022 - 06/04/2022  Total Estimated Cost:	One student will attend the SEM Academy being hosted by the California Community College Chancellor's Office, to help evaluate and redesign the college class schedule and create a student-centered scheduling strategic plan.		
\$685	Items Being Purchased: Lodging, meals and mileage		
	Funding Source: Student Equity Categorical Fund		
	<b>Ratification:</b> This event is being ratified because the information was not received in time for the May Board meeting.		
Site:	Event: Adult Summer Bridge Program		
CHC	Items Being Purchased: Meals		
<b>Date of Event:</b> 07/05/2022 - 08/03/2022	Funding Source: SBVC AB104 Adult Ed Block Grant   CHC Portion Categorial Fund		
Total Estimated Cost: \$2,100			
Site:	Event: Adult Summer Bridge Program		
CHC  Date of Event: 07/07/2022, 07/14/2022, 07/21/2022, and 07/28/2022	<b>Items Being Purchased:</b> Bus transportation for field trips for students		
	Funding Source: Outreach & Recruitment General Fund, Student Equity Categorical Fund		
Total Estimated Cost: \$4,404	Olddon Equity Calegorical Fund		



# Submitted for Board Approval June 9, 2022

[v.5.24.2022.p.3|4]

Site/Date/Cost	Event/Items Purchased/Funding Source
Site: CHC Date of Event: 08/04/2022 Total Estimated Cost: \$1,000	Event: Adult Summer Bridge Graduation  Items Being Purchased: Refreshments  Funding Source: Student Equity Categorical Fund, Arts, Lecture, and Diversity General Fund
Site: CHC Date of Event: 08/08/2022 Total Estimated Cost: \$1,000	Event: Fall 2022 Mini Conference Items Being Purchased: Refreshments Funding Source: CARE/CalWORKs Categorical Fund
Site: CHC Date of Event: 01/09/2023 Total Estimated Cost: \$1,000	Event: Spring 2023 Mini Conference Items Being Purchased: Refreshments Funding Source: CARE/CalWORKs Categorical Fund
Site: DSO Date of Event: 07/01/2022 - 06/30/2023 Total Estimated Cost: \$5,000	Event: Various meetings, special events, trainings, workshops, and supplies for Human Resources during fiscal year 2022-23  Items Being Purchased: Meals, refreshments, and supplies  Funding Source: Human Resources General Fund



# Submitted for Board Approval June 9, 2022

[v.5.24.2022.p.4|4]

Event/Items Purchased/Funding Source
<b>Event:</b> Various meetings, special events, trainings, workshops, and supplies for Fiscal, Administrative & Media during fiscal year 2022-23
Items Being Purchased: Meals, refreshments, and supplies
Funding Source: Controller and Accounting General Funds
<b>Event:</b> Various meetings, special events, trainings, workshops, and supplies for the Office of the Chancellor during fiscal year 2022-23.
Items Being Purchased: Meals, refreshments, and supplies
Funding Source: Office of the Chancellor General Fund
<b>Event:</b> Various meetings, special events, trainings, workshops, and supplies for District Department of Marketing, PR, &
Government Relations during fiscal year 2022-23.
Items Being Purchased: Meals, refreshments, and supplies
Funding Source: District Marketing General Fund
<b>Event:</b> Various meetings, special events, trainings, workshops, and supplies for the Board of Trustees during fiscal year 2022-
23.
Items Being Purchased: Meals, refreshments, and supplies
Funding Source: Board of Trustees General Fund

**TO:** Board of Trustees

**FROM:** Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Jose F. Torres, Executive Vice Chancellor

**PREPARED BY:** Lawrence P. Strong, Director of Fiscal Services

**DATE:** June 9, 2022

**SUBJECT:** Consideration of Approval of District Bank Accounts

## **RECOMMENDATION**

It is recommended that the Board of Trustees approve SBCCD's existing bank accounts.

## **OVERVIEW**

According to the California Budget and Accounting Manual, it is the intent of the California Board of Governors and the Chancellor's Office to encourage sound fiscal management practices among community college districts to facilitate the most efficient and effective use of moneys under district control. To that end, SBCCD may, for the purpose of expediting business transactions in accordance with sound business practices, establish separate bank accounts for functions or revenue-producing activities, or operations not directly associated with, but complementary to, the regular instructional and non-instructional functions of the district and colleges.

All such authorized separate bank accounts are to be annually presented to the governing board for its review and confirmation of continuing need.

#### **ANALYSIS**

The list of bank accounts currently held by SBCCD is attached.

#### **SBCCD GOALS**

4. Ensure Fiscal Accountability/Sustainability

### **FINANCIAL IMPLICATIONS**

There are no financial implications connected with the approval of this item.





# **District Bank Accounts**

# Submitted for Board Approval June 9, 2022 [v.5.25.2022.p.2|1]

Fund	Accounts	Туре	Institution
0	Revenue Clearing		0
General	Revolving Cash	Checking	Citizens Business Bank
Bond Interest & Redemption	<ul> <li>SBCCD 17 GORB ESC FD</li> <li>SBCCD 17 GORB ESC FD A</li> <li>SBCCD 15 GORB DS FD</li> <li>SBCCD 17 GORB ESC FD B</li> <li>SBCCD 17AB GORB DS FD</li> <li>SBCCD 17AB GORB COI FD</li> <li>SBCCD 17AB GORB COI FD</li> <li>SBCCD 17B GORB COI FD</li> <li>SBCCD 17B GORB COI FD</li> <li>SBCCD GO RFDG05 PRIN IN</li> <li>SBCCD GO 08A BOND</li> <li>SBCCD GOB 08 DBT SER</li> <li>SBCCD GOB 08 C DBT SER</li> <li>SBCCD GOB 08 C DBT SER</li> </ul>	Investment	The Bank of New York Mellon Trust Company, N.A.
	SBCCD 2021 GORB     SBCCD ESC ELEC 2008 SERIES D,     2013A GORB & 2015 GORB     SBCCD ESC ELEC 2008 SERIES D,     2013 SERIES A & 2015 GORB ESC FD     SBCCD ESC ELEC 2018 GOB     SERIES A ESC FD		US Bank
Other Chesial Devenue	KVCR Educational Foundation		Citizens Business Bank
Other Special Revenue	Inland Futures Foundation of the San Bernardino Community College District		
	Cafeteria		Citizens Business Bank
Enterprise Funds	Commercial Property		Citizens Business Bank
		Checking	Wells Fargo Bank
Self-Insurance	Property & Liability/Keenan & Associates Administrators	Checking	Bank of America
Sell-Insurance	Workers Comp/Keenan & Associates Administrators	Checking	Union Bank
ASB/Clubs & Trusts/Student Rep	SBVC/CHC ASB, Clubs & Trusts, Student Rep		Citizens Business Bank
Financial Aid	<ul> <li>Grants/Federal Funds</li> <li>Student Loans/Federal Perkins</li> <li>Grants/State</li> </ul>		Citizens Business Bank
Scholarship & Emergency Loan	Scholarship & Emergency Loan		Citizens Business Bank
Other	SBCCD Safe Deposit Box		Citizens Business Bank

**TO:** Board of Trustees

**FROM:** Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Diana Z. Rodriguez, Chancellor

**PREPARED BY:** Stacey K. Nikac, Administrative Officer

**DATE:** June 9, 2022

**SUBJECT:** Individual Memberships

## **RECOMMENDATION**

It is recommended that the Board of Trustees approve individual memberships.

#### **OVERVIEW**

The list of individual membership is attached for approval.

#### **ANALYSIS**

Individual memberships related to job duties are submitted when institutional memberships are not available and are related to various functions planned for the colleges and district office.

#### **SBCCD GOALS**

- 1. Eliminate Barriers to Student Access and Success
- 2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution
- 3. Be a Leader and Partner in Addressing Regional Issues
- 4. Ensure Fiscal Accountability/Sustainability

## **FINANCIAL IMPLICATIONS**

Membership associated with this board item are included in the funding source as attached.



# Individual Memberships Submitted for Board Approval June 9, 2022

Name	Amount	Membership
Site	Funding Source	
Dina Humble	\$300.00	California Community Colleges Chief
		Instructional Officer (CIO)
SBVC	Vice President of Instruction	
	General Funds	

**TO:** Board of Trustees

**FROM:** Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Jose F. Torres, Executive Vice Chancellor

**PREPARED BY:** Lawrence P. Strong, Director of Fiscal Services

**DATE:** June 9, 2022

**SUBJECT:** Consideration of Approval to Ratify Interfund Borrowing Transactions

#### RECOMMENDATION

It is recommended that the Board of Trustees ratify the following interfund borrowing transaction(s) in accordance with the resolution it adopted on April 8, 2021:

Date	Amount	From Fund (Oracle #)	To Fund (Oracle #)	Notes
05/11/22	\$1,157,014	82 KVCR FNX (825)	01 General Fund (110)	To repay temporary loan.
05/11/22	\$1,157,014	01 General Fund (110)	82 KVCR FNX (825)	To reissue temporary loan.

### **OVERVIEW**

According to California Education Code E.C. 42603, the Board of Trustees may direct that money be temporarily transferred from one fund to another for payment of obligations. The transfer shall be accounted for as temporary borrowing between funds, and shall not be available for appropriation, or considered income. Amounts transferred shall be repaid in the same fiscal year or in the following fiscal year if the transfer takes place within the final 120 calendar days of fiscal year.

On April 8, 2021, the Board of Trustees adopted a resolution authorizing the chancellor or his designee to approve interfund transfers during fiscal year 2021-22 which would later be ratified by the Board.

#### **ANALYSIS**

The use of temporary borrowing between funds has been employed to offset interim shortages of cash flow. This standard business practice is approved annually by a resolution of the Board of Trustees. As required by E.C. 42603, the funds were borrowed less than 120 calendar days before the end of the 2020-21 fiscal year, and have been repaid before the end of the 2021-22 fiscal year. The new loan issued during 2021-22 fiscal year is expected to be repaid before the end of the 2022-23 fiscal year.

#### **SBCCD GOALS**

4. Ensure Fiscal Accountability/Sustainability

#### **FINANCIAL IMPLICATIONS**

This item will not have a financial impact on the budget.



**TO:** Board of Trustees

**FROM:** Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Jose F. Torres, Executive Vice Chancellor

**PREPARED BY:** Steven J. Sutorus, Business Manager

**DATE:** June 9, 2022

**SUBJECT:** Consideration of Approval to Adopt Resolutions #2022-06-09-BS01

through #2022-06-09-BS04 and Signature Authorizations for the

State of California

#### **RECOMMENDATION**

It is recommended that the Board of Trustees Adopt Resolutions #2022-06-09-BS01 through #2022-06-09-BS04 and Signature Authorization.

#### **OVERVIEW**

The State of California Department of Rehabilitation, Department of Education, Department of Corrections and Rehabilitation, and Department of Social Services all require board action authorizing Steven J. Sutorus, Business Manager; Jose F. Torres, Executive Vice Chancellor; and Lawrence Strong, Director of Fiscal Services, to sign their agreements, requests for reimbursement and all amendments.

### **ANALYSIS**

This is official notification by the Board of Trustees to the State of California and their various departments as to who may sign grant required documents. This action must be taken annually.

#### **SBCCD GOALS**

4. Ensure Fiscal Accountability/Sustainability

#### FINANCIAL IMPLICATIONS

This enables SBCCD to take advantage of grant funding to support program operations.



This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of authorizing the designated personnel to sign contracts, amendments and invoices documents for Fiscal Year 2022/2023.			
<b>District</b> authorizes enteri	ne Governing Board of the <u>San Ber</u> ng into local contracts and that the transactions for the Governing Boa	persons who are listed below,	
<u>Name</u>	<u>Title</u>	<u>Signature</u>	
Jose F. Torres	Executive Vice Chancellor		
Steven J. Sutorus	Business Manager		
Lawrence Strong	Director of Fiscal Services	_	
I, Anne L. Viricel, Clerk of District, of San Bernard correct copy of a resolution	O THIS 9 <sup>th</sup> day of June, 2022, by the <b>Inity College District</b> of <b>San Bern</b> of the Governing Board of <b>San Ber ino</b> County, California, certify that ton adopted by the said Board at a <b>r</b> neeting and the resolution is on file	ardino County, California.  Inardino Community College The foregoing is a full, true and Equiar meeting thereof held at	
(Clerk's signa	ture)	(Date)	

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Rehabilitation for the purpose of authorizing the designated personnel to sign contracts, amendments and invoices documents for Fiscal Year 2022/2023.				
<b>District</b> authorizes enterin	e Governing Board of the <u>San Ber</u> ig into local contracts and that the transactions for the Governing Boa	persons who are listed below,		
<u>Name</u>	<u>Title</u>	<u>Signature</u>		
Jose F. Torres	Executive Vice Chancellor			
Steven J. Sutorus	Business Manager			
Lawrence Strong	Director of Fiscal Services	_		
I, Anne L. Virice, Clerk on District, of San Bernardia correct copy of a resolution	THIS 9th day of June, 2022, by nity College District of San Berns  f the Governing Board of San Berns no County, California, certify that in adopted by the said Board at a recting and the resolution is on file	rnardino Community College the foregoing is a full, true and egular meeting thereof held at		
(Clerk's signat	ure)	(Date)		

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Social Services for the purpose of authorizing the designated personnel to sign contracts, amendments and invoices documents for Fiscal Year 2022/2023.				
<b>District</b> authorizes entering	e Governing Board of the <u>San Berna</u> g into local contracts and that the pe transactions for the Governing Board	ersons who are listed below,		
<u>Name</u>	<u>Title</u>	<u>Signature</u>		
Jose F. Torres	Executive Vice Chancellor			
Steven J. Sutorus	Business Manager			
Lawrence Strong	Director of Fiscal Services	_		
I, Anne L. Viricel, Clerk of District, of San Bernardin correct copy of a resolution a regular public place of me	THIS 9 <sup>th</sup> day of June, 2022, by the nity College District of San Bernard of the Governing Board of San Bernard College County, California, certify that the nadopted by the said Board at a regeting and the resolution is on file in	dino County, California.  Ardino Community College  I foregoing is a full, true and  Ular meeting thereof held at the office of said board.		
(Clerk's signatu	ure)	(Date)		

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Corrections and Rehabilitation for the purpose of authorizing the designated personnel to sign contract, amendment and invoice documents for Fiscal Year 2022/2023.				
<b>District</b> authorizes entering	e Governing Board of the <u>San Berna</u> g into local contracts and that the pe ransactions for the Governing Board	ersons who are listed below,		
<u>Name</u>	<u>Title</u>	<u>Signature</u>		
Jose F. Torres	Executive Vice Chancellor			
Steven J. Sutorus	Business Manager			
Lawrence Strong	Director of Fiscal Services	_		
I, Anne L. Viricel, Clerk of District, of San Bernardin correct copy of a resolution a regular public place of me	THIS 9th day of June, 2022, by the lity College District of San Bernard of the Governing Board of San Bernard College County, California, certify that the ladopted by the said Board at a regreeting and the resolution is on file in	dino County, California.  Ardino Community College  I foregoing is a full, true and  Ular meeting thereof held at the office of said board.		
(Clerk's signatu	ure)	(Date)		

**TO:** Board of Trustees

**FROM:** Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Jose F. Torres, Executive Vice Chancellor

PREPARED BY: Steven J. Sutorus, Business Manager

**DATE:** June 9, 2022

**SUBJECT:** Consideration of Approval to Adopt Resolution #2022-06-09-BS05 on

the WorkAbility III Program

#### **RECOMMENDATION**

It is recommended that the Board of Trustees Adopt Resolution #2022-06-09-BS05 to enter into an agreement with the State of California, Health and Human Services Agency, and Department of Rehabilitation for funding under the WorkAbility III Program.

#### **OVERVIEW**

The State of California, Health and Human Services Agency, Department of Rehabilitation and San Bernardino Community College District, through this resolution, acknowledges the benefits and responsibilities to be shared by both parties by entering into this agreement.

The San Bernardino Valley College Campus under this agreement (AN#31962) shall provide vocational assessment, internships, employment services and short-term support for participants with disabilities.

#### **ANALYSIS**

This is official notification by the Board of Trustees to the State of California, Health and Human Services, and Department of Rehabilitation that San Bernardino Community College District desires to enter into an agreement under the WorkAblity III Program.

### **SBCCD GOALS**

4. Ensure Fiscal Accountability/Sustainability

#### FINANCIAL IMPLICATIONS

This enables the District to take advantage of grant funding to support program operations.



# STATE OF CALIFORNIA BOARD RESOLUTION DR 324 (Rev 9/2011)

DEPARTMENT OF REHABILITATION

FULL Name of Corporation or Public Agency

San Bernardino Community College District

WHEREAS, the Board of Directors or Board of Trustees of the above-named corporation or public agency has read the proposed agreement between State of California, Department of Rehabilitation (DOR), and above-named corporation or public agency and said Board of Directors or Board of Trustees acknowledges the benefits and responsibilities to be shared by both parties to said agreement.

NOW, THEREFORE, BE IT RESOLVED that said Board of Directors or Board of Trustees does hereby authorize the following person/position

Name/Position of Person Authorized to Sign Agreement

Steven J. Sutorus, Business Manager

of the above-named corporation or public agency on behalf of the corporation or public agency to sign and execute any and all documents required by DOR to effectuate the execution of said Agreement and all amendments. This authorization shall remain in effect until the expiration of the contract and shall automatically expire at that time, unless earlier revoked or extended by the Board of Directors.

### CERTIFICATION

I, the Recording Secretary named below, hereby certify that the foregoing resolution was duly and regularly adopted by the Board of Directors or Board of Trustees of abovenamed corporation or public agency at a meeting of said Board regularly called and convened at which a quorum of said Board of Directors or Board of Trustees was present and voting, and that said resolution was adopted by a vote of the majority of all Directors or Trustees present at said meeting.

IN WITNESS WHEREOF, I have hereunto set my hand as Recording Secretary of said corporation or public agency.

Address Where Board Meeting Held			
550 E. Hospitality Lane, Ste. 200 San Bernardino, CA 92408			
Date of Board Meeting	Signature of Recording Secretary	Date Signed	
	Ø.		

**TO:** Board of Trustees

**FROM:** Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Jose F. Torres, Executive Vice Chancellor

**PREPARED BY:** Lawrence P. Strong, Director of Fiscal Services

**DATE:** June 9, 2022

**SUBJECT:** Consideration of Approval to Adopt Resolution #2022-06-09-FS01

Regarding the Expenditure of Prop 30 Education Protection Account

**Funds** 

#### **RECOMMENDATION**

It is recommended that the Board of Trustees adopt Resolution #2022-06-09-FS01 regarding the expenditure of Prop 30 Education Protection Account Funds.

#### **OVERVIEW**

The Education Protection Account (EPA) was created in November 2012 by Proposition 30, The Schools and Local Public Safety Protection Act of 2012, and it was implemented in 2013. The EPA is governed by Section 36 of Article XIII of the California Constitution, which was amended by Proposition 55 in November 2016.

The Board of Trustees is required to determine and discuss the use of EPA funds at an open public meeting prior to June 30 each year. Districts have sole authority to determine how the moneys received from the EPA are spent within guidelines, provided that 1) the governing board makes these determinations in an open session of a public meeting of the board and 2) the district does not use any of the funds from the EPA for administrative salaries or benefits, or any other administrative costs.

#### **ANALYSIS**

Pursuant to Article XIII, Section 36 of the California Constitution, SBCCD is required to report on its website an accounting of how much money was received from the EPA and how that money was spent.



### **SBCCD GOALS**

- 1. Eliminate Barriers to Student Access and Success
- 2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution
- 3. Be a Leader and Partner in Addressing Regional Issues
- 4. Ensure Fiscal Accountability/Sustainability

## FINANCIAL IMPLICATIONS

The adoption of this resolution is line with State legal requirements associated with the expenditure of these funds. As required, SBCCD does not use any of the funds from the EPA for administrative salaries or benefits, or any other administrative costs.

# RESOLUTION #2022-06-09-FS01 OF THE BOARD OF TRUSTEES OF THE SAN BERNARDINO COMMUNITY COLLEGE DISTRICT REGARDING EXPENDITURE OF PROP 30 EDUCATION PROTECTION ACCOUNT FUNDS

[v.5.25.2022.p.1|3]

WHEREAS, the voters approved Proposition 30 on November 6, 2012 and Proposition 55 on November 8, 2016;

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012 (sun setting 12/31/2017), and Proposition 55 Article XIII, Section 36(e) to the California Constitution effective November 8, 2016 (commencing 01/01/2018);

WHEREAS, the provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f);

WHEREAS, before June 30th of each year, the Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year;

WHEREAS, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;

WHEREAS, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor, or any agency of state government;

WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

WHEREAS, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;

WHEREAS, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent;

WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution:

# RESOLUTION #2022-06-09-FS01 OF THE BOARD OF TRUSTEES OF THE SAN BERNARDINO COMMUNITY COLLEGE DISTRICT REGARDING EXPENDITURE OF PROP 30 EDUCATION PROTECTION ACCOUNT FUNDS

[v.5.25.2022.p.2|3]

WHEREAS, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

#### NOW, THEREFORE, IT IS HEREBY RESOLVED:

- 1. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of June 9, 2022.
- 2. In compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of the San Bernardino Community College District has determined to spend the monies received from the Education Protection Act as attached.

PASSED AND ADOPTED by the Governing Board on June 9, 2022, by the following vote:

AYES:
NOES:
ABSTENTIONS:
ABSENT:

STATE OF CALIFORNIA
COUNTY OF SAN BERNARDINO

I, Diana Z. Rodriguez, Secretary of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

WITNESSED my hand this \_\_\_\_\_\_ day of \_\_\_\_\_\_ 2022.

Secretary of the Governing Board

## RESOLUTION #2022-06-09-FS01 OF THE BOARD OF TRUSTEES OF THE SAN BERNARDINO COMMUNITY COLLEGE DISTRICT REGARDING **EXPENDITURE OF PROP 30 EDUCATION PROTECTION ACCOUNT FUNDS**

[v.5.25.2022.p.3|3]

Expenditures through: June 30, 2022 For Fund 01, Resource 1400 Education Protection Account

Description	Object Codes	Amount
AMOUNT AVAILABLE FOR THIS FISCAL YEAR		
Adjusted Beginning Fund Balance	9791-9795	0
Revenue Limit Sources	8010-8099	0
Federal Revenue	8100-8299	0
Other State Revenue	8300-8599	0
Other Local Revenue	8600-8799	19,107,386
All Other Financing Sources and Contributions	8900-8999	0
Deferred Revenue	9650	0
TOTAL AVAILABLE		19,107,386
EXPENDITURES AND OTHER FINANCING USES		
(Objects 1000-7999)		
Instruction	1000-1999	19,107,386
Instruction-Related Services	<del>.</del>	, ,
Instructional Supervision and Administration	2100-2150	0
AU of a Multidistrict SELPA	2200	0
Instructional Library, Media, and Technology	2420	0
Other Instructional Resources	2490-2495	0
School Administration	2700	0
Pupil Services		
Guidance and Counseling Services	3110	0
Psychological Services	3120	0
Attendance and Social Work Services	3130	0
Health Services	3140	0
Speech Pathology and Audiology Services	3150	0
Pupil Testing Services	3160	0
Pupil Transportation	3600	0
Food Services	3700	0
Other Pupil Services	3900	0
Ancillary Services	4000-4999	0
Community Services	5000-5999	0
Enterprise	6000-6999	0
General Administration	7000-7999	0
Plant Services	8000-8999	0
Other Outgo	9000-9999	0
TOTAL EXPENDITURES AND OTHER FINANCING USES		19,107,386
BALANCE (Total Available minus Total Expenditures and Other Fin	ancing Uses)	0

**TO:** Board of Trustees

**FROM:** Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Jose F. Torres, Executive Vice Chancellor

PREPARED BY: Lawrence P. Strong, Director, Fiscal Services

**DATE:** June 9, 2022

**SUBJECT:** Consideration of Approval to Adopt Resolution #2022-06-09-FS02

Approving Transfers from the Reserve for Contingencies to Various

**Expenditure Classifications** 

#### **RECOMMENDATION**

It is recommended that the Board of Trustees adopt Resolution #2022-06-09-FS02 approving the transfer of funds from the reserve for contingencies to various expenditure classifications as indicated in the attached resolution.

#### **OVERVIEW**

The 2021-22 Final Budget adopted by the Board of Trustees on September 9, 2021, represented SBCCD's best estimates for income and expenditures for the fiscal year. However, as the year progresses, additional income is sometimes received and must be distributed to appropriate accounts, expenditures change from projected levels, and increased costs may need to be covered. As provided in Title 5, §58307, and in accordance with SBCCD Administrative Procedure 6250, the Board of Trustees shall approve the transfer of funds, upon recommendation of the Chancellor, from the reserve for contingencies to any expenditure classification. Transfers of funds shall be done via the adoption of a resolution by a two-thirds majority vote.

#### **ANALYSIS**

The Board is being asked to adopt a resolution approving budget transfers from the reserve for contingencies to the expenditure classifications indicated on the attached resolution.

#### **SBCCD GOALS**

4. Ensure Fiscal Accountability/Sustainability

#### FINANCIAL IMPLICATIONS

The approval of this board item will reduce the reserve for contingency accounts by the amounts indicated in the attached resolution.



## RESOLUTION #2022-06-09-FS02 OF THE BOARD OF TRUSTEES OF THE SAN BERNARDINO COMMUNITY COLLEGE DISTRICT TO APPROVE TRANSFERS FROM RESERVE FOR CONTINGENCIES TO VARIOUS EXPENDITURE CLASSIFICATIONS

[v.5.17.2022.p.1|2]

	ON MOTION of Member	_, seconded by Member,
the follov	ving resolution is hereby adopted:	
the 2021	WHEREAS, on the $9^{\text{th}}$ day of September, 2021, the San Ber-22 Final Budget specifying the maximum amount which may be	
Board of	WHEREAS, Title 5, §58307 of the California Code of Regulati Trustees to approve transfers from the reserve for contingenci	
	WHEREAS, transfers of funds shall be done via the adoption $% \left( 1\right) =\left( 1\right) \left( 1\right) \left$	of a resolution by a two-thirds majority vote; and
	WHEREAS, the transfers listed on the attached Exhibit A were	e deemed necessary and prudent by the District;
hereby a	NOW THEREFORE, BE IT RESOLVED that the governing dopts this resolution and authorizes, by a two-thirds majority vo	
	PASSED AND ADOPTED by the Board of Trustees on June 9	9, 2022, by the following majority vote:
AYES	:	
NOES	3:	
ABST	ENTIONS:	
ABSE	NT:	
	OF CALIFORNIA ) 'OF SAN BERNARDINO )	
	Z. Rodriguez, Secretary of the Board of Trustees, do hereby cen passed and adopted by the Board at a regularly called and co	
	WITNESSED my hand this day of	, 20
		Secretary of the Board of Trustees

## RESOLUTION #2022-06-09-FS02 OF THE BOARD OF TRUSTEES OF THE SAN BERNARDINO COMMUNITY COLLEGE DISTRICT TO APPROVE TRANSFERS FROM RESERVE FOR CONTINGENCIES TO VARIOUS EXPENDITURE CLASSIFICATIONS

[v.5.17.2022.p.2|2]

## **EXHIBIT A**

Fund 110/01			24,893,310 (253,901)	2021-22 Initial Fund Balance Net Change from Previously		
			24,639,409 21.0%	Fund Balance Before Transfer(s)		
Board Approved	Date of Transfer	Ref #	Amount to/(from) Reserve	Expenditure Classification	Justification	
6/9/2022	4/13/2022	220095	(1,076,250)	3000 Employee Benefits	To fund early retirement incentive	
			(1,076,250)	Total Approved at this Board Meeting		
23,563,159 20.1%				Fund Balance After Transfe	r(s)	

Fund 590/59		52,597,091 -	2021-22 Initial Fund Balance Net Change from Previously Approved Transfers					
invest	Investment Properties		52,597,091	Fund Balance Before Transfer(s)				
Board Approved	Date	Ref #	Amount to/(from) Reserve	Expenditure Classification	Justification			
6/9/2022	4/21/2022	220104	(10,000)	5000 Other Expenses To fund legal costs through fiscal year end 2022 for investment properties				
	(10,000)			Total Approved at this Board Meeting				
52,587,091			52,587,091	Fund Balance After Transf	fer(s)			

**TO:** Board of Trustees

**FROM:** Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Jose F. Torres, Executive Vice Chancellor

**PREPARED BY:** Lawrence P. Strong, Director, Fiscal Services

**DATE:** June 9, 2022

**SUBJECT:** Consideration of Approval to Adopt Resolution #2022-06-09-FS03

Approving the Gann Limit for Fiscal Year 2022-23

## **OVERVIEW**

Government Code Section 7908(c) requires each community college district to report to the Chancellor of the Community Colleges at least annually its appropriation limit. The Gann Limit is a spending limit that restricts growth of tax funded programs and services. The Gann Limit is adjusted yearly for population growth, inflation, and other factors.

## **ANALYSIS**

The Gann Limit worksheet provides the computation of the 2022-23 appropriations limit for SBCCD. SBCCD expects to exceed the 2022-23 appropriation subject to the limit and has initiated the process to notify the State of California Department of Finance as required by California Government Code section 7902.1.

## **SBCCD GOALS**

4. Ensure Fiscal Accountability/Sustainability

## **FINANCIAL IMPLICATIONS**

Adoption of this resolution is in compliance with State regulations applicable to the Gann Limit and communicates SBCCD's need for additional limit.



## RESOLUTION #2022-06-09-FS03 OF THE BOARD OF TRUSTEES OF THE SAN BERNARDINO COMMUNITY COLLEGE DISTRICT APPROVING THE GANN LIMIT FOR FISCAL YEAR 2022-23

[v.5.25.2022.p.1|3]

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and,

WHEREAS, the provisions of that Article establish maximum appropriation limitations, commonly called "Gann Limits," for public agencies, including school districts; and,

WHEREAS, the District must establish a revised Gann limit for the 2021-22 fiscal year and a projected Gann Limit for the 2022-23 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law; and,

WHEREAS, Government Code Section 7902.1 provides that school districts may increase their Gann Limits under specified circumstances;

NOW, THEREFORE, BE IT RESOLVED that this Board does provide public notice that the attached calculations and documentation of the Gann Limits for the 2021-22 and 2022-23 fiscal years are made in accord with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED that this Board does provide public notice that the attached calculations and documentation of the Gann Limits for the 2021-22 and 2022-23 fiscal years include an increase of \$15,719,625 to the 2022-23 Gann Limit pursuant to the provisions of Government Code Section 7902.1:

AND BE IT FURTHER RESOLVED that the San Bernardino Community College District notifies the Director of the State Department of Finance of the increase to the 2022-23 Gann Limit;

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the Budget for the 2021-22 and 2022-23 fiscal years do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that the San Bernardino Community College District provides copies of this resolution along with the appropriate attachments to interested citizens of this district.

APPROVED, PASSED AND ADOPTED by the Board of Trustees of the San Bernardino Community College District on the 9<sup>th</sup> day of June 2022, by the following vote:

AYES:
NOES:
ABSENT:
ABSTENSIONS:

## RESOLUTION #2022-06-09-FS03 OF THE BOARD OF TRUSTEES OF THE SAN BERNARDINO COMMUNITY COLLEGE DISTRICT APPROVING THE GANN LIMIT FOR FISCAL YEAR 2022-23

[v.5.25.2022.p.2|3]

I, Gloria Macias Harrison, Chair of the San Bernardino Community College District Board of Trustees, do hereby certify that the foregoing is a full, true, and correct copy of the resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which resolution is on file in office of said Board.							
Chair of the Board of Trustees							
San Bernardino Community College District							
I, Dr. Anne L. Viricel, Clerk of the Board of Trustees of the San Bernardino Community College District, do hereby certify that the foregoing Resolution was introduced and adopted by the Board of Trustees of the San Bernardino Community College District at a regular meeting thereof held on the 9 <sup>th</sup> day of June 2022, by the following forgoing vote.							
<b>IN WITNESS WHEREOF</b> , I have hereunto set my hand and affixed the official seal of the San Bernardino Community College District this day of 2022.							
au,							
Clerk of the Board of Trustees							
San Bernardino Community College District							

## RESOLUTION #2022-06-09-FS03 OF THE BOARD OF TRUSTEES OF THE SAN BERNARDINO COMMUNITY COLLEGE DISTRICT APPROVING THE GANN LIMIT FOR FISCAL YEAR 2022-23

[v.5.25.2022.p.3|3]

				California Comm	unity Colleges		
				Gann Limit \			
				Budget Year	2022-23		
DIS	TRIC	CT:		SAN BERNARDINO			
	TE:			May 18, 2022	<del>-</del> -		
I.	<b>A</b> p A.	propriations Appropriat	s Limit: tions Limit			\$	108,472,246
	B.		Price Factor:		1.0755		
	C.	Population	factor:				
		1	2020-21	Second Period Actual FTES	14,653.1200		
		2	2021-22	Second Period Actual FTES	11,955.7500		
				Population Change Factor	0.8159		
			( C.2. divided b	py C.1.)			
	D.			on and population factors		\$	95,184,445
			tiplied by line E				
	E.		ts to increase li				
				financial responsibility			
		2	Temporary vo	ter approved increases			
			Total adjustme				
	F.		ts to decrease				
				of financial responsibility			
				ter approved increases			
	_		Total adjustme	ents - decrease			-
	G.	Appropria	tions Limit			\$	95,184,445
II.	Ар	propriations	Subject to Lir	nit			
	A.	State Aid <sup>1</sup>				\$	63,820,749
	В.	State Subv	entions <sup>2</sup>				
	C.	Local Prop	erty taxes				47,036,900
	D.		excess Debt Se				
	E.	Estimated	Parcel taxes, So	quare Foot taxes, etc.		,	
	F.	Interest on	proceeds of ta	xes			356,099
	G.			rsed Mandates <sup>3</sup>			309,678
	Н.	Appropria	tions Subject t	to Limit		<u>\$</u>	110,904,070
Ple	ase	contact Jub	ilee Smallwoo	od, jsmallwood@cccco.edu, for any in	structions regarding the Gann	Limit.	
¹ In	clud	les Unrestric	ted General An	portionment, Apprenticeship Allowance	e, Prop 55 Education Protection A	Account tax revenue	, Full-Time
				nsation, Part-Time Health Benefits, Part-			,
<sup>2</sup> H	ome	Owners Pro	perty Tax Relie	f, Timber Yield Tax, etc			

<sup>3</sup> Local Appropriations for Unreimbursed State, Court, and Federal Mandates. This may include amounts of district money spent for

and student employees not covered by PERS or STRS.

unreimbursed mandates such as the federally-required Medicare payments and Social Security contributions for hourly, temporary, part-time,

**TO:** Board of Trustees

**FROM:** Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Jose F. Torres, Executive Vice Chancellor

**PREPARED BY:** Steven J. Sutorus, Business Manager

**DATE:** June 9, 2022

**SUBJECT:** Consideration of Approval of Sole Source Purchases from Climatec, LLC

## RECOMMENDATION

It is recommended that the Board of Trustees approve purchasing from Climatec, LLC as a sole source supplier for Fiscal Year 2022-2023.

## **OVERVIEW**

As new facilities are constructed and modernized, a need exists to provide additional and ongoing installation, upgrades and maintenance on the campuses' Alerton HVAC systems (heating, ventilation, and air conditioning). The District needs to obtain products and services which are compatible with existing systems that were bidded out during the construction of the new facilities and remodel of current facilities in place throughout the District. Climatec, LLC is the sole authorized dealer and services provider for the Alerton system for our area. The existing infrastructure must be regularly maintained and inspected by Climatec, LLC.

## **ANALYSIS**

The equipment, technology, and monitoring required to operate with the existing Alerton HVAC system is only available from Climatec, LLC. Other contractors are unable to install the equipment and provide services as needed. Therefore, there is no advantage to the District by competitively bidding the procurement and installation of this equipment and ongoing, maintenance and inspection. It is therefore recommended the District contract with Climatec, LLC as the sole source.

## **SBCCD GOALS**

4. Ensure Fiscal Accountability/Sustainability

## FINANCIAL IMPLICATIONS



**TO:** Board of Trustees

**FROM:** Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Jose F. Torres, Executive Vice Chancellor

**PREPARED BY:** Steven J. Sutorus, Business Manager

**DATE:** June 9, 2022

**SUBJECT:** Consideration of Approval of Sole Source Purchases from Johnson

Controls Fire Protection

## **RECOMMENDATION**

It is recommended that the Board of Trustees approve purchasing from Johnson Controls Fire Protection as a sole source supplier for Fiscal Year 2022-2023.

## **OVERVIEW**

As new facilities are constructed and modernized, a need exists to provide additional fire protection infrastructure and monitoring. The District needs to obtain products and services which are compatible with existing systems that were bided out during the construction of the new facilities and remodel of current facilities in place throughout the District. Johnson Controls Fire Protection under its former name SimplexGrinnell was the awarded bidder in these projects. The existing infrastructure must be regularly maintained and inspected by Johnson Controls Fire Protection.

## **ANALYSIS**

The equipment, technology, and monitoring required to operate with the existing fire protection system is only available from Johnson Controls Fire Protection. Other contractors are unable to install the equipment and provide the monitoring services. Therefore, there is no advantage to the District by competitively bidding the procurement and installation of this equipment and ongoing monitoring, maintenance and inspection. It is therefore recommended the District contract with Johnson Controls Fire Protection as the sole source.

## **SBCCD GOALS**

4. Ensure Fiscal Accountability/Sustainability

## FINANCIAL IMPLICATIONS



**TO:** Board of Trustees

**FROM:** Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Jose F. Torres, Executive Vice Chancellor

**PREPARED BY:** Steven J. Sutorus, Business Manager

**DATE:** June 9, 2022

**SUBJECT:** Consideration of Approval of Sole Source Purchases from Myrtha Pools

USA

## **RECOMMENDATION**

It is recommended that the Board of Trustees approve purchasing from Myrtha Pools USA as a sole source supplier for Fiscal Year 2022-2023

## **OVERVIEW**

Myrtha Pools USA is a specialized vendor with proprietary equipment and parts. Crafton Hill College's Pool is a Myrtha Pools USA product. In order to maintain the warranty on the pool, only Myrtha Pools USA products and parts can be used for any repairs or maintenance.

## **ANALYSIS**

The products and equipment associated with Myrtha Pools USA cannot be provided by any other provider. No competitive advantage would be gained by SBCCD by competitively bidding for these purchases because of the proprietary nature of parts and equipment for the pool.

## **SBCCD GOALS**

4. Ensure Fiscal Accountability/Sustainability

## FINANCIAL IMPLICATIONS



**TO:** Board of Trustees

**FROM:** Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Jose F. Torres, Executive Vice Chancellor

**PREPARED BY:** Steven J. Sutorus, Business Manager

**DATE:** June 9, 2022

**SUBJECT:** Consideration of Approval of Sole Source Purchases from Stanley

Convergent Security

## RECOMMENDATION

It is recommended that the Board of Trustees approve purchasing from Stanley Convergent Security as a sole source supplier for Fiscal Year 2022-2023.

## **OVERVIEW**

As new facilities are constructed and modernized, a need exists to provide additional security infrastructure and monitoring. The District needs to obtain products and services which are compatible with existing technology already in place throughout the District. Stanley Convergent Security is the sole manufacturer of the Sonitrol product and its affiliated franchises are the exclusive providers of the Sonitrol impact activated electronic technology. District Police can only monitor all facilities in a centralized manner, using Stanley's proprietary electronic security system. The existing infrastructure is manufactured by Stanley and must be aligned with Stanley controls for compatibility and operability.

## **ANALYSIS**

The equipment, technology, and monitoring required to operate with the existing security system is only available from Stanley Convergent Security. New equipment and wiring can only be installed by Stanley authorized technicians. Other contractors are unable to install the equipment and provide the monitoring services. Therefore, there is no advantage to the District by competitively bidding the procurement and installation of this equipment and ongoing monitoring. It is therefore recommended the District contract with Stanley Convergent Security as the sole source.

## **SBCCD GOALS**

4. Ensure Fiscal Accountability/Sustainability

## FINANCIAL IMPLICATIONS



**TO:** Board of Trustees

**FROM:** Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Jose F. Torres, Executive Vice Chancellor

**PREPARED BY:** Steven J. Sutorus, Business Manager

**DATE:** June 9, 2022

**SUBJECT:** Consideration of Approval of Surplus Property and Authorization for

Private Sale or Disposal

## **RECOMMENDATION**

It is recommended that the Board of Trustees declare the equipment and/or materials listed on the attached as surplus property, and direct the Business Manager to arrange for its sale or disposal.

## **OVERVIEW**

California Education Code 81452 states that if a governing board, by a unanimous vote of those members present, finds that property, whether one or more items, does not exceed in value the sum of \$5,000, the property may be sold at private sale without advertising or disposed of.

## **ANALYSIS**

The items listed on the attached have been identified as obsolete and no longer usable. Upon approval by the board, they will be sold or disposed of through reputable auction houses and/or salvage companies.

## **SBCCD GOALS**

4. Ensure Fiscal Accountability/Sustainability

## FINANCIAL IMPLICATIONS

Funds for materials sold will be provided to the district after auction and positively impact the budget.



## Fixed Assets Surplus Report June 9, 2022

Asset #	Date Retired	Description	Initial Value	Current Value
42196	5/4/2022	MarkerBot Replicator	\$2,463.80	\$0.00
42201	5/4/2022	MarkerBot Replicator	\$2,463.80	\$0.00

**TO:** Board of Trustees

**FROM:** Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Jose F. Torres, Executive Vice Chancellor

**PREPARED BY:** Farrah Farzaneh, Director, Facilities Planning, Emergency

Management & Construction

**DATE:** June 9, 2022

**SUBJECT:** Consideration of Approval to Award Bid #CC01-3610-09 and Contract to

Allison Mechanical of Redlands CA

## **RECOMMENDATION**

It is recommended that the Board of Trustees award **Bid #CC01-3610-09 | Old Central Plant Repurpose**, and contract, to Allison Mechanical of Redlands CA in the amount of \$495,230.00.

## **OVERVIEW**

The old central plant is located in parking lot 4 of the San Bernardino Valley College campus. The plant was originally designed to serve the cooling needs of the entire campus. In 2014, a new central plant was built near Richardson Avenue to serve the campus cooling needs and the chiller and cooling towers located in the old central plant area were decommissioned; however, they were not removed.

Also housed in the old central plant area are two boilers that currently serve the Administration building and the Arts building. These two boilers have exceeded their expected useful life and need to be replaced.

This project scope of work includes 1) removal of the existing non-operating chillers and cooling towers, 2) repurposing the area to make it usable for storage, 3) replacement of two boilers that provide heating to the Administration building and Arts building, and 4) an electrical switchgear upgrade to facilitate the repurposing.

## **ANALYSIS**

This project was advertised through local newspapers, and Planet Bids. Over 250 general contractors were notified at the time of issuance. Five general contractors attended the mandatory pre-bid walk, and all five were deemed qualified to submit for proposal.



