



San Bernardino Community College District
Board Meeting
November 10, 2022
4:00 pm Pacific Time

AGENDA

**Meeting of the Board of Trustees
November 10, 2022 at 4:00 p.m.**

**Location: SBCCD Boardroom
550 E. Hospitality Ln., Suite 200, San Bernardino, CA**

Livestream

<https://www.youtube.com/c/SanBernardinoCommunityCollegeDistrict>

I. *NOTICE: In accordance to Government Code Section 54953(b), Trustee Houston will attend the November 10, 2022 Board meeting via teleconference from the Caribe Royale Orlando, 8101 World Center Drive, Orlando, FL 32821. The agenda has been posted to the teleconference site.*

II. CALL TO ORDER – PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

The San Bernardino Community College Board of Trustees offers an opportunity for the public to address the Board on any agenda item prior to or during the Board’s consideration of that item. Comments must be limited to five (5) minutes per speaker and twenty (20) minutes per topic, if there is more than one speaker. At the conclusion of public comment, the Board may ask staff to review a matter or may ask that a matter be put on a future agenda. As a matter of law, members of the Board may not discuss or take action on matters raised during public comment unless the matters are properly noticed for discussion or action in Open Session. Anyone who requires a disability-related modification or accommodation in order to participate in the public meeting should contact the Chancellor’s Office at (909) 388-6902 as far in advance of the Board meeting as possible.

IV. APPROVAL OF MINUTES

A. 2022-10-13

V. PRESENTATIONS/CELEBRATIONS

- A. Applause Cards
- B. Employee Anniversary Recognition
- C. SBVC Honors Program
- D. Sabbatical Report (Presentation)
- E. All African Diaspora Education Summit 2022

VI. **ACTION AGENDA**

- A. Actions to Further the KVCR - Inspiring Possibilities Plan
- B. Board Policies for Final Approval
- C. Guiding Principles for the Investment of the 2022-23 \$15 Million State Grant to KVCR
- D. Approval to Combine KVCR and FNX PARS PRST Investment Accounts
- E. Public Hearing and Acknowledgement of Initial Proposals to Reopen Negotiations with the SBCCDTA

VII. **CONSENT AGENDA**

The Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Board at one time without discussion. Any member of the Board, staff member or citizen may request that an item be removed from this section for discussion.

A. **Instruction/Student Services**

- 1. 2022 Advisory Committees
- 2. CHC - Curriculum
- 3. SBVC - Curriculum

B. **Human Resources**

- 1. Adjunct and Substitute Academic Employees
- 2. Non-Instructional Pay
- 3. Temporary Academic Employees
- 4. Employee New Hires
- 5. Employee Promotions
- 6. Payment of Stipends
- 7. Consideration to Approve Resolution of Intent PERS Safety Members Actuarial Valuations

C. **Business & Fiscal Services**

- 1. Conference Attendance
- 2. Contracts at or Above \$99,100
- 3. District & College Expenses

4. Individual Memberships
5. Resolution #2022-11-10-FS01 Approving Transfers to the Reserve for Contingencies from Various Expenditure Classifications
6. Surplus Property and Authorization for Private Sale or Disposal

D. Facilities

1. Award Bid #CC01-3610-08 and Contract to Icon West, Inc., of Los Angeles, CA
2. Award Bid #CC01-3610-18 and Contract to Rebekah and Company, of Corona, CA

VIII. REPORTS

- A. Board Committee Reports
- B. Chancellor's Report
- C. Goal 3 Status Update
- D. San Bernardino Valley College Academic Senate
- E. San Bernardino Valley College Classified Senate
- F. San Bernardino Valley College Associated Students
- G. Crafton Hills College Academic Senate
- H. Crafton Hills College Classified Senate
- I. Crafton Hills College Associated Students
- J. CSEA
- K. CTA
- L. Police Officers Association
- M. San Bernardino Valley College President
- N. Crafton Hills College President
- O. Executive Vice Chancellor
- P. Vice Chancellor of Human Resources & Police Services
- Q. Vice Chancellor of Educational and Student Support Services

IX. INFORMATION ITEMS

- A. Board Master Action Planning Calendar
- B. Board Policies - 1st Read
- C. Budget Revenue & Expenditure Summary
- D. Construction Contracts At or Below \$60,000
- E. Construction Contracts Subject to UCCAP (\$60,000-\$200,000)
- F. Contracts Below \$99,100
- G. General Fund Cash Flow Analysis

- H. MOUs between SBCCD and the CSEA
- I. Policies and Procedures 1st Reading
- J. Professional Expert Short-Term and Substitute Employees
- K. Purchase Orders
- L. Quarterly Investment & Deposit Report
- M. Resignations
- N. Summary of Measure CC Construction Change Orders
- O. Volunteers

X. ANNOUNCEMENT OF CLOSED SESSION ITEMS

- A. Conference with Labor Negotiators
Government Code 54957.6
 - Agency Representatives: Diana Rodriguez and Kristina Hannon
CSEA, CTA, POA, Mgmt/Superv, and Confidential Employees

- B. Public Employee Discipline/Dismissal/Release/Non Re-Employment
Government Code 54957
(2 cases)

- C. Conference with Legal Counsel – Anticipated Litigation
Government Code 54956.9(d)(2)
(1 case)

- D. Conference with Legal Counsel – Existing Litigation
Government Code 54956.9(e)(3) or (d)(1)
(2 cases)
 - Liability Claim #581678

- E. Public Employee Performance Evaluation
Government Code Section 54957(b)(1)
 - Title: Chancellor

- F. Conference with Real Property Negotiator
Government Code Section 54956.8

- Properties - Assessor Parcel Numbers:
0160-183-38 through 0160-183-44,
0160-254-11, 0160-254-12, 0160-254-26,
0141-031-43, 0141-131-22, 0140-281-35,
0140-281-07, 0140-281-35, 0150-44-206,
0141-063-27, 0141-063-28, 0141-063-04,
0141-063-03, 0141-063-02, 0141-063-01,
0141-182-22, 0141-186-12, 0141-186-07,
0141-186-06, 0141-186-05, 0141-191-27,
0141-191-22, 0141-191-28, 0141-191-21,
0141-191-20, 0141-191-33

- Negotiating Parties:
SBCCD

- Real Property Negotiators:
Jose Torres, EVC and Diana Rodriguez, Chancellor

- Under Negotiation:
Instruction to SBCCD Real Property Negotiators
will concern value, price, and terms of payment
associated with the possible purchase or sale
of the identified Properties

XI. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

XII. CONVENE CLOSED SESSION

XIII. RECONVENE PUBLIC MEETING

XIV. REPORT OF ACTION IN CLOSED SESSION

XV. ADJOURN

The next meeting of the Board: Annual and Business Meeting
Friday, December 9, 2022 at 4pm
SBCCD Boardroom
550 E. Hospitality Ln., Suite 200, San Bernardino, CA

Supplemental Handouts (not part of the agenda)

- CHC Report to the Board
- EDCT Report to the Board
- KVCR Report to the Board
- SBVC Report to the Board



BOARD OF TRUSTEES
Meeting Minutes - October 13, 2022

Location: SBCCD Boardroom, 550 E. Hospitality Ln., Suite 200, San Bernardino, CA
Livestream: <https://www.youtube.com/c/SanBernardinoCommunityCollegeDistrict>

MEMBERS PRESENT

Gloria Macías Harrison, Chair
Dr. Anne L. Viricel, Clerk
John Longville, Trustee (arrived at 4:14pm)
Frank Reyes, Trustee
Paul Del Rosario, SBVC Student Trustee
Robert Alexander, CHC Student Trustee

ADMINISTRATORS PRESENT

Diana Z. Rodriguez, Chancellor
Jose F. Torres, Executive Vice Chancellor

MEMBERS ABSENT

Dr. Stephanie Houston, Vice Chair
Nathan Gonzales, Trustee
Joseph Williams, Trustee

ADMINISTRATORS ABSENT

Dr. Kevin Horan, CHC President
Dr. Scott Thayer, SBVC President

I. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Chair Harrison called the meeting to order at 4:03pm. President Horan led the pledge of allegiance.

II. PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

There were no public comments.

III. APPROVAL OF MINUTES

- A. 2022-08-26
- B. 2022-09-08

Trustee Viricel moved approval of the 8/26/22 and 9/8/22 minutes. Trustee Williams seconded the motion. Vote was taken by roll call.

AYES: Harrison, Houston, Viricel, Gonzales, Reyes, Williams, Alexander, Del Rosario

NOES: None

ABSENT: Longville

ABSTENTIONS: None

IV. PRESENTATIONS/CELEBRATIONS

- A. Applause Cards
- B. Employee Anniversary Recognition

The Board recognized employees who received applause cards and celebrated work anniversaries. Chancellor Rodriguez gave special recognition to employees who have served SBCCD for 20+ years.

V. ACTION AGENDA

There were no action items.

VI. CONSENT AGENDA

A. Instruction/Student Services

1. SBCCD 2023-24 and 2024-25 Academic Calendars
2. CHC – Curriculum
3. SBVC REVISED Mission, Vision, and Values (MVV)

B. Human Resources

1. Adjunct and Substitute Academic Employees
2. Adjunct Non-Instructional Pay
3. Temporary Academic Employees
4. Confidential Job Description and Salary Schedule Update
5. Employee Promotions
6. Employee New Hires
7. Employee Job Description
8. Interim Manager Appointments
9. Management Employee Doctorate Stipend
10. Professional Expert Employees - Revised Titles and Rates of Pay
11. Payment of Stipends

C. Business & Fiscal Services

1. [Contracts at or Above \\$99,100 – item pulled for separate action](#)
2. District & College Expenses
3. Individual Memberships

D. Facilities

1. Amendment 08 to the Professional Service Agreement with HMC Architects of Ontario, CA
2. Master Services Agreements and Task Orders for Bond Construction

[Trustee Gonzales moved approval of the Consent Agenda with the exception of item 6.C.1. Trustee Houston seconded the motion. Vote was taken by roll call.](#)

[AYES: Harrison, Houston, Viricel, Gonzales, Reyes, Williams, Alexander, Del Rosario](#)

[NOES: None](#)

[ABSENT: Longville](#)

[ABSTENTIONS: None](#)

Trustee Longville arrived.

[Item 6.C.1 was pulled for separate action. No motion or second was made prior to the vote. Item did not pass.](#)

VII. REPORTS

- A. Board Committee Reports
 - Trustee Williams gave a brief report on the BFC.
 - Trustee Reyes gave a brief legislative report .
- B. Chancellor's Report
 - Chancellor Rodriguez gave a brief report. A written report was provided in the agenda.
- C. Strategic Plan Goal 1 and 2 Status Updates
- D. San Bernardino Valley College Academic Senate
- E. San Bernardino Valley College Classified Senate
- F. San Bernardino Valley College Associated Students
 - Nelva Martinez Ruiz gave a brief report
- G. Crafton Hills College Academic Senate
 - Brandi Bailes gave a brief report and provided a written report
- H. Crafton Hills College Classified Senate
 - A written report was provided
- I. Crafton Hills College Associated Students
 - A brief report was provided
- J. CSEA
- K. CTA
- L. Police Officers Association
 - Officer Quigley gave a brief report.
- M. San Bernardino Valley College President
 - President Thayer gave a brief report and a written report was provided in the agenda.
- N. Crafton Hills College President
 - President Horan gave a brief report and a written report was provided in the agenda.
- O. Executive Vice Chancellor
 - EVC Torres gave a brief report and shared a video trailer of the re-enactment of Lopez vs Seccombe case.
- P. Vice Chancellor of Human Resources & Police Services
- Q. Vice Chancellor of Educational and Student Support Services

VIII. INFORMATION ITEMS

- A. 2022 Annual Safety Report
- B. 2022-2023 Policies & Procedures Review List
- C. Board Master Action Planning Calendar
- D. Budget Revenue & Expenditure Summary
- E. CCFS-320 Apportionment Attendance Report for FY 2022 Period 3

- F. Contracts Below \$99,100
- G. Nursing Program DEIA Statement SBVC – Revised
- H. General Fund Cash Flow Analysis
- I. MOUs between SBCCD and the CSEA
- J. Non-Bond Construction Change Orders
- K. Policies and Procedures 1st Reading
- L. Professional Expert Short-Term and Substitute Employees
- M. Purchase Orders
- N. Resignations
- O. Retirements
- P. Volunteers

IX. ANNOUNCEMENT OF CLOSED SESSION ITEMS

- A. Conference with Labor Negotiators Government Code 54957
Agency Representatives: Diana Rodriguez and Kristina Hannon
CSEA, CTA, POA, Mgmt/Superv, and Confidential Employees
- B. Public Employee Discipline/Dismissal/Release/Non Re-Employment
Government Code 54957
(2 cases)
- C. Conference with Legal Counsel – Anticipated Litigation
Government Code 54956.9(d)(2)
(1 case)
- D. Conference with Legal Counsel – Existing Litigation
Government Code 54956.9(e)(3) or (d)(1)
(2 cases)
Liability Claim #534834
- E. Public Employee Performance Evaluation
Government Code Section 54957(b)(1)
Title: Chancellor
- F. Conference with Real Property Negotiator
Government Code Section 54956.8

Properties - Assessor Parcel Numbers:
0160-183-38 through 160-183-44; 0160-254-11, 0160-254-12, 160-254-26; 0141-031-43; 0141-131-22; 0140-281-35-0000, 0140-281-07-0000

Negotiating Parties:
SBCCD (Proposed Buyer)

Real Property Negotiators:
Jose Torres, EVC and Diana Rodriguez, Chancellor

Under Negotiation:

Instruction to Proposed Buyer's Real Property Negotiators will concern price and terms of payment associated with the possible purchase of the identified Properties

X. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

There were no public comments.

XI. CONVENE CLOSED SESSION

Chair Harrison closed the public meeting and convened the board to closed session at 5:00pm

XII. RECONVENE PUBLIC MEETING

Chair Harrison reconvened the public meeting at 5:44pm.

XIII. REPORT OF ACTION IN CLOSED SESSION

On October 13, 2022, the Board unanimously, with Trustee Williams absent, took action to approve the release of probationary employee #31340 as the Distance Education System Administrator effective October 14, 2022.

On October 13, 2022, the Board unanimously, with Trustee Williams absent, took action to approve the settlement of Liability Claim #534834 with employee #28582

XIV. ADJOURN

Chair Harrison adjourned the meeting at 5:46pm.

The next meeting of the Board: Business Meeting November 10, 2022 at 4pm

SBCCD Boardroom 550 E. Hospitality Ln., Suite 200, San Bernardino, CA

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
 FROM: Diana Z. Rodriguez, Chancellor
 REVIEWED BY: Diana Z. Rodriguez, Chancellor
 PREPARED BY: Stacey K. Nikac, Administrative Officer
 DATE: November 10, 2022
 SUBJECT: Applause Cards

RECOMMENDATION

This item is for information only.

OVERVIEW

The attached individuals have received special recognition for extending that extra effort in providing quality service and valued assistance.

ANALYSIS

The Caring Hands Applause Card was developed so that employees, students, visitors, and vendors have an opportunity to recognize someone at SBCCD who provides outstanding quality and service.

Recipients receive a certificate and are recognized by the Board of Trustees each month.

SBCCD GOALS

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution
3. Be a Leader and Partner in Addressing Regional Issues
4. Ensure Fiscal Accountability/Sustainability


FINANCIAL IMPLICATIONS

There are no financial implications associated with this board item.



APPLAUSE CARDS

Submitted for Information November 10, 2022

SAN BERNARDINO  COMMUNITY COLLEGE DISTRICT

SITE	NAME		DEPARTMENT	RECOGNITION	RECOGNIZED BY
Crafton Hills College	Dan	Johnson	Janitorial	I have been very impressed with the thoroughness and consistency of Dan's work. Every day when I unlock the doors to the Honors Lounge, I find the garbage dumped, the floors clean, and everything looking great. If I leave boxes out or big trash items, those are gone too. Dan never misses a day.	Judy Cannon, Honors Coordinator
Crafton Hills College	Joshua	Orosco	Maintenance & Operations	I've worked with Josh on many occasions and he always goes above and beyond. He is dependable and detail-oriented. Thank you for all your hard work Josh!	Belinda Navarrete
Crafton Hills College	Sharon	Zerbel	Office of Instruction	Thankyou for helping with the EMP all day meeting. Running back and forth between Admin and Crafton Hall many times. You made this meeting a total success and you are very much appreciated.	Cyndie St. Jean
Crafton Hills College	Sharon	Zerbel	Office of Instruction	Once again Sharon has gone above and beyond. She has updated the Staff Support Resource Group shared drive, gotten rid of the obsolete information, consolidated the folders so everything is easily accessible and accurate. You are incredible! THANK YOU!!	Cyndie St. Jean

APPLAUSE CARDS

Submitted for Information November 10, 2022

SITE	NAME		DEPARTMENT	RECOGNITION	RECOGNIZED BY
DSO	Christine	Ayala	Human Resources	Thank you for your hard work and dedication in the important things, but also in the little details. It makes a difference!	Bethany Tasaka
DSO	Ariel	Davis	Marketing, Public Affairs and Government Relations	Thank you for assisting in the Black to School Night event. You are greatly appreciated!	Olivia Rosas
DSO	Noemi	Elizalde	Fiscal services	Noemi, you are amazing and helpful! Thank you for your hard work, time and assistance with Sponsorship invoices.	Brittany Sysawang Nair
DSO	Kristina	Hannon	Human Resources	SBCCD is lucky to have Kristina! Thank you for your hard work and endless patience.	Bethany Tasaka
DSO	Stacy	Holloway	Human Resources	Thank you for your commitment to high standards! Your job is not easy!	Bethany Tasaka
DSO	Anson	Lara	Campus Police	Thank you for helping our children through challenging times. Your calm and professional interaction with our children and staff mean more to us than words can express.	Sandy Karge
DSO	Roger	Robles	Technology Services	Thank you advancing our library technology and making our resources more accessible for our students with single sign on. Thank you, also, for your help and immediate responses during the first weeks of implementation. It's working great, thanks to you!	Maria Notarangelo, Librarian

APPLAUSE CARDS

Submitted for Information November 10, 2022

SITE	NAME		DEPARTMENT	RECOGNITION	RECOGNIZED BY
DSO	Robert	Scudder	District: Technology & Education Support Services	Robert fixed an issue that was very important for me to process payment quickly and effectively. He went above and beyond to fix this issue.	Liliana Molina
DSO	Krystal	Trussell	Facilities	Krystal always is very welcoming and has a positive attitude. She goes above & beyond every day for all of us here in Payroll.	Payroll Team (Colleen, Arliss, Nancy & Tracee)
San Bernardino Valley College	Lupita	Aguilar	Office of Instruction	Lupita Aguilar is being recognized for her work in the Office of Instruction in the area of scheduling and room information. Lupita's work is very detailed and she does a great job of working with other staff, faculty, and managers in the creation of a student-centered schedule. Thank you!	Dina Humble
San Bernardino Valley College	Elaine	Akers	Student Health Services	Thank you and your department for assisting in the Student Services Resource Fair and the launching of Hispanic Heritage Month. You are greatly appreciated!	Olivia Rosas
San Bernardino Valley College	Veada	Benjamin	Admissions and Records	Thank you for assisting in the Black to School Night event. You are greatly appreciated!	Olivia Rosas
San Bernardino Valley College	Larry	Brunson	Student Accessibility Services	Thank you and your department for assisting in the Student Services Resource Fair and the launching of Hispanic Heritage Month. You are greatly appreciated!	Olivia Rosas

APPLAUSE CARDS

Submitted for Information November 10, 2022

SITE	NAME		DEPARTMENT	RECOGNITION	RECOGNIZED BY
San Bernardino Valley College	Nancy	Bulgarelli	Counseling	Goes above and beyond. Thank you!	Andrea Hecht
San Bernardino Valley College	Ray	Carlos	Student Life	Thank you and your department for assisting in the Student Services Resource Fair and the launching of Hispanic Heritage Month. You are greatly appreciated!	Olivia Rosas
San Bernardino Valley College	Melissa	Carmell	Admissions & Records	Melissa you have been working so hard and it not gone unnoticed. We appreciate you!	The SBVC A&R Techs.
San Bernardino Valley College	Shyla	Cobbett	Research, Planning, & Institutional Effectiveness with Grants Oversight	Shyla has done an amazing job of keeping our EMP process on track with scheduling meetings/locations and ensuring we have everything we need for productive sessions.	Joanna Oxendine
San Bernardino Valley College	Marco	Cota	Counseling and Matriculation	Thank you and your department for assisting in the Student Services Resource Fair and the launching of Hispanic Heritage Month. You are greatly appreciated!	Olivia Rosas
San Bernardino Valley College	April	Dale	Admissions and Records	Thank you and your department for assisting in the Student Services Resource Fair and the launching of Hispanic Heritage Month. You are greatly appreciated!	Olivia Rosas
San Bernardino Valley College	Keenan	Giles	EOPS	Thank you for assisting in the Black to School Night event. You are greatly appreciated!	Olivia Rosas

APPLAUSE CARDS

Submitted for Information November 10, 2022

SITE	NAME		DEPARTMENT	RECOGNITION	RECOGNIZED BY
San Bernardino Valley College	Suzan	Hall	Student Equity	Thank you for assisting in the Student Services Resource Fair and the launching of Hispanic Heritage Month. You are greatly appreciated!	Olivia Rosas
San Bernardino Valley College	Joanne	Hinojosa	EOPS/CARE	Thank you and your department for assisting in the Student Services Resource Fair and the launching of Hispanic Heritage Month. You are greatly appreciated!	Olivia Rosas
San Bernardino Valley College	Samantha	Homier	Research, Planning, & Institutional Effectiveness	A tremendous "thank you!" to Sam for all of the work she has done to create SBVC's inaugural data dashboards, which should go live later this semester.	Joanna Oxendine
San Bernardino Valley College	Kathryn	Jaramillo	Admissions & Records	Kathryn you have been working so hard for our evaluators and it has not gone unnoticed. We appreciate you.	The SBVC A&R Techs.
San Bernardino Valley College	Gloria	Kracher	Custodial	Thank-you for always being so helpful, resourceful and friendly. SBVC is a better place to work because you work here.	Maureen Ryan
San Bernardino Valley College	Dr. Craig	Luke	Counseling	Change my major.	Aaron Olive

APPLAUSE CARDS

Submitted for Information November 10, 2022

SITE	NAME		DEPARTMENT	RECOGNITION	RECOGNIZED BY
San Bernardino Valley College	Herlinda (Linda)	Molina	Admissions & Records	Linda has been working so hard. I want her to know that we notice and that we appreciate her so much! We have been short an evaluator and she has taken on so much and is quick and efficient! Thank you Linda! Are student never know what it takes behind the scenes and you are making it happen.	The SBVC A&R Techs.
San Bernardino Valley College	Amanda	Moody	Outreach & Recruitment	Thank you for assisting in the Student Services Resource Fair and the launching of Hispanic Heritage Month. You are greatly appreciated!	Olivia Rosas
San Bernardino Valley College	Justine	Plemons	Outreach & Recruitment	Thank you for assisting in the Student Services Resource Fair and the launching of Hispanic Heritage Month. You are greatly appreciated!	Olivia Rosas
San Bernardino Valley College	Deanne	Rabon	STAR Program	Thank you and your department for assisting in the Student Services Resource Fair and the launching of Hispanic Heritage Month. You are greatly appreciated!	Olivia Rosas
San Bernardino Valley College	Carmen	Rodriguez	Student Equity	Thank you for assisting in the Student Services Resource Fair and the launching of Hispanic Heritage Month. You are greatly appreciated!	Olivia Rosas
San Bernardino Valley College	Oscar	Rodriguez	First Year Experience	Thank you for assisting in the Student Services Resource Fair and the launching of Hispanic Heritage Month. You are greatly appreciated!	Olivia Rosas

APPLAUSE CARDS

Submitted for Information November 10, 2022

SITE	NAME		DEPARTMENT	RECOGNITION	RECOGNIZED BY
San Bernardino Valley College	Shalita	Tillman	CalWORKs	Thank you and your department for assisting in the Student Services Resource Fair and the launching of Hispanic Heritage Month. You are greatly appreciated!	Olivia Rosas
San Bernardino Valley College	Shalita	Tillman	CalWORKs	Thank you for assisting in the Black to School Night event. You are greatly appreciated!	Olivia Rosas
San Bernardino Valley College	Sam	Trejo	Financial Aid Office	Thank you and your department for assisting in the Student Services Resource Fair and the launching of Hispanic Heritage Month. You are greatly appreciated!	Olivia Rosas
San Bernardino Valley College	Sharaf	Williams	First Year Experience	Thank you and your department for assisting in the Student Services Resource Fair and the launching of Hispanic Heritage Month. You are greatly appreciated!	Olivia Rosas

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
 FROM: Diana Z. Rodriguez, Chancellor
 REVIEWED BY: Diana Z. Rodriguez, Chancellor
 PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services
 DATE: November 10, 2022
 SUBJECT: Employee Anniversary Recognition

RECOMMENDATION

This item is for information only. No action necessary.

OVERVIEW

The Board would like to recognize the following staff for their anniversary with San Bernardino Community College District. The organization depends on the dedication of each employee to their job and the quality work they do. Congratulations to those with an anniversary date during this month.

SBCCD GOALS

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution

FINANCIAL IMPLICATIONS

There are no financial implications associated with this board item.





SERVICE RECOGNITION FOR 20+ YEARS

November 2022

Name	Background Information
<p>Loera, Manuel (42 years)</p>	<p>Manuel Loera born July 20, 1954, in New Mexico and moved to Redlands California in 1958 where he grew up with his family that stressed strong work ethics and faith. Manuel was the eldest of four children and was the only one to graduate from college. He has been a part of San Bernardino Valley Community College for the past forty-two years. Manuel's passion has always been in automotive vintage vehicles which is how he afforded an opportunity to establish his career as an automotive instructor. During his time with Valley College, he has served as department head, sat on many committees and is a board member for Valley Hills Credit Union.</p> <p>Manuel has had quite a diverse group of students that he has been dedicated to ensuring that they succeed and prove to be prosperous in the community and future. He believes in the importance of the vocational education as he has seen many victorious outcomes from his students.</p> <p>Manuel has enjoyed being an instructor making sure his students did as well. Another passion he has is cooking and loves to feed his students any chance he can.</p> <p>Manuel has been married for 41-years with three children who are all successful today, his eldest daughter who has followed in his footsteps is an elementary education teacher, she taught third grade in the same school he attended as a child.</p> <p>Thank you and congratulations on 42 years of service!</p>
<p>Kracher, Gloria (20 years)</p>	<p>Gloria has worked as a custodian for San Bernardino Valley College for 20 years. Not only does she know the campus inside and out, Gloria also sets the standard of excellence within her job classification. She has helped many custodians improve their skill level by sharing her knowledge and experience. Those that have taken her suggestions to heart are our most successful team members.</p> <p>Gloria has also assisted management with several large studies about our campus. In 2016, the Director of Facilities, Maintenance and Operations worked with a group of custodians to perform a job efficacy study. It was a very detailed study, requiring many hours of measuring classrooms, offices, and other areas on campus. The executive summary that came from all that work is still used today and could not have been completed without Gloria's valuable assistance.</p> <p>Gloria has seen many changes to this campus over the years. As one building is replaced by another, Gloria takes note of where faculty and staff are able to store things. When a request comes to the department for additional storage,</p>

Name	Background Information
	<p>Gloria is the first point of contact. She has the knowledge and a history of the department and understands how they operate.</p> <p>This campus operates much better because of Gloria. She is a tremendous asset to Valley College. Thank you and congratulations on 20 years of service!</p>



Years of Service Recognition

Presented for Information November 10, 2022

[v.10.24.2022.p.1|2]

Employee Name	Assignment	40+ Years Of Service
Loera, Manuel	Professor, Automotive	42

Employee Name	Assignment	16-20 Years Of Service
Kracher, Gloria	Custodian	20
Simpson, Floyd	Admissions & Records Coordinator	19
Okray, Raina	Administrative Assistant II	17

Employee Name	Assignment	11-15 Years Of Service
Bojorquez, Ana	Alternate Media and Assistive Technology Specialist	14
Williams, Sophia	Child Development Assistant	12

Employee Name	Assignment	6-10 Years Of Service
St Jean, Cynthia	Executive Administrative Assistant, President Office	9
Carter, Yancie	Matriculation Coordinator, SBVC	7
Acosta, Priscilla	Child Development Assistant	6
Huizar, Lena	Child Development Teacher	6
Ramirez Jazmin, Lucia	Child Development Assistant	6
Rojas, George	Secretary II	6



Years of Service Recognition

Presented for Information November 10, 2022

[v.10.24.2022.p.2|2]

Employee Name	Assignment	6-10 Years Of Service
Sierra, Jamie	Senior Student Services Technician	6
Taylor, Alyssa	Secretary I	6

Employee Name	Assignment	1-5 Years Of Service
Aguilar, Lupita	Schedule Catalog Data Specialist	4
Hanna, Samuel	Grounds Caretaker	4
Larivee, Elizabeth	Counselor	3
Nevares, Juan	Technology Support Specialist	3
Notarangelo, Maria	Librarian	3
Quinones, Brooke	Executive Assistant To The Chief Human Resources Officer	3
Bulgarelli, Nancy	Administrative Assistant III	2

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
 FROM: Diana Z. Rodriguez, Chancellor
 REVIEWED BY: Diana Z. Rodriguez, Chancellor
 PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services
 DATE: November 10, 2022
 SUBJECT: Sabbatical Report

RECOMMENDATION

This item is for information only. No action necessary.

OVERVIEW

The process for awarding sabbatical leaves is based on the bargaining agreement, Article 18, Section H.1. (a) between SBCCD and the CTA. The Sabbatical Leave Committee at each college will evaluate each proposal and forward the applications and recommendations to the District Sabbatical Leave Committee. The District Sabbatical Leave Committee shall forward its recommendations to the Chancellor for review and any recommendation to the Board.

Per the bargaining agreement between the District and the CTA, the recipient of a sabbatical leave must complete a comprehensive written report with specific evaluation of the leave in terms of each of the purposes stated in the original application. The report must identify as clearly a possible the benefits to students of the district that have accrued from the sabbatical leave.

ANALYSIS

On December 11, 2020, the SBCCD Board of Trustees approved the sabbatical leave of Daihim Fozouni for the 2021-2022 academic year. The purpose of the report is to provide the Board of Trustees an update on the professional activities conducted by Daihim Fozouni during their Fall 2021 sabbatical.

SBCCD GOALS

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution

FINANCIAL IMPLICATIONS

There are no financial implications associated with this board item.



Sabbatical Report Cover Sheet

A. Executive Summary:

My sabbatical project was to identify best practices of Honors Programs at community colleges in California.

B. Purpose of this presentation/report:

This report wraps up the sabbatical contractual obligation.

C. What are the outcomes and next steps?

This study has helped me identify areas of strength in SBVC's honors program and areas that can use improvements. Furthermore, I have some recommendations for making improvements. The findings will be shared with the honors program committee.

D. What can the Board do to help?

I want to thank the Board for granting me this sabbatical, and I recommend that the Board continues supporting sabbatical opportunities for the faculty.

Fall 2021 Sabbatical Project Report
 Identifying Best Practice of Honors Programs at California Community Colleges
 By Daihim Fozouni

I have been involved in the SBVC honors program since 2014; I have served as faculty of honors courses, as a member of the Honors committee, as the chairperson of the Honors committee, and as the Honors Program coordinator.

My work at the SBVC honors program and my desire to make improvements that would benefit the college, the program, the faculty, and the students, were the inspirations behind this sabbatical project.

Methodology:

My research had two components:

The first component was based on interactions with honors program coordinators of California community colleges. I reached out to the Honors Transfer Council of California (HTCC). During my sabbatical, I attended all the regular HTCC meetings and participated in a sub-committee tasked with identifying best practices. While this sub-committee was formed before my involvement, it proved of enormous help and utility to my research.

Based on discussions in this sub-committee and discussions from the regular meetings, I created an initial survey to gather pertinent information about each program. The smaller group vetted this survey in the sub-committee; we made changes to create a more thorough survey and I distributed this survey to all fifty-nine-member community colleges.

The second component involved a comparison and contrast study of the findings from the survey and our situation here at the SBVC honors program; the purpose of this second part was to identify the strengths of the SBVC program and areas that could use improvements. Furthermore, based on my analysis, I have offered some recommendations.

Strengths:

In a study like this, it is often easy to focus only on things that can be improved and neglect all the success stories of a program. Therefore, I chose to start with the strengths.

- Curriculum:

- Our honors courses are created with great care and align well with transfer institutions.
 - SBVC offers a robust number of honors courses in the fall and spring semesters
 - SBVC offers honors classes across many disciplines
 - SBVC offers online honors courses. Since the Covid pandemic forced many colleges to remote teaching, many colleges have now adopted this method of course delivery.

- Faculty commitment:

- The honors faculty demonstrate great commitment to student success.
 - We have a faculty-supported research conference for our students.
 - Our faculty mentors students to present at the HTCC conference every year.

- There is a high level of collaboration between the current coordinator and the last three coordinators (including myself). This collaboration has many benefits, including planning and creating FLEX workshops and continuously sharing ideas and information.

- Progress:

- Perhaps our greatest strength is that our program is moving in the right direction. This progress demonstrates the commitment of the faculty and the administration to the success of the program and the students.
 - Increased release time for honors coordinator
 - Increased budget for the honors program
 - Stipend to honors faculty
 - Offering honors courses in the summer sessions.
 - More active recruitment
 - Meet and greet events for honors faculty to enhance a sense of community
 - Meet and greet events for the honors student to enhance a sense of community

Recommendations:

No program is perfect, and every program can improve.

- Summer Recruitment and Support:

- There is a strong push to recruit students. These efforts must be applauded, but we can do more to support the efforts.
 - The current release time for the honors coordinator applies only to spring and fall semesters.
 - A summer stipend (60-100 hours' worth) would ensure
 - The honors coordinator can recruit during the crucial three summer months.
 - The honors coordinator is available to answer students' questions and concerns.
 - The program can offer more summer honors courses, knowing that the enrolled students will have access to the support and guidance of the coordinator.

- Designated Physical Space:

- The honors students need a place on campus to call their own
 - The honors program space can be where students study and complete assignments/projects.
 - Our sister college, Crafton Hills College, has an honors space like many other successful honors programs.
 - Many coordinators specifically identified the honors space as a key factor in successfully recruiting and retaining honors students.

- Revamped and Expanded Digital Footprint

- We currently have a website and a Canvas shell for the honors program. While this is a great start, we should consider expanding and strengthening our digital footprint.
 - Work closely with SBVC Marketing to
 - Create videos highlighting student success stories

- Add video tutorials for the program and the resources available to students.

The SBVC honors program is a great resource for our students, and it deserves our commitment and support.

As we move forward from the impacts of the Covid pandemic and look to and plan for the future, we should remember that the program's success depends on continued commitment, continued support, and patience to allow all the good work and efforts to come to fruition.

I wish to extend my gratitude to the HTCC organizations and the many honors coordinators I met during those meetings who supported and aided my study with their insights and feedback.

Special thanks to the current and past SBVC honors program faculty members, current and past administrators of the honors program, and the current and past honors program directors, especially Ed Gomez, Anthony Blacksher, and Joel Lamore. They are collectively responsible for the program's strengths and the great progress it is currently making.

I also wish to thank the Board for granting me the opportunity to complete this sabbatical project. I hope that you will continue supporting the sabbatical program in the future.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Jose F. Torres, Executive Vice Chancellor

PREPARED BY: Lawrence P. Strong, Director of Fiscal Services

DATE: November 10, 2022

SUBJECT: Consideration of Approval of Actions to Further the KVCR | Inspiring Possibilities Plan

RECOMMENDATION

It is recommended that the Board of Trustees direct staff to take several steps to further the KVCR | Inspiring Possibilities Plan, as discussed by the Board Finance Committee, including the following:

1. Implement a revised 2022-23 KVCR five-year forecast,
2. Move toward the combination of KVCR and FNX funds by fiscal year end 2022-23,
3. Combine the current KVCR and FNX endowments into one account, and
4. Adopt guiding principles for the investment of the 2022-23 \$15 Million State Grant.

OVERVIEW

In March of this year the Board approved the KVCR | Inspiring Possibilities Plan, which encompasses strategic directives to 1) align KVCR with our SBCCD media studies through the SBVC Institute of Media Arts and the Crafton Hills College Center for Digital Media, 2) ensure financial sustainability for KVCR, and 3) provide TV and radio content relevant to the SBCCD community.

In September, the Board received an in-depth update on the Plan progress entitled, "Collaboration Toward Student Success | From Classroom to Profession," which focused on the progress of the strategic directive to align KVCR with our media programs. As part of the presentation, several actions were highlighted which will further advance the Plan's strategic directive to ensure financial sustainability, including:

- Merging the FNX and KVCR funds,
- Maximizing federal and State grants,
- Hiring a Development Director,
- Identifying new positions to meet actions from other strategic directions,
- Revising the 2022-23 budget and preparing a five-year forecast,



- Creating a Board recommendation for the \$15 million State grant, and
- Hiring new positions to achieve strategic directives.

Today's Board recommendation directs staff to take several steps to accomplish these tasks and further the implementation of the KVCR | Inspiring Possibilities Plan.

ANALYSIS

Implement the Revised 2022-23 KVCR Five-Year Forecast

The attached revised 2022-23 KVCR five-year forecast joins both KVCR and FNX resources and aims to maximize incoming grant revenue and internal resources. Approval of the revised forecast is reflected in the following.

- Expenditure of the \$4,015,000 State grant through 2025-26.
- Resolution #2022-11-10-FS01, on this Board agenda, to decrease the 2022-23 KVCR budget by \$261,737 (*separate Board item*).
- Anticipated hiring of staff as depicted on the attached organization charts. It is important to note that the hiring of these positions is contingent on revenue generation as illustrated in the five-year forecast.

Move Toward the Combination of KVCR and FNX Funds by Fiscal Year End 2022-23

The combination of the KVCR and FNX funds (390/74 and 825/82, respectively) will result in more efficiencies and sharing of resources for all operations, including KVCR radio and the four television channels. Steps to accomplish this action involve the expenditure of any existing 2022-23 purchase orders in the FNX fund, with any new purchase orders being issued only from the KVCR fund. In addition, any existing positions in the FNX fund will be moved into the KVCR fund. Once these internal actions are completed (anticipated by the end of this fiscal year) FNX Fund 825/82 will be closed.

Combine Current KVCR and FNX Endowments into One Account (*separate Board item*)

This action will serve to strengthen and maximize KVCR financial resources in support of all the station's operations, including its four TV channels and radio. There is a Board item on today's agenda to accomplish this goal. It was reviewed by the Board Finance Committee on October 13, and approved for forwarding to the full Board. The result is the combination of two PARS Pension Rate Stabilization Trust accounts with the following recorded principal investments:

- \$12 million principal investment in the KVCR account, and
- \$9 million principal investment in FNX account.

Adopt Guiding Principles For the Investment of the 2022-23 \$15 Million State Grant

(separate Board item)

This action will serve to maximize the \$15 million State grant and establish an ongoing source of income for the station in support of all the strategic directives. Proceeds shall be invested in a manner that serves KVCR and shall be invested in the PARS investment fund under the Conservative strategy. Investment Proceeds shall be used prior to utilizing the principal investment. There is a Board item on today's agenda to accomplish this step. It was reviewed by the Board Finance Committee on October 13, and approved for forwarding to the full Board.

SBCCD GOALS

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution
3. Be a Leader and Partner in Addressing Regional Issues
4. Ensure Fiscal Accountability/Sustainability

FINANCIAL IMPLICATIONS

The immediate effect on Fiscal Year 2022-23 is an estimated expense reduction of \$261,737. The organization changes in this proposed action improve the fiscal outlook for KVCR and the five-year forecast includes a balanced budget for each year with an improving year-end fund balance. The additional proposed changes represent a realignment of fiscal structure to achieve efficiencies as the District implements the KVCR | Inspiring Possibilities Plan.



KVCR Revised Forecast & Anticipated Organization

Submitted for Board Approval November 10, 2022

[v.10.27.2022.p.1]5

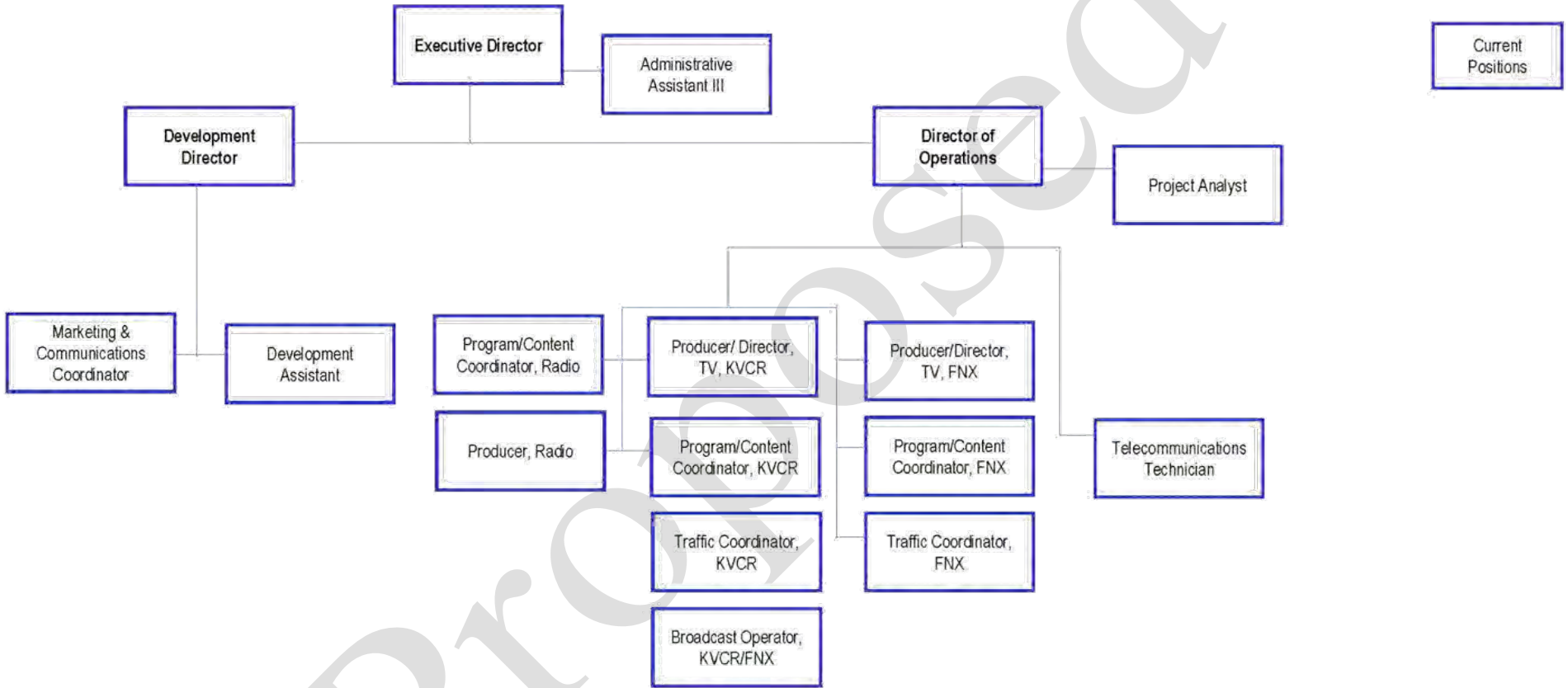
DESCRIPTION		Unaudited					
		FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Revenues:							
1	Corporation for Public Broadcasting Grant	617,227	621,160	625,000	709,040	709,040	720,000
2	Other Grants	764,055	335,000	350,000	515,000	540,000	565,000
3	Pledges (net of expenses)	1,417,697	801,976	1,020,000	1,090,000	1,195,000	1,215,000
4	Underwriting	408,196	540,000	625,000	690,000	791,250	850,000
5	Contributions, Gifts	3,392	37,833	605,000	305,000	35,000	45,000
5a	FY21-22 State Grant #1 Annual Contributions	191,902	1,209,226	955,000	1,078,872	580,000	-
5b	FY22-23 Federal Grant Annual Contributions	-	500,000	500,000	-	-	-
5c	FY22-23 State Grant #2 Annual Contributions	-	-	-	600,000	1,125,000	1,750,000
6	Rentals and Leases	586,020	550,000	560,000	570,000	570,000	570,000
7	Other Local Revenues	62,621	820,157	910,207	275,250	329,750	361,500
8	Earnings on \$21M Endowment from PARS	1,050,000	1,050,000	1,050,000	1,050,000	1,050,000	1,050,000
9	Tribal Sponsorships	-	40,000	50,000	160,000	175,000	180,000
10	Total Revenues	5,101,110	6,505,352	7,250,207	7,043,162	7,100,040	7,306,500
Expenditures:							
11	Classified Salaries	1,519,839	1,958,377	2,739,340	2,806,557	2,907,733	2,982,145
12	Benefits	660,845	795,452	1,208,548	1,488,471	1,524,844	1,551,595
13	Supplies & Materials	12,513	41,350	44,550	19,450	18,200	18,450
14	Other Expenses & Services	2,531,159	2,839,073	3,086,021	2,653,814	2,639,414	2,686,264
15	Capital Outlay	3,075	7,450	6,661	3,450	3,450	3,450
16	Total Expenditures	4,727,431	5,641,703	7,085,120	6,971,742	7,093,641	7,241,904
17	Net Increase (Decrease) in Fund Balance	373,680	863,649	165,087	71,420	6,399	64,596
18	Estimated Beginning Fund Balance July 1	(1,155,930)	(782,250)	81,399	246,486	317,906	324,305
19	Estimated Ending Fund Balance June 30	(782,250)	81,399	246,486	317,906	324,305	388,901



KVCR Revised Forecast & Anticipated Organization

Submitted for Board Approval November 10, 2022

[v.10.27.2022.p.2]5

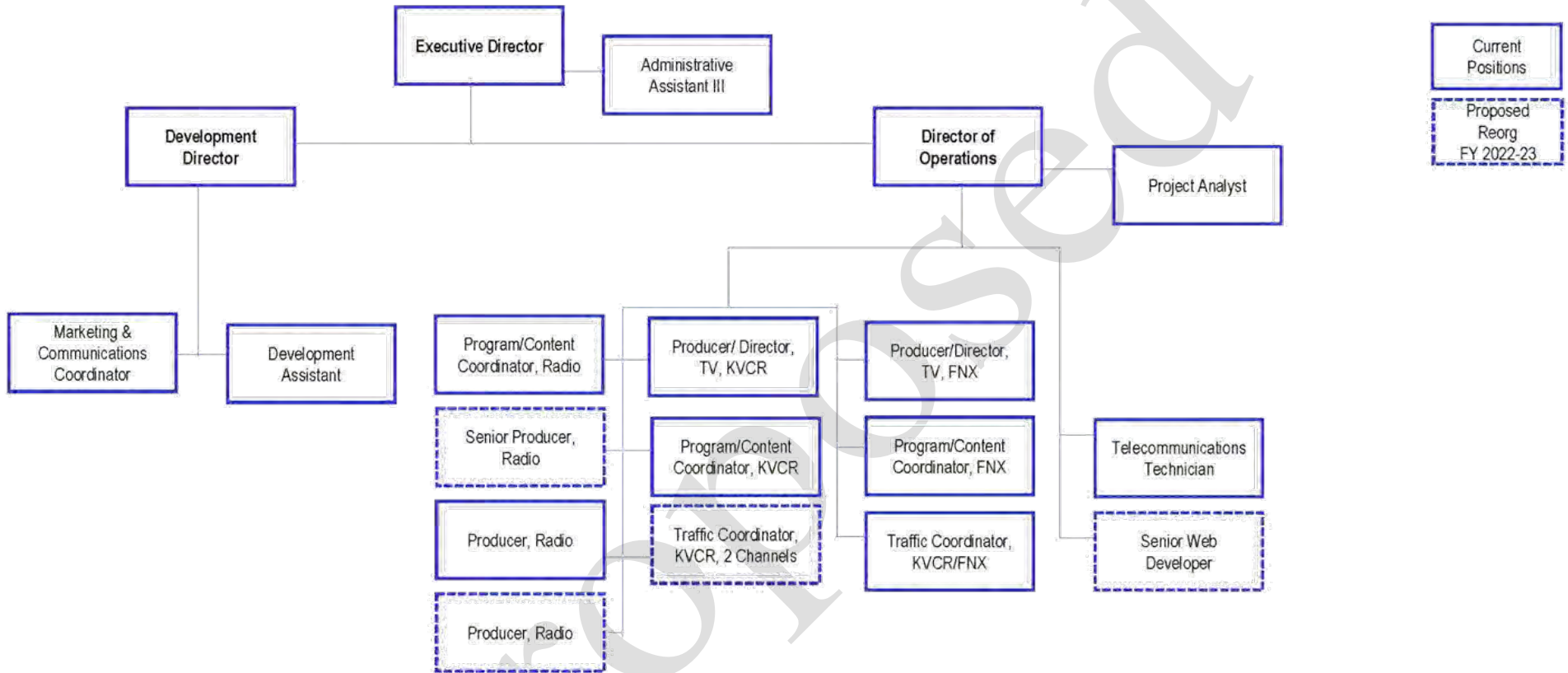




KVCR Revised Forecast & Anticipated Organization

Submitted for Board Approval November 10, 2022

[v.10.27.2022.p.3]5

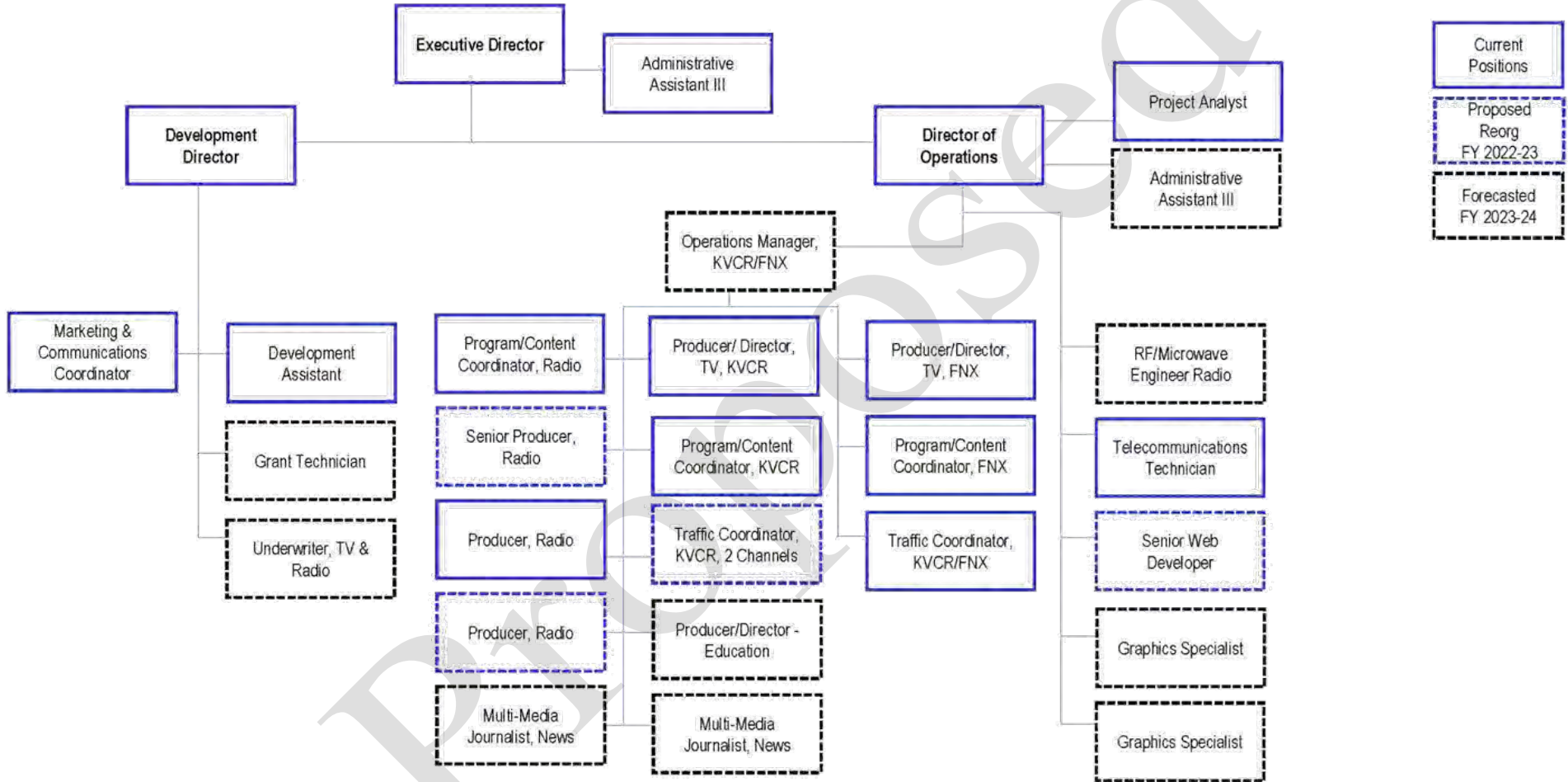




KVCR Revised Forecast & Anticipated Organization

Submitted for Board Approval November 10, 2022

[v.10.27.2022.p.4]5



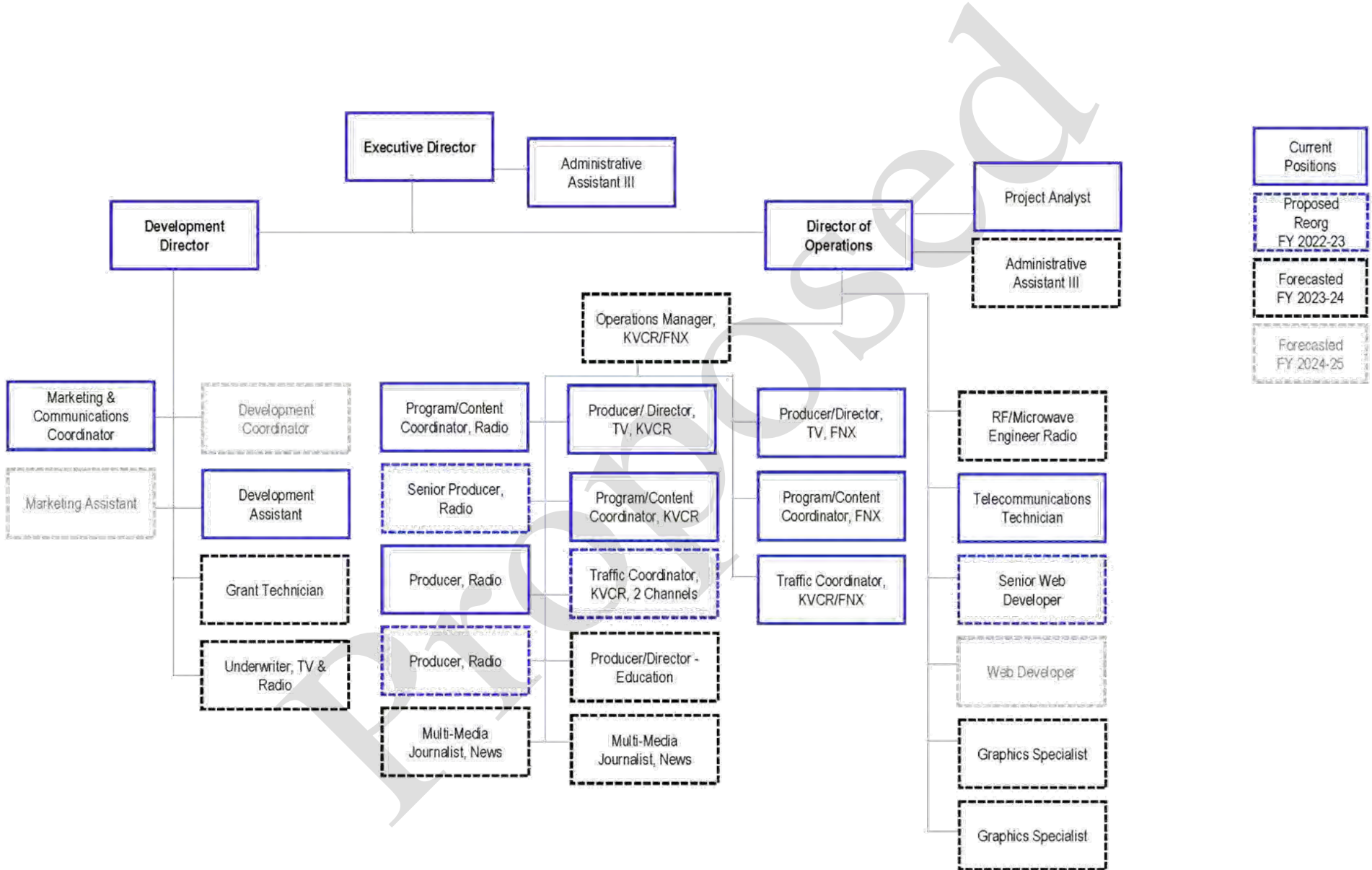
Current Positions
Proposed Reorg FY 2022-23
Forecasted FY 2023-24



KVCR Revised Forecast & Anticipated Organization

Submitted for Board Approval November 10, 2022

[v.10.27.2022.p.5]5



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Jose F. Torres, Executive Vice Chancellor and
Kristina L. Hannon, Vice Chancellor, Human Resources & Police Services

PREPARED BY: Jose F. Torres, Executive Vice Chancellor

DATE: November 10, 2022

SUBJECT: Consideration of Board Policies for Final Approval

RECOMMENDATION

It is recommended that the Board of Trustees approve the Board Policies for second reading and final approval. Administrative Procedures are submitted for information and review for consistency with Board policies.

