



San Bernardino Community College District
Board Meeting
May 11, 2023
4:00 pm Pacific Time

Meeting Location: SBCCD Boardroom
550 E. Hospitality Ln., Suite 200, San Bernardino, CA

Livestream

<https://www.youtube.com/@sanbernardinocommunitycoll42/streams>

Any writings related to open session agenda items and distributed to all or a majority of all Board members within 72 hours prior to a regular meeting, or within 24 hours prior to a special meeting, shall be made available for inspection by the public at SBCCD, Office of the Chancellor, 550 E. Hospitality Ln., Suite 200, San Bernardino, CA, during regular business hours or on the District's website www.sbccd.edu

Pursuant to Board Policy 2350, persons may speak to the Board of Trustees either on an agenda item or on other matters of interest to the public that are within the subject matter jurisdiction of the Board, prior to the Board taking action on the item. Comments must be limited to three (3) minutes per speaker and 20 minutes on the same, or a substantially similar subject, unless a majority of the Board votes to extend the time limit.

Anyone who requires a disability-related modification or accommodation in order to participate in the public meeting should contact the Chancellor's Office at (909) 388-6902 as far in advance of the Board meeting as possible.

- I. CALL TO ORDER – PLEDGE OF ALLEGIANCE**
- II. PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS**
- III. APPROVAL OF MINUTES**
 - A. 2023-04-13
- IV. PRESENTATIONS/CELEBRATIONS**
 - A. Applause Cards Recognition For Extending Extra Effort to Provide Quality Service and Valued Assistance
 - B. Recognition of Outgoing Student Trustees
 - Robert Alexander, CHC
 - Paul Del Rosario, SBVC

V. ACTION AGENDA

- A. Board Policies - Final Approval
- B. Public Hearing and Acknowledgement of Initial Proposals to Reopen Negotiations with the CSEA Chapter 291
- C. Public Hearing and Acknowledgement of Initial Proposals to Reopen Negotiations with POA

VI. CONSENT AGENDA

The Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Board at one time without discussion. Any member of the Board, staff member or citizen may request that an item be removed from this section for discussion.

A. Instruction/Student Services

- 1. Curriculum - CHC
- 2. Curriculum - SBVC

B. Human Resources

- 1. Adjunct and Substitute Academic Employees
- 2. Non-Instructional Pay
- 3. Payment of Stipends
- 4. Appointment of District Employees
- 5. Employee Promotions
- 6. Employee Transfer
- 7. Reclassification of Employees

C. Business & Fiscal Services

- 1. Resolution #2023-05-11-FS-01 Authorizing Temporary Interfund Borrowing
- 2. Resolution #2023-05-11-FS-02 Approving Transfers to the Reserve for Contingencies from Various Expenditure Classifications
- 3. Contracts at or Above \$109,300
- 4. District & College Expenses
- 5. Surplus Property and Authorize Donation to San Bernardino Valley Concert Association
- 6. Surplus Property and Authorization for Private Sale or Disposal
- 7. Board Self-Evaluation Instrument

D. Facilities

- 1. Master Services Agreements and Task Orders for Bond Construction

VII. REPORTS

- A. Board Committee & Activity Reports
 - 1. Board Finance Committee (BFC)
 - 2. Board Legislative Committee (BLC)
- B. Regional and State Reports
 - 1. Board of Governors (BOG)
 - 2. Women's Caucus
 - 3. Joint Powers Authority
- C. Chancellor's Report
 - 1. Goal 4 Status Update
- D. Represented Groups (3 minutes per group)
 - 1. San Bernardino Valley College Academic Senate
 - 2. San Bernardino Valley College Classified Senate
 - 3. San Bernardino Valley College Associated Students
 - 4. Crafton Hills College Academic Senate
 - 5. Crafton Hills College Classified Senate
 - 6. Crafton Hills College Associated Students
 - 7. CSEA
 - 8. CTA
 - 9. Police Officers Association
- E. Staff Reports
 - 1. San Bernardino Valley College President
 - 2. Crafton Hills College President
 - 3. Executive Vice Chancellor
 - 4. Vice Chancellor of Human Resources & Police Services
 - 5. Vice Chancellor of Educational & Student Support Services
 - 6. Executive Director, KVCR
KVCR Report to the Board

VIII. INFORMATION ITEMS

- A. Board Master Action Planning Calendar
- B. Board Policies - 1st Reading
- C. Budget Revenue & Expenditure Summary
- D. CCFS-320 Apportionment Attendance Report for FY 2023 Period 2
- E. Contracts Below \$109,300
- F. General Fund Cash Flow Analysis

- G. Summary of Measure CC Construction Change Orders and Amendments
- H. MOUs between SBCCD and the CSEA
 - I. Professional Expert Short-Term and Substitute Employees
- J. Purchase Orders
- K. Quarterly Investment & Deposit Report
- L. Resignations
- M. Volunteers

IX. ANNOUNCEMENT OF CLOSED SESSION ITEMS

- A. Conference with Labor Negotiators
Government Code 54957.6
Agency Representatives: Diana Rodriguez and Kristina Hannon –
CSEA, CTA, POA, Management/Supervisors, and Confidential
Employees
- B. Public Employee Discipline/Dismissal/Release/Non Re-Employment
Government Code 54957
(1 case)
- C. Conference with Legal Counsel – Anticipated Litigation
Government Code 54956.9(d)(2)
(1 case)
- D. Conference with Legal Counsel – Existing Litigation
Government Code 54956.9(e)(3) or (d)(1)
(1 case)
- E. Public Employee Performance Evaluation
Government Code Section 54957(b)(1)
Title: Chancellor

X. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

XI. CONVENE CLOSED SESSION

XII. RECONVENE PUBLIC MEETING

XIII. REPORT OF ACTION IN CLOSED SESSION

XIV. ADJOURN

The next meeting of the Board: Strategy Session
May 25, 2023 at 4pm
SBCCD Boardroom, 550 E. Hospitality Ln., Suite 200, San
Bernardino, CA

Supplemental Handouts (not part of the agenda)

CHC Report to the Board
EDCT Report to the Board

SBVC Report to the Board



BOARD OF TRUSTEES

Meeting Minutes – April 13, 2023 (Submitted for Board approval 5/11/23)

Location: CHC LRC 231 (Auditorium), 17111 Sand Canyon Rd., Yucaipa, CA

Livestream: <https://sbccd.edu/about-sbccd/board-oftrustees/meetings.php>

| MEMBERS PRESENT | ADMINISTRATORS PRESENT |
|---|---|
| Dr. Stephanie Houston, Chair Dr. Anne L. Viricel, Vice Chair Joseph R. Williams, Clerk (left at Dr. Nathan Gonzales, Trustee Gloria Macías Harrison, Trustee Frank Reyes, Trustee Robert Alexander, CHC Student Trustee (advisory) Paul Del Rosario, SBVC Student Trustee (advisory) | Diana Z. Rodriguez, Chancellor Jose F. Torres, Executive Vice Chancellor Dr. Kevin Horan, CHC President Dr. Linda Fontanilla, SBVC President (interim) Kristina Hannon, VC Human Resources & Police Services Dr. Nohemy Ornelas, VC Educational & Student Support Services |
| MEMBERS ABSENT | ADMINISTRATORS ABSENT |
| John Longville, Trustee | None |

I. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Board Chair Houston called the meeting to order at 4:03pm, in honor of Ernie Garcia. Trustee Reyes led the pledge of allegiance.

II. PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

- Gloria Hernandez
- Bethany Tasaka

III. APPROVAL OF MINUTES

A. 2023-03-09

Trustee Harrison moved approval of the 3/9/23 minutes. Trustee Gonzales seconded the motion. Vote was taken by roll call.

AYES: Gonzales, Harrison, Houston, Reyes, Viricel, Williams,
Alexander (advisory), Del Rosario (advisory)
NOES: None
ABSENT: Longville
ABSTENTIONS: None

IV. PRESENTATIONS/CELEBRATIONS

A. Applause Cards

The Board recognized applause recipients for extending extra effort to provide quality service and valued assistance.

B. CHC and SBVC Honors Program Update

As SBVC and CHC continue to offer Honors courses to all qualified students, our colleges' visibility and reach increases. Lead faculty for the Honors programs at CHC and SBVC provided the board with an update on the successes and areas where assistance may be needed.

Ed Gomez/SBVC Honors:

- The new lounge
- The 15 papers accepted to HTCC Conference at UCI
- The need for a full-time counselor

Judy Cannon/CHC Honors:

1. Honors participation in the HTCC Conference at UCI
2. Outstanding alumni achievements
3. Program growth projections

V. ACTION AGENDA

A. Board Policies for Final Approval

Trustee Gonzales moved to approve board policies as presented. Trustee Viricel seconded the motion.

BP | AP 3420 Equal Employment Opportunity
 BP | AP 3430 Prohibition of Harassment
 BP | AP 3433 Prohibition of Sexual Harassment Under Title IX
 AP 3434 Responding to Harassment Based on Sex Under Title IX
 AP 3435 Discrimination and Harassment Resolution Procedures
 BP | AP 5030 Fees
 BP | AP 6320 Investments

AYES: Gonzales, Harrison, Houston, Reyes, Viricel, Williams,
 Alexander (advisory), Del Rosario (advisory)
 NOES: None
 ABSENT: Longville
 ABSTENTIONS: None

B. Award of RFP #CC02-3626-22 and Contract to Rosenbauer Minnesota, LLC of Wyoming, MN

Trustee Harrison moved to approve the award of RFP #CC02-3626-22 and Contract to Rosenbauer Minnesota, LLC of Wyoming, MN. Trustee Gonzales seconded the motion. Vote was taken by roll call.

AYES: Gonzales, Harrison, Houston, Reyes, Viricel, Williams,
 Alexander (advisory), Del Rosario (advisory)
 NOES: None
 ABSENT: Longville
 ABSTENTIONS: None

C. Student Trustee Privileges

Trustee Gonzales moved approval of student trustee privileges. Trustee Viricel seconded the motion. Vote was taken by roll call.

AYES: Gonzales, Harrison, Houston, Reyes, Viricel, Williams,
 Alexander (advisory), Del Rosario (advisory)
 NOES: None
 ABSENT: Longville
 ABSTENTIONS: None

D. 2023 CCCT Board Election

Trustee Harrison moved approval of the candidates listed for 2023 CCCT Board Election. Trustee Reyes seconded the motion. Vote was taken by roll call.

1. Barry Snell, Santa Monica CCD
4. Suzanne Lee Chan, Ohlone CCD
5. Marisa Perez, Cerritos CCD
7. Deana Olivares-Lambert, Chaffey CCD
9. Jonathan Abboud, Santa Barbara CCD

- 10. Hortencia Armendariz, Imperial CCD
- 12. Carmen Ramirez, Merced CCD
- 14. Michael Rives, Antelope Valley CCD
- 15. Andra Hoffman, Los Angeles CCD

AYES: Gonzales, Harrison, Houston, Reyes, Viricel, Williams
 NOES: None
 ABSENT: Longville
 ABSTENTIONS: Alexander (advisory), Del Rosario (advisory)

- E. Resolution #2023-04-13-FP-01 Acquisition of Real Property Identified as Unimproved Property on South I Street and at 878 Hazel Avenue, San Bernardino, CA

Trustee Harrison moved approval of Resolution #2023-04-13-FP-01 Acquisition of Real Property Identified as Unimproved Property on South I Street and at 878 Hazel Avenue, San Bernardino, CA. Trustee Viricel seconded the motion. Vote was taken by roll call.

AYES: Gonzales, Harrison, Houston, Reyes, Viricel, Williams,
 Alexander (advisory), Del Rosario (advisory)
 NOES: None
 ABSENT: Longville
 ABSTENTIONS: None

- F. Resolution #2023-04-13-BOT01 Declaring April as California Community College Engagement and Persistence Month

Trustee Viricel moved approval of Resolution #2023-04-13-BOT01 Declaring April as California Community College Engagement and Persistence Month. Trustee Harrison seconded the motion. Vote was taken by roll call.

AYES: Gonzales, Harrison, Houston, Reyes, Viricel, Williams,
 Alexander (advisory), Del Rosario (advisory)
 NOES: None
 ABSENT: Longville
 ABSTENTIONS: None

VI. CONSENT AGENDA

- A. Instruction/Student Services
 - 1. Curriculum – CHC Curriculum - CHC
 - 2. Curriculum - SBVC
 - 3. Donation - SBVC
- B. Human Resources
 - 1. Adjunct and Substitute Academic Employees
 - 2. Granting Tenure
 - 3. Non-Instructional Pay
 - 4. Payment of Stipends
 - 5. Appointment of District Employees
 - 6. Employee Promotions
 - 7. Classified Job Description and Revision to Classified Salary Schedule
 - 8. Reclassification of Employees
 - 9. Management Job Descriptions and Salary Schedule
 - 10. Ratification of POA Bargaining Agreement, Articles and Appendices
- C. Business & Fiscal Services
 - 1. Award RFP #2023-01 and Contract to America's Xpress Rent-A-Car of San Bernardino, CA
 - 2. Conference Requests
 - 3. Contracts at or Above \$109,300

4. District & College Expenses
 5. Revised Authorized Signature List for 2022-23
 6. Revised Mission and Vision for KVCR
 7. Surplus Property and Authorization for Private Sale or Disposal
- D. Facilities
1. Award Bid #CC01-3610-20 and Contract to JT Construction Group, Inc. of Glendale, CA
 2. Award Bid #CC02-3626-06.05 and Contract to Coutts Heating & Cooling, Inc. of Corona, CA
 3. Award Bid #CC02-3635 and Contract to Bernards Bros, Inc. of Ontario, CA

Trustee Gonzales moved approval of the Consent Agenda as presented. Trustee Reyes seconded the motion. Vote was taken by roll call.

AYES: Gonzales, Harrison, Houston, Reyes, Viricel, Williams,
 Alexander (advisory), Del Rosario (advisory)

NOES: None

ABSENT: Longville

ABSTENTIONS: None

VII. REPORTS

Brief oral reports were given and written reports were provided as noted.

- A. Board Committee & Activity Reports
 1. Board Finance Committee (BFC)
 2. Board Legislative Committee (BLC)
- B. Regional and State Reports
 1. Board of Governors (BOG)
 2. Women's Caucus
 3. Joint Powers Authority
- C. Chancellor's Report
 1. Goal 3 Status Update
- D. Represented Groups
 1. San Bernardino Valley College Academic Senate (written report was provided)
 2. San Bernardino Valley College Classified Senate
 3. San Bernardino Valley College Associated Students (photos were provided)
 4. Crafton Hills College Academic Senate
 5. Crafton Hills College Classified Senate
 6. Crafton Hills College Associated Students
 7. CSEA
 8. CTA
 9. Police Officers Association (written report was provided)
- E. Staff Reports
 1. Executive Director, KVCR
 2. San Bernardino Valley College President (written report was provided in her absence and included in the Board agenda)
 3. Crafton Hills College President
 4. Executive Vice Chancellor
 5. Vice Chancellor of Human Resources & Police Services
 6. Vice Chancellor of Educational & Student Support Services

VIII. INFORMATION ITEMS

- A. AB705 Update
- B. Board Master Action Planning Calendar
- C. Board Policies - 1st Reading
- D. Budget Revenue & Expenditure Summary
- E. Contracts Below \$109,300

- F. General Fund Cash Flow Analysis
- G. MOUs between SBCCD and the CSEA
- H. Professional Expert Short-Term and Substitute Employees
- I. Purchase Orders
- J. Resignations
- K. Volunteers

IX. ANNOUNCEMENT OF CLOSED SESSION ITEMS

- A. Conference with Labor Negotiators Government Code 54957
 Agency Representatives: Diana Rodriguez and Kristina Hannon
 CSEA, CTA, POA, Mgmt/Superv, and Confidential Employees
- B. Public Employee Discipline/Dismissal/Release/Non Re-Employment
 Government Code 54957
 (1 case)
- C. Conference with Legal Counsel – Anticipated Litigation
 Government Code 54956.9(d)(2)
 (2 cases)
- D. Conference with Legal Counsel – Existing Litigation
 Government Code 54956.9(e)(3) or (d)(1)
 (1 case)
- E. Public Employee Performance Evaluation
 Government Code Section 54957(b)(1)
 Title: Chancellor
- F. Conference with Real Property Negotiator
 Government Code Section 54956.8

Properties: 1888 E. Highland Avenue, San Bernardino, CA and 441 W. 8th Street, San Bernardino, CA

Agency Negotiators: Jose F. Torres, Executive Vice Chancellor, and Constance Schwindt of Atkinson, Andelson, Loya, Ruud & Romo, District Legal Counsel

Negotiating Parties: Unidentified number of potential buyers, who may buy the Property through the public bid process

Under Negotiation: Instructions to negotiators will concern price and terms of payment for the sale of the property

X. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

There were no public comments.

XI. CONVENE CLOSED SESSION

Trustee Houston closed the public meeting and convened the board to closed session at 5:37pm.

XII. RECONVENE PUBLIC MEETING

Trustee Viricel reconvened the public meeting at 6:29pm.

XIII. REPORT OF ACTION IN CLOSED SESSION

- On April 13, 2023, the Board of Trustees convened in closed session pursuant to Government Code Section 54956.8 and discussed with its Real Property Negotiators price and terms of payment associated with the proposed sale of the District's 8th Street Property.

The Board of Trustees, having received only one bid which does not conform to the minimum amount, voted unanimously, with Trustees Longville and Williams absent, to reject the bid.

The roll-call vote was as follows:

Ayes: Houston, Viricel, Gonzales, Harrison, and Reyes

Absent: Longville, Williams

XIV. ADJOURNMENT

The next meeting of the Board: Business Meeting

May 11, 2023 at 4:00 PM

SBCCD Boardroom

Trustee Viricel adjourned the meeting at 6:31pm.

Not Yet Approved

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Diana Z. Rodriguez, Chancellor

PREPARED BY: Jose F. Torres, Executive Vice Chancellor
 Kristina Hannon, Vice Chancellor, HR & Police Services
 Dr. Nohemy Ornelas, Vice Chancellor, Educational & Student Support Services

DATE: May 11, 2023

SUBJECT: Applause Cards

RECOMMENDATION

This item is for information only.

OVERVIEW

The attached individuals have received special recognition for extending that extra effort in providing quality service and valued assistance.

ANALYSIS

The Caring Hands Applause Card was developed so that employees, students, visitors, and vendors have an opportunity to recognize someone at SBCCD who provides outstanding quality and service.

Recipients receive a certificate and are recognized by the Board of Trustees each month.

SBCCD GOALS

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution
3. Be a Leader and Partner in Addressing Regional Issues
4. Ensure Fiscal Accountability/Sustainability

FINANCIAL IMPLICATIONS

There are no financial implications associated with this board item.



APPLAUSE CARDS

Submitted for Information May 11, 2023

SAN BERNARDINO



COMMUNITY COLLEGE DISTRICT

| SITE | NAME | | DEPARTMENT | RECOGNIZED FOR | RECOGNIZED BY |
|-----------------------|-----------|------------|------------------------------|--|-------------------------------|
| Crafton Hills College | Daxter | Allen | Tutoring Center | Always makes people feel welcome and respected. Daxter goes above and beyond for his students and coworkers. | Janell Lair |
| Crafton Hills College | Vicky | Barra | Administration | Thank you for helping me process my budget transfers and PRs. Specifically, for taking the time to teach me and for your patience with my learning curve. | Mariana Macamay |
| Crafton Hills College | Stephaine | Calhoun | College and Career Readiness | Thank you for all your help | Ms. Rita has been a blessing. |
| Crafton Hills College | Ed | Chavez | Maintenance | Thank you for always going above and beyond to help staff! | Jamie Sierra |
| Crafton Hills College | Heather | Chittenden | Director of Athletics | Heather gave my class a tour of the athletics facilities and even talked about the history of the pool! It was amazing and the students loved it! Thank you for serving our campus community and raising awareness about the resources available at Crafton Hills College. | Sabrina Jimenez |
| Crafton Hills College | Craig | Eilander | EMS Department | Craig, Thank you so much for being so kind and helpful with creating QR Codes for our EMS Pathway program. | Brittany Sysawang- Nair |

APPLAUSE CARDS

Submitted for Information May 11, 2023

| SITE | NAME | | DEPARTMENT | RECOGNIZED FOR | RECOGNIZED BY |
|-----------------------|------------------|-----------|----------------------------|--|-------------------------------------|
| Crafton Hills College | James | Grabow | Counseling | James, thank you for being so kind and helpful with scheduling a presentation for our CHC counselors. | Brittany Sysawang- Nair |
| Crafton Hills College | Tracy | Gray | Technology Services | Thank you for all your help, Tracy. The ANAT program really appreciate your help with the iPads in the lab and laptop setup. | Sam Truong |
| Crafton Hills College | John | Grounds | EMS Department | John, Thank you so much for your time, dedication and efforts for our EMS Pathway. | Brittany Sysawang- Nair |
| Crafton Hills College | CHC Grounds Team | Grounds | Grounds | The Grounds crew who has been working around the LRC building has done a fantastic job. The landscape is beautiful, and it has been a lot of difficult work, and it is really appreciated. | Nick Reichert, Tutoring Coordinator |
| Crafton Hills College | Sabrina | Jimenez | History | Thank you for the continued, strong support of CHC Tutoring. Your referrals have made a significant impact in supporting CHC students. | Nick Reichert |
| Crafton Hills College | Belinda | Navarette | Student Services- Outreach | Belinda, thank you so much for being so kind and helpful most importantly your knowledge about the programs and services we have to offer at CHC. | Brittany Sysawang- Nair |

APPLAUSE CARDS

Submitted for Information May 11, 2023

| SITE | NAME | | DEPARTMENT | RECOGNIZED FOR | RECOGNIZED BY |
|-----------------------|-----------|----------|---|--|---|
| Crafton Hills College | Raquel | Rivera | Facilities/ Custodial | Raquel is the absolute BEST! She really cares about our center, and she keeps this place ship-shape. Her smile & positivity can be felt throughout this place, and we couldn't be more grateful to have her be a part of our team. She goes above & beyond in every aspect of her job. Thank you, Raquel!! | The CDC staff- Interim Director Heather Stephens |
| Crafton Hills College | Kristi | Simonson | Web Developer | Wow! Thank you for transforming our formerly horrible e-schedule into something awesome and wonderful for our students. | Ruth Greyraven, faculty and lifelong student |
| Crafton Hills College | Veronica | Smith | Career Education and Human Development | Thank you so much for your help with the Macbook, Veronica. The ANAT program appreciates your continuing support. | Sam Truong |
| Crafton Hills College | Christina | Sweeting | Career Education and Human Development | Thank you so much for your help with the Macbook, Christina. The ANAT program appreciates your continuing support. | Sam Truong |
| Crafton Hills College | Reyna | Uribe | Admissions & Records | Thank you for your hard work, particularly during registration time and helping with SOAR attendees' admission. | Jamie Sierra |

APPLAUSE CARDS

Submitted for Information May 11, 2023

SAN BERNARDINO



COMMUNITY COLLEGE DISTRICT

| SITE | NAME | | DEPARTMENT | RECOGNIZED FOR | RECOGNIZED BY |
|-----------------------|-------------|---------------|---------------------|--|--|
| Crafton Hills College | Anthony | White | Technology Services | Thank you for all your help, Anthony. The ANAT program really appreciate your help with the iPads in the lab and laptop setup. | Sam Truong |
| Crafton Hills College | Soutsakhone | Xayaphanthong | Counseling | Souts, Thank you for being so kind and helpful with sharing about our new EMS Pathway with the other counselors. | Brittany Sysawang- Nair |
| DSO | Virginia | Diggle | Business Services | Thank you for the Training Session, Contract and Purchasing at the SBVC Administrative Professional group zoom meeting on 3/17/23. Our group appreciates all you do! | Debby Gallagher |
| DSO | Abe | Fulgham | EDCT | Thank you for your dedication to EDCT and always being willing to help and for going way above and beyond! You are appreciated! | Deanna Krehbiel |
| DSO | James | Quigley | Police | Officer Quigley is commended for his thorough and comprehensive investigation to report the fire damage at the Highland Complex, 1888 E. Highland Avenue. | Sergeant Yusoff Thaimas, SBCCD Police Department |

APPLAUSE CARDS

Submitted for Information May 11, 2023

| SITE | NAME | | DEPARTMENT | RECOGNIZED FOR | RECOGNIZED BY |
|-------------------------------|---------|------------|--------------------------------|---|--------------------------|
| San Bernardino Valley College | Monique | Aycock | Student Accessibility Services | Monique helped me with the resources I needed to become a successful College Graduate. She was professional, very understanding and very kind. For that, I thank her very much. It was very refreshing to talk to someone who really cares about the students. Thank you so very much, Monique. | Doreen Mitchell (227691) |
| San Bernardino Valley College | Keith | Candelaria | Kinesiology & Health | Thank you for help on Senior Day. | Ken Lawler |
| San Bernardino Valley College | Armando | Garcia | Counseling | A huge thank you to the online Drop-in counselor Armando Garcia for helping me register for a summer math class. I truly appreciate his patience and kindness and researching to find a solution to a problem that was blocking me from registering. Thanks again!! I am registered for my summer classes!! | Nancy Brambila, Student |
| San Bernardino Valley College | Tricia | Holder | Kinesiology & Health | Thank you for help on Senior Day. | Ken Lawler |
| San Bernardino Valley College | Mary | Lawler | Kinesiology & Health | Thank you for help on Senior Day. | Ken Lawler |

APPLAUSE CARDS

Submitted for Information May 11, 2023

| SITE | NAME | | DEPARTMENT | RECOGNIZED FOR | RECOGNIZED BY |
|-------------------------------|-----------|----------|---------------------|---|------------------|
| San Bernardino Valley College | Dr. Craig | Luke | Counseling | Extremely helpful and friendly. Made me feel like I can accomplish my goals. Amazing counselor. | Leonardo Ramirez |
| San Bernardino Valley College | Dr. Craig | Luke | Counseling | Helped me put together and fully understand my education plan and have me ready to transfer and go straight to going after my bachelors rather than pre-bachelors. And he was very thorough helping me understand my options with the degree I want and where I can go! | Justice Alford |
| San Bernardino Valley College | Maryum | Malika | Health Science | Thank you for all your creative thinking to progress Allied Health. | Omar Castro |
| San Bernardino Valley College | Karol | Pasillas | VPAS Office | Thank you for the Training Session, Budget Overview Process throughout the Academic Year at the SBVC Administrative Professional group zoom meeting on 3/17/2023. It was very knowledgeable information, and our group appreciates all you do for our campus site. | Debby Gallagher |
| San Bernardino Valley College | Robyn | Seraj | Pharmacy Technology | Thank you for all your creative thinking to progress the Pharmacy Technology Program. | Omar Castro |

APPLAUSE CARDS

Submitted for Information May 11, 2023

| SITE | NAME | | DEPARTMENT | RECOGNIZED FOR | RECOGNIZED BY |
|-------------------------------|--------|--------|------------------------|---|---------------|
| San Bernardino Valley College | Marina | Serna | Valley Bound | Marina serves for the valley bound students and she is always very helpful and nice whenever I need help with some school problems. | Roxie Ayala |
| San Bernardino Valley College | Maria | Valdez | Psychiatric Technology | Thank you for all your creative thinking to progress the Psychiatric Technology Program. | Omar Castro |
| San Bernardino Valley College | Angie | Vogel | Nursing | Thank you for all your creative thinking to progress the Nursing Program. | Omar Castro |

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Diana Z. Rodriguez, Chancellor

PREPARED BY: Stacey K. Nikac, Administrative Officer

DATE: May 11, 2023

SUBJECT: Recognition of Outgoing Student Trustees

RECOMMENDATION

This item is for information only.

OVERVIEW

The San Bernardino Community College District (SBCCD) appreciates the dedication and contributions of the Student Trustees representing Crafton Hills College and San Bernardino Valley College students on the SBCCD Board of Trustees.

ANALYSIS

Student trustees provide a direct line of communication between the Board of Trustees and the students on each campus as well as providing a teaching opportunity for those students interested in developing their leadership skills and their understanding of the complex work involved in public and education policy.

SBCCD GOALS

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution
3. Be a Leader and Partner in Addressing Regional Issues
4. Ensure Fiscal Accountability/Sustainability

FINANCIAL IMPLICATIONS

There are no financial implications associated with this board item.



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Jose F. Torres, Executive Vice Chancellor and
Kristina L. Hannon, Vice Chancellor, Human Resources & Police Services

PREPARED BY: Jose F. Torres, Executive Vice Chancellor

DATE: May 11, 2023

SUBJECT: Consideration of Board Policies for Final Approval

RECOMMENDATION

It is recommended that the Board of Trustees approve the Board Policies for second reading and final approval. Administrative Procedures are submitted for information and review for consistency with Board policies.

OVERVIEW

AP 2410 | <https://sbccd.edu/ap2410>

Pursuant to Board Policy 2410, policies of the Board may be adopted, revised, added to, or amended at any regular Board meeting by a majority vote. Proposed changes or additions shall be introduced not less than one regular meeting prior to the meeting at which action is recommended. The Board shall regularly assess its policies for effectiveness in fulfilling the District's mission.

Administrative Procedures are issued by the Chancellor as statements of method to be used in implementing Board Policy. Such Administrative Procedures shall be consistent with the intent of Board Policy and may be revised as deemed necessary by the Chancellor through regular consultation processes and/or as required by revisions to laws and regulations. Administrative Procedures are forwarded to the Board of Trustees, which reserves the right to direct revisions of the Administrative Procedures should they, in the Board's judgment, be inconsistent with the Board's own policies.

ANALYSIS

The Board received the following items for first reading on April 13, 2023. The changes include requirements of the Education Code, current laws, and those determined to be necessary for the efficient operation of the District.

| Policies & Procedures Presented for First Reading | |
|---|---|
| BP AP 4020 | Program, Curriculum, and Course Development |
| BP AP 5035 | Withholding of Student Records |



SBCCD GOALS

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution
3. Be a Leader and Partner in Addressing Regional Issues
4. Ensure Fiscal Accountability/Sustainability

FINANCIAL IMPLICATIONS

Approval of Board Policies ensures SBCCD operates in an equitable and efficient manner that is compliant with applicable legal requirements. Direct financial implications vary for each Board Policy/Administrative Procedure.

P&P 4020 PROGRAM, CURRICULUM AND COURSE DEVELOPMENT (10+1)

Reason for Changes (For more info on SBCCD's process for Board Policies and Administrative Procedures, visit <https://sbccd.edu/ap2410>.)

Legal Update 38 | The Service updated this policy to add optional language to highlight diversity, equity, and inclusion issues.

Review Level:
3 | Extensive Review (Subject to 10+1)

Review Level Approved by PPAC:
11/14/2022

Constituent Review Anticipated:
1/31/2023

Academic Senate 1st Review
2/1/2023

Chapter Owner Review of Feedback
2/13/2023

Academic Senate Vote of Support
2/15/2023

PPAC Final:
3/13/2023

BOT 1st Read:
4/13/2023

BOT 2nd Read:
5/11/2023

BP 4020 PROGRAM, CURRICULUM AND COURSE DEVELOPMENT With Changes Redlined

(Replaces current SBCCD BP 4020)

The programs and curricula of the District shall be of high quality, relevant to community and student needs, and evaluated regularly to ensure quality and currency. To that end, the Chancellor shall establish procedures for the development and review of all curricular offerings, including their establishment, modification, or discontinuance.

Furthermore, these procedures, following the guidelines of Title 5, shall include:

- appropriate involvement of the faculty and Academic Senate in all processes;
- regular review and justification of programs and course descriptions;
- opportunities for training for persons involved in aspects of curriculum development.
- consideration of job market and other related information for career and technical education programs.

The Board acknowledges that District faculty, the college curriculum committees, and the college Academic Senates have the shared responsibility to ensure that curriculum review committee members and discipline experts work together to provide Diversity, Equity, Inclusion, and Anti-Racism (DEIA) frameworks and principles in curriculum review and approval processes for credit and noncredit, including programs and curricula in ethnic studies that encompass instruction and infusion of perspectives of African American, Asian American, Native American, and Latinx people. The curriculum process is supported by Administrators and classified professionals throughout the District who will collaborate to work with faculty to implement equity-minded practices.

All new programs and program discontinuances shall be approved by the Board of Trustees.

All new programs shall be submitted to the California Community College Chancellor's Office for approval as required.

Individual degree-applicable credit courses offered as part of a permitted educational program shall be approved by the Board. Non-degree-applicable credit and degree-applicable courses that are not part of an existing approved program must satisfy the conditions authorized by Title 5 regulations and shall be approved by the Board.

Credit Hour

Consistent with federal regulations applicable to federal financial aid eligibility, the District shall assess and designate each of its programs as either a "credit hour" program or a "clock hour" program.

The Chancellor shall establish procedures:

- which prescribe the definition of "credit hour" consistent with applicable federal regulations, as they apply to community college districts.

P&P 4020 PROGRAM, CURRICULUM AND COURSE DEVELOPMENT (10+1)

BP 4020 PROGRAM, CURRICULUM AND COURSE DEVELOPMENT

With Changes Redlined

- to assure that curriculum at the District complies with the definition of "credit hour" or "clock hour," where applicable.
- for using a clock-to-credit hour conversion formula to determine whether a credit hour program is eligible for federal financial aid. The conversion formula is used to determine whether such a credit hour program has an appropriate minimum number of clock hours of instruction for each credit hour it claims.

References:

Education Code Sections 70901(b), 70902(b), and 78016;
 Title 5 Sections 51000, 51022, 55002.5, 55100, 55130 and 55150; U.S. Department of Education regulations on the Integrity of Federal Student Financial Aid Programs under Title IV of the Higher Education Act of 1965, as amended; 34 Code of Federal Regulations Sections 600.2, 602.24, 603.24, and 668.8; ACCJC Accreditation Standards II.A and II.A.9

AP 4020 PROGRAM, CURRICULUM AND COURSE DEVELOPMENT

With Changes Redlined

~~(Replaces current SB Replaces current SBCCD AP 4020)~~

Note: This procedure is legally required in an effort to show good faith compliance with the applicable federal regulations.

District faculty, the college curriculum committees, and the college Academic Senates have the shared responsibility to ensure that curriculum review committee members and discipline experts work together to provide Diversity, Equity, Inclusion, and Anti-Racism (DEIA) frameworks and principles in curriculum review and approval processes for credit and noncredit, including programs and curricula in ethnic studies that encompass instruction and infusion of perspectives of African American, Asian American, Native American, and Latinx people. The curriculum process is supported by Administrators and classified professionals throughout the District who will collaborate to work with faculty to implement equity-minded practices.

Curriculum development procedures for each college are developed by the campus curriculum committees under the purview of the academic senates. The respective curriculum handbooks prepared and revised by each campus committee are posted on the college's curriculum committee webpage.

- One hour of classroom or direct faculty instruction and a minimum of two hours of out of class student work each week for approximately [15 weeks for one semester or trimester hour of credit], [or 10 to 12 weeks for one quarter hour of credit], or the equivalent amount of work over a different amount of time; or
- At least an equivalent amount of work as required in the paragraph above, of this definition for other academic activities as established by the institution including laboratory work, internships, practica, studio work, and other academic work leading to the award of credit hours.

Curriculum development procedures for each college in the District are documented in the respective curriculum handbooks prepared by each campus.

Faculty, the college curriculum committees, and the college Academic Senates have the shared responsibility to ensure that Ethnic Studies course materials and curriculum:

1. Are written by and for Native American, Black and African American, Latinx, and Asian American communities rather than only about those communities.
2. Address structural and institutional racism, discrimination, oppression, and privilege.

P&P 4020 PROGRAM, CURRICULUM AND COURSE DEVELOPMENT (10+1)**AP 4020 PROGRAM, CURRICULUM AND COURSE DEVELOPMENT****With Changes Redlined**3. Focus on the eleven principles of Ethnic Studies:

- a. Love
- b. Respect
- c. Reflection
- d. Hope
- e. Solidarity
- f. Critical Consciousness
- g. Community
- h. Interconnection
- i. Wellness
- j. Healing
- k. Transformation

References:

Title 5 Sections 51021, 55000 et seq., and 55100 et seq.;

34 Code of Federal Regulations Part 600.2; ACCJC Accreditation Standard II.A;

U.S. Department of Education regulations on the Integrity of Federal Student Financial Aid Programs under Title IV of the Higher Education Act of 1965, as amended.

END OF RECOMMENDATION

P&P 5035 WITHHOLDING OF STUDENT RECORDS (10+1)

Reason for Changes (For more info on SBCCD's process for Board Policies and Administrative Procedures, visit <https://sbccd.edu/ap2410>.)

- The Service updated this policy to reflect changes to Title 5 Regulations that prohibit withholding grades or transcripts to collect a debt.

Review Level:
3 | Extensive (10+1)

Review Level Approved by PPAC:
12/12/2022

Constituent Review:
Received 2/2/2023

Academic Senate 1st Review
2/1/2023

Chapter Owner Review of Feedback
2/10/2023-2/13/2023

Academic Senate Vote of Support
2/15/2023-3/8/2023

PPAC Final:
3/13/2023

BOT 1st Reading:
4/13/2023

BOT 2nd Reading & Approval:
5/11/2023

BP 5035 WITHHOLDING OF STUDENT RECORDS (10+1)

With Changes Redlined

Students or former students who have been provided with written notice that they have failed to pay a proper financial obligation ~~shall may~~ have ~~grades, diplomas, and~~ registration privileges withheld until the outstanding obligation is paid or otherwise settled.

Reference:

Title 5 Section 59410

AP 5035 WITHHOLDING OF STUDENT RECORDS (10+1)

With Changes Redlined

The Director of Admissions & Records or designee may withhold ~~grades, diplomas, and~~ registration privileges from any student or former student who fails to pay a proper financial obligation to the District. The student shall be given written notification and the opportunity to explain if the financial obligation is in error.

The definition of proper financial obligation shall include, but is not limited to: student fees; obligations incurred through the use of facilities, equipment or materials; library fines; unreturned library books; materials remaining improperly in the possession of the student; and/or any other unpaid obligation a student or former student owes to the District. A proper financial obligation does not include any unpaid obligation to a student organization.

For additional information see Board Policy/Administrative Procedure 5030 Fees or visit the campus websites.

Reference:

Title 5 Section 59410

END OF RECOMMENDATION

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Diana Z. Rodriguez, Chancellor

PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services

DATE: May 11, 2023

SUBJECT: Consideration of Approval to Conduct a Public Hearing and Acknowledge Initial Proposals to Reopen Negotiations between CSEA Chapter 291 and the District.

RECOMMENDATION

- 1) It is recommended that the President of the Board of Trustees open a hearing for public comment on the initial proposals to reopen negotiations between CSEA Chapter 291 and the District as listed below, and following any comments from the public, the Chair of the Board of Trustees close the hearing:
 - As proposed by the District, Article 13: Evaluation Procedure.
- 2) It is further recommended that, having conducted the public hearing pursuant to Government Code 3547, the Board of Trustees acknowledge these proposals and the parties commence negotiations.

OVERVIEW

Government Code 3547 requires that all initial proposals for collective bargaining be presented at a public meeting. This is commonly known as *sunshining*.

In December 2022, CSEA Chapter 291 and the District entered into an agreement for the period July 1, 2020, through June 30, 2023. Article 25: Completion of Meet and Negotiation of that agreement allows for the reopening of negotiations for Article 7: Pay and Allowances and Article 10: Health and Welfare Benefits. In addition, each party may reopen two (2) other articles every year.

ANALYSIS

This Board makes public the proposal to negotiate the agreed upon article. One reopener remains available for the District during the 2022-2023 academic year; two reopeners remain available for the CSEA Chapter 291 during the 2022-2023 academic year.



SBCCD GOALS

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution
3. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications associated with this board item.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Diana Z. Rodriguez, Chancellor

PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services

DATE: May 11, 2023

SUBJECT: Consideration of Approval to Conduct a Public Hearing and Acknowledge Initial Proposals to Reopen Negotiations between POA and the District

RECOMMENDATION

- 1) It is recommended that the President of the Board of Trustees open a hearing for public comment on the initial proposals to reopen negotiations between POA and the District as listed below, and following any comments from the public, the Chair of the Board of Trustees close the hearing:
 - As proposed by the District, Article 13: Evaluation Procedure.
- 2) It is further recommended that, having conducted the public hearing pursuant to Government Code 3547, the Board of Trustees acknowledge these proposals and the parties commence negotiations.

OVERVIEW

Government Code 3547 requires that all initial proposals for collective bargaining be presented at a public meeting. This is commonly known as *sunshining*.

In April 2023, POA and the District entered into an agreement for the period July 1, 2020, through June 30, 2023. Article 24: Completion of Meet and Negotiation of that agreement allows for the reopening of negotiations for Article 7: Pay and Allowances and Article 10: Health and Welfare Benefits and related Appendices. In addition, each party may reopen two (2) other articles every year.

ANALYSIS

This Board makes public the proposal to negotiate the agreed upon article. One reopener remains available for the District during the 2022-2023 academic year; two reopeners remain available for the POA during the 2022-2023 academic year.



SBCCD GOALS

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution
3. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications associated with this board item.

SAN BERNARDINO COMMUNITY COLLEGE
DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Dr. Kevin Horan, President, CHC

PREPARED BY: Dr. Keith Wurtz, Vice President, Instruction, CHC

DATE: May 11, 2023

SUBJECT: Consideration of Approval of Curriculum – CHC

RECOMMENDATION

It is recommended that the Board of Trustees approve the CHC curriculum modifications.

OVERVIEW

The courses, certificates, and degrees at CHC are continually being revised and updated to reflect and meet student needs.

ANALYSIS

These courses, certificates, and degrees have been approved for addition, modification, and deletion by the Curriculum Committee of the Academic Senate and will be included in 2023-2024 College Catalog.

