



San Bernardino Community College District  
Board Meeting  
August 13, 2026  
4:00 pm-6:00 pm Pacific Time

**Physical Meeting Location:**

San Bernardino Community College District, Boardroom  
550 E. Hospitality Lane, Suite 200  
San Bernardino, CA 92408

**Livestream**

<https://www.youtube.com/@sanbernardinocommunitycoll42/streams>

Public records relating to an open session agenda item that is distributed within 72 hours prior to the meeting is available for public inspection in the Office of the Chancellor at SBCCD, 550 E. Hospitality Ln., Suite 200, San Bernardino, CA, during regular business hours or on the District's website [www.sbccd.edu](http://www.sbccd.edu)

Anyone who wishes to address the Board of Trustees on an agenda or non-agenda item may do so pursuant to Board Policy 2350 Speakers. Presentations relating to matters on the agenda shall be heard before the vote is called. Comments on non-agenda items shall do so at the time designated on the agenda. Comments must be limited to three (3) minutes per speaker or 20 minutes on the same, or a substantially similar subject, unless the Board votes to extend the time limit.

If you have questions about access or require an accommodation in order to participate in the public meeting, please contact the Chancellor's Office at (909) 388-6903 as far in advance of the Board meeting as possible.

- I. CALL TO ORDER – PLEDGE OF ALLEGIANCE**
- II. PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS**
- III. CLARIFICATION**
- IV. PRESENTATIONS**
  - A. Department of Defense Patriot Award Presentation
- V. RECOGNITION/CELEBRATIONS**
  - A. Recognize Applause Cards Recipients For Extending Extra Effort to Provide Quality Service and Valued Assistance
  - B. Retirement Recognition
- VI. BOARD OF TRUSTEES AND CHANCELLOR REPORTS**

- A. Board Committee & Activity Reports
  - 1. Board Finance Committee (BFC)
  - 2. Board Policy & Procedures Advisory Committee (BPPAC)

Regional & State Reports

- 1. Board of Governors (BOG)

B. Chancellor's Report

- 1. SBCCD Strategic Plan: Goal 1 Update

**VII. ACTION AGENDA**

A. Approval of Minutes

06-11-26 (Business Meeting)

06-22-2026 (Board Retreat)

07-23-26 (Strategy Session)

B. Board Policies for Final Reading

C. Consideration of Approval to Adopt a Resolution to Apply for Fiscal Independence and a Resolution to Designate a District Disbursing Officer

D. Consideration of Approval of the 2027-2035 SBCCD Strategic Plan

E. Consideration of Approval of the SB116 Annual Report

F. Public Hearing and Acknowledgement of Initial Proposals to Negotiate Successor Agreement Between SBCCD and CSEA

**VIII. CONSENT AGENDA**

*The Consent Agenda is expected to be routine and noncontroversial. It will be acted upon by the Board at one time without discussion. Any member of the Board, staff member or citizen may request that an item be removed from this section for discussion.*

**A. Instruction/Student Services**

- 1. Curriculum - SBVC

**B. Human Resources**

- 1. Adjunct and Substitute Academic Employees
- 2. Appointment of District Employees
- 3. Appointment of Interim Managers
- 4. Appointment of Temporary Academic Employees
- 5. Classification Advancement for Academic Employees
- 6. Consideration of Approval of Resolution #2026-08-13-BOT01 to Excuse Board Members of Absences



7. Consideration of Ratification of Memorandum of Understanding (MOU) between SBCCD and the San Bernardino Community College District Teachers Association (CTA)
8. Employee Promotions
9. Employee Transfers
10. Employment Contracts for Academic and Classified Managers
11. Management Job Description and Salary Schedule Revision
12. Management Tuition Reimbursement
13. Non-Instructional Pay
14. Payment of Stipends
15. Rates of Pay for Professional Expert Hourly Employees Revision
16. Rescind the Approval to Appoint District Employee
17. Rescind Placement of Classified Employees on the 39-Month Reemployment List

**C. Business & Fiscal Services**

1. Alcohol Beverages at Campus Event
2. Contracts at or Above \$119,100
3. Consideration of Approval of the Revised Authorized Signature List For Fiscal Year 2026-27
4. Consideration of Approval to Award Request for Proposal and Contract for RFP 2027-01 EDCT Mobile Training Equipment
5. Consideration of Approval to Adopt Resolution #2026-08-13-FS-01 Authorizing Temporary Interfund Borrowing
6. Ratification of the First Amendment to the Pre-Development Agreement the for Legacy Village Mixed-Use Development Project
7. Resolution #2026-08-13-FS-02 Transfers from Reserve for Contingencies to Various Expenditure Classifications

**D. Facilities**

1. Master Services Agreements Task Orders for Bond Construction
2. Ratification of Agreement for Acquisition of Real Property
3. Resolution #2026-08-13-FPC01 Approving Design-Build Delivery Method V8

**IX. REPORTS**

- A. Represented Groups (3 minutes per group)
  1. Crafton Hills College Academic Senate

2. Crafton Hills College Classified Senate
3. Crafton Hills College Associated Students
4. San Bernardino Valley College Academic Senate
5. San Bernardino Valley College Classified Senate
6. San Bernardino Valley College Associated Students
7. CSEA
8. CTA
9. Police Officers Association

B. Staff Reports (3 minutes per person)

1. San Bernardino Valley College President
2. Crafton Hills College President
3. Executive Vice Chancellor
4. Vice Chancellor of Human Resources & Police Services
5. Vice Chancellor of Educational & Student Support Services
6. Associate Vice Chancellor of Government Relations & Strategic Communications

**X. INFORMATION ITEMS**

- A. Board Master Action Planning Calendar
- B. Budget Revenue & Expenditure Summary
- C. CCFS-320 Apportionment Attendance Report FY 2026 Period 3
- D. Contracts Below \$119,100
- E. General Fund Cash Flow Analysis
- F. Bond Measure Construction Change Orders and Amendments
- G. Grants Report
- H. Legislative Advocacy & Community Relations Update
  - I. Lexipol Policies and Procedures
- J. MOUs between SBCCD and the CSEA
- K. Professional Expert Short-Term and Substitute Employees
- L. Purchase Order Report
- M. Resignations
- N. Volunteers

**XI. ANNOUNCEMENT OF CLOSED SESSION ITEMS**

- A. Conference with Labor Negotiators  
Government Code 54957.6  
Agency Representatives: Diana Rodriguez and Kristina Hannon  
Non-Represented Groups: CSEA, CTA, POA,  
Management/Supervisors, and Confidential Employees
- B. Public Employee Discipline/Dismissal/Release/Non Re-Employment  
Government Code 54957  
Number of cases: 3
- C. Conference with Legal Counsel – Anticipated Litigation  
Significant Exposure to Litigation Pursuant to Subdivision (d)(2) and  
(e) of Government Code Section 54956.9  
Number of cases: 1
- D. Conference with Legal Counsel – Existing Litigation  
Government Code 54956.9(e)(3) or (d)(1)  
Number of cases: 1
- E. Public Employee Performance Evaluation  
Government Code Section 54957(b)(1)  
Title: Chancellor

**XII. PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

**XIII. CONVENE CLOSED SESSION**

**XIV. RECONVENE PUBLIC MEETING**

**XV. REPORT OF ACTION IN CLOSED SESSION**

**XVI. ADJOURN**

The next meeting of the Board: Board Strategy Session  
August 27, 2026, at 5:00 p.m.  
San Bernardino Community College District  
Boardroom  
550 E. Hospitality Lane, Suite 200  
San Bernardino, CA 92408

**Supplemental Handouts (not part of the agenda)**

CHC Report to the Board  
KVCR Report to the Board  
SBVC Report to the Board

## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Dr. Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Dr. Diana Z. Rodriguez, Chancellor

**PREPARED BY:** Jose F. Torres, Executive Vice Chancellor  
 Kristina Hannon, Vice Chancellor, Human Resources, Police Services,  
 Emergency/Employee Risk Management, & Payroll Services  
 Dr. Nohemy Ornelas, Vice Chancellor, Educational & Student Support Services

**DATE:** August 13, 2026

**SUBJECT:** Caring Hands Applause Cards

### **RECOMMENDATION**

This item is for information only.

### **OVERVIEW**

The attached individuals have received special recognition for extending extra effort in providing quality service and valued assistance.

### **ANALYSIS**

The Caring Hands Applause Card was developed so that employees, students, visitors, and vendors have an opportunity to recognize members of the SBCCD team who provide outstanding quality and service.

### **SBCCD GOALS**

1. Eliminate Barriers to Student Access and Success
1. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution
2. Be a Leader and Partner in Addressing Regional Issues
3. Ensure Fiscal Accountability/Sustainability

### **FINANCIAL IMPLICATIONS**

There are no financial implications associated with this Board item.





## Caring Hands Applause Cards

Presented for Information August 13, 2026

### Sergio Guzman

Crafton Hills College  
Admissions & Records

*"Thank you for helping with graduation and staying overtime to help celebrate our students. Your dedication and great energy is amazing and we're so happy to have you in our team."*

Recognized by:  
Luna Lagrima

### Sergio Guzman

Crafton Hills College  
Admissions and Records

*"He was very patient, helpful, and reassuring. I was confused about the process because I'm new, and he was friendly and explained everything well."*

Recognized by:  
Ashley

### Daniel Johnson

Crafton Hills College  
Facilities

*"Dad did an amazing job and went the extra mile to make our department look its best. His attention to detail is truly appreciated and his efforts did not go unnoticed! Thank you Dan!!"*

Recognized by:  
Institutional Advancement Team

### Dan Johnson

Crafton Hills College  
Facilities

*"Thank you for all you do, we appreciate you very much!"*

Recognized by:  
Printing Services

### Luna Lagrima

Crafton Hills College  
Admissions & Records

*"Luna was very attentive and determined to help me. She processed my AP scores right when I asked and I was done within 10 minutes. She is amazing at her job and deserves more recognition."*

Recognized by:  
Mackia Palmer

### Brian Ramirez

Crafton Hills College  
Facilities

*"Thank you for always being so helpful and doing an amazing job."*

Recognized by:  
Printing Services



## Caring Hands Applause Cards

Presented for Information August 13, 2026

### Gin Rodriguez

Crafton Hills College  
Tutoring Center

*"Gin not only spoke eloquently, she spoke in a strong voice. I'm a bit hard of hearing and she's loud enough for me to hear and very clear. She made quite a few corrections and comments on an essay and did so in a kind and professional manner. She gave me lots of guidance and clear instructions."*

Recognized by:  
Sandra Cruz

### Alvaro Sanchez-Reyes

Crafton Hills College  
Facilities

*"Thank you for all your help !"*

Recognized by:  
Printing Services

### Floyd Simpson

Crafton Hills College  
Admissions and Records

*"Very nice and friendly, very informative."*

Recognized by:  
Landon Rojas

### Floyd Simpson

Crafton Hills College  
admissions

*"Friendly and helpful!! Thank you!!! :)"*

Recognized by:  
Danielle Bush

### Diana Vaichis

Crafton Hills College  
Institutional Effectiveness, Research, and  
Planning

*"Thank you Diana for creating a report to screen student eligibility for College Corps!"*

Recognized by:  
Krista Ornelas-Mora

### Lydia Alamsyah

District Support Operations  
Fiscal Services

*"Thank you for your help and patience with Journal Entries. We appreciate all you do!"*

Recognized by:  
Shari Blackwell



## Caring Hands Applause Cards

Presented for Information August 13, 2026

### Angela Davis

District Support Operations  
Purchasing

*"Thank you for your support with year end purchase order changes and closings. You have made our jobs easier."*

Recognized by:  
Shari Blackwell

### Noemi Elizalde

District Support Operations  
Fiscal Services

*"Thank you so much for your hard work and patience with year end budgets. Your constant going above and beyond does not go unnoticed and is greatly appreciated."*

Recognized by:  
Shari Blackwell

### Courtnee Laughlin

District Support Operations  
Purchasing

*"Thank you so much for your friendly dedication to excellence and customer service. We appreciate your help and willingness to help us get it right!"*

Recognized by:  
Shari Blackwell

### Linda Rivera

District Support Operations  
Accounts Payable

*"Linda is always so kind and patient when supporting with mileage reimbursement. She also moves work quickly and efficiently. I appreciate her efforts!"*

Recognized by:  
Jamie Sierra

### Yohanna Tesfay

District Support Operations  
Technology Services

*"Thank you for helping set up my Bookings page for group meetings. I appreciate your support!"*

Recognized by:  
Krista Ornelas-Mora

### Dawn Adler

San Bernardino Valley College  
Kinesiology, Health & Athletics

*"Thank you for your time and effort in reorganizing and reimagining our equipment spaces. Your work has significantly enhanced accessibility and safety for our students and staff."*

Recognized by:  
Kristin Hauge



## Caring Hands Applause Cards

Presented for Information August 13, 2026

### Giancarlo Anderson

San Bernardino Valley College  
Professor of Mus 106 10

*"I gained a wealth of knowledge in this short summer course from Professor Anderson. The online interaction and communication was superb and really exceeded my expectations"*

Recognized by:  
Evelyn Collins student 1711350

### Veada Benjamin

San Bernardino Valley College  
Admissions & Records

*"Veada Benjamin consistently goes above and beyond to support students and colleagues across every Student Services department. She is kind, compassionate, and genuinely committed to resolving student concerns, particularly those involving registration and enrollment. Veada makes herself available wh"*

Recognized by:  
Dr. Craig Luke

### Gigi Callejas

San Bernardino Valley College  
Kinesiology, Health & Athletics

*"I am so grateful for your help with organizing and moving the athletic awards and equipment. You've made our storage spaces much safer and more accessible for everyone. I truly appreciate everything you do!"*

Recognized by:  
Kristin Hauge

### Gigi Callejas

San Bernardino Valley College  
Athletics/Equipment

*"Appreciate always helping instructors and quick to get things done"*

Recognized by:  
Mary Lawler

### Melissa Carmell

San Bernardino Valley College  
Admissions & Records

*"Melissa- thank you so much for helping out the SBVC student-athletes while Brandy. You and your team went above and beyond for our Dept. Thank you!"*

Recognized by:  
Maureen Ryan

### Kristin Hauge

San Bernardino Valley College  
Kinesiology, Health & Athletics

*"Prepared our equipment and classrooms to be ready for the Fall semester"*

Recognized by:  
Mary Lawler





## Caring Hands Applause Cards

Presented for Information August 13, 2026

### Syntoia Hunt

San Bernardino Valley College  
Valley bound

*"I really like her classroom it's positive, and peaceful. I really enjoyed my self. I know others that attend this class feel the same way."*

Recognized by:  
Cyarra Brown

### SynToia Hunt

San Bernardino Valley College  
Counseling

*"I reached out to several counselors and no one helped me. I emailed Mrs. Hunt and she responded quickly and assisted me. Thank you so much."*

Recognized by:  
Melanie Valadez

### Elizabeth Larivee

San Bernardino Valley College  
DSPS

*"Thank you for helping me I wouldn't have ever made without you. You are the best"*

Recognized by:  
Crysel Ruiz

### Kenneth Lawler

San Bernardino Valley College  
Kinesiology, Health & Athletics

*"Thank you for years of service, but the last 6 years as Department Chair and seeing the department grow."*

Recognized by:  
Mary Lawler

### Mary Lawler

San Bernardino Valley College  
Kinestology

*"I really enjoyed the class she's very upfront and eager to help us to learn quickly safely and with great instructions on each and every step I feel I learned a lot and all my years of being in college and learning this was the easiest simplest step to a course and I was glad to have her as my profe"*

Recognized by:  
Tamara Hudson

### Andrew Lecompte

San Bernardino Valley College  
Admissions & Records

*"Andrew- thank you so much for helping out the SBVC student-athletes while Brandy. You and your team went above and beyond for our Dept. Thank you!"*

Recognized by:  
Maureen Ryan



## Caring Hands Applause Cards

Presented for Information August 13, 2026

### May Majid

San Bernardino Valley College  
Mathematics

*"After returning to school after approximately 47 years, I am grateful for the incredible support of Professor May Majid, whose patience and dedication have helped me overcome my fear of math and truly enjoy learning Statistics."*

Recognized by:  
Tammi Contreras - Student

### Nick Mendoza

San Bernardino Valley College  
Maintenance and Operations

*"Thank you for all of your hardwork and support, it is greatly appreciated."*

Recognized by:  
Erika Menge

### Allison Molina

San Bernardino Valley College  
Admissions & Records

*"Allison- thank you so much for helping out the SBVC student-athletes while Brandy. You and your team went above and beyond for our Dept. Thank you!"*

Recognized by:  
Maureen Ryan

### Jesse Navarrette

San Bernardino Valley College  
Campus Technology Services

*"Jesse is always extremely helpful and willing to jump in when I need last minute IT help."*

Recognized by:  
Breanna Lopez

### Monique Patrick

San Bernardino Valley College  
SAS counseling

*"Always there to help"*

Recognized by:  
Tom Dent

### Maureen Ryan

San Bernardino Valley College  
Kinesiology, Health & Athletics

*"Thank you for your time and effort in reorganizing and reimagining our equipment spaces. Your work has significantly enhanced accessibility and safety for our students and staff."*

Recognized by:  
Kristin Hauge



## Caring Hands Applause Cards

Presented for Information August 13, 2026

### Maureen Ryan

San Bernardino Valley College  
Kinesiology, Health & Athletics

*"Always helpful in meeting the needs of all."*

Recognized by:  
Mary Lawler

### Chelsey Seely

San Bernardino Valley College  
Admissions & Records

*"Chelsey- thank you so much for helping out the SBVC student-athletes while Brandy. You and your team"*

Recognized by:  
Maureen Ryan

### Aldo Sifuentes

San Bernardino Valley College  
IT

*"Incredibly responsive to a service request at short notice during a state audit of our police academy program last month."*

Recognized by:  
Paul Dennis

### Steven Silva

San Bernardino Valley College  
Admissions & Records

*"Steven Silva is a mild-mannered, even-tempered, and highly skilled professional who consistently demonstrates a sincere willingness to help others. He approaches challenges with a practical, no-nonsense mindset and is always eager to assist with problem-solving. His reliability, professionalism, and"*

Recognized by:  
Dr. Craig Luke

### Lori Sullivan

San Bernardino Valley College  
Sign Language Instructor

*"This person stepped in and saved our breakout session. She made the time educational and fun. The time she spent leading the room was the best part of my employee summit"*

Recognized by:  
Christin Moore

### Mark Wall

San Bernardino Valley College  
Kinesiology, Health & Athletics

*"Thank you for your hard work in organizing and relocating our athletic awards and equipment. Your efforts have significantly enhanced accessibility and safety in our storage spaces for both students and staff."*

Recognized by:  
Kristin Hauge



## Caring Hands Applause Cards

Presented for Information August 13, 2026

### Mark Wall

San Bernardino Valley College  
Athletics/Equipment

*"Always helps out."*

Recognized by:  
Mary Lawler

## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Dr. Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Dr. Diana Z. Rodriguez, Chancellor

**PREPARED BY:** Kristina Hannon, Vice Chancellor, Human Resources, Police Services, Emergency/Employee Risk Management & Payroll Services

**DATE:** August 13, 2026

**SUBJECT:** Retirement Recognition

### **RECOMMENDATION**

This item is for information only.

### **OVERVIEW**

The Board would like to recognize and celebrate the following staff on their retirement from San Bernardino Community College District.

Adler, Dawn, Assistant Professor, Physical Education, SBVC

After 29 years of dedicated service at Valley College, Dawn will retire effective August 20, 2026. Since joining SBCCD as a Professor, Physical Education in 1997 she has made a lasting impact. We thank her for her contributions and wish her all the best in a well-earned retirement.

Blackwell, Shari, Administrative Coordinator, DSO

After 16 years of dedicated service to the District Shari will retire December 30, 2026. Shari started as an Administrative Assistant I Student Services at SBVC and promoted to Administrative Coordinator at the District in 2017. She has made a lasting impact to the District. We thank her for her contributions and wish her all the best in her well-earned retirement.

Cota, Marco, Dean, Student Services, SBVC

After 33 years of dedicated service with the District, Marco will retire effective December 31, 2026. Since joining SBCCD as a Counselor in 1993 he has made a lasting impact. We thank him for his contributions and wish him all the best in a well-earned retirement.

Davila, Javier, Grounds Caretaker, CHC

After 23 years of dedicated service to the District at Crafton Hills College, Javier will retire December 31, 2026. Since joining the SBCCD as a Grounds Caretaker in 2003 he has made a lasting impact. We thank him for his contributions and wish him all the best in his well-earned retirement.





## Retirements

Presented for Information & Recognition August 13, 2026

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**Davila, Maria, Student Services Technician II, CHC**

After 20 years of dedicated service to the District at Crafton Hills College, Maria will retire effective December 31, 2026. Since joining SBCCD as a Bookstore Assistant I in 2006 and later moving to Student Services Technician II. She has made a lasting impact. We thank her for her contributions and wish her all the best in her well-earned retirement.

**Kates, Johnny, Custodian, SBVC**

After 35 years of dedicated service with the District, Johnny will retire effective December 31, 2026. Since joining SBCCD as a Custodian in 1991 he has made a lasting impact. We thank him for his contributions and wish him all the best in a well-earned retirement.

**Lawler, Kenneth, Assistant Professor, Physical Education, SBVC**

After 13 years of dedicated service at Valley College, Kenneth will retire effective August 13, 2026. Since joining SBCCD as an Assistant Football Coach in 2013 he has made a lasting impact. We thank him for his contributions and wish him all the best in a well-earned retirement.

**Menendes de Grande, Dinora, Custodian, SBVC**

After 7 years of dedicated service with the District, Dinora will retire effective December 31, 2026. Since joining SBCCD as a Custodian in 2019 she has made a lasting impact. We thank her for her contributions and wish her all the best in a well-earned retirement.

**Roseli, Gabirel, Senior Technology Support Specialist, DSO**

After 23 years of dedicated service to the District, Gabriel will retire October 31, 2026. Gabriel started as a Departmental Network Specialist with the District in 2003 and will retire as a Senior Technology Support Specialist. He has made a lasting impact to the District. We thank him for his contributions and wish him all the best in his well-earned retirement.

**St. Jean, Cynthia, Executive Administrative Assistant, Presidents Office, CHC**

After 14 years of dedicated service to the District at Crafton Hills College, Cynthia will retire December 31, 2026. Since joining SBCCD as an Administrative Assistant II in 2012 and quickly became an Executive Administrative Assistant, President Office. She has made a lasting impact. We thank her for her contributions and wish her all the best in her well-earned retirement.

**Torres, Maria, Human Resources Coordinator, DSO**

After 17 years of dedicated service to the District, Maria will retire December 31, 2026. Maria started as a Clerical Assistant II in Human Resources in 2009, later in 2019 Maria promoted to Human Resources Coordinator. She has made a lasting impact to the District. We thank her for her contributions and wish her all the best in her well-earned retirement.

**Vargas, Genaro, Maintenance Worker, SBVC**

After 27 years of dedicated service with the District, Genaro will retire effective December 31, 2026. Since joining SBCCD as a Custodian in 1999 he has made a lasting impact. We thank him for his contributions and wish him all the best in a well-earned retirement.



## Retirements

Presented for Information & Recognition August 13, 2026

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Wurtz, Keith, Vice President of Instruction, CHC

After 16 years of dedicated service to the District at Crafton Hills College, Kieth will retire December 31, 2026. Since joining SBCCD as a Director, Research & Planning he has contributed greatly to the college as Vice President of Instruction. Kieth has made a lasting impact. We thank him for his contributions and wish him all the best in his well-earned retirement.

The commitment and dedication this individual has shown to student success is unwavering. The District is truly grateful for their years of service and congratulates them on their retirement.

### **SBCCD GOALS**

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution
3. Be a Leader and Partner in Addressing Regional Issues
4. Ensure Fiscal Accountability/Sustainability

### **FINANCIAL IMPLICATIONS**

There are no financial implications associated with this board item.





## FNX TELEVISION BRINGS HOME 4 EMMY AWARDS

First Nations Experience won 4 Emmy Awards to close out the month of June. In total, the station was nominated for 7 Emmy awards in various categories. The FNX originals Navajo Highways (two nominations), Cleaning's a Cakewalk and Red on the Runway

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8.13.2026

## CHANCELLOR'S REPORT



## SBCCD BOARD OF TRUSTEES ANNUAL RETREAT

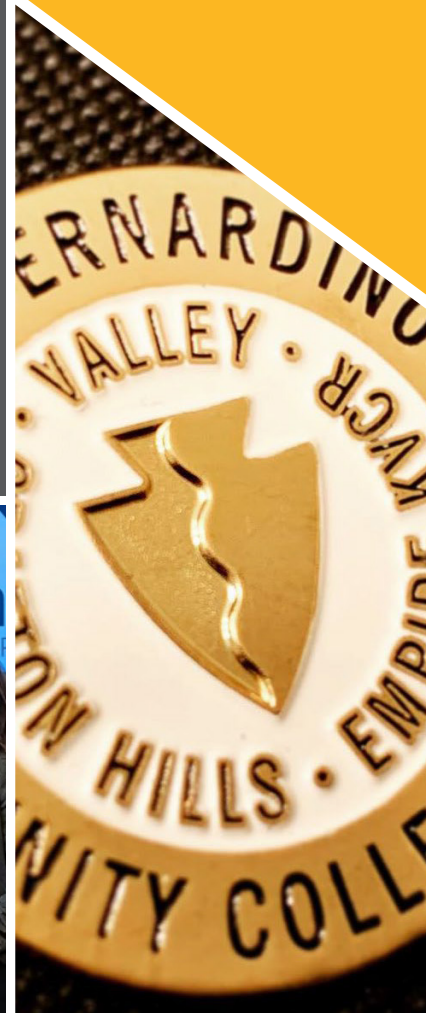
SBCCD Board of Trustees convened for its annual Board Retreat to engage in governance training, strategic discussion, and Board development. The retreat included legal presentations on Speech, Expression, and Related Rights for Trustees and Conflict of Interest, with discussions focused on First Amendment

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## SBCCD ENGAGES COMMUNITY TO SHAPE THE FUTURE

SBCCD has launched a strategic community engagement effort to ensure local voices help shape the District's future priorities and initiatives. Chancellor Rodriguez and the Board of Trustees have been meeting with community members, partners, and

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## CHC'S CHILD DEVELOPMENT CENTER HELPS FAMILIES THRIVE



Balancing parenthood and college can feel challenging, but Crafton Hills College's Child Development Center (CDC) helps make both possible. The CDC provides a high-quality preschool program for children ages three to five, offering developmentally appropriate learning experiences, dedicated staff, and engaging indoor and outdoor environments. While children learn and grow in a safe, welcoming setting, parents and guardians are able to pursue their educational and professional goals with confidence.