OVERVIEW

AP 2410 | <https://sbccd.edu/ap2410>

Pursuant to Board Policy 2410, policies of the Board may be adopted, revised, added to, or amended at any regular Board meeting by a majority vote. Proposed changes or additions shall be introduced not less than one regular meeting prior to the meeting at which action is recommended. The Board shall regularly assess its policies for effectiveness in fulfilling the District's mission.

Administrative Procedures are issued by the Chancellor as statements of method to be used in implementing Board Policy. Such Administrative Procedures shall be consistent with the intent of Board Policy and may be revised as deemed necessary by the Chancellor through regular consultation processes and/or as required by revisions to laws and regulations. Administrative Procedures are forwarded to the Board of Trustees, which reserves the right to direct revisions of the Administrative Procedures should they, in the Board's judgment, be inconsistent with the Board's own policies.

ANALYSIS

The Board received the following items for first reading on October 13, 2022. The changes include requirements of the Education Code, current laws, and those determined to be necessary for the efficient operation of the District.

AP 2712	Conflict of Interest Code
BP & AP 5055	Enrollment Priorities
BP & AP 5130	Communications Among Board Members
BP & AP 5140	Board Member Compensation
BP & AP 6750	Parking
BP & AP 7210	Academic Employees



SBCCD GOALS

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution
3. Be a Leader and Partner in Addressing Regional Issues
4. Ensure Fiscal Accountability/Sustainability

FINANCIAL IMPLICATIONS

Approval of Board Policies ensures SBCCD operates in an equitable and efficient manner that is compliant with applicable legal requirements. Direct financial implications vary for each Board Policy/Administrative Procedure.

Reason for Changes *(For more info on SBCCD's process for Board Policies and Administrative Procedures, visit <https://sbccd.edu/ap2410>.)*

Other Request - DSPS to SAS

From: Dr. Scott W. Thayer, Interim President, SBVC Dr. Kevin Horan, President, CHC, Larry W. Brunson, Jr., Director, DSPS, SBVC Marty Milligan, Director, DSPS, CHC

- A focus group consisting of 40 stakeholders from CHC and SBVC, which included current DSPS students, faculty, classified staff, and management.
- A preliminary survey was sent out in September 2021 to all faculty, staff, management, and students at CHC and SBVC that generated almost 300 responses. An overwhelming majority were in favor of a name change for DSPS and the survey was also used to generate interest for the focus group.
- The focus group met five times over the course of five months during the fall and spring semesters of 2021 and 2022.
- In the weeks leading to the final focus group collaborative in April 2022, current CHC and SBVC DSPS were surveyed again with the final four names proposed by the focus group where nearly 200 DSPS students expressed their desire to change the current DSPS name to Student Accessibility Services.
- A final focus group collaborative was held on April 4, 2022, where the group overwhelmingly agreed with the student voice and recommended Student Accessibility Services for Board approval.

Review Level:
1 | Info Only

Review Level Approved by PPAC:
9/12/2022

BOT 1st Read:
10/13/2022

BOT 2nd Read:
11/10/2022

BP 2712 Conflict of Interest Code
No BP

AP 2712 Conflict of Interest Code
With Changes Redlined

(Replaces current SBCCD AP 2260)

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations Section 18730) which contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendices designating officials and employees and establishing disclosure categories, shall constitute the conflict of interest code of the San Bernardino Community College District (District).

Individuals holding designated positions shall file their statements of economic interests with the District, which will make the statements available for public inspection and reproduction. (Gov. Code Sec. 81008.) All statements will be retained by the District.

AP 2712 Conflict of Interest Code
 With Changes Redlined

**APPENDIX A
 DESIGNATED POSITIONS**

Designated Positions	Disclosure Categories
Board of Trustees	1, 2
Chancellor	1, 2
Executive Vice Chancellor	1, 2
General Counsel	1, 2
Business Manager	1, 2
Director, Facilities Planning, Emergency Management & Construction	1
Associate Deans	2
Associate Director of Energy, Sustainability & Safety	2
Campus Project Manager	2
Chief Technology Officer	2
College President, CHC	2
College President, SBVC	2
Deans	2
Director, Diversity, Equity and Inclusion	2
Director of Technology Services	2
Director, Administrative Application Systems	2
Director, Alternative Text Production Center	2
Director, Technology Services	2
Director, DSP&SSAS	2
Director, Fiscal Services	2
Director, Grants Development & Administration	2
Facilities Project Manager	2
General Manager, KVCR TV/FM	2
Local Business Outreach Administrator Measure CC	2
Vice Chancellor, Educational and Student Support Services	2
Vice Chancellor of Human Resources and Police Services	2
Vice Chancellor, Workforce Development, Advancement & Media Systems	2
Vice President of Administrative Services	2
Vice President of Instruction	2
Vice President of Student Services	2
Director, Facilities, Maintenance & Operations	3
Director, Human Resources, EEO, Legal Services and Labor Relations	3
Food Services Supervisor	3
Chief of Police	3
Consultants / New Positions	*

*Consultants/new positions shall be included in the list of designated positions and shall disclose pursuant to the broadest disclosure requirements in this conflict of interest code subject to the following limitation:

The Chancellor may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to comply fully with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's or new position's duties and,

AP 2712 Conflict of Interest Code
With Changes Redlined

based upon that description, a statement of the extent of disclosure requirements. The Chancellor's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

The following positions are NOT covered by the code because they must file under Government Code Section 87200 and, therefore, are listed for informational purposes only:

- **Retirement Board Authority**
- **Investment Advisors**

An individual holding one of the above listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been incorrectly categorized. The Fair Political Practices Commission makes the final determination whether a position is covered by Government Code Section 87200.

APPENDIX B
DISCLOSURE CATEGORIES

Category 1. Designated positions assigned to this category must report:

1. Interests in real property within the boundaries of the District that are used by the District or are of the type that could be acquired by the District as well as real property within two miles of the property used or the potential site.
2. Investments and business positions in business entities and income (including receipt of gifts, loans, and travel payments) from sources of the type that engage in the acquisition or disposal of real property or are engaged in building construction or design for school districts.

Category 2. Designated positions assigned to this category must report:

Investments and business positions in business entities and income (including receipt of gifts, loans, and travel payments) from sources that are contractors engaged in the performance of work, training, consulting or services, or are sources that manufacture or sell supplies, instructional materials, machinery, equipment, or vehicles of the type utilized by the District.

Category 3. Designated positions assigned to this category must report:

Investments and business positions in business entities and income (including receipt of gifts, loans, and travel payments) from sources that are contractors engaged in the performance of work, training, consulting or services, or are sources that manufacture or sell supplies, instructional materials, machinery, equipment, or vehicles of the type utilized by the designated position's department.

References:

Government Code Sections 87103(e), 87300-87302, 89501, 89502, and 89503; Title 2 Section 18730 Any changes to this AP requires approval of the FPPC prior to board approval.

END OF RECOMMENDATION

P&P 5055 Enrollment Priorities

Reason for Changes *(For more info on SBCCD's process for Board Policies and Administrative Procedures, visit <https://sbccd.edu/ap2410>.)*

Other Request - DSPS to SAS

From: Dr. Scott W. Thayer, Interim President, SBVC Dr. Kevin Horan, President, CHC, Larry W. Brunson, Jr., Director, DSPS, SBVC Marty Milligan, Director, DSPS, CHC

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Review Level:
1 | Info Only

Review Level Approved by PPAC:
9/12/2022

BOT 1st Read:
10/13/2022

BOT 2nd Read:
11/10/2022

BP 5055 Enrollment Priorities

FYI Only (No Changes)

All courses of the District shall be open to enrollment, subject to a priority system that may be established. Enrollment also may be limited to students meeting properly validated prerequisites and co-requisites, or due to other, practical considerations.

The Chancellor is responsible for establishing procedures defining enrollment priorities, limitations, and processes for student challenge, which shall comply with Title 5 regulations.

References:

Title 5, Sections 51006, 58106; and 58108

AP 5055 Enrollment Priorities

With Changes Redlined

Enrollment in courses and programs may be limited to students meeting properly established prerequisites and co-requisites. (See BP and AP 4260 titled Prerequisites and Co-requisites.)

Enrollment may be limited due to the following:

- health and safety considerations;
- facility limitations;
- faculty workload;

P&P 5055 Enrollment Priorities

AP 5055 Enrollment Priorities

With Changes Redlined

- availability of qualified instructors;
- funding limitations;
- regional planning;
- legal requirements; and
- contractual requirements.

The District will provide priority registration for students who enroll in a community college for the purpose of degree or certificate attainment, transfer to a four-year college or university, or career advancement.

The following students will have the highest and equal priority for enrollment:

- A member of the armed forces or a veteran pursuant to Education Code section 66025.8
- A foster youth, former foster youth, or homeless youth pursuant to Education Code section 66025.9;
- A student who has been determined to be eligible for ~~Disabled-Student~~ Accessibility Programs and Services or Extended Opportunity Programs and Services; and
- A student who is receiving services through CalWORKS;

The following students will have priority for enrollment:

First time students who have completed orientation, assessment, and developed student education plans.
Continuing students, who has not lost registration priority, as defined in these policies and procedures.

Registration priority specified above shall be lost at the first registration opportunity after a student:

Is placed on academic or progress probation or any combination thereof as defined in these Board Policy and Administrative Procedure 4250 for two consecutive terms; or

Has earned one hundred (100) or more degree-applicable semester or quarter equivalent units at the district.

For purposes of this section a unit is earned when a student receives a grade of A, B, C, D or P as defined in Board Policy and Administrative Procedure 4230. This 100-unit limit does not include units for non-degree applicable English as a Second Language or basic skills courses as defined by the Vice President of Instruction, or students enrolled in high unit majors or programs as designated by the Vice President of Instruction.

The District shall notify students who are placed on academic or progress probation, of the potential for loss of enrollment priority. The District shall notify the student that a second consecutive term on academic or progress probation will result in the loss of priority registration as long as the student remains on probation. The District shall notify students or who have earned 75 percent or more of the unit limit, that enrollment priority will be lost when the student reaches the unit limit.

Appeal of Loss of Enrollment Priority

Students may appeal the loss of enrollment priority when the loss is due to extenuating circumstances. Extenuating circumstances are verified cases of accidents, illnesses or other circumstances beyond the control of the student, or when a student with a disability applied for, but did not receive a reasonable accommodation in a timely manner. The Director of Admission and Records or his/her designee will determine the appeal in his/her sole discretion.

[Note: Districts may allow students who have demonstrated significant academic improvement to appeal the loss of priority enrollment status. Significant academic improvement is defined as achieving no less than the minimum grade point average and progress standard established in Administrative Procedure 4250].

P&P 5055 Enrollment Priorities**AP 5055 Enrollment Priorities****With Changes Redlined**

These mandated enrollment priorities will be effective in the Fall, 2014 term. The District will ensure that these procedures are reflected in course catalogs and that all students have appropriate and timely notice of the requirements of this procedure.

- limiting enrollment to first come, first served, or other non-evaluative selection techniques;
- in the case of intercollegiate completion, honors courses, or public performance courses, allocating available seats to those students judged most qualified;
- limiting enrollment to any selection procedure expressly authorized by statute;
- limiting enrollment in one or more sections to students enrolled in one or more other courses, provided that a reasonable percentage of all sections of the course do not have such restrictions.

A. General Access

Every course for state apportionment, wherever offered and maintained by the District, shall be fully open to enrollment and participation by any person who has been admitted to the colleges and who meets such prerequisites as may be established in compliance with Title V5 of the California Administrative Code.

B. Priorities for Enrollment

Each college shall establish procedures that set priorities for enrollment and publish them in their Class Schedules. Such procedures shall be made available to students during the registration process.

Priority for enrollment must be granted to any member or former member of the Armed Forces of the United States for any academic term within two years of leaving active duty.

C. Matriculation

All students shall be subject to the requirements of the matriculation process at each college. Recommendations for class enrollment based upon testing and evaluation shall be strongly recommended to students but shall be advisory only.

References:

Education Code Sections 66025.8 and 66025.9;
Title 5 Sections 58106 and 58108

END OF RECOMMENDATION

P&P 5130 Financial Aid

Reason for Changes *(For more info on SBCCD's process for Board Policies and Administrative Procedures, visit <https://sbccd.edu/ap2410>.)*

Other Request - DSPS to SAS

From: Dr. Scott W. Thayer, Interim President, SBVC Dr. Kevin Horan, President, CHC, Larry W. Brunson, Jr., Director, DSPS, SBVC Marty Milligan, Director, DSPS, CHC

- A focus group consisting of 40 stakeholders from CHC and SBVC, which included current DSPS students, faculty, classified staff, and management.
- A preliminary survey was sent out in September 2021 to all faculty, staff, management, and students at CHC and SBVC that generated almost 300 responses. An overwhelming majority were in favor of a name change for DSPS and the survey was also used to generate interest for the focus group.
- The focus group met five times over the course of five months during the fall and spring semesters of 2021 and 2022.
- In the weeks leading to the final focus group collaborative in April 2022, current CHC and SBVC DSPS were surveyed again with the final four names proposed by the focus group where nearly 200 DSPS students expressed their desire to change the current DSPS name to Student Accessibility Services.
- A final focus group collaborative was held on April 4, 2022, where the group overwhelmingly agreed with the student voice and recommended Student Accessibility Services for Board approval.

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11/10/2022

BP 5130 Financial Aid
FYI Only (No Changes)

(Replaces current SBCCD BP 5130)

The Financial Aid Office is responsible for the administration of federal and state financial aid programs. Financial Aid programs may include, outside scholarships, grants, waivers and work study programs.

All financial aid programs will adhere to guidelines, procedures and standards issued by federal and state laws and other applicable regulatory and institutional requirements.

The Financial Aid Office shall establish, publicize and apply satisfactory academic progress standards to all participants in Title IV student aid programs.

Misrepresentation

Consistent with the applicable federal regulations for federal financial aid, the District shall not engage in "substantial misrepresentation" of 1) the nature of its educational program, 2) the nature of its financial charges, or 3) the employability of its graduates.

The Chancellor shall establish procedures for regularly reviewing the District's website and other informational materials for accuracy and completeness and for training District employees and vendors providing educational programs, marketing, advertising, recruiting, or admission services concerning the District's educational programs, financial charges, and employment of graduates to assure compliance with this policy.

The Chancellor shall establish procedures wherein the District shall periodically monitor employees' and vendors' communications with prospective students and members of the public and take corrective action where needed.

P&P 5130 Financial Aid

BP 5130 Financial Aid FYI Only (No Changes)

This policy does not create a private cause of action against the District or any of its representatives or service providers. The District and its Board of Trustees do not waive any defenses or governmental immunities by enacting this policy.

References:

Education Code Sections 66021.6 and 76300 ;
 20 U.S. Code Sections 1070, et seq.;
 34 Code of Federal Regulations Section 668; (U.S. Department of Education Regulations on the Integrity of Federal Student Financial Aid Programs under Title IV of the Higher Education Act of 1965, as amended);
 ACCJC Accreditation Standard III.D.15

AP 5130 Financial Aid With Changes Redlined

San Bernardino Community College District participates in a variety of financial aid programs in order to assist students in paying for their postsecondary education. The District is dedicated to providing students superior financial services while complying with all state and federal regulations and requirements.

San Bernardino Community College District offers the following financial aid awards to all students who are enrolled at the colleges within the District:

- Board of Governors Fee Waiver (BOG)
- Chafee Grant
- Cal Grant B and C
- California DREAM Loan Program
- Federal Pell Grant
- Federal Work Study
- Federal Supplemental Opportunity Grant
- Full Time Student Success Grant
- Outside Scholarships

The financial aid procedures, listed below, provide guidance in the financial aid process within the District and give students information needed to make informed decisions about financing their education. Students should regularly check the financial aid website at the college they are attending, as these procedures and policies are reviewed and updated to remain compliant with federal and state requirements to ensure that the District is supporting the success of our students.

Application Procedures

To be considered for financial aid, students must complete the Free Application for Federal Student Aid (FAFSA) and include either San Bernardino Valley College school code (001272) or Crafton Hills College school code (009272). The application is available beginning in October for the following academic award year. If a student is applying for a State Cal Grant, the FAFSA and a GPA verification form must be completed. Additional information and eligibility requirements are available at the Financial Aid Office. It is important that California Community College students complete the FAFSA application by the state published deadline.

AP 5130 Financial Aid With Changes Redlined

Student Eligibility

General student eligibility requirements consist of the following:

- Be enrolled as a regular student in an eligible program for the purpose of obtaining an Associate's degree, certificate program, or transfer program
- Cannot be enrolled in an elementary or secondary school
- Must have a high school diploma or equivalent
- Making satisfactory academic progress
- Must meet enrollment status requirements
- Must resolve any drug conviction issues
- Must be a citizen or an eligible noncitizen
- Have resolved any default on a FSA loan or overpayment
- Have a valid social security number
- Males between the ages of 18-25 must register with the Selective Service System or meet an exemption requirement
- Resolve any conflicting information

There are also program specific eligibility requirements that may be required.

Payment Procedures

Financial aid disbursements are calculated based on a student's Expected Family Contribution (EFC), financial need, availability of funds, and the number of units in which the student is enrolled in each semester.

Waitlist courses are not considered as enrolled units and are not included in the calculation of eligibility.

Disbursements are refunded electronically to the college issued Debit Card. Students must enroll and request their Debit Card at www.enroll.moneynetworkedu.com/. Students also have the ability to have their refunds transferred to their existing bank account using the ACH option. This option may delay a student receiving their disbursement 3-5 business days depending on the existing banking institution procedures. Students who do not select a refund preference will default to a refund check being processed and mailed to the student's home address as reported with Admissions and Records.

Overpayment Recovery

The District will determine the amount of federal financial aid a student has earned in accordance with federal law. Recipients of federal programs are subject to the Return of Title IV Funds (R2T4) requirements. Students who receive federal financial aid and do not attend any classes will be required to repay all of the funds they have received within 30 days of being notified. If students do not repay within the 30-day requirements the student account will be forwarded to collections with the department of education. Students who withdraw from all classes prior to completing more than 60% of the term will have their financial aid eligibility recalculated based on the percentage of the term completed and will be required to repay any unearned financial aid they have received.

Determination of a student's withdrawal date:

- The date the student officially notified the Admissions and Records Office of his or her intent to withdraw;
- The midpoint of the semester for a student who leaves without notifying the college;
- The student's last date of attendance at a document academically-related activity; or
- The date posted by the instructor indicating the last day of attendance.

P&P 5130 Financial Aid**AP 5130 Financial Aid
With Changes Redlined****Accounting Requirements**

The District ensures internal checks and balances by separating the functions of authorizing payments and disbursing or delivering funds so that no single person or office exercises both functions for any student receiving Federal Student Aid (FSA) funds.

Satisfactory Academic Progress

In accordance with Federal and State regulations, financial aid recipients are required to meet Satisfactory Academic Progress (SAP) requirements. SAP requirements include qualitative, quantitative, and maximum time frame standards by which the financial aid office can determine that students receiving federal financial aid funds are maintaining the satisfactory academic progress required for their course of study. Students who are receiving federal student aid must be enrolled in a

course of study leading to an associate's degree, a certificate program, and/or a transfer program to a four-year college. Failure to maintain SAP standards will result in the loss of financial aid assistance. The Financial Aid Office reviews

academic progress, annually, at the end of each Spring semester. Satisfactory Academic Progress will evaluate periods of enrollment in which the student did not receive financial aid funds as well as courses that were taken at another college and apply towards their program of study.

Students are required to adhere to the following SAP requirements:

- Maintain a cumulative GPA of 2.0 or above (qualitative);
- Successfully complete a minimum of 67% of the total number of units attempted/ completed (quantitative); and
- Not exceed a maximum of 90 total unit's attempted/completed (maximum time frame).

These procedures may change periodically and may be superseded by current state and federal laws and regulations.

Misrepresentation

Misrepresentation is defined as any false, erroneous, or misleading statement that the District, a representative of the District, or a service provider with which the District has contracted to provide educational programs, marketing, advertising, recruiting, or admissions services, makes directly or indirectly to a student, prospective student, a member of the public, an accrediting agency, a state agency, or the United States Department of Education.

A misleading statement includes any statement that has the likelihood or tendency to deceive or confuse. If a person to whom the misrepresentation was made could reasonably be expected to rely, or has reasonably relied, on the misrepresentation, the misrepresentation would be substantial.

This procedure does not apply to statements by students through social media outlets or by vendors that are not providing covered services, as reflected herein.

Loss of Eligibility for BOG Fee Waiver

A student shall become ineligible for a Board of Governors (BOG) Fee Waiver if the student is placed on academic or progress probation, or any combination thereof, for two consecutive primary terms. Loss of eligibility shall become effective at the first registration opportunity after such determination is made.

P&P 5130 Financial Aid**AP 5130 Financial Aid
With Changes Redlined**

The District shall notify students of their placement on academic or progress probation no later than thirty days following the end of the term that resulted in the student's placement on probation. The notification must clearly state that two consecutive primary terms of probation will lead to a loss of the BOG Fee Waiver until the student is no longer on probation. The notification must also advise students about the available student support services to assist them in maintaining eligibility.

The District shall adopt, prominently display, and disseminate policies ensuring that students are advised about the student support services available to assist them in maintaining and reestablishing eligibility BOG Fee Waiver eligibility. Dissemination includes, but is not limited to, information provided in college catalogs and class schedules.

The District shall establish written procedures by which a student may appeal the loss of a BOG Fee Waiver due to extenuating circumstances, or whenever a student with a disability applied for, but did not receive, a reasonable accommodation in a timely manner. Extenuating circumstances are verified cases of accidents, illnesses, or other circumstances that might include documented changes in the student's economic situation or evidence that the student was unable to obtain essential student support services. Extenuating circumstances also includes special consideration of the specific factors associated with Veterans, CalWORKs, EOPS, Homeless and ~~DSPSSAS~~ student status.

Foster Youth shall not be subject to loss of BOG Fee Waiver due to placement on academic or progress probation. This exemption for Foster Youth is effective until the date specified in Education Code section 66025.9(c).

References:

Education Code Sections 66021.3, 66021.6, 66025.9, 69514, 70030 et seq., 76300, and 94912.5;
 Title 5 Sections 55031, 58600 et seq.; 20 U.S. Code Sections 1070 et seq.;
 34 Code of Federal Regulations Section 668;
 (U.S. Department of Education regulations on the Integrity of Federal Student Financial Aid Programs under Title IV of the Higher Education Act of 1965, as amended);
 ACCJC Accreditation Standard 111. D. 15

END OF RECOMMENDATION

P&P 5140 DISABLED STUDENT PROGRAMS AND SERVICES

Reason for Changes *(For more info on SBCCD's process for Board Policies and Administrative Procedures, visit <https://sbccd.edu/ap2410>.)*

Other Request - DSPS to SAS

From: Dr. Scott W. Thayer, Interim President, SBVC Dr. Kevin Horan, President, CHC, Larry W. Brunson, Jr., Director, DSPS, SBVC Marty Milligan, Director, DSPS, CHC

- A focus group consisting of 40 stakeholders from CHC and SBVC, which included current DSPS students, faculty, classified staff, and management.
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- The focus group met five times over the course of five months during the fall and spring semesters of 2021 and 2022.
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**BP 5140-~~Disabled Student Programs and Services~~-Student Accessibility Services
With Changes Redlined**

(Replaces current SBCCD BP 5140)

Students with disabilities shall be reasonably accommodated pursuant to federal and state requirements in all applicable programs in the District.

The ~~Disabled Students Programs and Services (DSPSSAS)~~Student Accessibility Services (SAS) program shall be the primary provider for academic adjustments, auxiliary aids, services, or instruction that facilitate equal educational opportunities for disabled students who can profit from instruction as required by federal and state laws.

~~DSPS services~~SAS shall be available to students with verified disabilities. The services to be provided include, but are not limited to, reasonable accommodations, academic adjustments, technology accessibility, accessible facilities, equipment, instructional programs, disability adjustment counseling and academic counseling.

Campuses shall adopt procedures for the resolution of disputes regarding academic adjustments. The District shall respond in a timely manner to accommodation requests involving academic adjustments.

No student with disabilities is required to participate in the ~~DSPSSAS~~ program.

The District shall respond in a timely manner to accommodation requests involving academic adjustments. The Chancellor shall establish a procedure to implement this policy which, at a minimum, provides for an individualized review of each such request, and permits interim decisions on such requests pending final resolution by the appropriate administrator or designee.

The Chancellor shall assure that the ~~DSPSSAS~~ program conforms to all requirements established by the relevant law and regulations.

P&P 5140 DISABLED STUDENT PROGRAMS AND SERVICES

BP 5140-~~Disabled Student Programs and Services~~-Student Accessibility Services With Changes Redlined

References:

Education Code Sections 67310 and 84850; Title 5 Sections 56000 et seq.

AP 5140-~~Disabled Student Programs and Services~~-Student Accessibility Services With Changes Redlined

(Replaces current SBCCD AP 5140)

The District maintains a plan for the provision of programs and services to disabled students designed to assure that they have equality of access to District classes and programs.

The role of ~~Disabled Student Programs and Services~~Student Accessibility Services (DSPSSAS) is to support the colleges in meeting federal and state obligations to students with disabilities. ~~DSPS-SAS~~ is the principal provider of support programs and services that allow equal educational opportunities for students with disabilities who can benefit from instruction. No student with disabilities is required to apply to DSPSSAS. If a student requests accommodations, but does not want to register with DSPSSAS, then the student will need to submit verification of the disability and educational limitations to the College 504/ADA Coordinator."

As required by Section 504 of the Rehabilitation Act of 1973, Title 5, section 567027, and District Board Policy 5140, the San Bernardino Community College District has developed procedures in order to respond in a timely manner to requests by students with disabilities for academic adjustments. Pursuant to Title 5, Sections 5600-56076 the district has established DSPSSAS at each college in order to assist students with disabilities in accessing instruction, programs, academic adjustments, and auxiliary aids.

The application process shall include: 1) the student completing an Application for Services, 2) the student providing documentation from a certified professional that verifies both the disabling condition and that the disabling condition creates educational limitation(s) in an academic setting, 3) Certificated DSPSSAS staff review of documentation provided, 4) additional assessment to verify disabling condition, if needed, 5) and certificated DSPSSAS staff interview with the student to determine if the level of the student's reported disability meets the requirements of Title V, Section 504 (11135).

Crafton Hills College's DSPSSAS long-range goals and short term objectives are delineated within the Crafton Hill's DSPSSAS Non-Instructional Annual Plan.

San Bernardino Valley College's DSPSSAS long-range goals and short term objectives are delineated within the SBVC DSPSSAS Non-Instructional Annual Plan.

§ 56002. Student with a Disability.

A "student with a disability" is a person enrolled at a community college who has a verified disability which limits one or more major life activities, as defined in 28 C.F.R. 35.104 resulting in an educational limitation as defined in section 56001. For purposes of reporting to the Chancellor under Section 56030, students with disabilities shall be reported in the categories described in Sections 56032-44. NOTE: Authority cited: Sections 67312, 70901 and 84850, Education Code. Reference: Sections 67310-67312 and 84850, Education Code; and 28 U.S.C. Sec. 35.104.

P&P 5140 DISABLED STUDENT PROGRAMS AND SERVICES

AP 5140-~~Disabled Student Programs and Services~~-Student Accessibility Services With Changes Redlined

§ 56032. Physical Disability.

Physical disability is defined as a limitation in locomotion or motor functions. These limitations are the result of specific impacts to the body's muscular-skeletal or nervous systems, and limit the student's ability to access the educational process. NOTE: Authority cited: Sections 67312, 70901 and 84850, Education Code. Reference: Sections 67310-67312 and 84850, Education Code.

§ 56034. Deaf and Hard of Hearing (DHH).

Deaf and Hard of Hearing (DHH) is defined as a total or partial loss of hearing function that limits the student's ability to access the educational process. NOTE: Authority cited: Sections 67312, 70901 and 84850, Education Code. Reference: Sections 67310-67312 and 84850, Education Code.

§ 56035. Blind and Low Vision.

Blindness and low vision is defined as a level of vision that limits the student's ability to access the educational process. NOTE: Authority cited: Sections 67312, 70901 and 84850, Education Code. Reference: Sections 67310-67312 and 84850, Education Code.

§ 56036. Learning Disability.

Learning disability (LD) is defined as a persistent condition of presumed neurological dysfunction which may exist with other disabling conditions. The dysfunction is not explained by lack of educational opportunity, lack of proficiency in the language of instruction, or other non-neurological factors, and this dysfunction limits the student's ability to access the educational process. To be categorized as a student with a learning disability a student must meet the following criteria through psycho-educational assessment verified by a qualified specialist certified to assess learning disabilities:

- a. Average to above-average intellectual ability; and
- b. Statistically significant processing deficit(s); and/or
- c. Statistically significant aptitude-achievement discrepancies.

NOTE: Authority cited: Sections 67312, 70901 and 84850, Education Code. Reference: Sections 67310-67312 and 84850, Education Code.

§ 56037. Acquired Brain Injury (ABI).

Acquired Brain Injury (ABI) is defined as a deficit in brain functioning which results in a total or partial loss of cognitive, communicative, motor, psycho-social and/or sensory-perceptual abilities, and limits the student's ability to access the educational process. NOTE: Authority cited: Sections 67312, 70901 and 84850, Education Code. Reference: Sections 67310-67312 and 84850, Education Code.

§ 56038. Attention-Deficit Hyperactivity Disorder (ADHD).

Attention-Deficit Hyperactivity Disorder (ADHD) is defined as a neurodevelopmental disorder that is a persistent deficit in attention and/or hyperactive and impulsive behavior that limits the student's ability to access the educational process. NOTE: Authority cited: Sections 67312, 70901 and 84850, Education Code. Reference: Sections 67310-67312 and 84850, Education Code.

P&P 5140 DISABLED STUDENT PROGRAMS AND SERVICES**AP 5140-~~Disabled Student Programs and Services~~-Student Accessibility Services
With Changes Redlined****§ 56039. Intellectual Disability (ID).**

Intellectual disability (ID) is defined as significant limitations both in intellectual functioning and in adaptive behavior that affect and limit the student's ability to access the educational process. An individual may have an intellectual disability when:

- a. the person's functioning level is below average intellectual ability; and
- b. the person has significant limitations in adaptive skill areas as expressed in conceptual, social, academic and practical skills in independent living and employment; and,
- c. the disability originated before the age of 18.

NOTE: Authority cited: Sections 67312, 70901 and 84850, Education Code. Reference: Sections 67310-67312 and 84850, Education Code.

§ 56040. Autism Spectrum.

Autism Spectrum disorders are defined as neurodevelopmental disorders described as persistent deficits which limit the student's ability to access the educational process. Symptoms must have been present in the early developmental period, and cause limitation in social, academic, occupational, or other important areas of current functioning. NOTE: Authority cited: Sections 67312, 70901 and 84850, Education Code. Reference: Sections 67310-67312 and 84850, Education Code.

§ 56042. Mental Health Disability.

Mental Health disability is defined as a persistent psychological or psychiatric disability, or emotional or mental illness that limits the student's ability to access the educational process. For purposes of this subchapter, conditions that are not described and/or excluded in the American Psychiatric Association Diagnostic and Statistical Manual (DSM) or the Americans with Disabilities Act (ADA) are not covered in this category. NOTE: Authority cited: Sections 67312, 70901 and 84850, Education Code. Reference: Sections 67310-67312 and 84850, Education Code; 42 U.S.C. Sec. 12101; American Psychiatric Association (2013). Diagnostic and Statistical Manual of Mental Disorders (Fifth ed.). Arlington, VA: American Psychiatric Publishing.

§ 56044. Other Health Conditions and Disabilities.

This category includes all students with disabilities, as defined in Section 56002, with other health conditions, and/or disabilities that affect a major life activity, which are otherwise not defined in Sections 56032-56042, but which limit the student's ability to access the educational process. NOTE: Authority cited: Sections 67312, 70901 and 84850, Education Code. Reference: Sections 67310-67312 and 84850, Education Code.

§ 56026. Academic Adjustments, Auxiliary Aids and Services. Academic Adjustments.

Auxiliary Aids and services are those specialized aids, devices and/or services available to students with disabilities as defined in Section 56002, which are in addition to the general services provided to all students. Such services enable students to participate in general activities, programs and classes offered by the college.

P&P 5140 DISABLED STUDENT PROGRAMS AND SERVICES
**AP 5140-~~Disabled Student Programs and Services~~Student Accessibility Services
With Changes Redlined**
§ 56006. Determination of Eligibility.

- a. In order to be eligible for academic adjustments, auxiliary aids, services and/or instruction authorized under this chapter, a student must have a disability which is verified pursuant to subdivision (b) which results in an educational limitation identified pursuant to subdivision (c) of this section.
- b. The existence of a disability may be verified, using procedures prescribed by the Chancellor, by one of the following means: (1) observation by certificated DSPSSAS staff; (2) assessment by certificated DSPSSAS staff; or (3) review of documentation by certificated staff provided by appropriate agencies or certified or licensed professionals outside of DSPSSAS.
- c. The student's educational limitations must be identified by certificated staff and described in the Academic Accommodation Plan (AAP) required pursuant to Section 56022. Eligibility for each service provided must be directly related to an educational limitation consistent with Section 56000(b) and Section 56001.

NOTE: Authority cited: Sections 67312, 70901 and 84850, Education Code. Reference: Sections 67310-67312 and 84850, Education Code.

§ 56008. Student Rights.

- a. Participation by students with disabilities in ~~Disabled Student Programs and Services~~Student Accessibility Services shall be entirely voluntary.
- b. Receiving academic adjustments, auxiliary aids, services and/or instruction authorized under this subchapter shall not preclude a student from also participating in any other course, program or activity offered by the college.
- c. All records maintained by DSPSSAS personnel pertaining to students with disabilities shall be protected from disclosure and shall be subject to all other requirements for handling of student records as provided in Subchapter 6 (commencing with Section 54600) of Chapter 5 of this Division.

NOTE: Authority cited: Sections 67312, 70901 and 84850, Education Code. Reference: Sections 67310-67313 and 84850, Education Code.

§ 56010. Student Responsibilities.

- a. Students receiving academic adjustments, auxiliary aids, services and/or instruction under this subchapter shall:
 1. comply with the student code of conduct adopted by the college and all other applicable statutes and regulations related to student conduct;
 2. be responsible in their use of DSPSSAS services and adhere to written service provision policies adopted by DSPSSAS; and
 3. when enrolled in educational assistance classes, make measurable progress toward the goals developed for the course as established in the student's Academic Accommodation Plan (AAP) or,
 4. when the student is enrolled in general college classes, meet academic standards established by the college, as applied to all students, pursuant to Subchapter 6 (commencing with Section 55500) of Chapter 6 of this Division.
- b. A district may adopt a written policy providing for the suspension or termination of DSPSSAS services where a student fails to comply with subdivisions (a)(2), (a)(3) or (a)(4) of this section. Such policies shall provide for written notice to the

P&P 5140 DISABLED STUDENT PROGRAMS AND SERVICES

AP 5140-~~Disabled Student Programs and Services~~-Student Accessibility Services With Changes Redlined

student prior to the suspension or termination and shall afford the student an opportunity to appeal the decision. Each student shall be given a copy of this policy upon first applying for services from DSPSSAS.

NOTE: Authority cited: Sections 67312, 70901 and 84850, Education Code. Reference: Sections 67310-67312 and 84850, Education Code.

§ 56022. Academic Accommodation Plan (AAP).

Each college shall generate an Academic Accommodation Plan (AAP) and maintain a record of the interactive process between each DSPSSAS student and a DSPSSAS certificated staff member regarding the academic adjustments, auxiliary aids, services and/or instruction necessary to provide the student equal access to the educational process, given the educational limitations resulting from the student's disabilities. In addition, when a student is enrolled in educational assistance classes the AAP shall define measurable progress toward the goals of each class. NOTE: Authority cited: Sections 67312, 70901 and 84850, Education Code. Reference: Sections 67310-67312 and 84850, Education Code.

§ 56048. Staffing.

- a. Each district receiving funds pursuant to this subchapter shall ensure sufficient DSPSSAS certificated and support staff to provide timely and effective services to eligible students with disabilities.
- b. Each district receiving funds pursuant to this subchapter shall designate a DSPSSAS coordinator or director for each college in the district. For the purpose of this section, the coordinator or director is defined as that individual for each college in the district who has responsibility for the day-to-day operation of DSPSSAS, which is necessary to implement Subchapter 1 of Chapter 7 of this Division. For the coordinator or director, those responsibilities shall include, but are not limited to, integration of DSPSSAS into the college's instruction and services, the provision of academic adjustments, auxiliary aids, and services, maintaining knowledge of the legal responsibilities regarding students with disabilities

participation in the educational process, and budget planning. The designated coordinator or director must meet the minimum qualifications for a DSPSSAS counselor or instructor set forth in Section 53414(a) through (d) or meet the minimum qualifications for an educational administrator set forth in Section 53420 and, in addition, have two (2) years full-time experience or the equivalent within the last four (4) years in one or more of the following fields:

1. instruction or counseling or both in a higher education program for students with disabilities;
 2. administration of a program for students with disabilities in an institution of higher education;
 3. teaching, counseling or administration in secondary education, working predominantly or exclusively in programs for students with disabilities; or
 4. administrative or supervisory experience in industry, government, public agencies, the military, or private social welfare organizations, in which the responsibilities of the position were predominantly or exclusively related to persons with disabilities.
- c. Persons employed pursuant to this Subchapter as counselors or instructors of students with disabilities shall meet minimum qualifications set forth in Section 53414 of Subchapter 4 of Chapter 4 of this Division.
 - d. Districts receiving funding pursuant to this subchapter may also employ classified and/or paraprofessional support staff. Support staff shall function under the coordination of a DSPSSAS coordinator or director, counselor, LD Specialist, or instructor as appropriate for the academic adjustments, auxiliary aids, services and/or instruction being provided.

NOTE: Authority cited: Sections 67312, 70901 and 84850, Education Code. Reference: Sections 67310-67312 and 84850, Education Code.

§ 56050. Advisory Committee.

Each district receiving funds pursuant to this subchapter shall establish, for either the District or at each college in the district, an advisory committee which shall meet not less than once per year. The advisory committee shall, at a minimum, include a student

P&P 5140 DISABLED STUDENT PROGRAMS AND SERVICES
**AP 5140-~~Disabled Student Programs and Services~~-Student Accessibility Services
With Changes Redlined**

with disabilities. NOTE: Authority cited: Sections 67312, 70901 and 84850, Education Code. Reference: Sections 67310-67312 and 84850, Education Code.

A. Academic/Progress Probation

A DSP&S student who is placed on academic/progress probation, as defined in Board Policy and the college catalog, shall continue to receive DSP&S services throughout the probationary period.

B. Suspension or Termination of Services

1. In order to continue to receive special services, a disabled student must maintain regular enrollment in the college subject to the conditions of District policies on academic standards, student conduct, and the meeting of all fee obligations that apply to all students.
2. A disabled student who is in danger of suspension or termination of services shall be given a written warning identifying the standards that have been violated. The warning shall include all actions that may be taken leading to suspension or termination of services if the problems persist.
3. A disabled student who is subject to suspension or termination of services, or suspension or termination of enrollment, shall be provided with the following documents:
 - a. A copy of the policies on student conduct, academic standards, and/or other policies pertaining to the cause for suspension or termination.
 - b. A copy of the services provided to the student and the specific written intent of each DSP&S service as utilized by the student.
 - c. A copy of the documentation that details all notices and decisions sent to the student.
 - d. A copy of the appeal process with firm guidelines and due dates.

C. Dismissal/Grievance/Appeal/Readmission

1. Dismissal/Grievance/Appeal/Readmission relating to student conduct shall occur in accordance with the provisions of Board Policy.
2. Dismissal/Grievance/Appeal/Readmission relating to academic performance shall occur in accordance with the provisions of Board Policy.

References:

Title 5 Sections 56000 et seq.

END OF RECOMMENDATION

P&P 6750 Parking

Reason for Changes *(For more info on SBCCD's process for Board Policies and Administrative Procedures, visit <https://sbccd.edu/ap2410>.)*

Other Request - DSPS to SAS

From: Dr. Scott W. Thayer, Interim President, SBVC Dr. Kevin Horan, President, CHC, Larry W. Brunson, Jr., Director, DSPS, SBVC Marty Milligan, Director, DSPS, CHC

- A focus group consisting of 40 stakeholders from CHC and SBVC, which included current DSPS students, faculty, classified staff, and management.
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- The focus group met five times over the course of five months during the fall and spring semesters of 2021 and 2022.
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Review Level:
1 | Info Only

Review Level Approved by PPAC:
9/12/2022

BOT 1st Read:
10/13/2022

BOT 2nd Read:
11/10/2022

BP 6750 Parking
FYI Only ((No Changes))

(Replaces current SBCCD BP 6750)

The Chancellor shall establish such administrative procedures regarding vehicles and parking on campus as are necessary for the orderly operation of the instructional program. No person shall drive any vehicle or leave any vehicle unattended on the campus except in accordance with such procedures.

Parking fees may be established in accordance with these board policies. (See BP 5030 titled Fees.)

References:

Education Code Section 76360; Vehicle Code Sections 21113 and 22651.5

AP 6750 Parking
With Changes Redlined

(Replaces current SBCCD AP 6750)

These procedures are intended to promote safe and orderly movement of traffic within District property for the safe and orderly parking of vehicles and bicycles.

All applicable provisions of the California Vehicle Code are expressly applicable both on and off paved roadways.

P&P 6750 Parking

AP 6750 Parking With Changes Redlined

Parking of motor vehicles and bicycles is limited to specially designated areas. Fee permits are required. Vehicles or bicycles parked in violation of the provisions of this code are subject to fines, towing, or impoundment.

All persons who enter on the college(s) are charged with knowledge of the provisions of this procedure and are subject to the penalties for violations of such provisions.

In accordance with California Vehicle Code Section 21113a, it shall be a misdemeanor or infraction for any person to do any act forbidden or fail to perform any act required in these procedures.

A. Authorization

Any person who operates or parks a motor vehicle on District property is subject to District Parking and Traffic Regulations and the provisions of the California Motor Vehicle Code.

B. Parking Permit

District parking permits are required for all vehicles parked on District property from 7:00 AM Monday through 4:30 PM Friday, unless otherwise noted herein. Parking permits and daily parking permits are valid at all District locations.

1. Special Events Parking

"Special Events" parking permits may be made available free of charge for non-students who participate in such things as theater productions, and "no cite" periods may be provided for such events as dances, college night and career day. Parking fees for sporting or community events may be charged an amount commensurate to the event.

2. Guest Parking

Guest permits are available through the District Office and through the College Administrative Services Department. It is the responsibility of the individual inviting an off-campus guest to secure a parking permit prior to the event.

C. Violations/Citations

Any person who violates the Parking and Traffic Regulations or the California Motor Vehicle Code may receive a District citation and/or be subject to District disciplinary action. Disciplinary action only applies to intentional acts that constitute dishonesty, falsification of information, willful or persistent violation of the rules made applicable to the District by the Governing Board. Disciplinary action includes suspension, demotion or, in severe cases, dismissal. When disciplinary action is sought, employees are entitled to due process protection as per applicable District policy and collective bargaining agreements.

Student/Public parking areas: Parking citations shall not be issued during the first two weeks of fall and spring semesters, during each summer session, or when classes are not in session.

D. Liability

Parking of motor vehicles or bicycles on District property is done at the owner's risk. The District assumes no liability for damage or theft except as provided for unit members covered by Article 20 of the SBCCD/SBCCDTA contract.

E. Traffic Regulations

1. Driver must obey all posted speed limits. The speed limit on all campus roads is posted.
2. The speed limit in all parking lots is a maximum of 5 miles per hour.

P&P 6750 Parking

AP 6750 Parking With Changes Redlined

3. Pedestrians have the right-of-way at all times.
4. The use of skateboards, roller skates or bicycles is prohibited on the interior of District property.
5. Unless by special permit, no vehicles are permitted on inner campus walks except for emergency vehicles, or district owned vehicles performing assigned duties. The permit may specify that a guide is required to walk in front of or beside the vehicle while moving on campus.
6. Roadblocks, barriers, cones, or stanchions may be placed by District employees at any point deemed necessary for safety or convenience. Removal of these roadblocks, barriers, or stanchions is prohibited.
7. Motorcycles and other two-wheeled powered vehicles are limited to designated motorcycle parking areas. Motorcycle parking in these designated spaces does not require a permit. Mopeds may be parked in bicycle racks on campus, but shall be walked when on campus walkways. Use of private powered vehicles is prohibited where pedestrian traffic is present.

F. Parking Controls

1. All vehicles parked on District/college parking lots or District/college roadways are required to display a current parking permit or a daily parking permit. Permits must be displayed on windshield or rear-view mirror while on campus. Daily parking permits shall be posted face up on the dashboard so as to be readable. Failure to post permits properly shall be grounds for citation.
2. Students/visitors may purchase semester parking permits on-line or daily permits from a vending machine located in various parking lots.
3. Parking permit refunds for students are subject to the provisions of the Fee Refund Policy. In order to obtain a refund, a student must take all or a portion of the decal bearing the permit number to the College Police Department at SBVC, or the Campus Business Office at CHC, within the time-lines specified in the Fee Refund Policy. Refunds are not provided to employees unless they qualify under the AQMD Ride-Share Incentive Program.
4. Certain parking lots and parking areas are restricted for employee "staff" parking only. Students, dependents and relatives of employees, who are not employees themselves, are prohibited from using employee lots and parking areas.
5. Parking stalls marked "visitors" are solely for visitors and may be governed by time limits. Students and employees are prohibited from parking in visitor areas.
6. Students with physical handicaps may be given special parking privileges that will be evidenced by a District handicapped permit affixed to the right side of the rear bumper or the rear view mirror. Permits may be obtained in the Disabled Student Accessibility Services Office. It is the responsibility of DSP&SSAS to inform the Police Department of any such privileges.
7. Vehicles are to be parked in properly marked stalls only. Taking up more than one parking stall is prohibited.
8. Parking is prohibited in loading zones, posted areas, along red curbing, or red lined areas.
9. Vehicles parked in prohibited areas which block the flow of traffic, emergency vehicles/equipment, driveways, roadways, or in posted "NO PARKING" zones may be towed away at the owner's expense at no responsibility to the District pursuant to current California Vehicle Code authority.
10. Vehicles parked illegally in reserved parking stalls will be cited for illegal parking.
11. Vehicles abandoned on college property for over 72 hours without college authorization from the College Administrative Services Department will be removed at owner's expense pursuant to current California Vehicle Code authority.

P&P 6750 Parking

AP 6750 Parking
With Changes Redlined

12. Energy Efficient Vehicles will be defined as Zero Emission Vehicles (ZEV) by the California Air Resources Board, or fuel-efficient vehicles that have achieved a minimum green score of 40 on the American Council for an Energy Efficient Economy (ACEEE) annual vehicle rating guide.

