



BOARD OF TRUSTEES

Meeting Minutes – July 13, 2023 (Board Approved 8/10/23)

Location: SBCCD Boardroom, 550 E. Hospitality Ln., Suite 200, San Bernardino, CA

Teleconference: <https://sbccd-edu.zoom.us/j/85253681277?from=addon>

Livestream: <https://www.youtube.com/@sanbernardinocommunitycoll42/streams>

Meeting materials: www.sbccd.edu/govenda

MEMBERS PRESENT

Anne L. Viricel, Vice Chair (via teleconference)
Joseph R. Williams, Clerk
Nathan Gonzales, Trustee
John Longville, Trustee
Gloria Macías Harrison, Trustee
Frank Reyes, Trustee
Michelle Ly, CHC Student Trustee (advisory)
Dyami Ruiz-Martinez, SBVC Student Trustee (advisory)

ADMINISTRATORS PRESENT

Diana Z. Rodriguez, Chancellor
Delmy Spencer, CHC Vice President
Linda Fontanilla, SBVC Interim President
Kristina Hannon, VC Human Resources & Police Services
Nohemy Ornelas, VC Educational & Student Support Services
Angel Rodriguez, Associate Vice Chancellor Government Relations & Strategic Communications

MEMBERS ABSENT

Stephanie Houston, Chair

ADMINISTRATORS ABSENT

Jose F. Torres, Executive Vice Chancellor
Kevin Horan, CHC President

I. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Clerk Williams called the meeting to order at 4:00 PM. Trustee Gonzales led the pledge of allegiance.

Clerk Williams announce that the San Bernardino Community College District Board of Trustee meeting is conducted pursuant to California Government Code Section 54953. Trustee Viricel is participating by zoom conference. In accordance with the Ralph M. Brown Act, the teleconference location has been identified in the notice and agenda for this meeting.

[ROLL CALL] Trustee Gonzales, Trustee Macias Harrison, Trustee Houston (absent), Trustee Longville, Trustee Reyes, Trustee Viricel, Student Trustee Ly, Student Trustee Ruiz-Martinez, and myself, Trustee Williams.

All Board members present have indicated that they were able to hear all trustees clearly.

II. PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

- Shalita Tillman
- Veada Benjamin
- Arial Davis
- Yendis Battle

III. APPROVAL OF MINUTES

A. 2023-06-05

Motion: to approve the 06/11/23 minutes.

Moved by Trustee Longville. Seconded by Trustee Reyes.

Roll call vote: AYES: Gonzales, Harrison, Longville, Reyes, Viricel, Williams, Ly, Ruiz-Martinez

NOES: None

ABSTAIN: None

ABSENT: Houston

Motion passed

IV. PRESENTATIONS/CELEBRATIONS

A. Applause Cards

The Board recognized applause recipients for extending extra effort to provide quality service and valued assistance.

B. Retirements

- Michael Alder, Professor, Fire Technology, CHC

Michael Alder has submitted a letter of intent to retire effective August 2, 2023, after 11 years of service with the District. Michael started his career at CHC in March of 2012 as an adjunct. In 2018, Michael became a tenured academic employee, where he remained until retirement.

- Janine Ledoux, Professor Physical Education, CHC

Janine Ledoux has submitted a letter of intent to retire effective August 4, 2023, after 34 years of service with the District. Janine started her career at CHC in August of 1989 as a tenure track professor. In 1995, Janine became a tenured academic employee, where she remained for the remainder of her career.

- Deborah Trusheim, Professor, Nursing, SBVC

Deborah Trusheim has submitted a letter of intent to retire effective July 3, 2023 after 4.5 years of service with the District. Deborah started her career at SBVC as an adjunct in 2018 and in January of 2019 she was hired as tenure track Assistant Professor, Nursing. In 2021, Deborah became a tenured academic employee, where she remained for the remainder of her career.

The commitment and dedication these individuals have shown to student success is unwavering. The District is truly grateful for their years of service and congratulates them on their retirement.

V. **ACTION AGENDA**

- A. Consideration of Approval to Adopt the Amendment of SAWCX II JPA Agreement and By-laws

Motion: Approval to adopt the amendment of SAWCX II JPA Agreement and By-laws

Moved by Trustee Harrison. Seconded by Trustee Gonzales.

Roll call vote: AYES: Gonzales, Harrison, Longville, Reyes, Viricel, Williams, Ly, Ruiz-Martinez
NOES: None
ABSTAIN: None
ABSENT: Houston

Motion passed

- B. Consideration to Approve Resolution of Intention PERS Safety Members Actuarial Valuations

Motion: to approve resolution of intention PERS Safety Members Actuarial Valuations

Moved by Trustee Harrison. Seconded by Trustee Reyes.

Roll call vote: AYES: Gonzales, Harrison, Longville, Reyes, Viricel, Williams, Ruiz-Martinez
NOES: None
ABSTAIN: Ly
ABSENT: Houston

Motion passed

C. Public Hearing and Acknowledgement of Initial Proposals to Negotiate Successor Agreement Between SBCCD and SBCCDPOA

Pursuant to Government Code 3547, Trustee Williams opened the hearing for public comment on the initial proposals to negotiate the 2023-2026 Successor Contract between SBCCD and the SBCCDPOA.

