



BOARD OF TRUSTEES
Meeting Minutes – November 9, 2023

Location: SBCCD Boardroom, 550 E. Hospitality Ln., Suite 200, San Bernardino, CA
 Livestream: <https://www.youtube.com/@sanbernardinocommunitycoll42/streams>
 Meeting materials: www.sbccd.edu/govenda

MEMBERS PRESENT	ADMINISTRATORS PRESENT
Anne Viricel, Vice Chair Nathan Gonzales, Trustee John Longville, Trustee Gloria Macías Harrison, Trustee Frank Reyes, Trustee Michelle Ly, CHC Student Trustee (advisory) Dyami Ruiz-Martinez, SBVC Student Trustee (advisory)	Diana Z. Rodriguez, Chancellor Keith Wurtz, CHC Vice President Linda Fontanilla, SBVC Interim President Kristina Hannon, VC Human Resources & Police Services Nohemy Ornelas, VC Educational & Student Support Services Angel Rodriguez, Associate Vice Chancellor Government Relations & Strategic Communications
MEMBERS ABSENT	ADMINISTRATORS ABSENT
Stephanie Houston, Chair Joseph R. Williams, Clerk	Kevin Horan, CHC President

I. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Trustee Viricel called the meeting to order at 4:00 p.m.
 Student Trustee Ly led the pledge of allegiance.

II. PRESENTATIONS

- A. Sabbatical Report:
 1. Joel Murphy - provided a brief report regarding critical thinking.
 2. Mark McConnel - provided a brief report regarding music theory.
- B. Early Retirement Incentive
 Executive Vice Chancellor Torres and Vice Chancellor Hannon provided a report regarding the early retirement incentive program.
- C. Military Equipment Policy
 Director of HR Tiffany Guevara and District legal counsel from Atkins, Andelson, Loya, Ruud, & Romo provided a report regarding the military equipment policy and new legislation that has codified a definition for military equipment.

III. PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

Caleb Castenada
 Angie Vogel
 Amber Wallick
 Jesse Lemieux

IV. CLARIFICATION

Vice Chancellor Hannon clarified two items:

1. Lecture/Lab Parity proposal: October 20th proposal was sent to CTA team. SBCCD is currently awaiting a counter proposal from CTA.
2. Wages and implementing fair share formula to be dispersed among all unit members. Currently reviewing formula to provide fare wages.

V. APPROVAL OF MINUTES

- A. 2023-10-19

Motion: to approve the 10/19/23 minutes.

Moved by Trustee Harrison Seconded by Trustee Reyes. No discussion.

Roll call vote: AYES: Gonzales, Reyes, Harrison, Longville, Viricel, Ruiz Martinez (advisory), Ly (advisory)
NOES: none
ABSTAIN: none
ABSENT: Houston, Williams

Motion passed

VI. RECOGNITION/CELEBRATIONS

A. Applause Cards

The Board recognized applause recipients for extending extra effort to provide quality service and valued assistance.

B. Retirements

The Board recognized employees of retirement.

VII. ACTION AGENDA

A. 2023 Sustainability Plan

Motion: to approve the 2023 Sustainability Plan.

Moved by Trustee Gonzales. Seconded by Trustee Longville.

Roll call vote: AYES: Gonzales, Reyes, Harrison, Longville, Viricel, Ruiz Martinez (advisory), Ly (advisory)
NOES: none
ABSTAIN: none
ABSENT: Houston, Williams

Motion passed

B. 2024 Early Retirement Incentive Plan

Motion: to approve the 2024 Early Retirement Incentive Plan.

Moved by Trustee Harrison. Seconded by Trustee Reyes

Roll call vote: AYES: Gonzales, Reyes, Harrison, Longville, Viricel, Ruiz Martinez (advisory), Ly (advisory)
NOES: none
ABSTAIN: none
ABSENT: Houston, Williams

Motion passed

C. Board Policies for Final Approval

Motion: to approve Board Policies for second reading and final approval.