References:

Education Code Section 76360;
Vehicle Code Section 21113

END OF RECOMMENDATION

CHAPTER LEAD RECOMMENDATION

P&P 7210 Academic Employees

Reason for Changes *(For more info on SBCCD's process for Board Policies and Administrative Procedures, visit <https://sbccd.edu/ap2410>.)*

Other Request - DSPS to SAS

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11/10/2022

BP 7210 Academic Employees
With Changes Redlined

Employees represented by CSEA and CTA should refer to their respective bargaining unit agreements for information specific to their unit.

Academic employees are all persons employed by the District in academic positions. Academic positions include every type of service, other than paraprofessional service, for which the Board of Governors has established minimum qualifications for the California Community Colleges.

Faculty members are those employees who are employed by the District in academic positions that are not designated as supervisory or management. Faculty employees include, but are not limited to, instructors, librarians, counselors, and professionals in health services, DSPS SAS, and EOPS.

Decisions regarding tenure of faculty shall be made in accordance with the evaluation procedures established for the evaluation of probationary faculty and in accordance with the requirements of the Education Code. The Board of Trustees reserves the right to determine whether a faculty member shall be granted tenure.

The District may employ temporary faculty from time to time as required by the interests of the District. Temporary faculty may be employed full time or part time. The Board delegates authority to the Chancellor to determine the extent of the District's needs for temporary faculty.

Notwithstanding this policy, the District shall comply with its goals under the Education Code regarding the ratio of full-time to part-time faculty to be employed by it and the for making progress toward the standard of 75% of total faculty work load hours taught by full-time faculty.

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References:

Education Code Sections 87400 et seq; 87419.1; 87482.8, and 87600 et seq;
Title 5, Section 51025

AP 7210 Academic Employees

FYI Only (No Changes)

ACADEMIC EMPLOYEES, NON-MANAGEMENT**HIRING OF FULL-TIME FACULTY**

The San Bernardino Community College District seeks a qualified and diverse administration, faculty, and staff dedicated to student success. The District is committed to an open and inclusive hiring process that supports the goals of equal opportunity and diversity, providing equal consideration and opportunities for all qualified candidates. The goal of every hiring process is to select the qualified candidate who best meets the needs of our students. The hiring process for full-time faculty also focuses on candidates who will develop and maintain inclusive curriculum and environments that represent the ethnic and socioeconomic demographic of the college's student population.

The faculty, staff, and administration recognize the importance of an effective hiring process that reflects mutual professional responsibility and interest in achieving the common goal of hiring outstanding faculty that will enhance the learning experience for all students and fulfill the mission and goals of the College and the District.

Hiring faculty, classified staff, and administrators is accomplished through selection committees, which produce a recommendation of a final candidate from the President, or other appropriate administrator, to the Chancellor to recommend to the Board for employment.

HIRING QUALIFICATIONS**Minimum Qualifications**

The San Bernardino Community College District has established the following hiring qualifications for all faculty positions:

1. For faculty and administrative positions, job requirements shall include (A) a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds of community college students as demonstrated by skills and abilities in cultural responsiveness and cultural humility; and (B) a demonstrated commitment to recognizing patterns of inequity in student outcomes, taking personal and institutional responsibility for the success of students, engaging in critical assessment of own practices, and applying a race-conscious awareness of the social and historical context of exclusionary practices in American Higher Education.
2. The Minimum Qualifications for discipline expertise adopted by the Board of Governors for California Community Colleges or possession of a valid and appropriate California Community College Credential as provided in Education Code 87355.
3. All applicants will be provided the opportunity to have qualifications for discipline expertise reviewed and considered for meeting minimum qualifications that meet or exceed those listed adopted by the Board of Governors through alternate means.

CHAPTER LEAD RECOMMENDATION

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FYI Only (No Changes)

Application Procedure

1. The Human Resources Office will determine which applicants meet minimum education and expertise qualifications as set forth in the job announcement based on information provided on the official application for employment and verified by copies of transcripts provided by the applicant. Applicants not having minimum qualifications but requesting consideration of equivalent qualifications will be separated from those determined to meet minimum qualifications. If there is any discrepancy between the established minimum qualifications and the qualifications presented by an applicant as meeting minimum qualifications, that applicant's file will be grouped with the applications requesting consideration of equivalent qualifications. Applicant groups for equivalency review will have their qualifications evaluated by the Equivalency Committee, in accordance with the Equivalency Policy and Procedures. Human Resources will also evaluate the diversity of the pool of applicants to determine if further outreach is required before proceeding.
2. The files of all applicants who meet minimum qualifications or who have had equivalent qualifications determined by the Equivalency Committee will be reviewed by the selection committee. The selection committee will not review the file of any applicant who does not meet minimum qualifications or who has not been determined as possessing equivalent qualifications by the Equivalency Committee. Human Resources will forward candidates to the Equivalency Committee for final confirmation of meeting MQs when appropriate. A list of candidates who did not meet MQs will be provided to the hiring manager and/or selection committee by request. Should the selection committee have any concern about the pool or process, the selection committee chair may confer with the Vice Chancellor of Human Resources and Police Services or designee regarding these concerns.
3. For disciplines for which the master's degree is not generally expected or available (as designated in *Minimum Qualifications for Faculty & Administrators in California Community Colleges*, adopted by the Board of Governors), a "year of professional experience" shall be considered the period of time which the District accepts as a regular work year on a full-time basis. One year of professional experience must have been completed within the three years prior to the closing date for applications for the position. The minimum qualifications listed on the job announcement should identify the specific types of professional experience required for the position.
4. For disciplines for which the master's degree is not generally expected or available (as designated in *Minimum Qualifications for Faculty & Administrators in California Community Colleges*, adopted by the Board of Governors), the appropriate, valid certification or license to practice shall be stipulated based on the instructional responsibilities of the position. If no certificate or license is appropriate to the position, no certificate or license will be listed as a minimum qualification.

Desirable Qualifications

1. Job announcements may include a set of "desirable qualifications," separate from the minimum qualifications. These desirable qualifications should be approved by discipline faculty and describe characteristics that support the responsibilities of the position.
2. The combination of the minimum qualifications and the job-related desirable qualifications will be used as the basis for decision-making throughout the selection, interview, and recommendation of applicants.

Establishing Minimum and Desirable Qualifications

1. The minimum and desirable qualifications will be reviewed and edited by discipline faculty in consultation with the Division/Department Dean or other appropriate administrator. When no full-time faculty member is employed in the discipline, at least two full-time faculty in a reasonably related discipline will write the desirable qualifications in consultation with the Division/Department Dean or appropriate administrator. The academic senate may elect to recommend additional qualifications related to the ability to serve our diverse students well in any faculty position.

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FYI Only (No Changes)

2. The Vice Chancellor of Human Resources and Police Services or their designee will monitor the minimum and desirable qualifications for adverse impact on groups that have been historically under-represented. If the Vice Chancellor of Human Resources and Police Services or their designee believes the qualifications appear to be too restrictive, they will meet with the discipline faculty and the Division/Department Dean or appropriate administrator to review the qualifications. If discriminatory intent or effect is identified, the Vice Chancellor of Human Resources and Police Services or their designee shall confer with the appropriate Vice President and the Academic Senate President to determine necessary remedies.

PROCEDURES

The goal of every hiring process is to select the qualified candidate who best meets the needs of our diverse student population.

Establishing the Position

Any request to fill new or vacant positions must be processed through the appropriate Manager and the Human Resources Office, and must receive approval by the Chancellor before any position announcement is made.

1. Faculty positions are identified by a process established by each College and Fiscal Services.
2. Chancellor approves faculty positions from those requested by the Colleges.
3. Human Resources receives the Staffing Requisition approved by the Chancellor and begins the search process.

Position Announcement

1. The Announcement of a Position will be drafted by the faculty of the discipline and the Division/Department Dean or appropriate administrator who established the minimum and desirable qualifications for the position (See "Establishing Minimum and Desirable Qualifications") in consultation with the Vice Chancellor of Human Resources and Police Services or designee and the appropriate Vice President. The final job announcement as seen by applicants will not be posted until reviewed and approved by all parties.

Job announcements shall clearly state job specifications setting forth the minimum and desired qualifications for the position. Job announcements including any "desired" qualifications beyond the minimums shall be reviewed by Human Resources before the position is announced to ensure conformity with the guidelines of the Board of Governors for the California Community Colleges, the requirements of Title 5 and State and Federal non-discrimination laws.

2. Position announcements will include the following sections:
 - a. Position Title
 - b. Application Deadline or Initial Review Date
 - c. Introduction: A brief description of the position and the relationship of the position to college offerings and activities. This includes a brief description of the college and the community served.
 - d. Minimum Qualifications: A statement including the established minimum qualifications, the appropriate valid credential(s), and the provision for equivalencies.
 - e. Desirable Qualifications: Those job-related qualifications that are desirable but not essential to perform the job.
 - f. Duties of the Position in accordance with the CBA: A list of typical duties including the following:

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- A brief description of the primary responsibilities (e.g. Faculty will teach to the outline of record for the specific assignment and maintain a current syllabus). Faculty will facilitate learning through a variety of modalities to maximize the success of our diverse student population,
 - A description of any co-curricular responsibilities (e.g. coaching, directing).
 - Reference to scheduling considerations (e.g. assignment to evening duties).
 - Leadership responsibilities related to the academic and/or co-curricular assignment (e.g. advisory committee, standing committees, curriculum development).
 - A description of institutional service responsibilities (e.g. five hours of institutional service, five office hours).
 - A commitment to ongoing professional development that includes cultural responsiveness, inclusiveness, and equity, as well as disciplinary relevance.
 - A description of any other duties unique to the position.
- g. Salary and Benefits: A statement of the salary range and a brief narrative description of fringe benefits in effect at the time of the announcement.
- h. Closing Date: Address for Submission of Application Materials, and Deadline for Equivalency requests.
- i. Application Process: Instructions regarding the completion of the application process and a statement that incomplete applications will not be considered by the selection committee. In addition, instructions will also include the need for the candidate to address how the desired qualifications have been met by the candidate in the cover letter or in the supplemental questions. The application process will include the following:
- An official district application form including a separate form for requests for equivalency along with a brief narrative description of the equivalency criteria appropriate to the minimum qualifications for the position. Applicants will be instructed to provide a narrative description of their equivalent experience along with transcripts and other documentation to support their request for equivalency.
 - A Letter of Application (A cover letter indicating explicitly how each of the minimum and desired qualifications are met.)
 - Official or unofficial transcripts for all college course work, including those generated from the Internet, to establish an applicant's file (An official transcript will be required before any offer of employment for the applied-for position).
 - A curriculum vitae or resume.
 - When appropriate, verification of credentials (community college instructor credential, vocational credential, and/or license).
 - When appropriate, verification of "professional experience" as articulated in the minimum and desirable qualifications.
 - When appropriate, additional support materials may be requested. Such materials may include letters of recommendation, work samples (e.g. videos, portfolios, written materials) and other materials directly related to the criteria established in the minimum and desirable qualifications.
- j. Selection Process: A brief description of the selection process including:

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- The review by a selection committee to select candidates for interviews
 - An interview of candidates by the selection committee that may be comprised of faculty, administration, academic senate representatives, associated student government representatives, and other appropriate district personnel. Candidates are advised that all interview questions will be evaluated through the lens of both minimum qualifications and the desired qualifications.
 - A list of sample 1st level interview questions and an explanation of the panels function and limited ability to naturally interact with the candidate.
 - An interview of finalists by the President and Academic Senate President (and additional interviewers if selected by the President) or designee
 - A list of sample 2nd level interview questions and an explanation of the interactions available at the 2nd level.
 - Final recommendation to the Board of Trustees by the Chancellor of the District
 - A description of any other selection activities that are anticipated at the time of the announcement (e.g. a sample teaching demonstration, guest lecture, role playing, sample assignments, a questionnaire or impromptu writing sample)
- k. Notice to All Candidates:
- The requirements of the Immigration Reform and Control Act of 1987
 - Initial assignment information
 - A reasonable accommodation notice will be included in each job announcement.
- l. Statement of Equal Employment Opportunity including reference to “encouraging applications from underrepresented groups.”
3. The Vice Chancellor of Human Resources and Police Services or their designee will review the draft of the job announcement for the potential for adverse impact pursuant to provisions in #2 of “Establishing Minimum and Desirable Qualifications.”
 4. The final draft of the job announcement will be reviewed by the discipline faculty and the Division Dean or appropriate administrator, and then returned to the Office of Human Resources. The discipline faculty and Division/Department Dean or appropriate administrator will make the final decision on the desired qualifications prior to submitting the DQs to Human Resources.
 5. Upon the approval of the final draft of the announcement, the Division/Department Dean or appropriate administrator for the position will set a tentative timetable for the hiring process (e.g. Selection committee orientation/training, application review) in consultation with the discipline faculty, the Vice Chancellor of Human Resources and Police Services or their designee and the appropriate Vice President.

Applications

Human Resources accepts applications and supplemental materials until 11:59 pm on the closing date.

Human Resources will review the composition of the applicant pool to ensure that any failure to obtain projected representation for any monitored group is not due to discriminatory recruitment procedures. If necessary to establish an adequate and representative pool, the application closing date shall be extended and additional recruitment shall be conducted. (A "monitored group" means

CHAPTER LEAD RECOMMENDATION

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those groups identified by state and federal regulations for which monitoring and reporting are required. According to the provisions of Title 5 53004 (B), each applicant shall be afforded the opportunity to identify his or her gender, ethnic group identification, and if applicable, his or her disability.) After the pool is approved, all complete applications will be forwarded to the selection committee for consideration.

Recruitment and Advertising

Faculty positions are advertised for a minimum of thirty (30) days. Extensions to the deadline will be discussed with the discipline faculty and hiring dean both before the posting and during the posting.

An email notification of the posting will be sent to the discipline faculty, Dean and/or appropriate administrator.

Any ads placed in publications will contain the statement "An Equal Opportunity Employer."

New faculty will be recruited by means of wide dissemination of job announcements, with special efforts to contact referral sources for underrepresented minorities, persons with disabilities, and women. These efforts will be reviewed with the discipline faculty and hiring dean for input on increasing the hiring pool. This dissemination will be the responsibility of the Office of Human Resources in accordance with the EEO Plan.

A complete record will be maintained of all efforts to disseminate information and the response regarding the job opportunity. The record to be kept by the Office of Human Resources includes: (1) recruitment sources, (2) number of applicants for a specific position, and (3) gender, race, and disability status of applicants.

Notification of position openings will be mailed by Human Resources to colleges, universities, and organizations committed to providing equal employment opportunities to a wide range of applicants. In addition, positions are advertised locally and in professional journals and related publications when appropriate, and the State Chancellor's Office Job Registry and on the internet as recommended by the appropriate Division/ Department Dean or a Vice President.

SCREENING COMMITTEE

Membership

Screening committees for faculty positions will be established and convened by the Division/Department Dean or other appropriate administrator or their designee.

- The Division/Department Dean or appropriate administrator for the position may formulate a preliminary list of candidates to serve as screening committee members.
- The President of the Academic Senate, after consultation with faculty in the discipline of the position and with the appropriate Division Dean, will appoint at least 3 faculty to serve on the selection committee.
- An Equal Opportunity Representative from the District HR-DEIA Committee shall be appointed to the Committee by the Vice Chancellor of Human Resources and Police Services or their designee. The Equal Opportunity Representative is a non-voting member.

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- The Committee should also include representation from those employees or employee groups who are served by or otherwise interact with the position. If a classified employee is selected to serve on the committee, the President of CSEA will provide the names of individuals nominated to serve as the representative from the unit. The hiring supervisor will select appropriate committee member(s) from those nominees.
- The Screening Committee should normally have no fewer than five (5) and no more than nine (9) members.
- A majority of the membership of the selection committee shall be faculty.
- Every screening committee will include the Division/Department Dean or appropriate administrator or their designee.
- The chair of the Committee will be chosen by a majority vote of the committee.
- When possible, every effort will be made, within the limits allowed by federal and state law, to ensure screening committees include a diverse membership, which will bring a variety of perspectives to the assessment of application qualifications. Selection/screening committees will be encouraged to include members from monitored groups and may include members from other colleges to include members from monitored groups.
- Human Resources will provide clerical/technical support and coordination.
- If unusual circumstances prevent the formation of a screening committee as described herein, the Division/Department Dean or appropriate administrator for the position will consult with the Vice Chancellor of Human Resources and Police Services or their designee to determine a reasonable representation. However, the final composition of the screening committee shall remain confidential.
- The Vice Chancellor of Human Resources and Police Services or their designee will approve all screening committee members to ensure diversity.

Second-Level Interview Procedures

Second level interviews will be conducted on all finalist by the College President or their designee with additional interviewers of their choice, and the Academic Senate President or their designee acting in an advisory capacity. In the case of District Office, second level interviews will be conducted by the appropriate administrator. Second -level interviews will also include an EEO Representative.

Training

All faculty, staff, and administrators involved in hiring faculty must receive training on diversity and the employment process for each Committee on which they serve. Such training will be provided by the Office of Human Resources at the first meeting of the Committee to ensure that each Committee member receives the required training that includes:

- Discussion of District commitment to equal opportunity, diversity, and student success
- The search and selection process
- Role of the selection committee
- Development of selection criteria
- Writing effective interview questions
- Development of selection criteria including DQ's as part of the job posting process
- Role of the Equal Opportunity Representative
- Confidentiality
- Effective reference checks (administrators only)

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Jose F. Torres, Executive Vice Chancellor

PREPARED BY: Lawrence P. Strong, Director of Fiscal Services

DATE: November 10, 2022

SUBJECT: Consideration of Approval to Adopt Guiding Principles for the 2022-23 \$15 Million State Grant to KVCR

RECOMMENDATION

It is recommended that the Board of Trustees adopt the attached Guiding Principles for the 2022-23 \$15 Million State Grant to KVCR, including investment of the funds in a separate PARS Pension Rate Stabilization Trust account.

OVERVIEW

The California Legislature provided \$15 million to KVCR as part of the 2022-23 budget, which will help KVCR accelerate the implementation of the Board approved KVCR Inspiring Possibilities Plan.

In order to be good stewards of the public funds and uphold SBCCD's goals, as well as implement the KVCR | Inspiring Possibilities Plan, the attached Guiding Principles have been developed. These principles were reviewed at the October 13 Board Finance Committee, which voted to move this forward to the whole Board for review.

ANALYSIS

This action will serve to maximize the \$15 million State grant and establish an ongoing source of income for the station in support of the three KVCR | Inspiring Possibilities Plan strategic directives. Proceeds shall be invested in a manner that serves KVCR and shall be invested in the PARS investment fund under the Conservative strategy. Investment Proceeds shall be used prior to utilizing the principal investment.

SBCCD GOALS

4. Ensure Fiscal Accountability/Sustainability

FINANCIAL IMPLICATIONS

Proceeds shall be invested in a manner that serves KVCR and shall be invested in the PARS investment fund under the Conservative strategy.



Guiding Principles for the
Fiscal Year 2022-23 \$15 Million State Grant for KVCR
Presented for Board Approval November 10, 2022

Overarching

1. The proceeds shall help SBCCD with the implementation of the Board approved KVCR | Inspiring Possibilities Plan.
2. The Guiding Principles shall be reviewed and approved annually.

Principal Investment

3. Proceeds shall be invested in a manner that serves KVCR.
4. Proceeds shall be invested in the PARS investment fund under the Conservative strategy.
5. Investment Proceeds shall be utilized prior to utilizing the principal.

Allocation

6. Allocation to KVCR shall be as follows:
 - a. FY 2022-23 - \$0.00
 - b. FY 2023-24 - \$0.00
 - c. FY 2024-25 - \$600,000.00
 - d. FY 2025-26 - \$1,125,000.00
 - e. FY 2026-27 - \$1,750,000.00
7. Any other allocation not identified here must be approved by the Board of Trustees

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Jose F. Torres, Executive Vice Chancellor

PREPARED BY: Lawrence P. Strong, Director of Fiscal Services

DATE: November 10, 2022

SUBJECT: Consideration of Approval to Combine KVCR and FNX PARS PRST Investment Accounts

RECOMMENDATION

It is recommended that the Board of Trustees approve the combination of the PARS Pension Rate Stabilization Trust (PRST) KVCR and FNX investment accounts.

OVERVIEW

In July 2017 SBCCD received \$157 million in FCC Auction Proceeds in exchange for the transition of KVCR TV from UHF to VHF. In April of 2018, the Board approved an allocation of funds, including \$21,000,000 KVCR Endowment, encompassing KVCR TV, KVCR Radio, and FNX. In August 2019, based on the needs of the three operations at the time, the Board approved the establishment of a separate account for FNX, resulting in the following:

- \$12 million principal investment in the KVCR account, and
- \$9 million principal investment in FNX account.

ANALYSIS

In line with the KVCR | Inspiring Possibilities Plan Strategic Direction 2) Ensure Financial Stability for KVCR, staff is now recommending that the two funds be reunited. This action will serve to maximize KVCR financial and personnel resources in support of all the station's operations, including its four TV channels and radio. This action was reviewed by the Board Finance Committee, which voted to move it forward to the full Board for consideration.

SBCCD GOALS

4. Ensure Fiscal Accountability/Sustainability

FINANCIAL IMPLICATIONS

This action will not have any financial impact on investment returns.



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Diana Z. Rodriguez, Chancellor

PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services

DATE: November 10, 2022

SUBJECT: Consideration of Approval to Conduct a Public Hearing and Acknowledge Initial Proposals to Reopen Negotiations between SBCCD and the SBCCDTA

RECOMMENDATION

- 1) It is recommended that the President of the Board of Trustees open a hearing for public comment on the initial proposals to reopen negotiations between SBCCD and the SBCCDTA as listed below, and following any comments from the public, the Chair of the Board of Trustees close the hearing:
 - As proposed by SBCCDTA, Article 10: Wages
 - As proposed by SBCCDTA, Article 11: Health and Welfare Benefits
 - As proposed by SBCCDTA, Article 13: Workload- Inservice Days
 - As proposed by SBCCDTA, Article 24: Miscellaneous- Tuition Reimbursement
- 2) It is further recommended that, having conducted the public hearing pursuant to Government Code 3547, the Board of Trustees acknowledge these proposals and the parties commence negotiations.

OVERVIEW

Government Code 3547 requires that all initial proposals for collective bargaining be presented at a public meeting. This is commonly known as *sunshining*.

In April of 2019 the District and SBCCDTA entered into an agreement for the period July 1, 2019, through June 30, 2020. On March 19, 2020, an MOU was signed extending the agreement through June 30, 2022. Article 29 of that agreement allows for the reopening of negotiations for Article 10: Wages and Article 11: Health and Welfare Benefits and Related Appendices. It also allows that each party may elect to reopen two (2) additional articles every year.



ANALYSIS

This Board makes public the proposal to negotiate the agreed upon article. One reopener remains available for the SBCCDTA during the 2022-23 academic year; one reopener remains available for the District during the 2022-23 academic year.

SBCCD GOALS

4. Ensure Fiscal Accountability/Sustainability

FINANCIAL IMPLICATIONS

There are no financial implications associated with this board item.



SBCCDTA Sunshine Proposal

To: SBCCD

From SBCCDTA, Edward Gomez/ President

Re: Sunshine Items for 2022-23 school year

Chancellor Rodriguez and SBCCD Board of Trustees, please accept this electronic email as the official record of the SBCCDTA's request to Sunshine the following items for open negotiations in the 2022-23 school year:

1. Article 10 - Wages
2. Article 11 - Health and Welfare Benefits
3. Article 13 - Workload
4. Article 24 - Miscellaneous

Let it be further understood that the SBCCD and the SBCCDTA have remaining items on the table from the past round of negotiations that must be concluded this school year in the following areas:

1. Article 13- Workload

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Dr. Scott Thayer, Interim President, SBVC
Dr. Kevin Horan, President, CHC

PREPARED BY: Dr. Dina Humble, Vice President of Instruction, SBVC
Dr. Keith Wutz, Vice President of Instruction, CHC

DATE: November 10, 2022

SUBJECT: Advisory Committees

RECOMMENDATION

It is recommended that the Board of Trustees approve the Advisory Committee members who serve the various academic programs throughout San Bernardino Valley and Crafton Hills College.

OVERVIEW

According to Title 5, all Career Technical Education programs must have an Advisory Committee. These committees must be presented and approved by the Institution's Board of Trustees.

ANALYSIS

Title 5 of the California Code of Regulations explicitly states that Career Technical Education (CTE) programs serving higher educational facilities must have Advisory Committees. These Advisory Committees are composed of industry leaders, local business, community and faculty, along with other experts in the field who have extensive knowledge, and/or education, of the subject matter in which they are serving as committee members. These committee members offer the most up-to-date knowledge, expertise, and guidance within their chosen field.

SBCCD GOALS

1. Be a Leader and Partner in Addressing Regional Issues

FINANCIAL IMPLICATIONS

None



Division			
Advisory Committee	Member	Affiliation	Years on Committee
Career Education and Human Development			
Child Development	Adams, Kathy	San Bernardino Valley College	20
	Arth, Patty	Redlands Day Nursery	20
	Blue, Robyn	Crafton Hills College	20
	Bogh, Debbie	Crafton Hills College	20
	Chernobieff, Christine	Christ the King Child Care Center	20
	Dial, Troy	Crafton Hills College	20
	Herndon, Deanna	Children's Center	10
	Johle, Christina	Crafton Hills College	20
	Knight, Denise	San Bernardino Valley College	19
	McLaren, Meridyth	Crafton Hills College	20
	Stevens, Heather	Crafton Hills College	1
	Turnpaugh, Stacey	Redlands High School	15
	Wagner, Tamara	Inland Preschool	7
	Wilcox, Amanda	California State University, San Bernardino	15
	Word, Dan	Crafton Hills College	20
	Walter, Mike	Crafton Hills College, Computer Information Science Faculty	16
Emergency Medical Technician	Aguilar, Eddie Field Rep	Crafton Hills College	6
	Crews, Carly	Redlands Fire Department	5
	Deras, Wendy	Inland Empire/Desert Regional Consortium for Strong Workforce	1
	Green, Laurie, Program Director	Crafton Hills College	6
	Hartfield, Michelle	Inland Counties Emergency Medical Agency	3
	Malinowski, Grant	Cal Fire – San Bernardino Unit	6
	Martgan, Ann	San Manuel	1
	Molloy, David	AMR – Redlands	6

Division			
Advisory Committee	Member	Affiliation	Years on Committee
	Nguyen, Dr. Phong	Medical Director	15
	Vasquez, Henry	AMR – Redlands	3
	Ward, Amanda	Director, Paramedic Program, Crafton Hills College	3
	Word, Dan, Dean	Crafton Hills College	6
Fire Technology	Alder, Mike, Chief	Crafton Hills College	8
	Cisneros, Cory	Rialto City Fire Department	6
	Harker, Dan, Chief	Loma Linda Fire Department	12
	Janssen, Ron, Battalion Chief	Cal Fire – San Bernardino	9
	Littlefield, Shane, Assistant Chief	Cal Fire - San Bernardino	10
	Muncey, Dan, Chief	San Bernardino County Fire Department	6
Radiologic Technology	Anderson, Debra, Clinical Coordinator	Arrowhead Regional Medical Center	10
	Cundieff, Shannon, Dept. Manager	Arrowhead Regional Medical Center	4
	Le, Ha, M.D., Medical Advisor	Arrowhead Regional Medical Center	12
	McAtee, Robert, Counselor	Crafton Hills College	11
	Oedekerck, Josh Dept. Supervisor	Arrowhead Regional Medical Center	2
	Word, Dan, Dean	Crafton Hills College	5
Respiratory Care	Anguiano, Alex	Arrowhead Regional Medical Center	8
	Ankenmen, Stefanie	St. Bernardine's Medical Center	7
	Bartholomew, Tom	Loma Linda University Medical Center	3
	Bedolla, Sedrick	Eisenhower Medical Center	3
	Bell, Rey	Crafton Hills College	22
	Booth, Geoffrey	San Geronio Memorial Hospital	3
	Carey, Alisa	Loma Linda VA Jerry Pettis Memorial	6

Division			
Advisory Committee	Member	Affiliation	Years on Committee
	Connolly, Mark	Arrowhead Regional Medical Center	10
	Crosby, Charles	Loma Linda Medical Center	11
	Dirige, Denimar	Redlands Community Hospital – Dept Director	1
	Duran, Jon	Riverside Community Hospital	5
	Feenstra, Derek	Riverside Community Hospital	5
	Flores, Allison	Riverside University Health System	3
	Garcia, Ed	Riverside University Health System	5
	Gibbons, Anthea	Loma Linda University	7
	Gonzales, Kimberly	Riverside University Health System	4
	Horton, William	Parkview Community Hospital	3
	Hudson, Tracie	San Gorgonio Hospital	6
	Iniguez, David	Desert Regional Medical Hospital	4
	Martinez-Mayorga, Cecelia	Eisenhower Medical Center	5
	McCarty, Dennis	Loma Linda University Medical Center	9
	McGarvey, Lisa Marie		
	Meyer, Carolyn	Loma Linda University Medical Center	3
	Monzon, Margarita	Arrowhead Regional Medical Center	11
	Morris, Nicholas	Drager Hospital	4
	Nguyen, Nicholas	Respiratory Care Service Network	4
	Parker, Jacob	Riverside University Health Systems	4
	Peppermuller, Yolanda	Loma Linda VA Jerry Pettis Memorial	1
	Perez, Yasmin	Desert Regional Medical Center	1
	Pirrello, Debra	Loma Linda University	2
	Quimby, Robert	Dignity	6

Division			
Advisory Committee	Member	Affiliation	Years on Committee
	Qureshi, Altaf	Arrowhead Regional Medical Center	4
	Rafeedie, Nidal	Arrowhead Regional Medical Center	6
	Ramirez, Carol	Totally Kids	5
	Rojas III, Daniel	Crafton Hills College	20
	Romero, Megan	Riverside Community Hospital	1
	Scott, Loreen	Loma Linda University Medical Center	1
	Seaton, Thomas	Arrowhead Regional Medical Center	10
	Sehult, Roger	Medical Director	9
	Serrano, Thomas	Crafton Hills College	13
	Sheahan, Mike	Crafton Hills College	13
	Siahaan, Nate	Desert Regional Medical Hospital	1
	Sitchler, Anthony	Riverside Community Hospital	1
	Tiras, Michael	Loma Linda University	1
	Vista, Michael	San Geronio Memorial Hospital	1
	Westholder, Joshua	San Geronio Hospital	13
	Wolfe, Carol	Totally Kids	1
Social, Information and Natural Sciences			
Computer Information Systems	Barker, Jason, Dr.	Employment Program Representation EDD	4
	Barger, Heather	Consultant	7
	Buttice, Jacki, MFA	Owner Multimedia Company	3
	Duffie, Rafael	USC Institute of Creative Technology	1
	Gend, Peter	Crafton Hills College	2
	Johnson, Corey	Crafton Hills College Lab Tech	6
	Keefe, Dustin	San Bernardino County	3
	Kern Foster, Iris	Crafton Hills College Faculty	5
	Liu, David	Crafton Hills College Faculty	3

Division			
Advisory Committee	Member	Affiliation	Years on Committee
	Mansourian, Farhad	Crafton Hills College Faculty	5
	Martin, David	Art in Residence	1
	Muse, William	Crafton Hills College Dean	4
	Perez Sanchez, Alejandro	Rochester Institute of Technology	1
Student Services			
EOPS and DSPS	Andrews, Breanna	Crafton Hills College	9
	Aslanian, Alexa	Crafton Hills College	2
	Boring, Connie	Department of Rehabilitation	9
	Brink, T. L.	Crafton Hills College	9
	Burdick, Andrew	Inland Regional Center	4
	Cabrales, Joe	Crafton Hills College	9
	Chavira, Rejoice	Crafton Hills College	9
	Coombs, Cathleen	Department of Rehabilitation	9
	Delahanty, Suzanne	Crafton Hills College	2
	Kelly, Conor	Redlands Unified School District	9
	Lehman, Veronica	Crafton Hills College	1
	Milligan, Marty	Crafton Hills College	2
	Orta, Rebecca	Crafton Hills College	9
	O'Shaughnessy, Vonda	Crafton Hills College	2
	Peña, Ivan	Crafton Hills College	1
	Ramirez, Vanessa	Crafton Hills College	1
	Robles, Amanda	California State University, San Bernardino	5
	Rodriguez, Nati	Crafton Hills College	9
	Rosa, Laura	Department of Rehabilitation	9
	Sandy, Hannah	Crafton Hills College	9
	Sierra, Jamie	Crafton Hills College	2
	Southerland, Frances	Crafton Hills College	9
	Williams, Amy	University of Redlands	9
Guardian Scholars	Alcazar, Nicole	Walden Family Agency	1

Division			
Advisory Committee	Member	Affiliation	Years on Committee
	Alvarez, Crystal	County of San Bernardino ILP	1
	Bossiex, Andre	County of Riverside Dept. of Behavioral Health	3
	Chavira, Rejoice	Crafton Hills College	6
	Deimert, Stacy	San Bernardino City Schools Foster Youth Services	6
	Dowdy, Brenda	Homeless Education Project Manager	6
	Durham, Paul	San Bernardino City Schools Foster Youth Services	6
	Esparza, Daisy	Homeless Education Program Specialist	1
	Lehman, Veronica	Crafton Hills College	6
	Lingenfelter, Tyson	Yucaipa Joint Unified School District	2
	Luna, Evelyn	San Bernardino Valley College	1
	Martinez, Rosie	CSUSB Renaissance Scholars	1
	Montano, Pamela	Children and Family Services	6
	Rivera, Rosemary	San Bernardino Valley College	1
	Robles, Amanda	CSUSB Renaissance Scholars	6
	Rodriguez, Nati	Crafton Hills College	6
	Smiley, Gloria	County of San Bernardino ILP	1
	Sotomayor, Ruth	Redlands Unified School District Academic Case Carrier	1
	Urquides, Angela	San Bernardino City Schools	5
	Wilkes, Reneisha	CSUSB Renaissance Scholars	1
	Williams, Sharaff	San Bernardino Valley College	1

Division			
Advisory Committee	Member	Affiliation	Years on Committee
Academic Success & Learning Services			
Library Technology	Carter, George	Victorville City Librarian	11
	Erjavek, Ed	Director, San Bernardino Public Library	16
	Evans-Perry, Virginia	San Bernardino Valley College	13
	Gideon, Angie	San Bernardino Valley College	25
	Hastings, Ron	San Bernardino Valley College	7
	Notarangelo, Maria	San Bernardino Valley College	3
	Huston, Celia	San Bernardino Valley College	20
	Wall, Patti	San Bernardino Valley College	18
Applied Technology, Transportation, and Culinary Arts			
Aeronautics	Bonner, David	United Postal Service	6
	Burrows, Michael	Exec. Dir. SBD International Airport	6
	Evinger, Albert	SBVC Faculty	0
	Gibbs, Mark	San Bernardino Airport	6
	Halabi, Tarif	SBVC Aero Faculty Chair	5
	Moore, Allen	SBVC Aeronautics Faculty	11
	Orozco, Debbie	SBVC Counseling	4
	Pike, Mark	Jet Zone	5
	Pritchett, Catherine	San Bernardino Airport	4
	Rice, Larry	OldGuys CFI/SBVC Aero Faculty	6
	Snyder, Keith	Ontario Airport	5
	Torres, Arthur	Southern California Edison	0
	Wilkerson, Kenneth	SBVC Aeronautics Lab Tech	4
Automotive Collision	Bonar, Mark	Snap-On Tools	6
	Cruz, Curtis	Redlands High School	7
	Funn, Wayne	Funtastic Collision	8
	Loera, Manuel	SBVC Automotive Faculty	11
	Means, Luis	Caliper Collision	4
	OConnel, Paul	Riverside City College	4
	Oliver, Shawn	Thermo Air	6
	Paz, Oscar	Presto Products	7
	Reid, Paul	Pro Spray	7
	Richter, Mark		4
	Russell, Jeff	SBVC Auto Professional Expert	7

Division			
Advisory Committee	Member	Affiliation	Years on Committee
	Scheurer, Mark	Genuine Auto Parts	8
	Sievers, Jerry	SBVC Automotive Faculty	9
	Stone, Wayne	SnapOn Tools	5
	Torres, Thomas	NAPA	4
	Williams, Mark	SBVC Automotive Faculty Chair	11
Automotive Technician	Cruz, Alexander	SBVC Automotive Faculty	4
	Ferguson, Ed	Goodyear Tire	7
	Ferguson, Jim	Goodyear Tire	7
	Hinrichs, Guy	SBVC Automotive Faculty	11
	Jaramillo, Richard	SBVC Automotive Faculty	11
	Torres, Thomas	NAPA	4
Culinary Arts/Food and Nutrition	Avila, David	Riverside City College-Apprenticeships	1
	Babin, Danny	SBVC Culinary Arts Faculty	5
	Christensen, Val	Sundowners	4
	Jones, Jasmine	San Manuel	3
	Kotze, Kerry	Nickelodeon Pizza	6
	Kreger, Gary	West Central Food	6
	Meyer, Stacy	SBVC Culinary Arts Faculty Chair	11
	Moghaddam, Bobby	Riverside City College	6
	Schlinkert, Tamara	SBVC Culinary Arts Lab Tech	7
	Seavly, Robert	Redlands University Food Service – Lead Chef	2
	Solano, Jamie	Sysco Food	3
	Tang, Jason	Jo Jo Grill A Dog	4
	Yeager, Terry	SBVC Culinary Arts	4
Electricity/Electronics	Ababat, Anthony	SBVC Electricity Faculty/Fibertronics	7
	David Anderson	Sirius Microtech	4
	Aparicio, Oscar	Fedex	6
	Bent, Steven	Fibertronics/Garner Holt	6
	Bustami, Lutfi	Cal Builders	6
	Chase, Gerald	SBVC Electricity Faculty	11
	Daraei, Khosrow	SBVC Electricity Faculty	7
	Dowlatabadi, Mohammad	SBVC Electricity Faculty	6
	Elominba, Chito	Medline Inc.	4
	Falls, Anthony	SBVC Electricity Faculty/ Red Cross Biomedical support	8

Division			
Advisory Committee	Member	Affiliation	Years on Committee
	Finazzo, Charles	Boeing	6
	Haeri, Sean	Sirius Microtech	6
	Halabi, Tarif	SBVC Electricity Faculty Chair	10
	Haz, Dikran	Mettler Toledo	6
	Panjabi, Raj	RanESCO	7
	Raya, Frank	Brenner Fiedler	6
	Romero, Markazan	SBVC Electricity Faculty	7
	Roumani, Kamal	Toshiba	4
	Salazar, Sal	FedEx	8
	Saouli, Mohamad	DeVry University	8
	Sciarra, Tony	TESLA	3
	Singh, Raja	Sirius Microtech	4
	Trujillo, Albert	Target	9
	Valle, Samuel	SBVC Electricity Faculty	10
Heating, Ventilation, Air Conditioning/Refrigeration	Aguilera, Senobio	HVAC Faculty, Riverside City College	8
	Bowlin, Brad	SBVC HVAC/R Faculty	4
	Duncan, William	Southern California Gas Company, SBVC Adjunct Faculty	4
	Duwel, Chris	SBVC HVAC/R Faculty	4
	Halabi, Tarif	SBVC HVAC/R Faculty Chair	6
	Husein, Aziz	Climatec	8
	Karcher, Les	Carrier	4
	Lawton, Phillip	Kaiser Permanente	9
	Lindeman, Dave	SBVC HVAC/R Faculty	9
	Massie, John L.	SBVC HVAC/R Faculty	0
	Roberts, John	SBVC HVAC/R Faculty	11
	Salmon, Daryl	HASCO - Riverside	11
	Sherman, Robert	Air-Heat	4
	Worley, Ed	Wingate	9
Machine Trades	Aguirre, David	California Steel	4
	Beal, Bob	MAZAK	5
	Gazelle, Eric	Gazelle Machining	4
	Gonzalez, Procoro	Fontana High School	4
	Hoover, Rod	California Steel, Inc.	4
	Knight, Dave	Mori Seiki	4
	Leung, Paul	Martinez & Turek	4
	Mc Clure, John	Iron Mountain Machining	4
	Mc Clure, Joe	Hi Tec Machining	4
	Ortiz, Miguel	SBVC Machine Faculty	9
	Pettit, Rick	California Steel, Inc.	4

Division			
Advisory Committee	Member	Affiliation	Years on Committee
	Ray, Joe	California Steel, Inc.	4
Transportation/Diesel	Barba, Manny	Velocity Truck Center	5
	Collins, Kimberly	CSUSB	5
	Diskin, Les	SBVC Diesel Faculty	8
	Eastwood, CJ	Pacific High School	4
	Engelbreccht, Larry	ASE	4
	Fisher, Bill	TEC Equipment	6
	Fernandez, Robert	RTA	4
	Godfrey, Mark	Waynes Engines	4
	Harworth, Eric	Pacific High School	4
	Kay, Alan	Pacific High School	5
	Martinez, Ken	SBCUSD	5
	McLaughlin, Larry	Regional Director	4
	Melancon, Berchman	SBVC Diesel Faculty Chair	9
	Radcliffe, Rick	Klein Educ. Systems	4
	Raymundo, Natalie	Pacific High School	5
	Robinson, Josie	TEC Equipment	4
	Rosvall, Scott	MVUSD	6
	Sciarra, Tony	TESLA	3
	Stark, Scott	SBVC	7
	Tosti, John	McLane Food Services	8
	Warden, Todd	AQMD	6
	Weber, Peggy	SBVC	6
Water Supply Technology	Aguirre, Jennifer	San Bernardino Water Reclamation	6
	Ariza, Ernest	SBVC Water Faculty	8
	Armstead, Moria	SBVC Water Faculty	6
	Arrington, Shyrra	SBVC Water Student	6
	Baxley, Linda	Advanced Envrio. Technology	4
	Blackburn, Berlinda	Coachella Water District	4
	Brandon, Preston	SBVC Water Faculty	4
	Bratulin, Paul	SBVC Public Relations	4
	Caldwell-Betties, Melita	SBVC Water Faculty Chair	9
	Canello, Nidia	SBVC Water Student	4
	Chan, Juanita	Rialto School District	4
	Cruz, Michael	SBVC Water Tutor	8
	Firstenberg,	CSUSB	4

Division			
Advisory Committee	Member	Affiliation	Years on Committee
	Kathleen		
	Haley, Craig	SBVC Water Student	4
	Hanford, Joseph	San Bernardino Water Reclamation	4
	Holiman, Thomas	SBVC Water Faculty	4
	Johnson, Jacob	Cucamonga Water District	4
	Latif, Laari	Victor Valley WRA	4
	Chandler Letulle	Jurupa Community Services District	6
	Rosa Lopes	Cucamonga Water District	6
	Alison Loukeh	San Bernardino Valley College	9
	Michael Maestas	San Bernardino Valley College	9
	Michael Majors	San Bernardino Valley College	3
	Deborah Martinez	West Valley Water District	6
	Patrick Milroy	San Bernardino Valley College	6
	Elsa Munevar-Mendoza	San Bernardino Valley College	6
	Gil Navarro	San Bernardino Water Department	3
	German Padillia	Yucaipa Valley Water District	4
	Raj Panjabi	Uneek Educational Solutions	3
	Garry Parker	San Bernardino Valley College	4
	Roberta Perez	Cucamonga Water District	6
	Robertson, Deborah	City of Rialto	3
	Angel Rodriguez	San Bernardino Community College Dist.	0
	Rebecca Schwartz	San Bernardino Valley College	7
	Joe Sepulveda	City of Redlands	6
	Shannon Simmons	City of Redlands	4
	Michael Sweeney	City of Hesperia	3
	Syswang, Brittany	San Bernardino Community College District	3
	Luis Torner	Water Employee Services Agency	9

Division			
Advisory Committee	Member	Affiliation	Years on Committee
	Gary Valladao	San Bernardino Valley College	9
	Michael Valpone	Teledyne Batteries	3
	Gary Verholtz	San Bernardino Valley College	9
	Nisha Wells	San Bernardino Valley College	4
	Marcus Wiley	San Bernardino Valley College	6
Welding/Inspection	Anderson, Miguel	STL Fabrication, Inc.	
	Campa, Mario	California Steel Industries, Inc. (CSI)	
	Castellanos, Rene	Operating Engineers Training Trust	
	Chris	Kenco Truck Sales	
	Curtis, Matt	Matko	
	Fenton, Robert M.	IQS (Integrated Quality Services)	
	Graham, David	UNICAL Aviation Inc.	
	Issack	West Coast ABT Inc.	
	Ito, Dennis	Lynam Industries,	
	Joyce, Ray	Fred G. Walter & Son Machine Shop	
	Keith	Operating Engineers Training Trust	
	Kraimer-CWI, William	TTX	
	Larios, Carlos	D&W Fine Pack LLC	
	Markoski, Bryceton	Metal Engineering & Mfg.	
	McCormack, Erin	GATX Corporation	
	Miramontes, Luis	International Brotherhood of Boilermakers Local 9	
	Norrdin, Doug	Global West Suspension	
	Oebermann, Steven M.	UNICAL MRO	
	Oveson, Clinton	Gerard Daniel Worldwide	
	Rindfleisch, Luke	General Pump Company	
	Rotondo, James		
	Saldecke, Chris	JCS Welding, Inc.	
	Sanchez, Donnie	Columbia Steel, Inc	
	Slack, Jan	UNICAL Aviation Inc.	
	Smith, Bryan	Plumbers, Pipefitters & Refrigeration Local Union No. 364	
	Vargas, Michael	California Manufacturing	

Division			
Advisory Committee	Member	Affiliation	Years on Committee
		Technology Consulting (CMTC)	
Arts & Humanities			
Film, TV & Media	Bibo, Kevin	Assistant Principal Career Technical Education Palm Desert High School	19
	Billings, Mark	Media Teacher, Pacific High School	4
	Clark, Daniel	WSA Entertainment, Literary Manager	3
	Dulock, Rick	Program Manager, KVCR	22
	Fisher, Kevin	Citrus Valley High School, Redlands	6
	Hendrickson, Erick	Cajon High School SBSD	4
	Itskovich, Richard	Sony Distribution	3
	Kendall, Lacey	KCAL DJ and CSUSB Faculty	3
	Landeros, Woodie	Rebecca Blue Media, Director	4
	Lyons, Kevin	FTVM Adjunct prof	5
	Pierce, Pryde	Filmmaker	3
	Rice, Rebecca	Rebecca Blue Media, Producer	4
	Rippetoe, James	FTVM Adjunct	13
	Scoggins, Katy	Producer/Cinematographer	2
	Stalbert, Malik	SBVC Faculty, OIS/MIS	3
	Taylor, Dan	IE Film Commission President	4
	Trehwella, Donna	FTVM Adjunct	9
	Trotter, James	Producer, CSUSB	4
	Trueba, Matthew	RUSD Teacher RHS	5
	Vanderpoort, Shea	Cinematographer/Director	2
	Vasquez, Lillian	Marketing Coordinator, KVCR	12
Graphic Design/Multimedia	Bartman, Vincent	Designer/Marketing ESRI	5
	Bourbeau, Ron	3D Designer, PlayDek Games Adjunct Instructor, SBVC, CHC, RCC – Norco	6
	Butterfield, John	Freelance Designer Adjunct Instructor, SBVC	7

Division			
Advisory Committee	Member	Affiliation	Years on Committee
	Caughman, Rick	Art at 5th Alley La Adjunct Instructor La Sierra University and SBVC	5
	Cuny, Lucas	Instructor SBVC, RTF	3
	Fritz, Kathy	Lecturer, Texas University/Instructional Designer/Freelance Designer	3
	Gomez, Ed	Assistant Professor, CSUSB Director, Mexi Cali Biennial	5
	Houlihan, Frank	Lecturer, CSUSB/Freelance Designer	3
	Huntoon, Christopher	Student, SBVC	5
	Jon Kawa	Photographer, Jon & Karlie Photography Adjunct Instructor, SBVC	7
	Kawa, Karlie	Instructor, Platt College Adjunct Instructor, SBVC Freelance Designer	7
	Kates, Phillis	Owner, PK Designs	6
	Oakes, Andrew	Owner, Green Acres Designs Assistant Professor, CSUSB	6
	Ruiz, Xavier	Supplemental Instructor, SBVC	6
	Sasse, Gene	Owner/Photographer Gene Sasse Photography	5
	Zerovnik, Greg	Marketing and Advertising Consultant/Educator California Institute of Advanced Management, CSU Monterey Bay	6
Mathematics, Business & Computer Technology			
Accounting	Courts, Janet	Retired Accounting Professor, San Bernardino Valley College, Certified Public Accountant	27
	Dockham, Kendra	Certified Public Accountant	12
	Henry, Michael	MST, Controller	4
	Lee, Steven	Accounting Professor, San Bernardino Valley College, Certified Public Accountant	3

Division			
Advisory Committee	Member	Affiliation	Years on Committee
	Litel, Scott	Certified Public Accountant, San Bernardino Adjunct	16
	Rangel, Francisco	Adjunct Professor, San Bernardino Valley College, Retired IRS	13
	Wilson, Matt	Certified Public Accountant	13
	Woodland, Sydnee	Certified Public Accountant	12
Business Administration	Assumma, Michael	Business Department Chair, SBVC	17
	Austin, Robert	Vice President, Crawford Investment Company	13
	Collins, Rodney (DDS)	Orange Tree Dental, Redlands CA	13
	Fabrize, Dr. Bob	Professor/Director Consultative Sales Center, Cal Poly Pomona International Business & Marketing Department	8
	Hutchins, Eric	Senior Vice President, Inland Empire Commercial Real Estate, Inc.	4
	Galindo, Michael	District Manager, Firestone Bridgestone Corp	13
	Magness, John	Senior Vice President, Hillwood Investment Properties	13
	Newman, Eric	Department Chair-Marketing, CSUSB	13
	Stauble, Vernon	Retired Business Professor, SBVC	17
	Underwood, Bruce	Business/Accounting Professor, SBVC	9
	Wilhette, Jesse	Branch Manager, Fastenal	5
Computer Information Technology/Computer Science	Brady, Jason	Web Developer, SBCCD	9
	Brunke, Jeff	Network Engineer, San Manuel Indian Bingo and Casino	5
	Engel, Aline	Independent IT Contractor	5
	Gomez, Raymond	Systems Analyst, Stater Bros.	5
	Hughes, Christopher	Technical Services Manager, Loma Linda University Medical Center	6

Division			
Advisory Committee	Member	Affiliation	Years on Committee
	Lugo, Peter	Automated Systems Engineer, Arrowhead Regional Medical Center	5
	Moore, Samuel	Teacher, Arroyo Valley High School, San Bernardino Unified School District	2
	Mulcahy, Brandon	IT Manager, Enko Systems	7
	Nunn, Justin	Operations Manager, Dk MTN Enterprises	5
	Orpilla, Paul	Payment poster, Arrowhead Orthopedics	5
	Planscencia, Hector	Automated Systems Technician, Arrowhead Regional Medical Center	5
	Ramos, Cole	Operations Manager, UPS	5
	Shin, Yui	Teacher, Colton Redlands Yucaipa ROP	11
	Stanton, Karen	Coordinator - Western Academy Support & training Center, Networking Academy	11
Real Estate	Assumma, Michael	Department Chair, Business – SBVC	5
	Dyer, Devin	Realtor, Cornerstone Properties	5
	Hutchins, Eric	Senior Vice President – Inland Empire Commercial Real Estate	5
	Day, Benjamin	Adjunct Professor, San Bernardino Valley College	2
	Martinez, Carlos	Broker of Record – V.P., Skyh Realty	5
	Orlando, Anthony	Assistant Professor, Real Estate – Cal Poly Pomona	5
	Stauble, Vernon	Retired Business Professor, San Bernardino Valley College	5
Retail Management	Assumma, Michael	Department Chair, Business – San Bernardino Valley College	16
	Brown-Palacios, Rhonda	Ralph's/Food 4 Less Markets	9
	Vasquez, Leo	Adjunct Professor Business – San Bernardino Valley College	1