A Spring 2026 satisfaction survey showed overwhelming support from families, with parents reporting high levels of confidence in the program's safety, quality of care, communication, and support of their child's learning and development. Families also shared that they would highly recommend the CDC to others.

"The CDC is committed to creating a nurturing and engaging environment where every child can thrive," said Deanna Brown, Director of the Child Development Center. Through hands-on learning and meaningful relationships, the CDC continues to support student success by providing families with the resources they need to pursue their goals. Learn more at [craftonhills.edu/childdevelopmentcenter](https://craftonhills.edu/childdevelopmentcenter).

## SBVC LAUNCHES ITS FIRST BACHELOR'S DEGREE PROGRAM



This fall, San Bernardino Valley College will launch its first-ever bachelor's degree program: the Bachelor of Science in Water Resources Management.

Designed to prepare the next generation of environmental leaders, this innovative program equips students with the knowledge and skills needed to address today's most pressing water challenges, including sustainable resource management, climate resilience, and environmental stewardship. Graduates will be prepared to help protect and manage one of California's most valuable resources amid growing demand, changing climates, and competing needs.

The Bachelor of Science in Water Resources Management offers students:

- An affordable pathway to a four-year degree without the high cost often associated with universities
- Flexible online, eight-week courses designed to support working professional
- Hands-on learning through internships, field experiences, and real-world project
- Preparation for high-demand careers focused on managing and protecting California's water future

Applications are now open for Fall 2026. To learn more about the program and apply, visit [valleycollege.edu](https://valleycollege.edu).



*cont. from page 1*

stakeholders to listen directly to their priorities, challenges, and vision for the future of higher education in the region.

As part of this effort, SBCCD launched a community survey to gather input on the issues that matter most to residents. More than 1,000 community responses have already been received, highlighting priorities such as affordable education, workforce training for in-demand careers like nursing and firefighting, skilled trades programs, and pathways that prepare students for university transfer without significant student debt.

Community members are encouraged to share their priorities and help shape the future of SBCCD. Feedback gathered through this effort will help guide decisions and ensure the District continues to expand opportunities that reflect the needs and goals of the communities it serves.

**Take the 2-Minute Community Survey:**  
[sbccd.edu/affordable-college](https://sbccd.edu/affordable-college)

*cont. from page 1*

protections, Brown Act compliance, public records, trustee use of social media, ethical responsibilities, and political activity. The Board also received a comprehensive KVCR update highlighting community engagement, digital media growth, workforce development, and long-term sustainability efforts, and discussed opportunities to expand student engagement and educational programming through KVCR. The retreat provided an opportunity for Trustees and District leadership to strengthen governance knowledge, reinforce ethical leadership practices, and continue advancing the District's strategic priorities in service to students and the community.

## EDCT HOSTS SBVC FILM STUDENTS FOR REAL-WORLD PRODUCTION EXPERIENCE

SBCCD's Economic Development & Corporate Training (EDCT) welcomed SBVC film students to its campus, providing a valuable opportunity to support hands-on learning through a student-led film project. Utilizing both exterior grounds and interior spaces, students transformed the facility into an active production site, incorporating creative storytelling and basic set design to bring their vision to life.

The project is part of an SBVC RTVF independent film effort led by Lucas Cuny, Co-Chair of Film, Television and Media (FTVM)/Journalism and Director of the Integrated Media Arts (IMA) program. This collaboration reflects a strong partnership between academic programs and the District, creating meaningful, real-world experiences for students.

By opening its spaces to student filmmakers, EDCT continues to advance the District's commitment to student success. Experiences like this provide students with practical, industry-relevant training, building confidence and preparing them for careers in the film industry. Through collaboration and innovation, SBCCD remains focused on expanding opportunities that help students achieve their goals.





cont. from page 1

were all up for the prestigious award celebrating the region's television accomplishments. POW, Tiger and Courage are short film broadcast partnerships that culminated in Emmy wins for Courage and Tiger. All the Emmy Pacific Southwest Chapter FNX nominations are available on the FNX App. Navajo Highways, the original FNX children's series, won two Emmy Awards from the Pacific Southwest Chapter of the National Academy of Television Arts & Sciences. The show was recognized for its excellence in the Informational/Instructional Content and Best Set Design categories.

The show follows the story of a young girl named Sadie who reconnects with her heritage in the fictional community of Mitten Creek. The first season was filmed in Moab, Utah, and was produced by FNX with support from the Navajo Nation and the New Mexico Public Education Department. The second season of Navajo Highways goes into production soon and will be available on the free FNX streaming app in 2027.

Close to 40 Native American community members attended the Emmy Awards Gala held at the La Jolla Torrey Pines, in La Jolla California. Fashion Designer and model Rebekah Jarvey, who was prominently featured in the FNX documentary Red on the Runway, posted about the experience.

"We didn't just show up at the Emmys – we made history. And every indigenous person at the table now carries a tittle that lasts a lifetime: Emmy nominated. That's our community's, that's our families, that's ours forever."

FNX Television and the FNX App were made possible by the Yuhaaviatam of San Manuel Nation. The Red on the Runway documentary was supported by the International Women's Media Fund. A Special thanks to Native Star Boutique, The Navajo Nation, and the Wilton Rancheria for sponsoring our Emmy tables.



**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Dr. Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Dr. Nohemy Ornelas, Vice Chancellor

**PREPARED BY:** Dr. Christopher M. Crew, Executive Director, Research & Planning

**DATE:** August 13, 2026

**SUBJECT:** Strategic Plan Goal-1 Status Updates

**RECOMMENDATION**

This item is for information only and no action is necessary.

**OVERVIEW**

The Fall 2026 update highlights SBCCD's efforts to expand access through short-term career programs, evening classes, FAFSA support, and dual enrollment. The redesigned orientation connects these expanded opportunities to clearer program selection, support services, and milestone planning.

**ANALYSIS**

The initiatives address barriers at several stages of the student journey, from early college access and affordability to scheduling and academic navigation. The strongest evidence of progress is the 89% growth in dual enrollment FTES and the 33% increase in evening classes.

**INSTITUTIONAL VALUES**

4. Eliminate barriers to student access and success.

**FINANCIAL IMPLICATIONS**

There are no financial implications.



# MONTHLY STATUS UPDATE

FALL 2026



## GOAL 1: ELIMINATE BARRIERS TO STUDENT ACCESS AND SUCCESS

-  SBCCD developed four new programs that can be completed within one year: Theatre Arts, Library Technician, Phlebotomy, and Licensed Vocational Nursing.
-  SBCCD increased its number of fall evening classes by 33%, from 333 to 442.
-  SBCCD established a FAFSA data-sharing agreement for targeted outreach and offered 201 FAFSA workshops attended by 939 students.
-  SBCCD established new dual enrollment MOUs with Phase3Lab Schools, Mojave River Academy, and Packinghouse Christian Academy.
-  Dual enrollment FTES increased by 89% since 2022–23, rising from 356 to 674.

### Outcome Achieved

SBCCD implemented a new student orientation experience that integrates support resources, program exploration, and milestone planning in alignment with Guided Pathways. The redesigned experience ensures that students are not only welcomed to the colleges but are also better prepared to select a program, enroll in courses, access support, and persist toward completion.



## BOARD OF TRUSTEES

### Meeting Minutes – June 11, 2026

Location: San Bernardino Community College District, 550 E. Hospitality Ln., Ste 200, San Bernardino, CA 92408  
 Livestream: <https://www.youtube.com/@sanbernardinocommunitycoll42/streams>  
 Meeting materials: [www.sbccd.edu/govenda](http://www.sbccd.edu/govenda)

| MEMBERS PRESENT                                                                                                                                                                                                                                          | ADMINISTRATORS PRESENT                                                                                                                                                                                                                                                                                                                                                          |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Dr. Nathan Gonzales, Chair<br>Joseph Williams, Vice Chair<br>Dr. Cherina Betters, Clerk<br>Dr. Stephanie Houston, Trustee<br>John Longville, Trustee<br>Jazmyn Garcia, CHC Student Trustee (advisory)<br>Natalie Garcia, SBVC Student Trustee (advisory) | Dr. Diana Z. Rodriguez, Chancellor<br>Jose Torres, Executive Vice Chancellor<br>Dr. Kevin Horan, CHC President<br>Dr. Gilbert Contreras, SBVC President<br>Kristina Hannon, VC Human Resources & Police Services<br>Dr. Nohemy Ornelas, VC Educational & Student Support Services<br>Angel Rodriguez, Associate Vice Chancellor Government Relations & Strategic Communications |
| MEMBERS ABSENT                                                                                                                                                                                                                                           | ADMINISTRATORS ABSENT                                                                                                                                                                                                                                                                                                                                                           |
| Carlos Aguilera, Trustee<br>Frank Reyes, Trustee (arrived at 4:40 p.m.)                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                 |

#### I. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Chair Gonzales called the meeting to order at 4:00 p.m.

Trustee Houston led the pledge of allegiance.

Chair Gonzales stated June is recognized as Pride Month, a time to celebrate the history, contributions, and diversity of the LGBTQ+ community. The San Bernardino Community College District is committed to fostering an inclusive and welcoming environment where all students, employees, and community members are valued, respected, and supported. On behalf of the Board of Trustees, we proudly recognize Pride Month and reaffirm our commitment to equity, inclusion, and belonging for all.

#### II. PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

None

#### III. CLARIFICATION

None

#### IV. PRESENTATIONS

##### A. Oath of Office

Chair Gonzales administered the Oath of Office to Student Trustee Jazmyn Garcia and Student Trustee Natalie Garcia.

#### V. RECOGNITION/CELEBRATION

##### A. Applause Cards

The Board recognized applause recipients for extending extra effort to provide quality service and valued assistance.

##### B. Retirement Recognition

Laura Gowen, Administrative Coordinator, Instruction, SBVC

After 19 years of dedicated service to the District at Valley College, Laura will retire effective June 19, 2026. Since joining SBCCD as an Administrative Assistant I in 2007 she has made a lasting impact. We thank her for her contributions and wish her all the best in her well-earned retirement.

The commitment and dedication this individual has shown to student success is unwavering. The District is truly grateful for their years of service and congratulates them on their retirement

## VI. BOARD OF TRUSTEES AND CHANCELLOR REPORTS

- A. Board Committee & Activity Reports
  - 1. Board Finance Committee (BFC) – No report.
  - 2. Board Policy & Procedures Ad-Hoc Committee (BPPAC) – No report.
- Regional and State Reports
  - 1. Board of Governors (BOG) – No report.
  - 2. Joint Powers Authority (JPA) – Trustee Houston provided a brief report.
- B. Chancellor's Report –Chancellor Rodriguez provided a brief report.

## VII. ACTION AGENDA

- A. 005-14-2026 Board Meeting Minutes & 05-28-2026 Board Strategy Session Minutes  
[Motion: to approve the 05-14-2026 Board Meeting minutes & 05-28-2026 Board Strategy Session minutes](#)

[Moved by:](#) Trustee Longville. [Seconded by Trustee Houston.](#)

|                  |          |                                                                                             |
|------------------|----------|---------------------------------------------------------------------------------------------|
| Electronic Vote: | AYES:    | J. Garcia (advisory), N. Garcia (advisory), Gonzales, Betters, Houston, Longville, Williams |
|                  | NOES:    | none                                                                                        |
|                  | ABSTAIN: | none                                                                                        |
|                  | ABSENT:  | Aguilera, Reyes                                                                             |

[Motion passed](#)

- B. Consideration of Approval to Adopt Resolution 2026-06-11-BOT01 Board Compensation

[Motion: to adopt Resolution 2026-06-11-BOT01 Board Compensation](#)

[Moved by:](#) Trustee Betters. [Seconded by Trustee Longville.](#)

|                  |          |                                                                                             |
|------------------|----------|---------------------------------------------------------------------------------------------|
| Electronic Vote: | AYES:    | J. Garcia (advisory), N. Garcia (advisory), Gonzales, Betters, Houston, Longville, Williams |
|                  | NOES:    | none                                                                                        |
|                  | ABSTAIN: | none                                                                                        |
|                  | ABSENT:  | Aguilera, Reyes                                                                             |

[Motion passed](#)

- C. Consideration of Approval of Employment Contract for Chancellor

[Motion: to adopt Resolution 2026-06-11-BOT01 Board Compensation](#)



Moved by: Trustee Betters. Seconded by Student Trustee J. Garcia.

Discussion: Trustee Betters thanked the Chancellor for her work and strong leadership. She shared an experience of a student and a parent.

|                  |          |                                                                                             |
|------------------|----------|---------------------------------------------------------------------------------------------|
| Electronic Vote: | AYES:    | J. Garcia (advisory), N. Garcia (advisory), Gonzales, Betters, Houston, Longville, Williams |
|                  | NOES:    | none                                                                                        |
|                  | ABSTAIN: | none                                                                                        |
|                  | ABSENT:  | Aguilera, Reyes                                                                             |

Motion passed

D. Board Policies for Final Reading

Motion: to approve Board Policies for Final Reading

Moved by: Trustee Houston. Seconded by Trustee Williams.

Discuss: Trustee Williams asked for updates of BP/AP 5031.

|                  |          |                                                                                             |
|------------------|----------|---------------------------------------------------------------------------------------------|
| Electronic Vote: | AYES:    | J. Garcia (advisory), N. Garcia (advisory), Gonzales, Betters, Houston, Longville, Williams |
|                  | NOES:    | none                                                                                        |
|                  | ABSTAIN: | none                                                                                        |
|                  | ABSENT:  | Aguilera, Reyes                                                                             |

Motion passed

E. FY 2026-27 Fiscal Tentative Budget

Motion: to approve FY 2026-27 Fiscal Tentative Budget

Moved by: Trustee Houston. Seconded by Trustee Betters.

|                  |          |                                                                                             |
|------------------|----------|---------------------------------------------------------------------------------------------|
| Electronic Vote: | AYES:    | J. Garcia (advisory), N. Garcia (advisory), Gonzales, Betters, Houston, Longville, Williams |
|                  | NOES:    | none                                                                                        |
|                  | ABSTAIN: | none                                                                                        |
|                  | ABSENT:  | Aguilera, Reyes                                                                             |

Motion passed

F. Reorganization of San Bernardino Valley College

Motion: to approve the Reorganization of San Bernardino Valley College

Moved by: Student Trustee J. Garcia. Seconded by Trustee Williams.

|                  |          |                                                                                             |
|------------------|----------|---------------------------------------------------------------------------------------------|
| Electronic Vote: | AYES:    | J. Garcia (advisory), N. Garcia (advisory), Gonzales, Betters, Houston, Longville, Williams |
|                  | NOES:    | none                                                                                        |
|                  | ABSTAIN: | none                                                                                        |
|                  | ABSENT:  | Aguilera, Reyes                                                                             |

Motion passed



G. Reorganization of Human Resources and Payroll

Motion: to approve the Reorganization of Human Resources and Payroll

Moved by: Trustee Betters. Seconded by Trustee Williams.

|                  |          |                                                                                             |
|------------------|----------|---------------------------------------------------------------------------------------------|
| Electronic Vote: | AYES:    | J. Garcia (advisory), N. Garcia (advisory), Gonzales, Betters, Houston, Longville, Williams |
|                  | NOES:    | none                                                                                        |
|                  | ABSTAIN: | none                                                                                        |
|                  | ABSENT:  | Aguilera, Reyes                                                                             |

Motion passed

**VIII. CONSENT AGENDA**

A. Instruction/Student Services

1. Curriculum - CHC
2. Curriculum - SBVC

B. Human Resources

1. Adjunct and Substitute Academic Employees
2. Appointment of District Employees
3. Appointment of Temporary Academic Employees
4. Classification Advancement for Academic Employees
5. Consideration of Approval to Adopt Resolution #2026-06-11-BOT01 to Excuse Board Members for Absences
6. Consideration of Approval of Revised Salary Schedule Increase for Confidential-Supervisory, and Management Employees
7. Consideration of Approval of Revised Salary Schedule Increase for POA Employees
8. Contracts for Tenure Track Academic Employees
9. Employee Transfers
10. Employment Contracts for Academic and Classified Managers
11. Employment Contracts for Executive Managers
12. Management Tuition Reimbursement
13. Non-Instructional Pay
14. Payment of Stipends
15. Placement of Classified Employees on the 39-Month Reemployment List

C. Business & Fiscal Services

1. Alcohol Beverages at Campus Event
2. Contracts at or Above \$119,100
3. Individual Membership
4. Sole Source Supplier
5. Surplus Property and Authorization for Private Sale or Disposal
6. Consideration of Approval to Adopt Resolution #2026-06-11-FS-01
7. Consideration of Approval to Adopt Resolution #2026-06-11-FS-02
8. Consideration of Approval to Adopt Resolution #2026-06-11-FS-03

9. Consideration of Approval to Adopt Resolutions and Signature Authorizations for the State of California
10. Consideration of Approval of District Bank Accounts
11. Consideration of Approval to Ratify Interfund Borrowing Transactions

**D. Facilities**

1. Master Services Agreements Task Orders for Bond Construction
2. Consideration of Approval to Adopt Resolution 2026-06-11-FP-01
3. Consideration of Approval to Adopt CEQA Report Addenda
4. Consideration of Approval to Adopt CEQA NOE for the Legacy Village Student Housing Project
5. Consideration of Approval to Appoint Members to the CBOC
6. Consideration of Approval of 2028-2032 Five-Year Construction Plan
7. Consideration of Approval for the Submittal of the State Grant Application
8. Ratification of Agreement for Acquisition of Real Property

**Motion:** to approve the Consent Agenda as Presented.

**Moved by:** Student Trustee J. Garcia. Seconded by Trustee Houston.

|                         |                 |                                                                                             |
|-------------------------|-----------------|---------------------------------------------------------------------------------------------|
| <b>Electronic Vote:</b> | <b>AYES:</b>    | J. Garcia (advisory), N. Garcia (advisory), Gonzales, Betters, Houston, Longville, Williams |
|                         | <b>NOES:</b>    | none                                                                                        |
|                         | <b>ABSTAIN:</b> | none                                                                                        |
|                         | <b>ABSENT:</b>  | Aguilera, Reyes                                                                             |

**Motion passed**

**IX. REPORTS**

Brief reports were provided orally. All written reports are uploaded and can be referenced at [www.sbccd.edu/Govenda](http://www.sbccd.edu/Govenda)

**A. Represented Groups**

1. Crafton Hills College Academic Senate – No report.
2. Crafton Hills College Classified Senate – No report.
3. Crafton Hills College Associated Students – No report.
4. San Bernardino Valley College Academic Senate – No report.
5. San Bernardino Valley College Classified Senate – No report.
6. San Bernardino Valley College Associated Students – No report.
7. CSEA – No report.
8. CTA – Denise Knight provided a brief report.
9. Police Officers Association – No report.

**B. Staff Reports**

1. San Bernardino Valley College President – President Contreras provided a brief report.
2. Crafton Hills College President – President Horan provided a brief report.
3. Executive Vice Chancellor – No report.
4. Vice Chancellor of Human Resources & Police Services – No report.
5. Vice Chancellor of Educational & Student Support Services – No report.
6. Associate Vice Chancellor of Governmental Affairs & Strategic Communications – No report.

## **X. INFORMATION ITEMS**

Discussion: Trustee Williams commented on item B: Board Policy for First Reading: Inquired to add language to 9. Training and Support *“The District will advance student succeed by preparing students to move beyond responsible AI use and develop the skills to create, program, evaluate, and own AI-enabled tools, systems, businesses, and solutions that serve their communities and future workforce needs.”* The intent is to ensure we are preparing students not only to use AI responsibly, but also to lead, innovate, and create within an AI-enabled economy.

Trustee Houston commented that one of the newest standards is aligning with higher education at the federal level.

- A. Board Master Action Planning Calendar
- B. Board Policies for First Reading
- C. Budget Revenue & Expenditure Summary
- D. Confidential Handbook and Management Personnel Plan
- E. Contracts Below \$119,100
- F. General Fund Cash Flow Analysis
- G. Grants Report
- H. Legislative Advocacy & Community Relations Update
- I. MOUs between SBCCD and the CSEA
- J. MOUs between SBCCD and the CTA
- K. MOUs between SBCCD and the POA
- L. Professional Expert Short-Term and Substitute Employees
- M. Purchase Order Report
- N. Quarterly Financial Status Report
- O. Quarterly Investment & Deposit Report
- P. Resignations
- Q. Volunteers

## **XI. ANNOUNCEMENT OF CLOSED SESSION ITEMS**

- A. Conference with Labor Negotiators Government Code 54957.6  
Agency Representatives: Diana Rodriguez and Kristina Hannon Non-Represented Groups: CSEA, CTA, POA, Management/Supervisors, and Confidential Employees
- B. Public Employee Discipline/Dismissal/Release/Non Re-Employment Government Code 54957  
Number of cases: 3
- C. Conference with Legal Counsel – Anticipated Litigation  
Significant Exposure to Litigation Pursuant to Subdivision (d)(2) and (e) of Government Code Section 54956.9 Number of cases: 1
- D. Conference with Legal Counsel – Existing Litigation Government Code 54956.9(e)(3) or (d)(1)  
Number of cases: 1
- E. Public Employee Performance Evaluation Government Code Section 54957(b)(1) Title: Chancellor

## **XII. PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

None

## **XIII. CONVENE CLOSED SESSION**

The Board convened to closed session at 4:45 p.m.

**XIV. RECONVENE PUBLIC MEETING**

Chair Gonzales reconvened the public meeting at 5:37 p.m.

**XV. REPORT OF ACTION IN CLOSED SESSION**

On June 11, 2026, the Board unanimously, took action in closed session to approve the termination of employee #33169 as a Temporary (Adjunct) Faculty Member at Crafton Hills College and San Bernardino Valley College, effective June 14, 2026.

On June 11, 2026, the Board Unanimously, took action in closed session to approve resolution 2026-06-11-HR01 certifying a tenured faculty dismissal for hearing before the Office of Administrative Hearings.

**XVI. ADJOURNMENT**

The next meeting of the Board: Board Retreat  
June 22, 2026, at 8:30 a.m.  
San Bernardino Community College District Boardroom  
550 E. Hospitality Lane, Suite 200  
San Bernardino, CA 92408

The Board of Trustees adjourned at 5:38 p.m.

The Board of Trustees approved the June 11, 2026, minutes on August 13, 2026.

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Dr. Cherina Betters, Clerk  
SBCCD Board of Trustees

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Heather M. Madole, Administrative Officer  
SBCCD Office of the Chancellor



## BOARD OF TRUSTEES

### Meeting Minutes –June 22, 2026

Location: SBCCD Boardroom, 550 E. Hospitality Lane, Suite 200, San Bernardino, CA 92410  
 Meeting materials: [www.sbccd.edu/govenda](http://www.sbccd.edu/govenda)

| MEMBERS PRESENT                                                                                                                                                                                                                     | ADMINISTRATORS PRESENT                                                                                                                                                                                                                                                                                                                                                          |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Dr. Nathan Gonzales, Chair<br>Joseph Williams, Vice Chair<br>Dr. Cherina Betters, Clerk<br>Carlos Aguilera, Trustee<br>Dr. Stephanie Houston, Trustee<br>John Longville, Trustee<br>Natalie Garcia, SBVC Student Trustee (advisory) | Dr. Diana Z. Rodriguez, Chancellor<br>Jose Torres, Executive Vice Chancellor<br>Dr. Kevin Horan, CHC President<br>Dr. Gilbert Contreras, SBVC President<br>Kristina Hannon, VC Human Resources & Police Services<br>Dr. Nohemy Ornelas, VC Educational & Student Support Services<br>Angel Rodriguez, Associate Vice Chancellor Government Relations & Strategic Communications |
| MEMBERS ABSENT                                                                                                                                                                                                                      | ADMINISTRATORS ABSENT                                                                                                                                                                                                                                                                                                                                                           |
| Jazmyn Garcia, CHC Student Trustee (advisory)<br>Dr. Stephanie Houston, Trustee<br>Frank Reyes, Trustee                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                 |

#### I. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Chair Gonzales called the meeting to order at 9:00 a.m.

Student Trustee N. Garcia led the pledge of allegiance.

#### II. PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

None

#### III. ACTION

- A. Resolution #2026-06-22-CO01 Order of Election and the Specifications of the Election Order

**Motion:** to approve the Resolution #2026-06-22-CO01 Order of Election and the Specifications of Election Order

**Moved by:** Trustee Aguilera. Seconded by Trustee Betters.

**Electronic Vote:**                      **AYES:**                      N. Garcia (advisory), Aguilera, Gonzales, Betters, Longville, Williams

**NOES:**                                      none

**ABSTAIN:**                                none

**ABSENT:**                                Reyes, Houston, J. Garcia (advisory)

Motion passed

#### IV. TRAINING

- A. Speech, Expression, and Related Rights for Trustees

Chancellor Rodriguez introduced the presentation. Pilar Morin, Liebert, Cassidy, and Whitmore law firm presented.

