



BOARD OF TRUSTEES Meeting Minutes – December 13, 2024

Location: San Bernardino Community College District Boardroom: 550 E. Hospitality Ln., Ste. 200, San Bernardino, CA 92408
Livestream: <https://www.youtube.com/@sanbernardinocommunitycol42/streams>
Meeting materials: www.sbccd.edu/govenda

MEMBERS PRESENT

Dr. Stephanie Houston, Chair
Dr. Nathan Gonzales, Vice Chair
Joseph Williams, Clerk
Carlos Aguilera, Trustee
Dr. Cherina Betters, Trustee
John Longville, Trustee
Frank Reyes, Trustee
Hadi Natour, CHC Student Trustee (advisory)
Nelva Ruiz-Martinez, SBVC Student Trustee (advisory)

MEMBERS ABSENT

ADMINISTRATORS PRESENT

Dr. Diana Z. Rodriguez, Chancellor
Jose Torres, Executive Vice Chancellor
Dr. Kevin Horan, CHC President
Dr. Gilbert Contreras, SBVC President
Kristina Hannon, VC Human Resources & Police Services
Dr. Nohemy Ornelas, VC Educational & Student Support Services
Angel Rodriguez, Associate Vice Chancellor Government Relations & Strategic Communications

ADMINISTRATORS ABSENT

I. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Chair Houston called the meeting to order at 4:00 p.m.

Trustee Williams led the pledge of allegiance.

II. OATH OF OFFICE

Trustee Aguilera was sworn in by the Honorable Judge Joe Hernandez.
Trustee Betters was sworn in by the Superintendent Ted Alejandre.
Trustee Longville was sworn in by Attorney Peggy Bray.
Trustee Reyes was sworn in by the Honorable Judge Joe Hernandez.

III. PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

None

IV. CLARIFICATION

None

V. ORGANIZATIONAL MEETING OF THE BOARD

- A. Election of Board Chair, Vice Chair, and Clerk,
Trustee Reyes to nominate Trustee Gonzales as Chair.
Trustee Gonzales to nominate Trustee Williams as Vice Chair
Trustee Houston to nominate Trustee Betters as Clerk.

Motion: to approve the nomination of 2025 Board Chair as Trustee Gonzales

Moved by: Trustee Reyes. Seconded by Trustee Williams.

Electronic vote:

AYES:	Natour (advisory), Ruiz Martinez (advisory), Aguilera, Betters, Gonzales, Houston (verbally), Longville, Reyes, Williams
NOES:	none
ABSTAIN:	none

ABSENT: none

Motion passed

Motion: to approve the nomination of 2025 Board Vice Chair as Trustee Williams.

Moved by: Trustee Gonzales. Seconded by Trustee Betters.

Electronic vote:	AYES:	Natour (advisory), Ruiz Martinez (advisory), Aguilera, Betters, Gonzales, Houston, Longville, Reyes, Williams
	NOES:	none
	ABSTAIN:	none
	ABSENT:	none

Motion passed

Motion: to approve the nomination of 2025 Board Clerk as Trustee Betters

Moved by: Trustee Houston. Seconded by Trustee Gonzales.

Electronic vote:	AYES:	Natour (advisory), Ruiz Martinez (advisory), Aguilera, Betters, Gonzales, Houston, Longville, Reyes, Williams
	NOES:	none
	ABSTAIN:	none
	ABSENT:	none

Motion passed

B. Election of Board Representative and Alternate to the Nominating Committee on School District Organization.

Trustee Longville nominated Trustee Gonzales and Trustee Williams as alternate.

Motion: to approve the nomination of 2025 Board Representative as Trustee Gonzales. The alternate to the Nominating Committee as Trustee Williams for the County Committee on School District Organization.

Moved by: Trustee Longville. Seconded by Trustee Betters.

Electronic vote:	AYES:	Natour (advisory), Ruiz Martinez (advisory), Aguilera, Betters, Gonzales, Houston, Longville, Reyes, Williams
	NOES:	none
	ABSTAIN:	none
	ABSENT:	none

Motion passed

VI. APPROVAL OF MINUTES

A. 11-14-2024

Motion: to approve the 11-14-24 minutes

Moved by: Trustee Gonzales. Seconded by Trustee Longville.