Division			
Advisory Committee	Member	Affiliation	Years on Committee
	Johnson, Tara	Chaffey College	5
	Jones, Laura	Stater Bros. Markets	9
	Kester-Phipps, Cherie	Western Association of Food Chains, Inc.	16
	Legil, Marian	Albertsons/Safeway/Vons Markets	5
	Robles, Marco	Cardenas Markets	5
	Underwood, Bruce	San Bernardino Valley College	7
	Wagner, Tom	Norco College	4
Science			
Architecture	Anton, Michael	Instructor, SBVC	22
	Hall, Sandra	Architecture Instructor, SBVC	3
	Jorgensen, Judy Zak	Faculty, SBVC	22
	Martinez, Francisco	Architecture Instructor, SBVC	4
	Rezai, Pegah	Architecture Instructor, SBVC	2
Graphic Information Systems (GIS)	Bangasser, Susan	Former Dean, Science, SBVC	12
	Bjerke, Jennifer	Faculty, SBVC	5
	Burmudez, April	Student, SBVC	4
	Caldwell-Betties, Melita	Faculty, SBVC	4
	Chapman, Debbie	Cal Fire	9
	Cohen, Mike	UCR Herbarium Consortium	9
	Cruz, Michael	Alumnus, SBVC	7
	Davis-Parker, Cynthia	Alumna, SBVC and City of Corona	6
	DiBiase, David	ESRI	6
	Donoghue, John	Instructor, SBVC and Ironwood Consulting	5
	Engstrom, Vanessa	Santiago Canyon College	10
	Estrada, Nadia	Student, SBVC	4
	Gonzalez, Juan	Instructor, SBVC and Riverside MWD	9
	Hamilton, Sheila	Alumnus, SBVC	8
	Heibel, Todd	Faculty Chair, SBVC	10
	Hidalgo, Alma	Instructor, SBVC and Riverside Flood Control District	10

Division			
Advisory Committee	Member	Affiliation	Years on Committee
	Hrdlicka, Rick	Director, Technology Service, SBVC	10
	Ingram, Brace	Colton JUSD and CRY-ROP	10
	Johnson, Ben	Aerial Information Systems, Inc.	6
	Johnson, Debbie	Aerial Information Systems, Inc.	6
	Johnson, Wallace	Dean, Social Science, Human Development, and Physical Education, SBVC	6
	Jorgensen, Judy Zak	Faculty, SBVC (Retired)	8
	Kelsen, Virginia	Chaffey JUSD	6
	King, Melissa	Faculty, SBVC	6
	Krizek, Jeffrey	Instructor, SBVC and City of Ontario	10
	Levesque, Robert	Manager, Workforce Development	9
	Lillard, Sheri	Faculty, SBVC	5
	Mielke, Jessi	ESRI	5
	Mukundan, Ramaa	Instructor, SBVC	9
	Murillo, Joan	Faculty, SBVC	7
	Nimako, Solomon	Instructor, SBVC and Apple Maps	10
	Parrish, Ruth	City of San Bernardino	9
	Pires, Romana	Faculty, SBVC	4
	Puentes, Deidre	CRY-ROP	4
	Robles, Matthew	Faculty, SBVC	5
	Rogers, Clover	Alumna, SBVC	9
	Rosales, Jessica	ESRI	4
	Sterling, Timothy	Student, SBVC	4
	Vasquez, Tatiana	Faculty, SBVC	5
Pharmacy Technology	Amador, Brian	Pharmacist, San Bernardino Community Hospital Pharmacy Instructor, SBVC	8
	Bangasser, Susan	Dean, Science (Retired) and SBVC Foundation	12
	Burnham, Lorrie	Faculty Chair Science, SBVC	6
	Cervantes, Bunnie	Pharmacy Instructor, SBVC	2
	Chota-Ontiveros,	Pharmacy Technician,	9

Division			
Advisory Committee	Member	Affiliation	Years on Committee
	Doris	Loma Linda Children's Hospital Pharmacy Instructor, SBVC	
	DeCoursey, Ryan	Pharmacy Technician, Sales Manager	6
	Glenny, Scott	Pharmacist, Loma Linda Children's Hospital & Pharmacy Instructor, SBVC	6
	Halcon, John	Manager, Walgreens	12
	Hatter, James	Program Manager, CRY ROP Pharmacy Instructor, SBVC	2
	Lee, Jennifer	Pharmacy Instructor, SBVC	2
	Lopez, Kim	Pharmacy Technician, Loma Linda Children's Hospital & Pharmacy Faculty, SBVC	8
	Miles, Justin	Pharmacist Director at RCH & Pharmacy Faculty, SBVC	4
	Pooja, Mujumdar	Pharmacist, CVS & Pharmacy Faculty, SBVC	3
	Seraj, Majid	Pharmacist, LLUMC	12
	Seraj, Robyn	Ascend Pharmaceutical, Pharmacy Technician & Pharmacy Faculty, SBVC	17
	Valdez, Maria	Faculty, SBVC	6
Psychiatric Technology	Aguilar-Kitibutr, Ailsa	SBVC	7
	Ahaiwe, Linda	RPAC	3
	Akers, Elaine R	SBVC	10
	Alfano-Wyatt, Marcia	SBVC	22
	Asif, Obed	Patton	17
	Baumann, Jenna	SBCUSD	3
	Beasley, Larry	Canyon Springs	20
	Brown, Cinde	Patton	4
	Cretarola, Scott	ARMC/SBVC	7
	Dana Lozano, Heather	SBCUSD Cajon	3
	Dietz, Sarah	SBVC	7
	Dubois-Eastman, Kim L.	SBVC	10
	Estrada, Laura	SBVC	4

Division			
Advisory Committee	Member	Affiliation	Years on Committee
	Giese, Eric	Patton	4
	Gonzales, Manuel	SBCUSD Cajon	3
	Goul, Kim	SBVC/ARMC	3
	Gutierrez, Nereida	SBCUSD Anderson	10
	Hardas, Daisey	ARMC	4
	Harris, Christine	SBVC	5
	Khan, Naveen	SBVC	3
	Malone, Candice	Patton	12
	Martinez, Isabelle	Patton	17
	Massad, Sana	SBVC	4
	Molle, Laura	SBVC	8
	Okonkwo, Bernadette	SBVC	3
	Penniman, Walter	SBVC	6
	Puentes, Deidra	CRY-ROP	3
	Ravanzo, Hudell	SBVC	8
	Reeves-Maxey, La Tanya	SBCUSD Anderson	10
	Reynolds, Avuse	Canyon Springs	20
	Richard, Rose	Patton	7
	Scates, Cheryl	Canyon Springs	4
	Seraj, Robyn	SBVC	4
	Stowell, Jeni	Canyon Springs	20
	Trusheim, Deb	SBVC	3
	Valkenburg, Jean	CRY-ROP	3
	Wagner, Carol	Del Rosa Villas	3
	Weaver, Teresa	SBVC	7
	Weber, Peggy	SBVC	3
Registered Nursing			
	Aguilar, Ghinett	Loma Linda Un Manager	5
	Asif, Obed	Patton RN Educ Coordinator	5
	Baker, Sandi	RCC Dean of Nurse	
	Benart, Nancy	Redlands Educator	7
	Bosert, Elizabeth	LLU	3
	Burnham, Lorrie	SBVC Science Div	5
	Campos, Alejandra	SBVC	7
	Castro, Janice	Dignity Educ Manager	6
	Corrales, Athena	SBVC Counselor	6
	Cozart, Barbara	Dignity Health Nursing Coordinator	24

Division			
Advisory Committee	Member	Affiliation	Years on Committee
	Deras, Wendy	College of Desert RN	7
	Guthrie, Sarah	Elsevier	6
	Hardas, Daisey	Education Arrowhead Regional Med Ctr.	7
	Hill, June	SBVC Faculty	24
	Humble, Dina	SBVC VP Instruction	3
	Lowry, Will	Elsevier	5
	Nelson, Kim	San Gorgonio Memorial Hospital	9
	Nolan, Rosilyn	Dignity CNO	23
	Obra, Violeta	SBVC Faculty	16
	Puerto, Sofia	Jerry L. Pettis Mem VA Hosp Director	17
	Quash, Patty	SBVC	3
	Seraj, Robyn	SBVC Faculty	5
	Simental, Yolanda	SBVC Faculty	14
	Stankas, John	Dean Science Division	
	Stark, Scott	SBVC VP	10
	Thayer, Scott W	SBVC	3
	Tran, Bao	Dignity Health	10
	Trusheim, Deborah	SBVC Faculty	6
	Valdez, Maria	SBVC Psych Tech	8
	Vanthul, Tammy	RCC	3
	Vasquez, Tatiana	SBVC	8
	Weaver, Teresa	Faculty	7
	Weber, Peggy	SBVC	4
Social Sciences, Human Development & Physical Education			
Child Development	Adams, Kathryn	SBVC Child Development, Contract Faculty Co-Chair	24
	Alvarez, Lina	Child Care Resource Center, Child Development Specialist III	1
	Arth, Patty	Redlands Day Nursery, Site Director, SBVC Child Development, Adjunct Faculty	5
	Barnett, Kellie	SBVC Child Development, Contract Faculty	17
	Bogarin, Alex	Rialto Unified School District, Early Education Administrator	5
	Coleman, Crystal	PITC Regional Support Network, Regional Coordinator	1

Division			
Advisory Committee	Member	Affiliation	Years on Committee
	Diehl-Hope, Rose	SBVC Child Development, Adjunct Faculty, Renu Hope Foundation, CEO	1
	Drew, Linda	San Bernardino Teddy Bear Tymes Child Development Center, Director	12
	Hollingsworth, Chantia	Child Care Resource Center, Professional Development Supervisor	3
	Good, Karen	Rialto Unified School District, Early Education Administrator	2
	Karge, Sandy	SBVC Child Development Center, Director	3
	Kelly, Latasha	SBCUSD, Director	3
	Knight, Denise	SBVC Child Development, Contract Faculty Co-Chair	26
	McLaren, Meridyth	CHC Child Development, Faculty Chair	14
	Mitroi, Mariana	Colton USD, Child Development Supervisor	3
	Price, Brandi	SBVC Child Development, Adjunct Faculty	8
	Terrell, LaTrenda	SBC Preschool Services Department, Program Manager	8
	Thompson, Melissa	Moreno Valley College Child Development, Contract Faculty	7
	Wagner, Tamera	Yucaipa Inland Preschool Director, SBVC Child Development Adjunct Faculty	4
	Wallick, Amber	SBVC Child Development, Adjunct Faculty	6
	Wasbotten, Deborah	CHC, Child Development Center Director	9
	Wilcox-Herzog, Amanda	CSUSB Human Development, Contract Faculty	9
Criminal Justice	Chencharick, John	Police Academy Faculty	13
	Croy, Jeremy	Administration of Justice Department Chair	5
	Dennis, Paul	SBVC Police Academy Director	5

Division			
Advisory Committee	Member	Affiliation	Years on Committee
	German, Randy	San Bernardino Sheriff's Training Facility Captain	0
	Gonzales, Amelia	Criminal Justice Secretary	7
	Green, Kenneth	San Bernardino Administration of Justice Adjunct	5
	Gutierrez, John	San Bernardino City Unified School District Sergeant	5
	Jackson, Alvin	San Bernardino Community College District Chief	4
	Johnson, Wallace	San Bernardino Valley College Dean	6
	Lewis, Rosalind	SBVC Police Academy Coordinator	4
	Paulino, Joseph	San Bernardino County Unified School District Chief	13
	Schroeder, Paul	San Bernardino Department Public Safety Training Manager	1
Human Services	Chagolla, Daniel	Cedar House Life Change Center, Director/CEO	5
	Degnan, Russel	New Hope Director of Operations	7
	Drela, Melinda	MFI Recovery Centers, Riverside	
	Hughes, Tina	San Bernardino Recovery Center, Inland Valley Recovery Services, Coordinator	3
	Mairer, April	Director of Behavioral Health	3
	Moneymaker, Melinda	SBVC Human Services Assistant Professor/Faculty Chair	17
	Moore, Paul	Director, VA Loma Linda	3
	Nelson, Brandy	SBVC Human Services Contract Faculty	8
	Polonio, Jeff	SBVC Faculty	3
	Rasmussen, Jill	Counselor, La Sierra University	3
	Webber, Peggy	SBVC Job Developer	3
	Williamson, Asia	SBVC Faculty	3

SAN BERNARDINO COMMUNITY COLLEGE
DISTRICT

TO: Board of Trustees
FROM: Diana Z. Rodriguez, Chancellor
REVIEWED BY: Dr. Kevin Horan, President, CHC
PREPARED BY: Dr. Keith Wurtz, Vice President, Instruction, CHC
DATE: November 10, 2022
SUBJECT: Consideration of Approval of Curriculum - CHC

RECOMMENDATION

It is recommended that the Board of Trustees approve the CHC curriculum modifications.

OVERVIEW

The courses, certificates, and degrees at CHC are continually being revised and updated to reflect and meet student needs.

ANALYSIS

These courses, certificates, and degrees have been approved for addition, modification, and deletion by the Curriculum Committee of the Academic Senate and will be included in 2023-2024 College Catalog.

INSTITUTIONAL VALUES

II. Learning Centered Institution for Student Access, Retention, and Success.

FINANCIAL IMPLICATIONS

None.

**CRAFTON HILLS COLLEGE
SUBMITTED FOR BOARD OF TRUSTEE APPROVAL
November 10, 2022**

MODIFY COURSE

COURSE ID	COURSE TITLE
CIS 105	Database Concepts and Design

Student Learning Outcomes: No change
Rationale: Six-year revision with DE Addendum
Equate: Course equates with CIT 215 at SBVC
Effective: Fall 2023
Max Total Hours: 162
Max Total Out of Class Hours: 108
Grading Method: Letter Grade
Requisites: Successful completion of CIS 101

MODIFY COURSE

COURSE ID	COURSE TITLE
CIS 106	Spreadsheet Concepts and Application with Excel

Student Learning Outcomes: No change
Rationale: Six-year revision with DE Addendum
Equate: Course equates with CIT 114 at SBVC
Effective: Fall 2023
Max Total Hours: 162
Max Total Out of Class Hours: 108
Grading Method: Letter Grade
Requisites: Successful completion of CIS 091 and CIS 101

MODIFY COURSE

COURSE ID	COURSE TITLE
CIS 111	Website Design & Development I

Student Learning Outcomes: No change
Rationale: Six-year revision with DE Addendum
Equate: Not currently equated with SBVC
Effective: Fall 2023
Max Total Out of Class Hours: 108
Max Total Hours: 162
Grading Method: Letter Grade

MODIFY COURSE

COURSE ID	COURSE TITLE
CIS 117	Web Page Scripting

Student Learning Outcomes: No change
Rationale: Six-year revision with DE Addendum
Equate: Not currently equated with SBVC
Effective: Fall 2023
Dept Recommendation: CIS 111
Grading Method: Letter Grade
Max Total Out of Class Hours: 108
Max Total Hours: 162

MODIFY COURSE

COURSE ID	COURSE TITLE
CIS 132	System and Networks Administration

Student Learning Outcomes: No change
Rationale: Six-year revision with DE Addendum
Equate: Currently equated with CIT 155 at SBVC
Effective: Fall 2023
Max Total Out of Class Hours: 108
Max Total Hours: 162
Grading Method: Letter Grade
Requisites: CIS 109

MODIFY COURSE

COURSE ID	COURSE TITLE
CIS 134	Introduction to Information Systems Security

Student Learning Outcomes: No change
Rationale: Six-year revision with DE Addendum
Equate: Currently equated with CIT 160 at SBVC
Effective: Fall 2023
Max Total Out of Class Hours: 108
Max Total Hours: 162
Grading Method: Letter Grade
Requisites: CIS 109

MODIFY COURSE

COURSE ID	COURSE TITLE
BIOL 100	General Biology

Student Learning Outcomes: No change
Rationale: DE Addendum Only
Equate: Currently equated with BIOL100 at SBVC
Effective: Spring 2023

MODIFY COURSE

COURSE ID	COURSE TITLE
BIOL 123	Ecology and Environment

Student Learning Outcomes: No change
Rationale: DE Addendum Only
Equate: Currently equated with BIOL104 at SBVC

Effective: Spring 2023

MODIFY COURSE

COURSE ID	COURSE TITLE
GEOG 110	Physical Geography

Student Learning Outcomes: No change
Rationale: Six Year Revision and DE Addendum
Equate: Currently equated with GEOG 110 at SBVC
Effective: Fall 2023
Max Total Out of Class Hours: 108
Max Total Hours: 162
Grading Hours: Letter Grade
Department Recommendation: Concurrent enrollment in GEOG 111 or GEOG 111H

MODIFY COURSE

COURSE ID	COURSE TITLE
GEOG 110H	Physical Geography - Honors

Student Learning Outcomes: No change

Rationale: Six Year Revision and DE Addendum

Equate: Currently equated with GEOG 110 at SBVC

Effective: Fall 2023

Max Total Out of Class Hours: 108

Max Total Hours: 162

Grading Hours: Letter Grade

Department Recommendation: Concurrent enrollment in GEOG 111 or GEOG 111H

Prerequisite: Acceptance into the College Honors Institute

MODIFY COURSE

COURSE ID	COURSE TITLE
HSE/N 602	Meditation for Wellness

Discipline: Health and Safety Education Non-Credit

Department: Kinesiology and Health, Health and Physical Education

Student Learning Outcomes: No Change

Hours:

Lab: 10-40

Effective: Fall 2023

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Scott Thayer, Interim President, SBVC

PREPARED BY: Dina Humble, Vice President, Instruction, SBVC

DATE: November 10, 2022

SUBJECT: Curriculum – SBVC

RECOMMENDATION

It is recommended that the Board of Trustees approve the SBVC curriculum modifications.

OVERVIEW

The courses, certificates, and degrees at SBVC are continually being revised and updated to reflect and meet student needs.

ANALYSIS

These courses, certificates, and degrees have been approved for addition, modification, and deletion by the Curriculum Committee of the Academic Senate and will be included in the 2022-2023 and 2023-2024 College Catalogs.

SBCCD GOALS

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution

FINANCIAL IMPLICATIONS

None.



**SAN BERNARDINO VALLEY COLLEGE
SUBMITTED FOR BOARD OF TRUSTEE APPROVAL
November 10, 2022**

COURSE CORRECTION

ESL 601	ESL 602	ESL 603	ESL 604	ESL 607
ESL 610	ESL 611	ESL 612	ESL 613	ESL 620
ESL 630	ESL 631	ESL 640	ESL 641	ESL 650
ESL 651	ESL 930	ESL 931	ESL 940	ESL 941

Course Description: This course is taught through total English immersion while acknowledging students' cultural experiences.

Rationale: Adding the statement above to the end of all ESL course descriptions to align with college catalog.

Effective: Spring 2023

COURSE CORRECTION

COURSE ID	COURSE TITLE
MATH 102	COLLEGE ALGEBRA

Prerequisite: Eligibility for college level Mathematics based on the SBVC Guided-Self Placement process.

Rationale: Changing Departmental Advisory to Prerequisite.

Effective: Fall 2023

COURSE CORRECTION

COURSE ID	COURSE TITLE
MATH 108	INTRODUCTION TO PROBABILITY AND STATISTICS

Prerequisite: Eligibility for college level Mathematics based on the SBVC Guided-Self Placement process.

Rationale: Changing Departmental Advisory to Prerequisite.

Effective: Fall 2023

COURSE CORRECTION

COURSE ID	COURSE TITLE
MATH 115	IDEAS OF MATHEMATICS

Prerequisite: Eligibility for college level Mathematics based on the SBVC Guided-Self Placement process.

Rationale: Changing Departmental Advisory to Prerequisite.

Effective: Fall 2023

COURSE CORRECTION

COURSE ID	COURSE TITLE
MATH 141	BUSINESS CALCULUS

Departmental Advisory:	MATH 102
Prerequisite:	Eligibility for college level Mathematics based on the SBVC Guided-Self Placement process.
Rationale:	Changing Departmental Advisory to Prerequisite.
Effective:	Fall 2023

DEGREE CORRECTION

Social Justice: Ethnic Studies Associate of Arts - Transfer Degree, AA-T

The Associate in Arts for Transfer in Social Justice Studies: Ethnic Studies is a transfer degree that prepares students who are interested in pursuing a Bachelor's degree in Ethnic Studies. Students could move on to study majors that may include the following: African American Studies, American Indian Studies, Asian American Studies, Chicano/Chicana Studies, Ethnic Studies, and/or Latin American Studies. Ethnic Studies is an interdisciplinary study that explores the ways that ethnicity, race, and racism shape the experiences of Black, Indigenous, and people of color in the United States. This discipline draws from the perspectives of other fields, such as Sociology, Anthropology, History, Education, Music, Art, and Literature to offer courses that present a diversity of topics.

This discipline celebrates the uniqueness of each experience, as well as addresses the larger power dynamic which has been maintained as a barrier to social change. These courses identify the "place" where various peoples have come from and the challenges they have faced when told to stay "in their place." By engaging in topics such as racism and racialization, heteronormativity, ethno-centrism, and white supremacy, students will develop critical thinking skills to challenge these issues in a diverse world. This degree is designed to inspire students to take an active role in bettering our community with the goal of social, economic, legal, and political equality.

Students with a degree in Ethnic Studies move on to become teachers, social workers, professors, lawyers, politicians, community organizers and activists, union organizers, public policy and health officials, and to become critical workers for non-profit and profit organizations.

The Associate in Arts for Transfer (AA-T) or the Associate in Science for Transfer (AS-T) is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AA-T or AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major. In order to earn this Social Justice: Ethnic Studies AA-T degree, students must:

- completion of the following major requirements with a minimum grade of "C" (or "P");
- completion of a minimum of 60 CSU transferable semester units with a grade point average of at least 2.0; and
- certified completion of the CSU General Education-Breadth (CSU-GE) or Intersegmental General Education Transfer Curriculum (IGETC) for CSU, which requires a minimum of 39 units.

It is highly recommended that students complete courses that satisfy the U.S. History, Constitution, and American Ideals requirement as part of CSU-GE or IGETC before transferring to a CSU.

Students planning to transfer to a four-year institution and major in Social Justice Studies should consult with a counselor regarding the transfer process and lower division requirements.

Required Courses: (9 units)

HIST 137	Racial and Ethnic Groups in United States History	OR	3.0
ETHS 141	Race and Ethnic Relations	OR	3.0
ETHS 141H	Race and Ethnic Relations – Honors	OR	3.0
SOC 141	Race and Ethnic Relations	OR	3.0
SOC 141H	Race and Ethnic Relations – Honors		3.0
HIST 185	Women in United States History	OR	3.0
SOC 145	Sociology of Gender		3.0
SOC 120	Health and Social Justice		3.0

List A: Select three courses from at least two of the following areas: (9 units) Note: Only one course from Area 4 may be used.

Area 1: History or Government

ETHS 107	Native American Experiences in U.S. History	OR	3.0
ETHS 107H	Native American Experiences in U.S. History – Honors	OR	3.0
HIST 107	Native American Experiences in U.S. History	OR	3.0
HIST 107H	Native American Experiences in U.S. History – Honors		3.0
ETHS 138	The African American Experience in U.S. History to 1877	OR	3.0
HIST 138	The African American Experience in U.S. History to 1877		3.0
ETHS 139	The African American Experience in U.S. History from 1877	OR	3.0
HIST 139	The African American Experience in U.S. History from 1877		3.0
ETHS 140	Chicano Experiences in U.S. History	OR	3.0
HIST 140	Chicano Experiences in U.S. History		3.0
ETHS 140H	Chicano Experiences in U.S. History – Honors	OR	3.0
HIST 140H	Chicano Experiences in U.S. History – Honors		3.0
HIST 150	Introduction to Latin American History		3.0

Area 2: Arts and Humanities

ANTHRO 108	Introduction to Native American Studies	OR	3.0
ETHS 108	Introduction to Native American Studies		3.0
ENGL 161	Women Writers		3.0
ENGL 163	Chicana/o Literature	OR	3.0
ETHS 163	Chicana/o Literature		3.0
ENGL 165	African-American Literature	OR	3.0
ETHS 165	African-American Literature		3.0
MUS 108	History of Hip Hop Music		3.0

Area 3: Social Sciences

ANTHRO 102	Cultural Anthropology	OR	3.0
ANTHRO 102H	Cultural Anthropology – Honors		3.0
ANTHRO 125	Language and Culture		3.0

Area 4: Quantitative Reasoning and Research Methods

MATH 108	Introduction to Probability and Statistics	OR	4.0
PSYCH 105	Statistics for the Behavioral Sciences	OR	4.0
PSYCH 201	Research Methods for the Behavioral Sciences		4.0

Area 5: Major Preparation

SOC 100	Introduction to Sociology	OR	3.0
SOC 100H	Introduction to Sociology – Honors		3.0

Major Total: 18-19

Total Units that may be Double-Counted: 12

General Education (CSU-GE or IGETC) Units: 37-39

Elective (CSU Transferable) Units: 15-16

Total Units: 60.0

Rationale: Removing ETHS 120 and SOC 120
Previous Board Approval: June 10, 2021
Effective: Fall 2022

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Diana Z. Rodriguez, Chancellor

PREPARED BY: Dr. Scott Thayer, Interim President, SBVC
Dr. Kevin Horan, President, CHC
Kristina Hannon, Vice Chancellor, Human Resources & Police Services

DATE: November 10, 2022

SUBJECT: Consideration of Approval of Adjunct and Substitute Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of adjunct and substitute academic employees as indicated on the attached list.

OVERVIEW

Part-time academic employees selected from the established pool are offered individual contracts on a semester-by-semester basis.

ANALYSIS

All requirements for employment processing will be completed prior to the contract start date. No individual will be offered a contract until Human Resources has cleared the individuals for employment.

SBCCD GOALS

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution

FINANCIAL IMPLICATIONS

The cost for employment of adjunct and substitute academic employees is included in the appropriate 2022-2023 budgets.





Adjunct and Substitute Academic Employees

Presented for Information November 10, 2022

[v.10.24.2022.p.2]2]

Employee Name	Location Assignment	Course Subject	Discipline per Minimum Qualifications
Brossia, Karen	CHC	Counseling	Counseling
Clement, Brooke	CHC	Counseling	Counseling
Cummings, Lou'Rie	CHC	Counseling	Counseling
Delmonico, Shana	CHC	Counseling	Counseling
Farley, Diana	CHC	Counseling	Counseling
Garcia, Claudia	CHC	Counseling	Counseling
Hoehn, Marisela	CHC	Counseling	Counseling
Hogan, Ryan	CHC	Counseling	Counseling
Jasso, Heather	CHC	Licensed Vocational Nursing	Licensed Vocational Nursing
Kusko, Vaughan	CHC	Counseling	Counseling
Rodriguez, Christina	CHC	Counseling	Counseling
Scott, Shella	CHC	Counseling	Counseling
Shum, Chang	CHC	Counseling	Counseling
Sosa, Sara	CHC	Counseling	Counseling
Walsh, Sherry	CHC	Counseling	Counseling
Wilson, Debra	CHC	Counseling	Counseling
Edwards, Ronisha	SBVC	Women's Basketball	Coaching
Solis, Lori	SBVC	Psychiatric Technology	Psychiatric Technician
Thomas, Shyneese	SBVC	Women's Basketball	Coaching

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services

PREPARED BY: Dr. Scott Thayer, Interim President, SBVC
Dr. Kevin Horan, President, CHC

DATE: November 10, 2022

SUBJECT: Consideration of Approval of Non-Instructional Pay for Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve non-instructional pay for academic employees as indicated on the attached.

OVERVIEW

Academic employees will be compensated at the agreed upon non-instructional rate of pay. This compensation is requested due to the periodic need for academic employees to assist with various department research, projects, committee work, or campus/community events.

ANALYSIS

As of July 1, 2022, non-instructional rates of pay are based on the Tentative Agreement by and between SBCCD and the CTA regarding *Article 10 Wages*, which was Board approved May 12, 2022.

SBCCD GOALS

1. Eliminate Barriers to Student Access and Success

FINANCIAL IMPLICATIONS

The cost of the non-instructional pay is included in the appropriate 2022-2023 budgets.





Non-Instructional Pay for Academic Employees

Submitted for Board Approval November 10, 2022

[v.10.24.2022.p.1]5]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Brossia, Karen Office of Instruction- General Fund	CHC	01/03/23	05/31/23	\$57.00	150	\$8,550.00	Dual Enrollment- Contract Education
Clement, Brooke Student Equity and Achievement Program (SEAP)	CHC	01/03/23	05/31/23	\$63.00	390	\$24,570.00	Adjunct Counselor, provide counseling, Ed plan development and other counseling services in counseling
Cummings, Lou'Rie Student Equity and Achievement Program (SEAP)	CHC	01/03/23	05/31/23	\$63.00	390	\$24,570.00	Adjunct Counselor, provide counseling, Ed plan development and other counseling services in counseling
Delmonico, Shana Office of Instruction- General Fund	CHC	01/03/23	05/31/23	\$63.00	150	\$9,450.00	Dual Enrollment- Contract Education
Farley, Diana Office of Instruction- General Fund	CHC	01/03/23	05/31/23	\$63.00	75	\$4,725.00	Dual Enrollment- Counseling
Garcia, Claudia Student Equity and Achievement Program (SEAP)	CHC	01/03/23	05/31/23	\$63.00	390	\$24,570.00	Adjunct Counselor, provide counseling, Ed plan development and other counseling services in counseling
Hamlett, Cynthia Instruction HEERF III - ARP Federal Stimulus Categorical Fund	CHC	01/01/23	05/24/23	\$52.00	423	\$21,996.00	Faculty Lead, Distance Education
Harris, Matti Guided Pathways Categorical Fund	CHC	09/23/22	12/16/22	\$52.00	12	\$624.00	AB705 Workshop <i>Ratification: waiting for attendee names and funding source</i>
Hoehn, Marisela Student Equity and Achievement Program (SEAP)	CHC	01/03/23	05/31/23	\$63.00	390	\$24,570.00	Adjunct Counselor, provide counseling, Ed plan development and other counseling services in counseling



Non-Instructional Pay for Academic Employees

Submitted for Board Approval November 10, 2022

[v.10.24.2022.p.2]5]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Hogan, Ryan Student Equity and Achievement Program (SEAP)	CHC	01/03/23	05/31/23	\$63.00	390	\$24,570.00	Adjunct Counselor, provide counseling, Ed plan development and other counseling services in counseling
Kusko, Vaughan Office of Instruction- General Fund	CHC	01/03/23	05/31/23	\$63.00	75	\$4,725.00	Dual Enrollment- Contract Education
Lamb, Wendy Guided Pathways Categorical Fund	CHC	09/23/22	12/16/22	\$52.00	12	\$624.00	AB705 Workshop <i>Ratification: waiting for attendee names and funding source</i>
Polson, Elizabeth Guided Pathways Categorical Fund	CHC	09/23/22	12/16/22	\$52.00	12	\$624.00	AB705 Workshop <i>Ratification: waiting for attendee names and funding source</i>
Rodriguez, Christina Office of Instruction- General Fund	CHC	01/03/23	05/31/23	\$59.00	75	\$4,425.00	Dual Enrollment- Contract Education
Scott, Shella Student Equity and Achievement Program (SEAP)	CHC	01/03/23	05/31/23	\$63.00	390	\$24,570.00	Adjunct Counselor, provide counseling, Ed plan development and other counseling services in counseling
Shum, Chang Student Equity and Achievement Program (SEAP)	CHC	01/03/23	05/31/23	\$63.00	390	\$24,570.00	Adjunct Counselor, provide counseling, Ed plan development and other counseling services in counseling
Sosa, Sara Student Equity and Achievement Program (SEAP)	CHC	01/03/23	05/31/23	\$59.00	390	\$23,010.00	Adjunct Counselor, provide counseling, Ed plan development and other counseling services in counseling



Non-Instructional Pay for Academic Employees

Submitted for Board Approval November 10, 2022

[v.10.24.2022.p.3|5]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Walsh, Sherry Office of Instruction- General Fund	CHC	01/03/23	05/31/23	\$63.00	75	\$4,725.00	Dual Enrollment- Contract Education
Wilson, Debra Student Equity and Achievement Program (SEAP)	CHC	01/03/23	05/31/23	\$63.00	390	\$24,570.00	Adjunct Counselor, provide counseling, Ed plan development and other counseling services in counseling
Adams, Kathy Instruction Office General Fund	SBVC	11/11/22	12/16/22	\$52.00	10	\$520.00	Instruction for Honors Class
Blacksher, Anthony Instruction Office General Fund	SBVC	11/11/22	12/16/22	\$52.00	10	\$520.00	Instruction for Honors Class
Downey, Jennifer Instruction Office General Fund	SBVC	11/11/22	12/16/22	\$52.00	10	\$520.00	Instruction for Honors Class
Gomez, Ed Instruction Office General Fund	SBVC	11/11/22	12/16/22	\$52.00	10	\$520.00	Instruction for Honors Class
Huston, Celia Instruction Office General Fund	SBVC	08/01/22	06/30/23	\$52.00	120	\$6,240.00	Program Review <i>Ratification: The overload for this faculty member was not previously submitted due to delayed paperwork.</i>
Huston, Celia Instruction Office General Fund	SBVC	08/01/22	06/30/23	\$52.00	120	\$6,240.00	Accreditation <i>Ratification: The overload for this faculty member was not previously submitted due to delayed paperwork.</i>



Non-Instructional Pay for Academic Employees

Submitted for Board Approval November 10, 2022

[v.10.24.2022.p.4]5

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Jorgensen, Judy Instruction Office General Fund	SBVC	08/15/22	12/16/22	\$52.00	10	\$520.00	Faculty member will work with Honors students to customize their projects and deepen knowledge of course subject matter. <i>Ratification: Confirmed enrollment after census.</i>
King, Melissa Instruction Office General Fund	SBVC	11/11/22	12/16/22	\$52.00	10	\$520.00	Instruction for Honors Class
Laguna, Tania EOPS Categorical Fund	SBVC	11/14/22	06/30/23	\$63.00	422	\$26,586.00	EOPS Counselor
Levine, Michael Instruction Office General Fund	SBVC	11/11/22	12/16/22	\$52.00	10	\$520.00	Instruction for Honors Class
Lopez, Leonard Instruction Office General Fund	SBVC	11/11/22	12/16/22	\$52.00	10	\$520.00	Instruction for Honors Class
Millican Edward Instruction Office General Fund	SBVC	11/11/22	12/16/22	\$52.00	10	\$520.00	Instruction for Honors Class
Pave, Adam Instruction Office General Fund	SBVC	11/11/22	12/16/22	\$52.00	10	\$520.00	Instruction for Honors Class
Rounds, Michael Instruction Office General Fund	SBVC	11/11/22	12/16/22	\$52.00	10	\$520.00	Instruction for Honors Class
Williams, Byron Instruction Office General Fund	SBVC	11/11/22	12/16/22	\$52.00	10	\$520.00	Instruction for Honors Class
Wilkins, Janice EEO Fund / HR General Fund	DSO	09/10/22	10/18/22	\$52.00	12	\$624.00	SBVC College President Recruitment Screening/Interviewing <i>Ratification: Paperwork was submitted after the prior Board submission deadline as interviews took place after that date.</i>

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Diana Z. Rodriguez, Chancellor

PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services

DATE: November 10, 2022

SUBJECT: Consideration of Approval to Appoint Temporary Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the appointment of temporary academic employees per the attached list.

OVERVIEW

The employees on the attached list are submitted for approval.

ANALYSIS

It is essential that each position be filled on a temporary basis while the recruitment process for a permanent replacement is being conducted.

SBCCD GOALS

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution

FINANCIAL IMPLICATIONS

The cost of these appointments is included in the appropriate 2022-2023 budgets.





Appointment of Temporary Academic Employees

Submitted for Board Approval November 10, 2022

[v.10.19.2022.p.1|1]

Employee Name Location Assignment & Department	From	To	Range & Step	Fund	Live Scan Clearance
Hoang, Dung Assistant Professor, Mathematics SBVC Mathematics	08/09/22	12/17/22	D8	General	12/03/10

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Diana Z. Rodriguez, Chancellor

PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services

DATE: November 10, 2022

SUBJECT: Consideration of Approval to Appoint District Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve appointment of the employees on the attached list and, as necessary, approve the corresponding employment contracts as well.

OVERVIEW

The employees on the attached list are submitted for approval.

ANALYSIS

All requirements in the employment process have been or will be completed. Employees will not commence work until all requirements are met.

SBCCD GOALS

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution

FINANCIAL IMPLICATIONS

The cost of employment for these employees is included in the appropriate 2022-2023 budgets.





Appointment of District Employees Submitted for Board November 10, 2022

[v.10.26.2022.p.1|1]

Employee Name, Title Location Assignment & Department	Start Date	Salary Schedule, Range & Step	New or Replacing	Fund	Live Scan Clearance
Bernal, Cynthia Senior Student Service Tech SBVC First Year Experince	11/14/22	Classified 38C	Rosemary Rivera-Reza	Student Equity and FKCE	7/29/19
Cong, Jian 'Tony' Campus Project Manager, Measure CC DIST Facilities, Planning & Construction	11/16/22	Management 17C	Leilani Nunez	General	TBD [†]
Diaz, Leslie Child Development Teacher SBVC Child Development Center	11/14/22	Classified 35A	Dora Penn	State Preschool Grant	TBD [†]
Lee, Tiffany Assistant Manager, Workforce Development DIST EDCT	11/14/22	Management 6A	Kaitlyn Myler	EDCT	TBD [†]
Martinez Lazaro, Gabriel Research Analyst SBVC Instuction	11/14/22	Classified 54B	New	Guided Pathways	TBD [†]
Shehata, Neveen Karam Child Development Teacher SBVC Child Development Center	11/14/22	Classified 35A	Rose Beck	State Preschool Grant	03/16/16
Viramontes, Shawn College Police Officer DIST College Police	11/14/22	Classified 50A	Jose Plasencia	College Police	02/22/22

[†]Live Scan clearance pending; employee will not start without clearance.

*Salary placement to be determined upon verification of education and experience.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Diana Z. Rodriguez, Chancellor
REVIEWED BY: Diana Z. Rodriguez, Chancellor
PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services
DATE: November 10, 2022
SUBJECT: Consideration of Approval of Employee Promotions

RECOMMENDATION

It is recommended that the Board of Trustees approve the promotion of SBCCD employees as indicated on the attached list.

OVERVIEW

The promotion of employees on the attached list is submitted for approval.

ANALYSIS

These employees have gone through the recruitment process and are being recommended for promotion.

SBCCD GOALS

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution

FINANCIAL IMPLICATIONS

The cost of these promotions is included in the appropriate 2022-2023 budgets.





Employee Promotions

Submitted for Board Approval November 10, 2022

[v.10.26.2022.p.1|1]

Employee Name	From	To	New/ Replacing	Fund	Effective Date
Gil, Aida	SBVC Star Program Administrative Assistant I Classified Salary Schedule Range 33, Step D	SBVC Student Services/FYE Administrative Assistant II Classified Salary Schedule Range 37, Step C	Mary Bradley	Student Equity	11/11/22
Cortez-Roman, Blanca	SBVC Child Development Center Child Development Assistant Classified Salary Schedule Range 21, Step E	SBVC Child Development Center Child Development Teacher Classified Salary Schedule Range 35, Step A	Sophia Gillyard	General Child Care Grant	11/14/22
Menchaca, Irene	SBVC Child Development Center Child Development Assistant Classified Salary Schedule Range 21, Step A	SBVC Child Development Center Child Development Teacher Classified Salary Schedule Range 35, Step A	Erica Hrdlicka	State Preschool Grant	11/14/22
Navarrete, Belinda	CHC Admissions & Records Admissions & Records Specialist Classified Salary Schedule Range 38, Step C	CHC Outreach Coordinator of Outreach and Relations With Schools Classified Salary Schedule Range 46, Step B	New	Statewide Retention & Enrollment Campaign	11/11/22

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Diana Z. Rodriguez, Chancellor

PREPARED BY: Dr. Scott Thayer, Interim President, SBVC
 Dr. Kevin Horan, President, CHC
 Kristina Hannon, Vice Chancellor, Human Resources & Police Services

DATE: November 10, 2022

SUBJECT: Consideration of Approval to Pay Stipends

RECOMMENDATION

It is recommended that the Board of Trustees approve the payment of stipends per the attached list.

OVERVIEW

The stipends listed on the attachment are submitted for approval.

ANALYSIS

Stipends are based on negotiated agreement between SBCCD and the SBCCDTA and CSEA bargaining units, as applicable.

SBCCD GOALS

- 1. Eliminate Barriers to Student Access and Success

FINANCIAL IMPLICATIONS

The payment of stipends is included in the appropriate 2022-23 budgets.





Payment of Stipends

Submitted for Board Approval November 10, 2022

[v.10.19.2022.p.2]2

Assistant Coaches – 11/11/22 – 03/31/23

Employee Name	Location Assignment	Department	Stipend
Edwards, Ronisha	SBVC	Women's Basketball	\$5,000.00
Meech, Patrick	SBVC	Football	\$5,000.00
Thomas, Shyneese	SBVC	Women's Basketball	\$2,500.00

Assistant Coaches – 10/14/22 – 12/31/22

Employee Name	Location Assignment	Department	Stipend
Uiagalelei, Iona*	SBVC	Football	\$7,000.00*

*Amendment: Original Submission was approved at the October 2022 Board meeting for stipend amount of \$5000.00 when the correct stipend amount should be \$7000.00

Other– Fall 2022

Employee Name	Location Assignment	Department	Stipend
Hamlett, Cynthia	CHC	Distance Education	\$2,600.00

Amendment: Employee was inadvertently sent to board as non-instructional and should have been submitted as a stipend.

Other– 11/11/22 – 12/09/22

Employee Name	Location Assignment	Department	Stipend
Airmet, Temria	SBVC	Theatre-Dance	\$2,500.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Diana Z. Rodriguez, Chancellor

PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services

DATE: November 10, 2022

SUBJECT: Consideration of Approval to Adopt Resolution of Intention to Approve Contract between SBCCD and CalPERS

RECOMMENDATION

It is recommended that the Board of Trustees adopt Resolution of Intent to approve a contract between San Bernardino Community College District and CalPERS to participate in I with the prepared CalPERS Safety Member Actuarial Valuations effective January 1, 2023.

OVERVIEW

The San Bernardino Community College District participation in a CalPERS Safety Retirement System, effective January 1, 2023 for members of the Police Officers' Association.

ANALYSIS

The recommendation to participate in the CalPERS Safety plan for members of the Police Officers' Association is based on an analysis of several factors, including the need to remain competitive in the job market. Future annual costs of the proposed contract is estimated to be \$117,687.10, which would result in an estimated \$99,526.21 savings to the District.

SBCCD GOALS

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution
3. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

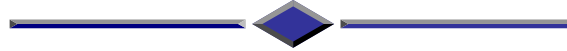
The cost for participation in this plan is included in the appropriate 2022-2023 budgets.





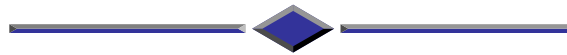
EXHIBIT

California
Public Employees' Retirement System



CONTRACT

Between the
Board of Administration
California Public Employees' Retirement System
and the
Board of Trustees
San Bernardino Community College District



In consideration of the covenants and agreement hereafter contained and on the part of both parties to be kept and performed, the governing body of above public agency, hereafter referred to as "Public Agency", and the Board of Administration, Public Employees' Retirement System, hereafter referred to as "Board", hereby agree as follows:

1. All words and terms used herein which are defined in the Public Employees' Retirement Law shall have the meaning as defined therein unless otherwise specifically provided. "Normal retirement age" shall mean age 57 for local safety members.
2. Public Agency shall participate in the Public Employees' Retirement System from and after _____ making its employees as hereinafter provided, members of said System subject to all provisions of the Public Employees' Retirement Law except such as apply only on election of a contracting agency and are not provided for herein and to all amendments to said Law hereafter enacted except those, which by express provisions thereof, apply only on the election of a contracting agency.

3. Public Agency agrees to indemnify, defend and hold harmless the California Public Employees' Retirement System (CalPERS) and its trustees, agents and employees, the CalPERS Board of Administration, and the California Public Employees' Retirement Fund from any claims, demands, actions, losses, liabilities, damages, judgments, expenses and costs, including but not limited to interest, penalties and attorney fees that may arise as a result of any of the following:
 - a. Public Agency's election to provide retirement benefits, provisions or formulas under this Contract that are different than the retirement benefits, provisions or formulas provided under the Public Agency's prior non-CalPERS retirement program.
 - b. Any dispute, disagreement, claim, or proceeding (including without limitation arbitration, administrative hearing, or litigation) between Public Agency and its employees (or their representatives) which relates to Public Agency's election to amend this Contract to provide retirement benefits, provisions or formulas that are different than such employees' existing retirement benefits, provisions or formulas.
 - c. Public Agency's agreement with a third party other than CalPERS to provide retirement benefits, provisions, or formulas that are different than the retirement benefits, provisions or formulas provided under this Contract and provided for under the California Public Employees' Retirement Law.
4. Employees of Public Agency in the following classes shall become members of said Retirement System except such in each such class as are excluded by law or this agreement:
 - a. School Safety Members (herein referred to as local safety members).
5. Any exclusion(s) shall remain in effect until such time as the Public Employees' Retirement System determines that continuing said exclusion(s) would risk a finding of non-compliance with any federal tax laws or regulations. If such a determination is contemplated, the Public Employees' Retirement System will meet with the Public Agency to discuss the matter and coordinate any required changes or amendments to the contract.

In addition to the classes of employees excluded from membership by said Retirement Law, the following classes of employees shall not become members of said Retirement System:

NO ADDITIONAL EXCLUSIONS

- a. **MISCELLANEOUS MEMBERS; and**
 - b. **FIREFIGHTERS.**
- 6.. The percentage of final compensation to be provided for local safety members for each year of credited prior service is 0% and the percentage of final compensation to be provided for each year of credited current service is 100% and determined in accordance with Section 7522.25(d) of said Retirement Law (2.7% at age 57 Supplemental to Federal Social Security).
7. Public Agency elected and elects to be subject to the following optional provisions:
- a. Section 20444 ("School Safety Member" shall include any officer or employee of a school district or community college district as described in Government Code Section 20444).
 - b. Section 20042 (One-Year Final Compensation) for classic local safety members.
8. Public Agency shall contribute to said Retirement System the contributions determined by actuarial valuations of prior and future service liability with respect to local safety members of said Retirement System.
9. Public Agency shall also contribute to said Retirement System as follows:
- a. A reasonable amount, as fixed by the Board, payable in one installment within 60 days of date of contract to cover the costs of administering said System as it affects the employees of Public Agency, not including the costs of special valuations or of the periodic investigation and valuations required by law.
 - b. A reasonable amount, as fixed by the Board, payable in one installment as the occasions arise, to cover the costs of special valuations on account of employees of Public Agency, and costs of the periodic investigation and valuations required by law.
10. Contributions required of Public Agency and its employees shall be subject to adjustment by Board on account of amendments to the Public Employees' Retirement Law, and on account of the experience under the Retirement System as determined by the periodic investigation and valuation required by said Retirement Law.

- 11. Contributions required of Public Agency and its employees shall be paid by Public Agency to the Retirement System within fifteen days after the end of the period to which said contributions refer or as may be prescribed by Board regulation. If more or less than the correct amount of contributions is paid for any period, proper adjustment shall be made in connection with subsequent remittances. Adjustments on account of errors in contributions required of any employee may be made by direct payments between the employee and the Board.

BOARD OF ADMINISTRATION
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BOARD OF TRUSTEES
SAN BERNARDINO COMMUNITY
COLLEGE DISTRICT

BY _____

BY _____

MELODY BENAVIDES, CHIEF
PENSION CONTRACTS AND PREFUNDING
PROGRAMS DIVISION
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

PRESIDING OFFICER

Witness Date

Attest:

Clerk

**RESOLUTION OF INTENTION
 TO APPROVE A CONTRACT
 BETWEEN THE
 BOARD OF ADMINISTRATION
 CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM
 AND THE
 BOARD OF TRUSTEES
 SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

WHEREAS, the Public Employees' Retirement Law permits the participation of public agencies in the Public Employees' Retirement System, making their employees members of said System, and sets forth the procedure by which participation may be accomplished; and

WHEREAS, one of the steps required in the procedure is the adoption by the governing body of the public agency of a resolution giving notice of intention to approve a contract for such participation of said agency in the Public Employees' Retirement System, which resolution shall contain a summary of the major provisions of the proposed retirement plan;

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the above agency gives, and it does hereby give notice of intention to approve a contract between said governing body and the Board of Administration of the Public Employees' Retirement System, providing for participation of said agency in said retirement system, a copy of said contract and a copy of the summary of the major provisions of the proposed plan being attached hereto, as an "Exhibit", and by this reference made a part hereof.

By: _____
 Presiding Officer

 Title

 Date adopted and approved



California Public Employees' Retirement System
Financial Office | Pension Contracts and Prefunding Programs Division
P.O. Box 942703, Sacramento, CA 94229-2703
888 CalPERS (or 888-225-7377) | TTY: (877) 249-7442 | www.calpers.ca.gov

Certification of Governing Body's Action

I hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the

_____ of the
(governing body)

(public agency)

on _____.
(date)

Clerk/Secretary

Title



California Public Employees' Retirement System
Financial Office | Pension Contracts and Prefunding Programs Division
P.O. Box 942703, Sacramento, CA 94229-2703
888 CalPERS (or 888-225-7377) | TTY: (877) 249-7442 | www.calpers.ca.gov

Certification of Compliance with Government Code Section 7507

I hereby certify that in accordance with Government Code section 7507, the future annual costs as determined by the California Public Employees' Retirement System for the increase or change in retirement benefit(s) have been made public at a public meeting of the Board of Trustees of the San Bernardino Community College District on _____ which is at least two weeks prior to the adoption of the Resolution. Adoption of the retirement benefit increase or change will not be placed on the consent calendar.

Clerk/Secretary

Title

Date _____



California Public Employees' Retirement System
Financial Office | Pension Contracts and Prefunding Programs Division
P.O. Box 942703, Sacramento, CA 94229-2703
888 CalPERS (or 888-225-7377) | TTY: (877) 249-7442 | www.calpers.ca.gov

EMPLOYEE BALLOT
Safety Member Group
San Bernardino Community College District

The Board of Trustees of the San Bernardino Community College District shall not include in the contract with the Board of Administration of the California Public Employees' Retirement System any group if a majority of its members vote to disapprove the proposed plan. (Government Code Section 20470)

The proposed plan is described in Exhibit A of the San Bernardino Community College District's Resolution of Intention to Contract with CalPERS and is outlined in the attached Summary of Major Provisions.

Do you approve of the proposed plan?	YES	[]
	NO	[]



California Public Employees' Retirement System
Financial Office | Pension Contracts and Prefunding Programs Division
P.O. Box 942703, Sacramento, CA 94229-2703
888 CalPERS (or 888-225-7377) | TTY: (877) 249-7442 | www.calpers.ca.gov

SUMMARY OF MAJOR PROVISIONS

LOCAL SAFETY MEMBERS: 2.7% @ 57 Formula (Section 7522.25(d))

Service Retirement

To be eligible for service retirement, a member must be at least age 50 and have five years of CalPERS credited service.

The monthly retirement allowance is determined by age at retirement, years of service credit and final compensation. The basic benefit is 2.7% of final compensation for each year of credited service upon retirement at age 57. If retirement is earlier than age 57, the percentage of final compensation decreases for each quarter year of attained age to 2.0% at age 50.

Final compensation is the average monthly pay rate during the last consecutive 36 months of employment, or 12 months if provided by the employer's contract, unless the member designates a different period of 36 or 12 consecutive months when the average pay rate was higher. Certain items of special compensation earned during your final compensation period will be included in your final compensation, in accordance with Board regulations.

Disability Retirement

Members substantially incapacitated from performing the usual duties for the position for his/her current employer would be eligible for disability retirement provided they have at least five years of service credit. The monthly retirement allowance is 1.8% of final compensation for each year of service. The maximum percentage for members who have between 10.000 and 18.518 years of service credit is one-third of their final compensation. If the member is eligible for service retirement the member will receive the highest allowance payable, service or disability. If provided by the employer's contract, the benefit would be a minimum of 30% of final compensation for the first five years of service credit, plus 1% for each additional year of service to a maximum benefit of 50% of final compensation.

Industrial Disability Retirement

Members permanently incapacitated from performing their duties, as defined above under Disability Retirement, and the disability is a result of a job-related injury or illness may receive an Industrial Disability Retirement benefit equal to 50% of their final compensation. If provided in the employer's contract and the member is totally disabled, the disability retirement allowance would equal 75% of final compensation in lieu of the disability retirement allowance otherwise provided. If the member is eligible for service retirement, the service retirement allowance is payable. The total allowance cannot exceed 90% of final compensation.

Pre-Retirement Death Benefits

Basic Death Benefit

This benefit is a refund of the member's contributions plus interest and up to six months' pay (one month's salary rate for each year of current service to a maximum of six months).