2330 Quorum and Voting
2340 Agendas
2365 Recording
2712 Conflict of Interest Code
3300 Public Records
3410 Nondiscrimination
4010 Academic Calendar
5013 Students in the Military

Moved by Trustee Gonzales. Seconded by Trustee Harrison

Roll call vote: AYES: Gonzales, Reyes, Harrison, Longville, Viricel, Ruiz Martinez (advisory), Ly (advisory)
NOES: none
ABSTAIN: none
ABSENT: Houston, Williams

Motion passed

D. Military Equipment Use Policy

Motion: to approve Military Equipment Use policy in accordance with AB481.

Moved by Trustee Longville Seconded by Trustee Reyes

Roll call vote: AYES: Gonzales, Reyes, Harrison, Longville, Viricel, Ruiz Martinez (advisory), Ly (advisory)
NOES: none
ABSTAIN: none
ABSENT: Houston, Williams

Motion passed

E. Resolution #2023-11-09-FP-01 to approve the Settlement with Argonaut Insurance Company and Award Contract #CC01-3605.02 – Completion Contract for SBVC New Softball Field Project

Motion: to adopt Resolution #2023-11-09-FP-01 to approve the Settlement with Argonaut Insurance Company and Award Contract #CC01-3605.02 – Completion Contract for SBVC New Softball Field Project

Moved by Trustee Harrison Seconded by Trustee Gonzales

Roll call vote: AYES: Gonzales, Reyes, Harrison, Longville, Viricel, Ruiz Martinez (advisory), Ly (advisory)
NOES: none
ABSTAIN: none
ABSENT: Houston, Williams

Motion passed

VIII. CONSENT AGENDA

- A. Instruction/Student Services
 - 1. Advisory Committee List-Fall 2023
 - 2. Curriculum – CHC
 - 3. Curriculum - SBVC
- B. Human Resources
 - 1. Adjunct and Substitute Academic Employees
 - 2. Appointment of District Employees
 - 3. Employee Promotions
 - 4. Non-Instructional Pay
 - 5. Payment of Stipends
 - 6. Reclassification of Employees
- C. Business & Fiscal Services
 - 1. Alcoholic Beverages
 - 2. Conference Requests
 - 3. Contracts at or Above \$109,300
 - 4. District College Expenses
 - 5. Individual Memberships
 - 6. Interfund Borrowing Transactions
 - 7. Resolution #2023-11-09FS-01 Approving Transfers from the Reserve for Contingencies to Various Expenditure Classifications
- D. Facilities
 - 1. Amendments 01 and 02 to the Design-Build Agreement with McCarthy Building Companies
Motion: to approve the consent agenda as presented.

Moved by Trustee Longville. Seconded by Trustee Gonzales

Roll call vote: AYES: Gonzales, Reyes, Harrison, Longville, Viricel, Ruiz Martinez (advisory), Ly (advisory)
NOES: none
ABSTAIN: none
ABSENT: Houston, Williams

Motion passed

IX. REPORTS

Brief reports were provided orally. All written reports are uploaded and can be referenced at www.sbccd.edu/Govenda

- A. Board Committee & Activity Reports
 - 1. Board Legislative Committee (BLC) – Trustee Reyes provided a brief report
 - 2. Board Finance Committee (BFC) - written report
 - 3. Board Policy & Procedures Ad-Hoc Committee (BPPAC) – no report
- B. Regional and State Reports
 - 1. Board of Governors (BOG) – no report
 - 2. Women's Caucus - no report
 - 3. Joint Powers Authority – Chair Houston gave a brief report.
- C. Chancellor's Report -
 - 1. Goal 3 Status Report Chancellor Rodriguez gave a brief report.

D. Represented Groups

1. Crafton Hills College Academic Senate – No report.
2. Crafton Hills College Classified Senate – No report.
3. Crafton Hills College Associated Students - Angelique Cuevas gave a brief report.
4. San Bernardino Valley College Academic Senate – Davena Burns Peters gave a brief report.
5. San Bernardino Valley College Classified Senate – no report
6. San Bernardino Valley College Associated Students – Demy Ruiz Martinez gave a brief report.
7. CSEA – Ernest Guillen gave a brief report.
8. CTA – Ryan Bartlett gave a brief report.
9. Police Officers Association – No report.

