



**BOARD OF TRUSTEES**  
**Meeting Minutes – February 8, 2024**

Location: SBCCD Boardroom, 550 E. Hospitality Ln., Suite 200, San Bernardino, CA  
 Livestream: <https://www.youtube.com/@sanbernardinocommunitycoll42/streams>  
 Meeting materials: [www.sbccd.edu/govenda](http://www.sbccd.edu/govenda)

**MEMBERS PRESENT**

Anne Viricel, Vice Chair  
 Nathan Gonzales, Trustee  
 Gloria Macias Harrison, Trustee  
 Frank Reyes, Trustee  
 Michelle Ly, CHC Student Trustee (advisory)  
 Dyami Ruiz-Martinez, SBVC Student Trustee (advisory)

**ADMINISTRATORS PRESENT**

Diana Z. Rodriguez, Chancellor  
 Jose Torres, Executive Vice Chancellor  
 Kevin Horan, CHC President  
 Linda Fontanilla, SBVC Interim President  
 Kristina Hannon, VC Human Resources & Police Services  
 Nohemy Ornelas, VC Educational & Student Support Services  
 Angel Rodriguez, Associate Vice Chancellor Government Relations & Strategic Communications  
 Heather Ford, Senior Executive Administrative Assistant

**MEMBERS ABSENT**

Stephanie Houston, Chair  
 Joseph Williams, Clerk  
 John Longville, Trustee

**ADMINISTRATORS ABSENT**

**I. CALL TO ORDER – PLEDGE OF ALLEGIANCE**

Trustee Viricel called the meeting to order at 4:00 p.m.  
 Trustee Reyes led the pledge of allegiance.

**II. PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS**

Dr. Reshmi Kappathl  
 Jessy Lemieux  
 Robert McAtee  
 Ela Lara  
 Eliseo Lara  
 Frank Acosta  
 Vanya Pesaro  
 Mariana Macamay

**III. CLARIFICATION**

Executive Vice Chancellor clarified the Covid-10 State relief funds that were allocated to students and SBCCD was the only district in the state who allocated the institutional funds to our students. Thereafter, SBCCD received institutional relief funds two and three years and, again, allocated the institutional funds to our students.

**IV. APPROVAL OF MINUTES**

A. 2024-01-11

Motion: to approve the 01/11/2024 minutes.

Moved by Trustee Gonzales. Seconded by Trustee Harrison.

Roll call vote: AYES: Gonzales, Harrison, Reyes, Viricel, Ruiz Martinez (advisory), Ly (advisory)  
 NOES: none  
 ABSTAIN: none  
 ABSENT: Houston, Longville, Williams

Motion passed

**V. RECOGNITION/CELEBRATIONS**

A. Applause Cards

The Board recognized applause recipients for extending extra effort to provide quality service and valued assistance.

VI. ACTION AGENDA

A. 2024 Early Retirement Incentive Plan

Motion: to approve the 2024 Early Retirement Incentive Plan

Moved by Trustee Harrison. Seconded by Trustee Gonzales.

Roll call vote:      AYES: Gonzales, Harrison, Reyes, Viricel, Ruiz Martinez (advisory), Ly (advisory)  
                             NOES: none  
                             ABSTAIN: none  
                             ABSENT: Houston, Longville, Williams

Motion passed

VII. CONSENT AGENDA

A. Human Resources

1. Adjunct and Substitute Academic Employees
2. Alternative Work Placement of Employees
3. Appointment of District Employees
4. Appointment of Interim Managers
5. Appointment of Temporary Academic Employees
6. Classified Job Descriptions and Revision to Classified Salary Schedule
7. Employee Promotions
8. Management Tuition Reimbursement
9. MOUs between SBCCD and the SBCCDPOA - Article 7 Pay and Allowances
10. Non-Instructional Pay
11. Payment of Stipends
12. Placement of Classified Employees on the 39-Month Reemployment List
13. Revise Rates of Pay for Professional Expert and Short-Term Employees

B. Business & Fiscal Services

1. Affirmation of Guiding Principles for the FCC Auction Proceeds
2. Conference Requests
3. Contracts at or Above \$114,500
4. District and College Expenses
5. Individual Memberships
6. Nonresident Tuition and Capital Outlay Fees
7. Prioritized Board Directives for Development of the 2024-25 Budget
8. Resolution #2024-02-08-FS-01 Approving Transfers from the Reserve for Contingencies to Various Expenditure Classifications
9. Surplus Property and Authorization for Private Sale or Disposal

C. Facilities

1. Master Services Agreements and Task Orders for Bond Construction

Motion: to approve the consent agenda as presented.

Moved by Trustee Gonzales. Seconded by Trustee Reyes.