1957 Survivor Benefit

An eligible beneficiary may elect to receive either the Basic Death Benefit or the 1957 Survivor Benefit. The 1957 Survivor Benefit provides a monthly allowance equal to one-half of the highest service retirement allowance the member would have received had he/she retired on the date of death. The 1957 Survivor Benefit is payable to the surviving spouse or registered domestic partner until death or to eligible unmarried children until age 18.

1959 Survivor Benefit

This benefit applies if it is provided by the employer's contract and the employer has not entered into a voluntary 218 Agreement with the Internal Revenue Service. If provided by the employer's contract and the member is not covered under social security.) A surviving spouse or registered domestic partner and eligible children may receive a monthly allowance as determine by the level of coverage. This benefit is payable in addition to the Basic Death Benefit or 1957 Survivor Benefit. Children are eligible if under age 22 and unmarried.

Pre-Retirement Option 2W Death Benefit

This benefit is applicable when provided by the employer's contract. The spouse or registered domestic partner of a deceased member, who was eligible to retire for service at the time of death, may to elect to receive the Pre-Retirement Option 2W Death Benefit in lieu of the lump sum Basic Death Benefit. The benefit is a monthly allowance equal to the amount the member would have received if he/she had retired for service on the date of death and elected Option 2W, the highest monthly allowance a member can leave a spouse or registered domestic partner.

Special Death Benefit

A surviving spouse, registered domestic partner, or eligible children or stepchildren may receive a monthly allowance equal to one-half of the final compensation. If the cause of death is due to external violence or physical force while on the job, and there are eligible surviving children in addition to a spouse or registered domestic partner, the allowance may be increased to a maximum of 75%.

Cost-of-Living Adjustments

The cost-of-living allowance increases are limited to a maximum of 2% compounded annually unless the employer's contract provides a 3, 4, or 5% increase.

Death After Retirement

The lump sum death benefit is \$500 (or \$600, \$2,000, \$3,000, \$4,000 or \$5,000 if provided by the employer's contract) regardless of the retirement plan chosen by the member at the time of retirement.

Termination of Employment

Members who have separated from employment may elect to leave their contributions on deposit or request a refund of contributions and interest. Those who leave their contributions on deposit may apply at a later date for a monthly retirement allowance if the minimum service and age requirements are met. Members who request a refund of their contributions terminate their membership and are not eligible for any future benefits unless they return to CalPERS membership.

Employee Contributions

Local safety members covered by the 2.7% @ 57 formula, shall have a contribution rate of 50 percent of the present value of projected benefits under the defined benefit that is attributable to the current year of service, or "normal cost," as determined by CalPERS' Actuarial Office.

NOTE: Should prior service be included in the contract, the employer bears the entire cost associated with the benefit for service earned prior to the effective contract date for the designated period stated in the contract.

All employer contribution rates are subject to adjustment by the CalPERS Board of Administration.



California Public Employees' Retirement System
Financial Office | Pension Contracts and Prefunding Programs Division
P.O. Box 942703, Sacramento, CA 94229-2703
888 CalPERS (or 888-225-7377) | TTY: (877) 249-7442 | www.calpers.ca.gov

CERTIFICATION OF EMPLOYEE ELECTION

I hereby certify that the following employees of the San Bernardino Community College District have expressed their approval or disapproval of said agency's participation in the California Public Employees' Retirement System on the basis described in the Resolution of Intention adopted by said agency's governing body on _____, in such manner as to permit each employee to separately and secretly express his choice and that the outcome of such election was as follows:

Table with 4 columns: Employee Category, Number of employees eligible to vote, Number of votes approving said participation, Number of votes disapproving said participation. Row 1: School Safety Members as defined in Govt. Code Section 20444

Clerk or Secretary

Date

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Jose F. Torres, Executive Vice Chancellor

PREPARED BY: Steven J. Sutorus, Business Manager

DATE: November 10, 2022

SUBJECT: Consideration of Approval of Conference Attendance

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached conference attendance.

OVERVIEW

Faculty and staff attend conferences for various purposes, including professional growth and development, networking with industry peers, discussing best practices, and learning about emerging issues. The SBCCD conference request process is covered by Administrative Procedure 7400. All requests must be approved by the appropriate administrator as listed:

- For employee travel, the traveler's immediate supervisor.
- For student travel, the College President.
- For the Chancellor's travel, the Board Chair or other designated Board Member.
- For Board Member travel, the Board Chair or designee.

Additionally, conference expenses must be approved by the budget responsibility center managers and Business Services. If total estimated expenses exceed \$5,000 per person, or travel is outside the contiguous United States, the request must also have prior Board approval.

ANALYSIS

The requests to attend conferences on the attached are either estimated to result in expenses exceeding \$5,000 per person, and/or involve travel outside the contiguous United States.

SBCCD GOALS

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution
3. Be a Leader and Partner in Addressing Regional Issues
4. Ensure Fiscal Accountability/Sustainability

FINANCIAL IMPLICATIONS

The cost of these conferences is included in the appropriate budget funds indicated on the attached, and are approved by supervising managers through the District's financial system.





Conference Attendance

Submitted for Board Approval November 10, 2022

[v.10.21.2022.p.1|1]

Site: CHC

Name:
Joshua Robles

Total Estimated Cost Per Person: \$1,247

Funding Source: Guided Pathways
Categorical Fund

Conference Name: 48th AMATYC Annual Conference

Dates of Travel: 11/16-20/2022

Location: Toronto, Canada

Purpose: American Mathematical Association of Two-Year Colleges Project Access Fellowship program is a mentoring and professional development initiative for two-year college math faculty. This conference is a requirement of the fellowship.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Jose F. Torres, Executive Vice Chancellor

PREPARED BY: Steven J. Sutorus, Business Manager

DATE: November 10, 2022

SUBJECT: Consideration of Ratification for Contracts at or Above \$99,100

RECOMMENDATION

It is recommended that the Board of Trustees ratify the contracts on the attached list which are routine in nature, support the ongoing operation of the District, and have a total contract cost at or above \$99,100.

OVERVIEW

In accordance with SBCCD Board Policy 6100, Delegation of Authority, The Board of Trustees delegates authority to the Chancellor to supervise the general business procedures of the District to assure the proper administration of property and contracts. District staff is presenting the attached purchase and/or contract requests, which meet or exceed the formal bid limits, for Board approval in the form of ratification.

ANALYSIS

The California Board of Governors sets the formal bid limit for procurement of goods and or services on an annual basis. The formal bid limit for the current calendar year has been set at \$99,100. Ratification of the contracts on the attached list will allow for the successful ongoing operation of the District. Construction services are not included in this board item.

SBCCD GOALS

4. Ensure Fiscal Accountability/Sustainability

FINANCIAL IMPLICATIONS

The attached purchase and or contract requests have been budgeted for via purchase requisition.



**Contracts and Agreements
Over \$99,100**

Board Date 11/10/2022

1 of 2

Control Number	Vendor Name	Dept/Location	Contract Type	Total New Contract Value	Amendment
23520	ChargePoint Inc	Facilities Planning/ SBCCD	CMAS/Piggyback	\$2,000,000.00	
	CMAS Contract 3-2106-1065; for equipment, warranty, installation, maintenance, and repair of electric vehicles charging products; this sets the not-to-exceed limit for SBCCD for the next two years			11/11/2022 through 03/31/2024	
23368	GovernmentJobs.com, Inc dba Neogov	Human Resources/ SBCCD	Software/Online Services	\$157,243.80	
	Software - Recruitment Tool			09/01/2022 through 08/30/2025	
23594	Hill Partnership Inc., The DBA HPI Architecture	Facilities Planning/ SBCCD	Consultants	\$390,000.00	
	Consulting Services for Student Housing project at CHC			10/04/2022 through 08/01/2023	
23479	Media Management LLC	KVCR/KVCR	Sole Source/Service	\$233,375.00	
	On-going support for PMM Master Control and media management; Media Management LLC is the sole manufacturer of these products. The existing infrastructure is manufactured by Media Management LLC and must be aligned with the current equipment for compatibility and operability. There is no advantage to the District by competitively bidding the procurement, installation and maintenance of this equipment and system. It is therefore recommended the District contract with Media Management as the sole source. (PCC 3400)			07/01/2022 through 06/30/2023	

**Contracts and Agreements
Over \$99,100**

Board Date 11/10/2022

2 of 2

Control Number	Vendor Name	Dept/Location	Contract Type	Total New Contract Value	Amendment
23410	RingCentral Inc.	TESS/SBCCD	Software/Online Service	\$146,711.28	
	Software - 200 digital telephone lines (replacement agreement)			07/01/2021 through 06/30/2023	

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Jose F. Torres, Executive Vice Chancellor

PREPARED BY: Steven J. Sutorus, Business Manager

DATE: November 10, 2022

SUBJECT: Consideration of Approval of District & College Expenses

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached requests for district and college expenses.

OVERVIEW

As required by Ed Code and the County Superintendent of Schools, Board action is required for field trips whenever expenditures are to be made on behalf of students for admission, meals and lodging. In addition, SBCCD AP 6925 requires the Board authorize the expenditure of funds related to various functions planned for the colleges and district office as indicated below.

- Meetings or trainings attended only by employees and/or currently enrolled students for which the total cost will be in excess of \$1,000.
- Meetings or trainings attended by employees, currently enrolled students, and by one or more non-employees and/or non-students of the District, for which the total cost will be in excess of \$500.
- Any refreshments and/or meals for an event. Events are defined as activities in which non-employees and/or non-students will/can attend or participate (e.g. job fair, holiday event, recruitment event); or is on a large enough scale to be considered neither a meeting nor training.

ANALYSIS

Details of the various events are included in the attached list being presented for approval.

SBCCD GOALS

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution
3. Be a Leader and Partner in Addressing Regional Issues
4. Ensure Fiscal Accountability/Sustainability

FINANCIAL IMPLICATIONS

The cost of these expenditures is included in the budgets shown on the attached.





District & College Expenses

Submitted for Board Approval November 10, 2022

[v.10.27.2022.p.1|4]

Site/Date/Cost	Event/Items Purchased/Funding Source
<p>Site: SBVC</p> <p>Date of Event: 10/13/2022</p> <p>Total Estimated Cost: \$15,000</p>	<p>Event: Ability Awareness Fair</p> <p>Items Being Purchased: Meals, contracts, supplies and giveaways</p> <p>Sponsored by Student Equity and Success and hosted by Student Accessibility Services (SAS), this event will support students in the SAS program and bring awareness to the campus about services the department offers. Anticipated attendance is 300 students, faculty and staff. Alicia Hallex will serve as chaperone.</p> <p>Funding Source: Student Equity & Success Categorical Fund</p> <p>Ratification: Details and confirmations were not finalized in time prior to the board meeting.</p>
<p>Site: SBVC</p> <p>Date of Event: 11/09/2022</p> <p>Total Estimated Cost: \$6,263</p>	<p>Event: CalWORKs Workforce Development "Stem Technology" Field Trip</p> <p>Items Being Purchased: Entry fee</p> <p>CalWORKs Workforce Development is sponsoring a trip for students to participate in STEM activities, visit the State of the Art Technology, and participate in a 30 second commercial to promote CalWORKs Program. Anticipated attendance is 55 students, faculty and staff. Shalita Tillman, Bonnie Cruz, Anita Hernandez, Patricia Valenzuela, and Wendy Nahuat will serve as chaperones.</p> <p>Funding Source: CalWORKs Categorical Fund</p> <p>Ratification: Details and confirmations were not finalized in time prior to the board meeting.</p>
<p>Site: SBVC</p> <p>Date of Event: 11/17/2022</p> <p>Total Estimated Cost: \$2,000</p>	<p>Event: Valley Now Dual Enrollment Summit</p> <p>Items Being Purchased: Meals and Refreshments</p> <p>SBVC Valley Now Department is hosting dual enrollment summit. Anticipated attendance is 100 secondary partners and SVBC faculty and staff.</p> <p>Funding Source: Academic Success & Learning Services General Fund</p>



District & College Expenses

Submitted for Board Approval November 10, 2022

[v.10.27.2022.p.2|4]

Site/Date/Cost	Event/Items Purchased/Funding Source
<p>Site: SBVC</p> <p>Date of Event: 11/18/2022</p> <p>Total Estimated Cost: \$5,000</p>	<p>Event: Student Services Division Meeting</p> <p>Items Being Purchased: Contracts, giveaways, meals, and refreshments</p> <p>The Office of the Vice President of Student services is sponsoring the student services division meeting. Anticipated attendance is 100 staff, faculty and administrators. Olivia Rosas will serve as chaperone.</p> <p>Funding Source: Student Development General Fund</p>
<p>Site: SBVC</p> <p>Date of Event: 12/11/2022</p> <p>Total Estimated Cost: \$240</p>	<p>Event: Police Academies College Field Trip</p> <p>Items Being Purchased: Admission fee</p> <p>Sponsored by the Extended Academy, this event is to tour the Museum of Tolerance. This event will provide information to police academy students on how to assume responsibility for the future and learn the meaning of tolerance and consequences of intolerance. Anticipated attendance is approximately 20 students and faculty. Coordinator Rosalind Lewis and Professional Expert Joseph Perea will serve as chaperones.</p> <p>Funding Source: Extended Academy General Fund</p>
<p>Site: SBVC</p> <p>Date of Event: 01/10/2023</p> <p>Total Estimated Cost: \$3,500</p>	<p>Event: San Bernardino County Children's Network Youth Mentoring Summit</p> <p>Items Being Purchased: Meals and refreshments</p> <p>Sponsored by First Year Experience, the Children's Network will be hosting a Youth Mentoring Summit for high school foster youth from San Bernardino City Unified School District (SBCUSD.) Anticipated attendance is 160 students and staff. Sharaf Williams and Aida Gil will serve as chaperones.</p> <p>Funding Source: Outreach & Retention Categorical Fund and Student Equity Categorical Fund</p>



District & College Expenses

Submitted for Board Approval November 10, 2022

[v.10.27.2022.p.3|4]

Site/Date/Cost	Event/Items Purchased/Funding Source
<p>Site: SBVC</p> <p>Date of Event: 05/11/2023</p> <p>Total Estimated Cost: \$25,000</p>	<p>Event: Evening of Achievement</p> <p>Items Being Purchased: Rentals, meals, refreshments, contracts and giveaways</p> <p>EOPS is sponsoring it's annual Evening of Achievement in celebration of the graduating class of 2023. Anticipated attendance is 250 students, community members, staff and faculty. Joanne Hinojosa, Keenan Giles, Maribel Cisneros, Monique Hill, Valecia Rotell, Treesa Sabato, Alan Erving and Amber Martin will facilitate.</p> <p>Funding Source: EOPS Categorical Fund</p>
<p>Site: CHC</p> <p>Date of Event: 10/12/2022</p> <p>Total Estimated Cost: \$800 \$2,756</p>	<p>Event: Hello Major, Hello Career Fair</p> <p>Items Being Purchased: Meals & refreshments</p> <p>The Crafton Hills Career Center will be hosting our annual Hello Major/Hello Career Fair. This event is geared towards informing all students about the various college majors and careers available. Students will meet with faculty, disciplined-based student club organizations and employers about major, career goals, and work opportunities. We would like to provide a lunch meal for approximately 80 persons and a discounted meal voucher to students for their participation.</p> <p>Funding Source: Career Center General Fund</p> <p>Amendment: This item was originally approved on 10/13/2022 for an estimate of \$800. More participants RSVP'd to join and we had to increase the food to cover everyone.</p>
<p>Site: CHC</p> <p>Date of Event: 10/21/2022</p> <p>Total Estimated Cost: \$515</p>	<p>Event: Counselor's Breakfast</p> <p>Items Being Purchased: Meals & Refreshments: The Crafton Hills Outreach Center has invited counselors from our neighboring high schools, continuation and adult schools to our Counselor Breakfast on Friday October 21st from 8:30 am to 11:30 am. We will showcase our student support services here at Crafton that aid students in their pursuit of college and career goals.</p> <p>Funding Source: Outreach & Retention</p> <p>Ratification: Date was selected after Board deadline.</p>



District & College Expenses

Submitted for Board Approval November 10, 2022

[v.10.27.2022.p.4|4]

Site/Date/Cost	Event/Items Purchased/Funding Source
<p>Site: CHC</p> <p>Date of Event: 10/28/2022</p> <p>Total Estimated Cost: \$525</p>	<p>Event: Yucaipa High School Senior Preview Day</p> <p>Items Being Purchased: Meals & refreshments Snacks and water will be provided to 400 senior students.</p> <p>Funding Source: Outreach & Retention</p> <p>Ratification: Date was selected after Board deadline.</p>
<p>Site: CHC</p> <p>Date of Event: 02/8/2023 – 2/10/2023</p> <p>Total Estimated Cost: \$2,600</p>	<p>Event: Radiologic Technology field trip with faculty, staff and students to the 48th Annual ACERT Conference</p> <p>Items Being Purchased: Conference expenses to attend the 48th annual ACERT (Association of Collegiate Educators in Radiologic Technology) Conference</p> <p>Funding Source: Perkins Grant Categorical Fund</p>
<p>Site: KVCR</p> <p>Date of Event: 12/6/2022</p> <p>Total Estimated Cost: \$2,000</p>	<p>Event: Inland Action Committee Tour of KVCR and the Institute of Media Arts (IMA)</p> <p>Items Being Purchased: Meals and refreshments Members of the Inland Action Committee will visit KVCR and the IMA to tour the studio and hear about SBCCD student involvement in the station.</p> <p>Funding Source: Controller General Fund</p>

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
 FROM: Diana Z. Rodriguez, Chancellor
 REVIEWED BY: Diana Z. Rodriguez, Chancellor
 PREPARED BY: Stacey K. Nikac, Administrative Officer
 DATE: November 10, 2022
 SUBJECT: Individual Memberships

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached list of individual memberships.

OVERVIEW

The County of San Bernardino District Financial Services Division requires certification of board minutes, that are in accordance with provisions of legal codes for the State of California, to pay invoices for memberships. Whenever possible, SBCCD purchases institutional memberships to be used districtwide. The individual requesting membership has reviewed, and confirms, the District does not currently subscribe to an institutional membership and the association to which they are requesting membership only offers Individual memberships. The memberships requested are related to job duties and functions to promote and advance our institutions and students.

ANALYSIS

Education Code Section 35172 (d) Subscribe for membership for any school under its jurisdiction in any society, association, or organization which has for its purpose the promotion and advancement of public or private education. (e) Subscribe for membership in, or otherwise become a member of, any national, state or local organization of governing boards of school districts or members thereof which has for its purposes the promotion and advancement of public education through research and investigation, and the cooperation with persons and associations whose interests and purposes are the betterment of the educational opportunities of the children of the state.

Education Code Section 35160.1 (a) The Legislature finds and declares that school districts, county boards of education, and county superintendents of schools have diverse needs unique to their individual communities and programs. Moreover, in addressing their needs, common as well as unique, school districts, county boards of education, and county superintendents of schools should have the flexibility to create their own unique solutions. (b) In enacting Section 35160, it is the intent of the Legislature to give school districts, county boards of education, and



county superintendents of schools broad authority to carry on activities and programs, including the expenditure of funds for programs and activities which, in the determination of the governing board of the school district, the county board of education, or the county superintendent of schools are necessary or desirable in meeting their needs and are not inconsistent with the purposes for which the funds were appropriated. It is the intent of the Legislature that Section 35160 be liberally construed to effect this objective. (c) The Legislature further declares that the adoption of this section is a clarification of existing law under Section 35160.

SBCCD GOALS

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution
3. Be a Leader and Partner in Addressing Regional Issues

FINANCIAL IMPLICATIONS

Membership associated with this board item are included in the funding source as attached.



INDIVIDUAL MEMBERSHIPS

Submitted for Board Approval 11/10/22

SITE AMOUNT PER PERSON NAME(S)	MEMBERSHIP FUNDING SOURCE
SBVC \$219.00 per person	International Facility Management Association
Kevin Grishow	Maintenance General Funds

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Jose F. Torres, Executive Vice Chancellor

PREPARED BY: Lawrence P. Strong, Director, Fiscal Services

DATE: November 10, 2022

SUBJECT: Consideration of Approval to Adopt Resolution #2022-11-10-FS01
Approving Transfers to the Reserve for Contingencies from Various
Expenditure Classifications

RECOMMENDATION

It is recommended that the Board of Trustees adopt Resolution #2022-11-10-FS01 approving the transfer of funds to the reserve for contingencies from various expenditure classifications as indicated in the attached resolution.

OVERVIEW

The 2022-23 Final Budget adopted by the Board of Trustees on September 8, 2022, represented SBCCD's best estimates for income and expenditures for the fiscal year. However, as the year progresses, additional income is sometimes received and must be distributed to appropriate accounts, expenditures change from projected levels, and increased costs may need to be covered. As provided in Title 5, §58307, and in accordance with SBCCD Administrative Procedure 6250, the Board of Trustees shall approve the transfer of funds, upon recommendation of the Chancellor, to or from the reserve for contingencies to or from any expenditure classification. Transfers of funds shall be done via the adoption of a resolution by a two-thirds majority vote.

ANALYSIS

The Board is being asked to adopt a resolution approving budget transfers to the reserve for contingencies from the expenditure classifications indicated on the attached resolution.

SBCCD GOALS

4. Ensure Fiscal Accountability/Sustainability

FINANCIAL IMPLICATIONS

The approval of this board item will change the reserve for contingency accounts by the amounts indicated in the attached resolution.



RESOLUTION #2022-11-10-FS01 OF THE BOARD OF TRUSTEES OF THE
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
TO APPROVE TRANSFERS FROM RESERVE FOR CONTINGENCIES TO
VARIOUS EXPENDITURE CLASSIFICATIONS

[v.10.27.2022.p.1|2]

ON MOTION of Member _____, seconded by Member _____,
the following resolution is hereby adopted:

WHEREAS, on the 8th day of September, 2022, the San Bernardino Community College District (the District) adopted the 2022-23 Final Budget specifying the maximum amount which may be expended for each classification of expenditure; and

WHEREAS, Title 5, §58307 of the California Code of Regulations and District Administrative Procedure 6250 allows the Board of Trustees to approve transfers from the reserve for contingencies to any expenditure classification; and

WHEREAS, transfers of funds shall be done via the adoption of a resolution by a two-thirds majority vote; and

WHEREAS, the transfers listed on the attached Exhibit A were deemed necessary and prudent by the District;

NOW THEREFORE, BE IT RESOLVED that the governing body of the San Bernardino Community College District hereby adopts this resolution and authorizes, by a two-thirds majority vote, to approve said transfers.

PASSED AND ADOPTED by the Board of Trustees on November 10, 2022, by the following majority vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

STATE OF CALIFORNIA)
COUNTY OF SAN BERNARDINO)

I, Diana Z. Rodriguez, Secretary of the Board of Trustees, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

WITNESSED my hand this _____ day of _____, 20_____.

_____ Secretary of the Board of Trustees

RESOLUTION #2022-11-10-FS01 OF THE BOARD OF TRUSTEES OF THE
 SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
 TO APPROVE TRANSFERS FROM RESERVE FOR CONTINGENCIES TO
 VARIOUS EXPENDITURE CLASSIFICATIONS

[v.10.27.2022.p.2|2]

EXHIBIT A

Fund 390/74 KVCR			757,861	2022-23 Initial Fund Balance	
			-	Net Change from Previously Approved Transfers	
			757,861	Fund Balance Before Transfer(s)	
Board Approved	Date	Ref #	Amount to/(from) Reserve	Expenditure Classification	Justification
11/10/2022	11/30/2022	TBD	174,126	2000 Classified Salaries	Budget adjustment in line with Board action to approve steps to further the KVCR Inspiring Possibilities Plan and reduce the 2022-23 budget
			87,611	3000 Employee Benefits	
			261,737	Total Approved at this Board Meeting	
			1,019,598	Fund Balance After Transfer(s)	

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Jose F. Torres, Executive Vice Chancellor

PREPARED BY: Steven J. Sutorus, Business Manager

DATE: November 10, 2022

SUBJECT: Consideration of Approval of Surplus Property and Authorization for Private Sale or Disposal

RECOMMENDATION

It is recommended that the Board of Trustees declare the equipment and/or materials listed on the attached as surplus property, and direct the Business Manager to arrange for its sale or disposal.

OVERVIEW

California Education Code 81452 states that if a governing board, by a unanimous vote of those members present, finds that property, whether one or more items, does not exceed in value the sum of \$5,000, the property may be sold at private sale without advertising or disposed of.

ANALYSIS

The items listed on the attached have been identified as obsolete and no longer usable. Upon approval by the board, they will be sold or disposed of through reputable auction houses and/or salvage companies.

SBCCD GOALS

4. Ensure Fiscal Accountability/Sustainability

FINANCIAL IMPLICATIONS

Funds for materials sold will be provided to the district after auction and positively impact the budget.



Fixed Assets Surplus Report
November 10, 2022

Asset #	Date Retired	Description	Initial Value	Current Value
17607	9/22/2022	Computer	\$1,174.98	\$0.00
32830	9/22/2022	DELL LATITUDE E6430 LAPTOP	\$922.53	\$0.00
32838	9/22/2022	DELL LATITUDE E6430 LAPTOP	\$922.53	\$0.00
41870	9/22/2022	OptiPlex 3240 AIO	\$1,465.58	\$0.00
41984	9/22/2022	Microsoft Surface Book	\$2,101.79	\$0.00
41985	9/22/2022	Microsoft Surface Book	\$2,101.79	\$0.00
41986	9/22/2022	Microsoft Surface Book	\$2,101.79	\$0.00
41987	9/22/2022	Microsoft Surface Book	\$2,101.79	\$0.00
41988	9/22/2022	Microsoft Surface Book	\$2,101.79	\$0.00
41990	9/22/2022	Microsoft Surface Book	\$2,101.79	\$0.00
41991	9/22/2022	Microsoft Surface Book	\$2,101.79	\$0.00
41992	9/22/2022	Microsoft Surface Book	\$2,101.79	\$0.00
41993	9/22/2022	Microsoft Surface Book	\$2,101.79	\$0.00
41994	9/22/2022	Microsoft Surface Book	\$2,101.79	\$0.00
41995	9/22/2022	Microsoft Surface Book	\$2,101.80	\$0.00
41996	9/22/2022	Microsoft Surface Book	\$2,101.80	\$0.00
41997	9/22/2022	Microsoft Surface Book	\$2,101.79	\$0.00
41998	9/22/2022	Microsoft Surface Book	\$2,101.79	\$0.00
41999	9/22/2022	Microsoft Surface Book	\$2,101.79	\$0.00
42000	9/22/2022	Microsoft Surface Book	\$2,101.79	\$0.00
42001	9/22/2022	Microsoft Surface Book	\$2,101.79	\$0.00
42002	9/22/2022	Microsoft Surface Book	\$2,101.79	\$0.00
42063	9/22/2022	OptiPlex 3240 AIO	\$1,257.31	\$0.00
42082	9/22/2022	OptiPlex 3240 AIO	\$1,257.31	\$0.00
42089	9/22/2022	OptiPlex 3240 AIO	\$1,257.31	\$0.00

Non-Fixed Assets Surplus Report
November 10, 2022

Description	Quantity
Dell Optiplex 3240 AIO	8 ea
Dell Chromebook	2 ea
HP Chromebook	2 ea
Microsoft Surface Book	1 ea
Dell Latitude 5420 Laptop	3 ea
Cisco 7940 Phone	104 ea
Cisco 7960 Phone	24 ea
Cisco 7841 Phone	1 ea
CiscoVG224 Voice Gateway	4 ea
Dell Optiplex 745	9 ea
Hardware computer	1 ea
Box of misc headsets, microphones	1 ea
Box of assorted cables	1 ea
Hard drives	33 ea
1996 GMC Sonoma	1 ea
1993 Ford F150	1 ea
1994 Ford Ranger	1 ea
Mice	9 ea
Keyboards	30 ea
Laptop chargers	2 ea
Box of misc computer parts	1 ea
Mic Stands	5 ea
Mic Case	2 ea
Read Box	2 ea
Eaton Battery Backup	2 ea
HP Laserjet 500 Printer	1 ea
Miscellaneous AV Parts	12 ea
HP Laserjet P3015 Printer	1 ea
Kyocera Dura Cell Phone	1 ea

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Jose F. Torres, Executive Vice Chancellor

PREPARED BY: Farrah Farzaneh, Director, Facilities Planning, Emergency Management & Construction

DATE: November 10, 2022

SUBJECT: Consideration of Approval of Award Bid #CC01-3610-08 and Contract to Icon West, Inc., of Los Angeles, CA

RECOMMENDATION

It is recommended that the Board of Trustees award **Bid #CC01-3610-08 – East Wing Mechanical Improvements**, and contract, to Icon West, Inc., of Los Angeles, CA in the amount of \$7,582,683.00.

OVERVIEW

The Contractor shall perform and complete all work required to upgrade the mechanical equipment in the welding labs to support the usage of new technology.

ANALYSIS

For a second time, a Notice Inviting Bids was publicly advertised on September 2, 2022. The first bid went out on July 7, 2022, with no bids received at the time of bid opening. Over 1,000 vendors were notified via the District's e-procurement system, PlanetBids. Mandatory job walks for both bid processes, as well as optional job walks, were provided. To increase and maintain contractor engagement, the Construction Management team followed up with potential bidders in weekly and bi-weekly phone calls. The Construction team also assisted in the process of partnering bidding general contractors with the appropriate subcontractors in order to increase the chances of receiving a responsive bid.

On October 7, 2022, the District received one responsive bid following the second issuance of the Notice Inviting Bids. A virtual bid review was held and included the Project Team, consisting of one District staff member, one AECOM team member, and one Construction Management team member, which found the bid to be responsive.

Vendor	Total Bid
Icon West, Inc. of Los Angeles, CA	\$7,582,683.00



An analysis of the bid received indicates that Icon West, Inc. of Los Angeles, CA is the lowest responsive bidder. In support of Board Policy 6610, Icon West, Inc. included 23% local subcontractors in their bid, which meets the local business goal. Additionally, 5% of the contract will support a Disabled Veteran Business Enterprise, equating to \$43,575.

SBCCD GOALS

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution
3. Be a Leader and Partner in Addressing Regional Issues
4. Ensure Fiscal Accountability/Sustainability

FINANCIAL IMPLICATIONS

The cost of this project will be included in the Bond Construction budget



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Jose F. Torres, Executive Vice Chancellor

PREPARED BY: Farrah Farzaneh, Director, Facilities Planning, Emergency Management & Construction

DATE: November 10, 2022

SUBJECT: Consideration of Approval of Award Bid #CC01-3610-18 and Contract to Rebekah and Company, of Corona, CA

RECOMMENDATION

It is recommended that the Board of Trustees award **Bid #CC01-3610-18 – San Bernardino Valley College Gymnasium Lobby Flooring Remove & Replace**, and contract, to Rebekah and Company, of Corona, CA, in the amount of \$324,089.00.

OVERVIEW

The Contractor shall perform and complete all work required for the removal and replacement of existing gymnasium lobby flooring from concrete to a terrazzo finish. The current flooring is worn down and allows for permanent marks and scuffs from pedestrian traffic. This has created constant maintenance issues and become aesthetically unpleasing to the end users. This work is needed to replace the existing flooring that is at end of its life, with a more vibrant and useful floor system that will complement the interior of the gymnasium building.

ANALYSIS

A Notice Inviting Bids was publicly advertised on September 2, 2022. Over 600 vendors were notified via the District's e-procurement system, PlanetBids. The District received four responsive bids. On October 6, 2022, the Project Team, consisting of two District staff members, one AECOM team member, and one Construction Management team member, held a virtual meeting to review the bids for responsiveness. The lowest three bids were the following:

Vendor	Total Bid
Rebekah and Company of Corona, CA	\$324,089.00
Stallworth Construction and Management Corp. of Palmdale, CA	\$335,800.00
Icon West, Inc. of Los Angeles, CA	\$362,865.00

An analysis of the bids received indicates that the local vendor, Rebekah and Company of Corona, CA is the lowest responsive bidder. In support of Board Policy 6610, Rebekah and Company is a local vendor and will self-perform the work.



SBCCD GOALS

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution
3. Be a Leader and Partner in Addressing Regional Issues
4. Ensure Fiscal Accountability/Sustainability

FINANCIAL IMPLICATIONS

The costs will be included in the Bond Construction budget



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
 FROM: Diana Z. Rodriguez, Chancellor
 REVIEWED BY: Diana Z. Rodriguez, Chancellor
 PREPARED BY: Stacey K. Nikac, Administrative Officer
 DATE: November 10, 2022
 SUBJECT: Board Committee Reports

RECOMMENDATION

This item is for information only.

OVERVIEW

BP 2220 <https://sbccd.policystat.com/policy/2811874/latest/>

Per Board Policy 2220, the Board may, by action, establish committees that it determines are necessary to assist the Board in its responsibilities. Any committee established by Board action shall comply with the requirements of the California Public Meetings Act (Brown Act) and with these policies regarding open meetings.

Board committees that are composed solely of less than a quorum of members of the Board that are advisory are not required to comply with the Brown Act, or with these policies regarding open meetings, unless they are standing committees.

Board committees that are only advisory have no authority or power to act on behalf of the Board. Findings or recommendations shall be reported to the Board for consideration.

Standing committees of the Board can be found on the Board of Trustees page of the District Website <https://sbccd.edu/about-sbccd/board-of-trustees/bot-committees.php>

ANALYSIS

The purpose of the reports is for BOT Committee Chairs to communicate information to the full Board, leading to more engagement and interaction at upcoming board meetings. Updates are provided orally by the BOT Committee Chairs, as needed. The Board may ask staff to review a matter or may ask that a matter be put on a future agenda.



SBCCD GOALS

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution
3. Be a Leader and Partner in Addressing Regional Issues
4. Ensure Fiscal Accountability/Sustainability

FINANCIAL IMPLICATIONS

There are no financial implications associated with this Board item.



Committees of the Board

Subject to the Brown Act

BOT COMMITTEES (with committee charge)	2022 BOARD MEMBERS (chairs are BOLD)
<p>Finance Committee</p> <p>The committee is charged with:</p> <ul style="list-style-type: none"> • Increasing the efficiency of the Board of Trustees by performing time-consuming research on its behalf. • Improving clarity by providing a platform for detailed questions not conducive to the flow of monthly business meetings. • Promoting transparency of the SBCCD budgeting process and fiscal matters through detailed discussion of these topics in an open forum. • Fostering an environment of understanding by communicating findings and formulating final recommendations to the Board of Trustees. • Increasing the efficiency of the Board of Trustees by performing time-consuming research on its behalf regarding the implementation and operation of bond measures. 	<ol style="list-style-type: none"> 1. Joseph Williams 2. Gloria Harrison 3. Stephanie Houston
<p>Legislative Committee</p> <p>The committee is charged with:</p> <ul style="list-style-type: none"> • Increasing the efficiency of the Board of Trustees by performing time-sensitive legislative research on its behalf. • Improving clarity by providing a platform for detailed questions not conducive to the flow of monthly business meetings. • Promoting transparency of SBCCD's legislative advocacy priorities through discussions in an open forum. • Fostering an environment of understanding by communicating findings and formulating recommendations to the full Board of Trustees. 	<ol style="list-style-type: none"> 1. Frank Reyes 2. Anne Viricel 3. John Longville



11.10.2022

Diana Z. Rodriguez
CHANCELLOR'S
REPORT

SBCCD TOOK CLEAN AIR PLEDGE!

On October 5th, SBCCD took the Clean Air Pledge! When it comes to air pollution, we can all do our part. Whether you're an individual, business, government agency, or nonprofit organization, there are things we all can do to improve air quality and protect public health. In a state with some of the worst air pollution in the United States, it is imperative that we do. California Clean Air Day is built on the idea that shared experiences unite people to action to improve our community's health. By joining together for a unified day of action we can create new habits to clear the air for members of California's diverse communities.



SBCCD APPOINTS SENATOR CONNIE LEYVA

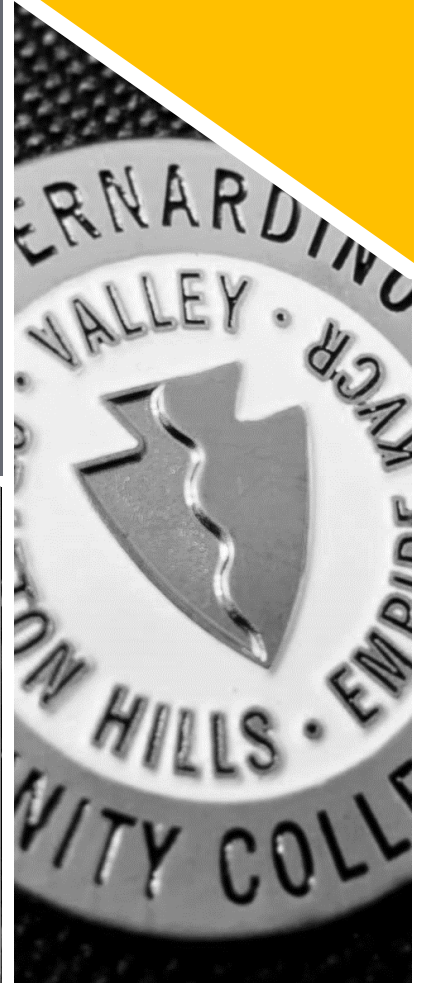
The San Bernardino Community College District has announced the appointment of State Senator Connie Leyva as the next executive director of KVCN TV/FM – the Inland Empire's only public media station that celebrated its 60th anniversary this year.

SBCCD Chancellor Diana Z. Rodriguez said, "Connie Leyva has spent her entire career centering Inland Empire families, and she'll bring her passion for our region's success to advance KVCN's success."
...cont. page 3



SBCCD FEATURED ON SENATOR PADILLA'S LOAN RELIEF WEBINAR

On October 26, Mariana Lopez Ramos, who coordinates SBCCD's Educational Opportunities Help Desk at the Mexican Consulate in San Bernardino, joined U.S. Senator Alex Padilla on a webinar on the Public Service Loan Forgiveness waiver and how to apply for the Biden-Harris Administration's Student Debt Relief Plan. According to the Federal Reserve Bank of New York, about 4 million Californians hold an average student loan debt of \$37,783, and about 92% of California borrowers will be eligible for the new loan forgiveness.





CAMPUS UPDATE

THIS IS SBCCD

CRAFTON HILLS LEGACY WALL UNVEILING

On Friday, October 14, a ceremony honored individuals who have made substantial gifts to support the programs and students at Crafton Hills College. Michelle Riggs, Director of Institutional Advancement, explained that "this Legacy Wall in the Crafton Center provides recognition of individuals who have given cumulative gifts, estate-planned gifts or irrevocable life-income gifts of \$10,000 or more to the Crafton Hills College Foundation." The CHC Foundation provides financial support to assist struggling Crafton students in reaching their educational goals and enhances the programs and services available at the college.

Thank you to SBCCD Board of Trustee members, Dr. Houston, Dr. Viricel, and Dr. Gonzales, and Chancellor Rodriguez for attending the Crafton Hills College Foundation Legacy Wall event.

Crafton Hills College President Dr. Kevin Horan closed the ceremony with his thanks to the individuals who invest in Crafton. "Your gifts allow us to give every student what they need to have a dream, complete their degree, and move on to create more goals and be outstanding citizens, contributing to their local community." He continued, "Your investment in Crafton Hills College students is an investment in this community. Our students are engaged, finish their degrees and certificates, and will enrich the Inland Empire in the future."



SBVC CAMPUS CENTER RENAMING TRIBUTE

by Dianne Anderson

San Bernardino Valley College Campus Center is set to proudly live up to its new name at the November 4th building dedication ceremony to the late Mrs. Lois Carson, a tireless advocate remembered for her lifelong commitment to the community, to students and education.

Mrs. Carson was also the first person of color elected to the San Bernardino Community College District Board of Trustees.

"She cared for young people, cared for the community and politics, and formed a community to help poor and low-income earners," daughter Patricia Landaker said in a statement. "And she never lost her passion."

On Friday, November 4, the community and campus celebrated the dedication at San Bernardino Valley College.

"It is fitting that such a central facility on our campus, which serves so many of our students' physical and academic needs, be named after Hall of Fame Alumna Lois Carson," said interim president Dr. Scott W. Thayer. "Ms. Carson championed the causes of educational access and equity during her long and distinguished career and her impact continues to be felt by generations of students and families in our community."

Ms. Carson, who passed away in 2021, was a staunch anti-poverty advocate, serving decades both as the Deputy Director for the San Bernardino Community Action Partnership, and later at the helm the Community Action Partnership of Riverside County. She taught at the University of Riverside Upward Bound ...cont. on page 4

76 CNA
Participants100%
Employment
RateFuture Opportunities
for Credit

EDCT/CHC CNA PROJECT ACHIEVES 100% EMPLOYMENT RATE FOR STUDENTS

Deanna Krehbiel, the Interim Executive Director of EDCT, and Dan Word, Dean of Career Education & Human Instruction at CHC, hosted a breakout session titled, "Conflict or Collaboration: Credit and Not-for-Credit Working Together" at the CCCAOE (California Community College Association for Occupational Education) conference. The annual fall conference was held in Rancho Mirage, California on October 5, 6, and 7, 2022. CCCAOE is a state-wide organization of career educators, faculty, staff, and administrators.

The CHC and EDCT collaboration described in the workshop has gained attention for its unique and resourceful approach to creating career technical education programs that serve the industry's urgent needs. Their recent innovative project utilized curriculum developed at Crafton to establish the Certified Nursing Assistant (CNA) as a permanent noncredit program at the campus. Crafton piloted it through not-for-credit training with EDCT to serve employers' need to fill CNA positions immediately. Utilizing SWP short-term training funding, the program's development and implementation were highly successful for both students and employers.

Additionally, this project has led to the addition of two more certification programs – Home Health Aid and Acute Care Nurse Assistant. CHC and EDCT's collaborative project models how not-for-credit, noncredit, and credit structures can work together in developing new career education programs.

Short-term, not-for-credit, workforce training programs are responsive to the workforce training needs of employers while putting people back to work. EDCT actively supports community colleges in the Inland Empire and Desert Region with short-term training projects that focus on economic recovery and result in job placement. Recent EDCT collaborative short-term training projects have included workforce training for the healthcare and utility industries with Crafton Hills College and San Bernardino Valley College.

SBCCD APPOINTS

SENATOR CONNIE LEYVA

... CONT. FROM PAGE 1

In accepting the position, Senator Leyva said, "I am so excited to join KVCR, a gem of the Inland Empire. My family grew up with public radio and television, so it is a great honor to lead the talented KVCR team as it continues to provide factual, informative, and entertaining programming to the residents of the Inland Empire and beyond. I look forward to engaging with communities across the entire KVCR broadcast area, so our work fully reflects our region's diverse voices, people, and issues."

Leyva, starting at KVCR when her legislative term ends on December 5, will report to Executive Vice Chancellor Jose F. Torres. Leyva will oversee the implementation of KVCR's long-range plan, which includes:

- Expanding student training opportunities for careers in media and journalism.
- Broadcasting PBS, NPR, and FNX - First Nations Experience: The country's only twenty-four-hour national Native American and World Indigenous television channel.
- Growing content relevant to Riverside and San Bernardino counties.
- Strengthening community partnerships and raising funds.

"Connie Leyva understands KVCR's potential and its vital role in our civic fabric," said Executive Vice Chancellor Torres. "Her vision and experience collaborating with people from diverse backgrounds and perspectives will help open doors to advance KVCR's mission."

In addition to hiring Leyva, SBCCD has promoted Tony Papa, an award-winning media industry veteran, as KVCR's director of operations. Papa will oversee staff operations, production, and multiple technologies to deliver KVCR and FNX content across Inland Southern California and the country.

Papa said, "It's a privilege to be a part of a dynamic leadership team at such an iconic public media institution during this transformative period for TV and radio stations across the country. I'm thrilled to channel my 20+ years of tech and entertainment experience into this phase of KVCR and FNX's legacy—and the communities we serve."



SBVC CAMPUS CENTER RENAMING TRIBUTE

...CONT. FROM PAGE 2

program and established several chapters of the National Council of Negro Women.

Gloria Macias Harrison, San Bernardino Community College District Board of Trustee Chair, described Mrs. Carson as extremely hard working, not only in her professional career, but as a board member.

Even after retirement, she continued service to the campus by serving on the San Bernardino Valley College Foundation.

"This is somebody who always put action to her words, and it didn't matter if she had a title or not. Her community was important to her," Macias Harrison said.

Education for young people and youth was the priority, and she continued to work in that arena, as well as in philanthropy. She never stopped thinking of how to benefit others.

"This was somebody who not only gave of her time, but also her resources, whatever she had she would give. She was dedicated to her students and dedicated to her community," she said.

Even when Ms. Carson started walking with a cane, Macias-Harrison said she always showed up, dressed up with her head up.

"She generated a lot of feeling of confidence and strength," she said. "She never gave up. No matter what it was, there was always a way to accomplish what she felt needed to be accomplished, a strong woman."

Mrs. Carson is honored in the San Bernardino Valley College Alumni Hall of Fame. She earned her bachelor's degree and two Master's degrees from UCR. Among her many endeavors, she taught at the University of Riverside Upward Bound program and created SBVC Lois J. Carson Scholarship. She established the San Bernardino County Status on Women Commission; and recognized as California's 62nd Assembly District 2008 Woman of the Year.

Joseph Williams, San Bernardino Community College District Trustee, said renaming the building in her honor is significant in its own right, but

it's also noteworthy that not many buildings in the college district are named after people. He said this is the first building named after an African American.

"I think the legacy is just by the nature of our mission. You see a lot of things that she stood for in a lot of our guiding documents," he said.

The college thrives in the culture and spirit of service, he said, which is exactly what Mrs. Carson stood for.

She started the Black and African American community college trustees association, a national organization, of which he also served two years as its president and recalled spending many hours on the phone with Mrs. Carson about its history.

"Adding her name to the building just puts some of the work we're doing in perspective and people can see they are doing this because of people like her," he said.

In her spare time over the years, Mrs. Carson actively supported St. Anthony Catholic School. She also served as a community board member with Cal State University, San Bernardino Philanthropic Foundation. She was a long-serving member of the SBCCD Board of Trustees for 24 years.

At the renaming event, the community was invited to participate in her other lifelong cause, blood donation in partnership with the Lifestream. Carson was the board chair of the Blood of the Martyrs Committee, an effort inspired by a Black Catholic Church in Michigan to recognize those that had died in the line of social justice.

SBCCD Trustee Member Dr. Anne Viricel said that Mrs. Carson was a fierce advocate for students and the community.

"She is one of the strongest female educational leaders whose actions inspired me to seek public office at the District, and her example absolutely inspires the current Board's actions," Dr. Viricel said.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
 FROM: Diana Z. Rodriguez, Chancellor
 REVIEWED BY: Dr. Nohemy Ornelas, VC of Education and Student Support Services
 PREPARED BY: Dr. Christopher M. Crew, Interim District Director, Research & Planning
 DATE: November 10, 2022
 SUBJECT: Strategic Plan Goal-3 Status Updates

RECOMMENDATION

This item is for information only and no action is necessary.

OVERVIEW

SBCCD has entered the second year of its 2022-27 Strategic Plan. The current document provides a midterm review of important actions and highlights related to Goal-3 (Be a Leader and Partner in Addressing Regional Issues).

ANALYSIS

In continued efforts to establish SBCCD as a leader and partner in addressing regional issues, SBCCD established a partnership with College Corps that placed 77 students in volunteer positions with local K-12 and non-profit organizations to address regional issues related to climate change, food insecurity, and educational achievement. SBCCD staff and faculty continue to expand their influence by serving on more than 56 local, regional, and state boards/committees related to workforce development, higher education policy, public safety, energy sustainability, DEIA, strategic enrollment management, and economic development. Finally, SBCCD has developed a strategic marketing plan that provides a multifaceted approach to ensuring that our accomplishments, initiatives, programs, and services are systematically communicated to our students, communities, partners, and region.

INSTITUTIONAL VALUES

3. Be a Leader and Partner in Addressing Regional Issues

FINANCIAL IMPLICATIONS

There are no financial implications.



SBCCCD STRATEGIC PLAN AND OBJECTIVES

MONTHLY STATUS UPDATE

2022-2023

GOAL **3** Be a Leader and Partner in Addressing Regional Issues

UPDATES

- ✓ SBCCCD released five press releases, 92 social media post, and 12 news stories highlighting its educational opportunities, student success stories, and faculty/staff accomplishments.
- ✓ SBCCCD drafted its five-year strategic priorities and supportive actions for both colleges' Educational Master Plans.
- ✓ SBCCCD staff and faculty serve on more than 56 local, regional, and state boards and committees.
- ✓ SBCCCD received a \$50K grant from Edison to help minority, low-income, and under-represented students in Southern California pay for college studies in STEM, public safety, and emergency preparedness fields.
- ✓ SBCCCD implemented the One-Book-One-College reading initiative to unite the campus community through the reading of a common book focused on equity and inclusion.










Outcome achieved:

SBCCCD launched the Californians For All College Corps initiative and they matched 77 students with 30 K-12 or non-profit organizations and local leaders in the Inland Empire to address their community's most pressing challenges like educational achievement, hunger, COVID-19 relief, and climate change.

CLIMATE CHANGE

 2 Students Each					 3 Students		 4 Students Each		
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EDUCATIONAL ACHIEVEMENT

 1 Student Each			 2 Students		 3 Students Each			
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 4 Students Each			 5 Students Each			
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FOOD INSECURITY

 1 Student Each			 9 Students		 11 Students	
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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
 FROM: Diana Z. Rodriguez, Chancellor
 REVIEWED BY: Diana Z. Rodriguez, Chancellor
 PREPARED BY: Stacey K. Nikac, Administrative Officer
 DATE: November 10, 2022
 SUBJECT: Board Master Planning Action Calendar

RECOMMENDATION

This item is for information only.

OVERVIEW

The Board Master Planning Action Calendar is a schedule of items for board discussion or action. Board items are subject to change and board meeting dates and times are posted on the district website 72-hours prior to the meeting date <https://sbccd.edu/meetings-and-agendas/index.php>

ANALYSIS

The Board Master Planning Action Calendar serves as a blueprint that can be used to increase transparency and efficiency districtwide.

SBCCD GOALS

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution
3. Be a Leader and Partner in Addressing Regional Issues
4. Ensure Fiscal Accountability/Sustainability

FINANCIAL IMPLICATIONS

There are no financial implications associated with this board item.



