



BOARD OF TRUSTEES
Meeting Minutes – July 11, 2024

Location: San Bernardino Community College District Boardroom, 550 E. Hospitality Ln., Ste 200, San Bernardino, CA 92408
 Livestream: <https://www.youtube.com/@sanbernardinocommunitycoll42/streams>
 Meeting materials: www.sbccd.edu/govenda

MEMBERS PRESENT

Dr. Stephanie Houston, Chair
 Dr. Nathan Gonzales, Vice Chair
 Joseph Williams, Clerk
 Dr. Cherina Betters, Trustee
 John Longville, Trustee
 Frank Reyes, Trustee
 Hadi Natour, CHC Student Trustee (advisory)
 Nelva Ruiz-Martinez, SBVC Student Trustee (advisory)

ADMINISTRATORS PRESENT

Dr. Diana Z. Rodriguez, Chancellor
 Jose Torres, Executive Vice Chancellor
 Dr. Kevin Horan, CHC President
 Dr. Gilbert Contreras, SBVC President
 Kristina Hannon, VC Human Resources & Police Services
 Dr. Nohemy Ornelas, VC Educational & Student Support Services
 Angel Rodriguez, Associate Vice Chancellor Government Relations & Strategic Communications

MEMBERS ABSENT

ADMINISTRATORS ABSENT

I. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Chair Houston called the meeting to order at 4:00 p.m.
 Clerk Williams led the pledge of allegiance.

II. PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

Dr. Judy White
 Vincent Rasso
 Citlally Santana
 Ray Culberson
 Deniz Fierro
 Graciela Galaviz
 Dolores Cornejo
 Nick Arman
 Dana Timmermans

III. CLARIFICATION

None

IV. OATH OF OFFICE

Senator Rosilicie Ochoa Bogh administered the Oath of Office to Trustee Dr. Cherina Betters.

V. APPROVAL OF MINUTES

A. 06/13/24, 06/24/24, and 06/25/24

Motion: to approve the 06/13/24, 06/24/24, and 06/25/24 meeting minutes

Moved by Trustee Williams. Seconded by Trustee Gonzales.

Electronic vote: AYES: Natour (advisory), Ruiz Martinez (advisory), Betters, Gonzales, Longville, Reyes, Williams, Houston
 NOES: none
 ABSTAIN: none
 ABSENT: none

Motion passed

VI. RECOGNITION/CELEBRATIONS

A. Applause Cards

The Board recognized applause recipients for extending extra effort to provide quality service and valued assistance.

B. Retirements

The Board would like to recognize and celebrate the following staff on their retirement from San Bernardino Community College District.

Akers, Elaine, Coordinator, Health Services, SBVC

After 20 years of academic contract service with the District, Elaine has submitted a letter of intent to retire, effective December 31, 2024. Elaine began her employment with SBCCD as a Health Services Coordinator, a position she held for the entirety of her professional career.

The commitment and dedication this individual has shown to student success is unwavering. The District is truly grateful for their years of service and congratulates them on their retirement.

VII. PROVISIONAL APPOINTMENT TRUSTEE AREA 5 CANDIDATES INTERVIEWS

Pursuant to Education Code 5091, on May 23, 2024 the Board of Trustees voted and accepted the resignation of Trustee Gloria Macias Harrison effective June 30, 2024, and to fill the vacancy by a provisional appointment. The person appointed shall hold office until the next regularly scheduled election for district Board members and shall be afforded all the powers and duties of a Board member upon appointment.

Pursuant to Education Code 35178, A member of the governing board of a school district who has tendered a resignation with a deferred effective date pursuant to Section 5090 shall, until the effective date of the resignation, continue to have the right to exercise all powers of a member of the governing board, except that such member shall not have the right to vote for his or her successor in an action taken by the board to make a provisional appointment pursuant to Section 5091.

- A. Carlos Aguilera
- B. James Albert
- C. Pam Montana
- D. James Morris
- E. Henry Nickel
- F. Fatima Cristerna Sanchez

The board recessed at 5:26 p.m. The chair reconvened the meeting at 5:31 p.m.

VIII. ACTION AGENDA

- A. Provisional Appointment to fill Vacancy in Trustee Area 5

Each trustee completed the provided ranking sheet, eliminating two candidates. Staff and legal counsel tallied the board's ranking sheets, to obtain the top four candidates based on the ranking.