#### Education Code and Student Free Speech:

Governing boards and administrators cannot make or enforce any rule subjecting any student to disciplinary action based solely on:

- The student's speech or
- Other communication that would otherwise be constitutionally protected speech when engaged in outside of campus
- Districts cannot place prior restraints on student speech

Ed. Code, § 66301

District policies and procedures cannot interfere with the right of students to exercise free expression including

- Distributing printed materials or petitions
- Wearing of buttons, badges, or other insignia
- Speaking or protesting

Ed. Code, § 76120

Exceptions - where that expression is:

- Obscene, libelous or slanderous according to current legal standards, or
- Which so incites students as to create a clear and present danger of the commission of unlawful acts on community college premises, or
- The violation of lawful community college regulations
- The substantial disruption of the orderly operation of the community college

Ed. Code, § 76120

Discussion: At what point does it become harassment when a student comes to a board meeting and starts comments at public comment. What point can we stop the conversation without violating the student rights? Unless they become very disruptive, they can criticize during public comments. Trustee Betters commented that if someone during public comments makes an accusation not a critique, what is the Board to do? If the speaker says "I believe" does fall under criticism. Advised being very careful and look at it in a case-by-case situation. Chancellor Rodriguez asked for clarification: if it not related to something the board does not have oversight of, then it can be stopped. To clarify, if the comment is unrelated to the institution's business, it may be stopped. Trustee Williams asked about personal attacks during public comments – there are tools within the Brown Act. Trustee Betters commented if it doesn't pertain to the purview of the individual as the board members work of the District, but personal attacks but are not disruptive and is delivered in a calm manner, where is the line? When a public official, Trustees are subject to board public criticism. First Amendment issues are highly protected.

#### Employee Speech

*Is the District Employee Speaking:*

1. As a private citizen?
2. On a matter of public concern?

Interest of employee, as a citizen, in commenting on matters of public concern

vs.



Interest of public employer in promoting efficiency of the public services

Free Speech: Speech must be made in the role of a private citizen.

- To be protected by the First Amendment, speech must be made in the employee's role as a **private** citizen; not as part of the employee's **official** capacity
- If the speech is made in an official capacity, such as comments as part of official duties, the speech is not

protected by the First Amendment

*Garcetti v. Ceballos* (2006) 126 S.Ct. 1951.

Employee Speech : Academic Freedom

- Academic Freedom
  - Freedom to investigate, teach, and publish without undue interference
  - Protects faculty participation in governance
  - Extends to speaking as private citizens
- Faculty have academic freedom rights
  - Through policies and collective bargaining agreements
  - Through First Amendment academic freedom in "scholarship and teaching"

Courts must grant a "degree of deference to a university's academic decisions, within constitutionally prescribed limits." *Grutter v. Bollinger* (2003) 539 U.S. 306

Discussion: Student Trustee Garcia commented to unrelated groups on campus promoting their own agenda/publications. The directive was to focus on the conduct not the speech. They have the right to pass out buttons, papers, to chant, etc. They do not have the right to disrupt the institution. If they are stopped, they will be stopped for being disruptive and not for the speech. There is a right to counter speak as well. Trustee Williams asked for tools for the Chair – staff morale, reputational harm, etc. What can the Chair do? Legal recommended spending time on that specific training. Chancellor Rodriguez committed to specific training at a future board retreat or a Strategy Session. Clarification regarding the "Clarification" section of the Board agenda. IT depends on the context, sometimes the clarification can make it worse than not saying anything at all. Trustee Williams commented that legal is present at board meetings and the staff is concourse of the issues that can be triggered. Staff respond with information.

Trustee Speech

- Trustees are elected officials, not employees of the District: employee speech rules (*Pickering / Garcetti*) do not apply
- Trustees retain First Amendment rights as private citizens, i.e., when:
  - Expressing personal views on public or political issues
  - Speaking outside official Board meetings or actions
  - Using personal platforms (e.g., social media [but note there are Brown Act restrictions])
  - Not claiming to speak on behalf of the District
- The Board may still censure a Trustee for speech

#### Unprotected Trustee Speech

- Trustee speech is not protected when acting in an official capacity
  - Voting or participating in Board decisions
  - Use of official authority or position
  - Conduct as part of the legislative process
- Trustees may not disclose confidential information obtained through their role (e.g., closed session, student records, legal advice)

#### Trustees and Social Media

- A Trustee's account may be considered official if:
    - It discusses Board business or District matters
    - The Trustee appears to speak in their official role
    - It is used to communicate with the public about District issues
  - If so:
    - The account may be treated as a public forum
    - The Trustee may not restrict speech based on viewpoint (e.g., blocking critics, deleting comments)
- Discussion: Trustee Williams commented on how that is different than having a dinner and having to allow a stranger join their dinner/conversation. It was recommended to keep separate private and public social media. But on private pages, do not communicate information under the jurisdiction of the Board/institution. Trustee Betters asked if hypothetically, if there is a 100-year celebration post would that be district business? Legal stated it depends on the specifics of the event... regularly discussion business of the district, regularly speaking in their official role, regularly communicate w/ the public on District issues. Trustee Longville commented he regularly posted/comments on his Facebook account with non-district related matters. Trustee Williams commented that trustees do not have direct staff support to manage their social media. Trustee Williams asked to study leeway to give the Trustees the most latitudes as possible.

#### CCD-Hosted Social Media

- How can a CCD abide by the First Amendment on its social media page?
  - Specify that obscene, defamatory, and other similar comments are not permitted
  - Any restrictions must be viewpoint neutral
  - Government Speech Doctrine
    - The doctrine allows the CCD to control the content of its own posts and messages

#### The Brown Act & Social Media Issues

What is a Meeting Covered by the Brown Act?

Congregation of a majority of members of a legislative body

- Same time and place
- To "hear, discuss, or deliberate"
- On any item within its subject matter jurisdiction
- Regardless of reaching collective concurrence

Government Code section 54952.2

#### Serial Meetings are Prohibited

- No communication between majority

- Through email, telephone, intermediaries, etc.
- To hear, discuss, or deliberate on any item within the subject matter jurisdiction of the district
- Cannot use individual contacts to bypass Brown Act  
Government Code section 54952.2, subd. (b)
- Trustees may discuss matters within jurisdiction
  - With members of the public
  - On social media
- But cannot:
  - Discuss agency business with majority of Board
  - Respond directly to another Trustee
  - Including emojis, liking, etc.  
Gov. Code, § 54952.2

#### Public Records Act

- Allows members of the public to access public records
- Public records includes any writing relating to the conduct of the public's business prepared, owned, used, or retained by the district  
Gov. Code, §6252.
- Writings includes emails and text messages sent by public officials or public employees on their **personal** accounts
  - Must involve "official business"
- PRA Exceptions Apply
  - e.g., personnel files, balancing test, privilege, etc.

*City of San Jose v. Superior Court of Santa Clara County* (2017) 2

Writings concerning public business are public records even if they are sent, received, or stored on an employee's personal email, phone or computer.

*City of San Jose v. Superior Court* (2017) 2 Cal.5th 608.

*Discussion: Legal advised not to co-mingle email accounts and to use sbccd.edu email account for district business. Trustee Longville noted as a matter of convenience prefers to have a mirror account. Legal advised there may not be a need if the sole use of email is typically nonbusiness and solely event related.*

#### B. Conflict of Interest/Form 700

David Robinett from Atkinson, Adelson, Loya, Rudd & Romo law firm presented.

- Introduction/Applicable Ethics Policies
  - Board Policy 2715 (Code of Ethic/Standards of Practice)
  - The Board maintains high standards of ethical conduct for its members...each member of the Board will
    - avoid any situation that may constitute a conflict of interest and disqualify themselves from participating in decisions in which they have a financial interest;
    - act as a whole and recognize that individual trustees have no legal authority outside the meetings of the Board;

- maintain independent judgement unbiased by private interests or special interest groups;
  - ensure adherence to the law, regulations, and policies;
  - Promotion and maintain good relations and effective working relationships with other Board members and District admin. and staff; and.
  - maintaining confidentiality of closed sessions, recognizing that deliberations of the Board in closed session are not to be released or discussed without the prior approval of the Board.
- Board Policy 2200 (Board Duties and Responsibilities)
  - The Board of Trustees governs on behalf of the citizens of the District...
  - Each Board member is committed to/accepts the following responsibilities...
  - Understand their role;
    - Act in the community's best interests; and
    - Create a positive climate;
- Administrative Policy 3050 (Institutional Code of Ethics)
  - The District recognizes its responsibility and obligation...to conduct its business with honesty, integrity, professionalism, and quality in the performance of those operations and functions necessary to achieve its established mission...
  - Employees of the District share the fundamental responsibility to always act with integrity and in a manner that reflects the best interests of the District and its students
- Conflicts of Interest – The Laws
  - *Penal Code § 68 — Prohibition Against Bribery*
  - *Government Code § 1090*
    - Prohibits a Board member's financial interest in any contract under consideration by the District.
  - *The Political Reform Act (Government Code § 87100)*
    - Prohibits a Board member's use of their official position to influence a District decision in which the Board member has an economic interest.
  - *Common Law Conflicts of Interest*
    - Prohibits a Board member from placing themselves in a position where their private, personal interests may conflict with their official duties.

#### Contracts

- General Rule — Public officials shall not be financially interested in any contract made by them in their official capacity, or by any body or board of which they are members.
  - Two components to this law:
    - One which proscribes the individual Board member who has a financial interest; and
    - One which proscribes the Board itself from being involved in the contract.

- Purpose — Prohibits self-dealing by public officials/employees as applied to contracts.
- “No man can faithfully serve two masters whose interests are or may be in conflict.” *Thomson v. Call* (1985) 38 Cal.3d 633, 648.

#### Consequences of a § 1090 Violation

- Contracts made in violation of Section 1090 are void and voidable.
- Any payments made to the contracting party must be returned and no claim for future payments.
- The public entity is entitled to retain any benefits.
- Four-year statute of limitations on criminal prosecution.

#### Political Reform Act Conflicts

A public official at any level of state or local government shall not make, participate in making, or in any way attempt to use the public official’s official position to influence a governmental decision in which the official knows or has reason to know the official has a financial interest.

Gov. Code, § 87100

#### AB 1430: Levine Act – “Pay-to-Play” (Govt. Code 84308)

- A “party” is any person who files an application for, or is the subject of, a proceeding involving a license, permit, or other entitlement for use.
- A “participant” is a person who is not a party but who actively supports or opposes a particular decision in a proceeding involving a license, permit, or other entitlement for use, *and* has a financial interest in the decision.
- A party to a proceeding (though not a participant) before an agency involving a license, permit, or other entitlement for use *must disclose on the record* any contribution in an amount of more than five hundred dollars (\$500) made within the preceding 12 months to an official of the agency.

#### Common Law Prohibition Against Conflicts of Interest

- *Basic Principle:*
  - A public officer is impliedly bound to exercise the powers conferred on him with disinterested skill, zeal, and diligence and primarily for the benefit of the public...
  - The courts have found there is a common law prohibition against conflicts of interest in order to achieve fairness from public officers and bodies.
    - Public officers are required to exercise their powers in an unbiased manner;
    - Individuals seeking consideration from public bodies are entitled to be given fair and unprejudiced treatment, without private interests, pecuniary or otherwise.
- The common law prohibition does not go so far as to prevent public officials from voting on matters on which they have expressed particular views.
- Appearance of Impropriety — California courts have repeatedly held that the conflict of interest laws apply not only to actual conflicts, but also to the “appearance of impropriety.”
  - Public office is a public trust created in the interest and benefit of the people.
  - Public officers are obligated to discharge their responsibilities with integrity and fidelity.

Discussion: Trustee Longville commented that when the board member has a financial impact then the board cannot vote on it either. Trustee Williams inquired about how to balance advocacy with the local hire policy. This is only triggered by financial interest. Trustee Betters commented that there are contracts with their employers, and they have been advised to recuse themselves from the vote completely. Legal advised that may qualify as an exception but there is an analysis behind each exception.

Trustee Williams asked to check special district because the ROV is different. This is regarding Section 84308 now applies to agencies whose members are *directly elected* by voters including local elected officials such as special district and county Board members.

- Gifts and FPPC Form 700
  - Administrative Policy 2712 (Conflict of Interest Code)
    - Designated Positions
      - Separate attachment to AP 2712;
      - List includes Board of Trustees, Chancellor, Executive Chancellor, and most Admin.;
      - Different disclosure categories for different positions; and
      - Disclosures are public records.
  - Economic Interest Disclosure: FPPC Form 700
    - Covered Officials:
      - Community College District Trustees
      - Public Officials who manage public investments
      - Other officials designated by local agency conflict of interest code
    - Political Activity/Campaigning Guidelines
    - Requires disclosure of personal financial interests, including income. Income includes “gifts” received from certain sources.
    - Signed under penalty of perjury.
    - Mandatory filers defined by law and listed in Local Conflict of Interest Codes.
      - Identifies which types of economic interests each position must disclose; categories of disclosure assigned to each position.
      - Disclosure categories linked to official’s job duties.
  - Trustee Longville asked to confirm the last day to file the Declaration of Candidacy.
- Limitations on Receipt of Gifts
  - A “gift” is any payment/benefit provided to an official for which the official does not provide goods or services of equal or greater value, including a rebate/discount not offered in the regular course of business to members of the public.
  - Cannot accept gift(s) from one source worth more than \$630 in a single calendar year (aggregate).
  - May not participate in decisions involving the source of gift(s) of \$630 or more in the previous 12-month period.
  - \$630 is the gift limit for 2025-2026



- Adjusted every 2 years tied to the CPI.
- Gifts aggregating \$50 or more must be reported on Form 700.
- Administrative Policy 2710 (Conflict of Interest)
  - District policy sets forth broadly described, general rules regarding gifts
  - FPPC website ([fppc.ca.gov](http://fppc.ca.gov)) is a reliable source for up-to-date information
  - Be aware of any internal documentation/handbooks that are updated annually with the latest information on gift limits and other guidelines
  - Not to be confused with (but not disregarded either!) the District's BP/AP 3820 (Gifts and Donations), which sets forth procedures for accepting gifts, donations, and bequests made to the District and/or its auxiliary organizations.

Exceptions:

Gifts do **not** include (a partial list):

- Prizes received in a manner not related to the official's status, in a bona fide competition.
- Tickets for the official and 1 guest for admission to event where the official performs a ceremonial function.
- Personalized plaques/trophies worth less than \$250.
- Gifts from family members (as distant as first cousins once removed, includes in-laws and former in-laws).
- Admission, food, minimal items (stress ball!) when making a speech.
- Acts of neighborliness ("feeding your cat").
- Benefits of wedding attendance

Consequences

- Acceptance of gifts in excess of \$630 during the previous 12-month period disqualifies an official from participating in decisions involving the source of gift(s).
  - Note: Rolling 12-month period measured from the decision involving the source of the gift.
- Publicly identify the financial interest which gives rise to the conflict in sufficient detail to be understood by the public.
- Recuse himself/herself from discussing/voting on the matter.
- Leave the room except if matter is on the consent agenda

Political Activity/Campaigning Guidelines

- In general, public funds may not be used for partisan election campaigning, but may be used to disseminate objective information
- Public funds may be used to engage in lobbying activities directed toward the members of the Legislature or Congress, because these expenditures are specifically authorized by statute

Dissemination of Objective Information

- Education Code section 7054 allows public resources to be used for "fair and impartial presentation of relevant facts" to aid the public in making informed decisions.

Distinguishing Between Election Campaigning and Objective Information

- The courts have not drawn a clear line between prohibited election campaigning and permissible objective information
- Public agencies may generally publish a fair presentation of facts relevant to an election matter

#### Governing Board Members

- Members of the governing board may privately, as individuals, participate in the political process and campaign for the passage or defeat of a ballot measure
- District employees may campaign outside of working hours as private individuals
- Public officials have the right to speak out on partisan matters as long as there is no improper expenditure of public funds by such officials
- A governing board may go on record at a public meeting as being in favor of or opposed to a particular measure

Discussion: Trustee Betters showed appreciation of the presentation and is interested in learning more about how the CCD system and K-12 system legalities as an elected official.

#### V. CONVENE LUNCH

The Board convened to break at 1:02 p.m.

#### VI. RECONVENE PUBLIC MEETING

Chair Gonzales reconvened the public meeting at 1:20 p.m.

#### VII. SBCCD GOALS REAFFIRMATION – tabled to future date. The board verbally agreed to include and Action Item at the July Strategy Session.

#### VIII. KVCR UPDATE

Chancellor Rodriguez introduced the presentation and Executive Vice Chancellor Torres introduced the speaker, Connie Leyva, Executive Director KVCR.

Community:



Our doors are wide open to the community with signature events that bring families together all year long.



#### Powered by real partnerships

##### SBVC partners:

Dreamers Resource Center · SB Valley 360 · SBVC Student Life · SBVC Library  
· SBVC Votes, Office of the President

Plus legislators and community partners who spread the word and help fund these free events for the community that supports us.



##### PARTNER SPOTLIGHT

**\$100,000+**

in raffle prizes donated by Mark Chow & the Family and Kids Foundation.



#### HIGHLIGHT VIDEOS

### KVCR in Action

Three stories that show what we do best



#### KVCR's Latest PBS-TV Project

The Great Food Quest in partnership with the San Bernardino County Superintendent of School and the California Dairy Council



#### FNX-TV Nominated for 7 Emmy's

Emmy Award ceremony taking place on Saturday, June 27 at the Hilton La Jolla Torrey Pines



#### Inland Edition Highlight Reel

Sizzle Reel



#### DIGITAL MEDIA

### Reaching the Next Generation

We tell KVCR's own story spotlighting our reporters' work and connecting a younger audience to trusted, independent journalism.

~7,000

Instagram followers  
(up from 1,500)

1.1M+

views in the last 30 days

800K

average monthly viewership

45%+

of audience age 24-35



#### Why this matters

NPR's audience generally skews 35 and up. Our digital audience skews younger. 45%+ are 24-35.

That means we are reaching people who may have never known NPR existed and growing that audience every month.



#### Example

Short form Reels bring our reporters' work to younger audiences, reaching a generation that might never find us otherwise. This is an example of a high performing Reel pertaining to reporting by Anthony Victoria.

24.2K  
views

805  
likes

201  
shares

112  
comments

98  
remixes



#### INTERNSHIP / FELLOWSHIP

### Building the Talent Pipeline

We completely restructured our [fellowship](#) so individuals leave with real, transferable skills not just a line on a résumé.

Fellows now rotate across every department...

Maximizing their experience and sending them off with skills that reach well beyond production.

That depth gives them a real edge as they apply for further education and the next internships in their careers.



#### Cross-department experience

Hands-on time in every part of the station.



#### Skills beyond production

Development, engagement, digital, and more.



#### A stronger next step

Ready for further education and bigger roles.

**CULTURE & LEADERSHIP**



## One Team, One Mission

**2022**

**Departments worked in silos.**

Everyone ran their own race. Teams didn't work in tandem, and the station was not pulling in one direction.

→

**TODAY**

**Silos broken. One team.**

Everyone understands we are playing for the same goal, quality programming for our community, and that it takes every department working together to get there.

*A dedicated manager now leads every department directing work and driving efficiency:*

**Development**

**Community Engagement**

**Production — TV**

**Production — FNK**

**Production — Radio**

**REVENUE**

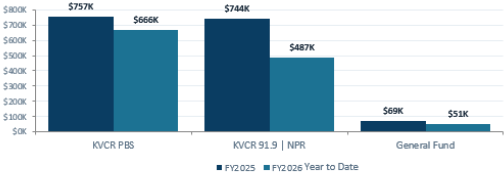


## Why People Give

People give to KVCR because they love PBS and NPR. With federal CPB funding gone, our community stepped up and the numbers show it.

### Membership Donations — FY2026 vs FY2025

FY2026: Jul 2025–Mar 2026 · FY2025: Jul 2024–June 30, 2025 (shown in thousands)



| Category        | FY2025 (Jul 2024–June 30, 2025) | FY2026 Year to Date (Jul 2025–Mar 2026) |
|-----------------|---------------------------------|-----------------------------------------|
| KVCR PBS        | \$757K                          | \$666K                                  |
| KVCR 91.9   NPR | \$744K                          | \$487K                                  |
| General Fund    | \$69K                           | \$53K                                   |

**\$30,000+**

raised in our 3-day NPR pledge drive — hosts live on 91.9 FM, morning to evening.

**Here's what is remarkable:** with months still left in the year, we've already reached 84% of everything PBS raised in all of last year, and 92% on the NPR side.

We are on pace to clear last year's totals comfortably.

**+\$325k**

KVCR is up \$325,000 ahead of last year's pace with a quarter still to go

**84%**

In just three quarters we have already hit 84% of last fiscal year's total for PBS-TV donations

**92%**

In just three quarters we have already hit 92% of last fiscal year's total for NPR Radio donations

**BEYOND MEMBERSHIP**



## Creative Ways We Are Funding KVCR

*Fundraising is getting increasingly difficult, so we have gotten creative, building new revenue streams beyond traditional membership.*

**Annual Golf Tournament**

**~\$60K**

cleared last year. It has become our signature fundraising event.

*It's about being creative.*

**Collette Travel**

Sold a members' trip to Ireland: ~\$10K from 20 packages, a cut of every trip sold.

**Vehicle Donations**

2–3 cars donated weekly. CarEasy handles paperwork; we just see a monthly check.

**Minute to Give**

Everyday purchases round up to the nearest dollar small change, steady support.

**Wine Program**

A members' wine offering that gives back to the station.

**Real Estate Program**

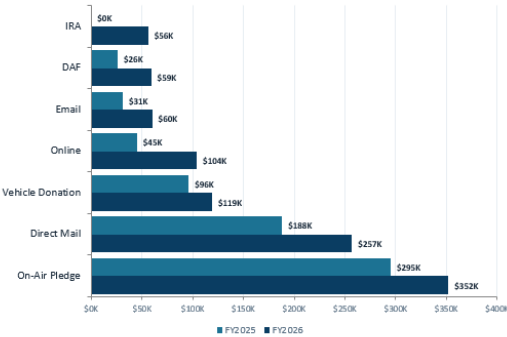
Earning referral support through real estate transactions.



REVENUE

# What's Driving the Growth

Individual giving is up across nearly every channel (FY2026 Jul 2025–Mar 2026 vs FY2025)



## Standout gains

+131% Online giving

\$104K this year

+130% DAF gifts

\$59K this year

+90% Email donations

\$59.7K this year

+37% Direct mail

\$257K this year

+19% On-air pledge

\$352K — our biggest channel



UNDERWRITING

# Meeting Businesses Where They Are

Underwriting has become one of our best ways to partner with the community such as local businesses, non-profits, educational institutions, and more and get their message onto our PBS-TV and NPR Radio platforms.

We know budgets are tight. So we build every campaign to stretch a partner's dollar maximum exposure through our reach, for the budget they have. They get real value and we get the funding that keeps us on the air. A true win-win.



## Underwriting Revenue

\$59.6K

FY2026 (Jul–Mar)

\$76.1K

FY2025 (Jul–Mar)



For our partners: Maximum reach + exposure for a budget that works.



For KVCR: Sustainable funding that keeps trusted programming on air.

## The honest picture and the upside

Underwriting is running modestly behind last year and we see real room to grow it.

With dedicated managers now driving the development pipeline and our digital reach climbing fast, we have a stronger value story to bring to local partners than ever before. This is an opportunity!



GRANTS

# Funding the Mission

The grants number tells only part of the story.

We track membership, underwriting, and grants in our fundraising Customer Relationship Management system (CRM).



## Recorded in CRM

\$9.5K

FY2026 (Jul–Mar)

\$14.0K

FY2025 (Jul–Mar)

## Already received but not yet recorded:



Cielo Fund / IECF: IE Latino Voices - \$28,000



IECF: Black Perspectives IE - \$20,000



National Trust for Historic Preservation - \$10,000



SB County Children & Family Services - \$113,000



...and more in progress



## The opportunity ahead

We are reconciling the full grants picture now and deepening relationships with private and community foundations.

Institutional giving is our clearest place to grow and we will continue to search for grants that align with our mission.

 **FNX • FIRST NATIONS EXPERIENCE (Native TV)**



## Reaching All 50 States

*FNX-TV is the only national Native American and World Indigenous television channel and KVCR is proud to be its home.*

### \$1.5M

secured a few years ago from Yubaaviatam of San Manuel Nation and spent exactly as intended.

- ✓ A new app that now reaches all 50 states
- ✓ New content created for broadcast and the app
- ✓ Stewarded in good faith, every dollar as intended

### A growing team

*As the brand reaches further, the team is expanding to match:*

Manager

Producer/Director

+2 contract staff

### Building relationships that matter

We are deepening ties with Chairmen, Chainwomen, and tribal councilmembers across many tribes, getting the FNX and its mission in front of more communities than ever.

 **COST SAVINGS**



## Spending Smarter

*After the loss of CPB funding, we got disciplined about every dollar, cutting waste, not mission.*

### \$120K

per year. Moved PBS programming from Public Media Management to a cloud service that does the same job.

### ~\$90K

per year. Dropped PBS "Program For Pledge" (underused), while still getting pledge shows free.

### \$33K+

in unused services. Eliminated Castus, City Spark, and Radio Research Consortium.

 **Cloud-based programming** Same day-ahead PBS scheduling we relied on PMM for — at a fraction of the cost.

 **Right-sized pledge content** We use APT Premium (\$22K/yr) for pledge shows; dropping Program For Pledge (PFP) avoids ~\$90K more on top of that.

 **Smarter staffing & PE hours** Reduced PE hours where productivity was lacking protecting output while cutting cost.

 **The power of volunteers** All-star [volunteers](#) stuff 1,000+ member letters monthly; non-profit postage saves ~40% vs. first-class.