Board Master Planning Action Calendar (as of 10/26/22)

Monthly	B&FS	<ul style="list-style-type: none"> - Alcohol at Events - Budget Report w/memo - Cash Flow Analysis - Contracts Below Bid Limit 	<ul style="list-style-type: none"> - Conferences Over \$5K or Outside US - Fund Balance Transfer Resolution - KVCR Report to the Board - Purchase Order Report 	<ul style="list-style-type: none"> - Ratification of Interfund Transfers Contracts Above Bid Limit - Signature List Changes - Surplus Property
	FPC	<ul style="list-style-type: none"> - Bond Construction COs/Amendments - CBOC Appointees 	<ul style="list-style-type: none"> - Informal Bid Award (UCCAP) - Non-Bond Construction COs/Amendments 	<ul style="list-style-type: none"> - RFQ/RFP/Bid & Contract Award - Small Scale Construction Contract Award
	HR	<ul style="list-style-type: none"> - Closed Session Items (Separate Agenda) - 39-Month Reemployment - Adjunct/Substitute Academic - CSEA/CTA Agreements - CSEA/CTA/POA MOUs - Employee Anniversary Celebrations 	<ul style="list-style-type: none"> - Job Descriptions - New Hires- Permanent/Interim - Non-Instructional Pay - Professional Expert, Short-Term, Subs - Promotions - Reclassifications - Resignations & Retirements 	<ul style="list-style-type: none"> - Salary Advancement-Academic - Step Increase - Stipends - Transfers - Tuition Reimbursement - Temporary Academic Employees - Volunteers
	OOO, VCSSS, & PRES	<ul style="list-style-type: none"> - Applause Report - Anniversary Celebrations - Board Committee Reports - Board Master Planning Action Calendar 	<ul style="list-style-type: none"> - Board Policies & Procedures - Chancellor's Report - Curriculum 	<ul style="list-style-type: none"> - Goals 1-4 rotated ea. month (formerly KPIs) - Individual Memberships - Minutes

JANUARY	FEBRUARY	MARCH
<ul style="list-style-type: none"> • Adopt Budget Calendar (by 2/1) • Budget Directives 1st Reading • National Community College Month Resolution (by 2/1) • Sabbaticals Granted • Goals 1-4 Mid-Year Progress Report 	<ul style="list-style-type: none"> • Budget Directives 2nd Reading/Approval (by 3/1) • Nonresident Tuition Fee (by 3/1) • Quarterly Investment Report • Non-Resident Tuition Fee Worksheet (by 3/1) • CCCCC ECA requirement (due by 2/28/23): Emergency Conditions Recovery Plan mid-year update due to local Board of Trustees and Chancellor's Office • Apportionment Attendance Report P1 	<ul style="list-style-type: none"> • P&Ps (required 1st read) 2100 (every two years on even election years), 2725 with resolution • CBOC Annual Report (by 3/31) • Selection of Auditor (by 5/15) • Grant Tenure/Tenure Contracts • Classified Employee of the Year Endorsement (by 3/15) • Quarterly Certified Financial Status Report for Second Quarter (311Q by 3/15) • Sabbatical Completion Report from last spring and fall (by first semester after return) • Financial Statements and Audit Report for Auxiliary Organizations (by 4/1)
APRIL	MAY	JUNE
<ul style="list-style-type: none"> • 4/10 Alternate Summer Work Schedule for Management & Confidential Employees • Board Orientation Handbook Updates • 2023 District Technology Strategic Plan (last plan 2020-2023) • Student Trustee Privileges (by 5/15) • Constitutional Advance (optional) 	<ul style="list-style-type: none"> • P&P (required 1st read) 6320, 4235 (every three years. Last approved 5/13/21) • Apportionment Attendance and FTES Calculation Report (CCFS 320 by 5/20) P2 • Interfund Transfer Resolution • Quarterly Investment Report • Part -Time Faculty Health Benefits Estimated Reimbursements (CCFS-360 by 6/1) Part -Time Faculty Office Hours Estimated Reimbursements (CCFS-365 by 6/1) due from Districts • Preliminary Budget & Presentation (strategy session 4th Thursday) • EEO Multiple Method Certification (by 6/1) • Outgoing Student Trustee Recognition • Board Meeting Dates for Next FY • 2027 ACCJC Institutional Self-Evaluation Report (by 8/1 every seven years. Last report 2020) 	<ul style="list-style-type: none"> • Authorized Signature List • Bank Accounts • Quarterly Certified Financial Status Report for Third Quarter (311Q due by 6/15) • Tentative Budget (by 7/1) • PARS Transactions Related to Tentative Budget • Prop 30 EPA Expenditures Resolution • Meals, Refreshments, Open POs for Next FY • Order of Election and the Specifications of the Election Order (every 2 years on even numbered years) • New Student Trustee Orientation (information) • New Student Trustee Oath of Office • Goals 1-4 End of Year Executive Summary • Five-Year Construction Plan

Board Master Planning Action Calendar (as of 10/26/22)

Monthly	B&FS	- Alcohol at Events - Budget Report w/memo - Cash Flow Analysis - Contracts Below Bid Limit	- Conferences Over \$5K or Outside US - Fund Balance Transfer Resolution - KVCR Report to the Board - Purchase Order Report	- Ratification of Interfund Transfers Contracts Above Bid Limit - Signature List Changes - Surplus Property
	FPC	- Bond Construction COs/Amendments - CBOC Appointees	- Informal Bid Award (UCCAP) - Non-Bond Construction COs/Amendments	- RFQ/RFP/Bid & Contract Award - Small Scale Construction Contract Award
	HR	- Closed Session Items (Separate Agenda) - 39-Month Reemployment - Adjunct/Substitute Academic - CSEA/CTA Agreements - CSEA/CTA/POA MOUs - Employee Anniversary Celebrations	- Job Descriptions - New Hires- Permanent/Interim - Non-Instructional Pay - Professional Expert, Short-Term, Subs - Promotions - Reclassifications - Resignations & Retirements	- Salary Advancement-Academic - Step Increase - Stipends - Transfers - Tuition Reimbursement - Temporary Academic Employees - Volunteers
	OOO, VCSSS, & PRES	- Applause Report - Anniversary Celebrations - Board Committee Reports - Board Master Planning Action Calendar	- Board Policies & Procedures - Chancellor's Report - Curriculum	- Goals 1-4 rotated ea. month (formerly KPIs) - Individual Memberships - Minutes

JULY	AUGUST	SEPTEMBER
<ul style="list-style-type: none"> • P&Ps (required) 6320 • Transfer of Appropriations Resolution 	<ul style="list-style-type: none"> • P&Ps (required) 2745, 2435, 1100, 1200 • Quarterly Certified Financial Status Report (by 8/15) • Apportionment Attendance and FTES Calculation Report (CCFS 320 by 8/15) P3 • Quarterly Investment Report • Prop 30 EPA Expenditure Accounting (if figures change dramatically based on ReCalc) • Final Budget Presentation (strategy session 4th Thursday) • Reaffirm or revise Evaluation of the Chancellor process (with P&P from Board Retreat) • Reaffirm or revise Board Self Evaluation process (with P&P from Board Retreat) • Reaffirm or revise Mission, Vision, Values, Goals/Strategic Priorities with P&Ps (with P&P from Board Retreat) • Approval of Goals/Key Results (from Board Retreat) • 2024 ACCJC Midterm Report 1st Reading/Approval (by 10/1. Last report 2020) • 2027 ACCJC Institutional Self-Evaluation Report 1st Reading/Approval (by 10/1. Last report 2020) 	<ul style="list-style-type: none"> • 50% Law, Application for Exemption (CCFS-350A by 9/15) due from Districts • Prior year (PY) Final Enrollment Fee Revenue Due (CCFS-323 by 9/15) • Public Hearing and Final Budget Approval (by 9/15) • 2024 ACCJC Midterm Report final approval (by 10/1. Last report 2020) • 2027 ACCJC Institutional Self-Evaluation Report final approval (by 10/1. Last report 2020) • Grant Sabbaticals (notice required to employees by October 1).

Board Master Planning Action Calendar (as of 10/26/22)

Monthly	B&FS	- Alcohol at Events - Budget Report w/memo - Cash Flow Analysis - Contracts Below Bid Limit	- Conferences Over \$5K or Outside US - Fund Balance Transfer Resolution - KVCR Report to the Board - Purchase Order Report	- Ratification of Interfund Transfers Contracts Above Bid Limit - Signature List Changes - Surplus Property
	FPC	- Bond Construction COs/Amendments - CBOC Appointees	- Informal Bid Award (UCCAP) - Non-Bond Construction COs/Amendments	- RFQ/RFP/Bid & Contract Award - Small Scale Construction Contract Award
	HR	- Closed Session Items (Separate Agenda) - 39-Month Reemployment - Adjunct/Substitute Academic - CSEA/CTA Agreements - CSEA/CTA/POA MOUs - Employee Anniversary Celebrations	- Job Descriptions - New Hires- Permanent/Interim - Non-Instructional Pay - Professional Expert, Short-Term, Subs - Promotions - Reclassifications - Resignations & Retirements	- Salary Advancement-Academic - Step Increase - Stipends - Transfers - Tuition Reimbursement - Temporary Academic Employees - Volunteers
	OOO, VCSSS, & PRES	- Applause Report - Anniversary Celebrations - Board Committee Reports - Board Master Planning Action Calendar	- Board Policies & Procedures - Chancellor's Report - Curriculum	- Goals 1-4 rotated ea. month (formerly KPIs) - Individual Memberships - Minutes

OCTOBER	NOVEMBER	DECEMBER (2 nd Fridays)
<ul style="list-style-type: none"> • Campus Advisory Committees • Initial Proposals to Reopen Negotiations with CSEA/CTA • Annual Security Report (information item) • P&P Review List (information item) • Sabbatical Completion Report from last spring and fall (by first semester after return) 	<ul style="list-style-type: none"> • Closed Session – Notice of Intent to Non-Renew • Quarterly Certified Financial Status Report for First Quarter (311Q by 11/15) • Quarterly Investment Report • Property tax & ERAF Revenue for estimated current year (CY) and actual prior year (PY) (CCFS-329 by 11/15) used for First Principal and Recalculation • P&P 2350 Speakers and 2725 Bd Compensation^{1st} Reading (2022 only) • Full-Time Faculty Obligation Report (110/FFO due by 11/30) 	<p>ANNUAL MEETING Education Code Section 5017 provides: Each person elected at a regular biennial governing board member election shall hold office for a term of four years commencing on the second Friday in December next succeeding his/her election. Any member of the governing board of a school district or community college district whose term has expired shall continue to discharge the duties of the office until his/her successor has qualified. The term of the successor shall begin upon the expiration of the term of his/her predecessor.</p> <p>Swearing in on or prior to the second Friday in December. In election years, Education Code Section 72000 subdivision (c)(2)(A), the annual meeting must occur within a 15-day period that commences with the second Friday in December.</p> <ul style="list-style-type: none"> • New Trustee Oath of Office • Nomination and approval of SBCCD Executive Board • Certification of Election of Board Chair and Clerk • Board Member Assignment to the County Committee on School District Organization • Board Member Assignment to the SBRETC/JPA <p>BUSINESS MEETING</p> <ul style="list-style-type: none"> • Board Member Assignment to Standing BOT Committees. (Note for information: BEC serves as Ethics committee and self-evaluation/chancellor evaluation committees) • Approve Ex Officio Members of the IFF Board • Reaffirm FCC Auction Guiding Principles • Audit Reports: District, CBOC, KVCR (by 12/31) • New Trustee Orientation (every 2 years on even numbered years, if new trustees are elected) • Apportionment Attendance and FTES Calculation Report (CCFS 320 by 1/15) P1 • Enrollment Fee Revenue for estimated current year (CCFS-323 by 1/15) used for First Principal • CCCC ECA requirement (due by 12/31/22): 2021-22 Audit Report due to the Chancellor's Office

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Jose F. Torres, Executive Vice Chancellor

PREPARED BY: Stacey K. Nikac, Administrative Officer

DATE: November 10, 2022

SUBJECT: Board Policies for First Reading

RECOMMENDATION

This item is for information only. No action is necessary.

OVERVIEW

AP 2410 <https://sbccd.policystat.com/policy/11581593/latest>

Pursuant to Board Policy 2410, Policies of the Board may be adopted, revised, added to, or amended at any regular Board meeting by a majority vote. Proposed changes or additions shall be introduced not less than one regular meeting prior to the meeting at which action is recommended. The Board shall regularly assess its policies for effectiveness in fulfilling the District's mission.

Administrative procedures are to be issued by the Chancellor as statements of method to be used in implementing Board Policy. Such administrative procedures shall be consistent with the intent of Board Policy. Administrative procedures may be revised as deemed necessary by the Chancellor through regular consultation processes and/or as required by revisions to laws and regulations. Administrative procedures are forwarded to the Board of Trustees. The Board reserves the right to direct revisions of the administrative procedures should they, in the Board's judgment, be inconsistent with the Board's own policies.

ANALYSIS

At its meeting on October 10, 2022, the PPAC members voted to forward the list of AP/BPs to Chancellor's Council and for BOT first read in November. Changes are redlined in the attached policies and procedures.

- 2220 Committees of the Board
- 2345 Public Participation at Board Meetings
- 2720 Communications Among Board Members
- 2725 Board Member Compensation
- 6305 Reserves
- 6370 Contracts



The changes to these policies include requirements of the Education Code, current laws, and those determined to be necessary for the efficient operation of the district.

SBCCD GOALS

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution
3. Be a Leader and Partner in Addressing Regional Issues
4. Ensure Fiscal Accountability/Sustainability

FINANCIAL IMPLICATIONS

Approval of Board Policies ensures SBCCD operates in an equitable and efficient manner that is compliant with applicable legal requirements. Direct financial implications vary for each Board Policy/Administrative Procedure.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Jose F. Torres, Executive Vice Chancellor

PREPARED BY: Lawrence P. Strong, Director of Fiscal Services

DATE: November 10, 2022

SUBJECT: Budget Revenue & Expenditure Summary

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

While year-to-date revenue and/or expenditure percentages often vary from the percentage of fiscal year elapsed, all funds are expected to remain within the 2022-23 budget unless otherwise noted here. For explanations of any significant variances in year-to-date revenues/expenditures from fiscal year elapsed, please see the attached summary.

ANALYSIS

The attached Revenue and Expenditure Summary reflects activity for the 2022-23 fiscal year through October 18, 2022. As of that date, SBCCD was 30.1% through the fiscal year and had spent and/or encumbered approximately 28.2% of its budgeted unrestricted general fund.

SBCCD GOALS

4. Ensure Fiscal Accountability/Sustainability

FINANCIAL IMPLICATIONS

This analysis is an important tool for the Board of Trustees to track SBCCD revenue and expenditures across all funds.





Budget Revenue & Expenditure Summary

Year to Date 10/18/22

[v.10.21.2022.p.1|2]

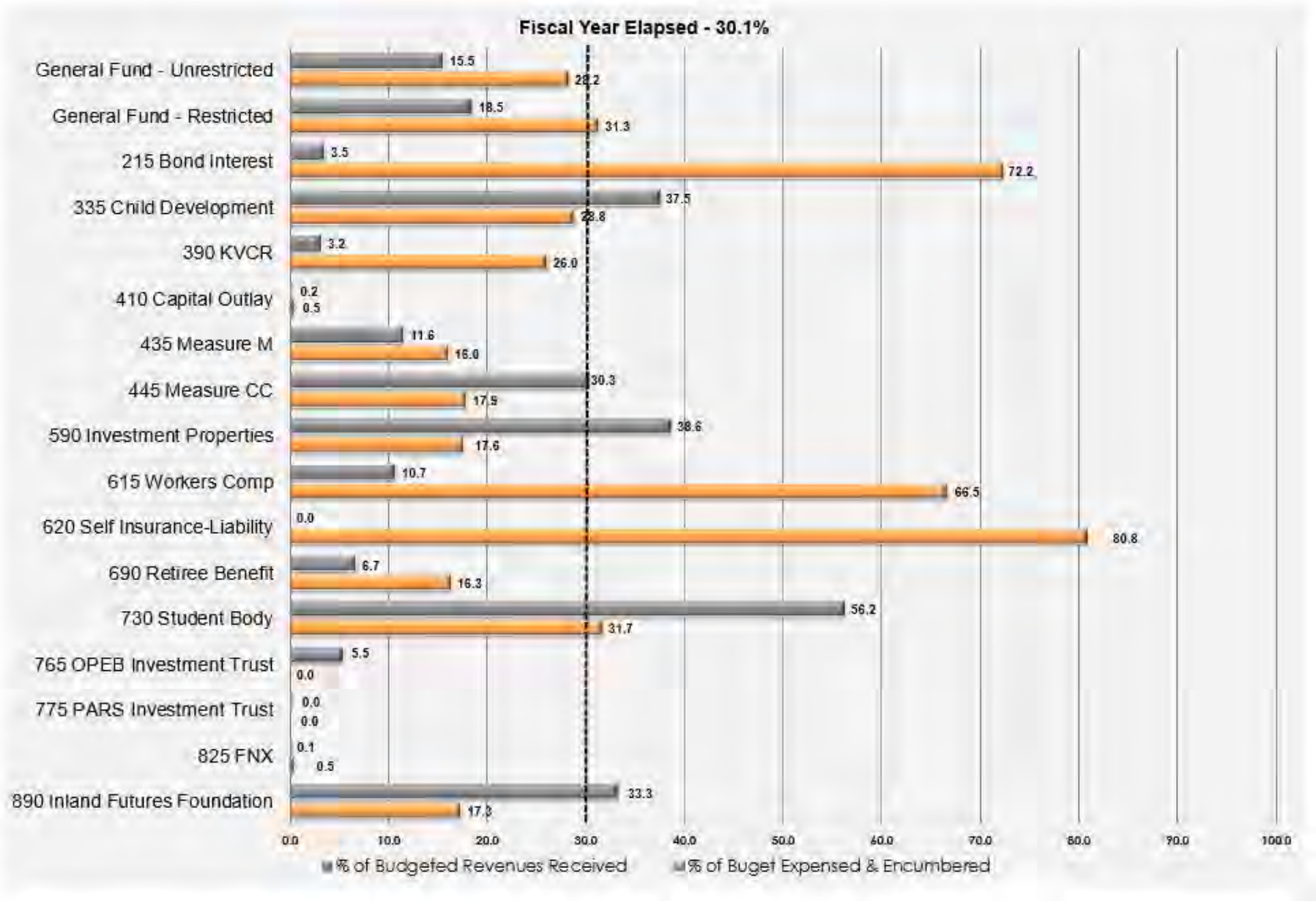
30.1% of Fiscal Year Elapsed							
FUND	REVENUES			EXPENDITURES			COMMENTS
	Budget	Received YTD		Budget	Expensed/ Encumbered YTD		
110 General Fund - Unrestricted	131,574,068	20,440,571	15.5%	129,913,618	36,676,430	28.2%	Expenditures are consistent with the needs of the fund given the current climate. Most property tax revenues are expected to be received towards the second half of the fiscal year.
125 General Fund - Restricted	104,048,724	19,228,787	18.5%	104,048,724	32,581,299	31.3%	Most state and federal grant revenues are received on the reimbursement basis causing a delay in the receipt of revenues.
215 Bond Interest & Redemption	58,000,000	2,019,574	3.5%	58,000,000	41,878,857	72.2%	Taxes are determined and collected by the County for bond measures.
335 Child Development	4,042,630	1,514,717	37.5%	4,042,630	1,165,608	28.8%	
390 KVCR	10,179,207	322,384	3.2%	10,172,472	2,647,162	26.0%	Most state and federal grant revenues are received on the reimbursement basis causing a delay in the receipt of revenues.
410 Capital Outlay	34,270,251	82,409	0.2%	33,767,726	162,211	0.5%	Projects under this fund are in the initial stages and significant expenses have not been incurred.
435 Measure M	23,500	2,717	11.6%	7,256,170	1,163,319	16.0%	Interest revenue is posted quarterly. The first quarter interest will be recorded in October. Expense budgets are expected to extend over several years.
445 Measure CC	2,000,000	606,755	30.3%	264,997,668	47,372,704	17.9%	Expense budgets are expected to extend over several years.
590 Investment Properties	3,547,299	1,369,905	38.6%	3,088,855	543,231	17.6%	Revenue and expenditure activity posted one month in arrears. Posting in progress for September activity.
615 Workers Compensation	2,030,000	216,737	10.7%	2,870,000	1,909,180	66.5%	Revenues are transferred a month in arrears. Posting in progress for September activity. Purchase Order created for Insurance premiums for the entire fiscal year.
620 Self Insurance-Liability	800,000	800,237	100.0%	1,145,000	925,658	80.8%	Revenue is transferred in full at the beginning of the year. Insurance Premiums paid at the beginning of the year for the entire fiscal year.
690 Retiree Benefit	447,326	29,789	6.7%	447,326	72,934	16.3%	Revenues are transferred a month in arrears. Posting in progress for September activity. Interest revenue is posted quarterly. The first quarter interest will be recorded in October.
730 Student Body Center Fee	261,349	146,985	56.2%	261,349	82,973	31.7%	
765 OPEB Trust	1,000,000	54,514	5.5%	82,000	-	0.0%	The first quarter interest will be recorded in October.
775 PARS Trust	4,250,000	447	0.0%	3,100,000	-	0.0%	The first quarter interest will be recorded in October.
825 FNX	700,000	468	0.1%	587,203	292,919	49.9%	Annual PARS transfer has been delayed due to the market under performance.
890 Inland Futures Foundation	1,119,730	372,534	33.3%	1,119,730	193,974	17.3%	Expenses related to pledge and donation transfers out are posted at the end of the fiscal year.
Total (All Funds)	358,294,084	47,209,531	13.2%	624,900,471	167,668,459	26.8%	



Budget Revenue & Expenditure Summary

Year to Date 10/18/22

[v.10.21.2022.p.2|2]



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Jose F. Torres, Executive Vice Chancellor

PREPARED BY: Farrah Farzaneh, Director, Facilities Planning, Emergency Management & Construction

DATE: November 10, 2022

SUBJECT: Construction Contracts At or Below \$60,000

RECOMMENDATION

This item is being submitted for information only. No action is necessary.

OVERVIEW

This board item affects small scale construction contracts which have a total value of \$60,000 or less. In accordance with SBCCD Board Policy 6100, Delegation of Authority, The Board of Trustees delegates authority to the Chancellor to supervise the general business procedures of the District to assure the proper administration of property and contracts. In line with Public Contract Code Section 17605 and Section 22034(c), the Board of Trustees delegates purchasing and contracting authority to the named agents on the authorized signature list. These designated District Officers have authority to approve purchase requests; award, sign, and execute contracts; and authorize payment under the formal bid limits set by Public Contract Code.

ANALYSIS

Per Public Contract Code 22032(a), public projects of \$60,000 or less may be performed by the employees of a public agency by force account, by negotiated contract, or by purchase order. Proposals were solicited as necessary and an analysis of those received indicates that the contracts selected best suit the needs of SBCCD for the particular projects.

SBCCD GOALS

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution
3. Be a Leader and Partner in Addressing Regional Issues
4. Ensure Fiscal Accountability/Sustainability

FINANCIAL IMPLICATIONS

The costs will be funded as indicated on the attached.





Construction Contracts At or Below \$60,000

Presented for Information on November 10, 2022

[v.10.21.2022.p.1|1]

Contractor & Project	Amount	Funding
<p>Elljay Acoustics Inc. of Placentia, CA</p> <p>CC02-3626-21 – Crafton Hills College CCR Multi-Purpose Room Acoustical Improvements Project</p> <p>The project is part of the campus-wide infrastructure projects. The project goal is to improve the sound quality in the multi-purpose room in the Crafton Center. The work is to include the addition of acoustic panels to the walls, acoustic blankets to the hanging ceiling panels, and a perimeter trim on the hanging panels.</p>	\$58,950.00	Bond Construction Budget

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Jose F. Torres, Executive Vice Chancellor

PREPARED BY: Farrah Farzaneh, Director, Facilities Planning, Emergency Management & Construction

DATE: November 10, 2022

SUBJECT: Construction Contracts Subject to UCCAP (\$60,000-\$200,000)

RECOMMENDATION

This item is being submitted for information only. No action is necessary.

OVERVIEW

This Board item affects construction contracts subject to the SBCCD's Uniform Construction Cost Accounting Procedures program, as well as any change orders or amendments, which have a total contract value between \$60,000 and \$200,000.

In accordance with SBCCD Board Policy 6100, Delegation of Authority, The Board of Trustees delegates authority to the Chancellor to supervise the general business procedures of the District to assure the proper administration of property and contracts. In line with Public Contract Code Section 17605 and Section 22034(c), the Board of Trustees delegates purchasing and contracting authority to the named agents on the authorized signature list. These designated District Officers have authority to approve purchase requests; award, sign, and execute contracts; and authorize payment under the formal bid limits set by Public Contract Code.

ANALYSIS

SBCCD has opted into the California Uniform Construction Cost Accounting Program (UCCAP) and maintains a pre-qualified list of contractors according to trade category for public works projects valued between \$60,000 and \$200,000. Informal bids for projects included in this Board item were solicited from those qualified contractors.

All change orders and amendments are approved following a specific process of review by the construction manager, architect, program/project managers, and District staff. Nonessential changes are rejected and never receive approval. Any changes determined to be essential to the health of the project and of major benefit to the District are approved and implemented.

SBCCD GOALS

- 4. Ensure Fiscal Accountability/Sustainability

FINANCIAL IMPLICATIONS

Any reflected costs will be included in the project budget.





Construction Contracts Subject to UCCAP (\$60,000 to \$200,000)

Presented for Information on November 10, 2022

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Contract Awards

Contractor & Project	Amount	Funding
Summer Systems of Valencia, CA 03-2223-01R Renovation at 560 E Hospitality Lane, Suite 400	\$85,070.00	The cost of this project will be covered by rental income received from tenants.
Three Peaks Corp. of Calimesa, CA MD 02-2122-06 CHC Irrigation Master Valve Upgrades Project	\$88,724.00	The cost of this project is included in the 2021-22 Physical Plant & Instructional support block Grant.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
 FROM: Diana Z. Rodriguez, Chancellor
 REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
 PREPARED BY: Steven J. Sutorus, Business Manager
 DATE: November 10, 2022
 SUBJECT: Contracts below \$99,100

RECOMMENDATION

This item is for information only. No action is necessary.

OVERVIEW

In accordance with SBCCD Board Policy 6100, Delegation of Authority, The Board of Trustees delegates authority to the Chancellor to supervise the general business procedures of the District to assure the proper administration of property and contracts.

In line with Public Contract Code Section 17605 and Section 22034(c), the Board of Trustees delegates purchasing and contracting authority to the named agents on the authorized signature list. These designated District Officers have authority to approve purchase requests; award, sign, and execute contracts; and authorize payment under the formal bid limits set by Public Contract Code. Such purchase and/or contract requests shall not require Board approval, but shall be sent to the Board as an information item every 60 days.

ANALYSIS

The California Board of Governors sets the formal bid limit for procurement of goods and or services on an annual basis. The formal bid limit for the current calendar year has been set at \$99,100. Construction services are not included in this board item.

SBCCD GOALS

4. Ensure Fiscal Accountability/Sustainability

FINANCIAL IMPLICATIONS

The attached purchase and or contract requests have been budgeted for via purchase orders.



Routine Contracts

Board Date 11/10/2022

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Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amendment
23562	19six Architects	Professional Services	Facilities Planning/SBCCD	\$6,500.00		
23529	25th Hour Communications Inc.	Consultants	Marketing/SBVC	\$21,600.00		
23502	4 Imprint	Production of Logo Items	Nursing/SBVC	\$273.32		
23547	4 Imprint	Production of Logo Items	Student Services/SBVC	\$2,140.99		
23581	48 Hour Film Project Inc.	Participation Agreement	RTVF/SBVC	\$5,000.00		
23560	Alma Strategies, LLC	Professional Services	Facilities Planning/SBCCD	\$45,000.00		
23561	Alma Strategies, LLC	Professional Services	Facilities Planning/SBCCD	\$45,000.00		
23497	ARS Enterprises, Inc.	Repairs	SINS/CHC	\$2,599.00		
23574	Assessment Technologies Institute - Allied Heath	Software/Online Services	Nursing/SBVC	\$65,862.50		
23508	Aument, Madison	Services	KVCR/KVCR	\$8,000.00		
23545	Avalon Transportation LLC	Bus Rental	Nursing/SBVC	\$1,040.18		

Routine Contracts

Board Date 11/10/2022

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Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amendment
23579	Barragan Corp International	Professional Services	Facilities Planning/SBCCD	\$36,500.00		
23564	Ben Clymer's - The Body Shop	Repairs	Business Services/SBCCD	\$1,847.27		
23523	Blue Ribbon Ink & Thread, Inc.	Production of Team Uniforms	Athletics/SBVC	\$379.28		
23501	Bob's Discount Furniture	Income - Training Agreement	EDCT/SBCCD		\$25,000.00	
23503	Bowser, Lisa dba Livescan Supperprints 1	Services	Marketing/SBCCD	\$13,300.00		
23087	Brinks, Inc.	Amendment	Fiscal Services/SBCCD	\$19,500.00		Location Change
23546	BSN Sports Inc.	Production of Team Uniforms	Athletics/SBCCD	\$2,952.45		
23588	CAE Healthcare Inc.	Maintenance Agreement	Instruction/CHC	\$5,000.00		
23514	California Manufacturing Technology Consulting (CMTc)	Income - Grant	EDCT/SBCCD		\$250,000.00	
23577	California State University - San Bernardino	Workshop/Training	First Year/SBVC	\$660.00		
23597	Calimesa, City of	Off-Campus Work Study	Foundation/CHC	\$10,000.00		

Routine Contracts

Board Date 11/10/2022

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Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amendment
23531	Cano, Carina	Services	Outreach/CHC	\$325.00		
23500	Carreras Tours	Bus Rental	First Year/SBVC	\$1,863.45		
23510	CDW Government Inc.	Software/Online Services	Campus Tech/SBVC	\$895.80		
23572	CDW Government Inc.	Software/Online Services	Campus Tech/SBVC	\$22,299.97		
23532	CIDI Labs, LLC	Software/Online Services	TESS/SBCCD	\$15,800.00		
23607	Clay Counseling Foundation	CalWorks Off-Campus Work Study	Calworks/SBVC	\$5,000.00		
23592	Colton Redlands Yucaipa ROP	Rental	Student Services/CHC	No Cost		
23584	Community Action Partnership	Income - Facilities Use	Administrative Services/SBVC		No Charge	
23585	Community College League of CA	Software/Online Services	Library/CHC	\$1,538.00		
23589	Compressed Air Specialties Inc.	Repairs	Fire Technology/CHC	\$2,434.59		
23492	Computerized Embroidery Company, The	Production of Team Uniforms	Athletics/SBVC	\$954.83		

Routine Contracts

Board Date 11/10/2022

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Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amendment
23493	Computerized Embroidery Company, The	Production of Team Uniforms	Athletics/SBVC	\$456.75		
23498	Computerized Embroidery Company, The	Production of Team Uniforms	Athletics/SBVC	\$954.83		
23606	Contra Costa CCD	Services	EDCT/SBCCD	\$8,000.00		
23524	Convo Communications LLC	Software/Online Services	TESS/SBCCD	\$1,968.00		
23533	Crown Promotions Group Inc.	Production of Logo Items	Outreach/SBVC	\$560.30		
23534	CurriQunet	Software/Online Services	TESS/SBCCD	\$38,899.00		
23535	Desert CCD	Training Services	EDCT/SBCCD	\$64,400.00		
23549	Dewey Pest Control	On Demand Services	Maintenance/ SBVC	\$12,000.00		
23499	Doing Good Works	Production of Logo Items	Student Services/CHC	\$12,178.55		
23521	Earnest, Douglas	Services	Athletics/CHC	\$50.00		
23548	Eastern Educational Television Network Inc (APT)	Broadcasting Rights	KVCR/KVCR	\$4,885.00		

Routine Contracts

Board Date 11/10/2022

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Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amendment
23591	Embroidery In Motion	Production of Uniforms	Nursing/SBVC	\$268.30		
23593	Emergency Power Controls, Inc.	Maintenance Agreement	TESS/SBCCD	\$950.00		
23580	Espinoza Market	Catering	Student Life/CHC	\$1,750.00		
23522	File Keepers, LLC	Software/Online Services	Student Services/CHC	\$18,164.00		
23507	File Keepers, LLC	Software/Online Services	Student Services/CHC	\$30,000.00		
23516	FilmTools	Software/Online Services	KVCR/KVCR	\$66,166.00		
23536	G/M Business Interiors	Equipment Installation	Instruction/CHC	\$7,898.65		
23495	Galls LLC	Production of Uniforms	Police Science/ SBVC	\$83.24		
22718	Generac Power Systems	Maintenance Agreement	TESS/SBCCD	\$1,335.00		
23570	Generac Power Systems	PO as Contract	TESS/SBCCD	\$1,160.00		
23601	Getty Images US, Inc. dba JupiterImages	Software/Online Services	Print Shop/ SBCCD	\$4,200.00		

Routine Contracts

Board Date 11/10/2022

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Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amendment
23491	GotWorx Staffing Inc	Off-Campus Work Study	Calworks/SBVC	\$8,000.00		
23542	Guerrero, Steven	Services	Outreach/CHC	\$300.00		
23519	Guerrero, Steven	Services	Student Life/CHC	\$750.00		
23595	IE Gourmet Food Trucks	Catering	Student Life/CHC	\$1,157.63		
23554	IE Gourmet Food Trucks	Catering	Student Services/CHC	\$1,378.13		
23511	Informatica LLC	Software/Online Services	TESS/SBCCD	\$8,570.54		
23543	Inland Congregations United for Change	Sponsorship	Marketing/SBCCD	\$1,500.00		
23504	Inland Empire Stages LTD	Bus Rental	Counseling/SBVC	\$864.00		
23505	Inland Empire Stages LTD	Bus Rental	Counseling/SBVC	\$1,512.00		
23563	JOJO's Grill-A-Dog	Catering	DSP&S/SBVC	\$2,801.50		
23578	KTGY Group, The	Professional Services	Facilities Planning/SBCCD	\$20,000.00		

Routine Contracts

Board Date 11/10/2022

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Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amendment
23506	LeMay Construction	Repairs	Facilities Planning/SBCCD	\$4,660.00		
23484	Letterhead Factory Inc.	Production of Logo Items	Student Life/ SBVC	\$2,855.38		
23485	Letterhead Factory Inc.	Production of Logo Items	Student Life/ SBVC	\$2,532.13		
23486	Letterhead Factory Inc.	Production of Logo Items	Student Life/ SBVC	\$835.06		
23603	Letterhead Factory Inc.	Production of Logo Items	Student Life/ SBVC	\$436.39		
23596	Letterhead Factory Inc.	Production of Logo Items	Student Life/ SBVC	\$2,287.53		
23557	Letterhead Factory Inc.	Production of Signs & Posters	Marketing/SBVC	\$12,337.38		
23488	Letterhead Factory Inc.	Production of Signs & Posters	Student Life/ SBVC	\$420.23		
23582	Letterhead Factory Inc.	Services	Student Life/ SBVC	\$808.13		
23528	Loma Linda Psychiatric Medical Group	Off-Campus Work Study	Calworks/SBVC	\$4,000.00		
20595	Loma Linda University Medical Center	Amendment	Allied Health /SBVC/CHC	No Cost		Add Language

Routine Contracts

Board Date 11/10/2022

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Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amendment
23565	Mellin, Linda Marie dba American Printing & Promotions	Production of Logo Items	Marketing/SBVC	\$3,539.43		
23489	Mint Print Media	Production of Logo Items	Marketing/SBVC	\$1,163.70		
23525	Mint Print Media	Production of Logo Items	Marketing/SBVC	\$1,142.15		
23526	Mint Print Media	Production of Logo Items	Marketing/SBVC	\$1,177.50		
23527	Mint Print Media	Production of Logo Items	Marketing/SBVC	\$900.00		
23552	Mint Print Media	Production of Logo Items	Marketing/SBVC	\$5,656.88		
23537	Muncy, Gordon	Training Services	Student Equity/SBCCD	\$950.00		
23555	Myers Information Systems	Software/Online Services	KVCR/KVCR	\$19,758.35		
23583	National Student Clearinghouse	Participation Agreement	Grants/SBVC	No Cost		
23538	Nearpod Inc	Software/Online Services	Humanities/SBVC	\$3,600.00		
23539	Niesen, Michaela	Services	Professional Development/SBVC	\$2,000.00		

Routine Contracts

Board Date 11/10/2022

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Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amendment
23605	Party Plus Rental	Rental	First Year/SBVC	\$2,556.00		
23509	PDQ Intermediate Inc dba Smartdeploy LLC	Software/Online Services	Campus Tech/SBVC	\$12,256.00		
23571	PlanetBIDs, Inc.	Software/Online Services	Facilities Planning/SBCCD	\$91,200.00		
23517	PSG California LLC	Income - Training Agreement	EDCT/SBCCD		\$25,000.00	
23566	Quinn Power Systems	Repairs	Maintenance/ CHC	\$2,000.00		
23553	Rialto, City of	Rental	First Year/SBVC	\$105.00		
23575	Ricoh USA Corporation	Maintenance Agreement	Student Life/ SBVC	\$10,238.00		
23540	Rivas, Alexander	Performer	Library/SBVC	\$2,250.00		
23576	Riverside CCD	Income - Grant	CTE/CHC		\$238,763.00	
23587	Riverside CCD	Income - Grant	Technical Training/SBVC		\$143,770.00	
23496	Running Springs Fire Department	Instructional Agreement	EMS/SBVC	\$24,000.00		

Routine Contracts

Board Date 11/10/2022

10 of 12

Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amendment
23586	Sage Software, Inc.	Software/Online Services	Fiscal Services/SBCCD	\$3,377.00		
23515	San Bernardino City USD	Income - Training Agreement	EDCT/SBCCD		\$36,000.00	
23513	San Bernardino County Superintendent of Schools	Income - General	Child Care Center/CHC		\$209,520.00	
23550	San Bernardino, City of, Parks & Recreation	General	First Year/SBVC	No Cost		
23604	Sandberg, Michaelene dba Queenbee Design Studio	Services	CTE/CHC	\$10,000.00		
23512	Santoyo, Laura Rocio	Catering	Transfer Center/SBVC	\$2,230.00		
23544	Sharp Designs Custom Embroidery	Production of Team Uniforms	Athletics/CHC	\$707.28		
23567	Signature Print LLC	Production of Logo Items	Outreach/CHC	\$527.98		
23494	Singlewire Software, LLC	Software/Online Services	TESS/SBCCD	\$9,824.00		
23590	Smog and Save	Repairs	Maintenance/CHC	\$240.00		
23551	Spinney, Jeremy	Sheriff On Site Supervisor	Police Science/SBVC	No Cost		

Routine Contracts

Board Date 11/10/2022

11 of 12

Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amendment
23518	Student and Exchange Visitor Program	Software/Online Services	Counseling/CHC	\$1,250.00		
23541	Terra Pacific Waste Management	Leases	Maintenance/CHC	\$22,000.00		
23490	Time & Alarm Systems	Installation Services	Maintenance/SBVC	\$17,136.19		
23573	Trophy Store, The	Production of Awards	President/CHC	\$160.92		
23568	Trumba Corporation	Software/Online Services	TESS/SBCCD	\$12,418.56		
23530	University Enterprise Corp at Cal State San Bernardino	Income - Subgrantee	Grant Development/SBVC		\$193,925.00	
23558	Volz Company LLC	Professional Services - CHC	Facilities Planning/SBCCD	\$90,000.00		
23559	Volz Company LLC	Professional Services - SBVC	Facilities Planning/SBCCD	\$90,000.00		
23556	Water One Industries, Inc	On Demand Repairs Agreement	Maintenance/CHC	\$10,000.00		
23487	Western Audio Visual	Services	TESS/SBCCD	\$17,947.92		
23600	Wilbur's Power Equipment	On Demand Repairs Agreement	Fire Technology/CHC	\$3,000.00		

Routine Contracts

Board Date 11/10/2022

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Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amendment
23599	Yucaipa Pickleball Inc.	Income - Facilities Use	Administrative Services/CHC		\$150.00	
23598	Yucaipa, City of	Off-Campus Work Study	Foundation/CHC	\$10,000.00		
23569	Yucaipa-Calimesa Joint USD	Off-Campus Work Study	Financial Aid/CHC	\$10,000.00		

Total Number of Contracts 124

\$1,193,913.14

\$1,122,128.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
 FROM: Diana Z. Rodriguez, Chancellor
 REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
 PREPARED BY: Lawrence P. Strong, Director of Fiscal Services
 DATE: November 10, 2022
 SUBJECT: General Fund Cash Flow Analysis

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The District's budget is a financial plan based on estimated revenues and expenditures for the fiscal year, which runs from July 1 through June 30. Cash refers to what is actually in the District's treasury on a day-to-day and month-to-month basis. District cash balances are reviewed regularly and monitoring the amount of cash available to meet financial obligations is a core responsibility of the Fiscal Services Department. Fiscal year forecasts are updated monthly using the most current actual revenue and expense data and any new guidance from the State. Attached is the restricted and unrestricted General Fund monthly cash flow analysis.

ANALYSIS

As noted in the forecast, cash balances fluctuate throughout the year based on the amount and timing of actual and estimated revenues and expenses. The current cash estimate as of June 30, 2023 decreased slightly to \$80,350,420 from the previous estimate of \$81,674,545.

SBCCD GOALS

4. Ensure Fiscal Accountability/Sustainability

FINANCIAL IMPLICATIONS

This analysis is an important part of ensuring sufficient cash is available to meet District needs.





General Fund Cash Flow Analysis – Restricted & Unrestricted Fiscal Year 2022-2023

(as of October 19, 2022, rounded to the nearest \$1,000)

	PROJECTED												ACCRUALS	TOTAL
	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN		
Estimated Beginning Cash Balance	72,610	74,056	66,825	83,272	79,372	72,297	61,167	75,195	70,581	65,365	70,186	72,468		
Receipts														
Federal			164		-4	-13	10,299	92	29	923	6,712	229		18,431
State	12,095	1,758	40,238	246	2,458	1,400	8,930	7,763	16,891	11,008	9,612	38,793		151,192
Local	945	2,061	2,953	1,292	6,480	7,433	10,723	1,562	838	8,821	7,355	2,883		53,347
Interfund Transfer & Sale of Assets	952	956	1,141	1,141	940	1,152	1,141	1,325	2,634	660	108	127		12,276
Accounts Receivable/Accruals	-698	-433	323	10,554	491	6,578	223	771	624	147	1,423	-352		19,650
Total Receipts	13,293	4,343	44,818	13,232	10,365	16,551	31,316	11,514	21,016	21,560	25,211	41,679		254,896
Disbursements														
Academic Salaries	13	2,509	4,817	5,177	5,260	5,339	5,260	4,485	5,064	5,161	5,131	8,686		56,902
Classified Salaries	4,108	2,839	3,133	3,389	3,317	3,708	3,360	3,145	3,821	3,570	3,733	5,800		43,923
Benefits	1,654	2,276	-59	3,191	2,715	3,291	3,244	1,885	3,366	3,267	3,300	5,071		33,201
Supplies & Materials	197	81	12	306	284	520	294	205	335	274	400	1,005		3,913
Other Operating Exp	1,696	2,874	1,740	3,780	3,449	9,770	3,966	4,334	8,533	3,928	7,040	14,821		65,930
Capital Outlay	262	-25	-741	515	197	354	400	1,135	582	1,052	1,532	2,623		7,887
Other Outgo	1,015	37	1,566	757	1,024	4,371	899	1,019	4,392	452	1,874	2,211		19,617
Longterm Post-Employment Benefits	-6	-1	-8	-10	25	-2	5		-10	1	-8	5		-9
Accounts Payable/Accruals	2,909	983	17,910	28	1,170	327	-139	-80	148	-967	-74	-7,749		14,467
Total Disbursements	11,847	11,573	28,370	17,133	17,440	27,680	17,288	16,129	26,232	16,739	22,928	32,473		245,832
Increase / (Decrease) in Cash Balance	1,445	-7,231	16,447	-3,901	-7,075	-11,129	14,028	-4,614	-5,216	4,821	2,283	9,206		
Estimated Ending Cash Balance	74,056	66,825	83,272	79,372	72,297	61,167	75,195	70,581	65,365	70,186	72,468	81,675		

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Diana Z. Rodriguez, Chancellor

PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services

DATE: November 10, 2022

SUBJECT: MOUs between SBCCD and the California School Employees Association and its SBCCD Chapter 291 (CSEA)

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The District and the CSEA met and entered into the attached Memorandums of Understanding, also known as MOUs.

ANALYSIS

The attached MOUs constitute the full and complete Agreement between the District and the CSEA.

SBCCD GOALS

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution

FINANCIAL IMPLICATIONS

The cost associated with an MOU is included in the appropriate budgets, where applicable.



MEMORANDUM OF UNDERSTANDING
By and Between
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
And
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT CHAPTER #291

October 18, 2022

Terms and Conditions: This Memorandum of Understanding is entered into by and between the San Bernardino Community College District (hereinafter, "District") and the California School Employees Association, and its Chapter #291, (hereinafter "Association"), collectively referred to as "the Parties".

The Parties agree to the following regarding the Alternative Work Schedule ("AWS") arrangement effective Sunday, November 1, 2022, through Friday, June 30, 2023.

The opportunity to participate in an AWS is offered only with the understanding that an AWS is not a guarantee, but rather that the District supports the use of an AWS option in positions where appropriate. The opportunity for an AWS is at the immediate supervisor's discretion and will take into consideration numerous factors, including the classification, nature of the work performed, operational needs, impact on the department, individuals for whom services are performed, and employee performance.

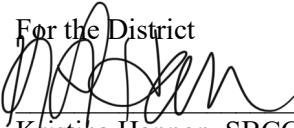
The following guidelines provide the framework for AWS arrangements.

1. Permanent unit members requesting an AWS shall submit an Alternative Work Request Form/Agreement to their immediate supervisor. The immediate supervisor shall notify the unit member of their decision to the request within ten (10) days of receipt. An immediate supervisor may approve, deny, or modify an AWS request for any reason that is not arbitrary or capricious. The decision to grant or deny an AWS is not subject to the grievance process. A denial of a request for an AWS shall be submitted to the Office of Human Resources department, which will ensure the decision is not arbitrary and capricious.
2. Specific conditions and agreed-upon AWS arrangements are outlined in an Alternative Work Request Form/Agreement, which is prepared by the unit member and subject to the immediate supervisor's approval.
3. The immediate supervisor may permanently rescind an AWS, upon fourteen (14) calendar days' notice to account for a change in staffing levels or upon seven (7) calendar days' notice for failure to abide by any of the terms of the individual AWS agreement.
4. Unit members on an AWS may, at time, be required to attend department/college meetings, training sessions, etc., when they are scheduled to be off from work. In instances where fourteen (14) calendar days' notice is given, adjustments in hours/days will be required to that the unit member may attend such events. In instances where fourteen (14) calendar days' notice is not given, unit members shall be offered overtime to attend in accordance with Article 6 of the Collective Bargaining Agreement.
5. If a holiday falls on a day for which the unit member is not scheduled to work as a result of the AWS, the unit member shall be required to observe the holiday during the week the holiday falls and shall be required to observe it on the first day or last day of their scheduled AWS workweek. If the unit member is on an AWS, the number of hours scheduled to work per day equals the number of hours granted for the holiday.

- 6. Unit members may discontinue or request to change their AWS agreement at any time.
- 7. Any approved hours worked in excess of those indicated on the Alternative Work Request Form/Agreement shall be entitled to an overtime rate of pay in accordance with the Collective Bargaining Agreement.
- 8. The District will provide the Association with an AWS list upon each approval or change, which will include the unit members' full names, worksite location, and beginning and ending times.

This MOU will sunset on 30 June 2023 and shall be reevaluated and subject to negotiations at any time.

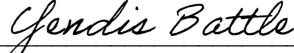
This agreement is subject to all approvals required by the CSEA 610 policy and the District.

For the District

 Kristina Hannon, SBCCD
 Vice-Chancellor, Human Resources &
 Police Services

For CSEA


 Cassandra Thomas, President CSEA #291


 Ernest Guillen, Team Member


 Yendis Battle, Team Member


 David Stevenson, Team Member


 Brandice Mello, Team Member


 Noah Snyder, CSEA LRR

MEMORANDUM OF UNDERSTANDING
By and Between
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
And
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT CHAPTER #291

October 18, 2022

Terms and Conditions: This Memorandum of Understanding is entered into by and between the San Bernardino Community College District (hereinafter, "District") and the California School Employees Association, and its Chapter #291, (hereinafter "Association").


In accordance with Article 16: **PERSONNEL**, specifically subsection 16.3.3: Reclassification, the District notified the Association in writing of its decision to initiate a reclassification for a bargaining unit member in the Facilities Planning department at the District. Accordingly, both Parties agree to, as part of the reclassification, the following effects:

Luisa Martinez-Guzman, Custodian, Range 27 Step F, 8 hours/260-day work year, will be reclassified to the classification of Lead Custodian, Range 31 Step E, 8 hours/260-day work year, effective November 23, 2021. The identification of the salary range and step in this MOU is for reference only and not subject to negotiation between the District and Association.

It is further understood that this agreement is unique and shall not set precedence for further requests or situations and shall in no way be constructed as a waiver, expressed or implied, of the Association's rights to negotiate on any and all matters within the scope of representation set forth in the Educational Employment Relations Act.

This agreement is subject to all approvals required by the CSEA 610 policy and the District.

For the District



Kristina Hannon, SBCCD
Vice-Chancellor, Human Resources
and Police Services

For CSEA



Cassandra Thomas, President CSEA #291



Noah Snyder, CSEA LRR



David Stevenson, Team Member



Ernest Guillen, Team Member

Yendis Battle
Yendis Battle, Team Member

Brandice Mello
Brandice Mello, Team Member

MEMORANDUM OF UNDERSTANDING
By and Between
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
And
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT CHAPTER #291

October 18, 2022

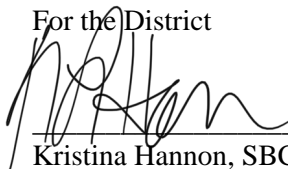
Terms and Conditions: This Memorandum of Understanding is entered into by and between the San Bernardino Community College District (hereinafter, "District") and the California School Employees Association, and its Chapter #291, (hereinafter "Association"), collectively referred to as "the Parties".

The Parties agree to approve the interim Out-of-Class assignment for Roger Robles, Senior Technology Support Specialist, to the Director of Technology Services, DIST, under the following stipulations:

1. The length of the assignment will be November 1, 2022, through April 30, 2023, or until a decision is made by the Employee or management to end the assignment. The Employee began working Out-of-Class on June 13, 2022, as the Director of Technology Services.
2. The Employee will be compensated from the Management Salary Schedule at Range 18, Step F. The identification of the salary range and step in this MOU is for reference only, and not subject to negotiation between the District and CSEA.
3. The Parties agree that the Employee, while performing the Out-of-Class assignment, remains a unit member and may benefit from any and all rights and representation afforded them through affiliation with CSEA.
4. The Parties agree that the Employee will not take part in any classified employee evaluations or employee discipline proceedings during the assignment as the Director of Technology Services or be evaluated during this Out-of-Class service.
5. Upon completion of the Out-of-Class assignment, the Employee shall return to their regular classified position as the Senior Technology Support Specialist.
6. The Parties agree that during the Out-of-Class assignment, the Employee's seniority as the Senior Technology Support Specialist will continue to accrue and the Out-of-Class assignment will not be construed in any manner as a break in service.
7. This Memorandum of Understanding constitutes the full and complete Agreement regarding the Management assignment of Roger Robles.


This Agreement is subject to all approvals required by the CSEA 610 policy and the District.

For the District



 Kristina Hannon, SBCCD
 Vice-Chancellor, Human Resources &
 Police Services

For CSEA



Cassandra Thomas
 Cassandra Thomas, President CSEA #291



Ernest Guillen, Team Member



Yendis Battle, Team Member



David Stevenson, Team Member



Brandice Mello, Team Member



Noah Snyder, CSEA LRR

MEMORANDUM OF UNDERSTANDING
By and Between
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
And
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT CHAPTER #291

October 18, 2022

Terms and Conditions: This Memorandum of Understanding is entered into by and between the San Bernardino Community College District (hereinafter, "District") and the California School Employees Association, and its Chapter #291, (hereinafter "Association"), collectively referred to as "the Parties".

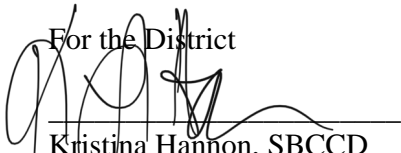
Schedule Change: Moises Gonzalez, Custodian, CHC

In accordance with Article 6.2 -Workweek/Workday, the Parties agreed that the permanent work shift for Moises Gonzalez (Custodial) would change as described below. Accordingly, the first day of the permanent schedule will be Wednesday, October 19, 2022.


FROM: Monday through Friday 2:30 p.m. to 11:00 p.m.

TO: Monday through Friday 6:00 a.m. to 2:30 p.m.

This agreement is subject to all approvals required by the CSEA 610 policy and the District.

For the District


Kristina Hannon, SBCCD
Vice Chancellor, Human Resources &
Police Services

For CSEA


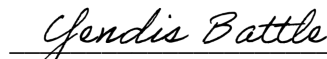
Cassandra Thomas, President CSEA #291




Brandice Mello, Team Member




Ernest Guillen, Team Member



Yendis Battle, Team Member



David Stevenson, Team Member



Noah Snyder, CSEA LRR

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Jose F. Torres, Executive Vice Chancellor and
Kristina L. Hannon, Vice Chancellor, Human Resources & Police Services

PREPARED BY: Jose F. Torres, Executive Vice Chancellor

DATE: November 10, 2022

SUBJECT: Board Policies for First Reading

RECOMMENDATION

This item is for information only. No action is necessary.

OVERVIEW

AP 2410 | <https://sbccd.edu/ap2410>

Pursuant to Board Policy 2410, policies of the Board may be adopted, revised, added to, or amended at any regular Board meeting by a majority vote. Proposed changes or additions shall be introduced not less than one regular meeting prior to the meeting at which action is recommended. The Board shall regularly assess its policies for effectiveness in fulfilling the District's mission.

