



BOARD OF TRUSTEES

Meeting Minutes – October 19, 2023 (Approved 11/09/23)

Location: SBCCD Boardroom, 550 E. Hospitality Ln., Suite 200, San Bernardino, CA

Livestream: <https://www.youtube.com/@sanbernardinocommunitycoll42/streams>

Meeting materials: www.sbccd.edu/govenda

MEMBERS PRESENT

Stephanie Houston, Chair
Anne L. Viricel, Vice Chair
John Longville, Trustee
Gloria Macías Harrison, Trustee
Frank Reyes, Trustee
Michelle Ly, CHC Student Trustee (advisory)
Dyami Ruiz-Martinez, SBVC Student Trustee (advisory)

ADMINISTRATORS PRESENT

Diana Z. Rodriguez, Chancellor
Kevin Horan, CHC Vice President
Linda Fontanilla, SBVC Interim President
Kristina Hannon, VC Human Resources & Police Services
Nohemy Ornelas, VC Educational & Student Support Services
Angel Rodriguez, Associate VC Gov't Relations & Strategic Communications

MEMBERS ABSENT

Joseph R. Williams, Clerk
Nathan Gonzales, Trustee

ADMINISTRATORS ABSENT

Jose F. Torres, Executive Vice Chancellor

I. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Chair Houston called the meeting to order at 4:00 PM. Student Trustee Ruiz-Martinez led the pledge of allegiance.

II. PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

Amy Avelar	Gerarda Costello	Jessy Lemieux
Tara Walker	Eliseo Lara	Ela Lara
Roberta Fuentes	Jourdan Ferguson	

III. PRESENTATIONS

A. SBCCD Police Officer Pinning Ceremony

- i. Officer Mark Cyr, pinned by wife Elizabeth Cyr
- ii. Officer Brian Molina, pinned by fiancée Lisa Harris
- iii. Officer Edwin Carbajal, pinned by wife Jocelyn Carbajal
- iv. Officer Aaron Tang, pinned by Crystal Garcia

Police Chief Jackson introduced the new officers and administered the Oath.

B. Sabbatical Completion Reports

- i. Joel Murphy (Fall 2022) – Sabbatical project was to study critical thinking. A written report was provided.
- ii. Scott Rippy (Spring 2023) – An oral report was given. The purpose of sabbatical was to create a collection of Directed Learning Activities in mathematics for students at Crafton Hills College that allows students to practice a concept or skill.
- iii. Jeremiah Gilbert (Spring 2023) – Sabbatical project was to review several area colleges to identify best practices for SBVC's mathematics department to consider with the implementation of AB 705. A written report was provided,

C. Dual Enrollment Update

Vice Chancellor Ornelas presented an update on the Dual Enrollment program with a primary emphasis on Strategic Goal 1, which is to eliminate barriers to student access and success. The presentation highlighted key points as follows:

- Increasing Student Enrollment: The goal is to increase student enrollment by promoting a college-going culture through intentional community outreach and providing clear communication regarding educational pathways.
- Dual Enrollment Headcount: Data showed the headcount of students participating in Dual Enrollment over a seven year period. In 2017, dual enrollment was 326 and by August 2023, it grew to 1,754 students.
- Dual Enrollment FTES (Full-Time Equivalent Students): The presentation displayed the FTES for fall semesters, reaching 290.3 as of August 30, 2023.

Trustee Viricel left the meeting at 5:05pm.

IV. APPROVAL OF MINUTES

A. 2023-09-14

Motion: to approve the 09/14/23 minutes.

Moved by Trustee Longville Seconded by Trustee Longville

Roll call vote: AYES: Harrison, Houston, Longville, Reyes, Ly (advisory), Ruiz-Martinez (advisory)

NOES: None

Motion passed

V. RECOGNITION/CELEBRATIONS

A. Applause Cards

The Board recognized applause recipients for extending extra effort to provide quality service and valued assistance.

VI. ACTION AGENDA

A. Board Policies for Final Approval

Motion: to approve the Board Policies for second reading and final approval and receive administrative procedures for information and review for consistency with Board policies.

- 2210 Officers
- 2725 Board Member Compensation

Moved by Trustee Harrison. Seconded by Trustee Reyes.

