



BOARD OF TRUSTEES
Meeting Minutes – December 8, 2023

Location: SBCCD Boardroom, 550 E. Hospitality Ln., Suite 200, San Bernardino, CA
 Livestream: <https://www.youtube.com/@sanbernardinocommunitycoll42/streams>
 Meeting materials: www.sbccd.edu/govenda

MEMBERS PRESENT

Stephanie Houston, Chair
 Anne Viricel, Vice Chair
 Joseph Williams, Clerk
 Nathan Gonzales, Trustee
 John Longville, Trustee
 Gloria Macias Harrison, Trustee
 Michelle Ly, CHC Student Trustee (advisory)
 Dyami Ruiz-Martinez, SBVC Student Trustee (advisory)

ADMINISTRATORS PRESENT

Diana Z. Rodriguez, Chancellor
 Jose Torres, Executive Vice Chancellor
 Kevin Horan, CHC President
 Linda Fontanilla, SBVC Interim President
 Kristina Hannon, VC Human Resources & Police Services
 Nohemy Ornelas, VC Educational & Student Support Services
 Angel Rodriguez, Associate Vice Chancellor Government Relations & Strategic Communications
 Heather Ford, Senior Executive Administrative Assistant

MEMBERS ABSENT

Frank Reyes, Trustee

ADMINISTRATORS ABSENT

I. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Trustee Houston called the meeting to order at 4:00 p.m.
 Student Trustee Ly led the pledge of allegiance.

II. PRESENTATIONS

A. Audit Reports- Larry Strong, Director of Fiscal Services, and Ryan Milligan, Auditor from Eide Bailly.

III. PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

Yendis Battle
 Angel Orosco
 Arturo Orosco

IV. CLARIFICATION

Executive Vice Chancellor Torres clarified the following:

- Expenses: SBCCD is fiscally sound and has clean audit reports, following all BP/AP.
- Conflict of Interest: Regarding the contract with an employee's spouse; that said contract was prior to SBCCD employment. Since hiring the employee, SBCCD has not done business with that specific vendor.
- Books+: SBCCD is scheduled to end Books+ program after spring 2024. SBCCD is continuing to explore different ways and possibilities to continue the program.
 - (Trustee Williams: collegially consult with faculty to provide affordable books to students)
 - (Trustee Harrison: requested to amend Books+ including data of the program.)

V. ORGANIZATIONAL MEETING OF THE BOARD

A. Election of Board Chair, Vice Chair, and Clerk

[Motion: to approve nomination of 2024 Board Chair as Trustee Houston. Vice Chair as Trustee Viricel, and Clerk as Trustee Williams.](#)

[Moved by Trustee Longville. Seconded by Trustee Harrison.](#)

Roll call vote: [AYES: Gonzales, Harrison, Longville, Viricel, Williams, Houston, Ruiz Martinez \(advisory\), Ly \(advisory\)](#)

NOES: none
ABSTAIN: none
ABSENT: Reyes

Motion passed

- B. Election of Board Representative and Alternate to the Nominating Committee on School District Organization
Motion: to approve nomination of 2024 Board Representative as Trustee Gonzales and Alternate to the Nominating Committee as Trustee Williams for the County Committee on School District Organization.

Moved by Trustee Viricel. Seconded by Trustee Harrison.

Roll call vote: AYES: Gonzales, Harrison, Longville, Viricel, Williams, Houston, Ruiz Martinez (advisory), Ly (advisory)
NOES: none
ABSTAIN: none
ABSENT: Reyes

Motion passed

VI. APPROVAL OF MINUTES

A. 2023-11-09

Motion: to approve the 11/09/23 minutes.

Moved by Trustee Harrison. Seconded by Trustee Viricel.

Roll call vote: AYES: Gonzales, Harrison, Longville, Viricel, Williams, Houston, Ruiz Martinez (advisory), Ly (advisory)
NOES: none
ABSTAIN: none
ABSENT: Reyes

Motion passed

VII. RECOGNITION/CELEBRATIONS

A. Applause Cards

The Board recognized applause recipients for extending extra effort to provide quality service and valued assistance.

VIII. ACTION AGENDA

A. Assignment to Board Advisory Committees

Motion: to approve the nomination of 2024 Board Legislative Committee Chair as Trustee Reyes, and representatives as Trustee Viricel, and Trustee Longville.