A Notice Inviting Bids was publicly advertised on April 1, 2022, and SBCCD received five responsive bids. On May 13, 2022, the Project Team, consisting of one DSO staff member, and two Construction Management team members, held a virtual meeting to review the bids for responsiveness. The following bids were received:

Vendor	Total Bid
Allison Mechanical, Inc. of Redlands, CA	\$495,230.00
Dalke & Sons Construction, Inc. of Riverside, CA	\$650,650.00
RT Contractor of Garden Grove, CA	\$720,000.00
BWW & Company, Inc. of Redlands, CA	\$765,753.95
BirdGroup Construction of Rancho Cucamonga, CA	\$873,038.00

An analysis of the bids received indicates that Allison Mechanical, Inc. of Redlands CA is the lowest responsive bidder. In support of Board Policy 6610, Allison Mechanical is a local business and 50% of their subcontractors are local.

## **SBCCD GOALS**

4. Ensure Fiscal Accountability/Sustainability

## FINANCIAL IMPLICATIONS

The costs will be included in the Bond Construction budget.

**TO:** Board of Trustees

**FROM:** Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Jose F. Torres, Executive Vice Chancellor

**PREPARED BY:** Farrah Farzaneh, Director, Facilities Planning, Emergency

Management & Construction

**DATE:** June 9, 2022

**SUBJECT:** Consideration of Ratification of Master Services Agreements and Task

Orders for Bond Construction

## **RECOMMENDATION**

It is recommended that the Board of Trustees ratify Master Services Agreements and Task Orders as indicated on the attached list.

## **OVERVIEW**

To support the Measure CC Bond Program, SBCCD has created various shortlists of professional service consultants for specific pre-design, and engineering disciplines in accordance with the established Request for Qualifications process. These prequalified shortlists include:

- Architectural & Engineering
- Civil Surveying
- Geotechnical
- Mechanical Engineering & Pluming
- Commissioning
- Special Inspection & Material Testing
- Hazardous Material Assessment
- Landscape Architecture
- Estimating
- Division of the State Architect Inspector of Record
- California Environmental Quality Act/National Environmental Policy Act

As consulting firms are needed, Requests for Task Order Proposals are issued to the firms of each applicable shortlist. If selected, a Master Services Agreement with the chosen firm is executed, and the Task Order awarded.

### **ANALYSIS**

Requests for Task Order Proposals are issued to all prequalified professional services consultants within the related pool. Unlike construction contracts, which are awarded by low bid, professional consulting contracts are awarded based on best value.

Each proposal is assessed by a committee comprised of representatives from the Facilities Department, campus staff, program management team, and other District stakeholders as appropriate. A qualitative evaluation based on weighted criteria (including fee, technical approach, project experience, key personnel, and delivery schedule) is performed to determine which firm's proposal provides SBCCD with the best value for the Task Order.

## **SBCCD GOALS**

4. Ensure Fiscal Accountability/Sustainability

## FINANCIAL IMPLICATIONS

The costs will be included in the Bond Construction budget.





## Master Services Agreements, Task Orders & Amendments for Bond Construction Submitted for Ratification June 9, 2022

[v.5.13.2022.p.1|1]

## **Master Services Agreement Task Orders:**

Firm	Pool Approval	Task Order Amount	Site	Project	Task Order	Date Executed	Date Ratified
Leighton Consulting, Inc. Rancho Cucamonga, CA	Geotechnical 12/12/2019	\$13,500.00	SBVC	Technical Building	CC01-3601 Geotechnical Services	4/14/2022	6/9/2022
*Leo A. Daly Los Angeles, CA	Architectural & Engineering 12/12/2019	\$45,566.00	SBVC	CWI East Wing Mechanical Upgrades	CC01-3610-08.01 Architectural/Engineering Services	4/28/2022	6/9/2022
Omega Environmental Services, Inc. San Bernardino, CA	Hazardous Material Assessment 2/13/2020	\$5,920.00	SBVC	CWI East Wing Mechanical Upgrades	CC01-3610-08.03 HazMat Services	5/6/2022	6/9/2022
PBK Architects Ontario, CA	Architectural & Engineering 12/13/2019	\$287,431.00	CHC	Crafton Hall Renovation	CC02-3621.01 Architectural/Engineering Services	5/6/2022	6/9/2022

<sup>\*</sup>Issued as a supplement to an existing Task Order.

## **Master Services Agreement Amendments:**

Firm	Pool Approval	Amendment	Change	Cost Impact	Date Executed	Date Ratified
Arup US, Inc. Los Angeles, CA	Commissioning	Amendment #1	Name Change: ARUP North America Limited Changing to Arup US, Inc.	None	5/11/2022	6/9/2022



## **Task Order Selection Summary**

Campus & Project: San Bernardino Valley College - Technical Building

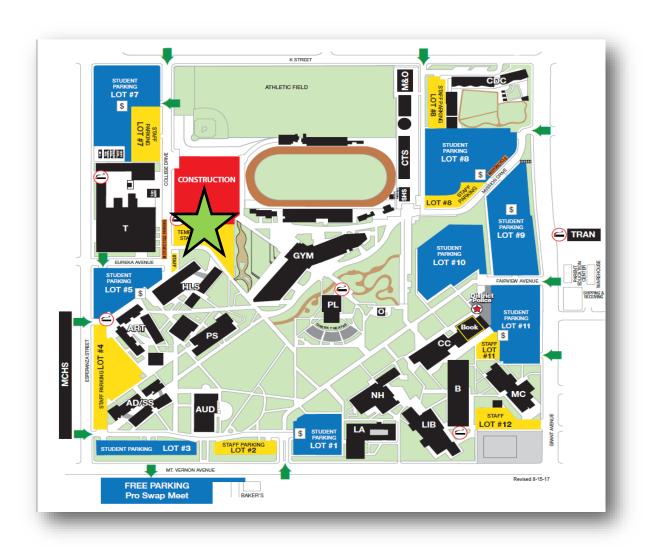
Task Order Awarded to: Leighton Consulting, Inc.

Task Order Executed: April 14, 2022

Amount: \$ 13,500.00

## **Select on Summary:**

Leighton Consulting, Inc. was awarded this Task Order on direct procurement of professional services. The shortlist of pre-qualified Geotechnical firms includes ten firms, one of which is Leighton Consulting, Inc. Leighton completed the original geotechnical report for the Technical Building Replacement project under a Professional Services Agreement prior to the establishment of the pre-qualified pool of geotechnical engineers. As a result, Leighton was hired to perform the additional work and update the report.





## **Task Order Selection Summary**

Campus & Project: San Bernardino Valley College - CWI East Wing Mechanical Upgrades

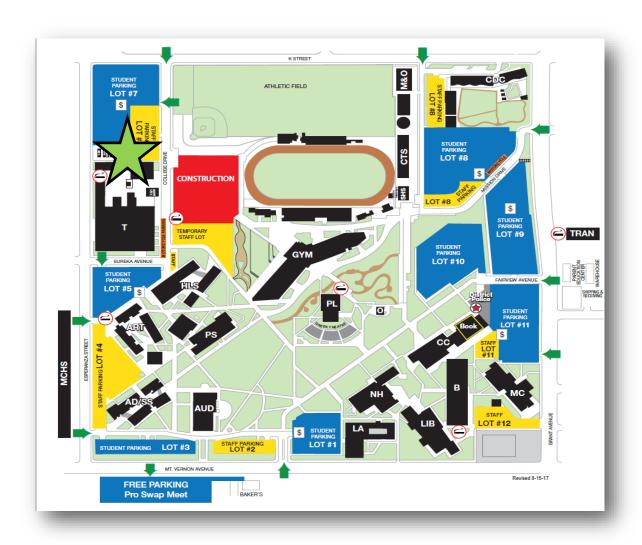
Task Order Awarded to: Omega Environmental Services, Inc.

Task Order Executed: May 6, 2022

Amount: \$ 5,920.00

## **Selection Summary:**

The shortlist of pre-qualified Hazardous Materials Assessment Services firms includes five firms. Three firms submitted a proposal in response to the Request for Task Order Proposal. The selection committee consisted of two DSO Staff members, and two Program Management Office members. Omega Environmental Services, Inc. was ranked based on Best Value scoring. The qualifications of the proposed team were very strong in both project experience and individual experience. During the evaluation of proposals, Arup Omega Environmental Services, Inc. received the highest cumulative score and was awarded the Task Order.





## **Task Order Selection Summary**

Campus & Project: Crafton Hills College— Crafton Hall Renovation

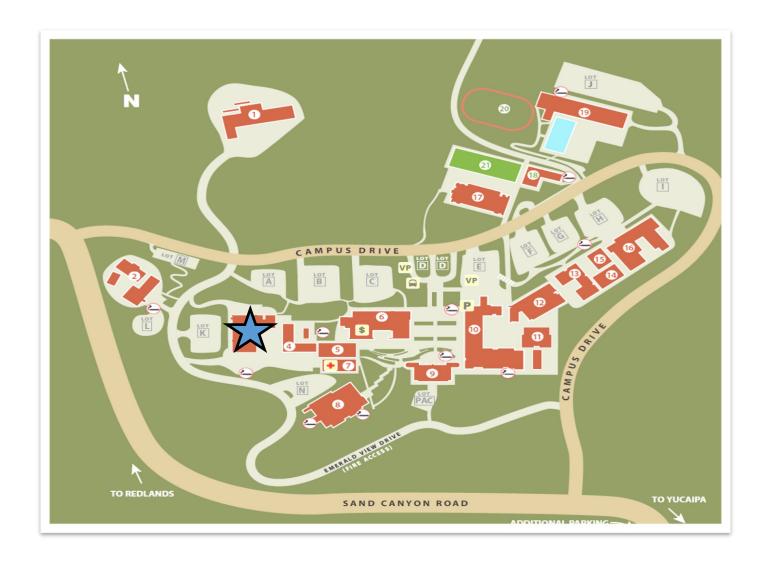
Task Order Awarded to: PBK Architects

Task Order Executed: May 6, 2022

**Amount:** \$287,431.00

## **Selection Summary:**

The short list of pre-qualified Architectural & Engineering firms includes twenty firms. Six firms submitted a proposal in response to the Request for Task Order Proposal. The selection committee consisted of one DSO Staff member, one Campus Staff member, and two Program Management Office members. PBK Architects was ranked based on Best Value scoring. The qualifications of the proposed team were very strong in both project experience and individual experience. During the evaluation of proposals, PBK Architects received the highest cumulative score and was awarded the Task Order.



**TO:** Board of Trustees

**FROM:** Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Jose F. Torres, Executive Vice Chancellor

**PREPARED BY:** Farrah Farzaneh, Director of Facilities Planning, Emergency Management

& Construction

**DATE:** June 9, 2022

**SUBJECT:** Consideration of Approval to Ratify Resolution #2022-06-09-FPC01

Directing District Leadership to End COVID-19 Vaccinations and Masking

## **RECOMMENDATION**

It is recommended that the Board of Trustees ratify Resolution #2022-06-09-FPC01 to direct District leadership to end the COVID-19 vaccinations and masking mandate for all SBCCD students and employees.

## **OVERVIEW**

Since the outbreak of COVID-19, the San Bernardino Community College District has mobilized efforts and resources to ensure the health and safety of its students, employees, and the communities it serves. As federal, state, and local regulations have changed based on the latest scientific evidence, SBCCD staff is recommending the reversal of the mandate for all students, faculty, and staff to be vaccinated for COVID-19. In addition, staff is recommending alignment with the current Centers for Disease Control (CDC) and the California Department of Public Health (CDPH) guidelines, by no longer requiring the use of face coverings indoors.

## **ANALYSIS**

Given the current community risk level and scientific evidence provided by CDC and local scientific data, ratification of this Board item will confirm that SBCCD will:

- 1. Adjust guidelines on COVID-19 vaccinations and the use of face coverings to align with guidance from the CDC and state and local health authorities.
- 2. Strongly recommend COVID-19 vaccines but not require them for students or employees.
- 3. Strongly recommend, but not require, face coverings indoors.



## **SBCCD GOALS**

- 1. Eliminate Barriers to Student Access and Success
- 2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution
- 3. Be a Leader and Partner in Addressing Regional Issues

## **FINANCIAL IMPLICATIONS**

The reversal of testing requirements will result in reduced expenditures from the CARES Act budget.

## RESOLUTION #2022-06-09-FPC-01 OF THE BOARD OF TRUSTEES OF THE SAN BERNARDINO COMMUNITY COLLEGE DISTRICT TO DIRECT DISTRICT LEADERSHIP TO END COVID-19 VACCINATION AND MASK MANDATE FOR ALL SBCCD STUDENTS AND EMPLOYEES

[v.5.17.2022.p.1|2]

**WHEREAS**, on September 23, 2021, the Board of Trustees passed Resolution #2021-09-23-FPC-01; and

**WHEREAS**, COVID-19 infection, hospitalizations and mortality rates are falling in the United Sates; and

WHEREAS, on February 17, 2022, the California Department of Public Health (CDPH) unveiled the SMARTER plan, which will guide California's strategic approach to managing the next phase of the COVID-19 pandemic while moving the state's recovery forward, with a focus on continued readiness, awareness and flexibility, including maintaining effective workplace safety standards aligned with the most current evidence about COVID-19; and

**WHEREAS**, on February 25, 2022, the Centers for Disease Control and Prevention (CDC) issued updated guidance related to face coverings based on latest evidence and data on COVID-19; and

**WHEREAS**, on February 28, 2022, CDPH issued updated guidance which no longer requires that individuals wear face coverings indoors, except in limited settings where face coverings remain universally required, and instead strongly recommends that all individuals do so, while also prohibiting a business from preventing any person from wearing a face covering; and

**WHEREAS**, on February 28, 2022, Governor Newsome issued Executive Order No. N-5-22 which updates the Division of Occupational Safety and Health (Cal/OSHA) COVID-19 Emergency Temporary Standard (ETS) to be consistent with the updated CDPH guidance.

**WHEREAS**, SBCCD and its policies regarding COVID-19 are governed by federal, state, and local public health laws and should be in alignment with recommendations of the CDC, CDPH, Cal/OSHA, and the San Bernardino County Department of Public Health (SBDPH); and

**NOW, THEREFORE, IT IS RESOLVED** that Board of Trustees directs the Chancellor to take the following actions:

- 1. End the COVID-19 vaccination and masking mandate set forth in the Resolution #2021-9-23-FPC-01, and to align with the current guidance from CDC, and state and local health authorities.
- 2. Strongly recommend COVID-19 vaccines and boosters to those eligible.
- 3. Strongly recommend the use of face coverings when indoors, and continue to provide face coverings for students and employees upon request.
- 4. Continue to provide COVID-19 testing District-wide.

## RESOLUTION #2022-06-09-FPC-01 OF THE BOARD OF TRUSTEES OF THE SAN BERNARDINO COMMUNITY COLLEGE DISTRICT TO DIRECT DISTRICT LEADERSHIP TO END COVID-19 VACCINATION AND MASK MANDATE FOR ALL SBCCD STUDENTS AND EMPLOYEES

BE IT FURTHER RESOLVED the Chancellor and/or designee shall have the authority to

[v.5.17.2022.p.2|2]

amend the vaccine/testing and masking requirement as necessary based on the evolving nature of the COVID-19 pandemic and recommendations from federal, state, and local public health authorities; and

APPROVED, PASSED AND ADOPTED by the Board of Trustees of the San Bernardino Community College District on the 9<sup>th</sup> day of June 2022, by the following vote:

AYES:
NOES:
ABSENT:
ABSTENSIONS:

I, Gloria Macias Harrison, Chair of the San Bernardino Community College District Board of Trustees, do hereby certify that the foregoing is a full, true, and correct copy of the resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which resolution is on file in office of said Board.

Chair of the Board of Trustees
San Bernardino Community College District

San Bernardino Community College District

I, Dr. Anne L. Viricel, Clerk of the Board of Trustees of the San Bernardino Community College District, do hereby certify that the foregoing Resolution was introduced and adopted by the Board of Trustees of the San Bernardino Community College District at a regular meeting thereof held on the 9<sup>th</sup> day of June 2022, by the following forgoing vote.

IN WITNESS WHEREOF, I have hereunto set the San Bernardino Community College District this	•	ed the official seal of 2022.
	,	
Clerk of the Board of Trustees	_	

**TO:** Board of Trustees

**FROM:** Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Jose F. Torres, Executive Vice Chancellor

**PREPARED BY:** Stacey K. Nikac, Administrative Officer

**DATE:** June 9, 2022

**SUBJECT:** Board Committee Reports

## **RECOMMENDATION**

This item is for information only.

## **OVERVIEW**

BP 2220 https://sbccd.policystat.com/policy/2811874/latest/

Per Board Policy 2220, the Board may, by action, establish committees that it determines are necessary to assist the Board in its responsibilities. Any committee established by Board action shall comply with the requirements of the California Public Meetings Act (Brown Act) and with these policies regarding open meetings.

Board committees that are composed solely of less than a quorum of members of the Board that are advisory are not required to comply with the Brown Act, or with these policies regarding open meetings, unless they are standing committees.

Board committees that are only advisory have no authority or power to act on behalf of the Board. Findings or recommendations shall be reported to the Board for consideration.

Standing committees of the Board can be found on the Board of Trustees page of the District Website https://sbccd.edu/about-sbccd/board-of-trustees/bot-committees.php

## **ANALYSIS**

The purpose of the reports is for BOT Committee Chairs to communicate information to the full Board, leading to more engagement and interaction at upcoming board meetings. Updates are provided orally by the BOT Committee Chairs, as needed. The Board may ask staff to review a matter or may ask that a matter be put on a future agenda.



## **SBCCD GOALS**

- 1. Eliminate Barriers to Student Access and Success
- 2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution
- Be a Leader and Partner in Addressing Regional Issues Ensure Fiscal Accountability/Sustainability 3.
- 4.

## **FINANCIAL IMPLICATIONS**

There are no financial implications associated with this Board item.



## Committees of the Board

Subject to the Brown Act

BOT COMMITTEES (with committee charge)	2022 BOARD MEMBERS (chairs are BOLD)
Finance Committee  The committee is charged with:  Increasing the efficiency of the Board of Trustees by performing time-consuming research on its behalf.  Improving clarity by providing a platform for detailed questions not conducive to the flow of monthly business meetings.  Promoting transparency of the SBCCD budgeting process and fiscal matters through detailed discussion of these topics in an open forum.  Fostering an environment of understanding by communicating findings and formulating final recommendations to the Board of Trustees.  Increasing the efficiency of the Board of Trustees by performing time-consuming research on its behalf regarding the implementation and operation of bond measures.	Joseph Williams     Gloria Harrison     Stephanie Houston
The committee is charged with:  Increasing the efficiency of the Board of Trustees by performing time-sensitive legislative research on its behalf.  Improving clarity by providing a platform for detailed questions not conducive to the flow of monthly business meetings.  Promoting transparency of SBCCD's legislative advocacy priorities through discussions in an open forum.  Fostering an environment of understanding by communicating findings and formulating recommendations to the full Board of Trustees.	Frank Reyes     Anne Viricel     John Longville



## SBCCD WISHES GOOD HEALTH, SUCCESS. LOVE. & TIME

SBCCD celebrated 2020, 2021, and 2022 graduates at CHC and SBVC's commencement ceremonies on May 25th. In the face of one of the most challenging global crises in recent memory, our students demonstrated an astounding level of resilience and perseverance that will be recorded in both our college's history books. Our students prevailed in unchartered waters, and with that, there are not enough words to express how proud SBCCD is of our graduates for their accomplishments. ...cont. page 2



REPORT



## CONGRESSMAN PETE AGUILAR PRESENTS \$1M TO KVCR

On May 27th, SBCCD hosted Rep. Pete Aguilar to thank him for his leadership in bringing \$1 million for KVCR. This funding will provide Inland Empire community college students with hands-on workplace training in public radio and broadcasting through the continuance of KVCR and its related student programming. This funding will support KVCR's development team, which will create programs and support student-produced shows in the Inland Empire. This funding is a matter of educational equity in the community, not only to maintain our excellent district but to keep KVCR in the heart of it.



Empire welcome to California Attorney General Rob Bonta. Attorney General Bonta held an educational forum at <u>SBCCD</u> with students from Crafton Hills College, San Bernardino Valley College, UCR School of Public Policy, and CSUSB. The discussion included an overview of the State of California Department of Justice and the state's Department of Justice role. Students were able to ask questions and engage personally with Attorney General Bonta.







## CHC HONORS THREE GRADUATING CLASSES

The Class of 2022 had 1,071 graduates who earned 808 degrees and 853 certificates. This was the largest graduating class in the history of Crafton Hills College (34% larger than the previous largest class in 2020).

317 of our graduates earned a Grade Point Average of 3.5 or higher. Of these, 63 graduates have achieved a perfect 4.0 GPA. 34 graduates served our country in the military.

Graduates ranged in age from 18 years old, proving you can accelerate your college career by attending Crafton while in high school, to 70 years young, demonstrating that learning is a lifelong endeavor.

## CONGRATS SBVC 2020, 2021, & 2022 GRADUATING CLASSES

More than 4,500 students from the Classes of 2020, 2021, and 2022 were honored during SBVC's first in-person graduation ceremony in three years.

SBVC recognized 22 veteran students, thanking them for their service, and 16 seniors who graduated from Middle College High School with their associate's degrees.

The Class of 2020 was comprised of 1,515 students who received 2,045 degrees and certificates, while the Class of 2021 had 1,396 students who received 2,566 degrees and certificates and the Class of 2022 had 1,626 students who received 2,875 degrees and certificates.



## ECONOMIC DEVELOPMENT & CORPORATE TRAINING IS GETTING SAN BERNARDINO COUNTY BACK 2 WORK

The San Bernardino Community College District's (SBCCD) Economic Development and Corporate Training (EDCT) began the Back to Work program (B2W) this past week. Contracted with the Butte County Of-fice of Education, the Back 2 Work program is a transitional employment program focused on servicing populations such as veterans, housing and food insecure, justiceinvolved, individuals with barriers to employment, and minorities with transition into permanent employment. The goal of the Back 2 Work program is to help clean the highways throughout the state of California and reduce litter while training individuals on how to work, how to work with coworkers, and employer expectations. EDCT conducts two work crews in San Bernardino County in which participants can gain employment with Caltrans or other career pathways that pay an honest, sustainable wage. Program participants receive \$15 an hour and can work up to 40 hours a week.

On May 16, 2022, nine participants attended a Roadside Safety Training at the District's Del Rosa Site that provided them with details of program operations and safety procedures. Topics covered in the orientation were Caltrans Excessive Heat

Guidance, Caltrans Wildfire Smoke Guidance, Caltrans Maintenance Chapter8, Programs Scope of Work, and COVID 19 guidance. Work Boot Warehouse's Mike Hernandez attended part of the training and fitted each participant to provide boots for the program in addition to Personal Protective Equipment hardhat, reflective vest, goggles, and gloves.

The District is nearing a decade of operating transitional work crews. From these transitional work crews SBCCD has forged strong partnerships with agencies such as the California Department of Correction and Rehabilitations, San Bernardino County Probation Department. Employment Development Department, Community Action Bernardino Partnership. San County Development, Southern California Goodwill, Inland Empire United Way 211, and Butte County Office of Education, to name a few. With hopes of the COVID pandemic near an end, SBCCD is focused on getting the San Bernardino Community back to work!





## SBCCD'S CHIEF TECHNOLOGY OFFICER PRESENTS AT ASSOCIATION OF CHIEF BUSINESS OFFICIALS CONFERENCE



SBCCD's Chief Technologu Officer, Luke Bixler presented at the 2022 ACBO Conference, the Association of Chief Business Officials (ACBO) offers business officers in California opportunities to develop professionally, to identify issues affecting community colleges, and to share their expertise with their colleagues. ACBO's membership includes 114 California community colleges, enrolling 2.1 million students.

On Tuesday, May 17<sup>th</sup>, chief business officers from across the state convened in Lake Tahoe, California at the 2022 Spring ACBO Conference for the first in-person meeting since 2018.

Luke Bixler was part of a panel discussion with Fred Williams, Vice Chancellor, Administrative Services, North Orange CCD and Chris Dela Rosa, Vice Presidet, Administrative & Technology Services, Ohlone CCD. The focused topic was Lessons Learned from a Cyber-Data Breach and How to Minimize the Risk of Attack.

News of data breaches, phishing attacks, ransomware, and other malicious cyber activity shows no sign of abating. Putting a positive spin on it, though, there's a lot we can learn from recently publicized attacks on critical infrastructure about preventative steps to take in protecting vital systems. SBCCD is staying current with idustrial control systems to protect and limit any exploiting by cyber criminals.

## TESS TECHNOLOGY

## **SERVICES UPDATES**

Technical services has recently upgraded our datacenters VPN, Intrusion Prevention and Firewall. These systems help protect our information resources from threats on the internet. This is done by analyzing the connection and data we allow in from the internet for malicious activity and known malicious IP addresses.

To aid in the safe keeping of the SBCCD's information assets Technical Services will be upgrading the environmental monitors in its data centers. The new equipment will monitor and alert on temperature, humidity and flood conditions. The new monitors are key in keeping our data and IT services safe from changes that might impact our equipment.

Technology Services is in the process of creating new information security plans and practices. These items will include Incident Response, Business Impact Analysis (BIA) and our overall Information Security Plan. The Incident Response plan will better help us detect, respond and mitigate information security incidents. The BIA will help us classify and protect critical business functions and the Information Security plan is a collection of policies, standards and agreements surrounding best practices in Information Security.

**TO:** Board of Trustees

**FROM:** Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Dr. Nohemy Ornelas, VC of Education and Student Support Services

**PREPARED BY:** Dr. Christopher M. Crew, Interim Director, Research & Planning

**DATE:** June 9, 2022

**SUBJECT:** Analysis of AB 705 Student Success

## RECOMMENDATION

This item is for information only. No action is required.

## **OVERVIEW**

The attached report provides an analysis of AB 705 student success and retention.

## **ANALYSIS**

The report provides an analysis of enrollments in Transfer-Level Math and Transfer-Level English by race/ethnicity and compares the enrollment percentages of underrepresented groups in Transfer-Level Math and Transfer-Level English to their representation (i.e., percentage) in the SBCCD population. The enrollments of underrepresented groups in Transfer-Level Math and Transfer-Level English are proportional to their representation in our student body.

## **SBCCD GOALS**

- 1. Eliminate Barriers to Student Access and Success
- 2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution

## **FINANCIAL IMPLICATIONS**

Include pertinent financial implications.



## AB705 UPDATE:

A Relative Comparison of Enrollments in Pre-Transfer Level and Transfer-Level Math and English Courses by Race/Ethnicity

# ECHICA

# in review

Prepared by: Christopher M. Crew, Ph.D. Interim District Director



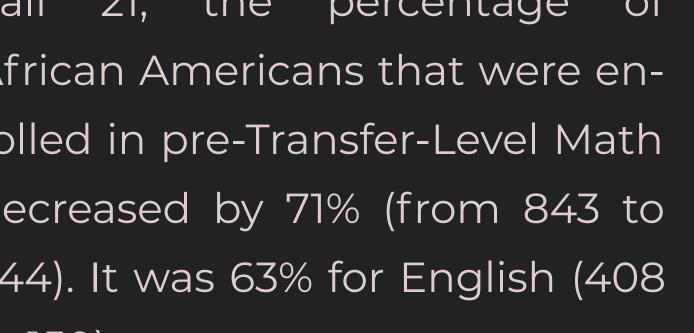
**OVERVIEW: Figs. 1 & 2 address a** very important question about AB705 and student access. The primary question is whether enrollments in TL-Math and English are equitable. That is, underrepresented groups are disproportionately enrolled in below TL-Math and English courses, when compared to their relative percentage the student population. The answer for SBCCD is, no.



Post-AB705, comparing FA18 to FA21, Af-American enrollments in TL English increased by 21% (from 340 to 410) and they went comprising 7% from of enrollments in TL-English to 8% of enrollments. For TL-Math they went fom 5% to 7% in TL-Math



Post AB705, comparing Fall 18 to 21, the percentage African Americans that were enrolled in pre-Transfer-Level Math decreased by 71% (from 843 to 244). It was 63% for English (408) to 150)

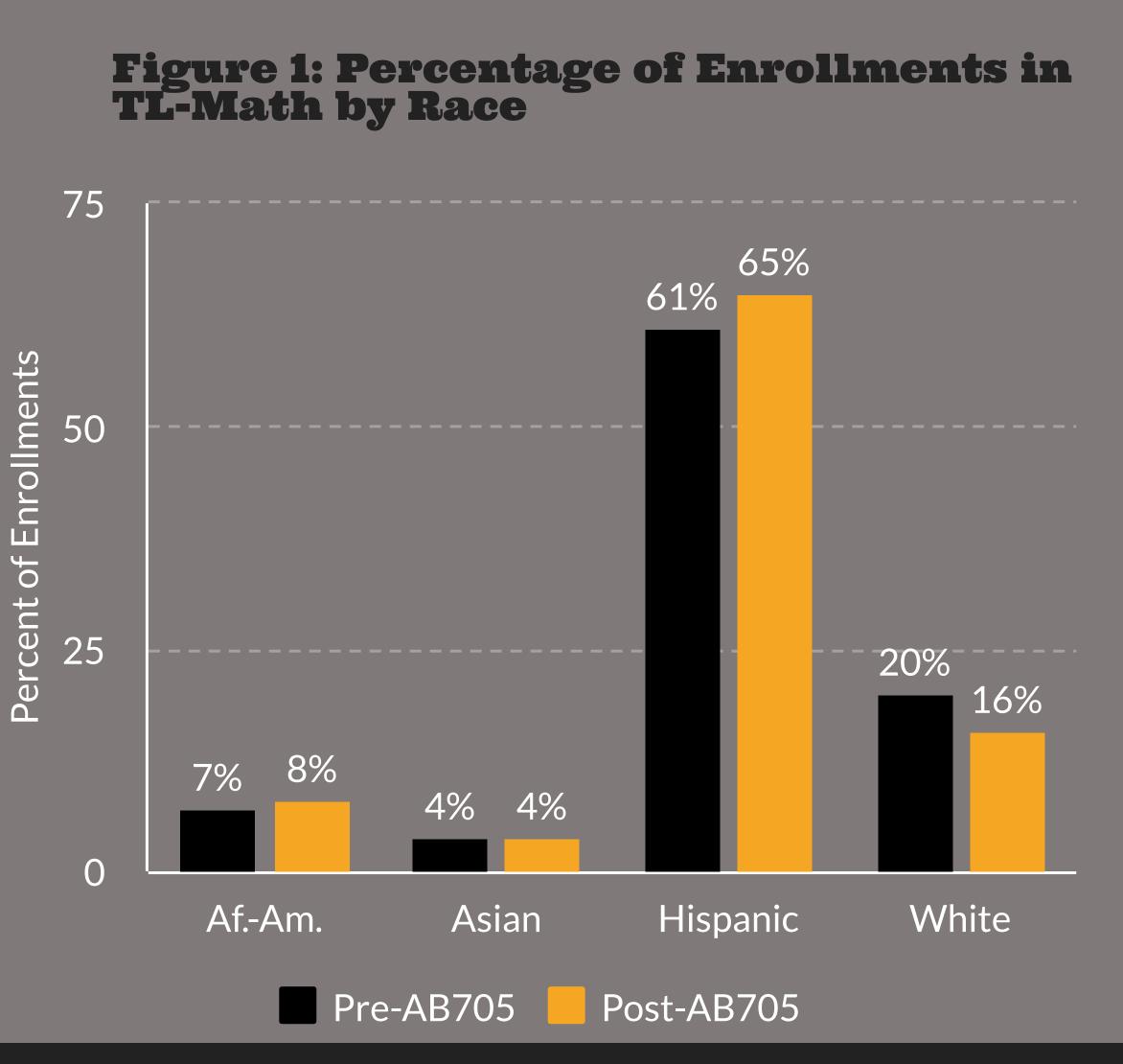


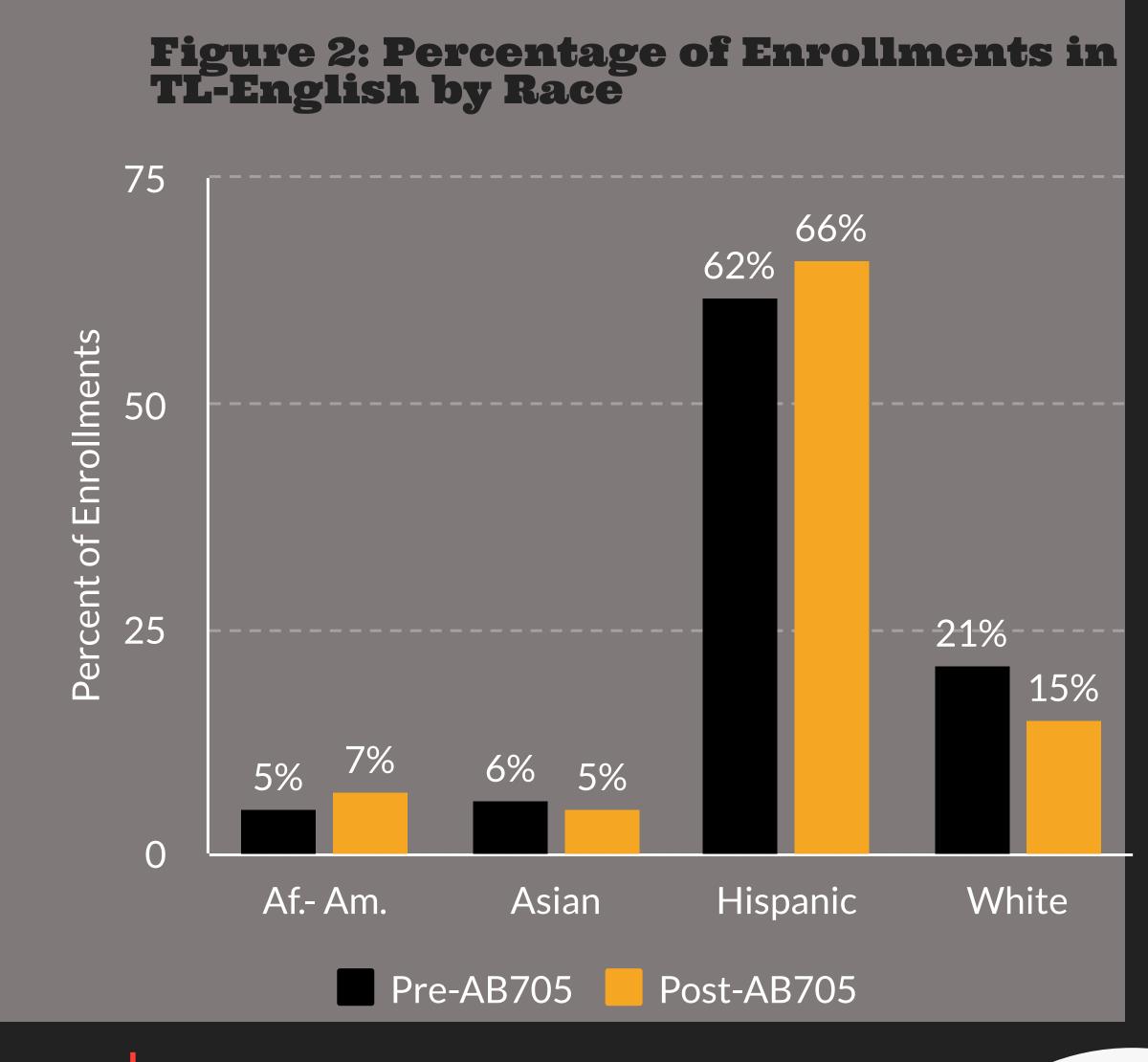
Post AB705, comparing Fall 18 to Fall 21, Hispanic Students went from 62% of TL-Math enrollments to 66%. They increased from 61% to 65% of TL-English enrollments.



combined The percent <u>decrease</u> in enrollments in pre TL-Math for Asian, African American, & Hispanic students, Post-AB705 (from 6,127 in FA18) FA21). 1,915 The in decrease was 58% for pre TL-English (from 3,166 in FA18 to 1,347 in FA21). Suggests an effective implementation.

## Enrollments by Race and Representation in Population





## **Asian Students**

Asian students make up 4% of SBCCD's population and 4% and 5% of enrollments in TL- Math and English, respectively. As such, their enrollment in TL Math/English is equitable and proportional to their percentage of the SBCCD population.

## **Hispanic Students**



Hispanic students make up 63% of SBCCD's population and 65% and 66% of enrollments in TL-Math and English, respectively. As such, their enrollment in TL Math/English is equitable & proportional to their percentage of the SBCCD population.



## **African-American Students**

African-American students make up 8% of SBCCD's population and 8% and 7% of enrollments in TL-Math and English, respectively. As such, their enrollment in TL-Math and English is equitable and proportional to their percentage of the SBCCD population.



**TO:** Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Diana Z. Rodriguez, Chancellor

**PREPARED BY:** Stacey K. Nikac, Administrative Officer

**DATE:** June 9, 2022

**SUBJECT:** Board Master Planning Action Calendar

## **RECOMMENDATION**

This item is for information only.

## **OVERVIEW**

The Board Master Planning Action Calendar is a schedule of items for board discussion or action. Board items are subject to change and board meeting dates and times are posted on the district website 72-hours prior to the meeting date <a href="https://sbccd.edu/meetings-and-agendas/index.php">https://sbccd.edu/meetings-and-agendas/index.php</a>

## **ANALYSIS**

The Board Master Planning Action Calendar serves as a blueprint that can be used to increase transparency and efficiency districtwide.

## **SBCCD GOALS**

- 1. Eliminate Barriers to Student Access and Success
- 2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution
- 3. Be a Leader and Partner in Addressing Regional Issues
- 4. Ensure Fiscal Accountability/Sustainability

## FINANCIAL IMPLICATIONS

There are no financial implications associated with this board item.



## Board Master Planning Action Calendar

As of 5/16/2022 8:08 AM

FPC

B&FS

## 품

- Fund Balance Transfer Resolution

- Ratification of Interfund Transfers
- Cash Flow Analysis
- Budget Report w/memo
- Surplus Property
- RFQ/RFP/Bid & Contract Award
- Informal Bid Award (UCCAP)
- Closed Session Items (Separate Agenda)
- Appoint Employees
- Appoint Interim Managers
- Appoint Temporary Academic Employees
- Employee Promotions
- Employee Reclassifications
- Employee Step Increase
- AB 705 Report
- Accreditation Timeline
- Applause Report
- Board Committee Reports

- Events/CBOC Meeting
- Individual Memberships
- Conferences Over \$5K or Outside US
- Signature List Changes
- Vacation Payout
- Small Scale Construction Contract Award
- Non-Bond Construction COs/Amendments
- Employee Transfers
- Non-Instructional Pay
- Resignations & Retirements
- Salary Advancement-Academic
- Tuition Reimbursement for Managers
- Volunteers
- Adjunct/Substitute Academic
- Board Master Planning Action Calendar
- Board Policies & Procedures
- Chancellor's Report

- Contracts Above Bid Limit
- Contracts Below Bid Limit
- Purchase Order Report
- Bond Construction COs/Amendments
- CBOC Appointees
- Pay Stipends - Job Descriptions
- CSEA/CTA Agreements
- CSEA/CTA MOUs
- Professional Expert, Short-Term, Subs
- 39-Month Reemployment
- Curriculum
- Key Performance Indicators
- Minutes

### **JANUARY**

- Budget Calendar (by 2/1)
- Budget Directives 1st Reading
- National Community College Month Resolution (by 2/1)
- Sabbaticals Granted
- Enrollment Report (P1)

## **FEBRUARY**

- Closed Session Notice of Intent to Non-Renew (by 3/15)
- Budget Directives 2nd Reading/Approval
- Nonresident Tuition Fee (by 3/1)
- Apportionment Attendance Report P1
- Quarterly Investment Report Budget Report (quarterly)
- Certified Quarterly Financial Status Report (by
  - 11/15. 2/15. 5/15)
  - Grant Tenure/Tenure Contracts
  - Classified Employee of the Year Endorsement

**MARCH** 

CBOC Annual Report (by 3/31)

Selection of Auditor (by 4/1)

## **APRIL**

- Interfund Transfer Resolution
- Constitutional Advance (optional)
- Elect BOT Self-Evaluation Ad Hoc Committee
- 4/10 Alternate Summer Work Schedule for Management & Confidential **Employees**
- Board Orientation Handbook 1st Reading
- Student Trustee Privileges (by 5/15)
- District Technology Strategic Plan 1st Reading (last plan 2020-2023)
- Enrollment Report (P2)

## Quarterly Investment Report

- Apportionment Attendance Report P2
- EEO Multiple Method Certification (by 6/1)
- Board Orientation Handbook 2nd Reading
- Preliminary Budget & Presentation (study
- Outgoing Student Trustee Recognition
- ACCJC Institutional Self-Evaluation Report 1st Reading (by 8/1 every seven years. Last
- AP/BP 4235 Credit for Prior Learning (every three years. Last approved 5/13/21)
- District Technology Strategic Plan 2nd Reading (last plan 2020-2023)
- Approval of BOT Self-Evaluation Instrument
- Approval of Chancellor Evaluation Instrument

- JUNE AP/BP 6320 Investments 1st Reading (annually)
- Certified Quarterly Financial Status Report (by 11/15, 2/15, 5/15)
- Authorized Signature List (annually)
- Board Meeting Dates for Next FY
- Bank Accounts (annually)
- Tentative Budget (by 7/1)
- Prop 30 EPA Expenditures Resolution (annually)
- GANN Limit (by 7/1)
- Meals. Refreshments. Open POs for Next FY
- Order of Election and the Specifications of the Election Order (every 2 years on even numbered
- New Student Trustee Orientation (information)
- New Student Trustee Oath of Office

## Board Master Planning Action Calendar

As of 5/16/2022 8:08 AM

## B&FS

## FPC

## 품

- Fund Balance Transfer Resolution

- Ratification of Interfund Transfers
- Cash Flow Analysis - Budget Report w/memo
- Surplus Property
- RFQ/RFP/Bid & Contract Award
- Informal Bid Award (UCCAP)
- Closed Session Items (Separate Agenda)
- Appoint Employees
- Appoint Interim Managers
- Appoint Temporary Academic Employees
- Employee Promotions
- Employee Reclassifications
- Employee Step Increase
- AB 705 Report
- Accreditation Timeline
- Applause Report
- Board Committee Reports

- Events/CBOC Meeting
- Individual Memberships
- Conferences Over \$5K or Outside US
- Signature List Changes
- Vacation Payout
- Small Scale Construction Contract Award
- Non-Bond Construction COs/Amendments
- Employee Transfers
- Non-Instructional Pay
- Resignations & Retirements
- Salary Advancement-Academic
- Tuition Reimbursement for Managers
- Volunteers
- Adjunct/Substitute Academic
- Board Master Planning Action Calendar
- Board Policies & Procedures
- Chancellor's Report

- Contracts Above Bid Limit
- Contracts Below Bid Limit
- Purchase Order Report
- Bond Construction COs/Amendments
- CBOC Appointees
- Pay Stipends
- Job Descriptions
- CSEA/CTA Agreements
- CSEA/CTA MOUs
- Professional Expert, Short-Term, Subs
- 39-Month Reemployment
- Curriculum
- Key Performance Indicators
- Minutes

JULY

- AP/BP 6320 Investments 2nd Reading/Approval (annually)
- Transfer of Appropriations Resolution (annually)
- Annual Resolution to Pay Trustees
- Reaffirm Institutional Values, SBCCD Strategic Directions, and Board Priorities
- Elect Chancellor's Self-Evaluation Ad Hoc Committee and Approval of **Evaluation Instrument & Process**
- Enrollment Report (P3)

- AUGUST Quarterly Investment Report
- Prop 30 EPA Expenditure Accounting (if figures change dramatically based on ReCalc)
- Apportionment Attendance Report P3
- Final Budget Presentation (study session)
- 2024 ACCJC Midterm Report 1st Reading/Approval (by 10/1. Last report
- 2027 ACCJC Institutional Self-Evaluation Report 1st Reading/Approval (by 10/1. Last report 2020)
- Budget Report (quarterly)

- SEPTEMBER
- Final Budget Public Hearing and Approval (by
- 2024 ACCJC Midterm Report 2nd Reading/Approval (by 10/1. Last report 2020)
- 2027 ACCJC Institutional Self-Evaluation Report 2<sup>nd</sup> Reading/Approval (by 10/1. Last report 2020)

**OCTOBER** 

## **NOVEMBER**

- Closed Session Notice of Intent to Non-Renew
- Quarterly Investment Report
- Annual Sabbatical Completion Report from last spring and fall (by first semester after return)
- Budget Report (quarterly)

### **DECEMBER**

- Closed Session Notice of Intent to Non-Renew
  - Certified Quarterly Financial Status Report (by 11/15, 2/15, 5/15)
- Reaffirm FCC Auction Guiding Principles (annually)
- Audit Reports: District, CBOC, KVCR (by 12/31)
- New Trustee Orientation (every 2 years on even numbered years, if new trustees are elected)
- **BOT Annual Organizational Meeting**
- **BOT Committee Member Assignments**
- BOT Member Assignment to the SBRETCJPA
- BOT Member Assignment County Committee on School District Organization
- **BOT Executive Board**

## Annual Campus Advisory Committees

- Initial Proposals to Reopen Negotiations with CSEA/CTA
- Annual Security Report (information item)

**TO:** Board of Trustees

**FROM:** Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Jose F. Torres, Executive Vice Chancellor

**PREPARED BY:** Stacey K. Nikac, Administrative Officer

**DATE:** June 9, 2022

**SUBJECT:** Board Policies for First Reading

## **RECOMMENDATION**

This item is for information only. No action is necessary.