Each trustee completed the provided ranking sheet, eliminating two candidates. Staff and legal counsel tallied the board's ranking sheets to obtain the top two candidates and based on the ranking, the two top candidates are as follows:

Carlos Aguilera
Fatima Sanchez

Discussion: point of clarification regarding special election and election differences and cost.

Motion: to appoint the Provisional Appointment of Carlos Aguilera to fill vacancy in Trustee Area 5.

Moved by Trustee Reyes. Seconded by Trustee Gonzales

Discussion: Trustee Gonzales was impressed with all the candidates and is excited that one candidate is located in the mountain communities. Trustee Williams was impressed with all the candidates and felt learned more about Fatima. Trustee Betters is grateful to the candidates applied. Trustee Longville commented we had an outstanding group of candidates, and all the candidates would be more than capable to fill the job and not leaning towards filling the vacancy and go to election. Chair Houston commented that all six candidates all have related passions points and lived experiences and would lean to allowing the populous to fill the vacancy by election. Trustee Reyes is looking from a grant funding perspective. Trustee Williams the benefit to the election will allow all the candidates an election of the people.

Legal counsel clarified a substitute motion overrides the original motion.

Trustee Reyes did not wish to recall his motion, as the maker of the motion.

Substitute motion: to continue this matter until the next meeting.

Motion: Trustee Longville, Second Trustee Betters

Electronic vote: AYES: Ruiz Martinez (advisory), Betters, Longville, Reyes, Williams, Houston
NOES: Natour (advisory), Reyes, Gonzales
ABSTAIN: none
ABSENT: none

B. Assignment of SBVC President to the Inland Adult Education Consortium Executive Committee

Motion: to assign SBVC President to the Inland Adult Education Consortium Executive Committee

Moved by Trustee Longville. Seconded by Trustee Williams.

Electronic vote: AYES: Natour (advisory), Betters, Gonzales, Longville, Reyes, Williams, Houston
NOES: none
ABSTAIN: Ruiz Martinez (advisory),
ABSENT: none

Motion passed

C. Board Policies for Final Approval

Motion: to approve board policies for final approval with the exception of changing BP 2431 Chancellor's Selection. Change the word "will" to "may".

Moved by Trustee Gonzales. Seconded by Trustee Williams.

Discussion: Trustee Williams requested to change "will" to "may" include

Electronic vote: AYES: Natour (advisory), Ruiz Martinez (advisory), Betters, Gonzales, Longville, Reyes, Williams, Houston
NOES: none
ABSTAIN: none

ABSENT: none

Motion passed

D. Replace Trustees on Board Advisory Committees

Trustee Gonzales nominated Trustee Reyes to the Board Finance Committee.

Trustee Williams nominated Trustee Betters to the Board Legislative Committee.

Motion: to approve nomination of Trustee Betters to Board Legislative Committee and Trustee Reyes to Board Finance Committee.

Moved by Trustee Gonzales. Seconded by Trustee Williams.

Electronic vote: AYES: Natour (advisory), Ruiz Martinez (advisory), Betters, Gonzales, Longville, Reyes, Williams, Houston
NOES: none
ABSTAIN: none
ABSENT: none

Motion passed

IX. CONSENT AGENDA

A. Human Resources

1. Adjunct and Substitute Academic Employees
2. Advancement in Rank
3. Appointment of District Employees
4. Appointment of Temporary Academic Employees
5. Classified Advancement for Academic Employees
6. Non-Instructional Pay
7. Payment of Stipends
8. Workplace Violence Prevention

B. Business & Fiscal Services

1. Award RFP #2024-02 and Contract for Printing Services Department Solutions
2. Conference Requests
3. Contracts at or Above \$114,500
4. Individual Memberships
5. Resolution #2024-07-11-FS-01 Approving Transfers of Appropriations for the 2024-25 Fiscal Year
6. Surplus Property and Authorization for Private Sale or Disposal

C. Facilities

1. Amendment 01 to the Design-Build Agreement with Tilden-Coil Constructors, Inc. of Riverside, CA
2. Appointment of Members to the Citizen Bond Oversight Committee
3. Award Bid #RFB-PMO 01-234 and Contract for Multi-Process Pipe Welding Systems
4. Master Services Agreements and Task Orders for Bond Construction
5. Resolution #2024-07-11-FP-01 Approving the Consent to Mortgage and Subordination Agreement for Parcel

Motion: to approve the Consent Agenda as presented.

