



## BOARD OF TRUSTEES Meeting Minutes – October 10, 2024

Location: San Bernardino Community College District Boardroom: 550 E. Hospitality Ln., Ste. 200, San Bernardino, CA 92408  
Livestream: <https://www.youtube.com/@sanbernardinocommunitycoll42/streams>  
Meeting materials: [www.sbccd.edu/govenda](http://www.sbccd.edu/govenda)

### MEMBERS PRESENT

Dr. Stephanie Houston, Chair  
Dr. Nathan Gonzales, Vice Chair  
Joseph Williams, Clerk  
Dr. Cherina Betters, Trustee (arrived at 4:22p.m.)  
John Longville, Trustee  
Frank Reyes, Trustee  
Hadi Natour, CHC Student Trustee (advisory)  
Nelva Ruiz-Martinez, SBVC Student Trustee (advisory)

### MEMBERS ABSENT

### ADMINISTRATORS PRESENT

Dr. Diana Z. Rodriguez, Chancellor  
Jose Torres, Executive Vice Chancellor  
Dr. Kevin Horan, CHC President  
Dr. Gilbert Contreras, SBVC President  
Kristina Hannon, VC Human Resources & Police Services

### ADMINISTRATORS ABSENT

Dr. Nohemy Ornelas, VC Educational & Student Support Services  
Angel Rodriguez, Associate Vice Chancellor Government Relations & Strategic Communications

## I. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Chair Houston called the meeting to order at 4:00 p.m.

Trustee Williams led the pledge of allegiance.

## II. PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

## III. CLARIFICATION

None

## IV. APPROVAL OF MINUTES

- A. 09/12/2024
- B. 09/26/2024

Motion: to approve the 09/12/2024 and 09/26/2024 minutes

Moved by: Trustee Williams. Seconded by Trustee Reyes.

Electronic vote:	AYES:	Natour (advisory) - verbal, Ruiz Martinez (advisory), Gonzales, Longville - verbal, Reyes, Williams, Houston
	NOES:	none
	ABSTAIN:	none
	ABSENT:	Betters

Motion passed

## V. RECOGNITION/CELEBRATIONS

- A. Applause Cards

The Board recognized applause recipients for extending extra effort to provide quality service and valued assistance.

## B. SBCCD Diversity, Equity, Inclusion, and Anti-Racism (DEIA) Initiatives Board Presentation

Vice Chancellor Hannon and Dr. Christopher Crew presented:

### SBCCD Age Diversity.

- Young student body 30% of students fall into the traditional age group, with the majority of students being between the ages of 19 and 24.
- Experience workforce – A significant portion of faculty and staff are aged 50 or older, indicating a wealth of experience within the institution.
- Lifelong Learning – The wide age ranges across students, faculty, classified professionals, and managers highlight the diversity in life stages and experiences within the SBCCD community. The presence of older students highlights the importance of supporting lifelong learning opportunities and career retraining programs.

### SBCCD Hires and Supports a Diverse Workforce

- Underrepresented groups hiring increase. SBCCD has made significant progress in increasing the representation of underrepresented groups, especially Hispanics, across its faculty and staff.
- Trustee Williams recommended including helping us understand as to what this means for us in the future. What is the district and student impact and the legislation impact (supporting or propose). Recommended this as a study session. Trends allowing providing specific training for specific staff. What is the district and student impact and the legislation impact (supporting or propose).

Figure 1: Hiring Breakdown by Race/Ethnicity

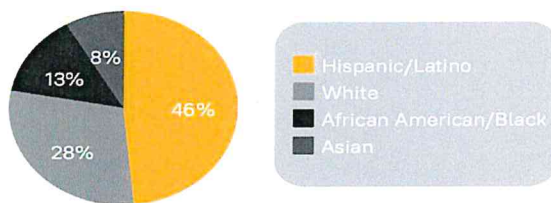
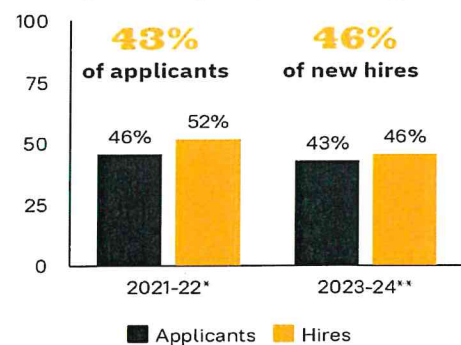