## **OVERVIEW**

AP 2410 https://sbccd.policystat.com/policy/11581593/latest

Pursuant to Board Policy 2410, Policies of the Board may be adopted, revised, added to, or amended at any regular Board meeting by a majority vote. Proposed changes or additions shall be introduced not less than one regular meeting prior to the meeting at which action is recommended. The Board shall regularly assess its policies for effectiveness in fulfilling the District's mission.

Administrative procedures are to be issued by the Chancellor as statements of method to be used in implementing Board Policy. Such administrative procedures shall be consistent with the intent of Board Policy. Administrative procedures may be revised as deemed necessary by the Chancellor through regular consultation processes and/or as required by revisions to laws and regulations. Administrative procedures are forwarded to the Board of Trustees. The Board reserves the right to direct revisions of the administrative procedures should they, in the Board's judgment, be inconsistent with the Board's own policies.

## **ANALYSIS**

At its meeting on May 9, 2022, the PPAC members voted to forward the list of AP/BPs to Chancellor's Council and for BOT first read in June.

- BP 1200 District Mission Statement
- BP 2200 Board Duties & Responsibilities
- BP/AP 3250 Institutional Planning
- AP 2712 Conflict of Interest Code
- BP/AP 7210 Academic Employees



The changes to these policies include requirements of the Education Code, current laws, and those determined to be necessary for the efficient operation of the district.

### **SBCCD GOALS**

- 1. Eliminate Barriers to Student Access and Success
- 2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution
- 3. Be a Leader and Partner in Addressing Regional Issues
- 4. Ensure Fiscal Accountability/Sustainability

### **FINANCIAL IMPLICATIONS**

There are no financial implications associated with this board item.

To reflect Board action of March 11, 2022 adopting Mission, Vision, Values and Goals.



Origination N/A

Last N/A

Approved

Last Revised N/A

Next Review N/A

Owner BOT Board of Trustees

Policy Area Chapter 1 The District

References Legally Required

### BP 1200 District Mission Statement

#### (Replaces SBCCD BP 1100)

The mission of the San Bernardino Community College District is to transform lives through the education of our students for the benefit of our diverse communities. This is achieved through the District's two colleges and public broadcast system by providing high quality, effective and accountable instructional and training programs and services to the students and communities we serve.

SBCCD positively impacts the lives and careers of our students, the well-being of their families, and the prosperity of our community through excellence in educational and training opportunities.

The mission is evaluated and revised on a regular basis.

### Reference:

ACCJC Accreditation Standard I.A

### **Approval Signatures**

Step Description Approver Date

### History

Draft saved by Goodrich, Kelly on 3/14/2022, 4:15PM EDT

Draft discarded by Goodrich, Kelly on 3/14/2022, 4:15PM EDT

Draft saved by Goodrich, Kelly on 3/14/2022, 4:16PM EDT

Comment by Goodrich, Kelly on 3/14/2022, 4:18PM EDT

Removed previous draft based on Legal Update 38. This will be addressed at a later time. Incorporated updated mission to reflect Board action of March 11, 2022 adopting Mission, Vision, Values and Goals.

#### BP 2200 BOARD DUTIES & RESPONSIBILITIES | Proposed (Redlined)

#### Level 1 Recommendation

- 1) Minor clerical edits to eliminate reference to Institutional Values (replaced by SBCCD Goals on 3/10/2022); Institutional Planning & Institutional Effectiveness covered in P&P 3225 and 3250.
- 2) Additional revision of CCLC Legal Update 38 suggestions adding optional language to highlight diversity, equity, and inclusion issues.



N/A
N/A
N/A
N/A

Owner BOT Board of Trustees

Policy Area Chapter 2 Board of Trustees

References Good Practice/
Optional

# BP 2200 Board Duties and Responsibilities

#### (Replaces SBCCD BP 2000 and BP 2270)

The Board of Trustees governs on behalf of the citizens of the District in accordance with the authority granted and duties defined in Education Code Section 70902.

The Board is committed to fulfilling its responsibilities to:

- · Act as a unit
- Represent the common good
- Set policy direction
- Employ, support, and evaluate the chief executive officer
- · Define policy standards for college operations
- · Monitor institutional performance
- · Create a positive climate
- Support and advocate the interests of the institution
- Lead as a thoughtful, educated team

In addition, the each Board member accepts the following responsibilities to:

- · Work as a member of the board unit
- Make being a trustee a priority
- Understand their role and the colleges' roles
- · Know the community and represent its best interests
- · Be visionary and thoughtful
- Support the colleges' pursuit of their missions
- · Act with integrity and respect

- · Use influence effectively
- · Avoid conflicts of interest
- Assure the Board operates in an open, accessible, welcoming spirit, and maintains an anti-racist culture
- Establish policies that ensure the District operates in anti-racist manner

To that end, the Board has established Institutional Values that are reviewed, revised and adopted by the Board each year.

The Board directs the Chancellor to ensure that each entity of the District develops and meets goals to ensure that the Institutional Values are met.

In addition, the Board of Trustees is committed to fulfilling its roles and responsibilities in the following ways:

- Act as a Unit The board as a whole is a corporate body. It governs as a unit, with one voice. Each
  trustee contributes his or her talents, skills, and backgrounds to the board but has no power or
  authority to act on his or her own to further individual agendas or direct college employees or
  operations. Individual trustees do not make commitments for the board to constituents, nor do they
  criticize or work against board decisions once they are made.
- Boards of trustees exist to represent the general public for whom they hold the colleges in trust.
   They are responsible for balancing and integrating the wide variety of interests and needs into policies that benefit the common good and the future of their region. Trustees should learn as much as they can about the communities they serve. Representing the public means considering multiple viewpoints and discussing the issues in public.
- Set the Policy Direction Policy is defined as a set of broad statements that define the institutional
  mission and vision as well as acceptable practices to achieve them. Governing boards provide
  guidance to the Chancellor and administration of the colleges through their policies. Visionary
  boards are aware of broad values and diverse needs-they gain this knowledge through the work
  they do to learn about and communicate with many different groups.
- Employ, Evaluate and Support the Chancellor One of the essential factors for successful
  governance is a good relationship between the board and the Chancellor. He or she is the primary
  agent of the board and is the single most influential person is creating an outstanding institution.
  Selecting, evaluating, and supporting the Chancellor are among the board's most important
  responsibilities. This paradoxical relationship works best when there are clear, mutually agreed on
  expectations and role descriptions. The partnership thrives on open communication, confidence,
  and trust.
- Define Policy Standards for College Operations Successful boards of trustees establish policies that set standards for quality, ethics, and prudence in college operations, including the following:
  - Educational Programs and Services The colleges' educational programs and services are guided by the policy direction set by the board. The board adopts policies that set standards for student achievement and how students should be treated. At its discretion, Program Review or other evaluations processes may be addressed in board policy.
  - Personnel and Human Resources The board will establish policies that ensure the District and Colleges attract and retain high quality personnel and that hiring, evaluation, and dismissal procedures are legal, equitable, and clear. Policies and budgets should create an

- expectation for professional development and growth. The board will define standards for salaries and benefits, and collective bargaining processes.
- Fiscal Health and Stability- The board is responsible for ensuring that the public's money is spent wisely and well. It will set policy standards for the use of public funds. Policy will address budgets, expenditures and protection of assets. The board will adopt a budget based on its support of progress toward the educational goals of the colleges.
- Create a Positive Climate The board sets the tone for the entire District. Through their behavior
  and policies, they establish a climate in which learning is valued, and professional growth is
  enhanced. The importance of student success and adding value to the community are of utmost
  importance. The board creates a positive climate by focusing on the future, acting with integrity,
  supporting risk taking, and challenging the Chancellor and college staff to strive for excellence.
- Monitor Institutional Performance The board is responsible for holding the Chancellor and the Colleges accountable for serving current and future community learning needs. The board, through the Chancellor, will monitor adherence to board policy standards for programs, personnel, and fiscal and asset management. All monitoring processes culminate in the evaluation of the Chancellor as the institutional leader.
- Support and be Advocates for the Colleges Trustees promote the college in the community and seek support for it from local, state, and national policymakers.
- Lead as a Thoughtful, Educated Team- Each trustee will function as a part of the team, by being
  well informed, and committed to working with each other. Trustees will speak openly for their
  points of view during decision making processes and then will support the position of the board.

### References:

ACCJC Accreditation Standard IV (formerly IV.B.1.d); Education Code Section 70902

### **Attachments**

BP 2200 Board Duties and Responsibilities - Comments

BP 2200 Board Duties and Responsibilities - Legal Citations

### **Approval Signatures**

Step Description Approver Date

### History

Comment by Goodrich, Kelly on 5/14/2021, 2:02PM EDT

CCLC Legal Update 38 suggestions adding optional language to highlight diversity, equity, and inclusion issues. These changes need review by policy owner.

Comment by Goodrich, Kelly on 4/4/2022, 11:59AM EDT

Revised to reflect adoption of SBCCD Mission Vision, Values and Goals on March 10, 2022.

Draft saved by Goodrich, Kelly on 4/29/2022, 12:26PM EDT

#### BP 3250 INSTITUTIONAL PLANNING | Proposed (redlined)

#### Level 1 Recommendation

Suggested changes part of review of AP 3250 changes in line with 3/10/2022 Board adoption of Mission, Vision, and Values to reflect current SBCCD practices. Removal of plan list can be addressed at a later time.



Origination	N/A
Last Approved	N/A
Last Revised	N/A
Next Review	N/A

Owner Chancellor's
Cabinet
Chancellor's
Cabinet

Policy Area Chapter 3
General
Institution

References Legally

Required

# BP 3250 Institutional Planning

#### (Replaces current SBCCD BP 3250)

The Chancellor shall ensure that the District has and implements a broad-based comprehensive, systematic and integrated system of planning that involves appropriate segments of the college community and is supported by institutional effectiveness research.

The planning system shall include all plans required by law and or policy, including, but not limited to:

#### Recommend removal of the list of plans here (check with the League).

- Long Range Educational or Academic Master Plan, which shall be updated periodically as deemed necessary by the Board of Trustees
- · Facilities Plan
- Safety Plan
- · Equal Employment Opportunity Plan
- Student equity Plan
- Student Success and Support Program Plan
- · Transfer Center Plan
- Cooperative Work Experience Plan
- Extended Opportunity Programs and Services (EOPS) Plan
- · District Technology Strategic Plan

The Chancellor shall submit those plans to the Board for which Title 5 requires Board approval.

The Chancellor shall inform the Board about the status of planning and the various plans.

The Chancellor shall ensure the Board has an opportunity to assist in developing the general institutional mission and goals for the comprehensive plans.

### References:

ACCJC Accreditation Standards I.B.9, III.B.4, III.C.2, III.D.2, IV.B.3, and IV.D.5 (formerly I.B); Title 5 Sections 51008, 51010, 51027, 53003, 54220, 55080, 55190, 55250, 55510, and 56270 et seq.

### **Attachments**

BP 3250 Institutional Planning- Comments

BP 3250 Institutional Planning-Legal Citations

### **Approval Signatures**

Step Description Approver Date

### History

### AP 3250 INSTITUTIONAL PLANNING | Proposed (redlined)

Level 1 Recommendation

Slight change of slight language to align with Mission, Vision, Values Board approved 3/10/2022.



Origination	N/A
Last Approved	N/A
Last Revised	N/A
Next Review	N/A

Owner Chancellor's
Cabinet
Chancellor's
Cabinet
Chancellor's
Cabinet

Policy Area Chapter 3
General
Institution

References Legally
Required

# AP 3250 Institutional Planning

#### (Replaces current SBCCD AP 3250)

A. The colleges and District Office, through established committees with representation from faculty, administration, classified staff, and students, will review and recommend planning decisions related to human, physical, technological, and financial resources.

Applying the criteria of accreditation standards, the planning process will be guided by adopted <u>mission</u>, vision, <u>mission</u>, and <u>coreand</u> values and will develop specific goals, objectives, and strategic directions, which have measurable outcomes and specific accountability.

Action plans will be reviewed and revised annually and approved by the respective planning bodies.

- B. Academic Senate will be the representative body in all academic and professional matters, as defined by Title 5 Section 53200.
- C. Institutional effectiveness research, program reviews, and individual unit plans are utilized in the planning process, which is intended to complement and inform the resource allocation process.
- D. The Board may assist in developing the general institutional mission and goals for the comprehensive plans through a variety of means.
- E. Planning documents will be submitted to the California Community College Chancellor's Office in a timely manner when required.

### References:

ACCJC Accreditation Standards I.B.9, III.B.4, III.C.2, III.D.2, IV.B.3, and IV.D.5 (formerly I.B); Title 5 Sections 51008, 51010, 51027, 53003, 54220, 55080, 55190, 55510, and 56270 et seq.

### **Attachments**

|--|

AP 3250 Institutional Planning- Legal Citations

# Approval Signatures

Step Description

**Approver** 

**Date** 

# History

Comment by Goodrich, Kelly on 4/4/2022, 2:39PM EDT

Slight language change to align with Mission, Vision, Values Board approved 3/10/2022.

### AP 2712 CONFLICT OF INTEREST CODE | Proposed (redlined)

Level 1 Recommendation

The changes recommended to align with the requirements of the Fair Political Practices Commission (FPPC) conflict of interest filing requirements. As changes are made to job titles and positions, the District must revaluate and make changes to the conflict of interest AP to ensure all appropriate positions are included. The changes have been discussed and reviewed by Cabinet members.



Origination	N/A
Last Approved	N/A
Last Revised	N/A
Next Review	N/A

Owner BOT Board of Trustees

Policy Area Chapter 2 Board of Trustees

References Legally Advised

### AP 2712 Conflict of Interest Code

(Replaces current SBCCD AP 2260)

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations Section 18730) which contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendices designating officials and employees and establishing disclosure categories, shall constitute the conflict of interest code of the San Bernardino Community College District (District).

Individuals holding designated positions shall file their statements of economic interests with the District, which will make the statements available for public inspection and reproduction. (Gov. Code Sec. 81008.) All statements will be retained by the District.

### **APPENDIX A**

### **DESIGNATED POSITIONS**

Designated Positions	<u>Disclosure Categories</u>
Board of Trustees	1, 2
Chancellor	1, 2
Executive Vice Chancellor	1, 2
General Counsel	1, 2
Business Manager	1, 2
Director, Facilities Planning, Emergency Management & Construction	1
Associate Deans	2
Associate Director of Energy, Sustainability & Safety	2
Campus Project Manager	2
Chief Technology Officer 2	
College President, CHC	2
College President, SBVC	2
Deans	2
Director, Diversity, Equity and Inclusion	2
Director of Technology Services	2
Director, Administrative Application Systems	2
Director, Alternative Text Production Center	2
Director, Technology Services	2

Director, DSP&S	2
Director, Fiscal Services	2
Director, Grants Development & Administration	2
Facilities Project Manager	2
General Manager, KVCR TV/FM	2
Local Business Outreach Administrator Measure CC	2
Vice Chancellor, Educational and Student Support Services	2
Vice Chancellor of Human Resources and Police Services	2
Vice Chancellor, Workforce Development, Advancement & Media Systems	2
Vice President of Administrative Services	2
Vice President of Student Services	2
Director, Facilities, Maintenance & Operations	3
Director, Human Resources, EEO, Legal Services and Labor Relations	3
Food Services Supervisor	3
Chief of Police	3
Consultants/New Positions	*

<sup>\*</sup>Consultants/new positions shall be included in the list of designated positions and shall disclose pursuant to the broadest disclosure requirements in this conflict of interest code subject to the following limitation:

The Chancellor may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to comply fully with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon

that description, a statement of the extent of disclosure requirements. The Chancellor's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

The following positions are NOT covered by the code because they must file under Government Code Section 87200 and, therefore, are listed for informational purposes only:

- Retirement Board Authority
- · Investment Advisors

An individual holding one of the above listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been incorrectly categorized. The Fair Political Practices Commission makes the final determination whether a position is covered by Government Code Section 87200.

#### **APPENDIX B**

#### **DISCLOSURE CATEGORIES**

**Category 1.** Designated positions assigned to this category must report:

- A. Interests in real property within the boundaries of the District that are used by the District or are of the type that could be acquired by the District as well as real property within two miles of the property used or the potential site.
- B. Investments and business positions in business entities and income (including receipt of gifts, loans, and travel payments) from sources of the type that engage in the acquisition or disposal of real property or are engaged in building construction or design for school districts.

Category 2. Designated positions assigned to this category must report:

Investments and business positions in business entities and income (including receipt of gifts, loans, and travel payments) from sources that are contractors engaged in the performance of work, training, consulting or services, or are sources that manufacture or sell supplies, instructional materials, machinery, equipment, or vehicles of the type utilized by the District.

Category 3. Designated positions assigned to this category must report:

Investments and business positions in business entities and income (including receipt of gifts, loans, and travel payments) from sources that are contractors engaged in the performance of work, training, consulting or services, or are sources that manufacture or sell supplies, instructional materials, machinery, equipment, or vehicles of the type utilized by the designated position's department.

### References:

Government Code Sections 87103(e), 87300-87302, 89501, 89502, and 89503; Title 2 Section 18730 Any changes to this AP requires approval of the FPPC prior to board approval.

### **Attachments**

AP 2712 Conflict of Interest - Declaration of CEO.pdf

AP 2712 Conflict of Interest Code - Comments

AP 2712 Conflict of Interest Code - Legal Citations

FPPC Approval of AP 2712 Conflict of Interest Code.pdf

SBCCD - Overview for Legal Update 31 Final Version.docx

# **Approval Signatures**

Step Description	Approver	Date
Final Board Approval	Policy Stat	11/2020
Reviewed and Approved per AP 2410	Policy Stat	11/2020

# Older Version Approval Signatures

Board of Trustees 2nd reading	Policy Stat	08/2019
Board of Trustees 1st reading	Policy Stat	08/2019
District Assembly Recommendation	Policy Stat	08/2019
District Assembly 1st reading	Policy Stat	08/2019
Chancellor's Cabinet	Policy Stat	08/2019
Chapter owners are notified	Policy Stat	08/2019
Board of Trustees 2nd reading	Board Board: [SN]	11/2017
Board of Trustees 1st reading	Board Board: [SN]	11/2017
District Assembly 2nd reading	District Assembly District Assembly: [SN]	11/2017
District Assembly 1st reading	District Assembly District Assembly: [SN]	11/2017
Chancellor's Cabinet	Chancellor's Cabinet Chancellor's Cabinet: [SN]	10/2017
Chapter owners are notified	Board Board: [SN]	10/2017



Origination N/A

Last N/A

Approved

Last Revised N/A

Next Review N/A

Owner Human
Resources
Human
Resources
Policy Area Chapter 7 Human

Resources

# BP 7210 Academic Employees

### (Replaces current SBCCD BP 7210)

Employees represented by CSEA and CTA should refer to their respective bargaining unit agreements for information specific to their unit.

Academic employees are all persons employed by the District in academic positions. Academic positions include every type of service, other than paraprofessional service, for which the Board of Governors has established minimum qualifications for the California Community Colleges.

Faculty members are those employees who are employed by the District in academic positions that are not designated as supervisory or management. Faculty employees include, but are not limited to, instructors, librarians, counselors, and professionals in health services, DSPS, and EOPS.

Decisions regarding tenure of faculty shall be made in accordance with the evaluation procedures established for the evaluation of probationary faculty and in accordance with the requirements of the Education Code. The Board of Trustees reserves the right to determine whether a faculty member shall be granted tenure.

The District may employ temporary faculty from time to time as required by the interests of the District. Temporary faculty may be employed full time or part time. The Board delegates authority to the Chancellor to determine the extent of the District's needs for temporary faculty.

Notwithstanding this policy, the District shall comply with its goals under the Education Code regarding the ratio of full-time to part-time faculty to be employed by it and the for making progress toward the standard of 75% of total faculty work load hours taught by full-time faculty.

#### References:

Education Code Sections 87400 et seq; 87419.1; 87482.8, and 87600 et seq; Title 5, Section 51025

### **Attachments**

BP 7210 Academic Employees- Comments

BP 7210 Academic Employees- Legal Citations

BP7210 -OLD.pdf

# **Approval Signatures**

**Step Description** 

**Approver** 

Date

# History

**Draft saved by Goodrich, Kelly** on 5/5/2022, 6:14PM EDT

Recommendation for Final Approval - Expedited Processing Reviewed extensively by HR in conjunction with Academic Senates and other appropriate constituent groups.



Origination N/A

Last N/A

Approved

Last Revised N/A

Next Review N/A

Owner Human Resources Human Resources

Policy Area Chapter 7 Human

Resources

References Good

Practice/ Optional

# **AP 7210 Academic Employees**

# ACADEMIC EMPLOYEES, NON-MANAGEMENT

### HIRING OF FULL-TIME FACULTY

The San Bernardino Community College District seeks a qualified and diverse administration, faculty, and staff dedicated to student success. The District is committed to an open and inclusive hiring process that supports the goals of equal opportunity and diversity, providing equal consideration and opportunities for all qualified candidates. The goal of every hiring process is to select the qualified candidate who best meets the needs of our students and has the ability to. The hiring process for full-time faculty also focuses on candidates who will develop and maintain inclusive curriculum and/or provide an inclusive environment environments that represents represent the ethnic and socioeconomic demographic of the college's student population.

The faculty, staff, and administration recognize the importance of an effective hiring process that reflects mutual professional responsibility and interest in achieving the common goal of hiring outstanding faculty that will enhance the learning experience for all students and fulfill the mission and goals of the College and the District.

Hiring faculty, classified staff, and administrators is accomplished through selection committees, which produce a recommendation of a final candidate from the President, or other appropriate administrator, to the Chancellor to recommend to the Board for employment.

### HIRING QUALIFICATIONS

### **Minimum Qualifications**

The San Bernardino Community College District has established the following hiring qualifications for all faculty positions:

- 1. For faculty and administrative positions, job requirements shall include (A) a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds of community college students as demonstrated by skills and abilities in cultural responsiveness and cultural humility; and (B) a demonstrated commitment to recognizing patterns of inequity in student outcomes, taking personal and institutional responsibility for the success of students, engaging in critical assessment of own practices, and applying a race-conscious awareness of the social and historical context of exclusionary practices in American Higher Education.
- 2. The Minimum Qualifications for discipline expertise adopted by the Board of Governors for California Community Colleges or possession of a valid and appropriate California Community College Credential as provided in Education Code 87355.
- 3. All applicants will be provided the opportunity to have qualifications for discipline expertise reviewed and considered for meeting minimum qualifications that meet or exceed those listed adopted by the Board of Governors through alternate means.

### **Application Procedure**

- 1. The Human Resources Office will determine which applicants meet minimum education and expertise qualifications as set forth in the job announcement based on information provided on the official application for employment and verified by copies of transcripts provided by the applicant. Applicants not having minimum qualifications but requesting consideration of equivalent qualifications will be separated from those determined to meet minimum qualifications. If there is any discrepancy between the established minimum qualifications and the qualifications presented by an applicant as meeting minimum qualifications, that applicant's file will be grouped with the applications requesting consideration of equivalent qualifications. Applicant groups for equivalency review will have their qualifications evaluated by the Equivalency Committee, in accordance with the Equivalency Policy and Procedures. Human Resources will also evaluate the diversity of the pool of applicants to determine if further outreach is required before proceeding.
- 2. The files of all applicants who meet minimum qualifications or who have had equivalent qualifications determined by the Equivalency Committee will be reviewed by the selection committee. The selection committee will not review the file of any applicant who does not meet minimum qualifications or who has not been determined as possessing equivalent qualifications by the Equivalency Committee. Human Resources will forward candidates to the Equivalency Committee for final confirmation of meeting MQs when appropriate. A list of candidates who did not meet MQs will be provided to the hiring manager and/or selection committee by request. Should the selection committee have any concern about the pool or process, the selection committee chair may confer with the Vice Chancellor of Human Resources and Police Services or designee regarding these concerns.
- 3. For disciplines for which the master's degree is not generally expected or available (as

- designated in *Minimum Qualifications for Faculty & Administrators in California Community Colleges*, adopted by the Board of Governors), a "year of professional experience" shall be considered the period of time which the District accepts as a regular work year on a full-time basis. One year of professional experience must have been completed within the three years prior to the closing date for applications for the position. The minimum qualifications listed on the job announcement should identify the specific types of professional experience required for the position.
- 4. For disciplines for which the master's degree is not generally expected or available (as designated in *Minimum Qualifications for Faculty & Administrators in California Community Colleges*, adopted by the Board of Governors), the appropriate, valid certification or license to practice shall be stipulated based on the instructional responsibilities of the position. If no certificate or license is appropriate to the position, no certificate or license will be listed as a minimum qualification.

### **Desirable Qualifications**

- 1. Job announcements may include a set of "desirable qualifications," separate from the minimum qualifications. These desirable qualifications should <u>be approved by discipline faculty and</u> describe characteristics that support the responsibilities of the position.
- The combination of the minimum qualifications and the job-related desirable qualifications will be used as the basis for decision-making throughout the selection, interview, and recommendation of applicants.

### **Establishing Minimum and Desirable Qualifications**

- 1. The minimum and desirable qualifications will be reviewed <u>and edited</u> by discipline faculty in consultation with the Division/Department Dean or other appropriate administrator—and included in an initial draft. When no full-time faculty member currently teaches is employed in the discipline, at least two full-time faculty in a reasonably related discipline will draftwrite the desirable qualifications in consultation with the Division/Department Dean or appropriate administrator. The academic senate may elect to recommend additional qualifications related to the ability to serve our diverse students well in any faculty position. The Division/Department Dean or appropriate administrator will make the final decision the desired qualifications.
- 2. The Vice Chancellor of Human Resources and Police Services or their designee will monitor the minimum and desirable qualifications for adverse impact on groups that have been historically under-represented. If the Vice Chancellor of Human Resources and Police Services or their designee believes the qualifications appear to be too restrictive, they will meet with the discipline faculty and the Division/Department Dean or appropriate administrator to review the qualifications. If discriminatory intent or effect is identified, the Vice Chancellor of Human Resources and Police Services or their designee shall confer with the appropriate Vice President and the Academic Senate President to determine necessary remedies.

### **PROCEDURES**

The goal of every hiring process is to select the qualified candidate who best meets the needs of our diverse student population.

### **Establishing the Position**

Any request to fill new or vacant positions must be processed through the appropriate Manager and the Human Resources Office, and must receive approval by the Chancellor before any position announcement is made.

- 1. Faculty positions are identified by a process established by each College and Fiscal Services.
- 2. Chancellor approves faculty positions from those requested by the Colleges.
- 3. Human Resources receives the Staffing Requisition approved by the Chancellor and begins the search process.

#### **Position Announcement**

1. The Announcement of a Position will be drafted by the faculty of the discipline and the Division/Department Dean or appropriate administrator who established the minimum and desirable qualifications for the position (See "Establishing Minimum and Desirable Qualifications") in consultation with the Vice Chancellor of Human Resources and Police Services or designee and the appropriate Vice President. The final job announcement as seen by applicants will not be posted until reviewed and approved by all parties.

Job announcements shall clearly state job specifications setting forth the minimum and desired qualifications for the position. Job announcements including any "desired" qualifications beyond the minimums shall be reviewed by Human Resources before the position is announced to ensure conformity with the guidelines of the Board of Governors for the California Community Colleges, the requirements of Title 5 and State and Federal non-discrimination laws.

- 2. Position announcements will include the following sections:
  - a. Position Title
  - b. Application Deadline or Initial Review Date
  - c. <u>Introduction</u>: A brief description of the position and the relationship of the position to college offerings and activities. This includes a brief description of the college and the community served.
  - d. <u>Minimum Qualifications</u>: A statement including the established minimum qualifications, the appropriate valid credential(s), <u>and</u> the provision for equivalencies.
  - e. <u>Desirable Qualifications</u>: Those job-related qualifications that are desirable but not essential to perform the job.
  - f. <u>Duties of the Position in accordance with the CBA</u>: A list of typical duties including the following:
    - A brief description of the primary responsibilities (e.g. Faculty will teach to the outline of record for the specific assignment and maintain a current syllabus). Faculty will facilitate learning through a variety of modalities to maximize the success of our diverse student population,
    - A description of any co-curricular responsibilities (e.g. coaching, directing).

- Reference to scheduling considerations (e.g. assignment to evening duties).
- Leadership responsibilities related to the academic and/or co-curricular assignment (e.g. advisory committee, standing committees, curriculum development).
- A description of institutional service responsibilities (e.g. five hours of institutional service, five office hours).
- A commitment to ongoing professional development that includes cultural responsiveness, inclusiveness, and equity, as well as disciplinary relevance.
- A description of any other duties unique to the position.
- g. <u>Salary and Benefits</u>: A statement of the salary range and a brief narrative description of fringe benefits in effect at the time of the announcement.
- h. <u>Closing Date and</u>, Address for Submission of Application Materials, and Deadline for <u>Equivalency requests.</u>
- i. <u>Application Process</u>: Instructions regarding the completion of the application process and a statement that incomplete applications will not be considered by the selection committee. In addition, instructions will also include the need for the candidate to address how the desired qualifications have been met by the candidate in the cover letter or in the supplemental questions. The application process will include the following:
  - An official district application form including a separate form for requests for equivalency along with a brief narrative description of the equivalency criteria appropriate to the minimum qualifications for the position.
     Applicants will be instructed to provide a narrative description of their equivalent experience along with transcripts and other documentation to support their request for equivalency.
  - A Letter of Application (A cover letter indicating explicitly how each of the minimum and desired qualifications are met.)
  - Official or unofficial transcripts for all college course work, including those generated from the Internet, to establish an applicant's file (An official transcript will be required before any offer of employment for the appliedfor position).
  - · A curriculum vitae or resume.
  - When appropriate, verification of credentials (community college instructor credential, vocational credential, and/or license).
  - When appropriate, verification of "professional experience" as articulated in the minimum and desirable qualifications.
  - When appropriate, additional support materials may be requested. Such
    materials may include letters of recommendation, work samples (e.g.
    videos, portfolios, written materials) and other materials directly related to
    the criteria established in the minimum and desirable qualifications.

- j. <u>Selection Process</u>: A brief description of the selection process including:
  - The review by a selection committee to select candidates for interviews
  - An interview of candidates by the selection committee that may be comprised of faculty, administration, academic senate representatives, associated student government representatives, and other appropriate district personnel. Candidates are advised that all interview questions will be evaluated through the lens of both minimum qualifications and the desired qualifications.
  - A list of sample 1st level interview questions and an explanation of the panels function and limited ability to naturally interact with the candidate.
  - An interview of finalists by the President and Academic Senate President (and additional interviewers if selected by the President) or designee
  - A list of sample 2nd level interview questions and an explanation of the interactions available at the 2nd level.
  - Final recommendation to the Board of Trustees by the Chancellor of the District
  - A description of any other selection activities that are anticipated at the time of the announcement (e.g. a sample teaching demonstration, guest lecture, role playing, sample assignments, a questionnaire or impromptu writing sample)

#### k. Notice to All Candidates:

- The requirements of the Immigration Reform and Control Act of 1987
- Initial assignment information
- Reasonable accommodation notice: If accommodations are needed for the application process in compliance with the Americans with Disabilities Act, please inform the Human Resources Office. The application/interview process may involve speaking, reading, writing, and answering questions or other test taking procedures. If you believe you may need reasonable accommodation to perform any of these tasks, need to inquire as to the specific nature of the tasks, or to assure physical access to the interview site, please contact the Office of Human Resources at (909) 382-4040 and ask for the individual responsible for the scheduling and monitoring of employment interviews.

#### Notice to All Candidates:

- The requirements of the Immigration Reform and Control Act of 1987
- Initial assignment information
- A reasonable accomodation notice will be included in each job announcement.
- Statement of Equal Employment Opportunity including reference to "encouraging applications from underrepresented minorities and the disabledgroups."

- 3. The Vice Chancellor of Human Resources and Police Services or their designee will review the draft of the job announcement for the potential for adverse impact pursuant to provisions in #2 of "Establishing Minimum and Desirable Qualifications."
- 4. The final draft of the job announcement will be reviewed by the discipline faculty and the Division Dean or appropriate administrator, and then returned to the Office of Human Resources. The <u>discipline faculty and</u> Division/Department Dean or appropriate administrator will make the final decision on the desired qualifications prior to submitting the DQs to Human Resources.
- 5. Upon the approval of the final draft of the announcement, the Division/Department Dean or appropriate administrator for the position will set a tentative timetable for the hiring process (e.g. Selection committee orientation/training, application review) in consultation with the discipline faculty, the Vice Chancellor of Human Resources and Police Services or their designee and the appropriate Vice President.

### **Applications**

Human Resources accepts applications and supplemental materials until 11:59 pm on the closing date.

Human Resources will review the composition of the applicant pool to ensure that any failure to obtain projected representation for any monitored group is not due to discriminatory recruitment procedures. If necessary to establish an adequate and representative pool, the application closing date shall be extended and additional recruitment shall be conducted. (A "monitored group" means those groups identified by state and federal regulations for which monitoring and reporting are required. According to the provisions of Title 5 53004 (B), each applicant shall be afforded the opportunity to identify his or her gender, ethnic group identification, and if applicable, his or her disability.) After the pool is approved, all complete applications will be forwarded to the selection committee for consideration.

### **Recruitment and Advertising**

Faculty positions are advertised for a minimum of thirty (30) days. Extensions to the deadline will be discussed with the discipline faculty and hiring dean both before the posting and during the posting.

An email notification of the posting will be sent to the discipline faculty, Dean and/or appropriate administrator.

Any ads placed in publications will contain the statement "An Equal Opportunity Employer."

New faculty will be recruited by means of wide dissemination of job announcements, with special efforts to contact referral sources for underrepresented minorities, persons with disabilities, and women. <u>These efforts will be reviewed with the discipline faculty and hiring dean for input on increasing the hiring pool.</u> This dissemination will be the responsibility of the Office of Human Resources in accordance with the EEO Plan.

A complete record will be maintained of all efforts to disseminate information and the response regarding the job opportunity. The record to be kept by the Office of Human Resources includes: (1) recruitment sources, (2) number of applicants for a specific position, and (3) gender, race, and disability status of applicants.

Notification of position openings will be mailed by Human Resources to colleges, universities, and organizations committed to providing equal employment opportunities to a wide range of applicants. In addition, positions are advertised locally and in professional journals and related publications when appropriate, and the State Chancellor's Office Job Registry and on the internet as recommended by the appropriate Division/ Department Dean or a Vice President.

### SCREENING COMMITTEE

### Membership

Screening committees for faculty positions will be established and convened by the Division/Department Dean or other appropriate administrator or their designee.

- The Division/Department Dean or appropriate administrator for the position willmay formulate a preliminary list of candidates to serve as screening committee members.
- The President of the Academic Senate, after consultation with faculty in the discipline of the
  position and with the appropriate Division Dean, will appoint the theat lease 3 faculty to serve on
  the selection committee.
- An Equal Opportunity Representative from <u>outside of the department/programthe District HR-DEIA Committee</u> shall be appointed to the Committee by the Vice Chancellor of Human Resources and Police Services or their designee. The Equal Opportunity Representative is a non-voting member.
- The Committee should also include representation from those employees or employee groups
  who are served by or otherwise interact with the position. If a classified employee is selected
  to serve on the committee, the President of CSEA will provide the names of individuals
  nominated to serve as the representative from the Senateunit. The hiring supervisor will select
  appropriate committee member(s) from those nominees.
- The Screening Committee should normally have no fewer than five (5) and no more than nine (9) members.
- A majority of the membership of the selection committee shall be faculty.
- Every screening committee will include the Division/Department Dean or appropriate administrator or their designee
- The chair of the Committee will be chosen by a majority vote of the committee.
- When possible, every effort will be made, within the limits allowed by federal and state law, to
  ensure screening committees include a diverse membership, which will bring a variety of
  perspectives to the assessment of application qualifications. Selection/screening committees
  will be encouraged to include members from monitored groups and may include members
  from other colleges to include members from monitored groups.
- The supervising administrator on the Committee Human Resources will provide clerical/ technical support and coordination.
- If unusual circumstances prevent the formation of a screening committee as described herein, the Division/Department Dean or appropriate administrator for the position will consult with the Vice Chancellor of Human Resources and Police Services or their designee to determine a reasonable representation. However, the final composition of the screening committee shall

remain confidential.

• The Vice Chancellor of Human Resources and Police Services or their designee will approve all screening committee members to ensure diversity.

If unusual circumstances prevent the formation of a screening committee as described herein, the Division/Department Dean or appropriate administrator for the position will consult with the Vice Chancellor of Human Resources and Police Services or their designee to determine a reasonable representation. However, the final composition of the screening committee shall remain confidential.

The Vice Chancellor of Human Resources and Police Services or their designee will approve all screening committee members to ensure diversity.

### **Second-Level Interview Procedures**

Second level interviews will be conducted on all finalist by the College President or their designee with additional interviewers of their choice, and the Academic Senate President or their designee acting in an advisory capacity. In the case of District Office, second level interviews will be conducted by the appropriate administrator. Second level interviews will also include an EEO Representative.

### **Training**

All faculty, staff, and administrators involved in hiring faculty must receive training on diversity and the employment process for each Committee on which they serve. Such training will be provided by the Office of Human Resources at the first meeting of the Committee to insureensure that each Committee member receives the required training that includes:

- Discussion of District commitment to equal opportunity, diversity, and student success
- The search and selection process
- · Role of the selection committee
- · Development of selection criteria
- · Writing effective interview questions
- Development of selection criteria including DQ's as part of the job posting process
- Role of the Equal Opportunity Representative
- Confidentiality
- Effective reference checks (admnistrators administrators only)

Pending Revision Approval: June 9, 2022

Approved: January 11, 1990

### **Approval Signatures**

Step Description Approver Date

# History

**Draft saved by Quinones, Brooke** on 5/16/2022, 7:40PM EDT

Comment by Quinones, Brooke on 5/16/2022, 7:42PM EDT

PPAC reviewed and approved on May 9, 2022 all changes based on Senate, HR and appropriate constituent review. bq

### SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

**TO:** Board of Trustees

**FROM:** Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Jose F. Torres, Executive Vice Chancellor

**PREPARED BY:** Lawrence P. Strong, Director of Fiscal Services

**DATE:** June 9, 2022

**SUBJECT:** Budget Revenue & Expenditure Summary

### **RECOMMENDATION**

This item is for information only and no action is required.

#### **OVERVIEW**

While year-to-date revenue and/or expenditure percentages often vary from the percentage of fiscal year elapsed, all funds are expected to remain within the 2021-22 budget unless otherwise noted here. For explanations of any significant variances in year-to-date revenues/expenditures from fiscal year elapsed, please see the attached summary.

#### **ANALYSIS**

The attached Revenue and Expenditure Summary reflects activity for the 2021-22 fiscal year through May 18, 2022. As of that date, SBCCD was 88.2% through the fiscal year and had spent and/or encumbered approximately 61.7% of its budgeted general fund.

#### **SBCCD GOALS**

4. Ensure Fiscal Accountability/Sustainability

### **FINANCIAL IMPLICATIONS**

There are no financial implications associated with this Board item.





