



## BOARD OF TRUSTEES Meeting Minutes – November 14, 2024

Location: San Bernardino Community College District Boardroom: 550 E. Hospitality Ln., Ste. 200, San Bernardino, CA 92408  
Livestream: <https://www.youtube.com/@sanbernardinocommunitycoll42/streams>  
Meeting materials: [www.sbccd.edu/govenda](http://www.sbccd.edu/govenda)

### MEMBERS PRESENT

Dr. Nathan Gonzales, Vice Chair  
Joseph Williams, Clerk (arrived at 4:12p.m.)  
Dr. Cherina Betters, Trustee  
John Longville, Trustee  
Frank Reyes, Trustee  
Hadi Natour, CHC Student Trustee (advisory)  
Nelva Ruiz-Martinez, SBVC Student Trustee (advisory)

### ADMINISTRATORS PRESENT

Dr. Diana Z. Rodriguez, Chancellor  
Jose Torres, Executive Vice Chancellor  
Dr. Kevin Horan, CHC President  
Dr. Gilbert Contreras, SBVC President  
Kristina Hannon, VC Human Resources & Police Services  
Dr. Nohemy Ornelas, VC Educational & Student Support Services  
Angel Rodriguez, Associate Vice Chancellor Government Relations & Strategic Communications

### MEMBERS ABSENT

Dr. Stephanie Houston, Chair

### ADMINISTRATORS ABSENT

#### I. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Vice Chair Gonzales called the meeting to order at 4:02 p.m.

Trustee Longville led the pledge of allegiance.

#### II. PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

Denise Knight

#### III. CLARIFICATION

None

#### IV. PRESENTATIONS

##### A. Sabbatical Report Presentation

Tatiana Vasquez, VP Academic Senate, Professor of Biology, Co-Curator, BotGardens & Museum, presented botanical gardens, fostering ecological discoveries & stewardship. Sabbatical outcomes, website, logo and brochures, partnerships. Natural History Collection & Museum; utilizing their botanical and zoological collections for teaching, research, and community outreach.

##### B. SBCCD National Conference on Race and Equity (NCORE)

Vice Chancellor Kristina Hannon introduced the presenters.

Dr. Anthony Blacksher reported on Decolonization in Action.

Keenan Giles reported on Integrated Strategic Planning for Equity.

Kashaunda Harris reported on Training & Professional Development.

Dr. Joanna Oxendine introduced the subject and the rest of the presentation team.

Dr. Ericka Paddock reported on student engagement, support, & student success.

Dr. Olivia Rosas reported on student engagement, support, & student success.

Diana Vaichis reported on Research & Data Practices.

Dr. Vinnie Wu reported on Research & Data Practices.

Trustee Williams asked for a future Board Strategy Session on this topic. Chancellor Rodriguez confirmed a Strategy Session in February 2025.

V. APPROVAL OF MINUTES

A. 10-10-2024

Motion: to approve the 10-10-24 minutes

Moved by: Trustee Betters. Seconded by Trustee Reyes.

Electronic vote:	AYES:	Natour (advisory), Ruiz Martinez (advisory), Betters, Gonzales, Longville, Reyes, Williams
	NOES:	none
	ABSTAIN:	none
	ABSENT:	Houston

Motion passed

VI. RECOGNITION/CELEBRATIONS

A. Applause Cards

The Board recognized applause recipients for extending extra effort to provide quality service and valued assistance.

B. Retirement Recognition

Chancellor Rodriguez recognized the retirements.

Anquanetta May, Administrative Assistant II, Health & Wellness Center, CHC

After 17 years of administrative service with the District at Crafton Hills College, Anquanetta submitted a letter of intent to retire, effective December 31, 2024. Anquanetta began her employment with SBCCD as a Switchboard Operator in 2007, Administrative Clerk in 2017, and will retire as an Administrative Assistant II, a position she has held since 2021.