INSTITUTIONAL VALUES

II. Learning Centered Institution for Student Access, Retention, and Success.

FINANCIAL IMPLICATIONS

None

| |
|-----------------------|
| MODIFY COURSES |
|-----------------------|

| COURSE ID | COURSE TITLE |
|---------------------------|---|
| RESP 233 | Advanced Respiratory Care Clinical Application I |
| | |
| RATIONALE: | Six-Year Revision |
| EQUATE: | Not currently equated with SBVC |
| EFFECTIVE: | Fall 2024 |
| STUDENT LEARNING OUTCOME: | Revised |
| PREREQUISITE: | Acceptance into Respiratory Care Program and RESP 134, 135, 136, 137, and 139 |
| TOTAL SEMESTER UNITS: | 3.0 |
| LAB/FIELD: | 3.0 |
| CONTACT HOURS: | 144-162 |

| COURSE ID | COURSE TITLE |
|---------------------------|--|
| RESP 234 | Advanced Theory of Respiratory Care II |
| | |
| RATIONALE: | Six-Year Revision |
| EQUATE: | Not currently equated with SBVC |
| EFFECTIVE: | FALL 2024 |
| STUDENT LEARNING OUTCOME: | No Change |
| PREREQUISITE: | Acceptance into Respiratory Care Program and RESP 230, 231, 232, and 233 |
| TOTAL SEMESTER UNITS: | 3.5 |
| LECTURE: | 3.5 |
| CONTACT HOURS: | 56-63 |

| COURSE ID | COURSE TITLE |
|---------------------------|---|
| RESP 236 | Advanced Respiratory Care Clinical Application II |
| | |
| RATIONALE: | Six-Year Revision |
| EQUATE: | Not currently equated with SBVC |
| EFFECTIVE: | Fall 2024 |
| STUDENT LEARNING OUTCOME: | Revised |

| | |
|-----------------------|---|
| PREREQUISITE: | Acceptance into the Respiratory Care Program and RESP 230, 231, 232 and 233 |
| TOTAL SEMESTER UNITS: | 5.0 |
| LAB/FIELD: | 5.0 |
| TOTAL CONTACT HOURS: | 240-270 |

| COURSE ID | COURSE TITLE |
|---------------------------|--|
| RESP 237 | Advanced Respiratory Care Skills Laboratory II |
| | |
| RATIONALE: | Six-Year Revision |
| EQUATE: | Not currently equated with SBVC |
| EFFECTIVE: | Fall 2024 |
| STUDENT LEARNING OUTCOME: | No Change |
| PREREQUISITE: | RESP 230, 231, 232, and 233 |
| TOTAL SEMESTER UNITS: | 4.0 |
| LECTURE: | 3.0 |
| LAB/FIELD | 1.0 |
| TOTAL CONTACT HOURS: | 96-108 |

| |
|-----------------------|
| PROGRAM MODIFICATIONS |
|-----------------------|

Program Modification: ASSOCIATE OF SCIENCE DEGREE RESPIRATORY CARE Crafton - A.S. Degree

| | |
|------------------------------|-------------|
| PREADMISSION COURSES: | 17.0 |
|------------------------------|-------------|

| | |
|--|-----|
| RESP 050 Introduction to Respiratory Care | 2.0 |
| HIT 101 Medical Terminology | 3.0 |
| ANAT 101 Essentials of Human Anatomy and Physiology | 4.0 |

| | |
|--|-----|
| CHEM 101 Introduction to Chemistry | 4.0 |
| MICRO 102 Introductory Microbiology | 4.0 |

| | |
|--------------------------|-------------|
| REQUIRED COURSES: | 69.0 |
|--------------------------|-------------|

REQUIRED COURSES:

| | |
|---|-----|
| RESP 051 Cardiopulmonary Resuscitation: Basic Life Support Healthcare Provider | 1.0 |
| RESP 130 Fundamentals of Respiratory Care I | 3.5 |
| RESP 131 Fundamentals of Respiratory Care Skills I | 8.5 |
| RESP 132 Pulmonary Assessment | 3.5 |
| RESP 133 Respiratory Care Clinical Application I | 1.0 |
| RESP 134 Introduction to Pharmacology and Drug Therapy | 3.5 |
| RESP 135 Fundamentals of Respiratory Care II | 3.5 |
| RESP 136 Fundamentals of Respiratory Care Skills II | 5.0 |
| RESP 137 Respiratory Care Clinical Application II | 6.0 |
| RESP 139 Perinatal and Pediatric Respiratory Care | 3.5 |
| RESP 230 Advanced Theory of Respiratory Care I | 2.0 |
| RESP 231 Advanced Respiratory Care Skills Laboratory I | 2.5 |
| RESP 232 Physiologic Basis of Respiratory Disease I | 2.0 |
| RESP 233 Advanced Respiratory Care Clinical Application I | 3.0 |
| RESP 234 | |

| | |
|--|-----|
| Advanced Theory of Respiratory Care II | 3.5 |
| RESP 235 Physiologic Basis of Respiratory Disease II | 3.5 |
| RESP 236 Advanced Respiratory Care Clinical Application II | 5.0 |
| RESP 237 Advanced Respiratory Care Skills Laboratory II | 4.0 |
| RESP 238 Entry Level and Advanced Practitioner Examinations: Review and Seminar | 4.5 |

| |
|--------------------|
| Total: 86.0 |
|--------------------|

Effective: Fall 2023

| |
|------------------|
| COURSE DELETIONS |
|------------------|

| COURSE ID: | COURSE TITLE: |
|------------|--|
| | |
| CHEM 087 | Problem Solving and Study Skills for Chemistry |
| RATIONALE: | Course not offered |
| EQUATE: | Not currently equated with SBVC |
| EFFECTIVE: | Fall 2023 |

| COURSE ID: | COURSE TITLE: |
|------------|---------------------------------------|
| | |
| ENVS 101 | Introduction to Environmental Science |
| RATIONALE: | Course not offered |
| EQUATE: | Not currently equated with SBVC |
| EFFECTIVE: | Fall 2023 |

| COURSE ID: | COURSE TITLE: |
|------------|--|
| | |
| ENVS 107 | Introduction to Concepts in Sustainability |
| RATIONALE: | Course not offered |
| EQUATE: | Not currently equated with SBVC |
| EFFECTIVE: | Fall 2023 |

| COURSE ID: | COURSE TITLE: |
|------------|--|
| | |
| ENVS 110 | Introduction to Environmental Science Laboratory |

| | |
|------------|---------------------------------|
| RATIONALE: | Course not offered |
| EQUATE: | Not currently equated with SBVC |
| EFFECTIVE: | Fall 2023 |

| | |
|-------------------|--|
| COURSE ID: | COURSE TITLE: |
| | |
| ENVS 101H | Introduction to Environmental Science - Honors |
| RATIONALE: | Course not offered |
| EQUATE: | Not currently equated with Valley |
| EFFECTIVE: | Fall 2023 |

| | |
|-------------------|---|
| COURSE ID: | COURSE TITLE: |
| | |
| MATH 090 | Elementary Algebra |
| RATIONALE: | Course not offered |
| EQUATE: | Currently equated with MATH-090 at SBVC |
| EFFECTIVE: | Fall 2024 |

| |
|--------------------|
| Informational Only |
|--------------------|

(ETHS 141 and ETHS 141H courses added as they were cross listed with SOC 141 and SOC 141H)

ASSOCIATE IN ARTS IN SOCIOLOGY FOR TRANSFER DEGREE Crafton - A.A. Degree Major

| | |
|--|------|
| <i>REQUIRED CORE COURSES</i> | 10.0 |
| SOC 100 Introduction to Sociology | 3.0 |
| OR SOC 100H Introduction to Sociology-Honors | 3.0 |
| SOC 105 Social Problems | 3.0 |
| PSYCH 120 Statistics for the Social and Behavioral Sciences | 4.0 |
| MATH 110 Introduction to Statistics | 4.0 |
| MATH 110H Introduction to Statistics-Honors | 4.0 |

REQUIRED LIST A COURSES *Students must complete at least six units from the following courses:*

| | |
|---|-----|
| SOC 130 | 6.0 |
| Marriage, Family and Intimate Relationships | |
| | 3.0 |
| SOC 141 | |
| Race, Ethnicity and Diversity | |
| Same as: ETHS 141 | |
| | 3.0 |
| OR | |
| SOC 141H | |
| Race, Ethnicity and Diversity-Honors | |
| Same as: ETHS 141H | |
| | 3.0 |
| SOC 145 | |
| Sex, Gender and Society | |
| | 3.0 |

REQUIRED LIST B COURSES *Students must complete at least three additional units from the following courses: Any LIST A course not already used*

| | |
|------------------------------|-----|
| SOC 150 | 3.0 |
| Gerontology | |
| | 3.0 |
| ANTHRO 102 | |
| Cultural Anthropology | |
| | 3.0 |
| OR | |
| ANTHRO 102H | |
| Cultural Anthropology-Honors | |
| | 3.0 |
| PSYCH 100 | |
| General Psychology | |
| | 3.0 |
| OR | |
| PSYCH 100H | |
| General Psychology - Honors | |
| | 3.0 |
| POLIT 100 | |
| American Politics | |
| | 3.0 |
| OR | |
| POLIT 100H | |
| American Politics-Honors | |
| | 3.0 |
| ECON 100 | |
| Introduction to Economics | |
| | 3.0 |

Effective: Fall 2023

Total: 19.0

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Linda Fontanilla Ed.D., Interim President, SBVC

PREPARED BY: Dina Humble, Vice President, Instruction, SBVC

DATE: May 11, 2023

SUBJECT: Curriculum – SBVC

RECOMMENDATION

It is recommended that the Board of Trustees approve the SBVC curriculum modifications.

OVERVIEW

The courses, certificates, and degrees at SBVC are continually being revised and updated to reflect and meet student needs.

ANALYSIS

These courses, certificates, and degrees have been approved for addition, modification, and deletion by the Curriculum Committee of the Academic Senate and will be included in the 2023-2024 and 2024-2025 College Catalogs.

SBCCD GOALS

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution

FINANCIAL IMPLICATIONS

None.



SAN BERNARDINO VALLEY COLLEGE
SUBMITTED FOR BOARD OF TRUSTEE APPROVAL
May 11, 2023

NEW COURSE

Addition to the 2024-2025 College Catalog

| | |
|--------------------------------|---|
| Course ID: | EDUC 200 |
| Course Title: | Introduction to Elementary Education |
| Units: | 3 |
| Lecture: | 48-54 hours per semester |
| Outside of Class Hours: | 96-108 hours per semester |
| Departmental Advisory: | ENGL 101 or ENGL 101H |
| Course Description: | This course introduces students to the concepts and issues related to teaching diverse learners in contemporary public schools (K-12). Topics include historical and philosophical foundations of the American education system, teaching as a profession and career, contemporary education issues, California Content Standards and framework, and teacher performance standards. In addition to class time, 45-hours of structured fieldwork are required at an approved public school elementary classroom with a certified classroom teacher and students that represent California's diverse population. Proof of a negative TB test and fingerprint clearance are required for classroom observations. |
| TOP Code: | 0802.00 |
| Equate: | EDU 290 at CHC. |
| Rationale: | New course to be added to the Elementary Teacher Education Transfer Degree. |
| Effective: | Fall 2024 |

NEW COURSE

Addition to the 2023-2024 College Catalog

| | |
|----------------------------|--|
| Course ID: | HUMSV 601 |
| Course Title: | Family Violence |
| Lecture: | 32-36 hours per semester |
| Course Description: | This noncredit course provides a study of historical, psychological, sociological, and legal aspects of violence within the family system through the perspective of the helping professions with a sensitivity to ethnicity, gender, sexuality, and marginalized communities. This course will explore interventions, and referral of families experiencing violence. |
| TOP Code: | 2104.00 |
| Equate: | Course not offered at CHC. |
| Rationale: | This course will be available to students who wish to receive an introduction to perspectives on family violence. |
| Effective: | Fall 2023 |

NEW COURSE

Addition to the 2024-2025 College Catalog

| | |
|----------------------------|---|
| Course ID: | KINF 115A |
| Course Title: | Beginning HIIT |
| Units: | 1 |
| Laboratory: | 48 - 54 contact hours per semester |
| Course Description: | This beginning-level High Intensity Interval Training (HIIT) course is designed for students to improve their overall health. Students will begin with short intervals of exercise and recovery, while introducing the knowledge of the five physical fitness components. |
| TOP Code: | 1270.00 |
| Equate: | Course not offered at CHC. |
| Rationale: | This course will create more diverse and contemporary course offerings for our students as well as additional options for the Kinesiology AA-T and A.A. degree requirement. |
| Effective: | Fall 2024 |

NEW COURSE

Addition to the 2024-2025 College Catalog

| | |
|----------------------------|---|
| Course ID: | KINF 115B |
| Course Title: | Intermediate HIIT |
| Units: | 1 |
| Laboratory: | 48 - 54 contact hours per semester |
| Prerequisite: | KINF 115A |
| Course Description: | This intermediate level High Intensity Interval Training (HIIT) course is designed for students to participate in a comprehensive fitness program with an emphasis on increasing work-to-recovery ratio to improve overall health, gain strength and increase energy. |
| TOP Code: | 1270.00 |
| Equate: | Course not offered at CHC. |
| Rationale: | This course will create more diverse and contemporary course offerings for our students as well as additional options for the Kinesiology AA-T and A.A. degree requirement. |
| Effective: | Fall 2024 |

NEW COURSE

Addition to the 2024-2025 College Catalog

| | |
|----------------------------|---|
| Course ID: | KINF 115C |
| Course Title: | Advanced HIIT |
| Units: | 1 |
| Laboratory: | 48 - 54 contact hours per semester |
| Prerequisite: | KINF 115B |
| Course Description: | This advanced-level High Intensity Interval Training (HIIT) course is designed for students to participate in a rigorous exercise program to increase cardiovascular endurance, muscle strength, agility, and coordination. |
| TOP Code: | 1270.00 |
| Equate: | Course not offered at CHC. |
| Rationale: | This course will create more diverse and contemporary course offerings for our students as well as additional options for the Kinesiology AA-T and A.A. degree requirement. |
| Effective: | Fall 2024 |

NEW COURSE

Addition to the 2024-2025 College Catalog

| | |
|--------------------------------|--|
| Course ID: | PSYCH 119 |
| Course Title: | Multicultural Psychology |
| Units: | 3 |
| Lecture: | 48 - 54 contact hours per semester |
| Outside of Class Hours: | 96 - 108 hours per semester |
| Prerequisite: | PSYCH 100 or PSYCH 100H |
| Departmental Advisory: | READ 100 |
| Course Description: | This course examines cultural influences on human behavior such as development, mental health, social behavior, and social cognition in contexts ranging from everyday modes of functioning to family and work relationships. This course will examine a wide range of theories and research with respect to cultural influences on human behavior, cognitive processes, lifespan development, abnormal behavior, mental health, self-concept, emotion, motivation, learning, intelligence, perception, memory, and communication. This course provides students with a non-judgmental environment in which students will understand how culture influences human behavior which will assist them in interactions with people from diverse cultures. |
| TOP Code: | 2001.00 |
| Equate: | Course not offered at CHC. |
| Rationale: | This course provides a focus on how culture impacts a person's interactions and self-concept in contemporary society. This course will help students evaluate how cultural and individual contexts impact understanding of interactions with others as well as the self. |
| Effective: | Fall 2024 |

COURSE MODIFICATION

Changes to the 2024-2025 College Catalog

| COURSE ID | COURSE TITLE |
|------------|-----------------------------------|
| CULART 010 | RESTAURANT SERVICE AND CATERING I |

| | |
|--------------------|--|
| Laboratory: | 288-324 contact hours per semester |
| Equate: | Course not offered at CHC. |
| Rationale: | Removing lecture hours and adding additional hours to lab. |
| Effective: | Fall 2024 |

COURSE MODIFICATION

Changes to the 2024-2025 College Catalog

| COURSE ID | COURSE TITLE |
|------------|------------------------------------|
| CULART 011 | RESTAURANT SERVICE AND CATERING II |

| | |
|--------------------|--|
| Laboratory: | 288-324 contact hours per semester |
| Equate: | Course not offered at CHC. |
| Rationale: | Removing lecture hours and adding additional hours to lab. |
| Effective: | Fall 2024 |

COURSE MODIFICATION

Changes to the 2024-2025 College Catalog

| COURSE ID | COURSE TITLE |
|------------|---|
| CULART 012 | FOOD TRUCK RESTAURANT AND CATERING SERVICES |

Laboratory: 288-324 contact hours per semester
Equate: Course not offered at CHC.
Rationale: Removing lecture hours and adding additional hours to lab.
Effective: Fall 2024

COURSE MODIFICATION

Changes to the 2024-2025 College Catalog

| COURSE ID | COURSE TITLE |
|------------|------------------------|
| CULART 040 | INTRODUCTION TO BAKING |

Laboratory: 288-324 contact hours per semester
Course Description: This basic baking course highlights baking techniques found in commercial kitchens with a focus on quick breads, cookies, pies, artisan breads and basic cakes.
Equate: Course not offered at CHC.
Rationale: Removing lecture hours and adding additional hours to lab, updating course description.
Effective: Fall 2024

COURSE MODIFICATION

Changes to the 2024-2025 College Catalog

| COURSE ID | COURSE TITLE |
|------------|-----------------------|
| CULART 041 | DESSERTS AND PASTRIES |

Laboratory: 288-324 contact hours per semester
Equate: Course not offered at CHC.
Rationale: Removing lecture hours and adding additional hours to lab.
Effective: Fall 2024

COURSE MODIFICATION

Changes to the 2024-2025 College Catalog

| COURSE ID | COURSE TITLE |
|------------|-----------------|
| CULART 042 | CAKE DECORATING |

Laboratory: 288-324 contact hours per semester
Equate: Course not offered at CHC.
Rationale: Removing lecture hours and adding additional hours to lab.
Effective: Fall 2024

COURSE MODIFICATION

Changes to the 2024-2025 College Catalog

| COURSE ID | COURSE TITLE |
|------------|--|
| CULART 043 | ADVANCED DESSERTS AND PASTRY/CHOCOLATE/SUGAR |

Laboratory: 288-324 contact hours per semester
Equate: Course not offered at CHC.
Rationale: Removing lecture hours and adding additional hours to lab.
Effective: Fall 2024

COURSE MODIFICATION

Changes to the 2024-2025 College Catalog

| COURSE ID | COURSE TITLE |
|-----------|-----------------------|
| PSYCH 118 | HUMAN SEXUAL BEHAVIOR |

Departmental Advisory: READ 100
Equate: PSYCH 118 at CHC.
Rationale: Content review. Updating advisory, outcomes, and textbooks.
Effective: Fall 2024

COURSE MODIFICATION

Changes to the 2024-2025 College Catalog

| COURSE ID | COURSE TITLE |
|-----------|---------------------------------------|
| PSYCH 141 | INTRODUCTION TO BIOLOGICAL PSYCHOLOGY |

Departmental Advisory: READ 100
Equate: Course not offered at CHC.
Rationale: Content review. Updating advisory, outcomes, and textbooks.
Effective: Fall 2024

COURSE MODIFICATION

Changes to the 2024-2025 College Catalog

| COURSE ID | COURSE TITLE |
|-----------|--|
| PSYCH 201 | RESEARCH METHODS FOR THE BEHAVIORAL SCIENCES |

Prerequisite: PSYCH 100 or PSYCH 100H and ECON 208 or MATH 108 or MATH 108H or PSYCH 105
Departmental Advisory: READ 100
Course Description: This course is a survey of research design and research methods primarily used in psychology and the social sciences including experimental and non-experimental research methods. Students will conduct research, analyze data, and write research reports.
Equate: PSYCH 120 at CHC.
Rationale: Updating prerequisites, advisory, description, outcomes, and textbooks.
Effective: Fall 2024

DISTANCE EDUCATION

EDUC 200
KINF 115C
CULART 012
CULART 043

HUMSV 601¹
PSYCH 119
CULART 040
PSYCH 118

KINF 115A
CULART 010
CULART 041
PSYCH 141

KINF 115B
CULART 011
CULART 042
PSYCH 201

Rationale: **Distance Education Delivery**

One of the planning themes and goals of San Bernardino Valley College (SBVC) is student access. The faculty and curriculum committee have worked to examine course delivery and make curricular adjustments to meet the necessary demand for distance education. The online delivery method of these courses supports the mission of SBVC by providing access to education to a diverse community of learners who find themselves in a community with complicated lives and difficult and demanding schedules and responsibilities.

Effective: Fall 2023¹ and Fall 2024

COURSE CORRECTION

| COURSE ID | COURSE TITLE |
|------------|--|
| HUMSV 198C | SOCIAL WORK AND HUMAN SERVICES FIELDWORK I |

Units: 2
Work Experience: 120 hours per semester
Previous Board Approval: 06/09/2022
Rationale: Updating units and hours.
Effective: Fall 2023

COURSE CORRECTION

| COURSE ID | COURSE TITLE |
|------------|-----------------------------|
| HUMSV 198D | HUMAN SERVICES FIELDWORK II |

Units: 2.5
Work Experience: 150 hours per semester
Previous Board Approval: 02/09/2023
Rationale: Updating units to align with hours.
Effective: Fall 2023

COURSE CORRECTION

| COURSE ID | COURSE TITLE |
|------------|---------------------------|
| HUMSV 198F | CASE MANAGEMENT FIELDWORK |

Units: 2.5
Work Experience: 150 hours per semester
Previous Board Approval: 02/09/2023
Rationale: Updating units to align with hours.
Effective: Fall 2023

COURSE CORRECTION

| COURSE ID | COURSE TITLE |
|-----------|--------------------------------|
| HUMSV 232 | ADDICTION STUDIES: FIELDWORK I |

| | |
|---------------------------------|---|
| Units: | 2.5 |
| Work Experience: | 150 hours per semester |
| Course Description: | This course provides supervised field work in the areas of orientation, screening, goal setting and evaluation, and the beginning techniques of alcohol and drug counseling at specific agencies. Students work in their assigned agencies for approximately 10 hours per week. |
| Previous Board Approval: | 04/11/2019 |
| Rationale: | Updating hours to align with accreditation standards. |
| Effective: | Fall 2023 |

COURSE CORRECTION

| COURSE ID | COURSE TITLE |
|-----------|---------------------------------|
| HUMSV 233 | ADDICTION STUDIES: FIELDWORK II |

| | |
|---------------------------------|---|
| Units: | 2.5 |
| Work Experience: | 150 hours per semester |
| Course Description: | This course provides supervised field work in the areas of on the job skills such as treatment planning, intake and assessment and facilitation of groups in the field of alcohol and drug counseling at specific agencies. Students work in their assigned agencies for approximately 10 hours per week. |
| Previous Board Approval: | 04/11/2019 |
| Rationale: | Updating hours to align with accreditation standards. |
| Effective: | Fall 2023 |

CERTIFICATE CORRECTION

Addiction Studies - Certificate of Achievement

This certificate is designed to provide students with career preparation at the vocational certificate level in the field of substance abuse intervention and counseling for those preparing for careers in substance use disorder counseling or other related human or social services fields.

REQUIRED COURSES:

| | | |
|-----------|---|-----|
| HUMSV 130 | Introduction to Addiction Studies: Drugs, Health, and Society | 3.0 |
| HUMSV 131 | Co-Occur Disorders | 3.0 |
| HUMSV 132 | Diverse Populations | 3.0 |
| HUMSV 133 | Pharmacology | 3.0 |
| HUMSV 134 | Family Dynamics of Addiction | 3.0 |
| HUMSV 135 | Prevention, Intervention and Recovery | 3.0 |
| HUMSV 140 | Case Management in Public Service | 3.0 |
| HUMSV 179 | Law and Ethics | 3.0 |

ONE COURSE FROM THE FOLLOWING:

| | | |
|-------------|--|-----|
| HUMSV 170 | Introduction to Social Work and Human Services | 3.0 |
| ANTHRO 102 | Cultural Anthropology OR | 3.0 |
| ANTHRO 102H | Cultural Anthropology – Honors | 3.0 |
| PSYCH 100 | General Psychology OR | 3.0 |

| | | |
|------------|-------------------------------------|-----|
| PSYCH 100H | General Psychology – Honors | 3.0 |
| SOC 100 | Introduction to Sociology OR | 3.0 |
| SOC 100H | Introduction to Sociology – Honors | 3.0 |

REQUIRED FIELD WORK COURSES:

Prior to field work courses, students must complete at a minimum: HUMSV 130, HUMSV 136, and HUMSV 179.

| | | |
|-----------|--|-----|
| HUMSV 136 | Addiction Studies: Basic Counseling I | 3.0 |
| HUMSV 137 | Addiction Studies: Group Counseling II | 3.0 |
| HUMSV 230 | Addiction Studies: Internship Seminar I | 1.0 |
| HUMSV 231 | Addiction Studies: Internship Seminar II | 1.0 |
| HUMSV 232 | Addiction Studies: Field Work I | 2.5 |
| HUMSV 233 | Addiction Studies: Field Work II | 2.5 |

Total: 40.0

Rationale: Increasing units for HUMSV 232 and HUMSV 233.
Previous Board Approval: 02/09/2023
Effective: Fall 2023

CERTIFICATE CORRECTION**Automotive Preventative Maintenance Technician - Certificate of Achievement**

This certificate is designed to prepare students for employment as technicians performing entry-level preventative maintenance and minor repairs. Typical duties include new car preparation, vehicle inspections and assisting master technicians.

REQUIRED COURSES:

| | | |
|-----------|---|-----|
| AUTO 050 | Automotive Brakes | 3.0 |
| AUTO 050L | Automotive Brakes – Laboratory | 1.0 |
| AUTO 052 | Automotive Suspension and Steering | 3.0 |
| AUTO 052L | Automotive Suspension and Steering – Laboratory | 1.0 |
| AUTO 064 | Auto/Truck Electrical Systems OR | 4.0 |
| HMDT 064 | Auto/Truck Electrical Systems | 4.0 |
| AUTO 084 | General Automotive Technology | 3.0 |
| AUTO 084L | General Automotive Technology – Laboratory | 1.0 |

Total: 16.0

Rationale: Removing AUTO 085L
Previous Board Approval: 06/10/2021
Effective: Fall 2023

CERTIFICATE CORRECTION**Building Information Management (BIM) - Certificate of Achievement**

This certificate is designed to prepare students for entry-level employment in the fields of architecture, civil engineering, structural engineering, mechanical engineering, electrical engineering, urban planning, interior design, landscape design, manufacturing, construction management, and related fields. Computer Aided Drafting (CAD) and Building Information Management (BIM) are the primary tools used to produce and present documents in these fields. The built environment reflects society, and it impacts how people live. Therefore, this certificate incorporates contributions from historically underrepresented architects, engineers, urban planners, interior designers, and accessibility advocates. This certificate further reflects on the impact of design on underrepresented and historically excluded populations and focuses on how design processes can mitigate those impacts.

REQUIRED COURSES:

| | | |
|----------|--|--------------------|
| ARCH 105 | Design Theories, Methods, and Visualizations | 3.0 |
| ARCH 112 | Design Studio I | 4.0 |
| ARCH 102 | Digital Design Media Level I | 3.0 |
| ARCH 103 | Architectural Rendering and Visual Communication | 3.0 |
| ARCH 202 | Digital Design Media Level II | 3.0 |
| ARCH 203 | Advanced Digital Media and Algorithmic Design | 3.0 |
| | | Total: 19.0 |

Rationale: Adding ARCH 105
Previous Board Approval: 12/09/2022
Effective: Fall 2023

CERTIFICATE CORRECTION**Case Management in the Public Sector - Certificate of Achievement**

This certificate is designed to prepare students for entry-level employment in case management in public social services setting, including the fundamentals of organizational structure, funding, evaluation, assessment and referral, employment services, and career paths.

REQUIRED COURSES:

| | | |
|-----------|--|-----|
| HUMSV 140 | Case Management in Public Service | 3.0 |
| HUMSV 167 | Crisis Intervention | 3.0 |
| HUMSV 170 | Introduction to Social Work and Human Services | 3.0 |
| HUMSV 173 | Helping and Interpersonal Skills | 3.0 |

REQUIRED FIELD WORK COURSES:

HUMSV 170 must be completed prior to field work courses. Also, it is recommended that students complete two courses from: HUMSV 140, 167, and 173.

| | | |
|------------|--|-----|
| HUMSV 195A | Social Work and Human Services Seminar I OR | 1.0 |
| HUMSV 195B | Human Services: Intern Seminar II | 1.0 |
| HUMSV 198F | Case Management Fieldwork | 2.5 |

REQUIRED GENERAL EDUCATION COURSES:

| | | |
|-------------|---------------------------------------|-----|
| CIT 100 | Introduction to Personal Computers | 3.0 |
| COMMST 111 | Interpersonal Communication OR | 3.0 |
| COMMST 111H | Interpersonal Communication – Honors | 3.0 |
| COMMST 174 | Intercultural Communication | 3.0 |
| ENGL 101 | Freshman Composition OR | 4.0 |
| ENGL 101H | Freshman Composition-Honors | 4.0 |
| PSYCH 100 | General Psychology OR | 3.0 |
| PSYCH 100H | General Psychology – Honors | 3.0 |

Total: 31.5

Rationale: Increasing units for HUMSV 198F
Previous Board Approval: 02/09/2023
Effective: Fall 2023

CERTIFICATE CORRECTION

Computer Support Specialist - Certificate of Achievement

The Computer Specialist Certificate is designed to provide students with skills in advanced computer technology pertaining to a wide variety of industry specific and government agency career paths.

Career Outlook: The rapid spread of computers and information technology has generated a need for highly trained workers proficient in various job functions. These jobs are categorized under the heading of Computer Specialist in the EDD Labor Market Information Occupational Projection Report. The Computer Specialist designation constitutes 97 percent of the Computer and Mathematical Occupations category. There are many career paths available mainly because employers' needs are so varied.

REQUIRED COURSES:

| | | |
|---------------|---|-------------|
| CIT 091 | Introduction to Networks (CCNA - Cisco Networking Academy) | 3.0 |
| CIT 092 | Switching, Routing, and Wireless Essentials CCNA (Cisco Networking Academy) | 3.0 |
| CIT 101 | Introduction to Computer Literacy | 3.0 |
| CIT 110 | Information and Communications Technology Essentials | 4.0 |
| CIT 160 | Introduction to Information Systems Security | 3.0 |
| CIT 155 | Systems and Network Administration OR | 3.0 |
| CIT 128 | Introduction to Linux OS | 3.0 |
| Total: | | 19.0 |

Rationale: Updating CIT 091's title and updating description.
Previous Board Approval: 02/10/2022
Effective: Fall 2023

CERTIFICATE CORRECTION

Human Services - Certificate of Achievement

This certificate is designed to prepare students for entry-level employment in human services with a knowledge of intervention methodologies at the individual, group, and community levels.

REQUIRED COURSES:

| | | |
|-----------|--|-----|
| HUMSV 167 | Crisis Intervention | 3.0 |
| HUMSV 170 | Introduction to Social Work and Human Services | 3.0 |
| HUMSV 172 | Group and Family Dynamics | 3.0 |
| HUMSV 173 | Helping and Interpersonal Skills | 3.0 |
| HUMSV 179 | Law and Ethics | 3.0 |

One course from the following:

| | | |
|-----------|------------------------------------|-----|
| SOC 110 | Social Problems | 3.0 |
| SOC 141 | Race and Ethnic Relations | 3.0 |
| SOC 141H | Race and Ethnic Relations – Honors | 3.0 |
| ETHS 141 | Race and Ethnic Relations | 3.0 |
| ETHS 141H | Race and Ethnic Relations – Honors | 3.0 |

Two Courses from the Following:

| | | |
|-----------|---|-----|
| HUMSV 130 | Introduction to Addiction Studies: Drugs, Health, and Society | 3.0 |
| HUMSV 131 | Co-Occur Disorders | 3.0 |
| HUMSV 132 | Diverse Populations | 3.0 |
| HUMSV 134 | Family Dynamics of Addiction | 3.0 |
| HUMSV 135 | Prevention, Intervention and Recovery | 3.0 |
| HUMSV 140 | Case Management in Public Service | 3.0 |
| HUMSV 147 | Career Specialist | 3.0 |

REQUIRED FIELD WORK COURSES:

A minimum of four Human Services courses are required from: HUMSV 167, 170, 172, 173, and 179. Courses must be completed with a grade of C or better prior to fieldwork courses.

THE FOLLOWING TWO COURSES ARE TO BE TAKEN CONCURRENTLY: (3 units)

| | |
|---|-----|
| HUMSV 195A Social Work and Human Services Seminar I | 1.0 |
| HUMSV 198C Social Work and Human Services Fieldwork I | 2.0 |

THE FOLLOWING TWO COURSES ARE TO BE TAKEN CONCURRENTLY: (3.5 units)

| | |
|--|-----|
| HUMSV 195B Human Services: Intern Seminar II | 1.0 |
| HUMSV 198D Human Services Field Work II | 2.5 |

One course from the following:

| | |
|---|-----|
| ANTHRO 102 Cultural Anthropology OR | 3.0 |
| ANTHRO 102H Cultural Anthropology – Honors | 3.0 |
| PSYCH 100 General Psychology OR | 3.0 |
| PSYCH 100H General Psychology – Honors | 3.0 |
| SOC 100 Introduction to Sociology OR | 3.0 |
| SOC 100H Introduction to Sociology – Honors | 3.0 |

Total: 33.5

| | |
|---------------------------------|----------------------------|
| Rationale: | Updating HUMSV 198D units. |
| Previous Board Approval: | 02/09/2023 |
| Effective: | Fall 2023 |

DEGREE MODIFICATION

Psychology Associate in Arts - Transfer Degree, AA-T

Psychology is both a natural and a social science concerned with the study of human behavior, thoughts, and emotions. As such, it is a broad discipline which involves both pure science and practical application of science to matters of daily living. The Psychology Associate in Arts Degree for Transfer (Psychology AA-T degree) provides students with an education in the core aspects of Psychology which include research methods, statistics, biological influences on behavior and mental processes, and major theoretical perspectives in the discipline. The Psychology AA-T degree prepares students for transfer to CSU campuses that offer bachelor's degrees in psychology.

The Associate in Arts for Transfer (AA-T) or the Associate in Science for Transfer (AS-T) is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AA-T or AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major.

To earn a Psychology AA-T degree, students must meet the following requirements:

- completion of the following major requirements with a minimum grade of "C" (or "P").
- completion of a minimum of 60 CSU transferable semester units with a grade point average of at least 2.0; and
- certified completion of the CSU General Education-Breadth (CSUGE) or Intersegmental General Education Transfer Curriculum (IGETC), which requires a minimum of 37-39 units.

It is highly recommended that students complete courses that satisfy the U.S. History, Constitution, and American Ideals requirement as part of CSUGE or IGETC before transferring to a CSU.

It is also highly recommended that students complete ENGL 101/101H or the equivalent before taking any Psychology courses beyond Psychology 100/100H.

REQUIRED COURSES:

| | |
|--|-----|
| PSYCH 100 General Psychology OR | 3.0 |
| PSYCH 100H General Psychology – Honors | 3.0 |

| | | |
|-----------|--|-----|
| PSYCH 105 | Statistics for the Behavioral Sciences OR | 4.0 |
| ECON 208 | Business and Economic Statistics OR | 4.0 |
| MATH 108 | Introduction to Probability and Statistics OR | 4.0 |
| MATH 108H | Introduction to Probability and Statistics – Honors | 4.0 |
| PSYCH 201 | Research Methods for the Behavioral Sciences | 4.0 |

LIST A - One course from the following (3-4 units):

| | | |
|-----------|---------------------------------------|-----|
| PSYCH 141 | Introduction to Biological Psychology | 3.0 |
| BIOL 100 | General Biology | 4.0 |

LIST B - One course below or any course from List A not already used (3-4 units):

| | | |
|-----------|---|-----|
| CD 105 | Child Growth and Development OR | 3.0 |
| CD 105H | Child Growth and Development-Honors | 3.0 |
| ENGL 102 | Intermediate Composition and Critical Thinking OR | 4.0 |
| ENGL 102H | Intermediate Composition and Critical Thinking – Honors | 4.0 |
| PSYCH 111 | Developmental Psychology: Lifespan | 3.0 |
| PSYCH 112 | Developmental Psychology: Child and Adolescent Psychology | 3.0 |
| SOC 100 | Introduction to Sociology OR | 3.0 |
| SOC 100H | Introduction to Sociology – Honors | 3.0 |

List C - One course below or any course from List A or B not already used (3-4 units):

| | | |
|-----------|--------------------------------|-----|
| PSYCH 119 | Multicultural Psychology | 3.0 |
| MATH 102 | College Algebra | 4.0 |
| PSYCH 102 | Personal and Social Adjustment | 3.0 |
| PSYCH 110 | Abnormal Psychology | 3.0 |
| PSYCH 118 | Human Sexual Behavior | 3.0 |

Major Total: 20-22

Total units that may be double counted: 12-16

General Education (CSU-GE or IGETC): 37-39

Elective (CSU Transferable): 14-16

Total: 60.0**Rationale:** Adding ECON 208, MATH 108H, and PSYCH 119 to degree.**Effective:** Fall 2024**DEGREE DELETION****Geology AS Degree****Rationale:** Students will be encouraged to take the Geology AS-T degree.**Effective:** Fall 2023

DEGREE CORRECTION

Architecture and Environmental Design - A.S. Degree

To graduate with a specialization in Architecture and Environmental Design, a student must complete the following courses in addition to the general breadth requirements for an Associate's Degree. For transfer students, these courses will provide students with the tools needed to construct a portfolio that will be required to transfer into Architecture Programs at 4-year institutions. Along with a successful portfolio, these courses should also constitute the first two years of an Architecture Program. In addition, these courses should help students interested in transferring to 4-year institutions in Environmental Design fields, and as Landscape Architecture, Interior Design, and Urban Planning majors. Historically, the built environment has not always incorporated marginalized voices, sustainability, and environmental justice. In the US and globally, there is a long history of the built environment erasing and subjugating disenfranchised populations. This is one of many forms of structural racism. Within this degree, students will be exposed to contributions from underrepresented architects, planners, designers, and engineers that prioritize environmental sustainability, justice, equity, and accessibility. Students will also consider the impact of design on underrepresented populations and will develop tools and strategies for mitigating those impacts.

Required Courses:

| | | |
|-----------|---|-----|
| ARCH 104 | The Built Environment: Culture, Profession, and Urbanization | 3.0 |
| ARCH 105 | Design Theories, Methods, and Visualizations | 3.0 |
| ARCH 112 | Design Studio I | 4.0 |
| ARCH 113 | Design Studio II | 4.0 |
| ARCH 102 | Digital Design Media Level I | 3.0 |
| ARCH 103 | Architectural Rendering and Visual Communication | 3.0 |
| ARCH 146 | History of Architecture: Renaissance through Modern OR | 3.0 |
| ARCH 146H | Architecture History: Renaissance to Modern – Honors | 3.0 |
| ARCH 212 | Design Studio III | 4.0 |
| ARCH 213 | Design Studio IV | 4.0 |
| ARCH 202 | Digital Design Media Level II | 3.0 |
| ARCH 203 | Advanced Digital Media and Algorithmic Design | 3.0 |

Recommended Courses:

| | | |
|-----------|--|-----|
| ARCH 145 | History of Architecture: Early Design through Gothic OR | 3.0 |
| ARCH 145H | History of Architecture: Early Design through Gothic – Honors | 3.0 |

Total: 37.0

Rationale: Moving ARCH 145/145H to recommended courses.
Previous Board Approval: 12/09/2022
Effective: Fall 2023

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Diana Z. Rodriguez, Chancellor

PREPARED BY: Dr. Kevin Horan, President, CHC
Dr. Linda Fontanilla, Interim President, SBVC
Kristina Hannon, Vice Chancellor, Human Resources & Police Services

DATE: May 11, 2023

SUBJECT: Consideration of Approval of Adjunct and Substitute Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of adjunct and substitute academic employees as indicated on the attached list.

OVERVIEW

Part-time academic employees selected from the established pool are offered individual contracts on a semester-by-semester basis.

ANALYSIS

All requirements for employment processing will be completed prior to the contract start date. No individual will be offered a contract until Human Resources has cleared the individuals for employment.

SBCCD GOALS

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution

FINANCIAL IMPLICATIONS

The cost for employment of adjunct and substitute academic employees is included in the appropriate 2022-2023 and 2023-2024 budgets.





Adjunct and Substitute Academic Employees

Presented for Information May 11, 2023

[v.4.21.2023.p.2|2]

2022 – 2023 Academic Year

| Employee Name | Location Assignment | Course Subject | Discipline per Minimum Qualifications |
|--------------------------|---------------------|-----------------------|---------------------------------------|
| Bonetta, Ali | CHC | Counseling | Counseling |
| Chavira, Rejoice | CHC | Counseling | Counseling |
| Clement, Brooke | CHC | Counseling | Counseling |
| Garcia, Claudia | CHC | Counseling | Counseling |
| Grabow, James | CHC | Counseling | Counseling |
| Hoehn, Marisela | CHC | Counseling | Counseling |
| Hogan, Ryan | CHC | Counseling | Counseling |
| Jaco, Herberth Alex | CHC | Counseling | Counseling |
| Jones, Lela | CHC | Radiologic Technology | Radiologic Technology |
| Macamay, Mariana | CHC | Counseling | Counseling |
| Mattson, Haly | CHC | Counseling | Counseling |
| Mulder, Katherine Kylie | CHC | Counseling | Counseling |
| Ramirez, Carmen Vanessa | CHC | Counseling | Counseling |
| Schoenfeld, Racquel | CHC | Counseling | Counseling |
| Scott, Shella | CHC | Counseling | Counseling |
| Shum, Chang "Cynthia" | CHC | Counseling | Counseling |
| Sosa, Sara | CHC | Counseling | Counseling |
| White-Elliott, Cassandra | CHC | English | English |

2023 – 2024 Academic Year

| Employee Name | Location Assignment | Course Subject | Discipline per Minimum Qualifications |
|------------------|---------------------|---------------------|---------------------------------------|
| Childress, Aviva | SBVC | Architecture | Architecture |
| Linares, Marcos | SBVC | Pharmacy Technology | Pharmacy Technology |

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services

PREPARED BY: Dr. Kevin Horan, President, CHC
Dr. Linda Fontanilla, Interim President, SBVC

DATE: May 11, 2023

SUBJECT: Consideration of Approval of Non-Instructional Pay for Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve non-instructional pay for academic employees as indicated on the attached.

OVERVIEW

Academic employees will be compensated at the agreed upon non-instructional rate of pay. This compensation is requested due to the periodic need for academic employees to assist with various department research, projects, committee work, or campus/community events.

ANALYSIS

As of July 1, 2022, non-instructional rates of pay are based on the Tentative Agreement by and between SBCCD and the CTA regarding *Article 10 Wages*, which was Board approved May 12, 2022.

SBCCD GOALS

1. Eliminate Barriers to Student Access and Success

FINANCIAL IMPLICATIONS

The cost of the non-instructional pay is included in the appropriate 2022-2023 budgets.





Non-Instructional Pay for Academic Employees

Submitted for Board Approval May 11, 2023

[v.4.24.2023.p.1|8]

| Employee Name Funding Source | Location Assignment | From | To | Rate | Hours | Not to Exceed Amount | Project |
|--|------------------------|----------|----------|---------|-------|-------------------------|---|
| Bernardo, Yecica SSSP Categorical Fund | SBVC | 07/01/23 | 08/11/23 | \$63.00 | 133 | \$8,379.00 | Adjunct Counseling |
| Bernardo, Yecica SSSP Categorical Fund | SBVC | 08/12/23 | 12/21/23 | \$63.00 | 422 | \$26,586.00 | Adjunct Counseling |
| Brown, Janeth SSSP Categorical Fund | SBVC | 07/01/23 | 08/11/23 | \$63.00 | 133 | \$8,379.00 | Adjunct Counseling |
| Brown, Janeth SSSP Categorical Fund | SBVC | 08/12/23 | 12/21/23 | \$63.00 | 422 | \$26,586.00 | Adjunct Counseling |
| Burns-Peters, Davena Basic Skills-Categorical Fund | SBVC | 05/12/23 | 06/30/23 | \$52.00 | 122 | \$6,344.00 | Online Student Orientation |
| Burns-Peters, Davena Instruction Office-General Fund | SBVC | 05/30/23 | 06/30/23 | \$52.00 | 54 | \$2,808.00 | Facilitate DE Level 1 Training |
| Cortez, Eduardo Promise Program Categorical Fund | SBVC | 02/16/23 | 02/16/23 | \$52.00 | 2 | \$104.00 | Outreach CRYROP tour <i>Ratification: Waiting to confirm funding from the Outreach Department.</i> |
| Georgia Burckel Middle College General Fund | SBVC | 05/29/23 | 06/30/23 | \$63.00 | 60 | \$3,780.00 | Counselor Middle College |
| Georgia Burckel Middle College General Fund | SBVC | 07/01/23 | 07/31/23 | \$63.00 | 60 | \$3,780.00 | Counselor Middle College |
| Gomez, Ed Instruction Office-General Fund | SBVC | 05/30/23 | 08/03/23 | \$52.00 | 80 | \$4,160.00 | Honors Lead-Summer Honors Program Planning |
| Gonzalez, Procoro Uniquely Abled Grant Fund | SBVC | 05/12/23 | 05/31/23 | \$52.00 | 30 | \$1,560.00 | Uniquely Abled curriculum review |
| Hall, Courtney SSSP Categorical Fund | SBVC | 07/01/23 | 08/11/23 | \$63.00 | 133 | \$8,379.00 | Adjunct Counseling |



Non-Instructional Pay for Academic Employees

Submitted for Board Approval May 11, 2023

[v.4.24.2023.p.2]8]

| Employee Name Funding Source | Location Assignment | From | To | Rate | Hours | Not to Exceed Amount | Project |
|--|------------------------|----------|----------|---------|-------|-------------------------|---|
| Hall, Courtney SSSP Categorical Fund | SBVC | 08/12/23 | 12/21/23 | \$63.00 | 422 | \$26,586.00 | Adjunct Counseling |
| Lamore, Joel EEO | SBVC | 03/22/23 | 03/22/23 | \$52.00 | 2 | \$104.00 | Hiring Committee Meeting: Director, Technology Campus Services <i>Refutation: Paperwork provided to HR after prior Board meeting deadline.</i> |
| Lee, Dirkson Basic Skills-Categorical Fund | SBVC | 05/30/23 | 06/30/22 | \$52.00 | 99 | \$5,148.00 | Writing Center/Embedded Tutoring/Line of Sight/SM23 |
| Lee, Dirkson Basic Skills-Categorical Fund | SBVC | 07/01/23 | 08/02/23 | \$52.00 | 99 | \$5,148.00 | Writing Center/Embedded Tutoring/Line of Sight/SM23 |
| Lochard, Armone SSSP Categorical Fund | SBVC | 07/01/23 | 08/11/23 | \$63.00 | 133 | \$8,379.00 | Adjunct Counseling |
| Lochard, Armone SSSP Categorical Fund | SBVC | 08/12/23 | 12/21/23 | \$63.00 | 422 | \$26,586.00 | Adjunct Counseling |
| Marquis, Jeanne SSSP Categorical Fund | SBVC | 07/01/23 | 08/11/23 | \$63.00 | 133 | \$8,379.00 | Adjunct Counseling |
| Marquis, Jeanne SSSP Categorical Fund | SBVC | 08/12/23 | 12/21/23 | \$63.00 | 422 | \$26,586.00 | Adjunct Counseling |
| Martin, Desiree SSSP Categorical Fund | SBVC | 07/01/23 | 08/11/23 | \$63.00 | 133 | \$8,379.00 | Adjunct Counseling |
| Martin, Desiree SSSP Categorical Fund | SBVC | 08/12/23 | 12/21/23 | \$63.00 | 422 | \$26,586.00 | Adjunct Counseling |
| Michel, Fili BSI Categorical Fund | SBVC | 07/01/23 | 08/11/23 | \$61.00 | 133 | \$8,113.00 | Adjunct Counseling |
| Michel, Fili BSI Categorical Fund | SBVC | 08/12/23 | 12/21/23 | \$61.00 | 422 | \$25,742.00 | Adjunct Counseling |



Non-Instructional Pay for Academic Employees

Submitted for Board Approval May 11, 2023

[v.4.24.2023.p.3|8]

| Employee Name Funding Source | Location Assignment | From | To | Rate | Hours | Not to Exceed Amount | Project |
|--|------------------------|----------|----------|---------|-------|-------------------------|--|
| Mizutani, Mari Basic Skills-Categorical Fund | SBVC | 05/12/23 | 06/30/23 | \$52.00 | 122 | \$6,344.00 | Online Student Orientation |
| Money maker, Melinda Strong Workforce Program Local Shares Round 6 Grant Fund | SBVC | 06/01/23 | 07/31/23 | \$52.00 | 50 | \$2,600.00 | Non-Credit Certificate Curriculum Development for the Human Services Department |
| Naim, Rozaena Basic Skills Categorical Fund | SBVC | 01/17/23 | 05/23/23 | \$52.00 | 30 | \$1,560.00 | Community of Practice (CoP) - Orient faculties regarding support courses, to share teaching strategies, and to provide support to our faculty teaching Math 108. <i>Ratification: Original list of participants went to board January 2023. Faculty joined CoP group after that board deadline.</i> |
| Nelson, Brandy Strong Workforce Program Local Shares Round 6 Grant Fund | SBVC | 06/01/23 | 07/31/23 | \$52.00 | 50 | \$2,600.00 | Non-Credit Certificate Curriculum Development for the Human Services Department |
| Nolasco, Jesus Mathematics Division General Fund | SBVC | 05/12/23 | 05/26/23 | \$52.00 | 20 | \$1,040.00 | Curriculum Development |
| Rodriguez, Andrea BSI Categorical Fund | SBVC | 07/01/23 | 08/11/23 | \$63.00 | 133 | \$26,586.00 | Adjunct Counseling |
| Rodriguez, Andrea BSI Categorical Fund | SBVC | 08/12/23 | 12/21/23 | \$63.00 | 422 | \$8,379.00 | Adjunct Counseling |
| Santos, Rainerio Promise Program Categorical Fund | SBVC | 01/30/23 | 01/30/23 | \$52.00 | 2 | \$104.00 | Outreach CRYROP tour <i>Ratification: Waiting to confirm funding from the Outreach Department.</i> |