 **Five-Year Financial Plan**



| Category                                                | KVCR Multi-Year Forecast      |                                 |                               |                     |                     |                     |                     |                     |
|---------------------------------------------------------|-------------------------------|---------------------------------|-------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
|                                                         | 2024-25<br>Audited<br>Actuals | 2025-26<br>Estimated<br>Actuals | 2026-27<br>Proposed<br>Budget | 2027-28<br>Forecast | 2028-29<br>Forecast | 2029-30<br>Forecast | 2030-31<br>Forecast | 2031-32<br>Forecast |
| <b>Revenues:</b>                                        |                               |                                 |                               |                     |                     |                     |                     |                     |
| Corporation for Public Broadcasting Grant               | 496,959                       | 495,482                         | -                             | -                   | -                   | -                   | -                   | -                   |
| Other Grants                                            | 1,243,797                     | 1,577,751                       | 760,978                       | 837,076             | 920,783             | 1,012,862           | 1,114,148           | 1,225,563           |
| Pledges (net of expenses)                               | 1,192,622                     | 1,246,381                       | 1,284,000                     | 1,322,520           | 1,362,196           | 1,403,061           | 1,445,153           | 1,488,508           |
| Underwriting                                            | 408,197                       | 290,936                         | 350,000                       | 367,500             | 385,875             | 405,169             | 425,427             | 446,699             |
| Contributions, Gifts                                    | -                             | 73,800                          | 75,000                        | 75,000              | 75,000              | 75,000              | 75,000              | 75,000              |
| FY21-22 \$4 Million State Grant Annual Contributions    | 1,291,094                     | 620,044                         | -                             | -                   | -                   | -                   | -                   | -                   |
| Federal Grant Annual Contributions                      | 133,735                       | -                               | 350,000                       | 250,000             | 250,000             | 250,000             | 250,000             | 250,000             |
| FY22-23 \$15 Million State Grant Annual Contributions * | 600,000                       | 400,000                         | 2,000,000                     | 2,200,000           | 2,200,000           | 2,250,000           | 2,300,000           | 2,300,000           |
| Rentals and Leases                                      | 693,305                       | 679,000                         | 660,691                       | 680,512             | 700,927             | 721,955             | 743,614             | 765,922             |
| Other Local Revenues                                    | 352,416                       | 1,437,520                       | 1,331,665                     | 701,836             | 750,964             | 803,532             | 859,779             | 919,963             |
| Earnings on: Endowment from PARS                        | 1,050,000                     | 1,050,000                       | 1,050,000                     | 1,050,000           | 1,050,000           | 1,050,000           | 1,050,000           | 1,050,000           |
| Tribal Sponsorships                                     | -                             | 113,000                         | 300,000                       | 321,000             | 343,470             | 367,513             | 393,239             | 420,766             |
| <b>Total Revenues</b>                                   | <b>7,462,324</b>              | <b>7,983,914</b>                | <b>8,162,334</b>              | <b>7,805,443</b>    | <b>8,039,215</b>    | <b>8,339,091</b>    | <b>8,656,360</b>    | <b>8,942,420</b>    |
| <b>Expenses:</b>                                        |                               |                                 |                               |                     |                     |                     |                     |                     |
| Classified Salaries                                     | 2,640,058                     | 2,777,740                       | 2,816,632                     | 2,929,297           | 3,046,469           | 3,168,327           | 3,295,060           | 3,426,863           |
| Employee Benefits                                       | 1,175,144                     | 1,352,389                       | 1,375,438                     | 1,430,456           | 1,487,674           | 1,547,181           | 1,609,068           | 1,673,431           |
| Supplies & materials                                    | 51,055                        | 42,549                          | 74,152                        | 76,376              | 78,667              | 81,027              | 83,458              | 85,962              |
| Other Expenses & Services                               | 3,568,997                     | 3,793,045                       | 3,866,380                     | 3,286,355           | 3,384,946           | 3,486,494           | 3,591,089           | 3,698,822           |
| Capital Outlay                                          | 11,005                        | 10,258                          | -                             | 10,566              | 10,883              | 11,210              | 11,546              | 11,892              |
| <b>Total Expenses</b>                                   | <b>7,446,259</b>              | <b>7,975,982</b>                | <b>8,132,601</b>              | <b>7,733,049</b>    | <b>8,008,638</b>    | <b>8,294,239</b>    | <b>8,590,221</b>    | <b>8,896,969</b>    |
| <b>Net Increase (Decrease) to Fund Balance</b>          | <b>16,065</b>                 | <b>7,932</b>                    | <b>29,733</b>                 | <b>72,394</b>       | <b>30,577</b>       | <b>44,852</b>       | <b>66,138</b>       | <b>45,451</b>       |

\* FY22-23 \$15 Million State Grant expected to be depleted by 2034

## Discussion:

Chancellor Rodriguez commented this is a different KVCR from 4 years ago. Trustee Longville is interested in more information about how KVCR is using students at KVCR in particularly some kind of an interview program with students interviewing elected officials. Envisioning a program that could be picked up on CA NPR and beyond. Student Trustee Garcia commented on the difference in KVCR from 2022. President Contreras added the partnership with SBVC and KVCR will and is improving growth. Trustee Williams commented he sees the KVCR staff in the community. Workforce development board might be an opportunity. He would like to see it offer opportunity to offer a program to FTES or certificate program through KVCR. KVCR should be generating FTES to have a base sustainable funding source. Trustee Betters commented that other K-12 schools have built a strong relationship with KVCR. She also mentioned the BSI and explore those programs while growing that social media piece.

## X. ADJOURNMENT

The next meeting of the Board: Strategy Session

July 23, 2026, at 5:00 p.m.

SBCCD Boardroom

550 E. Hospitality Ln., Suite 200

San Bernardino, CA 92408

The Board of Trustees adjourned at 2:12 p.m.

The Board of Trustees approved the June 22, 2026 Board Retreat minutes on August 13, 2026.

Dr. Cherina Betters, Clerk  
SBCCD Board of Trustees

Heather M. Madole, Administrative Officer  
SBCCD Office of the Chancellor





## BOARD OF TRUSTEES

### Meeting Minutes – July 23, 2026

Location: SBCCD Boardroom, 550 E. Hospitality Lane, Suite 200, San Bernardino, CA 92410

Meeting materials: [www.sbccd.edu/govenda](http://www.sbccd.edu/govenda)

| MEMBERS PRESENT                                                                                                                                                                             | NON-VOTING ADMINISTRATORS PRESENT                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Dr. Nathan Gonzales, Chair<br>Joseph Williams, Vice Chair<br>Carlos Aguilera, Trustee<br>John Longville, Trustee<br>Frank Reyes, Trustee<br>Natalie Garcia, SBVC Student Trustee (advisory) | Dr. Diana Z. Rodriguez, Chancellor via Zoom<br>Jose Torres, Executive Vice Chancellor<br>Mike Strong, CHC Vice President<br>Dr. Gilbert Contreras, SBVC President<br>Kristina Hannon, VC HR, Police Services, Emergency/Employee Risk Management & Payroll Services<br>Dr. Nohemy Ornelas, VC Educational & Student Support Services<br>Angel Rodriguez, Associate Vice Chancellor Government Relations & Strategic Communications<br>Heather Madole, Administrative Officer |
| MEMBERS ABSENT                                                                                                                                                                              | NON-VOTING ADMINISTRATORS ABSENT                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Dr. Cherina Betters, Clerk<br>Dr. Stephanie Houston, Trustee<br>Jazmyn Garcia, CHC Student Trustee (advisory)                                                                               | Dr. Kevin Horan, CHC President                                                                                                                                                                                                                                                                                                                                                                                                                                               |

#### I. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Chair Gonzales called the meeting to order at 5:00 p.m.

Trustee Reyes led the pledge of allegiance.

#### II. PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

None

#### III. CLARIFICATION

None

#### IV. ACTION

- A. Consideration of Approval to Adopt a Resolution Ordering an Election, and Establishing Specifications of the Election Order.

[Chancellor Rodriguez introduced the item.](#)

**Motion:** [to Approve and the Adopt Resolution Ordering an Election, and Establishing Specifications of the Election Order.](#)

**Moved by:** [Trustee Longville](#)

**Seconded by:** [Trustee Williams](#)

**Discussion:** [Trustee Williams noted the exciting work at the District and campuses. Trustee Reyes commented the timing is important with celebrating 100 years and our community respects what SBCCD is doing to keep up with the future workforce.](#)

**Electronic Vote:** [AYES:](#) [N. Garcia \(advisory\), Aguilera, Longville, Reyes,](#)

Williams, Gonzales  
NOES: none  
ABSTAIN: none  
ABSENT: Betters, Houston, J. Garcia (advisory),

Motion passed

- B. Reaffirmation of the Mission, Vision, Values, and Goals for the 2027-2035 Strategic Plan  
Chancellor Rodriguez introduced the item.

Motion: to Approve the Reaffirmation of the Mission, Vision, Values, and Goals for the 2027-2035 Strategic Plan

Moved by: Trustee Longville  
Seconded by: Trustee Aguilera

Electronic Vote: AYES: N. Garcia (advisory), Aguilera, Longville, Reyes, Williams, Gonzales  
NOES: none  
ABSTAIN: none  
ABSENT: Betters, Houston, J. Garcia (advisory),

Motion passed

#### V. ANNOUNCEMENT OF CLOSED SESSION ITEMS

- A. Public Employee Discipline/Dismissal/Release/Non Re-employment  
Government Code 54957  
Number of Cases: 2

#### VI. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

None

#### VII. CONVENE CLOSED SESSION

The Board convened to closed session at 5:05 p.m.

#### VIII. RECONVENE PUBLIC MEETING

Chair Gonzales reconvened the public meeting at 5:24 p.m.

#### IX. REPORT OF ACTION IN CLOSED SESSION

Vice Chair Williams reported the action in closed session.

On July 23, 2026, the Board unanimously took action in closed session to approve the termination of employee #30621 as the Director of Fiscal Services at San Bernardino Community College District, effective July 24, 2026.

#### X. ADJOURNMENT

The next meeting of the Board: Business Meeting  
August 13, 2026, at 4:00 p.m.  
SBCCD Boardroom  
550 E. Hospitality Ln., Suite 200  
San Bernardino, CA 92408

The Board of Trustees adjourned at 5: 24 p.m.

The Board of Trustees approved the July 23, 2026, Strategy Session minutes on August 13, 2026.

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Dr. Cherina Betters, Clerk  
SBCCD Board of Trustees

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Heather M. Madole, Administrative Officer  
SBCCD Office of the Chancellor

## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Dr. Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Jose F. Torres, Executive Vice Chancellor

**PREPARED BY:** Jose F. Torres, Executive Vice Chancellor and  
Kristina Hannon, Vice Chancellor, Human Resources, Payroll & Police Services,  
and Health & Safety Administration and  
Nohemy Ornelas, Vice Chancellor of Educational and Student Support Services

**DATE:** August 13, 2026

**SUBJECT:** Consideration of Board Policies for Final Approval

### **RECOMMENDATION**

It is recommended that the Board of Trustees approve the Board Policies for second reading and final approval. Administrative Procedures are submitted for information and review for consistency with Board policies.

### **OVERVIEW**

AP 2410 | <https://sbccd.edu/ap2410>

Pursuant to Board Policy 2410, policies of the Board may be adopted, revised, added to, or amended at any regular Board meeting by a majority vote. Proposed changes or additions shall be introduced not less than one regular meeting prior to the meeting at which action is recommended. The Board shall regularly assess its policies for effectiveness in fulfilling the District's mission.

Administrative Procedures are issued by the Chancellor as statements of method to be used in implementing Board Policy. Such Administrative Procedures shall be consistent with the intent of Board Policy and may be revised as deemed necessary by the Chancellor through regular consultation processes and/or as required by revisions to laws and regulations. Administrative Procedures are forwarded to the Board of Trustees, which reserves the right to direct revisions of the Administrative Procedures should they, in the Board's judgment, be inconsistent with the Board's own policies.

### **ANALYSIS**

The following policies and procedures are being forwarded to the Board today for final reading. All have undergone SBCCD's process for Board Policies & Administrative Procedures as



outlined in AP 2410. As necessary, they have been reviewed by the Board Policies and Procedures Ad Hoc Committee. Any proposed changes are indicated in the attached recommendations. It is anticipated that these items will appear for second read and final approval on next month's Board agenda.

| Policies & Procedures Presented for Final Reading                                |
|----------------------------------------------------------------------------------|
| 2015 Student Members                                                             |
| 2305 Annual Organizational Meeting                                               |
| 2315 Closed Session                                                              |
| 2320 Special and Emergency Meetings                                              |
| 2325 Teleconferenced Meetings                                                    |
| 2340 Agendas                                                                     |
| 2745 Board Self-Evaluation                                                       |
| 3775 Artificial Intelligence (AI)                                                |
| 4100 Graduation Requirements for Degrees and Certificates                        |
| 4105 Distance Education                                                          |
| 4235 Credit for Prior Learning                                                   |
| 4250 Standards for Student Success, Academic Notice, Pause, and Readmission      |
| 5011 Admission and Concurrent Enrollment of High School and Other Young Students |
| 5200 Student Health Services                                                     |
| 6320 Investments                                                                 |
| 7230 Classified Employees                                                        |

### **SBCCD GOALS**

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution
3. Be a Leader and Partner in Addressing Regional Issues
4. Ensure Fiscal Accountability/Sustainability

### **FINANCIAL IMPLICATIONS**

This is an information item and does not have any direct financial implications.

# BP 2015 Student Trustees



Non 10+1 ♦ CCLC | Legally Required ♦ Chapter Lead BOT & Chancellor ♦ No Matching AP Exists

## Reasons for Review

Legal Update #47

## Level 1 Review Schedule

02/11/2026 ♦ Recommendation Received

### Curent Review Progress

03/11/2026 ♦ BPPAC Review of Chapter 1 and 2 Recommendations

03/26/2026 ♦ PPAC Approves Review Level

04/16/2026 ♦ Final Policy review by PPAC (Level 1 Info Only)

### Pending Action Required

05/07/2026 ♦ Chancellor's Council Approval

06/11/2026 ♦ BOT 1st Read

08/13/2026 ♦ BOT Final Approval

09/01/2026 ♦ Final Policy Posted to SBCCD Website

## Begin Recommendation for BP 2015 Student Trustees

The Board of Trustees shall include one non-voting student member from each college in the District. The term of office shall be one year commencing June 1.

A student member shall be enrolled in and maintain a minimum of five semester units, or its equivalent, in the District at the time of appointment and throughout the term of service. A student member is not required to give up employment with the District. The student shall maintain a 2.0 grade point average during the term of office. [The District shall not impose eligibility requirements more stringent than those set forth in Education Code Section 72023.5.](#)

A student member shall be seated with the Board during the open session portion of meetings and shall be recognized as a full member of the Board at meetings. A student member is entitled to participate in discussion of issues and receive all materials presented to members of the Board except for issues and items discussed in closed session. A student member shall have the right to attend each and all public meetings of the Board. A student member shall not have the right, or be afforded the opportunity, to attend executive sessions of the Board.

A student member shall be entitled to any mileage allowance necessary to attend Board meetings to the same extent as publicly elected trustees.

A student member shall have the opportunity to cast an advisory vote immediately before the regular members of the Board cast votes. A student member's advisory vote shall not be included in determining the vote required to carry any measure before the Board.

A student member may make and second motions at the discretion of the Board. A student member may receive compensation, at the discretion of the Board, up to the amount prescribed by law. See BP 2725 Board Member Compensation.

The primary duties of the Student Trustees are to attend and participate in all open board meetings, other duties may include:

- Represent the District at community events
- Advocate for the colleges and students to the legislatures
- Attend ASO/Associated Student Government meetings
- Meet regularly with senior administrators

On or before May 15 of each year, the Board may determine if the student members will commence on May 15 instead of June 1. The

# BP 2015 Student Trustees



Non 10+1 ♦ CCLC | Legally Required ♦ Chapter Lead BOT & Chancellor ♦ No Matching AP Exists

Board of shall, by May 15 of each year, adopt rules and regulations implementing this section. These rules and regulations shall be effective until May 15 of the following year.

**References:**

*Education Code Section 72023.5*

*Legal Update 47*

**End Recommendation for BP 2015 Student Trustees**



# BP 2305 Annual Organizational Meeting



Non 10+1 ♦ CCLC | Legally Required ♦ Chapter Lead BOT & Chancellor ♦ No Matching AP Exists

## Reasons for Review

Legal Update #46

## Level 1 Review Schedule

02/11/2026 ♦ Recommendation Received  
 03/11/2026 ♦ BPPAC Review of Chapter 1 and 2 Recommendations  
 03/26/2026 ♦ PPAC Approves Review Level  
 04/16/2026 ♦ Level 1 to Constituents and AS for Info Only  
 05/14/2026 ♦ BOT 1st Read  
 06/11/2026 ♦ BOT Final Approval

## Begin Recommendation for BP 2305 Organizational Meeting

*(Replaces current SBCCD BP 2100)*

*The Board will hold an annual organizational meeting at its December Board meeting. In years when Trustees are elected, the annual organizational meeting of the Board will be held within 15 days after the second Friday in December.*

*The purpose of the annual organizational meeting is to elect a **board** chair, vice chair, and a clerk, and conduct any other business as required by law or determined by the Board. See BP 2200 Officers of the Board.*

*In addition to this meeting, the Board will elect members to the following committees as needed: Board Finance Committee, Board Policies & Procedures Advisory Committee, Board Legislative Committee, District Budget Advisory Committee, Election of Board Representative and Alternate to the Nominating Committee on School District Organization, Assignment to Board Advisory Committees, and Assignment to the San Bernardino Regional Emergency Training Center Joint Powers Authority.*

### References:

Education Code Section 72000 subdivision (c)(2)(A)

[Legal Update #46](#)

## End Recommendation for BP 2305 Organizational Meeting

# BP 2315 Closed Session



Non 10+1 ♦ CCLC | Legally Required ♦ Chapter Lead BOT & Chancellor ♦ No Matching AP Exists

## Reasons for Review

Legal Update #46

## Level 1 Review Schedule

04/03/2025 ♦ Recommendation Received

### Curent Review Progress

03/11/2026 ♦ BPPAC Review of Chapter 1 and 2 Recommendations

03/26/2026 ♦ PPAC Approves Review Level

04/16/2026 ♦ Final Policy review by PPAC (Level 1 Info Only)

### Pending Action Required

04/16/2026 ♦ Final Policy review by PPAC (Level 1 Info Only)

05/07/2026 ♦ Chancellor's Council Approval

06/11/2026 ♦ BOT 1st Read

08/13/2026 ♦ BOT Final Approval

09/01/2026 ♦ Final Policy Posted to SBCCD Website

## Begin Recommendation for BP 2315 Closed Session

*Closed sessions of the Board shall only be held as permitted by applicable legal provisions including but not limited to the Brown Act, California Government Code and California Education Code. Matters discussed in closed session may include:*

- *the appointment, employment, evaluation of performance, discipline or dismissal of a public employee;*
- *charges or complaints brought against a public employee by another person or employee, unless the accused public employee requests that the complaints or charges be heard in an open session. The employee shall be given at least 24 hours written notice of the closed session;*
- *advice of counsel on pending litigation, or the initiation of litigation, as defined by law;*
- *consideration of tort liability claims as part of the District's membership in any joint powers agency formed for purposes of insurance pooling;*
- *real property transactions;*
- *threats to public security;*
- *review of the District's position regarding labor negotiations and giving instructions to the District's designated negotiator;*
- *discussion of student disciplinary action, with final action taken in public; conferring of honorary degrees;*
- *consideration of gifts from a donor who wishes to remain anonymous; and*
- *to consider its response to a confidential final draft audit report from the Bureau of State Audits; [and](#)*
- *[to receive confidentially discuss, and learn about cybersecurity risks, vulnerabilities, and threats facing the District.](#)*

*The agenda for each regular or special meeting shall contain information regarding whether a closed session will be held and shall identify the topics to be discussed in any closed session in the manner required by law.*

*After any closed session, the Board shall reconvene in open session before adjourning and shall announce any actions taken in closed session and the vote or abstention of every member present.*

*All matters discussed or disclosed during a lawfully held closed session and all notes, minutes, records, or recordings made of such a closed session are confidential and shall remain confidential unless and until required to be disclosed by action of the Board or by law.*

# BP 2315 Closed Session



Non 10+1 ♦ CCLC | Legally Required ♦ Chapter Lead BOT & Chancellor ♦ No Matching AP Exists

**References:**  
*Education Code Section 72122; Government Code Sections 54954.5, 54956.8, 54956.9, 54957, 54957.1, 54957.6, and 11125.4  
Legal Update #46*

**End Recommendation for BP 2315 Closed Session**

# AP 2325 Teleconferenced Meetings

Non 10+1 ♦ CCLC | Legally Advised ♦ Chapter Lead BOT & Chancellor ♦ Both BP & AP Exist

## Reasons for Review

No update to BP. Legal Update #47 to AP

## Level 1 Review Schedule

02/11/2026 ♦ Recommendation Received

### Current Review Progress

03/11/2026 ♦ BPPAC Review of Chapter 1 and 2 Recommendations  
 03/26/2026 ♦ PPAC Approves Review Level  
 04/16/2026 ♦ Final Policy review by PPAC (Level 1 Info Only)

### Pending Action Required

05/07/2026 ♦ Chancellor's Council Approval  
 06/11/2026 ♦ BOT 1st Read  
 08/13/2026 ♦ BOT Final Approval  
 09/01/2026 ♦ Final Policy Posted to SBCCD Website

## Begin Recommendation for AP 2325 Teleconferenced Meetings

The Board may use teleconferencing for the benefit of the public and the Board in connection with any meeting. If the Board elects to use teleconferencing, the Board must comply with all of the following:

- At least a quorum of Board members must participate from locations within the District boundaries, except as provided by law;
- The Board will identify all teleconference sites on the agenda;
- The Board will post the agenda at all teleconference sites;
- The agenda must provide an opportunity for members of the public to address the Board directly at each teleconference site;
- The Board members must vote by roll call; and
- The Board must conduct the teleconferenced meetings in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the Board.

## Meetings during States of Emergency

The Board may use teleconferencing without complying with the requirements above in either of the following circumstances:

- The Board holds a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; or
- The Board holds a meeting during a proclaimed state of emergency and has determined, by majority vote that as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

If a state of emergency remains active in order to continue to teleconference without complying with the location requirement described above, the Board must, not later than 45 days after teleconferencing for the first time pursuant to the above circumstances, and every 45 days thereafter, make the following findings by majority vote:

- The Board has reconsidered the circumstances of the state of emergency; and
- The state of emergency continues to directly impact the ability of the members to meet safely in person.

# BP 2320 Special and Emergency Meetings



Non 10+1 ♦ CCLC | Legally Required ♦ Chapter Lead BOT & Chancellor ♦ Both BP & AP Exist

## Reasons for Review

No update to BP. Legal Update #46 to AP

## Level 1 Review Schedule

02/11/2026 ♦ Recommendation Received

### Current Review Progress

03/11/2026 ♦ BPPAC Review of Chapter 1 and 2 Recommendations

03/26/2026 ♦ PPAC Approves Review Level

04/16/2026 ♦ Final Policy review by PPAC (Level 1 Info Only)

### Pending Action Required

05/07/2026 ♦ Chancellor's Council Approval

06/11/2026 ♦ BOT 1st Read

08/13/2026 ♦ BOT Final Approval

09/01/2026 ♦ Final Policy Posted to SBCCD Website

## Begin Recommendation for BP 2320 Special and Emergency Meetings

(Replaces current SBCCD BP 2120)

Special meetings may from time to time be called by the Chancellor or by a majority of the members of the Board. Notice of such meetings shall be posted at least 24 hours before the time of the meeting, and shall be noticed in accordance with the Brown Act. No business other than that included in the notice may be transacted or discussed.

Emergency meetings may be called by the Chancellor when prompt action is needed because of actual or threatened disruption of public facilities under such circumstances as are permitted by the Brown Act, including work stoppage, crippling disasters, and other activity that severely impairs public health or safety.

No closed session shall be conducted during an emergency meeting, except as provided for in the Brown Act to discuss a dire emergency.

The Chancellor shall be responsible to ensure that notice of such meetings is provided to the local news media as required by law.

### **References:**

*Education Code Section 72129;*

*Government Code Sections 54956, 54956.5, and 54957*

## End Recommendation for BP 2320 Special and Emergency Meetings

# AP 2320 Special and Emergency Meetings

Non 10+1 ♦ CCLC | Legally Advised ♦ Chapter Lead BOT & Chancellor ♦ Both BP & AP Exist

## Reasons for Review

No update to BP. Legal Update #46 to AP

## Level 1 Review Schedule

02/11/2026 ♦ Recommendation Received

### Current Review Progress

03/11/2026 ♦ BPPAC Review of Chapter 1 and 2 Recommendations

03/26/2026 ♦ PPAC Approves Review Level

04/16/2026 ♦ Final Policy review by PPAC (Level 1 Info Only)

### Pending Action Required

04/16/2026 ♦ Final Policy review by PPAC (Level 1 Info Only)

05/07/2026 ♦ Chancellor's Council Approval

06/11/2026 ♦ BOT 1st Read

08/13/2026 ♦ BOT Final Approval

09/01/2026 ♦ Final Policy Posted to SBCCD Website

## Begin Recommendation for AP 2320 Special and Emergency Meetings

### Special Meetings

Whenever a special meeting of the [governing board](#) is called, the Chancellor shall cause the call and notice to be posted at least 24 hours prior to the meeting in a location freely accessible to the public. The Chancellor shall also ensure that the following notices of the meeting are delivered either personally or by other means:

- Written notice to each member of the Board, including the student trustees.
- Written notice to each local newspaper of general circulation, and each radio or television station that has previously requested in writing to be provided notice of special meetings.

The written notice must be received at least 24 hours before the time of the meeting as set out in the notice. The notice shall specify the time and place of the special meeting and the business to be transacted or discussed. [The notice may be waived by members of the governing board in writing either prior to or at the time of the meeting.](#)

### Emergency Meetings

Whenever an emergency meeting of the Board of Trustees is called, the Chancellor shall cause notice to be provided by telephone [or email](#) at least one hour prior to the meeting to each local newspaper of general circulation and each radio or television station that has requested notice of special meetings. If [internet services and](#) telephone services are not functioning, the Chancellor shall provide the newspapers, radio stations, and television stations with information regarding the purpose of the meeting and any action taken at the meeting as soon after the meeting as possible.