Electronic vote:	AYES:	Natour (advisory), Ruiz Martinez (advisory), Aguilera, Betters, Gonzales, Houston, Longville, Reyes, Williams
	NOES:	none
	ABSTAIN:	none
	ABSENT:	none

Motion passed

VII. RECOGNITION/CELEBRATIONS

A. Applause Cards

The Board recognized applause recipients for extending extra effort to provide quality service and valued assistance.

VIII. ACTION AGENDA

A. Resolution #2024-12-13-BOT01 Granting Emerita Status to Gloria Macias Harrison

Motion: to approve Resolution #2024-12-13-BOT01 Granting Emerita Status to Gloria Macias Harrison.

Moved by: Trustee Williams. Seconded by Trustee Gonzales.

Discussion: Trustee Williams verbally recognized Gloria Macias Harrison. Trustee Reyes verbally recognized Gloria Macias Harrison. Trustee Longville verbally recognized Gloria Macias Harrison. Chair Houston verbally recognized Gloria Macias Harrison.

Electronic vote:	AYES:	Natour (advisory), Ruiz Martinez (advisory), Aguilera, Betters, Gonzales, Houston, Longville, Reyes, Williams
	NOES:	none
	ABSTAIN:	none
	ABSENT:	none

Motion passed

B. Resolution #2024-12-13-BOT02 Granting Emerita Status to Dr. Anne L. Viricel

Motion: to approve Resolution #2024-12-13-BOT02 Granting Emerita Status to Dr. Anne L. Viricel.

Moved by: Trustee Gonzales. Seconded by Trustee Reyes.

Discussion: Trustee Betters verbally recognized Dr. Anne L. Viricel. Trustee Reyes verbally recognized Dr. Anne L. Viricel. Trustee Williams verbally recognized Dr. Anne L. Viricel. Trustee Longville verbally recognized Dr. Anne L. Viricel. Chair Houston verbally recognized Dr. Anne L. Viricel.

Electronic vote:	AYES:	Natour (advisory), Ruiz Martinez (advisory), Aguilera, Betters, Gonzales, Houston, Longville, Reyes, Williams
	NOES:	none
	ABSTAIN:	none
	ABSENT:	none

Motion passed

C. Assignment to Board Advisory Committees

Trustee Gonzales nominated Trustees Reyes, Longville, and Aguilera to serve on the Board Legislative Committee.

Motion: to approve the nomination of Trustees Reyes, Longville, Aguilera to Board Legislative Committee

Moved by: Trustee Betters. Seconded by Trustee Williams.

Electronic vote:	AYES:	Natour (advisory), Ruiz Martinez (advisory), Aguilera, Betters, Gonzales, Houston, Longville, Reyes, Williams
	NOES:	none
	ABSTAIN:	none
	ABSENT:	none

Motion passed

Trustee Williams nominated Trustees Houston (chair), Gonzales, and Betters to serve on the Board Finance Committee.

Moved by: Trustee Longville. Seconded by Trustee Williams.

Electronic vote:	AYES:	Natour (advisory), Ruiz Martinez (advisory), Aguilera, Betters, Gonzales, Houston, Longville, Reyes, Williams
	NOES:	none
	ABSTAIN:	none
	ABSENT:	none

Motion passed

Motion: to approve the nomination of the Chair of the Board Legislative Committee as Trustee Reyes.

Trustee Gonzales nominated Trustee Reyes as Chair of the Board Legislative Committee.

Moved by: Trustee Gonzales. Seconded by Trustee Betters.

Electronic vote:	AYES:	Natour (advisory), Ruiz Martinez (advisory), Aguilera, Betters, Gonzales, Houston, Longville, Reyes, Williams
	NOES:	none
	ABSTAIN:	none
	ABSENT:	none

Motion passed

D. Assignment to San Bernardino Regional Emergency Training Center Joint Powers Authority

Trustee Williams nominated Trustee Houston to serve on the San Bernardino Regional Emergency Training Center Joint Powers Authority.

Motion: to assigned Trustee Houston to the San Bernardino Regional Emergency Training Center Joint Powers Authority

Moved by: Trustee Williams. Seconded by Trustee Longville.