Table 1: Hiring Breakdown for Female Applicants

Applicants	Qualified	Interviewed	Hired
50%	49%	48%	60%

Figure 2: Hispanic/Latino Hiring Trends



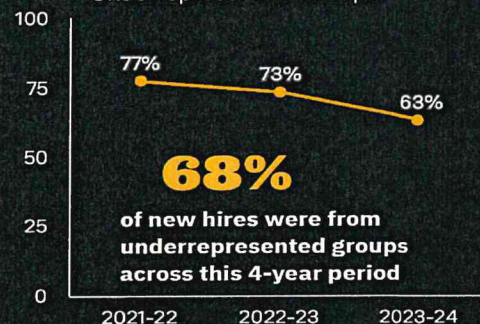
\*1,712 applicants in 2021-22; \*\*1,369 in 2023-24

## Strong DEIA Commitment

### Success in Action

The successful emphasis on increasing diversity aligns with SBCCD's commitment to DEIA, demonstrating progress in creating a more inclusive and equitable workplace.

Figure 3: Percentage of New Hires from Underrepresented Groups





SBCCD Employee Wellness (presented by Dr. Aysia Brown)

- Wellness Programs  
Prioritizing well-being by supporting physical emotional, and financial health
- Learning Initiatives  
Empowering growth. Emphasized continuous learning opportunities through ongoing training initiatives, encompassing areas such as EEO, DEAI, FRISK, and Intercultural Communications.
- Reporting Mechanisms  
Transparent reporting mechanisms for Title IX, Workplace Violence, EEO, and Safety.
- Community Building  
Fostering a sense of community by encouraging connections among colleagues, recognizing the power of shared experiences and mutual support.
- Chair Houston commented: The need to have shared prosperity. Pay attention to our trend lines because our trend lines become our headlines.

**VI. ACTION AGENDA**

A. CHC ACCJC Mid-Term Report

Motion: to approve the CHC ACCJC Mid-Term Report

Moved by Trustee Betters. Seconded by Trustee Reyes.

Electronic vote:	AYES:	Natour (advisory), Ruiz Martinez (advisory), Betters, Gonzales, Longville, Reyes, Williams, Houston
	NOES:	none
	ABSTAIN:	none
	ABSENT:	none

Motion passed

B. SBVC ACCJC Mid-Term Report

Call for motion and second

Motion: to approve the SBVC ACCJC Mid-Term Report

Moved by Trustee Longville. Seconded by Trustee Reyes.

Electronic vote:	AYES:	Natour (advisory), Ruiz Martinez (advisory), Betters, Gonzales, Longville, Reyes, Williams, Houston
	NOES:	none
	ABSTAIN:	none
	ABSENT:	none

Motion passed

C. Approval to Name PSAH-Terrace as the “Paul and Joann Barich Terrace”

Call for motion and second

Motion: to approve the naming of the PSAH-Terrace as the “Paul and Joann Barich Terrace”

Moved by Trustee Gonzales. Seconded by Trustee Reyes.

Discussion: Vice Chancellor Gonzales publicly thanked Paul and Joann Barich Terrance.

Electronic vote:	AYES:	Natour (advisory), Ruiz Martinez (advisory), Betters, Gonzales, Longville, Reyes, Williams, Houston
	NOES:	none
	ABSTAIN:	none
	ABSENT:	none

Motion passed

## VII. CONSENT AGENDA

- A. Instruction/Student Services
  - 1. Curriculum - CHC
- B. Human Resources
  - 1. Adjunct and Substitute Academic Employees
  - 2. Appointment of District Employees
  - 3. Appointment of Interim Managers
  - 4. Appointment of Temporary Academic Employees
  - 5. Employee Transfer
  - 6. Non-Instructional Pay
  - 7. Payment of Stipends
  - 8. Reclassification of Employees
- C. Business & Fiscal Services
  - 1. Contracts at or above \$114,500
  - 2. Individual Memberships
- D. Facilities
  - 1. Master Services Agreements and Task Orders for Bond Construction

Chair Houston pulled item VII.C.1 Contract at or above \$114,500. Chancellor Rodriguez pulled item VII.B.3 Appointment of Interim Managers to table at the November Board meeting.

Motion: to approve the Consent Agenda with the exception of VII.C.1 Contract at or above \$114,500 and VII.B.3 Appointment of Interim Managers to table at the November Board meeting.

Moved by Trustee Gonzales. Seconded by Trustee Longville.

Electronic vote:	AYES:	Natour (advisory), Ruiz Martinez (advisory), Betters, Gonzales, Longville, Reyes, Williams, Houston
	NOES:	none
	ABSTAIN:	none
	ABSENT:	none

Motion passed

Motion: to approve VII.C.1 Contract at or above \$114,500 with Trustee Houston and Betters abstaining.

Moved by Trustee Gonzales. Seconded by Trustee Longville.