Non-Instructional Pay for Academic Employees

Submitted for Board Approval May 11, 2023

[v.4.24.2023.p.4|8]

| Employee Name Funding Source | Location Assignment | From | To | Rate | Hours | Not to Exceed Amount | Project |
|---|------------------------|----------|----------|---------|-------|-------------------------|--|
| Solorio, Carlos SSSP Categorical Fund | SBVC | 07/01/23 | 08/11/23 | \$63.00 | 133 | \$8,379.00 | Adjunct Counseling |
| Solorio, Carlos SSSP Categorical Fund | SBVC | 08/12/23 | 12/21/23 | \$63.00 | 422 | \$26,586.00 | Adjunct Counseling |
| Thalia Garibay Middle College General Fund | SBVC | 05/29/23 | 06/30/23 | \$59.00 | 60 | \$3,600.00 | Counselor Middle College |
| Thalia Garibay Middle College General Fund | SBVC | 07/01/23 | 07/31/23 | \$59.00 | 60 | \$3,600.00 | Counselor Middle College |
| Valdez-Flynn, Veronica SSSP Categorical Fund | SBVC | 07/01/23 | 08/11/23 | \$63.00 | 133 | \$8,379.00 | Adjunct Counseling |
| Valdez-Flynn, Veronica SSSP Categorical Fund | SBVC | 08/12/23 | 12/21/23 | \$63.00 | 422 | \$26,586.00 | Adjunct Counseling |
| Worsley, Maggie Basic Skills-Categorical Fund | SBVC | 05/12/23 | 06/30/23 | \$52.00 | 122 | \$6,344.00 | Online Student Orientation |
| Worsley, Maggie Instruction Office-General Fund | SBVC | 07/03/23 | 08/03/23 | \$52.00 | 54 | \$2,808.00 | Facilitate DE Level 1 Training |
| Yoo, Jane Basic Skills Categorical Fund | SBVC | 01/17/23 | 05/23/23 | \$52.00 | 30 | \$1,560.00 | Community of Practice (CoP) - Orient faculties regarding support courses, to share teaching strategies, and to provide support to our faculty teaching Math 108. <i>Ratification: Original list of participants went to board January 2023. Faculty joined CoP group after that board deadline.</i> |
| Arguelles, Rachel STEM Center General Fund | CHC | 05/30/23 | 06/30/23 | \$52.00 | 35 | \$1,820.00 | Assist & Support to Tutors & SL Leaders in STEM Center |



Non-Instructional Pay for Academic Employees

Submitted for Board Approval May 11, 2023

[v.4.24.2023.p.5]8]

| Employee Name Funding Source | Location Assignment | From | To | Rate | Hours | Not to Exceed Amount | Project |
|---|------------------------|----------|----------|---------|-------|-------------------------|---|
| Bonetta, Ali Extended Opportunity Programs and Services (EOPS) | CHC | 06/01/23 | 06/30/23 | \$59.00 | 80 | \$4,720.00 | Adjunct Counselor, provide counseling, Ed plan development, and other counseling services in EOPS |
| Chavira, Rejoice Student Equity and Achievement Program (SEAP) | CHC | 06/01/23 | 06/30/23 | \$65.00 | 63 | \$4,095.00 | Adjunct Counselor, providing counseling, Ed plan development and other counseling services in counseling |
| Clement, Brooke Student Equity and Achievement Program (SEAP) | CHC | 06/01/23 | 06/30/23 | \$63.00 | 101 | \$6,363.00 | Adjunct Counselor, providing counseling, Ed plan development and other counseling services in counseling |
| Davila, Rosa STEM Center General Fund | CHC | 05/30/23 | 06/30/23 | \$52.00 | 50 | \$2,600.00 | Assist & Support to Tutors & SL Leaders in STEM Center |
| Faltasek, Benjamin Instruction Office General Fund | CHC | 04/14/23 | 05/24/23 | \$52.00 | 4 | \$208.00 | AB705 Workshops <i>Ratification: Name just provided to the Division office for approval.</i> |
| Garcia, Claudia Student Equity and Achievement Program (SEAP) | CHC | 06/01/23 | 06/30/23 | \$63.00 | 62 | \$3,906.00 | Adjunct Counselor, providing counseling, Ed plan development and other counseling services in counseling |
| Garcia, Maria CHC Student Health Fees | CHC | 06/01/23 | 06/30/23 | \$57.00 | 80 | \$4,560.00 | College Nurse, Health & Wellness |
| Grabow, James Student Equity and Achievement Program (SEAP) | CHC | 06/01/23 | 06/30/23 | \$63.00 | 63 | \$3,969.00 | Adjunct Counselor, providing counseling, Ed plan development and other counseling services in counseling |



Non-Instructional Pay for Academic Employees

Submitted for Board Approval May 11, 2023

[v.4.24.2023.p.6|8]

| Employee Name Funding Source | Location Assignment | From | To | Rate | Hours | Not to Exceed Amount | Project |
|--|------------------------|----------|----------|---------|-------|-------------------------|--|
| Hoehn, Marisela Student Equity and Achievement Program (SEAP) | CHC | 06/01/23 | 06/30/23 | \$63.00 | 94 | \$5,922.00 | Adjunct Counselor, providecounseling, Ed plan development and other counseling services in counseling |
| Hogan, Ryan Student Equity and Achievement Program (SEAP) | CHC | 06/01/23 | 06/30/23 | \$63.00 | 109 | \$6,867.00 | Adjunct Counselor, providecounseling, Ed plan development and other counseling services in counseling |
| Jaco, Herberth Alex Student Equity and Achievement Program (SEAP) | CHC | 06/01/23 | 06/30/23 | \$57.00 | 77 | \$4,389.00 | Adjunct Counselor, providecounseling, Ed plan development and other counseling services in counseling |
| Jalloh, Ahmed Library General Fund | CHC | 05/30/23 | 06/30/23 | \$57.00 | 40 | \$2,280.00 | Adjunct Librarian |
| Lamb, Wendy Instruction Office General Fund | CHC | 04/14/23 | 05/24/23 | \$52.00 | 4 | \$208.00 | AB705 Workshops <i>Ratification: Name just provided to the Division office for approval.</i> |
| Macamay, Mariana Student Equity and Achievement Program (SEAP) | CHC | 06/01/23 | 06/30/23 | \$63.00 | 63 | \$3,969.00 | Adjunct Counselor, providecounseling, Ed plan development and other counseling services in counseling |
| Mattson, Haly Student Equity and Achievement Program (SEAP) | CHC | 06/01/23 | 06/30/23 | \$57.00 | 77 | \$4,389.00 | Adjunct Counselor, providecounseling, Ed plan development and other counseling services in counseling |
| McCool, Karol Library General Fund | CHC | 05/30/23 | 06/30/23 | \$63.00 | 40 | \$2,520.00 | Adjunct Librarian |
| Monetejano, Jordan Tutoring Center | CHC | 05/30/23 | 06/30/23 | \$52.00 | 20 | \$1,040.00 | Assistance & Support to Tutors & SL Leaders Tutoring Center |



Non-Instructional Pay for Academic Employees

Submitted for Board Approval May 11, 2023

[v.4.24.2023.p.7|8]

| Employee Name Funding Source | Location Assignment | From | To | Rate | Hours | Not to Exceed Amount | Project |
|--|------------------------|----------|----------|---------|-------|-------------------------|--|
| Montes, Ashley Library General Fund | CHC | 05/30/23 | 06/30/23 | \$57.00 | 40 | \$2,280.00 | Adjunct Librarian |
| Moreno, Omar STEM Center General Fund | CHC | 05/30/23 | 06/30/23 | \$52.00 | 45 | \$2,340.00 | Assist & Support to Tutors & SL Leaders in STEM Center |
| Mulder, Katherine Kylie Student Equity and Achievement Program (SEAP) | CHC | 03/10/23 | 05/31/23 | \$57.00 | 390 | \$22,230.00 | Adjunct Counselor, providing counseling, Ed plan development and other counseling services in Counseling. <i>Amendment: To correct employee name from Kylie Mulder to Katherine Kylie Mulder</i> |
| Mulder, Katherine Kylie Student Equity and Achievement Program (SEAP) | CHC | 06/01/23 | 06/30/23 | \$57.00 | 77 | \$4,389.00 | Adjunct Counselor, provide counseling, Ed plan development and other counseling services in counseling |
| Pennington, Annie Library General Fund | CHC | 05/30/23 | 06/30/23 | \$63.00 | 55 | \$3,465.00 | Adjunct Librarian |
| Peyton, Allison Library General Fund | CHC | 05/30/23 | 06/30/23 | \$57.00 | 20 | \$1,140.00 | Adjunct Librarian |
| Ramirez, Carmen Vanessa Student Accessibility Services (SAS) | CHC | 05/29/23 | 06/30/23 | \$57.00 | 80 | \$4,560.00 | Adjunct Counselor, provide counseling, Ed plan development, and other counseling services in SAS |
| Ramirez, Carmen Vanessa Student Equity & Achievement | CHC | 01/04/23 | 05/30/23 | \$57.00 | 240 | \$13,680.00 | Adjunct Counseling <i>Amendment: B/A on 04-13-23. Revised start and end date for Spring 2023 Semester</i> |
| Sadiq, Fahima STEM Center General Fund | CHC | 05/30/23 | 06/30/23 | \$52.00 | 20 | \$1,040.00 | Assist & Support to Tutors & SL Leaders in STEM Center |



Non-Instructional Pay for Academic Employees

Submitted for Board Approval May 11, 2023

[v.4.24.2023.p.8|8]

| Employee Name Funding Source | Location Assignment | From | To | Rate | Hours | Not to Exceed Amount | Project |
|--|------------------------|----------|----------|---------|-------|-------------------------|--|
| Scott, Shella Student Equity and Achievement Program (SEAP) | CHC | 06/01/23 | 06/30/23 | \$63.00 | 77 | \$4,851.00 | Adjunct Counselor, providecounseling, Ed plan development and other counseling services in counseling |
| Seager Elena STEM Center General Fund | CHC | 05/30/23 | 06/30/23 | \$52.00 | 40 | \$2,080.00 | Assist & Support to Tutors & SL Leaders in STEM Center |
| Shum, Chang "Cynthia" Student Equity and Achievement Program (SEAP) | CHC | 06/01/23 | 06/30/23 | \$63.00 | 62 | \$3,906.00 | Adjunct Counselor, providecounseling, Ed plan development and other counseling services in counseling |
| Sosa, Sara Student Equity and Achievement Program (SEAP) | CHC | 06/01/23 | 06/30/23 | \$59.00 | 85 | \$5,015.00 | Adjunct Counselor, providecounseling, Ed plan development and other counseling services in counseling |
| Stafford, Katherine CHC Student Health Fees | CHC | 06/01/23 | 06/30/23 | \$57.00 | 80 | \$4,560.00 | College Nurse, Health & Wellness |

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Diana Z. Rodriguez, Chancellor

PREPARED BY: Dr. Kevin Horan, President, CHC
Dr. Linda Fontanilla, Interim President, SBVC
Kristina Hannon, Vice Chancellor, Human Resources & Police Services

DATE: May 11, 2023

SUBJECT: Consideration of Approval to Pay Stipends

RECOMMENDATION

It is recommended that the Board of Trustees approve the payment of stipends per the attached list.

OVERVIEW

The stipends listed on the attachment are submitted for approval.

ANALYSIS

Stipends are based on negotiated agreement between SBCCD and the SBCCDTA and CSEA bargaining units, as applicable.

SBCCD GOALS

1. Eliminate Barriers to Student Access and Success

FINANCIAL IMPLICATIONS

The payment of stipends is included in the appropriate 2022-23 budgets.





Payment of Stipends

Submitted for Board Approval May 11, 2023

[v.4.20.2023.p.2|3]

Assistant Coaches – 05/12/23 – 06/30/23

| Employee Name | Location Assignment | Department | Stipend |
|-----------------|---------------------|------------|------------|
| Ward, Jacquelyn | SBVC | Softball | \$5,000.00 |

Other Stipend: 12/07/22

| Employee Name | Location Assignment | Department | Stipend |
|-------------------------|---------------------|--|----------|
| Syphengpheth, Kamphoune | SBVC | ASB: Paint & Sip Instructor for WinterFest (2 classes) | \$800.00 |

Ratification: The paperwork was recently submitted to HR/Payroll.

Other Stipend: 04/21/23 – 05/08/23

| Employee Name | Location Assignment | Department | Stipend |
|-----------------|---------------------|---------------|----------|
| Pacier, Phillip | SBVC | Theatre-Music | \$800.00 |
| Winokur, Robert | SBVC | Theatre-Music | \$800.00 |

Ratification: These musicians were identified after prior Board approval to perform in the campus musical.

Other Stipend: 04/27/23 – 05/10/23

| Employee Name | Location Assignment | Department | Stipend |
|-------------------------|---------------------|------------|----------|
| Airmet, Temria | SBVC | Dance | \$150.00 |
| Syphengpheth, Kamphoune | SBVC | Art | \$150.00 |
| Wiest, Kirsten | SBVC | Music | \$150.00 |

Ratification: Funding was recently identified to support a dance activity for students, promoting the Arts & Humanities.

Other Stipend: 05/15/23 – 06/12/23

| Employee Name | Location Assignment | Department | Stipend |
|--------------------------|---------------------|------------------------------|----------|
| Schoenfeld, Racquel | CHC | Office of Instruction- AACUU | \$600.00 |
| White-Elliott, Cassandra | CHC | Office of Instruction- AACUU | \$600.00 |



Payment of Stipends

Submitted for Board Approval May 11, 2023

[v.4.20.2023.p.3|3]

Other Stipend: Summer 2023

| Employee Name | Location Assignment | Department | Stipend |
|------------------|---------------------|--------------------|------------|
| Hamlett, Cynthia | CHC | Distance Education | \$2,080.00 |

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Diana Z. Rodriguez, Chancellor

PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services

DATE: May 11, 2023

SUBJECT: Consideration of Approval to Appoint District Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve appointment of the employees on the attached list and, as necessary, approve the corresponding employment contracts as well.

OVERVIEW

The employees on the attached list are submitted for approval.

ANALYSIS

All requirements in the employment process have been or will be completed. Employees will not commence work until all requirements are met.

SBCCD GOALS

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution

FINANCIAL IMPLICATIONS

The cost of employment for these employees is included in the appropriate 2022-2023 budgets.





Appointment of District Employees

Submitted for Board Approval May 11, 2023

[v.5.3.2023.p.1|2]

| Employee Name, Title Location Assignment & Department | Start Date | Salary Schedule, Range & Step | New or Replacing | Fund | Live Scan Clearance |
|--|------------|----------------------------------|-------------------|---------------------------|------------------------|
| Arce, Valerie Administrative Assistant III DSO KVCR | 05/15/23 | Classified 41C | Gina Guerrero | KVCR | TBD [†] |
| Augsburger, Kurt Director, Workforce Development DSO EDCT | 05/22/23 | Management 14A | New | HRTF | TBD [†] |
| Carbajal, Edwin College Police Officer DSO Police | 05/15/23 | POA 50B | Gina Yap-Gonzalez | General Fund | 03/09/23 |
| Cyr, Mark College Police Officer DSO Police | 05/15/23 | POA 50A | Anson Lara | General Fund | 03/28/23 |
| Davidson, Vance Maintenance Technician CHC Maintenance | 05/15/23 | Classified 42A | Joe Moreno | Maintenance | TBD [†] |
| Divens, Ciera Library Technical Assistant I CHC Library | 05/15/23 | Classified 34A | Dawn Donaldson | General Fund | TBD [†] |
| Elias, Manuel Grant Technician DSO EDCT | 05/15/23 | Classified 34B | Lilieth Campero | Back 2 Work/ Probation | TBD [†] |

[†]Live Scan clearance pending; employee will not start without clearance.

*Salary placement to be determined upon verification of education and experience.



Appointment of District Employees

Submitted for Board Approval May 11, 2023

[v.5.3.2023.p.2|2]

| Employee Name, Title Location Assignment & Department | Start Date | Salary Schedule, Range & Step | New or Replacing | Fund | Live Scan Clearance |
|---|------------|----------------------------------|------------------|--|------------------------|
| Livingston, Eugenia Library Technical Assistant II CHC Library | 05/15/23 | Classified 37B | Jessica Macias | General Fund | TBD [†] |
| Martinez, Jackline Human Resources Generalist DSO Human Resources | 05/15/23 | Confidential 15A | Karen Thomas | General Fund | TBD [†] |
| Molina, Brian College Police Officer DSO Police | 05/15/23 | POA 50A | Stephaine Babino | General Fund | 03/29/23 |
| Mosley, Erica Human Resources Generalist DSO Human Resources | 05/15/23 | Confidential 15E | Melanie Gonzales | General Fund | TBD [†] |
| Oey, Yayang D. Laboratory Assistant I - Electricity/ Electronics SBVC Electricity/Electronics | 05/15/23 | Classified 39A | Steven Bent | Strong Workforce Program Round 6 Grant | 04/22/19 |
| West, Karina Academic Support Specialist SBVC Student Accessibility Services (SAS) | 05/15/23 | Classified 42C | New | Student Accessibility Services (SAS) | 04/06/23 |

[†]Live Scan clearance pending; employee will not start without clearance.

*Salary placement to be determined upon verification of education and experience.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Diana Z. Rodriguez, Chancellor

PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services

DATE: May 11, 2023

SUBJECT: Consideration of Approval of Employee Promotions

RECOMMENDATION

It is recommended that the Board of Trustees approve the promotion of SBCCD employees as indicated on the attached list.

OVERVIEW

The promotion of employees on the attached list is submitted for approval.

ANALYSIS

These employees have gone through the recruitment process and are being recommended for promotion.

SBCCD GOALS

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution

FINANCIAL IMPLICATIONS

The cost of these promotions is included in the appropriate 2022-2023 budgets.





Employee Promotions

Submitted for Board Approval May 11, 2023

[v.5.3.2023.p.1|1]

| Employee Name | From | To | New/ Replacing | Fund | Effective Date |
|---------------------------|--|--|-------------------|---------|-------------------|
| Flores, Briana | EDCT Professional Development Center Grant Technician Classified Salary Schedule Range 34, Step E | EDCT Professional Development Center Assistant Manager, Workforce Development Management Salary Schedule Range 6, Step A | Evelyn Briones | ETP | 05/12/23 |
| Hollis, Patrice | SBVC Financial Aid Financial Aid Specialist Classified Salary Schedule Range 40, Step F | SBVC Financial Aid Financial Aid Coordinator Classified Salary Schedule Range 45, Step E | Maria Trujillo | General | 05/12/23 |
| Raventos, Ali | CHC Admissions & Records Admissions & Records Technician Classified Salary Schedule Range 33, Step F | CHC Admissions & Records Admissions & Records Specialist Classified Salary Schedule Range 38, Step E | Belinda Navarette | General | 05/12/23 |
| Velasquez, Jessica | SBVC Technical Training Student Services Technician II Classified Salary Schedule Range 34, Step B | EDCT Professional Development Center Assistant Manager, Workforce Development Management Salary Schedule Range 6, Step A | New | H RTP | 05/15/23 |

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Diana Z. Rodriguez, Chancellor

PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services

DATE: May 11, 2023

SUBJECT: Consideration of Approval of Employee Transfers

RECOMMENDATION

It is recommended that the Board of Trustees approve the transfer of District employees as indicated on the attached list.

OVERVIEW

The transfer of employees on the attached list is submitted for approval.

ANALYSIS

These employees have gone through the recruitment process and are being recommended for these positions.

SBCCD GOALS

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution

FINANCIAL IMPLICATIONS

The cost of these transfers is included in the appropriate 2022-2023 budgets.





Employee Transfers

Submitted for Board Approval May 11, 2023

[v.4.20.2023.p.1|1]

| Employee Name | From | To | New/ Replacing | Fund | Effective Date |
|------------------------------------|--|--|-------------------------|--------------------------|-------------------|
| Soto, Jacqueline | SBVC Child Development Center Teacher Assistant Classified Schedule Range 21, Step B | SBVC Child Development Center Teacher Assistant Classified Schedule Range 21, Step B <i>Note: Transfer and increase from PT to FT position.</i> | Blanca Cortez- Roman | Child Care Grant | 05/12/23 |
| Hernandez, Xochiquetzal | SBVC Child Development Center Teacher Assistant Classified Schedule Range 21, Step B | SBVC Child Development Center Teacher Assistant Classified Schedule Range 21, Step B <i>Note: Transfer and increase from PT to FT position.</i> | Marissa Padilla | State Preschool Grant | 05/12/23 |

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Diana Z. Rodriguez, Chancellor

PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services

DATE: May 11, 2023

SUBJECT: Consideration of Approval of Reclassification of Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the reclassification of employee as indicated on the attached.

OVERVIEW

In accordance with Article 16: Personnel of the CSEA Collective Bargaining Agreement, either CSEA or SBCCD may propose a reclassification for any position at any time during the life of the Collective Bargaining Agreement, including a reclassification request may be initiated by the unit member or their immediate supervisor.

ANALYSIS

The reclassification on the attached list is mutually agreed upon by both parties.

SBCCD GOALS

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution

FINANCIAL IMPLICATIONS

The financial implications resulting from these reclassifications will be an additional cost to the appropriate 2022-23 budgets.





Employee Reclassifications

Submitted for Board Approval May 11, 2023

[v.4.24.2023.p.1|1]

| Employee Name Location Assignment & Department | From | To | Effective Date |
|---|---|--|-------------------|
| Campos, Norma SBVC Vocational Education | Administrative Clerk Classified Schedule Range 29, Step F | Project Analyst Classified Schedule Range 44, Step A | 09/14/20 |

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Jose F. Torres, Executive Vice Chancellor

PREPARED BY: Lawrence P. Strong, Director of Fiscal Services

DATE: May 11, 2023

SUBJECT: Consideration of Approval to Adopt Resolution #2023-05-11-FS-01
Authorizing Temporary Interfund Borrowing

RECOMMENDATION

It is recommended that the Board of Trustees approve Resolution #2023-05-11-FS-01 to authorize temporary interfund borrowing between all funds to meet cash flow needs in the 2023-24 fiscal year.

OVERVIEW

According to California Education Code 42603, the Board of Trustees may direct that money be temporarily transferred from one fund to another for payment of obligations. The transfer shall be accounted for as temporary borrowing between funds, and shall not be available for appropriation or considered income. Amounts transferred shall be repaid in the same fiscal year or in the following fiscal year, if the transfer takes place within the final 120 calendar days of fiscal year.

ANALYSIS

Adoption of this resolution will allow SBCCD to maintain the necessary flexibility to address any cash flow shortfalls.

SBCCD GOALS

4. Ensure Fiscal Accountability/Sustainability

FINANCIAL IMPLICATIONS

Approval of this board item will be positive for cash flow.



**RESOLUTION #2023-05-11-FS-01 OF THE BOARD OF TRUSTEES OF THE
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
AUTHORIZING TEMPORARY INTERFUND BORROWING**

[v.4.25.2023.p.1|1]

ON MOTION of Member _____, seconded by Member

_____, the following resolution is hereby adopted:

WHEREAS, the San Bernardino County Treasurer does not have authority to honor warrants drawn on school district funds with insufficient cash balances in the absence of an approved borrowing arrangement with the district; and

WHEREAS, the governing board of any school district may direct that moneys held in any fund or account may be temporarily transferred to another fund or account of the district for payment of obligations as authorized by Education Code Section 42603; and

WHEREAS, actual interfund transfers shall be accounted for as temporary loans between funds and shall not be available for appropriation or be considered income to the borrowing fund or account; and

WHEREAS, amounts transferred shall be repaid either in the same fiscal year, or in the following fiscal year if the transfer takes place within the final 120 calendar days of a fiscal year;

NOW THEREFORE, BE IT RESOLVED that:

1. The Governing Board of the San Bernardino Community College District hereby authorizes, for fiscal year 2023-24, temporary transfers between the following funds and authorizes the San Bernardino County Treasurer to honor warrants drawn on those funds, regardless of their cash balances, provided the aggregate cash balance of all those funds is positive:

 - All Available Funds
2. The Governing Board of the San Bernardino Community College District hereby authorizes the Chancellor or his designee to approve any actual interfund transfers processed between the above-mentioned funds and requires that any actual transfer of funds pursuant to this resolution be ratified by the Board as soon as practicable.

PASSED AND ADOPTED by the Governing Board on May 11, 2023, by the following vote:

| | |
|--------------|-------|
| AYES: | _____ |
| NOES: | _____ |
| ABSTENTIONS: | _____ |
| ABSENT: | _____ |

STATE OF CALIFORNIA)
COUNTY OF SAN BERNARDINO)

I, Diana Z. Rodriguez, Secretary of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

WITNESSED my hand this _____ day of _____, 20_____.

_____ Secretary of the Governing Board

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Jose F. Torres, Executive Vice Chancellor

PREPARED BY: Lawrence P. Strong, Director, Fiscal Services

DATE: May 11, 2023

SUBJECT: Consideration of Approval to Adopt Resolution #2023-05-11-FS-02
Approving Transfers to the Reserve for Contingencies from Various
Expenditure Classifications

RECOMMENDATION

It is recommended that the Board of Trustees adopt Resolution #2023-05-11-FS-02 approving the transfer of funds to the reserve for contingencies from various expenditure classifications as indicated in the attached resolution.

OVERVIEW

The 2022-23 Final Budget adopted by the Board of Trustees on September 8, 2022, represented SBCCD's best estimates for income and expenditures for the fiscal year. However, as the year progresses, additional income is sometimes received and must be distributed to appropriate accounts, expenditures change from projected levels, and increased costs may need to be covered. As provided in Title 5, §58307, and in accordance with SBCCD Administrative Procedure 6250, the Board of Trustees shall approve the transfer of funds, upon recommendation of the Chancellor, to or from the reserve for contingencies to or from any expenditure classification. Transfers of funds shall be done via the adoption of a resolution by a two-thirds majority vote.

ANALYSIS

The Board is being asked to adopt a resolution approving budget transfers to the reserve for contingencies from the expenditure classifications indicated on the attached resolution.

SBCCD GOALS

4. Ensure Fiscal Accountability/Sustainability

FINANCIAL IMPLICATIONS

The approval of this board item will change the reserve for contingency accounts by the amounts indicated in the attached resolution.



**RESOLUTION #2023-05-11-FS-02 OF THE BOARD OF TRUSTEES OF THE
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
TO APPROVE TRANSFERS FROM RESERVE FOR CONTINGENCIES TO
VARIOUS EXPENDITURE CLASSIFICATIONS**

[v.4.25.2023.p.1|2]

ON MOTION of Member _____, seconded by Member _____,
the following resolution is hereby adopted:

WHEREAS, on the 8th day of September, 2022, the San Bernardino Community College District (the District) adopted the 2022-23 Final Budget specifying the maximum amount which may be expended for each classification of expenditure; and

WHEREAS, Title 5, §58307 of the California Code of Regulations and District Administrative Procedure 6250 allows the Board of Trustees to approve transfers from the reserve for contingencies to any expenditure classification; and

WHEREAS, transfers of funds shall be done via the adoption of a resolution by a two-thirds majority vote; and

WHEREAS, the transfers listed on the attached Exhibit A were deemed necessary and prudent by the District;

NOW THEREFORE, BE IT RESOLVED that the governing body of the San Bernardino Community College District hereby adopts this resolution and authorizes, by a two-thirds majority vote, to approve said transfers.

PASSED AND ADOPTED by the Board of Trustees on May 11, 2023, by the following majority vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

STATE OF CALIFORNIA)
COUNTY OF SAN BERNARDINO)

I, Diana Z. Rodriguez, Secretary of the Board of Trustees, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

WITNESSED my hand this _____ day of _____, 20_____.

_____ Secretary of the Board of Trustees

**RESOLUTION #2023-05-11-FS-02 OF THE BOARD OF TRUSTEES OF THE
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
TO APPROVE TRANSFERS FROM RESERVE FOR CONTINGENCIES TO
VARIOUS EXPENDITURE CLASSIFICATIONS**

[v.4.25.2023.p.2][2]

EXHIBIT A

| Fund 110/01 General Fund, Unrestricted | | | 19,242,905 | 2022-23 Initial Fund Balance | |
|---|---------------------|--------|--------------------------------|---|--|
| | | | (123,000) | Net Change from Previously Approved Transfers | |
| | | | 19,119,905 | Fund Balance Before Transfer(s) | |
| Board Approved | Date of Transfer | Ref # | Amount to/(from) Reserve | Expenditure Classification | Justification |
| 5/11/2023 | 3/2/2023 | 017516 | (700,000) | 5000 Other Expenses | To fund SBVC electricity needs |
| 5/11/2023 | 3/9/2023 | 017621 | (150) | 5000 Other Expenses | To charge and close 2018-19 cash advance |
| | | | (700,150) | Total Approved at this Board Meeting | |
| | | | 18,419,755 | Fund Balance After Transfer(s) | |

| Fund 730/73 Student Body Center Fee | | | 906,711 | 2022-23 Initial fund Balance | |
|--|-----------|--------|--------------------------------|---|---|
| | | | - | Net Change from Previously Approved Transfers | |
| | | | 906,711 | Fund Balance Before Transfer(s) | |
| Board Approved | Date | Ref # | Amount to/(from) Reserve | Expenditure Classification | Justification |
| 5/11/2023 | 3/16/2023 | 017646 | (5,550) | 6000 Capital Outlay | To fund new student ID printer & services |
| | | | (5,550) | Total Approved at this Board Meeting | |
| | | | 901,161 | Fund Balance After Transfer(s) | |

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Jose F. Torres, Executive Vice Chancellor

PREPARED BY: Steven J. Sutorus, Business Manager

DATE: May 11, 2023

SUBJECT: Consideration of Ratification for Contracts at or Above \$109,300

RECOMMENDATION

It is recommended that the Board of Trustees ratify the contracts on the attached list which are routine in nature, support the ongoing operation of the District, and have a total contract cost at or above \$109,300.

OVERVIEW

In accordance with SBCCD Board Policy 6100, Delegation of Authority, The Board of Trustees delegates authority to the Chancellor to supervise the general business procedures of the District to assure the proper administration of property and contracts. District staff is presenting the attached purchase and/or contract requests, which meet or exceed the formal bid limits, for Board approval in the form of ratification.

ANALYSIS

The California Board of Governors sets the formal bid limit for procurement of goods and or services on an annual basis. The formal bid limit for the current calendar year has been set at \$109,300. Ratification of the contracts on the attached list will allow for the successful ongoing operation of the District. Construction services are not included in this board item.

SBCCD GOALS

4. Ensure Fiscal Accountability/Sustainability

FINANCIAL IMPLICATIONS

The attached purchase and or contract requests have been budgeted for via purchase requisition.



**Contracts and Agreements
Over \$109,300**

Board Date 05/11/2023

1 of 2

| Control Number | Vendor Name | Dept/Location | Contract Type | Total New Contract Value | Amendment |
|----------------|--|---------------|---------------|-------------------------------|-------------|
| 24414 | Barstow CCD | EDCT/SBCCD | Subgrantee | \$532,500.00 | |
| | Subgrantee Agreement - Develop training programs in Health Logistics and Water Industry Sectors | | | 04/17/2023 through 09/30/2025 | |
| 23106 | Colton Joint USD | Math/SBVC | Amendment 01 | \$716,304.00 | \$80,000.00 |
| | Subgrantee agreement for AB104 California Adult Education Program (CAEP); Subgrantee to provide services of the grant objectives; this is to approve Amendment 01 - Increase scope of work and increase in funding by \$80,000 | | | 07/01/2022 Through 06/30/2023 | |
| 24417 | Desert CCD | EDCT/SBCCD | Subgrantee | \$190,098.00 | |
| | Subgrantee Agreement - Develop training program in Health Industry sectors | | | 04/17/2023 through 09/30/2025 | |
| 24420 | Foundation for California Community Colleges | EDCT/SBCCD | Subgrantee | \$150,000.00 | |
| | Provide an apprenticeship coordinator to create new and grow existing health apprenticeship programs across High Schools and Community Colleges | | | 04/17/2023 through 09/30/2025 | |
| 24442 | Riverside CCD | EDCT/SBCCD | Subgrantee | \$702,067.00 | |
| | Subgrantee Agreement - Serve participants in the Certified Nursing Assistant program, perform feasibility student for a new Anesthesia Technology Associate Degree Program | | | 04/17/2023 through 09/30/2025 | |

**Contracts and Agreements
Over \$109,300**

Board Date 05/11/2023

2 of 2

| Control Number | Vendor Name | Dept/Location | Contract Type | Total New Contract Value | Amendment |
|----------------|--|-------------------------------|-----------------------|-------------------------------|--------------|
| 24010 | Safework, Inc. | Facilities Planning/ SBCCD | Amendment 01 | \$240,000.00 | \$150,000.00 |
| | Boardroom remodeling project 03-2122-02' This is to approve Amendment to increase scope of work increase the funding by \$150,000 | | | 01/30/2023 through 01/29/2026 | |
| 19546 | San Bernardino County Sheriff's Department | Police Science/ SBCCD | Amendment 05 | 4,951,805.15 | \$247,323.00 |
| | Basic Training Agreement for Police Science Program: Rate \$3.93 Per Student Per Instructional Hour; this is to approve Amendment 05 - add student instruction hours and increase funding by \$247,323 | | | 07/01/2020 through 06/30/2025 | |
| 24286 | Sidepath, Inc. | TESS/SBCCD | Installation Services | \$396,383.53 | |
| | Furnish and install - VxRail server host infrastructure to host District servers | | | 03/09/2023 through 12/31/2025 | |
| 24443 | Victor Valley CCD | EDCT/SBCCD | Subgrantee | \$156,218.00 | |
| | Subgrantee Agreement - Develop new Health industry sector programs, expand current Certified Nursing Assistant program, and update SIM Lab with manikins and equipment to support program outlined and this contract | | | 04/17/2023 through 09/30/2025 | |

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Jose F. Torres, Executive Vice Chancellor

PREPARED BY: Steven J. Sutorus, Business Manager

DATE: May 11, 2023

SUBJECT: Consideration of Approval of District & College Expenses

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached requests for district and college expenses.

OVERVIEW

As required by Ed Code and the County Superintendent of Schools, Board action is required for field trips whenever expenditures are to be made on behalf of students for admission, meals and lodging. In addition, SBCCD AP 6925 requires the Board authorize the expenditure of funds related to various functions planned for the colleges and district office as indicated below.

- Meetings or trainings attended only by employees and/or currently enrolled students for which the total cost will be in excess of \$1,000.
- Meetings or trainings attended by employees, currently enrolled students, and by one or more non-employees and/or non-students of the District, for which the total cost will be in excess of \$500.
- Any refreshments and/or meals for an event. Events are defined as activities in which non-employees and/or non-students will/can attend or participate (e.g., job fair, holiday event, recruitment event); or is on a large enough scale to be considered neither a meeting nor training.

ANALYSIS

Details of the various events are included in the attached list being presented for approval.

SBCCD GOALS

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution
3. Be a Leader and Partner in Addressing Regional Issues
4. Ensure Fiscal Accountability/Sustainability

FINANCIAL IMPLICATIONS

The cost of these expenditures is included in the budgets shown on the attached.





District & College Expenses

Submitted for Board Approval May 11, 2023

[v.4.21.2023.p.1|4]

| Site/Date/Cost | Event/Items Purchased/Funding Source |
|--|---|
| Site: CHC Date of Event: 5/10/2023 Total Estimated Cost: \$2,000 | Event: CHC Athletics Banquet Items Being Purchased: Meals and refreshments This event is the first annual Athletics Banquet for CHC student athletes and their families, along with CHC staff. Funding Source: Student Athletics General Fund Ratification: The date was selected after the deadline to submit Board items. |
| Site: CHC Date of Event: 05/21-25/2023 Total Estimated Cost: \$920 | Event: CFED West Conference Items Being Purchased: Student conference expenses To sponsor student attendance at first responder conference & expo in Indian Wells, CA. Funding Source: Perkins Title I-Restricted Fund |
| Site: CHC Date of Event: 06/20-22/2023 Total Estimated Cost: \$3,600 | Event: California Society for Respiratory Care Annual Conference Items Being Purchased: Registration for 18 students to attend the CSRC conference in Pechanga, CA. Funding Source: Perkins Title I-Restricted Fund |
| Site: SBVC Date of Event: 05/05/2023 Total Estimated Cost: \$5,000 | Event: Tenure Reception Items Being Purchased: Supplies, giveaways, contracts, meals and refreshments The Office of Instruction is sponsoring the tenure reception in Redlands, CA honoring the faculty who received tenure from 2020-2023. Anticipated attendance is approximately 150 faculty and district personnel. Funding Source: Instruction Office General Fund |



District & College Expenses

Submitted for Board Approval May 11, 2023

[v.4.21.2023.p.2|4]

| Site/Date/Cost | Event/Items Purchased/Funding Source |
|--|--|
| Site: SBVC Date of Event: 05/11/2023 Total Estimated Cost: \$3,000 | Event: Techtopia Day Items Being Purchased: Meals and refreshments This event will host approximately 100 students from surrounding schools and 10 SBVC Computer Information Technology/Computer Science faculty members. Funding Source: Inland Empire Cybersecurity Grant |
| Site: SBVC Date of Event: 05/24/2023 05/13/2023 Total Estimated Cost: \$35,000 | Event: Pacific Islander Graduation Items Being Purchased: Meals, refreshments, and rentals. First Year Experience will be hosting the 5th Annual Island Graduation to uplift and support our Native Hawaiian Pacific Islander graduates from both local high schools and SBVC. Anticipated attendance is 800 students and staff. Chaperones for this event include Sharaf Williams and Amanda Moody. Funding Source: Outreach and Retention Categorical Fund Amendment: Originally Board approved March 9, 2023, this item is being amended to change the date. |
| Site: SBVC & CHC Date of Event: 05/12/2023 - 05/20/2023 05/13/2023 Total Estimated Cost: \$20,000 | Event: Black Grad Celebration Items Being Purchased: Refreshments, giveaway, contracts, and supplies. The Black Faculty and Staff Association is sponsoring its annual graduation event to celebrate SBVC's Black African/American students who have completed their education requirements to earn their Associate of Arts/Associates of Science degrees. Anticipated attendance is 100 students, staff and community members. Keenan Giles and Veeda Benjamin will serve as chaperones. Funding Source: Diversity General Fund, Black Faculty Staff Association Fund and Student Equity Categorical Fund, Student Retention & Outreach Categorical Fund Amendment: Originally Board approved April 13, 2023, this item is being amended to add Student Retention & Outreach Categorical Fund as a funding source and specify the date. |



District & College Expenses

Submitted for Board Approval May 11, 2023

[v.4.21.2023.p.3|4]

| Site/Date/Cost | Event/Items Purchased/Funding Source |
|--|--|
| Site: SBVC Date of Event: 05/16/2023 Total Estimated Cost: \$8,000 | Event: Grad Day Items Being Purchased: Meals, refreshments, supplies, and contracts The Office of Student Life is hosting the Grad Day to celebrate the 2023 graduates. Anticipated attendance is 300 students, staff and faculty. Dr. Raymond Carlos, Maritza Portillo, Marie Maghuyop, and LaCretia Smith will serve as chaperones. Funding Source: Commencement General Fund, Student Life Trust Account, Associated Student Government General Fund |
| Site: SBVC Date of Event: 05/22-23/2023 Total Estimated Cost: \$10,000 | Event: SBVC Commencement 2023 Breakfast Items Being Purchased: Meals and refreshments The Office of Student Life is hosting the annual commencement breakfast to celebrate the accomplishments of the 2023 graduating class. Anticipated attendance is 300 students, staff and faculty. Dr. Raymond Carlos, Maritza Portillo and LaCretia Smith will serve as chaperones. Funding Source: Commencement General Fund, Student Life Trust Account, Associated Student Government General Fund, Arts, Lecture & Diversity General Fund |
| Site: SBVC Date of Event: 05/24/2023 Total Estimated Cost: \$74,500 | Event: SBVC Commencement 2023 Items Being Purchased: Contracts, rentals, supplies, meals and refreshments The Office of Student Life is sponsoring SBVC's annual commencement ceremony celebrating the achievements of the 2023 graduating class at the 66ers Stadium. Anticipated attendance is 5,000 students, staff, faculty, and community members. Dr. Raymond Carlos, Maritza Portillo, and LaCretia Smith will serve as chaperones. Funding Source: Commencement General Fund, Student Life Trust Account, Associated Student Government General Fund, Arts, Lecture & Diversity General Fund |



District & College Expenses

Submitted for Board Approval May 11, 2023

[v.4.21.2023.p.4|4]

| Site/Date/Cost | Event/Items Purchased/Funding Source |
|--|--|
| Site: SBVC Date of Event: 05/30/2023-06/02/2023 Total Estimated Cost: \$3,500 | Event: Classified Connection Week Items Being Purchased: Meals and refreshments Sponsored by SBVC Professional Development, this week-long in-person event will include speaker presentations, workshops, socials, and group activities for classified staff. Anticipated attendance is 150 classified staff. Funding Source: President's Office General Fund |
| Site: SBVC Date of Event: 06/07/2023 (Day #1) 06/14/2023 (Day #2) Total Estimated Cost: \$1,470 | Event: Middle College High School Orientation Items Being Purchased: Meals and refreshments New student orientation will be held on both the college campus and the high school campus and will total approximately 130 students and staff. The purpose of orientation is to assist our new students with the matriculation process along with completion of concurrent enrollment forms for high school students. The workshops are led by the college program counselors along with support from college mentors and high school peer leaders. Event will be facilitated by Kimberly Johnson and other counseling staff. Funding Source: Middle College High School General Fund |

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Jose F. Torres, Executive Vice Chancellor

PREPARED BY: Steven J. Sutorus, Business Manager

DATE: May 11, 2023

SUBJECT: Consideration of Approval of Surplus Property and Authorize Donation to San Bernardino Valley Concert Association

RECOMMENDATION

It is recommended that the Board of Trustees approve the surplus and donation of art equipment to San Bernardino Valley Concert Association.

OVERVIEW

SBVC's Arts and Humanities Division wishes to surplus the items which are no longer used by the District. Education Code 81452 (c) provides that the governing board may, by unanimous vote, declare property of insignificant value as surplus and donate the surplus property to a charitable organization. The items to be donated are: kiln, hand extruder, clay mixer, tempered glass, and pottery wheels. The estimated value of the donation is \$9,500.

ANALYSIS

The SBVC's Arts and Humanities Division no longer uses the items and they are non-essential to ongoing operations. San Bernardino Valley Concert Association has examined the equipment and is willing to accept the donation for use in supporting their mission.

SBCCD GOALS

4. Ensure Fiscal Accountability/Sustainability

FINANCIAL IMPLICATIONS

There is no cost to the District associated with this Board item.



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Jose F. Torres, Executive Vice Chancellor

PREPARED BY: Steven J. Sutorus, Business Manager

DATE: May 11, 2023

SUBJECT: Consideration of Approval of Surplus Property and Authorization for Private Sale or Disposal

RECOMMENDATION

It is recommended that the Board of Trustees declare the equipment and/or materials listed on the attached as surplus property, and direct the Business Manager to arrange for its sale or disposal.

OVERVIEW

California Education Code 81452 states that if a governing board, by a unanimous vote of those members present, finds that property, whether one or more items, does not exceed in value the sum of \$5,000, the property may be sold at private sale without advertising or disposed of.

ANALYSIS

The items listed on the attached have been identified as obsolete and no longer usable. Upon approval by the board, they will be sold or disposed of through reputable auction houses and/or salvage companies.

SBCCD GOALS

4. Ensure Fiscal Accountability/Sustainability

FINANCIAL IMPLICATIONS

Funds for materials sold will be provided to the district after auction and positively impact the budget.



Non-Fixed Assets Surplus Report
May 11, 2023

| Description | Quantity |
|------------------------------|----------|
| Dell Optiplex 3050 Computers | 41 ea |
| Extron Switcher | 1 ea |

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Board Executive Committee (BEC)

REVIEWED BY: Diana Z. Rodriguez, Chancellor

PREPARED BY: Stacey K. Nikac, Administrative Officer

DATE: May 11, 2023

SUBJECT: Board Self-Evaluation Instrument

RECOMMENDATION

It is recommended that the Board of Trustees approve the instrument as required in Board Policy 2745.

OVERVIEW

<https://sbccd.policystat.com/policy/8198419/latest/>

On April 14, 2022, the Board of Trustees approved members of the Board Executive Committee (BEC) to serve as the Ad Hoc Committee for the Board's Self-Evaluation process. Pursuant to Board Policy 2745, the ad hoc committee recommends the instrument to be used in the Board's self-evaluation.

ANALYSIS

The Board of Trustees is committed to assessing its own performance as a Board to identify its strengths and areas in which it may improve its effectiveness. The Ad Hoc Committee recommends the instrument to be used in Board's self-evaluation, incorporates criteria contained in Board Policy 2745, and ensures the process for evaluation is followed and approved by the Board as required.

The Chancellor is evaluated at least annually in accordance with BP 2435 titled Evaluation of the Chancellor. The ad hoc committee ensures the Chancellor's evaluation complies with the criteria based on Board Policy, the Chancellor job description, and performance goals and objectives developed by the Board.

If an instrument is used, all Board members will be asked to complete the evaluation instrument and submit them to the Office of the Chancellor and/or consultant.

A summary of the evaluations will be presented and discussed at an annual Board retreat scheduled for that purpose. The results will be used to identify accomplishments in the past year and goals for the following year.

SBCCD GOALS

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution
3. Be a Leader and Partner in Addressing Regional Issues
4. Ensure Fiscal Accountability/Sustainability

FINANCIAL IMPLICATIONS

There are no financial implications associated with this item.

COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES SELF-EVALUATION TOOL

San Bernardino Community College District

Directions: For each item listed below, please circle the rating that best describes your assessment of the performance of the Board of Trustees as a body. Please feel free to write comments in the provided spaces to explain your assessment.