Roll call vote: AYES: Gonzales, Harrison, Reyes, Viricel, Ruiz Martinez (advisory), Ly (advisory)  
NOES: none  
ABSTAIN: none  
ABSENT: Houston, Longville, Williams

Motion passed

## VIII. REPORTS

Brief reports were provided orally. All written reports are uploaded and can be referenced at [www.sbccd.edu/Govenda](http://www.sbccd.edu/Govenda)

- A. Board Committee & Activity Reports
  - 1. Board Finance Committee (BFC) - Trustee Gonzales provided a brief report.
  - 2. Board Legislative Committee (BLC) – Trustee Reyes provided a brief report.
  - 3. Board Policy & Procedures Ad-Hoc Committee (BPPAC) – Trustee Gonzales provided a brief report.
- B. Regional and State Reports
  - 1. Board of Governors (BOG) – No report.
  - 2. Joint Powers Authority – No report.
- C. Chancellor's Report -
  - 1. Goal 3 Status Report - Chancellor Rodriguez gave a brief report.
- D. Represented Groups
  - 1. Crafton Hills College Academic Senate – Meridyth McLaren provided a brief report.
  - 2. Crafton Hills College Classified Senate – Karen Peterson provided a brief report.
  - 3. Crafton Hills College Associated Students – Nikki Baugh provided a brief report.
  - 4. San Bernardino Valley College Academic Senate – Davena Burns Peters provided a brief report.
  - 5. San Bernardino Valley College Classified Senate – No report.
  - 6. San Bernardino Valley College Associated Students – No report.
  - 7. CSEA – Ernest Guillen provided a brief report.
  - 8. CTA – Amber Wallick provided a brief report.
  - 9. Police Officers Association - No report.
- E. Staff Reports
  - 1. San Bernardino Valley College President – Interim President Fontanilla gave a brief report.
  - 2. Crafton Hills College President – President Horan gave a brief report.
  - 3. Executive Vice Chancellor – No report.
  - 4. Vice Chancellor of Human Resources & Police Services – No report.
  - 5. Vice Chancellor of Educational & Student Support Services – No report.

## IX. INFORMATION ITEMS

- a. Board Master Action Planning Calendar
- b. Budget Revenue & Expenditure Summary
- c. Construction Change Orders and Amendments - Non-Bond
- d. Contracts Below \$114,500
- e. Districtwide Grant Submission Update
- f. General Fund Cash Flow Analysis
- g. MOUs between SBCCD and the CSEA
- h. Professional Expert Short-Term and Substitute Employees
- i. Purchase Order Report
- j. Resignations

## X. ANNOUNCEMENT OF CLOSED SESSION ITEMS

- A. Conference with Labor Negotiators  
Government Code 54957.6  
Agency Representatives: Diana Rodriguez and Kristina Hannon

- Non-Represented Groups: CSEA, CTA, POA,  
Management/Supervisors, and Confidential Employees
- B. Public Employee Discipline/Dismissal/Release/Non Re-Employment  
Government Code 54957  
Number of cases: 1
  - C. Conference with Legal Counsel – Anticipated Litigation  
Significant Exposure to Litigation Pursuant to Subdivision (d)(2) and  
(e) of Government Code Section 54956.9  
Number of cases: 1
  - D. Conference with Legal Counsel – Existing Litigation  
Government Code 54956.9(e)(3) or (d)(1)  
Number of cases: 2
  - E. Public Employee Performance Evaluation  
Government Code Section 54957(b)(1)  
Title: Chancellor

**XI. PUBLIC COMMENTS ON CLOSED SESSION ITEMS**  
None

**XII. CONVENE CLOSED SESSION**  
The Board convened to closed session at 5:08 p.m.

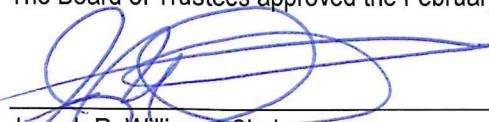
**XIII. RECONVENE PUBLIC MEETING**  
Vice Chair Viricel reconvened the public meeting at 6:29 p.m.

**XIV. REPORT OF ACTION IN CLOSED SESSION**  
On February 8, 2024, the Board unanimously (Viricel, Reyes, Gonzales, Longville, Harrison) took action to approve the settlement of Workers Comp Claim #600001 with employee #28392

**XV. ADJOURNMENT**  
The next meeting of the Board: Strategy Session  
February 22, 2024, at 4:00 PM  
SBCCD Boardroom, 550 E. Hospitality Ln., Suite 200, San Bernardino, CA

The chair adjourned the meeting at 6:30 p.m.

The Board of Trustees approved the February 8, 2024, minutes on 3/14/2024.

  
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Joseph R. Williams, Clerk  
SBCCD Board of Trustees

  
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Heather Ford, Senior Executive Administrative Assistant  
SBCCD Office of the Chancellor