### **References:**

*Education Code Sections 72023.5 and 72129;*

*Government Code Sections 54956 and 54956.5*

## End Recommendation for AP 2320 Special and Emergency Meetings

# AP 2325 Teleconferenced Meetings

Non 10+1 ♦ CCLC | Legally Advised ♦ Chapter Lead BOT & Chancellor ♦ Both BP & AP Exist

## Requirements for Individual Board Members Participating Remotely

The Board can use teleconferencing without posting agendas at all teleconference locations provided at least a quorum of the Board members participates in person at a single physical location within the boundaries of the District, and that location is identified on the agenda. Additionally, the Board must provide a two-way audiovisual platform or a two-way telephonic service and a live webcasting of the meeting as a means by which the public may remotely hear and visually observe the meeting and remotely address the Board.

A member of the Board must only participate in a meeting remotely if either:

- The member notifies the Board of the member's need to participate remotely for just cause. "Just cause" means a childcare or caregiving need, a contagious illness, a physical or mental disability, or travel on District business or for another state or local agency; or
- The member requests the Board allow the member to participate in the meeting remotely due to emergency circumstances and the Board takes action to approve the request. "Emergency circumstances" means a physical or family medical emergency that prevents a member from attending in person.

The member must participate through both audio and visual technology.

A member may not participate remotely under the "just cause" or "emergency circumstances" provisions in more than:

- two meetings per calendar year, if the Board regularly meets once per month or less;
- five meetings per calendar year, if the Board regularly meets twice per month; or
- seven meetings per calendar year, if the Board regularly meets three or more times per month.

## Public Access Requirements When Board Is Teleconferencing Under Amended Teleconference Rules

In each instance in which notice of the time of the teleconferenced meeting is otherwise given or the agenda for the meeting is otherwise posted, the Board must also give notice of the means by which members of the public may access the meeting and offer public comment. The agenda must identify and include an opportunity for all persons to attend and address the Board through a call-in option, through an internet-based service option, and at the in-person location of the meeting.

In the event of a disruption that prevents the Board from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the District's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the Board must take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored.

The Board must not require the public to submit comments in advance of the meeting and must provide an opportunity for the public to address the Board and offer comment in real time.

*References:*

*Education Code Sections 72023.5 and 72129;*

*Government Code Sections 54956 and 54956.5*

## End Recommendation for AP 2325 Teleconferenced Meetings



# BP 2340 Agendas



Non 10+1 ♦ CCLC | Legally Required ♦ Chapter Lead BOT & Chancellor ♦ Both BP & AP Exist

## Reasons for Review

Legal Update #46 to BP. No update to AP

## Level 1 Review Schedule

02/11/2026 ♦ Recommendation Received

### Curent Review Progress

03/11/2026 ♦ BPPAC Review of Chapter 1 and 2 Recommendations  
03/26/2026 ♦ PPAC Approves Review Level  
04/16/2026 ♦ Final Policy review by PPAC (Level 1 Info Only)

### Pending Action Required

05/07/2026 ♦ Chancellor's Council Approval  
06/11/2026 ♦ BOT 1st Read  
08/13/2026 ♦ BOT Final Approval  
09/01/2026 ♦ Final Policy Posted to SBCCD Website

## Begin Recommendation for BP 2340 Agendas

An agenda shall be posted in a location physically accessible 24 hours per day, as well as on the District's Internet website at least 72 hours prior to the meeting time for regular meetings. The agenda shall include a brief description of each item of business to be transacted or discussed at the meeting. If requested, the agenda shall be provided in appropriate alternative formats so as to be accessible to persons with a disability

No business may be acted on or discussed which is not on the agenda, except when one or more of the following apply:

- a majority decides there is an "emergency situation" as defined for emergency meetings;
- two-thirds of the members (or all members if less than two-thirds are present) determine there is a need for immediate action and the need to take action came to the attention of the Board of Trustees subsequent to the agenda being posted;
- an item appeared on the agenda of and was continued from a meeting held not more than five days earlier.

The order of business may be changed by consent of the Board of Trustees.

If requested by a member of the public, a copy of the agenda, or documents constituting the agenda packet, shall be provided by mail or email. The Chancellor shall establish administrative procedures that provide for public access to agenda information and reasonable annual fees for the service.

Agendas shall be developed by the Chancellor in consultation with the Officers of the Board.

Members of the public may place matters directly related to the business of the District on an agenda for a Board meeting by submitting a written summary of the item to the Chancellor, although the District may defer a request to a later date. (See Education Code Section 72121.5 and Administrative Procedure 2340). The written summary must be signed by the initiator. The Board reserves the right to consider and take action in closed session on items submitted by members of the public as permitted or required by law.

For consideration, items from members of the public must be submitted and received by the Office of the Chancellor two weeks prior to the Board meeting.

# BP 2340 Agendas



Non 10+1 ♦ CCLC | Legally Required ♦ Chapter Lead BOT & Chancellor ♦ Both BP & AP Exist

Agenda items initiated by members of the public shall be placed on the Board's agenda following the items of business initiated by the Board and by staff.

Any agenda item submitted by a member of the public and heard at a public meeting cannot be resubmitted before the expiration of a 90-day period following the initial submission.

Information regarding members of the public to speak to the Board of Trustees reference BP 2350 Speakers.

**References:**

*Education Code Sections 72121 and 72121.5;*

*Government Code Sections 54954 et seq. and 7920.000 et seq.*

**End Recommendation for BP 2340 Agendas**

# AP 2340 Agendas

Non 10+1 ♦ CCLC | Legally Advised ♦ Chapter Lead BOT & Chancellor ♦ Both BP & AP Exist

## Reasons for Review

Legal Update #46 to BP. No update to AP.

## Level 1 Review Schedule

02/11/2025 ♦ Recommendation Received

### Curent Review Progress

- 03/11/2026 ♦ BPPAC Review of Chapter 1 and 2 Recommendations
- 03/26/2026 ♦ PPAC Approves Review Level
- 04/16/2026 ♦ Final Policy review by PPAC (Level 1 Info Only)

### Pending Action Required

- 05/07/2026 ♦ Chancellor's Council Approval
- 06/11/2026 ♦ BOT 1st Read
- 08/13/2026 ♦ BOT Final Approval
- 09/01/2026 ♦ Final Policy Posted to SBCCD Website

## Begin Recommendation for AP 2340 Agendas

The agenda for the Board of Trustees Meetings is the official document under which business is transacted. The official agenda shall be posted on the District website and on the front door of the district administration building, campus administration buildings, and district education centers, or adjacent to the place of the meeting, at least 72 hours prior to each Regular Meeting and 24 hours prior to each Special Meeting of the Board. Copies of the agenda shall be available in the Chancellor's Office during regular office hours prior to the Board Meeting and in the Board Room prior to the start of each meeting.

References: *Education Code Section 72121*

## End Recommendation for AP 2340 Agendas

# BP 2745 Board Self-Evaluation



Non 10+1 ♦ Staff Recommended ♦ Chapter Lead BOT & Chancellor ♦ No Matching AP Exists

## Reasons for Review

> Staff Recommendation

## Level 1 Review Schedule

02/11/2026 ♦ Recommendation Received

### Curent Review Progress

03/11/2026 ♦ BPPAC Review of Chapter 1 and 2 Recommendations

03/26/2026 ♦ PPAC Approves Review Level

04/16/2026 ♦ Final Policy review by PPAC (Level 1 Info Only)

### Pending Action Required

05/07/2026 ♦ Chancellor's Council Approval

06/11/2026 ♦ BOT 1st Read

08/13/2026 ♦ BOT Final Approval

09/01/2026 ♦ Final Policy Posted to SBCCD Website

## Begin Recommendation for BP 2745 Board Self-Evaluation

The Board of Trustees is committed to assessing its own performance as a Board in order to identify its strengths and areas in which it may improve its effectiveness.

To this end the Board has established the following processes for evaluation:

~~An ad hoc committee of the Board shall be appointed in April to~~ The Board Executive Committee, with the Chancellor will determine the instrument or process to be used in Board self-evaluation. Any evaluation instrument shall incorporate criteria contained in these Board policies regarding Board operations, as well as criteria defining Board effectiveness promulgated by recognized practitioners in the field.

~~The process for evaluation shall be recommended to and approved by the Board.~~

If an instrument is used, all Board members will be asked to complete the evaluation instrument and submit them to the Office of the Chancellor and/or consultant.

A summary of the evaluations will be presented and discussed at ~~an annual a~~ Board retreat ~~scheduled for that purpose~~. The results will be used to identify accomplishments in the past year and ~~possible~~ goals for the following year.

### References:

ACCJC Accreditation Standard 4

## End Recommendation for BP 2745 Board Self-Evaluation

# AP 3775 Artificial Intelligence (AI)



10+1 ♦ CCLC | Good Practice/Optional ♦ Chapter Lead Ornelas ♦ No Matching BP or AP Exists

## Reasons for Review

>Legal Update 45: Review suggestion for new AP.

## Level 3 Review Schedule

01/31/2025 ♦ Estimated Receipt of Recommendation

### Curent Review Progress

11/19/2025 ♦ Recommendation Received

11/20/2025 ♦ PPAC Approves Review Level

12/18/2025 ♦ Initial Policy review by PPAC

02/19/2026 ♦ PPAC Hears Feedback on Policy Review from Constituents and Academic Senate (if approved moves to Chancellor's Council, otherwise bring back for further discussion)

03/26/2026 ♦ PPAC Hears Feedback on Policy Review from Constituents and Academic Senate

04/16/2026 ♦ PPAC Hears Feedback on Policy Review from Constituents and Academic Senate (if approved moves to Chancellor's Council, otherwise bring back for further discussion)

### Pending Action Required

05/07/2026 ♦ Chancellor's Council Approval

06/11/2026 ♦ BOT 1<sup>st</sup> Read

08/13/2026 ♦ BOT Final Approval

09/01/2026 ♦ Final Policy Posted to SBCCD Website

## Begin Recommendation for AP 3775 Artificial Intelligence (AI)

**NOTE:** A procedure addressing the following elements is **optional and suggested as good practice**. Local practice may be inserted and may address the following points. No Federal or State law or regulation requires community college districts to adopt an administrative procedure on the use of artificial intelligence within the district. Districts may choose to address this topic in district-developed protocols, guidelines, or processes rather than in a CEO-approved administrative procedure.

1. [Purpose and Scope](#)
2. [Definitions](#)
3. [Responsible Use](#)
4. [Data privacy and security](#)
5. [Ethical considerations](#)
6. [AI Use Guidelines](#)
7. [Limitations on the use of AI and Its Risks](#)
8. [Consequences of Violating the Artificial Intelligence Policy](#)
9. [Training and support](#)
10. [Review Guidelines](#)

New 10/24

### References:

No specific references

## End Recommendation for AP 3775 Artificial Intelligence (AI)

**Review Notes | Key:** Proposed changes are a combination of staff recommendations, legal changes, PPAC constituents, and Chapter lead feedback

## Begin Draft for AP 3775 Artificial Intelligence

### 1. **PURPOSE AND SCOPE**

The purpose of this Administrative Procedure is to provide the ethical and educational use of Artificial Intelligence (AI) technologies and foster learning and innovation while protecting against certain risks that AI poses to the San Bernardino Community College District (SBCCD). As AI becomes an increasingly integral tool in education, it is essential to balance its benefits with the district's commitment to academic integrity, privacy, equity, and responsible technology use. This policy aims to foster an environment where AI enhances learning, creativity, and innovation while safeguarding students' rights and upholding academic standards.

This policy applies to all faculty, staff, students, and third-party vendors within the San Bernardino Community College District who utilize AI technologies or equipment in any form. This includes, but is not limited to, AI tools for writing, coding, research, data analysis, problem solving, and learning.

### 2. **DEFINITIONS**

- A. **Artificial Intelligence (AI):** Machine-based systems or machines that simulate cognitive functions such as learning, decision making, and problem-solving to perform task or automate outputs.
- B. **Family Educational Rights and Privacy Act (FERPA):** A U.S. federal law that protects the privacy of student education records and grants specific rights to students and their families regarding those records.
- C. **Generative Artificial Intelligence:** A subset of AI technologies that create new content, such as text, images, audio, or video, often based on user prompts or inputs. Examples include large language models and generative adversarial networks (GANs).
- D. **Generative Adversarial Networks (GANs):** A class of AI models that use two neural networks—a generator and a discriminator—competing against each other to produce new, synthetic data resembling real-world data, such as images or audio.
- E. **Generative Pre-trained Transformer (GPT):** A type of large language model that uses deep learning to understand and generate human-like text.
- F. **Health Insurance Portability and Accountability Act (HIPAA):** A U.S. law designed to protect sensitive patient health information from being disclosed without the patient's consent or knowledge.
- G. **Large Language Model (LLM):** A type of AI model, typically based on neural networks, trained on vast amounts of text data to understand and generate human-like language. Examples include GPT models and similar technologies.
- H. **Machine Learning (ML):** A subset of AI that uses algorithms and statistical models to enable systems to improve their performance on a task through experience or data, without being explicitly programmed for every step.
- I. **Personally Identifiable Information (PII):** Any data that could potentially identify a specific individual, such as names, addresses, phone numbers, social security numbers, or email addresses.
- J. **Constituents:** All individuals associated with the district, including students, faculty, staff, and external partners.

### 3. **RESPONSIBLE USE**

#### A. **Employees**

Employees may leverage AI technologies to improve educational outcomes, optimize administrative processes, and promote innovative practices within their roles.

#### B. **Students**

Students are encouraged to use AI responsibly to enhance their academic experience. However, all AI use must comply with SBCCD Administrative Policy 5500 Standards of Student Conduct and the following principles:

##### I. **Academic Integrity**

Students must use AI Tools in a way that does not violate the principles of academic honesty. The acquisition of academic work from any source, including textbooks, articles, web resources, or generative AI, and presenting it as one's own constitutes an academic integrity violation unless permitted by faculty. If unsure,

students should consult their faculty or disclose AI use. SBCCD requires students to disclose AI-generated content in submitted coursework. While AI use is not always prohibited, it must have prior approval from faculty and be properly cited in references, using quotation marks for any text taken directly from AI.

- II. **Privacy and Data Security-** Students must ensure that AI Tools used for academic purposes comply with applicable privacy laws and are approved tools by the district. Personal and academic data should not be shared with AI platforms unless explicitly authorized.

C. **Third Parties**

All AI systems procured from third-party vendors must comply with relevant data privacy laws, including but not limited to:

- a. Family Educational Rights and Privacy Act (FERPA)
- b. General Data Protection Regulations including but not limited to California Privacy Rights Act (CPR)
- c. Other applicable federal, state, and local data protection laws

SBCCD retains full ownership of all data, including student, faculty, and staff information. The third-party vendor must obtain explicit written permission before using any district data for purposes beyond the agreed scope of the contract.

4. **DATA PRIVACY AND SECURITY**

AI systems must comply with applicable data privacy laws and district policies to safeguard personal and sensitive information.

Data used to train or operate AI systems should be anonymized and protected against unauthorized access.

Restricted data must not be shared with any public or private generative AI tools to prevent unauthorized access or misuse. Reference 3726 Information Security Data Classification for Restricted Data Classifications.

Personally Identifiable Information (PII), Health Insurance Portability and Accountability Act (HIPAA) protected data, Family Educational Rights and Privacy Act (FERPA) protected data, or any other sensitive information must not be entered into any AI tools or LLM.

Only data classified as low risk (including public data), in accordance with 3726 Information Security Data Classification Policy, may be used in AI tools and services. Information entered into AI engines opens up the data to be searchable through the public internet.

5. **ETHICAL CONSIDERATIONS**

AI technologies must align with the district's values, including fairness, transparency, accountability, and respect for diversity and privacy.

The use of AI should not perpetuate discrimination, bias, or harm.

AI tools must not be used in a way that infringes upon trademarks or other intellectual property rights.

Users must ensure compliance with copyright laws when utilizing AI-generated content.

6. **AI USE GUIDELINES**

A. **AI in Teaching**

Faculty who incorporate AI into their courses are encouraged to clearly define the parameters of its use in the syllabus, announcements, and assignment instructions. It is essential to discuss academic integrity and establish expectations for acceptable AI usage with the learning outcomes.

I. **AI Detection Tools**

AI detection tools may be flawed, often producing false positives and showing bias against non-native speakers. If a tool indicates a student's work is suspect, this should prompt further investigation rather than serve as a final judgment.

B. **AI in Learning**

The utilization of AI as a reference tool is allowed for various academic purposes, including brainstorming ideas, assisting with research, providing translation services, and offering tutoring support. This is subject to the approval of faculty members and is contingent upon the clear acknowledgment and proper citation of AI contributions in any academic submissions. Students are strongly encouraged to thoroughly review their course syllabus for guidelines and to engage in discussions with their instructors about the specific policies regarding the incorporation of AI in their coursework. This ensures that students understand how to effectively and ethically integrate AI resources into their



academic work.

**C. AI in Research and Scholarly Activities**

Output generated by AI, including written content, computations, code, artwork, images, music, and similar materials, is derived from previously published sources and does not constitute original work. Policies regarding the use of AI are established by individual faculty members and apply exclusively to specific assignments within their respective courses. The assignment guidelines will explicitly specify when and how the use of AI is permitted for any given task. It is the student's obligation to comply with the instructor's expectations for each assignment in every course.

**D. AI in Administrative Functions**

This policy applies to the use of AI tools for work, regardless of the user's location or the type of device used.

SBCCD promotes ethical AI use that is aligned with its conduct and non-discrimination policies. Users must not create inappropriate, misleading, or harmful content. Before using AI-generated content, it must be reviewed for accuracy, appropriateness, and bias.

Users cannot enter specific data about SBCCD, including confidential information, into publicly available AI tools. This includes any personal information about employees, students, or community members. All inputs must be anonymized. AI users must follow SBCCD's technology policies when using these tools for business.

Vendor-developed AI tools can assist with business processes if used correctly. Departments must get approval from TESS before using these tools.

**7. LIMITATIONS OF AI USE**

AI tools must not replace critical human judgment in decision-making processes, especially in areas involving student performance evaluations, hiring decisions, or disciplinary actions.

AI systems should only be used as supplementary tools and not as the sole source of information or analysis in any academic or administrative context.

The limitations and potential biases of AI systems must be acknowledged, and users should verify AI outputs for accuracy and relevance.

AI technologies must not be used to engage in activities that violate legal, ethical, or institutional standards.

The use of AI to create fake academic credentials, fraudulent research, or any other activities that may harm individuals or institutions is prohibited.

Entering any restricted data into any generative AI tool or service is prohibited. This includes data protected by FERPA, HIPAA, other private client data, private information related to employees, material under confidential review and not written by the AI user, and possibly intellectual property not publicly available.

**8. CONSEQUENCES OF VIOLATING THE AI USE POLICY**

Any violations of this policy will follow all applicable board policies and administrative procedures.

**9. TRAINING AND SUPPORT**

The District will advance student success by preparing students to move beyond responsible AI use and develop the skills to create, program, evaluate, and own AI-enabled tools, systems, businesses, and solutions that serve their communities and future workforce needs.

The district will provide training to ensure all constituents understand the capabilities, limitations, and ethical considerations of AI tools. Support resources will be made available to address concerns related to AI usage.

**10. Review Guidelines:**

Due to the rapid changes with artificial intelligence, this policy will be reviewed every three years or as changes are needed.

**REFERENCES**

Education Code Sections 66300 and 66301

[ACCJC Accreditation Standard 2](#)

End Draft for AP 3775 Artificial Intelligence

**BP****4100 Graduation Requirements for Degrees and Certificates**

10+1 ♦ Non CCLC ♦ Chapter Lead Ornelas ♦ Both BP &amp; AP Exist

**Reasons for Review**

&gt; CCLC Legal Update

**Level 3 Review Schedule****Current Review Progress**

12/14/2025 ♦ Recommendation Received  
 12/18/2025 ♦ PPAC Approves Review Level  
 01/15/2025 ♦ Initial Policy review by PPAC  
 02/19/2026 ♦ PPAC Hears Feedback on Policy Review from Constituents and Academic Senate (if approved moves to Chancellor's Council, otherwise bring back for further discussion)  
 03/26/2026 ♦ PPAC Hears Feedback on Policy Review from Constituents and Academic Senate  
 04/16/2026 ♦ PPAC Hears Feedback on Policy Review from Constituents and Academic Senate

**Pending Action Required**

05/07/2026 ♦ Chancellor's Council Approval  
 06/11/2026 ♦ BOT 1<sup>st</sup> Read  
 08/13/2026 ♦ BOT Final Approval  
 09/01/2026 ♦ Final Policy Posted to SBCCD Website

**Begin Recommendation for 4100 Graduation Requirements for Degrees and Certificates**

The District grants the degrees of Associate in Arts, Associate in Arts-Transfer, Associate in Science and Associate in Science-Transfer (AA/AS) to those students who have completed the subject requirements for graduation. The District also grants Certificates of Achievement and Certificates of Completion. Non-credit certificates, such as Certificates of Competency (e.g., Job Readiness Skills Certificate), will be included to ensure recognition of diverse student achievements. Note: Non-credit certificates are not transcribed on the official academic transcript.

The District grants the degree of Bachelor of Science to those students who have completed the subject requirements for graduation and who have maintained a 2.0 average in degree-applicable courses. Students must also complete the general education and residence requirements set forth in Title 5 regulations.

The Chancellor shall establish procedures to determine degree and certificate requirements that include appropriate involvement of the local curriculum committee. The procedures shall assure that graduation requirements are published in the college catalog(s) and included in other resources that are convenient for students.

**References:**

Education Code Section 70902 subdivision (b)(3); Title 5, Sections 55060 et seq. and 55090 et seq.

**End Recommendation for BP 4100 Graduation Requirements for Degrees and Certificates**



# 4100 Graduation Requirements for Degrees and Certificates



10+1 ♦ CCLC | Legally Advised ♦ Chapter Lead Ornelas ♦ Both BP & AP Exist

## Reasons for Review

> CCLC Legal Update

### Curent Review Progress

12/14/2025 ♦ Recommendation Received  
 12/18/2025 ♦ PPAC Approves Review Level  
 01/15/2025 ♦ Initial Policy review by PPAC  
 02/19/2026 ♦ PPAC Hears Feedback on Policy Review from Constituents and Academic Senate (if approved moves to Chancellor's Council, otherwise bring back for further discussion)  
 03/26/2026 ♦ PPAC Hears Feedback on Policy Review from Constituents and Academic Senate  
 04/16/2026 ♦ PPAC Hears Feedback on Policy Review from Constituents and Academic Senate

### Pending Action Required

05/07/2026 ♦ Chancellor's Council Approval  
 06/11/2026 ♦ BOT 1<sup>st</sup> Read  
 08/13/2026 ♦ BOT Final Approval  
 09/01/2026 ♦ Final Policy Posted to SBCCD Website

## Begin Recommendation for AP 4100 Graduation Requirements for Degrees and Certificates

### Graduation Requirements for Degrees and Certificates

Degree or Certificate graduation requirements are developed through collegial consultation on each campus, approved by the Board of Trustees, and published in the respective college catalogs.

### For Associate in Arts and Associate in Science Degrees (AA/AS), the requirements include:

- Demonstrate competence in reading, in written expression, and in mathematics as defined in the college catalog.
- Satisfactorily complete at least 60 semester units of college work and have maintained a 2.0 grade point average in subjects attempted unless otherwise stipulated by the major. Students must also complete the general education residency and competency requirements set forth in Title 5 regulations and Education Code.
- Complete at least 18 semester units in general education and at least 18 semester units in a major listed in the State Chancellor's Taxonomy of Programs.
- Complete at least 12 semester units of study in residence; exceptions to the residence requirement can be made by the Governing Board when an injustice or under hardship would result.
- Complete a minimum of general education course work in the natural sciences, the social and behavioral sciences, humanities and communication, analytical thinking and Ethnic Studies.

### Coursework for Baccalaureate Degrees

The student must satisfactorily complete at least 120 semester units or 180 quarter units of degree-applicable credit courses.

The courses must include at least 40 semester or 60 quarter units or equivalent of total upper-division coursework, including units in the major and in general education. The courses must include a minimum of nine semester or 13.5 quarter units of upper division general education courses.

"Upper division courses" require the application of lower division knowledge and the

**Review Notes | Key:** Proposed changes are a combination of staff recommendations, legal changes, PPAC constituents, and Chapter lead feedback



## 4100 Graduation Requirements for Degrees and Certificates



10+1 ♦ CCLC | Legally Advised ♦ Chapter Lead Ornelas ♦ Both BP & AP Exist

demonstration of critical thinking through writing, oral communication, or computation. Upper division coursework may encompass research elements, workforce training, apprenticeships, internships, and may require practicum or capstone projects. Upper division courses may have one or more lower or upper division prerequisites.

A “major” is defined above.

General education courses must come from at least two disciplines outside of the major, one of which must have an emphasis in written communication, oral communication, or computation.

A lower division course may meet an upper division course requirement but may not be counted toward the required minimum number of upper division units.

### **Other Conditions for Awarding Baccalaureate Degrees**

The District will award a baccalaureate degree to students who fulfill the coursework requirements described above and who meet the following conditions:

The student satisfactorily completed each course designated as an upper-division major requirement with a minimum grade of “C”, or “P” if taken on a “pass-no pass” basis.

The student satisfactorily completed at least 12 semester units or 18 quarter units of upper-division coursework in residence. The Board may excuse the residence requirement to alleviate undue hardship.

The student completed the requirements for the baccalaureate degree with a minimum cumulative grade point average of 2.0 in degree-applicable courses. If units accumulated beyond those required for the degree lower a student’s cumulative GPA below 2.0, the District may compute the GPA based solely on courses used to satisfy the degree requirements, provided that the coursework used to compute the grade point average fulfill all major and general education requirements.

The District will count courses completed within another California higher education segment, or at an institutionally accredited institution meeting District standards of rigor, toward baccalaureate degree unit requirements.

Courses may meet multiple requirements, including general education, a major, and additional requirements, if locally approved to do so. A course may not be counted in more than one general education area, even if approved in multiple areas.

Students may receive credit for knowledge or skills acquired through the District's procedures for awarding credit for prior learning.

