



## BOARD OF TRUSTEES Meeting Minutes – June 13, 2024

Location: San Bernardino Community College District Boardroom, 550 E. Hospitality Ln., Ste 200, San Bernardino, CA 92408  
Livestream: <https://www.youtube.com/@sanbernardinocommunitycoll42/streams>  
Meeting materials: [www.sbccd.edu/govenda](http://www.sbccd.edu/govenda)

### MEMBERS PRESENT

Stephanie Houston, Chair  
Anne Viricel, Vice Chair  
Joseph Williams, Clerk  
Nathan Gonzales, Trustee  
Gloria Macías Harrison, Trustee  
John Longville, Trustee  
Frank Reyes, Trustee  
Hadi Natour, CHC Student Trustee (advisory)  
Nelva Ruiz-Martinez, SBVC Student Trustee (advisory)

### MEMBERS ABSENT

### ADMINISTRATORS PRESENT

Diana Z. Rodriguez, Chancellor  
Jose Torres, Executive Vice Chancellor  
Kevin Horan, CHC President  
Linda Fontanilla, SBVC Interim President  
Kristina Hannon, VC Human Resources & Police Services  
Angel Rodriguez, Associate Vice Chancellor Government Relations & Strategic Communications

### ADMINISTRATORS ABSENT

## I. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Chair Houston called the meeting to order at 4:00 p.m.  
Chair Hoston led the pledge of allegiance.

## II. PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

Rita Lopez  
Danielle Graham  
Cari Geiss  
Kary Payumo  
Rebecca Peterson  
Gwen Dowdy Rodgers

## III. CLARIFICATION

None

## IV. OATH OF OFFICE

Chair Houston administered the Oath of Office to CHC Student Trustee Hadi Natour and SBVC Student Trustee Nelva Ruiz-Martinez

## V. APPROVAL OF MINUTES

A. 04/25/24, 05/09/24, and 05/23/24

Motion: to approve the 04/25/24, 05/09/24, and 05/23/24 meeting minutes

Moved by Trustee Gonzales. Seconded by Trustee Longville.

Electronic vote: AYES: Natour (advisory), Ruiz Martinez (advisory), Gonzales, Harrison, Longville, Reyes, Williams, Viricel, Houston  
NOES: none  
ABSTAIN: none  
ABSENT: none

Motion passed

## VI. RECOGNITION/CELEBRATIONS

A. Recognition of Trustee Dr. Anne L. Viricel and Trustee Gloria Macias Harrison

Trustees Viricel and Macias Harrison have been instrumental in shaping the district's policies and advocating for

student success throughout their tenures.

Trustee Dr. Anne L. Viricel

- Concluding her service on the SBCCD governing board, where she has served since 2015.
- Has served the governing board as Chair, Vice Chair, and Clerk of the Board.

Trustee Gloria Macias Harrison

- Concluding her service on the SBCCD governing board, where she has served since 2012.
- Served as President of Crafton Hills College for 12 years, Vice President of Instruction for 6 years, and taught for 20 years at San Bernardino Valley College.
- Has served the governing board as Chair, Vice Chair, and Clerk of the Board.

We extend our heartfelt thanks to both Gloria Macías Harrison and Dr. Anne L. Viricel for their outstanding service and dedication to the San Bernardino Community College District. Their legacy of leadership and commitment to education will continue to inspire and guide us.

B. Applause Cards

The Board recognized applause recipients for extending extra effort to provide quality service and valued assistance.

**VII. PROVISIONAL APPOINTMENT TRUSTEE AREA 7 CANDIDATES INTERVIEWS**

Pursuant to Education Code 5091, on April 25, 2024 the Board of Trustees voted and accepted the resignation of Trustee Dr. Anne L. Viricel effective June 30, 2024, and to fill the vacancy by a provisional appointment. The person appointed shall hold office until the next regularly scheduled election for district Board members and shall be afforded all the powers and duties of a Board member upon appointment.

Pursuant to Education Code 35178, A member of the governing board of a school district who has tendered a resignation with a deferred effective date pursuant to Section 5090 shall, until the effective date of the resignation, continue to have the right to exercise all powers of a member of the governing board, except that such member shall not have the right to vote for his or her successor in an action taken by the board to make a provisional appointment pursuant to Section 5091.

Trustee Dr. Anne L. Viricel was seated with the audience/public and did not participate.

- A. Angela Brantley – Candidate withdrew their application
- B. Amy Lillestrand
- C. June Yamamoto
- D. Cherina Octavia Betters
- E. Edward Bonadiman – Candidate withdrew their application

**VIII. ACTION AGENDA**

- A. Provisional Appointment to fill Vacancy in Trustee Area 7

Trustee Harrison nominated Candidate June Yamamoto.