Administrative Procedures are issued by the Chancellor as statements of method to be used in implementing Board Policy. Such Administrative Procedures shall be consistent with the intent of Board Policy and may be revised as deemed necessary by the Chancellor through regular consultation processes and/or as required by revisions to laws and regulations. Administrative Procedures are forwarded to the Board of Trustees, which reserves the right to direct revisions of the Administrative Procedures should they, in the Board's judgment, be inconsistent with the Board's own policies.

ANALYSIS

At its meeting on October 10, 2022, the Policies & Procedures Advisory Committee voted to forward the following items to Chancellor's Council and the Board of Trustees for first reading. Changes are redlined in the attached policies and procedures.

BP 2220	Committees of the Board
BP 2345	Public Participation at Board Meetings
BP 2720	Communications Among Board Members
BP 2725	Board Member Compensation
AP 6305	Reserves
AP 6370	Contracts - Personal Services



SBCCD GOALS

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution
3. Be a Leader and Partner in Addressing Regional Issues
4. Ensure Fiscal Accountability/Sustainability

FINANCIAL IMPLICATIONS

This is an information item and does not have any direct financial implications.



P&P 2220 COMMITTEES OF THE BOARD

Reason for Changes *(For more info on SBCCD's process for Board Policies and Administrative Procedures, visit <https://sbccd.edu/ap2410>.)*

Legal Update 38 optional language not adopted. Other minor clarifications to language are being recommended.

Review Level:
1 | Info Only

Review Level Approved by PPAC:
10/10/2022

BOT 1st Read:
11/10/2022

BOT 2nd Read:
12/9/2022

BP 2220 Committees of the Board With Changes Redlined

~~(Replaces current SBCCD BP 2220)~~

The Board may, by action, establish committees that it determines are necessary to assist the Board in its responsibilities. Any committee established by Board action shall comply with the requirements of the California Public Meetings Act (Brown Act) and with these policies regarding open meetings.

Board committees that are composed solely of less than a quorum of members of the Board that are advisory are not required to comply with the Brown Act, or with these policies regarding open meetings, unless they are standing committees.

Board committees that are only advisory have no authority or power to act on behalf of the Board. Findings or recommendations shall be reported to the Board for consideration.

~~The Board has established s~~Standing committees, ~~which -of the Board-~~ can be found on the ~~Board of Trustees page of the District~~SBCCD ~~w~~Website ~~at~~ <https://sbccd.edu/about-sbccd/board-of-trustees/bot-committees.php>.

Reference:
Government Code Section 54952

AP 2220 No AP Exists

END OF RECOMMENDATION

P&P 2345 Participation at Board Meetings

Reason for Changes *(For more info on SBCCD's process for Board Policies and Administrative Procedures, visit <https://sbccd.edu/ap2410>.)*

Legal Update 38 revised this policy to remove the requirement that a member of the public must submit written communication regarding a Board agenda item prior to the meeting.

Review Level:
1 | Info Only

Review Level Approved by PPAC:
10/10/2022

BOT 1st Read:
11/10/2022

BOT 2nd Read:
12/9/2022

P&P 2345 Participation at Board Meetings With Changes Redlined

(Replaces current SBCCD BP 2140)

Placement of Items on Agenda

The Board of Trustees acknowledges that Education Code Section 72121.5 authorizes members of the public to place matters directly related to the business of the District on the agenda of Board meetings, and authorizes members of the public to address the Board regarding these or other matters on the agenda before or during their consideration by the Board.

Members of the public are not authorized to place matters on the notice for a special Board meeting but may address the Board regarding matters placed on the notice for a special Board meeting by the District.

Members of the public may bring matters directly related to the business of the District to the attention of the Board in one of two ways:

- There will be a time at each regularly scheduled Board meeting for the general public to discuss items not on the agenda.
- Members of the public may place items on the prepared agenda in accordance with BP 2340 titled Agendas.

Members wishing to present such items shall submit a written request at the beginning of the meeting to the Chancellor that summarizes the item and provides his/her/their name and organizational affiliation, if any.

If requested, writings that are public records shall be made available in appropriate alternative formats so as to be accessible to persons with a disability.

Claims for damages are not considered communications to the Board under this rule, but shall be submitted to the District.

References:

Education Code Section 72121.5;
Government Code Sections 54954.3 and 54957.5

P&P 2345 Participation at Board Meetings No AP Exists

END OF RECOMMENDATION

P&P 2720 COMMUNICATIONS AMONG BOARD MEMBERS

Reason for Changes *(For more info on SBCCD's process for Board Policies and Administrative Procedures, visit <https://sbccd.edu/ap2410>.)*

Legal Update 38 revised this policy to reflect new Brown Act requirements allowing members of the Governing Board to engage in conversations on social media platforms that are open and accessible to the public so long as the purpose of the communication is to answer questions, provide information to the public, or solicit information from the public; and as long as the majority of the members of the Board do not discuss District business among themselves.

Review Level:
1 | Info Only

Review Level Approved by PPAC:
10/10/2022

BOT 1st Read:
11/10/2022

BOT 2nd Read:
12/9/2022

BP 2720 COMMUNICATIONS AMONG BOARD MEMBERS

With Changes Redlined

(Replaces current SBCCD BP 2030)

Members of the Board shall not communicate among themselves by the use of any form of communication (e.g., personal intermediaries, e-mail, or other technological device) in order to hear, discuss, deliberate, or take action on any item that is within the subject matter jurisdiction of the Board.

A majority of the members of the Governing Board shall not, outside a regularly scheduled meeting, use a series of communications of any kind (including an internet-based social media platform), directly or through intermediaries, to discuss, deliberate, or take action on any item of business that is within the subject matter jurisdiction of the Board.

This policy shall not be construed as preventing an employee or official of the District from engaging in separate conversations or communications with members of the Board outside of a meeting in order to answer questions or provide information regarding a matter that is within the subject matter jurisdiction of Board, if that person does not communicate to members of the Board the comments or position of any other member or members of the Board.

This policy shall also not be construed as preventing a member of the Governing Board from engaging in separate conversations or communications on an internet-based social media platform to answer questions, provide information to the public, or to solicit information from the public regarding a matter that is within the subject matter jurisdiction of the Board.

A member of the Board shall not respond directly to any communication on an internet-based social media platform regarding a matter that is within the subject matter jurisdiction of the Board that another member of the Board has made, posted, or shared.

Reference:
Government Code Section 54952.2

AP 2720 COMMUNICATIONS AMONG BOARD MEMBERS

No AP Exists

END OF RECOMMENDATION

P&P 2725 BOARD MEMBER COMPENSATION

Reason for Changes *(For more info on SBCCD's process for Board Policies and Administrative Procedures, visit <https://sbccd.edu/ap2410>.)*

Requested by the Chancellor on behalf of the BOT to reflect results of Resolution #2022-07-14-BOT-01 increasing the annual compensation of the SBCCD Board of Trustees

Review Level:
1 | Info Only

Review Level Approved by PPAC:
10/10/2022

BOT 1st Read:
11/10/2022

BOT 2nd Read:
12/9/2022

BP 2725 BOARD MEMBER COMPENSATION

With Changes Redlined

(Replaces current SBCCD BP 2230)

Members of the Board of Trustees who attend all Board meetings shall receive \$~~400~~420 per month and the student trustee(s), \$~~200~~210 per month. A member of the Board who does not attend all meetings held by the Board in any month shall receive, as compensation, an amount not greater than the pro rata share of the number of meetings actually attended.

A member of the Board may be paid for a meeting when absent if the Board, by resolution, finds that at the time of the meeting the member is performing services outside the meeting for the community college district, is ill, on jury duty, or the absence is due to a hardship deemed acceptable by the Board.

The Board may, on an annual basis, increase the compensation of Board members beyond the statutory formula, in an amount not to exceed five (5) percent based on the present monthly rate of compensation. Any increase is subject to rejection in a referendum by a majority of the voters in the District and shall be in accordance with the procedures set forth in Education Code Section 72024.

Reference:

Education Code Section 72024

AP 2725 BOARD MEMBER COMPENSATION

No AP

END OF RECOMMENDATION

P&P 6305 RESERVES

Reason for Changes *(For more info on SBCCD's process for Board Policies and Administrative Procedures, visit <https://sbccd.edu/ap2410>.)*

To meet eligibility criteria for 2022-23 Emergency Conditions Allowance funding per Resolution 2022-08-26-FS01 Regarding the 2022-23 COVID-19 Emergency Conditions Allowance adopted August 2022, requiring that SBCCD adopt a board policy prior to February 28, 2023, on reserves that is in alignment with Government Finance Officers Association recommendations. The change matches the SBCCD Budget Directives adopted by the BOT on February 10, 2022.

Review Level:
2 | Minor Edit (Non 10+1)

Review Level Approved by PPAC:
9/12/2022

BOT 1st Read:
11/10/2022

BOT 2nd Read:
12/9/2022

SUPPORTING BP 6300 FISCAL MANAGEMENT

FYI Only | No Change Recommended

The Chancellor shall establish procedures to assure that the District's fiscal management is in accordance with the principles contained in Title 5 Section 58311, including:

- Adequate internal controls exist.
- Fiscal objectives, procedures, and constraints are communicated to the Board and employees.
- Adjustments to the budget are made in a timely manner, when necessary.
- The management information system provides timely, accurate, and reliable fiscal information.
- Responsibility and accountability for fiscal management are clearly delineated.

The Chancellor shall also establish procedures that satisfy the U.S. Education Department General Administrative Regulations (EDGAR) Second Edition for any federal funds received by the District.

The books and records of the District shall be maintained pursuant to the California Community Colleges Budget and Accounting Manual.

As required by law, the Board shall be presented with a quarterly report showing the financial and budgetary conditions of the District.

As required by the California Community Colleges Budget and Accounting Manual, expenditures shall be recognized in the accounting period in which the liability is incurred, and shall be limited to the amount budgeted for each major classification of accounts and to the total amount of the budget for each fund.

References:

Education Code Section 84040(c); Title 5 Section 58311;
ACCJC Accreditation Standard III.D2 Code of Federal Regulations Parts 200.302(b)(6)-(7), 200.305, and 200.400 et seq.

P&P 6305 RESERVES**AP 6305 RESERVES**

With Changes Redlined

~~The final budget shall include an unappropriated reserve to ensure that the District will be in a positive cash position at the end of the fiscal year. This reserve shall be no less than the prudent reserve defined by the State Chancellor's Office.~~

~~In line with the most recent guidance from the State Chancellor's Office, SBCCD will maintain a minimum fund balance of approximately two months of expenditures in its Unrestricted General Fund as recommended by the Government Finance Officers Association, unless fund balance is utilized for specially identified one-time needs as authorized by the Board of Trustees.~~

~~One-time is defined as an expenditure that has no ongoing commitment. While one-time needs may be repeated in future years, the nature of the expenditure must conform to the definition.~~

References:

Budget and Accounting Manual, Chapter 5; Appendix A

END OF RECOMMENDATION

P&P 6370 CONTRACTS – PERSONAL SERVICES

Reason for Changes (For more info on SBCCD's process for Board Policies and Administrative Procedures, visit <https://sbccd.edu/ap2410>.)

Legal Update 38 revised this procedure to reflect a change in the citation to the Labor Code provisions addressing independent contractor requirements (Labor Code Sections 2775 et seq.)

Review Level:
1 | Info Only

Review Level Approved by PPAC:
10/10/2022

BOT 1st Read:
11/10/2022

BOT 2nd Read:
12/9/2022

BP 6370 CONTRACTS – PERSONAL SERVICES

No BP Exists

AP 6370 CONTRACTS – PERSONAL SERVICES

With Changes Redlined

General Contract Procedures

Refer to AP 6340 titled Bids and Contracts section "General Contract Procedures", parts A through G.

Professional Services

Professional service contracts may be let without competitive bidding. Professional service providers are persons specially qualified to provide services and advise in financial, economic, accounting, engineering, legal or administrative matters. They must be specially trained, experienced and competent to perform the services required. Compensation for special services and advice from professional service providers may be paid from available funds in the amounts deemed proper for the services rendered.

Conflict of Interest

SBCCD will not execute a professional service contract or agreement with the intent of delegating decision making authority on behalf of the District to a consultant. In the event that an extenuating condition exists where a consultant is given this authority, he or she will be subject to compliance with SBCCD's conflict of interest code and will be required to complete a statement of economic interests. See BP 2710 titled Conflict of Interest and AP 2712 titled Conflict of Interest Code.

Employees as Professional Service Providers

An individual cannot be both an SBCCD employee and a professional services provider with SBCCD at the same time unless it can be clearly demonstrated that the work being performed as a professional services provider has no relationship to work being performed as an employee of SBCCD and such work cannot be construed as falling within the broad definition of the individual's job description or classification as an employee. Any SBCCD employee hired as a professional services provider through the Human Resources Office is considered an "employee" for payroll purposes and payment for services is subject to appropriate tax withholding.

Contracts

Each professional services provider will have an approved agreement or contract on file in Business Services prior to beginning the service that has been negotiated through SBCCD's contracting process.

References:

Ed Code 88003.1_{i7}

Gov Code 53060_{i7}

Labor Code 2775 et seq. 3353_{i7}

Public Contract Code 10335.5, and the IRS 20-point Checklist

END OF RECOMMENDATION

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Diana Z. Rodriguez, Chancellor

PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services

DATE: November 10, 2022

SUBJECT: Professional Expert, Short-Term, and Substitute Employees

RECOMMENDATION

This item is for information only.

OVERVIEW

Per SBCCD Administrative Procedure 7110, in the case of short-term hourly/substitute and student employees, the Board has delegated the Chancellor or his/her designee as the authorizing agent for hire.

California Education Code section 88003 outlines the criterion for hiring an employee on a temporary basis. The length of temporary employment is less than 75% of the college year, which amounts to 195 working days. Types of temporary employment include:

- Professional Expert: Districts can go outside the classified service when the scope of work is discrete, temporary, and requires expertise not available within the classified service. Requesting departments certify these by defining the project and identifying an end date for the project. Continued employment is contingent on continued demand and/or funding.
- Short-Term: Districts can use short-term employees on a temporary basis to perform a service upon completion of which, the service, or similar services, will not be extended or needed on a continuous basis.
- Substitute: Districts can employ substitute employees to fill in for a classified employee that is temporarily absent from duty, or if the district is recruiting to hire a vacant position.

ANALYSIS

The attached list of Professional Expert, Short-Term, and Substitute Employees is certified to be in accordance with California Education Code section 88003.

SBCCD GOALS

1. Eliminate Barriers to Student Access and Success

FINANCIAL IMPLICATIONS

The cost of employment for these employees is included in the appropriate 2022-2023 budgets.





Professional Expert, Short-Term & Substitute Employees

Presented for Information on November 10, 2022

[v.10.27.2022.p.1]3]

Professional Expert

Employee Name Location Assignment & Department	Duties	From	To	Hourly Rate
Arellano, Adam CHC CIS	Program Assistant	10/10/22	12/31/22	\$25.00
Lagace, Paul CHC Fire Technology	State Fire Training Instructor	07/01/22	12/31/22	\$55.00
Raney, Bret CHC Fire Technology	State Fire Training Instructor	07/01/22	12/31/22	\$55.00
Timboe, Robert CHC Fire Technology	State Fire Training Instructor	07/01/22	12/31/22	\$55.00
Castoldi, Danny CHC Kinesiology and Health	Program Assistant	10/13/22	12/31/22	\$25.00
Harkness, Hannah CHC Public Safety and Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	10/17/22	12/31/22	\$20.00/ \$25.00/ \$30.00
Valadez, Courtney CHC Public Safety and Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	10/17/22	12/31/22	\$20.00/ \$25.00/ \$30.00
Everett, Alex CHC Respiratory Care Program	Respiratory Care Clinical	10/17/22	12/31/22	\$57.13
McDowell, Jesus CHC Respiratory Care Program	Respiratory Care Clinical	10/17/22	12/31/22	\$57.13
Shakirova, Danielle CHC Tutoring Center	Tutor I	10/13/22	12/31/22	\$16.00
Gonzalez, Raul DIST Fiscal Services	Program Assistant	09/12/22	12/31/22	\$40.00
Kasouha, Samar M SBVC Arts & Humanities	Program Assistant	10/24/22	12/09/22	\$49.00
Garcia, Jessica E SBVC CalWORKs & Workforce Development	Program Assistant	10/01/22	12/30/22	\$24.00
Ponce, Allegra SBVC English	Tutor III	11/10/22	12/31/22	\$19.00
Huang, Michael SBVC First Year Experience	Program Assistant	10/18/22	12/31/22	\$20.00
Love, Travis J SBVC First Year Experience	Program Assistant	10/07/22	12/31/22	\$20.00
Mejia, Robert M SBVC First Year Experience	Program Assistant	10/18/22	12/31/22	\$20.00
Valencia Alatorre, Jennifer D SBVC First Year Experience	Program Assistant	09/26/22	12/31/22	\$20.00



Professional Expert, Short-Term & Substitute Employees Presented for Information on November 10, 2022

[v.10.27.2022.p.2]3]

Professional Expert

Employee Name Location Assignment & Department	Duties	From	To	Hourly Rate
George-Babb, Colin I SBVC FTVM, Arts & Humanities	FTVM Intern II	10/18/22	12/23/22	\$16.00
Notarangelo, Luisa R SBVC KVCR/Art Gallery	Program Assistant	09/26/22	12/31/22	\$25.00
Covaci, Sergiu SBVC Marketing & Public Relations	Content Specialist	07/01/22	12/31/22	\$20.00
Covaci, Sergiu SBVC Marketing & Public Relations	Content Specialist	10/11/22	12/31/22	\$25.00
Aladin, Vladimir O SBVC Marketing & Public Relations	Program Assistant	10/11/22	12/31/22	\$20.00
Cracchiolo, Kevin S SBVC Police Academies/Criminal Justice	Police Tactical Officer/RTO/Police Science Facilitator/Evaluator	11/01/22	12/31/22	\$35.00/ \$50.00
Gomez, Saira Y SBVC STEM-MESA	Tutor I	10/13/22	12/31/22	\$16.00
Horton, Savannah R SBVC STEM-MESA	Tutor I	10/13/22	12/31/22	\$16.00
Baiden Sokoya, Ekua A SBVC Student Health Services	Nurse Practitioner III	11/11/22	12/31/22	\$65.00
Penuelas, Landon J SBVC Valley Now!	Program Assistant	09/19/22	12/30/22	\$25.00
Zigler, Zackery D SBVC Student Accessibility Services	Interpreting/Transliterating Level I	9/12/22	12/23/22	\$28.00

Short-Term

Employee Name Location Assignment & Department	Duties	From	To	Hourly Rate
Baca, Joey CHC Art	Life Drawing Model	08/25/22	12/31/22	25

Substitute

Employee Name Location Assignment & Department Justification	Duties	From	To	Hourly Rate
Cole, Blake CHC Custodial <i>Ext: Vacancy</i>	Custodian	09/01/22	10/14/22	\$19.47



Professional Expert, Short-Term & Substitute Employees Presented for Information on November 10, 2022

[v.10.27.2022.p.3]3]

Substitute

Employee Name Location Assignment & Department Justification	Duties	From	To	Hourly Rate
Nunez, Isabella CHC Custodial <i>Ext: Vacancy</i>	Custodian	09/01/22	10/14/22	\$19.47
Segovia, Endelicia CHC Library <i>New: Vacancy</i>	Library Media Clerk	10/19/22	12/18/22	\$20.44
Chiquito, Juan CHC Library <i>New: Vacancy</i>	Library Tech Assistant II	09/22/22	11/11/22	\$26.16
Chiquito, Juan CHC Library <i>Ext: Vacancy</i>	Library Tech Assistant II	11/14/22	01/13/23	\$26.16
Beverson, Jessica CHC Research & Planning <i>New: Vacancy</i>	Research Analyst	09/13/22	11/12/22	\$39.82
Houlihan, Sean DIST KVCR <i>Ext: Vacancy</i>	Senior Web Developer	09/28/22	11/28/22	\$50.02
Aycock, Lauren DIST Research, Planning & Institutional Effectiveness <i>Ext: Vacancy</i>	Research Analyst	10/11/22	12/10/22	\$39.82
Sandoval-Ochoa, Maria SBVC Child Development Center <i>Sick/Vacation Coverage</i>	Child Development Teacher	10/12/22	11/26/22	\$24.89
Peters, Dena SBVC Office of the President <i>Leave Coverage</i>	Administrative Assistant II	10/01/22	11/30/22	\$35.09
Hall, Suzan SBVC Student Services <i>Ext: Leave Coverage</i>	Administrative Assistant III	10/01/22	11/28/22	\$35.09

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
 FROM: Diana Z. Rodriguez, Chancellor
 REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
 PREPARED BY: Steven J. Sutorus, Business Manager
 DATE: November 10, 2022
 SUBJECT: Purchase Order Report

RECOMMENDATION

This item is for information only. No action is necessary.

OVERVIEW

In accordance with SBCCD Board Policy 6100, Delegation of Authority, The Board of Trustees delegates authority to the Chancellor to supervise the general business procedures of the District to assure the proper administration of property and contracts.

Education Code 81656 provides that all transactions entered into by an authorized officer shall be reviewed by the Board every 60 days.

ANALYSIS

Purchase orders issued between the dates of 9/20/2022 – 10/16/2022 are attached, except those approved through other agenda items. All purchase orders have been issued in accordance with the District's policies and procedures by an authorized officer of the District.

SBCCD GOALS

4. Ensure Fiscal Accountability/Sustainability

FINANCIAL IMPLICATIONS

The attached purchase orders are included in the appropriate budgets.



Purchase Order Report
November 10, 2022

Page 1 of 5

PO#	Supplier Name	Amount
2301975	MACAMAY, MARIANA	443.84
2301978	MACAMAY, MARIANA	175.49
2301982	STAPLES BUSINESS ADVANTAGE	68.95
2301985	VALLEY POWER SYSTEMS INC	1,432.47
2301987	SAGEMONT-RICHARDSON LLC	795.69
2301991	ALCANTAR, ALEXUS	486.00
2301992	MOLINA, ALLISON	486.00
2301993	STAFFORD, BYRON	486.00
2301994	RUIZ-MARTINEZ, DYAMI	486.00
2301996	SAN BERNARDINO CCD	45.79
2301998	FOLLETT CORPORATION	1,000.00
2301999	STAPLES BUSINESS ADVANTAGE	352.73
2302002	STAPLES BUSINESS ADVANTAGE	120.46
2302006	SAN BERNARDINO COUNTY SCHOOL BOARDS ASSOCIATION	250.00
2302008	LIVE NATION WORLDWIDE INC	2,524.00
2302010	CALIFORNIA COMMUNITY COLLEGE ASSOCIATION FOR OCC EDUCATION	2,500.00
2302011	CALIFORNIA COMMUNITY COLLEGE ASSOCIATION FOR OCC EDUCATION	2,500.00
2302019	AZENARO, RENEE	162.57
2302020	RUIZ-MARTINEZ, NELVA	486.00
2302022	NATIONAL COUNCIL FOR MARKETING & PUBLIC RELATIONS	700.00
2302026	STAPLES BUSINESS ADVANTAGE	1,325.28
2302028	STAPLES BUSINESS ADVANTAGE	312.63
2302029	TEACHSTONE TRAINING LLC	825.00
2302030	TEACHSTONE TRAINING LLC	1,550.00
2302036	HONORS TRANSFER COUNCIL OF CA, THE	180.00
2302040	AMERICAN SAFETY AND HEALTH INSTITUTE	400.00
2302043	HEARTSMART.COM	5,000.00
2302046	STAPLES BUSINESS ADVANTAGE	580.51
2302047	STAPLES BUSINESS ADVANTAGE	77.78
2302048	SAN BERNARDINO CCD	358.87
2302052	RANCHO SANTIAGO CCD	200.00
2302054	DELL COMPUTER COMPANY	2,236.50
2302056	INLAND EMPIRE CONSORTIUM SCHOOL OF NURSING CBU	150.00
2302057	AMERICAN ASSOCIATION OF COMMUNITY COLLEGES	17,433.00
2302058	CPR1	2,075.00
2302060	JOHN F KENNEDY CENTER FOR THE PERFORMING ARTS	325.00
2302061	JOHN F KENNEDY CENTER FOR THE PERFORMING ARTS	350.00
2302066	ATKINSON ANDELSON LOYA RUUD & ROMO	899.00
2302067	SAN BERNARDINO CCD	336.22
2302069	SBVC FOUNDATION	2,520.00
2302070	CALIFORNIA ASSOCIATION OF STUDENT FINANCIAL AID ASSOCIATION	360.00
2302071	CALIFORNIA COMMUNITY COLLEGE STUDENT AFFAIRS ASSOCIATION	100.00
2302074	PEREZ, ROSA	317.00
2302075	STAPLES BUSINESS ADVANTAGE	600.04
2302080	STAPLES BUSINESS ADVANTAGE	1,329.76

Purchase Order Report
November 10, 2022

PO#	Supplier Name	Amount
2302086	SAN BERNARDINO CCD	1,361.08
2302096	CALIFORNIA COMMUNITY COLLEGE CHIEF INSTRUCTIONAL OFFICERS	600.00
2302104	DUCK & OWL LLC	203.78
2302109	TENORIO, JOHN	500.00
2302111	STAPLES BUSINESS ADVANTAGE	107.74
2302113	SAN BERNARDINO CCD	134.69
2302115	STAPLES BUSINESS ADVANTAGE	2,005.45
2302116	SAN BERNARDINO CCD	465.87
2302117	STAPLES BUSINESS ADVANTAGE	216.11
2302121	ARBOR SCIENTIFIC	29.74
2302122	STAPLES BUSINESS ADVANTAGE	600.04
2302134	FERGUSON ENTERPRISES INC	7,078.91
2302137	STAPLES BUSINESS ADVANTAGE	163.65
2302140	STAPLES BUSINESS ADVANTAGE	121.60
2302141	STAPLES BUSINESS ADVANTAGE	159.70
2302143	CALIFORNIA ASSOCIATION OF STUDENT FINANCIAL AID ASSOCIATION	360.00
2302147	STAPLES BUSINESS ADVANTAGE	1,462.16
2302150	FOLLETT CORPORATION	1,000.00
2302151	BSN SPORTS INC	1,604.30
2302153	CHEM-PAK	1,465.40
2302155	CINTAS CORPORATION NO. 2	3,159.90
2302161	STAPLES BUSINESS ADVANTAGE	226.20
2302163	GENUINE AUTO PARTS	123.97
2302166	DAVID'S WHOLESALE	1,779.17
2302169	SAN BERNARDINO AREA CHAMBER OF COMMERCE	250.00
2302175	CDW LLC	391.82
2302176	CDW LLC	15,108.18
2302181	DICK BLICK HOLDINGS INC	325.67
2302183	FILMTOOLS INC	2,722.37
2302184	SAN BERNARDINO CCD	241.32
2302186	FILMTOOLS INC	4,796.60
2302188	STAPLES BUSINESS ADVANTAGE	128.66
2302189	STAPLES BUSINESS ADVANTAGE	728.10
2302190	STAPLES BUSINESS ADVANTAGE	47.54
2302191	ULINE INC	3,873.61
2302193	ULINE INC	482.31
2302195	COMMUNITY COLLEGE ASSOCIATION OF MESA DIRECTORS	500.00
2302199	AZENARO, RENEE	250.00
2302200	MAGNIFICATION COMPANY LLC, THE	3,526.49
2302202	HOLTZBRINCK PUBLISHERS LLC DBA MACMILLAN SPEAKERS BUREAU	1,535.44
2302205	STAPLES BUSINESS ADVANTAGE	187.51
2302206	STAPLES BUSINESS ADVANTAGE	261.85
2302208	STAPLES BUSINESS ADVANTAGE	216.39
2302209	STAPLES BUSINESS ADVANTAGE	1,062.77
2302210	CHEM-PAK	11,960.25

Purchase Order Report
November 10, 2022

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PO#	Supplier Name	Amount
2302211	ACT ONE COSTUMES	96.43
2302213	VERIZON WIRELESS	10.00
2302215	DANIELS, CAROLYN	100.00
2302217	MOSS BROS CDJR-SAN BERNARDINO	46,588.75
2302222	GROWING INLAND ACHIEVEMENT INC	79.00
2302223	CINTAS CORPORATION NO. 2	3,159.90
2302224	QUACH, PATTY	300.00
2302225	MILLER, KIMBERLY	200.00
2302226	MORALES, BRENDA	200.00
2302227	CHIEM, VINH	200.00
2302228	DICK BLICK HOLDINGS INC	172.26
2302229	OLYMPIC COLOR RODS	3,857.45
2302230	SAN DIEGO CITY COLLEGE FOUNDATION INC	250.00
2302231	VILLANUEVA, ROMANA	200.00
2302232	STAPLES BUSINESS ADVANTAGE	76.57
2302234	SAN BERNARDINO CCD	3,500.00
2302235	SAN BERNARDINO CCD	284.19
2302236	SAN BERNARDINO CCD	224.93
2302237	SAN BERNARDINO CCD	80,000.00
2302238	SAN BERNARDINO CCD	3,500.00
2302246	DELL COMPUTER COMPANY	3,780.36
2302248	ANTHEM SPORTS	784.06
2302253	SAN BERNARDINO CCD	1,009.13
2302255	SAN BERNARDINO CCD	538.75
2302258	CDW LLC	484.44
2302260	TEMAN TRAINING AND CONSULTING	325.00
2302261	SAN BERNARDINO CCD	300,000.00
2302263	SAN BERNARDINO CCD	1,464.37
2302267	HARDY DIAGNOSTICS	77.15
2302273	VERIZON WIRELESS	457.00
2302278	STAPLES BUSINESS ADVANTAGE	76.07
2302281	CDW LLC	623.22
2302283	DUCK & OWL LLC	514.80
2302286	WILBUR'S POWER EQUIPMENT	1,228.33
2302294	STAPLES BUSINESS ADVANTAGE	315.42
2302295	CDW LLC	3,007.35
2302298	STAPLES BUSINESS ADVANTAGE	107.74
2302299	STAPLES BUSINESS ADVANTAGE	142.47
2302307	GOODHEART-WILLCOX COMPANY INC, THE	2,279.66
2302312	FLEET FEET SPORTS	133.91
2302313	AARDVARK CLAY & SUPPLIES INC	3,492.18
2302314	AARDVARK CLAY & SUPPLIES INC	6,351.86
2302315	AARDVARK CLAY & SUPPLIES INC	40,777.99
2302322	FRANKLIN, ROBERT	1,661.01
2302324	STAPLES BUSINESS ADVANTAGE	107.72

Purchase Order Report
November 10, 2022

PO#	Supplier Name	Amount
2302325	STAPLES BUSINESS ADVANTAGE	85.10
2302326	STAPLES BUSINESS ADVANTAGE	67.54
2302328	JOHNSTONE SUPPLY	1,127.66
2302329	ROCHA, ELILIWE	500.00
2302330	DOOLEY ENTERPRISES INC	1,617.87
2302331	DIETZ, SARAH M	500.00
2302332	AIRCRAFT TOOL SUPPLY COMPANY	2,460.83
2302334	DISH FACTORY INC, THE	3,985.67
2302335	MOSS BROS CDJR-SAN BERNARDINO	47,327.51
2302336	BPS TACTICAL INC	40.00
2302337	GENUINE AUTO PARTS	2,585.87
2302341	EASTERN EDUCATIONAL TELEVISION NETWORK INC	4,885.00
2302343	DELGADO, ROCIO	250.00
2302344	ERVING, ALAN	250.00
2302346	STAPLES BUSINESS ADVANTAGE	57.93
2302347	STAPLES BUSINESS ADVANTAGE	466.56
2302348	CDW LLC	1,147.07
2302350	CDW LLC	320.76
2302354	PALOMAR COLLEGE FOUNDATION	1,040.00
2302359	A & I REPROGRAPHICS	5,000.00
2302361	FULGHAM, ABE	70.00
2302363	CALIFORNIA ASSOCIATION OF STUDENT FINANCIAL AID ASSOCIATION	410.00
2302370	RICOH USA, INC.	11,031.45
2302371	CDW LLC	2,894.51
2302372	COMMISSION ON ACCREDITATION FOR RESPIRATORY CARE	2,300.00
2302373	STAPLES BUSINESS ADVANTAGE	101.04
2302411	WEBB, LENA LOUISE	2,000.00
2302412	WAMIL, JANAIRAH MASULI	2,000.00
2302413	WAGNER, DANIELLE A	2,000.00
2302414	VINALAY, MARIA	2,000.00
2302415	VILLALTA, BLANCA ELIZABETH	2,000.00
2302416	VANG, XU	2,000.00
2302417	VALDEZ, MAKAEALA ALLAS	2,000.00
2302418	TORRES, FERCIS ISAIAH	2,000.00
2302419	TERCERO, TRACY ANN	2,000.00
2302420	SPAGNOLO, VANESSA MURIEL	2,000.00
2302421	SINCLAIR, ALINA KAREN	2,000.00
2302422	SANCHEZ, JENNIFER	2,000.00
2302423	SALGADO, ROSA	2,000.00
2302424	RODRIGUEZ SILVA, ENRIQUE	2,000.00
2302425	REAL, DESTINY	2,000.00
2302426	REA HERNANDEZ, DANIELA	2,000.00
2302427	PEREZ SANCHEZ, MARLA PATRICIA	2,000.00
2302428	MCCALL, ALEXIS	2,000.00
2302429	MARTINEZ, ROSA ANGELA	2,000.00

Purchase Order Report
November 10, 2022

PO#	Supplier Name	Amount
2302430	MARTINEZ, MARIA FERNANDA	2,000.00
2302431	MARDANOVA, UMIDA	2,000.00
2302432	LANGE, LYNETTA	2,000.00
2302433	KELLEY, KELLEY	2,000.00
2302434	JORDAN, TIANA	2,000.00
2302435	JIMENEZ-MUNIZ, VANESSA JULITZA	2,000.00
2302436	HOANG, TUAN PHONG	2,000.00
2302437	HAYES, MARK RICHARD	2,000.00
2302438	HARWORTH, SYDNEY	2,000.00
2302439	HARVEY, ASYA	2,000.00
2302440	GONZALEZ SAUCEDO, GIOVANNI	2,000.00
2302441	GONZALEZ, GUSTAVO	2,000.00
2302442	GALINDO SALAZAR, JOEL	2,000.00
2302443	FAVELA-AGUIRRE, ELIZABETH	2,000.00
2302444	ESCOLERO, DANAH GUADALUPE	2,000.00
2302445	ELIZARRARAZ, GIOVANNY ARTURO	2,000.00
2302446	DORSEY, DARREN	2,000.00
2302447	DENEN, NOAH JOSHUA	2,000.00
2302448	DEL ROSARIO, PAUL	2,000.00
2302449	CORDOVA, MARKIE PAIGE	2,000.00
2302450	CHENG, YUE	2,000.00
2302451	CASTRO, KIMBERLY	2,000.00
2302452	BRISENO GARCIA, CHRISTOPHER	2,000.00
2302453	BLANCO, MATTHEW MARC	2,000.00
2302456	VERIZON WIRELESS	1,000.00
2302457	VERIZON WIRELESS	1,000.00
2302458	GENERAC POWER SYSTEMS INC DBA WEST COAST ENERGY SYSTEMS LLC	1,159.99
2302461	DISH FACTORY INC, THE	5,513.17
2302462	ACCREDITATION COMMISSION FOR EDUCATION IN NURSING	2,875.00
2302463	SOUTHERN CALIFORNIA PUBLIC RADIO	134.00
2302465	SOUTHERN CALIFORNIA INTERSEGMENTAL ARTICULATION COUNCIL	100.00
2302466	PANERA LLC	391.18
2302467	HONORS TRANSFER COUNCIL OF CA, THE	120.00
2302468	FILMTOOLS INC	1,736.33
2302469	STAPLES BUSINESS ADVANTAGE	167.70
2302470	GOLF CARS OF RIVERSIDE	17,946.98
2302474	EZLOGZ INC	659.15
2302476	COSTCO	500.00
2302477	MAGALLON, ERICA	2,000.00
2302479	STAPLES BUSINESS ADVANTAGE	699.46
2302481	AYALA, JAVIER	476.25
2302482	SAN BERNARDINO CCD	529.20
2302483	SAN BERNARDINO CCD	601.84
2302484	GOLF CARS OF RIVERSIDE	18,804.03
2302486	HACH COMPANY	13,563.04

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
 FROM: Diana Z. Rodriguez, Chancellor
 REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
 PREPARED BY: Lawrence P. Strong, Director of Fiscal Services
 DATE: November 10, 2022
 SUBJECT: Quarterly Investment & Deposit Report

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

This report is submitted to the Board of Trustees pursuant to Government Code section 53646(b)(1) which states in part: "The treasurer or chief fiscal officer shall render a quarterly report to the chief executive officer, and/or the internal auditor and/or the legislative body of the local agency."

ANALYSIS

The report does not include funds deposited with the County of San Bernardino. Funds deposited with the County are subject to the County of San Bernardino Treasurer's Statement of Investment Policy and are available for review in the San Bernardino Community College District Fiscal Services office.

This report also does not include the General Fund, which is submitted to the Board of Trustees on a monthly basis in the information item, General Fund Cash Flow Analysis.

All other funds are managed in accordance with the District Investment Policy. Sufficient funds and projected incomes are available to meet the cash flow and expenditure needs of the District for the next six months.

SBCCD GOALS

4. Ensure Fiscal Accountability/Sustainability

FINANCIAL IMPLICATIONS

There are no financial implications associated with this item.





Quarterly Investment & Deposit Report

Quarter Ending September 30, 2022

[v.10.21.2022.p.1|1]

Account	Amount	Interest	Type	Institution
General Fund				
Clearing Account	\$ 415,591.11		Checking	Citizens Business Bank, San Bernardino, CA
Revolving Cash/Flex Fund	\$ 574,037.32		Checking	Citizens Business Bank, San Bernardino, CA
	<u>\$ 989,628.43</u>			
Bond Fund	\$ 30,551,294.82		Investment	Bank of New York Mellon, Los Angeles, CA
Enterprise Funds				
Commercial Property Lockbox	\$ 7,493,361.18		Lockbox	Citizens Business Bank, San Bernardino, CA
Commercial Property Disbursing	\$ 1,269,052.44		Checking	Wells Fargo Bank, San Francisco, CA
Cafeteria	\$ 315,531.33		Checking	Citizens Business Bank, San Bernardino, CA
	<u>\$ 9,077,944.95</u>			
Internal Service Funds				
Workers Comp	\$ 120,000.00	0.10%	Checking	Union Bank, Los Angeles CA
Property & Liability	\$ 50,000.00		Checking	Bank of America, Concord CA
	<u>\$ 170,000.00</u>			
Trust Funds				
Financial Aid	\$ 14,953.76	0.02%	Checking	Citizens Business Bank, San Bernardino CA
Cal Grant Financial Aid	\$ 6,675,212.19	0.02%	Checking	Citizens Business Bank, San Bernardino CA
NDSL/Perkins	\$ 2.44		Checking	Citizens Business Bank, San Bernardino CA
Scholarships	\$ 197,822.19		Checking	Citizens Business Bank, San Bernardino CA
Emergency Loan	\$ 18,601.78		Checking	Citizens Business Bank, San Bernardino CA
ASB, Student Rep Fee & Clubs/Trusts	\$ 844,403.03		Checking	Citizens Business Bank, San Bernardino CA
PERS/STRS Investment Trust	\$ 78,845,521.85		Investment	Public Agency Retirement Services, Newport Beach, CA
OPEB Investment Trust	\$ 8,504,811.38		Investment	Benefit Trust Company
	<u>\$ 95,101,328.62</u>			
Grand Total	<u>\$ 135,890,196.82</u>			

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Diana Z. Rodriguez, Chancellor
REVIEWED BY: Diana Z. Rodriguez, Chancellor
PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services
DATE: November 10, 2022
SUBJECT: Resignations

RECOMMENDATION

This item is for information only. No action necessary.

OVERVIEW

In accordance with Board Policies 2430 and 7350 the Chancellor or designee is authorized by the Board of Trustees to accept the resignation of any employee.

ANALYSIS

The employees on the attached list have submitted in writing their intention to resign.

SBCCD GOALS

- 2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution

FINANCIAL IMPLICATIONS

There are no financial implications associated with this board item.





Resignations

Presented for Information November 10, 2022

[v.10.27.2022.p.2]2]

Employee Name	Location Assignment & Department	Years of Service	Last Date of Employment
Huerta, Cindy SSSP Coordinator	SBVC Counseling	5.5	09/05/22
Padilla, Marissa Child Development Assistant	SBVC Child Development Center	0.5	10/21/22
Walker, Paul Emergency Manager	DIST Facilities Planning, Emergency Management & Construction	5	11/04/22

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
 FROM: Diana Z. Rodriguez, Chancellor
 REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
 PREPARED BY: Farrah Farzaneh, Director, Facilities Planning, Emergency Management & Construction
 DATE: November 10, 2022
 SUBJECT: Summary of Measure CC Construction Change Orders

RECOMMENDATION

This item is for information only and no action is required. It includes a report of all Measure CC construction change orders to date, including those on today’s Board agenda.

OVERVIEW

On August 2020, the Board of Trustees adopted a program-wide Measure CC construction change order percentage goal of 5% or less and approved the implementation of the Construction Change Order Process.

This process was revised and approved by the Board of Trustees in January 2022.

ANALYSIS

The identified Change Orders were determined to be necessary to support the completion of design and construction, found to be fair and reasonable, and written in accordance with the approved procedures and goals. A detailed report is attached.

Total Measure CC Construction Contracts	Total Measure CC Change Order Amount	Program-Wide Change Order %
\$243,717,341.99	\$556,184.52	0.23%

SBCCD GOALS

- 4. Ensure Fiscal Accountability/Sustainability

FINANCIAL IMPLICATIONS

The costs will be included in the Bond Construction budget.





**SBCCD
CONSTRUCTION CHANGE ORDER SUMMARY**

Campus	Original Contract Amount	Change Orders	New Contract Amount	Change Order % of Program Contracts
CC01-1000 : San Bernardino Valley College	\$222,645,879.24	\$373,000.19	\$223,018,879.43	0.17%
CC02-2000 : Crafton Hills College	\$20,884,962.58	\$178,372.31	\$21,063,334.89	0.85%
CC03-3000 : San Bernardino Community College District Wide	\$186,500.17	\$4,812.02	\$191,312.19	2.58%
TOTAL FOR CHANGE ORDERS	\$243,717,341.99	\$556,184.52	\$244,273,526.51	0.23%



SBCCD
CONSTRUCTION CHANGE ORDER SUMMARY
CC01-1000 : San Bernardino Valley College

Projects	Original Contract Amount	Change Orders	New Contract Amount	Change Order % of Campus Contracts
CC01-3601 : Technical Building Replacement (DBB)	\$69,874,498.71	\$0	\$69,874,498.71	-
CC01-3603 : M&O Repurposing (DBB)	\$420.14	\$0	\$420.14	-
CC01-3605 : Softball Field	\$3,607,712.42	\$357,750.00	\$3,965,462.42	9.92%
CC01-3606 : Student Services Building (New Construction)	\$79,066,135.70	\$0	\$79,066,135.70	-
CC01-3607 : Administration & Campus Center	\$2,458.36	\$0	\$2,458.36	-
CC01-3608 : Career Pathways Phase 2 (PDB)	\$65,466,985.79	\$0	\$65,466,985.79	-
CC01-3609 : Physical Science & Health Life Science (DBB)	\$1,279.00	\$0	\$1,279.00	-
CC01-3610 : Campus-Wide Infrastructure SBVC (DBB)	\$4,626,389.12	\$15,250.19	\$4,641,639.31	0.33%
CC01-1000 : San Bernardino Valley College Total	\$222,645,879.24	\$373,000.19	\$223,018,879.43	0.17%

CC01-1000 : San Bernardino Valley College - Executed Change Orders To Date

Project	Contract	Change Order	Original Contract Amount	Change Orders	Individual Change Order % of Contract	Cumulative Change Order % of Contracts	Executed Date	Board Date
CC01-3605 : Softball Field	Green Contractor Studio Construction Agreement	Green Contractor Studio, Inc Change Order #1**	\$3,587,500.00	\$357,750.00	9.97%	9.97%	09-Sep-22	08-Sep-22
CC01-3610 : Campus-Wide Infrastructure SBVC (DBB)	Neff Construction, Inc. SBVC Warehouse M&O Building	Neff Construction - Change Order #001*	\$31,585.00	\$2,140.00	6.78%	6.78%	22-Aug-22	08-Sep-22
CC01-3610 : Campus-Wide Infrastructure SBVC (DBB)	C.I. Services SBVC Campus Roofing	C.I. Services - Change Order #02*	\$398,000.00	\$23,512.86	5.91%	9.41%	18-May-22	08-Sep-22
CC01-3610 : Campus-Wide Infrastructure SBVC (DBB)	C.I. Services SBVC Campus Roofing	C.I. Services - Change Order #01	\$398,000.00	\$13,937.73	3.50%	3.50%	04-May-22	09-Jun-22
CC01-3608 : Career Pathways Phase 2 (PDB)	Sundt Construction Inc. SBVC Career Pathway Phase 2	Sundt CO #01 - Insurance Language Update	\$65,436,634.00	\$0	-	-	10-Jan-22	12-May-22
CC01-3610 : Campus-Wide Infrastructure SBVC (DBB)	PGC Construction, Inc. SBVC Library Roofing	PGC Construction Inc. CO#003	\$483,000.00	-\$10,000.00	-2.07%	-5.04%	29-Jul-21	07-Oct-21
CC01-3610 : Campus-Wide Infrastructure SBVC (DBB)	PGC Construction, Inc. SBVC Library Roofing	PGC Construction, Inc. - Change Order #02	\$483,000.00	\$0	-	-2.97%	08-Feb-21	13-May-21
CC01-3610 : Campus-Wide Infrastructure SBVC (DBB)	PGC Construction, Inc. SBVC Library Roofing	PGC Construction, Inc. - Change Order #01	\$483,000.00	-\$14,340.40	-2.97%	-2.97%	28-Oct-20	14-Jan-21
CC01-1000 : San Bernardino Valley College - Executed Change Orders To Date				\$373,000.19				

* Chancellor concurrence received due to the single and/or cumulative change order percent being greater than 5% but less than 10%

** Change order greater than \$250,000

November 10, 2022



**SBCCD
CONSTRUCTION CHANGE ORDER SUMMARY
CC02-2000 : Crafton Hills College**

CC02-2000 : Crafton Hills College

Projects	Original Contract Amount	Change Orders	New Contract Amount	Change Order % of Campus Contracts
CC02-3621 : Crafton Hall Renovation	\$1,321.22	\$0	\$1,321.22	-
CC02-3623 : Gym Demolition (DBB)	\$1,257,035.38	\$96,347.19	\$1,353,382.57	7.66%
CC02-3624 : Student Support Building Renovation (DBB)	\$711.73	\$0	\$711.73	-
CC02-3625 : Public Safety Training Center (DB)	\$6,785,562.54	\$0	\$6,785,562.54	-
CC02-3626 : Campus-Wide Infrastructure CHC (DBB)	\$10,773,514.23	\$82,025.12	\$10,855,539.35	0.76%
CC02-3631 : Instructional Building (New Construction)	\$19,052.27	\$0	\$19,052.27	-
CC02-3633 : Central Complex 2 Renovation (PDB)	\$6,507.54	\$0	\$6,507.54	-
CC02-3634 : Child Development Center Renovation (DBB)	\$2,024,376.22	\$0	\$2,024,376.22	-
CC02-3635 : New Performing Arts Center (DBB)	\$16,881.45	\$0	\$16,881.45	-
CC02-2000 : Crafton Hills College Total	\$20,884,962.58	\$178,372.31	\$21,063,334.89	0.85%

CC02-2000 : Crafton Hills College - Executed Change Orders To Date

Project	Contract	Change Order	Original Contract Amount	Change Orders	Individual Change Order % of Contract	Cumulative Change Order % of Contracts	Executed Date	Board Date
CC02-3626 : Campus-Wide Infrastructure CHC (DBB)	SunPower DB Contract - CHC CWI Solar PV	SunPower Corporation, Systems - Change Order #01	\$7,308,428.00	-\$17,891.20	-0.24%	-0.24%	10-Oct-22	10-Nov-22
CC02-3626 : Campus-Wide Infrastructure CHC (DBB)	Baker Electric, Inc. CHC LRC Generator & Equipment Dec. 2021	Baker - Change Order #01	\$686,675.00	-\$19,592.00	-2.85%	-2.85%	17-Mar-22	12-May-22
CC02-3626 : Campus-Wide Infrastructure CHC (DBB)	Mariposa Landscape, Inc. CWI Campus Wide Irrigation Upgrades	Mariposa - Change Order #02*	\$392,213.00	\$11,088.23	2.83%	5.54%	14-Feb-22	12-May-22
CC02-3626 : Campus-Wide Infrastructure CHC (DBB)	Mariposa Landscape, Inc. CWI Campus Wide Irrigation Upgrades	Mariposa - Change Order #01	\$392,213.00	\$10,641.88	2.71%	2.71%	01-Nov-21	13-Jan-22
CC02-3626 : Campus-Wide Infrastructure CHC (DBB)	Borden Excavating, Inc. CHC CWI Building 17 Main Repair	Borden Excavating - Change Order #01	\$22,000.00	-\$5,225.46	-23.75%	-23.75%	07-Oct-21	18-Nov-21
CC02-3626 : Campus-Wide Infrastructure CHC (DBB)	Borden Excavating, Inc. CHC CWI Building 17 Main Repair - Phase 2	Borden Excavating - Change Order #01	\$15,000.00	-\$4,592.20	-30.61%	-30.61%	07-Oct-21	18-Nov-21
CC02-3626 : Campus-Wide Infrastructure CHC (DBB)	Mike's Custom Flooring, Inc. M&O Office Trailer Upgrades	Mike's Custom Flooring - Change Order #01	\$8,000.00	-\$418.00	-5.23%	-5.23%	01-Oct-21	18-Nov-21
CC02-3623 : Gym Demolition (DBB)	Mac Dad Builders, Inc.	Mac Dad - Change Order #03*	\$1,074,000.00	\$49,449.22	4.60%	8.26%	07-Sep-21	07-Oct-21
CC02-3623 : Gym Demolition (DBB)	Borden Excavating, Inc. CHC Gym Demo - Bldg 17 Phase 3	Borden Excavation - Change Order #01*	\$77,555.00	\$7,629.57	9.84%	9.84%	26-Aug-21	07-Oct-21
CC02-3626 : Campus-Wide Infrastructure CHC (DBB)	Climatec LLC	Climatec - Change Order #02*	\$435,592.00	\$41,166.00	9.45%	9.45%	29-Jun-21	07-Oct-21
CC02-3626 : Campus-Wide Infrastructure CHC (DBB)	Champion Electric, Inc. CHC CWI Exterior Lighting Improvements	Champion Electric - Change Order #02*	\$834,900.00	\$62,480.87	7.48%	8.01%	28-Jun-21	07-Oct-21
CC02-3623 : Gym Demolition (DBB)	Mac Dad Builders, Inc.	Mac Dad - Change Order #02	\$1,074,000.00	\$34,757.37	3.24%	3.66%	09-Jun-21	12-Aug-21
CC02-3626 : Campus-Wide Infrastructure CHC (DBB)	Champion Electric, Inc. CHC CWI Exterior Lighting Improvements	Champion Electric - Change Order #01	\$834,900.00	\$4,367.00	0.52%	0.52%	01-Apr-21	13-May-21
CC02-3623 : Gym Demolition (DBB)	Mac Dad Builders, Inc.	Mac Dad - Change Order #01	\$1,074,000.00	\$4,511.03	0.42%	0.42%	22-Feb-21	08-Apr-21
CC02-3626 : Campus-Wide Infrastructure CHC (DBB)	Climatec LLC	Climatec - Change Order #01	\$435,592.00	\$0	-	-	16-Feb-21	08-Apr-21
CC02-2000 : Crafton Hills College - Executed Change Orders To Date				\$178,372.31				

* Chancellor concurrence received due to the single and/or cumulative change order percent being greater than 5% but less than 10%

** Change order greater than \$250,000

CC02-2000 : Crafton Hills College - Executed Amendments

Project	Contract	Amendment	Original Contract Amount	Amendment Amount	Individual Amendment % of Contract	Cumulative Amendment % of	Executed Date	Board Date
CC02-3626 : Campus-Wide Infrastructure CHC (DBB)	SunPower Corporation, Systems DB Contract - CHC CWI Solar PV	Amendment #01 - Change in Photovoltaic Module Model and the Production Guarantee (No Cost Impact)	\$7,308,428.00	\$0	-	-	10-Oct-22	10-Nov-22



SBCCD
CONSTRUCTION CHANGE ORDER SUMMARY
CC03-3000 : San Bernardino Community College District Wide

CC03-3000 : San Bernardino Community College District Wide				
Projects	Original Contract Amount	Change Orders	New Contract Amount	Change Order % of Campus Contracts
CC03-0002 : Program Expenses	\$695.00	\$0	\$695.00	-
CC03-3640 : District-Wide	\$185,805.17	\$4,812.02	\$190,617.19	2.59%
CC03-3000 : San Bernardino Community College District Wide Total	\$186,500.17	\$4,812.02	\$191,312.19	2.58%

CC03-3000 : San Bernardino Community College District Wide - Executed Change Orders To Date

Project	Contract	Change Order	Original Contract Amount	Change Orders	Individual Change Order % of Contract	Cumulative Change Order % of Contracts	Executed Date	Board Date
CC03-3640 : District-Wide	J.A. Urban, Inc. District PMO Office TI	J.A. Urban - Change Order #02	\$185,805.17	\$0	-	2.59%	17-Mar-21	13-May-21
CC03-3640 : District-Wide	J.A. Urban, Inc. District PMO Office TI	J.A. Urban - Change Order #01	\$185,805.17	\$4,812.02	2.59%	2.59%	19-Nov-20	14-Jan-21
CC03-3000 : San Bernardino Community College District Wide - Executed Change Orders To Date				\$4,812.02				



SBCCD
CONSTRUCTION CHANGE ORDER SUMMARY
BOND CHANGE ORDER OVERVIEW

	Original Contract Amount	Change Orders	New Contract Amount	Change Order % of Contract
BOND CHANGE ORDER OVERVIEW	\$243,717,341.99	\$556,184.52	\$244,273,526.51	0.23%

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Diana Z. Rodriguez, Chancellor

PREPARED BY: Dr. Scott Thayer, Interim President, SBVC
 Dr. Kevin Horan, President, CHC
 Kristina Hannon, Vice Chancellor, Human Resources & Police Services

DATE: November 10, 2022

SUBJECT: Volunteers

RECOMMENDATION

This item is for information only. No action necessary.

