



BOARD OF TRUSTEES Meeting Minutes – November 13, 2025

Location: San Bernardino Community College District, 550 E. Hospitality Ln., Ste 200, San Bernardino, CA 92408

Livestream: <https://www.youtube.com/@sanbernardinocommunitycoll42/streams>

Meeting materials: www.sbccd.edu/govenda

MEMBERS PRESENT

Dr. Nathan Gonzales, Chair
Joseph Williams, Vice Chair (arrived at 4:12 p.m.)
Dr. Cherina Betters, Clerk
Carlos Aguilera, Trustee
Dr. Stephanie Houston, Trustee (via teleconference)
John Longville, Trustee
Frank Reyes, Trustee
Christian Espinoza, SBVC Student Trustee (advisory-
via Zoom)
Jazmyn Garcia, CHC Student Trustee (advisory)

ADMINISTRATORS PRESENT

Dr. Diana Z. Rodriguez, Chancellor
Jose Torres, Executive Vice Chancellor
Dr. Kevin Horan, CHC President
Dr. Gilbert Contreras, SBVC President
Kristina Hannon, VC Human Resources & Police Services
Dr. Nohemy Ornelas, VC Educational & Student Support Services

MEMBERS ABSENT

ADMINISTRATORS ABSENT

Angel Rodriguez, Associate Vice Chancellor Government
Relations & Strategic Communications

I. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Chair Gonzales called the meeting to order at 4:00 p.m.

San Bernardino Community College District Board of Trustees' business meeting is conducted pursuant to California Government Code Section 54953. Student Trustee Espinoza is participating by Zoom conference. Let it be reflected that Student Trustee Espinoza has an advisory vote only which will be cast immediately before the regular members of the Governing Board cast their official vote.

Trustee Betters led the pledge of allegiance.

II. PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

III. CLARIFICATION

None

IV. PRESENTATIONS

- A. Improving Student Success Through People, Culture and Belonging – Vice Chancellor Kristina Hannon presented.

Presenters include:

- Kristina Hannon, Vice Chancellor of Human Resources, Payroll, Police Services, and Environmental Health & Safety Administration
- Dr. Aysia Brown, District Director of HR, Diversity, Wellness, EEO, and Compliance
- Dr. Christopher Crew, Executive Director of Research, Planning and Institutional Effectiveness
- Chloe de los Reyes, Associate Professor English

The presentation highlights SBCCD's ongoing commitment to diversity, equity, inclusion, and belonging (DEIB) through hiring practices, data-informed initiatives, and culturally responsive programs.

1. SBCCD's EEO Journey

- Implementation of the CCCCCO Vision for Success.
 - Strengthened hiring and retention practices (2019–2025).
 - District-wide call to confront systemic racism (2020).
 - Continued support for DEIA despite federal rollbacks (2025).
 - Ongoing focus on People, Culture, and Belonging.
2. Applicant & Workforce Data (2024–25)
- 376 recruitments, 11,000+ applicants, 725 new hires.
 - Workforce is 55% female.
 - 77.6% of applicants are from underrepresented groups, reflecting strong outreach and inclusive hiring.
3. DEI Advisory Committee
- A collaborative team of faculty, staff, students, and district leaders that:
- Provides DEI policy recommendations.
 - Aligns DEI initiatives across the district.
 - Promotes belonging and engagement, especially for marginalized groups.
 - Works to build equitable policies that center marginalized voices.
4. People, Culture & Belonging Initiatives
- Districtwide efforts include:
- Aligned professional development.
 - Wellness and belonging programs.
 - Trust-building interventions, mediation, and transparent processes.
 - New webpage, milestone check-ins, and community spotlights.
5. Community Spotlight: CHC Multilingual Program
- Faculty learning community led by Chloe de los Reyes.
 - Creates culturally responsive materials for English learners.
 - Supports multilingual literacies, celebrates linguistic diversity, and centers care in student learning.
6. EEO Best Practices – Faculty Interview Findings
- Interviews highlight:
- Use of disaggregated data to improve teaching and identify equity gaps.
 - Professional development focused on supporting disproportionately impacted students.
 - Faculty improved course content, teaching strategies, and awareness of student needs.
 - Faculty value data-informed practices but find meeting diverse needs challenging.

V. RECOGNITION/CELEBRATIONS

A. Applause Cards

The Board recognized applause recipients for extending extra effort to provide quality service and valued assistance.

B. Retirement Recognition

The Board recognized the commitment and dedication this individual has shown to student success is unwavering. The District is truly grateful for their years of service and congratulates them on their retirement.

- Kathryn Fellenz, Aquatic Center Pool Attendant, CHC

After 15 years of service with the District at Crafton Hills College, Kathy submitted a letter of intent to retire effective November 30, 2025. Kathy will retire as an Aquatic Center Pool Attendant, a position she has held since 2010.

- Charlie Taylor Jr., Traffic Coordinator of Television, KVCR

After 18 years of service with the District at KVCR, Charlie submitted a letter of intent to retire effective November 22, 2025. Charlie began his career as a Broadcast Operator in July of 2008 and will retire as a Traffic Coordinator for Television, a position he has held since 2023.

