



BOARD OF TRUSTEES Meeting Minutes – April 11, 2024

Location: Crafton Hills College, 11711 San Canyon Rd. Yucaipa, CA

Livestream: <https://www.youtube.com/@sanbernardinocommunitycoll42/streams>

Meeting materials: www.sbccd.edu/govenda

MEMBERS PRESENT

Stephanie Houston, Chair
Joseph Williams, Clerk (arrived at 4:29 p.m.)
Nathan Gonzales, Trustee
Gloria Macías Harrison, Trustee
John Longville, Trustee
Michelle Ly, CHC Student Trustee (advisory)
Dyami Ruiz-Martinez, SBVC Student Trustee (advisory)

MEMBERS ABSENT

Anne Viricel, Vice Chair
Frank Reyes, Trustee

ADMINISTRATORS PRESENT

Jose Torres, Executive Vice Chancellor
Kevin Horan, CHC President
Linda Fontanilla, SBVC Interim President
Nohemy Ornelas, VC Educational & Student Support Services

ADMINISTRATORS ABSENT

Diana Z. Rodriguez, Chancellor
Kristina Hannon, VC Human Resources & Police Services
Angel Rodriguez, Associate Vice Chancellor Government Relations & Strategic Communications

I. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Chair Houston called the meeting to order at 4:00 p.m.
Trustee Harrison led the pledge of allegiance.

II. PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

None

III. CLARIFICATION

None

IV. APPROVAL OF MINUTES

A. 03-14-2024

Motion: to approve the 03-14-2024 minutes.

Moved by Trustee Harrison. Seconded by Trustee Gonzales.

Electronic vote: AYES: Gonzales, Harrison, Longville, Houston, Ruiz Martinez (advisory), Ly (advisory)

NOES: none

ABSTAIN: none

ABSENT: Reyes, Viricel, Williams

Motion passed

V. RECOGNITION/CELEBRATIONS

A. Applause Cards

The Board recognized applause recipients for extending extra effort to provide quality service and valued assistance.

B. Retirements

- Adams, Kathryn, Professor, Child Development, SBVC After 26 years of service with the District, Kathryn has submitted a letter of intent to retire, effective May 22, 2024. Kathryn began her employment with SBCCD as a Child Development Instructor at the Child Development Center, a position she held for the entirety of her professional career.
- Boatman, John, Lead Grounds Caretaker, CHC After 32 years of service with the District, John has submitted a letter of intent to retire, effective March 28, 2024. John began his employment with SBCCD as a Grounds Caretaker in the

Maintenance Department. In 2020 John was promoted to Lead, Grounds Caretaker where he remained for the rest of his professional career.

- Loera, Manuel, Professor, Automotive, SBVC After 43 years of service with the District, Manuel has submitted a letter of intent to retire, effective June 1, 2024. Manuel began his employment with SBCCD as an Instructor, Automotive in the Applied Technology Department, a position he held for the entirety of his professional career.
- Simental, Yolanda, Associate Dean, Health Sciences After 14 years of service with the District, Yolanda has submitted a letter of intent to retire, effective June 1, 2024. Yolanda began her employment with SBCCD as a Nursing Instructor in the Nursing Department. In 2021 Yolanda was promoted to Associate Dean, Health Sciences, where she remained for the rest of her professional career.
- Treacy-Abarca, Blanca, Teacher's Assistant, SBVC After 21 years of service with the District, Blanca has submitted a letter of intent to retire, effective June 1, 2024. Blanca began her employment with SBCCD as a Child Development Assistant at the Child Development Center, a position she held for the entirety of her professional career.

The commitment and dedication of Truong has shown to the campus and all those she works with is unwavering. The District is truly grateful for the years of service and congratulates on your retirement.

VI. ACTION AGENDA

A. Board Policies for Final Approval

Motion: to approve the 2024 Early Retirement Incentive Plan

Moved by Trustee Harrison. Seconded by Trustee Gonzales.

Electronic vote: AYES: Gonzales, Harrison, Longville, Houston, Ruiz Martinez (advisory), Ly (advisory)
NOES: none
ABSTAIN: none
ABSENT: Reyes, Viricel, Williams

Motion passed

B. College and Career Access Pathways Partnership Agreement with Bear Valley Unified School District

Motion: to approve the 03-14-2024 minutes.

Moved by Trustee Gonzales. Seconded by Trustee Harrison.