Moved by Trustee Gonzales. Seconded by Trustee Betters.

Electronic vote: AYES: Natour (advisory), Ruiz Martinez (advisory), Betters, Gonzales, Longville, Reyes, Williams, Houston

NOES: none
ABSTAIN: none
ABSENT: none

Motion passed

X. REPORTS

Brief reports were provided orally. All written reports are uploaded and can be referenced at www.sbccd.edu/Govenda

- A. Board Committee & Activity Reports
 - 1. Board Finance Committee (BFC) - No report.
 - 2. Board Legislative Committee (BLC) – Trustee Reyes provided a brief report.
 - 3. Board Policy & Procedures Ad-Hoc Committee (BPPAC) – No report.
- B. Regional and State Reports
 - 1. Board of Governors (BOG) – No report.
 - 2. Joint Powers Authority – No report.
- C. Chancellor's Report – Chancellor Rodriguez provided a brief report.
- D. Represented Groups
 - 1. Crafton Hills College Academic Senate. No report.
 - 2. Crafton Hills College Classified Senate – No report.
 - 3. Crafton Hills College Associated Students – Katrina Barringer provided a brief report and provided a written report.
 - 4. San Bernardino Valley College Academic Senate – No report.
 - 5. San Bernardino Valley College Classified Senate – No report.
 - 6. San Bernardino Valley College Associated Students – No report.
 - 7. CSEA – Mary Valdemar provided a brief report.
 - 8. CTA – Jeff Demsky provided a brief report.
 - 9. Police Officers Association – Officer James Quigley provided a written report.
- E. Staff Reports
 - 1. San Bernardino Valley College President – President Contreras provided a brief report.
 - 2. Crafton Hills College President – President Horan provided a brief report.
 - 3. Executive Vice Chancellor – No report.
 - 4. Vice Chancellor of Human Resources & Police Services – Kristina Hannon provided a brief report.
 - 5. Vice Chancellor of Educational & Student Support Services – No report.

IX. INFORMATION ITEMS

- A. Board Master Action Planning Calendar
- B. Budget Revenue & Expenditure Summary
- C. Construction Change Orders and Amendments – Bond Program
- D. Contracts Below \$114,500
- E. General Fund Cash Flow Analysis
- F. MOUs between SBCCD and the CSEA
- G. Professional Expert Short-Term and Substitute Employees
- H. Purchase Order Report
- I. Resignations
- J. Volunteers

X. ANNOUNCEMENT OF CLOSED SESSION ITEMS

- A. Conference with Labor Negotiators
Government Code 54957.6
Agency Representatives: Diana Rodriguez and Kristina Hannon
Non-Represented Groups: CSEA, CTA, POA,

- Management/Supervisors, and Confidential Employees
- B. Public Employee Discipline/Dismissal/Release/Non Re-Employment
Government Code 54957
Number of cases: 1
- C. Conference with Legal Counsel – Anticipated Litigation
Significant Exposure to Litigation Pursuant to Subdivision (d)(2) and
(e) of Government Code Section 54956.9
Number of cases: 1
- D. Conference with Legal Counsel – Existing Litigation
Government Code 54956.9(e)(3) or (d)(1)
Number of cases: 1
- E. Public Employee Performance Evaluation
Government Code Section 54957(b)(1)
Title: Chancellor

XI. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

None

XII. CONVENE CLOSED SESSION

The Board convened to closed session at 7:05 p.m.

XIII. RECONVENE PUBLIC MEETING

Chair Houston reconvened the public meeting at 7:49 p.m.

XIV. REPORT OF ACTION IN CLOSED SESSION

No report of action.

XV. ADJOURNMENT

The next meeting of the Board: Special Board Meeting
July 17, 2024, at 4:30 p.m.
SBCCD Boardroom
550 E. Hospitality Ln., Ste 200
San Bernardino, CA 92407

The chair adjourned the meeting at 7:54 p.m.

The Board of Trustees approved the July 11, 2024, minutes on August 8, 2024.



Joseph R. Williams, Clerk
SBCCD Board of Trustees



Heather Ford, Senior Executive Administrative Assistant
SBCCD Office of the Chancellor