Students who have already been awarded a bachelor’s degree from an institutionally accredited



## 4100 Graduation Requirements for Degrees and Certificates



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institution shall be deemed to have fulfilled the general education course requirements for the baccalaureate degree.

Students who have completed the California General Education Transfer Curriculum (Cal-GETC) shall be deemed to have fulfilled the lower-division general education requirements for the baccalaureate degree.

Students may petition to have noncredit courses counted toward satisfaction of baccalaureate degree requirements.

Note: Detailed graduation requirements are listed in the respective college catalog.

College work includes all courses acceptable toward the associate degree that have been properly approved pursuant to Title 5 Section 55002(a), or, if completed at other than a California community college, would reasonably be expected to meet the standards of that section.

Students may petition to have noncredit courses counted toward the satisfaction of requirements for an associate degree.

District policies and procedures regarding general education and degree requirements must be published in the college catalog and must be filed with the State Chancellor's Office.

### Certificates of Achievement and Other Credit Programs

Certificates Successful completion of a course of student or curriculum that consists of 16 or more semester units of degree-applicable credit coursework for a certificate of achievement shall be designed to demonstrate that the students has completed coursework and developed capabilities relating to a career or general pathway.

Requirements for the District include:

- Shorter credit programs that lead to a certificate may be established by the District.
- Content and assessment standards for certificates shall ensure that certificate programs at either college are consistent with the mission of the college, meet a demonstrated need, are feasible, and adhere to guidelines on academic achievement.
- The District may obtain approval of a direct assessment competency-based program from the California Community College Chancellor's office.

### References:

Title 5, Sections 55060 et seq., 55090 et seq., and 55270 et seq.

### End Recommendation for AP # & Title

# BP 4105 Distance Education



10+1 ♦ CCLC ♦ Chapter Lead Ornelas ♦ Both BP & AP Exist

## Reasons for Review

Please select one of the reasons for review below. Delete all other options.

- > Chapter Lead Recommendation
- > CCLC Legal Update
- > Minor Clerical Update

## Level 3 Review Schedule

### Curent Review Progress

03/10/2026 ♦ Recommendation Received  
 03/26/2026 ♦ PPAC Approves Review Level  
 04/16/2026 ♦ PPAC Hears Feedback on Policy Review from  
 Constituents and Academic Senate (if approved, moves to  
 Chancellor's Council, otherwise bring back for further discussion)

### Pending Action Required

05/7/2026 ♦ Chancellor's Council Approval  
 06/11/2026 ♦ BOT 1<sup>st</sup> Read  
 8/13/2026 ♦ BOT Final Approval  
 09/01/2026 ♦ Final Policy Posted to SBCCD Website

## Begin Recommendation for BP 4105 Distance Education

All distance education programs will adhere to the same programmatic requirements as in-person classroom programs. In order to expand access and provide greater flexibility, the Chancellor is responsible for establishing procedures for distance education programs that comply with accreditation standards, and federal and state guidelines.

### **References:**

Title 5 Sections 55200 et seq.

## End Recommendation for BP 4105 Distance Education



# AP 4105 Distance Education



10+1 ♦ CCLC | Legally Advised ♦ Chapter Lead Ornelas ♦ Both BP & AP Exist

## Reasons for Review

Please select one of the reasons for review below. Delete all other options.

- > Chapter Lead Recommendation
- > CCLC Legal Update
- > Minor Clerical Update

## Begin Recommendation for AP 4105 Distance Education

**Distance Education:** Education that uses technology to deliver instruction to students who are separated from the instructor(s) and to support regular and substantive interaction between the students and instructor(s) either synchronously or asynchronously and is not self-paced. Title 5, as well as State and Federal regulations require districts to have processes in place to ensure that the student who registers in a distance education course or program is the same student who participates in and completes the program and receives academic credit. Distance Education programs do not include correspondence Courses.

**Correspondence Education:** Education provided through one or more courses by a community college or district under which the college or district provides instructional materials, by mail or electronic transmission, including examinations on the materials, to students who are separated from the instructor. Interaction between the instructor and student is limited due to separation, is not regular and substantive, and is primarily initiated by the student. Correspondence courses are typically self-paced, although a regular cycle of assignment submissions and delivery of feedback should be established for facilitated learning. If a course is part correspondence and part residential training, it is considered a correspondence course. Correspondence education is not distance education.

**Student Authentication:** Technology & Educational Support Services (TESS) shall establish procedures for providing a statement of the process in place to protect student privacy and estimated additional student charges associated with verification of student identity, if any, to each student at the time of registration.

**Course Modality:** The modes of Distance Education courses will be published and made available in the course schedule of classes. Course-required materials and devices will be available in college publications such as the college catalog, a schedule of classes, a student handbook, course outlines of record, or course syllabi, and adhere to Title 5 disclosure requirements. This includes but is not limited to:

- All online and in-person synchronous meeting days/dates and times
- Any required asynchronous in-person activities
- Any required technology platforms, devices, and applications
- Any test or assessment proctoring requirements.

**Course Approval:** The review and approval of new and existing Distance Education courses shall follow the curriculum approval procedures outlined in Administrative Procedure 4020, Program and Curriculum Development. Distance Education courses shall be approved under the same conditions and criteria as all other courses, and adhere to Title 5, as well as State and Federal regulations.

**Course Quality:** Distance Education (including courses offered online) is recognized by both the Association and the District as an appropriate mode of delivery to meet the needs of our student population. Faculty for whom this provision applies to and shall follow the guidelines regarding the course quality and qualifications to teach online courses set forth by their respective campuses' Distance Education/Online committees.

**Course Certification:** When approving distance education courses, the Board of Trustees will certify the following:

- **Course Quality Standards:** The same standards of course quality are applied to the distance education courses as are applied to in-person classes.

# AP 4105 Distance Education



10+1 ♦ CCLC | Legally Advised ♦ Chapter Lead Ornelas ♦ Both BP & AP Exist

- **Course Quality Determinations:** Determinations and judgments about the quality of the distance education course were made with the full involvement of the curriculum committee approval procedures.
- **Instructor Contact:** Each section of the course that is delivered through distance education will include regular and substantive interaction (**RSI**) between instructor and students, as well as among students, either synchronously or asynchronously.
  - Regular and Substantive Interaction (RSI) is intentional, ongoing, and instructor-initiated engagement that supports learning, provides academic guidance, and demonstrates active faculty presence in a distance education course. RSI must be planned, frequent, meaningful, and clearly visible and documented in the learning management system.
  - Substantive Interaction: At least two of the following must occur consistently: instructor feedback on student work, content clarification and responses to questions, facilitation of academic discussions, or synchronous direct instruction.
  - Regular Interaction: These interactions must occur on a predictable schedule, with ongoing monitoring of student engagement and instructor-initiated follow-up and support.
- **Addendum to Course Outline:** An addendum to the official course outline of record shall be made if any portion of the instruction of a new or existing course is provided through distance education. The addendum must be approved according to the District's curriculum approval procedures. The addendum must address the following:
  - Course outcomes;
  - Regular and substantive interaction between instructors and students; as well as among students, and
  - Requirements of the Americans with Disabilities Act (ADA) and Section 508 of the Rehabilitation Act of 1973.
- **Duration of Approval:** Courses will be reviewed following the curriculum review process. Outside of the 6-year review process, all Distance Education courses approved under this procedure will continue to be in effect unless there are substantive changes of the course outline.

## References:

Education Code Sections 66700 and 70901 et seq.;

Title 5 Sections 55002.5, 55200 et seq., and 55260 et seq.;

34 Code of Federal Regulations Part 602.17 (U.S. Department of Education regulations on the Integrity of Federal Student Financial Aid Programs under Title IV of the Higher Education Act of 1965, as amended);

ACCJC Accreditation Standard 2

## End Recommendation for AP 4105 Distance Education

# BP 4235 Credit for Prior Learning



10+1 ♦ CCLC | Legally Required ♦ Chapter Lead Ornelas ♦ Both BP & AP Exist

## Reasons for Review

> FYI

## Level 3 Review Schedule

### Curent Review Progress

11/15/2025 ♦ Recommendation Received  
11/20/2025 ♦ PPAC Approves Review Level  
12/18/2025 ♦ Initial Policy review by PPAC  
02/19/2026 ♦ PPAC Hears Feedback on Policy Review from  
Constituents and Academic Senate (if approved, moves to  
Chancellor's Council, otherwise bring back for further discussion)  
03/26/2026 ♦ PPAC Hears Feedback on Policy Review from  
Constituents and Academic Senate  
04/16/2026 ♦ PPAC Hears Feedback on Policy Review from  
Constituents and Academic Senate

### Pending Action Required

05/07/2026 ♦ Chancellor's Council Approval  
06/11/2026 ♦ BOT 1<sup>st</sup> Read  
08/13/2026 ♦ BOT Final Approval  
09/01/2026 ♦ Final Policy Posted to SBCCD Website

## Begin Recommendation for BP 4235 Credit for Prior Learning

Credit for prior learning may be earned for eligible courses approved by the district for students who satisfactorily pass an authorized assessment or examination. Authorized assessments may include the evaluation of approved external standardized examinations, joint services transcripts, student-created portfolios, and credit by examination. The Chancellor shall establish administrative procedures to implement this policy.

### Reference:

Title 5 Section 55050, et seq.

## End Recommendation for BP 4235 Credit for Prior Learning

# AP 4235 Credit for Prior Learning



10+1 ♦ CCLC | Legally Advised ♦ Chapter Lead Ornelas ♦ Both BP & AP Exist

## Reasons for Review

> Request of chapter lead

### Curent Review Progress

11/15/2025 ♦ Recommendation Received  
 11/20/2025 ♦ PPAC Approves Review Level  
 12/18/2025 ♦ Initial Policy review by PPAC  
 02/19/2026 ♦ PPAC Hears Feedback on Policy Review from Constituents and Academic Senate (if approved, moves to Chancellor's Council, otherwise bring back for further discussion)  
 03/26/2026 ♦ PPAC Hears Feedback on Policy Review from Constituents and Academic Senate  
 04/16/2026 ♦ PPAC Hears Feedback on Policy Review from Constituents and Academic Senate

### Pending Action Required

05/07/2026 ♦ Chancellor's Council Approval  
 06/11/2026 ♦ BOT 1<sup>st</sup> Read  
 08/13/2026 ♦ BOT Final Approval  
 09/01/2026 ♦ Final Policy Posted to SBCCD Website

## Begin Recommendation for AP 4235 Credit for Prior Learning

Students may demonstrate proficiency in a course eligible for Credit for Prior Learning and receive college credit through the approved alternative methods for awarding credit listed below:

- Achievement of a score of 3 or higher on an Advanced Placement Examination administered by the College Entrance Examination Board.
- Achievement of a score that qualifies for credit by College Level Examination Program (CLEP) examination.
- Achievement of a score that qualifies for credit by International Baccalaureate examination.
- Evaluation of joint service transcript (JST) that considers the credit recommendations of the American Council on Education pursuant to Education Code 66025.71.
- Evaluation of industry-recognized credential documentation.
- Evaluation of student-created portfolios.
- Credit by satisfactory completion of an examination administered by the college in lieu of completion of a course listed in the college catalog.
- Achievement of an examination administered by other agencies approved by the college.
- Assessment approved or conducted by proper authorities of the college.

Credit may be awarded for prior experience or prior learning only for individually identified courses with subject matter similar to that of the individual's prior learning, and only for a course listed in the catalog of the community college [and based on a students degree plan](#). Award of credit may be made to electives for students who do not require additional general education or program credits to meet their goals.

Determination of Eligibility for Credit for Prior Learning:

- ~~The student must be currently registered in the college and in good standing.~~ [The student must be in good standing in the District.](#)
- The student must have previously earned credit or noncredit from the [District](#) or be currently registered in the [District](#).
- Current students must have an education plan on file.
- The student is not currently enrolled in the course to be challenged.
- [The course is listed in the current San Bernadino Valley College or Crafton Hills College Catalog.](#)

**Review Notes | Key:** Proposed changes are a combination of staff recommendations, legal changes, PPAC constituents, and Chapter lead feedback



## 4235 Credit for Prior Learning



10+1 ♦ CCLC | Legally Advised ♦ Chapter Lead Ornelas ♦ Both BP & AP Exist

~~Credits acquired by examination shall not be counted in determining the 12 semester hours of credit in residence required for an associate's degree.~~

- ~~• A fee may be charged for administering an examination provided that the fee does not exceed the enrollment fee which would be associated with enrollment in the course for which the student seeks credit by examination.~~

~~The student's academic record shall be clearly annotated to reflect that credit was earned by assessment of prior learning.~~

~~Upon a student's demonstration of sufficient mastery through an examination or assessment, an award of credit should be made, if possible, to:~~

- ~~• California Intersegmental General Education Transfer Curriculum (IGETC),~~
- ~~• California State University General Education (CSUGE) Breadth,~~
- ~~• The college's general education requirements or requirements for a student's chose program, or~~
- ~~• Electives for students who do not require additional general education or program credits to meet their goals.~~

Credit by Examination: The student is registered in the college and not currently enrolled in nor received credit for a more advanced course in the same subject (may be waived by discipline faculty). The determination to offer credit by examination rests solely on the discretion of the discipline faculty.

### A. Advanced Placement (AP)

See Administrative Procedure 4236 Advanced Placement Credit.

- Appeal Process

If students believe they are eligible for credit based on an AP score but have not been awarded credit, they may appeal the decision to the Academic Affairs or Admissions & Records Office. The appeal process will include a review of the student's official AP exam scores, course requirements, and any supporting documentation submitted by the student.

### B. College Level Examination Program (CLEP)

Students requesting Credit for Prior Learning using the College Level Examination Program shall receive credit for completing a satisfactory score on a District-approved College Level Examination Program (CLEP) under the following circumstances:

- Official CLEP transcripts must be on file in the Records Office.
- The student achieved a minimum acceptable score on the CLEP examination as recommended by the District's CLEP Equivalency Guide.
- Credits acquired by examination shall not be counted in determining the 12 semester hours of credit in residence required for an associate's degree.

### C. International Baccalaureate (IB)

Students requesting Credit for Prior Learning using International Baccalaureate (IB) shall receive credit for completing a satisfactory score on a district-approved high-level International Baccalaureate (IB) examination under the following circumstances:

- Official IB transcripts must be on file in the Admissions & Records Office.
- The student achieved a minimum acceptable score on the IB examination as recommended by the District's IB equivalency guide.

### D. Joint Service Transcript (JST)/ Military Credentials

Students interested in Credit for Prior Learning using military transcripts/Joint Service Transcripts (JSTs) shall receive credit as recommended by the American Council on Education (ACE) Directory and approved by the department chair or faculty designee of the college under the following circumstances:

- The student shall complete the Credit for Prior Learning assessment petition form.
- Official military transcripts/Joint Service Transcripts (JSTs) must be on file in the Records Office.
- Credit course equivalency shall be determined by the faculty of the appropriate discipline.
- Faculty may go beyond the ACE recommendations when awarding Credit for Prior Learning for military experience.



## 4235 Credit for Prior Learning



10+1 ♦ CCLC | Legally Advised ♦ Chapter Lead Ornelas ♦ Both BP & AP Exist

### E. Industry-recognized Credential

Students interested in Credit for Prior Learning using industry recognized credential(s) shall receive credit as recommended by the appropriate department chair or faculty designee of the college under the following circumstances:

- The student shall complete the Credit for Prior Learning assessment petition form.
- If an industry recognized credential(s) has not yet been evaluated and approved by the appropriate faculty:
  - The student meets with the department chair or faculty designee to receive further instructions for industry recognized credential(s) assessment.
  - The student submits all industry recognized credential documents to be reviewed by the department chair or faculty designee for assessment of prior learning.
- If the department chair or faculty designee determine the industry certification adequately measures mastery of the course learning outcomes and content as set forth in the Course Outline of Record, the appropriate faculty shall complete the petition form process with attached industry recognized credential(s) to be kept on file. The Records office will then record the credits on the student transcript.

### F. Student-created Portfolios

Students interested in Credit for Prior Learning using a student-created portfolio shall receive credit as recommended by the appropriate department chair or faculty designee under the following circumstances:

- A department approved portfolio assessment rubric for the course is on file.
- The student shall complete the Credit for Prior Learning assessment petition form.
- The student submits all portfolio documents to the department chair or faculty designee for assessment of prior learning.
- If the department chair or faculty designee determine the student-created portfolio adequately measures mastery of the course learning outcomes and content as set forth in the Course Outline of Record, the appropriate faculty shall complete the petition form process. Completed portfolios must remain on file in the college learning management system.

### G. Credit by Examination

The Department chair or faculty designee shall determine whether a student requesting Credit by Examination is sufficiently prepared to pursue this opportunity. This determination is based upon a review of previous course work and/or experience.

Students wishing to take a course through Credit by Examination are encouraged to discuss the matter with the department chair or faculty designee during the petition process. The Petition for Credit by Examination must be completed prior to the end of the current semester or session.

The District will award college course credit for successful completion of a District examination administered by the appropriate departmental faculty under the following circumstances:

- Achievement of a grade that qualifies for Credit by Examination through the CTE High School Articulation Credit by Exam.
- Credit by satisfactory completion of an examination administered by the District in lieu of completion of a course listed in the College Catalog.
- For credit by exam only, a student must be registered at the college and in good standing.

### Grading

Grading shall be according to the regular grading system approved by the governing board, ~~except that students shall be offered a "pass-no pass" option if that option is ordinarily available for the course.~~ The student's academic record shall be clearly annotated to reflect that credit was earned by earned through credit for prior learning.

**Reporting Requirements** The SBCCD will adhere to any reporting requirements from the California Community Colleges Chancellor's Office.

AP

# 4235 Credit for Prior Learning



10+1 ♦ CCLC | Legally Advised ♦ Chapter Lead Ornelas ♦ Both BP & AP Exist

**Reference:**  
Education Code Section 79500;  
Title 5 Sections 55050, 55051, 55052, and 55025.5

**End Recommendation for AP 4235 Credit for Prior Learning**

# BP 4250 ~~Probation~~ Standards for Student Success, Academic Notice, Pause, and Readmission



10+1 ♦ CCLC | Legally Required ♦ Chapter Lead Ornelas ♦ Both BP & AP Exist

## Reasons for Review

> Minor Clerical Update

## Level 3 Review Schedule

08/31/24 ♦ Estimated Receipt of Recommendation

### Curent Review Progress

11/15/2025 ♦ Recommendation Received  
 11/20/2025 ♦ PPAC Approves Review Level  
 12/18/2025 ♦ Initial Policy review by PPAC  
 02/19/2026 ♦ PPAC Hears Feedback on Policy Review from Constituents and Academic Senate (if approved, moves to Chancellor's Council, otherwise bring back for further discussion)  
 03/26/2026 ♦ PPAC Hears Feedback on Policy Review from Constituents and Academic Senate  
 04/16/2026 ♦ PPAC Hears Feedback on Policy Review from Constituents and Academic Senate

### Pending Action Required

05/07/2026 ♦ Chancellor's Council Approval  
 06/11/2026 ♦ BOT 1<sup>st</sup> Read  
 08/13/2026 ♦ BOT Final Approval  
 09/01/2026 ♦ Final Policy Posted to SBCCD Website

## Begin Recommendation for BP ~~Probation~~ Standards for Student Success, Academic Notice, Dismissal, and Readmission

### ~~Probation~~ Academic Notice

A student shall be placed on academic ~~probation~~ notice if he, she, ~~they has~~ have attempted a minimum of 12 semester units of work and has a grade point average of less than a C (2.0).

A student shall be placed on academic ~~probation~~ notice if he, she, ~~they has~~ have enrolled in a total of at least 12 semester units and the percentage of all units in which the student has enrolled, for which entries of W, I, NC, and NP were recorded reaches or exceeds fifty percent.

A student who is placed on ~~probation~~ academic notice may submit an appeal in accordance with regulations to be established by the Chancellor.

A student on ~~probation~~ academic notice shall be removed from ~~probation~~ academic notice when the student's accumulated grade point average is 2.0 or higher. A student on ~~progress probation~~ academic notice shall be removed from ~~probation~~ academic notice when the percentage of units in the categories of W, I, NC, and NP drops below fifty percent.

### Pause

A student who is on ~~probation~~ academic notice shall be subject to pause if the student has earned a cumulative grade point average of less than 2.00 in all units attempted in each of three (3) consecutive semesters.

A student who is on ~~probation~~ academic notice shall be subject to pause if the cumulative percentage of units in which the student has been enrolled for which entries of W, I, NC and NP are recorded in at least three (3) consecutive semesters reaches or exceeds fifty percent.

A student who is subject to pause may submit a written appeal in compliance with the administrative procedures at the attending college. Pause

### **Review Notes | Key:**

Proposed changes are a combination of staff recommendations, legal changes, PPAC constituents, and Chapter lead feedback



# BP 4250 ~~Probation~~ Standards for Student Success, Academic Notice, Pause, and Readmission



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may be postponed and the student continued on ~~probation~~ academic notice if the student has provided *evidence of* extenuating circumstances or shows significant improvement in academic achievement.

## Readmission

A student who has been placed on pause (break from attending classes) may request reinstatement to reenroll at the college. Readmission may be granted, denied, or postponed according to criteria contained in administrative procedures [at the attending college](#).

The Chancellor shall develop procedures for the implementation of this policy that comply with the Title 5 requirements.

## References:

Education Code Section 70902(b)(3);  
Title 5, Sections 55030-55034

End Recommendation for BP 4250 ~~Probation~~ Standards for Student Success, Academic Notice, Pause, and Readmission

## Review Notes | Key:

Proposed changes are a combination of staff recommendations, legal changes, PPAC constituents, and Chapter lead feedback

# AP 4250 **Probation** Standards for Student Success, Academic Notice, Pause, and Readmission



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## Reasons for Review

> Legal Update 42: The Service updated this procedure to align with updated Title 5 regulations.

## Level 3 Review Schedule

08/31/24 ♦ Estimated Receipt of Recommendation

### Current Review Progress

11/15/2025 ♦ Recommendation Received  
 11/20/2025 ♦ PPAC Approves Review Level  
 12/18/2025 ♦ Initial Policy review by PPAC  
 02/19/2026 ♦ PPAC Hears Feedback on Policy Review from Constituents and Academic Senate (if approved, moves to Chancellor's Council, otherwise bring back for further discussion)  
 03/26/2026 ♦ PPAC Hears Feedback on Policy Review from Constituents and Academic Senate  
 04/16/2026 ♦ PPAC Hears Feedback on Policy Review from Constituents and Academic Senate

### Pending Action Required

05/07/2026 ♦ Chancellor's Council Approval  
 06/11/2026 ♦ BOT 1<sup>st</sup> Read  
 08/13/2026 ♦ BOT Final Approval  
 09/01/2026 ♦ Final Policy Posted to SBCCD Website

## Begin Recommendation for AP 4250 **Probation** Standards for Student Success, Academic Notice, Pause, and Readmission

~~A student who is on academic probation and earns a semester grade point average of 2.0 or better shall not be dismissed as long as this minimum semester grade point average is maintained.~~

### **Academic Probation**

~~After earning twelve or more units at a District college, a student shall be placed on academic probation when his/her grade point average falls below 2.0 for all work attempted.~~

### **Progress Probation**

~~After earning twelve or more units at a District college, a student shall be placed on progress probation when the percentage of a student's recorded entries of "W," "I," "NC" and "NP" reaches or exceeds 50% of all units in which a student has enrolled, the student shall be placed on progress probation.~~

### **Notification of Academic Probation Notice and Pause**

Each student is entitled to be notified of his/her/their academic difficulty and the availability of college support services to respond to the academic difficulty before the student's enrollment is paused. Notification will consist, at a minimum, of the following: At the end of the semester in which the student's grade point average falls below 2.0 in all units attempted, a notice that the student is on probation academic notice shall be sent to the student informing him/her/them that he/she/they is on academic probation notice. "All units attempted" is defined as all units of credit for which the student is enrolled in at the community college that they attend.

## Review Notes | Key:

Proposed changes are a combination of staff recommendations, legal changes, PPAC constituents, and Chapter lead feedback

# AP 4250 ~~Probation~~ Standards for Student Success, Academic Notice, Pause, and Readmission



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## ~~Probationary~~ Academic Notice Letter

The letter notifying the student of ~~probation~~ academic notice will cover, at a minimum, the significance of being on ~~probation~~ academic notice and description of the services available.

At the end of the third semester on which the student is on ~~probation~~ academic notice, a notice that the student is subject to pause will be sent to the student informing him/her/them that he/she/they is(are) subject to pause.

A student who is on ~~probation~~ academic notice and earns a semester grade point average of 2.0 or better shall be able to continue to be enrolled in courses as long as this minimum semester grade point average is maintained.

A student on academic notice because of an excess of units for which entries of "W," "I," and "NP" are recorded shall be removed from Academic Notice when the percentage of units in this category drops below 50%.

A student who is on academic notice and earns a semester grade point average of 2.0 or better shall not be dismissed as long as this minimum semester grade point average is maintained.

## ~~Academic Progress~~

After earning twelve or more units at a District college, a student shall be placed on academic notice when his/her grade point average falls below 2.0 for all work attempted.

After earning twelve or more units at a District college, a student shall be placed on academic ~~probation~~ notice if the student receives symbols when the percentage of a student's recorded entries of "W," "I," "NC" and or "NP" reaches or exceeds in 50% or more of all units in which a student has enrolled, the student shall be placed on ~~progress-probation~~ academic notice.

A student on Academic Notice because of an excess of units for which entries of "W," "I," and "NP" are recorded shall be removed from Academic Notice when the percentage of units in this category drops below 50%.

## Appeal/Removal from ~~Probationary~~ Academic Notice Status

- A. A student may appeal ~~probation~~ academic notice status by filing a request for special consideration with the designated academic standards committee at each college.
- B. A student who has been placed on ~~probation~~ academic notice status shall revert to good standing upon attaining a cumulative grade point average of 2.0 or higher for all units attempted. All units attempted are defined as all units of credit for which the student is enrolled in at the community college that he/she/they/them attends.
- C. A student who has been placed on ~~probation~~ academic notice shall revert to good standing when the percentage of all units in which the student has enrolled for which entries of W, I, NC and NP were recorded falls below fifty percent.