OVERVIEW

Assignments performed by volunteers will not take away responsibilities or duties of regular academic or classified employees.

ANALYSIS

The individuals on the attached list have volunteered their services and acknowledge that they will not receive payment of any kind for services performed.

SBCCD GOALS

1. Eliminate Barriers to Student Access and Success

FINANCIAL IMPLICATIONS

There are no financial implications associated with this board item.





Volunteers

Presented for Information November 10, 2022

[v.10.20.2022.p.2|2]

	Location Assignment	Department	From	To
Kent, Austin	CHC	Athletics	11/11/2022	12/31/22
Stanley, Hunter	CHC	Athletics	11/11/2022	12/31/22
Ayala, Jonathan	SBVC	Student Accessibility Services	11/14/2022	12/16/22
Meech, Patrick	SBVC	Athletics	11/11/2022	12/31/22
Placencia, Gabriel	SBVC	Athletics	11/11/2022	12/31/22
Vargas, Izabel	SBVC	First Year Experience	11/14/2022	12/23/22
Sims, Trystan	DSO	KVCR	11/11/22	12/31/22
Wilamart, David	DSO	KVCR	11/11/22	12/31/22

	Location Assignment	Department	From	To
Lewis Meyers, James	SBVC	Criminal Justice	10/20/2022	06/30/23
Spinney, Jeremy	SBVC	Criminal Justice	10/15/2022	06/30/23

Ratification: Due to their expertise and the department's needs, these volunteers commenced prior to being presented to the board.

**Ratification: Volunteer was recently made available and, in order to fulfill the needs of the department, the department is requesting to being work at the beginning of the semester.*



BOARD OF TRUSTEES REPORT

Photo: Legacy Society donors.

Crafton Hills College Celebrates a Legacy of Giving with Unveiling of Updated Legacy Wall

When Forrest Greek's morning commute to Redlands would take him near a little community college on the hill, he would marvel at the institution's work educating the next generation of teachers, future leaders and first responders.

Today, this Inland Empire man plays an integral role in helping to create a legacy of giving at that site, Crafton Hills College, through financial contributions he and his wife Valorie McLaughlin have made and plan to make to the Roadrunner campus.

Greek, McLaughlin, and dozens of others were recognized for their gifts at the unveiling of an updated Legacy Wall inside the Crafton Center on Friday, October 14. For the first time in three years, the College was able to hold an event to recognize individual donors with cumulative or estate planned gifts of \$10,000 or more. Twenty-eight new plaques featuring the names of contributors were added to the wall, while 16 were moved up a level in acknowledgment of their added gifts.

"I want to thank the people here," Greek said during the special event. "I know there were so many that were introduced, and I

just want to thank you all. It is my honor to be here, believe me."

Others who spoke to honor Foundation donors included CHC President Kevin Horan, who closed out the afternoon ceremony

"Your philanthropy through the Foundation really helps all kinds of students."

with remarks about how donations support all Roadrunner students, including first generation and low-income students. In addition, San Bernardino Community College District Chancellor Diana Rodriguez and Dr. Phong Nguyen, president of The Crafton Hills College Foundation, both products of a community college, remarked about how generous donors enable students to reach their career goals and strengthen our community.

"Your philanthropy through the Foundation really helps all kinds of students," Nguyen said. "This is the base, and I always tell parents there are three different people that

come to this college. One is a really good student in high school that doesn't have the money and needs somewhere to start. The second one is the veteran. And the other one is a student who in high school didn't have the grades, but within a few years of graduation realizes they need an education. And sometimes these students need a bit of help..., so I really truly thank you because the future mayor, the future lawyer, the future doctor is within our campus here."

The Crafton Hills Foundation handles and acknowledges all contributions, including the Legacy Wall. Currently, the nonprofit is in the middle of a campaign to increase Legacy Society membership numbers and guarantees donations received will have a great impact on generations to come.

The Legacy Wall has a total of five levels of giving – Supporters (\$10,000-\$24,999), Collaborator (\$25,000-\$49,999), Innovators (\$50,000-\$99,999), Benefactors (\$100,000-\$499,999) and Visionaries (\$500,000) – but donations of any size are welcome.

Programs like Crafton's fire and paramedic academies have benefitted from the community's support, while students have received individual support through scholarships and grants that have helped cover the cost of books and supplies or unexpected expenses like the need of tires to commute to-and-from campus.

"Today's celebration is an incredible honor for us to recognize all of you," said Michelle Riggs, CHC's director of institutional advancement. "We appreciate you for choosing us to make your investment. Your legacy will continue in perpetuity."

Donations may be made online at craftonhills.edu or by mail to The CHC Foundation, 11711 Sand Canyon Road, Yucaipa 92399. To learn more about the nonprofit and its mission, visit the Foundation's website at craftonhills.edu/foundation or contact Riggs by phone at 909-389-3391.

To view the Legacy Wall, visit Crafton Center during hours of operation.



Photo: Mariana Macamay, Jade Williford and Sean Ceballos..

Career Fair Connects Students to Employers and Major Exploration

An estimated three hundred Crafton Hills College students attended the career fair in the quad on October 12, hosted by the College's Career Center. Students had the opportunity to visit the forty-eight booths set up across the quad, thirty-seven of

which were sole employer booths. These included Symbiosis, a local healthcare company specializing in urgent care, ambulance transport, telemedicine services, and event safety. The company brought its original 1972 Cadillac Ambulance, which

it still uses for basic life support service. Other booths represented the College's academic departments, student clubs, and student services.

The Street Food Co. food truck brought their trolley and provided tacos to the vendors and participants, while a DJ was there to keep the atmosphere upbeat.

A professional photographer provided students with free professional headshots to use in their job search or to update their online profiles. Students in need of interview-appropriate attire for their headshots had access to clothes from the Crafton Career Closet. Thirty students had their headshots taken, while other students not camera ready or heading to class registered for an upcoming photo-shoot.

Crafton Students attending the career fair had the unique opportunity to interact with company recruiters, networking with professionals, and discuss potential job and/or internship opportunities while brushing up on their social skills among their peers.



Photo: Runners celebrate at 5k finish line.

Crafton Hills College Holds Run-for-the-Hills 5K Run/Walk

Fog and mist blanketed the Crafton Hills College campus Saturday, Oct. 5, but the weather didn't dampen the spirits of those assembled for the Run-for-the-Hills

5-K run/walk, another event celebrating the 50th anniversary of the College and raising funds for the CHC Foundation. In fact, the weather was a plus for the runners

by helping them remain cool as they challenged the campus hills.

The event featured 129 runners/walkers and 33 volunteers. The volunteers helped at the registration, water stations, snack station and cheering on the participants as they approached the finish line. Members of CHC's administration, faculty, staff, and students were well represented.

Medals were awarded to those with the best times. For the men, First Place went to Jimmy Grabow (16:25); Second Place to Josue Gonzales (23:07), and Third Place to Matthew Bond (23:24).

For the women, First Place went to Brandi Bailes (24:36), Second Place to Lauren Bond (27:45), and Third Place to Shannon Keller (28:36).

Many participated as families, and were already planning to participate in next year's event.



Photo: Veterans Resource Center Veterans Services Coordinator Steve Rush, left, and Lisa Mills, VRC's veterans' counselor.

Veterans Resource Center Provides Vets and Dependents with a Helping Hand

Since its 2018 opening, the Veterans Resource Center (VRC) at Crafton Hills College has connected veterans with educational services as well as a place to unwind.

The VRC offers an array of resources for veterans and their dependents to help them transition from military to civilian life in an academic environment. Students using VA educational benefits are invited to drop in to ask about their benefits, study, use the computers, grab a snack from the pantry, or take a break from classwork and watch their favorite movie or television show.

Best of all, the VRC is run by veterans and those with close ties to the veteran community themselves.

Steven Rush, veteran's services coordinator, knows first-hand how difficult it can be to adjust to civilian life post-service. A Crafton alumnus himself, Rush says he too could have utilized benefits the VRC now offers during his college days had the VRC existed. Now that he is coordinating the center, this Army veteran has helped mold the VRC into what it is today – an operation that meets the different needs of student vets and connects them to other campus

services and resources.

VRC counselor Lisa Mills explains, "Everything can be done here...from applying to Crafton, starting VA benefits, to

“They can come here and see other veterans who are having success.”

support services, it's a one-stop shop.”

“We also connect students with off-campus resources. This provides additional support that we may not provide on campus,” explains Mills.

Rush added, “We provide a reassurance that if you come [to Crafton], we will take care of you. We're not going to let you fail.”

On an average morning, VRC staff are doing their daily hustle and bustle by answering calls and emails and catching up with one another. Between the goings on sits two work study staff members, 19-year-old Gabriella Herrera and 29-year-old Aaron Schardein busy working on processing student documents.

Herrera, a dependent of an Army veteran, said she heard about the VRC through a relative – a San Bernardino Valley College alumnus – and says the study lounge is one of her frequently visited spots on campus as she studies for a career in emergency medical services. “And Steve [Rush] also works around my class schedule for working here as well,” Herrera added.

Schardein, an Army vet stated, “I enjoy the VRC because everyone is friendly and supportive - it is peaceful here.”

Although the VRC focuses much of its energy on educational success, it also provides something not all veterans and their dependents have equal access to – comradery. By veterans building a relationship with other vets on campus – and dependents as well – they are able to lift up and support one another.

“Our veterans benefit from having a place that they can come to and freely express the difficulties they endure during transition from military to civilian life,” Said Rush. “For instance, being conditioned into a very disciplined environment to an uncertain environment can cause frustration.”

Mills goes on to explain, “The VRC is a place where veterans can come to let their guard down. I also believe that being a non-traditional student, veterans come to Crafton feeling behind in their education. Things are not always going to translate well in the classroom, but they can come here and see other veterans who are having success.”

The Veterans Resource Center is open from 9:00 a.m. until 5:00 p.m. Monday through Thursday and from 9:00 a.m. until 1:00 p.m. on Fridays. Drop-in, virtual sessions, and appointment scheduling is also available and can be accessed at craftonhills.edu/veterans.

To learn more about the VRC or to start your Crafton journey, send an email to veteransservices@craftonhills.edu or call 909-389-3396.



Fall Planting Party at CHC's Garden

The CHC Community Garden had a fall vegetable planting party. Dr. Janine Ledoux guided volunteer faculty, staff, students, and community members in planting lettuce, kale, spinach, cabbage, broccoli, and root vegetables. Ledoux made sure to get nutrient rich vegetables that students and their families would enjoy eating.

Jocelyn Garcia and Madison Montes were among the Crafton students who spent the morning planting the vegetables in the raised beds. Garcia, who intends to join the U.S. Air Force and become a fighter pilot, attended the event because she enjoys

gardening and being outdoors, and hopes to own a farm when she retires. Montes plans to transfer to nursing school and wanted to help in the garden because she has an interest in gardening and enjoys spending time outside in the fresh air.

Encouraging students to plant, water, grow, and harvest the vegetables they will cook and eat provides a sustainable food source to reduce student food insecurity. Vegetables grown in the garden will be available to students through COACH (creating opportunities and changing hearts) cupboard in student life.

Photo: CHC students plant vegetables at campus garden.



Mount Baden-Powell Three Peaks Challenge Hike

Another successful CHC Three Peaks engagement activity was held on Sep 30. Twelve students, their family members, and friends summited the Mount Baden-Powell peak in the San Gabriel Mountains along with CHC guides Mike Strong and Larry Cook.

The challenging eight-mile hike included a 3,400 feet elevation gain and took about six hours to complete. Many of

the students responded to the invitation to join, voluntarily showing up at 6 a.m. without knowing anyone else who would be participating.

The next three peaks challenge will take place on Nov 12 from 9:30 – 11:30 a.m., when CHC teams with Redlands Family Service Association to sort over 30,000 pounds of food for distribution to the community over the holiday season.

Photo: Hikers at top of Mount Baden-Powell.



Activist Rosa Clemente Speaks at Hispanic and Latinx Heritage Month Closing Event

as part of the closing event for Hispanic Heritage Month. Clemente is a prominent Bronx-born, Black-Puerto Rican, scholar-activist combating anti-Blackness within the wider Latinx community.

Clemente's presentation covered a variety of topics on racial justice but centered around the recent racist remarks in leaked audio of L.A. City Council members. The remarks are a reminder to the Latinx community to support Black Diasporic people. She stressed that electing government officials who say they support your best interest is not enough. One must ensure racial and social justice movements will help all and call out racism wherever it exists. Viewers

were typing comments to express their excitement as well as gratitude for putting into words what they felt but could not communicate appropriately.

Members of the audience asked questions about decolonizing higher education, resisting Indigenous erasure, defending intersectionality, and the importance of higher education for minorities. Not all the questions about remedies for social inequity had an answer as there is no definite solution to some problems, but there was a renewed hope that actions will lead to change and increased cultural equity.

Photo: Rosa Clemente.

SBCCD invited award-winning organizer and speaker Rosa Alicia Clemente to speak



Photo: Judge Damien Garcia.

Roadrunner Becomes Judge: How a Zoom Meeting Inspired Damian G. Garcia To Pursue a New Path

A Roadrunner is one of our newest San Bernardino County Superior Court judges.

Damian G. Garcia was appointed to the bench in July, adding to a successful career as an attorney. When asked how he wanted to be remembered in this new role, Garcia replied, "I would just like the perception to be that Judge Garcia is a good judge. He's firm and he's fair, and he does a good job."

But most importantly, the 46-year-old Beaumont resident said he wants the public to get to know his story.

"I want to be known within the community particularly by going around to different schools and work [places] to break down the barrier by giving disclosure to young people about exactly what a judge does," Garcia said. "There's a lot of unknowns about this position."

Born and raised in Redlands, Garcia said he was the first person in his immediate family to go to college – "My parents were just happy that I got my high school diploma,"

he said – but Garcia set his sights on higher education. However, he did not have the prerequisites to attend a four-year university right after graduation. Instead, he attended a little community college located on the hills of Yucaipa: Crafton Hills College. "That's

“Crafton was a gift, a springboard for those – a lot of folks like me – who don’t have the right grades or the financial resources right off the bat to go to a four-year.”

where I blossomed," Garcia explained. "It was a whole new world. I got to do what I wanted, and I liked the independence."

After completing his general ed courses, Garcia transferred to the University of California, Riverside, where he earned a bachelor's in political science. From there, he

went on to get a master's in business with an emphasis in computers at the University of Redlands.

Originally, Garcia had his sights set on becoming a police officer, but his mom and his then-wife thought that career was too dangerous. "At the time I was working in banking. And while getting my MBA, I had a business law class where I got the highest grade, and it was in that class where my professor asked me, 'Why don't you go to law school?'" he explained.

So, Garcia did. Right after graduating from the U of R, he passed the Law School Admission Test (LSAT) and was accepted to the University of La Verne's law school. In 2005, Garcia entered the job market with his law degree in hand, though he had no experience in law. But a local firm took a chance and hired Garcia as a clerk and, later, a full-time attorney after he passed the bar.

Soon, Garcia became partner and was co-leading the firm – Banks, Garcia & Janis, based in Rancho Cucamonga – before a Zoom meeting about how to become a judge changed his career direction.

He learned that San Bernardino County's population is composed of 40 percent Hispanics, but only 11 percent of the judges serve on the San Bernardino County Superior Court are Hispanic. Garcia took that meeting as his new calling. "After that, I knew I wanted to help diversify the bench," he said.

Balancing a career, fatherhood, and his desire to serve the community may seem a lot for a judge to juggle, but don't doubt Garcia. He has a plan to succeed, and that plan includes coming back to Crafton Hills College to serve the College.

"Crafton was a gift, a springboard for those – a lot of folks like me – who don't have the right grades or the financial resources right off the bat to go to a four-year," Garcia said. "But once I got settled in, I joined some different organizations and thrived, and I want to do some outreach to inspire [others] by showing them my example about how I got here." He recently served on the Crafton Hills College Foundation Board of Directors.



Photo: Community Emergency Response Team.

Community Emergency Response Team Training at CHC

Crafton Hills College partnered with the City of Yucaipa Office of Emergency Services to provide Community Emergency Response Team (CERT) training at the campus Oct 19-21. CERT is a program that

prepares attendees to help themselves, their family, their neighbors, and in this case, the Crafton Hills College community in the event of a disaster.

The training is important to our community since emergency service personnel will not be able to reach everyone immediately following a major event. CERT groups are known and trusted resources to emergency responders and their communities and members of CERT are counted on to respond to disasters, participate in drills, exercises, and city events.

Twenty CHC employees and two community members participated in the 2 ½ day training. The leadership and training team included CHC employees, Mike Strong, Larry Cook, Paul Walker, Dan Word, Evan Sternard, and representatives from the City of Yucaipa, David Avila, Chris Markarian, and Trevor Benson. On the final day of training, nine students and staff volunteered to be survivors allowing the CERT trainees an opportunity to practice basic disaster response, fire safety, search and rescue, team organization, and disaster medical operations.



Photo: On the set of OPEN.

Crafton Hills College Theatre Department Presents OPEN

The Crafton Hills College Theatre Department performed *OPEN*, by Melissa Harkness -- for the first time anywhere. Theatre Arts Professor Paul Jacques directed the cast of four. Sophie Ball played the lead role of Hollywood actor Judy; Sebastian Hernandez played Gil, Judy's

husband; Jacob Brantmeyer played Marcus, a stereotypical hotshot director; and Bella Sequeira debuted in a Crafton Theatre production as Judy's supportive best friend, Natalie.

The play is about how actor Judy navigates

the ins and outs of her open marriage with Gil. She wants to be on board and have Gil in her life while reining in her jealousy and insecurities.

The stage was carefully designed, and there are minimal scene changes and a handful of blackouts, creating the ideal minimal backdrop to bring focus on the performances and the play's theme.

During the play's first performance, spectators were surprised to find that *OPEN*'s playwright, Melissa Harkness, was in attendance, and a buzz filled the theatre when stagehands placed stools on the stage for those who wanted to participate in a post-show talkback. Harkness and the cast took center stage and answered questions from the cast, stage crew, production team, and audience members. Harkness revealed the reason she wrote the play and remarked on how impressive she found the stage and Finkelstein Theatre.

The next production of the Crafton Hills Theatre Department will be *The Rowan Knight* scheduled for December 2, 3 and 4.



Undocumented Student Action Week

Together We Can • Juntos Podemos • 攜起手來, 共築成功
함께, 우리는 할 수 있습니다 • Cùng Với Nhau, Chúng Ta Có Thể

Collaborative Ecosystems that Support Undocumented Students

October 17-21, 2022

Childhood Arrivals (DACA)) students and those from mixed status families.

The complexities surrounding immigration can make immigrant students afraid to discuss their status with counselors and advisors, making it almost impossible for them to receive the help they need. Attendees received information to help students feel comfortable and safe as well as an extensive list of resources available online and on campus. One valuable online resource is the website findyourally.com, which offers free immigration legal services for all qualifying students enrolled in the California Community College and State University systems. Campus resources include counseling, laptops, hotspots, book assistance, academic supplies assistance, workshops, and events.

Undocumented Student Action Week Supports DREAMers at Crafton Hills College

The Crafton Hills College Undocumented Student Action Week Planning Team hosted a virtual panel to educate students, parents, staff, faculty, and community members about the Crafton Hills College DREAMers Scholars Program.

A DREAMer is an immigrant youth who qualifies for benefits of the Development, Relief, and Education for Alien Minors (DREAM) Act. The DREAMers Scholars program will support the higher education of undocumented (i.e., Deferred Action for

The DREAMers Scholars Program will be at the forefront of advocacy for undocumented students at Crafton Hills College and will adapt to the ever-changing landscape of immigration policy to support equity and diversity.



Photo: Yuki Toyooka Smith.

Exhibit and Artist Talk by Yuki Toyooka Smith

Artist, writer, and Crafton Hills College (CHC) Visual Arts professor Yuki Toyooka Smith held an artist talk and reception for her exhibition SKIN X BONE, currently on display at the CHC Art Gallery. Providing insights into the overlap between science and visual art, the talk was part of the 2022 STEM Speaker Series presented by the CHC STEM Center.

Toyooka Smith talked about her background in medical illustration and how it led to her art being published in multiple medical illustration books, such as *The Neuroscience of Emotion*, by Dr. Ralph Adolph, used as part of the curriculum at Cal Tech, and *Current Surgical Therapy*, by Andrew M. Cameron, MD, PhD, used as part of the curriculum at USC Keck School of Medicine. Toyooka Smith's detailed medical illustrations allow readers to visualize key concepts and better understand complex

surgical techniques and procedures. After the talk, guests walked over to the CHC Art Gallery, where Toyooka Smith answered questions from attendees.

The exhibit is a coalescence of Toyooka Smith's artistic trajectory thus far. Displayed on the gallery walls are pieces drawn in colored pencil on wood and a series of classic vinyl records that look unassuming but, on closer inspection, illustrate detailed human anatomy drawings in ink on the actual vintage record covers. Among the favorites is a wall of iconic photos and famous magazine covers turned into black ink dissected triptychs, illustrations that include three views to show different elements of the same subject matter.

Toyooka Smith's exhibition and talk was an exciting start of this STEM Center program.



Photo: CHC Child Development students with Fire Academy.

Children at Crafton Hills College's Child Development Center Learn about Safety

Children at the Crafton Hills College Child Development Center had a great week learning about public safety with visits from the CHC fire academy cadets, paramedic program students, and officers from the

SBCCCD Police Department.

Visits with these special guests introduced the children to how to respond to emergencies and how to interact with

emergency personnel. "Young children may be scared the first time they see a firefighter, paramedic, or police officer in full gear. So, providing the opportunity for children to meet professionals in a non-emergency setting is important," stated Heather Stephens, interim director of the Child Development Center.

"It is very important to introduce children to professional first responders in a safe environment where they learn to communicate with and trust them," Stephens continued.

The children were able to see and touch the fire engine, police car, ambulance, and the protective equipment worn while learning about these first responders' jobs and asking questions. They also participated in activities where they learned about safety, prevention, and whom to call or ask for help in an emergency.

"We are so grateful to our CHC community helpers for keeping us safe and teaching how to be safe. We thank our wonderful college safety heroes," Stephens concluded.

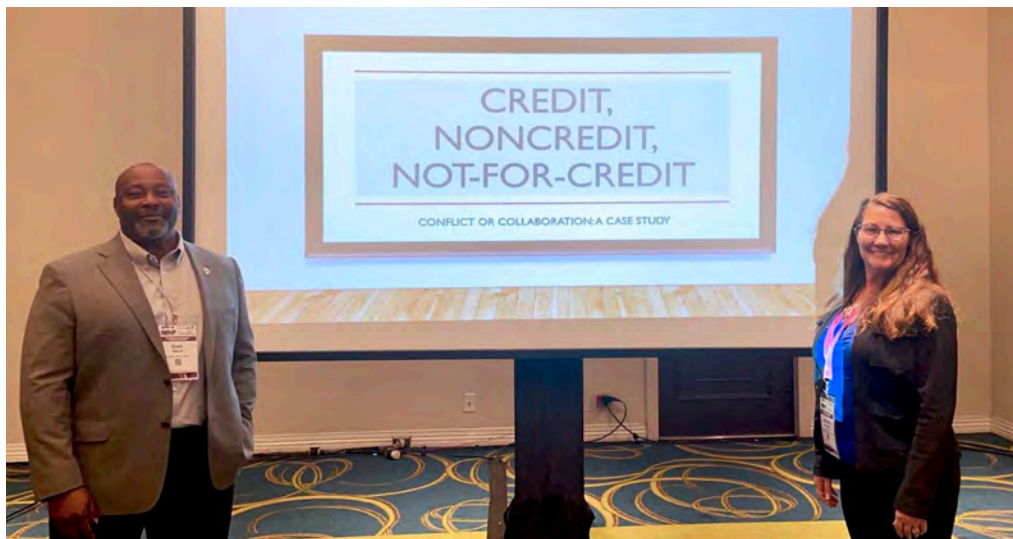


Photo: Dan Word and Deanna Krehbiel.

CHC Shares New CNA Program with Attendees at CCAOE Conference

Deanna Krehbiel, Workforce Development Manager for the San Bernardino Community College District Economic Development & Corporate Training

Center, and Dan Word, Dean of Career Education and Human Development for Crafton Hills College, presented a session at the California Community College

Association for Occupational Education (CCAOE) conference on October 6. Their presentation focused on the creative and collaborative ways to blend the not-for-credit, noncredit, and credit curricula to develop new career education programs.

They used the Certified Nursing Assistant (CNA) program at CHC to demonstrate a way to respond more quickly to industry needs, provide access to underserved student groups, and initiate a pathway to higher wage careers.



Economic Development & Corporate Training



Board of Trustees Report

EDCT Partnership with Mission Foods

San Bernardino Community College District's Economic Development and Corporate Training (EDCT) is partnering with Mission Foods to provide Microsoft Excel training to their employees. The program took place October 4-25, 2022, at the employer's facility in Rancho Cucamonga.

This program was facilitated through EDCT's Employment Training Panel (ETP) program for businesses. The ETP program provides local employers, like Mission Foods, with cost-effective training resources to enhance professional development opportunities for workers.

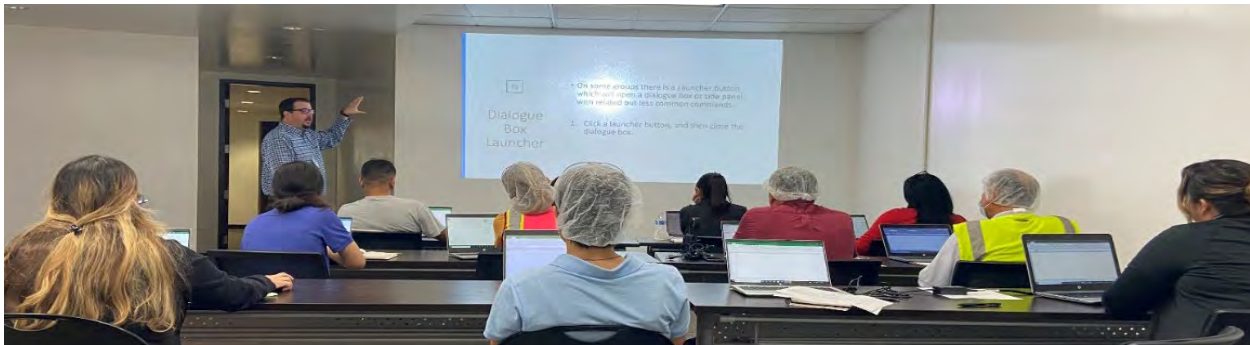


Photo: Mission Foods employees receiving Introductory Microsoft Excel training onsite at their Rancho Cucamonga facility.

The 16-hour Microsoft Excel program will provide thirteen Mission Foods employees an opportunity to gain hands-on experience manipulating data sets, spreadsheets, and workbooks, and familiarize the users with essential Excel functions and features. The training is designed to assist the company's administrative team by increasing their workers' proficiency and confidence in using this software application and helping the employees to be successful on the job.

EDCT: MC3 Program

The MC3 Program is an apprenticeship readiness program (ARP) that prepares individuals to enter the construction trades. These programs provide a gateway for residents – focusing on women, people of color, transitioning justice-involved populations, and transitioning veterans – to gain access to building trades' registered apprenticeship programs. EDCT has partnered with the Building Trades Council (BTC) and North America's Building Trades Unions (NABTU) to bring the MC3 ARP program to the San Bernardino and Riverside areas. To do so, EDCT has also established partnerships with San Bernardino Valley College, Moreno Valley College, Victor Valley College, and College of the Desert to pilot (Cont. on page 2)

Economic Development & Corporate Training

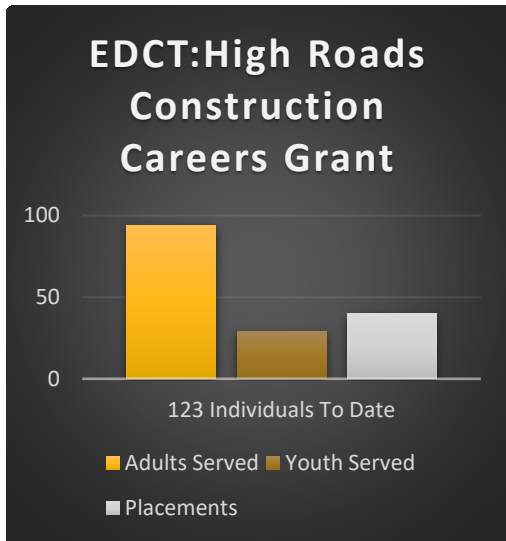


Apprenticeship Readiness Program Preparing Individuals to Enter Construction Trades

MC3 Program

(Cont. from page 1) not-for-credit MC3 ARP programs while taking the program through the curriculum process to implement non-credit and for-credit bearing MC3 ARP Construction programs within the Inland Empire Region.

EDCT is currently running two grants that serve the MC3 ARP program initiatives. The High Roads Construction Careers Grant was awarded to EDCT in the amount of \$736,757 from September 2020 through February 28, 2023. With this grant, EDCT can serve 140 individuals from disadvantaged and underserved populations such as youth (ages 18-24), ex-offenders, underserved minorities, and women from any background. To date, EDCT has served 123 individuals (94 adult; 29 youth) under the HRCC SB1 Grant with placements into postsecondary education, apprenticeship programs, employment in the construction trades, and other employment.



EDCT is always assessing program outcomes and working to identify placement gaps. In this effort, EDCT has collaborated with San Bernardino Valley College and Teamsters to add supplemental training to the MC3 ARP program that will enhance participant skills in commercial driving. Teamsters will guarantee participants who complete both the MC3 and the Class A/B classes offered through San Bernardino Valley College placement into the Teamsters Union Commercial Drivers Registered Apprenticeship program where the apprentice can earn up to \$60,000.00 annually while learning their trade. In addition, EDCT has been invited to apply for the HRCC RWF grant which will fully fund this initiative and

support the five (5) MC3 ARP programs established with SBCCD, SBVC, Moreno Valley College, Victor Valley College, and College of the Desert.

This year EDCT was awarded the Lumina Grant from the Foundation of California Community Colleges in the amount of \$283,000 which will support the MC3 program for the identified populations and a special emphasis on the justice-involved population. With this grant, EDCT is working with San Bernardino Valley College and Victor Valley College to add a component of contextualized ESL and Math classes that will better prepare participants for apprenticeship entrance exams.



Photo: The MC3 Program Training



KVCR Monthly Update

NOVEMBER 2022

Around SBCCD

Valley College Journalism students visit with KVCR News staff and tour facilities. Professor Ed Shea brought the inaugural class of *English 122 Intro to Journalism* to KVCR to discuss Public Media and Local News coverage. The students had an opportunity to meet and speak with Rick Dulock of KVCR Radio while touring the station facilities. During the upcoming semester, the students will work with the KVCR team on News stories, reflecting on the surrounding SBVC community.

KVCR films training videos for Crafton Hills College. CHC is working with the USC Race and Equity Center to train 30 instructional faculty on identifying disproportionate impact in their classrooms and implementing strategies in the classroom to remove any disproportionate impact. The recording that KVCR conducted was done in Breanna Andrews' ASL classroom to help her, and the other faculty identify areas where they can improve to help disproportionately impacted groups be successful.

KVCR Student Intern creates promotional video for Student Accessibility Services. Valley College Marketing Department reached out to KVCR for support in creating a promotional video. KVCR Student Intern Briana Navarro worked with the Student Accessibility Services team to film and edit a promotional video that premiered at the department's ribbon-cutting ceremony in October.

KVCR helps Valley College students to compete for scholarships in the Construction Management Rising Competition. KVCR worked with SBCCD Facilities and Local Outreach departments to support SBVC Professor Nicole Lambrou and three students by filming and editing submission videos.

Around the Community

KVCR Radio highlights the EDCT and its partnership with the CDCR (California Department of Corrections and Rehabilitation). The San Bernardino Parole Complex is providing a room onsite for EDCT staff to provide services to the parolee population for transitional employment into the Cal Trans Program. The onsite office gives formerly incarcerated men a better chance at success. EDCT staff member Eddie Rubio spoke with KVCR Radio just one day after the new office opened downtown. To learn more about the program, [listen here](#).

Latest Announcements

FNX goes LIVE on November 8, Election Night, across the nation. Since 2018 ICT (Indian Country Today) and FNX have teamed up to bring local and national issues at stake on election night. FNX and ICT went live for three hours from the KVCR studios, focusing on indigenous voters and bi-partisan candidates. KVCR & FNX staff, Student Interns, and consultants all support this important national event.

Experience KVCR

KVCR - 24.1 - OVER THE AIR
Cable: Frontier FiOS, Spectrum, AT&T U-verse
Satellite: DirecTV, Dish TV
Live Streaming: kvcr.org, PBS App, and mobile
VOD: PBS Passport

RADIO - 91.9FM
kvcrnews.org, and the KVCR mobile app, NPR One Mobile App and on "Alexa" and "Google" smart speakers
Check out the [KVCR Community Calendar](#) for all the latest happenings in the Inland Empire.

FNX - 24.2 - OVER THE AIR
Cable: Frontier FiOS, Spectrum, AT&T U-verse
Live Streaming: Localbtv
Nationally: 23 affiliates
broadcasting in 26 states

DESERT CITIES - 24.3 - OVER THE AIR
Cable: Frontier FiOS
CREATE - 24.4
Over the Air



KVCR Monthly Update

NOVEMBER 2022

Balance Sheet As of 9/30/22

	KVCR	FNX
Assets		
Cash in County Treasury	2,395,167	97,822
Accounts Receivable	14,295	448
Estimated Revenues Receivable*	56,900	-
Pledges Receivable	-	-
Interfund Receivables	1,229,998	-
Prepaid Expenses	124,838	186,853
Other Assets	33,534	-
Total Assets	3,854,732	285,123
Liabilities		
Accounts Payable	35,142	7,753
Interfund Payable	4,031,072	3,181
Temporary Loans [^]	-	1,157,014
Deferred Income	804,072	-
Health and Welfare	40,434	8,424
State Unemployment Insurance	-	-
Workers Compensation	-	-
Other Miscellaneous Liabilities	8,425	1,314
Total Liabilities	4,919,145	1,177,686
Fund Balance (September 22)	(1,064,413)	(892,563)

[^] FNX temporary loans from FY20 and FY21 due to end of San Manuel grant.

* Estimated per bank statements as of September 30, 2022

Estimated Revenues & Expenditures For 3 Months Ended 9/30/2022

	KVCR	FNX
Revenues		
Contributions and Grants	299,470	20
Underwriting	14,585	-
Rentals and Leases	98,695	-
Estimated Revenues*	56,900	-
Total Revenues	469,650	20
Expenditures		
Classified Salaries	437,629	61,341
Employee Benefits	183,781	29,080
Books and Supplies	8,927	-
Services and Operating Expenditures	922,482	22,954
Capital Outlay	1,102	-
Interfund Transfers Out-SBCCD	33,752	-
Total Expenditures	1,587,673	113,375
Revenues Less Expenditures	(1,118,023)	(113,355)

* Estimated per bank statements as of September 30, 2022.

PRESIDENT'S BOARD OF TRUSTEES REPORT

The President's Monthly Report to the
Board of Trustees, Campus & Community



San Bernardino
Valley College

November 2022

SBVC ABILITY AWARENESS WEEK Brings Visibility to Student Services Offered on Campus

This year's Ability Awareness Week was a resounding success — and even bigger things are ahead for San Bernardino Valley College's Student Accessibility Services (SAS).

During the week of Oct. 10, several events were held to mark Ability Awareness Week, including the Ability Awareness Fair and disability rights and awareness lecture with history Prof. Ed Gomez. The highlight of the week was the Student Accessibility Services Ribbon-Cutting, held in honor of Disabled Student Programs and Services changing its name earlier this year to Student Accessibility Services.

"We had about 40 SAS students that showed up outside of our offices waiting for the event to start and they were so excited to be there," Student Accessibility Services Director Larry Brunson said. "Being able to celebrate them with our new department name as well as the debut of our SAS promo commercial was so gratifying and rewarding. My team and I have been planning this for a year now and to see it all come together was absolutely amazing!"



The week's events and activities were attended by faculty, staff, administrators, and students, including many who were previously unaware of what Student Accessibility Services offers.

"We had several students approach us about our services and how they could apply," Brunson said. "We have even seen some of them come into our office to complete the application and intake process. I also believe that this momentum will continue because the feedback we received from students is that they really appreciate the name change because it removed the previous stigma of referring to people as disabled."

The Student Accessibility Services team offers workshops throughout the academic year, with the next one for students, "Student Accessibility Services High Tech Center, Alternate Media and Assistive Technology," set for Jan. 20, 2023. With earlier Ability Awareness Weeks as the foundation, Student Accessibility Services is also planning big changes for its signature event.

"On behalf of the entire SAS team, we would like to thank each and every person on this campus that has supported our efforts and attended our Ability Awareness Week," Brunson said. "Moving forward, we have decided as a team to move our Ability Awareness event to the month of April because there are many events happening in October and since April is Autism Awareness Month, we felt it would be better there and not conflict with so many other events."

Additionally, the revamped event — tentatively called "Ability Con" — will be reduced to one day. It will take place in April 2024, giving Student Accessibility Services 18 months to prepare. Until then, "We would like to encourage students to visit our website and please do not hesitate to visit our office if you have any questions or need to make an appointment to see a counselor," Brunson said. "Also, students should check our website and the SBVC social media sites to view our promo commercial. We are very proud of the commercial and how it truly represents the work we do here at Student Accessibility Services."

HIGHLIGHTS

*** SBVC EMPLOYEES INCREASE VOTER REGISTRATION EFFORTS ON CAMPUS ***



The SBVC Library and SBVC Student Life have collaborated to pump up efforts to encourage students to register to vote this Fall. On October 6th, the library staff hosted a film screening of Latino Vote: Dispatches from the Battleground, where they provided voter information before the film. This was the second film screening this semester. The first was a free screening of John Lewis: Good Trouble and was hosted on September 20th, National Voter Registration Day. Maria Notarangelo from the SBVC Library created a research

guide with easy links to information on voter registration and the upcoming elections. These efforts go in line with California Assembly Bill 963, which establishes that all campuses from the California Community Colleges, CSU and UC systems are required to increase civic engagement on campus.

"There are many ways our students can have a voice in their communities, state, and country, but voting for their representatives and ballot initiatives is the easiest way to start," Notarangelo said of the importance of bringing these events to the SBVC campus. Both films that were screened focused on the struggles Black and Brown communities face around voting. Notarangelo said, "These films emphasize why it's important to vote and the hard work people do to get out the vote in their communities." Thanks to the hard work of Notarangelo, Mary Valdemar, Marie Maghuyop and various volunteers, SBVC pushed out the vote to

SBVC SEXUALITY & GENDER ACCEPTANCE CLUB Creates Safe Space of LGBTQ+ Students



SBVC Sexuality and Gender Acceptance (S.A.G.A.) Club is bringing forth the voices of LGBTQ+ students. Such a presence has been absent on campus for many years. As one of the club advisors, Ernest Guillen, said, "It's been many years since a club of this kind has been active at SBVC and as we return from the pandemic environment it's important we recognize and meet the unique needs of our LGBTQ+ students." S.A.G.A. Club President Nicole Perez echoes Guillen by stating that it's important for the LGBTQ+ campus community to have a safe space to express themselves without judgement and discuss LGBTQ+ issues that affect the community inside and outside of campus.

S.A.G.A. is driving full speed ahead by hosting a variety of events for the campus community, including bringing back the Annual Drag Show in October, a staple in the Fall semester pre-pandemic. Hosted by Texan TikTok sensation, AJ Rivas, the show featured local performers ShuLinda, King Phantom, Ginger Presley and Shear Love Montayé.

"We just want to remind everyone that this is a campus club that is inclusive and open to all students, We welcome students of all sexualities and gender affinities as well as our allies to our meetings."
-Ernest Guillen

STAY UP TO DATE WITH SBVC S.A.G.A. ON [INSTAGRAM.COM/VALLEYCOLLEGESAGA](https://www.instagram.com/valleycollegesaga)

ARTISTS SHARE INSIGHT INTO THEIR GRESHAM ART GALLERY EXHIBIT *sub/Terrain*

On display in the Gresham Art Gallery from Sept. 12 through Oct. 28, sub/Terrain showcased the work of three longtime friends and artists: Deb Diehl, Arzu Arda Kosar, and Patricia Liverman.



The exhibit addressed themes of connection by examining the spaces people occupy, with sub/Terrain featuring sculpture, video, photography, and site-specific works. Diehl, Kosar, and Liverman met while working at the Armory Center for the Arts in Pasadena, and have always supported one another's artistic endeavors. Most of the sub/Terrain work was created during

During an artist talk on Sept. 20, the trio discussed their work, inspirations, and how sub/Terrain came to be. "Right before the pandemic, the three of us were working on an exhibition proposal," the artists explained. "As the pandemic shut down everything, we kept on meeting regularly via Zoom for weekly online studio visits. As the shutdown dragged longer, these meetings became a lifeline and supported the art that is currently on display at Gresham Art Gallery."

and in response to the shutdown, "and addresses themes of connection by examining the spaces we occupy, examining how we shape and are changed by them, evolutions of the roundings them- the artists said. "We landscape, terrain, natural environment explore issues connectedness and temporality. We are especially interested in mapping our connections to the spaces we live in, examining how we shape and are changed by them.



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SNAPSHOTS

SBVC HOSTS CRIMINAL JUSTICE CAREER FAIR

The Criminal Justice Agency Career Fair allowed students, from our police academy and beyond, to learn of the job and educational opportunities in the area. The event featured agencies such as the San Bernardino County Sheriff's Department, San Bernardino County Probation Department, Redlands Police Department, California Highway Patrol and more.

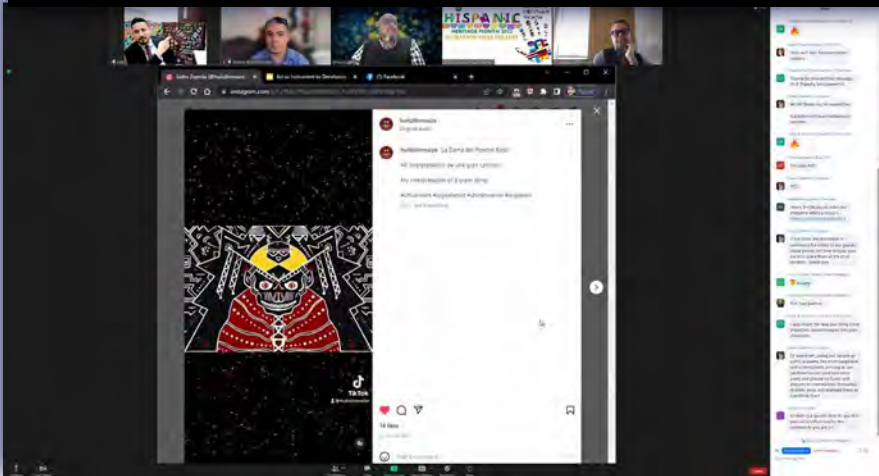


SBVC STUDENTS AND ALUMS SHOW OFF THEIR MOVIEMAKING SKILLS DURING 48 HOUR FILM PROJECT

Over the course of just one weekend, San Bernardino Valley College student Briana Navarro and a group of other local creatives wrote, filmed, and edited an entire short film. This was the second time Navarro participated in the 48 Hour Film Project, an annual competition that gives filmmakers of all levels from around the world the chance to create a movie from start to finish. After taking part in the event in 2021, Navarro decided to do it again this year "to gain more experience and to most importantly have fun."



HISPANIC HERITAGE MONTH



Hispanic Heritage Month came to a close on October 18th at San Bernardino Valley College. The SBVC Arts, Lectures & Diversity(AL&D) Committee hosted five lectures throughout the month, discussion topics ranged from educational equity, policy and activism to the arts. The lecture series kicked off with "Jane the Virgin" writer, Rafael Agustin, who shared how his family navigated secret lives as undocumented Americans.

Another highlight of the series was the SBCCD Artists Panel that featured Crafton Hills College English Instructor Isidro Zepeda

and SBVC Social Media Specialist Thomas Robles. Both artists shared how their experiences as Latinx individuals shaped their artistic efforts. Hispanic Heritage Month ended with a final lecture by Rosa Clemente, the first Afro/Black-Latina to run for U.S. Vice-President in 2008.

The lectures proved to be an invigorating experience for the entire campus community, inspiring many to reflect on their roots.

The Inland Empire 48 Hour Film Project started at 7 p.m. on Sept. 30 and ended at 7 p.m. Oct. 2. During that time, Navarro and her team, Tricity Entertainment, made a murder mystery about a young women who was

found dead. The detective tasked with investigating the case starts hunting for clues, and quickly discovers that multiple people have motives. "The experience was hectic, but fulfilling," Navarro, a Film, Television, and Media student, said. "I would love to work on many more 48 Hour projects to come, and to eventually fill in for bigger roles and challenge myself." It was great to see how a team can come together "in such a short and tight amount of time," Navarro added, and the support shown to one another "was appreciated and just awesome."



About 20 percent of this year's 48 Hour Film Project participants were SBVC students and alums, and the 22 movies created during the 48 Hour Film Project were screened at the Regal Edwards Ontario Palace and Harkins Mountain Grove in Redlands.

SBVC'S THE SOUND OF RECOVERY HONORS LOCAL RESIDENTS AND THEIR RECOVERY STORIES



IT WAS A NIGHT OF MUSIC, LOVE, AND HOPE.

On Sept. 29, San Bernardino Valley College and the San Bernardino County Department of Behavioral Health presented The Sound of Recovery, held in celebration of National Recovery Month. Over the course of the event, the SBVC Auditorium filled with the melodies of original songs inspired by local individuals and their recovery stories, featuring musicologist Richard Blacksher, country artist Ashlie Amber, and several SBVC students.

"The arts have been used for decades as a means to navigate the complexities of addiction and recovery," SBVC Music Prof. Margaret Worsley said. "Fortunately, the research is showing just how important these artistic outlets are within the realm of mental and behavioral health. Music therapy was once a field of alternative medicine that has evolved into a field of medical treatment that is rooted in data-based research. We are living in an exciting time where treatment plans are including music and art therapy. As an educational institution, anticipating growth within this field is a community responsibility."



Holding events for National Recovery Month makes it clear SBVC cares "deeply for our community," Worsley said. "Recovery affects everyone, however given the nature of our systems and cultural norms, we are not always open about the profound repercussions surrounding drug and alcohol addiction. By participating in recovery awareness, SBVC is showing our students and the community that we see them and we support them."

It's vital to get people to start talking openly about topics like addiction and treatment, and one way is through music, "an integrated part of our culture which can and does influence young people," event organizer Donnie Harris, a mental

health education consultant with the San Bernardino County Department of Behavioral Health, said. "We can utilize the recovery messages embedded in the songs to open the door for conversation about the issues surrounding substance use disorders in our community. By normalizing the conversation, we can reduce the stigma about addiction and offer treatment services to a greater number of community youth."

Once there is increased awareness about substance use disorders and recovery programs, that leads to more opportunities "to engage with young adults in prevention as well as treatment within the Department of Behavioral Health's system of care, which has great potential to improve the overall health of students attending local high schools and colleges," Harris said.

Students and staffers from across SBVC participated in The Sound of Recovery, including Sage Azaria, Ashley Eddy, Raymond Henley, Wayne Hundley, Sarah Orinion, Anna Perez, Paul Del Rosario, Chandler Born, Richard Montoya, and Carolina Izumi (students) and Margaret Worsley, Lucas Cuny, Melinda Fogle, Samuel Rodriguez, Melinda Moneymaker, Lillian Vasquez, and Dean Leticia Hector (faculty, staff, and administration).



EVENTS

MEDIA PROFESSIONAL DEVELOPMENT:

FILMING ON FILM

SATURDAY NOVEMBER 12, 2022 | 1:00PM-5:00PM

LOCATION: Media Communications Building Room 142

TOPICAL AREAS: Training, Workshops

THEATRE PRODUCTION:

LITTLE SHOP OF HORRORS

DECEMBER 1-3, 2022 | 7:00PM-9:00PM

DECEMBER 4, 2022 | 2:00PM-4:00PM

LOCATION: SBVC Auditorium

TOPICAL AREAS: Other, Special Events

SBVC WINTERFEST

DECEMBER 17, 2022 | 11:00AM-4:00PM

LOCATION: SBVC Campus

TOPICAL AREAS: Other, Special Events

STUDENT SPOTLIGHT



On a high school field trip in Burkina Faso, Awa Kologo visited another school in a neighboring town in the landlocked country in West Africa.

The schoolhouse was a red clay structure with no windows or classroom doors.

The trip was intended to help Kologo's class appreciate the luxury they had in their own school, but for Kologo, the experience served as an inspiration.

"Since that day, I decided I wanted to become a civil engineer and build schools around the world in marginalized neighborhoods," said Kologo, a recent graduate from the UCLA Samueli School of Engineering.

After graduating from high school with a science degree, Kologo decided to move to the United States by herself so she could pursue a college education. She lived with her sister who relocated to California a few years earlier. Kologo took English language classes through UC Riverside's extension program and then enrolled at San Bernardino Valley College for two years.

"The transition from high school to Valley College was extremely hard," Kologo said. "Coming to a

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Nevertheless, she persevered through the hardships of learning a new language and culture, and in 2020, she earned her associate degrees in mathematics and physics, and physical and biological science before being accepted to UCLA as a transfer student.

While at SBVC, Kologo worked as a lab technician and math tutor. The combination of her academic and work experiences prepared her well for UCLA, she said, but to begin her Bruin career through online learning because of the pandemic posed an additional challenge.

Despite the difficulties, Kologo said she still felt that she made the right choice. UCLA's diverse student population and faculty with wide-ranging backgrounds made her feel comfortable as someone who grew up internationally. Even before her first day of classes, Kologo said she felt supported as a UCLA student because of resources offered by programs such as the ones found at UCLA Samueli's Center for Excellence in Engineering

and Diversity (CEED).

"One of the first things I noticed about Awa was her determination to succeed," said Cathy Douglas, director of CEED. "She was not afraid to ask for help immediately when she faced problems. She is confident in her abilities and does not let roadblocks get in her way."

Kologo credited Cathy and the support of CEED for making her feel that she belonged at UCLA Samueli.

Kologo says she hopes her own academic journey could serve as an example of improved access to higher education for traditionally marginalized communities.