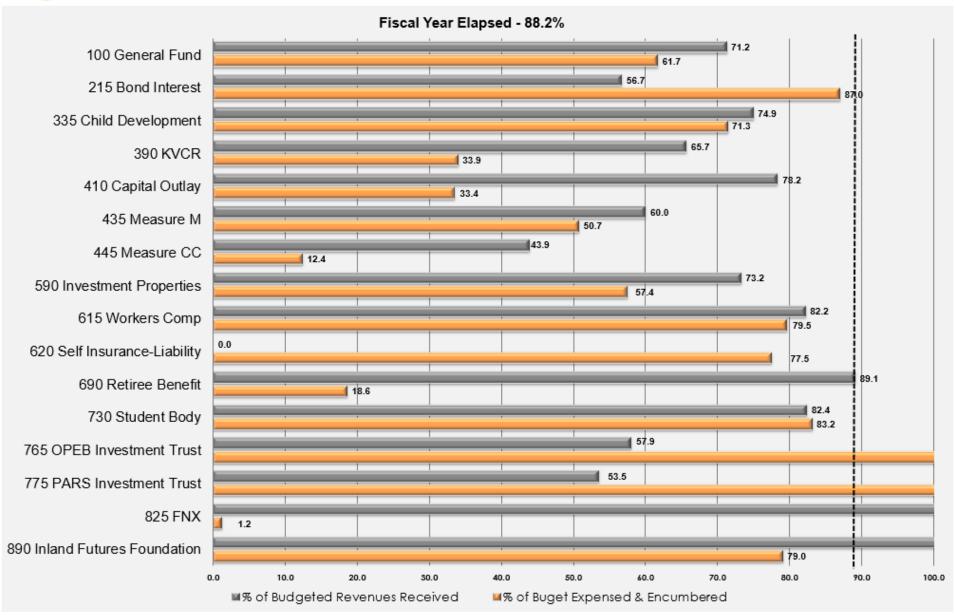
# Budget Revenue & Expenditure Summary

Year to Date 5/18/22

[v.5.19.2022.p.1|2]

COLLEGE							
88.2% of Fiscal Year Elapsed							
	R	EVENUES		EXPENDITURES			
FUND	Budget	Received YTD		Budget Expensed/ Encumbered Y			COMMENTS
100 General Fund	238,530,249	169,891,503	71.2%	239,437,303	147,643,585	61.7%	Expenditures are consistent with the needs of the fund given the current climate.
215 Bond Interest & Redemption	58,000,000	32,880,436	56.7%	58,000,000	50,437,387	87.0%	Taxes are determined and collected by the County for bond measures.
335 Child Development	4,198,678	3,146,126	74.9%	4,198,678	2,995,576	71.3%	Expenditures consistent with the current needs of the programs associated with this fund.
390 KVCR	11,116,835	7,298,876	65.7%	10,552,108	3,580,834	33.9%	Expenditures consistent with the current needs of the programs associated with this fund.
410 Capital Outlay	2,824,251	2,209,137	78.2%	2,275,963	760,689	33.4%	Expenditures consistent with the current needs of the programs associated with this fund.
435 Measure M	23,500	14,099	60.0%	880,413	446,623	50.7%	Interest income has been lower than expected due to the underperformance of the market. Expenditures consistent with project schedules.
445 Measure CC	3,400,000	1,492,855	43.9%	283,418,073	35,066,365	12.4%	Interest income has been lower than expected due to the underperformance of the market. Expenditures consistent with project schedules.
590 Investment Properties	4,627,527	3,389,286	73.2%	2,038,789	1,170,976	57.4%	Revenue and expenditure activity posted one month in arrears. Posting in progress for April activity.
615 Workers Compensation	1,345,000	1,105,170	82.2%	2,570,000	2,043,788	79.5%	
620 Self Insurance-Liability	595,660	580,457	97.4%	1,135,000	879,584	77.5%	Revenues are usually received at the beginning of the fiscal year.
690 Retiree Benefit	1,356,216	1,208,152	89.1%	1,356,216	251,873	18.6%	Expense budget increased due to expected retirement incentive expenses.
730 Student Body Center Fee	241,151	198,639	82.4%	241,151	200,622	83.2%	
765 OPEB Trust	1,000,000	579,124	57.9%	82,000	1,364,921	1664.5%	Significant investment losses have been posted due to the underperformance of the market.
775 PARS Trust	4,900,000	2,622,673	53.5%	3,454,946	9,282,728	268.7%	Investment Gains have been lower than expected due to the underperformance of the market. \$6 Million recorded in investment losses and \$4.4 million in disbursement to General Fund, KVCR, and FNX.
825 FNX	570,000	643,704	112.9%	553,028	669,750	121.1%	Underwriting income received has currently exceeded the budgeted amount by \$79,600. \$195,866 prepaid expenses recognized not accounted in the budget.
890 Inland Futures Foundation	823,525	1,309,810	159.0%	823,525	650,867	79.0%	Contributions, Gifts, and Grants income received has currently exceeded the budgeted amount by \$484,000.





#### SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

**TO:** Board of Trustees

**FROM:** Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Jose F. Torres, Executive Vice Chancellor

**PREPARED BY:** Farrah Farzaneh, Director, Facilities Planning, Emergency

Management & Construction

**DATE:** June 9, 2022

**SUBJECT:** Construction Contracts, Change Orders and Amendments Subject to

UCCAP (\$60,000-\$200,000)

#### RECOMMENDATION

This item is being submitted for information only. No action is necessary.

### **OVERVIEW**

This Board item pertains to construction contracts subject to SBCCD's Uniform Construction Cost Accounting Procedures program, as well as any change orders or amendments, which have a total value between \$60,000 and \$200,000.

In accordance with SBCCD Board Policy 6100, Delegation of Authority, The Board of Trustees delegates authority to the Chancellor to supervise the general business procedures of the District to assure the proper administration of property and contracts. In line with Public Contract Code Section 17605 and Section 22034(c), the Board of Trustees delegates purchasing and contracting authority to the named agents on the authorized signature list. These designated District officers have authority to approve purchase requests; award, sign, and execute contracts; and authorize payment under the formal bid limits set by Public Contract Code.

#### **ANALYSIS**

SBCCD has opted into the California Uniform Construction Cost Accounting Program (UCCAP) and maintains a pre-qualified list of contractors according to trade category for public works projects valued between \$60,000 and \$200,000. Informal bids for projects included in this Board item were solicited from those qualified contractors.

All change orders and amendments are approved following a specific process of review by the construction manager, architect, program/project managers, and District staff. Nonessential changes are rejected and never receive approval. Any changes determined to be essential to the health of the project and of major benefit to the District are approved and implemented.

#### SBCCD GOALS

4. Ensure Fiscal Accountability/Sustainability

### **FINANCIAL IMPLICATIONS**

The costs will be included in the Bond Construction budget.





# Construction Contracts, Change Orders, and Amendments Subject to UCCAP (\$60,000 - \$200,000)

Presented for Information on June 9, 2022

### **Contract Awards**

Contractor & Project	Amount	Funding
GA Technical Services, Inc., Upland, CA CC01-3610-07A-Campus Wide Utility Upgrade - Electrical	\$171,500.00	Bond Construction Funds

#### SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

**TO:** Board of Trustees

**FROM:** Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Jose F. Torres, Executive Vice Chancellor

**PREPARED BY:** Farrah Farzaneh, Director, Facilities Planning, Emergency

Management & Construction

**DATE:** June 9, 2022

**SUBJECT:** Construction Contracts Below \$60,000

### **RECOMMENDATION**

This item is being submitted for information only. No action is necessary.

### **OVERVIEW**

This Board item affects small scale construction contracts which have a total value less than \$60,000.

In accordance with SBCCD Board Policy 6100, Delegation of Authority, The Board of Trustees delegates authority to the Chancellor to supervise the general business procedures of the District to assure the proper administration of property and contracts. In line with Public Contract Code Section 17605 and Section 22034(c), the Board of Trustees delegates purchasing and contracting authority to the named agents on the authorized signature list. These designated District officers have authority to approve purchase requests; award, sign, and execute contracts; and authorize payment under the formal bid limits set by Public Contract Code.

#### **ANALYSIS**

Per Public Contract Code 22032(a), public projects of \$60,000 or less may be performed by the employees of a public agency by force account, by negotiated contract, or by purchase order. Informal proposals were solicited as necessary and an analysis of those received indicates that the contracts selected best suit the needs of SBCCD for the particular projects.

#### **SBCCD GOALS**

4. Ensure Fiscal Accountability/Sustainability

### FINANCIAL IMPLICATIONS

The costs will be included in the Bond Construction budget.





# **Construction Contracts (Below \$60,000)**

Presented for Information on June 9, 2022

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# **Contract Awards**

Contractor & Project	Amount	Funding
Rivera Equipment dba Valley Industrial Mechanical, Inc. of Oak Hills, CA CC02-3610-07 – Campus Wide Utility Upgrade - Plumbing	\$39,230.00	Bond Construction

**TO:** Board of Trustees

**FROM:** Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Jose F. Torres, Executive Vice Chancellor

PREPARED BY: Steven J. Sutorus, Business Manager

**DATE:** June 9, 2022

**SUBJECT:** Contracts Below \$99,100

#### **RECOMMENDATION**

This item is for information only. No action is necessary.

#### **OVERVIEW**

n accordance with SBCCD Board Policy 6100, Delegation of Authority, The Board of Trustees delegates authority to the Chancellor to supervise the general business procedures of the District to assure the proper administration of property and contracts.

In line with Public Contract Code Section 17605 and Section 22034(c), the Board of Trustees delegates purchasing and contracting authority to the named agents on the authorized signature list. These designated District Officers have authority to approve purchase requests; award, sign, and execute contracts; and authorize payment under the formal bid limits set by Public Contract Code. Such purchase and/or contract requests shall not require Board approval, but shall be sent to the Board as an information item every 60 days.

#### **ANALYSIS**

The California Board of Governors sets the formal bid limit for procurement of goods and or services on an annual basis. The formal bid limit for the current calendar year has been set at \$99.100. Construction services are not included in this board item.

#### **SBCCD GOALS**

4. Ensure Fiscal Accountability/Sustainability

#### **FINANCIAL IMPLICATIONS**

The attached purchase and or contract requests have been budgeted for via purchase orders.



Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amendment
22865	19six Architects	Professional Services	Facilities Planning/SBCCD	\$25,000.00		
22863	4 Imprint	Production of Logo Items	Calworks/ SBVC	\$9,997.67		
22806	4 Imprint	Production of Logo Items	Science/ SBVC	\$1,367.94		
22944	4 Imprint	Production of Logo Items	Academic Advancement/SBVC	\$3,817.19		
22831	4 Imprint	Production of Logo Items	Calworks/ SBVC	\$9,231.91		
22909	A & A Copy Machines, Inc. DBA Pioneer Copy Machines, Co	Maintenance Agreement	ATPC/SBCCD	\$12,110.00		
22791	AAA Cash Register	Equipment Installation	TESS/SBCCD	\$5,347.61		
22912	ABM Business Machines, Inc.	Maintenance Agreement	ATPC/SBCCD	\$1,718.00		
22801	Administrative Software Applications, Inc. (ASAP)	Software/Online Services	Mathematics/ SBVC	\$35,849.34		
22910	AirSlate Inc.	Software/Online Services	TESS/SBCCD	\$5,400.00		
22785	All Star Engraving	Production of Awards	EOPS/SBVC	\$824.92		
22773	America's Xpress Rent A Car DBA Canada's Auto Sales Inc.	Rental	EDCT/SBCCD	\$15,000.00		
22842	Amudipe, William	Services	Student Equity/ SBVC	\$500.00		

Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amendment
22859	Animiki See Distribution, Inc.	Program Acquisition	FNX/KVCR	\$38,190.00		
22940	Assistance League of San Bernardino	Sponsorship	Chancellor/ SBCCD	\$1,050.00		
22813	Association of Classroom Teacher Testers (ACTT)	Software/Online Services	Counseling/ SBVC	\$800.00		
22814	Association of Classroom Teacher Testers (ACTT)	Software/Online Services	Counseling/ SBVC	\$538.31		
22843	Audios Ventures Inc dba Simplecast	Software/Online Services	Media Academy/SBVC	\$5,400.00		
22816	Automatic Sync Technologies, LLC	Services	Student Life/ CHC	\$455.01		
22861	Awesome Blinds & Shutters, Inc.	Installation Services	Counseling/ SBVC	\$543.25		
22828	Bay Actuarial Consultants	Professional Services	Human Resources/ SBCCD	\$5,400.00		
22883	Bayview Entertainment LLC	Program Acquisition	KVCR/KVCR	\$2,000.00		
22884	Bayview Entertainment LLC	Program Acquisition	KVCR/KVCR	\$2,750.00		
22844	BigSigns.com Inc	Production of Logo Items	Athletics/SBVC	\$540.35		
22767	Biocept Inc.	Services	Athletics/CHC	\$500.00		
22804	BoardBookit Inc. dba Govenda	Software/Online Services	TESS/SBCCD	\$9,045.00		

Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amendment
22862	Branstetter, Patrick	Services	Music/SBVC	\$1,500.00		
22943	Burgess Moving & Storage	On Demand Services	Facilities Planning/SBCCD	\$27,000.00		
22946	California, State of	Income - Grant	DSO/SBCCD		\$180,000.00	
16893	California, State of	Income - Lease	KVCR-TV/KVCR		\$28,800.00	
22851	Carreras Tours	Bus Rental	Student Equity/ SBVC	\$2,914.00		
22802	CASAS - Comprehensive Adult Student Assessment System	Software/Online Services	Mathematics/ SBVC	\$14,338.00		
22845	Chords Youth Enrichment	Speaker	Student Equity/ SBVC	\$500.00		
22800	Clarus Corporation	Services	Humanities/SBVC	\$495.00		
22915	CODESP - Employee Selection	Services	Human Resources/ SBCCD	\$2,400.00		
22897	Collaborative Economics, Inc	Income - Studio Production	KVCR/KVCR		\$22,000.00	
22914	Community College League of CA	Software/Online Services	Library/SBVC	\$90,000.00		
22947	Compass Group USA Inc	Catering	EOP&S/SBVC	\$9,697.50		
22855	Compu-Tecture Inc	Software/Online Services	Welding/SBVC	\$1,100.16		

Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amendment
22857	Constant Contact, Inc.	Services	KVCR/KVCR	\$3,114.20		
22887	Crayton, Rhonda	Speaker	EOP&S/SBVC	\$250.00		
22779	Creative Training Techniques, Inc. dba Bob Pike Group, The	Training Services	First Year/SBVC	\$5,300.00		
22880	Creative Training Techniques, Inc. dba Bob Pike Group, The	Training Services	First Year/SBVC	\$1,395.00		
22852	Crown Promotions Group Inc.	Production of Logo Items	Counseling/SBVC	\$4,149.99		
22817	Crown Promotions Group Inc.	Production of Logo Items	Student Equity/ SBVC	\$2,218.58		
22871	Crown Promotions Group Inc.	Production of Logo Items	Student Equity/ SBVC	\$7,484.32		
22829	Crown Promotions Group Inc.	Production of Logo Items	Student Equity/ SBVC	\$2,631.80		
22768	Custom Ink, LLC	Production of Logo Items	Theater Arts/ SBVC	\$579.17		
22830	Datanetiix, Inc.	Professional Services	Water Supply Technology/SBVC	\$6,000.00		
22917	Davenport, Kindra	Professional Services	Health Services/SBVC	\$70,000.00		
22916	David M. Bertino Manufacturing, Inc	Installation Services	Nursing/SBVC	\$6,850.00		
22799	Dee's Chocolate Covered Treats	Catering	Calworks/SBVC	\$305.00		

Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amendment
22903	Dell Computer Company	Software/Online Services	Campus Tech/CHC	\$13,984.13		
20596	Desert Regional Medical Center	Clinicals	EMS & Resp Care/ CHC	No Cost		
22891	Dib's Safe and Lock Service	PO as Contract	Maintenance/ SBVC	\$501.64		
22165	Dinosaur Tire and Road Service, Inc.	On Demand Services	Maintenance/ CHC	\$1,675.00		
22818	DiPietro, Teresa	Performer	Student Life/CHC	\$900.00		
22819	Doing Good Works	Production of Logo Items	Foundation/ SBVC	\$408.65		
22807	Doing Good Works	Production of Logo Items	EOP&S/SBVC	\$2,193.69		
22793	Doing Good Works	Production of Logo Items	Student Equity/ SBVC	\$670.85		
22781	Doing Good Works	Production of Logo Items	EOP&S/CHC	\$40,304.31		
22866	Doing Good Works	Production of Logo Items	EOP&S/CHC	\$8,173.88		
22913	Doing Good Works	Production of Logo Items	EOP&S/SBVC	\$20,561.10		
22888	Embroidery In Motion	Production of Logo Items	Student Life/SBVC	\$1,185.25		
22803	Embroidery In Motion	Production of Uniforms	Nursing/SBVC	\$980.53		

Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amendment
22870	EMCOR Service Mesa Energy	Repairs	Maintenance/SBVC	\$17,049.00		
22381	Entrinsik, Inc.	Software/Online Services	TESS/SBCCD	\$13,727.00		
22809	Espinoza Market	Catering	Student Equity/ SBVC	\$5,926.25		
22820	Ex Libris USA Inc	Services	Library/CHC	\$1,900.00		
22889	Facilities Protection Systems	Maintenance Agreement	TESS/SBCCD	\$1,500.00		
22846	Flores Barahona, Ericka	Speaker	First Year/SBVC	\$1,500.00		
22904	Formstack, LLC	Software/Online Services	Technical Training/SBVC	\$23,310.00		
22918	Foundation for California Community Colleges	Income - General	Automotive/SBVC		\$12,000.00	
22769	Foundation for California Community Colleges	Software/Online Services	TESS/SBCCD	\$4,600.00		
22847	Frank Bacon Machinery Sales Co	Installation Services	Tech Div/SBVC	\$3,950.00		
22777	Full Measure Education Inc.	Software/Online Services	Student Life/SBVC	\$14,150.00		
22770	G/M Business Interiors	General	Administrative Services/CHC	\$5,207.56		
22821	Gallagher, Sandra L. dba Gallaghers	Production of Awards	Humanities/SBVC	\$208.80		

Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amendment
22617	H & L Charter Co, Inc.	Bus Rental	Athletics/SBVC	\$1,975.90		
22878	HAAS Factory Outlet Anaheim	Repairs	Machine Trades/SBVC	\$450.00		
22879	HAAS Factory Outlet Anaheim	Repairs	Machine Trades/SBVC	\$519.90		
22822	Hanigan Company, The	Production of Awards	Admissions & Records/CHC	\$870.62		
22776	Heiberg Consulting, Inc.	Software/Online Services	Star Program/ SBVC	\$499.00		
22780	Hgagnon Distribution	Program Acquisition	KVCR/KVCR	\$12,004.00		
22898	Highland Palms Healthcare Center	Clinicals	Nursing/SBVC	No Cost		
22919	Hit Labs Inc.	Software/Online Services	TESS/SBCCD	\$24,889.74		
22921	Hudson, Donald J dba Nova Information Group LLC	Software/Online Services	TESS/SBCCD	\$4,200.00		
22923	Hyland LLC	Software/Online Services	TESS/SBCCD	\$78,722.53		
22902	Inland Empire K-16 Collaborative	MOU	Chancellor/ SBCCD	No Cost		
22789	Inland Empire Media Group Inc. dba Inland Empire Magazine	Advertising	Marketing/ SBCCD	\$1,595.00		
22766	Inland Signs, Inc.	Services	Facilities Planning/SBCCD	\$20,058.01		

Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amendment
22899	Inland Valley Recovery Services	Clinicals	Health Sciences/SBVC	No Cost		
22805	Instructure Inc.	Services	TESS/SBCCD	\$48,200.00		
22924	Instructure Inc.	Software/Online Services	TESS/SBCCD	\$12,277.00		
22788	Island Advertising, Inc.	Production of Logo Items	Student Services/CHC	\$5,000.98		
22905	Jomar Wraps	Services	Research & Planning/SBVC	\$11,250.00		
22906	Jomar Wraps	Services	Research & Planning/SBVC	\$15,975.00		
22885	KI -Krueger International	Equipment Installation	Facilities Planning/SBCCD	\$3,938.12		
22894	KI -Krueger International	Services	Facilities Planning/SBCCD	\$340.00		
22875	Kona Cleaners	Services	Counseling/SBVC	\$149.57		
22925	Kurzweil Education Systems	Software/Online Services	TESS/SBCCD	\$3,000.00		
22927	Kurzweil Education Systems	Software/Online Services	TESS/SBCCD	\$3,000.00		
22772	Laboratory Microscope Specialist - LMS	Repairs	Biology/SBVC	\$3,395.00		
22792	Lakeshirts Holdings Inc. dba Blue 84	Production of Logo Items	Counseling/SBVC	\$1,220.14		

Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amendment
22832	LeMay Construction	Repairs	Facilities Planning/SBCCD	\$2,240.00		
22922	Letterhead Factory Inc.	Production of Logo Items	Student Life/SBVC	\$592.63		
22867	Letterhead Factory Inc.	Production of Logo Items	Nursing/SBVC	\$2,448.51		
22942	Lighthouse Services, Inc	Services	Human Resources/ SBCCD	\$3,075.00		
22895	Loma Linda Academy	Income - Facilities Use	Administrative Services/CHC		\$450.00	
22900	Los Cenzontes Cultural Arts Center	Program Acquisition	KVCR/KVCR	No Cost		
22783	Love, Michael Darnell	Speaker	Student Equity/ SBVC	\$500.00		
22890	Mancera JR, Manuel	Performer	Student Equity/SBVC	\$5,500.00		
22827	Mellin, Linda Marie dba American Printing & Promotions	Production of Awards	Tutoring Center/SBVC	\$562.64		
22771	Metropolitan Family Medical Center	Services	EDCT/SBCCD	\$12,000.00		
22926	Modern Campus Use Inc.	Software/Online Services	TESS/SBCCD	\$8,000.00		
22931	Monday.com	Software/Online Services	Marketing/SBVC	\$600.00		
22877	Monday.com	Software/Online Services	Student Life/ SBVC	\$960.00		

Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amendment
22841	MyBinding, LLC	Training Services	Printshop/CHC	\$800.00		
22882	Myers-Briggs Company, The	Software/Online Services	Career Center/ CHC	\$195.00		
22833	Myers-Briggs Company, The	Software/Online Services	Counseling/SBVC	\$46,984.39		
22938	National Bus Charter	Bus Rental	Student Life/SBVC	\$5,847.00		
22941	National Orange Show dba NOS Events Center	Rental	Student Life/SBVC	\$5,460.00		
21715	New Seed Landscape Service, Inc.	Amendment	Maintenance/ SBVC	\$90,000.00		
22868	New Seed Landscape Service, Inc.	Services	Grounds/SBVC	\$22,650.00		
22869	New Seed Landscape Service, Inc.	Services	Grounds/SBVC	\$6,575.00		
22948	Norton Science & Language Academy	Dual Enrollment	Academic Success/ SBVC	No Cost		
22478	NV5 West Inc.	Services	Facilities Planning/SBCCD	\$70,740.00		
22928	OCLC, Inc.	Software/Online Services	TESS/SBCCD	\$7,088.10		
22810	P & P Uniforms	Production of Uniforms	Police Science/ SBVC	\$94.17		
22930	Pacific High School Class of 1961 Reunion Committee	Income - Facilities Use	Administrative Services/SBVC		\$850.00	

Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amendment
22784	Party Plus Rental	Rental	EOP&S/SBVC	\$1,235.60		
22848	Party Plus Rental	Rental	Student Equity/ SBVC	\$6,833.50		
22811	Pearson Education	Software/Online Services	Mathematics/ SBVC	\$3,620.00		
22406	PPL Inc	Consultants	Instruction/SBVC	\$14,980.00		
22749	Prime Promos LLC	Production of Logo Items	Campus Tech/ SBVC	\$1,615.01		
22823	Prime Promos LLC	Production of Logo Items	Social Science/ SBVC	\$701.72		
22860	Prime Promos LLC	Production of Logo Items	Humanities/SBVC	\$4,820.11		
22853	Prime Promos LLC	Production of Logo Items	Counseling/SBVC	\$3,741.62		
22864	Prime Promos LLC	Production of Logo Items	Counseling/SBVC	\$1,424.83		
22824	Prime Promos LLC	Production of Logo Items	Student Equity/SBVC	\$8,869.99		
22876	Props AV, LLC	Services	Student Life/CHC	\$17,115.00		
22825	PSI3G Inc dba Partition Specialties Inc	Repairs	Facilities Planning/CHC	\$8,203.00		
17381	Quadient Finance USA , Inc; Formerly Neopost	Leases	District Support Svcs/SBCCD/CHC	\$29,748.00		

Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amendment
22874	Quantum Group, The	Production of Logo Items	Financial Aid/SBVC	\$965.10		
22873	Quantum Group, The	Production of Signs & Posters	Financial Aid/SBVC	\$788.88		
22929	Questica, Inc.	Software/Online Services	Fiscal Services/SBCCD	\$3,000.00		
22939	Quiroz, Chris dba Jehuniko & Perez, Felipe dba Sicko Soldado	Broadcasting Rights	KVCR/KVCR	No Cost		
22911	Quiroz, Chris dba Jehuniko & Perez, Felipe dba Sicko Soldado	Broadcasting Rights	KVCR/KVCR	No Cost		
22872	R Dependable Construction Inc.	Services	Maintenance/ SBVC	\$2,250.00		
22794	Raised Decals LLC	Services	Athletics/SBVC	\$309.89		
22849	RCS Investigations & Consulting	For Approval: Professional Svc	Human Resources/SBCCD	\$90,000.00		
22896	Real Journey Academies, Inc.	Income - Facilities Use	Administrative Services/SBVC		\$312.00	
21743	Redlands Plumbing, Heating and Air Conditioning Inc.	On Demand Repairs Agreement	Maintenance/CHC	\$6,400.00		
22932	Renne Public Law Group LLP	Services	EDCT/SBCCD	\$60,000.00		
22933	Respondus Inc.	Software/Online Services	TESS/SBCCD	\$2,545.00		
22920	RHA Landscape Architects Planners Inc.	Services	Maintenance/ CHC	\$20,000.00		

Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amendment
22795	Riverside County Works	Sponsorship	Marketing/ SBCCD	\$1,500.00		
22945	San Bernardino County Museum Association	Sponsorship	Chancellor/ SBCCD	\$1,000.00		
19482	San Bernardino, County of	Income - Grant	EDCT/SBCCD		\$7,500,000.00	\$2,500,000.00
22934	San Bernardino, County of	General	EDCT/SBCCD	No Cost		
22856	San Diego State University Foundation	Workshop/Training	Student Equity/SBVC	\$6,000.00		
22858	San Manuel Band of Mission Indians	Licensing	KVCR/KVCR	No Cost		
22815	Sandberg, Michaelene	Production of Logo Items	Instruction/CHC	\$871.27		
22834	Sandberg, Michaelene	Services	Instruction/CHC	\$15,000.00		
22775	SANS Institute	Software/Online Services	TESS/SBCCD	\$3,420.00		
22778	SAS Institute	Software/Online Services	Biology/SBVC	\$3,000.00		
22787	Schutt Sports	Repairs	Athletics/SBVC	\$5,629.32		
22935	Shelley A Daub Licensed Clinical Social Worker Corp.	Professional Services	Health Services/ CHC	\$40,000.00		
22936	Shelley A Daub Licensed Clinical Social Worker Corp.	Professional Services	Health Services/SBVC	\$70,000.00		

Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amendment
22838	Shred-It	Services	Facilities Planning/SBCCD	\$4,000.00		
22796	Simply Swim Caps, LLC	Production of Team Uniforms	Pool/CHC	\$1,203.58		
22907	SoCal Custom Inc.	Equipment Installation	Cafeteria/SBVC	\$8,870.00		
21660	Southern California Mountains Foundation	Early Contract Termination	EDCT/SBCCD	\$1,000,000.00		(\$2,000,000.00)
22901	Southwire	Income - Training Agreement	EDCT/SBCCD		\$25,000.00	
22790	Stanley Convergent Security Solutions Inc.	Services	Maintenance/ CHC	\$17,000.00		
22826	Stronger Together Now	Rental	Student Services/CHC	\$150.00		
22808	Tambellini Group, LLC, The	Services	TESS/SBCCD	\$31,000.00		
22850	Tel Set Communications Inc.	Services	Facilities Planning/SBCCD	\$798.43		
22937	Timeless Plaques & Awards	Production of Awards	Chancellor/SBCCD	\$129.30		
22908	TJL Direct	Broadcasting Rights	KVCR/KVCR	No Cost		
22839	Tree Pros Inc.	Services	Grounds/SBVC	\$11,030.00		
22840	Trophy Store, The	Production of Awards	President/CHC	\$367.09		

### Routine Agreements

Board Date 06-09-2022 15 of 15

Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amendment
22835	Trophy Store, The	Production of Awards	President/CHC	\$244.72		
22881	Trophy Store, The	Production of Awards	President/CHC	\$943.08		
22786	True Health 4Ever LLC dba Play Black Wall Street	Speaker	Student Equity/ SBVC	\$3,000.00		
22854	Tyler Technologies Inc.	Consultants	TESS/SBCCD	\$18,480.00		
22951	UNISA, Inc.	Student Loan Servicing	Fiscal Services/ SBCCD	\$5,000.00		
22837	Voice Talent LLC	Services	Student Life/CHC	\$1,450.00		
22886	Waxie Sanitary Supply	PO as Contract	Custodial/CHC	\$5,000.00		
22797	Westside Pit BBQ	Catering	Calworks/SBVC	\$2,437.23		
22949	Wild Excellence Films	Program Acquisition	KVCR/KVCR	No Cost		
22774	Wolfram Research, Inc.	Software/Online Services	Mathematics/ SBVC	\$3,000.00		
22836	Young Visionaries Youth Leadership Academy	Sponsorship	Marketing/ SBCCD	\$2,100.00		
22892	Yucaipa & Calimesa News Mirror	Advertising	Marketing/CHC	\$595.00		

Total Number of Agreements 195

\$2,736,996.08

\$7,769,412.00

**TO:** Board of Trustees

**FROM:** Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Jose F. Torres, Executive Vice Chancellor

**PREPARED BY:** Farrah Farzaneh, Director, Facilities Planning, Emergency Management

& Construction

**DATE:** June 9, 2022

**SUBJECT:** COVID-19 Vaccinations & Testing

#### **RECOMMENDATION**

This item is for information only. No action is necessary.

#### **OVERVIEW**

On September 23, 2021, the Board of Trustees approved Resolution #2021-09-23-FPC-01, which mandated COVID-19 vaccinations for all employees and students learning or working on district operated sites.

#### **ANALYSIS**

The purpose of this report is to provide the Board of Trustees a monthly update outlining actions that have been taken to promote vaccination & testing opportunities to the campus community and support the infrastructure needed to implement the mandate. The attached highlights the continued actions of staff to secure vendors to facilitate on campus vaccination & testing clinics, items discussed by the SBCCD's Safe Reopening Task Force, and the District's COVID-19 testing locations.

#### **SBCCD GOALS**

- 1. Eliminate Barriers to Student Access and Success
- 2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution
- 3. Be a Leader and Partner in Addressing Regional Issues

#### FINANCIAL IMPLICATIONS

It is anticipated that the costs associated with implementation of the vaccination mandate at SBCCD will be included in the SBCCD CARES Act plan and budget.







# COVID-19 Vaccinations & Testing **REPORT TO THE BOARD** JUNE 9, 2022

[v.5.18.2022.p.1|1]

#### **FACE COVERINGS UPDATE**

- ▶ Effective May 26, SBCCD will adjust its guidelines for the use of face coverings to align with guidance from the Centers for Disease Control and Prevention and state and local health authorities.
- ► Face coverings indoors will be strongly recommended but not required.
- Face coverings will continue to be available on campus for students and employees.

#### PROOF OF VACCINATION UPDATE

- ▶ Effective May 26, SBCCD will adjust its guidelines on COVID-19 vaccinations to align with guidance from the Centers for Disease Control and Prevention and state and local health authorities.
- COVID-19 vaccines will be strongly recommended but not required for students or employees.
- ► Effective April 20, students are not required to submit proof of vaccination to enroll in Summer 2022 or Fall 2022 courses.

#### **COVID-19 TESTING LOCATIONS**

COVID Clinic testing sites will continue to operate every Tuesday and Thursday at three SBCCD locations:

#### **Crafton Hills College**

Learning Resource Center (LRC), Rm. 110 11:30 a.m. - 7:30 p.m.

#### San Bernardino Valley College

Computer Technology Services (CTS), Rm. 106 11:30 a.m. - 7:30 p.m.

#### **District Support Operations**

550 E. Hospitality Lane, Suite 200 8:00 a.m. - 4:00 p.m.

**TO:** Board of Trustees

**FROM:** Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Jose F. Torres, Executive Vice Chancellor

**PREPARED BY:** Lawrence P. Strong, Director of Fiscal Services

**DATE:** June 9, 2022

**SUBJECT:** General Fund Cash Flow Analysis

#### **RECOMMENDATION**

This item is for information only and no action is required.

#### **OVERVIEW**

The District's budget is a financial plan based on estimated revenues and expenditures for the fiscal year, which runs from July 1 through June 30. Cash refers to what is actually in the District's treasury on a day-to-day and month-to-month basis. District cash balances are reviewed regularly and monitoring the amount of cash available to meet financial obligations is a core responsibility of the Fiscal Services Department. Fiscal year forecasts are updated monthly using the most current actual revenue and expense data and any new guidance from the State. Attached is the restricted and unrestricted General Fund monthly cash flow analysis.

#### **ANALYSIS**

As noted in the forecast, cash balances fluctuate throughout the year based on the amount and timing of actual and estimated revenues and expenses. The current cash estimate as of June 30, 2022, increased \$5,859,258 to \$62,794,615 from the previous estimate of \$56,935,357. The primary driver of this increase includes less expenses in the month of April 2022 compared to the projected amount.

#### **SBCCD GOALS**

4. Ensure Fiscal Accountability/Sustainability

#### FINANCIAL IMPLICATIONS

This analysis is an important part of ensuring sufficient cash is available to meet District needs.





# General Fund Cash Flow Analysis – Restricted & Unrestricted Fiscal Year 2021-2022

(as of April 30, 2022, rounded to the nearest \$1,000)