VI. BOARD OF TRUSTEES AND CHANCELLOR REPORTS

A. Board Committee & Activity Reports

1. Board Finance Committee (BFC) – Trustee Houston provided a brief report.
Trustee Williams ask for headcount for the past 10 years compared to where we are today.
2. Board Legislative Committee (BLC) – Trustee Reyes provided a brief report.
3. Board Policy & Procedures Ad-Hoc Committee (BPPAC) – No report.

Regional and State Reports

1. Board of Governors (BOG) – Trustee Williams provided a brief report.
2. Joint Powers Authority – Trustee Houston provided a brief report.

B. Chancellor's Report –Chancellor Rodriguez provided a brief report.

VII. ACTION AGENDA

A. 10-09-2025, Board Meeting Minutes

Motion: to approve the 10-09-2025 minutes

Moved by: Trustee Williams. Seconded by Trustee Betters.

Roll Call Vote:	AYES:	Garcia (advisory), Espinoza (advisory), Gonzales, Betters, Longville, Williams, Aguilera, Reyes, Houston
	NOES:	none
	ABSTAIN:	none
	ABSENT:	none

Motion passed

B. 2025-2028 Student Equity and Achievement Program (SEAP) Plan (CHC)

Motion: to approve the 2025-2028 Student Equity and Achievement Program (SEAP) Plan (CHC)

Moved by: Trustee Betters. Seconded by Trustee Houston.

Roll Call Vote:	AYES:	Garcia (advisory), Espinoza (advisory), Gonzales, Betters, Longville, Williams, Aguilera, Reyes, Houston
	NOES:	none
	ABSTAIN:	none
	ABSENT:	none

Motion passed

C. Approval to Award Bid #CC01-3608.08-San Bernardino Valley College Career Pathways 2-Allied Health & Aeronautics

Motion: to award Bid #CC01-3608.08-San Bernardino Valley College Career Pathways 2-Allied Health & Aeronautics.

Moved by: Trustee Aguilera. Seconded by Houston.

Roll Call Vote: AYES: Garcia (advisory), Espinoza (advisory), Gonzales, Betters,
Longville, Williams, Aguilera, Reyes, Houston
 NOES: none
 ABSTAIN: none
 ABSENT: none

Motion passed

D. Board Annual Organizational Meeting Date

Motion: to award Bid #CC01-3608.08-San Bernardino Valley College Career Pathways 2-Allied Health & Aeronautics.

Moved by: Trustee Longville. Seconded by Aguilera.

Roll Call Vote: AYES: Garcia (advisory), Espinoza (advisory), Gonzales, Betters,
Longville, Williams, Aguilera, Reyes, Houston
 NOES: none
 ABSTAIN: none
 ABSENT: none

Motion passed

E. Board Annual Organizational Meeting Date

Motion: to approve the Board Annual Organizational Meeting Date.

Moved by: Trustee Longville. Seconded by Reyes.

Roll Call Vote: AYES: Garcia (advisory), Espinoza (advisory), Gonzales, Betters,
Longville, Williams, Aguilera, Reyes, Houston
 NOES: none
 ABSTAIN: none
 ABSENT: none

Motion passed

VIII. **CONSENT AGENDA**

A. **Instruction/Student Services**

1. Curriculum – CHC

B. **Human Resources**

1. Adjunct and Substitute Academic Employees
2. Annual Military Equipment Report
3. Appointment of District Employees

4. Appointment of Interim Managers
5. Employee Promotions
6. Management Job Descriptions Revision
7. Non-Instructional Pay
8. Payment of Stipends
9. Revise Rates of Pay for Professional Expert Hourly Employees
10. Sewer System Management Plan

C. Business & Fiscal Services

1. Contracts at or Above \$114,500
2. Individual Membership
3. Resolution #2025-11-13-FS-01 Approving Transfers of Appropriations for the 2025-26 Fiscal Year
4. Surplus Property and Authorize Donation
5. Surplus Property and Authorize Private Sale or Disposal

D. Facilities

1. Master Services Agreements Task Orders for Bond Construction

Motion: to approve the Consent Agenda as presented

Moved by: Trustee Longville. Seconded by Trustee Aguilera.

Roll Call Vote:	AYES:	Garcia (advisory), Espinoza (advisory), Gonzales, Betters, Longville, Williams, Aguilera, Reyes, Houston
	NOES:	none
	ABSTAIN:	none
	ABSENT:	none

Motion passed

IX. REPORTS

Brief reports were provided orally. All written reports are uploaded and can be referenced at www.sbccd.edu/Govenda

A. Represented Groups

1. Crafton Hills College Academic Senate –Chris Olivera provided a brief report.
2. Crafton Hills College Classified Senate – Karen Peterson provided a brief report.
3. Crafton Hills College Associated Students – no report.
4. San Bernardino Valley College Academic Senate – No report.
5. San Bernardino Valley College Classified Senate – No report.
6. San Bernardino Valley College Associated Students – No report.
7. CSEA – Ernest Guillen provided a written report.
8. CTA - Susan Mattson provided a brief report.
9. Police Officers Association – No report.