Electronic vote: AYES: Gonzales, Harrison, Longville, Houston, Ruiz Martinez (advisory), Ly (advisory)
NOES: none
ABSTAIN: none
ABSENT: Reyes, Williams, Virice;

Motion passed

C. Endorse Nomination of 2024 Classified Employee of the Year Award

Motion: amended item adding the employee names to endorse the nomination of Damon Smith as the Classified Employee of the Year Award.

Moved by Trustee Longville. Seconded by Trustee Harrison.

Electronic vote: AYES: Gonzales, Harrison, Longville, Houston, Ruiz Martinez (advisory), Ly (advisory)

NOES: none
ABSTAIN: none
ABSENT: Reyes, Williams, Viricel

Motion passed

D. Tentative Agreement with the CTA

Motion: Tentative Agreement with the CTA

Moved by Trustee Gonzales. Seconded by Trustee Longville

Discussion: Tentative agreement and the CTA membership will vote on April 15, 2024. It is pending CTA membership vote. Negotiations begins next year.

Electronic vote: AYES: Gonzales, Harrison, Longville, Houston, Ruiz Martinez (advisory), Ly (advisory)
NOES: none
ABSTAIN: none
ABSENT: Reyes, Viricel, Williams

Motion passed

E. Student Trustee Privileges

Motion: to approve student trustee privileges.

Moved by Student Trustee Ruiz Martinez. Seconded by Student Trustee Ly.

Electronic vote: AYES: Gonzales, Harrison, Longville, Houston, Ruiz Martinez (advisory), Ly (advisory)
NOES: none
ABSTAIN: none
ABSENT: Reyes, Viricel, Williams

Motion passed

VII. CONSENT AGENDA

- A. Curriculum – CHC
- B. Curriculum - SBVC
- C. Human Resources
 - 1. Adjunct and Substitute Academic Employees
 - 2. Appointment of District Employees
 - 3. Appointment of District Employees – Rescind
 - 4. Classified Advancement for Academic Employees
 - 5. Employee Promotions
 - 6. Employee Transfer
 - 7. MOUs between SBCCD and CTA
 - 8. Non-Instructional Pay
 - 9. Payment of Stipends
 - 10. Placement of Classified Employees on the 39-Month Reemployment List
 - 11. Revise Rates of Pay for Short-Term Employees

- D. Business & Fiscal Services
 - 1. Alcoholic Beverages
 - 2. Conference Requests

3. Contracts at or Above \$114,500
4. District and College Expenses
5. Regular Meeting Dates
6. Resolution #2024-04-11FS-01 Approving Transfers from the Reserve for Contingencies to Various Expenditure Classifications
7. Resolution #2024-04-11-FS-02 Authorizing Temporary Interfund Borrowing
8. Revised Authorized Signature List for 2023-24
9. Surplus Property and Authorization for Private Sale or Disposal

E. Facilities

1. Award Bid #CC02-3621.00 CHC Crafton Hall Renovation Project
2. Award Bid #SM-01-2122-6C Package 1 SBVC Roof Replacement – ADSS Building Project
3. Award Bid #SM-01-2122-6C Package 2 SBVC Roof Replacement – ADSS Building Project
4. Master Services Agreements and Task Orders for Bond Construction

Trustee Gonzales pulled Consent Agenda Item D.1 Award Bid #CC02-3621.00 CHC Crafton Hall Renovation Project

Motion: to approve the consent agenda except item D.1 Award Bid #CC02-3621.00 CHC Crafton Hall Renovation Project Moved by Trustee Harrison. Seconded by Trustee Gonzales.

Roll call vote: AYES: Gonzales, Harrison, Longville, Williams, Houston, Ruiz Martinez (advisory), Ly (advisory)
NOES: none
ABSTAIN: none
ABSENT: Reyes, Viricel

Motion passed

Motion: to approve the Consent Agenda Item D.1 Award Bid #CC02-3621.00 CHC Crafton Hall Renovation Project

Moved by Trustee Harrison. Seconded by Chair Houston.

Discussion: Trustee Gonzales does not favor the design over the original architecture.