Rating Scale: 1. Never 2. Seldom 3. Often 4. Always

| Indicators | Rating | Comments |
|------------|--------|----------|
|------------|--------|----------|

I. Board/Chancellor Relations

The Board:

| | | |
|---|------------------|--|
| 1. Promptly communicates all expectations, compliments, concerns or criticisms of the college system to the Chancellor. | 1 2 3 4 | We are getting better _____ _____ _____ |
| 2. Avoids infringing on the Chancellor's area of responsibility. | 1 2 3 4 | _____ _____ |
| 3. Follows agreed upon procedures in communicating with the staff. | 1 2 3 4 | _____ _____ |
| 4. Avoids publicly criticizing the Chancellor. | 1 2 3 4 | _____ _____ |
| 5. Encourages the Chancellor's participation in professional associations and activities. | 1 2 3 4 | _____ _____ |

Rating Scale: 1. Never 2. Seldom 3. Often 4. Always

| Indicators | Rating | Comments |
|---|---------|-------------------------|
| 6. Demonstrates respect toward Chancellor, members of his/her Cabinet and Community College District staff. | 1 2 3 4 | _____ _____ |
| 7. Places trust in the Chancellor and in the integrity of Chancellor, Cabinet and staff. | 1 2 3 4 | _____ _____ |
| 8. Provides, through policy, a clear set of expectations of performance and personal qualities against which the Chancellor will be measured. | 1 2 3 4 | _____ _____ _____ |
| 9. Evaluates Chancellor Annually. | 1 2 3 4 | _____ _____ |
| 10. Maintains a professional compensation package for the Chancellor. | 1 2 3 4 | _____ _____ |

II. Board Meetings

The Board:

| | | |
|---|---------|-------------------------|
| 1. Conducts all Board of Trustees meetings efficiently and effectively. | 1 2 3 4 | _____ _____ |
| 2. Provides opportunities for public participation in board meetings and sets clearly defined procedures for community members to address the board. | 1 2 3 4 | _____ _____ _____ |
| 3. Maintains and follows procedures for developing the agenda and getting materials to Trustees in advance of meetings as agreed upon between the board and the Chancellor. | 1 2 3 4 | _____ _____ _____ |

Rating Scale: 1. Never 2. Seldom 3. Often 4. Always

| Indicators | Rating | Comments |
|---|---------|-------------|
| 4. Makes a sincere effort to be informed on all agenda items prior to meetings. | 1 2 3 4 | <hr/> <hr/> |
| 5. Adheres to its adopted code of ethics. | 1 2 3 4 | <hr/> <hr/> |

III. Board/Community Relations

The Board:

| | | |
|---|---------|-------------|
| 1. Avoids committing to a position or an issue before all relevant facts are presented. | 1 2 3 4 | <hr/> <hr/> |
| 2. Allows for citizen input through public hearings, advisory committees, etc. | 1 2 3 4 | <hr/> <hr/> |
| 3. Supports the Board President in his/her role as spokesperson for the board. | 1 2 3 4 | <hr/> <hr/> |
| 4. Disseminates information to the public following established procedures. | 1 2 3 4 | <hr/> <hr/> |
| 5. Strives to maintain an open dialogue with governmental and community leaders. | 1 2 3 4 | <hr/> <hr/> |

IV. Board Qualities

The Board:

| | | |
|---|---------|-------------|
| 1. Displays a sincere and unselfish interest in students and contributes to their education and growth. | 1 2 3 4 | <hr/> <hr/> |
|---|---------|-------------|

Rating Scale: 1. Never 2. Seldom 3. Often 4. Always

| Indicators | Rating | Comments |
|--|------------------|-------------------|
| 2. Possesses knowledge of the educational process and the needs of the community. | 1 2 3 4 | <hr/> <hr/> <hr/> |
| 3. Strives to improve governance skills by conducting special board workshops and participating in local and regional conferences. | 1 2 3 4 | <hr/> <hr/> |
| 4. Weighs all decisions in terms of what is best for the students of the Community College District. | 1 2 3 4 | <hr/> <hr/> |
| 5. Is visible in the community. | 1 2 3 4 | <hr/> <hr/> |
| 6. Respects fellow individual Trustees and their decisions. | 1 2 3 4 | <hr/> <hr/> |
| 7. Trusts fellow individual Trustees | 1 2 3 4 | <hr/> <hr/> |
| 8. Is independent and open-minded. | 1 2 3 4 | <hr/> <hr/> |
| 9. Keeps confidential matters confidential. | 1 2 3 4 | <hr/> <hr/> |

Rating Scale: 1. Never 2. Seldom 3. Often 4. Always

| Indicators | Rating | Comments |
|------------|--------|----------|
|------------|--------|----------|

V. Board In-Service

The Board:

| | | |
|---|------------------|-------------|
| 1. Keeps informed by seeking and reading current literature. | 1 2 3 4 | <hr/> <hr/> |
| 2. Keeps abreast of educational issues by attending education workshops and conferences at the local, regional and national levels. | 1 2 3 4 | <hr/> <hr/> |
| 3. Strives toward growth through a planned board in-service program with the help of the Chancellor. | 1 2 3 4 | <hr/> <hr/> |
| 4. Annually assesses board performance and commits to training necessary to improve own performance. | 1 2 3 4 | <hr/> <hr/> |

VI. Policy Development

The Board:

| | | |
|---|------------------|-------------------|
| 1. Develops sound written policies and maintains an up-to-date organized policy manual, which provides ready access to each policy. | 1 2 3 4 | <hr/> <hr/> <hr/> |
| 2. Cooperatively establishes policies with the administration for the operation of the Community College District. | 1 2 3 4 | <hr/> <hr/> |
| 3. Allows appropriate input into the policy development process. | 1 2 3 4 | <hr/> <hr/> |

Rating Scale: 1. Never 2. Seldom 3. Often 4. Always

| Indicators | Rating | Comments |
|--|------------------|-------------|
| 4. Provides for periodic policy review and revision, when appropriate. | 1 2 3 4 | <hr/> <hr/> |

VII. Goal Setting and Planning

The Board:

| | | |
|--|------------------|-------------------|
| 1. Establishes clearly identified Community College District goals, annually, based on the assessed needs of the district and the recommendations of the Chancellor. | 1 2 3 4 | <hr/> <hr/> <hr/> |
| 2. Monitors annually the implementation of district goals. | 1 2 3 4 | <hr/> <hr/> |
| 3. Establishes clearly identified board development goals based on the outcome of the board's self-evaluation. | 1 2 3 4 | <hr/> <hr/> |
| 4. Plans and implements appropriate activities for the achievement of the board development goals. | 1 2 3 4 | <hr/> <hr/> |
| 5. Reviews and revises annually the board's long-range plan. | 1 2 3 4 | <hr/> <hr/> |

Status **Active** PolicyStat ID **8198419**



Origination 01/2001
 Last Approved 06/2020
 Last Revised 06/2020
 Next Review 06/2030

Owner **BOT Board of Trustees:**
 Policy Area **Chapter 2 Board of Trustees**
 References **Legally Required**

BP 2745 Board Self-Evaluation

(Replaces current SBCCD BP 2020)

The Board of Trustees is committed to assessing its own performance as a Board in order to identify its strengths and areas in which it may improve its effectiveness.

To this end the Board has established the following processes for evaluation:

An ad hoc committee of the Board shall be appointed in April to determine the instrument or process to be used in Board self-evaluation. Any evaluation instrument shall incorporate criteria contained in these Board policies regarding Board operations, as well as criteria defining Board effectiveness promulgated by recognized practitioners in the field.

The process for evaluation shall be recommended to and approved by the Board.

If an instrument is used, all Board members will be asked to complete the evaluation instrument and submit them to the Office of the Chancellor and/or consultant.

A summary of the evaluations will be presented and discussed at an annual Board retreat scheduled for that purpose. The results will be used to identify accomplishments in the past year and goals for the following year.

Reference:

ACCJC Accreditation Standard IV.C.10 (formerly IV.B.1.e & g)

Attachments

[BP 2745 Board Self-Evaluation - Comments](#)

BP 2745 Board Self-Evaluation - Legal Citations

Approval Signatures

| Step Description | Approver | Date |
|-----------------------------------|-------------|---------|
| Final Board Approval | Policy Stat | 06/2020 |
| Reviewed and Approved per AP 2510 | Policy Stat | 06/2020 |

COPY

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Jose F. Torres, Executive Vice Chancellor

PREPARED BY: Farrah Farzaneh, Director, Facilities Planning, Emergency Management & Construction

DATE: May 11, 2023

SUBJECT: Consideration of Ratification of Master Services Agreements and Task Orders for Bond Construction

RECOMMENDATION

It is recommended that the Board of Trustees ratify Master Services Agreements and Task Orders as indicated on the attached list.

OVERVIEW

To support the Measure CC Bond Program, SBCCD has created various shortlists of professional service consultants for specific pre-design, and engineering disciplines in accordance with the established Request for Qualifications process. These prequalified shortlists include:

- Architectural & Engineering
- California Environmental Quality Act/National Environmental Policy Act
- Civil Surveying
- Commissioning
- Division of the State Architect Inspector of Record
- Estimating
- Furniture, Fixtures, & Equipment (FF&E) Design, Procurement & Installation Coordination
- Geotechnical
- Hazardous Material Assessment
- Landscape Architecture
- Mechanical Engineering & Plumbing
- Special Inspection & Material Testing

As consulting firms are needed, Requests for Task Order Proposals are issued to the firms of each applicable shortlist. If selected, a Master Services Agreement with the chosen firm is executed, and the Task Order awarded.

ANALYSIS

Requests for Task Order Proposals are issued to all prequalified professional services consultants within the related pool. Unlike construction contracts, which are awarded by low bid, professional consulting contracts are awarded based on best value.



Each proposal is assessed by a committee comprised of representatives from the Facilities Department, campus staff, program management team, and other District stakeholders as appropriate. A qualitative evaluation based on weighted criteria (including fee, technical approach, project experience, key personnel, and delivery schedule) is performed to determine which firm's proposal provides SBCCD with the best value for the Task Order.

SBCCD GOALS

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution
3. Be a Leader and Partner in Addressing Regional Issues
4. Ensure Fiscal Accountability/Sustainability

FINANCIAL IMPLICATIONS

The costs will be included in the Bond Construction budget.



Master Services Agreements & Task Orders for Bond Construction

Submitted for Ratification May 11, 2023

[v.4.7.2023.p.1|5]

| Firm | Pool Approval | Task Order Amount | Site | Project | Task Order | Date Executed | Date Ratified |
|---|--|-------------------|----------|--|--|---------------|---------------|
| Leighton Consulting, Inc. Rancho Cucamonga, CA | Special Inspection & Material Testing 2/13/2020 | \$9,156.00 | SBVC | Planetarium HVAC Replacement | CC01-3610-04.04 (TO#07-015.0) Special Inspection & Material Testing Services | 3/31/2023 | 5/11/2023 |
| *RMA Group Rancho Cucamonga, CA | Special Inspection & Material Testing 2/13/2020 | \$64,916.00 | SBVC | New Softball Field | CC01-3605.08 (TO#02-017.2) Special Inspection & Material Testing Services | 3/29/2023 | 5/11/2023 |
| 3QC, Inc. Pasadena, CA | Commissioning 2/13/2020 | \$48,430.00 | CHC | Instructional Building | CC02-3631.03 (TO#02-021.0) Commissioning Services | 3/23/2023 | 5/11/2023 |
| Leighton Consulting, Inc. Rancho Cucamonga, CA | Special Inspection & Material Testing 2/13/2020 | \$23,566.00 | SBVC | Physical Science and Health & Life Science Mechanical Improvements | CC01-3610-06.07 (TO#08-016.0) Special Inspection & Material Testing Services | 3/22/2023 | 5/11/2023 |
| NAC Architecture Los Angeles, CA | Architectural & Engineering 12/12/2019 | \$214,980.00 | SBVC | SBVC Landscape Campus Wide Master Plan | CC01-3610-27 (TO#02-037.0) Architectural & Engineering Services | 3/17/2023 | 5/11/2023 |
| *RHA Landscape Architects-Planners, Inc. Riverside, CA | Landscape Architecture 2/13/2020 | \$25,280.00 | CHC | Multiple Projects - Arborist | CC02-3620.03 (TO#02-013.1) Landscape Architecture Services | 3/7/2023 | 5/11/2023 |
| *Dovetail Decision Consultants, Inc. San Anselmo, CA | Districtwide FF&E Design, Procurement & Installation Coordination 8/11/2022 | \$16,285.00 | DW (CHC) | Crafton Hills College FF&E | CC03-3640-17.01 (TO#01-003.1) FF&E Design, Procurement & Installation Coordination Services | 2/28/2023 | 5/11/2023 |

*Issued as a supplement to an existing Task Order.



Master Services Agreements & Task Orders for Bond Construction

Submitted for Ratification May 11, 2023

[v.4.7.2023.p.2|5]

| Firm | Pool Approval | Task Order Amount | Site | Project | Task Order | Date Executed | Date Ratified |
|---|---|-------------------|------|-----------------------------------|--|---------------|---------------|
| Knowland Construction Services Rancho Palos Verdes, CA | Division of the State Architect Inspector of Record 5/31/2021 | \$88,984.00 | CHC | Solar PV | CC02-3626-19.02 (TO#07-013.0) Division of the State Architect Inspector of Record Services | 2/15/2023 | 5/11/2023 |
| Salas O'Brien Corona, CA | Commissioning 2/13/2020 | \$129,980.00 | SBVC | Student Services Building | CC01-3606.05 (TO#04-020.0) Commissioning Services | 2/10/2023 | 5/11/2023 |
| Leighton Consulting, Inc. Rancho Cucamonga, CA | Special Inspection & Material Testing 2/13/2020 | \$99,744.00 | SBVC | East Wing Mechanical Improvements | CC01-3610-08.04 (TO#06-014.0) Special Inspection & Material Testing Services | 2/2/2023 | 5/11/2023 |
| *ARUP, US Inc. Los Angeles, CA | Commissioning 2/13/2020 | \$83,190.00 | SBVC | Career Pathways 2 | CC01-3608-04 (TO#03-019.1) Commissioning Services | 1/30/2023 | 5/11/2023 |
| Knowland Construction Services Rancho Palos Verdes, CA | Division of the State Architect Inspector of Record 5/31/2021 | \$90,000.00 | SBVC | East Wing Mechanical Improvements | CC01-3610-08.03 (TO#06-012.0) Division of the State Architect Inspector of Record Services | 1/26/2023 | 5/11/2023 |
| *Leighton Consulting, Inc. Rancho Cucamonga, CA | Special Inspection & Material Testing 2/13/2020 | \$34,000.00 | SBVC | Technical Building Replacement | CC01-3601.05 (TO#03-013.1) Special Inspection & Material Testing Services | 1/26/2023 | 5/11/2023 |
| *Twining, Inc. Riverside, CA | Geotechnical 12/12/2019 | \$10,190.00 | CHC | Instructional Building | CC02-3631.02 (TO#019) Geotechnical Services | 1/4/2023 | 5/11/2023 |

*Issued as a supplement to an existing Task Order.



Master Services Agreements & Task Orders for Bond Construction

Submitted for Ratification May 11, 2023

[v.4.7.2023.p.3|5]

| Firm | Pool Approval | Task Order Amount | Site | Project | Task Order | Date Executed | Date Ratified |
|--|---|-------------------|-----------|--|--|---------------|---------------|
| *Architerra Design Group Rancho Cucamonga, CA | Landscape Architecture 2/13/2020 | \$3,110.00 | SBVC | Campus Perimeter Fencing | CC01-3610-11-01.01 (TO#012) Landscape Architecture Services | 12/22/2022 | 5/11/2023 |
| Dovetail Decision Consultants, Inc. San Anselmo, CA | Districtwide Furniture, Fixtures & Equipment Design, Procurement & Installation Coordination 8/11/2022 | \$253,960.00 | DW (SBVC) | San Bernardino Valley College FF&E | CC03-3640-17.02 (TO#002R) FF&E Design, Procurement & Installation Coordination Services | 12/21/2022 | 5/11/2023 |
| Omega Environmental Services, Inc. San Bernardino, CA | Hazardous Material Assessment 2/13/2020 | \$7,290.00 | SBVC | Technical Building Replacement | CC01-3601.08 (TO#020) Hazardous Materials Assessment Services | 12/21/2022 | 5/11/2023 |
| *PBK Architects, Inc. Rancho Cucamonga, CA | Architectural & Engineering 12/12/2019 | \$10,480.00 | CC02-3621 | Crafton Hall Renovation | CC02-3621.01 (TO#036) Architectural & Engineering Services | 12/6/2022 | 5/11/2023 |
| Omega Environmental Services, Inc. San Bernardino, CA | Hazardous Materials Assessment 2/13/2020 | \$18,740.00 | CHC | Instructional Building | CC02-3631.04 (TO#016) Hazardous Materials Assessment Services | 4/13/2022 | 5/11/2023 |
| *GO Architects Upland, CA | Architectural & Engineering 12/12/2019 | \$21,355.44 | CHC | Campus Accessibility and Site Improvements | CC02-3626-03.01 (TO#030) Architectural & Engineering Services | 3/28/2022 | 5/11/2023 |
| Terracon Consultants, Inc. Colton, CA | Hazardous Material Assessment 2/13/2020 | \$32,691.70 | SBVC | Career Pathways Phase 2 | CC01-3601.08 (TO#015) Hazardous Material Assessment Services | 3/7/2022 | 5/11/2023 |

*Issued as a supplement to an existing Task Order.



Master Services Agreements & Task Orders for Bond Construction

Submitted for Ratification May 11, 2023

[v.4.7.2023.p.4|5]

| Firm | Pool Approval | Task Order Amount | Site | Project | Task Order | Date Executed | Date Ratified |
|---|--|-------------------|------|---|--|---------------|---------------|
| *Leighton Consulting, Inc. Rancho Cucamonga, CA | Geotechnical 12/12/2019 | \$8,400.00 | CHC | Solar PV | Direct Procurement (TO#010) Geotechnical Services | 11/12/2021 | 5/11/2023 |
| *Perkins Eastman Architects DPC Los Angeles, CA | Architectural & Engineering 12/12/2019 | \$17,950.00 | CHC | Child Development Center | CC02-3634.01 (TO#022) Architectural & Engineering Services | 11/12/2021 | 5/11/2023 |
| RMA Group Rancho Cucamonga, CA | Special Inspection & Material Testing 2/13/2020 | \$19,605.00 | CHC | Campus Wide Accessibility and Site Improvements | CC02-3626-03.03 (TO#007) Special Inspection & Material Testing Services | 10/7/2021 | 5/11/2023 |
| *Leo A Daly Los Angeles, CA | Architectural & Engineering 12/12/2019 | \$6,382.00 | CHC | Central Complex 2 - Add User Group Mtgs & Design Services | CC02-3633.01 (TO#014) Architectural & Engineering Services | 3/29/2021 | 5/11/2023 |

*Issued as a supplement to an existing Task Order.



Master Services Agreements & Task Orders for Bond Construction

Submitted for Ratification May 11, 2023

[v.4.7.2023.p.5]5]

Master Services Agreement Amendments

| Firm | Pool Approval | Amendment | Change Description | Cost Impact | Date Executed | Date Ratified |
|---|--|---------------|--|-------------|---------------|---------------|
| Design West Engineering San Bernardino, CA | Mechanical, Electrical, and Plumbing 12/12/2019 | Amendment 001 | Contract Extension Amendment to amend the Contract Expiration Date from February 27, 2023 to February 27, 2025 | None | 3/24/2023 | 5/11/2023 |
| GO Architects, Inc. Upland, CA | Architectural & Engineering 12/12/2019 | Amendment 001 | Contract Extension Amendment to amend the Contract Expiration Date from February 27, 2023 to February 27, 2025 | None | 3/24/2023 | 5/11/2023 |



MEASURE CC

BUILDING NEW OPPORTUNITIES FOR
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Task Order Selection Summary

Campus & Project: San Bernardino Valley College — Planetarium HVAC Replacement

Task Order Awarded to: Leighton Consulting, Inc.

Task Order Executed: March 31, 2023

Amount: \$ 9,156.00

Selection Summary:

The shortlist of pre-qualified Special Inspection & Material Testing firms includes thirteen firms. Five firms submitted a proposal in response to the Request for Task Order Proposal. The selection committee consisted of two Construction Management Team members and one Program Management Office member. Leighton Consulting, Inc. was ranked based on Best Value scoring. The qualifications of the proposed team were very strong in both project experience and individual experience. During the evaluation of proposals, Leighton Consulting, Inc. received the highest cumulative score and was awarded the Task Order.





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Task Order Selection Summary

Campus & Project: Crafton Hills College — Instructional Building

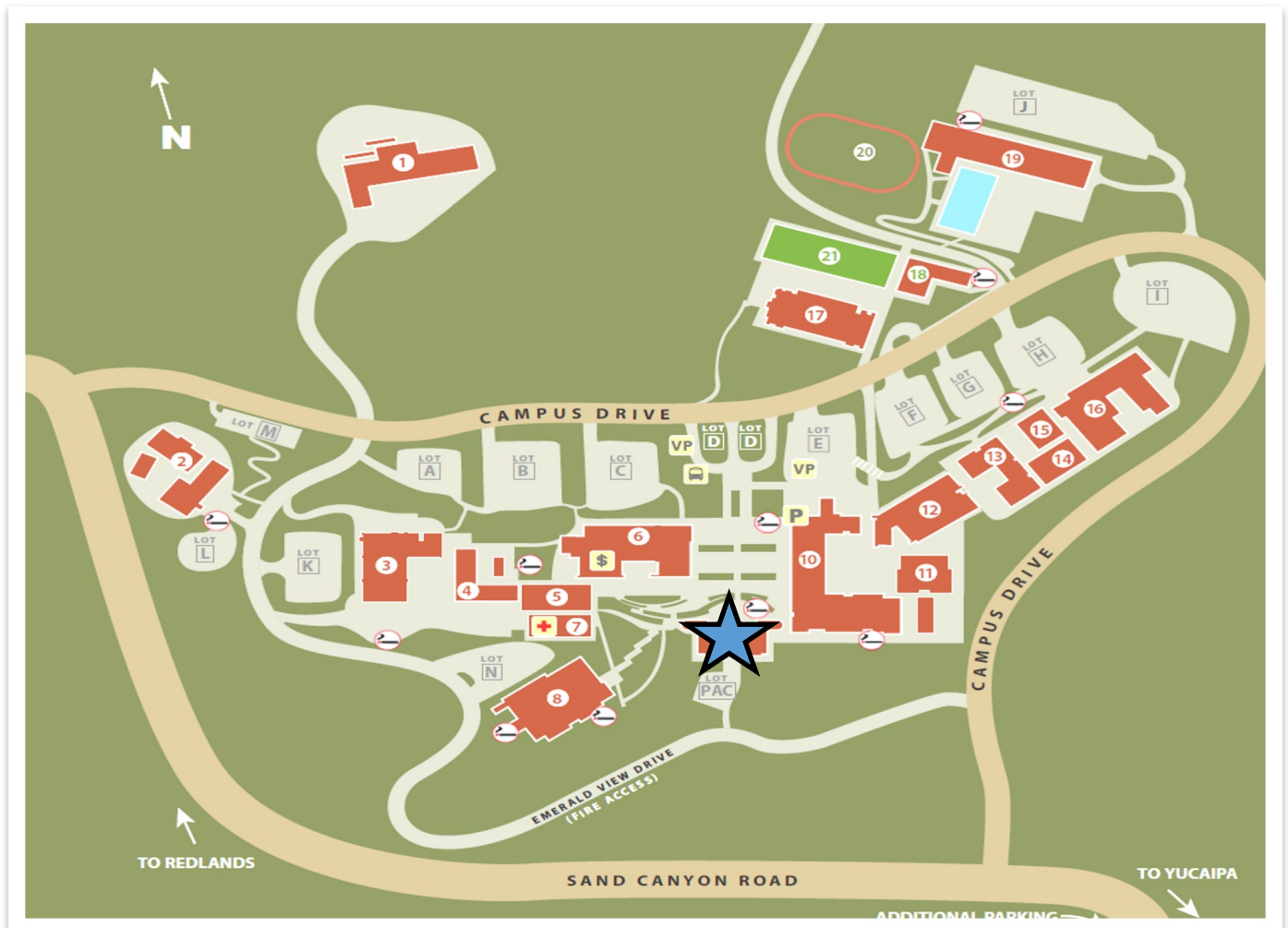
Task Order Awarded to: 3QC, Inc.

Task Order Executed: March 23, 2023

Amount: \$ 48,430.00

Selection Summary:

The short list of pre-qualified Commissioning firms includes six firms. Four firms submitted a proposal in response to the Request for Task Order Proposal. The selection committee consisted of one DSO Staff member, one Campus Staff member, two Program Management Office members, and one Construction Management Team member. 3QC, Inc. was ranked based on Best Value scoring. The qualifications of the proposed team were very strong in both project experience and individual experience. During the evaluation of proposals, 3QC, Inc. received the highest cumulative score and was awarded the Task Order.





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Task Order Selection Summary

Campus & Project: San Bernardino Valley College — Physical Science and Health & Life Science Mechanical Improvements

Task Order Awarded to: Leighton Consulting, Inc.

Task Order Executed: March 22, 2023

Amount: \$ 23,566.00

Selection Summary:

The shortlist of pre-qualified Special Inspection & Material Testing firms includes thirteen firms. Four firms submitted a proposal in response to the Request for Task Order Proposal. The selection committee consisted of two Construction Management Team members and one Program Management Office member. Leighton Consulting, Inc. was ranked based on Best Value scoring. The qualifications of the proposed team were very strong in both project experience and individual experience. During the evaluation of proposals, Leighton Consulting, Inc. received the highest cumulative score and was awarded the Task Order.





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Task Order Selection Summary

Campus & Project: San Bernardino Valley College — Landscape Master Plan

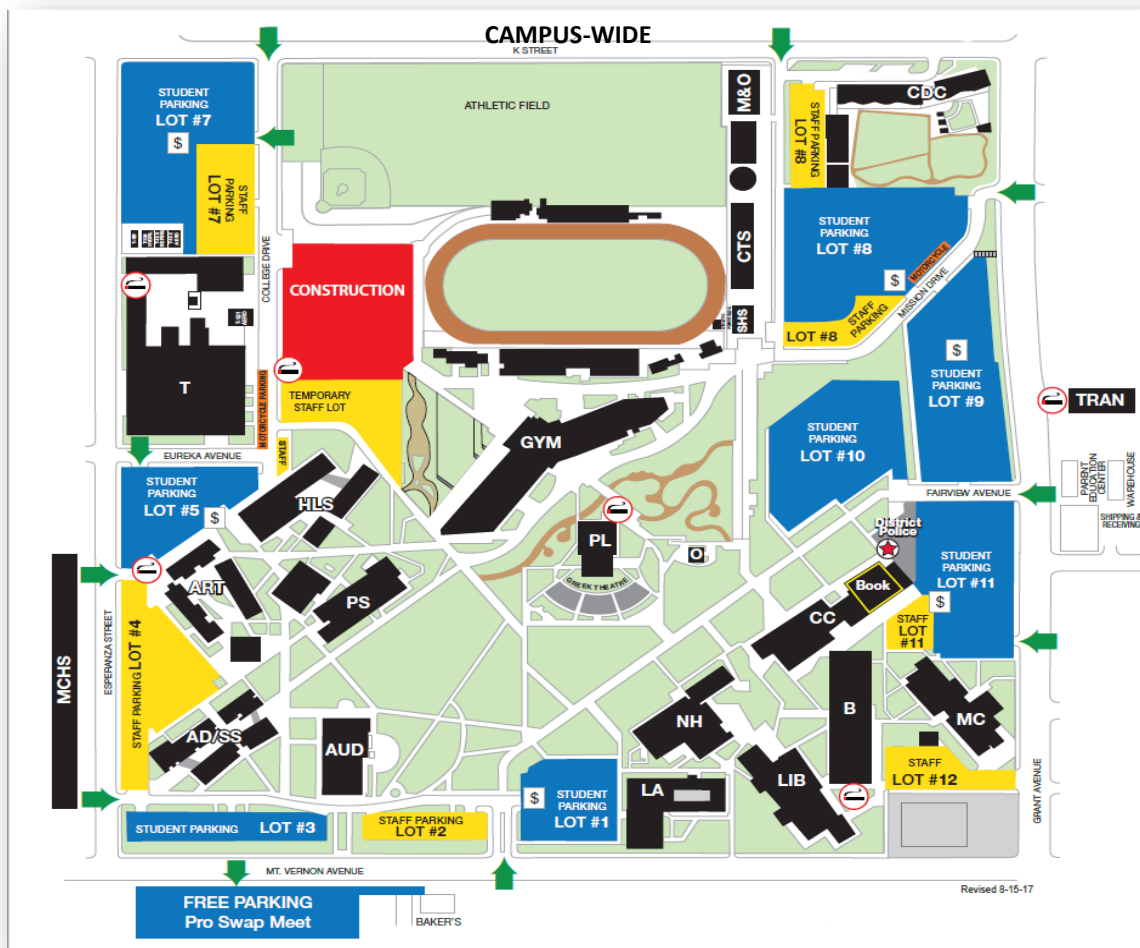
Task Order Awarded to: NAC Architecture

Task Order Executed: March 17, 2023

Amount: \$ 214,980.00

Selection Summary:

The shortlist of pre-qualified Architectural & Engineering firms includes twenty firms. Two firms submitted a proposal in response to the Request for Task Order Proposal. The selection committee consisted of two DSO members, one Construction Management Team member, and two Program Management Office members. NAC Architecture was ranked based on Best Value scoring. The qualifications of the proposed team were very strong in both project experience and individual experience. During the evaluation of proposals, NAC Architecture received the highest cumulative score and was awarded the Task Order.





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Task Order Selection Summary

Campus & Project: Crafton Hills College — Solar PV

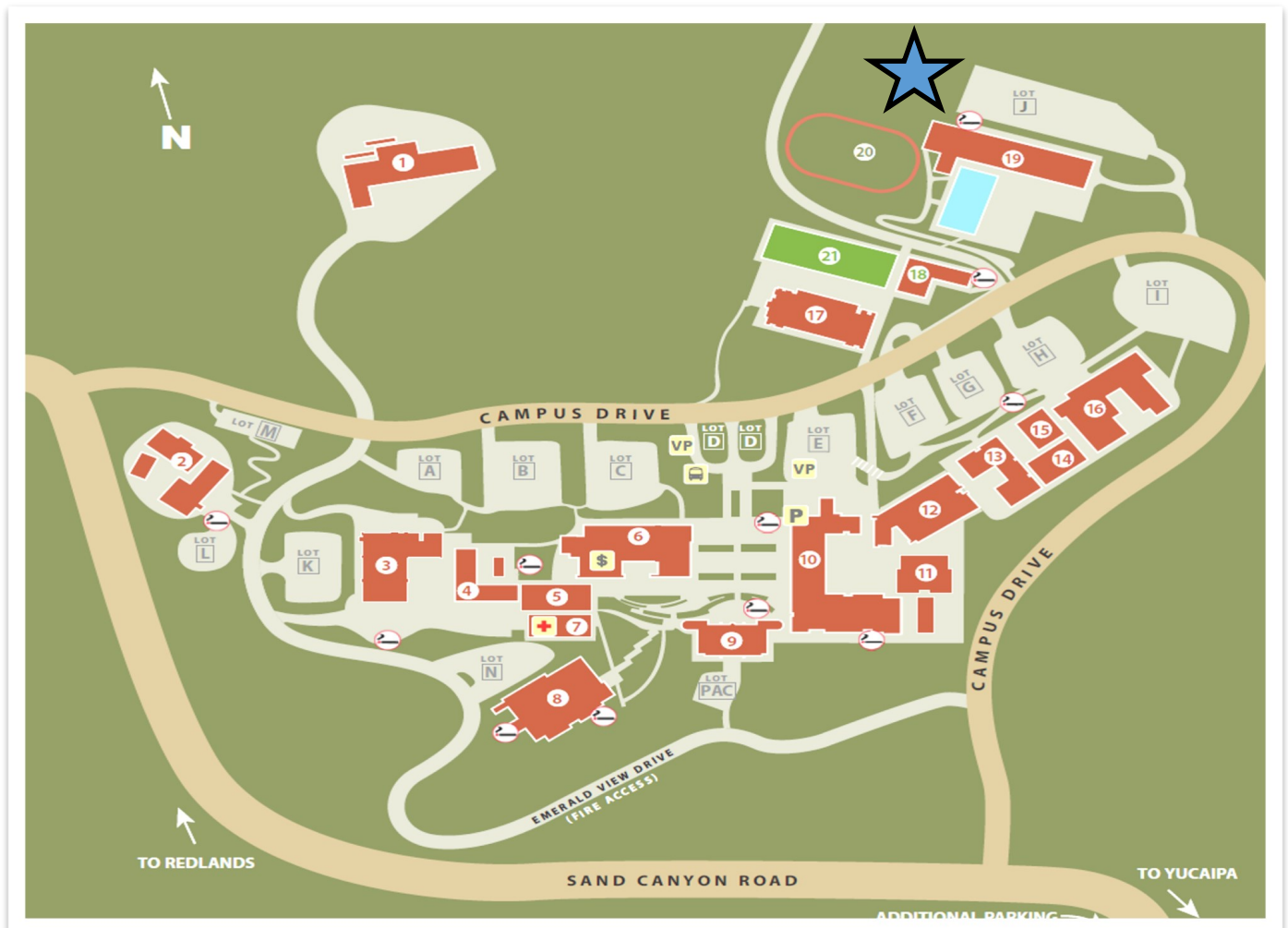
Task Order Awarded to: Knowland Construction Services, Inc.

Task Order Executed: February 15, 2023

Amount: \$ 88,984.00

Selection Summary:

The short list of pre-qualified Division of the State Architect Inspector of Record firms includes six firms. Two firms submitted a proposal in response to the Request for Task Order Proposal. The selection committee consisted of one DSO Staff member and one Program Management Office member. Knowland Construction Services, Inc. was ranked based on Best Value scoring. The qualifications of the proposed team were very strong in both project experience and individual experience. During the evaluation of proposals, Knowland Construction Services, Inc. received the highest cumulative score and was awarded the Task Order.





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Task Order Selection Summary

Campus & Project: San Bernardino Valley College — Student Services Building

Task Order Awarded to: Salas O'Brien

Task Order Executed: February 10, 2023

Amount: \$ 129,980.00

Selection Summary:

The shortlist of pre-qualified Commissioning firms includes six firms. Four firms submitted a proposal in response to the Request for Task Order Proposal. The selection committee consisted of one DSO member, two Construction Management Team members, and one Program Management Office member. Salas O'Brien was ranked based on Best Value scoring. The qualifications of the proposed team were very strong in both project experience and individual experience. During the evaluation of proposals, Salas O'Brien received the highest cumulative score and was awarded the Task Order.





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Task Order Selection Summary

Campus & Project: San Bernardino Valley College — East Wing Mechanical Improvements

Task Order Awarded to: Leighton Consulting, Inc.

Task Order Executed: February 2, 2023

Amount: \$ 99,744.00

Selection Summary:

The shortlist of pre-qualified Special Inspection & Material Testing firms includes thirteen firms. Six firms submitted a proposal in response to the Request for Task Order Proposal. The selection committee consisted of one DSO member, one Construction Management Team member, and one Program Management Office member. Leighton Consulting Inc. was ranked based on Best Value scoring. The qualifications of the proposed team were very strong in both project experience and individual experience. During the evaluation of proposals, Leighton Consulting Inc. received the highest cumulative score and was awarded the Task Order.





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Task Order Selection Summary

Campus & Project: San Bernardino Valley College — East Wing Mechanical Improvements

Task Order Awarded to: Knowland Construction Services, Inc.

Task Order Executed: January 26, 2023

Amount: \$ 90,000.00

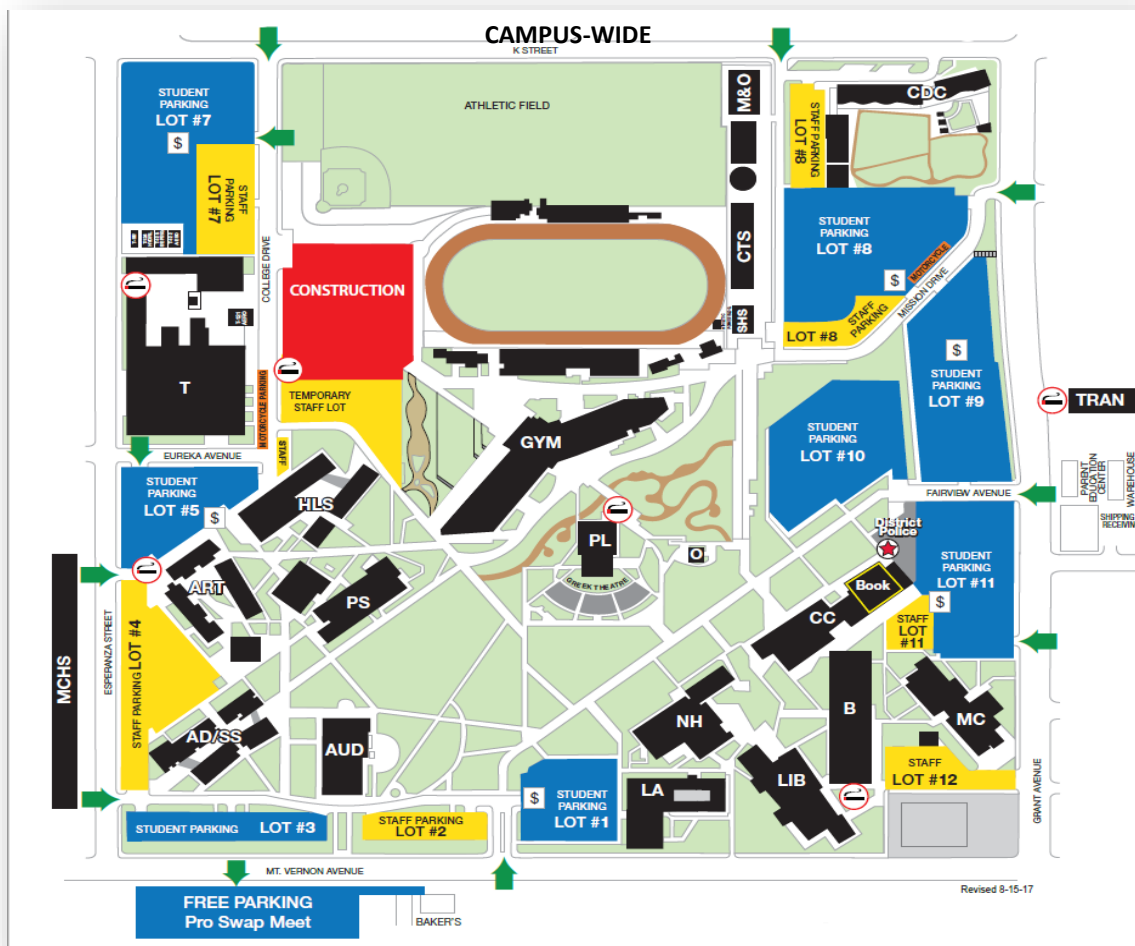
Selection Summary:

The shortlist of pre-qualified Division of the State Architect Inspector of Record firms includes six firms. Four firms submitted a proposal in response to the Request for Task Order Proposal. The selection committee consisted of one DSO member, one Construction Management Team member, and one Program Management Office members. Knowland Construction Services, Inc. was ranked based on Best Value scoring. The qualifications of the proposed team were very strong in both project experience and individual experience. During the evaluation of proposals, Knowland Construction Services, Inc. received the highest cumulative score and was awarded the Task Order.



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The shortlist of pre-qualified Furniture, Fixtures & Equipment firms includes one firm. One firm submitted a proposal in response to the Request for Task Order Proposal. The proposal review committee consisted of one Program Management Office member and two Construction Management Team members. Dovetail Decision Consultants, Inc.'s proposal was reviewed, and the qualifications of the proposed team were determined to be very strong in both project experience and individual experience. Dovetail Decision Consultants, Inc. was awarded the Task Order.





MEASURE CC

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Task Order Selection Summary

Campus & Project: San Bernardino Valley College — Technical Building Replacement

Task Order Awarded to: Omega Environmental Services, Inc

Task Order Executed: December 21, 2022

Amount: \$ 7,290.00

Selection Summary:

The shortlist of pre-qualified Hazardous Materials Assessment firms includes five firms. One firm submitted a proposal in response to the Request for Task Order Proposal. The selection committee consisted of two DSO members and two Program Management Office members. Omega Environmental Services, Inc was ranked based on Best Value scoring. The qualifications of the proposed team were very strong in both project experience and individual experience. During the evaluation of proposals, Omega Environmental Services, Inc received the highest cumulative score and was awarded the Task Order.





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Task Order Selection Summary

Campus & Project: Crafton Hills College — Instructional Building

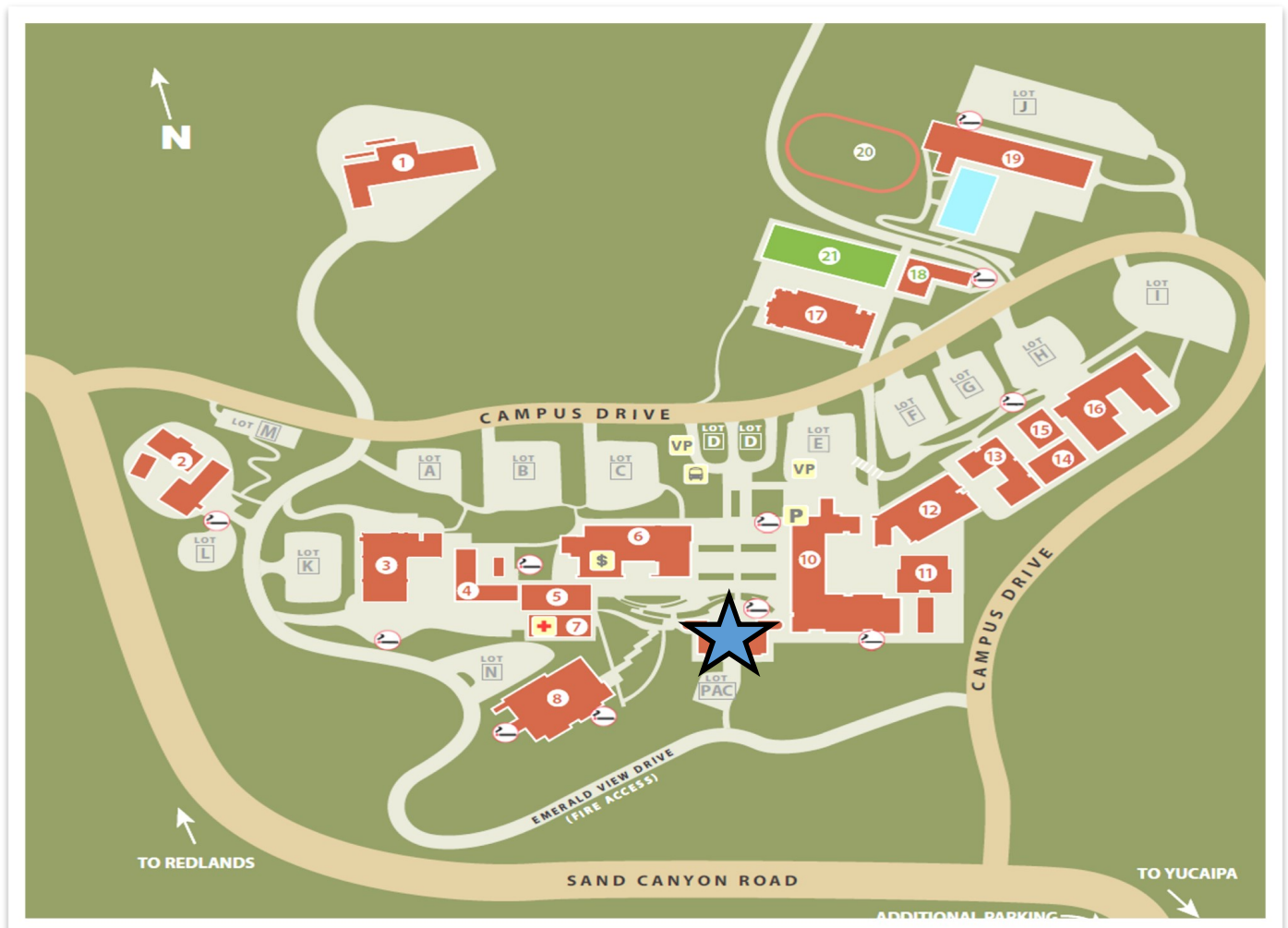
Task Order Awarded to: Omega Environmental Services, Inc.

Task Order Executed: April 13, 2022

Amount: \$18,740.00

Selection Summary:

The short list of pre-qualified Hazardous Materials Assessment Services includes five firms. Three firms submitted a proposal in response to the Request for Task Order Proposal. The selection committee consisted of two DSO Staff members, and two Project Management Office members. Omega Environmental Services, Inc. was ranked based on Best Value scoring. The qualifications of the proposed team were very strong in both project experience and individual experience. During the evaluation of proposals, Omega Environmental Services, Inc. received the highest cumulative score and was awarded the Task Order.





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Task Order Selection Summary

Campus & Project: San Bernardino Valley College — Career Pathways Phase 2

Task Order Awarded to: Terracon Consultants, Inc.

Task Order Executed: March 7, 2022

Amount: \$ 32,691.70

Selection Summary:

Terracon Consultants, Inc. was awarded this Task Order on direct procurement of professional services. The shortlist of pre-qualified Hazardous Materials Assessment Services includes five firms, one of which is Terracon Consultants, Inc. Terracon Consultants, Inc. previously completed a Pre-Demolition Hazardous Materials Survey of the Technical Building, test cells, modular building, and metal containers on the San Bernardino Valley College campus. The scope of work for this task order includes providing the Hazardous Material Assessment for the Existing Technical Building within the same footprint and, as such, Terracon Consultants, Inc. was awarded the task order for this scope.