Stimated Beginning Cash Balance 32,693 39,180 48,268 56,800 60,687 60,299 55,772 67,216 64,803 61,856 67,361 51,621 ***  Federal 139 106 -34 -99 6,816 60 19 600 269 14,543 22,41													PROJ	ECTED	
Federal   139		JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	ACCRUALS	TOTAL
Federal   139	Estimated Beginning Cash Balance	32,693	39,180	48,268	56,800	60,687	60,299	55,772	67,216	64,803	61,856	67,361	51,621		
State   11,532   9,573   29,825   182   1,822   1,038   6,619   5,754   12,520   8,159   6,967   17,003   110,95     State Deferral Repayment*   3,736   3,736   3,736   3,736   3,736   3,736   3,736   3,736     Local   1,572   3,630   2,652   1,160   5,819   6,675   9,630   1,403   753   7,922   283   10,475   51,97     Interfund Transfer & Sale of Assets   930   933   930   930   1,285   940   931   1,081   2,148   538   1,565   625   12,83     Accounts Receivable/Accruals   1,045   -1,123   323   10,554   491   6,578   223   771   624   147   196   562   20,38     Total Receipts   18,954   16,751   37,572   16,563   13,119   15,132   24,218   9,070   16,063   17,367   9,279   43,208   237,28     Sibursements   2,443   4,350   4,675   4,749   4,821   4,749   4,050   4,572   4,660   4,948   7,010   51,03     Classified Salaries   2,730   2,598   2,699   2,920   2,858   3,195   2,894   2,710   3,292   3,076   3,366   3,848   36,18     Benefits   1,264   -1,073   2,378   2,495   2,123   2,574   2,537   1,474   2,632   2,555   3,385   4,599   26,94     Supplies & Materials   239   166   -277   153   142   260   147   102   167   137   693   2,416   4,34     Other Operating Exp   2,238   1,521   590   1,283   1,170   3,315   1,346   1,470   2,896   1,333   5,100   7,883   30,14     Capital Outlay   587   108   -388   270   103   186   209   594   305   551   1,604   9,255   13,38     Other Outgo   853   102   1,786   863   1,167   4,984   1,025   1,162   5,008   516   6,064   1,554   25,066     Total Disbursements   12,466   7,663   29,040   12,676   13,507   19,659   12,773   11,445   -2,414   -2,947   5,505   -15,740   11,174     Carease / (Decrease) in Cash Balance   6,487   9,088   8,532   3,887   -387   -4,627   11,445   -2,414   -2,947   5,505   -15,740   11,174	Receipts														
State Deferral Repayment*   3,736	Federal	139		106		-34	-99	6,816	60	19	600	269	14,543		22,419
Local   1,572   3,630   2,652   1,160   5,819   6,675   9,630   1,403   753   7,922   283   10,475   51,975     Interfund Transfer & Sale of Assets   930   933   930   930   1,285   940   931   1,081   2,148   538   1,565   625   12,835     Accounts Receivable/Accruals   1,045   -1,123   323   10,554   491   6,578   223   771   624   147   196   562   20,385     Total Receipts   18,954   16,751   37,572   16,563   13,119   15,132   24,218   9,070   16,063   17,367   9,279   43,208   237,255     Interfund Transfer & Sale of Assets   930   933   930   930   1,285   940   931   1,081   2,148   538   1,565   625   12,835     Accounts Receivable/Accruals   18,954   16,751   37,572   16,563   13,119   15,132   24,218   9,070   16,063   17,367   9,279   43,208   237,255     Interfund Transfer & Sale of Assets   930   930   930   1,285   940   931   1,081   2,148   538   1,565   625   12,835     Total Receipts   18,954   16,751   37,572   16,563   13,119   15,132   24,218   9,070   16,063   17,367   9,279   43,208   237,255     Interfund Transfer & Sale of Assets   930   930   930   1,285   13,119   15,132   24,218   9,070   16,063   17,367   9,279   43,208   237,255     Interfund Transfer & Sale of Assets   930   930   1,285   13,119   15,132   24,218   9,070   16,063   17,367   9,279   43,208   237,255     Interfund Transfer & Sale of Assets   930   930   1,285   13,119   15,132   24,218   9,070   16,063   17,367   9,279   43,208   237,255     Interfund Transfer & Sale of Assets   930   930   1,285   13,119   15,132   24,218   9,070   16,063   17,367   9,279   43,208   237,255     Interfund Transfer & Sale of Assets   930   930   1,285   13,119   15,132   24,218   9,070   16,663   17,367   9,279   43,208   237,255     Interfund Transfer & Sale of Assets   930   9,085   13,119   15,132   24,218   9,070   16,663   17,367   9,279   43,208   237,255     Interfund Transfer & Sale of Assets   930   930   1,285   13,119   15,132   24,218   9,070   16,653   17,367   9,279   43,208   237,255     Interfund Transfer & Sale of	State	11,532	9,573	29,825	182	1,822	1,038	6,619	5,754	12,520	8,159	6,967	17,003		110,995
Interfund Transfer & Sale of Assets 930 933 930 930 1,285 940 931 1,081 2,148 538 1,565 625 12,83 Accounts Receivable/Accruals 1,045 -1,123 323 10,554 491 6,578 223 771 624 147 196 562 20,38 Total Receipts 18,954 16,751 37,572 16,563 13,119 15,132 24,218 9,070 16,063 17,367 9,279 43,208 237,25 disbursements  Academic Salaries 2 2,443 4,350 4,675 4,749 4,821 4,749 4,050 4,572 4,660 4,948 7,010 51,03 Classified Salaries 2,730 2,598 2,699 2,920 2,858 3,195 2,894 2,710 3,292 3,076 3,366 3,848 36,18 Benefits 1,264 -1,073 2,378 2,495 2,123 2,574 2,537 1,474 2,632 2,555 3,385 4,599 26,94 Supplies & Materials 239 166 -277 153 142 260 147 102 167 137 693 2,416 4,34 Other Operating Exp 2,238 1,521 590 1,283 1,170 3,315 1,346 1,470 2,896 1,333 5,100 7,883 30,14 Capital Outlay 587 108 -388 270 103 186 209 594 305 551 1,604 9,255 13,38 Charles Conductor Post-Employment Benefits -6 -10 -8 -10 25 -2 5 -10 1 -1 -1 -2 -1 Accounts Payable/Accruals 4,559 1,807 17,910 28 1,170 327 -139 -80 148 -967 -139 -4,528 20,08 Total Disbursements 12,466 7,663 29,040 12,676 13,507 19,659 12,773 11,483 19,010 11,862 25,019 32,035 207,18 corease / (Oecrease) in Cash Balance 6,487 9,088 8,532 3,887 -387 -4,527 11,445 -2,414 -2,947 5,505 -15,740 11,174	State Deferral Repayment*	3,736	3,736	3,736	3,736	3,736									18,679
Accounts Receivable/Accruals  1,045 -1,123 323 10,554 491 6,578 223 771 624 147 196 562 20,38  Total Receipts  18,954 16,751 37,572 16,563 13,119 15,132 24,218 9,070 16,063 17,367 9,279 43,208 237,28  iisbursements  Academic Salaries  2 2,443 4,350 4,675 4,749 4,821 4,749 4,050 4,572 4,660 4,948 7,010 51,03  Classified Salaries  2,730 2,598 2,699 2,920 2,858 3,195 2,894 2,710 3,292 3,076 3,366 3,848 36,18  Benefits  1,264 -1,073 2,378 2,495 2,123 2,574 2,537 1,474 2,632 2,555 3,385 4,599 26,94  Supplies & Materials  239 166 -277 153 142 260 147 102 167 137 693 2,416 4,34  Other Operating Exp  2,238 1,521 590 1,283 1,170 3,315 1,346 1,470 2,896 1,333 5,100 7,883 30,14  Capital Outlay  587 108 -388 270 103 186 209 594 305 551 1,604 9,255 13,385  Other Outgo  Longterm Post-Employment Benefits  -6 -10 -8 -10 25 -2 5 -10 1 -1 -1 -2 -1  Accounts Payable/Accruals  771 624 147 196 562 20,33  771 624 147 196 562 20,33  772 64,600 4,948 7,010 51,003  17,367 9,279 43,208 237,28  237,28  237,28  237,29  24,218 9,070 16,063 17,367 9,279 43,208 237,28  24,218 9,070 16,063 17,367 9,279 43,208 237,28  24,218 9,070 16,063 17,367 9,279 43,208 237,28  24,218 9,070 16,063 17,367 9,279 43,208 237,28  24,218 9,070 16,063 17,367 9,279 43,208 237,28  24,218 9,070 16,063 17,367 9,279 43,208 237,28  24,218 9,070 16,063 17,367 9,279 43,208 237,28  24,218 9,070 16,063 17,367 9,279 43,208 237,28  24,218 9,070 16,063 17,367 9,279 43,208 237,28  24,218 9,070 16,063 17,367 9,279 43,208 237,28  24,218 9,070 16,063 17,367 9,279 43,208  24,218 9,070 16,063 17,367 9,279 43,208  24,218 9,070 16,063 17,367 9,279 43,208  24,218 9,070 16,063 17,367 19,659 12,773 11,445 -2,414 -2,947 5,506 -15,740 11,174	Local	1,572	3,630	2,652	1,160	5,819	6,675	9,630	1,403	753	7,922	283	10,475		51,974
Total Receipts 18,954 16,751 37,572 16,563 13,119 15,132 24,218 9,070 16,063 17,367 9,279 43,208 237,287    Academic Salaries 2,443 4,350 4,675 4,749 4,821 4,749 4,050 4,572 4,660 4,948 7,010 51,03    Classified Salaries 2,730 2,598 2,699 2,920 2,858 3,195 2,894 2,710 3,292 3,076 3,366 3,848 36,18    Benefits 1,264 -1,073 2,378 2,495 2,123 2,574 2,537 1,474 2,632 2,555 3,385 4,599 26,94    Supplies & Materials 239 166 -277 153 142 260 147 102 167 137 693 2,416 4,34    Other Operating Exp 2,238 1,521 590 1,283 1,170 3,315 1,346 1,470 2,896 1,333 5,100 7,883 30,14    Capital Outlay 587 108 -388 270 103 186 209 594 305 551 1,604 9,255 13,38    Other Outgo 853 102 1,786 863 1,167 4,984 1,025 1,162 5,008 516 6,064 1,554 25,08    Longterm Post-Employment Benefits -6 -10 -8 -10 25 -2 5 -10 1 -1 -1 -2 -1    Accounts Payable/Accruals 4,559 1,807 17,910 28 1,170 327 -139 -80 148 -967 -139 -4,528 20,08    Total Disbursements 6,487 9,088 8,532 3,887 -387 -4,527 11,445 -2,414 -2,947 5,505 -15,740 11,174	Interfund Transfer & Sale of Assets	930	933	930	930	1,285	940	931	1,081	2,148	538	1,565	625		12,837
Academic Salaries 2,443 4,350 4,675 4,749 4,821 4,749 4,050 4,572 4,660 4,948 7,010 51,03 (Classified Salaries 2,730 2,598 2,699 2,920 2,858 3,195 2,894 2,710 3,292 3,076 3,366 3,848 36,18 (Benefits 1,264 -1,073 2,378 2,495 2,123 2,574 2,537 1,474 2,632 2,555 3,385 4,599 26,948 (Supplies & Materials 239 166 -277 153 142 260 147 102 167 137 693 2,416 4,348 (Other Operating Exp 2,238 1,521 590 1,283 1,170 3,315 1,346 1,470 2,896 1,333 5,100 7,883 30,148 (Capital Outlay 587 108 -388 270 103 186 209 594 305 551 1,604 9,255 13,388 (Other Outgo 853 102 1,786 863 1,167 4,984 1,025 1,162 5,008 516 6,064 1,554 25,088 (Longterm Post-Employment Benefits -6 -10 -8 -10 25 -2 5 -10 1 -1 -1 -2 -1 (Accounts Payable/Accruals 4,559 1,807 17,910 28 1,170 327 -139 -80 148 -967 -139 -4,528 20,088 (Corease / (Decrease) in Cash Balance 6,487 9,088 8,532 3,887 -387 -4,527 11,445 -2,414 -2,947 5,505 -15,740 11,174	Accounts Receivable/Accruals	1,045	-1,123	323	10,554	491	6,578	223	771	624	147	196	562		20,391
Academic Salaries         2         2,443         4,350         4,675         4,749         4,821         4,749         4,050         4,572         4,660         4,948         7,010         51,03           Classified Salaries         2,730         2,598         2,699         2,920         2,858         3,195         2,894         2,710         3,292         3,076         3,366         3,848         36,18           Benefits         1,264         -1,073         2,378         2,495         2,123         2,574         2,537         1,474         2,632         2,555         3,385         4,599         26,94           Supplies & Materials         239         166         -277         153         142         260         147         102         167         137         693         2,416         4,34           Other Operating Exp         2,238         1,521         590         1,283         1,170         3,315         1,346         1,470         2,896         1,333         5,100         7,883         30,14           Capital Outlay         587         108         -388         270         103         186         209         594         305         551         1,604         9,255 <t< td=""><td>Total Receipts</td><td>18,954</td><td>16,751</td><td>37,572</td><td>16,563</td><td>13,119</td><td>15,132</td><td>24,218</td><td>9,070</td><td>16,063</td><td>17,367</td><td>9,279</td><td>43,208</td><td></td><td>237,294</td></t<>	Total Receipts	18,954	16,751	37,572	16,563	13,119	15,132	24,218	9,070	16,063	17,367	9,279	43,208		237,294
Classified Salaries         2,730         2,598         2,699         2,920         2,858         3,195         2,894         2,710         3,292         3,076         3,366         3,848         36,18           Benefits         1,264         -1,073         2,378         2,495         2,123         2,574         2,537         1,474         2,632         2,555         3,385         4,599         26,94           Supplies & Materials         239         166         -277         153         142         260         147         102         167         137         693         2,416         4,34           Other Operating Exp         2,238         1,521         590         1,283         1,170         3,315         1,346         1,470         2,896         1,333         5,100         7,883         30,14           Capital Outlay         587         108         -388         270         103         186         209         594         305         551         1,604         9,255         13,38           Other Outgo         853         102         1,786         863         1,167         4,984         1,025         1,162         5,008         516         6,064         1,554         25,08 <td>Disbursements</td> <td></td>	Disbursements														
Benefits         1,264         -1,073         2,378         2,495         2,123         2,574         2,537         1,474         2,632         2,555         3,385         4,599         26,94           Supplies & Materials         239         166         -277         153         142         260         147         102         167         137         693         2,416         4,34           Other Operating Exp         2,238         1,521         590         1,283         1,170         3,315         1,346         1,470         2,896         1,333         5,100         7,883         30,14           Capital Outlay         587         108         -388         270         103         186         209         594         305         551         1,604         9,255         13,38           Other Outgo         853         102         1,786         863         1,167         4,984         1,025         1,162         5,008         516         6,064         1,554         25,08           Longterm Post-Employment Benefits         -6         -10         -8         -10         25         -2         5         -10         1         -1         -2         -1           Accounts P	Academic Salaries	2	2,443	4,350	4,675	4,749	4,821	4,749	4,050	4,572	4,660	4,948	7,010		51,031
Supplies & Materials         239         166         -277         153         142         260         147         102         167         137         693         2,416         4,34           Other Operating Exp         2,238         1,521         590         1,283         1,170         3,315         1,346         1,470         2,896         1,333         5,100         7,883         30,14           Capital Outlay         587         108         -388         270         103         186         209         594         305         551         1,604         9,255         13,38           Other Outgo         853         102         1,786         863         1,167         4,984         1,025         1,162         5,008         516         6,064         1,554         25,08           Longterm Post-Employment Benefits         -6         -10         -8         -10         25         -2         5         -10         1         -1         -2         -1           Accounts Payable/Accruals         4,559         1,807         17,910         28         1,170         327         -139         -80         148         -967         -139         -4,528         20,08           Tota	Classified Salaries	2,730	2,598	2,699	2,920	2,858	3,195	2,894	2,710	3,292	3,076	3,366	3,848		36,185
Other Operating Exp         2,238         1,521         590         1,283         1,170         3,315         1,346         1,470         2,896         1,333         5,100         7,883         30,14           Capital Outlay         587         108         -388         270         103         186         209         594         305         551         1,604         9,255         13,38           Other Outgo         853         102         1,786         863         1,167         4,984         1,025         1,162         5,008         516         6,064         1,554         25,08           Longterm Post-Employment Benefits         -6         -10         -8         -10         25         -2         5         -10         1         -1         -2         -1           Accounts Payable/Accruals         4,559         1,807         17,910         28         1,170         327         -139         -80         148         -967         -139         -4,528         20,08           Total Disbursements         12,466         7,663         29,040         12,676         13,507         19,659         12,773         11,483         19,010         11,862         25,019         32,035         207,18	Benefits	1,264	-1,073	2,378	2,495	2,123	2,574	2,537	1,474	2,632	2,555	3,385	4,599		26,943
Capital Outlay         587         108         -388         270         103         186         209         594         305         551         1,604         9,255         13,38           Other Outgo         853         102         1,786         863         1,167         4,984         1,025         1,162         5,008         516         6,064         1,554         25,08           Longterm Post-Employment Benefits         -6         -10         -8         -10         25         -2         5         -10         1         -1         -2         -1           Accounts Payable/Accruals         4,559         1,807         17,910         28         1,170         327         -139         -80         148         -967         -139         -4,528         20,09           Total Disbursements         12,466         7,663         29,040         12,676         13,507         19,659         12,773         11,483         19,010         11,862         25,019         32,035         207,19           Iccrease / (Decrease) in Cash Balance         6,487         9,088         8,532         3,887         -387         -4,527         11,445         -2,414         -2,947         5,505         -15,740         11,174	Supplies & Materials	239	166	-277	153	142	260	147	102	167	137	693	2,416		4,344
Other Outgo         853         102         1,786         863         1,167         4,984         1,025         1,162         5,008         516         6,064         1,554         25,08           Longterm Post-Employment Benefits         -6         -10         -8         -10         25         -2         5         -10         1         -1         -2         -1           Accounts Payable/Accruals         4,559         1,807         17,910         28         1,170         327         -139         -80         148         -967         -139         -4,528         20,09           Total Disbursements         12,466         7,663         29,040         12,676         13,507         19,659         12,773         11,483         19,010         11,862         25,019         32,035         207,19           Iccrease / (Decrease) in Cash Balance         6,487         9,088         8,532         3,887         -387         -4,527         11,445         -2,414         -2,947         5,505         -15,740         11,174	Other Operating Exp	2,238	1,521	590	1,283	1,170	3,315	1,346	1,470	2,896	1,333	5,100	7,883		30,145
Longterm Post-Employment Benefits         -6         -10         -8         -10         25         -2         5         -10         1         -1         -2         -1           Accounts Payable/Accruals         4,559         1,807         17,910         28         1,170         327         -139         -80         148         -967         -139         -4,528         20,09           Total Disbursements         12,466         7,663         29,040         12,676         13,507         19,659         12,773         11,483         19,010         11,862         25,019         32,035         207,19           Icrease / (Decrease) in Cash Balance         6,487         9,088         8,532         3,887         -387         -4,527         11,445         -2,414         -2,947         5,505         -15,740         11,174	Capital Outlay	587	108	-388	270	103	186	209	594	305	551	1,604	9,255		13,384
Accounts Payable/Accruals         4,559         1,807         17,910         28         1,170         327         -139         -80         148         -967         -139         -4,528         20,09           Total Disbursements         12,466         7,663         29,040         12,676         13,507         19,659         12,773         11,483         19,010         11,862         25,019         32,035         207,19           icrease / (Decrease) in Cash Balance         6,487         9,088         8,532         3,887         -387         -4,527         11,445         -2,414         -2,947         5,505         -15,740         11,174	Other Outgo	853	102	1,786	863	1,167	4,984	1,025	1,162	5,008	516	6,064	1,554		25,083
Total Disbursements         12,466         7,663         29,040         12,676         13,507         19,659         12,773         11,483         19,010         11,862         25,019         32,035         207,19           icrease / (Decrease) in Cash Balance         6,487         9,088         8,532         3,887         -387         -4,527         11,445         -2,414         -2,947         5,505         -15,740         11,174	Longterm Post-Employment Benefits	-6	-10	-8	-10	25	-2	5		-10	1	-1	-2		-18
icrease / (Decrease) in Cash Balance 6,487 9,088 8,532 3,887 -387 -4,527 11,445 -2,414 -2,947 5,505 -15,740 11,174	Accounts Payable/Accruals	4,559	1,807	17,910	28	1,170	327	-139	-80	148	-967	-139	-4,528		20,097
	Total Disbursements	12,466	7,663	29,040	12,676	13,507	19,659	12,773	11,483	19,010	11,862	25,019	32,035		207,192
stimated Ending Cash Balance 39,180 48,268 56,800 60,687 60,299 55,772 67,216 64,803 61,856 67,361 51,621 62,795	Increase / (Decrease) in Cash Balance	6,487	9,088	8,532	3,887	-387	-4,527	11,445	-2,414	-2,947	5,505	-15,740	11,174		
	Estimated Ending Cash Balance	39,180	48,268	56,800	60,687	60,299	55,772	67,216	64,803	61,856	67,361	51,621	62,795		

<sup>\*</sup>Deferrals are reductions in cash payments owed to the District due to an unbalanced State budget. As of November 2021, the District has received full repayment of FY 2020-2021 deferrals.

**TO:** Board of Trustees

**FROM:** Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Jose F. Torres, Executive Vice Chancellor

**PREPARED BY**: Lawrence P. Strong, Director of Fiscal Services

**DATE:** June 9, 2022

**SUBJECT:** PARS Pension Rate Stabilization Trust Account Actions

#### **RECOMMENDATION**

This item is for information only and no further action is necessary.

#### **OVERVIEW**

In November 2016, in response to increasing pension costs, SBCCD resolved to participate in the PARS (Public Agency Retirement Services)/CCLC (Community College League of California) Pension Rate Stabilization Program (PRSP). This IRC Section 115 irrevocable trust program helps community college districts manage ongoing pension costs through prefunding and allows SBCCD to securely set aside funds, separate and apart from STRS and PERS, in a tax-exempt, IRS-compliant prefunding vehicle to manage long-term contribution rate growth.

#### **ANALYSIS**

The tentative budget for fiscal year 2022-23 being submitted for adoption at this Board meeting includes reimbursement of a portion of the STRS/PERS contribution in the revenues. Amounts identified and actions taken as part of the Tentative Budget adoption process are indicated on the attached.

#### **SBCCD GOALS**

- 1. Eliminate Barriers to Student Access and Success
- 2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution
- 3. Be a Leader and Partner in Addressing Regional Issues
- 4. Ensure Fiscal Accountability/Sustainability

#### FINANCIAL IMPLICATIONS

This item is for information only.





#### **PARS Pension Rate Stabilization Trust Account Actions**

Presented for Information June 9, 2022

[v.5.25.2022.p.2|1]

	As of April 30, 2022				udget Actions TRS/PERS Costs	Anticipated Totals after Tentative Budget Actions		
	Principle Investment <sup>4,5</sup>	Unrealized Gains/(Losses)	Account Balance	Withdrawal of Unrealized Gains	Reimbursement of FCC Auction Legal Cost	Principle Investment <sup>4,5</sup>	Unrealized Gains/(Losses)	Account Balance
General Fund <sup>1</sup>	46,000,000	3,893,286	49,893,286	(2,050,000)		46,000,000	1,843,286	47,843,286
SBVC <sup>2</sup>	5,000,000	(416,235)	4,583,765	-		5,000,000	(416,235)	4,583,765
CHC <sup>2</sup>	2,700,000	118,094	2,818,094	-		2,700,000	118,094	2,818,094
DSO <sup>2</sup>	3,000,000	(161,954)	2,838,046	-	(1,650,000)	1,350,000	(161,954)	1,188,046
KVCR	12,000,000	1,535,219	13,535,219	(600,000)		12,000,000	935,219	12,935,219
FNX	9,000,000	(322,432)	8,677,568	(450,000)		9,000,000	(772,432)	8,227,568
MAE <sup>3</sup>	7,040,000	286,257	7,326,257	-		7,040,000	286,257	7,326,257
TOTAL	84,740,000	4,932,235	89,672,235	(3,100,000)	(1,650,000)	83,090,000	1,832,235	84,922,235

Amounts shown in yellow indicate what staff anticipates to be a temporary loss of principle due to extreme market fluctuations.

<sup>&</sup>lt;sup>1</sup>Includes \$5 million contribution from General Fund invested prior to FCC Auction Proceeds as Board approved November 10, 2016.

<sup>&</sup>lt;sup>2</sup> These accounts contain funds fully allocated to the various sites by the Board of Trustees on April 26, 2018.

<sup>&</sup>lt;sup>3</sup>MAE refers to overarching Media Academy Endowment, which is comprised of SBVC's Institute of Media Arts and CHC's Digital Media program.

<sup>&</sup>lt;sup>4</sup>Adjusted to show \$9 million transfer from KVCR as FNX principle (Board approved August 8, 2019; and \$3 million transfer from General Fund as DSO principle Board approved March 10, 2022.

<sup>&</sup>lt;sup>5</sup>Adjusted to show \$1,960,000 MAE transfer out as reduction of principle and not distribution per Board approval on September 10, 2020.

**TO:** Board of Trustees

**FROM:** Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Diana Z. Rodriguez, Chancellor

PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services

**DATE:** June 9, 2022

**SUBJECT**: Professional Expert, Short-Term, and Substitute Employees

#### **RECOMMENDATION**

This item is for information only.

#### **OVERVIEW**

Per SBCCD Administrative Procedure 7110, in the case of short-term hourly/substitute and student employees, the Board has delegated the Chancellor or his/her designee as the authorizing agent for hire.

California Education Code section 88003 outlines the criterion for hiring an employee on a temporary basis. The length of temporary employment is less than 75% of the college year, which amounts to 195 working days. Types of temporary employment include:

- <u>Professional Expert:</u> Districts can go outside the classified service when the scope of work is discrete, temporary, and requires expertise not available within the classified service. Requesting departments certify these by defining the project and identifying an end date for the project. Continued employment is contingent on continued demand and/or funding.
- Short-Term: Districts can use short-term employees on a temporary basis to perform a service upon completion of which, the service, or similar services, will not be extended or needed on a continuous basis.
- <u>Substitute:</u> Districts can employ substitute employees to fill in for a classified employee that is temporarily absent from duty, or if the district is recruiting to hire a vacant position.

#### **ANALYSIS**

The attached list of Professional Expert, Short-Term, and Substitute Employees is certified to be in accordance with California Education Code section 88003.

#### **SBCCD GOALS**

1. Eliminate Barriers to Student Access and Success

#### FINANCIAL IMPLICATIONS

The cost of employment for these employees is included in the appropriate 2021-2022 budgets.





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Professional Expert				
Employee Name Location Assignment & Department	Duties	From	То	Hourly Rate
Giatroudakis, Tyler CHC Health & Wellness Center	Counseling Trainee	07/01/22	12/31/22	\$15.00
Soleski, Adam CHC Health & Wellness Center	Counseling Trainee	07/01/22	12/31/22	\$15.00
Contreras, Michael CHC Institutional Advancement	Content Specialist	07/01/22	12/31/22	\$25.00
McClain, Julie CHC Institutional Advancement	Content Specialist	07/01/22	12/31/22	\$30.00
Meador, Celine CHC Institutional Advancement	Content Specialist	07/01/22	12/31/22	\$25.00
Perez, Christina CHC Institutional Advancement	Content Specialist	07/01/22	12/31/22	\$25.00
Weeks, Carson CHC Institutional Advancement	Content Specialist	07/01/22	12/31/22	\$15.00
Cook, Bruce CHC Kinesiology	Program Assistant	07/01/22	12/31/22	\$30.00
Saldana, Eric CHC Kinesiology	Program Assistant	07/01/22	12/31/22	\$30.00
Acosta, Justin CHC Public Safety and Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	07/01/22	12/31/22	\$20.00/ \$25.00/ \$30.00
Beamer, Michael CHC Public Safety and Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	07/01/22	12/31/22	\$20.00/ \$25.00/ \$30.00
<b>Beltz, Naomi</b> CHC Public Safety and Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	07/01/22	12/31/22	\$20.00/ \$25.00/ \$30.00
Burch, Christopher A. CHC Public Safety and Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	07/01/22	12/31/22	\$20.00/ \$25.00/ \$30.00
Commander, John CHC Public Safety and Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	07/01/22	12/31/22	\$20.00/ \$25.00/ \$30.00
Davis, Savannah CHC Public Safety and Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	07/01/22	12/31/22	\$20.00/ \$25.00/ \$30.00
<b>Dye III, William</b> CHC Public Safety and Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	07/01/22	12/31/22	\$20.00/ \$25.00/ \$30.00



### Professional Expert, Short-Term & Substitute Employees

Presented for Information on June 9, 2022

[v.5.19.2022.p.2|18]

Professional Expert				
Employee Name Location Assignment & Department	Duties	From	То	Hourly Rate
Flores, Kevin CHC Public Safety and Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	07/01/22	12/31/22	\$20.00/ \$25.00/ \$30.00
Gonering, Keely CHC Public Safety and Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	07/01/22	12/31/22	\$20.00/ \$25.00/ \$30.00
Gonering, Kyle CHC Public Safety and Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	07/01/22	12/31/22	\$20.00/ \$25.00/ \$30.00
Landazuri, Rene CHC Public Safety and Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	07/01/22	12/31/22	\$20.00/ \$25.00/ \$30.00
Lopez, Laura CHC Public Safety and Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	07/01/22	12/31/22	\$20.00/ \$25.00/ \$30.00
Moledor, Kevin CHC Public Safety and Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	07/01/22	12/31/22	\$20.00/ \$25.00/ \$30.00
Molloy, David CHC Public Safety and Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	07/01/22	12/31/22	\$20.00/ \$25.00/ \$30.00
Moore, Jason CHC Public Safety and Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	07/01/22	12/31/22	\$20.00/ \$25.00/ \$30.00
Moore, Steven CHC Public Safety and Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	04/11/22	06/30/22	\$20.00/ \$25.00/ \$30.00
Rodriguez, Crystal CHC Public Safety and Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	05/01/22	06/30/22	\$20.00/ \$25.00/ \$30.00
Rodriguez, Crystal CHC Public Safety and Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	07/01/22	12/31/22	\$20.00/ \$25.00/ \$30.00
Saenz, Heather CHC Public Safety and Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	07/01/22	12/31/22	\$20.00/ \$25.00/ \$30.00
Schuster, Jordan CHC Public Safety and Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	07/01/22	12/31/22	\$20.00/ \$25.00/ \$30.00



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Professional Expert				
Employee Name Location Assignment & Department	Duties	From	То	Hourly Rate
Seek, Gabriel CHC Public Safety and Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	07/01/22	12/31/22	\$20.00/ \$25.00/ \$30.00
Smith, Austin J. CHC Public Safety and Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	05/01/22	06/30/22	\$20.00/ \$25.00/ \$30.00
Thronson, Glen L. CHC Public Safety and Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	07/01/22	12/31/22	\$20.00/ \$25.00/ \$30.00
Valencia, Dennis CHC Public Safety and Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	07/01/22	12/31/22	\$20.00/ \$25.00/ \$30.00
Anguiano, Alejandro CHC Respiratory Care Program	Respiratory Care Clinical	07/01/22	12/31/22	\$57.13
Booth, Geoffrey CHC Respiratory Care Program	Respiratory Care Clinical	07/01/22	12/31/22	\$57.13
Crosby, Charles CHC Respiratory Care Program	Respiratory Care Clinical	07/01/22	12/31/22	\$57.13
<b>Dabbour, Boulos</b> CHC Respiratory Care Program	Respiratory Care Clinical	07/01/22	12/31/22	\$57.13
<b>Duran, Jonathan</b> CHC Respiratory Care Program	Respiratory Care Clinical	07/01/22	12/31/22	\$57.13
Flores, Allison CHC Respiratory Care Program	Respiratory Care Clinical	07/01/22	12/31/22	\$57.13
Hall, Stanford CHC Respiratory Care Program	Respiratory Care Clinical	07/01/22	12/31/22	\$57.13
Iniguez, David CHC Respiratory Care Program	Respiratory Care Clinical	07/01/22	12/31/22	\$57.13
Martinez-Mayorga, Cecilia CHC Respiratory Care Program	Respiratory Care Clinical	07/01/22	12/31/22	\$57.13
McGarvey, Lisamarie CHC Respiratory Care Program	Respiratory Care Clinical	07/01/22	12/31/22	\$57.13
Morris, Nicholas CHC Respiratory Care Program	Respiratory Care Clinical	07/01/22	12/31/22	\$57.13
Nguyen, Nicholas CHC Respiratory Care Program	Respiratory Care Clinical	07/01/22	12/31/22	\$57.13
Parker, Jacob CHC Respiratory Care Program	Respiratory Care Clinical	07/01/22	12/31/22	\$57.13
Perez, Yasmin CHC Respiratory Care Program	Respiratory Care Clinical	07/01/22	12/31/22	\$57.13



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Professional Expert				
Employee Name	Duties	From	То	Hourly
Location Assignment & Department				Rate
Pirrello, Debra	Respiratory Care Clinical	07/01/22	12/31/22	\$57.13
CHC Respiratory Care Program				
Postoian, Sydney CHC Respiratory Care Program	Respiratory Care Clinical	07/01/22	12/31/22	\$57.13
Qureshi, Altaf	Pagniratory Caro Clinical	07/01/22	12/31/22	\$57.13
CHC Respiratory Care Program	Respiratory Care Clinical	07/01/22	12/31/22	φυ/.13
Rafeedie, Nidal	Respiratory Care Clinical	07/01/22	12/31/22	\$57.13
CHC Respiratory Care Program				
Seaton, Thomas CHC Respiratory Care Program	Respiratory Care Clinical	07/01/22	12/31/22	\$57.13
Smith, Kimberly	Respiratory Care Clinical	07/01/22	12/31/22	\$57.13
CHC Respiratory Care Program				
Vista, Michael CHC Respiratory Care Program	Respiratory Care Clinical	07/01/22	12/31/22	\$57.13
Lentini, Travis	Respiratory Care Clinical	02/11/22	06/30/22	\$40.00
CHC Respiratory Care Programs		0.4/0.0/0.0	22/22/22	40= 00
Aponte, Xavier	Transitional Work Crew Trainer	04/09/22	06/30/22	\$25.00
DIST Economic Development & Corporate Training				
Moore, Marcel S.	Transitional Work Crew Trainer	04/25/22	06/30/22	\$23.50
DIST Economic Development &	Transitional Work Stew Trainer	0 11/20/22	00/00/22	Ψ20.00
Corporate Training				
Andersson-Cortez, Steven	Workforce Development Trainer	04/22/22	06/30/22	\$60.00
DIST Economic Development &				
Corporate Training				
Ayala, Jeanette	Workforce Development Trainer	07/01/22	12/31/22	\$50.00
DIST Economic Development &				
Corporate Training	Wallfares Davids and Tusinan	07/04/00	10/01/00	ф <b>7</b> 0.00
Brooks Henson, Sophia DIST Economic Development &	Workforce Development Trainer	07/01/22	12/31/22	\$70.00
Corporate Training				
Cain, Marlene	Workforce Development Trainer	07/01/22	12/31/22	\$60.00
DIST Economic Development &			, • .,	<b>400.00</b>
Corporate Training				
Cupid, Keshawn	Workforce Development Trainer	07/01/22	12/31/22	\$80.00
DIST Economic Development &				
Corporate Training				
Ehrlich, Rosina	Workforce Development Trainer	07/01/22	12/31/22	\$55.00
DIST Economic Development &				
Corporate Training				



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Professional Expert				
Employee Name Location Assignment & Department	Duties	From	То	Hourly Rate
Hillard, Roger DIST Economic Development & Corporate Training	Workforce Development Trainer	07/01/22	12/31/22	\$80.00
Hunter, Glenn DIST Economic Development & Corporate Training	Workforce Development Trainer	07/01/22	12/31/22	\$60.00
Liggins, Otha DIST Economic Development & Corporate Training	Workforce Development Trainer	07/01/22	12/31/22	\$70.00
Loy, John DIST Economic Development & Corporate Training	Workforce Development Trainer	07/01/22	12/31/22	\$65.00
Napoli, William DIST Economic Development & Corporate Training	Workforce Development Trainer	07/01/22	12/31/22	\$85.00
Ortiz, Frank DIST Economic Development & Corporate Training	Workforce Development Trainer	07/01/22	12/31/22	\$75.00
Ortiz, Vanessa DIST Economic Development & Corporate Training	Workforce Development Trainer	07/01/22	12/31/22	\$50.00
Radney, Charles DIST Economic Development & Corporate Training	Workforce Development Trainer	07/01/22	12/31/22	\$55.00
Romero, Markazan DIST Economic Development & Corporate Training	Workforce Development Trainer	07/01/22	12/31/22	\$75.00
Rounds, Michael DIST Economic Development & Corporate Training	Workforce Development Trainer	07/01/22	12/31/22	\$85.00
Stephens, E. Clarke DIST Economic Development & Corporate Training	Workforce Development Trainer	07/01/22	12/31/22	\$80.00
Vazquez Carino, Reyes DIST Economic Development & Corporate Training	Workforce Development Trainer	07/01/22	12/31/22	\$60.00
Watson, Sarah DIST Economic Development & Corporate Training	Workforce Development Trainer	07/01/22	12/31/22	\$60.00
Acosta-Idda, Johann DIST KVCR	Content Specialist	05/15/22	06/30/22	\$30.00



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Employee Name	Duties	From	То	Hourly
Location Assignment & Department				Rate
Maginness, Kellee DIST KVCR	Content Specialist	05/15/22	06/30/22	\$40.00
Wahab, Heaven SBVC Academic Success & Learning Services	Tutor I	07/01/22	12/31/22	\$16.00
Angell, Kelsey C SBVC Academic Success & Learning Services	Tutor II	07/01/22	12/31/22	\$17.00
Bagheri, Mahdi SBVC Academic Success & Learning Services	Tutor II	07/01/22	12/31/22	\$17.00
Curiel, Yuriko SBVC Academic Success & Learning Services	Tutor II	07/01/22	12/31/22	\$17.00
Dailo, Ginny SBVC Academic Success & Learning Services	Tutor II	07/01/22	12/31/22	\$17.00
Daneshvar, Parisa SBVC Academic Success & Learning Services	Tutor II	07/01/22	12/31/22	\$17.00
Diego, Jennely SBVC Academic Success & Learning Services	Tutor II	07/01/22	12/31/22	\$17.00
Dunmire, Benjamin SBVC Academic Success & Learning Services	Tutor II	07/01/22	12/31/22	\$17.00
Hannalla, Peter SBVC Academic Success & Learning Services	Tutor II	07/01/22	12/31/22	\$17.00
Hernandez, Larenz SBVC Academic Success & Learning Services	Tutor II	07/01/22	12/31/22	\$17.00
Humphrey, Ruth SBVC Academic Success & Learning Services	Tutor II	07/01/22	12/31/22	\$17.00
Hunt, Ezra SBVC Academic Success & Learning Services	Tutor II	07/01/22	12/31/22	\$17.00
Ibanez, Shakira SBVC Academic Success & Learning Services	Tutor II	07/01/22	12/31/22	\$17.00



[v.5.19.2022.p.7|18]

Professional Expert				
Employee Name Location Assignment & Department	Duties	From	То	Hourly Rate
Le, Kayla SBVC Academic Success & Learning Services	Tutor II	07/01/22	12/31/22	\$17.00
Li, Yi SBVC Academic Success & Learning Services	Tutor II	07/01/22	12/31/22	\$17.00
Linares, Tania SBVC Academic Success & Learning Services	Tutor II	07/01/22	12/31/22	\$17.00
Rojas, Salvador SBVC Academic Success & Learning Services	Tutor II	07/01/22	12/31/22	\$17.00
Ruiz, Xavier SBVC Academic Success & Learning Services	Tutor II	07/01/22	12/31/22	\$17.00
Sekhon, Prabhjot SBVC Academic Success & Learning Services	Tutor II	07/01/22	12/31/22	\$17.00
Tapia Jr-Urbieta, Eduardo SBVC Academic Success & Learning Services	Tutor II	07/01/22	12/31/22	\$17.00
Teano, Marivic SBVC Academic Success & Learning Services	Tutor II	07/01/22	12/31/22	\$17.00
Thomas, Osean SBVC Academic Success & Learning Services	Tutor II	07/01/22	12/31/22	\$17.00
Wulc, Garret SBVC Academic Success & Learning Services	Tutor II	07/01/22	12/31/22	\$17.00
Ziprick, Huan SBVC Academic Success & Learning Services	Tutor II	07/01/22	12/31/22	\$17.00
Eyler, John SBVC Academic Success & Learning Services	Tutor III	07/01/22	12/31/22	\$19.00
Kim, Hun Suk SBVC Academic Success & Learning Services	Tutor III	07/01/22	12/31/22	\$19.00



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Professional Expert				
Employee Name Location Assignment & Department	Duties	From	То	Hourly Rate
Montanez,Thomas SBVC Academic Success & Learning Services	Tutor III	07/01/22	12/31/22	\$19.00
Patino, Mauricio SBVC Academic Success & Learning Services	Tutor III	07/01/22	12/31/22	\$19.00
Steiner, Rebecca SBVC Academic Success & Learning Services	Tutor III	07/01/22	12/31/22	\$19.00
Gaona, Michael A SBVC Applied Technology, Transportation & Culinary Arts	Program Assistant	07/01/22	12/31/22	\$20.00
Lopez, Andy SBVC Applied Technology, Transportation & Culinary Arts	Program Assistant	07/01/22	12/31/22	\$20.00
Nguyen, Cuong Si SBVC Applied Technology, Transportation & Culinary Arts	Program Assistant	07/01/22	12/31/22	\$20.00
Oey, Yayang D SBVC Applied Technology, Transportation & Culinary Arts	Program Assistant	07/01/22	12/31/22	\$20.00
Petersen, Neil E SBVC Applied Technology, Transportation & Culinary Arts	Program Assistant	07/01/22	12/31/22	\$20.00
Ramirez, Guadalupe C SBVC Applied Technology, Transportation & Culinary Arts	Program Assistant	07/01/22	12/31/22	\$20.00
Russell, Jeffrey SBVC Applied Technology, Transportation & Culinary Arts	Program Assistant	07/01/22	12/31/22	\$20.00
Smith, Glenn SBVC Applied Technology, Transportation & Culinary Arts	Program Assistant	07/01/22	12/31/22	\$20.00
Cortez, Rosio SBVC CalWORKS & Workforce Development	Program Assistant	07/01/22	12/31/22	\$20.00
Nahuat, Wendy SBVC CalWORKS & Workforce Development	Program Assistant	07/01/22	12/31/22	\$20.00
Bautista, Patrick SBVC English Department	Tutor III	07/01/22	12/31/22	\$19.00



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Professional Expert		_	_	
Employee Name	Duties	From	То	Hourly
Location Assignment & Department				Rate
Clevenger, Joanna	Tutor III	07/01/22	12/31/22	\$19.00
SBVC English Department				·
Cooprider, Kimberly	Tutor III	07/01/22	12/31/22	\$19.00
SBVC English Department	rator in	07701722	12/01/22	Ψ10.00
	Tutor III	07/01/22	10/01/00	¢40.00
Cooprider, Rosemary	i utor iii	07/01/22	12/31/22	\$19.00
SBVC English Department				* /
Cordova, Kevin J	Tutor III	07/01/22	12/31/22	\$19.00
SBVC English Department				
Diaz, Chloe	Tutor III	07/01/22	12/31/22	\$19.00
SBVC English Department				
Garcia, Karina	Tutor III	07/01/22	12/31/22	\$19.00
SBVC English Department				•
Greene, Sharona	Tutor III	07/01/22	12/31/22	\$19.00
SBVC English Department	rator in	01/01/22	12/31/22	ψ19.00
	T. 4 III	07/04/00	40/04/00	<b>\$40.00</b>
Henry, Lisa	Tutor III	07/01/22	12/31/22	\$19.00
SBVC English Department				
Hernandez Jr., Ruben	Tutor III	07/01/22	12/31/22	\$19.00
SBVC English Department				
Hunter, Jessica	Tutor III	07/01/22	12/31/22	\$19.00
SBVC English Department				
Jacocks, Shiane D	Tutor III	07/01/22	12/31/22	\$19.00
SBVC English Department	. 3.33		, • .,	Ψ.σ.σσ
Massimiano, Adam	Tutor III	07/01/22	12/31/22	\$19.00
SBVC English Department	rutor ili	01/01/22	12/31/22	φ19.00
	T ( III	07/04/00	40/04/00	<b>M40.00</b>
Reinsch, Shelby Christina P	Tutor III	07/01/22	12/31/22	\$19.00
SBVC English Department				
Strong, Patrick	Tutor III	07/01/22	12/31/22	\$19.00
SBVC English Department				
Thi, Lien Thi Ngoc	Tutor III	07/01/22	12/31/22	\$19.00
SBVC English Department				
Torres, Fabian	Tutor III	07/01/22	12/31/22	\$19.00
SBVC English Department	r dtor in	01701722	.2,0.,22	ψ10.00
Tyus, Leah	Tutor III	07/01/22	12/31/22	\$19.00
SBVC English Department	i dioi iii	01/01/22	12/01/22	ψ15.00
- ·	Due sue A ! - t t	07/04/00	40/00/00	<b>#20.00</b>
Jones, Frederick	Program Assistant	07/01/22	12/30/22	\$20.00
SBVC First Year Experience				
Bolivar, Luis Fernando	Foster Parenting Education	07/01/22	12/31/22	\$45.00
SBVC Foster & Kinship Care Education				
Bradley, Vernon	Foster Parenting Education	07/01/22	12/31/22	\$45.00
SBVC Foster & Kinship Care Education				
•				



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Professional Expert				
Employee Name	Duties	From	То	Hourly
Location Assignment & Department				Rate
				•
Cooper, Wanda	Foster Parenting Education	07/01/22	12/31/22	\$45.00
SBVC Foster & Kinship Care Education		07/04/00	10/01/00	<b>*</b> 4 <b>=</b> 0 0
Crain, Daniel	Foster Parenting Education	07/01/22	12/31/22	\$45.00
SBVC Foster & Kinship Care Education		07/04/00	40/04/00	<b>DAT 00</b>
Hosea, Keith	Foster Parenting Education	07/01/22	12/31/22	\$45.00
SBVC Foster & Kinship Care Education	Factor Describes Education	07/04/00	10/01/00	Φ4F 00
Lane, Wandalyn SBVC Foster & Kinship Care Education	Foster Parenting Education	07/01/22	12/31/22	\$45.00
·	Factor Deporting Education	07/01/22	12/31/22	Φ4F 00
Martinez, Rosalinda SBVC Foster & Kinship Care Education	Foster Parenting Education	07/01/22	12/31/22	\$45.00
Ortega, Whitney	Foster Parenting Education	07/01/22	12/31/22	\$45.00
SBVC Foster & Kinship Care Education	Foster Farenting Education	07/01/22	12/31/22	φ45.00
Razo, Jorge	Foster Parenting Education	07/01/22	12/31/22	\$45.00
SBVC Foster & Kinship Care Education	1 oster 1 arching Eddoallon	01701722	12/01/22	ψ+3.00
Razo, Maria	Foster Parenting Education	07/01/22	12/31/22	\$45.00
SBVC Foster & Kinship Care Education			, ,	<b>4</b> 10100
Thornton, Eric D	Foster Parenting Education	07/01/22	12/31/22	\$45.00
SBVC Foster & Kinship Care Education	ű			,
Tyler, Ida	Foster Parenting Education	07/01/22	12/31/22	\$45.00
SBVC Foster & Kinship Care Education	Ŭ			
Wallace-Ellis, Trinity	Foster Parenting Education	07/01/22	12/31/22	\$45.00
SBVC Foster & Kinship Care Education				
Navarro, Briana A	FTVM Intern II	07/01/22	07/31/22	\$16.00
SBVC FTVM, Arts & Humanities				
Delgado, Brittani	Training Specialist	07/01/22	12/31/22	\$19.00
SBVC Human Services				
Gills, Sheria	Training Specialist	07/01/22	12/31/22	\$19.00
SBVC Human Services				
Lopez Romero, Kimberly	Tutor II	06/06/22	06/30/22	\$16.50
SBVC Mathematics, Business, CIT				
Lopez Romero, Kimberly	Tutor II	07/01/22	07/28/22	\$17.00
SBVC Mathematics, Business, CIT				
Panuco, Yolanda C	Tutor II	06/06/22	06/30/22	\$16.50
SBVC Mathematics, Business, CIT				<b>.</b> . <b>.</b>
Panuco, Yolanda C	Tutor II	07/01/22	07/28/22	\$17.00
SBVC Mathematics, Business, CIT		07/07/05	10/0:/55	400.55
Castro, Omar E	Program Assistant	07/05/22	12/31/22	\$38.00
SBVC Pharmacy Technology				



### Professional Expert, Short-Term & Substitute Employees

Presented for Information on June 9, 2022

[v.5.19.2022.p.11|18]

Professional Expert				
Employee Name Location Assignment & Department	Duties	From	То	Hourly Rate
Chavez, Mark H SBVC Police Academies/Criminal Justice	Police Science Facilitator/Evaluator	07/01/22	12/31/22	\$50.00
Everman, John SBVC Police Academies/Criminal Justice	Police Science Facilitator/Evaluator	07/01/22	12/31/22	\$50.00
Keil, Daniel D SBVC Police Academies/Criminal Justice	Police Science Facilitator/Evaluator	07/01/22	12/31/22	\$50.00
Reynoso, Mark A SBVC Police Academies/Criminal Justice	Police Science Facilitator/Evaluator	07/01/22	12/31/22	\$50.00
Asboth, Gusztav SBVC Police Academies/Criminal Justice	PS Facilitator/Evaluator or Police Tactical Officer/RTO	07/01/22	12/31/22	\$35.00/ \$50.00
Boatwright, Horace J SBVC Police Academies/Criminal Justice	PS Facilitator/Evaluator or Police Tactical Officer/RTO	07/01/22	12/31/22	\$35.00/ \$50.00
Bracciodieta, Paul W SBVC Police Academies/Criminal Justice	PS Facilitator/Evaluator or Police Tactical Officer/RTO	07/01/22	12/31/22	\$35.00/ \$50.00
Burton, Leah A SBVC Police Academies/Criminal Justice	PS Facilitator/Evaluator or Police Tactical Officer/RTO	07/01/22	12/31/22	\$35.00/ \$50.00
Carlos, Christopher J SBVC Police Academies/Criminal Justice	PS Facilitator/Evaluator or Police Tactical Officer/RTO	07/01/22	12/31/22	\$35.00/ \$50.00
Castillo, Jr. Armando B SBVC Police Academies/Criminal Justice	PS Facilitator/Evaluator or Police Tactical Officer/RTO	07/01/22	12/31/22	\$35.00/ \$50.00
Chencharick, John D SBVC Police Academies/Criminal Justice	PS Facilitator/Evaluator or Police Tactical Officer/RTO	07/01/22	12/31/22	\$35.00/ \$50.00
<b>Doll, Jennifer M</b> SBVC Police Academies/Criminal Justice	PS Facilitator/Evaluator or Police Tactical Officer/RTO	07/01/22	12/31/22	\$35.00/ \$50.00
Enciso, Anthony J SBVC Police Academies/Criminal Justice	PS Facilitator/Evaluator or Police Tactical Officer/RTO	07/01/22	12/31/22	\$35.00/ \$50.00



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Professional Expert				
Employee Name Location Assignment & Department	Duties	From	То	Hourly Rate
Fiedler, Anthony S SBVC Police Academies/Criminal Justice	PS Facilitator/Evaluator or Police Tactical Officer/RTO	07/01/22	12/31/22	\$35.00/ \$50.00
Garcia, Ronald T SBVC Police Academies/Criminal Justice	PS Facilitator/Evaluator or Police Tactical Officer/RTO	07/01/22	12/31/22	\$35.00/ \$50.00
Gascon, Maria A SBVC Police Academies/Criminal Justice	PS Facilitator/Evaluator or Police Tactical Officer/RTO	07/01/22	12/31/22	\$35.00/ \$50.00
Gonzalez Jr, Armando SBVC Police Academies/Criminal Justice	PS Facilitator/Evaluator or Police Tactical Officer/RTO	07/01/22	12/31/22	\$35.00/ \$50.00
Green, Kenneth J SBVC Police Academies/Criminal Justice	PS Facilitator/Evaluator or Police Tactical Officer/RTO	07/01/22	12/31/22	\$35.00/ \$50.00
Guerra, Lisa R SBVC Police Academies/Criminal Justice	PS Facilitator/Evaluator or Police Tactical Officer/RTO	07/01/22	12/31/22	\$35.00/ \$50.00
Higgins, Mary Jean SBVC Police Academies/Criminal Justice	PS Facilitator/Evaluator or Police Tactical Officer/RTO	07/01/22	12/31/22	\$35.00/ \$50.00
Holsapple, Jeffrey A SBVC Police Academies/Criminal Justice	PS Facilitator/Evaluator or Police Tactical Officer/RTO	07/01/22	12/31/22	\$35.00/ \$50.00
Houser, Dennis A SBVC Police Academies/Criminal Justice	PS Facilitator/Evaluator or Police Tactical Officer/RTO	07/01/22	12/31/22	\$35.00/ \$50.00
Hyde, Robert C SBVC Police Academies/Criminal Justice	PS Facilitator/Evaluator or Police Tactical Officer/RTO	07/01/22	12/31/22	\$35.00/ \$50.00
Jasso, Gabriel A SBVC Police Academies/Criminal Justice	PS Facilitator/Evaluator or Police Tactical Officer/RTO	07/01/22	12/31/22	\$35.00/ \$50.00
Jones, Greg SBVC Police Academies/Criminal Justice	PS Facilitator/Evaluator or Police Tactical Officer/RTO	07/01/22	12/31/22	\$35.00/ \$50.00
Klug, Jeffrey R SBVC Police Academies/Criminal Justice	PS Facilitator/Evaluator or Police Tactical Officer/RTO	07/01/22	12/31/22	\$35.00/ \$50.00