No comments

Trustee Williams closed public hearing.

Motion: Acknowledge these proposals and the parties commence negotiations.

Moved by Trustee Harrison. Seconded by Trustee Gonzales.

Roll call vote: AYES: Gonzales, Harrison, Longville, Reyes, Viricel, Williams, Ly, Ruiz-Martinez
NOES: None
ABSTAIN: None
ABSENT: Houston

Motion passed

D. Public Hearing and Acknowledgement of Initial Proposals to Negotiate Successor Agreement Between CSEA and SBCCD

Pursuant to Government Code 3547, Trustee Williams opened the hearing for public comment on the initial proposals to negotiate the 2023-2026 Successor Contract between CSEA and the initial proposals to negotiate the 2023-2026 Successor Contract between CSEA and the SBCCD.

No comments

Trustee Williams closed public hearing.

Motion: Acknowledge these proposals and the parties commence negotiations.

Moved by Trustee Harrison. Seconded by Trustee Longville.

Roll call vote: AYES: Gonzales, Harrison, Longville, Reyes, Viricel, Williams, Ly, Ruiz-Martinez
NOES: None
ABSTAIN: None
ABSENT: Houston

Motion passed

E. Public Hearing and Acknowledgement of Initial Proposals to Negotiate Successor Agreement Between SBCCD and CSEA

Pursuant to Government Code 3547, Trustee Williams opened the hearing for public comment on the initial proposals to negotiate the 2023-2026 Successor Contract between SBCCD and the CSEA as attached.

No comments

Trustee Williams closed public hearing.

Motion: Acknowledge these proposals and the parties commence negotiations.

Moved by Trustee Gonzales. Seconded by Trustee Reyes.

Roll call vote: AYES: Gonzales, Harrison, Longville, Reyes, Viricel, Williams, Ly, Ruiz-Martinez
NOES: None
ABSTAIN: None
ABSENT: Houston

Motion passed

F. Consideration of Approval of Employment Contract for Chancellor

Government Code section 54953(c)(3) requires that prior to action on proposed compensation for a local agency executive, the terms of the agreement must be orally reported in open session. The proposed agreement is for a term of four years, the starting base salary is \$394,460,000. The benefits are health & welfare, sick leave, vacation, and holidays. Additional benefits are professional dues and memberships, attendance at professional conferences, cellular telephone use, and transportation and expenses.

Motion: Approve the employment contract for the chancellor as orally read and presented.

Moved by Trustee Reyes. Seconded by Trustee Harrison.

Roll call vote: AYES: Gonzales, Harrison, Longville, Reyes, Viricel, Williams, Ly, Ruiz-Martinez
NOES: None
ABSTAIN: None
ABSENT: Houston

Motion passed

G. Salary Placement for Executive Managers

Motion: Approve the Salary Placement for Executive Managers as presented.

Moved by Trustee Harrison. Seconded by Trustee Viricel.

Roll call vote: AYES: Gonzales, Harrison, Longville, Reyes, Viricel, Williams, Ly, Ruiz-Martinez
NOES: None
ABSTAIN: None
ABSENT: Houston

Motion passed

VI. **CONSENT AGENDA**

A. Instruction/Student Services

1. None

B. Human Resources

1. Adjunct and Substitute Academic Employees
2. Appointment of Temporary Academic Employees
3. Classification Advancement for Academic Employees
4. Non-Instructional Pay
5. Payment of Stipends
6. Management Job Description
7. Consideration of Approval of Revised Salary Schedule Increase for Management Employees
8. Appointment of Interim Managers
9. Appointment of District Employees
10. Classified Job Descriptions and Revision to Salary Schedule
11. Reorganization of Employees
12. Reclassification of Employees
13. Consideration of Approval of Revised Salary Schedule
14. Increase Confidential-Supervisory Employees

C. Business & Fiscal Services

1. Adopt Resolution #2023-07-13-FS-01 Approving Transfers of Appropriations for the 2023-24 Fiscal Year
2. Adopt Resolution #2023-07-13-FS-03 Approving Transfers to the Reserve for Contingencies from Various Expenditure Classifications
3. Interfund Borrowing Transactions
4. District & College Expenses
5. Individual Memberships Conference Requests
6. Conference Requests
7. Contracts at or Above \$109,300 (Joseph to abstain- RUSD contract)
8. Surplus Property and Authorization for Private Sale or Disposal

D. Facilities

1. Adopt Resolution #2023-07-13-FP-01 ratifying an agreement for the acquisition of Real Property identified as approximately 15 acres at West Inland Center Drive, City and County of San Bernardino CA, San Bernardino County Assessor Parcel Numbers (APN) attached as Exhibit "A" ("Property")
2. Adopt Resolution #2023-07-13-FP-02 ratifying Change Order CC01-3610 which exceeds 10% of the GA Technical Services contract for services related to the SBVC Campus-Wide Infrastructure Project
3. Approve Amendment 01 to the Design-Build Agreement with W. E. O'Neil Construction Company of Rancho Cucamonga, CA in the amount of \$418,359
4. Award Bid #03-2223-10 | Renovation at 560 E Hospitality Lane, Suite 150, and contract, to Caliber Construction Inc. of Brea, CA in the amount of \$ 454,548
5. Award Bid #03-2223-12 and Contract for Renovation at 560 E. Hospitality Lane Third Floor
6. Master Services Agreements and Task Orders for Bond Construction

Clerk Williams pulled item VI.C.7 - Contracts at or Above \$109,300.