Electronic vote:	AYES:	Natour (advisory), Ruiz Martinez (advisory), Gonzales, Longville, Reyes, Williams
	NOES:	none
	ABSTAIN:	Betters, Houston
	ABSENT:	none

Motion passed

## VIII. REPORTS

Brief reports were provided orally. All written reports are uploaded and can be referenced at [www.sbccd.edu/Govenda](http://www.sbccd.edu/Govenda)

- A. Board Committee & Activity Reports
  - 1. Board Finance Committee (BFC) – Trustee Gonzales provided a brief report.
  - 2. Board Legislative Committee (BLC) – Trustee Longville provided a brief report.
  - 3. Board Policy & Procedures Ad-Hoc Committee (BPPAC) – No report.
- B. Regional and State Reports
  - 1. Board of Governors (BOG) – Trustee Williams provided a brief report.
  - 2. Joint Powers Authority – Chair Houston gave a brief report.
- C. Chancellor's Report – Chancellor Rodriguez provided a brief report.
- D. Represented Groups
  - 1. Crafton Hills College Academic Senate. No report.
  - 2. Crafton Hills College Classified Senate – Andrea Hecht provided a brief report.
  - 3. Crafton Hills College Associated Students – Katrina Barringer provided a brief report.
  - 4. San Bernardino Valley College Academic Senate – provided a brief report.
  - 5. San Bernardino Valley College Classified Senate – No report.
  - 6. San Bernardino Valley College Associated Students – Executive Vice President provided a brief report.
  - 7. CSEA – No report.
  - 8. CTA – Denise Knight provided a brief report.
  - 9. Police Officers Association – No report.
- E. Staff Reports
  - 1. San Bernardino Valley College President – President Contreras provided a brief report.
  - 2. Crafton Hills College President – President Horan provided a brief report.
  - 3. Executive Vice Chancellor – No report.
  - 4. Vice Chancellor of Human Resources & Police Services – No report.
  - 5. Vice Chancellor of Educational & Student Support Services – No report.

## IX. INFORMATION ITEMS

- A. 2024-25 Policies & Procedures Review List
- B. Annual Security Report



- C. Board Master Action Planning Calendar
- D. Budget Revenue & Expenditure Summary
- E. Construction Change Orders and Amendments - Bond Program
- F. Contracts Below \$114,500
- G. District Grant Update
- H. General Fund Cash Flow Analysis
- I. MOUs between SBCCD and the CSEA
- J. MOUs between SBCCD and the POA
- K. Professional Expert Short-Term and Substitute Employees
- L. Purchase Order Report
- M. Resignations
- N. Volunteers

**X. ANNOUNCEMENT OF CLOSED SESSION ITEMS**

- A. Conference with Labor Negotiators  
Government Code 54957.6  
Agency Representatives: Diana Rodriguez and Kristina Hannon  
Non-Represented Groups: CSEA, CTA, POA,  
Management/Supervisors, and Confidential Employees
- B. Public Employee Discipline/Dismissal/Release/Non Re-Employment  
Government Code 54957  
Number of cases: 2
- C. Conference with Legal Counsel – Anticipated Litigation  
Significant Exposure to Litigation Pursuant to Subdivision (d)(2) and  
(e) of Government Code Section 54956.9  
Number of cases: 1
- D. Conference with Legal Counsel – Existing Litigation  
Government Code 54956.9(e)(3) or (d)(1)  
Number of cases: 1
- E. Public Employee Performance Evaluation  
Government Code Section 54957(b)(1)  
Title: Chancellor

**XI. PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

None

**XII. CONVENE CLOSED SESSION**

The Board convened to closed session at 5:45 p.m.

**XIII. RECONVENE PUBLIC MEETING**

Chair Houston reconvened the public meeting at 6:18 p.m.

**XIV. REPORT OF ACTION IN CLOSED SESSION**


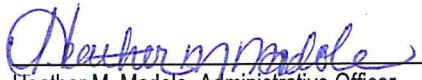
On October 10, 2024, the Board Unanimously took action to approve the release of probationary #32264 as the Job Developer effective October 11, 2024.

**XV. ADJOURNMENT**

The next meeting of the Board: Board Business Meeting

November 14, 2024, at 4:00 p.m.  
SBCCD Boardroom  
550 E. Hospitality Ln., Ste 200  
San Bernardino, CA 92408

The Board of Trustees approved the October 10, 2024, minutes on November 14, 2024.

  
\_\_\_\_\_  
Joseph R. Williams, Clerk  
SBCCD Board of Trustees  
\_\_\_\_\_  
Heather M. Madole, Administrative Officer  
SBCCD Office of the Chancellor