Motion passed

E. Board Policies for Final Approval

Motion: to approve Board Policies for Final Approval.

Moved by: Trustee Gonzales. Seconded by Trustee Betters.

Electronic vote:	AYES:	Natour (advisory), Ruiz Martinez (advisory), Aguilera, Betters, Gonzales, Houston, Longville, Reyes, Williams
	NOES:	none
	ABSTAIN:	none
	ABSENT:	none

Motion passed

F. Conduct a Public Hearing in Accordance with Government Code 4217

Pursuant to Government Code Sections 4217.10 et. seq., The Chair opens a public hearing to adopt a resolution determining that the energy services contract proposed by Enriched Energy Solutions Inc. corresponds to the following findings: 1. The cost of the contract is less than the anticipated energy cost savings from the contract under California government code section 4217.12, per the attached, and 2. The proposed contract is otherwise in the best interests of the San Bernardino Community College District.

Chair opened a public hearing.

Public Comments:
None

Trustee Houston closed the public hearing.

G. Resolution #2024-12-13-FP01 and Approve an Energy Service Agreement

Motion: to approve Resolution #2024-12-13-FP01 and Approve an Energy Service Agreement

Moved by: Trustee Longville. Seconded by Trustee Gonzales.

Electronic vote:	AYES:	Natour (advisory), Ruiz Martinez (advisory), Aguilera, Betters, Gonzales, Houston, Longville, Reyes, Williams
	NOES:	none
	ABSTAIN:	none
	ABSENT:	none

Motion passed

H. SBCCD's 2025 Legislative and Budget Priorities for Workforce Development and Community Prosperity

Motion: to approve the SBCCD 2025 Legislative and Budget Priorities for Workforce Development and Community Prosperity.

Moved by: Trustee Longville. Seconded by Trustee Reyes.

Electronic vote:	AYES:	Natour (advisory), Ruiz Martinez (advisory), Aguilera, Betters, Gonzales, Houston, Longville, Reyes, Williams
	NOES:	none
	ABSTAIN:	none
	ABSENT:	none

Motion passed

IX. CONSENT AGENDA

- A. Instruction/Student Services
 - 1. Curriculum - CHC
- B. Human Resources
 - 1. Adjunct and Substitute Academic Employees
 - 2. Appointment of District Employees
 - 3. Appointment of Interim Managers
 - 4. Appointment of Temporary Employees
 - 5. Employee Promotions
 - 6. Management Personnel Effects
 - 7. Non-Instructional Pay
 - 8. Payment of Stipends
 - 9. Revise Rates of Pay for Professional Expert and Short-Term
- C. Business & Fiscal Services
 - 1. 2025-26 Budget Calendar
 - 2. Conference Requests
 - 3. Contracts at or above \$114,500
 - 4. Individual Memberships
 - 5. Resolution #2024-12-13-BS01 Certifying Signature Authorizations for the State of California
 - 6. Surplus Property and Authorize Private Sale or Disposal
- D. Facilities
 - 1. Award Bid #SM-01-2223-06D and Contract to SGD Enterprises of Covina, CA
 - 2. Award Bid #03-2425-01 and Contract to Final Touch Construction of Fontana, CA
 - 3. Master Services Agreements and Task Orders for Bond Construction

Chancellor Rodriguez tabled the following items for approval at a future meeting.

- IX.B.3 Appointment of Interim Managers
- IX.C.4 Individual Memberships
- BP 2510 Participation in Local Decision-Making, under Information Items XI.B. Board Policies for First Reading

Motion: to approve the Consent Agenda with items IX.B.3 Appointment of Interim Managers, IX.C.4 Individual Memberships, and BP 2510 Participation in Local Decision-Making, under Information Items XI.B. Board Policies for First Reading tabled for action at a future meeting.

Moved by: Trustee Longville. Seconded by Trustee Gonzales.

