



BOARD OF TRUSTEES
Meeting Minutes - October 13, 2022

Location: SBCCD Boardroom, 550 E. Hospitality Ln., Suite 200, San Bernardino, CA
Livestream: <https://www.youtube.com/c/SanBernardinoCommunityCollegeDistrict>

MEMBERS PRESENT

Gloria Macías Harrison, Chair
Dr. Anne L. Viricel, Clerk
John Longville, Trustee (arrived at 4:14pm)
Frank Reyes, Trustee
Paul Del Rosario, SBVC Student Trustee
Robert Alexander, CHC Student Trustee

ADMINISTRATORS PRESENT

Diana Z. Rodriguez, Chancellor
Jose F. Torres, Executive Vice Chancellor

MEMBERS ABSENT

Dr. Stephanie Houston, Vice Chair
Nathan Gonzales, Trustee
Joseph Williams, Trustee

ADMINISTRATORS ABSENT

Dr. Kevin Horan, CHC President
Dr. Scott Thayer, SBVC President

I. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Chair Harrison called the meeting to order at 4:03pm. President Horan led the pledge of allegiance.

II. PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

There were no public comments.

III. APPROVAL OF MINUTES

- A. 2022-08-26
- B. 2022-09-08

Trustee Viricel moved approval of the 8/26/22 and 9/8/22 minutes. Trustee Williams seconded the motion. Vote was taken by roll call.

AYES: Harrison, Houston, Viricel, Gonzales, Reyes, Williams, Alexander, Del Rosario

NOES: None

ABSENT: Longville

ABSTENTIONS: None

IV. PRESENTATIONS/CELEBRATIONS

- A. Applause Cards
- B. Employee Anniversary Recognition

The Board recognized employees who received applause cards and celebrated work anniversaries. Chancellor Rodriguez gave special recognition to employees who have served SBCCD for 20+ years.

V. ACTION AGENDA

There were no action items.

VI. CONSENT AGENDA

A. Instruction/Student Services

1. SBCCD 2023-24 and 2024-25 Academic Calendars
2. CHC – Curriculum
3. SBVC REVISED Mission, Vision, and Values (MVV)

B. Human Resources

1. Adjunct and Substitute Academic Employees
2. Adjunct Non-Instructional Pay
3. Temporary Academic Employees
4. Confidential Job Description and Salary Schedule Update
5. Employee Promotions
6. Employee New Hires
7. Employee Job Description
8. Interim Manager Appointments
9. Management Employee Doctorate Stipend
10. Professional Expert Employees - Revised Titles and Rates of Pay
11. Payment of Stipends

C. Business & Fiscal Services

1. [Contracts at or Above \\$99,100 – item pulled for separate action](#)
2. District & College Expenses
3. Individual Memberships

D. Facilities

1. Amendment 08 to the Professional Service Agreement with HMC Architects of Ontario, CA
2. Master Services Agreements and Task Orders for Bond Construction

[Trustee Gonzales moved approval of the Consent Agenda with the exception of item 6.C.1. Trustee Houston seconded the motion. Vote was taken by roll call.](#)

[AYES: Harrison, Houston, Viricel, Gonzales, Reyes, Williams, Alexander, Del Rosario](#)

[NOES: None](#)

[ABSENT: Longville](#)

[ABSTENTIONS: None](#)

Trustee Longville arrived.

[Item 6.C.1 was pulled for separate action. No motion or second was made prior to the vote. Item did not pass.](#)