Roll call vote: AYES: Harrison, Houston, Longville, Reyes, Ly (advisory), Ruiz-Martinez (advisory)

NOES: None

Motion passed

B. Resolution #2023-10-12-SBVC-01-Child Care

Motion: to adopt Resolution #2023-10-12-SBVC-01 authorizing a change in contact person for the San Bernardino Valley College Child Development Center.

Moved by Trustee Longville. Seconded by Trustee Reyes.

Roll call vote: AYES: Harrison, Houston, Longville, Reyes, Ly (advisory), Ruiz-Martinez (advisory)

NOES: None

Motion passed

C. Resolution #2023-10-19-BFS-01 Authorizing the Issuance of the SBCCD (San Bernardino and Riverside Counties) Election of 2008 General Obligation Bonds, Series E

Motion: to adopt Resolution #2023-10-19-BFS-01 authorizing the issuance of San Bernardino Community College District (San Bernardino and Riverside Counties, California) Election of 2008 General Obligation Bonds, Series E, and actions related thereto.

Moved by Trustee Harrison. Seconded by Trustee Reyes.

Roll call vote: AYES: Harrison, Houston, Longville, Reyes, Ly (advisory), Ruiz-Martinez (advisory)

NOES: None

Motion passed

D. Resolution #2023-10-19-BFS-02 Authorizing the Issuance of the SBCCD (San Bernardino and Riverside Counties) Election of 2018 General Obligation Bonds, Series B

Motion: adopt Resolution #2023-10-19-BFS-02 authorizing the issuance of San Bernardino Community College District (San Bernardino and Riverside Counties, California) Election of 2018 General Obligation Bonds, Series B, and actions related thereto.

Moved by Trustee Reyes. Seconded by Trustee Harrison.

Roll call vote: AYES: Harrison, Houston, Longville, Reyes, Ly (advisory), Ruiz-Martinez (advisory)

NOES: None

Motion passed

VII. CONSENT AGENDA

- A. Instruction/Student Services
 - 1. Curriculum - CHC
- B. Human Resources
 - 1. Adjunct and Substitute Academic Employees
 - 2. Appointment of District Employees
 - 3. Appointment of Interim Managers
 - 4. Classified Job Descriptions and Revision to Classified Salary Schedule
 - 5. Employee Promotions
 - 6. Grant Sabbatical Leaves for the 2024-2025 Academic Year
 - 7. Non-Instructional Pay
 - 8. Payment of Stipends
 - 9. Updated DSO Reorganization
 - 10. Revise Rates of Pay for Professional Expert and Short-Term Employees
 - 11. Salary Placement for Executive Managers
 - 12. Tentative Agreement with the CTA
- C. Business & Fiscal Services
 - 1. Alcoholic Beverages
 - 2. Contracts at or Above \$109,300
 - 3. District College Expenses
 - 4. Individual Memberships
 - 5. Surplus Property and Authorization for Private Sale or Disposal
- D. Facilities
 - 1. Award Bid #CC01-3610-24 and Contract for SBVC Biology Garden Expansion Project
 - 2. Award Bid #CC02-3626.03.02 and Contract for CHC Campus Accessibility and Site Improvement Phase 2 Project
 - 3. Master Services Agreements and Task Orders for Bond Construction

Motion: approve Consent Agenda items as presented

Moved by Trustee Longville Seconded by Trustee Harrison.

Roll call vote: AYES: Harrison, Houston, Longville, Reyes, Viricel, Ly (advisory), Ruiz-Martinez (advisory)

NOES: None

Motion passed

VIII. REPORTS

Brief oral reports were provided. All written reports are uploaded and can be referenced at www.sbccd.edu/Govenda

- A. Board Committee & Activity Reports
 - 1. Board Finance Committee (BFC) – A written report was submitted.
 - 2. Board Legislative Committee (BLC) - Trustee Reyes provided a brief report.
 - 3. Board Policy & Procedures Ad-Hoc Committee (BPPAC)
- B. Regional and State Reports
 - 1. Board of Governors (BOG) – Trustee Williams gave a brief report.
 - 2. Women's Caucus – No report
 - 3. Joint Powers Authority – No report
- C. Chancellor's Report
 - 1. Goal 2 Status Report
- D. Represented Groups
 - 1. Crafton Hills College Academic Senate – Meridyth McLaren gave a brief report.
 - 2. Crafton Hills College Classified Senate – Karen Peterson gave a brief report.
 - 3. Crafton Hills College Associated Students – Angelic Cuevas gave a brief report of the written report provided.
 - 4. San Bernardino Valley College Academic Senate – John Feist gave a brief report.
 - 5. San Bernardino Valley College Classified Senate – Ernest Guillen gave a brief report.
 - 6. San Bernardino Valley College Associated Students – Nelva Ruiz-Martinez gave a brief report.
 - 7. CSEA – Mary Valdemar gave a brief report.
 - 8. CTA – Ed Gomez gave a brief report.
 - 9. Police Officers Association – Officer Quigley provided a brief report of the written report provided.