Electronic vote:	AYES:	Natour (advisory), Ruiz Martinez (advisory), Aguilera, Betters, Gonzales, Houston, Longville, Reyes, Williams
	NOES:	none
	ABSTAIN:	none
	ABSENT:	none

Motion passed

X. REPORTS

Brief reports were provided orally. All written reports are uploaded and can be referenced at www.sbccd.edu/Govenda

A. Board Committee & Activity Reports

1. Board Finance Committee (BFC) – Trustee Gonzales provided a brief report.
2. Board Legislative Committee (BLC) – Trustee Reyes provided a brief report.
3. Board Policy & Procedures Ad-Hoc Committee (BPPAC) – No report.

B. Regional and State Reports

1. Board of Governors (BOG) – Trustee Williams provided a brief report.
2. Joint Powers Authority – No report.

C. Chancellor's Report –Chancellor Rodriguez provided a brief report.

D. Represented Groups

1. Crafton Hills College Academic Senate – Meredith McLaren provided a written report.
2. Crafton Hills College Classified Senate – no report.
3. Crafton Hills College Associated Students – Sierra Mason provided a brief report.
4. San Bernardino Valley College Academic Senate – Tatiana Vasquez provided a written report.
5. San Bernardino Valley College Classified Senate – No report.
6. San Bernardino Valley College Associated Students – No report.
7. CSEA – No report.
8. CTA – Jeff Demsky provided a brief report.
9. Police Officers Association – No report.

E. Staff Reports

1. San Bernardino Valley College President – President Contreras provided a brief report.
2. Crafton Hills College President – President Horan provided a brief report.
3. Executive Vice Chancellor – No report.
4. Vice Chancellor of Human Resources & Police Services – No report.
5. Vice Chancellor of Educational & Student Support Services – No report.

IX. INFORMATION ITEMS

- A. Board Master Action Planning Calendar
- B. Board Policies for First Reading
- C. Budget Revenue & Expenditure Summary
- D. Construction Change Orders and Amendments - Bond Program
- E. Contracts Below \$114,500
- F. District Grant Updates
- G. General Fund Cash Flow Analysis
- H. MOUs between SBCCD and the CSEA

- I. Professional Expert Short-Term and Substitute Employees
- J. Purchase Order Report
- K. Quarterly Financial Status Report
- L. Quarterly Investment & Deposit Report
- M. Resignations
- N. Volunteers

X. ANNOUNCEMENT OF CLOSED SESSION ITEMS

- A. Conference with Labor Negotiators
Government Code 54957.6
Agency Representatives: Diana Rodriguez and Kristina Hannon
Non-Represented Groups: CSEA, CTA, POA,
Management/Supervisors, and Confidential Employees
- B. Public Employee Discipline/Dismissal/Release/Non Re-Employment
Government Code 54957
Number of cases: 1
- C. Conference with Legal Counsel – Anticipated Litigation
Significant Exposure to Litigation Pursuant to Subdivision (d)(2) and
(e) of Government Code Section 54956.9
Number of cases: 1
- D. Conference with Legal Counsel – Existing Litigation
Government Code 54956.9(e)(3) or (d)(1)
Number of cases: 1
- E. Public Employee Performance Evaluation
Government Code Section 54957(b)(1)
Title: Chancellor

XI. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

None

XII. CONVENE CLOSED SESSION

The Board convened to closed session at 5:30 p.m.

XIII. RECONVENE PUBLIC MEETING

Chair Houston reconvened the public meeting at 6:28 p.m.

XIV. REPORT OF ACTION IN CLOSED SESSION

There was no action taken in closed session.

XV. ADJOURNMENT

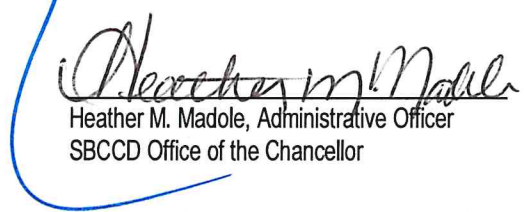
The next meeting of the Board: Board Business Meeting
January 9, 2025, at 4:00 p.m.
SBCCD Boardroom
550 E. Hospitality Ln., Ste 200
San Bernardino, CA 92408

Chair Houston adjourned the meeting at 6:28 p.m.

The Board of Trustees approved the December 13, 2024, minutes on January 9, 2025.



Dr. Cherina Betters, Clerk
SBCCD Board of Trustees



Heather M. Madole, Administrative Officer
SBCCD Office of the Chancellor