Motion: to appoint the Provisional Appointment of June Yamamoto to fill vacancy in Trustee Area 7.

Moved by Trustee Harrison. Seconded by Trustee Reyes.

Electronic vote: AYES: Natour (advisory), Harrison, Reyes  
NOES: Ruiz Martinez (advisory), Houston, Williams, Gonzales,  
ABSTAIN: Longville  
ABSENT: none

Motion failed.

Trustee Williams nominated Candidate Cherina Octavia Betters.

Motion: to appoint the Provisional Appointment of Cherina Octavia Betters to fill vacancy in Trustee Area 7.

Moved by Trustee Williams. Seconded by Trustee Gonzales.

Electronic vote: AYES: Gonzales, Williams, Houston, Longville  
NOES: Harrison, Reyes  
ABSTAIN: Natour (advisory), Ruiz Martinez (advisory),  
ABSENT: none

Motion passed

Trustee Dr. Anne L. Viricel regained her seat at the dais.

**B. Election of Board Vice Chair**

Trustee Williams nominated Trustee Gonzales

Motion: to appoint Trustee Gonzales as the Board Vice Chair.

Moved by Trustee Williams. Seconded by Trustee Reyes.

Electronic vote: AYES: Natour (advisory), Ruiz Martinez (advisory), Gonzales, Harrison, Longville, Reyes, Williams, Viricel,  
Houston  
NOES: none  
ABSTAIN: none  
ABSENT: none

Motion passed

**C. Board Policies for Final Approval**

Motion: to approve board policies for final approval with the exception of Board Policy 2510 Participation in Local Decision-Making.

Moved by Trustee Harrison. Seconded by Trustee Longville.

Chancellor Rodriguez pulled Board Policy 2510 Participation in Local Decision-Making and it was tabled.

Electronic vote: AYES: Natour (advisory), Ruiz Martinez (advisory), Gonzales, Harrison, Longville, Reyes, Williams, Viricel,  
Houston  
NOES: none  
ABSTAIN: none  
ABSENT: none

Motion passed

- D. College and Career Access Pathways Partnership Agreement with San Bernardino City USD  
Motion: to approve the College and Career Access Pathways Partnerships Agreement with San Bernardino City USD

Moved by Trustee Harrison. Seconded by Trustee Longville.

Electronic vote: AYES: Natour (advisory), Ruiz Martinez (advisory), Gonzales, Harrison, Longville, Reyes, Williams, Viricel, Houston  
NOES: none  
ABSTAIN: none  
ABSENT: none

Motion passed

- E. District Technology Master Plan (DTMP) 2023-2028  
Motion: to approve the District Technology Master Plan (DTMP) 2023-2028

Moved by Trustee Gonzales. Seconded by Trustee Harrison.

Electronic vote: AYES: Natour (advisory), Ruiz Martinez (advisory), Gonzales, Harrison, Longville, Reyes, Williams, Viricel, Houston  
NOES: none  
ABSTAIN: none  
ABSENT: none

Motion passed

- F. 2024 District Support Operations Reorganization  
Motion: to approve the 2024 District Support Operations Reorganization

Moved by Trustee Viricel. Seconded by Trustee Harrison.

Electronic vote: AYES: Natour (advisory), Ruiz Martinez (advisory), Gonzales, Harrison, Longville, Reyes, Williams, Viricel, Houston  
NOES: none  
ABSTAIN: none  
ABSENT: none

Motion passed

- G. Executive Leadership Salary Schedule  
Motion: to approve the Executive Leadership Salary Schedule

Moved by Trustee Viricel. Seconded by Trustee Harrison.

Electronic vote: AYES: Natour (advisory), Ruiz Martinez (advisory), Gonzales, Harrison, Longville, Reyes, Williams, Viricel, Houston  
NOES: none  
ABSTAIN: none  
ABSENT: none

Motion passed

- H. Employment Contract for Chancellor

Motion: to approve the Employment Contract for the Chancellor

Moved by Trustee Harrison. Seconded by Trustee Williams.

Electronic vote: AYES: Natour (advisory), Ruiz Martinez (advisory), Gonzales, Harrison, Longville, Reyes, Williams, Viricel, Houston  
NOES: none  
ABSTAIN: none  
ABSENT: none

Motion passed

I. FY 2024-25 Tentative Budget

Motion: to approve the FY 2024-25 Tentative Budget

Moved by Trustee Gonzales. Seconded by Trustee Reyes.

