



San Bernardino Community College District  
 Special Board Meeting  
 July 17, 2024  
 4:30 pm-6:30 pm Pacific Time

**Physical Meeting Location:**

SBCCD Boardroom

550 E. Hospitality Ln., Ste 200, San Bernardino, CA 92408

**Livestream**

<https://www.youtube.com/@sanbernardinocommunitycoll42/streams>

Public records relating to an open session agenda item that is distributed within 72 hours prior to the meeting is available for public inspection in the Office of the Chancellor at SBCCD, 550 E. Hospitality Ln., Suite 200, San Bernardino, CA, during regular business hours or on the District's website [www.sbccd.edu](http://www.sbccd.edu)

Anyone who wishes to address the Board of Trustees on an agenda or non-agenda item may do so pursuant to Board Policy 2350 Speakers. Presentations relating to matters on the agenda shall be heard before the vote is called. Comments on non-agenda items shall do so at the time designated on the agenda. Comments must be limited to three (3) minutes per speaker or 20 minutes on the same, or a substantially similar subject, unless the Board votes to extend the time limit.

If you have questions about access or require an accommodation in order to participate in the public meeting, please contact the Chancellor's Office at (909) 388-6903 as far in advance of the Board meeting as possible.

- I. **CALL TO ORDER – PLEDGE OF ALLEGIANCE**
- II. **PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS**
- III. **CLARIFICATION**
- IV. **ACTION AGENDA**
  - A. Provisional Appointment to Fill Vacancy in Trustee Area 5
- V. **ADJOURN**

The next meeting of the Board: Board Business Meeting

August 8, 2024, at 4:00 p.m.

SBCCD, Boardroom, 550 E. Hospitality Ln., Ste 200, San Bernardino, CA 92408

## SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

**TO:** Board of Trustees

**FROM:** Dr. Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Jose F. Torres, Executive Vice Chancellor

**PREPARED BY:** Heather M. Ford, Sr. Executive Administrative Assistant

**DATE:** July 17, 2024

**SUBJECT:** Make a Provisional Appointment to Fill Vacancy in Trustee Area 5.

### **RECOMMENDATION**

It is recommended that the Board of Trustees make a provisional appointment to fill a vacancy in Trustee Area 5, commencing the next scheduled board meeting, August 8, 2024, at 4pm, until the next election in November 2024.

### **OVERVIEW**

Trustee Gloria Macias Harrison gave notice of her intent to resign from her seat on the SBCCD Board of Trustees, effective June 30, 2024. On May 23, 2024, the Board unanimously voted to approve the process to fill Trustee vacancy by provisional appointment and for the process to be completed by August 8, 2024.

The District received six applications from candidates for the vacancy and zero candidates withdrew their application.

- Carlos Aguilera
- James Albert
- Pam Montana
- James Morris
- Henry Nickel
- Fatima Cristerna Sanchez

They were screened for legal eligibility according to Education Code section 72103, and the eligible candidates were referred to the Board for selection.

### **ANALYSIS**

Pursuant to Education Code 5091, when a vacancy occurs or when a deferred resignation has been filed four or more months before the end of a Board member's term, the Board **shall take action within 60 days** of the date of the vacancy or the filing of the member's deferred resignation, either make a provisional appointment or order a special election.

**In the event that the Board fails to make a provisional appointment, the County Superintendent of Schools may be required to order a special election to fill the vacancy.**



The cost of a special election in San Bernardino County can vary based on several factors, including the number of registered voters, the complexity of the ballot, and logistical requirements. **Special elections can be quite expensive, taking into account expenses such as printing and mailing ballots, staffing polling places, and other administrative costs associated with running the election.**

The cost of any election held within a single district shall be borne by SBCCD and shall be paid out of its general funds.

### **SBCCD GOALS**

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution
3. Be a Leader and Partner in Addressing Regional Issues
4. Ensure Fiscal Accountability & Sustainability

### **FINANCIAL IMPLICATIONS**

The cost of any election held within a single district shall be borne by the entire district and shall be paid out of its funds. Election costs shall be determined by the county elections official and approved by the county board of supervisors.