## Intervention

A student who continues to maintain a grade point average below 2.0 while on ~~academic or progress-probation~~ academic notice will be allowed to register for succeeding terms until after the student has completed the requirements established by the Counseling department at the college he/she/they attends.

## Pause/Readmission Standards

For the purposes of this section, semesters shall be considered consecutive on the basis of the student's enrollment, i.e., Fall enrollment to Fall enrollment shall be considered consecutive if the student did not enroll in the intervening Spring semester.

## Pause

A student on ~~academic and/or progress~~ academic notice shall have their enrollment paused for one semester when one or more of the following conditions exist:

- A. The student has earned a cumulative grade point average of less than 2.0 in all units attempted in each of three consecutive semesters.
- B. The student has received a W, I, NC, or NP in fifty percent or more of the units for which he/she was enrolled in each of three

## Review Notes | Key:

Proposed changes are a combination of staff recommendations, legal changes, PPAC constituents, and Chapter lead feedback

AP

## 4250 ~~Probation~~ Standards for Student Success, Academic Notice, Pause, and Readmission



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consecutive semesters.

### Readmission

- A. A student may appeal their pause in enrollment by filing a request as a part of the procedures established at the college he/she/they attends.
- B. A student may be reinstated after one semester from the date of pause.
- C. A student enrolled following pause shall be on ~~probation~~ academic notice status and subject to pause in enrollment.
- D. If the scholastic achievement of a student after pause continues at an ~~probation~~ academic notice level, the student may be have their enrollment paused for one year.

Please refer to Administrative Procedure 4255, Pause and Readmissions

### References:

Title 5, Sections 550310-55034

End Recommendation for AP 4250 ~~Probation~~ Standards for Student Success, Academic Notice, Pause, and Readmission

### Review Notes | Key:

Proposed changes are a combination of staff recommendations, legal changes, PPAC constituents, and Chapter lead feedback

**AP****5011 Admission and Concurrent Enrollment of High School and Other Young Students**

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**Reasons for Review**

Please select one of the reasons for review below. Delete all other options.

&gt; Chapter Lead Recommendation

&gt; CCLC Legal Update

&gt; Minor Clerical Update

**Current Review Progress**

02/10/2026 ♦ Recommendation Received

02/19/2026 ♦ PPAC Approves Review Level

03/26/2026 ♦ Initial Policy review by PPAC

04/16/2026 ♦ PPAC Hears Feedback on Policy Review from Constituents and Academic Senate (if approved moves to Chancellor's Council, otherwise bring back for further discussion)

**Pending Action Required**

05/07/2026 ♦ Chancellor's Council Approval

06/11/2026 ♦ BOT 1<sup>st</sup> Read

08/13/2026 ♦ BOT Final Approval

08/17/2026 ♦ Final Policy Posted to SBCCD Website

**Begin Recommendation for AP 5011 Admission and Concurrent Enrollment of High School and Other Young Students****Eligibility for Admissions**

SBCCD authorizes the admission of K-12 students who can benefit from advanced scholastic or vocational work to take credit courses as special part-time students or special full-time students. The District may also admit K-12 students to take noncredit and community education classes. Courses in which high school and other young students are permitted to enroll will be open to the entire college population, and will be taught with the rigor appropriate to college-level courses in accordance with the approved course outline.

The student's K-12 school of attendance maintains the right to grant course credit for courses taken at SBCCD. Courses in which high school and other young students are permitted to enroll will be open to the entire college population, unless a legal exemption applies, and will be taught with the rigor appropriate to college-level courses in accordance with the approved course outline.

To be considered for admittance as a special part-time student, the student must meet the eligibility standards as established in Education Code Sections 48800 and 76001.

**Definitions**

**Dual Enrollment:** Dual enrollment refers to opportunities for high school or adult school students, or other eligible students, to enroll in community college courses as a special admit student and receive college credit while also obtaining credit for the enrollment at the student's high school or adult school.

**College and Career Access Pathways (CCAP) Dual Enrollment:** CCAP Dual Enrollment describes dual enrollment opportunities created by the passage of AB288 whereupon Community College Districts enter into partnerships with public schools to offer dual credit opportunities that promote seamless pathways from high school to community college for career technical education or



## 5011 Admission and Concurrent Enrollment of High School and Other Young Students



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preparation for transfer, improving high school graduation rates, or helping high school students achieve college and career readiness.

**Non-CCAP Dual Enrollment:** Non-CCAP Dual Enrollment refers to dual enrollment in courses not affiliated with a College and Career Access Pathways agreement; this may include Concurrent Enrollment, Middle College High School, Early College High School, and Adult Dual Enrollment programs.

**Middle College High School:** Middle College High School programs are secondary schools located on a college campus and offer programs designed to serve at-risk high school students who are performing below their academic potential.

**Early College High School:** Early College High Schools are innovative partnerships between charter or non-charter public secondary schools and local community colleges that allow students to earn a high school diploma and up to two years of college credit in four years or less.

**Adult Dual Enrollment:** Adult Dual Enrollment shall describe dual enrollment opportunities for special part-time adult students recommended for enrollment at the community college by an adult school pursuant to Education Code 52620. Students enrolled under these provisions are not eligible for CCAP Dual Enrollment.

**Special Part-Time or Full-Time Student:** Any minor student (any elementary, secondary, or home-schooled student) who attends community college courses during Fall or Spring Semesters and Summer Session(s) and meets certain eligibility standards. A special part-time student takes fewer than 12 units and a special full-time student takes 12 units or more. Dual enrollment students (see below) are a subset of special part-time or full-time students.

**Dual Enrollment and Concurrent Enrollment Student:** For purposes of this administrative procedure, the terms dual enrollment student and concurrent enrollment student are used interchangeably.

**Special Summer Part-Time or Full-Time Students:** To be considered for admittance as a special part-time or full-time student, the student must meet the eligibility standards as established in Education Code Sections 48800 and 76001. All special part-time and full-time students shall receive credit for the community college courses completed in the same manner as regularly enrolled community college students.

### Admission Process

Admission is subject to seat availability and locally approved college policies for dual enrollment. High school transcripts, grade point average (GPA) and Social Security numbers are not prerequisites for eligibility and should not be used as a condition for student access to dual enrollment.

The student must submit:

- District application for admission.
- When parental or guardian consent is required to admit a student to a community college dual enrollment course, the

**Review Notes | Key:** Proposed changes are a combination of staff recommendations, legal changes, PPAC constituents, and Chapter lead feedback



## 5011 Admission and Concurrent Enrollment of High School and Other Young Students



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consent obtained shall apply to all community college dual enrollment courses attempted by the student until parental or guardian consent is withdrawn in writing.

- Written and signed approval of their principal (NOTE: A parent or guardian of a pupil who is not enrolled in a public or private school may petition directly without the signature of a principal.)
- Demonstration that the student is capable of profiting from instruction.
- The director of admissions and records or designee has the authority to make the final decision on whether a student can benefit from instruction.

### High School Students:

For students attending high school, the director of admissions and records or designee will review the materials, and will determine if the student has the abilities and sufficient preparation to benefit from instruction at a community college. The decision of the director of admissions and records or designee shall be final. This determination may be done by applying one or more of the following criteria:

- a review of the materials submitted by the student;
- meeting with the student and their parent or guardian;
- consultation with discipline faculty as needed;
- consideration of the welfare and safety of the student and others; and/or
- consideration of local, state, and/or federal laws.

### Middle and Lower School Students:

For students attending middle and lower schools, the determination shall be made by director of admissions and records or designee. The school must provide a letter signed by the principal indicating how in their opinion the student can benefit from instruction. The director of admissions and records or designee will determine if the student has the abilities and sufficient preparation to benefit from instruction at a community college, and that the student's safety and that of others will not be affected. The decision of the director of admissions and records or designee shall be final. Once a decision has been made, the student and their parent or guardian shall be informed of the decision. This determination may be done by applying one or more of the following criteria:

- a review of the materials submitted by the student;
- meeting with the student and their parent or guardian;
- consultation with discipline faculty as needed;
- consideration of the welfare and safety of the student and others;
- consideration of local, state, and/or federal laws;
- review of the content of the class in terms of sensitivity and possible effects on the minor;
- requirements for supervision of the minor; and/or
- times the class(es) meet and the effect on the safety of the minor.

If a request for special part-time or full-time enrollment is denied for a pupil who has been identified as highly gifted, the Board shall provide written findings and reasons for the denial within 60 days. A recommendation regarding the request for admission, and the





## 5011 Admission and Concurrent Enrollment of High School and Other Young Students



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denial shall be submitted to the Board at a regularly scheduled meeting that falls at least 30 days after the request for admission has been submitted.

### College and Career Access Pathways (CCAP)

The governing board had adopted all the legal requirements of Education Code Section 76004 in order to participate in the College and Career Access Pathways (CCAP) partnership with the governing board of a school district or a county office of education for the purpose of offering or expanding dual enrollment opportunities for students who may not already be college bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, or helping high school pupils achieve college and career readiness.

The District may enter into a CCAP partnership with a school district or county office of education partner that is governed by a CCAP partnership agreement approved by the governing boards of both partners. As a condition of adopting a CCAP partnership agreement, the governing board of each partner, shall do both of the following:

- For career technical education pathways to be provided under the partnership, consult with, and consider the input of, the appropriate local workforce development board to determine the extent to which the pathways are aligned with regional and statewide employment needs. The governing board of each partner shall have final decision-making authority regarding the career technical education pathways to be provided under the partnership; and
- Present, take comments from the public on, and approve or disapprove the dual enrollment partnership agreement at an open public meeting of the governing board of the district.

The CCAP partnership agreement shall be filed with the California Community Colleges Chancellor's Office and with the department before the start of the CCAP partnership, and shall:

- outline the terms of the CCAP partnership, and shall include, but not be limited to, the total number of high school pupils to be served and the total number of full-time equivalent students projected to be claimed by the community college district for those pupils; the scope, nature, time, location, and listing of community college courses to be offered; and criteria to assess the ability of pupils to benefit from those courses.
- establish protocols for information sharing, in compliance with all applicable state and federal privacy laws, joint facilities use, and parental consent for high school pupils to enroll in community college courses. The protocols shall only require a high school pupil participating in a CCAP partnership to submit one parental consent form and principal recommendation for the duration of the pupil's participation in the CCAP partnership.
- identify a point of contact for the participating community college district and school district or county office of education partner.
- certify that any community college instructor teaching a course on a high school campus has not been convicted of any sex offense as defined in Education Code Section 87010 or any



**AP****5011 Admission and Concurrent Enrollment of High School and Other Young Students**

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controlled substance offense as defined in Education Code Section 87011.

- certify that any community college instructor teaching a course at the partnering high school campus has not displaced or resulted in the termination of an existing high school teacher teaching the same course on that high school campus.
- certify that a qualified high school teacher teaching a course offered for college credit at a high school campus has not displaced or resulted in the termination of an existing community college faculty member teaching the same course at the partnering community college campus.
- include a plan by the participating community college district to ensure both of the following:
  - A community college course offered for college credit at the partnering high school campus does not reduce access to the same course offered at the partnering community college campus; and
  - Participation in a CCAP partnership is consistent with the core mission of the community colleges pursuant to Education Code Section 66010.4, and that pupils participating in a CCAP partnership will not lead to enrollment displacement of otherwise eligible adults in the community college.
- certify that both the school district and community college district partners comply with local collective bargaining agreements and all state and federal reporting requirements regarding the qualifications of the teacher or faculty member teaching a CCAP partnership course offered for high school credit.
- specify both of the following:
  - Which partner will be the employer of record for purposes of assignment monitoring and reporting to the county office of education; and
  - Which partner will assume reporting responsibilities pursuant to applicable federal teacher quality mandates.
- certify that any pretransfer-level course taught by community college faculty at a partnering high school campus shall be offered only to high school pupils who do not meet their grade level standard in mathematics, English, or both on an interim assessment in grade 10 or 11, as determined by the partnering school district or county office of education, and shall involve a collaborative effort between high school and community college faculty to deliver an innovative pretransfer course as an intervention in the pupil's junior or senior year to ensure that the pupil is prepared for college-level work upon graduation.

A community college district participating in a CCAP partnership shall not provide physical education course opportunities to high school pupils or any other course opportunities that do not assist in the attainment of at least one of the following goals:

- developing seamless pathways from high school to community college for career technical education or preparation for transfer;
- improving high school graduation rates; or
- helping high school pupils achieve college and career readiness.

The District will allow an existing CCAP partnership to be amended, or a new CCAP agreement to be established with a school district or county office of education and a community college district outside

**AP****5011 Admission and Concurrent Enrollment of High School and Other Young Students**

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of the primary community college district's service area, if the primary community college district has declined a request from the school district or county office of education, or has failed to take action within 60 calendar days of a request by the school district or county office of education, to either amend into the existing CCAP partnership the requested courses, or to approve another community college district to enter into a CCAP partnership to offer those courses.

A high school pupil enrolled in a course offered through a CCAP partnership shall not be assessed any fee that is prohibited by Education Code Section 49011.

The District shall assign priority for enrollment and course registration to a pupil seeking to enroll in a community college course that is required for the pupil's CCAP partnership program that is equivalent to the priority assigned to a pupil attending a middle college high school as described in Education Code Section 11300 and consistent with middle college high school provisions in Education Code Section 76001. Units completed by a pupil pursuant to a CCAP agreement may count towards determining a pupil's registration priority for enrollment and course registration at a community college.

The District may limit enrollment in a community college course solely to eligible high school students if the course is offered at a high school campus, either in person or using an online platform, during the regular school day and the community college course is offered pursuant to a CCAP partnership agreement.

The District may allow a special part-time student participating in a CCAP partnership agreement established pursuant to this article to enroll in up to a maximum of 15 units per term in courses offered at the community college campus or the participating high school campus, if all of the following circumstances are satisfied:

- The units constitute no more than four community college courses per term;
- The units are part of an academic program that is part of a CCAP partnership agreement established pursuant to this article; and
- The units are part of an academic program that is designed to award students both a high school diploma and an associate degree or a certificate or credential.

The governing board of the District exempts students seeking to enroll in a community college course required for the student's CCAP partnership program from the following fee requirements:

- Student representation fee (Education Code Section 76060.5)
- Nonresident tuition fee and corresponding permissible capital outlay fee or processing fee (Education Code Section 76140)
- Transcript fees (Education Code Section 76223)
- Course enrollment fees (Education Code Section 76300)
- Apprenticeship course fees (Education Code Section 76350)
- Child development center fees (Education Code Section 79121)

The District participating in a CCAP partnership agreement shall enroll high school pupils in any



## 5011 Admission and Concurrent Enrollment of High School and Other Young Students



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course that is part of a CCAP partnership agreement offered at a community college campus. Courses offered through the CCAP program may be offered at the community college campus or the participating high school campus.

The District or county office of education shall not receive a state allowance or apportionment for an instructional activity for which the partner has been, or shall be, paid an allowance or apportionment.

The attendance of a high school pupil at a community college as a special part-time or full-time student pursuant to this section is authorized attendance for which the community college shall be credited or reimbursed pursuant to Education Code Section 48802 or 76002, provided that no school district or county office of education has received reimbursement for the same instructional activity. For purposes of calculating classroom-based average daily attendance for classroom-based instruction apportionments, at least 80 percent (80%) of the instructional time offered by a charter school pursuant to an authorized CCAP partnership agreement shall be at the school site, and the charter school shall require the attendance of a pupil for a minimum of 50 percent (50%) of the minimum instructional time required to be offered pursuant to paragraph (1) of subdivision (a) of Education Code Section 47612.5, if the pupil is also a special part-time student enrolled in a community college pursuant to this section and the pupil will receive academic credit upon satisfactory completion of enrolled courses.

For each CCAP partnership agreement entered into pursuant to this section, the district shall report annually to the California Community Colleges Chancellor's Office, the Legislature, the Director of Finance, and the Superintendent all of the following information:

- The total number of high school pupils by school site enrolled in each CCAP partnership, aggregated by gender and ethnicity, and reported in compliance with all applicable state and federal privacy laws.
- The total number of community college courses, by course category and type and by school site enrolled in by CCAP partnership participants.
- The total number and percentage of successful course completions, by course category and type and by school site, of CCAP partnership participants.
- The total number of full-time equivalent students generated by CCAP partnership community college district participants.
- The total number of full-time equivalent students served online generated by CCAP partnership community college district participants.

### References:

Education Code Sections [11300-11302](#), 48800, 48800.5, [76000-76002](#), and 76004

AP

5011 Admission and Concurrent Enrollment  
of High School and Other Young Students



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Title 5 Section 56700

End Recommendation for AP 5011 Admission and Concurrent Enrollment of High School and Other Young Students

# BP 5200 Student Health Services



10+1 ♦ Non CCLC ♦ Chapter Lead Ornelas ♦ Both BP & AP Exist

## Reasons for Review

> Chapter Lead Recommendation

## Level 3 Review Schedule

10/06/2024 ♦ Recommendation Received

### Current Review Progress

02/10/2026 ♦ Recommendation Received

02/19/2026 ♦ PPAC Approves Review Level

02/19/2026 ♦ PPAC Hears Feedback on Policy Review from Constituents and Academic Senate (if approved moves to Chancellor's Council, otherwise bring b03/26/2026 ♦ Initial Policy review by PPAC

04/16/2026 ♦ PPAC Hears Feedback on Policy Review from Constituents and Academic Senate (if approved moves to Chancellor's Council, otherwise bring back for further discussion) ack for further discussion)

### Pending Action Required

05/07/2026 ♦ Chancellor's Council Approval

06/11/2026 ♦ BOT 1<sup>st</sup> Read

08/13/2026 ♦ BOT Final Approval

08/17/2026 ♦ Final Policy Posted to SBCCD Website

## Begin Recommendation for BP 5200 Student Health Services

(Replaces current SBCCD BP 5200)

Select student health services, funded by the Student Health fee, shall be provided in order to contribute to the educational aims of students by promoting physical and emotional well-being through health-oriented programs and services. These services are available to registered students when academic classes are in session.

The District will charge the maximum allowable fee as approved by the State Chancellor's Office in accordance with the Education Code. Changes in the maximum allowable fee will be reported to the Board of Trustees and the Associated Student Body Government prior to implementation.

### **References:**

Education Code Section 76401

## End Recommendation for BP 5200 Student Health Services

# AP 5200 Student Health Services



10+1 ♦ CCLC | Legally Advised ♦ Chapter Lead Ornelas ♦ Both BP & AP Exist

## Reasons for Review

> Chapter Lead Recommendation

### Begin Recommendation for AP 5200 Student Health Services

(Replaces current SBCCD AP 5200)

- A. Each college shall provide an office of health services for students. Students shall pay fees for health and accident insurance coverage that shall be used solely to defray the costs of such health services and accident coverage as provided in the Education Code. These services are available to registered students who have paid the health fee. Health careers students accepted into their programs may be seen prior to the beginning of the semester to complete requirements needed for clinical placements.
- B. Exemptions  
Certain individuals designated herein shall be exempt from health and accident fees by code exemption or action of the Board of Trustees.
  - 1. Apprentices attending college under an approved training program.
  - 2. Students who depend exclusively upon prayer for healing in accordance with the teaching of a bona fide religious sect, denomination or organization.
  - 3. Students who submit evidence that they are financially unable to pay the fee because of low income. The health fee for these students may be included as part of the financial aid package for students who receive government grants.
  - 4. Students enrolled only in Community Services Classes.
  - 5. Students enrolled in off-campus classes that are conducted entirely at the agency site.
- C. Students who are enrolled exclusively in International Baccalaureate Services (IBS) classes shall pay only the accident insurance fee.
- D. Students who do not pay health or accident insurance fees are not eligible for health services.
- E. International Students must purchase a Student Accident and Sickness Medical Expense Plan or show evidence of equal coverage and provide a negative tuberculosis skin test or a chest x-ray performed in the United States.

#### References:

Education Code Section 76401

### End Recommendation for AP 5200 Student Health Services

# BP 6320 Investments



Non 10+1 ♦ Annual Update ♦ Chapter Lead Torres ♦ Both BP & AP Exist

## Reasons for Review

- > Per Board Policy 6320 Investments, the AP shall be reviewed annually by the Board of Trustees.
- > No Proposed Changes

## Level 1 Review Schedule

- 03/26/26 ♦ PPAC Approves Review Level
- 04/16/2026 ♦ Final Policy review by PPAC (Level 1 Info Only)
- 05/07/2026 ♦ Chancellor's Council Approval
- 06/11/2026 ♦ BOT 1<sup>st</sup> Read
- 08/13/2026 ♦ BOT Final Approval

## Begin Recommendation for BP 6320 Investments

It is the policy of the San Bernardino Community College District to invest public funds in a manner providing the highest investment return with the maximum security while meeting the daily cash flow demands of the District, and conforming to all applicable federal, state and local laws governing the investment of public funds.

This Policy shall be reviewed annually by the Board of Trustees.

The Chancellor is responsible for ensuring that the funds of the District that are not required for the immediate needs of the District are invested properly and in harmony with the requirements of the California Community Colleges Budget and Accounting Manual established pursuant to *Education Code* Section 84030. Investments shall be in accordance with law, including *Government Code* Sections 53600 which states:

*"The Legislature hereby finds that the solvency and creditworthiness of each individual local agency can impact the solvency and creditworthiness of the state and other local agencies within the state. Therefore, to protect the solvency and creditworthiness of the state and all of its political subdivisions, the Legislature hereby declares that the deposit and investment of public funds by local officials and local agencies is an issue of statewide concern."*

Investments shall be made based on the following criteria:

1. The preservation of principal shall be of primary importance. Safety of principal shall be the foremost objective of the investment program. Investments of the District shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To obtain this objective, diversification is required so that potential losses on individual securities do not exceed income generated from the remainder of the portfolio.
2. The investment program must remain sufficiently flexible to permit the District to meet all operating requirements. The District's investment portfolio shall remain sufficiently liquid to meet all operating requirements, which may reasonably be anticipated.
3. Transactions should be avoided that might impair public confidence. Pursuant to *Government Code* Section 53646, District funds shall be invested with the judgment and care which persons of prudence, discretion, and intelligence exercise in management of their own affairs, not for speculation, but for investment, considering the probable safety of capital as well as the probable income to be derived. The standard of prudence to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio.

# BP 6320 Investments



Non 10+1 ♦ Annual Update ♦ Chapter Lead Torres ♦ Both BP & AP Exist

4. Return on Investment. The District's investment portfolio shall be structured with the objective of attaining a rate of return throughout budgetary and economic cycles, commensurate with investment risk constraints and cash flow characteristics of the portfolio.

## References:

Education Code Sections 39315, 39317, 81345, 84030; Government Code Sections 50665 *et seq.*, 53387 *et seq.*, 53600 *et seq.*, 53635.2, 53464, 53651, 53820

**End Recommendation for BP 6320 Investments**



# AP 6320 Investments



Non 10+1 ♦ Annual Update ♦ Chapter Lead Torres ♦ Both BP & AP Exist

## Reasons for Review

> Per Board Policy 6320 Investments, the AP shall be reviewed annually by the Board of Trustees.

> No Proposed Changes

## Level 1 Review Schedule

03/26/26 ♦ PPAC Approves Review Level

04/16/2026 ♦ Final Policy review by PPAC (Level 1 Info Only)

05/07/2026 ♦ Chancellor's Council Approval

06/11/2026 ♦ BOT 1<sup>st</sup> Read

08/13/2026 ♦ BOT Final Approval

## Begin Recommendation for AP 6320 Investments

All funds of the San Bernardino Community College District (SBCCD) deposited with the San Bernardino County Treasurer shall be invested in accordance with Government Code Section 27000.5, in accordance with Board Policy 6320, and under the direction of San Bernardino County's investment Advisory Committee.

### Ethics and Conflict of Interest

Officers and employees of SBCCD involved in the investment process shall refrain from personal business activity that may conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

Employees and investment officials who manage public investments shall file a statement of economic interest disclosing his or her investments, interests in real property and income in accordance with Government Code 87200.

### Acceptable and Prohibited Investments

District funds may be invested in any of the following:

1. Any eligible security as set forth in sub-sections a, b, c, e, g, h, and n of Government Code Section 53651, namely:
  - a. United States Treasury notes, bonds, bills or certificates of indebtedness, or obligations for which the faith and credit of the United States are pledged for the payment of principal and interest, including the guaranteed portions of small business administration loans, so long as the loans are obligations for which the faith and credit of the United States are pledged for the payment of principal and interest.
  - b. Notes or bonds or any obligations of a local public agency, or any obligations of a public housing agency for which the faith and credit of the United States are pledged for the payment of principal and interest.
  - c. Bonds of California or of any local agency or district of the State of California having the power, without limit as to rate or amount, to levy taxes or assessments to pay the principal and interest of the bonds upon all property within its boundaries subject to taxation or assessment by the local agency or district, and in addition, limited obligation bonds pursuant to Government Code Sections 50665 et seq.; senior obligation bonds pursuant to Government Code Sections 53387 et seq.; and revenue bonds and other obligations payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by the state, local agency or district, or by a department, board, agency, or authority thereof.

# AP 6320 Investments



Non 10+1 ♦ Annual Update ♦ Chapter Lead Torres ♦ Both BP & AP Exist

- d. Registered warrants of California.
  - e. Notes, tax anticipation warrants, or other evidence of indebtedness issued pursuant to Government Code Sections 53820 et seq.
  - f. State of California notes.
  - g. Any bonds, notes, warrants, or other evidences of indebtedness of a nonprofit corporation issued to finance the construction of a school building pursuant to a lease or agreement with a school district entered into in compliance with the provisions of Education Code Sections 39315 or 81345, and also any bonds, notes, warrants, or other evidences of indebtedness issued to refinance those bonds, notes, warrants, or other evidences of indebtedness, as specified in Education Code Section 39317.
2. Local Agency Investment Fund with the Treasurer's Office of the State of California.
  3. A financial institution that is insured by Federal Deposit Insurance Corporation pursuant to Government Code Section 53635.2.
  4. San Bernardino County Treasurer's Office, whenever required by law.