Electronic vote: AYES: Natour (advisory), Ruiz Martinez (advisory), Gonzales, Harrison, Longville, Reyes, Williams, Viricel, Houston  
NOES: none  
ABSTAIN: none  
ABSENT: none

Motion passed

J. Resolution #2024-06-13-BOT-01 Regarding Compensation of the SBCCD Board of Trustees

Motion: to adopt Resolution #2024-06-13-BOT- 01 Regarding Compensation of the SBCCD Board of Trustees.

Moved by Trustee Longville. Seconded by Trustee Viricel.

Electronic vote: AYES: Natour (advisory), Ruiz Martinez (advisory), Gonzales, Harrison, Longville, Reyes, Williams, Viricel, Houston  
NOES: none  
ABSTAIN: none  
ABSENT: none

Motion passed

K. Resolution #2024-06-13-CO01 Order of Election and the Specifications of the Election Order

Motion: to adopt Resolution #2024-06-13-CO01 Order of Election and the Specifications of the Election Order with the understanding if needed to add the seats up for election to be added at a later time.

Moved by Trustee Harrison. Seconded by Trustee Gonzales.

Electronic vote: AYES: Natour (advisory), Ruiz Martinez (advisory), Gonzales, Harrison, Longville, Reyes, Williams, Viricel, Houston  
NOES: none  
ABSTAIN: none  
ABSENT: none

Motion passed

L. Resolution #2024-06-13-FS01 Regarding the Expenditure of Prop 30 Education Protection Account Funds

Motion: to adopt Resolution #2024-06-13-FS01 Regarding the Expenditure of Prop 30 Education Protection Account Funds

Moved by Trustee Gonzales. Seconded by Trustee Williams.

Electronic vote: AYES: Natour (advisory), Ruiz Martinez (advisory), Gonzales, Harrison, Longville, Reyes, Williams, Viricel, Houston  
NOES: none  
ABSTAIN: none  
ABSENT: none

Motion passed

**IX. CONSENT AGENDA**

- A. Instruction/Student Services
  - 1. Curriculum – CHC
  - 2. Curriculum – SBVC
- B. Human Resources
  - 1. Adjunct and Substitute Academic Employees
  - 2. Advancement in Rank
  - 3. Appointment of District Employees
  - 4. Appointment of Interim Managers
  - 5. Appointment of Temporary Academic Employees
  - 6. Classified Advancement for Academic Employees
  - 7. Employee Promotions
  - 8. Employee Contracts for Academic Classified Managers
  - 9. Employment Contracts for Executive Managers
  - 10. Management Job Descriptions
  - 11. Non-Instructional Pay
  - 12. Payment of Stipends
  - 13. POA Bargaining Agreement, Articles, and Appendices
  - 14. Revised Rates of Pay for Professional Expert Hourly Employees
- C. Business & Fiscal Services
  - 1. Authorized Signature List for FY 2024-25
  - 2. Contracts at or Above \$114,500
  - 3. District and College Expenses
  - 4. District Bank Accounts
  - 5. Individual Memberships
  - 6. Interfund Borrowing Transactions
  - 7. Resolution #2024-06-13FS02 Approving the Gann Limit for Fiscal Year 2024-25
  - 8. Resolution #2024-06-13FS03 Approving Transfers from the Reserve for Contingencies to Various Expenditure Classifications
  - 9. Resolution #2024-06-13BS01 through 04 and Signature Authorizations for the State of California
  - 10. Soul Source Suppliers for Fiscal Year 2024-25
  - 11. Surplus Property and Authorize Private Donation
  - 12. Surplus Property and Authorization for Private Sale or Disposal
- D. Facilities
  - 1. 2026-2030 Five-Year Construction Plan
  - 2. Master Services Agreements and Task Orders for Bond Construction

Trustee Williams pulled item C.7. Resolution #2024-06-13FS02 Approving the Gann Limit for Fiscal Year 2024-25.

Motion: to approve the consent agenda with the exception of C.7. Resolution #2024-06-13FS02 Approving the Gann Limit for Fiscal Year 2024-25.

Moved by Trustee Longville. Seconded by Trustee Viricel.

Electronic vote: AYES: Natour (advisory), Ruiz Martinez (advisory), Gonzales, Harrison, Longville, Reyes, Williams, Viricel, Houston  
NOES: none  
ABSTAIN: none  
ABSENT: none

Motion passed

Motion: to approve C.7. Resolution #2024-06-13FS02 Approving the Gann Limit for Fiscal Year 2024-25

Moved by Trustee Viricel. Seconded by Trustee Gonzales.

Discussion: Executive Vice Chancellor explained the purpose and definition of the Gann Limit.