Moved by Trustee Williams. Seconded by Trustee Harrison

Roll call vote: AYES: Gonzales, Harrison, Longville, Viricel, Williams, Houston, Ruiz Martinez (advisory), Ly (advisory)

NOES: none
ABSTAIN: none
ABSENT: Reyes

Motion passed

Board Finance Committee Chair as Trustee Gonzales, and representatives as Trustee Houston, and Trustee Harrison.

Moved by Trustee Williams. Seconded by Trustee Viricel.

Roll call vote: AYES: Gonzales, Harrison, Longville, Viricel, Williams, Houston, Ruiz Martinez (advisory), Ly (advisory)

NOES: none
ABSTAIN: none
ABSENT: Reyes

Motion passed

B. Assignment to the San Bernardino Regional Emergency Training Center Joint Powers Authority

Motion: to approve the nomination of the 2024 assignment of Trustee Houston to the San Bernardino Regional Emergency Training Center Joint Powers Authority.

Moved by Trustee Harrison. Seconded by Trustee Gonzales.

Roll call vote: AYES: Gonzales, Harrison, Longville, Reyes, Viricel, Williams, Houston, Ruiz Martinez (advisory), Ly (advisory)

NOES: none
ABSTAIN: none
ABSENT: Reyes

Motion passed

C. Board Policy for Final Approval

Motion: to approve the Board Policies for second reading and final approval and receive administrative procedures for information and review for consistency with Board policies.

- 3560 Alcoholic Beverages
- 5070 Attendance Accounting
- 5700 Intercollegiate Athletics

Moved by Trustee Gonzales. Seconded by Trustee Williams.

Roll call vote: AYES: Gonzales, Harrison, Longville, Viricel, Williams, Houston, Ruiz Martinez (advisory), Ly (advisory)

NOES: none
ABSTAIN: none
ABSENT: Reyes

Motion passed

- D. Independent Audit of the San Bernardino Community College District
- E. Independent Audit of KVCR TV and FM
- F. Independent Audit of the District's Measure M General Obligation Bond Program
- G. Independent Audit of the District's Measure CC General Obligation Bond Program

Motion: to approve the acceptance the independent audit of the San Bernardino Community College District, KVCR-TV and FM, District's Measure M Obligation Bond Program, District's Measure CC General Obligation Bond Program.

Moved by Trustee Harrison. Seconded by Trustee Gonzales.

Roll call vote: AYES: Gonzales, Harrison, Longville, Viricel, Williams, Houston, Ruiz Martinez (advisory), Ly (advisory)
NOES: none
ABSTAIN: none
ABSENT: Reyes

Motion passed

- H. Rescission of Resolution #2023-08-10-FP-02 Relating to the Sale of Delivery of San Bernardino Community College District 2023 Certificates of Participation

Motion: to approve the rescind of Resolution #2023-08-10-FP-02 Relating to the Sale of Delivery of San Bernardino Community College District 2023 Certificates of Participation.

Moved by Trustee Gonzales. Seconded by Trustee Longville.

Roll call vote: AYES: Gonzales, Harrison, Longville, Viricel, Williams, Houston, Ruiz Martinez (advisory), Ly (advisory)
NOES: none
ABSTAIN: none
ABSENT: Reyes

Motion passed

IX. CONSENT AGENDA

- A. Instruction/Student Services
 - 1. Advisory Committee List-Fall 2023
 - 2. Curriculum – CHC
 - 3. Curriculum - SBVC
- B. Human Resources
 - 1. Adjunct and Substitute Academic Employees
 - 2. Appointment of District Employees
 - 3. Employee Promotions
 - 4. Non-Instructional Pay

5. Payment of Stipends
6. Reclassification of Employees
- C. Business & Fiscal Services
 1. Alcoholic Beverages
 2. Conference Requests
 3. Contracts at or Above \$109,300
 4. District College Expenses
 5. Individual Memberships
 6. Interfund Borrowing Transactions
 7. Resolution #2023-11-09FS-01 Approving Transfers from the Reserve for Contingencies to Various Expenditure Classifications
- D. Facilities
 1. Amendments 01 and 02 to the Design-Build Agreement with McCarthy Building Companies

Motion: to approve the consent agenda as presented.

Moved by Trustee Harrison. Seconded by Trustee Williams.