The commitment and dedication this individual have shown to student success is unwavering. The District is truly grateful for their years of service and congratulates them on their retirement.

VII. ACTION AGENDA

A. 2025-2026 Academic Compressed Calendar

Motion: to approve the 2025-2026 Academic Compressed Calendar

Moved by Trustee Williams. Seconded by Trustee Reyes.

Discussion: none

Electronic vote:	AYES:	Natour (advisory), Ruiz Martinez (advisory), Betters,
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Gonzales, Longville, Reyes, Williams  
NOES: none  
ABSTAIN: none  
ABSENT: Houston

Motion passed

**B. Board Annual Organizational Meeting Date**

Motion: to approve the Board Annual Organizational Meeting Date

Moved by Trustee Betters. Seconded by Trustee Longville.

Discussion: none

Electronic vote: AYES: Natour (advisory), Ruiz Martinez (advisory), Betters,  
Gonzales, Longville, Reyes, Williams  
NOES: none  
ABSTAIN: none  
ABSENT: Houston

Motion passed

**C. Board Policies for Final Approval**

Motion: to approve Board Policies for Final Approval and is also Trustee Williams intent to make past Trustee Harrison and past Trustee Viricel nominated as Trustee Emeritus.

Moved by Trustee Williams. Seconded by Trustee Betters.

Electronic vote: AYES: Natour (advisory), Ruiz Martinez (advisory), Betters,  
Gonzales, Longville, Reyes, Williams  
NOES: none  
ABSTAIN: none  
ABSENT: Houston

Motion passed

**D. Annual Military Equipment Report – renewal of Resolution No. 2023-11-09-HR01**

Motion: to approve Annual Military Equipment Report – renewal of Resolution No. 2023-11-09-HR01

Chancellor Rodriguez commented that this is an annual mandated resolution which allows us to use the business-as-usual police department equipment.



Moved by Trustee Longville. Seconded by Trustee Reyes.

Electronic vote:	AYES:	Natour (advisory), Ruiz Martinez (advisory), Betters, Gonzales, Longville, Reyes, Williams
	NOES:	none
	ABSTAIN:	none
	ABSENT:	Houston

Motion passed

#### VIII. CONSENT AGENDA

- A. Instruction/Student Services
  - 1. Curriculum – CHC
  - 2. Curriculum - CHC
- B. Human Resources
  - 1. Adjunct and Substitute Academic Employees
  - 2. Appointment of District Employees
  - 3. Appointment of Interim Managers
  - 4. Employee Promotion
  - 5. Management Job Description and Revision to Management Salary Schedule
  - 6. Non-Instructional Pay
  - 7. Payment of Stipends
  - 8. Reorganization of Employees
- C. Business & Fiscal Services
  - 1. Alcoholic Beverages
  - 2. Conference Requests
  - 3. Contracts at or above \$114,500
  - 4. Individual Memberships
  - 5. Surplus Property and Authorize Donation
  - 6. Surplus Property and Authorize Private Sale or Disposal
- D. Facilities
  - 1. Master Services Agreements and Task Orders for Bond Construction

Motion: to approve the Consent Agenda as presented.

Moved by Trustee Reyes. Seconded by Trustee Longville.

Electronic vote:	AYES:	Natour (advisory), Ruiz Martinez (advisory), Betters, Gonzales, Longville, Reyes, Williams
	NOES:	none
	ABSTAIN:	none
	ABSENT:	Houston

Motion passed

#### IX. REPORTS

Brief reports were provided orally. All written reports are uploaded and can be referenced at

[www.sbccd.edu/Govenda](http://www.sbccd.edu/Govenda)

A. Board Committee & Activity Reports

1. Board Finance Committee (BFC) – Trustee Gonzales provided a brief report.
2. Board Legislative Committee (BLC) – Trustee Reyes provided a brief report.
3. Board Policy & Procedures Ad-Hoc Committee (BPPAC) – Trustee Gonzales provided a brief report.