E. Staff Reports

1. San Bernardino Valley College President – Interim President Linda Fontanilla gave a brief report.
2. Crafton Hills College President – President Kevin Horan gave a brief report.
3. Executive Vice Chancellor – Executive Vice Chancellor Jose Torres shared a video and provided a brief report.
4. Vice Chancellor of Human Resources & Police Services – Vice Chancellor Kristina Hannon provided a brief report.
5. Vice Chancellor of Educational & Student Support Services – Vice Chancellor Nohemy Ornelas gave a brief report.

VIII. INFORMATION ITEMS

- A. Annual Security Report
- B. Board Master Action Planning Calendar
- C. Board Policies for First Reading
- D. Budget Revenue & Expenditure Summary
- E. Construction Change Orders and Amendments - Bond
- F. Construction Change Orders and Amendments - Non-Bond
- G. Construction Contracts Below \$60,000
- H. Contracts Below \$109,300
- I. General Fund Cash Flow Analysis
- J. MOUs between SBCCD and the CSEA
- K. 2023-24 Policies & Procedures Review List
- L. Professional Expert Short-Term and Substitute Employees
- M. Purchase Order Report
- N. Resignations
- O. Volunteers

IX. ANNOUNCEMENT OF CLOSED SESSION ITEMS

- A. Conference with Labor Negotiators Government Code 54957
Agency Representatives: Diana Rodriguez and Kristina Hannon
CSEA, CTA, POA, Mgmt/Superv, and Confidential Employees
- B. Conference with Labor Negotiator
Government Code 54957.6
Agency Representative: Mark Thompson, Atkinson, Andelson, Loya, Ruud & Romo
Unrepresented Employee: Chancellor
- C. Public Employee Discipline/Dismissal/Release/Non Re-Employment
Government Code 54957 (2 cases)
- D. Conference with Legal Counsel – Anticipated Litigation
Government Code 54956.9(d)(2) (1 case)
- E. Conference with Legal Counsel – Existing Litigation
Government Code 54956.9(e)(3) or (d)(1) (3 cases)
Workers Compensation Claim #599150
Workers Compensation Claim #525007
- F. Public Employee Performance Evaluation
Government Code Section 54957(b)(1)
Title: Chancellor

X. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

There were no public comments.

XI. CONVENE CLOSED SESSION

The Board convened to closed session at 6:05 p.m.

XII. RECONVENE PUBLIC MEETING

Chair Houston reconvened the public meeting at 6:35 p.m.

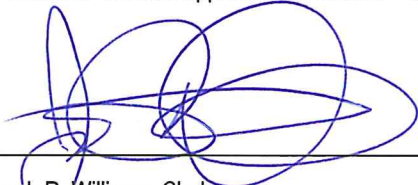
XIII. REPORT OF ACTION IN CLOSED SESSION

- On October 19, 2023, the Board unanimously took action to not re-employ the Social Science Division Dean, San Bernardino Valley College, for the 2024-2025 academic year and to send notice to management employee #505.
Board members present: Houston, Harrison, Longville, Reyes
Board members absent: Gonzales, Williams, Viricel
- On October 19, 2023, the Board unanimously took action to approve settlement of Workers Comp Claim #525007 with employee #28284
Board members present: Houston, Harrison, Longville, Reyes
Board members absent: Gonzales, Williams, Viricel

XIV. ADJOURNMENT

The next meeting of the Board: Business Meeting
November 9, 2023 at 4:00 PM
SBCCD Boardroom, 550 E. Hospitality Ln., Suite 200, San Bernardino, CA
Chair Houston adjourned the meeting at 6:37 p.m.

The Board of Trustees approved the October 19, 2023 minutes on 11/09/2023.



Joseph R. Williams, Clerk
SBCCD Board of Trustees



Heather M. Ford, Senior Executive Administrative Assistant
SBCCD Office of the Chancellor