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Professional Expert				
Employee Name Location Assignment & Department	Duties	From	То	Hourly Rate
<b>Lewis, Rosalind W</b> SBVC Police Academies/Criminal Justice	PS Facilitator/Evaluator or Police Tactical Officer/RTO	07/01/22	12/31/22	\$35.00/ \$50.00
Martinez, Ramiro SBVC Police Academies/Criminal Justice	PS Facilitator/Evaluator or Police Tactical Officer/RTO	07/01/22	12/31/22	\$35.00/ \$50.00
Patterson-Eversole, Sherry SBVC Police Academies/Criminal Justice	PS Facilitator/Evaluator or Police Tactical Officer/RTO	07/01/22	12/31/22	\$35.00/ \$50.00
Paulino, Joseph G SBVC Police Academies/Criminal Justice	PS Facilitator/Evaluator or Police Tactical Officer/RTO	07/01/22	12/31/22	\$35.00/ \$50.00
Perea, Joseph G SBVC Police Academies/Criminal Justice	PS Facilitator/Evaluator or Police Tactical Officer/RTO	07/01/22	12/31/22	\$35.00/ \$50.00
Ramos, Sean D SBVC Police Academies/Criminal Justice	PS Facilitator/Evaluator or Police Tactical Officer/RTO	07/01/22	12/31/22	\$35.00/ \$50.00
Randolph, Jr Robert R SBVC Police Academies/Criminal Justice	PS Facilitator/Evaluator or Police Tactical Officer/RTO	07/01/22	12/31/22	\$35.00/ \$50.00
Rios, Miguel A SBVC Police Academies/Criminal Justice	PS Facilitator/Evaluator or Police Tactical Officer/RTO	07/01/22	12/31/22	\$35.00/ \$50.00
Robinson, Eric R SBVC Police Academies/Criminal Justice	PS Facilitator/Evaluator or Police Tactical Officer/RTO	07/01/22	12/31/22	\$35.00/ \$50.00
Robles, Francisco J SBVC Police Academies/Criminal Justice	PS Facilitator/Evaluator or Police Tactical Officer/RTO	07/01/22	12/31/22	\$35.00/ \$50.00
Stanzione, Charles J SBVC Police Academies/Criminal Justice	PS Facilitator/Evaluator or Police Tactical Officer/RTO	07/01/22	12/31/22	\$35.00/ \$50.00
Sutcliffe, Andrew SBVC Police Academies/Criminal Justice	PS Facilitator/Evaluator or Police Tactical Officer/RTO	07/01/22	12/31/22	\$35.00/ \$50.00
<b>Tabor, Sean M</b> SBVC Police Academies/Criminal Justice	PS Facilitator/Evaluator or Police Tactical Officer/RTO	07/01/22	12/31/22	\$35.00/ \$50.00



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#### **Professional Expert**

Employee Name Duties From To Hou Location Assignment & Department Rat	
Tollefson, Dennis H SBVC Police Academies/Criminal Justice  PS Facilitator/Evaluator or Police 07/01/22 12/31/22 \$35.0 \$50.	
Torres, Xavier SBVC Police Academies/Criminal Justice  PS Facilitator/Evaluator or Police   07/01/22   12/31/22   \$35.0   \$50.	
Vega, Heather MPS Facilitator/Evaluator or Police07/01/2212/31/22\$35.0SBVC Police Academies/Criminal JusticeTactical Officer/RTO\$50.0	
Wolfe, Aron M SBVC Police Academies/Criminal Justice  PS Facilitator/Evaluator or Police   07/01/22   12/31/22   \$35.0   \$50.0	
Wolfe, Brian M SBVC Police Academies/Criminal Justice  PS Facilitator/Evaluator or Police 07/01/22 12/31/22 \$35.0 \$50.	
De Leon, NicholasTutor III07/01/22\$19.SBVC STAR Program/TRIO	00
Lent, Gregory         Tutor II         07/01/22         \$17.           SBVC STEM-MESA         Tutor II         07/01/22         \$17.	00
Cabaluna, Shawn MTutor III07/01/22\$19.SBVC STEM-MESA	00
Cisneros, RichardTutor III07/01/2212/31/22\$19.SBVC STEM-MESA	00
Gonzalez Reyes, AntonioTutor III07/01/2212/31/22\$19.SBVC STEM-MESA	00
Pham, Chung Thuy         Tutor III         07/01/22         12/31/22         \$19.           SBVC STEM-MESA         Tutor III         07/01/22         12/31/22         \$19.	00
Rodriguez, SalvadorTutor III07/01/2212/31/22\$19.SBVC STEM-MESA	00
Santillan, DianaTutor III07/01/2212/31/22\$19.SBVC STEM-MESA	00
Velazguez, Luis         Tutor III         07/01/22         12/31/22         \$19.           SBVC STEM-MESA         Tutor III         07/01/22         12/31/22         \$19.	00
Garcia Licea, Perla G SBVC Student Accessibility Services  Interpreting/Transliterating Level I  07/01/22 12/23/22 \$29.	00
Hernandez Garcia, MarianaInterpreting/Transliterating07/01/2212/23/22\$29.SBVC Student Accessibility ServicesLevel I	00
Morton, ChristopherInterpreting/Transliterating07/01/2212/23/22\$29.SBVC Student Accessibility ServicesLevel I	00
Carrera, Angelia V SBVC Student Accessibility ServicesInterpreting/Transliterating Level II07/01/2212/23/22\$34.	00



### Professional Expert, Short-Term & Substitute Employees

Presented for Information on June 9, 2022

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#### **Professional Expert**

Employee Name	Duties	From	То	Hourly
Location Assignment & Department				Rate
Colquette, Renee A SBVC Student Accessibility Services	Interpreting/Transliterating Level II	07/01/22	12/23/22	\$34.00
Ellen, Marlon SBVC Student Accessibility Services	Interpreting/Transliterating Level II	07/01/22	12/23/22	\$33.00
<b>Gillis, Alex</b> SBVC Student Accessibility Services	Interpreting/Transliterating Level II	07/01/22	12/23/22	\$33.00
Hughes, Brianna L SBVC Student Accessibility Services	Interpreting/Transliterating Level II	07/01/22	12/23/22	\$33.00
Raby, Joshua J SBVC Student Accessibility Services	Interpreting/Transliterating Level II	07/01/22	12/23/22	\$33.00
Shumate, Allison R SBVC Student Accessibility Services	Interpreting/Transliterating Level II	07/01/22	12/23/22	\$32.00
Picker, Krista SBVC Student Accessibility Services	Interpreting/Transliterating Level III	07/01/22	12/23/22	\$37.00
Ramirez, Rocio SBVC Student Accessibility Services	Interpreting/Transliterating Level III	07/01/22	12/23/22	\$38.00
Cable, Melissa SBVC Student Accessibility Services	Interpreting/Transliterating Level IV	07/01/22	12/23/22	\$42.00
Covarrubias, Albert SBVC Student Accessibility Services	Interpreting/Transliterating Level IV	07/01/22	12/23/22	\$40.00
Nunez, Roberto SBVC Student Accessibility Services	Interpreting/Transliterating Level IV	07/01/22	12/23/22	\$40.00
Santos, Norma SBVC Student Accessibility Services	Interpreting/Transliterating Level IV	07/01/22	12/23/22	\$42.00
Alvarez, Brittany D SBVC Student Accessibility Services	Interpreting/Transliterating Level V	07/01/22	12/23/22	\$45.00
Guevara, Evan SBVC Student Accessibility Services	Interpreting/Transliterating Level V	07/01/22	12/23/22	\$45.00
Solorzano, Catherine SBVC Student Accessibility Services	Interpreting/Transliterating Level V	07/01/22	12/23/22	\$45.00
Gutierrez Jr., Rafael SBVC Student Accessibility Services	Program Assistant	07/01/22	12/30/22	\$20.00
Ramirez, Theresa A SBVC Student Accessibility Services	Program Assistant	07/01/22	12/30/22	\$20.00
Chitry, Vanessa SBVC Student Health Services	Post Masters Counseling Associate II	07/05/22	12/31/22	\$30.00
Todd, Denise E SBVC Student Health Services	Post Masters Counseling Associate III	07/05/22	12/31/22	\$35.00
Belton, Lashan SBVC Valley Now!	Program Assistant	07/01/22	12/30/22	\$25.00



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#### **Professional Expert**

Employee Name Location Assignment & Department	Duties	From	То	Hourly Rate
Mayfield, Jasmine SBVC Valley Now!	Program Assistant	07/01/22	12/30/22	\$20.00
Miller, Kimberly S SBVC Valley Now!	Program Assistant	07/01/22	12/30/22	\$35.00
Morales, Brenda SBVC Valley Now!	Program Assistant	07/01/22	12/30/22	\$25.00
Tenorio, John F SBVC Valley Now!	Program Assistant	07/01/22	12/30/22	\$25.00

#### **Short-Term**

Short-renn				
Employee Name	Duties	From	То	Hourly
Location Assignment & Department				Rate
Balmer, Jordan	Lifeguard	07/01/22	12/31/22	\$15.00
CHC Aquatics				
Frye, Thomas	Lifeguard	07/01/22	12/31/22	\$15.00
CHC Aquatics				
Hamilton, Brendon	Lifeguard	07/01/22	12/31/22	\$15.00
CHC Aquatics				
Holguin, Dominique	Lifeguard	07/01/22	12/31/22	\$15.00
CHC Aquatics				
Lott, John Michael	Lifeguard	07/01/22	12/31/22	\$15.00
CHC Aquatics				
Sheble, Addison	Lifeguard	07/01/22	12/31/22	\$15.00
CHC Aquatics				
Gamboa, Ruby	Project Assistant II	07/01/22	12/31/22	\$16.50
CHC Aquatics				
Jacquet, Peter	Project Assistant II	07/01/22	12/31/22	\$16.50
CHC Aquatics				
Michelson, Leonard	Project Assistant II	07/01/22	12/31/22	\$16.50
CHC Aquatics				
Salinas, Jareth	Project Assistant II	07/01/22	12/31/22	\$16.50
CHC Aquatics				
Adling, Makenna R.	Project Assistant I	07/01/22	12/31/22	\$15.00
CHC Institutional Advancement				
Zerbel, Alexandria	Project Assistant I	07/01/22	12/30/22	\$15.00
SBVC Academic Success & Learning	-			
Services				
Jackson, Chantel	Project Assistant I	07/01/22	12/31/22	\$15.00
SBVC Counseling				



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#### **Short-Term**

Employee Name Location Assignment & Department	Duties	From	То	Hourly Rate
Love, Travis SBVC Counseling	Project Assistant I	07/01/22	12/31/22	\$15.00
Mejia, Robert SBVC Counseling	Project Assistant I	07/01/22	12/31/22	\$15.00
Quintero, Alejandra SBVC Counseling	Project Assistant III	07/01/22	12/31/22	\$18.50
Gutierrez, Valeria SBVC Dreamers Resource Center	Project Assistant II	07/01/22	12/30/22	\$16.50
Valencia Alatorre, Jennifer D SBVC Dreamers Resource Center	Project Assistant II	07/01/22	12/30/22	\$16.50
Farkas, Naomi SBVC Office of Student Life	Project Assistant II	07/01/22	12/31/22	\$16.50
Gonzalez, Gladys SBVC Office of Student Life	Project Assistant II	07/01/22	12/31/22	\$16.50
Christopher, Alicia M SBVC Research & Planning	Project Assistant III	07/01/22	12/31/22	\$18.50
Byrd Cross, Matilda A SBVC STAR Program/TRIO	Project Assistant III	07/01/22	12/31/22	\$18.50
Cruz, Arlene SBVC Student Equity & Success	Project Assistant III	07/01/22	12/30/22	\$18.50

#### **Substitute**

Employee Name Location Assignment & Department Justification	Duties	From	То	Hourly Rate
Cole, Blake CHC Custodial New: Vacancy	Custodian	05/05/22	06/30/22	\$19.47
Viramontes, Shawn DIST College Police New: Vacancy	College Police Officer	04/27/22	05/12/22	\$34.35
Viramontes, Shawn DIST College Police New: LOA	College Security Officer	05/13/22	06/30/22	\$22.58
Zavala, Juan DIST EDCT New: Vacancy	Grant Technician	03/16/22	05/14/22	\$23.13
Zavala, Juan DIST EDCT Ext. Vacancy	Grant Technician	05/16/22	06/30/22	\$23.13



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#### Substitute

Employee Name Location Assignment & Department Justification	Duties	From	То	Hourly Rate
Garcia, Rita DIST ORPIE Ext. Vacancy	Research Analyst	04/23/22	06/20/22	\$37.92
Vargas, Brandon SBVC Custodial New: Vacancy	Custodian	03/14/22	05/14/22	\$19.47
Huynh, Jeffrey H. SBVC Technology Services New: Other	Technology Support Specialist	07/01/22	09/01/22	\$34.35

#### SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

**TO:** Board of Trustees

**FROM:** Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Jose F. Torres, Executive Vice Chancellor

**PREPARED BY:** Steven J. Sutorus, Business Manager

**DATE:** June 9, 2022

**SUBJECT:** Purchase Order Report

#### **RECOMMENDATION**

This item is for information only. No action is necessary.

#### **OVERVIEW**

In accordance with SBCCD Board Policy 6100, Delegation of Authority, The Board of Trustees delegates authority to the Chancellor to supervise the general business procedures of the District to assure the proper administration of property and contracts.

Education Code 81656 provides that all transactions entered into by an authorized officer shall be reviewed by the Board every 60 days.

#### **ANALYSIS**

Purchase orders issued between the dates of 4/13/2022 - 5/16/2022 are attached, except those approved through other agenda items. All purchase orders have been issued in accordance with the District's policies and procedures by an authorized officer of the District.

#### **SBCCD GOALS**

4. Ensure Fiscal Accountability/Sustainability

#### FINANCIAL IMPLICATIONS

The attached purchase orders are included in the appropriate budgets.



PO#	Supplier Name	Amount
2203768	HENRY SCHEIN INC	\$ 3,180.42
2203770	STAPLES BUSINESS ADVANTAGE	\$ 156.16
2203771	STAPLES BUSINESS ADVANTAGE	\$ 8,063.92
2203775	VICKERS, STEPHANIE	\$ 300.00
2203781	ULINE	\$ 9,656.92
2203784	TRIANGLE ENGINEERING INC	\$ 22,271.93
2203785	FRANK BACON MACHINERY SALES CO	\$ 4,848.75
2203788	CALIFORNIA COMMUNITY COLLEGE ASSOCIATION FOR OCCUPATIONAL ED	\$ 975.00
2203789	QUADMED INC	\$ 251.43
2203790	ASSOCIATION OF FUNDRAISING PROFESSIONALS	\$ 320.00
2203791	ULINE	\$ 334.91
2203793	NEWARK CORPORATION	\$ 3,255.52
2203794	FISHER SCIENCE EDUCATION	\$ 875.54
2203795	ULINE	\$ 1,425.10
2203797	STAPLES BUSINESS ADVANTAGE	\$ 149.08
2203798	STAPLES BUSINESS ADVANTAGE	\$ 687.36
2203799	STAPLES BUSINESS ADVANTAGE	\$ 102.99
2203804	SAN BERNARDINO CCD	\$ 305.80
2203805	FOLLETT CORPORATION	\$ 1,800.00
2203806	SAN BERNARDINO CCD	\$ 124.19
2203807	SAN BERNARDINO CCD	\$ 124.19
2203813	SAN BERNARDINO CCD	\$ 802.74
2203815	SAN BERNARDINO CCD	\$ 1,946.63
2203816	DEE'S CHOCOLATE COVERED TREATS	\$ 305.00
2203823	SAN BERNARDINO CCD	\$ 636.61
2203824	SAN BERNARDINO CCD	\$ 463.70
2203826	RELIABLE SOURCE INC	\$ 6,192.50
2203827	BSN SPORTS INC	\$ 2,307.27
2203829	PAPE MATERIAL HANDLING INC	\$ 17,563.25
2203830	FOLLETT CORPORATION	\$ 100.00
2203832	CDW LLC	\$ 1,052.14
2203833	ASSOCIATION OF FUNDRAISING PROFESSIONALS	\$ 320.00
2203834	REDEFINING NORMAL	\$ 872.78
2203838	STAPLES BUSINESS ADVANTAGE	\$ 295.40
2203839	CALIFORNIA WORKFORCE ASSOC	\$ 795.00
2203840	NANO, MELISSA	\$ 200.00
2203841	B'S POOL SERVICE	\$ 3,000.00
2203843	FOLLETT CORPORATION	\$ 400.00
2203845	GALLS LLC	\$ 1,162.14
2203848	STATER BROS MARKETS	\$ 10,000.00
2203850	STAPLES BUSINESS ADVANTAGE	\$ 183.16
2203852	STAPLES BUSINESS ADVANTAGE	\$ 360.49
2203853	STAPLES BUSINESS ADVANTAGE	\$ 107.71
2203854	CM SCHOOL SUPPLY CO	\$ 1,017.15
2203855	SOUTH COAST AQMD	\$ 3,169.67

PO#	Supplier Name	Amount
2203862	SAN BERNARDINO CCD	\$ 7,898.00
2203864	PATEL, YASH	\$ 1,000.00
2203866	RODRIGUEZ, APRIL	\$ 472.48
2203867	RODRIGUEZ, LIZZETTE	\$ 324.83
2203868	RUIZ, ROSA	\$ 118.12
2203870	OKLAHOMA, UNIVERSITY OF	\$ 2,285.00
2203871	SOUTHWESTERN COMMUNITY COLLEGE DISTRICT	\$ 1,000.00
2203874	CALIFORNIA ASSOCIATION OF STUDENT FINANCIAL AID ADMINISTRATORS	\$ 75.00
2203875	DELL COMPUTER COMPANY	\$ 50,482.17
2203876	LITANIA SPORTS GROUP INC	\$ 4,427.02
2203877	STAPLES BUSINESS ADVANTAGE	\$ 23.68
2203878	VERSA PRODUCTS INC	\$ 337.55
2203879	SAN BERNARDINO CCD	\$ 607.25
2203880	LAKESHORE LEARNING MATERIALS	\$ 4,798.87
2203881	J.W. PEPPER & SON INC	\$ 172.40
2203882	B&H PHOTO VIDEO	\$ 8,704.92
2203886	BEST GOLF CARTS INC	\$ 14,546.25
2203890	PITNEY BOWES	\$ 24,600.00
2203892	STAPLES BUSINESS ADVANTAGE	\$ 803.82
2203893	STAPLES BUSINESS ADVANTAGE	\$ 458.84
2203894	STAPLES BUSINESS ADVANTAGE	\$ 249.40
2203895	STAPLES BUSINESS ADVANTAGE	\$ 423.90
2203898	SAN BERNARDINO CCD	\$ 999.63
2203899	B&H PHOTO VIDEO	\$ 64.25
2203906	SAN BERNARDINO CCD	\$ 218.80
2203907	MAMA HELEN'S BAKER DBA THE ORIGINAL MOMMIE HELEN'S BAKERY	\$ 387.50
2203908	SIMPSON, TAHIRAH M	\$ 129.00
2203916	ESPINOZA MARKET	\$ 5,926.25
2203917	FOLLETT CORPORATION	\$ 100.00
2203921	SAN BERNARDINO CCD	\$ 237.32
2203926	STAPLES BUSINESS ADVANTAGE	\$ 118.10
2203927	SMITH-MORTON, DANIELE V.	\$ 535.00
2203928	PANERA LLC	\$ 585.20
2203929	PANERA LLC	\$ 180.66
2203930	PANERA LLC	\$ 585.20
2203931	PANERA LLC	\$ 180.66
2203932	SIGMA DELTA MU	\$ 533.36
2203935	STAPLES BUSINESS ADVANTAGE	\$ 175.80
2203941	STAPLES BUSINESS ADVANTAGE	\$ 336.28
2203942	STAPLES BUSINESS ADVANTAGE	\$ 40.77
2203943	STAPLES BUSINESS ADVANTAGE	\$ 226.01
2203945	POCKET NURSE ENTERPRISES INC	\$ 628.71
2203946	COMMUNITY COLLEGE ASSOCIATION OF MESA DIRECTORS	\$ 500.00
2203952	SAN BERNARDINO CCD	\$ 601.54
2203953	FILMTOOLS	\$ 3,015.92

PO#	Supplier Name	Amount
2203954	SAN BERNARDINO CCD	\$ 607.25
2203955	SAN BERNARDINO CCD	\$ 607.25
2203956	SAN BERNARDINO CCD	\$ 499.00
2203957	STAPLES BUSINESS ADVANTAGE	\$ 467.81
2203960	STAPLES BUSINESS ADVANTAGE	\$ 229.11
2203962	STAPLES BUSINESS ADVANTAGE	\$ 359.13
2203964	AVANTE MEDICAL SURGICAL	\$ 9,232.02
2203965	ALLSTAR FIRE EQUIPMENT	\$ 12,416.01
2203966	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC	\$ 496.90
2203967	ROYAL INDUSTRIAL SOLUTIONS	\$ 1,701.34
2203969	CDW LLC	\$ 9,545.12
2203971	NEUHAUS, DAVID DBA RAPID CNC	\$ 336.89
2203972	SMITH-MORTON, DANIELE V.	\$ 200.00
2203973	DOMINICK, RAINETTE	\$ 2,800.00
2203974	SAN BERNARDINO CCD	\$ 911.32
2203980	LINCOLN AQUATICS	\$ 5,343.36
2203981	SYSCO RIVERSIDE INC	\$ 5,150.00
2203982	SAN BERNARDINO CCD	\$ 15,000.00
2203985	ULINE	\$ 5,247.11
2203986	CALIFORNIA WORKFORCE ASSOC	\$ 350.00
2203987	NATIONAL CAREER DEVELOPMENT ASSOCIATION	\$ 40.00
2203988	QUADMED INC	\$ 1,045.82
2203989	QUADMED INC	\$ 1,947.80
2203991	SAN BERNARDINO CCD	\$ 989.29
2203993	SAN BERNARDINO CCD	\$ 990.53
2204000	UMOJA COMMUNITY EDUCATION FOUNDATION	\$ 1,575.00
2204001	KAPPATTIL, RESHMI	\$ 300.00
2204002	HILL, JUNE	\$ 300.00
2204003	ARNOLD, ANITA	\$ 300.00
2204004	MAGNAFLUX A DIVISION OF ILLINOIS TOOL WORKS INC	\$ 26,751.15
2204005	CDW LLC	\$ 53,110.39
2204006	CDW LLC	\$ 147.67
2204007	PANERA LLC	\$ 414.16
2204008	PANERA LLC	\$ 414.16
2204009	PANERA LLC	\$ 414.16
2204010	PANERA LLC	\$ 414.16
2204011	SAN BERNARDINO CCD	\$ 452.61
2204012	SAN BERNARDINO CCD	\$ 474.58
2204013	SAN BERNARDINO CCD	\$ 387.58
2204014	SAN BERNARDINO CCD	\$ 387.58
2204015	SAN BERNARDINO CCD	\$ 474.58
2204016	SAN BERNARDINO CCD	\$ 387.58
2204017	SAN BERNARDINO CCD	\$ 474.58
2204018	SAN BERNARDINO CCD	\$ 901.75
2204019	BEARCOM	\$ 3,676.00

PO#	Supplier Name		Amount
2204021	1 STOP AUTO BODY SUPPLIES INC	\$	304.71
2204025	STAPLES BUSINESS ADVANTAGE	\$	491.22
2204026	STAPLES BUSINESS ADVANTAGE	\$	864.27
2204027	STAPLES BUSINESS ADVANTAGE	\$	653.57
2204028	STAPLES BUSINESS ADVANTAGE	\$	568.96
2204029	STAPLES BUSINESS ADVANTAGE	\$	756.03
2204030	JOHNSTONE SUPPLY	\$	1,725.96
2204034	VOGEL, ANGELA	\$	300.00
2204035	CAE HEALTHCARE INC	\$	188.77
2204037	TRUSHEIM, DEBORAH	\$	300.00
2204038	OBRA, VIOLETA	\$	300.00
2204040	BARNES & NOBLE INC	\$	386.82
2204043	DIAMEDICAL USA EQUIPMENT LLC	\$	189.59
2204044	DIAMEDICAL USA EQUIPMENT LLC	\$	1,503.11
2204047	SAN BERNARDINO CCD	\$	499.38
2204048	SNAP-ON INDUSTRIAL	\$	25,731.39
2204051	CAROLINA BIOLOGICAL SUPPLY CO	\$	2,986.29
2204052	ELECTRONIX EXPRESS	\$	3,339.28
2204053	PEARSON EDUCATION	\$	3,620.10
2204054	SAN BERNARDINO CCD	\$	730.47
2204055	REGENTS OF THE UNIVERSITY OF CALIFORNIA DAVIS	\$	375.00
2204058	SAN BERNARDINO CCD	\$	7,500.00
2204059	BUFFONG, KENASIA	\$	150.00
2204060	CDW LLC	\$	1,475.25
2204064	TILLMAN, SHALITA	\$	500.00
2204065	SAN BERNARDINO CCD	\$	1,497.97
2204067	SOCCER MASTER	\$	815.67
2204069	SOCCER MASTER	\$	986.82
2204070	SOCCER MASTER	\$	1,027.94
2204071	DELL COMPUTER COMPANY	\$	458.21
2204073	FREITAS, GERALD W	\$	500.00
2204076	DISH FACTORY INC, THE	\$	3,824.05
2204077	PASCO SCIENTIFIC	\$	779.03
2204078	SAN BERNARDINO CCD	\$	90.81
2204081	UNIVERSITY OF SOUTHERN CALIFORNIA	\$	25,000.00
2204082	AVANTE MEDICAL SURGICAL	\$	36,813.87
2204083	STAPLES BUSINESS ADVANTAGE	\$	682.36
2204085	INTERNATIONAL ASSOC OF CAMPUS LAW ENFORCEMENT ADMINISTRATORS	\$	725.00
2204089	FOLLETT CORPORATION	\$	2,500.00
2204097	RASCON, MARY	\$	300.00
2204098	STAPLES BUSINESS ADVANTAGE	\$	570.89
2204099	STAPLES BUSINESS ADVANTAGE	\$	2,472.16
2204100	STAPLES BUSINESS ADVANTAGE	\$	371.81
2204101	STAPLES BUSINESS ADVANTAGE	\$	571.57
2204102	STAPLES BUSINESS ADVANTAGE	, \$	142.20
		-	

PO#	Supplier Name	Amount
2204103	STAPLES BUSINESS ADVANTAGE	\$ 275.47
2204104	STAPLES BUSINESS ADVANTAGE	\$ 66.81
2204105	STAPLES BUSINESS ADVANTAGE	\$ 107.77
2204106	STAPLES BUSINESS ADVANTAGE	\$ 2,878.96
2204107	SAN BERNARDINO CCD	\$ 200.00
2204108	RIVERSIDE, COUNTY OF	\$ 390.00
2204110	NYC DISPLAY INC	\$ 1,424.43
2204111	SAN BERNARDINO CCD	\$ 193.52
2204112	SAN BERNARDINO CCD	\$ 4,556.32
2204115	MICROSOFT CORPORATION	\$ 1,878.83
2204116	PFEIFER, LINDA	\$ 3,000.00
2204117	UMOJA COMMUNITY EDUCATION FOUNDATION	\$ 4,000.00
2204123	FOLLETT CORPORATION	\$ 1,400.00
2204126	VALLEY POWER SYSTEMS INC	\$ 348.46
2204130	DELL COMPUTER COMPANY	\$ 617.99
2204132	CALIFORNIA TOOL & WELDING SUPPLY LLC	\$ 1,426.61
2204134	MSC INDUSTRIAL SUPPLY CO	\$ 8,596.41
2204142	GRAINGER INC	\$ 3,955.94
2204144	POCKET NURSE ENTERPRISES INC	\$ 2,357.35
2204146	OFFICE SOLUTIONS BUSINESS PRODUCTS & SERVICES	\$ 797.78
2204147	SAN BERNARDINO CCD	\$ 5,188.47
2204150	FIREBALL TOOL WORKS LLC	\$ 2,472.86
2204151	FRUGAL FRIGATE, THE, AN INDEPENPENDENT BOOKSTORE LLC	\$ 4,361.18
2204152	CDW LLC	\$ 142.62
2204153	QUADMED INC	\$ 2,837.41
2204154	CDW LLC	\$ 228.34
2204156	FISHER SCIENCE EDUCATION	\$ 347.53
2204157	FOLLETT CORPORATION	\$ 465.00
2204158	MAXIENT LLC	\$ 160.00
2204160	SAN BERNARDINO CCD	\$ 41,000.00
2204163	STAPLES BUSINESS ADVANTAGE	\$ 1,361.13
2204164	STAPLES BUSINESS ADVANTAGE	\$ 206.48
2204165	STAPLES BUSINESS ADVANTAGE	\$ 194.92
2204166	STAPLES BUSINESS ADVANTAGE	\$ 780.21
2204167	STAPLES BUSINESS ADVANTAGE	\$ 146.15
2204169	HENRY SCHEIN INC	\$ 4,445.28
2204170	CALIFORNIA COMMUNITY COLLEGES CHANCELLOR'S OFFICE	\$ 1,196.00
2204171	SAN BERNARDINO CCD	\$ 648.91
2204172	SAN BERNARDINO CCD	\$ 350.12
2204173	MASIMO	\$ 1,351.10
2204177	BATB INC	\$ 625.00
2204179	FOLLETT CORPORATION	\$ 1,163.70
2204180	FISHER SCIENCE EDUCATION	\$ 1,316.40
2204186	RIVERSIDE, COUNTY OF	\$ 776.00
2204188	WORK BOOT WAREHOUSE	\$ 5,000.00

PO#	Supplier Name	Amount
2204190	BSN SPORTS INC	\$ 198.91
2204193	SOAPTRONIC LLC	\$ 192.92
2204196	SAN BERNARDINO CCD	\$ 70,299.71
2204197	SAN BERNARDINO CCD	\$ 499.99
2204198	SBVC FOUNDATION	\$ 6,489.50
2204205	CDW LLC	\$ 145.72
2204206	ZACARIAS, MARTHA	\$ 2,388.00
2204207	B&H PHOTO VIDEO	\$ 4,571.07
2204208	YANG, LAICHA	\$ 2,371.00
2204209	OSUNA, ERI	\$ 2,739.00
2204210	MARTINEZ, ARIYANA	\$ 5,000.00
2204211	MAIQUEZ, JANNEL	\$ 10,000.00
2204212	CARDENAS, DANIELA GALVEZ	\$ 10,000.00
2204213	CHAVEZ, JENNIFER	\$ 10,000.00
2204214	STAPLES BUSINESS ADVANTAGE	\$ 519.74
2204215	STAPLES BUSINESS ADVANTAGE	\$ 130.19
2204216	STAPLES BUSINESS ADVANTAGE	\$ 301.68
2204219	GRAINGER INC	\$ 947.33
2204220	MSC INDUSTRIAL SUPPLY CO	\$ 8,000.00
2204224	MEDLINE INDUSTRIES INC	\$ 169.71
2204225	MSC INDUSTRIAL SUPPLY CO	\$ 25,835.01
2204228	POCKET NURSE ENTERPRISES INC	\$ 18,489.51
2204229	G/M BUSINESS INTERIORS	\$ 5,852.98
2204232	MEDLINE INDUSTRIES INC	\$ 2,072.49
2204233	MELGAR, LUISA	\$ 300.00
2204235	RELIABLE SOURCE INC	\$ 15,000.00
2204236	MSC INDUSTRIAL SUPPLY CO	\$ 4,508.72
2204237	CALIFORNIA TOOL & WELDING SUPPLY LLC	\$ 7,680.42
2204238	BACKFLOW PARTS USA	\$ 2,896.29
2204241	GENUINE AUTO PARTS	\$ 714.27
2204242	MATTERHACKERS INC	\$ 7,821.87
2204243	ULINE	\$ 563.53
2204244	FOLLETT CORPORATION	\$ 370.00
2204245	CLIA LABORATORY PROGRAM	\$ 431.00
2204246	1 STOP AUTO BODY SUPPLIES INC	\$ 1,967.09
2204247	MCMASTER-CARR SUPPLY CO	\$ 9,850.65
2204248	POCKET NURSE ENTERPRISES INC	\$ 2,602.74
2204249	SAN BERNARDINO CCD	\$ 140.00
2204250	STAPLES BUSINESS ADVANTAGE	\$ 90.49
2204251	STAPLES BUSINESS ADVANTAGE	\$ 40.40
2204252	STAPLES BUSINESS ADVANTAGE	\$ 110.70
2204253	STAPLES BUSINESS ADVANTAGE	\$ 168.19
2204254	STAPLES BUSINESS ADVANTAGE	\$ 93.67
2204255	STAPLES BUSINESS ADVANTAGE	\$ 184.26
2204256	STAPLES BUSINESS ADVANTAGE	\$ 618.11

PO#	Supplier Name	Amount
2204257	STAPLES BUSINESS ADVANTAGE	\$ 195.82
2204258	HISPANIC ASSOCIATION OF COLLEGES AND UNIVERSITIES	\$ 760.00
2204260	METLAB CORPORATION	\$ 1,993.38
2204261	GRAINGER INC	\$ 262.69
2204263	AARDVARK CLAY & SUPPLIES INC	\$ 4,353.10
2204264	ASSOCIATION FOR THE STUDY OF HIGHER EDUCATION	\$ 100.00
2204267	B&H PHOTO VIDEO	\$ 11,240.05
2204268	CDW LLC	\$ 2,728.95
2204269	SAN BERNARDINO CCD	\$ 326.25
2204270	GENUINE AUTO PARTS	\$ 967.60
2204271	GATESAIR INC	\$ 366.35
2204273	ULINE	\$ 873.96
2204280	ULINE	\$ 398.56
2204281	ULINE	\$ 1,504.30
2204282	U SAV-MOR STORES INC	\$ 979.52
2204284	NEWARK CORPORATION	\$ 2,451.31
2204286	COMMUNITY COLLEGE LEAGUE OF CALIFORNIA	\$ 700.00
2204288	FOLLETT CORPORATION	\$ 969.75
2204289	OLYMPUS AMERICA INC	\$ 18,330.43
2204290	OLYMPUS AMERICA INC	\$ 285.54
2204291	TRIANGLE ENGINEERING INC	\$ 22,271.93
2204292	OFFICE SOLUTIONS BUSINESS PRODUCTS & SERVICES	\$ 400.31
2204293	GENUINE AUTO PARTS	\$ 268.30
2204294	OFFICE SOLUTIONS BUSINESS PRODUCTS & SERVICES	\$ 377.72
2204295	OFFICE SOLUTIONS BUSINESS PRODUCTS & SERVICES	\$ 280.71
2204296	SAN BERNARDINO CCD	\$ 210.00
2204299	FILMTOOLS	\$ 11,180.54
2204300	TELEFLEX LLC	\$ 5,771.09
2204301	HOPPERS OFFICE AND DRAFTING FURNITURE	\$ 932.04
2204302	QUEEN BEAN CAFFE	\$ 1,293.00
2204303	STAPLES BUSINESS ADVANTAGE	\$ 508.71
2204304	STAPLES BUSINESS ADVANTAGE	\$ 901.16
2204306	FISHER SCIENCE EDUCATION	\$ 1,521.21
2204307	DESIGN-BUILD INSTITUTE OF AMERICA	\$ 500.00
2204308	DELL COMPUTER COMPANY	\$ 41,494.26
2204310	THEATRE EFFECTS	\$ 177.50
2204313	STAPLES BUSINESS ADVANTAGE	\$ 156.42
2204314	STAPLES BUSINESS ADVANTAGE	\$ 870.99
2204315	STAPLES BUSINESS ADVANTAGE	\$ 260.13
2204316	STAPLES BUSINESS ADVANTAGE	\$ 955.88
2204318	DEPARTMENT OF CONSERVATION REF FD	\$ 3,600.00
2204321	DEMCO INC	\$ 1,928.98
2204325	COSTCO	\$ 999.00
2204327	HISPANIC ASSOCIATION OF COLLEGES AND UNIVERSITIES	\$ 760.00
2204330	FOLLETT CORPORATION	\$ 78,955.00

PO#	Supplier Name	Amount
2204331	MEDLINE INDUSTRIES INC	\$ 1,716.91
2204335	DISH FACTORY INC, THE	\$ 24,021.79
2204336	GAUMARD SCIENTIFIC COMPANY	\$ 1,963.74
2204337	SAN BERNARDINO CCD	\$ 973.10
2204339	DE LOS SANTOS, CYNTHIA	\$ 10,000.00
2204341	PANERA LLC	\$ 387.64
2204342	SAN BERNARDINO CCD	\$ 616.87
2204343	METLAB CORPORATION	\$ 8,049.46
2204344	METLAB CORPORATION	\$ 9,572.51
2204348	SOUTH COAST AQMD	\$ 143.88
2204355	SBVC FOUNDATION	\$ 10,000.00
2204356	TACBOOK USA	\$ 316.89
2204357	GLOBAL EQUIPMENT COMPANY INC	\$ 629.20
2204358	FOX M.D., ROGER E.	\$ 1,000.00
2204361	STAPLES BUSINESS ADVANTAGE	\$ 831.22
2204369	STAPLES BUSINESS ADVANTAGE	\$ 117.19
2204373	STAPLES BUSINESS ADVANTAGE	\$ 890.53
2204374	KONICA MINOLTA BUSINESS SOLUTIONS	\$ 491.00
2204377	HERFF JONES INC	\$ 3,225.11
2204379	POCKET NURSE ENTERPRISES INC	\$ 637.78
2204385	HOGI YOGI	\$ 978.75
2204386	DIB'S SAFE & LOCK SERVICE	\$ 501.64
2204388	STAPLES BUSINESS ADVANTAGE	\$ 959.72
2204389	STAPLES BUSINESS ADVANTAGE	\$ 354.92
2204390	STAPLES BUSINESS ADVANTAGE	\$ 1,998.95
2204393	FILMTOOLS	\$ 1,104.44
2204394	DISH FACTORY INC, THE	\$ 3,554.62
2204395	SIMENTAL, YOLANDA	\$ 300.00
2204396	MALIKA, MARYUM	\$ 300.00
2204397	FOSCOLOS, ESPREE	\$ 300.00
2204399	HOLTZBRINCK PUBLISHERS LLC DBA MPS	\$ 1,535.44

#### SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

**TO:** Board of Trustees

**FROM:** Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Jose F. Torres, Executive Vice Chancellor

**PREPARED BY:** Lawrence P. Strong, Director of Fiscal Services

**DATE:** June 9, 2022

**SUBJECT:** Quarterly Financial Status Report

#### **RECOMMENDATION**

This item is for information only. No action is necessary.

#### **OVERVIEW**

The District is required to report its financial and budgetary conditions to the Chancellor's Office quarterly on the CCFS-311Q form. The attached report reflects the District's ability to operate within its fiscal means, with the use of short-term borrowing to meet its cash flow requirements.

#### **ANALYSIS**

The report includes budget-to-actual results for the third quarter, ended March 31, 2022.

- Revenues exceed expenses by \$15.1 million.
- With 75% of the year expired, actual revenues and expenses were 76.1% and 63.4% of budget, respectively.
- These quarterly results are in line with the past two years.

Questions regarding this report may be addressed to the Fiscal Services Department.

#### **SBCCD GOALS**

4. Ensure Fiscal Accountability/Sustainability

#### **FINANCIAL IMPLICATIONS**

There are no financial implications associated with this board item.



#### Quarterly Financial Status Report, CCFS-311Q ENTER OR EDIT CURRENT DATA

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Closed for edits after May 17, 2022

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Fiscal Year	: 2021-2022

District: (980) SAN BERNARDINO Quarter Ended: (Q3) Mar 31, 2022 Annual Projected Year-to-Date Adopted Budget (Col. 1) Current Budget Actuals as of June 30 Line Description (Col. 3) (Col. 2) (Col. 4)

I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Omcou	icted General i und Nevende, Expenditure and i und Balance.				
A.	Revenues:				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	115,801,802	115,801,802	89,681,349	115,801,802
A.2	Other Financing Sources (Object 8900)	2,050,000	2,050,000	13,899	2,050,000
A.3	Total Unrestricted Revenue (A.1 + A.2)	117,851,802	117,851,802	89,695,248	117,851,80
В.	Expenditures:				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	116,836,684	117,082,575	71,361,796	117,082,57
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	592,022	600,031	3,239,977	600,03
B.3	Total Unrestricted Expenditures (B.1 + B.2)	117,428,706	117,682,606	74,601,773	117,682,60
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	423,096	169,196	15,093,475	169,19
D.	Fund Balance, Beginning	35,606,926	35,606,926	35,606,926	35,606,926
D.1	Prior Year Adjustments + (-)	-10,713,616	-10,713,616	-10,713,616	-10,713,616
D.2	Adjusted Fund Balance, Beginning (D + D.1)	24,893,310	24,893,310	24,893,310	24,893,31
E.	Fund Balance, Ending (C. + D.2)	25,316,406	25,062,506	39,986,785	25,062,50
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	21.6%	21.3%	53.6%	21.39
			,		SAVE EDITS »>

II. Annualized Attendance FTES: This data is being captured in CCFS-320 and is no longer required here

G.1 Annualized FTES (excluding apprentice and non-resident)

Amount as of the Specified Quarter Ended III. Total General Fund Cash Balance (Unrestricted and Restricted) 62,474,805 H.1 Cash, excluding borrowed funds 0 H.2 Cash, borrowed funds only 62,474,805 H.3 Total Cash (H.1+ H.2)

IV. Has the district settled any employee contracts during this quarter? For first quarter reporting, has the district settled any employee contracts during the fourth quarter of the prior fiscal year or during the first quarter of the current year?