B. Regional and State Reports

1. Board of Governors (BOG) – Trustee Williams provided a brief report.
2. Joint Powers Authority – No report.

C. Chancellor's Report –Chancellor Rodriguez provided a brief report.

D. Represented Groups

1. Crafton Hills College Academic Senate – Meridyth McLaren provided a brief report.
2. Crafton Hills College Classified Senate – No report.
3. Crafton Hills College Associated Students – Victoria Van Stee provided a brief report.
4. San Bernardino Valley College Academic Senate – Andrea Hecht provided a written report.
5. San Bernardino Valley College Classified Senate – No report.
6. San Bernardino Valley College Associated Students – No report.
7. CSEA – No report.
8. CTA – Jeff Demsky provided a brief report.
9. Police Officers Association – No report.

E. Staff Reports

1. San Bernardino Valley College President – President Contreras provided a brief report.
2. Crafton Hills College President – President Horan provided a brief report.
3. Executive Vice Chancellor – No report.
4. Vice Chancellor of Human Resources & Police Services – No report.
5. Vice Chancellor of Educational & Student Support Services – No report.

IX. INFORMATION ITEMS

- A. Board Master Action Planning Calendar
- B. Board Policies for First Reading
- C. Budget Revenue & Expenditure Summary
- D. Construction Change Orders and Amendments - Bond Program
- E. Construction Change Orders and Amendments - NonBond Program
- F. Contracts Below \$114,500
- G. General Fund Cash Flow Analysis
- H. MOUs between SBCCD and the CSEA
- I. Professional Expert Short-Term and Substitute Employees
- J. Purchase Order Report
- K. Resignations
- L. Volunteers

X. ANNOUNCEMENT OF CLOSED SESSION ITEMS

A. Conference with Labor Negotiators

Government Code 54957.6

Agency Representatives: Diana Rodriguez and Kristina Hannon

Non-Represented Groups: CSEA, CTA, POA,

Management/Supervisors, and Confidential Employees

- B. Public Employee Discipline/Dismissal/Release/Non Re-Employment  
Government Code 54957  
Number of cases: 2
- C. Conference with Legal Counsel – Anticipated Litigation  
Significant Exposure to Litigation Pursuant to Subdivision (d)(2) and  
(e) of Government Code Section 54956.9  
Number of cases: 1
- D. Conference with Legal Counsel – Existing Litigation  
Government Code 54956.9(e)(3) or (d)(1)  
Number of cases: 1
- E. Public Employee Performance Evaluation  
Government Code Section 54957(b)(1)  
Title: Chancellor

XI. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

None

XII. CONVENE CLOSED SESSION

The Board convened to closed session at 5:40 p.m.

XIII. RECONVENE PUBLIC MEETING

Chair Houston reconvened the public meeting at 6:31 p.m.

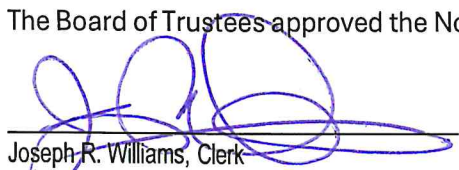
XIV. REPORT OF ACTION IN CLOSED SESSION

On November 14, 2024, the Board unanimously took action to not re-employ the Custodial Supervisor at Crafton Hills College, for the 2025-2026 academic year and to send notice to management employee #30885.

XV. ADJOURNMENT

The next meeting of the Board: Board Business Meeting  
December 13, 2024, at 4:00 p.m.  
SBCCD Boardroom  
550 E. Hospitality Ln., Ste 200  
San Bernardino, CA 92408

The Board of Trustees approved the November 14, 2024, minutes on December 13, 2024.

  
Joseph R. Williams, Clerk  
SBCCD Board of Trustees

  
Heather M. Madole, Administrative Officer  
SBCCD Office of the Chancellor