E. Staff Reports

1. San Bernardino Valley College President – Interim President Fontanilla gave a brief report.
2. Crafton Hills College President – Vice President Wurtz gave a brief report.
3. Executive Vice Chancellor – Executive Vice Chancellor Torres gave a brief report.
4. Vice Chancellor of Human Resources & Police Services – Vice Chancellor Hannon gave a brief report. Vice Chancellor of Educational & Student Support Services – no report.

IX. INFORMATION ITEMS

- A. Board Master Action Planning Calendar
- B. Board Policies for First Reading
- C. Budget Revenue & Expenditure Summary
- D. Construction Change Orders and Amendments - Bond
- E. Construction Change Orders and Amendments - Non-Bond
- F. Contracts Below \$109,300
- G. General Fund Cash Flow Analysis
- H. MOUs between SBCCD and the CSEA
- I. Professional Expert Short-Term and Substitute Employees
- J. Purchase Order Report
- K. Resignations
- L. Volunteers

X. ANNOUNCEMENT OF CLOSED SESSION ITEMS

- A. Conference with Real Property Negotiators Government Code Section 54956.8
Property: 441 W. 8th Street, San Bernardino, CA
Agency Negotiators: Jose F. Torres, Executive Vice Chancellor, and Contance Schwindt of Atkins, Andelson, Loya, Ruud, & Romo, District Legal Counsel
- B. Conference with Labor Negotiator Government Code 54957.6
Agency Representative: Diana Z. Rodriguez, Chancellor, and Kristina Hannon, Vice Chancellor Human Resources and Police Services
Non-Represented Groups: CSEA, CTA, POA, Management/Supervisors, and Confidential Employees
- C. Public Employee Discipline/Dismissal/Release/Non Re-Employment Government Code 54957
Number of cases: 1
- D. Conference with Legal Counsel – Anticipated Litigation
Significant Exposure to Litigation Pursuant to Subdivision (d)(2) and(e) of Government Code

Section 54956.9

Number of cases: 1

E. Conference with Legal Counsel – Existing Litigation Government Code 54956.9(e)(3) or (d)(1)

Number of cases: 1

F. Public Employee Performance Evaluation

Government Code Section 54957(b)(1)

Title: Chancellor

XI. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

None

XII. CONVENE CLOSED SESSION

The Board convened to closed session at 5:10 p.m.

XIII. RECONVENE PUBLIC MEETING

Chair Houston reconvened the public meeting at 7:24 p.m.

XIV. REPORT OF ACTION IN CLOSED SESSION

On November 9, 2023, the Board of Trustees convened in closed session pursuant to Government Code Section 54956.8 and discussed with its Real Property Negotiators price and terms of payment associated with the proposed sale of the District's 8th Street Property. The Board of Trustees voted 5 - 0 with 0 abstaining to reduce the Purchase Price by \$90,000 for a new Purchase Price of \$635,000 in exchange for the removal of the Due Diligence contingency by Buyer for the San Bernardino Community College District's 8th Street Property.

Roll call vote: AYES: Gonzales, Reyes, Harrison, Longville, Viricel, Ruiz Martinez (advisory), Ly (advisory)

NOES: none

ABSTAIN: none

ABSENT: Houston, Williams

Motion passed

XV. ADJOURNMENT

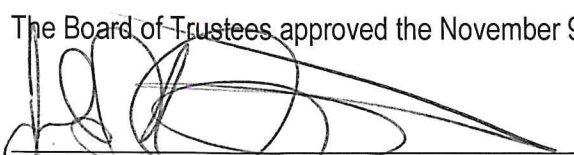
The next meeting of the Board: Business and Annual Meeting

December 8, 2023, at 4:00 PM

SBCCD Boardroom, 550 E. Hospitality Ln., Suite 200, San Bernardino, CA

The chair adjourned the meeting at 7:25 p.m.

The Board of Trustees approved the November 9, 2023, minutes on 12/08/2023.


Joseph R. Williams, Clerk
SBCCD Board of Trustees


Heather M. Ford, Sr. Executive Administrative Assistant
SBCCD Office of the Chancellor