MEASURE CC

BUILDING NEW OPPORTUNITIES FOR
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Task Order Selection Summary

Campus & Project: Crafton Hills College — Campus Wide Accessibility and Site Improvements

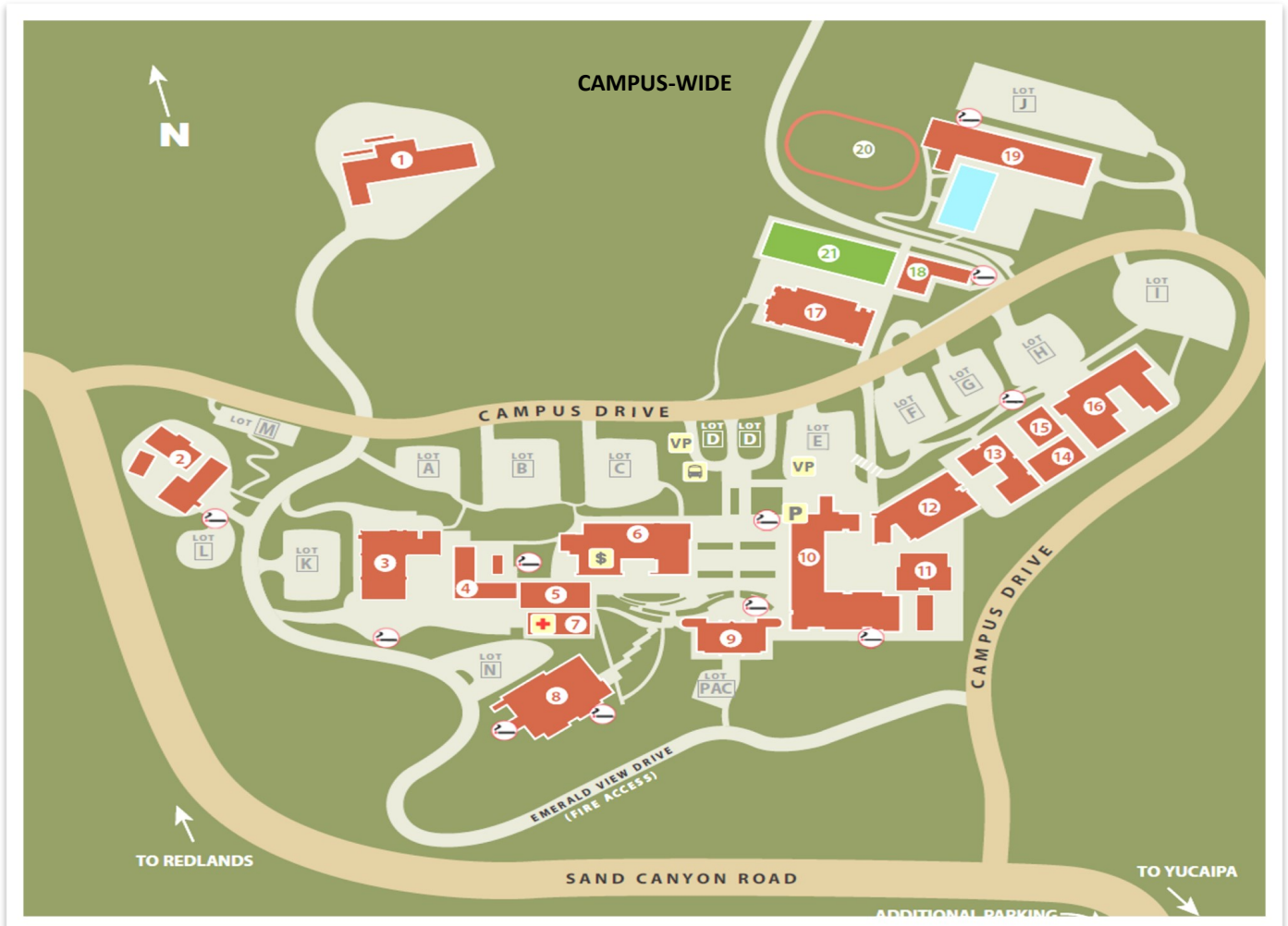
Task Order Awarded to: RMA Group

Task Order Executed: October 7, 2021

Amount: \$19,605.00

Selection Summary:

The short list of pre-qualified Special Inspection & Material Testing Services includes thirteen firms. Four firms submitted a proposal in response to the Request for Task Order Proposal. The selection committee consisted of one DSO Staff member, one Campus staff member, two Project Management Office members, and one Construction Management Team member. RMA Group was ranked based on Best Value scoring. The qualifications of the proposed team were very strong in both project experience and individual experience. During the evaluation of proposals, RMA Group received the highest cumulative score and was awarded the Task Order.



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Diana Z. Rodriguez, Chancellor

PREPARED BY: Stacey Nikac, Administrative Officer

DATE: May 11, 2023

SUBJECT: Board Committee and Activity Reports

RECOMMENDATION

This item is for information only.

OVERVIEW

Per [Board Policy 2220](#), the Board may, by action, establish committees that it determines are necessary to assist the Board in its responsibilities. Any committee established by Board action shall comply with the requirements of the California Public Meetings Act (Brown Act) and with these policies regarding open meetings.

Board committees that are only advisory have no authority or power to act on behalf of the Board. Findings or recommendations shall be reported to the Board for consideration.

ANALYSIS

The SBCCD Board of Trustees Finance and Legislative Committees exists as standing, advisory committees, each comprised of less than a quorum of Board members and is subject to the California Public Meetings Brown Act. Committee Chairs provide written/oral updates, as needed, to communicate information to the full Board, leading to more engagement and interaction at upcoming board meetings. The Board may ask staff to review a matter or may ask that a matter be placed on a future agenda.

SBCCD GOALS

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution
3. Be a Leader and Partner in Addressing Regional Issues
4. Ensure Fiscal Accountability/Sustainability

FINANCIAL IMPLICATIONS

There are no financial implications associated with this Board item.



BOARD COMMITTEE AND ACTIVITY REPORTS

SAN BERNARDINO  COMMUNITY COLLEGE DISTRICT

BOARD FINANCE COMMITTEE (BFC)

2023 BOARD MEMBERS
(Committee chair is bold)

Trustee Nathan Gonzales
Trustee Gloria Macias Harrison
Trustee Stephanie Houston

COMMITTEE CHARGE

- Increasing the efficiency of the Board of Trustees by performing time-consuming research on its behalf regarding all fiscal matters of the District.
- Improving clarity by providing a platform for detailed questions not conducive to the flow of monthly business meetings.
- Promoting transparency of the SBCCD budgeting process and fiscal matters through detailed discussion of these topics in an open forum.
- Fostering an environment of understanding by communicating findings and formulating final recommendations to the Board of Trustees.

BOARD LEGISLATIVE COMMITTEE (BLC)

2023 BOARD MEMBERS
(Committee chair is bold)

Trustee Frank Reyes
Trustee Anne Viricel
Trustee John Longville

COMMITTEE CHARGE

- Increasing the efficiency of the Board of Trustees by performing time-sensitive legislative research on its behalf.
- Improving clarity by providing a platform for detailed questions not conducive to the flow of monthly business meetings.
- Promoting transparency of SBCCD's legislative advocacy priorities through discussions in an open forum.
- Fostering an environment of understanding by communicating findings and formulating recommendations to the full Board of Trustees.

REGIONAL AND STATE BOARD ACTIVITY REPORT

Board of Governors
Women's Caucus
Joint Powers Authority

Trustee Joseph R. Williams
Trustee Anne Viricel
Trustee Stephanie Houston

BOARD COMMITTEE AND ACTIVITY REPORTS

SAN BERNARDINO  COMMUNITY COLLEGE DISTRICT



COMBATING STUDENT HUNGER

San Bernardino Community College District hosts a roundtable with California Student Aid Commission and Inland Empire Leaders on April 21. The international flags around the room on the Crafton Hills College campus made it look like a United Nations summit. But a two-hour roundtable discussion on Friday organized by the San Bernardino Community College District and the California Student Aid Commission resulted in commitments...*cont. page 3*



05.11.2023

CHANCELLOR'S REPORT



SBCCD Student Trustee Robert Alexander

SBCCD Student Trustee Paul Del Rosario

SBCCD THANKS STUDENT TRUSTEES FOR THEIR SERVICE

With the end of the academic year, two students amplified the student voice at the San Bernardino Community College District Board meetings. Robert Alexander represented Crafton Hills College, and Paul Del Rosario represented San Bernardino Valley College. It is with humbled gratitude we thank you for your service on the SBCCD Board of Trustees.

Student trustees speak for students at the public meetings of the SBCCD Board of Trustees. ...*cont. page 4*

CELEBRATING THE CLASS OF 2023

SBCCD will celebrate the 2023 graduates at CHC and SBVC's commencement ceremonies on May 24. In the face of one of the most challenging global crises in recent memory, our students demonstrated an astounding resilience and perseverance that will be recorded in our college's history books. Our students prevailed in uncharted waters; with that, there are not enough words to express how proud SBCCD is of our graduates for their accomplishments.





CAMPUS UPDATE

THIS IS SBCCD

CHC CELEBRATES GROUNDBREAKING

Your Measure CC Tax Dollars at Work. Celebrate CHC's groundbreaking ceremony on May 31, 2023 at 2:00 p.m.

The new Finkelstein Performing Arts Center will provide instructional spaces for music, theater, and dance programs at Crafton Hills College. The projected \$41 million cost of the building will be funded through a voter-approved bond measure and state- matching funds.

The modern, multifunctional, 24,000 square foot performing arts venue will be located where the old gym was demolished and will replace the existing Finkelstein Performing Arts Center. The new building will include a 270- seat main theater, a smaller blackbox theater, dressing rooms, a green room, offices, a scene shop, a costume shop, as well as music recital rooms and a recording studio.

With a design that uses indoor and outdoor teaching and learning spaces, the project is already being recognized for its green building efficiencies and sustainable building operations. Shaded patios, specially designed and placed windows, and solar panels will increase energy efficiency while the drought-tolerant landscaping and electric car charging stations will help reach carbon neutrality.

This addition to the campus will significantly enhance the creative arts of the College and strengthen its performing arts programs.

SBVC PARTNERSHIP LEADS TO NEW OPPORTUNITIES

The San Bernardino community gathered in front of the new Transportation & Advanced Technology Center at Pacific High School for its ribbon-cutting ceremony on February 9, 2023. The 20,060 square foot building is the first of its kind in California.

Since 2016, the SBVC Applied Technology, Transportation, and Culinary Arts Department has partnered with Pacific High School I to create guided pathways for high school students. SBVC Professor Berchman 'Kenny' Melancon and social studies teacher CJ Eastwood spearheaded the project.

SBVC offers dual enrollment and has articulation agreements that allow high school students to take courses during the day and receive college credit. With the new state-of-the-art facility, SBVC will bring some of its courses and instructors directly to the students. Students can receive certification as early as their high school graduation and enter high wage and high demand careers in the transportation industry.

"It gives them a fast-track to a career in the industry," said Dr. Vanessa Thomas, Dean of Applied Technology, Transportation, and Culinary Arts at SBVC. "These students can start earning a living wage, they can support their families financially and contribute to the local economy."

COMBATING STUDENT HUNGER

...cont. from page 1

of cooperation on getting better access to food for hungry students.

Chancellor Diana Z. Rodriguez of the San Bernardino Community College District spoke passionately about the issue, saying, "I never thought that student hunger would rank so high on my list of educational priorities. But it does. Students don't learn when they are hungry."

Those around the table included:

Senator Rosilicie Ochoa Bogh
 Assembly Majority Leader Eloise Gomez Reyes
 San Bernardino County Supervisor Joe Baca, Jr.
 Gov. Gavin Newsom's office
 Assemblymember Corey Jackson's office
 San Bernardino County Supervisor Jesse Armendarez's office
 Riverside County Supervisor Karen Spiegel's office
 Roundtable co-hosts included:
 Cal State University San Bernardino
 Community Action Partnership of Riverside County
 Community Action Partnership of San Bernardino County
 Riverside Community College District
 University of California, Riverside

U.S. Senator Alex Padilla sent a [video message](#) to the group, in which he stated, "We can't let students sacrifice their health to afford a higher education."

In his opening remarks, RCCD Chancellor Wolde-Ab Isaac noted, "The U.S. is the wealthiest nation in the world. California has the fourth largest economy. But, a disproportionate number of college students in the Inland Empire lack the basic necessities." He observed, "We need to expand access to CalFresh and eliminate hunger as a barrier to higher education. Over the long term, we must wage war against poverty and inequity."

They all agreed that mapped boundaries and privacy laws become hurdles for hungry students, as each program requires a new application. Even when students successfully jump the bureaucratic hurdles, the benefits come on EBT cards, and only 10 percent of college cafeterias accept them.

"We need to increase student access to CalFresh on and off campus," said SBCCD Chancellor Rodriguez, referring to a program that helps low-income people in California buy healthy food. It is also known as the Supplemental Nutrition Assistance Program (SNAP) at the federal level.

Marlene Garcia, executive director of the California Student Aid Commission, called it a historic meeting. She said it is rare to have so many public agencies making time to be in the same room to talk about finding solutions to student hunger. It is a big problem in the Inland region, where over 181,000 college students may be going hungry without CalFresh assistance. Statewide, nearly 750,000 are eligible for CalFresh, but only 1 in 6 receive help.

"College students have historically been left out of food support because people assume that they are only temporarily

poor," Garcia said. But students fill out the federal financial aid paperwork and it contains so much information.

"College students have historically been left out of food support because people assume that they are only temporarily poor," Garcia said. But students fill out the federal financial aid paperwork and it contains so much information.

One policy change that might help is to make that one application apply to more programs. "Let the FAFSA pre-populate applications for other public assistance programs," said Catalina Cifuentes, an executive director at the Riverside County Office of Education who also serves as California Student Aid Commission chair and commissioner.

During the COVID-19 pandemic, the federal government made applications for food aid easier. As the pandemic emergency orders expire next month, those benefits will become more limited.

There is a June 9 deadline for students to reapply for food aid, and they could get up to one more year of benefits, according to Allison Gonzales, an assistant director at the Riverside County Department of Public Social Services.

San Bernardino Supervisor Joe Baca, Jr. said his office could help make more information available to colleges about who has applied to county programs, to try to streamline other applications.

According to Angel Rodriguez, an associate vice chancellor at San Bernardino Community College District and California Student Aid commissioner, Baca Jr.'s pledge to share county data may catalyze a chain of collaboration within the group.

"It is mind-boggling that we have not been able to put this together," said Assembly Majority Leader Eloise Gomez Reyes. "We are leaving half a billion federal dollars on the table. We are going to team up to bring that money back to our students." Reyes is proposing two bills this year, [AB 1514](#) and [AB 928](#), which the California Student Aid Commission considers vital in improving access to food aid for students.

Ideas started popping up around the room. What about a YouTube channel to help struggling students with cooking skills, and financial management? What about an algorithm that knows if a student has applied to CalFresh, they would also qualify for CalWorks or for financial aid?

What if we don't pay so much attention to which county they live in, we just get them the food resources? Could there be a check box where they opt-in to several programs at one time? Could a college mental health collaboration serve as a model for the collaboration around hunger?

Chancellor Rodriguez said this is the first of what should be a valuable collaboration across boundaries to keep the needs of students as a first priority. She asked, "What can we do right now? Or as we say at my house, right now, right now."

SBCCD THANKS STUDENT TRUSTEES FOR THEIR SERVICE

...cont. from page 1

The trustees set the direction for financial aid, new buildings, and campus safety for a system that serves 20,000 students through two campuses, a workforce training facility, and KVCR TV/FM.

Alexander is a disabled veteran who served in the U.S. Army and has a law enforcement background. He works as an outdoor campus aide in the Moreno Valley Unified School District.

He has taken classes off and on over the years at both Valley College and Crafton Hills, but recently about 90 percent of his classes are online. He is the single father of two sons, ages 20 and 18. They live in Moreno Valley.

"I like public service and helping people," said Alexander. "When my kids went through school, I was helping in the schools. I've been involved with the state PTA. I've done a lot of advocacy. I've served at the local and state levels of student government. I'd like to get into politics someday and make a difference."

Del Rosario is a Film/TV/Media and Theater Arts major at San Bernardino Valley College. One day, he hopes to be a film director. He lives in San Bernardino and has served as the Associated Student Government president.

He has been active on campus, performing in plays, making films, and participating in student leadership activities. From March to June this year, he worked as an intern at KVCR, the public TV and radio station on campus. He worked as a camera operator to capture two concerts at the Redlands Bowl. He said the experience is helping to prepare him for a career.

"At KVCR, everything is state of the art and up to professional industry standards," Del Rosario said. "You learn how to shoot professional broadcast quality."



EDCT PARTNERING WITH REFRESKO BEVERAGES

The San Bernardino Community College District's Economic Development and Corporate Training (EDCT) Division and Refresco Beverages have collaborated to create more full-time employment opportunities for participants on the Caltrans project program. The Caltrans project program is designed to help individuals facing barriers to employment, such as veterans, housing and food insecure, justice-involved, and minority individuals transition into permanent employment.

Refresco Beverage is a well-established company with a global reach and a focus on innovation and sustainability that offers an extensive range of product and packaging combinations, from juices to carbonated soft drinks and mineral waters.

The collaboration between the EDCT division and Refresco Beverages is focused on supporting the transitional employment program by providing more job opportunities for participants who have completed the program. The partnership will benefit both the program participants and Refresco Beverages by providing a reliable source of trained and motivated employees for the company while helping the program participants secure stable, long-term employment.

The program finishes in an exclusive job fair where students can meet with potential employers who are actively seeking to hire. By providing both training and job opportunities, the program is helping to bridge the skills gap and create pathways to successful careers for those who may have faced obstacles in the past.

For more information regarding San Bernardino Community College District EDCT and its programs and eligibility requirements, go to: <https://sbccd.edu/district-services/edct/index.php>.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Dr. Nohemy Ornelas, VC of Education and Student Support Services

PREPARED BY: Dr. Christopher M. Crew, Executive Director, Research & Planning

DATE: May 11, 2023

SUBJECT: Strategic Plan Goal-4 Status Updates

RECOMMENDATION

This item is for information only and no action is necessary.

OVERVIEW

SBCCD has entered the second year of its 2022-27 Strategic Plan. The current document provides a midterm review of important actions and highlights related to Goal-4 (Ensure Fiscal Accountability/Sustainability).

ANALYSIS

In continued efforts to ensure fiscal accountability/sustainability, SBCCD initiated targeted efforts to expand its grant opportunities resulting in \$8M in new awards. These awards have funded free textbooks and course materials to more than 13,000 of its students. Collaborative efforts and participation in events with local and state government officials have allowed SBCCD to highlight its impact on students and the community. Approved scheduled maintenance projects are in the pipeline as well as the creation of new scholarship opportunities to lower the cost of receiving an education.

INSTITUTIONAL VALUES

4. Ensure Fiscal Accountability/Sustainability

FINANCIAL IMPLICATIONS

There are no financial implications.



SBCCD STRATEGIC PLAN AND OBJECTIVES



MONTHLY STATUS UPDATE

2022-2023

GOAL

4

Ensure Fiscal Accountability/Sustainability

UPDATES: SPRING 2023

- ✓ SBCCD hosted The U.S. Government Accountability Office as they conducted a facility-needs assessment to identify areas for improvement and increase federal funding for infrastructure upgrades.
- ✓ SBCCD has reaffirmed its commitment to improving student access and success and reducing the cost of education by continuing the Books+ program through spring 2024.
- ✓ SBCCD's Public Safety Training Center project to expand instruction and lab spaces, as well as adding a new burn tower for the fire sciences and paramedic programs, is scheduled to be completed by December 2023.
- ✓ SBCCD has provided 6,253 meals to 4,380 students in need during the 2022-2023 academic year.
- ✓ SBCCD's Foundations currently have \$5 million in endowment funds as of April 20, 2023.
- ✓ SBCCD hosted 44 Financial Aid and Dream App workshops (20 in-person and 22 online) in spring 2023, bringing the total number for the year to 76.

Continuing to create opportunities for students and the region.



\$42K

Raised by KVCR for student scholarships in 2022/2023. This is 84% of the \$50,000 target set for fiscal year 2023.



\$450K

In student scholarships was disbursed through collaboration of SBCCD's foundations and financial aid departments.



\$8M

Grant received from H RTP to train 12 regional colleges within the energy, water, health, and trucking industries



Outcome achieved:

In fiscal year 2022-23 SBCCD approved 25 scheduled maintenance projects totaling \$9.26M. Nine projects are underway.



MAY 2023



Around the Community

KVCR ATTENDS PERFORMING ARTS SHOWCASE presented by the San Bernardino County Superintendent of Schools and The California Arts Project, and our own Director of Development Manny Saucedo was one of the presenters. Everyone in attendance thoroughly enjoyed the student performances!

IN COLLABORATION WITH SAN BERNARDINO COUNTY SCHOOLS, KVCR now hosts several podcasts put on by the County schools. This is in line with KVCR's plan to be a media aggregator in the Inland Empire. To check out these podcasts, which fall under our Education pillar, visit us at <https://www.kvcrnews.org/all-shows#podcasts>.

KVCR IS PARTNERING WITH DELTA THETA SORORITY to bring awareness to the horrendous crime of sex trafficking right here in San Bernardino City and County. KVCR will produce a 2-3 minute video that can be used at events with a call to action to help end sex trafficking.

KVCR CONTINUES TO ADVANCE FNX by attending events to further exposure of the channel and learn more about native and indigenous cultures. Team members attended an Indian Gaming Association event as well as the annual Reservation Economic Summit, or RES 2023, with 4,000 attendees. FNX is currently broadcast in 29 states and events like these will help us ultimately get to all 50!

EXECUTIVE DIRECTOR CONNIE LEYVA participated in Rialto's 3rd Annual Youth Climate Action Summit at Eisenhower High School. Taking part on a panel with Supervisor Joe Baca, Jr., they discussed the impacts of pollution on this region and ways that students can get involved.

KVCR HOSTS MINA KIM IN STUDIO Ms. Kim is a dedicated California daily talk show host with Forum. Prior to joining Forum, Ms. Kim was KQED's evening news anchor. Loved by all, some of KVCR's longtime members enjoyed an informative and fascinating evening.

Latest Announcements

KVCR HOLDS SPRING RADIO PLEDGE raising more than \$60,000. Radio Pledge is an all hands-on deck event here at KVCR and a big thank you goes out to the entire team, as well as to the hundreds of listeners who pledged to help keep the mission alive here at KVCR!

Experience KVCR

KVCR - 24.1 - OVER THE AIR

Cable: Frontier FiOS, Spectrum, AT&T U-verse

Satellite: DirecTV, Dish TV

Live Streaming: kvcr.org, PBS App, and mobile

VOD: [PBS Passport](#)

RADIO - 91.9FM

kvcrnews.org, and the KVCR mobile app, NPR One Mobile App and on "Alexa" and "Google" smart speakers

[KVCR Community Calendar](#) for all the latest happenings.

FNX - 24.2 - OVER THE AIR

Cable: Frontier FiOS, Spectrum, AT&T U-verse

Live Streaming: Localbtv

Nationally: 30 affiliates broadcasting in 28 states

DESERT CITIES - 24.3 - OVER THE AIR

Cable: Frontier FiOS

CREATE - 24.4
Over the Air

MAY 2023



Balance Sheet As of 03/31/23

| | KVCR | FNX |
|---------------------------------|--------------------|--------------------|
| Assets | | |
| Cash in County Treasury | 2,636,678 | 25,679 |
| Estimated Revenues Receivable* | 96,949 | - |
| Prepaid Expenses | 95,287 | 83,646 |
| Other Assets | 33,534 | - |
| Total Assets | 2,862,448 | 109,325 |
| Liabilities | | |
| Accounts Payable | (17,895) | (3,127) |
| Interfund Payable | 4,031,071 | 3,181 |
| Temporary Loans [^] | - | 1,157,014 |
| Deferred Income | 462,577 | - |
| Health and Welfare | 49,221 | 56 |
| Other Miscellaneous Liabilities | 10,941 | 327 |
| Total Liabilities | 4,535,915 | 1,157,451 |
| Fund Balance | (1,673,467) | (1,048,126) |

[^] FNX temporary loans from FY20 and FY21 due to end of grant.

* Estimated per bank statements as of March 31, 2023

Estimated Revenues & Expenditures For 9 Months Ended 03/31/23

| | KVCR | FNX |
|-------------------------------------|--------------------|------------------|
| Revenues | | |
| Contributions and Grants | 840,542 | 190 |
| Underwriting | 120,199 | - |
| Contributions, Gifts | 20,000 | - |
| Rentals and Leases | 322,124 | - |
| Estimated Revenues* | 96,949 | - |
| Interest Revenue | 30,207 | 1,365 |
| Interfund Transfers In--SBCCD | 165,086 | - |
| Transfers In--PARS Endowment | 600,000 | - |
| Total Revenues | 2,195,107 | 1,555 |
| Expenditures | | |
| Classified Salaries | 1,422,958 | 15,043 |
| Employee Benefits | 613,911 | 6,786 |
| Books and Supplies | 12,158 | 361 |
| Services and Operating Expenditures | 1,837,981 | 248,284 |
| Capital Outlay | 1,424 | - |
| Interfund Transfers Out-SBCCD | 33,752 | - |
| Total Expenditures | 3,922,184 | 270,474 |
| Revenues Less Expenditures | (1,727,077) | (268,919) |

* Estimated per bank statements as of March 31, 2023.



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Diana Z. Rodriguez, Chancellor
REVIEWED BY: Diana Z. Rodriguez, Chancellor
PREPARED BY: Stacey Nikac, Administrative Officer
DATE: May 11, 2023
SUBJECT: Board Master Planning Action Calendar

RECOMMENDATION

This item is for information only.

OVERVIEW

The Board Master Planning Action Calendar is a schedule of items for board discussion or action. Board items are subject to change and are updated and posted in the monthly board business meeting agendas.

ANALYSIS

The Board Master Planning Action Calendar serves as a blueprint that can be used to improve planning and increase transparency districtwide.

SBCCD GOALS

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution
3. Be a Leader and Partner in Addressing Regional Issues
4. Ensure Fiscal Accountability/Sustainability

FINANCIAL IMPLICATIONS

There are no financial implications associated with this board item.



BOARD MASTER PLANNING ACTION CALENDAR

Submitted for Information May 11, 2023

SAN BERNARDINO  COMMUNITY COLLEGE DISTRICT

| MONTHLY | CONSENT AGENDA | <ul style="list-style-type: none"> - Academic Personnel - Classified Personnel - Management Personnel - Other Personnel - CSEA/CTA Agreements - Curriculum - College Donations | <ul style="list-style-type: none"> - Individual Memberships - Minutes - Bond Construction COs/Amendments - CBOC Appointees - Conferences Over \$5K or Outside US - Contracts Above Bid Limit - Fund Balance Transfer Resolution | <ul style="list-style-type: none"> - Informal Bid Award (UCCAP) - Non-Bond Construction COs/Amendments - Ratification of Interfund Transfers - Signature List Changes - Special Event Approvals - Surplus Property - RFQ/RFP/Bid & Contract Award - Small Scale Construction Contract Award |
|---------|-------------------------|---|--|---|
| | INFORMATION ITEMS | <ul style="list-style-type: none"> - Board Master Planning Action Calendar - Board Policies (1st reading) - Board Policies Review Schedule | <ul style="list-style-type: none"> - Budget Revenue & Expenditure Summary - General Fund Cash Flow Analysis - Purchase Order Report - Contracts Below Bid Limit | <ul style="list-style-type: none"> - CSEA/CTA/POA MOUs - Professional Expert, Short-Term, and Substitute Employees - Resignations - Volunteers |
| | REPORTS & PRESENTATIONS | <ul style="list-style-type: none"> - Applause Recognition - Board Committee & Activity Reports - Board Regional and State Reports | <ul style="list-style-type: none"> - Chancellor's Report - Goal Updates | <ul style="list-style-type: none"> - Constituency Leadership Reports - College and Executive Leadership Reports |

JANUARY

- Adopt Budget Calendar (by 2/1)
- Budget Directives 1st Reading
- Goals 1-4 Mid-Year Progress Report
- Quarterly Financial Status Report (CCFS)

FEBRUARY

- Audit Report for Measure CC and Measure M
- Budget Directives 2nd Reading/Approval (by 3/1)
- Nonresident Tuition and Capital Outlay Fees (by 3/1)
- CCCCC ECA requirement (due by 2/28/23): Emergency Conditions Recovery Plan mid-year update due to local Board of Trustees and Chancellor's Office
- Apportionment Attendance and FTES Calculation Report (CCFS 320) P1
- Sabbaticals Granted

MARCH

- Board Calendar of Meeting Dates for Next FY
- CBOC Annual Report (by 3/31)
- Selection of Auditor (by 5/15)
- Grant Tenure/Tenure Contracts
- Classified Employee of the Year Endorsement (by 3/15)
- Quarterly Certified Financial Status Report for Second Quarter (311Q by 3/15)
- Sabbatical Completion Report from last spring and fall (by first semester after return)
- Financial Statements and Audit Report for Auxiliary Organizations (by 4/1)

APRIL

- 4/10 Alternate Summer Work Schedule for Management & Confidential Employees
- P&Ps (required 1st read) 2100 (every two years on even election years), 2725
- Board Orientation Handbook Updates
- 2023 District Technology Strategic Plan (last plan 2020-2023)
- Student Trustee Privileges (by 5/15)
- Constitutional Advance (optional)
- Quarterly Financial Status Report (CCFS)
- 2022-2027 SBCCD Strategic Plan

MAY

- P&P (required 1st read) 6320, 4235 (every three years. Last approved 5/13/21) 2725 resolution only
- Apportionment Attendance and FTES Calculation Report (CCFS 320) P2
- Interfund Transfer Resolution
- Preliminary Budget & Presentation (strategy session)
- EEO Multiple Method Certification (by 6/1)
- Outgoing Student Trustee Recognition
- 2027 ACCJC Institutional Self-Evaluation Report (by 8/1 every seven years. Last report 2020)

JUNE

- Authorized Signature List
- Bank Accounts
- Tentative Budget (by 7/1)
- PARS Transactions Related to Tentative Budget
- Prop 30 EPA Expenditures Resolution
- Meals, Refreshments, Open POs for Next FY
- Order of Election and the Specifications of the Election Order (every 2 years on even numbered years)
- New Student Trustee Orientation (information)
- New Student Trustee Oath of Office
- Goals 1-4 End of Year Executive Summary
- Five-Year Construction Plan

BOARD MASTER PLANNING ACTION CALENDAR

Submitted for Information May 11, 2023

SAN BERNARDINO  COMMUNITY COLLEGE DISTRICT

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| JULY | AUGUST | SEPTEMBER |
|---|--|--|
| <ul style="list-style-type: none"> • P&Ps (required) 6320 • Transfer of Appropriations Resolution • Quarterly Financial Status Report (CCFS) | <ul style="list-style-type: none"> • P&Ps (required) 2745, 2435, 1100, 1200 • Quarterly Certified Financial Status Report (by 8/15) • Apportionment Attendance and FTES Calculation Report (CCFS 320) P3 • Quarterly Investment Report • Prop 30 EPA Expenditure Accounting (if figures change dramatically based on ReCalc) • Final Budget Presentation (strategy session 4th Thursday) • Reaffirm or revise Evaluation of the Chancellor process (with P&P from Board Retreat) • Reaffirm or revise Board Self Evaluation process (with P&P from Board Retreat) • Reaffirm or revise Mission, Vision, Values, Goals/Strategic Priorities with P&Ps (with P&P from Board Retreat) • Approval of Goals/Key Results (from Board Retreat) • 2024 ACCJC Midterm Report 1st Reading/Approval (by 10/1. Last report 2020) • 2027 ACCJC Institutional Self-Evaluation Report 1st Reading/Approval (by 10/1. Last report 2020) | <ul style="list-style-type: none"> • 50% Law, Application for Exemption (CCFS-350A by 9/15) due from Districts • Prior year (PY) Final Enrollment Fee Revenue Due (CCFS-323 by 9/15) • Public Hearing and Final Budget Approval (by 9/15) • 2024 ACCJC Midterm Report final approval (by 10/1. Last report 2020) • 2027 ACCJC Institutional Self-Evaluation Report final approval (by 10/1. Last report 2020) • Grant Sabbaticals (notice required to employees by October 1). |
| | | OCTOBER |
| | | <ul style="list-style-type: none"> • Campus Advisory Committees • Initial Proposals to Reopen Negotiations with CSEA/CTA • Annual Security Report (information item) • P&P Review List (information item) • Sabbatical Completion Report from last spring and fall (by first semester after return) • Quarterly Financial Status Report (CCFS) |

BOARD MASTER PLANNING ACTION CALENDAR

Submitted for Information May 11, 2023

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

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| NOVEMBER | DECEMBER (2 nd Fridays) | DECEMBER (continued) |
|---|---|--|
| <ul style="list-style-type: none"> • Closed Session – Notice of Intent to Non-Renew • P&P 2350 Speakers and 2725 Bd Compensation^{1st} Reading (2022 only) • Full-Time Faculty Obligation Report (110/FFO due by 11/30) • Student Equity Plans (2022-2025) | <p><u>ANNUAL MEETING</u></p> <p>Education Code Section 5017 provides: Each person elected at a regular biennial governing board member election shall hold office for a term of four years commencing on the second Friday in December next succeeding his/her election. Any member of the governing board of a school district or community college district whose term has expired shall continue to discharge the duties of the office until his/her successor has qualified. The term of the successor shall begin upon the expiration of the term of his/her predecessor.</p> <p>Swearing in on or prior to the second Friday in December. In election years, Education Code Section 72000 subdivision (c)(2)(A), the annual meeting must occur within a 15-day period that commences with the second Friday in December.</p> <ul style="list-style-type: none"> • New Trustee Oath of Office • Nomination and approval of SBCCD Executive Board • Certification of Election of Board Chair and Clerk • Board Member Assignment to the County Committee on School District Organization • Board Member Assignment to the SBRETCJPA | <p><u>BUSINESS MEETING</u></p> <ul style="list-style-type: none"> • Board Member Assignment to Standing BOT Committees. (Note for information: BEC serves as Ethics committee and self-evaluation/chancellor evaluation committees) • Approve Ex Officio Members of the IFF Board • Reaffirm FCC Auction Guiding Principles • Audit Reports: District, CBOC, KVCR (by 12/31) • New Trustee Orientation (every 2 years on even numbered years, if new trustees are elected) • Apportionment Attendance and FTES Calculation Report (CCFS 320 by 1/15) P1 |

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Jose F. Torres, Executive Vice Chancellor and
Kristina L. Hannon, Vice Chancellor, Human Resources & Police Services

PREPARED BY: Jose F. Torres, Executive Vice Chancellor

DATE: May 11, 2023

SUBJECT: Board Policies for First Reading

RECOMMENDATION

This item is for information only. No action is necessary.

OVERVIEW

AP 2410 | <https://sbccd.edu/ap2410>

Pursuant to Board Policy 2410, policies of the Board may be adopted, revised, added to, or amended at any regular Board meeting by a majority vote. Proposed changes or additions shall be introduced not less than one regular meeting prior to the meeting at which action is recommended. The Board shall regularly assess its policies for effectiveness in fulfilling the District's mission.

Administrative Procedures are issued by the Chancellor as statements of method to be used in implementing Board Policy. Such Administrative Procedures shall be consistent with the intent of Board Policy and may be revised as deemed necessary by the Chancellor through regular consultation processes and/or as required by revisions to laws and regulations. Administrative Procedures are forwarded to the Board of Trustees, which reserves the right to direct revisions of the Administrative Procedures should they, in the Board's judgment, be inconsistent with the Board's own policies.

ANALYSIS

The items below have undergone SBCCD's process for Board Policies & Administrative Procedures as outlined in AP 2410 and are being forward to the Board at this time for first reading. Changes are redlined in the attached policies and procedures.

| Policies & Procedures Presented for First Reading | |
|---|---------------------------|
| BP AP 3310 | Public Records |
| BP AP 6535 | Use of District Equipment |
| BP AP 6540 | Insurance |



SBCCD GOALS

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution
3. Be a Leader and Partner in Addressing Regional Issues
4. Ensure Fiscal Accountability/Sustainability

FINANCIAL IMPLICATIONS

This is an information item and does not have any direct financial implications.

P&P 3300 PUBLIC RECORDS

Reason for Changes (For more info on SBCCD's process for Board Policies and Administrative Procedures, visit <https://sbccd.edu/ap2410>.)

- Legal Update 39 – The Service updated the AP to add legally recommended language and citations to Penal Code Sections 832.7 and 832.8 for districts with police departments, regarding the disclosure of certain peace officer or custodial officer personnel records under the California Public Records Acts.
- Chapter Lead – Minor clerical edits to improve flow and readability.

Review Level:
1 | FYI Only

Review Level Approved by PPAC:
4/10/2023

BOT 1st Reading:
5/11/2023

BOT 2nd Reading & Approval:
6/8/2023

BP 3300 PUBLIC RECORDS

Changes Redlined

~~From current SBCCD BP 3300 titled Public Records~~

The Chancellor shall establish procedures for records management, including access by the public, that comply with the requirements of the California Public Records Act.

References:

Government Code Sections 6250, et seq.

AP 3300 PUBLIC RECORDS

With Changes Redlined

~~(Replaces current SBCCD AP 3300)~~

Members of the public may request to inspect or copy public records. A request by a member of the public may be delivered by mail or in person to the Chancellor's Office.

Any request shall identify with reasonable specificity the records that are sought. If additional information is needed, the Chancellor or designee may request it be provided in writing.

Any request to inspect records shall be made sufficiently in advance of the date of inspection to allow staff members time to assemble the records and identify any records that may be exempt from disclosure.

~~Records that are exempt from disclosure under the Public Records Act or any other provision of law may not be inspected or copied by members of the public. Social security numbers must be redacted from records before they are disclosed to the public.~~
[Moved from here to improve readability.]

Members of the public shall be assisted in identifying records or information that may respond to their request. Assistance that will be provided includes: the information technology and physical location in which the records exist; practical suggestions for overcoming denial of access to the records or information; and the estimated date and time when the records will be made available.

Within ten days, the ~~Business Manager~~Chancellor or designee will determine whether ~~or not~~ the records can be produced and will communicate the determination to the member of the public requesting the record(s).

AP 3300 PUBLIC RECORDS**With Changes Redlined**

[Moved to here to improve readability.] Records that are exempt from disclosure under the Public Records Act or any other provision of law may not be inspected or copied by members of the public. Social security numbers must be redacted from records before they are disclosed to the public.

The most common exemptions for community colleges include:

- Student records (Education Code Section 76243)
- Preliminary drafts, notes, or interagency or intra-agency memoranda that are not retained by the public agency in the ordinary course of business, provided that the public interest in withholding the records clearly outweighs the public interest in disclosure. (Government Code Section 6254(a))
- Records pertaining to pending litigation ...or to claims...until the pending litigation or claim has been finally adjudicated or otherwise settled. (Government Code Section 6254(b))
- Personnel, medical or similar files, the disclosure of which would constitute an unwarranted invasion of personal privacy (Government Code Section 6254(c))
- Test questions, scoring keys, and other examination data used to administer a licensing examination, examination for employment, or academic examination [except for standardized tests provided for by Education Code Sections 99150 et seq.]. (Government Code Section 6254(g).)
- The contents of real estate appraisals or engineering or feasibility estimates and evaluations...relative to the acquisition of property, or to prospective public supply and construction contracts, until all of the property has been acquired or all of the contract agreement obtained. (Government Code Section 6254(h)).
- Internet posting of home address or telephone numbers of local elected officials (Government Code Section 6254.21)
- Home address, home telephone number, cellular phone number, and date of birth of employees of a school district or county office of education (other than to an agent or family member of the employee, to an officer of another school district when necessary, to an employee organization, or to an agency or employee of a health benefit plan.) (Government Code Section 6254.3)
- Personal email addresses (other than to an agent or family member of the employee, to an officer of another school district when necessary, to an employee organization, or to an agency or employee of a health benefit plan) unless the email address is used by the employee to conduct public business, or necessary to identify a person in an otherwise disclosable communication. (Government Code Section 6254.3(b)).
- Records regarding alternative investments (i.e. an investment in a private equity fund, venture fund, hedge fund, or absolute return fund; limited partnership, limited liability company or similar legal structure) involving public investment funds, unless already publicly released by the keeper of the information.
- Information security records, if disclosure of that record would reveal vulnerabilities to, or otherwise increase the potential for an attack on, the District's information technology system.
- Identification number, alphanumeric character, or other unique identifying code that a district uses to identify a vendor or contractor, or an affiliate of a vendor or contractor, unless the identification number, alphanumeric character, or other unique identifying code is used in a public bidding or an audit involving the public agency. (Government Code Section 6254.3)

P&P 3300 PUBLIC RECORDS**AP 3300 PUBLIC RECORDS****With Changes Redlined**

The District will comply with the provisions of Penal Code Sections 832.7 and 832.8 regarding the disclosure of specified peace officer and custodial officer personnel records when responding to Public Records Act requests.

References:

Government Code Sections 6250, et seq.

Penal Code Sections 832.7 and 832.8**END OF RECOMMENDATION**

P&P 6535 USE OF DISTRICT EQUIPMENT

Reason for Changes (For more info on SBCCD's process for Board Policies and Administrative Procedures, visit <https://sbccd.edu/ap2410>.)

- Chapter Lead – To address the new post-COVID working remote work options.
- To remove repetitive language from the AP.

Review Level:
1 | FYI Only

Review Level Approved by PPAC:
4/10/2023

BOT 1st Reading:
5/11/2023

BOT 2nd Reading & Approval:
6/8/2023

BP 6535 USE OF DISTRICT EQUIPMENT

Changes Redlined

~~(Replaces current SBCCD BP 3760)~~

The Board of Trustees authorizes the Chancellor to develop administrative regulations allowing for limited off-campus use of District equipment. District equipment shall not be loaned to private groups organized for profit or to any individual, except that equipment may be loaned to employees for District-related duties off-campus subject to the provisions outlined in the administrative procedures.

Reference:

Education Code Section 70902

AP 6535 USE OF DISTRICT EQUIPMENT

With Changes Redlined

~~(Replaces current SBCCD AP 3760)~~

Each member of the District staff shall be responsible for equipment under his/her/their control. Loss of equipment and unauthorized removal of equipment should be reported immediately to the appropriate administrator.

Equipment that is lost or stolen may be replaced upon submission of a request through the appropriate administrative office. The request must include an explanation about the loss or theft of the equipment and a justification that replacement is essential to the activity served.

District equipment shall not be loaned to persons not employed by or enrolled in the District.

Equipment shall only be removed from campus with proper authorization(s).

A. Authorization

District-owned equipment shall not be removed from any District facility except with written permission of the college president, Chancellor, or designee. Authorization may be granted for the uses listed below through the "College Equipment Loan Agreement." No item of equipment shall be removed under any circumstance until the warehouse supervisor has inventoried it and assigned a property control number. Upon request or separation from the District, the person(s) must return all District issued property. If the property cannot be returned, the person(s) shall be responsible for the cost of replacement.

P&P 6535 USE OF DISTRICT EQUIPMENT

AP 6535 USE OF DISTRICT EQUIPMENT

With Changes Redlined

B. Permitted Uses

District-owned equipment may be removed from campus, with proper authorization, for the following uses.

1. Professional/Business Use

Staff members may borrow District-owned equipment for professional use directly related to District business. In the case of computer or other electronic equipment no installation support will be provided unless the District requires such use. Upon request or separation from the District, the employee must return all District issued property. If the property cannot be returned, the employee shall be responsible for the cost of replacement.

2. Student Instructional Use

District-owned equipment such as musical instruments or photography equipment may be loaned to students as they are required as part of the instructional program. Such loan shall be limited to the term in which the student is enrolled. Upon request from the District, the student must return all District issued property. If the property cannot be returned, the student shall be responsible for the cost of replacement.

3. Community Support Use

Under special circumstances District-owned equipment may be loaned on a short-term basis in support of a special community project. Under such use the equipment shall be loaned to a specific community agency that shall supply a certificate of insurance for the equipment while under its control. Upon request from the District, the agency must return all District issued property. If the property cannot be returned, the agency shall be responsible for the cost of replacement.

C. Responsibility

Any individual who removes District-owned property assumes personal liability for repair or replacement of such equipment in the event of damage or theft.

D. Recall

Any loaned equipment is subject to recall by a college or District official at any time.

Reference:

Education Code Section 70902

ACCJC Accreditation Standards III.B.3 and III.C.4

END OF RECOMMENDATION

P&P 6540 INSURANCE

Reason for Changes (For more info on SBCCD's process for Board Policies and Administrative Procedures, visit <https://sbccd.edu/ap2410>.)

- Legal Update 38 – The Service updated this procedure to add a use note to clarify that an actuarial evaluation is required if a District establishes a fund for losses and payments for health and welfare benefits for its employees for the purpose of covering the deductible amount under deductible types of insurance policies, losses or payments arising from self-insurance programs, or losses or payments due to noninsured perils.
- Legal Update 40 – The Service updated this policy to delete a reference to workers' compensation insurance and reflect Education Code Section 72506.
- Minor clerical edit.

Review Level:
1 | FYI Only

Review Level Approved by PPAC:
4/10/2023

BOT 1st Reading:
5/11/2023

BOT 2nd Reading & Approval:
6/8/2023

BP 6540 INSURANCE

Changes Redlined

~~(Replaces current SBCCD-BP 6540)~~

The Chancellor or designee shall be responsible to secure insurance for the District as required by law, which shall include but is not limited to the liabilities described in Education Code Section 72506 as follows:

- Liability for damages for death, injury to persons, or damage or loss of property;
- Personal liability of the members of the Board of Trustees and the officers and employees of the District for damages for death, injury to a person, or damage or loss of property caused by the negligent act or omission of the member, officer, or employee when acting within the scope of his/ or her office or employment. The Chancellor may authorize coverage for persons who perform volunteer services for the District.
- Worker's compensation insurance.

Insurance also shall include fire insurance and insurance against other perils.

The District may join in a joint powers agreement pursuant to Education Code Section 81603 for the purposes described in this policy.

References:

Education Code Sections 70902, 72502, 72506, and 81601 et seq.