Motion: to approve the consent agenda with the exception of item VI.C.7 - Contracts at or Above \$109,300

Moved by Trustee Longville Seconded by Trustee Reyes.

Roll call vote: AYES: Gonzales, Harrison, Longville, Reyes, Viricel, Williams, Ly, Ruiz-Martinez
NOES: None
ABSTAIN: None
ABSENT: Houston

Motion passed

ITEM PULLED FOR SEPARATE ACTION

VI.C.7 - Contracts at or Above \$109,300

Clerk Williams recused himself from voting on item VI.C.7 Contract at or Above \$109,300

Moved by Trustee Harrison Seconded by Trustee Longville.

Roll call vote: AYES: Gonzales, Harrison, Longville, Reyes, Viricel, Ly, Ruiz-Martinez
NOES: None
ABSTAIN: Williams
ABSENT: Houston

Motion passed

VII. REPORTS

Brief reports were provided orally. All written reports are uploaded and can be referenced at www/sbccd.edu/Govenda

- A. Board Committee & Activity Reports
 1. Board Finance Committee (BFC) – Did not meet, no report.
 2. Board Legislative Committee (BLC) - Trustee Reyes
- B. Regional and State Reports
 1. Board of Governors (BOG) – Trustee Williams
 2. Women's Caucus – No report
 3. Joint Powers Authority – No report
- C. Chancellor's Report
- D. Represented Groups
 1. San Bernardino Valley College Academic Senate – No report
 2. San Bernardino Valley College Classified Senate – No report
 3. San Bernardino Valley College Associated Students – No report
 4. Crafton Hills College Academic Senate – No report
 5. Crafton Hills College Classified Senate – Karen Peterson
 6. Crafton Hills College Associated Students – No report

7. CSEA – No report
8. CTA – Amber Wallick
9. Police Officers Association – No report

E. Staff Reports

1. San Bernardino Valley College President – Interim President Linda Fontanilla
2. Crafton Hills College President – Vice President Delmy Spencer
3. Executive Vice Chancellor – No Report
4. Vice Chancellor of Human Resources & Police Services – Vice Chancellor Kristina Hannon
5. Vice Chancellor of Educational & Student Support Services – No Report

VIII. INFORMATION ITEMS

- A. Board Master Action Planning Calendar
- B. Budget Revenue & Expenditure Summary
- C. Construction Contract Awards Subject to UCCAP
- D. Contracts Below \$109,300
- E. General Fund Cash Flow Analysis
- F. Summary of Measure CC Construction Change Orders and Amendments
- G. Purchase Orders
- H. Quarterly Financial Status Report
- I. Advancement in Rank
- J. Lexipol Policies and Procedures
- K. MOUs between SBCCD and the POA
- L. MOUs between SBCCD and the CSEA
- M. Professional Expert Short-Term and Substitute Employees
- N. Resignations
- O. Retirements
- P. Volunteers

IX. ANNOUNCEMENT OF CLOSED SESSION ITEMS

- A. Conference with Labor Negotiators Government Code 54957
Agency Representatives: Diana Rodriguez and Kristina Hannon
CSEA, CTA, POA, Mgmt/Superv, and Confidential Employees
- B. Public Employee Discipline/Dismissal/Release/Non Re-Employment
Government Code 54957
(1 case)
- C. Conference with Legal Counsel – Anticipated Litigation
Government Code 54956.9(d)(2)
(1 case)
- D. Conference with Legal Counsel – Existing Litigation
Government Code 54956.9(e)(3) or (d)(1)
(1 case)
- E. Public Employee Performance Evaluation
Government Code Section 54957(b)(1)
Title: Chancellor

X. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

None.

XI. CONVENE CLOSED SESSION

The Board convened to closed session at 5:00 p.m.

XII. RECONVENE PUBLIC MEETING

Clerk Williams reconvened the public meeting at 6:05 p.m.

XIII. REPORT OF ACTION IN CLOSED SESSION

There was no action by the Board.

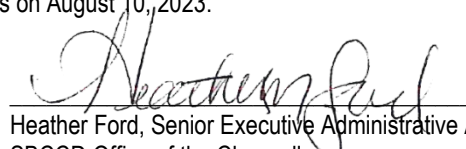
XIV. ADJOURNMENT

The next meeting of the Board: Strategy Session
July 27, 2023, at 4:00 PM, SBCCD Boardroom
Clerk Williams adjourned the meeting at 6:06 p.m.

The Board of Trustees approved the July 13, 2023, minutes on August 10, 2023.



Joseph R. Williams, Clerk
SBCCD Board of Trustees



Heather Ford, Senior Executive Administrative Assistant
SBCCD Office of the Chancellor