Roll call vote: AYES: Harrison, Longville, Williams, Houston, Ly (advisory)
NOES: none
ABSTAIN: Gonzales, Ruiz Martinez (advisory)
ABSENT: none

Motion passed

VIII. REPORTS

Brief reports were provided orally. All written reports are uploaded and can be referenced at www.sbccd.edu/Govenda

- A. Board Committee & Activity Reports
 1. Board Finance Committee (BFC) - Trustee Gonzales provided a brief report.
 2. Board Legislative Committee (BLC) – No report.
 3. Board Policy & Procedures Ad-Hoc Committee (BPPAC) – Trustee Gonzales provided a brief report.
- B. Regional and State Reports
 1. Board of Governors (BOG) – Trustee Williams gave a brief report.
 2. Joint Powers Authority – Trustee Houston gave a brief report.
- C. Chancellor's Report -
 1. Goal 3 Status Report – Executive Vice Chancellor provided a brief report.

D. Represented Groups

1. Crafton Hills College Academic Senate –Meredyth McLaren provided a brief report and a written report was provided.
2. Crafton Hills College Classified Senate – Karen Peterson provided a brief report.
3. Crafton Hills College Associated Students – Hadi Natour provided a brief report and a written report was provided.
4. San Bernardino Valley College Academic Senate – Davena Burns Peters provided a brief report.
5. San Bernardino Valley College Classified Senate – No report.
6. San Bernardino Valley College Associated Students – Nelva Ruiz Martinez, Byron Staffard, Ricardo, Gina provided a brief report.
7. CSEA – No report.
8. CTA – No report.
9. Police Officers Association - No report.

E. Staff Reports

1. San Bernardino Valley College President – Interim President Fontanilla provided a brief report.
2. Crafton Hills College President – President Horan provided a report.
3. Executive Vice Chancellor – Executive Vice Chancellor Torres have a brief report.
4. Vice Chancellor of Human Resources & Police Services – No report.
5. Vice Chancellor of Educational & Student Support Services – No report.

IX. INFORMATION ITEMS

- A. Board Master Action Planning Calendar
- B. Board Policies for First Reading
- C. Budget Revenue & Expenditure Summary
- D. Contracts Below \$114,500
- E. Construction Change Orders and Amendments – Bond Program
- F. Districtwide Grant Submission Update
- G. General Fund Cash Flow Analysis
- H. MOUs between SBCCD and the CSEA
- I. Professional Expert Short-Term and Substitute Employees
- J. Purchase Order Report
- K. Volunteers

X. ANNOUNCEMENT OF CLOSED SESSION ITEMS

- A. Conference with Labor Negotiators
Government Code 54957.6
Agency Representatives: Diana Rodriguez and Kristina Hannon
Non-Represented Groups: CSEA, CTA, POA,
Management/Supervisors, and Confidential Employees
- B. Public Employee Discipline/Dismissal/Release/Non Re-Employment
Government Code 54957
Number of cases: 1
- C. Conference with Legal Counsel – Anticipated Litigation
Significant Exposure to Litigation Pursuant to Subdivision (d)(2) and
(e) of Government Code Section 54956.9
Number of cases: 1
- D. Conference with Legal Counsel – Existing Litigation
Government Code 54956.9(e)(3) or (d)(1)
Number of cases: 1
- E. Public Employee Performance Evaluation
Government Code Section 54957(b)(1)
Title: Chancellor

XI. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

None

XII. CONVENE CLOSED SESSION

The Board convened to closed session at 5:00 p.m.

XIII. RECONVENE PUBLIC MEETING

Chair Houston reconvened the public meeting at 5:29 p.m.

XIV. REPORT OF ACTION IN CLOSED SESSION

XV. ADJOURNMENT

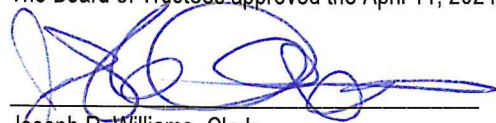
The next meeting of the Board: Strategy Session

April 25, 2024, at 4:00 PM

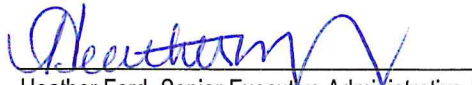
SBCCD Boardroom, 550 E. Hospitality Ln., Suite 200, San Bernardino, CA

The chair adjourned the meeting at 5:29 p.m.

The Board of Trustees approved the April 11, 2024, minutes on May 9, 2024.



Joseph R. Williams, Clerk
SBCCD Board of Trustees



Heather Ford, Senior Executive Administrative Assistant
SBCCD Office of the Chancellor