P&P 6540 INSURANCE**AP 6540 INSURANCE****With Changes Redlined**

Pursuant to Education Code Section 81603, the District shall be a member of one or more Joint Partnership Agreements (JPA) for the purpose of providing the following coverage:

- Liability insurance protecting the District, its employees, Board of Trustee members, Foundation Board directors, and Citizens' Bond Oversight Committee members, against liability for negligence while acting within the scope of their duties.
- Property insurance protecting the District's Real Property, and Personal Property except automobiles, against loss suffered from fire, power failure, vandalism, and other sources, excepting damage caused by "acts of God" such as earthquake, flood, wear and tear, and similar causes as defined by the JPA.
- District vehicle insurance shall be provided under a General Comprehensive Liability Policy, with additional coverage as available through the JPA.
- Workers' Compensation Insurance meeting all requirements of the State of California, for all district employees.

Student health insurance shall be available to cover student injuries incurred in the course of participation in district-sponsored activities including athletics.

Independent contractors must obtain their own insurance coverage; no insurance of any kind will be provided to independent contractors by the District.

NOTE: *If a District establishes a fund for losses and payments for health and welfare benefits for its employees for the purpose of covering the deductible amount under deductible types of insurance policies, losses or payments arising from self-insurance programs, or losses or payments due to noninsured perils, the District must secure the services of an actuarial to provide an actuarial evaluation of the future annual costs of such benefits.*

NOTE: *Education Code Section 81602 specifically authorizes the District to contract for investigative, administrative and claims adjustment services. The contract may provide that the contracting firm may reject, settle, compromise and approve claims within limits and for amounts specified by the Board, including execution and issuing of checks in payment of such claims. The contract may also provide that the contracting firm may employ counsel.*

References:

Education Code Sections 70902, 72502, 72506, and 81601 et seq.

END OF RECOMMENDATION

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Jose F. Torres, Executive Vice Chancellor

PREPARED BY: Lawrence P. Strong, Director of Fiscal Services

DATE: May 11, 2023

SUBJECT: Budget Revenue & Expenditure Summary

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

While year-to-date revenue and/or expenditure percentages often vary from the percentage of fiscal year elapsed, all funds are expected to remain within the 2022-23 budget unless otherwise noted here. For explanations of any significant variances in year-to-date revenues/expenditures from fiscal year elapsed, please see the attached summary.

ANALYSIS

The attached Revenue and Expenditure Summary reflects activity for the 2022-23 fiscal year through April 18, 2023. As of that date, SBCCD was 79.9% through the fiscal year and had spent and/or encumbered approximately 60.7% of its budgeted unrestricted general fund.

SBCCD GOALS

4. Ensure Fiscal Accountability/Sustainability

FINANCIAL IMPLICATIONS

This analysis is an important tool for the Board of Trustees to track SBCCD revenue and expenditures across all funds.





Budget Revenue & Expenditure Summary

Year to Date 4/18/23

[v.4.20.2023.p.1|2]

79.9% of Fiscal Year Elapsed

| FUND | REVENUES | | | EXPENDITURES | | | COMMENTS |
|---------------------------------|--------------------|--------------------|--------------|--------------------|-----------------------------|--------------|---|
| | Budget | Received YTD | | Budget | Expensed/ Encumbered YTD | | |
| 110 General Fund - Unrestricted | 131,574,068 | 106,075,185 | 80.6% | 130,736,768 | 79,391,760 | 60.7% | Expenditures are consistent with the needs of the fund given the current climate. |
| 125 General Fund - Restricted | 150,637,284 | 85,316,455 | 56.6% | 150,637,284 | 69,621,417 | 46.2% | Most state and federal grant revenues are received on the reimbursement basis causing a delay in the receipt of revenues. Expenditures are consistent with the needs of the fund given the current climate. |
| 215 Bond Interest & Redemption | 58,000,000 | 31,649,222 | 54.6% | 58,000,000 | 51,909,664 | 89.5% | Taxes are determined and collected by the County for bond measures. |
| 335 Child Development | 5,034,542 | 3,101,449 | 61.6% | 5,034,542 | 2,774,902 | 55.1% | Expenditures are consistent with the needs of the fund given the current climate. |
| 390 KVCR | 8,007,909 | 2,617,785 | 32.7% | 7,688,960 | 4,336,503 | 56.4% | Most state and federal grant revenues are received on the reimbursement basis causing a delay in the receipt of revenues. Donations and pledges are transferred to this fund twice a year. |
| 410 Capital Outlay | 34,270,251 | 2,132,851 | 6.2% | 33,767,726 | 14,554,140 | 43.1% | The majority of the budget in this fund relates to the SBVC Technical Building Replacement project. Funding is on the reimbursement basis causing a delay in the receipt of revenues. |
| 435 Measure M | 23,500 | 219,629 | 934.6% | 7,256,170 | 2,236,972 | 30.8% | Interest Revenue for the first half of the year was higher than expected at \$215,451.46. Expense budgets are expected to extend over several years. |
| 445 Measure CC | 2,000,000 | 2,228,709 | 111.4% | 266,779,588 | 75,888,925 | 28.4% | Interest Revenue for the first half of the year was higher than expected at \$2,168,699.12. Expense budgets are expected to extend over several years. |
| 590 Investment Properties | 3,547,299 | 1,980,871 | 55.8% | 3,339,855 | 1,728,444 | 51.8% | Revenue and expenditure activity posted for the first half of the year. Posting in progress for months in the third quarter. |
| 615 Workers Compensation | 2,030,000 | 1,389,018 | 68.4% | 2,870,000 | 2,133,110 | 74.3% | Revenues are transferred a month in arrears. Posting in progress for April activity. |
| 620 Self Insurance-Liability | 800,000 | 800,000 | 100.0% | 1,145,000 | 926,174 | 80.9% | Revenue is transferred in full at the beginning of the year. |
| 690 Retiree Benefit | 447,326 | 127,482 | 28.5% | 782,326 | 563,582 | 72.0% | Revenues are transferred a month in arrears. Posting in progress for April activity. Interest revenues are lower than expected due to an underperforming market. |
| 730 Student Body Center Fee | 261,349 | 203,261 | 77.8% | 266,899 | 205,701 | 77.1% | |
| 765 OPEB Trust | 1,000,000 | 471,457 | 47.1% | 82,000 | 602,209 | 734.4% | The first quarter resulted in an investment loss (increase to expenses) due to the underperforming market. Revenue activity posted for the first half of the year. Posting in progress for the third quarter. |
| 775 PARS Trust | 4,250,000 | 3,618,840 | 85.1% | 3,100,000 | 4,940,718 | 159.4% | The first quarter resulted in an investment loss (increase to expenses) due to the underperforming market. |
| 825 FNX | - | 27,580 | 0.0% | 199,417 | 322,713 | 161.8% | Budget and actuals partially moved to the KVCR fund (390). |
| 890 Inland Futures Foundation | 1,119,730 | 958,065 | 85.6% | 1,119,730 | 461,483 | 41.2% | Expenses related to pledge and donation transfers out are processed twice a year (January and June). |
| Total (All Funds) | 403,003,258 | 242,917,859 | 60.3% | 672,806,265 | 312,598,417 | 46.5% | |

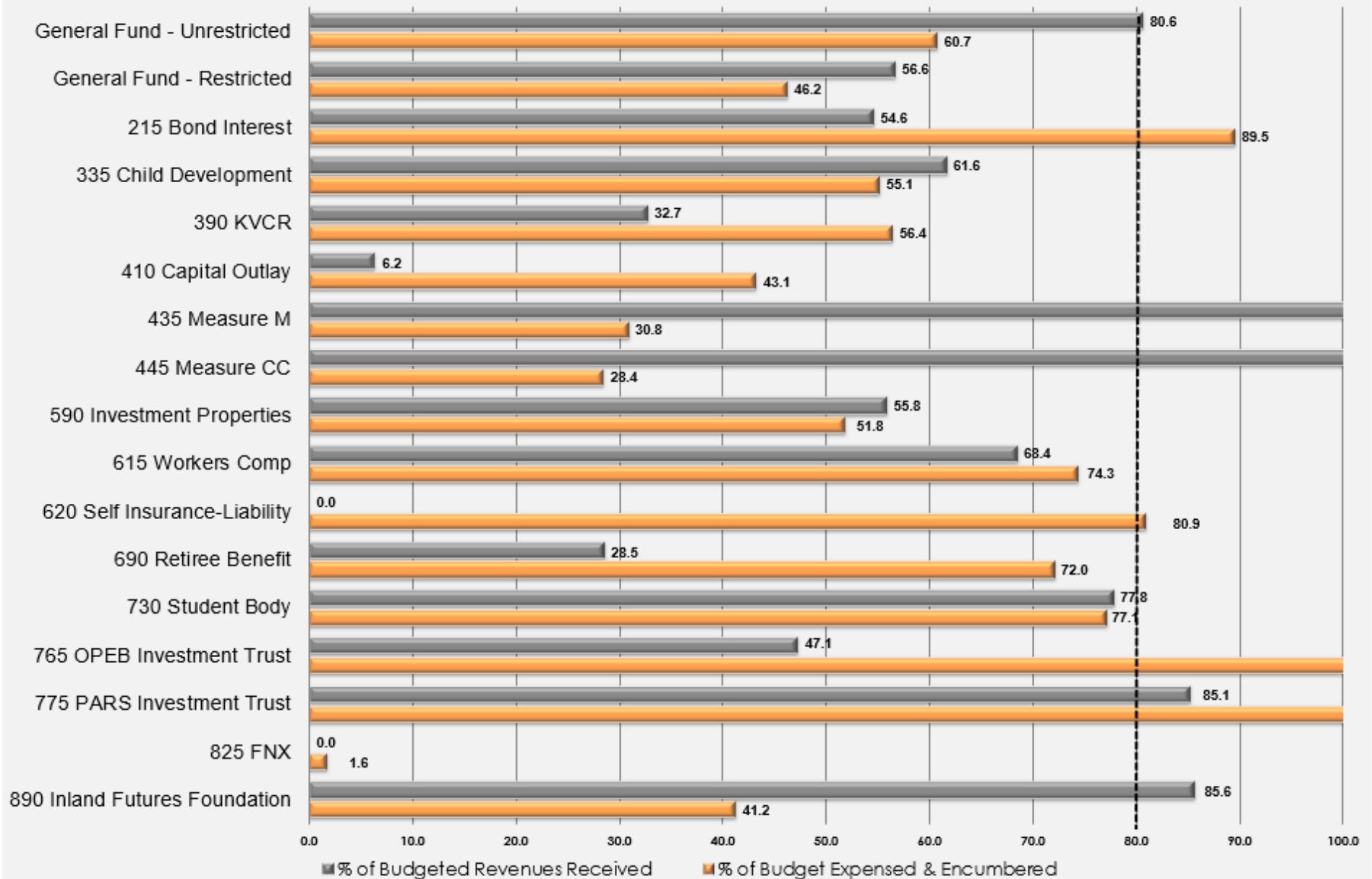


Budget Revenue & Expenditure Summary

Year to Date 4/18/23

[v.4.20.2023.p.2]2]

Fiscal Year Elapsed - 79.9%



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Dr. Nohemy Ornelas, VC of Education and Student Support Services

PREPARED BY: Dr. Christopher M. Crew, Executive Director, Research & Planning

DATE: May 11, 2023

SUBJECT: CCFS-320 Apportionment Attendance Report for FY 2023 Period 2

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The CCFS-320 Apportionment Attendance Report for FY 2023, Period 2, has been submitted to the State Chancellor's Office. Please note, all FTES has been rounded to the nearest whole number.

ANALYSIS

The CCFS-320 Apportionment Attendance Report for FY 2023, Period 2, has been submitted to the State Chancellor's Office. Please note, all FTES have been rounded to the nearest whole number.

Please note, the FTES reported below for SBCCDs FY23 target and P2 total do not include the CCCC CO adjustment for the Emergency Conditions Allowance (ECA). The CCCC CO ECA adjustment ensures funding at 14,868 FTES for FY23.

| | Fiscal Year 2023 Target | P2 Fiscal Year 2023 Reported | P2 Fiscal Year 2022 Reported | # Change P1 FY22 vs. FY23 | % Change P1 FY22 vs. FY23 |
|-------------|----------------------------|---------------------------------|---------------------------------|------------------------------|------------------------------|
| CHC | 3,937 | 3,648 | 3,797 | -149 | -4.08% |
| SBVC | 9,002 | 9,291 | 8,159 | 1,132 | 12.18% |
| SBCCD Total | 12,939 | 12,939 | 11,956 | 983 | 7.60% |

INSTITUTIONAL VALUES

4. Ensure Fiscal Accountability/Sustainability

FINANCIAL IMPLICATIONS

The data included in this report will be used to make strategic decisions related to enrollment

SBCCD | Mission

SBCCD positively impacts the lives and careers of our students, the well-being of their families, and the prosperity of our community through excellence in educational and training opportunities.



SBCCD | Vision

Inspiring possibilities for bright futures and a prosperous community

management, budgeting, multi-year forecasting, and other goal-setting processes.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Diana Z. Rodriguez, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Steven J. Sutorus, Business Manager
DATE: May 11, 2023
SUBJECT: Contracts Below \$109,300

RECOMMENDATION

This item is for information only. No action is necessary.

OVERVIEW

In accordance with SBCCD Board Policy 6100, Delegation of Authority, The Board of Trustees delegates authority to the Chancellor to supervise the general business procedures of the District to assure the proper administration of property and contracts.

In line with Public Contract Code Section 17605 and Section 22034(c), the Board of Trustees delegates purchasing and contracting authority to the named agents on the authorized signature list. These designated District Officers have authority to approve purchase requests; award, sign, and execute contracts; and authorize payment under the formal bid limits set by Public Contract Code. Such purchase and/or contract requests shall not require Board approval, but shall be sent to the Board as an information item every 60 days.

ANALYSIS

The California Board of Governors sets the formal bid limit for procurement of goods and or services on an annual basis. The formal bid limit for the current calendar year has been set at \$109,300. Construction services are not included in this board item.

SBCCD GOALS

4. Ensure Fiscal Accountability/Sustainability

FINANCIAL IMPLICATIONS

The attached purchase and or contract requests have been budgeted for via purchase orders.



Routine Contracts Income Agreements

Board Date: 05/11/2023

1 of 20

| Control No | Vendor Name | Contract Type | Dept/Location | Expense | Income | Amendment |
|------------|-------------|--------------------------|---------------------------|------------|--------|-----------|
| 24271 | 4 Imprint | Production of Logo Items | Facilities Planning/SBCCD | \$9,512.94 | | |
| 24272 | 4 Imprint | Production of Logo Items | Humanities/SBVC | \$1,491.07 | | |
| 24273 | 4 Imprint | Production of Logo Items | Mathematics/SBVC | \$1,102.56 | | |
| 24274 | 4 Imprint | Production of Logo Items | Mathematics/SBVC | \$786.34 | | |
| 24326 | 4 Imprint | Production of Logo Items | Academic Success/SBCCD | \$2,197.23 | | |
| 24340 | 4 Imprint | Production of Logo Items | Counseling/SBVC | \$476.26 | | |
| 24341 | 4 Imprint | Production of Logo Items | Counseling/SBVC | \$710.03 | | |
| 24342 | 4 Imprint | Production of Logo Items | Counseling/SBVC | \$3,957.29 | | |
| 24343 | 4 Imprint | Production of Logo Items | Counseling/SBVC | \$382.22 | | |
| 24344 | 4 Imprint | Production of Logo Items | Counseling/SBVC | \$564.76 | | |
| 24345 | 4 Imprint | Production of Logo Items | Counseling/SBVC | \$339.42 | | |

Routine Contracts Income Agreements

Board Date: 05/11/2023

2 of 20

| Control No | Vendor Name | Contract Type | Dept/Location | Expense | Income | Amendment |
|------------|---|----------------------------------|---------------------------|-------------|--------|-----------|
| 24346 | 4 Imprint | Production of Logo Items | Counseling/ SBVC | \$166.21 | | |
| 24347 | 4 Imprint | Production of Logo Items | Counseling/ SBVC | \$1,871.16 | | |
| 24348 | 4 Imprint | Production of Logo Items | Counseling/ SBVC | \$1,252.31 | | |
| 24349 | 4 Imprint | Production of Logo Items | College Police/ SBVC | \$718.68 | | |
| 24350 | 4 Imprint | Production of Logo Items | Counseling/ SBVC | \$1,007.01 | | |
| 24382 | 4 Imprint | Production of Logo Items | Counseling/ SBVC | \$2,718.83 | | |
| 24411 | 4 Imprint | Production of Logo Items | Student Services/ SBVC | \$2,998.85 | | |
| 24404 | A & A Copy Machines, Inc. DBA Pioneer Copy Machines, Co | Maintenance Agreement | ATPC/SBCCD | \$12,110.00 | | |
| 24401 | ABM Business Machines, Inc. | Maintenance Agreement | ATPC/SBCCD | \$2,000.00 | | |
| 24268 | Achievers Inc. | Production of Logo Items | Student Life/SBVC | \$12,025.27 | | |
| 24386 | Ad Partum Creative LLC | Production of Signs & Posters | First Year/SBVC | \$4,256.13 | | |

Routine Contracts Income Agreements

Board Date: 05/11/2023

3 of 20

| Control No | Vendor Name | Contract Type | Dept/Location | Expense | Income | Amendment |
|------------|---------------------------------------|-----------------------------|------------------------------|------------|--------|-----------|
| 24287 | Airgas USA, LLC | Rental | Respiratory Care/ CHC | \$1,000.00 | | |
| 24322 | Amberwick Corp | Services | SINS/CHC | \$527.00 | | |
| 24369 | American Banner Pros | Production of Logo Items | Facilities Planning/SBCCD | \$152.25 | | |
| 24402 | American Thermoform Corp. | Maintenance Agreement | ATPC/SBCCD | \$4,000.00 | | |
| 24403 | ArbiterSports LLC | Software/Online Services | Athletics/CHC | \$5,000.00 | | |
| 24363 | Arcega, Raziel dba LNR Promotions | Production of Logo Items | Counseling/SBVC | \$4,770.32 | | |
| 24288 | ASAP Prints | Production of Logo Items | Student Services/ SBVC | \$550.00 | | |
| 24289 | Audios Ventures Inc dba Simplecast | Software/Online Services | Media Academy /SBVC | \$5,400.00 | | |
| 24235 | Avalon Transportation LLC | Bus Rental | Science/SBVC | \$1,697.25 | | |
| 24338 | Avalon Transportation LLC | Bus Rental | Science/SBVC | \$800.00 | | |
| 24250 | Balloon Cart Company, The | Services | Student Services/ CHC | \$1,680.00 | | |

Routine Contracts Income Agreements

Board Date: 05/11/2023

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| Control No | Vendor Name | Contract Type | Dept/Location | Expense | Income | Amendment |
|------------|---|--------------------------|---------------------------|-------------|--------------|--------------|
| 24412 | Balloon Cart Company, The | Services | EOP&S/CHC | \$4,000.00 | | |
| 24312 | BoardBookit Inc. dba Govenda | Software/Online Services | Chancellor/SBCCD | \$10,178.00 | | |
| 24405 | Boyd & Associates | Maintenance Agreement | ATPC/SBCCD | \$1,000.00 | | |
| 24072 | BrightView Landscape Services Inc. | Amendment | Facilities Planning/SBCCD | \$57,755.24 | | (\$1,077.49) |
| 24251 | Brown Love LLC | Production of Logo Items | Grants/SBVC | \$541.78 | | |
| 24315 | CAE Healthcare Inc. | Training Services | Nursing/SBCCD | \$4,390.00 | | |
| 24231 | California, State of | Income - Grant | Chancellor/SBCCD | | \$690,000.00 | |
| 24283 | California State University - San Bernardino | Catering | EOP&S/SBVC | \$10,093.75 | | |
| 24433 | Card Integrators Corporation dba CI Solutions | Services | Student Services/ SBVC | \$5,554.32 | | |
| 24290 | Carreras Tours LLC | Bus Rental | First Year/SBVC | \$1,140.00 | | |
| 24323 | Carreras Tours LLC | Bus Rental | First Year/SBVC | \$2,730.00 | | |

Routine Contracts Income Agreements

Board Date: 05/11/2023

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| Control No | Vendor Name | Contract Type | Dept/Location | Expense | Income | Amendment |
|------------|---|--------------------------|-------------------------------|-------------|-------------|-----------|
| 24355 | CCC Chancellor's Office | Income - Grant | CTE/CHC | | \$59,692.00 | |
| 24339 | CDW Government Inc. | Production of Logo Items | Financial Aid/ SBVC | \$1,405.28 | | |
| 23876 | CDW Government Inc. | Software/Online Services | TESS/SBCCD | \$22,270.00 | | |
| 24391 | Chavez, Gloria dba Ballet Folklorico Cultural | Performer | Police Science/ SBVC | \$500.00 | | |
| 24367 | Children's Fund | Sponsorship | Chancellor/SBCCD | \$1,000.00 | | |
| 24237 | Clay Counseling Foundation | Speaker | First Year/SBVC | \$500.00 | | |
| 24406 | Colton, City of - Fire Dept | Instructional Agreement | CTE/CHC | \$50,000.00 | | |
| 24356 | Compton Activist Apparel | Production of Logo Items | First Year/SBVC | \$3,900.00 | | |
| 24381 | Computerized Embroidery Company, The | Production of Logo Items | Child Development Center/SBVC | \$31,840.33 | | |
| 24318 | Continental Athletic Supply Inc. | Repairs | Athletics/SBVC | \$6,421.23 | | |
| 24228 | Contra Costa CCD | Software/Online Services | Mathematics/SBVC | \$300.00 | | |

Routine Contracts Income Agreements

Board Date: 05/11/2023

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| Control No | Vendor Name | Contract Type | Dept/Location | Expense | Income | Amendment |
|------------|------------------------------------|-----------------------------|------------------------------|-------------|--------|-----------|
| 23524 | Convo Communications LLC | Software/Online Services | TESS/SBCCD | \$4,468.00 | | |
| 24368 | Cortez Ornamental Iron | Repairs | District Police/ SBCCD | \$4,693.75 | | |
| 24416 | Couts Heating & Cooling, Inc. | Repairs | Facilities Planning/SBCCD | \$6,030.31 | | |
| 24390 | Coyle, Adam dba Big AZ Lettters | Rental | Outreach/SBVC | \$1,800.00 | | |
| 24358 | Crown Lift Trucks | Maintenance Agreement | EDCT/SBCCD | \$1,570.00 | | |
| 24324 | Crown Lift Trucks | PO as Contract | EDCT/SBCCD | \$500.00 | | |
| 24370 | Crown Promotions Group Inc. | Production of Logo Items | First Year/SBVC | \$6,303.85 | | |
| 24398 | Dan Lyman Construction, Inc. | Installation Services | Maintenance/ SBCCD | \$5,224.00 | | |
| 24224 | Dell Computer Company | Software/Online Services | Campus Tech/ CHC | \$12,731.27 | | |
| 24397 | DePeralta, Cliff | Services | First Year/SBVC | \$600.00 | | |
| 24292 | Design Source USA, Inc. | Production of Awards | Counseling/SBVC | \$3,291.04 | | |

Routine Contracts Income Agreements

Board Date: 05/11/2023

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| Control No | Vendor Name | Contract Type | Dept/Location | Expense | Income | Amendment |
|------------|---|--------------------------|--------------------------|-------------|--------|-----------|
| 24352 | Design Source USA, Inc. | Production of Awards | Student Equity/SBVC | \$5,042.29 | | |
| 24279 | Design Source USA, Inc. | Production of Logo Items | First Year/SBVC | \$7,082.72 | | |
| 24364 | Design Source USA, Inc. | Production of Logo Items | Student Services/SBVC | \$3,367.19 | | |
| 24357 | Design Source USA, Inc. | Production of Logo Items | Student Equity/SBVC | \$1,425.00 | | |
| 24305 | Devin C Hughes Enterprises LLC | Speaker | Research & Planning/CHC | \$3,500.00 | | |
| 24262 | Doctor Jon Paul LLC | Speaker | Student Life/CHC | \$5,000.00 | | |
| 24325 | Doing Good Works | Production of Logo Items | EOP&S/SBVC | \$42,797.36 | | |
| 24419 | Doing Good Works | Production of Logo Items | EOP&S/CHC | \$429.11 | | |
| 24284 | DS Events, Inc. | Bus Rental | Student Equity/SBVC | \$3,500.00 | | |
| 24257 | DS Waters of America, Inc. dba Sparkletts | Services | Technical Training/SBVC | \$3,000.00 | | |
| 24249 | EdCert LLC dba ACUE | Training Services | Program Development/SBVC | \$80,000.00 | | |

Routine Contracts Income Agreements

Board Date: 05/11/2023

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| Control No | Vendor Name | Contract Type | Dept/Location | Expense | Income | Amendment |
|------------|---|--------------------------|---------------------------|-------------|--------|-----------|
| 24376 | Embroidery In Motion | Production of Logo Items | Student Life/ SBCCD | \$1,282.16 | | |
| 24327 | EMCOR Service Mesa Energy | Repairs | Maintenance/ SBVC | \$17,025.00 | | |
| 24395 | Engineering Innovations LLC | Speaker | Mathematics/ SBVC | \$4,000.00 | | |
| 24378 | Espinoza Market | Catering | Student Services/ SBVC | \$2,120.63 | | |
| 24353 | Espinoza Market | Catering | Counseling/ SBVC | \$4,310.00 | | |
| 24238 | Espinoza Market | Catering | Student Equity/ SBVC | \$2,801.50 | | |
| 24282 | Eyes of Freedom dba Lima Company Memorial | Exhibit Fee | Veterans/SBVC | \$8,150.00 | | |
| 24310 | Facebook, Inc. | Advertising | Marketing/ SBCCD | \$92.00 | | |
| 24413 | First Impressions Screen Printing | Production of Logo Items | KVCR/SBVC | \$3,013.77 | | |
| 24415 | First Impressions Screen Printing | Production of Logo Items | KVCR/SBVC | \$1,611.68 | | |
| 24409 | Fleeman, John W. | Independent Contractor | Art/SBVC | \$10,000.00 | | |

Routine Contracts Income Agreements

Board Date: 05/11/2023

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| Control No | Vendor Name | Contract Type | Dept/Location | Expense | Income | Amendment |
|------------|--|---------------------------|--------------------------------|-------------|-------------|-----------|
| 24362 | Foreman, Rebecca | Services | Mathematics/ SBVC | \$2,000.00 | | |
| 24373 | Foundation for California Community Colleges | Income - Grant | EDCT/SBCCD | | \$49,120.00 | |
| 24295 | Frank, Dellis E dba Destyles | Speaker | Fine Arts/CHC | \$400.00 | | |
| 24297 | Full Capacity Marketing, Inc. | Services | Mathematics/SBVC | \$7,000.00 | | |
| 24328 | G/M Business Interiors | Installation Services | Counseling/CHC | \$11,512.61 | | |
| 24316 | G/M Business Interiors | Installation Services | Administrative Services/CHC | \$2,926.08 | | |
| 24285 | Gallagher, Sandra L. dba Gallaghers | Production of Awards | Humanities/ SBVC | \$350.19 | | |
| 24422 | Galls LLC | Production of Uniforms | Police Science/ SBVC | \$611.29 | | |
| 24400 | Garcia, Juan dba AJC Building Maintenance | Services | ATPC/SBCCD | \$6,000.00 | | |
| 23491 | GotWorx Staffing Inc | Off-Campus Work Study | Calworks/SBVC | \$33,628.00 | | |
| 24436 | GradImages; A Division of Event Photography Group | Services | Student Services/ SBVC | No Cost | | |

Routine Contracts Income Agreements

Board Date: 05/11/2023

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| Control No | Vendor Name | Contract Type | Dept/Location | Expense | Income | Amendment |
|------------|-----------------------------|-----------------------|--------------------------|-------------|--------|-----------|
| 24359 | Green, Tawon | Speaker | First Year/SBVC | \$500.00 | | |
| 24329 | Guerrero, Steven | Performer | Student Life/ CHC | \$750.00 | | |
| 24360 | Guerrero, Steven | Services | Student Services/ CHC | \$625.00 | | |
| 24226 | H & L Charter Co, Inc. | Bus Rental | First Year/SBVC | \$1,235.00 | | |
| 24239 | HAAS Factory Outlet Anaheim | Repairs | EDCT/SBCCD | \$599.95 | | |
| 24240 | HAAS Factory Outlet Anaheim | Repairs | EDCT/SBCCD | \$1,295.00 | | |
| 24241 | HAAS Factory Outlet Anaheim | Repairs | EDCT/SBCCD | \$1,295.00 | | |
| 24261 | Habit Restaurant, The | Catering | First Year/SBVC | \$6,110.75 | | |
| 24389 | Hagan, Virginia Loh | Speaker | Counseling/CHC | \$500.00 | | |
| 24301 | Halevy, Aaron | On Demand Services | KVCR/KVCR | \$24,000.00 | | |
| 24418 | Hilltop Collections Inc | Rental | First Year/SBVC | \$18,305.00 | | |

Routine Contracts Income Agreements

Board Date: 05/11/2023

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| Control No | Vendor Name | Contract Type | Dept/Location | Expense | Income | Amendment |
|------------|-----------------------------------|---------------|-------------------------|-------------|--------|-----------|
| 24247 | IE Gourmet Food Trucks | Catering | Student Life/CHC | \$1,182.46 | | |
| 24392 | Imagine Media Group LLC | Rental | Outreach/SBVC | \$6,000.00 | | |
| 24330 | Inland Empire 66ers Baseball Club | Rental | Student Life/SBVC | \$74,500.00 | | |
| 24298 | Inland Empire Stages LTD | Bus Rental | Student Equity/ SBVC | \$872.00 | | |
| 24276 | Inland Empire Stages LTD | Bus Rental | Student Equity/ SBVC | \$872.00 | | |
| 24242 | Inland Empire Stages LTD | Bus Rental | Science/SBVC | \$1,744.00 | | |
| 24243 | Inland Empire Stages LTD | Bus Rental | Science/SBVC | \$1,744.00 | | |
| 24244 | Inland Empire Stages LTD | Bus Rental | Science/SBVC | \$1,744.00 | | |
| 24227 | Intermex Inc | Bus Rental | First Year/SBVC | \$1,400.00 | | |
| 24229 | Intermex Inc | Bus Rental | First Year/SBVC | \$1,400.00 | | |
| 24336 | Intermex Inc | Bus Rental | First Year/SBVC | \$1,400.00 | | |

Routine Contracts Income Agreements

Board Date: 05/11/2023

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| Control No | Vendor Name | Contract Type | Dept/Location | Expense | Income | Amendment |
|------------|---|-----------------------|-----------------------------|--------------|--------|-----------|
| 24337 | Intermex Inc | Bus Rental | First Year/SBVC | \$1,400.00 | | |
| 24351 | Intermex Inc | Bus Rental | First Year/SBVC | \$2,800.00 | | |
| 24388 | JOJO's Grill-A-Dog | Catering | First Year/SBVC | \$3,393.00 | | |
| 24431 | JOJO's Grill-A-Dog | Catering | First Year/SBVC | \$5,655.00 | | |
| 24321 | Jones Enterprises | PO as Contract | Restaurant Management/SBVC | \$3,000.00 | | |
| 24254 | Kasey David Licensed Clinical Social Worker, Inc. | Professional Services | Health Services /SBVC/CHC | \$15,000.00 | | |
| 24399 | Keenan & Associates | Professional Services | Business Services/SBCCD | \$100,000.00 | | |
| 24319 | Konica Minolta | Maintenance Agreement | EDCT/SBCCD | \$2,000.00 | | |
| 24317 | Krueger International Inc. (KI) | Installation Services | Administrative Services/CHC | \$20,480.00 | | |
| 24394 | Kutturan Chamoru Foundation | Speaker | First Year/SBVC | \$200.00 | | |
| 24308 | Lee, George | Speaker | First Year/SBVC | \$5,000.00 | | |

Routine Contracts Income Agreements

Board Date: 05/11/2023

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| Control No | Vendor Name | Contract Type | Dept/Location | Expense | Income | Amendment |
|------------|--------------------------------------|--------------------------|---------------------------|-------------|--------|-----------|
| 24372 | LeMay Construction | Installation Services | TESS/SBCCD | \$3,775.00 | | |
| 23528 | Loma Linda Psychiatric Medical Group | Off-Campus Work Study | Calworks/SBCCD | \$6,040.00 | | |
| 24407 | Loma Linda, City of | Instructional Agreement | CTE/CHC | \$50,000.00 | | |
| 24424 | Lotshaw Mechanical Inc. | Repairs | Facilities Planning/SBCCD | \$22,650.00 | | |
| 24309 | LTN Global Communications Inc. | Software/Online Services | KVCR/KVCR | \$9,600.00 | | |
| 24421 | Lucas, Hannah | Speaker | EOP&S/SBVC | \$900.00 | | |
| 24377 | Lucky Star Promos LLC | Production of Logo Items | Student Equity/SBVC | \$2,602.39 | | |
| 24385 | Lucky Star Promos LLC | Production of Logo Items | Student Equity/SBVC | \$2,320.73 | | |
| 24380 | Lucky Star Promos LLC | Production of Logo Items | Student Equity/SBVC | \$4,375.02 | | |
| 24426 | Lucky Star Promos LLC | Production of Logo Items | Student Equity/SBVC | \$596.29 | | |
| 24248 | MD Films Co LLC | Services | Marketing/SBVC | \$2,500.00 | | |

Routine Contracts Income Agreements

Board Date: 05/11/2023

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| Control No | Vendor Name | Contract Type | Dept/Location | Expense | Income | Amendment |
|------------|--|--------------------------|---------------------------|-------------|--------|-----------|
| 24293 | Mellin, Linda Marie dba American Printing & Promotions | Production of Logo Items | Student Equity/SBVC | \$5,578.73 | | |
| 24427 | Mellin, Linda Marie dba American Printing & Promotions | Production of Logo Items | Marketing/SBVC | \$6,078.64 | | |
| 24393 | Meyer, Manulani | Speaker | Counseling/CHC | \$500.00 | | |
| 24375 | Mike's Custom Flooring | Repairs | Maintenance/SBVC | \$3,404.58 | | |
| 24302 | Monarch Information Security Consulting Inc | Services | TESS/SBCCD | \$40,800.00 | | |
| 24396 | Moreno, Joaquin Rodriguez dba Mariachi Aguilas De Mexico LLC | Performer | Police Science/SBVC | \$1,500.00 | | |
| 24304 | MyBinding, LLC | Training Services | Print Shop/SBCCD | \$535.00 | | |
| 24331 | National Instruments Corp | Software/Online Services | Electronics/SBVC | \$7,463.47 | | |
| 24429 | OCLC, Inc. | Software/Online Services | TESS/SBCCD | \$4,207.81 | | |
| 24303 | Office & Ergonomic Solutions Inc. | Installation Services | Facilities Planning/SBCCD | \$1,117.21 | | |

Routine Contracts Income Agreements

Board Date: 05/11/2023

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| Control No | Vendor Name | Contract Type | Dept/Location | Expense | Income | Amendment |
|-------------------|------------------------------|-----------------------------|-------------------------|----------------|---------------|------------------|
| 24255 | Palmer House Hotel LLC, The | Rental | Student Equity/ SBVC | \$20,900.00 | | |
| 24432 | Party Plus Rental | Rental | First Year/SBCCD | \$2,114.00 | | |
| 24234 | Party Plus Rental | Rental | First Year/SBVC | \$6,836.00 | | |
| 24280 | Party Plus Rental | Rental | First Year/SBVC | \$4,765.00 | | |
| 24277 | Party Plus Rental | Rental | First Year/SBVC | \$7,257.00 | | |
| 24366 | Party Plus Rental | Rental | Chancellor/SBCCD | \$447.50 | | |
| 24267 | Positive Promotions Inc. | Production of Logo Items | Calworks/SBVC | \$12,323.00 | | |
| 24428 | Precision Balance Specialist | Repairs | Chemistry/CHC | \$1,695.00 | | |
| 24379 | Prime Promos LLC | Production of Logo Items | Humanities/SBVC | \$1,588.37 | | |
| 24365 | Prime Promos LLC | Production of Logo Items | Humanities/SBVC | \$753.88 | | |
| 24258 | Prime Promos LLC | Production of Logo Items | Veterans/SBVC | \$50,015.41 | | |

Routine Contracts Income Agreements

Board Date: 05/11/2023

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| Control No | Vendor Name | Contract Type | Dept/Location | Expense | Income | Amendment |
|------------|--|--------------------------|---------------------------|-------------|-------------|-----------|
| 24434 | Print & Finishing Solutions | Purchase Agreement | Print Shop/SBCCD | \$55,637.00 | | |
| 24374 | Print & Finishing Solutions | Repairs | Print Shop/SBCCD | \$2,000.00 | | |
| 24435 | Progress Software Corporation | Software/Online Services | TESS/SBCCD | \$2,920.00 | | |
| 24306 | Props AV, LLC | Services | Student Life/CHC | \$19,500.00 | | |
| 24281 | Qualtrics, LLC | Software/Online Services | TESS/SBCCD | \$2,875.00 | | |
| 24232 | Quantum Group, The | Production of Logo Items | Financial Aid/SBVC | \$6,283.23 | | |
| 24233 | Quantum Group, The | Production of Logo Items | Financial Aid/SBVC | \$1,228.35 | | |
| 24252 | RAHCO Solutions, Inc. | Training Services | Facilities Planning/SBCCD | \$2,800.00 | | |
| 24408 | Redlands, City of | Instructional Agreement | CTE/CHC | \$50,000.00 | | |
| 24332 | Regents of University of CA, San Diego | Income - Grant | Grants/SBVC | | \$10,000.00 | |
| 24296 | Rialto USD | Dual Enrollment | Academic Success/SBVC | No Cost | | |

Routine Contracts Income Agreements

Board Date: 05/11/2023

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| Control No | Vendor Name | Contract Type | Dept/Location | Expense | Income | Amendment |
|------------|-----------------------------------|--------------------------------|--------------------------|-------------|--------|-----------|
| 24046 | Rialto USD | Dual Enrollment | Student Services/ CHC | No Cost | | |
| 24314 | Running Warehouse LLC | Production of Team Uniforms | Athletics/CHC | \$1,880.78 | | |
| 24313 | Sal's Gumbo Shack Inc | Catering | First Year/SBVC | \$7,192.31 | | |
| 24299 | San Bernardino City USD | Subgrantee | Middle College/ SBVC | \$32,000.00 | | |
| 24438 | San Gorgonio Memorial Hospital | Clinicals | Respiratory Care/ CHC | No Cost | | |
| 24311 | Signature Print LLC | Production of Logo Items | Outreach/CHC | \$2,833.83 | | |
| 24437 | Smartbear Software Inc. | Software/Online Services | TESS/SBCCD | \$819.00 | | |
| 24225 | SofterWare Inc. | Software/Online Services | Foundation/SBVC | \$4,398.00 | | |
| 24423 | Strata Information Group (SIG) | Consultants | Financial Aid/CHC | \$52,480.00 | | |
| 24269 | Summerland Bags, LLC | Production of Logo Items | Student Equity/ SBVC | \$65,710.05 | | |
| 24270 | Summerland Bags, LLC | Production of Logo Items | Counseling/SBVC | \$16,646.26 | | |

Routine Contracts Income Agreements

Board Date: 05/11/2023

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| Control No | Vendor Name | Contract Type | Dept/Location | Expense | Income | Amendment |
|------------|--------------------------------------|-----------------------------|-------------------------------|-------------|--------|-----------|
| 24294 | Sundown Window Tinting | Installation Services | Facilities Planning/SBCCD | \$525.00 | | |
| 24264 | Superior Service Corp | PO as Contract | Restaurant Management/SBVC | \$3,500.00 | | |
| 24300 | Susan Saxe-Clifford PH.D ABPP APC | Professional Services | District Police/ SBCCD | \$3,150.00 | | |
| 24354 | Tacos Chicanx LLC | Catering | First Year/SBVC | \$4,555.00 | | |
| 24361 | Tacos Chicanx LLC | Catering | First Year/SBVC | \$3,900.00 | | |
| 24259 | Talley, Kathleen | Services | ATPC/SBCCD | \$40,000.00 | | |
| 24291 | Tambellini Group, LLC, The | Services | TESS/SBCCD | \$31,000.00 | | |
| 24425 | Tech 4 Fit | Repairs | Physical Education/SBVC | \$4,850.00 | | |
| 24260 | TechSmith Corporation | Software/Online Services | TESS/SBCCD | \$15.20 | | |
| 24333 | TODEC Legal Center | MOU | First Year/SBVC | No Cost | | |
| 24430 | Tomorrow's Talent LLC | Consultants | Instruction/SBVC | \$2,812.50 | | |

Routine Contracts Income Agreements

Board Date: 05/11/2023

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| Control No | Vendor Name | Contract Type | Dept/Location | Expense | Income | Amendment |
|------------|--|--------------------------|------------------------------|-------------|--------|-----------|
| 24256 | Trophy House | Production of Awards | President/SBVC | \$610.59 | | |
| 24230 | University of California - Riverside | Services | Workforce Development/SBVC | \$60,000.00 | | |
| 24439 | Vasquez, Robert dba Active Impressions | Production of Logo Items | First Year/SBVC | \$1,324.43 | | |
| 24440 | Vasquez, Robert dba Active Impressions | Production of Logo Items | Counseling/SBVC | \$953.50 | | |
| 24441 | Vasquez, Robert dba Active Impressions | Production of Logo Items | First Year/SBVC | \$4,123.75 | | |
| 24236 | Vasquez, Robert dba Active Impressions | Production of Logo Items | First Year/SBVC | \$628.01 | | |
| 24245 | Vasquez, Robert dba Active Impressions | Production of Logo Items | First Year/SBVC | \$622.63 | | |
| 24246 | Vasquez, Robert dba Active Impressions | Production of Logo Items | First Year/SBVC | \$304.76 | | |
| 24265 | Vasquez, Robert dba Active Impressions | Production of Logo Items | First Year/SBVC | \$7,397.04 | | |
| 24266 | Vasquez, Robert dba Active Impressions | Production of Logo Items | Humanities/ SBVC | \$272.44 | | |
| 24275 | Vasquez, Robert dba Active Impressions | Production of Logo Items | Admissions & Records/SBVC | \$25,429.00 | | |

Routine Contracts Income Agreements

Board Date: 05/11/2023

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| Control No | Vendor Name | Contract Type | Dept/Location | Expense | Income | Amendment |
|------------|--|--------------------------|--------------------------|-------------|--------|-----------|
| 24278 | Vasquez, Robert dba Active Impressions | Production of Logo Items | First Year/SBVC | \$21,280.63 | | |
| 24383 | Vasquez, Robert dba Active Impressions | Production of Logo Items | First Year/SBVC | \$2,690.65 | | |
| 24384 | Vasquez, Robert dba Active Impressions | Production of Logo Items | First Year/SBVC | \$4,919.78 | | |
| 24387 | Viva La Boba LLC | Catering | Student Life/CHC | \$1,500.75 | | |
| 24253 | Walker, Rodney | Speaker | First Year/SBVC | \$7,000.00 | | |
| 24158 | Water Source Solutions, Inc. | Services | Health Services/SBVC | \$2,500.00 | | |
| 24320 | Wildasinn, Patricia | Services | Program Development/SBVC | \$600.00 | | |
| 24334 | Wirz & Company Printing Inc. | Production of Awards | FTVM/SBVC | \$921.27 | | |
| 24335 | World Class Awards | Production of Awards | Counseling/SBVC | \$1,329.85 | | |
| 24371 | Yucaipa Valley Chamber of Commerce | Rental | Outreach/CHC | \$300.00 | | |

Total Number of Contract 218

Totals

\$1,783,394.90

\$808,812.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Jose F. Torres, Executive Vice Chancellor

PREPARED BY: Lawrence P. Strong, Director of Fiscal Services

DATE: May 11, 2023

SUBJECT: General Fund Cash Flow Analysis

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The District's budget is a financial plan based on estimated revenues and expenditures for the fiscal year, which runs from July 1 through June 30. Cash refers to what is actually in the District's treasury on a day-to-day and month-to-month basis. District cash balances are reviewed regularly and monitoring the amount of cash available to meet financial obligations is a core responsibility of the Fiscal Services Department. Fiscal year forecasts are updated monthly using the most current actual revenue and expense data and any new guidance from the State. Attached is the restricted and unrestricted General Fund monthly cash flow analysis.

ANALYSIS

As noted in the forecast, cash balances fluctuate throughout the year based on the amount and timing of actual and estimated revenues and expenses. The current cash estimate as of June 30, 2023, decreased \$6,634,307 to \$56,882,432 from the previous estimate of \$63,516,739. The cash balance decrease is primarily due to budgeted revenues originally expected to be received in the current year that are now expected in Fiscal 2024.

SBCCD GOALS

4. Ensure Fiscal Accountability/Sustainability

FINANCIAL IMPLICATIONS

This analysis is an important part of ensuring sufficient cash is available to meet District needs.