B. Staff Reports

1. San Bernardino Valley College President – President Contreras provided a brief report.
2. Crafton Hills College President – President Horan provided a brief report.
3. Executive Vice Chancellor – No report.
4. Vice Chancellor of Human Resources & Police Services – No report.

5. Vice Chancellor of Educational & Student Support Services – No report.
6. Associate Vice Chancellor of Governmental Affairs & Strategic Communications – No report.

IX. INFORMATION ITEMS

- A. Board Master Action Planning Calendar
- B. Budget Revenue & Expenditure Summary
- C. Construction Change Orders and Amendments – Bond
- D. Construction Contracts Subject to UCCAP
- E. Contracts Below \$114,500
- F. Diversity, Equity, Inclusion, and Anti-Racism (DEIA) Initiatives Annual Report
- G. General Fund Cash Flow Analysis
- H. Lexipol Policies and Procedures
- I. MOUs between SBCCD and the CSEA
- J. MOUs between SBCCD and the CTA
- K. Professional Expert Short-Term and Substitute Employees
- L. Purchase Order Report
- M. Resignations
- N. Volunteers

X. ANNOUNCEMENT OF CLOSED SESSION ITEMS

- A. Conference with Labor Negotiators
Government Code 54957.6
Agency Representatives: Diana Rodriguez and Kristina Hannon
Non-Represented Groups: CSEA, CTA, POA,
Management/Supervisors, and Confidential Employees
- B. Public Employee Discipline/Dismissal/Release/Non Re-Employment
Government Code 54957
Number of cases: 3
- C. Conference with Legal Counsel – Anticipated Litigation
Significant Exposure to Litigation Pursuant to Subdivision (d)(2) and
(e) of Government Code Section 54956.9
Number of cases: 1
- D. Conference with Legal Counsel – Existing Litigation
Government Code 54956.9(e)(3) or (d)(1)
Number of cases: 1
- E. Public Employee Performance Evaluation
Government Code Section 54957(b)(1)
Title: Chancellor
- F. Conference with Real Property Negotiator
Government Code Section 54956.8
Properties – Assessor Parcel Numbers:
0141-151-32-0000, 0141-151-31-0000, 0141-151-43-0000, 0141-151-44-0000, 0164-013-11-0000, 0164-
013-12-0000, 0160-183-56-0000
Negotiating Parties: (SBCCD (Proposed Buyer)
Real Property Negotiators: Diana Z. Rodriguez, Ed.D., Chancellor and Jose Torres, EVC

XI. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

XII. CONVENE CLOSED SESSION

The Board convened to closed session at 5:06 p.m.

XIII. RECONVENE PUBLIC MEETING

Chair Gonzales reconvened the public meeting at 5:54 p.m.

XIV. REPORT OF ACTION IN CLOSED SESSION

On November 13, 2025, in closed session, the Board unanimously approved Resolution No. 2025-11-13-HR01 for the release of employee #29631 from the administrative position of Assistant Manager, Workforce Development at the District's Professional Development Center (PDC), due to lack of funds, effective December 31, 2025.

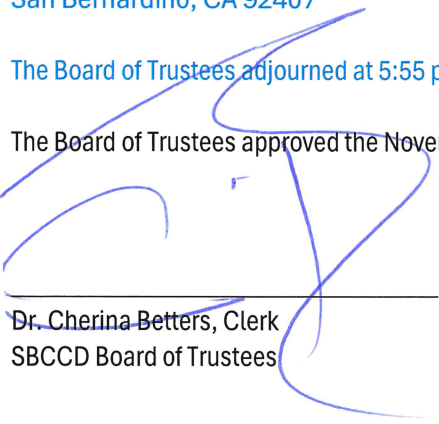
On November 13, 2025, in closed session, the Board unanimously approved the Resignation Agreement and General Release between the District and Employee No. 27259. Pursuant to the terms of the agreement, Employee No. 27259 has resigned effective October 31, 2025. Under the agreement, Employee No. 27259 releases the District from any and all legal claims.

XV. ADJOURNMENT

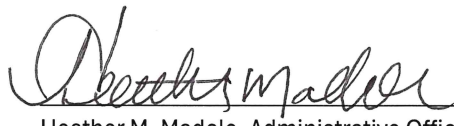
The next meeting of the Board: Board Annual Organizational Meeting
December 12, 2025, at 4:00 p.m.
SBCCD Boardroom
550 E. Hospitality Ln. Suite 200
San Bernardino, CA 92407

The Board of Trustees adjourned at 5:55 p.m.

The Board of Trustees approved the November 13, 2025, minutes on December 12, 2025.



Dr. Cherina Betters, Clerk
SBCCD Board of Trustees



Heather M. Madole, Administrative Officer
SBCCD Office of the Chancellor