Electronic vote: AYES: Natour (advisory), Ruiz Martinez (advisory), Gonzales, Harrison, Longville, Reyes, Williams, Viricel, Houston  
NOES: none  
ABSTAIN: none  
ABSENT: none

Motion passed

## X. REPORTS

Brief reports were provided orally. All written reports are uploaded and can be referenced at [www.sbccd.edu/Govenda](http://www.sbccd.edu/Govenda)

- A. Board Committee & Activity Reports
  1. Board Finance Committee (BFC) - Trustee Gonzales provided a brief report.
  2. Board Legislative Committee (BLC) – Trustee Reyes provided a brief report.
  3. Board Policy & Procedures Ad-Hoc Committee (BPPAC) – Trustee Gonzales provided a brief report.
- B. Regional and State Reports
  1. Board of Governors (BOG) – Trustee Williams provided a brief report.
  2. Joint Powers Authority – Chair Houston provided a brief report.
- C. Chancellor's Report – Chancellor Rodriguez provided a brief report.
- D. Represented Groups
  1. Crafton Hills College Academic Senate. No report.
  2. Crafton Hills College Classified Senate – No report.
  3. Crafton Hills College Associated Students – No report.
  4. San Bernardino Valley College Academic Senate – No report.
  5. San Bernardino Valley College Classified Senate – No report.
  6. San Bernardino Valley College Associated Students – Vice President provided a brief report.
  7. CSEA – No report.
  8. CTA – No report.
  9. Police Officers Association – Officer James Quigley provided a written report.
- E. Staff Reports
  1. San Bernardino Valley College President – Interim President Fontanilla provided a brief report.
  2. Crafton Hills College President – President Horan provided a brief report.

3. Executive Vice Chancellor – Jose Torres provided a brief report.
4. Vice Chancellor of Human Resources & Police Services – No report.
5. Vice Chancellor of Educational & Student Support Services – No report.

**IX. INFORMATION ITEMS**

- A. Board Master Action Planning Calendar
- B. Board Policies for First Reading
- C. Budget Revenue & Expenditure Summary
- D. Construction Change Orders and Amendments – Bond Program
- E. Contracts Below \$114,500
- F. General Fund Cash Flow Analysis
- G. Lexipol Policy and Procedure
- H. MOUs between SBCCD and the POA
- I. Professional Expert Short-Term and Substitute Employees
- J. Purchase Order Report
- K. Quarterly Financial Status Report
- L. Quarterly Investment & Deposit Report
- M. Resignations
- N. Volunteers

**X. ANNOUNCEMENT OF CLOSED SESSION ITEMS**

- A. Conference with Labor Negotiators  
Government Code 54957.6  
Agency Representatives: Diana Rodriguez and Kristina Hannon  
Non-Represented Groups: CSEA, CTA, POA,  
Management/Supervisors, and Confidential Employees
- B. Public Employee Discipline/Dismissal/Release/Non Re-Employment  
Government Code 54957  
Number of cases: 2
- C. Conference with Legal Counsel – Anticipated Litigation  
Significant Exposure to Litigation Pursuant to Subdivision (d)(2) and  
(e) of Government Code Section 54956.9  
Number of cases: 1
- D. Conference with Legal Counsel – Existing Litigation  
Government Code 54956.9(e)(3) or (d)(1)  
Number of cases: 1
- E. Public Employee Performance Evaluation  
Government Code Section 54957(b)(1)  
Title: Chancellor

**XI. PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

None

**XII. CONVENE CLOSED SESSION**

The Board convened to closed session at 6:52 p.m.

**XIII. RECONVENE PUBLIC MEETING**

Chair Houston reconvened the public meeting at 7:54 p.m.

**XIV. REPORT OF ACTION IN CLOSED SESSION**



On June 13, 2024, in closed session, the Board took action to certify the dismissal hearing of a tenured faculty employee, identified as employee #23747, for submission to the Office of Administrative Hearings, pursuant to Education Code section 87678, and authorized the Chancellor or designee to carry out the appropriate steps thereto.

The roll call vote was as follows:

AYES: Harrison, Longville, Reyes, Williams, Viricel, Houston  
NOES: none  
ABSTENTION: none  
ABSENT: Gonzales


**XV. ADJOURNMENT**

The next meeting of the Board: Two-Day Board Retreat  
June 24 – 25, 2024, at 8:00 a.m. – 5:00 p.m.  
Sterling Natural Resource Center  
25318 5<sup>th</sup> Street  
San Bernardino, CA 92410

The chair adjourned the meeting at 7:54 p.m.

The Board of Trustees approved the June 13, 2024, minutes on July 11, 2024.

  
\_\_\_\_\_  
Joseph R. Williams, Clerk  
SBCCD Board of Trustees

  
\_\_\_\_\_  
Heather Ford, Senior Executive Administrative Assistant  
SBCCD Office of the Chancellor