General Fund Cash Flow Analysis – Restricted & Unrestricted Fiscal Year 2022-2023

(as of April 18, 2023, rounded to the nearest \$1,000)

| | PROJECTED | | | | | | | | | | | | | |
|---------------------------------------|-----------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|---------|----------|---------|
| | JUL | AUG | SEPT | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | ACCRUALS | TOTAL |
| Estimated Beginning Cash Balance | 72,610 | 74,056 | 66,825 | 75,134 | 75,035 | 94,238 | 95,713 | 99,255 | 93,551 | 97,612 | 94,277 | 88,052 | | |
| Receipts | | | | | | | | | | | | | | |
| Federal | | | 64 | -32 | -15 | -198 | 5,008 | 20 | -2 | 1,076 | 7,824 | 7,741 | | 21,486 |
| State | 12,095 | 1,758 | 13,081 | 25,219 | 53,436 | 10,452 | 9,450 | 4,142 | 16,932 | 13,596 | 11,872 | 11,003 | | 183,038 |
| Local | 945 | 2,061 | 7,277 | 3,007 | 5,972 | 19,527 | 2,611 | 3,688 | 2,410 | 1,377 | 929 | 332 | | 50,136 |
| Interfund Transfer & Sale of Assets | 952 | 956 | 1,461 | 634 | -303 | 991 | 993 | 991 | 991 | 660 | 108 | 4,216 | | 12,652 |
| Accounts Receivable/Accruals | -698 | -433 | 2,358 | 428 | 2,046 | 2,346 | -47 | -274 | 1,079 | 147 | 1,423 | -352 | | 8,023 |
| Total Receipts | 13,293 | 4,343 | 24,242 | 29,256 | 61,135 | 33,119 | 18,016 | 8,568 | 21,410 | 16,857 | 22,157 | 22,941 | | 275,336 |
| Disbursements | | | | | | | | | | | | | | |
| Academic Salaries | 13 | 2,509 | 4,522 | 5,053 | 5,138 | 5,153 | 4,892 | 4,381 | 5,028 | 5,180 | 5,150 | 8,718 | | 55,737 |
| Classified Salaries | 4,108 | 2,839 | 3,049 | 1,934 | 3,180 | 3,469 | 3,282 | 3,017 | 3,363 | 3,794 | 3,967 | 6,162 | | 42,164 |
| Benefits | 1,654 | 2,276 | 635 | 2,823 | 2,847 | 2,267 | 2,807 | 2,705 | 2,909 | 3,325 | 3,358 | 5,160 | | 32,766 |
| Supplies & Materials | 197 | 81 | | 189 | 138 | 72 | 98 | 211 | 234 | 319 | 467 | 2,557 | | 4,564 |
| Other Operating Exp | 1,696 | 2,874 | 2,536 | 425 | 1,779 | 2,167 | 1,784 | 1,327 | 3,542 | 4,951 | 8,874 | 21,899 | | 53,854 |
| Capital Outlay | 262 | -25 | -93 | 187 | 669 | 197 | 359 | 1,218 | 1,321 | 3,057 | 4,452 | 11,311 | | 22,918 |
| Other Outgo | 1,015 | 37 | 1,607 | 4,836 | 1,162 | 16,607 | 1,226 | 1,475 | 1,020 | 531 | 2,198 | 6,046 | | 37,758 |
| Longterm Post-Employment Benefits | -6 | -1 | -7 | 1 | -8 | 8 | 7 | -9 | -9 | 1 | -8 | 5 | | -26 |
| Accounts Payable/Accruals | 2,909 | 983 | 3,683 | 13,907 | 27,027 | 1,705 | 17 | -54 | -59 | -967 | -74 | -7,749 | | 41,328 |
| Total Disbursements | 11,847 | 11,573 | 15,933 | 29,355 | 41,932 | 31,644 | 14,474 | 14,272 | 17,350 | 20,191 | 28,383 | 54,110 | | 291,064 |
| Increase / (Decrease) in Cash Balance | 1,445 | -7,231 | 8,309 | -99 | 19,203 | 1,474 | 3,543 | -5,704 | 4,061 | -3,334 | -6,225 | -31,170 | | |
| Estimated Ending Cash Balance | 74,056 | 66,825 | 75,134 | 75,035 | 94,238 | 95,713 | 99,255 | 93,551 | 97,612 | 94,277 | 88,052 | 56,882 | | |

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Jose F. Torres, Executive Vice Chancellor

PREPARED BY: Farrah Farzaneh, Director, Facilities Planning, Emergency Management & Construction

DATE: May 11, 2023

SUBJECT: Summary of Measure CC Construction Change Orders and Amendments

RECOMMENDATION

This item is for information only and no action is required. It includes a report of all Measure CC construction change orders and amendments to date, including those on today's Board agenda.

OVERVIEW

In August 2020, the Board of Trustees adopted a program-wide Measure CC construction change order percentage goal of 5% or less and approved the implementation of the Construction Change Order Process. The Change Order Process was revised and approved by the Board in January 2022.

ANALYSIS

The identified Change Orders were determined to be necessary to support the completion of design and construction, found to be fair and reasonable, and written in accordance with the approved procedures and goals. A detailed report is attached which includes construction change orders and amendments.

| Total Measure CC Construction Contracts | Total Measure CC Change Order Amount | Program-Wide Change Order % |
|---|--------------------------------------|-----------------------------|
| \$292,152,686 | \$1,462,806 | 0.50% |

SBCCD GOALS

4. Ensure Fiscal Accountability/Sustainability

FINANCIAL IMPLICATIONS

The costs will be included in the Bond Construction budget.





SBCCD
CONSTRUCTION CHANGE ORDER SUMMARY

| Campus | Original Contract Amount | Change Orders | New Contract Amount | Change Order % of Program Contracts |
|--|--------------------------|-----------------------|-------------------------|-------------------------------------|
| CC01-1000 : San Bernardino Valley College | \$230,421,878.00 | \$1,158,970.97 | \$231,580,848.97 | 0.50% |
| CC02-2000 : Crafton Hills College | \$61,544,308.27 | \$299,023.32 | \$61,843,331.59 | 0.49% |
| CC03-3000 : San Bernardino Community College District Wide | \$186,500.17 | \$4,812.02 | \$191,312.19 | 2.58% |
| TOTAL FOR CHANGE ORDERS | \$292,152,686.44 | \$1,462,806.31 | \$293,615,492.75 | 0.50% |



SBCCD
CONSTRUCTION CHANGE ORDER SUMMARY
CC01-1000 : San Bernardino Valley College

CC01-1000 : San Bernardino Valley College

| Projects | Original Contract Amount | Change Orders | New Contract Amount | Change Order % of Campus Contracts |
|--|--------------------------|-----------------------|-------------------------|------------------------------------|
| CC01-3601 : Technical Building Replacement (DBB) | \$69,832,624.00 | \$726,466.00 | \$70,559,090.00 | 1.04% |
| CC01-3605 : Softball Field | \$3,605,400.00 | \$357,750.00 | \$3,963,150.00 | 9.92% |
| CC01-3606 : Student Services Building (New Construction) | \$79,028,833.00 | \$0 | \$79,028,833.00 | - |
| CC01-3608 : Career Pathways Phase 2 (PDB) | \$65,436,634.00 | \$0 | \$65,436,634.00 | - |
| CC01-3610 : Campus-Wide Infrastructure SBVC (DBB) | \$12,518,387.00 | \$74,754.97 | \$12,593,141.97 | 0.60% |
| CC01-1000 : San Bernardino Valley College Total | \$230,421,878.00 | \$1,158,970.97 | \$231,580,848.97 | 0.50% |

CC01-1000 : San Bernardino Valley College - Executed Change Orders To Date

| Project | Contract | Change Order | Original Contract Amount | Change Orders | Individual Change Order % of Contract | Cumulative Change Order % of Contracts | Executed Date | Board Date |
|---|--|--|--------------------------|-----------------------|---------------------------------------|--|---------------|------------|
| CC01-3610 : Campus-Wide Infrastructure SBVC (DBB) | RAN Enterprises, Inc. SBVC PS&HLS Mechanical Improvements | RAN Enterprises, Inc. - Change Order #0006 | \$1,866,600.00 | \$1,606.33 | 0.09% | 3.19% | 30-Mar-23 | 11-May-23 |
| CC01-3610 : Campus-Wide Infrastructure SBVC (DBB) | RAN Enterprises, Inc. SBVC PS&HLS Mechanical Improvements | RAN Enterprises, Inc. - Change Order #0005 | \$1,866,600.00 | \$12,861.33 | 0.69% | 3.10% | 30-Mar-23 | 11-May-23 |
| CC01-3601 : Technical Building Replacement (DBB) | Icon West, Inc. | Icon West, Inc. - Change Order #0005 | \$69,832,624.00 | \$165,093.00 | 0.24% | 1.04% | 23-Mar-23 | 11-May-23 |
| CC01-3601 : Technical Building Replacement (DBB) | Icon West, Inc. | Icon West, Inc. - Change Order #0004 | \$69,832,624.00 | \$119,728.00 | 0.17% | 0.80% | 23-Mar-23 | 11-May-23 |
| CC01-3601 : Technical Building Replacement (DBB) | Icon West, Inc. | Icon West, Inc. - Change Order #0003 | \$69,832,624.00 | \$244,500.00 | 0.35% | 0.63% | 23-Mar-23 | 11-May-23 |
| CC01-3601 : Technical Building Replacement (DBB) | Icon West, Inc. | Icon West, Inc. - Change Order #0002 | \$69,832,624.00 | \$123,660.00 | 0.18% | 0.28% | 23-Mar-23 | 11-May-23 |
| CC01-3601 : Technical Building Replacement (DBB) | Icon West, Inc. | Icon West, Inc. - Change Order #0006 | \$69,832,624.00 | \$1,757.00 | 0.003% | 0.11% | 22-Mar-23 | 11-May-23 |
| CC01-3610 : Campus-Wide Infrastructure SBVC (DBB) | RAN Enterprises, Inc. SBVC PS&HLS Mechanical Improvements | RAN Enterprises, Inc. - Change Order #0003 | \$1,866,600.00 | \$25,839.21 | 1.38% | 2.41% | 01-Feb-23 | 09-Mar-23 |
| CC01-3610 : Campus-Wide Infrastructure SBVC (DBB) | RAN Enterprises, Inc. SBVC PS&HLS Mechanical Improvements | RAN Enterprises, Inc. - Change Order #0004 | \$1,866,600.00 | \$1,643.34 | 0.09% | 1.03% | 31-Jan-23 | 09-Mar-23 |
| CC01-3610 : Campus-Wide Infrastructure SBVC (DBB) | RAN Enterprises, Inc. SBVC PS&HLS Mechanical Improvements | RAN Enterprises, Inc. - Change Order #0002 | \$1,866,600.00 | \$6,884.46 | 0.37% | 0.94% | 31-Jan-23 | 09-Mar-23 |
| CC01-3610 : Campus-Wide Infrastructure SBVC (DBB) | RAN Enterprises, Inc. SBVC PS&HLS Mechanical Improvements | RAN Enterprises, Inc. - Change Order #0001 | \$1,866,600.00 | \$10,670.11 | 0.57% | 0.57% | 12-Jan-23 | 09-Mar-23 |
| CC01-3601 : Technical Building Replacement (DBB) | Icon West, Inc. | Icon West, Inc. - Change Order #0001 | \$69,832,624.00 | \$71,728.00 | 0.10% | 0.10% | 22-Nov-22 | 12-Jan-23 |
| CC01-3605 : Softball Field | Green Contractor Studio Construction Agreement | Green Contractor Studio, Inc Change Order #1** | \$3,587,500.00 | \$357,750.00 | 9.97% | 9.97% | 09-Sep-22 | 08-Sep-22 |
| CC01-3610 : Campus-Wide Infrastructure SBVC (DBB) | Neff Construction, Inc. | Neff Construction - Change Order #001* | \$31,585.00 | \$2,140.00 | 6.78% | 6.78% | 22-Aug-22 | 08-Sep-22 |
| CC01-3610 : Campus-Wide Infrastructure SBVC (DBB) | C.I. Services Construction Agreement - Campus Roof Replacement | C.I. Services - Change Order #02* | \$398,000.00 | \$23,512.86 | 5.91% | 9.41% | 18-May-22 | 08-Sep-22 |
| CC01-3610 : Campus-Wide Infrastructure SBVC (DBB) | C.I. Services Construction Agreement - Campus Roof Replacement | C.I. Services - Change Order #01 | \$398,000.00 | \$13,937.73 | 3.50% | 3.50% | 04-May-22 | 09-Jun-22 |
| CC01-3608 : Career Pathways Phase 2 (PDB) | Sundt Construction Inc. | Sundt CO #01 - Insurance Language Update | \$65,436,634.00 | \$0 | - | - | 10-Jan-22 | 12-May-22 |
| CC01-3610 : Campus-Wide Infrastructure SBVC (DBB) | PGC Construction, Inc. SBVC Library Roofing | PGC Construction Inc. CO#003 | \$483,000.00 | -\$10,000.00 | -2.07% | -5.04% | 29-Jul-21 | 07-Oct-21 |
| CC01-3610 : Campus-Wide Infrastructure SBVC (DBB) | PGC Construction, Inc. SBVC Library Roofing | PGC Construction, Inc. - Change Order #02 | \$483,000.00 | \$0 | - | -2.97% | 08-Feb-21 | 13-May-21 |
| CC01-3610 : Campus-Wide Infrastructure SBVC (DBB) | PGC Construction, Inc. SBVC Library Roofing | PGC Construction, Inc. - Change Order #01 | \$483,000.00 | -\$14,340.40 | -2.97% | -2.97% | 28-Oct-20 | 14-Jan-21 |
| CC01-1000 : San Bernardino Valley College - Executed Change Orders To Date | | | | \$1,158,970.97 | | | | |

* Chancellor concurrence received due to the single and/or cumulative change order percent being greater than 5% but less than 10%

** Change order greater than \$250,000



SBCCD
CONSTRUCTION CHANGE ORDER SUMMARY
CC02-2000 : Crafton Hills College

CC02-2000 : Crafton Hills College

| Projects | Original Contract Amount | Change Orders | New Contract Amount | Change Order % of Campus Contracts |
|---|--------------------------|---------------------|------------------------|------------------------------------|
| CC02-3623 : Gym Demolition (DBB) | \$1,255,579.18 | \$96,347.19 | \$1,351,926.37 | 7.67% |
| CC02-3625 : Public Safety Training Center (DB) | \$6,781,795.00 | \$0 | \$6,781,795.00 | - |
| CC02-3626 : Campus-Wide Infrastructure CHC (DBB) | \$10,835,285.09 | \$99,194.62 | \$10,934,479.71 | 0.92% |
| CC02-3631 : Instructional Building (New Construction) | \$40,648,641.00 | \$0 | \$40,648,641.00 | - |
| CC02-3634 : Child Development Center Renovation (DBB) | \$2,023,008.00 | \$103,481.51 | \$2,126,489.51 | 5.12% |
| CC02-2000 : Crafton Hills College Total | \$61,544,308.27 | \$299,023.32 | \$61,843,331.59 | 0.49% |

CC02-2000 : Crafton Hills College - Executed Change Orders To Date

| Project | Contract | Change Order | Original Contract Amount | Change Orders | Individual Change Order % of Contract | Cumulative Change Order % of Contracts | Executed Date | Board Date |
|---|---|--|--------------------------|---------------------|---------------------------------------|--|---------------|------------|
| CC02-3634 : Child Development Center Renovation (DBB) | Hamel Contracting, Inc. Construction Agreement | Hamel - Change Order #02* | \$2,023,008.00 | \$5,229.04 | 0.26% | 5.12% | 24-Feb-23 | 13-Apr-23 |
| CC02-3634 : Child Development Center Renovation (DBB) | Hamel Contracting, Inc. Construction Agreement | Hamel - Change Order #01 | \$2,023,008.00 | \$98,252.47 | 4.86% | 4.86% | 15-Feb-23 | 13-Apr-23 |
| CC02-3626 : Campus-Wide Infrastructure CHC (DBB) | TotalEnergies (formerly SunPower) DB Contract - CHC CWI Solar PV | TotalEnergies Renewables, LLC - Change Order #02 | \$7,308,428.00 | \$17,169.50 | 0.23% | -0.01% | 08-Dec-22 | 09-Feb-23 |
| CC02-3626 : Campus-Wide Infrastructure CHC (DBB) | TotalEnergies (formerly SunPower) DB Contract - CHC CWI Solar PV | SunPower Corporation, Systems - Change Order #01 | \$7,308,428.00 | -\$17,891.20 | -0.24% | -0.24% | 10-Oct-22 | 10-Nov-22 |
| CC02-3626 : Campus-Wide Infrastructure CHC (DBB) | Baker Electric, Inc. CHC LRC Generator & Equipment Dec. 2021 | Baker - Change Order #01 | \$686,675.00 | -\$19,592.00 | -2.85% | -2.85% | 17-Mar-22 | 12-May-22 |
| CC02-3626 : Campus-Wide Infrastructure CHC (DBB) | Mariposa Landscape, Inc. CWI Campus Wide Irrigation Upgrades | Mariposa - Change Order #02* | \$392,213.00 | \$11,088.23 | 2.83% | 5.54% | 14-Feb-22 | 12-May-22 |
| CC02-3626 : Campus-Wide Infrastructure CHC (DBB) | Mariposa Landscape, Inc. CWI Campus Wide Irrigation Upgrades | Mariposa - Change Order #01 | \$392,213.00 | \$10,641.88 | 2.71% | 2.71% | 01-Nov-21 | 13-Jan-22 |
| CC02-3626 : Campus-Wide Infrastructure CHC (DBB) | Borden Excavating, Inc. CHC CWI Building 17 Main Repair | Borden Excavating - Change Order #01 | \$22,000.00 | -\$5,225.46 | -23.75% | -23.75% | 07-Oct-21 | 18-Nov-21 |
| CC02-3626 : Campus-Wide Infrastructure CHC (DBB) | Borden Excavating, Inc. CHC CWI Building 17 Main Repair - Phase 2 | Borden Excavating - Change Order #01 | \$15,000.00 | -\$4,592.20 | -30.61% | -30.61% | 07-Oct-21 | 18-Nov-21 |
| CC02-3626 : Campus-Wide Infrastructure CHC (DBB) | Mike's Custom Flooring, Inc. M&O Office Trailer Upgrades | Mike's Custom Flooring - Change Order #01 | \$8,000.00 | -\$418.00 | -5.23% | -5.23% | 01-Oct-21 | 18-Nov-21 |
| CC02-3623 : Gym Demolition (DBB) | Mac Dad Builders, Inc. | Mac Dad - Change Order #03* | \$1,074,000.00 | \$49,449.22 | 4.60% | 8.26% | 07-Sep-21 | 07-Oct-21 |
| CC02-3623 : Gym Demolition (DBB) | Borden Excavating, Inc. CHC Gym Demo - Bldg 17 Phase 3 | Borden Excavation - Change Order #01* | \$77,555.00 | \$7,629.57 | 9.84% | 9.84% | 26-Aug-21 | 07-Oct-21 |
| CC02-3626 : Campus-Wide Infrastructure CHC (DBB) | Climatec LLC | Climatec - Change Order #02* | \$435,592.00 | \$41,166.00 | 9.45% | 9.45% | 29-Jun-21 | 07-Oct-21 |
| CC02-3626 : Campus-Wide Infrastructure CHC (DBB) | Champion Electric, Inc. CHC CWI Exterior Lighting Improvements | Champion Electric - Change Order #02* | \$834,900.00 | \$62,480.87 | 7.48% | 8.01% | 28-Jun-21 | 07-Oct-21 |
| CC02-3623 : Gym Demolition (DBB) | Mac Dad Builders, Inc. | Mac Dad - Change Order #02 | \$1,074,000.00 | \$34,757.37 | 3.24% | 3.66% | 09-Jun-21 | 12-Aug-21 |
| CC02-3626 : Campus-Wide Infrastructure CHC (DBB) | Champion Electric, Inc. CHC CWI Exterior Lighting Improvements | Champion Electric - Change Order #01 | \$834,900.00 | \$4,367.00 | 0.52% | 0.52% | 01-Apr-21 | 13-May-21 |
| CC02-3623 : Gym Demolition (DBB) | Mac Dad Builders, Inc. | Mac Dad - Change Order #01 | \$1,074,000.00 | \$4,511.03 | 0.42% | 0.42% | 22-Feb-21 | 08-Apr-21 |
| CC02-3626 : Campus-Wide Infrastructure CHC (DBB) | Climatec LLC | Climatec - Change Order #01 | \$435,592.00 | \$0 | - | - | 16-Feb-21 | 08-Apr-21 |
| CC02-2000 : Crafton Hills College - Executed Change Orders To Date | | | | \$299,023.32 | | | | |

* Chancellor concurrence received due to the single and/or cumulative change order percent being greater than 5% but less than 10%

** Change order greater than \$250,000



SBCCD
CONSTRUCTION AMENDMENT SUMMARY
CC02-2000 : Crafton Hills College

CC02-2000 : Crafton Hills College

CC02-2000 : Crafton Hills College - Contract Amendments

| Project | Contract | Amendment | Original Contract Amount | Previous Amendments Cumulative Total | This Amendment Amount | Total Contract Amount | Executed Date | Board Date |
|--|--|---|--------------------------|--------------------------------------|-----------------------|-----------------------|---------------|------------|
| CC02-3625 : Public Safety Training Center (DB) | Erickson-Hall Construction Co. | Amendment #02 - Establishment of Guaranteed Maximum Price (GMP) | \$6,781,795.00 | \$2,095,578.00 | -\$376,256.00 | \$8,501,117.00 | 07-Dec-22 | 12-Jan-23 |
| CC02-3626 : Campus-Wide Infrastructure CHC (DBB) | SunPower Corporation, Systems DB Contract - CHC CWI Solar PV | Amendment #01 - Change in Photovoltaic Module Model and the Production Guarantee (No Cost Impact) | \$7,308,428.00 | \$0 | \$0 | \$7,308,428.00 | 10-Oct-22 | 10-Nov-22 |



SBCCD

CONSTRUCTION CHANGE ORDER SUMMARY

CC03-3000 : San Bernardino Community College District Wide

CC03-3000 : San Bernardino Community College District

| Projects | Original Contract Amount | Change Orders | New Contract Amount | Change Order % of Campus Contracts |
|--|--------------------------|-------------------|---------------------|------------------------------------|
| CC03-0002 : Program Expenses | \$695.00 | \$0 | \$695.00 | - |
| CC03-3640 : District-Wide | \$185,805.17 | \$4,812.02 | \$190,617.19 | 2.59% |
| CC03-3000 : San Bernardino Community College District | \$186,500.17 | \$4,812.02 | \$191,312.19 | 2.58% |

CC03-3000 : San Bernardino Community College District Wide - Executed Change Orders To Date

| Project | Contract | Change Order | Original Contract Amount | Change Orders | Individual Change Order % of Contract | Cumulative Change Order % of Contracts | Executed Date | Board Date |
|--|---|--|--------------------------|-------------------|---------------------------------------|--|---------------|------------|
| CC03-3640 : District-Wide | J.A. Urban, Inc. District PMO Office TI | J.A. Urban PMO TI - Change Order #002 - No Cost Time Extension | \$185,805.17 | \$0 | - | 2.59% | 17-Mar-21 | 13-May-21 |
| CC03-3640 : District-Wide | J.A. Urban, Inc. District PMO Office TI | J.A. Urban District PMO TI - Change Order #001 | \$185,805.17 | \$4,812.02 | 2.59% | 2.59% | 19-Nov-20 | 14-Jan-21 |
| CC03-3000 : San Bernardino Community College District Wide - Executed Change Orders To Date | | | | \$4,812.02 | | | | |

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Diana Z. Rodriguez, Chancellor

PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services

DATE: May 11, 2023

SUBJECT: MOUs between SBCCD and the California School Employees Association and its SBCCD Chapter 291 (CSEA)

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The District and the CSEA met and entered into the attached Memorandums of Understanding, also known as MOUs.

ANALYSIS

The attached MOUs constitute the full and complete Agreement between the District and the CSEA.

SBCCD GOALS

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution

FINANCIAL IMPLICATIONS

The cost associated with an MOU is included in the appropriate budgets, where applicable.



MEMORANDUM OF UNDERSTANDING
By and Between
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
And
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT CHAPTER #291

April 25, 2023

Terms and Conditions: This Memorandum of Understanding is entered into by and between the San Bernardino Community College District (hereinafter, "District") and the California School Employees Association, and its Chapter #291, (hereinafter "Association"), collectively referred to as "the Parties."

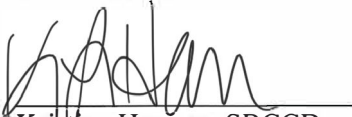
The Parties agree to approve the interim Out-of-Class assignment for Manuel Rosales Jr., Technology Support Specialist, to the Senior Technology Support Specialist, DIST, under the following stipulations:

1. The length of the assignment will be May 1, 2023, through June 30, 2023, or until a decision is made by the Employee or management to end the assignment. The Employee began working Out-of-Class on June 27, 2022, as the Senior Technology Support Specialist.
2. The Employee will be compensated at Range 63, Step A. The salary range and step referenced in this MOU have been predetermined by the CSEA Collective Bargaining Agreement. The Employee will be afforded all the rights, privileges, powers, and leave accruals appropriate for the position, except for those expressly stated herein.
3. Upon completion of the Out-of-Class assignment, the Employee shall return to their regular classified position as a Technology Support Specialist.
4. The District and the Association agree that during the Out-of-Class assignment, the Employee's seniority as Technology Support Specialist will continue to accrue, and the Out-of-Class assignment will not be construed in any manner as a break in service.

This Memorandum of Understanding constitutes the full and complete Agreement regarding the out-of-class assignment of Manuel Rosales Jr.

This Agreement is subject to all approvals required by the CSEA 610 policy and the District.

For the District



Kristina Hannon, SBCCD
Vice-Chancellor, Human Resources &
Police Services

For CSEA



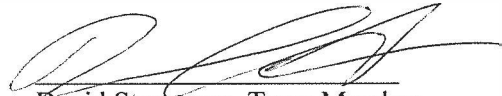
Cassandra Thomas, President CSEA #291



Ernest Guillen, Team Member



Yendis Battle, Team Member



David Stevenson, Team Member



Brandice Mello, Team Member



Noah Snyder, CSEA LRR

MEMORANDUM OF UNDERSTANDING
By and Between
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
And
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT CHAPTER #291

April 25, 2023

Terms and Conditions: This Memorandum of Understanding is entered into by and between the San Bernardino Community College District (hereinafter, "District") and the California School Employees Association, and its Chapter #291, (hereinafter "Association"), collectively referred to as "the Parties".

The Parties agree to approve the interim Out-of-Class assignment for Roger Robles, Senior Technology Support Specialist, to the Director of Technology Services, DIST, under the following stipulations:

1. The length of the assignment will be May 1, 2023, through June 30, 2023, or until a decision is made by the Employee or management to end the assignment. The Employee began working Out-of-Class on June 13, 2022, as the Director of Technology Services.
2. The Employee will be compensated from the Management Salary Schedule at Range 18, Step F. The salary range and step referenced in this MOU have been predetermined by the CSEA Collective Bargaining Agreement.
3. The Parties agree that the Employee, while performing the Out-of-Class assignment, remains a unit member and may benefit from any and all rights and representation afforded them through affiliation with CSEA.
4. The Parties agree that the Employee will not take part in any classified employee evaluations or employee discipline proceedings during the assignment as the Director of Technology Services or be evaluated during this Out-of-Class service.
5. Upon completion of the Out-of-Class assignment, the Employee shall return to their regular classified position as the Senior Technology Support Specialist.
6. The Parties agree that during the Out-of-Class assignment, the Employee's seniority as the Senior Technology Support Specialist will continue to accrue and the Out-of-Class assignment will not be construed in any manner as a break in service.
7. This Memorandum of Understanding constitutes the full and complete Agreement regarding the Management assignment of Roger Robles.

This Agreement is subject to all approvals required by the CSEA 610 policy and the District.

For the District




Kristina Hannon, SBCCD
Vice-Chancellor, Human Resources &
Police Services


For CSEA

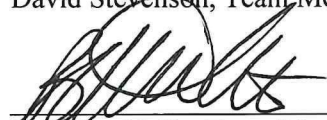


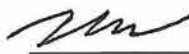
Cassandra Thomas, President CSEA #291


Ernest Guillen, Team Member


Yendis Battle, Team Member


David Stevenson, Team Member


Brandice Mello, Team Member


Noah Snyder, CSEA LRR

MEMORANDUM OF UNDERSTANDING
By and Between
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
And
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT CHAPTER #291

April 25, 2023

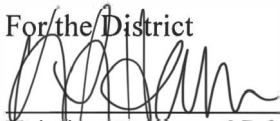
Terms and Conditions: This Memorandum of Understanding is entered into by and between the San Bernardino Community College District (hereinafter, "District") and the California School Employees Association, and its Chapter #291, (hereinafter "Association"), collectively referred to as "the Parties".

In accordance with Article 16: PERSONNEL, specifically subsection 16.3.1 RECLASSIFICATION REQUEST, it has been determined the following bargaining unit member shall be reclassified.

1. Effective September 14, 2020, bargaining unit member Norma Campos, Administrative Clerk, Range 29 Step F, 8 hours/260-day work year in the Vocational Education Department at San Bernardino Valley College will be reclassified to the classification of Project Analyst, Range 44 Step A, 8 hours/260-day work year.

This agreement is subject to all approvals required by the CSEA 610 policy and the District.

For the District

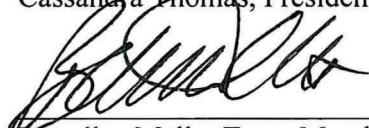


Kristina Hannon, SBCCD
Vice-Chancellor, Human Resources &
Police Services

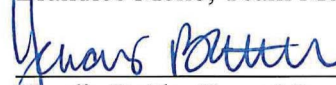
For CSEA



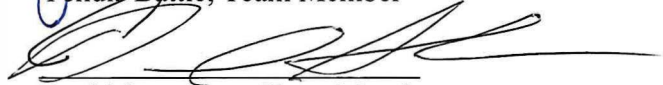
Cassandra Thomas, President CSEA #291



Brandice Mello, Team Member



Yendis Battle, Team Member



David Stevenson, Team Member



Noah Snyder, CSEA LRR



Ernest Guillen, Team Member

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Diana Z. Rodriguez, Chancellor

PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services

DATE: May 11, 2023

SUBJECT: Professional Expert, Short-Term, and Substitute Employees

RECOMMENDATION

This item is for information only.

OVERVIEW

Per SBCCD Administrative Procedure 7110, in the case of short-term hourly/substitute and student employees, the Board has delegated the Chancellor or his/her designee as the authorizing agent for hire.

California Education Code section 88003 outlines the criterion for hiring an employee on a temporary basis. The length of temporary employment is less than 75.00% of the college year, which amounts to 195 working days. Types of temporary employment include:

- › Professional Expert: Districts can go outside the classified service when the scope of work is discrete, temporary, and requires expertise not available within the classified service. Requesting departments certify these by defining the project and identifying an end date for the project. Continued employment is contingent on continued demand and/or funding.
- › Short-Term: Districts can use short-term employees on a temporary basis to perform a service upon completion of which, the service, or similar services, will not be extended or needed on a continuous basis.
- › Substitute: Districts can employ substitute employees to fill in for a classified employee that is temporarily absent from duty, or if the district is recruiting to hire a vacant position.

ANALYSIS

The attached list of Professional Expert, Short-Term, and Substitute Employees is certified to be in accordance with California Education Code section 88003.

SBCCD GOALS

1. Eliminate Barriers to Student Access and Success

FINANCIAL IMPLICATIONS

The cost of employment for these employees is included in the appropriate 2022-2023 budgets.





Professional Expert, Short-Term & Substitute Employees

Presented for Information on May 11, 2023

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Professional Expert

| Employee Name Location Assignment & Department | Duties | From | To | Hourly Rate |
|--|---|----------|----------|---------------------------------|
| Mekbib, Hawariawe CHC Marketing & Public Relations | Content Specialist | 04/01/23 | 06/30/23 | \$28.00 |
| Antoncew, Skylar R CHC Public Safety and Emergency Services | Lab Instructor/Primary Instructor/EMS Specialist | 04/11/23 | 06/30/23 | \$20.00/ \$25.00/ \$30.00 |
| Casner, River Thor CHC Public Safety and Emergency Services | Lab Instructor/Primary Instructor/EMS Specialist | 04/11/23 | 06/30/23 | \$20.00/ \$25.00/ \$30.00 |
| Dominguez, Fred A DIST Economic Development & Corporate Training | Transitional Work Crew Trainer | 04/03/23 | 06/30/23 | \$22.00 |
| Munoz Diaz, Omar E SBVC Academic Success Center | Tutor III | 04/03/23 | 06/30/23 | \$19.00 |
| Sprague, Monet L SBVC Counseling | Intern I | 01/30/23 | 06/30/23 | \$15.00 |
| Quintero, Alejandra SBVC Counseling | Program Assistant | 03/10/23 | 06/30/23 | \$20.00 |
| Becker, Cody M SBVC Police Academies/Criminal Justice | Police Science Facilitator/Evaluator | 04/01/23 | 06/30/23 | \$50.00 |
| Hernandez, Monica SBVC Police Academies/Criminal Justice | PS Facilitator/Evaluator or Police Tactical Officer/RTO | 04/03/23 | 06/30/23 | \$35.00/ \$50.00 |
| Jimenez, Edward G SBVC Police Academies/Criminal Justice | PS Facilitator/Evaluator or Police Tactical Officer/RTO | 05/01/23 | 06/30/23 | \$35.00/ \$50.00 |
| Algarin Aguilar, Anisa M SBVC STEM-MESA | Tutor I | 05/11/23 | 06/30/23 | \$16.00 |
| Klein, Ann L SBVC Student Accessibility Services | Assistant Instructor | 04/19/23 | 06/30/23 | \$20.00 |
| Perry, Constance A SBVC Student Accessibility Services | Interpreting/Transliterating Level I | 04/14/23 | 06/30/23 | \$28.00 |

Substitute

| Employee Name Location Assignment & Department Justification | Duties | From | To | Hourly Rate |
|---|-------------------------------|----------|----------|-------------|
| Hoyt, Trevor CHC Aquatics <i>EXT: Sick/Vacation Coverage</i> | Aquatic Center Pool Attendant | 04/21/23 | 06/20/23 | \$20.95 |



Professional Expert, Short-Term & Substitute Employees

Presented for Information on May 11, 2023

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Substitute

| Employee Name Location Assignment & Department Justification | Duties | From | To | Hourly Rate |
|--|---|----------|----------|----------------|
| Davis, Brian CHC Business and Economics <i>New: LOA</i> | Lab Technician I - Computer Information | 04/10/23 | 06/09/23 | \$33.50 |
| Gardenas, Gilda CHC CDC <i>NEW: Sick/Vacation coverage</i> | Child Development Assistant | 04/14/23 | 05/31/23 | \$17.63 |
| Shalhoub, Irene CHC CDC <i>EXT: Sick/Vacation Coverage</i> | Child Development Assistant | 04/06/23 | 05/31/23 | \$17.63 |
| Gardenas, Gilda CHC CDC <i>NEW: Sick/Vacation coverage</i> | Child Development Teacher | 04/14/23 | 05/31/23 | \$24.89 |
| Shalhoub, Irene CHC CDC <i>EXT: Sick/Vacation coverage</i> | Child Development Teacher | 04/06/23 | 05/31/23 | \$24.89 |
| Blackmon, Richard CHC Chemistry <i>New: Coverage requested for committee meetings</i> | Laboratory Technician III - Chemistry | 01/30/23 | 03/29/23 | \$37.88 |
| Blackmon, Richard CHC Chemistry <i>EXT: Coverage requested for committee meetings</i> | Laboratory Technician III - Chemistry | 03/30/23 | 05/24/23 | \$37.88 |
| Segovia, Endelicia CHC Library <i>Ext: Vacancy</i> | Librarty Technical Assistant I | 04/11/23 | 05/24/23 | \$24.29 |
| Saadeh, Miriam CHC Office of Instruction <i>Ext: LOA</i> | Schedule/Catalog Data Specialist | 04/20/23 | 06/19/23 | \$29.62 |
| Bender, Mary CHC Student Life <i>Ext: LOA</i> | Administrative Assistant II | 05/14/23 | 05/31/23 | \$31.79 |
| Zollinger, Arvid CHC Theatre <i>New: LOA</i> | Senior Theatre Arts Technical Support Specialist | 02/24/23 | 04/23/23 | \$36.07 |
| Zollinger, Arvid CHC Theatre <i>Ext: LOA</i> | Senior Theatre Arts Technical Support Specialist | 04/24/23 | 05/24/23 | \$36.07 |



Professional Expert, Short-Term & Substitute Employees

Presented for Information on May 11, 2023

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Substitute

| Employee Name Location Assignment & Department Justification | Duties | From | To | Hourly Rate |
|--|--------------------------------------|----------|----------|----------------|
| Larry, Nathaniel DIST Facilities, Planning & Construction <i>EXT: Sick/Vacation coverage</i> | Custodian | 04/13/23 | 06/13/23 | \$20.44 |
| Cortez, Rosio SBVC EOPS/CARE <i>New: vacancy</i> | Senior Student Service Technician | 04/10/23 | 06/10/23 | \$26.81 |
| Moreno, Kevin SBVC Technology Services <i>Ext: LOA/OOC Coverage</i> | Technology Support Specialist | 04/01/23 | 05/31/23 | \$36.07 |

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Diana Z. Rodriguez, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Steven J. Sutorus, Business Manager
DATE: May 11, 2023
SUBJECT: Purchase Order Report

RECOMMENDATION

This item is for information only. No action is necessary.

OVERVIEW

In accordance with SBCCD Board Policy 6100, Delegation of Authority, The Board of Trustees delegates authority to the Chancellor to supervise the general business procedures of the District to assure the proper administration of property and contracts.

Education Code 81656 provides that all transactions entered into by an authorized officer shall be reviewed by the Board every 60 days.

ANALYSIS

Purchase orders issued between the dates of 3/20/2023 – 4/12/2023 are attached, except those approved through other agenda items. All purchase orders have been issued in accordance with the District's policies and procedures by an authorized officer of the District.

SBCCD GOALS

4. Ensure Fiscal Accountability/Sustainability

FINANCIAL IMPLICATIONS

The attached purchase orders are included in the appropriate budgets.



Purchase Order Report
May 11, 2023

| PO# | Supplier Name | Amount |
|---------|---|---------------|
| 2304732 | STAPLES BUSINESS ADVANTAGE | \$ 144.10 |
| 2304733 | CDW LLC | \$ 172,592.37 |
| 2304736 | EBSCO INDUSTRIES INC | \$ 11,700.00 |
| 2304738 | GONZALEZ, PEDRO | \$ 500.00 |
| 2304739 | LOPEZ, MARIA | \$ 500.00 |
| 2304740 | OFFICE SOLUTIONS BUSINESS PRODUCTS & SERVICES LLC | \$ 1,389.66 |
| 2304744 | P.A. DOUGLAS & ASSOCIATES INC | \$ 2,595.00 |
| 2304746 | SAN BERNARDINO CCD | \$ 162.96 |
| 2304753 | ASSOCIATION OF ACADEMIC MUSEUMS & GALLERIES | \$ 175.00 |
| 2304755 | B&H PHOTO VIDEO | \$ 4,341.25 |
| 2304762 | HONORS TRANSFER COUNCIL OF CA, THE | \$ 680.00 |
| 2304763 | PACIFIC ARTGLASS CORP | \$ 3,340.25 |
| 2304766 | MENTONE CHAMBER OF COMMERCE | \$ 50.00 |
| 2304768 | WESTERN REGIONAL HONORS COUNCIL | \$ 78.00 |
| 2304771 | VISTA HIGHER LEARNING | \$ 1,962.00 |
| 2304773 | PANERA LLC | \$ 557.72 |
| 2304774 | PANERA LLC | \$ 590.56 |
| 2304775 | PANERA LLC | \$ 632.91 |
| 2304776 | DELL INC | \$ 53,620.71 |
| 2304777 | DIAZ, EMMA | \$ 500.00 |
| 2304784 | SHRED-IT USA LLC | \$ 242.25 |
| 2304786 | CALIFORNIA STATE UNIVERSITY - SACRAMENTO | \$ 150.00 |
| 2304787 | CHIEF STUDENT SERVICES ADMINISTRATORS ASSOC INC | \$ 530.40 |
| 2304790 | FERRILLI | \$ 7,148.75 |
| 2304795 | CDW LLC | \$ 612.67 |
| 2304796 | REDBIRD FLIGHT SIMULATIONS INC | \$ 107,997.70 |
| 2304800 | CONSTRUCTION MANAGEMENT ASSOCIATION OF AMERICA | \$ 1,310.00 |
| 2304801 | GRAINGER INC | \$ 5,166.05 |
| 2304812 | SAN BERNARDINO CCD | \$ 3,000.00 |
| 2304816 | GENUINE AUTO PARTS | \$ 2,257.88 |
| 2304827 | CDW LLC | \$ 3,408.79 |
| 2304828 | ATLANTA ATTACHMENT COMPANY | \$ 108,456.09 |
| 2304829 | FOUNDATION FOR CALIFORNIA COMMUNITY COLLEGES | \$ 119,317.50 |
| 2304835 | J.W. PEPPER & SON INC | \$ 521.19 |
| 2304836 | MOTION PICTURE FILM STOCK LLC | \$ 3,318.70 |
| 2304837 | AMERICA'S XPRESS RENT A CAR | \$ 390.81 |
| 2304838 | SCANTRON CORPORATION | \$ 361.05 |
| 2304840 | ULINE INC | \$ 3,341.36 |
| 2304841 | AMERICAN MATHEMATICAL ASSOC OF TWO YEAR COLLEGES | \$ 563.00 |
| 2304842 | SAN BERNARDINO CCD | \$ 2,001.00 |
| 2304844 | ULINE INC | \$ 336.71 |
| 2304845 | OLIVE AVENUE MARKET | \$ 503.75 |
| 2304846 | OLIVE AVENUE MARKET | \$ 403.75 |
| 2304847 | OLIVE AVENUE MARKET | \$ 341.25 |
| 2304848 | OLIVE AVENUE MARKET | \$ 403.75 |

Purchase Order Report
May 11, 2023

| PO# | Supplier Name | Amount |
|---------|--|--------------|
| 2304849 | HONORS TRANSFER COUNCIL OF CA, THE | \$ 940.00 |
| 2304850 | VWR INTERNATIONAL LLC | \$ 809.59 |
| 2304851 | VWR INTERNATIONAL LLC | \$ 358.13 |
| 2304852 | ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE | \$ 500.00 |
| 2304855 | WAXIE SANITARY SUPPLY | \$ 98,952.49 |
| 2304856 | TEC EQUIPMENT COMPANY | \$ 311.38 |
| 2304859 | CDW LLC | \$ 1,015.17 |
| 2304860 | STAPLES BUSINESS ADVANTAGE | \$ 233.91 |
| 2304862 | FOLLETT CORPORATION | \$ 350.00 |
| 2304863 | CAROLINA BIOLOGICAL SUPPLY CO | \$ 3,243.43 |
| 2304864 | VWR INTERNATIONAL LLC | \$ 2,978.54 |
| 2304867 | GARCIA, DAWN | \$ 96.42 |
| 2304868 | SAN BERNARDINO CCD | \$ 1,127.06 |
| 2304869 | RIVERSIDE COMMUNITY COLLEGE DISTRICT | \$ 2,275.70 |
| 2304872 | MSC INDUSTRIAL SUPPLY CO | \$ 79.35 |
| 2304873 | 1 STOP AUTO BODY SUPPLIES INC | \$ 1,982.33 |
| 2304874 | STAPLES BUSINESS ADVANTAGE | \$ 116.68 |
| 2304875 | STAPLES BUSINESS ADVANTAGE | \$ 11.72 |
| 2304876 | STAPLES BUSINESS ADVANTAGE | \$ 53.30 |
| 2304878 | CALIMESA TECH SERVICES | \$ 2,397.44 |
| 2304879 | BURGESS MOVING & STORAGE | \$ 880.88 |
| 2304886 | MUSICIAN'S FRIEND | \$ 2,921.75 |
| 2304887 | MUSSON THEATRICAL | \$ 2,167.35 |
| 2304888 | SIRCHIE ACQUISITION COMPANY LLC | \$ 250.00 |
| 2304894 | FOLLETT CORPORATION | \$ 500.00 |
| 2304895 | COMMUNITY COLLEGE LEAGUE OF CALIFORNIA | \$ 3,000.00 |
| 2304898 | GONZALEZ, PEDRO | \$ 144.00 |
| 2304899 | LOPEZ, MARIA | \$ 144.00 |
| 2304904 | ACADEMIC SENATE FOR CA COMMUNITY COLLEGES, THE | \$ 400.00 |
| 2304905 | SAN BERNARDINO CCD | \$ 333.25 |
| 2304906 | BLUE TO GOLD LLC | \$ 450.00 |
| 2304907 | POCKET NURSE ENTERPRISES INC | \$ 608.78 |
| 2304908 | HEALTH CARE LOGISTICS | \$ 977.42 |
| 2304909 | MEDLINE INDUSTRIES INC | \$ 403.30 |
| 2304910 | CAROLINA BIOLOGICAL SUPPLY CO | \$ 1,448.68 |
| 2304912 | ZETA PHI BETA-PHI MU ZETA CHAPTER | \$ 350.00 |
| 2304915 | WEST COAST LIGHTS & SIRENS INC | \$ 819.98 |
| 2304919 | DISH FACTORY INC, THE | \$ 7,031.77 |
| 2304920 | STAPLES BUSINESS ADVANTAGE | \$ 643.03 |
| 2304921 | MARKERTEK VIDEO SUPPLY | \$ 322.17 |
| 2304922 | CDW LLC | \$ 126.47 |
| 2304924 | COLOR CONSULTANTS INC | \$ 1,569.11 |
| 2304925 | QUADMED INC | \$ 1,803.23 |
| 2304926 | GAUMARD SCIENTIFIC COMPANY | \$ 4,401.23 |
| 2304929 | STAPLES BUSINESS ADVANTAGE | \$ 507.35 |