Roll call vote: AYES: Gonzales, Harrison, Longville, Viricel, Williams, Houston, Ruiz Martinez (advisory), Ly (advisory)
NOES: none
ABSTAIN: none
ABSENT: Reyes

Motion passed

X. REPORTS

Brief reports were provided orally. All written reports are uploaded and can be referenced at www.sbccd.edu/Govenda

- A. Board Committee & Activity Reports
 1. Board Finance Committee (BFC) - Trustee Gonzales provided a brief report.
 2. Board Legislative Committee (BLC) – No report.
 3. Board Policy & Procedures Ad-Hoc Committee (BPPAC) – No report.
- B. Regional and State Reports
 1. Board of Governors (BOG) – Trustee Williams provided a brief report.
 2. Women's Caucus - No report.
 3. Joint Powers Authority – Chair Houston gave a brief report.
- C. Chancellor's Report -
 1. Goal 3 Status Report - Chancellor Rodriguez gave a brief report.
- D. Represented Groups
 1. Crafton Hills College Academic Senate – Written report was provided. Meredyth McLaren gave a brief report.
 2. Crafton Hills College Classified Senate – No report.
 3. Crafton Hills College Associated Students – Written report provided. Angelic Cuevas gave a brief report.
 4. San Bernardino Valley College Academic Senate – Written report was provided. Davena Burns Peters gave a brief report.
 5. San Bernardino Valley College Classified Senate – No report.

6. San Bernardino Valley College Associated Students – Dyami Ruiz Martinez gave a brief report.
 7. CSEA – No report.
 8. CTA - No report.t
 9. Police Officers Association - No report.
- E. Staff Reports
1. San Bernardino Valley College President – Interim President Fontanilla gave a brief report.
 2. Crafton Hills College President – President Horan gave a brief report.
 3. Executive Vice Chancellor – No report.
 4. Vice Chancellor of Human Resources & Police Services – No report.
 5. Vice Chancellor of Educational & Student Support Services – Vice Chancellor Ornelas gave a brief clarifying report.

IX. INFORMATION ITEMS

- A. Board Master Action Planning Calendar
- B. Board Policies for First Reading
- C. Budget Revenue & Expenditure Summary
- D. Construction Change Orders and Amendments - Bond
- E. Construction Change Orders and Amendments - Non-Bond
- F. Contracts Below \$109,300
- G. General Fund Cash Flow Analysis
- H. MOUs between SBCCD and the CSEA
- I. Professional Expert Short-Term and Substitute Employees
- J. Purchase Order Report
- K. Resignations
- L. Volunteers

X. ANNOUNCEMENT OF CLOSED SESSION ITEMS

- A. Conference with Labor Negotiators
Government Code 54957.6
Agency Representatives: Diana Rodriguez and Kristina Hannon
Non-Represented Groups: CSEA, CTA, POA,
Management/Supervisors, and Confidential Employees
- B. Public Employee Discipline/Dismissal/Release/Non Re-Employment
Government Code 54957
Number of cases: 1
- C. Conference with Legal Counsel – Anticipated Litigation
Significant Exposure to Litigation Pursuant to Subdivision (d)(2) and
(e) of Government Code Section 54956.9
Number of cases: 1
- D. Conference with Legal Counsel – Existing Litigation
Government Code 54956.9(e)(3) or (d)(1)
Number of cases: 2

- E. Public Employee Performance Evaluation
Government Code Section 54957(b)(1)
Title: Chancellor

XI. PUBLIC COMMENTS ON CLOSED SESSION ITEMS
None

XII. CONVENE CLOSED SESSION
The Board convened to closed session at 5:10 p.m.

XIII. RECONVENE PUBLIC MEETING
Chair Houston reconvened the public meeting at 6:26 p.m.

XIV. REPORT OF ACTION IN CLOSED SESSION
On December 8, 2023, the Board (unanimously), took action to approve the release of probationary #32085 as the College Security Officer effective December 11, 2023.


On December 8, 2023, the Board (unanimously), took action to adopt Resolution No. 2023-12-08-HR01 authorizing the District's membership as a Limited Purpose Member in the Schools Alliance for Workers' Compensation Excess Self-Funded Joint Powers Authority ("SAWCX II") and to instruct the Chancellor or designee to execute on behalf of the District the Joint Powers Agreement, LPT Proposal, Loss Transfer Agreement, and Claims Administration Agreement.

XV. ADJOURNMENT

The next meeting of the Board: Business Meeting
January 11, 2024, at 4:00 PM
SBCCD Boardroom, 550 E. Hospitality Ln., Suite 200, San Bernardino, CA

The chair adjourned the meeting at 6:28 p.m.

The Board of Trustees approved the December 8, 2023, minutes on 1/11/2024.



Joseph R. Williams, Clerk
SBCCD Board of Trustees



Heather Ford, Senior Executive Administrative Assistant
SBCCD Office of the Chancellor