VII. REPORTS

- A. Board Committee Reports
 - Trustee Williams gave a brief report on the BFC.
 - Trustee Reyes gave a brief legislative report .
- B. Chancellor's Report
 - Chancellor Rodriguez gave a brief report. A written report was provided in the agenda.
- C. Strategic Plan Goal 1 and 2 Status Updates
- D. San Bernardino Valley College Academic Senate
- E. San Bernardino Valley College Classified Senate
- F. San Bernardino Valley College Associated Students
 - Nelva Martinez Ruiz gave a brief report
- G. Crafton Hills College Academic Senate
 - Brandi Bailes gave a brief report and provided a written report
- H. Crafton Hills College Classified Senate
 - A written report was provided
- I. Crafton Hills College Associated Students
 - A brief report was provided
- J. CSEA
- K. CTA
- L. Police Officers Association
 - Officer Quigley gave a brief report.
- M. San Bernardino Valley College President
 - President Thayer gave a brief report and a written report was provided in the agenda.
- N. Crafton Hills College President
 - President Horan gave a brief report and a written report was provided in the agenda.
- O. Executive Vice Chancellor
 - EVC Torres gave a brief report and shared a video trailer of the re-enactment of Lopez vs Seccombe case.
- P. Vice Chancellor of Human Resources & Police Services
- Q. Vice Chancellor of Educational and Student Support Services

VIII. INFORMATION ITEMS

- A. 2022 Annual Safety Report
- B. 2022-2023 Policies & Procedures Review List
- C. Board Master Action Planning Calendar
- D. Budget Revenue & Expenditure Summary
- E. CCFS-320 Apportionment Attendance Report for FY 2022 Period 3

- F. Contracts Below \$99,100
- G. Nursing Program DEIA Statement SBVC – Revised
- H. General Fund Cash Flow Analysis
- I. MOUs between SBCCD and the CSEA
- J. Non-Bond Construction Change Orders
- K. Policies and Procedures 1st Reading
- L. Professional Expert Short-Term and Substitute Employees
- M. Purchase Orders
- N. Resignations
- O. Retirements
- P. Volunteers

IX. ANNOUNCEMENT OF CLOSED SESSION ITEMS

- A. Conference with Labor Negotiators Government Code 54957
Agency Representatives: Diana Rodriguez and Kristina Hannon
CSEA, CTA, POA, Mgmt/Superv, and Confidential Employees
- B. Public Employee Discipline/Dismissal/Release/Non Re-Employment
Government Code 54957
(2 cases)
- C. Conference with Legal Counsel – Anticipated Litigation
Government Code 54956.9(d)(2)
(1 case)
- D. Conference with Legal Counsel – Existing Litigation
Government Code 54956.9(e)(3) or (d)(1)
(2 cases)
Liability Claim #534834
- E. Public Employee Performance Evaluation
Government Code Section 54957(b)(1)
Title: Chancellor
- F. Conference with Real Property Negotiator
Government Code Section 54956.8

Properties - Assessor Parcel Numbers:
0160-183-38 through 160-183-44; 0160-254-11, 0160-254-12, 160-254-26; 0141-031-43; 0141-131-22; 0140-281-35-0000, 0140-281-07-0000

Negotiating Parties:
SBCCD (Proposed Buyer)

Real Property Negotiators:
Jose Torres, EVC and Diana Rodriguez, Chancellor

Under Negotiation:

Instruction to Proposed Buyer's Real Property Negotiators will concern price and terms of payment associated with the possible purchase of the identified Properties

X. **PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

There were no public comments.

XI. **CONVENE CLOSED SESSION**

Chair Harrison closed the public meeting and convened the board to closed session at 5:00pm

XII. **RECONVENE PUBLIC MEETING**

Chair Harrison reconvened the public meeting at 5:44pm.

XIII. **REPORT OF ACTION IN CLOSED SESSION**

On October 13, 2022, the Board unanimously, with Trustee Williams absent, took action to approve the release of probationary employee #31340 as the Distance Education System Administrator effective October 14, 2022.

On October 13, 2022, the Board unanimously, with Trustee Williams absent, took action to approve the settlement of Liability Claim #534834 with employee #28582

XIV. **ADJOURN**

Chair Harrison adjourned the meeting at 5:46pm.

The next meeting of the Board: Business Meeting November 10, 2022 at 4pm

SBCCD Boardroom 550 E. Hospitality Ln., Suite 200, San Bernardino, CA