Purchase Order Report
May 11, 2023

| PO# | Supplier Name | Amount |
|---------|--|--------------|
| 2304930 | STAPLES BUSINESS ADVANTAGE | \$ 300.73 |
| 2304931 | MCKESSON MEDICAL-SURGICAL GOVERNMENT SOLUTIONS INC | \$ 5,000.00 |
| 2304933 | MCKESSON MEDICAL-SURGICAL GOVERNMENT SOLUTIONS INC | \$ 4,126.24 |
| 2304937 | GARCIA, DAWN | \$ 250.00 |
| 2304940 | RIVERSIDE COMMUNITY COLLEGE DISTRICT | \$ 1,300.40 |
| 2304945 | NEXT LEVEL RESOURCE PARTNERS | \$ 816.63 |
| 2304946 | BLACKHAWK NETWORK INC | \$ 27,612.50 |
| 2304950 | STAPLES BUSINESS ADVANTAGE | \$ 354.73 |
| 2304956 | STAPLES BUSINESS ADVANTAGE | \$ 1,102.57 |
| 2304961 | HEALTH CARE LOGISTICS | \$ 49.57 |
| 2304962 | HISPANIC ASSOCIATION OF COLLEGES AND UNIVERSITIES | \$ 680.00 |
| 2304963 | UMOJA COMMUNITY EDUCATION FOUNDATION | \$ 450.00 |
| 2304965 | FLEET FEET SPORTS | \$ 1,359.54 |
| 2304966 | FOLLETT CORPORATION | \$ 5,000.00 |
| 2304983 | PALOMAR COMMUNITY COLLEGE DISTRICT | \$ 5,187.00 |
| 2304985 | AMERICAN HEART ASSOCIATION | \$ 10,000.00 |
| 2304987 | AUTOMATIC TRANSMISSION REBUILDERS ASSOCIATION | \$ 1,067.00 |
| 2304989 | SAN BERNARDINO CCD | \$ 1,685.21 |
| 2304990 | SAUCEDO, MANUEL | \$ 350.00 |
| 2304998 | SAN BERNARDINO CCD | \$ 64.80 |
| 2304999 | SAN BERNARDINO CCD | \$ 1,114.44 |
| 2305000 | SAN BERNARDINO CCD | \$ 265.91 |
| 2305001 | SAN BERNARDINO CCD | \$ 265.91 |
| 2305008 | SAN BERNARDINO CCD | \$ 736.89 |
| 2305016 | STAPLES BUSINESS ADVANTAGE | \$ 719.82 |
| 2305017 | STAPLES BUSINESS ADVANTAGE | \$ 337.20 |
| 2305019 | T.S. ENTERPRISE ASSOCIATES INC | \$ 3,522.14 |
| 2305022 | CALIFORNIA TOOL & WELDING SUPPLY LLC | \$ 12,823.00 |
| 2305027 | STAPLES BUSINESS ADVANTAGE | \$ 72.28 |
| 2305028 | DICK BLICK HOLDINGS INC | \$ 393.40 |
| 2305029 | SAN BERNARDINO CCD | \$ 559.19 |
| 2305030 | SAN BERNARDINO CCD | \$ 441.41 |
| 2305031 | SAN BERNARDINO CCD | \$ 145.39 |
| 2305032 | SAN BERNARDINO CCD | \$ 441.41 |
| 2305033 | SAN BERNARDINO CCD | \$ 603.40 |
| 2305034 | SAN BERNARDINO CCD | \$ 603.40 |
| 2305035 | SAN BERNARDINO CCD | \$ 603.40 |
| 2305036 | SAN BERNARDINO CCD | \$ 421.02 |
| 2305037 | SAN BERNARDINO CCD | \$ 603.40 |
| 2305038 | SAN BERNARDINO CCD | \$ 448.20 |
| 2305040 | CDW LLC | \$ 24,644.58 |
| 2305041 | REICHERT, NICHOLAS | \$ 35.00 |
| 2305045 | OLIVE AVENUE MARKET | \$ 503.75 |
| 2305046 | EVIDENT SCIENTIFIC INC | \$ 116.37 |
| 2305050 | CDW LLC | \$ 5,903.41 |

Purchase Order Report
May 11, 2023

| PO# | Supplier Name | Amount |
|---------|--|--------------|
| 2305051 | NEW TANGRAM LLC | \$ 16,193.52 |
| 2305052 | STAPLES BUSINESS ADVANTAGE | \$ 115.97 |
| 2305053 | MSC INDUSTRIAL SUPPLY CO | \$ 10,558.42 |
| 2305056 | STAPLES BUSINESS ADVANTAGE | \$ 67.67 |
| 2305058 | STAPLES BUSINESS ADVANTAGE | \$ 339.22 |
| 2305059 | VERIZON WIRELESS | \$ 200.00 |
| 2305062 | GED TESTING SERVICE LLC | \$ 2,375.00 |
| 2305068 | CALIFORNIA SOCIETY FOR RESPIRATORY CARE | \$ 75.00 |
| 2305071 | VERIZON WIRELESS | \$ 1,260.00 |
| 2305075 | JON'S FLAGS AND POLES INC | \$ 3,525.58 |
| 2305078 | SNAP-ON INDUSTRIAL | \$ 3,376.48 |
| 2305080 | STAPLES BUSINESS ADVANTAGE | \$ 538.70 |
| 2305081 | STAPLES BUSINESS ADVANTAGE | \$ 289.23 |
| 2305082 | SAN BERNARDINO CCD | \$ 246.48 |
| 2305084 | STAPLES BUSINESS ADVANTAGE | \$ 652.61 |
| 2305088 | ULINE INC | \$ 112.32 |
| 2305090 | SAN BERNARDINO CCD | \$ 172.58 |
| 2305097 | GRAINGER INC | \$ 5,025.78 |
| 2305098 | KH METALS & SUPPLY | \$ 245.53 |
| 2305099 | KH METALS & SUPPLY | \$ 206.34 |
| 2305100 | KH METALS & SUPPLY | \$ 159.79 |
| 2305102 | CDW LLC | \$ 700.33 |
| 2305106 | VERIZON WIRELESS | \$ 400.00 |
| 2305107 | ULINE INC | \$ 1,484.13 |
| 2305108 | BEST GOLF CARTS INC | \$ 1,240.49 |
| 2305116 | COLLEGENET INC | \$ 600.00 |
| 2305117 | STAPLES BUSINESS ADVANTAGE | \$ 158.92 |
| 2305118 | STAPLES BUSINESS ADVANTAGE | \$ 302.15 |
| 2305126 | SANCHEZ, ROSIO | \$ 650.00 |
| 2305130 | HISPANIC ASSOCIATION OF COLLEGES AND UNIVERSITIES | \$ 680.00 |
| 2305132 | ANATOMY WAREHOUSE | \$ 9,348.39 |
| 2305133 | FLORES, BRIANNA | \$ 150.00 |
| 2305134 | SAN BERNARDINO CCD | \$ 900.00 |
| 2305135 | QUARK ENTERPRISES INC | \$ 743.48 |
| 2305137 | SAN BERNARDINO CCD | \$ 526.56 |
| 2305140 | KOUNAS, JASON | \$ 336.12 |
| 2305142 | STAPLES BUSINESS ADVANTAGE | \$ 927.32 |
| 2305143 | STAPLES BUSINESS ADVANTAGE | \$ 400.25 |
| 2305144 | STAPLES BUSINESS ADVANTAGE | \$ 3,055.13 |
| 2305145 | STAPLES BUSINESS ADVANTAGE | \$ 56.65 |
| 2305146 | STAPLES BUSINESS ADVANTAGE | \$ 1,468.28 |
| 2305148 | ASSOCIATION OF CA COMMUNITY COLLEGE ADMINISTRATORS | \$ 75.00 |
| 2305149 | SAN BERNARDINO CCD | \$ 846.83 |
| 2305153 | CDW LLC | \$ 2,563.49 |
| 2305154 | CALIFORNIA SOCIETY FOR RESPIRATORY CARE | \$ 1,500.00 |

Purchase Order Report
May 11, 2023

| PO# | Supplier Name | Amount |
|---------|---|--------------|
| 2305157 | DISCOUNT SCHOOL SUPPLY | \$ 7,502.68 |
| 2305158 | SAN BERNARDINO CCD | \$ 193.95 |
| 2305159 | SAN BERNARDINO CCD | \$ 193.95 |
| 2305160 | DICK BLICK HOLDINGS INC | \$ 1,366.58 |
| 2305161 | SAN BERNARDINO CCD | \$ 802.74 |
| 2305165 | THOMAS SCIENTIFIC LLC | \$ 2,931.96 |
| 2305168 | DELL INC | \$ 2,084.17 |
| 2305175 | CUMMINS INC | \$ 43,100.00 |
| 2305177 | GRAINGER INC | \$ 653.51 |
| 2305178 | JOHNSTONE SUPPLY | \$ 142.75 |
| 2305185 | BEARCOM | \$ 2,297.69 |
| 2305186 | B&H PHOTO VIDEO | \$ 3,910.25 |
| 2305187 | FOLLETT CORPORATION | \$ 4,283.06 |
| 2305191 | DICK BLICK HOLDINGS INC | \$ 115.87 |
| 2305192 | NEWEGG BUSINESS | \$ 2,853.14 |
| 2305195 | SIGMA-ALDRICH INC | \$ 16,588.46 |
| 2305197 | BIO CORPORATION | \$ 723.91 |
| 2305199 | GENUINE AUTO PARTS | \$ 5,209.53 |
| 2305200 | DELL INC | \$ 17,606.80 |
| 2305203 | CDW LLC | \$ 3,208.80 |
| 2305205 | COLLEGENET INC | \$ 600.00 |
| 2305209 | CAROLINA BIOLOGICAL SUPPLY CO | \$ 318.21 |
| 2305216 | SNAP-ON INDUSTRIAL | \$ 1,497.83 |
| 2305218 | INFLUENTIAL DRONES LLC | \$ 6,248.41 |
| 2305219 | THOMAS SCIENTIFIC LLC | \$ 496.16 |
| 2305221 | PANERA LLC | \$ 3,532.95 |
| 2305222 | WILBUR'S POWER EQUIPMENT | \$ 2,946.97 |
| 2305224 | MONARCH INFORMATION SECURITY CONSULTING INC | \$ 40,800.00 |
| 2305226 | STAPLES BUSINESS ADVANTAGE | \$ 484.61 |
| 2305229 | STAPLES BUSINESS ADVANTAGE | \$ 147.90 |
| 2305231 | GENUINE AUTO PARTS | \$ 33.77 |
| 2305232 | CONSOLIDATED ELECTRICAL DISTRIBUTORS INC | \$ 274.12 |
| 2305233 | U SAV-MOR STORES INC | \$ 2,040.41 |
| 2305235 | STAPLES BUSINESS ADVANTAGE | \$ 10.80 |
| 2305236 | FISHER SCIENCE EDUCATION | \$ 203.84 |
| 2305238 | SBVC FOUNDATION | \$ 200.00 |
| 2305240 | STAPLES BUSINESS ADVANTAGE | \$ 1,235.54 |
| 2305241 | STAPLES BUSINESS ADVANTAGE | \$ 45.96 |
| 2305242 | STAPLES BUSINESS ADVANTAGE | \$ 183.16 |
| 2305246 | TRIARCH INC | \$ 6,280.75 |
| 2305247 | SAN BERNARDINO CCD | \$ 288.67 |
| 2305251 | HOGI YOGI | \$ 1,749.69 |
| 2305252 | VERNIER SOFTWARE & TECHNOLOGY | \$ 857.64 |
| 2305255 | EVIDENT SCIENTIFIC INC | \$ 5,029.77 |
| 2305258 | STAPLES BUSINESS ADVANTAGE | \$ 784.21 |

Purchase Order Report
May 11, 2023

| PO# | Supplier Name | Amount |
|---------|--|---------------|
| 2305260 | STAPLES BUSINESS ADVANTAGE | \$ 109.68 |
| 2305266 | SAN BERNARDINO CCD | \$ 975.14 |
| 2305268 | DELL MARKETING LP | \$ 73,113.16 |
| 2305269 | CDW LLC | \$ 8,405.57 |
| 2305270 | STAPLES BUSINESS ADVANTAGE | \$ 145.83 |
| 2305271 | STAPLES BUSINESS ADVANTAGE | \$ 485.90 |
| 2305272 | STAPLES BUSINESS ADVANTAGE | \$ 141.78 |
| 2305273 | STAPLES BUSINESS ADVANTAGE | \$ 675.04 |
| 2305276 | STAPLES BUSINESS ADVANTAGE | \$ 124.51 |
| 2305279 | STAPLES BUSINESS ADVANTAGE | \$ 58.51 |
| 2305282 | BERNAL, CYNTHIA | \$ 200.00 |
| 2305284 | VWR INTERNATIONAL LLC | \$ 81.64 |
| 2305285 | STAPLES BUSINESS ADVANTAGE | \$ 1,250.48 |
| 2305286 | NATIONAL COLLEGIATE HONORS COUNCIL | \$ 650.00 |
| 2305288 | SAN BERNARDINO CCD | \$ 1,000.00 |
| 2305289 | SAN BERNARDINO CCD | \$ 500.00 |
| 2305291 | AMERICAN RED CROSS | \$ 445.57 |
| 2305292 | HUNTSMAN HOLDINGS LLC DBA BASS PRO LLC | \$ 5,675.24 |
| 2305294 | FOLLETT CORPORATION | \$ 221.75 |
| 2305296 | DICK BLICK HOLDINGS INC | \$ 2,230.75 |
| 2305297 | FOLLETT CORPORATION | \$ 2,500.00 |
| 2305298 | FISHER SCIENCE EDUCATION | \$ 18,705.11 |
| 2305306 | WISEGARVER, LILLIAN | \$ 432.35 |
| 2305307 | DELL INC | \$ 112,565.38 |
| 2305308 | DELL INC | \$ 25,092.55 |
| 2305309 | CDW LLC | \$ 20,154.77 |
| 2305310 | CAL POLY POMONA FOUNDATION INC | \$ 440.28 |
| 2305312 | CDW LLC | \$ 1,405.29 |
| 2305313 | RELIABLE SOURCE INC | \$ 653.40 |
| 2305314 | SWEETWATER SOUND INC | \$ 2,318.76 |
| 2305317 | COLOR CONSULTANTS INC | \$ 3,803.19 |
| 2305319 | STAPLES BUSINESS ADVANTAGE | \$ 153.54 |
| 2305321 | CALIFORNIA FACILITY SPECIALTIES INC | \$ 2,785.35 |
| 2305325 | COMPREHENSIVE ADULT STUDENT ASSISSMENT SYSTEMS | \$ 1,360.00 |
| 2305326 | SAN BERNARDINO CCD | \$ 900.00 |
| 2305328 | STAPLES BUSINESS ADVANTAGE | \$ 86.18 |
| 2305329 | STAPLES BUSINESS ADVANTAGE | \$ 143.34 |
| 2305330 | STAPLES BUSINESS ADVANTAGE | \$ 401.61 |
| 2305331 | STAPLES BUSINESS ADVANTAGE | \$ 262.89 |
| 2305332 | STAPLES BUSINESS ADVANTAGE | \$ 126.83 |
| 2305334 | STAPLES BUSINESS ADVANTAGE | \$ 4.25 |
| 2305336 | SAN BERNARDINO CCD | \$ 431.41 |
| 2305337 | SAN BERNARDINO CCD | \$ 390.63 |
| 2305338 | SAN BERNARDINO CCD | \$ 287.31 |
| 2305339 | SAN BERNARDINO CCD | \$ 349.84 |

Purchase Order Report
May 11, 2023

| PO# | Supplier Name | Amount |
|---------|---|--------------|
| 2305340 | SAN BERNARDINO CCD | \$ 349.84 |
| 2305341 | WILLYGOAT LLC | \$ 1,384.59 |
| 2305342 | STAPLES BUSINESS ADVANTAGE | \$ 57.34 |
| 2305350 | NATIONAL EDUCATIONAL TELECOMMUNICATION ASSOC | \$ 150.00 |
| 2305361 | CDW LLC | \$ 3,232.51 |
| 2305362 | ULINE INC | \$ 270.01 |
| 2305365 | BONE CLONES INC | \$ 5,116.72 |
| 2305368 | SCHOOL SPECIALTY LLC | \$ 101.76 |
| 2305376 | FLINN SCIENTIFIC INC | \$ 48.23 |
| 2305380 | EILANDER, CRAIG | \$ 200.00 |
| 2305381 | VWR INTERNATIONAL LLC | \$ 2,550.66 |
| 2305384 | PRINT & FINISHING SOLUTIONS | \$ 1,086.71 |
| 2305395 | VERSA PRODUCTS INC | \$ 531.79 |
| 2305398 | AVI-SPL LLC | \$ 45,288.89 |
| 2305400 | BARNES & NOBLE INC | \$ 949.87 |
| 2305401 | ACS EXAMS INSTITUTE | \$ 3,780.75 |
| 2305402 | 1 STOP AUTO BODY SUPPLIES INC | \$ 1,851.49 |
| 2305407 | IRWIN INTERNATIONAL INC DBA AIRCRAFT SPRUCE & SPECIALTY | \$ 1,079.34 |
| 2305408 | ALLSTAR FIRE EQUIPMENT | \$ 18,478.48 |
| 2305410 | STAPLES BUSINESS ADVANTAGE | \$ 474.22 |
| 2305411 | STAPLES BUSINESS ADVANTAGE | \$ 494.62 |
| 2305413 | SAN BERNARDINO CCD | \$ 373.66 |
| 2305414 | SAN BERNARDINO CCD | \$ 818.90 |
| 2305415 | SAN BERNARDINO CCD | \$ 268.28 |
| 2305424 | SANCHEZ, JESUS | \$ 395.00 |
| 2305425 | MARTINEZ, VINCENT | \$ 395.00 |
| 2305426 | FIGUEROA, ALEXANDRA | \$ 395.00 |
| 2305427 | BARRAGAN, XUXA VALDEZ | \$ 395.00 |
| 2305428 | VILLANUEVA, JOEY | \$ 395.00 |
| 2305430 | ASSOCIATION FOR THE STUDY OF HIGHER EDUCATION | \$ 100.00 |
| 2305432 | STAPLES BUSINESS ADVANTAGE | \$ 1,483.73 |
| 2305434 | SAN BERNARDINO CCD | \$ 75.25 |
| 2305435 | SAN BERNARDINO CCD | \$ 53.50 |
| 2305439 | CDW LLC | \$ 998.28 |
| 2305441 | COMMUNITY PLAYTHINGS | \$ 16,275.64 |
| 2305442 | VIVA LA BOBA LLC | \$ 1,500.75 |
| 2305444 | STAPLES BUSINESS ADVANTAGE | \$ 279.24 |
| 2305445 | STAPLES BUSINESS ADVANTAGE | \$ 121.34 |
| 2305446 | ROSE BRAND WIPERS INC | \$ 406.76 |
| 2305451 | SAN BERNARDINO CCD | \$ 318.58 |
| 2305452 | BARRA, VICTORIA | \$ 200.00 |
| 2305456 | STAPLES BUSINESS ADVANTAGE | \$ 364.70 |
| 2305457 | HISPANIC ASSOCIATION OF COLLEGES AND UNIVERSITIES | \$ 6,804.00 |
| 2305458 | STAPLES BUSINESS ADVANTAGE | \$ 266.00 |
| 2305461 | CARDIO PARTNERS INC | \$ 20,423.25 |

Purchase Order Report
May 11, 2023

| PO# | Supplier Name | Amount |
|---------|---|--------------|
| 2305463 | AIRGAS USA LLC | \$ 3,724.93 |
| 2305464 | SAN BERNARDINO CCD | \$ 64,800.00 |
| 2305465 | SAN BERNARDINO CCD | \$ 288.67 |
| 2305466 | SAN BERNARDINO CCD | \$ 455.88 |
| 2305475 | CDW LLC | \$ 2,513.10 |
| 2305478 | DON BEHRENS WELDING | \$ 83,380.00 |
| 2305479 | DUCK & OWL LLC | \$ 210.11 |
| 2305480 | HISPANIC ASSOCIATION OF COLLEGES AND UNIVERSITIES | \$ 790.00 |
| 2305481 | HISPANIC ASSOCIATION OF COLLEGES AND UNIVERSITIES | \$ 790.00 |
| 2305485 | INLAND EMPIRE ECONOMIC PARTNERSHIP FOUNDATION | \$ 5,000.00 |
| 2305488 | VIZUAL SYMPHONY INC | \$ 5,869.35 |
| 2305489 | STAPLES BUSINESS ADVANTAGE | \$ 41.10 |

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Jose F. Torres, Executive Vice Chancellor

PREPARED BY: Lawrence P. Strong, Director of Fiscal Services

DATE: May 11, 2023

SUBJECT: Quarterly Investment & Deposit Report

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

This report is submitted to the Board of Trustees pursuant to Government Code section 53646(b)(1) which states in part: "The treasurer or chief fiscal officer shall render a quarterly report to the chief executive officer, and/or the internal auditor and/or the legislative body of the local agency."

ANALYSIS

The report does not include funds deposited with the County of San Bernardino. Funds deposited with the County are subject to the County of San Bernardino Treasurer's Statement of Investment Policy and are available for review in the San Bernardino Community College District Fiscal Services office.

This report also does not include the General Fund, which is submitted to the Board of Trustees monthly in the information item, General Fund Cash Flow Analysis.

All other funds are managed in accordance with the District Investment Policy. Sufficient funds and projected incomes are available to meet the cash flow and expenditure needs of the District for the next six months.

SBCCD GOALS

4. Ensure Fiscal Accountability/Sustainability

FINANCIAL IMPLICATIONS

There are no financial implications associated with this item.





Quarterly Investment & Deposit Report

Quarter Ending March 31, 2023

[v.4.21.2023.p.1|1]

| Account | Amount | Interest | Type | Institution |
|--|---------------------------------|----------|------------|--|
| General Fund | | | | |
| Clearing Account | \$ 1,821,565.74 | | Checking | Citizens Business Bank, San Bernardino, CA |
| Revolving Cash/Flex Fund | \$ 159,993.84 | | Checking | Citizens Business Bank, San Bernardino, CA |
| | <u>\$ 1,981,559.58</u> | | | |
| Bond Fund | \$ 28,919,464.18 | | Investment | Bank of New York Mellon, Los Angeles, CA |
| Enterprise Funds | | | | |
| Commercial Property Lockbox | \$ 8,378,481.92 | | Lockbox | Citizens Business Bank, San Bernardino, CA |
| Commercial Property Disbursing | \$ 7,781.34 | | Checking | Wells Fargo Bank, San Francisco, CA |
| Cafeteria | \$ 268,834.69 | | Checking | Citizens Business Bank, San Bernardino, CA |
| | <u>\$ 8,655,097.95</u> | | | |
| Internal Service Funds | | | | |
| Workers Comp | \$ 120,000.00 | 0.10% | Checking | Union Bank, Los Angeles CA |
| Property & Liability | \$ 50,000.00 | | Checking | Bank of America, Concord CA |
| | <u>\$ 170,000.00</u> | | | |
| Trust Funds | | | | |
| Financial Aid | \$ 30,299.48 | 0.02% | Checking | Citizens Business Bank, San Bernardino CA |
| Cal Grant Financial Aid | \$ 5,853,122.40 | 0.02% | Checking | Citizens Business Bank, San Bernardino CA |
| NDSL/Perkins | \$ 1.17 | | Checking | Citizens Business Bank, San Bernardino CA |
| Scholarships | \$ 172,889.44 | | Checking | Citizens Business Bank, San Bernardino CA |
| Emergency Loan | \$ 18,601.78 | | Checking | Citizens Business Bank, San Bernardino CA |
| ASB, Student Rep Fee & Clubs/Trusts | \$ 819,697.65 | | Checking | Citizens Business Bank, San Bernardino CA |
| PERS/STRS Investment Trust | \$ 101,377,956.38 | | Investment | Public Agency Retirement Services, Newport Beach, CA |
| OPEB Investment Trust | \$ 9,358,110.52 | | Investment | Benefit Trust Company |
| | <u>\$ 117,630,678.82</u> | | | |
| Grand Total | <u><u>\$ 157,356,800.53</u></u> | | | |

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Diana Z. Rodriguez, Chancellor
REVIEWED BY: Diana Z. Rodriguez, Chancellor
PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services
DATE: May 11, 2023
SUBJECT: Resignations

RECOMMENDATION

This item is for information only. No action necessary.

OVERVIEW

In accordance with Board Policies 2430 and 7350 the Chancellor or designee is authorized by the Board of Trustees to accept the resignation of any employee.

ANALYSIS

The employees on the attached list have submitted in writing their intention to resign.

SBCCD GOALS

2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution

FINANCIAL IMPLICATIONS

There are no financial implications associated with this board item.





Resignations

Presented for Information May 11, 2023

[v.4.24.2023.p.2|2]

| Employee Name | Location Assignment & Department | Years of Service | Last Date of Employment |
|---|----------------------------------|------------------|-------------------------|
| Babino, Stephaine College Police Officer | DSO Police | 4 | 04/13/23 |
| Cole, Stephen Planetarium Production & Presentation Coordinator | SBVC Science | 4 | 05/31/23 |
| Diaz, Jacqueline Admission & Records Technician | SBVC Admission & Records | 2.5 | 04/17/23 |
| Lemus, Julie Senior Student Services Technician | CHC Counseling | .5 | 04/21/23 |

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Diana Z. Rodriguez, Chancellor

PREPARED BY: Dr. Kevin Horan, President, CHC
Dr. Linda Fontanilla, Interim President, SBVC
Kristina Hannon, Vice Chancellor, Human Resources & Police Services

DATE: May 11, 2023

SUBJECT: Volunteers

RECOMMENDATION

This item is for information only. No action necessary.

OVERVIEW

Assignments performed by volunteers will not take away responsibilities or duties of regular academic or classified employees.

ANALYSIS

The individuals on the attached list have volunteered their services and acknowledge that they will not receive payment of any kind for services performed.

SBCCD GOALS

1. Eliminate Barriers to Student Access and Success

FINANCIAL IMPLICATIONS

There are no financial implications associated with this board item.





Volunteers

Presented for Information May 11, 2023

[v.4.20.2023.p.2|2]

| | Location Assignment | Department | From | To |
|-------------------------|------------------------|--------------------|----------|----------|
| Gonzalez, Teresa | SBVC | Women's Basketball | 05/12/23 | 06/30/23 |

**Ratification: Volunteer was recently made available and, in order to fulfill the needs of the department, the department is requesting to being work at the beginning of the semester.*

BOARD OF TRUSTEES REPORT

LET'S GO! ¡ADELANTE!

May 2023

A 'Night Out' at Crafton Hills College Raises More Than \$186,000 for Students



Photo: CHC Foundation Board of Directors.

A Night Out Fundraiser, hosted by Crafton Hills College's Foundation, raised more than \$186,000 for students

Supporters gathered under a tent set up in the College's quad on April 6 to raise funds for the CHC Foundation, a nonprofit dedicated to bettering the lives of Roadrunners.

The annual event and Foundation's largest fundraiser brought in thousands through student sponsorships and silent and live auctions. Items included behind-the-plate seating at an Angels baseball game and a seven-night stay at any Wyndham Timeshare Resort.

Since its founding, the CHC Foundation has helped students reach their dreams of higher education. The Foundation does this by raising funds year-round to support student scholarships, financial hardship grants and educational programs.

Students Dakota Erwin, a member of the current graduating class, and Anthony Estrada, a recent Crafton grad, explained to the Night Out audience how without the nonprofit's support, they might not have achieved their educational goals.

"When I came to Crafton three years ago, I came here for one class and stayed here for the rest. I love this campus so much," Erwin said. "The Crafton Foundation gave

me my first scholarship last year and I was so honored."

"I didn't think I could come back to college and work full-time until I realized I'm never going to make enough money to go back to school so I might as well do both," she continued. "I worked full-time. I came back for that one class and the opportunities that Crafton gave me made me realize I could do both."

"Dakota hit the nail on the head," Estrada added minutes later. "Truly, thank you. I'm not sure a lot of you understand when I say, 'Thank you,' how much it means to me because I'm not one of those guys that usually asks for help. But when I reached out to [Paramedic Director] Amanda [Ward] and the Foundation, they helped me with open arms and continue to help me to this day."

Guests also enjoyed comments from Crafton leaders and a brief musical performance from Foundation President Dr. Phong Nguyen.

This year's Outstanding Alumnus honor went to Dr. Stephanie Houston, a rockstar in the world of education who currently chairs the San Bernardino Community College District Board and serves as assistant superintendent of innovation and engagement for the San Bernardino County Superintendent of Schools.

Award-Winning Author, Laurie Frankel, Visits CHC



Photo: CHC President, Dr. Kevin Horan presents Laurie Frankel with a gift..

Crafton Hills College brought award-winning and best-selling author, Laurie Frankel to campus on April 19 as the finale to this year's one book one college

program.

This year's book, *This is How it Always Is*, has inspired discussions and activities that

have broadened student and employee understanding of gender identity throughout the 2022-2023 year.

Community, alumni, students attend employees had the opportunity to attend a Book Talk and Q&A at noon followed by a book signing. Later that afternoon, Frankel shared her insights on the writing process, the importance of research, and how she improves her novels through hundreds of revisions at a writing workshop.

The President's Circle private dinner event was the day's closing activity. Donors to the College's Foundation were given the opportunity to meet Frankel at an intimate fireside chat where she shared details about her values, background, parenting, societal expectations, and experiences as an author.

Student Senate Attends General Assembly in Long Beach



Photo: CHC 22/23 Student Senate.

From March 31 to April 2, 13 Crafton Hills College Student Senate members attended the statewide Student Senate for California Community Colleges (SSCCC) General Assembly in Long Beach, California.

The SSCCC pursues policies that will

improve student access, promote student success, engage and empower local student leaders, and enrich the collegiate experience for all California community college students. More than 600 student senators representing all 117 California Community colleges attended this 27th

General Assembly.

Attendees participated in their choice of over 30 workshops, elected the organizations' officers, and debated and voted on resolutions impacting community college students statewide on topics relating to students, such as equal opportunities for remote students' educational experience, equity in leadership, and equitable course repeatability.

Every student enrolled at Crafton Hills College is a member of the Associated Students. The Student Senate is the governing board of the Associated Students. The Crafton Hills College Student Senate exists to serve current and future students by establishing a foundation that fosters involvement, awareness and unity.

The Student Senate meets on Fridays, 3 p.m. - 5 p.m. via Zoom. Please email craftonstudentsenate@gmail.com for meeting information.



Photo: CHC Librarian Natalie Lopez.

CHC Librarian Accepted to Harvard Leadership Institute

CHC Librarian Natalie Lopez was recently accepted into the Harvard Leadership Institute for Academic Librarians, a program designed to increase leadership effectiveness and management capacity.

This year's program runs for five days in mid-July and will address topics such as Contemporary Leadership Challenges; Diversity, Equity, Inclusion and Belonging; and Leading Transformational Changes.

Lopez has some advice for those looking

to get into the field: talk to her. "I would be happy to tell [anyone] how rewarding this career path is and how it is connected to so many disciplines," she continued.

"The librarian field is also very flexible with research interests in a variety of formats such as print and electronic books, streaming films and even published zines. If any student is interested in pursuing a career in teaching, the library has information literacy and instruction opportunities as well."



Photo: CHC Students in Computer Lab.

Application Fees Waived for Transfer Students

The Crafton Hills College Foundation provides student fee waivers to cover the application fees for Roadrunners transferring to four-year schools, providing financial relief for low-income students and enabling them to apply to more universities.

Applicants with a 2.5 GPA or higher and attendance at an application workshop can apply for fee waivers through the CHC Transfer Center. The Foundation has supported over 250 students since 2015 and aims to extend educational opportunities to all CHC students through scholarships, grants, and other funding

sources.

The fee to apply to one UC or CSU campus is \$70. Through this program at Crafton, students are able to receive reimbursement of application fees for applications at two institutions.

For those looking to help increase funding available, donors can contact Michelle Riggs, director of institutional advancement, by email at mriggs@craftonhills.edu or by phone at 909-389-3391. Guests can view more of the Foundation's work or donate directly at www.craftonhills.edu/foundation.



Photo: CHC Student Dakota Erwin.

Crafton Hills Graduate Finds Niche in Architecture

Crafton Hills College student, Dakota Erwin, has been accepted to California Poly Pomona's highly competitive Architecture program.

Erwin plans to work towards a bachelor's in architecture and environmental design, a subject Erin developed a love for in high school.

In addition to earning her bachelor's, Erwin plans to minor in urban planning and design and has dreams of building sustainable housing units for generations to come. Erwin said she was influenced

by her childhood experiences living in mobile homes in an area where drug use and homelessness is high. "My family was affected by that, and I knew that I not only wanted to make great structures but also make lives better," she continued.

"This past year, I have been clearer in what I want to do. I want to find better ways to build our environment to be more sustainable and more affordable. Crafton has definitely brought a spark back in me for sure by opening these doors and opportunities."

Honors Transfer Council of California

On Saturday, March 25, thirteen Crafton Hills College Honors students traveled to UC Irvine to participate in the 2023 Honors Transfer Council of California (HTCC) Student Research Conference. During the conference, a total of six awards were given to students presenters. Crafton Hills College Honors students took home three of those awards.

Social Science/Humanities Poster Awards:
Rachel Kanter, 1st place (\$250) for "Breadwinners & Babymakers: Examining the Relationship Between Benevolent Sexism, Narcissism, & Self-Esteem."

Anthony Page, 3rd place (\$150) for "The Connection Between Sense of Social Support and Grade."

STEM Poster Awards:
Dakota Erwin, 3rd Place (\$150) for "Seismic Isolation and Sustainability in Our Built Environment."



Photo: CHC Honors Students.

In addition, two Crafton Hills College students were given Exemplary Student Awards (\$100) based on essays they submitted before the conference: Dakota

Erwin and Angie Cristobal.

To learn more about the HTCC Student Research Conference visit www.honorstransfercouncil.org.

GayPril Speaker: DoctorJonPaul

GayPril is a month-long campus pride celebration of the lives and experiences of LGBTQIA+ people. The GayPril Speaker Series at Crafton Hills College welcomed Dr. Jonathan P. Higgins, aka DoctorJonPaul, to campus April 12.

The award-winning educator, freelance journalist and disruptor spoke openly about their experience as a member of the LGBTQIA+ community and the importance of being kinder to yourself with their presentation titled "Celebrating The 'U' in Queer."

"The world has never been easy for us. And when I say 'For us,' what I mean specifically is for queer people," they explained. "But when you add on the blackness, and when you add on the fatness, and you add on the poor and you add on all of these different people that make up folks like myself, you have to figure out how do I love and



Photo: CHC staff with DoctorJonPaul.

navigate in a world when I'm being told every day that I'm not wanted."

The GayPril Speaker Series looks to shine a

spotlight on LGBTQIA+-related issues and educate the public. DoctorJonPaul's talk was the second event in the series, which continues through April.

Board of Trustees Report



EDCT

Economic Development & Corporate Training

The Inland Empire Urban Forestry Collaboration (IEUFC) Conservation and Building a Stronger Workforce

In January of 2023, SBCCD/EDCT was invited by Sandy Bonilla of the Southern California Mountains Foundation to a brainstorming meeting regarding opportunities to offer training and education through the Department of Forestry (CAL FIRE) Grants Program. Because there is a need for fire mitigation in California and vocational education training that leads to sustainable wages, the (CALFIRE) grant offers a creative way to make this happen.

At the table for the session were: SBCCD/EDCT, The City of San Bernardino Parks and Recreation, Southern California Mountains Foundation, Urban Conservation Corp, The City of Rancho Cucamonga Parks and Recreation, and Cal State San Bernardino. Through many conversations and unanimous agreement, it was determined that there should be an entity that championed the effort to put this plan into action and so the Inland Empire Urban Forestry Collaboration was created.

In March of 2023, through the (CAL FIRE Grants Program) the IEUFC proposed and submitted a plan to the state to create specific training and activities that would educate the community in ways to mitigate fire damage. Such training and activities include Utility Line Clearance Arborist Training, increasing the regional tree canopy by planting trees that would thrive in this region, and providing certificated training to home and business owners regarding adding defensible spaces to their properties. The proposal also includes creating jobs with sustainable wages and recruiting a workforce to do innovative and essential work.

The IEUFC's submitted proposal would allow the resources offered through the CAL FIRE grant and collaborative efforts with IEUFC partners to recruit local youth in the region to venture into an emerging field that would lead to careers that directly affect the economy and climate in this region. More exciting information coming soon....



Training for the Inland Empire/ Desert Region Consortium by Key Talent

John D. Baker is the founder of Core Factors, a Certified Technology of Participation (ToP)® Facilitator, facilitated training for the Inland Empire/Desert Region's Key Talent members on March 29, 2023. John has provided organizational consulting for over 35 years primarily with government and the nonprofit sectors. His work has entailed a large spectrum of workforce and economic development agencies, community colleges, and mayors' and governors' offices, enabling them to respond to changing needs within volatile environments.

The Focused Conversation is one of the methods taught around the world as part of the "gateway" courses. ToP training provides structured facilitation methods to help groups think, talk, and work together. They enable highly energized, inclusive, and meaningful group collaboration that leads to successful outcomes.

Without effective methods like ToP, it is easy for meetings to fall into a lot of crosstalk that gets nowhere or to have a few dominate the conversation while others feel bored or excluded. More long-term and complex organization or community change projects often flounder because there is no consistent and authentic engagement of members and they do not feel ownership of the desired change.

ToP Methods support genuine participation, which leads to long-term commitment and quality outcomes, as well as more effective teamwork. ToP Methods recognize and honor contributions from all group members, identify commonalities, and pool contributions into useful patterns – all while welcoming diversity and minimizing conflict. The paradox of these methods is that they provide a structured approach to participation while enabling greater freedom of expression and voice. The Institute of Cultural Affairs (ICA) is known globally and locally for training in participatory methods for community and organizational development.





PRESIDENT'S BOARD OF TRUSTEES REPORT

The President's Monthly Report to the
Board of Trustees, Campus & Community



GOAL 1
ELIMINATE BARRIERS TO
STUDENT ACCESS & SUCCESS.

GOAL 2
BE A DIVERSE, EQUITABLE,
INCLUSIVE, & ANTI-RACIST
INSTITUTION.

GOAL 3
BE A LEADER & PARTNER IN
ADDRESSING REGIONAL ISSUES.

GOAL 4
ENSURE FISCAL
ACCOUNTABILITY &
SUSTAINABILITY.

HALL OF FAME ALUMNUS RETURNS TO SBVC TO INSPIRE THE NEXT GENERATION OF SBVC ATHLETES



One number changed Tyree Washington's life: 44.52. It catapulted the Riverside native to stardom, taking him from the track at San Bernardino Valley College to the worldwide stage. 44.52 was the time he ran in 1997, when he broke the national record for 400 meters.

"It was the number two time in the world," Washington said. "I became this unknown to known athlete." It was all up from there. Washington went on to earn a bronze medal at the 1997 Outdoor World Championships and silver medals in the 200 and 400 meters at the 1998 Goodwill Games. In 2003, he was the Indoor World Champion for 400 meters, Outdoor World Champion for 400 meters, USA Indoor 400 meters champion, and World Outdoor silver medalist. Twice, Washington was the fastest man in the world.

Washington also excelled at football, and in the early 2000s was signed by the San Diego Chargers and picked up by the Oakland Raiders, but injuries derailed his time in the NFL. Now, he's bringing everything he learned from traveling the world and competing as a professional athlete to SBVC, where he is the new assistant coach for Track and Field.

Returning to SBVC "feels amazing," Washington said. "For me, Valley has always been home." To have this full circle moment and "come back and pass the baton to other students athletes, it's part of my mission in life, and I'm excited about it." As a coach, "you wear different hats," Washington said. Sometimes, he listens to them as if he's their father; other times, he's a therapist. "You're giving advice and leading them to the right direction, and equipping them with the right tools to be successful," he said. "I'm passing on what was given to me, and paying it forward."

GOAL 3: BE A LEADER & PARTNER IN ADDRESSING REGIONAL ISSUES.

"CONCERT UNDER THE STARS" BRINGS MUSIC, ART, & COMMUNITY TO SBVC

GOAL 2: BE A DIVERSE, EQUITABLE, INCLUSIVE, & ANTI-RACIST INSTITUTION.



"Concert Under the Stars" is a family-friendly event that features live art, performances, poetry readings and DJs. The event is open to all ages and showcases the diversity of the vibrant arts and culture scene of the Inland Empire and occurs every 3rd Saturday of the month.

"We are thrilled to be hosting 'Concert Under the Stars' and to bring music and art to our community," said Music Changing Lives CEO and Founder Josiah Bruny, the organizer of the event. "Good Vibes Only" is the motto for "Concert Under the Stars." The organizers hope attendees will join them in building a better, more inclusive future for the San Bernardino community.

In addition to live performances, "Concert Under the Stars" will feature a night market with vendor opportunities for informational, merchant and food booths. For more information about "Concert Under the Stars" or Music Changing Lives, visit www.musicchanginglives.org.

THE VRC PROVIDES A SAFE & INCLUSIVE SPACE DURING WOMEN'S HISTORY MONTH

San Bernardino Valley College's Veterans Resource Center (VRC) recently held an empowering event for female students on March 28, spearheaded by student O'Nesha Valentine. The event provided a platform for female students to share their personal stories and experiences, and to encourage one another. Interim President Linda Fontanilla, herself a veteran of the US Air Force in the Vietnam Era, was in attendance and spoke of the importance of veteran women serving in the military.

Valentine, a psychology major who is set to graduate this year, shared her own story of perseverance, stating that despite facing obstacles and ups and downs in life, she never let those challenges deter her from achieving her goals. She expressed a desire to inspire and encourage other female students to do the same, emphasizing that with faith and hard work, anything is possible.

By providing a safe and inclusive space for female students to connect and share their stories, the event helped to foster a sense of empowerment and solidarity among attendees. Veterans Resource Coordinator Jason Alvarez recognized that statistically the military is male dominated, but expressed, "our campus is diverse! We do have female veterans and it's important that the VRC is a place that is welcome to all."



GOAL 3: BE A LEADER & PARTNER IN ADDRESSING REGIONAL ISSUES.

WOMEN'S LUNCHEON BRINGS DIVERSE PROFESSIONAL GROUP TO CAMPUS



The San Bernardino County Association of African American Employees (SBCAAAE), in partnership with the San Bernardino Community College District Black Faculty & Staff Association, recently hosted the First Annual Women's History Month Luncheon at San Bernardino Valley College. The luncheon, held on March 30, was a great success and was attended by a diverse group of women from various backgrounds, professions, and age groups.

The purpose of the event was to celebrate all women. Melissa Watson Ward, deputy affiliate director at Emerge California, spoke about the importance of supporting and empowering one another. The event also provided an opportunity for attendees to network with other women and connect with organizations that support women's empowerment and advancement.

GOAL 2: BE A DIVERSE, EQUITABLE, INCLUSIVE, & ANTI-RACIST INSTITUTION.

GOAL 1: ELIMINATE BARRIERS TO STUDENT ACCESS & SUCCESS.



San Bernardino Valley College's Senior Day was held on April 6 this year. It is an annual event where high school seniors from all over the Inland Empire region visit the campus. The event is designed provide the students with valuable information about the college's programs, resources, and services. The 2023 Senior Day event was the largest turnout to date, with 538 students attending.

The event was organized by the college's Outreach team, led by Amanda Moody and Justine Plemons. The event kicked off at the SBVC Auditorium, where Interim President Dr. Linda Fontanilla and the executive team welcomed the seniors. Outreach Coordinator Justine Plemons shared that among the seniors surveyed, 77% enjoyed the event and 67% learned something valuable. "This is a testament to the relationships the SBVC Outreach Team have cultivated with our K-12 partners. The feedback among students and chaperones was overwhelmingly positive," shared Plemons.

LOCAL KINDERGARTNERS EXPERIENCE SBVC

KinderCaminata, a collaboration between SBVC and the San Bernardino City Unified School District, brought more than 1,200 students from 26 elementary schools to the SBVC campus. The event took place over six days in March and April, and organizers hope to make this an annual event. SBVC's Outreach team organized KinderCaminata, and Outreach Coordinator Amanda Moody said both teachers and administrators were "very happy" with how it turned out. "It was an amazing event," she added. "We hosted over 1,200 kindergarten students, who we hope will be future Wolverines."

During KinderCaminata, students viewed a STEM-MESA presentation and theater arts performance, and participated in events with SBVC mascot Blue. The college is all about making connections with the community, and being able to show kids everything higher education has to offer is part of that mission.

GOAL 3: BE A LEADER & PARTNER IN ADDRESSING REGIONAL ISSUES.



SBVC'S WOLVERINE CON SHINES IN ITS 12TH YEAR

GOAL 1: ELIMINATE BARRIERS TO STUDENT ACCESS & SUCCESS.



San Bernardino Valley College's Wolverine Con and International Student Film Festival has once again exceeded expectations with its 12th annual event. The festival provided a platform for aspiring filmmakers to showcase their talent and for industry professionals to share their knowledge and expertise. The festival's premiere of the SBVC FTVM Department's first-ever hour drama project, "Lynwood High," was a significant moment. Mariana Lapizco, a former business major turned filmmaker, won the awards for Best Directing and Grand Jury for her film, "Blood Ties." Lapizco and her production team, Phase 3 Films, blended a mix of ethnicities and languages, and even secured a hangar with airplanes from Riverside Municipal Airport, which added to the visual element of the thrilling and action-packed short-film. Lapizco shared her gratitude for her team and the decision to pursue film, saying, "I'm really grateful that I took a leap of faith and changed my major to Film, TV, and Media here at San Bernardino Valley College."

Submissions for the 2024 Wolverine Con and SBVC International Student Film Festival are open and three films have already been submitted at filmfreeway.com/SBVC_FilmFest. SBVC FTVM Department Chair Lucas Cuny praised the festival, saying, "We're always amazed at the talent and dedication of the filmmakers who submit their work to the festival. It's truly an honor to be able to provide a platform for them to showcase their skills and creativity." For more information about SBVC's Film, TV, and Media Department, visit valleycollege.edu/ftvm.

UPCOMING EVENTS

| | | | |
|---------------------------|--|----------------------------|--|
| May 11 5:00 PM | Transfer Celebration SBVC Auditorium | May 20 5:00 PM | Concert Under the Stars Greek Theatre |
| May 12 10:00 AM | Pharmacy Technology Pinning Ceremony B-100 | May 21 5:00 PM | Nuestra Graduación Greek Theatre |
| May 13 4:00 PM | Black Grad SBVC Auditorium | May 24 9:00 AM | Commencement 2023 San Manuel Stadium valleycollege.edu/commencement |
| May 13 4:00 PM | Pacific Islander Graduation Greek Theatre | May 25 6:00 PM | Middle College High School Graduation Greek Theatre |
| May 15 12:00 PM | Lavender Grad B-100 | June 17 10:00 AM | Juneteenth Celebration SBVC Campus |
| May 19 4:00 PM | Nursing Pinning Ceremony Auditorium | July 1 5:00 PM | SummerFest 2023 SBVC Stadium valleycollege.edu/SummerFest |



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