O Yes

No

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled	Managemen	ıt		A	cademic		Classific	ed
(Specify)			Perma	nent	Tempor	ary		
YYYY-YY	Total Cost Increase	% *	Total Cost Increas	e %*	Total Cost Increase	% *	Total Cost Increase	% *
SALARIES:								
Year 1:								
Year 2:								
Year 3:								
BENEFITS:								
Year 1:								
Year 2:								
Year 3:								

<sup>\*</sup> As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

2000 Characters Remaining

d. Did any contracts settled in this time period cover part-time, temporary faculty?

O Yes

No

2 of 3 5/3/2022, 11:39 AM

	d.1  Does the contract include minimum standards for the term part-time, temporary faculty in order to remain eligible to r funds*?			○ Yes	No
	*As a condition for receiving Student Equity and Achieven representative for part-time, temporary faculty must include as outlined in Education Code section 87482.3. Education funds for the Student Equity and Achievement Program.	de minimum standards for ti	he terms of reemployment	preference and	
	d.2 Does the collective bargaining agreement achieve parity b temporary faculty?	etween compensation for fu	Ill-time and part-time,	Yes	No
V.	Did the district have significant events for the quarte settlement of audit findings or legal suits, significant expenditures, borrowing of funds (TRANs), issuance	t differences in budgeted		○ Yes	No
	If yes, list events and their financial ramifications. (Enter e	xplanation below, include a	dditional pages if needed.)		
	2000 Characters Remaining				
VI.	Does the district have significant fiscal problems that	at must be addressed?	This year? Next year?	○ Yes ○ Yes	<ul><li>No</li><li>No</li></ul>
	Describe the problem(s) and action(s) to be taken. If the di ending unrestricted general fund balance less than 10% of contributing to deficit spending and/or describe the district needed to <a href="mailto:CCFS311admin@cccco.edu">CCFS311admin@cccco.edu</a> .	annual expenditures (secti	on I.F.1 above),please iden	tify the primary	factors
	2000 Characters Remaining				
		«« EXIT WITHOUT SAVING	SAVE EDITS »»		
		California Community Colleges, Fiscal Services U 1102 Q Street, Suit	Jnit		

Sacramento, California 95811

Send questions to: ccfs311admin@cccco.edu

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CHANGE THE PERIOD V

#### CALIFORNIA COMMUNITY COLLEGES CHANCELLOR'S OFFICE

#### Quarterly Financial Status Report, CCFS-311Q VIEW QUARTERLY DATA

District: (980) SAN BERNARDINO

Fiscal Year: 2021-2022 Quarter Ended: (Q3) Mar 31, 2022

		As	of June 30 for the	fiscal year spec	ified	
Line	Description	Actual 2018-19	Actual 2019-20	Actual 2020-21	Projected 2021-22	
Unrestrict	ed General Fund Revenue Expenditure and Fund Balance:					

<ul> <li>Unrestricted General Fund Revenue, Expenditure and Fu</li> </ul>
---

A.	Revenues:				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	108,153,525	115,159,864	115,276,544	115,801,802
A.2	Other Financing Sources (Object 8900)	2,306	2,062,456	535,873	2,050,000
A.3	Total Unrestricted Revenue (A.1 + A.2)	108,155,831	117,222,320	115,812,417	117,851,802
В.	Expenditures:				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	107,988,432	115,632,742	101,686,878	117,082,575
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	811,546	1,700,353	4,829,603	600,031
B.3	Total Unrestricted Expenditures (B.1 + B.2)	108,799,978	117,333,095	106,516,481	117,682,606
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	-644,147	-110,775	9,295,936	169,196
D.	Fund Balance, Beginning	18,240,687	24,059,101	26,310,990	35,606,926
D.1	Prior Year Adjustments + (-)	6,462,561	2,362,664	-10,713,616	-10,713,616
D.2	Adjusted Fund Balance, Beginning (D + D.1)	24,703,248	26,421,765	15,597,374	24,893,310
E.	Fund Balance, Ending (C. + D.2)	24,059,101	26,310,990	24,893,310	25,062,506
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	22.1%	22.4%	23.4%	21.3%

II.	Annualized Attendance FTES:		Actual 2018-19	Actual 2019-20	Actual 2020-21	Projected 2021-22
	G.1	Annualized FTES (excluding apprentice and non-resident)	15,292.00	15,474.00	13,568.87	11,955.75

			As of the specified quarter ended for each fiscal year					
III.	<b>Total Gen</b>	eral Fund Cash Balance (Unrestricted and Restricted)	2018-19	2019-20	2020-21	2021-22		
	H.1	Cash, excluding borrowed funds		35,693,318	40,261,455	62,474,805		
	H.2	Cash, borrowed funds only		0	0	0		
	H.3	Total Cash (H.1+ H.2)	46,423,567	35,693,318	40,261,455	62,474,805		

#### IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I.	Revenues:				
1.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	115,801,802	115,801,802	89,681,349	77.4%
1.2	Other Financing Sources (Object 8900)	2,050,000	2,050,000	13,899	0.7%
1.3	1.3 Total Unrestricted Revenue (I.1 + I.2)		117,851,802	89,695,248	76.1%
J.	Expenditures:				
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	116,836,684	117,082,575	71,361,796	60.9%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	592,022	600,031	3,239,977	540%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	117,428,706	117,682,606	74,601,773	63.4%
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	423,096	169,196	15,093,475	
L	Adjusted Fund Balance, Beginning	24,893,310	24,893,310	24,893,310	
L.1	Fund Balance, Ending (C. + L.2)	25,316,406	25,062,506	39,986,785	
М	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	21.6%	21.3%		

V. Has the district settled any employee contracts during this quarter?

NO

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VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANs), issuance of COPs, etc.)?

NO

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII.Does the district have significant fiscal problems that must be addressed?

This year? Next year? NO NO

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

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#### SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

**TO:** Board of Trustees

**FROM:** Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Diana Z. Rodriguez, Chancellor

PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services

**DATE:** June 9, 2022

**SUBJECT:** Resignations

#### **RECOMMENDATION**

This item is for information only. No action necessary.

#### **OVERVIEW**

In accordance with Board Policies 2430 and 7350 the Chancellor or designee is authorized by the Board of Trustees to accept the resignation of any employee.

#### **ANALYSIS**

The employees on the attached list have submitted in writing their intention to resign.

#### **SBCCD GOALS**

2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution

#### **FINANCIAL IMPLICATIONS**

There are no financial implications associated with this board item.





### Resignations

### Presented for Information June 9, 2022

[v.5.19.2022.p.2|2]

Employee Name	Location Assignment & Department	Years of Service	Last Date of Employment
Elmore, Cory Human Resources	DSO Associate Director, Human Resources	9	05/13/22
Henderson, Kristine Custodial	CHC Custodian	3	05/20/22
Kim, Joseph Computing Services	DSO Instructional Technology Specialist	0.5	05/17/22
Munoz, Jose Custodian	SBVC Custodial	0	04/22/22

#### SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

**TO:** Board of Trustees

**FROM:** Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Diana Z. Rodriguez, Chancellor

PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services

**DATE:** June 9, 2022

**SUBJECT:** Retirement Recognition

#### **RECOMMENDATION**

This item is for information only

#### **OVERVIEW**

The Board would like to recognize and celebrate the following staff on their retirement from San Bernardino Community College District.

Robyn Blue, Child Development Assistant, CHC

Robyn Blue submitted a letter of intent to retire effective June 30, 2022, after 18 years of service to the District. Robyn began her employment in August 2004 as a Child Development Assistant. and remained in this position her entire career at CHC.

Mary Bradley, Administrative Assistant II, SBVC

Mary Bradley submitted a letter of intent to retire effective June 24, 2022, after 11 years of service with the District. While Mary has been a permanent employee with District the past 11 years, she spent 13½ years prior as a temporary short-term hourly substitute. Prior to her Administrative Assistant II position in Student Services at SBVC, she also held a Secretary II position in First Year Experience. It does not go unnoticed her commitment and dedication to students over the collective 24.5 years she has been with the District.

Janet Courts, Professor Accounting, SBVC

Janet Courts submitted a letter of intent to retire effective June 30, 2022 after 27 years of service with the District. Janet began her employment on August 1995 and earned tenure in August of 1999. She remained in this position her entire career at SBVC.

Kathryn Crow, Professor Emergency Medical Services, CHC

Kathryn Crow has submitted a letter of intent to retire effective June 30, 2022 after 24 years of service with the District. Kathryn became an Assistant Professor, EMS in August 1998 and has served in this position her entire career at CHC.



Ricky "Rick" Hrdlicka, Director Technology Services, SBVC

Rick has submitted a letter of intent to retire effective June 30, 2022, after 23 years of service to the District. Rick began his employment as a Departmental Network Specialist in the Science Division at San Bernardino Valley College. He transitioned to the Director of Technology Services in the Technology Services department in October of 2009, which he held for the remainder of his career.

Kelly Newton, Administrative Coordinator, CHC

Kelly Newton submitted a letter of intent to retire effective June 30, 2022 after 37 years of service to the District. Kelly began her employment in April 1985 as a Clerk Typist I in Crafton's Teaching Aids Office. In June 1986, Kelly transferred as a Clerk Typist I to Valley's Campus Business Office and returned to Crafton in November 1988. She went on to hold multiple positions including Secretary I, Secretary II, Secretary III to the Dean, Administrative Secretary, Administrative Assistant I, to her current position of Administrative Coordinator.

Dan Sullivan, Professor Fire Technology, CHC

Dan Sullivan has submitted a letter of intent to retire effective June 1, 2022, after 16 years of service to the District. Dan began his employment in August of 2006 as a Professor, Fire Technology at Crafton Hills College. He held this position for the remainder of his career.

The commitment and dedication these individuals have shown to student success is unwavering. The District is truly grateful for their years of service and congratulates them on their retirement.

#### SBCCD GOALS

2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution

#### FINANCIAL IMPLICATIONS

There are no financial implications associated with this board item.



#### SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

**TO:** Board of Trustees

**FROM:** Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Jose F. Torres, Executive Vice Chancellor

PREPARED BY: Farrah Farzaneh, Director, Facilities Planning, Emergency Management &

Construction

**DATE:** June 9, 2022

**SUBJECT:** Summary of Measure CC Construction Change Orders

#### **RECOMMENDATION**

This item is for information only and no action is required.

#### **OVERVIEW**

In August 2020, the Board of Trustees adopted a program-wide Measure CC construction change order percentage goal of 5% or less and approved the implementation of the Construction Change Order Process. This process was revised and approved by the Board of Trustees in January 2022.

#### **ANALYSIS**

The identified Change Orders were determined to be necessary to support the completion of design and construction, found to be fair and reasonable, and written in accordance with the approved procedures and goals. A detailed report is attached.

Total Measure CC	Total Measure CC	Program-Wide
Construction Contracts	Change Order Amount	Change Order %
\$23,220,619.54	\$190,672.86	0.82%

#### **SBCCD GOALS**

4. Ensure Fiscal Accountability/Sustainability

#### FINANCIAL IMPLICATIONS

The costs will be included in the Bond Construction budget.





## SBCCD CONSTRUCTION CHANGE ORDER SUMMARY

Campus	Original Contract Amount	Change Orders	New Contract Amount	Change Order % of Program Contracts
CC01-1000 : San Bernardino Valley College	\$4,997,299.24	-\$10,402.67	\$4,986,896.57	-0.49%
CC02-2000 : Crafton Hills College	\$18,036,820.13	\$196,263.51	\$18,233,083.64	1.09%
CC03-3000 : San Bernardino Community College District Wide	\$186,500.17	\$4,812.02	\$191,312.19	2.58%
TOTAL FOR CHANGE ORDERS	\$23,220,619.54	\$190,672.86	\$23,411,292.40	0.82%



CC01-3608: Career Pathways Phase 2 (PDB)

CC01-3609: Physical Science and Health & Life Science

CC01-3610 : Campus-Wide Infrastructure SBVC (DBB)

### SBCCD CONSTRUCTION CHANGE ORDER SUMMARY

CC01-1000 : San Bernardino Valley College

#### CC01-1000 : San Bernardino Valley College Change Order % of Projects **Original Contract Amount** Change Orders **New Contract Amount** Campus Contracts CC01-3601 : Technical Building Replacement (DBB) \$41,874.71 \$0 \$41,874.71 CC01-3603: M&O Repurposing (DBB) \$420.14 \$0 \$420.14 CC01-3605 : Softball Field \$3,607,712.42 \$0 \$3,607,712.42 CC01-3606: Student Services Building (New Construction) \$37,302.70 \$0 \$37,302.70 CC01-3607: Administration & Campus Center (PDB) \$2,458.36 \$0 \$2,458.36

\$30,351.79

\$1,279.00

\$1,275,900.12

\$0

\$0

-\$10,402.67

\$30,351.79

\$1,279.00

-0.82%

\$1,265,497.45

CC01-1000 : San Bernardino Valley College Total \$4,986,896.57 -0.21%

#### CC01-1000 : San Bernardino Valley College - Executed Change Orders To Date

Project	Contract	Change Order	Original Contract Amount	Change Orders	Individual Change Order % of Contract	Cumulative Change Order % of Contracts	Executed Date	Board Date
CC01-3610 : Campus-Wide	C.I. Services SBVC Campus	C.I. Services - Change	\$398,000.00	\$13,937.73	3.50%	3.50%	04-May-22	09-Jun-22
Infrastructure SBVC (DBB)	Roofing	Order #01						
CC01-3608 : Career	Sundt Construction Inc.	Sundt Construction Inc	\$65,436,634.00	\$0	-	-	10-Jan-22	12-May-22
Pathways Phase 2 (PDB)	SBVC Career Pathway	Change Order #01						
CC01-3610 : Campus-Wide	PGC Construction, Inc. SBVC	PGC Construction, Inc	\$483,000.00	-\$10,000.00	-2.07%	-5.04%	29-Jul-21	07-Oct-21
Infrastructure SBVC (DBB)	Library Roofing	Change Order #03						
CC01-3610 : Campus-Wide	PGC Construction, Inc. SBVC	PGC Construction, Inc	\$483,000.00	\$0	-	-5.04%	08-Feb-21	13-May-21
Infrastructure SBVC (DBB)	Library Roofing	Change Order #02						
CC01-3610 : Campus-Wide	PGC Construction, Inc. SBVC	PGC Construction, Inc	\$483,000.00	-\$14,340.40	-2.97%	-5.04%	28-Oct-20	14-Jan-21
Infrastructure SBVC (DBB)	Library Roofing	Change Order #01						
CC01-1000 : San Bernardino Valley College - Executed Change Orders To Date								



### SBCCD CONSTRUCTION CHANGE ORDER SUMMARY

CC02-2000 : Crafton Hills College

CC02-2000	:	Crafton	Hills	College
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Projects	Original Contract Amount	Original Contract Amount Change Orders		Change Order % of Campus Contracts
CC02-3621 : Crafton Hall Renovation	\$1,321.22	\$0	\$1,321.22	-
CC02-3623 : Gym Demolition (DBB)	\$1,257,035.38	\$96,347.19	\$1,353,382.57	7.66%
CC02-3624 : Student Support Building Renovation (DBB)	\$711.73	\$0	\$711.73	-
CC02-3625 : Public Safety Training Center (DB)	\$6,785,562.54	\$0	\$6,785,562.54	-
CC02-3626 : Campus-Wide Infrastructure CHC (DBB)	\$9,948,379.78	\$99,916.32	\$10,048,296.10	1.00%
CC02-3631 : Instructional Building (New Construction)	\$19,052.27	\$0	\$19,052.27	-
CC02-3633 : Central Complex 2 Renovation (PDB)	\$6,507.54	\$0	\$6,507.54	-
CC02-3634 : Child Development Center Renovation (DBB)	\$1,368.22	\$0	\$1,368.22	-
CC02-3635 : New Performing Arts Center (DBB)	\$16,881.45	\$0	\$16,881.45	-
CC02-2000 : Crafton Hills College Total	\$18,036,820.13	\$196,263.51	\$18,233,083.64	1.09%

CC02-2000 : Crafton Hills College - Executed Change Orders To Date

Project	Contract	Change Order	Original Contract Amount	Change Orders	Individual Change Order % of Contract	Cumulative Change Order % of Contracts	Executed Date	Board Date
CC02-3626 : Campus-Wide Infrastructure CHC (DBB)	Baker Electric, Inc. CHC LRC Generator & Equipment Dec. 2021	Baker - Change Order #01	\$686,675.00	-\$19,592.00	-2.85%	-2.85%	17-Mar-22	12-May-22
CC02-3626 : Campus-Wide Infrastructure CHC (DBB)	Mariposa Landscape, Inc. CWI Campus Wide Irrigation Upgrades	Mariposa - Change Order #02	\$392,213.00	\$11,088.23	2.83%	5.54%	14-Feb-22	12-May-22
CC02-3626 : Campus-Wide Infrastructure CHC (DBB)	Mariposa Landscape, Inc. CWI Campus Wide Irrigation Upgrades	Mariposa - Change Order #01	\$392,213.00	\$10,641.88	2.71%	2.71%	01-Nov-21	13-Jan-22
CC02-3626 : Campus-Wide Infrastructure CHC (DBB)	Borden Excavating, Inc. CHC CWI Building 17 Main Repair	Borden Excavating - Change Order #01	\$22,000.00	-\$5,225.46	-23.75%	-23.75%	07-Oct-21	18-Nov-21
CC02-3626 : Campus-Wide Infrastructure CHC (DBB)	Borden Excavating, Inc. CHC CWI Building 17 Main Repair - Phase 2	Borden Excavating - Change Order #01	\$15,000.00	-\$4,592.20	-30.61%	-30.61%	07-Oct-21	18-Nov-21
CC02-3626 : Campus-Wide Infrastructure CHC (DBB)	Mike's Custom Flooring, Inc. M&O Office Trailer Upgrades	Mike's Custom Flooring - Change Order #01	\$8,000.00	-\$418.00	-5.23%	-5.23%	01-Oct-21	18-Nov-21
CC02-3626 : Campus-Wide Infrastructure CHC (DBB)	Climatec LLC	Climatec - Change Order #02*	\$435,592.00	\$41,166.00	9.45%	9.45%	29-Jun-21	07-Oct-21
CC02-3626 : Campus-Wide Infrastructure CHC (DBB)	Champion Electric, Inc. CHC CWI Exterior Lighting Improvements	Champion Electric - Change Order #02*	\$834,900.00	\$62,480.87	7.48%	8.01%	28-Jun-21	07-Oct-21
CC02-3623 : Gym Demolition (DBB)	Mac Dad Builders, Inc.	Mac Dad - Change Order #03*	\$1,074,000.00	\$49,449.22	4.60%	8.26%	07-Sep-21	07-Oct-21
CC02-3623 : Gym Demolition (DBB)	Borden Excavating, Inc. CHC Gym Demo -Bldg 17 Phase 3	Borden Excavation - Change Order #01*	\$77,555.00	\$7,629.57	9.84%	9.84%	26-Aug-21	07-Oct-21
CC02-3623 : Gym Demolition (DBB)	Mac Dad Builders, Inc.	Mac Dad - Change Order #02	\$1,074,000.00	\$34,757.37	3.24%	3.24%	09-Jun-21	12-Aug-21
CC02-3626 : Campus-Wide Infrastructure CHC (DBB)	Champion Electric, Inc. CHC CWI Exterior Lighting Improvements	Champion Electric - Change Order #01	\$834,900.00	\$4,367.00	0.52%	0.52%	01-Apr-21	13-May-21
CC02-3626 : Campus-Wide Infrastructure CHC (DBB)	Climatec LLC	Climatec - Change Order #01	\$435,592.00	\$0	-	-	16-Feb-21	08-Apr-21
CC02-3623 : Gym Demolition (DBB)	Mac Dad Builders, Inc.	Mac Dad - Change Order #01	\$1,074,000.00	\$4,511.03	0.42%	0.42%	22-Feb-21	08-Apr-21
CC02-2000 : Crafton Hills Colleg	e - Executed Change Orders To Date		\$196,263.51					

<sup>\*</sup> Chancellor concurrence received due to the single and/or cumulative change order percent being greater than 5% but less than 10%, or greater than \$250,000



#### **SBCCD**

#### **CONSTRUCTION CHANGE ORDER SUMMARY**

CC03-3000 : San Bernardino Community College District Wide

#### CC03-3000 : San Bernardino Community College District Wide

Projects	Original Contract Amount	Change Orders	New Contract Amount	Change Order % of Campus Contracts
CC03-0002 : Program Expenses	\$695.00	\$0	\$695.00	-
CC03-3640 : District-Wide	\$185,805.17	\$4,812.02	\$190,617.19	2.59%
CC03-3000 : San Bernardino Community College District Wide Total	\$186,500.17	\$4,812.02	\$191,312.19	2.58%

#### CC03-3000 : San Bernardino Community College District Wide - Executed Change Orders To Date

Project	Contract	Change Order	Original Contract Amount	Change Orders	Individual Change Order % of Contract	Cumulative Change Order % of Contracts	Executed Date	Board Date
CC03-3640 : District-Wide	J.A. Urban, Inc. District PMO Office TI	J.A. Urban - Change Order #02	\$185,805.17	\$0	-	2.59%	17-Mar-21	13-May-21
CC03-3640 : District-Wide	J.A. Urban, Inc. District PMO Office TI	J.A. Urban - Change Order #01	\$185,805.17	\$4,812.02	2.59%	2.59%	19-Nov-20	14-Jan-21
CC03-3000 : San Bernardino Community College District Wide - Executed Change Orders To Date				\$4,812.02				

#### SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

**TO:** Board of Trustees

**FROM:** Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Diana Z. Rodriguez, Chancellor

**PREPARED BY:** Dr. Scott Thayer, Interim President, SBVC

Dr. Kevin Horan, President, CHC

Kristina Hannon, Vice Chancellor, Human Resources & Police Services

**DATE:** June 9, 2022

**SUBJECT:** Volunteers

#### **RECOMMENDATION**

This item is for information only. No action necessary.

#### **OVERVIEW**

Assignments performed by volunteers will not take away responsibilities or duties of regular academic or classified employees.

#### **ANALYSIS**

The individuals on the attached list have volunteered their services and acknowledge that they will not receive payment of any kind for services performed.

#### SBCCD GOALS

1. Eliminate Barriers to Student Access and Success

#### **FINANCIAL IMPLICATIONS**

There are no financial implications associated with this board item.





### Volunteers

### Presented for Information June 9, 2022

[v.5.18.2022.p.2|2]

Volunteer Name	Location Assignment	Department	From	То
Peters, Dena	SBVC	Art	6/10/2022	12/23/22
Jauregui-Gomez, Melissa	SBVC	Dreamers Resource Center	7/1/2022	12/30/22
Pickett, Laviel	SBVC	Athletics/Women's Basketball	7/1/2022	12/31/22
Vogel, Osbaldo	SBVC	Athletics/Volleyball	7/1/2022	12/31/22
Munoz, Jessica	CHC	Student Services Outreach	6/10/2022	08/12/22

### BOARD OF TRUSTEES REPORT



Photo: Paramedic Class #96.

# 'We've been waiting a long time for this": Crafton's Paramedic Class #96 Recognized at First In-Person Ceremony of 2022 Graduation Season

After being canceled twice due to the COVID-19 pandemic, the in-person ceremony honoring Crafton Hills College's Paramedic Class #96 was held on May 6.

The Finkelstein Performing Arts Center at the Yucaipa college served as the backdrop for the event, which was attended by dozens of family, friends and program supporters. It also kicked off Crafton's 2022 graduation season.

"We've been waiting a long time for this," said Amanda Ward, director of the paramedic program, to the graduates. "I just want to say thank you for the amount of patience and trust over the last year that you have spent with us."

Program grads faced many obstacles during their course load, from the unknown to having to spend 8-plus hours a day attending classes held via Zoom after inperson learning shifted online due to the pandemic. They also had to navigate a new

world of care following the rise in COVID-19-related cases, all while completing between 600 and 720 hours of handson field work -- with help from program preceptors.

### "You'll be trusted with a lot of responsibilities. Do them well, and let's make everyone proud."

"I sit and listen to people who are worried about our craft, but I'm not scared at all. There's nothing more challenging than what you just went through. You have this on lock," Ward said.

The ceremony featured remarks by Crafton staff and alumni, including guest speaker Jeff Kelsheimer, a program alumnus and current fire captain/paramedic for the Palm Springs Fire Department.

Class #96 presented a plaque honoring their accomplishments that will join others hanging in program headquarters from previous classes. Awards and individual recognitions were also an exciting highlight, as was a student address by James Shin, acting president of the graduating class and the newest member of the Palm Springs Fire Department.

"We are proud of the graduates of this fine program," he said. "Don't forget where you came from. This is only the beginning. We are still students of the craft."

"Embrace opportunities to give back. Think of how many people helped us, shaped us, encouraged us," Shin continued. "Be a good steward. You'll be trusted with a lot of responsibilities. Do them well, and let's make everyone proud."

Before the ceremony came to a close, there was a special awarding of program pins. This new addition — which organizers hope becomes a graduation tradition — had loved ones come to the front of the stage to "pin" their graduates.

Ward also announced the recipient of the inaugural Tony Giordano Memorial Scholarship, a brand-new fund intended to support paramedic students in memory of Giordano, a program alumnus and former area firefighter who died in July 2021. Shin received the honor this year.

To support the scholarship fund, go to craftonhills.edu/Giordano, or send a check payable to Crafton Hills College Foundation to 11711 Sand Canyon Road, Yucaipa CA 92399.

To learn more about the paramedic program, which is the longest-running of its kind and the first Community College-based paramedic program to be accredited, go to www.craftonhills.edu/paramedic.



## The Crafton, Veterans Resource Center Honors Veteran Grads from the Class of 2022

Veteran students who help make up Crafton Hills College's Class of 2022 were recognized at a small, but lively ceremony on May 17.

Hosted by the Veterans Resource Center, the event was planned to honor not only each grad's academic achievements, but their service to our country.

"These are the veterans who stuck around through COVID, and because of their hard

work, we are here today," remarked Steven Rush, the VRC services coordinator, to kick off the celebration.

Lisa Mills, a VRC counselor, and Cody Long, a mental health counselor at the center, each took turns to say a little bit about each graduate before they were handed a customized stole and cords to wear during Crafton's campus-wide commencement ceremony on May 25.

Graduate attendees included Michael Hendrix, a Marine Corps veteran focused on business administration and a VRC regular, and Steve Rodriquez, an Army veteran studying radiologic technology and recently accepted into a rad tech program to continue his studies.

Also recognized was Jose Aaron Rosales, a fellow Marine vet who was just accepted into Harvard University to study medicine, and Sebastian Romeropreciado, also a Marine transferring to Cal Poly Pomona to continue pursuing his degree in computer science.

"The obstacles you overcame were immense," said CHC President Kevin Horan. "As you know as veterans, ceremonies are important. We are pleased at this accomplishment, and I look forward to meeting each and every one of you."

Located next to Campus Police, the Veterans Resource Center supports veterans and their dependents in utilizing educational services available to them. In addition, the center provides work study opportunities, counseling, personal and professional development workshops and career exploration and guidance.

To learn more, go to www.craftonhills. edu/veterans or send an email to veteransservices@craftonhills.edu.

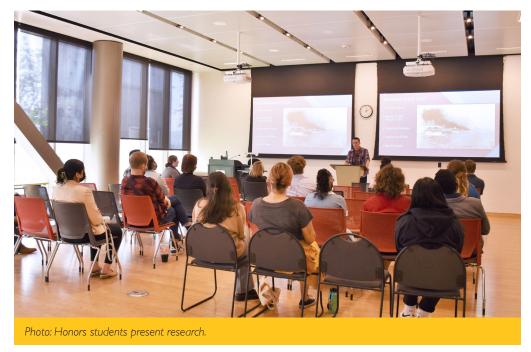


### CHC Hosts Great Teachers Seminar

The Great Teachers Seminar was held on Friday, April 29 at Crafton Hills College. A collaborative effort between Crafton and San Bernardino Valley's Professional Development teams, the half-day event created an opportunity for full-time and part-time faculty across disciplines to learn strategies from each other by discussing their challenges and successes.

This year's discussions included ideas about the changes inside and outside of the classroom as a result of remote instruction along with promising pedagogical practices as students and professors transition back to in-person classes. The seminar provided faculty the opportunity to meet (many for the first time) and build community. The event opened with activities lead by Valley professor Melinda Moneymaker that focused on faculty sharing personal experiences of who we are and where we come from before moving to topics such as alternative ways of grading and concerns regarding returning to campus.

Crafton faculty members Tina Gimple, Breanna Andrews, and Chris Olivera served as group facilitators. The team plans to offer the seminar again next year.



### From Foreign Policy to Environmental Issues: Honors Students Share Research at Conference

What do the impact of Judeo-Christian values on U.S.-Israeli relations, a statistical analysis of police brutality, and an investigation of algal blooms at Cabrillo Beach have in common? They were all topics at the recent CHC Student Research Conference.

Eleven students, all members of the College Honors Institute, gave a diverse range of oral presentations at the conference on Friday, April 29, in LRC 226. One group of three students even created and shared a podcast episode on migration and culture shock.

Students also moderated the conference. introducing each speaker and presentation and facilitating a question-and-answer period after each presentation.

Sponsored by the Honors Institute, this semi-annual conference highlights student research completed during fall and spring semesters and prepares presenters for future student research conferences held annually at UC Irvine and other locations.

Although the presenters at this conference were all members of the Honors Institute. students who are not members are invited to participate in future conferences.



### College Honors Institute Recognizes Completers, Research Fellows, and Volunteers

Twenty-eight CHC students who have completed all the requirements for the College Honors Institute were recognized at a luncheon held in Crafton Hall on Friday, May 6.

President Kevin Horan was on hand to place a purple Honors stole on each completer, and Division Dean Van Muse presented them with completion certificates.

Every recipient completed at least 15 Honors credits with a grade of A or B, maintained a minimum 3.25 cumulative GPA, completed 15 community service hours, and participated in Honors activities.

Eleven students were also recognized as "Honors Research Fellows." To receive this designation, students had to attend research workshops and give a research presentation at one or more conferences. These students have an additional research patch on their Honors stoles.

The College Honors Institute is a certifying institution for the President's Volunteer Service Award, a national recognition of individuals whose service positively impacts their communities. Five students and one faculty member were awarded bronze medals for 100-174 hours of service during the past 12 months. One student received a silver medal for 175-249 hours of service. and four received gold medals for over 250 hours.



## Twenty-two Faculty Recognized for Completion of Effective Teaching Practices Training

The Pinning Ceremony of the Association of College and University Educators (ACUE) was held on Friday, May 20, at Crafton Hills College. The event honored 22 full-time and part-time faculty members from Crafton Hills College and San Bernardino Valley College who completed a 25-week Effective Teaching Practices program.

The ACUE effective practice framework includes five core competencies grounded

in evidence-based research: creating an inclusive and supportive environment, designing student-centered courses, promoting active learning, inspiring inquiry, and preparing life-long learners.

The Effective Teaching Practices program is offered online in a cohort model. The Crafton/Valley ACUE cohort had the highest national implementation rate. Each week as faculty completed their modules,

they were asked to demonstrate when and how they will implement the material learned into their classes. While most faculty hold off on implementing material as they are learning it, this cohort started implementation immediately, a practice that set the bar for all ACUE cohorts.

The 22 faculty were commended for the time and effort it took to complete this program while already balancing teaching, family, and personal obligations. Throughout the program some of the faculty members also dealt with health issues, extending care to spouses, and the death of loved ones, yet they continued to push through and complete assignment after assignment.

During their acceptance speeches, several faculty members noted how the ACUE course transformed their teaching style and practices. CHC Professor of American Sign Language Breanna Andrews was highlighted by colleagues for leading the way with discussion posts and feedback. New part-time Respiratory therapy instructor Nicholas Morris shared that the professional development opportunity provided him with actual teaching skills that he had not learned in his master's program.



## PRIDE Event Celebrates LGBTQ+ Community at CHC

The Crafton Hills College Psychology and Research Club hosted an extraordinary campus PRIDE event on April 28.

The goal of the event was to engage with students and provide information while creating a safe space for all. The club had the idea after attending a Gay-Pril event in the Quad. There they saw real interest and felt the need to do more to help students struggling with their identity and/ or sexuality.

The event also honored and celebrated the social, economic, cultural, and political achievements of the LGBTQ+ community. The club handed out educational materials on topics like terminology, coming out, being

an ally, LGBTQ+ history, timelines, trans remembrance, and additional resources available to Crafton Students online or on campus.

Participants were entered into a raffle where they had the opportunity to win a gas card, monitor and television as prizes. The event was created, coordinated, and executed entirely by students under the tutelage of Dr. Diane Pfahler showing great initiative and follow-through. Dr. Pfahler shared how proud she was of the group for their perseverance and accomplishments. Several students shared what an impact Dr. Pfahler and being a part of the club have had on their self-acceptance.



Photo: EOPS, CARE, and CalWORKS graduates.

## Crafton Celebration Shines Light on EOPS, CARE and CalWORKs Grads

The spotlight continues to shine bright on the class of 2022 as commencement season rolls on at Crafton Hills College.

This time, Roadrunners from the Extended Opportunity Programs and Services (EOP&S), CARE and CalWORKs programs took center stage inside the Finkelstein Performing Arts Center (PAC) on May 13, as more than 150 students were recognized during the in-person celebration.

"Graduating," remarked Dr. Delmy Spencer, Crafton's vice president of student services, "shows you the dedication that you have and the commitment to your journey. You can now tell yourself, 'I did this' during a pandemic [and] 'I can do it again.'"

All three on-campus programs focus on Crafton students who come from educationally and financially disadvantaged backgrounds. Services through these programs are offered to each participant during their time at the college — and sometimes beyond—and include counseling,

child-care, and textbook assistance.

A few hundred friends and family members filled the PAC to cheer their respective students on, all of whom were introduced individually with personal information, including their majors and goals.

In addition, all who spoke before and after Spencer's remarks praised the graduates

"I encourage you to take any opportunity that you have. I hope you crush all of your goals and your dreams."

for their dedication to their studies, especially during the COVID-19 pandemic when classes went online, and uncertainty loomed.

"You did it with the support of an incredible

staff," said Crafton President Kevin Horan. "They are incredible support systems for our students. Please let them know how much you appreciate them. That makes their year."

Jorge Alamilla, a Crafton alumnus and former program participant, also spoke highly of program staffers, telling all in attendance that they are not in it for the money, but "they do it because they enjoy watching people succeed."

"Somebody here at Crafton is there to help post-graduation," he continued. "Just know all of the staff at EOPS are always going to remember you and will always be happy to see you come back to Crafton."

Alamilla also took time to share a little bit about his story, including transferring to Cal State San Bernardino to continue his studies and then moving abroad to teach English to students in Korea. His goal then was to return to the U.S. after a year, but life had other plans as he now works full-time in Korea with his wife.

"There are many doors that can open like in my case," Alamilla said. "I encourage you to take any opportunity that you have. I hope you crush all of your goals and [achieve] your dreams."

Before the ceremony ended, each student also received a stole embossed in program colors and a medal recognizing their accomplishments. They were also able to take a photo with Horan and Spencer before heading back to their seats.

A reception took place in front of the PAC with food and refreshments and plenty of hugs and congratulatory remarks immediately following the ceremony.

To learn more about each program, please visit www.craftonhills.edu/eops or contact the EOP&S/CARE/CalWORKs office by email at eops@craftonhills.edu or call 909-389-3239 for more information.



Photo: Fire Academy graduates.

## 106th Fire Academy Graduates at Crafton Hills College Recognized for Hard Work, Tenacity

After 18 weeks of grueling training and coursework, Crafton Hills College's 106th Fire Academy graduates were recognized during a graduation ceremony inside the Finkelstein Performing Arts Center on May 20.

Twenty-eight graduates made up this round of cadets, all of whom varied in ages and backgrounds and included one woman cadet.

When it came to sharing a few words about the 106th Class, Academy Chief Mike Alder looked to keep it brief, but also wanted his remarks to come from the heart, leaving grads and those in attendance with what he liked to call "The Big Four" – remember the importance of your immediate and fire families; remain humble and nice; always be optimistic and have a positive attitude; and have vision and be demanding.

"Understanding and living these principles as a public servant is how you can leave the place better than you found it," he said. "(This) is the greatest job in the world, and you are all better people than you were four months ago. We wish you all the best."

Tradition and honor were key highlights of the hour-long ceremony, from a moment of silence for fallen military personnel and first responders to a plaque presentation celebrating the group's accomplishments.

The 106th class started out with 28 cadets and ended with 28, Alder said, all thanks to the support of academy staff and its five squad leaders, Branden Christensen, Andrew Shade, Indiana Palmer, Ryan Lopez and Andrew Martinez.

"Remember the importance of your immediate and fire families; remain humble and nice; always be optimistic and have a positive attitude; and have vision and be demanding."

To highlight the training that went in to help mold this crop of cadets, a video by Lopez played inside the PAC with an inspiring sermon and music to complement its visuals.

When it was his time to address the class, Shade spoke about the hard work that went in to becoming a program success story, remarking that he went in with more confidence than he truly had and joked he had to "fake it" until he made it.

Shade also talked briefly about the long hours away from home and the importance of supporting one another.

"There was a 22-year age gap from oldest to youngest," he said. "But the one thing we had in common was every one of us had no idea what we were doing..., and if you faked it too well, you might have to end up giving a graduation speech."

Each cadet was personally recognized by staff before and during the celebration. As each cadet's name was read out loud, so were their nicknames, some of which got a few laughs from those in the audience.

Many were also given individual scholarships and honors during the ceremony, including awards for Most Inspirational Cadet – Jaden Teel – and Highest Academic Achievement and the Instructor Award, which went to Shade.

Before cadets were released to mingle with friends and family, Academy leaders held one last dismissal ceremony – "All fight. No quit!" shouted the cadets in chorus before throwing their hats into the air.



Photo: Delegates from Serbia visit campus.

# Educators From Serbia Visit Crafton Hills College with Redlands Sunrise Rotary Club

On Tuesday, May 3, Crafton Hills College provided a campus tour for six delegates from Serbia as part of the Congressional Open World program. The delegates consisted of university-level educators visiting the United States to engage, interact, and collaborate internationally. They were hosted locally by the Redlands Sunrise Rotary as they visited various colleges and other sites in the region.

The campus tour was part of their overall US tour to compare and learn

about international teaching strategies and approaches at various institutions of higher education. The educators were accompanied by Dragana Obradovic, the U.S. Studies Coordinator at the U.S. Embassy in Belgrade, as well as members of the Redlands Sunrise Rotary Club.

After welcoming the group, Crafton's Development Coordinator, Carrie Audet took the group on a campus tour including a visit to the Child Development Center, Public Safety & Allied Health building,

and the campus solar farm. The Disabled Student Services office and Technology Success Center demonstrated assistive technology access and technology ergonomics resources available to students.

Dr. Ivan Peña, dean of student equity and success, talked with the group about the higher education system in the United States, explaining the roles of community colleges, state, and private institutions. Professor Gwen DiPonio connected via Zoom to present degree and certification requirements, curriculum development, and courses offered at Crafton.

In the spirit of collaboration, two delegates Ljiljana Markovich and Ivana Markovic, provided an overview of the Serbian education system and the history of teachers' education dating back to The Teacher's College in Subotica, the first European-style institution of higher education, which was founded in 1689.

The tour concluded with Sunrise Rotarian Redlands Police Department Commander Rachel Tolber presenting Dr. Ivan Peña and Carrie Audet with plagues from the Congressional Office for International Leadership in appreciation for contributing to the Open World Program. Participating in programs that create opportunities for participants to learn and work with others is what makes Crafton such a unique place to work and study.



Photo: Paramedic students with Richard Lopez.

#### Paramedic Students Appreciate Richard Lopez

There is an added feeling of comradery and inclusion within the Public Safety and Allied Health building, thanks to Lead Custodian, Richard Lopez.

Paramedic Program Director, Amanda Ward noted that beyond the detailed attention he pays to the facility itself, he cares for the students who are in it, taking time to learn their names and stories.

"As students are heading out from a long day of instruction in the Paramedic program, you will find Richard wishing them a good rest of their day and checking on how they are doing,"Ward commented.

As students moved to the next phase of the program, which is largely held off-campus, class 97 made sure to find their VIP team member and get a photo with him. "Thank you, Richard, for being such an amazing member of our program," concluded Ward.



Photo: Students performing on stage.

## A Midsummer Night's Dream is a Hit at CHC!

Crafton Hills College once again showcased the talent of the theatre program with the performance of Shakespeare's A Midsummer Night's Dream directed by Paul Jacques.

Three performances took place on stage

of the College's Finkelstein Performing Arts Center on April 29, 30, and May 1.

The production was a distinctive rendition as the costumes and backdrops were set in a Steampunk-Victorian era.

The stage production felt interactive throughout, with the performers using the house stairs to enter, at one point even climbing over the house seats bringing the audience to hysterics.

Jackson Nagata gave an outstanding performance as Nick Bottom, providing comic relief any time he was on stage. The entire cast gave such riveting performances the ensemble garnered applause and ample laughter throughout the show with the audience never missing a beat, even though the actors spoke in all Shakespearean/ Elizabethan English dialect.

The cast took turns in the spotlight showcasing the talented students' wide range of experience. Grace McCray gave her last performance at Crafton as Titania, Queen of the Fairies truly working her magic on stage. The Crafton Theatre Department gave a delightful show leaving the audience buzzing and excited for future performances.



Photo: Student Senate members.

#### May the 4th be with You at CHC's Art Daze

Crafton traveled to a long time ago in a galaxy far, far away for May the 4th Day with Art Daze!!

May the 4th has become an official Star Wars holiday as a play on words for the famous Star Wars line "May the Force be with you," a phrase used to wish others well.

Art Daze was a collaboration of the College's Art Club, Student Senate, Crafton Library and Theatre Club to celebrate the various art programs on campus. The group coordinated the event in the quad and chose May 4th to make the celebration even more galactic.

Student Senate held their annual elections asking students to vote for the '22 to '23 student senate elected positions and to

approve the Omnitrans referendum to continue free bus service for students. Seventy-seven students cast their votes for the 14 positions, and received a free burrito for doing so. Sean Ceballos will be taking the helm as President and Robert Alexander serving as Student Trustee.

Library staff held a Zine making workshop, the art department had painting and drawing sessions including spun art. The theatre department incorporated improvacting as well as a set and prop showcase.

Students entered a Star Wars costume contest and Grogu or "Baby Yoda," as he is commonly known, was spotted on campus. Viva la Boba provided delicious, handcrafted drinks and a DJ kept the energy and atmosphere on beat.



Photo: Promise graduates.

## Crafton Promise Grads Honored at Special Ceremony

Friends and family of more than 100 Promise Graduates of Crafton Hills College were honored at a special ceremony on Wednesday, May 13.

Held in the Crafton Center, the ceremony honored graduating Promise students by awarding them with a certificate of completion and a Promise Grad sash embossed in program colors – green and white.

"As a community college alumnus myself, I know what it feels like as a student to make it to this point," said Dr. Ivan Peña, dean of student equity and success at Crafton. "The education you have received here at Crafton has prepared you for the next steps."

Both Crafton Hills College and its sister site, San Bernardino Valley College, offered the Promise Program on their respective campuses for new students who began their education in 2019 and 2020. The program provided students with two years of zero tuition, free textbooks, assistance with college expenses and a laptop for coursework. They are also paired up with student advisers to help them achieve their

educational goals: earning a certificate or an associate degree and/or transferring to a four-year university.

Dr. Kevin Horan, president of the Yucaipabased college, told attendees the program was partially created to combat low graduation numbers in the Inland Empire.

"Congrats on this accomplishment in light of the last two years," he continued, "you navigated through that and persevered, and we are so proud of you."

# "The education you have received here at Crafton has prepared you for the next steps."

In addition to their certificates and sashes, each student also received a cap and gown to wear during Crafton's campus-wide commencement ceremony on May 25. And as each student in attendance was introduced, an inspirational quotation of their choice was read out loud, as were thank you's to those who supported their

Roadrunner journey from start to finish. Of the 100 Promise students graduating, 11 are transferring to a four-year university with a 4.0 GPA.

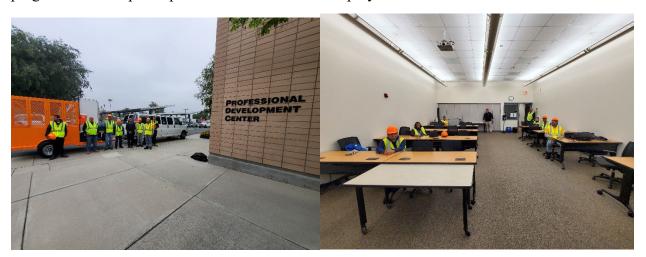
"We are so proud that you are part of our team," said Dr. Delmy Montenegro Spencer, Crafton's vice president of student services, before the presentation of students. "Now that you are going to be transitioning to the next step, we hope you'll continue being part of our team by being a member of our Crafton alumni."



#### Back 2 Work

In May, The San Bernardino Community College District's (SBCCD) Economic Development and Corporate Training (EDCT) launched its first Back 2 Work crew in San Bernardino City. The new work crew was provided extensive Covid-19 safety training, PPEs and procedures to follow so they could safely work. This will now double the amount of people we are able to serve San Bernardino City. Back2Work is a partnership between, Butte County Office of Education and the California Department of Transportation. The Back2Work program offers paid transitional employment opportunities to underserved adults. This second chance program helps participants develop valuable work history, employment soft skills, paid job training, and much more.

The Back 2 Work program continues to pivot through COVID-19 to face the challenges. Our team worked around the clock to ensure that our participants were able to remain employed, gain work experience and earn an honest living. We were able to provide virtual safety trainings, contract compliance, professional development and an online learning platform to ensure our program staff and participants remained safe and employed.











"CALLING ALL DIGITAL MEDIA PROFESSIONALS!!"

ARE YOU INTERESTED IN PLANNING THE NEXT DIGITAL MEDIA EDUCATORS CONFERENCE?

# **DMEC 2022**

**CLICK HERE** 

OR VISIT HTTPS://FORMS.GLE/2AQ5XZ3VMDQF3RVI6
TO SIGN UP

The Western Academy Training and Support Center (WASTC) has heard your requests and wants you to be a part of the planning process for the DMEC 2022. If you are interested and would like to help by:

- Being a part of the Planning Committee;
- Becoming a Conference Presenter;
- Being a session Moderator;
- Recommending a conference theme/session topic;
- Recommending a Presenter

The 2022 DMEC, a conference for Digital Media educators and their business and industry partners, will be another virtual event with similar format and objectives as prior conferences. Most important, it will provide opportunities to:

- share trends, knowledge, and experience;
- connect with colleagues;
- and engage with partners

#### **EDCT Offers First Spanish Lean Six Sigma Training**

San Bernardino Community College District's Economic Development and Corporate Training (EDCT) has extended its training offerings in Spanish. EDCT delivered its first Lean Six Sigma White Belt training in Spanish on April 7, 2022. Five trainees from three different Inland Empire businesses attended this 8-hour training.

This popular training topic is developed and designed to give the students a fundamental comprehension of Six Sigma and Lean principles, which are industry-recognized continuous improvement standards. Students who complete this training will support various process improvement projects and receive their white belt certification from a master black belt certified trainer. This program is valuable to both participating individuals and companies. It provides participants the opportunity to learn in their native language and benefits the employers by improving their workforce's decision-making, teamwork, and problem-solving skills.

Bilingual EDCT training offerings to local workers create equitable learning opportunities to gain additional skills and grow within their company.



Training Title	Instructor	Weekday	Dates			
	May 2022					
PHR/SPHR Preparation	Jeanette Ayala	Wednesday s & Saturdays	May 18-July 16			
Effective Decision Making	Charles Radney	Friday	May 20			
Leadership Skills for New Leaders	Glenn Hunter	Monday	May 23			
Problem Solving and Critical Thinking	Developing Leaders	Thursday	May 26			
Managing Performance Everyday	Developing Leaders	Friday	May 27			
	Ju	ne 2022				
Management of Time, Change, and Conflict	Developing Leaders	Wednesday s	June 1, 8, 15			
Effective Supervision	Mike Brady	Tuesday & Thursday	June 7, 9			
Lean Six Sigma White Belt	Modern Clerisy	Wednesday	June 8			
Reducing Workplace Negativity	Frank Ortiz	Thursdays	June 9, 16			
Introduction to Excel for Business	Modern Clerisy	Friday	June 10			
Business Etiquette	Charles Radney	Monday	June 13			
Seven Habits of Highly Effective People	Epic Training Solutions	Thursday	June 16			
Excel for Professionals	Modern Clerisy	Friday	June 17			
NWOW Work Smarter Progress Faster	Glenn Hunter	Monday	June 20			
Goal Setting	Charles Radney	Tuesday	June 21			
Teamwork	Frank Ortiz	Thursdays	June 23, 30			
Excel for Business for Advanced Users	Modern Clerisy	Friday	June 24			
Public Speaking in the Workplace	Frank Ortiz	Monday	June 27			
Managing Different Personalities in the Workplace	Glenn Hunter	Tuesday	June 28			
Developing the Ideal Employee	Charles Radney	Wednesday	June 29			
Leadership 101	Modern Clerisy	Thursday	June 30			

Time Block	Session	Total
Time Block	hours	Hours

6:30pm-9pm & 8am-1pm	5	60
8am-5pm	8	8

8am-5pm	8	24
8am-12pm	4	8
8am-5pm	8	8
8am-12pm	4	8
8am-5pm	8	8
8am-12pm	4	4
8am-5pm	8	8
8am-12pm	4	8
8am-5pm	8	8

#### SBCCD EDCT Attends Virtual Contract Education Summit 2022

On April 21, 2022, San Bernardino Community College District's Economic Development and Corporate Training (EDCT) staff attended the Virtual Contract Education (CE) Summit 2022.

CE TAP (Contract Education Technical Assistance Providers) presented this annual summit through Zoom. Contract education providers and partners representing more than 20 colleges statewide attended the informational and networking event. This event gives CE providers opportunities to share their best practices for success, participate in breakout room discussions, and learn from each other's experiences. In this year's summit, there were three breakout room session topics: Nuts & Bolts on Accessing the New Contract Education \$15M Funding, Sales and Marketing Strategies for Successful Contract Education Programs, and Strategies for Developing a Contract Education Unit.

Katie Gilks, Specialist, Workforce and Economic Development with California Community Colleges Chancellor's Office (CCCCO), shared updates regarding Strong Workforce Program (SWP) short-term training funding and programs. EDCT has collaborated with multiple community colleges, including Crafton Hills College and San Bernardino Valley College, in SWP short-term and not-for-credit training projects. These programs have created employment opportunities for students in the healthcare and utility sectors. Additionally, contract education practitioners shared their most profitable and innovative training programs and lessons learned in the last 24 months.

This highly anticipated event proved very successful with its large attendance and positive feedback. SBCCD EDCT looks forward to this annual summit and continues to promote successful collaboration among Contract Education providers across the state.



Photo: CE participants network with each other and share their experiences with Contract Education.



Photo: CE participants network with each other and share their experiences with Contract Education.

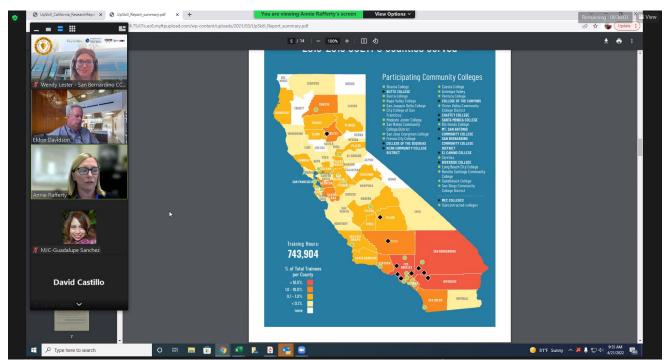


Photo: CE participants participate in the "Nuts & Bolts on Accessing the new Contract Education \$15M Funding" breakout session.





# **KVCR Talking Points**

**JUNE 2022** 

#### **Around SBCCD**

KVCR to support Crafton Hills College commencement with production services and distribution of livestream The KVCR production services team will be on site May 25<sup>th</sup> with four cameras to broadcast to the big screens, as well as distribute the signal to the Crafton Hills College website. Assisting in this production will be the KVCR interns from San Bernardino Valley College.

**KVCR supports SBCCD with public service announcements** Assisting with SBCCD marketing efforts, KVCR has been distributing public service announcements on TV, Radio and Social Media in the month of May for Measure CC and Books+. In the month of June, KVCR will also include in its TV rotation a video message from the SBCCD Chancellor, *Thanks to State for KVCR*.

**KVCR TV** airs student created content for Cinco de Mayo Rotating on KVCR TV in the month of May is a segment about the history of Cinco de Mayo made by area high school students under FTVM / IMA instructor Donna Trewella's supervision.

**KVCR Inland Edition** In recognition of Autism Month this past April, KVCR covered on radio the SBVC theatre production of War of the Worlds. Inland Edition host Lillian Vasquez spoke with Professor Melinda Fogel and student actor Aaron Saenz, who has autism, to share information about the production.

**KVCR Interns on Radio** In April and May KVCR interns have been supporting radio operations by voicing promos and news stories on air. Click these links for news stories from interns <u>Briana Navarro</u> and <u>Mariana Lapizco</u>.

## Around the Community

In May, KVCR celebrated Mother's Day with Your Station, Your Story project Amazing and heartfelt stories of mothers were submitted to KVCR from our viewers and can be found <a href="here">here</a>. The following is an excerpt from one of the viewer comments we received.

I cannot begin to tell you how much joy and tears this brought to me, my sisters and a host of grandchildren. We shall forever be grateful for the opportunity to honor our queen in such a beautiful way for this Mother's Day. Thank You so very much!

Happy Mother's Day to you and your mother and God Bless!

Yvonne & Family

#### **Latest Announcements**

San Bernardino Community College District and KVCR welcome Pete Aguilar, Representative of the 31st Congressional District of California On Friday May 27<sup>th</sup> Representative Aguilar, SBCCD Trustees, the Chancellor, KVCR staff, and interns were on site to participate in a check presentation and discuss how the region will benefit from Representative Aguilar's leadership in securing \$1 million in federal funds for KVCR. During the Congressman's visit, KVCR conducted a radio interview for Inland Edition as well as a short segment for television to be aired in June.

## Experience KVCR

#### **KVCR - 24.1 - OVER THE AIR**

Cable: Frontier FiOS, Spectrum, AT&T U-verse Satellite: DirecTV,Dish TV Live Streaming: kvcr.org, PBS

App, and mobile **VOD:** PBS Passport

#### **RADIO - 91.9FM**

kvcrnews.org, and the KVCR mobile app, NPR One Mobile App and on "Alexa" and "Google" smart speakers

**Community Calendar** 

#### FNX - 24.2 - OVER THE AIR

Cable: Frontier FiOS, Spectrum, AT&T U-verse Live Streaming: Localbtv Nationally: 22 affiliates broadcasting in 25 states OVER THE AIR
Cable: Frontier FiOS

CREATE - 24.4 Over the Air



# **KVCR Talking Points**

**JUNE 2022** 

## Balance Sheet As of 4/30/22

Acceste	KVCR	FNX
Assets Cash in County Treasury Estimated Revenues Receivable*	3,286,277 54,000	259,208
Interfund Receivables	452 547	100 052
Prepaid Expenses Other Assets	153,517 33,534	186,853
Total Assets	3,527,328	446,061
Liabilities		
Accounts Payable	(6,228)	(20)
Temporary Loans <sup>^</sup>	-	1,157,014
Deferred Income	415,909	-
Health and Welfare	27,282	5,725
Other Miscellaneous Liabilities	5,802	1,031
Total Liabilities	442,765	1,163,749
Fund Balance (April 30)	3,084,563	(717,688)

- ^ FNX temporary loans from FY2019-20 and FY2021 due to end of the San Manuel Band of Mission Indians grant.
- \* Estimated per bank statements as of April 30, 2022

# Estimated Revenues & Expenditures For 10 Months Ended 4/30/2022

Revenues	KVCR	FNX
Contributions and Grants	1,318,770	1,905
AB 132 Funding	4,015,000	-
Underwriting	82,906	191,100
Rentals and Leases	390,435	-
Estimated Revenues*	54,000	-
Interest Revenue	4,149	289
Transfers InPARS Endowment	980,000	450,000
Total Revenues	6,845,259	643,294
Expenditures Classified Salaries Employee Benefits Books and Supplies Services and Operating Expenditures Capital Outlay Total Expenditures	980,165 448,931 2,732 1,879,510 (271) 3,311,067	166,028 82,045 577 400,944 (343) 649,251
Revenues Less Expenditures	3,534,192	(5,957)

\* Estimated per bank statements as of April 30, 2022

# PRESIDENT'S BOARD OF TRUSTEES REPORT



INDUSTRY SUMMIT AT SBVC BRINGS STUDENTS AND WORKFORCE LEADERS



Historically, solving the formula of closing the gap between workforce development and workforce needs has never been simple. But it's always been extremely important. That importance was exactly why a company called Tomorrow's Talent teamed up with San Bernadino Valley College (SBVC) on April 22 for the first-ever "Our Students / Your Talent" Industry Summit.

The Our Students / Your Talent Industry Summit was a seminar held at SBVC for local trade groups to learn how to improve their methods of connecting with college-age students. It brought together business leaders and educators from all over the region for the sole purpose of expanding opportunities for SBVC students.

Dr. Dina Humble, SBVC's Vice President of Instruction, was one of the featured speakers at the event. Humble felt the event was the perfect combination of positive energy by area workforce leaders and ambition of SBVC students and leaders to create sustainable, solid ways to fill those gaps.

"Industry relationships and partnerships with San Bernardino Valley College are critical in the education, training, and upskilling of our community workforce," said Humble. "The oneof-a-kind event brought together educators, businesses in the region, and community members whose focus is on uplifting the community and providing pathways for students and employees to earn a living wage. "It's crucial that businesses know who our students are, what's important to them, and how to attract and retain them as employees."

During the event, seating was mixed to encourage networking and time was set aside to let participants talk about their programs and pitch ideas to one another. Toward the end of the event, various employers met with college representatives for an impromptu tour of SBVC's training labs.

According to Jennifer McDaniel, Director of Operations and Workforce Development for Tomorrow's Talent, multiple employers reached out to her demonstrating interest in developing on-site work-based learning opportunities in paid internships and registered apprenticeships.

"San Bernardino Valley College has shown incredible foresight and leadership in their efforts to close this gap and bridge their students to the world of work ready to impress and go beyond what is asked of them," McDaniel said. "This first Industry Summit brought industry professionals and business leaders from across the region to work collaboratively with SBVC and form a shared vision of workforce development."

According to SBVC leadership, event outcomes included nurturing of relationships, forming partnerships, internships and apprenticeships, and finally, collaborating on curriculum content to ensure that students are learning what the industries in the region require.

In light of that, McDaniel mentioned a sobering detail about the oftentimes conflicting perceptions between higher ed's take on the quality of their workforce preparation programs versus industry perceptions.

Before the Covid-19 pandemic swept the world and upended the entire workforce, McDaniel cited a Gallup poll of Educational Leaders, (such as principals, superintendents, deans and college presidents) that asked how well they thought the education system did at preparing students for the world of work. According to the poll, 96 percent of those educational leaders said they thought their systems did a great job.

However, when Gallup asked business leaders how well they felt the education system did at preparing entry level employees, only 11 percent answered favorably.

"This is the gap that must be bridged for students to find success after graduation and it has only gotten worse during the last few years of tumult and change," added McDaniel. "And that's why this event was so important. And why it had to be successful. And we feel it absolutely was. On both sides."

# HIGHIGHTS



The San Bernardino Valley College Foundation has hit an extraordinary goal — three years ahead of schedule.

As part of its 5-year strategic plan, the SBVC Foundation set a target of being able to award at least \$500,000 in student scholarships annually. This spring, the nonprofit organization reached that goal early, thanks to interest accrued from its endowment, grants, donations, and events.

"Investment account earnings over the past two years were substantial," SBVC Foundation Director Mike Layne said. "Our endowment, through Bank of America: US Trust, grew from \$3.9 million a little over two years ago to nearly \$5.5 million at the end of December 2021. The interest accrued is what drives most of our scholarship awards. Individual donors and planned giving also help grow the size of our endowment."

Recent generous gifts from the community include \$373,000 from the estate of Chuck Obershaw and \$24,000 from the estate of Scott Fruchter.

"All of these planned giving contributions help grow the size of our endowment, which we hope to grow to \$10-\$20 million over the next 10 years," Layne said. "In order to grow our endowment to a level where it needs to be to help us continue to meet the scholarship and program needs of our students, we need more people in the community to consider us as a part of their estate planning. In doing so, these donors will demonstrate their commitment to excellence in higher education by establishing a lasting legacy."

SBVC Foundation scholarships are exclusively for San Bernardino Valley College students to assist them on their educational journeys. This year, for the first time, the Foundation was able to award the Charles Obershaw Scholarship to 30 students, with each individual receiving \$1,000; previously, just two \$500 scholarships were awarded. Through funds from the Inland Empire Community Foundation, 54 students received the Molly Adams Scholarship and 20 students were given the Community Foundation Scholarship.

In recent years, the SBVC Foundation received major grants from the Finish Line Scholars Program via the Pritzker Foundation (\$150,000), Southern California Edison (\$30,000), and SoCal Gas (\$20,000), and the organization is continually looking to establish new public and private sector partnerships.

"The students at San Bernardino Valley College today and tomorrow represent our future workforce and our future community leaders," Layne said. "As such, new corporate sponsorships and public/private sector grants are always in high demand."

It's four years away, but already the SBVC Foundation is in the early planning stages of San Bernardino Valley College's 100th Anniversary Gala. Individual and corporate donors are invited to be part of the celebration, with their gifts ensuring "the event is a success," Layne said. This spring, SBVC's 95th anniversary gala raised more than \$175,000, with the net profit going to scholarships for next year.



Workforce shortages in the aviation and aerospace industry can have a significant impact on areas such as safety, availability of commercial flights, national security, innovation and local economies. Last month a House Small Business subcommittee heard from industry representatives on how providing more training opportunities, such as apprenticeships developed in partnership with community colleges, could help to replenish the workforce pipeline.

Eric Fanning, president and CEO of the Aerospace Industries Association (AIA), which represents more than 300 aerospace and defense companies ranging from family-run businesses to multinational corporations, said during an Innovation, Entrepreneurship and Workforce Development Subcommittee hearing on May 12 that there are several ways Congress could address these needs. They include: investing more in STEM education, reskilling current industry employees for new technologies, enhancing training efforts to expand talent pools, and increasing diversity and expanding equity and inclusion efforts within the aerospace and defense (A&D) workforce.

Fanning said Congress should increase federal support for apprenticeships and career technical education. He cited as an example a unique apprenticeship that AIA-member Certified Aviation Services (CAS) launched with San Bernardino Valley College in California. Through the program, students work on various commercial aircraft projects, from sheet metal to building avionic technology, and other necessary technical training skills needed to attain an airframe and powerplant mechanics license.

"This apprenticeship program allows community college students to develop and grow into high-salary careers in the world of large aircraft projects while CAS develops a continuous pipeline of prospective future employees," Fanning said. "The success of CAS's innovative program so far allowed them to start expanding the program to community colleges in Alabama and Nevada. With the help of additional federal and state support, successful programs like this one could continue to expand nationwide, creating a diverse next-generation talent for the A&D industry."

# **GUARDIAN SCHOLARS**



In May 2022, the Guardian Scholars Program led the 2nd Annual Walking Our Walk event, a walk of solidarity to spread foster care awareness around campus. May was Foster Care Awareness Month and the program hosted "Virtual Week of Action" the following week. Walking around campus, you might have spotted the various blue pinwheels and lawn signs around campus. The lawn signs that depicted various known celebrities that were once part of the foster care system were designed to encourage current foster youth.

# SBVC PROGRAM PREPARES FOR HIGH DEMAND IN ELECTRIC TRUCK TECHNICIANS

In 2020, San Bernardino Valley College launched a comprehensive electric truck technician training program which graduated its first five students in December 2021. This initiative was funded by the Volvo LIGHTS (Low Impact Green Heavy Transport Solutions) Project, which is part of California Climate Investments, a statewide program that puts billions of cap-and-trade dollars to work to reduce greenhouse emissions, strengthen the economy, and improve public health and the environment.

The program launch coincided with the onset of COVID-19, resulting in some canceled courses and an enrollment of only two students. In 2021, fifteen students enrolled in the program and eleven are now continuing their studies of heavy/medium duty electric truck technician training.

In 2021, the first cohort of students graduated from Valley College's Volvo LIGHTS program. All five of the graduates received \$1,000 scholarships from Southern California Edison.

Berchman "Kenny" Melancon is the faculty chair of the Heavy/Medium Duty Trucks Technology program at Valley College. Melancon helped design the curriculum for the program and is the only full-time faculty member. The certificate is a 22-unit program. Students have the option of completing general education courses to receive an associate degree. "The Volvo grant allowed us to purchase the equipment to use in our lab area for the curriculum we're teaching," says Melancon.

The current Heavy/Medium Duty Trucks facility is located across the street from Valley College's main campus. The laboratory is filled with hands-on equipment which has been donated by companies like Volvo, Freightliner, and Allison. The equipment is priced within the \$30,000 to \$60,000 range. Volvo recently donated a Zero Emission Heavy Duty Truck for hands-on training. The San Bernardino Valley College Foundation submitted a community funding request for up to \$1.5 million to Congressman Pete Aguilar's office to purchase two trucks and two trailers.

On April 8, a groundbreaking ceremony was held to celebrate construction on a new Applied Technology Building which will house the Heavy/Medium Duty Trucks program. The construction is estimated to take roughly 3 years and costs \$20 million.

Funding from Volvo LIGHTS ended this year. Funding now comes from Southern California Edison and SoCalGas. Many students involved in this program are given scholarships to put toward their educations and books are often paid for and used in multiple classes.

"They're saying by 2026, all diesel buses are gone. They're almost all gone now. So [the buses] either will be CNG (compressed natural gas) or electric," says Melancon. "One of our students was working for Riverside Transit Authority washing buses, cleaning windows, but he couldn't get into the shop. He came to class, he graduated, he

took extra courses and when he finished SoCalGas gave us scholarship money for him to take a national tank inspector exam. He passed the exam and got his license. He was moved into the shop, and recently became a supervisor."

Currently, manufacturers of electric trucks provide in-house training for the maintenance of these vehicles, but as warranties expire the demand for electric-truck technicians will increase. California is moving away from gas-powered vehicles which will also increase the demand for technicians. SBVC is the only public college in the area that offers a certificate program for heavy/medium duty electric truck maintenance.

Melancon says his hope is that high schools continue to offer automotive education to students so that high school graduates are more inclined to enroll in public college programs like these.



Berchman "Kenny" Melancon, alongside one of the trucks SBVC students are able to work on.

# SNAPSHOIS



LFSAA CELEBRATES

# ATINX GRADS AT DRIVE-THRU

# **CEREMONY**

In May 2022, SBCCD's Latino Faculty, Staff and Administrators' Association hosted its third hybird Nuestra Graduación. Over 200 graduates from SBVC and Crafton Hills College participated in a motorcade where they were greeted by SBCCD Chancellor Diana Z. Rodriguez, Interim President Dr. Scott W. Thayer, Professor Ed Gomez and others of the LSFAA. Students received a hand-sewn serape sash, a medallion commemorating Dolores Huerta, a personal message from Chancellor Rodriguez and a goodie bag of Mexican candy. This event allowed the Latinx communities of both campuses to celebrate and "demonstrate their connections to their cultural identity." LSFAA President Ernest Guillen says, "it allows the Latinx community a chance to celebrate the graduates and provides for increased visibility and representation."



**BFSA HOSTS** 

**GRAND EVENT FOR** 

**BLACK GRADS** 

# & THEIR FAMILIES

The Black Staff and Faculty Association set out to make 2022's Black Grad Celebration bigger and better than ever before. The event included an opening prayer, keynote speaker Kyle Erby and the presentation of Kente stoles.

**EOPS/Care Counselor Keenan Giles** said, "Our theme was 'A Family Reunion," which not only signifies a return, but also sends the intentional message of the establishment and maintenance of a culture among 'The Black Family' here at SBVC and in the community at large."

One of the BFSA's goals is to inspire and encourage continued success among Black SBVC students, in addition to creating an opportunity for the students to thank their support systems.



**SPOTLIGHTING** 

**OUR SUCCESS** 

# **AWARDS RETURNS**

# TO CAMPUS

The Spotlighting Our Success Awards returned to campus with an in-person celebration on May 13. Dozens of SBVC employees were recognized for advancing in academic rank, receiving an award nomination, or winning an award. This vear, the committee awarded the Honored Retiree Award to the late Edward J. Szumski. in honor of the celebrated faculty member who was instrumental to launching the Spotlighting tradition at SBVC in 1995. The 2022 winners included Dr. Todd Heibel, Jamie Herrera, Nhan Zuick, Dora Penn, Kris Shafer, Ernest Guillen, Rick Hrdlicka, Maggie Worsley, Andrea Hecht and Dr. Stephanie Lewis. The event ended with a special recognition of the 2020 Accreditation Committee, which had worked to secure the highest level of reaccreditation possible for SBVC at the start of the pandemic, a very rare distinction statewide. Congrats, SBVC!



# TRANSFER CENTER

# **HOSTS FIRST**

# **IN-PERSON EVENT**

# **SINCE 2019**

The SBVC Transfer & Career Services Center hosted its first in-person Transfer Celebration since 2019 this May to honor the hard work and success of SBVC students transferring to universities across the nation this fall. In 2020 and 2021, the center was only able to host drive-thru celebrations due to the pandemic, which made this year's in-person celebration extra special. Over 90 SBVC graduates attended the special event. The students receive a special medal to honor their achievements.

Student Success & Support Program Coordinator Cindy Huerta said, "Getting through community college, meeting transfer requirements, GPA requirements, filling out transfer applications, and everything else necessary to becoming a competitive applicant is no easy feat, especially during a pandemic."



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STUDENTI SPOTIGE

**Gladys Guevara** is the definition of perseverance, pushing through obstacles to earn three college degrees.

This spring, Guevara is graduating from SBVC with her associate's degree in human services and a certificate in addiction studies. This is her second stint at SBVC — nearly a decade ago, this first-generation college student earned her associate's degree in liberal arts and social behavioral science, and in 2017, she received her bachelor's degree from Cal State Fullerton.

Her original career plan was to become a teacher. Instead, she started working as a behavioral therapist, but her plans were derailed in 2019 when she was in a motorcycle accident. Guevara survived, but the driver did not.

Before getting on the motorcycle, Guevara and the driver were drinking excessively, and the accident was a wakeup call. During her recovery, Guevara used a wheelchair and was limited in where she could go, but one place that was easy to get to was SBVC. She enrolled in classes again and joined the CalWORKs program.

Through CalWORKs, Guevara, a single mom of two, received cash aid and groceries, as well as a job at the San Manuel Stadium. She is now a cook and concessions worker at the stadium, and manages new hires, guiding them through their duties.

"I love it here," Guevara said. "It's like a family."

Guevara is also working a paid internship as a counselor, leading classes over Zoom for individuals who have had DUIs.



"Maybe I'm the one that's going to help them think twice before they drink and drive again," she said. "They might have it in the back of their mind, 'My counselor almost died and someone else did die.' There's a personal connection; you always hear about it on the news, but never think it's going to happen to you."

After graduation, Guevara will finish her addiction counseling hours for licensing, and she has already secured full-time work once this step is completed. She has learned the importance of asking for help, and plans to impart this to the individuals she will be working with.

"A lot of the time, we think that we're independent, but you can be independent while still getting help," Guevara said. "That's what makes you stronger. You can still decide whether you want the help or not, but at least knowing there is help out there makes it so you never feel like you're alone."

# **FOLLOW US ON SOCIAL MEDIA!**

















# SBCCD DEIA Initiatives Board Presentation: Workforce and Applicant Data Executive Summary

May 12, 2022

# 2021-2022 Progress

# Goal 2- Be a Diverse, Equitable, Inclusive and Anti-Racist Institution

- Increasingly diverse hiring pools- Monitor hiring pools over the next 2 years and utilize the adverse impact toolkit to ensure diverse representation and elimination of barriers
- Enhancing curriculum in Ethnic Studies and Social Justice
- Expansion of targeted DEIA training- Trainings will begin in July 2022- new hire training will be revamped by 2023
- Examined student outcomes by career and academic pathway (CAP) to determine potential equity gaps in student outcomes
- Revised the program review process to require departments to more deliberately examine and address observed equity gaps among students served
- Initiated a Reading professional development learning project allowing faculty to apply a holistic learning framework to the classroom with an emphasis on addressing observed equity gaps in student outcomes
- English and math faculty were provided disaggregated data for classes they taught along with classroom strategies to help remove any identified disproportionate impact
- Worked to improve the success of the college's disproportionately impacted groups by adding student
  voices to the Human Resources DEIA committees, including students in the faculty hiring process, creating a
  new Asian and Pacific Islander vested group, and creating a Bias Response Team

# Goal 2- Be a Diverse, Equitable, Inclusive and Anti-Racist Institution Activities Continued

- Continuing to explore and expand recruitment for diverse faculty and classified professionals by revising the District's postings to be more inclusive and portray our desire for diverse applicants, promoting our diversity initiatives, reviewing minimum qualifications for adverse impact, and creating equivalencies for all classified job descriptions that have an educational requirement
- The current Leading from the Middle Crafton Hills College team is working on developing and implementing a culturally relevant and inclusive Course Outlines of Record and syllabi
- The Counseling Center, Transfer Center and Career Services at SBVC is currently working on redesigning services based on student units to better monitor students' progress and promote timely completion
- Faculty, staff, and administrators have taken a proactive approach to coordinate many cultural events (Hispanic Heritage Month, Native American Month, African American Month, LGBTQ+ and AAPI month, Undocumented Student week) for the campus communities to cultivate a safe and welcoming environment for all
- The CHC Institutional Effectiveness office has developed a streamlining dashboard for many departments in student services and instruction to evaluate how African American, Hispanic, or economically disadvantage students are served. This dashboard is allowing departments to create targeted interventions to help close equity gaps to better serve DEIA students
- SBVC has developing partnerships with community organizations that provide goods and services to students at no cost to the district or colleges. (Examples: Community Action Partnerships food pantry; Blu Foundation tutoring and leadership training).

# SBCCD **APPLICANT** DATA ANALYSIS







#### ACADEMIC YEAR 2020-2021 and 2021-2022

# SAN BERNARDINO COMMUNITY COLLEGE DISTRICT (SBCCD) – OVERALL

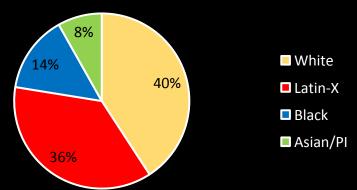
	Tota	l Applicat	tions	Qualified Applicants		Interviewed			Hired			
		2,337			1,651		1,288			78		
	F	М	ND*	F	М	ND*	F	М	ND*	F	М	ND*
Total Gender	1,096	1,180	61	746	858	47	603	646	39	46	32	0
AI/AN	5	12	1	5	10	1	3	6	1	0	0	0
Asian	108	147	4	79	108	3	63	85	2	4	4	0
Black/AA	176	151	2	114	111	2	78	75	2	9	4	0
Decline to State	95	69	51	76	53	39	63	39	32	3	0	0
Hispanic/Latino	367	410	1	223	282	1	173	197	1	22	14	0
White	345	391	2	249	294	1	223	244	1	8	10	0

ND\* = Not Disclosed

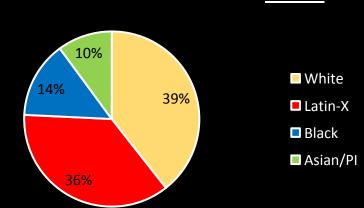
# SBCCD WORKFORCE AND EQUITY ANALYSIS







# Figure 2: Racial Makeup of SBCCD Workforce in 2022



# SBCCD Employee Stats and Hiring Dashboard

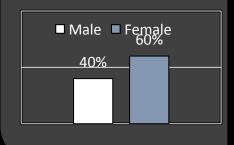
SBCCD Employees by Location:

DSO 17
CHC 27
SBVC 56
There are a total of 750
full-time employees
working for SBCCD

# Did you know ...

Since 2018, the SBCCD workforce has grown by 30% (171 employees)

# The majority of SBCCD employees are female

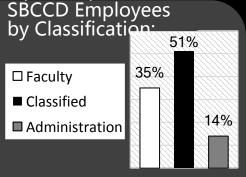


# Progress towards equity in hiring is steady

- 1. In 2022, the majority of SBCCD employees are White (39%). However, this number was 40% in 2020 (see figures 1 and 2).
- 2. In 2021 and 2022, 77% (60 of 78) of SBCCD new hires were from underrepresented groups .

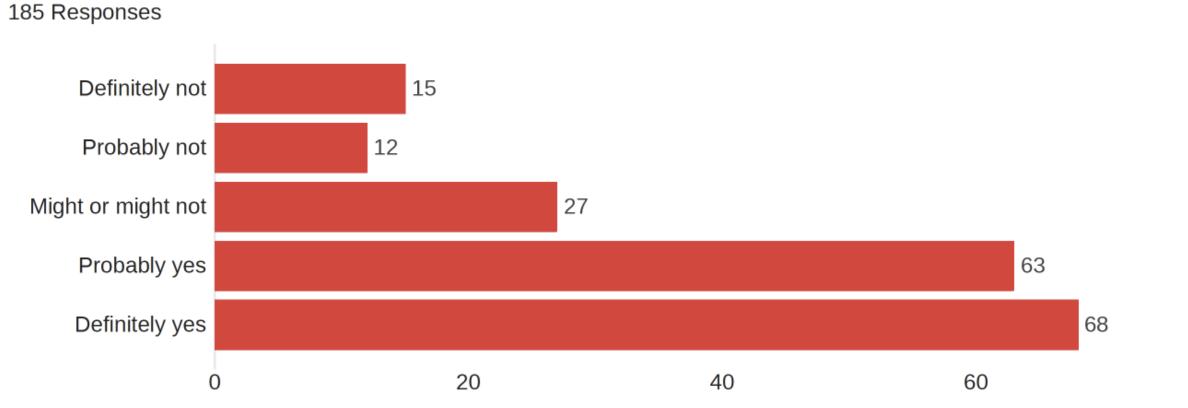
## **Gender Progress:**

- Females are the majority in all job classifications except for managers (45%). However, this is a 7% increase since 2020 (up from 38%).
- 2. In FY21 & 22, females were 54% of all SBCCD new hires (46 of 78).



2% of employees self-report as being a person with a disability.





"Unlike other annual professional development programs that serve as a refresher course, effective diversity and inclusion initiatives are continuous and evolve over time."

"Sometimes meetings don't feel like action. The systems to complete an academic goal still seem unintuitive and difficult."

"It is hard to answer on behalf of the "district" because I have experienced both inclusion and exclusion.

The district is made up of people, the district itself is not an entity."

# DEIA INITIATIVES



- Inaugural Director of Diversity, Equity and Inclusion [Completed Sept. 2021]
- HR DEIA Advisory Committee
  - Consensus Model
- BIPOC Analysis Survey [Completed April 2022]
- Biddle Adverse Impact Tool
- Revised & Continuous EEO Training [Ongoing]
- Bias Response Team [July 2022]
- DEIA Academy [Fall 2022]
- Updating Hiring AP/BP for all classifications [Ongoing]
- Examine AP/BPs, Policies, Procedures to determine any adverse impact to the differently abled population

#### SAN BERNARDING COMMUNITY COLLEGE DISTRICT

**TO:** Board of Trustees

**FROM:** Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Diana Z. Rodriguez, Chancellor

**PREPARED BY:** Kristina Hannon, Vice Chancellor, Human Resources & Police Services

**DATE:** June 9, 2022

**SUBJECT:** Consideration of Ratification of Memorandum of Understanding (MOU)

between SBCCD and the San Bernardino Community College District

Police Officers Association (POA)

#### **RECOMMENDATION**

It is recommended that the Board of Trustees ratify the MOU between the SBCCD and the San Bernardino Community College District Police Officers Association (POA) regarding:

- Article 7 Pay and Allowances
- Health and Welfare Benefits

#### **OVERVIEW**

The District and the POA met and entered into the attached Memorandum of Understanding regarding Article 7 Pay and Allowances.

#### **ANALYSIS**

The attached is based on negotiations between SBCCD and the POA and is subject to ratification by the governing boards of both bodies.

#### **SBCCD GOALS**

- 1. Eliminate Barriers to Student Access and Success
- 2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution

#### FINANCIAL IMPLICATIONS

The cost of POA salaries and benefits are to become part of the appropriate budgets.



# MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE SAN BERNARDINO COMMUNITY COLLEGE DISTRICT AND SAN BERNARDINO COMMUNITY COLLEGE DISTRICT POLICE OFFICERS ASSOCIATION

#### May 27, 2022

**Terms and Conditions:** This Memorandum of Understanding ("MOU") is entered by and between the SAN BERNARDINO COMMUNITY COLLEGE DISTRICT ("District") and the SAN BERNARDINO COMMUNITY COLLEGE DISTRICT POLICE OFFICERS ASSOCIATION ("Association"), collectively, "the parties."

- 1. For the fiscal year 2021-2022, the District will provide all current bargaining unit members in paid status as of the date of this agreement, a one (1) time off-salary schedule payment totaling four thousand dollars (\$4,000), payment shall be received no later than two (2) pay cycles following the notice.
- 2. Effective July 1, 2022, the salary schedule will increase by five percent (5%) for all bargaining unit members. The increase shall not in any way prevent POA or the District from re-opening Article 7: Pay and Allowances for the 2022-2023 year as outlined in Article 24: Completion of Meet and Negotiations.
- 3. The above language regarding Article 7.1 will be placed within Article 7: Pay and Allowances once negotiations for the 2020-2023 Collective Bargaining Agreement are completed.

This Agreement is made and entered into this 27<sup>th</sup> day of May, 2022.

For the Association

Date: 05-31-2022

Kristina Hannon, Vice Chancellor, Human Resources & Police Services

Date: 05-27-2022 Stephaine Pabino, President, Police Officers

Association

Page 499 of 501 Effective: 08/01/2020-07/01/22

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#### **POA Salary Schedule**

#### Pending Board Approval 06/09/2022

SAN BERNARDINO (\*\*) COMMUNITY COLLEGE DISTRICT

RANGE	POSITION	STEP					
RANGE		Α	В	С	D	Е	
50	College Police Officer	\$ 36.07	\$ 37.86	\$ 39.79	\$ 41.76	\$ 43.84	

# MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE SAN BERNARDINO COMMUNITY COLLEGE DISTRICT AND SAN BERNARDINO COMMUNITY COLLEGE DISTRICT POLICE OFFICERS ASSOCIATION

#### HEALTH AND WELFARE BENEFITS May 27, 2022

This Memorandum of Understanding ("MOU") is entered by and between the SAN BERNARDINO COMMUNITY COLLEGE DISTRICT ("District") and the SAN BERNARDINO COMMUNITY COLLEGE DISTRICT POLICE OFFICERS ASSOCIATION (Association), collectively, "the parties."

For the 2022-2023 plan year (October 1, 2022 – September 30, 2023), the benefit cap shall be as follows:

- 1. Medical plan only: \$14,304.00
  - a. Individual full-time unit members shall have the option to select other health plans offered by the District during open enrollment and shall be responsible for the cost differential between the plans.
  - b. Medical plans offered to include a choice of six (6) medical plans:
    - i. Anthem Blue Cross Select-Network HMO Premier (No additional cost option)
    - ii. Anthem Blue Cross Full-Network HMO Premier (Additional cost option)
    - iii. Anthem Blue PPO (Additional cost option)
    - iv. Anthem Blue PPO Low (Additional cost option)
    - v. Kaiser Low HMO \$30 Co-Pay (Additional cost option)
    - vi. Kaiser High HMO \$10 Co-Pay (Additional cost option)
- 2. Dental, Vision, Term Life and AD&D: \$649.68
  - a. Individual full-time unit members shall have the option to select other health plans offered by the District during open enrollment and shall be responsible for the cost differential between the plans.
  - b. Dental plans offered include a choice of two (2) dental plans:
    - i. DeltaCare USA HMO (No additional cost option)
    - ii. Delta Dental PPO (Additional cost option)
  - c. Vision plan offered include one vision (1) plan:
    - i. EyeMed (No additional cost option)
  - d. Term Life and AD&D policies include Basic and Voluntary coverage options:
    - i. Prudential Basic Term Life: \$50,000 (No additional cost)
    - ii. Prudential Basic AD&D: \$50,000 (No additional cost)
    - iii. Prudential Voluntary Term Life (Additional cost option)
    - iv. Prudential Voluntary AD&D (Additional cost option)

#### 3. Medical Wavier

Date: 05-27-2022

- a. Full-time unit members who chose to opt-out of the medical plan benefits shall complete the 2022-2023 Opt-Out of Medical Benefits Form.
- b. In lieu of medical benefits, full-time unit members who chose to opt-out shall receive a \$250 per month (\$3,000 per year) stipend. It is understood that this monthly stipend may be considered a compensable benefit and subject to the appropriate taxes and applicable retirement contributions. The District shall still continue any other plan that the unit member is currently enrolled in including dental, and vision, and any other alternative insurance benefits including Basic Life Insurance and the Employee Assistance Program (EAP).

There shall be no requirement for the District to procure the prior consent of any unit member before deducting the balance of any premium in excess of the above amount from any compensation due from the unit member.

The District shall contribute the cost of the least expensive health and welfare plan to full-time unit members during the 2022-2023 plan year (October 1, 2022 – September 30, 2023).

This Agreement is made and entered into this  $27^{th}$  day of May, 2022.

Date: 05-28-2022

Kristina Hannon, Vice Chancellor, Human Resources & Police Services

For the Association

Stephaine Babino, President, Police Officers Association