## Authorized Personnel

The Chancellor, Executive Vice Chancellor, or designee shall request approval from the Board to invest surplus funds.

Both the Chancellor or designee and the Executive Vice Chancellor must jointly authorize investment decisions such as:

- Transfers of funds to the appropriate agency or financial institution for investment purposes,
- Asset allocation and rebalancing; and
- Liquidation of investments.

## Safekeeping and Custody

All security transactions entered into by SBCCD shall be conducted on a delivery-versus-payment basis. Securities will be held by a third party custodian designated by the Chancellor and Executive Vice Chancellor and evidenced by safekeeping receipts with a written custodial agreement. The securities will be held directly in the name of the San Bernardino Community College District as beneficiary.

## Recording and Reconciliation

Investment statements shall be provided to Fiscal Services for review, recording of investment activity, and reconciliation. Journal entries to record investment activity and the reconciliation of the investment statement shall be prepared by an accountant or designee, and approved by the Director of Fiscal Services or designee.

## Reporting

The Chancellor, pursuant to Government Code Section 53646, shall submit a quarterly investment portfolio status report to the Board of Trustees.

## Reference:

Government Code Sections 53600 et seq., 87200

## End Recommendation for AP 6320 Investments

# BP 7230 Classified Employees



Non 10+1 ♦ Non CCLC ♦ Chapter Lead Hannon ♦ Only BP Exists

## Reasons for Review

> **Legal Update 46:** The Service updated this policy to add provisions about providing official letters of recommendation to a district employee pursuant to changes in the Education Code. The Service also updated this policy to exclude part-time students employed part-time as student-tutors by their district from the classified service pursuant to changes in the Education Code.

> **Legal Update 42:** The Service updated this policy to align with updated Title 5 regulations.

> **Legal Update 40:** The Service updated this policy to reflect new legislation that shortened the probationary period and new requirements for layoff and hearing rights for classified employees. (2022-23 carryover)

## Level 3 Review Schedule

### Curent Review Progress

01/07/2026 ♦ Recommendation Received  
 01/15/2026 ♦ PPAC Approves Review Level  
 03/26/2026 ♦ PPAC Hears Feedback on Policy Review from Constituents  
 04/16/2026 ♦ PPAC Hears Feedback on Policy Review from Constituents

### Pending Action Required

05/07/2026 ♦ Chancellor's Council Approval  
 06/11/2026 ♦ BOT 1<sup>st</sup> Read  
 08/13/2026 ♦ BOT Final Approval  
 09/01/2026 ♦ Final Policy Posted to SBCCD Website

## Begin Recommendation for BP 7230 Classified Employees

Employees represented by the Classified School Employees Association (CSEA) or the Police Officers' Association (POA) should refer to their respective bargaining unit agreement for information specific to their unit.

Classified employees are those who are employed in positions that are not academic positions. The employees and positions shall be known as the classified service.

The classified service does not include the following:

- Substitute and short-term employees who are employed and paid for less than 75 percent of the fiscal year.
- Apprentices
- Professional experts employed on a temporary basis for a specific project, regardless of length of employment, and
- ~~Part-time apprentices and professional experts employed on a temporary basis for a specific project, regardless of length of employment.~~
- ~~Full-time students employed part-time, and part-time students employed part-time in any college work-study program or in a work-experience education program conducted by the District.~~ Full-time students employed part-time, part-time students employed part-time in any college work-study program or in a work experience education program conducted by the District, and part-time students employed part-time as student-tutors by their community college district of enrollment.

The Board of Trustees shall fix and prescribe the duties of the members of the classified service. (See Board Policy 7110 titled Delegation of Authority, Human Resources.)

Before a short-term employee is employed, the Board of Trustees, at a regularly scheduled meeting, shall specify the service required to be performed and certify the ending date of the service. The Board of Trustees may later act to shorten or extend the ending date.

**Review Notes | Key:** Proposed changes are a combination of staff recommendations, legal changes, PPAC constituents, and Chapter lead feedback

# BP 7230 Classified Employees



Non 10+1 ♦ Non CCLC ♦ Chapter Lead Hannon ♦ Only BP Exists

but shall not extend it beyond 75 percent of an academic year.

The Chancellor or designee is responsible for establishing procedures to assure that the requirements of state law and regulations regarding the classified service are met.

The probationary period for classified employees shall be six months or 130 days of paid service, whichever is longer, however this probationary period does not apply to full-time peace officers employed by a District, who instead would be required to serve a probationary period of not less than one year of paid service from their date of appointment to that full-time position to be designated as a permanent employee of the District. A permanent employee who accepts a promotion and fails to complete the probationary period for that promotional classification shall be employed in the position from which the employee was promoted.

The evaluation of classified employees must include consideration of the employee's demonstrated, or progress toward, proficiency in diversity, equity, inclusion, and accessibility competencies that enable work with diverse communities.

Any administrator or manager who elects to provide an official letter of recommendation to a District employee must consult with the Office of Human Resources to determine if the employee is a respondent in a sexual harassment complaint filed with the District. The District prohibits an administrator or manager from providing an official letter of recommendation if the employee is a respondent in a sexual harassment complaint and any of the following occurred: (1) the District's final administrative determination determined the employee committed sexual harassment, (2) before a final administrative decision is made, and while an investigation is pending, the employee resigns from their current position, and (3) the employee enters into a settlement with the District based on allegations arising from the sexual harassment complaint.

## References:

Education Code Sections 88003; 88004; 88009; 88013; and 88120

Title 5 Section 53602

**End Recommendation for BP 7230 Classified Employees**

## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Dr. Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Jose Torres, Executive Vice Chancellor  
Dr. Nohemy Ornelas, Vice Chancellor Educational and Student Support Services

**PREPARED BY:** Steve Sutorus, Executive Director, Business and Fiscal Services  
Luke Bixler, Chief Technology Officer

**DATE:** August 13, 2026

**SUBJECT:** Consideration of Approval to Adopt a Resolution to Apply for Fiscal Independence and a Resolution to Designate a District Disbursing Officer

### **RECOMMENDATION**

It is recommended that the Board of Trustees adopt a resolution to apply for fiscal independence and a resolution to designate a District Disbursing Officer.

### **OVERVIEW**

Education Code §85266.5 authorizes the governing board of a community college district to apply for fiscal independence, which would allow a District Disbursing Officer designated by the governing board to issue warrants without review or approval of the County Superintendent of Schools or the County Auditor. Fiscal independence is granted by the Board of Governors, based largely on recommendation from the community college district's applicable county office and results of an independent certified public accountant survey of the district's accounting controls.

On February 12, 2026, the Board of Trustees approved contracts for a new enterprise resource planning solution in order to significantly improve the administrative and operational efficiency and effectiveness of the District's human resources, finance, operations, and business functions. As we move forward with this process, it is recommended that the Board of Trustees apply for fiscal independence from the County.

### **ANALYSIS**

Achieving fiscal independence would allow SBCCD to implement its new integrated management information system without the need for extensive and cumbersome interface with County finance and payroll systems. It would also maximize the colleges' ability to obtain accurate and timely information, monitor their budgets, analyze current financial data, and ensure sound financial decision making.

If granted by the Board of Governors, fiscal independence would require the District to assume the majority of responsibilities previously performed by the County for fiscal, budget, human

resources/payroll, and financial management systems processing. In addition, the District would take on oversight of the internal audit function for the issuance of payroll and commercial warrants. The County would retain only high-level oversight of the District.

The anticipated timeline to achieve fiscal independence is as follows.

|                       |                                                                                                                                                                                                                                                                                                  |
|-----------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>August 2026</b>    | <ul style="list-style-type: none"> <li>▪ <b>Present resolution and application for fiscal independence.</b></li> <li>▪ <b>Present resolution to appoint a District Disbursing Officer.</b></li> <li>▪ <b>File resolution and application for fiscal independence with the County.</b></li> </ul> |
| <b>January 2028</b>   | <ul style="list-style-type: none"> <li>▪ Present a resolution to bond the designated District Disbursing Officer.</li> <li>▪ Audit services contract for the performance of the required audit survey.</li> </ul>                                                                                |
| <b>April/May 2028</b> | <ul style="list-style-type: none"> <li>▪ Undergo audit survey.</li> </ul>                                                                                                                                                                                                                        |
| <b>June 2028</b>      | <ul style="list-style-type: none"> <li>▪ The County to approve the application for fiscal independence.</li> <li>▪ The Board of Governors to decide whether to grant fiscal independence.</li> </ul>                                                                                             |
| <b>July 1, 2028</b>   | <ul style="list-style-type: none"> <li>▪ Effective date on which the District may issue warrants if fiscal independence is granted.</li> </ul>                                                                                                                                                   |

### **BOARD IMPERATIVE**

III. Resource Management for Efficiency, Effectiveness, and Excellence

### **FINANCIAL IMPLICATIONS**

Fiscal independence will be included in the fiscal year 2027-2028 budget.

**San Bernardino Community College District**  
**Resolution to Apply for Fiscal Independence Pursuant To Education Code Section 85266.5**

**ON MOTION** of Member \_\_\_\_\_, seconded by Member \_\_\_\_\_, the following resolution is hereby adopted:

**WHEREAS** Education Code section 85266.5 authorizes the Board of Trustees of a community college district to apply for fiscal independence and;

**WHEREAS** the Board of Trustees of San Bernardino Community College District has reviewed the California Community College Accounting Advisory for Fiscal Independence, and is satisfied that the District can meet the provisions of section 85266.5 and desires to become fiscally independent and;

**WHEREAS** the California Community Colleges' Board of Governors grants fiscal independence and its decision is based largely on the recommendation from the applicable county officers and the results of an independent certified public accountant survey of the district's accounting controls.

**THEREFORE, BE IT RESOLVED** that the Board of Trustees hereby adopts this resolution and the application for fiscal independence in Appendix A, pursuant to Education Code Section 85266.5, and requests accountability to issue all warrants (both salary and commercial), except debt service, of the District by a person designated as the District Disbursing Officer, to those entitled thereto, which payments have been examined, allowed, and ordered paid by the Board of Trustees.

**BE IT FURTHER RESOLVED** that the Board of Trustees directs that this resolution and application be submitted to the office of the County Superintendent of Schools and the California Community Colleges' Chancellor's Office to request fiscal independence status.

**BE IT FURTHER RESOLVED** that the Board of Trustees understands the District is to pay all costs pertaining to the audit of accounting controls arranged by the office of the County Superintendent of Schools and that the Board of Trustees agrees to provide all data and assistance as required by the County Superintendent of Schools during the course of the audit.

**BE IT FURTHER RESOLVED**, that if fiscal independence is approved, the Board of Trustees assumes complete responsibility for the legality of, proper accounting of, and compliance with budgetary restrictions of warrants issued by the District; and that the Board of Trustees is to provide for the independence of the Disbursing Officer, to include access to legal counsel; and that the Board is still required to file timely and accurate reports with County officers; and that charges may be required for services provided to the District by County officers; and that the Board is required to pay all penalties and/or assessments resulting from late or inaccurate retirement reporting.

**PASSED and ADOPTED** this 13th day of August, 2026 by the following vote:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSTENTIONS: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

**STATE OF CALIFORNIA                    )**  
**COUNTY OF SAN BERNARDINO    )**

I, Dr. Diana Z. Rodriguez, Secretary of the governing board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

**WITNESSED** my hand this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_ Secretary of the Governing Board



**San Bernardino Community College District**  
**Resolution to Apply for Fiscal Independence Pursuant To Education Code Section 85266.5**  
**August 13, 2026**

**Appendix A: California Community Colleges District**  
**Application for Fiscal Independence**

To: Mr. Ted Alejandre, County Superintendent  
San Bernardino County Superintendent of Schools

Dr. Sonya Christian, Chancellor  
California Community Colleges Chancellor's Office

The San Bernardino Community College School District (the District) hereby applies for fiscal independence in issuing its own warrants under the provision of Education Code Section 85266.5. The District Chancellor and Vice Chancellor of Business & Fiscal Services acknowledge that fiscal independence for the District is predicated on the continuing adherence to the following Board of Governors standards:

Standard 1: Adequate Fund Balances: The District has avoided deficit balances in its governmental funds and has maintained a prudent reserve in its unrestricted general fund over the preceding five fiscal years.

Standard 2: Statute and Governing Board: The District makes only lawful and appropriate expenditures in carrying out the programs authorized by statute and by the governing board.

Standard 3: Adequate Internal Controls: The staff of the accounting, budgeting, contracts, management information systems, internal audits, human resources, and procurement departments are adequate in numbers and skill level to conduct administrative programs independent of detailed review by the county office of education and to provide an internal audit function that assures adequate internal controls.

Standard 4: Legality and Propriety of Transactions: The staff of the accounting, budgeting, contracts, management information systems, internal audits, human resources, and procurement departments exercise independent judgement to assure the legality and propriety of transactions.

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Dr. Nathan D. Gonzales  
President, Board of Trustees  
San Bernardino Community College District

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Date

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Dr. Diana Z. Rodriguez  
Chancellor  
San Bernardino Community College District

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Date

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Jose Torres  
Executive Vice Chancellor  
San Bernardino Community College District

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Date

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Steve Sutorus  
Executive Director, Business & Fiscal Services  
San Bernardino Community College District

---

Date

**San Bernardino Community College District**  
**Resolution to Apply for Fiscal Independence Pursuant To Education Code Section 85266.5**  
**August 13, 2026**

**ON MOTION** of Member \_\_\_\_\_, seconded by Member \_\_\_\_\_, the following resolution is hereby adopted:

**WHEREAS** the governing board of San Bernardino Community College District is applying for fiscal independence as permitted by Education Code section 85266.5, and is requesting accountability to issue all warrants, except debt service, of the District and;

**WHEREAS** Education Code section 85266.5 requires that the governing board designate a District Disbursing Officer who shall have the authority to issue warrants of the District.

**THEREFORE BE IT RESOLVED** that the Board of Trustees hereby adopts this resolution, and designates the Executive Director, Business & Fiscal Services as the District Disbursing Officer.

**BE IT FURTHER RESOLVED** that the District Disbursing Officer shall maintain a significant degree of independence in the process of approving or disapproving warrants.

**BE IT FURTHER RESOLVED** that the District Disbursing Officer shall be authorized to independently seek legal counsel when questions arise regarding the propriety of District expenditures within his/her disbursing authority, and shall be authorized to follow the advice of legal counsel.

**PASSED** and **ADOPTED** this 13th day of August, 2026 by the following vote:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSTENTIONS: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

**STATE OF CALIFORNIA                    )**  
**COUNTY OF SAN BERNARDINO    )**

I, Dr. Diana Z. Rodriguez, Secretary of the governing board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

**WITNESSED** my hand this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_ Secretary of the Governing Board

## SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

**TO:** Board of Trustees

**FROM:** Dr. Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Dr. Diana Z. Rodriguez, Chancellor

**PREPARED BY:** Dr. Nohemy Ornelas, Vice Chancellor

**DATE:** August 13, 2026

**SUBJECT:** Consideration of Approval of the 2027-2035 SBCCD Strategic Plan

### **RECOMMENDATION**

It is recommended that the Board of Trustees approve the 2027-2035 SBCCD Strategic Plan as presented.

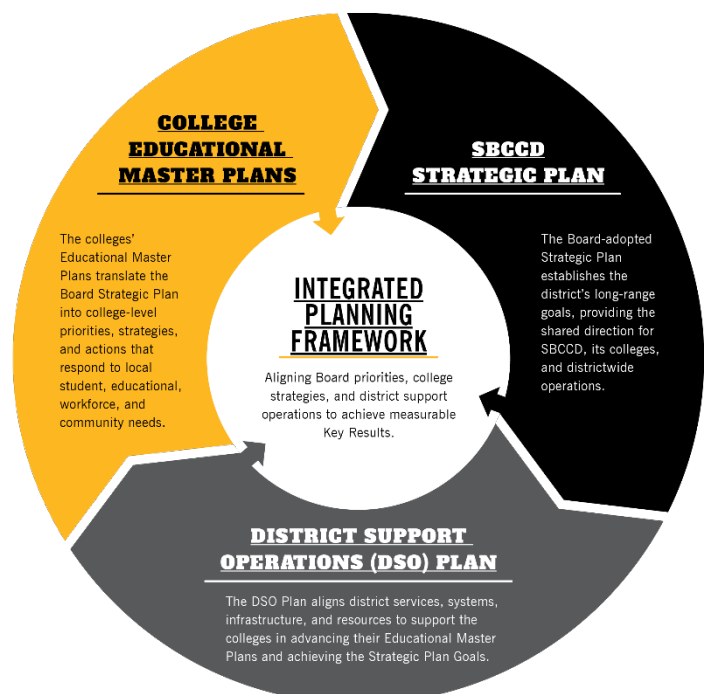
### **OVERVIEW**

As SBCCD begins its second century of service, the 2027–2035 Strategic Plan serves as both a bridge to our next century and a roadmap for the future we aspire to create. Grounded in the Mission, Vision, Values, and Goals reaffirmed by the Board of Trustees on July 23, 2026, the Plan provides a unified framework for advancing student success, strengthening our communities, and ensuring the District's long-term vitality. It will guide the District as we continue placing students and the community at the center of all we do at SBCCD, Crafton Hills College, San Bernardino Valley College, Economic Development and Corporate Training, and KVCR Public Media.

### **ANALYSIS**

The 2027–2035 SBCCD Strategic Plan establishes the District's long-term strategic framework and aligns institutional priorities with the Mission, Vision, Values, and Goals reaffirmed by the Board of Trustees on July 23, 2026. The Strategic Plan is organized around four strategic goals:

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution
3. Be a Leader and Partner in Addressing Regional Issues
4. Ensure Fiscal Accountability/Sustainability



Approval of the Strategic Plan represents the next milestone in SBCCD's integrated planning process. Following Board approval, the District will develop districtwide Strategic Directions, followed by the Colleges' Educational Master Plans and the District Support Operations Plan. These planning documents will align with the Strategic Plan and establish measurable objectives, key results, and implementation strategies that advance the Board's priorities and support institutional effectiveness through 2035.

### **SBCCD GOALS**

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution
3. Be a Leader and Partner in Addressing Regional Issues
4. Ensure Fiscal Accountability/Sustainability

### **FINANCIAL IMPLICATIONS**

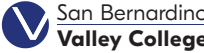
There is no direct fiscal impact associated with the approval of the 2027–2035 SBCCD Strategic Plan. The Strategic Plan will serve as the District's long-range planning framework to guide future budget development, resource allocation, capital planning, and strategic investments. Fiscal implications associated with specific initiatives will be presented to the Board for consideration through future budget development and Board action items, as appropriate.





SAN BERNARDINO  COMMUNITY COLLEGE DISTRICT

# STRATEGIC PLAN 2027-2035



# STRATEGIC PLAN 2027-2035

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# MESSAGE FROM SBCCD CHANCELLOR & BOARD OF TRUSTEES

One hundred years ago, the San Bernardino Community College District (SBCCD) opened its doors with a simple idea: opportunity should be within reach for everyone.

In 2026, we celebrated our centennial and honored the generations of students, faculty, staff, trustees, leaders, and community members who built SBCCD into the public institution it is today. As we look to the future, we do so standing on their shoulders and building on their work.

This Strategic Plan sets the stage for SBCCD’s second century of education, workforce development, and public service.

From 2027 to 2035, SBCCD will continue serving the Inland Empire through Crafton Hills College, San Bernardino Valley College, and KVCR Public Media. The goals in these pages reflect what we heard from students, families, employees, alumni, schools, employers, and community partners across our region.

Their message was clear. Our communities need affordable pathways to college and career success. They need 21st-century spaces to learn and train. They need strong support systems that help students enroll, graduate, transfer, and succeed. They need partners who show up.

This plan reflects what we heard and how we will move forward together.

Higher education is a public good, and SBCCD’s promise remains clear: Opportunity For All. That belief powers our work every day. It is why we teach, serve, inform, build, advocate, and partner for the good of our students and the communities we call home.

The Inland Empire is one of the most dynamic, diverse, and promising regions in the nation. SBCCD exists to help more people share in that promise.

We are honored to serve alongside you.

Sincerely,

Dr. Nathan D. Gonzales | Board Chair  
Joseph R. Williams | Board Vice Chair  
Dr. Cherina Betters | Board Clerk

Dr. Stephanie Houston | Trustee  
John Longville | Trustee  
Frank Reyes | Trustee  
Carlos Aguilera | Trustee

Natalie Garcia | Student Trustee  
Jazmyn Garcia | Student Trustee  
Dr. Diana Z. Rodriguez | Chancellor



## WHAT IS THE SBCCD STRATEGIC PLAN?

This Strategic Plan establishes the Board of Trustees' long-range goals for SBCCD's next accreditation-aligned planning cycle. It is intentionally designed as a high-level framework. Specific Strategic Directions and Key Results will be developed through the College Educational Master Plans and the District Support Operations Plan, ensuring that implementation is grounded in college-level planning, districtwide support capacity, and participatory governance.

It is composed of three aligned components developed in sequence:

1. Board of Trustees Strategic Goals (2027–2035)  
Establish Districtwide priorities and desired outcomes.
2. College Educational Master Plans (EMPs)  
Developed by Crafton Hills College and San Bernardino Valley College to operationalize the Strategic Plan Goals within each college context via their own participatory governance processes.
3. District Support Operations (DSO) Plan  
Defines how district-level departments support and enable the colleges in achieving the Strategic Plan Goals.

Together, these components form a coordinated strategic system that ensures alignment across governance, operations, and student outcomes.



# MISSION, VISION, & VALUES



## OUR MISSION

SBCCD positively impacts the lives and careers of our students, the well-being of their families, and the prosperity of our community through excellence in educational and training opportunities.

## OUR VISION

Inspiring possibilities for bright futures and a prosperous community.



## OUR VALUES

### ACCESSIBILITY

Higher education ignites the potential of our students and transforms our community. Everything we do and say reflects our determination to ensure that the opportunity of a satisfying career and meaningful life is accessible to all.

### INCLUSION

Students, employees, and guests of all backgrounds thrive when they feel welcomed, respected, and valued by our college district. We promote a sense of community by pursuing equity-minded policies and practices, and by facilitating social and intellectual exchange among people of diverse races, genders, ages, sexual orientations, cultures, political affiliations, socioeconomic status, religions, and physical abilities.

### INTEGRITY

Because students and families trust us with their education and career training, we have an essential responsibility to help them grow personally and professionally. This means we must always do what is right for our students by upholding ethical, uncompromising standards in our approach to administration and excellence in our curriculum, teaching methods, and educational initiatives.

### COURAGE

Moving the needle on student outcomes—whether a degree, certificate, transfer, or specific skill set—requires risk, innovation, and acceptance that failures will sometimes happen. We move forward with a solution-oriented mindset to ensure students have the resources and support to achieve their goals.

### COLLABORATION

We are the community’s college. We teach and learn by doing, exploring, and working together. We foster a culture of collaboration and meaningful engagement with our students, faculty, staff, alumni, industry, K-12 schools, four-year universities, government, arts, civic organizations, and other diverse groups that have the potential to enhance our educational mission.

### EXCELLENCE

At the heart of our mission is our commitment to deliver excellent customer service, academic and career training programs that are at the forefront of their respective fields. We develop students to excel in their academic and career pursuits by compassionately providing the support needed to assure their success.



# PLANNING TIMELINE

The timeline below outlines the process that was followed with the update of this document. The upcoming Western Association of Schools and Colleges (WASC), Accrediting Commission for Community and Junior Colleges (ACCJC) accrediting timeline has also been included and will be used to align the duration of the SBCCD Strategic Plan.

## PLANNING PROCESS





**PHASE I (AUGUST 2025 - DECEMBER 2025):****PLANNING PHASE**

During this time, the Chancellor's Cabinet developed a timeline to ensure alignment with planning processes. Information regarding the start of this process was shared through the districtwide Institutional Effectiveness Advisory Council and Chancellor's Council.

**PHASE II (JANUARY 2026 - JUNE 2026):****BOARD PLANNING, FEEDBACK, & DEVELOPMENT OF STRATEGIC PLAN**

During the Spring of 2026, planning began for the revisions of the Strategic Plan through internal and external community feedback, presentations, conversations, and the review of progress made towards the goals. Throughout the 2025-26 year, the Chancellor and Board of Trustees have engaged in districtwide and community engagement throughout the district, region, State, and nationally to help guide their future goals. Within the district, this included conversations/presentations at College Opening Days, Chancellor's Council, Institutional Effectiveness Advisory Council, President's Council and College Council.

**PHASE III (JUNE 2026 - AUGUST 2026):****ADOPTION OF BOARD GOALS**

The Board of Trustees review goals and adopt the Strategic Plan (2027-2035).

**PHASE IV (SEPTEMBER 2026 - DECEMBER 2026):****DISCOVERY & DEVELOPMENT OF DISTRICTWIDE STRATEGIC DIRECTIONS**

Chancellor's Cabinet will dive deeper into developing districtwide strategic directions to ensure alignment and support the goals of this Strategic Plan. The strategic directions will be vetted throughout the district through the participatory governance process.

**PHASE V (JANUARY 2027 - DECEMBER 2027):****DEVELOPMENT OF PLANNING DOCUMENTS/VETTING PLANS**

The colleges will develop their Educational Master Plans. The DSO will draft its District Support Operations Plan. All planning documents will align their actions with the Strategic Plan goals and strategic directions. Once the drafts have been developed, the colleges and the DSO will prepare the documents to be vetted through the governance process during the Fall semester.

**PHASE VI (JANUARY 2028 - JUNE 2028):****BOARD APPROVAL & REVIEW**

The final phase will include the review of Crafton Hills College and San Bernardino Valley College's Educational Master Plans and the District Support Operations Plan.

**PHASE VII (JULY 2028 - JUNE 2035):****IMPLEMENTATION OF PLANS & ACCOUNTABILITY**

SBCCD is committed to ensuring that its goals are being reviewed regularly and that accountability for reaching those goals is established through regular updates.



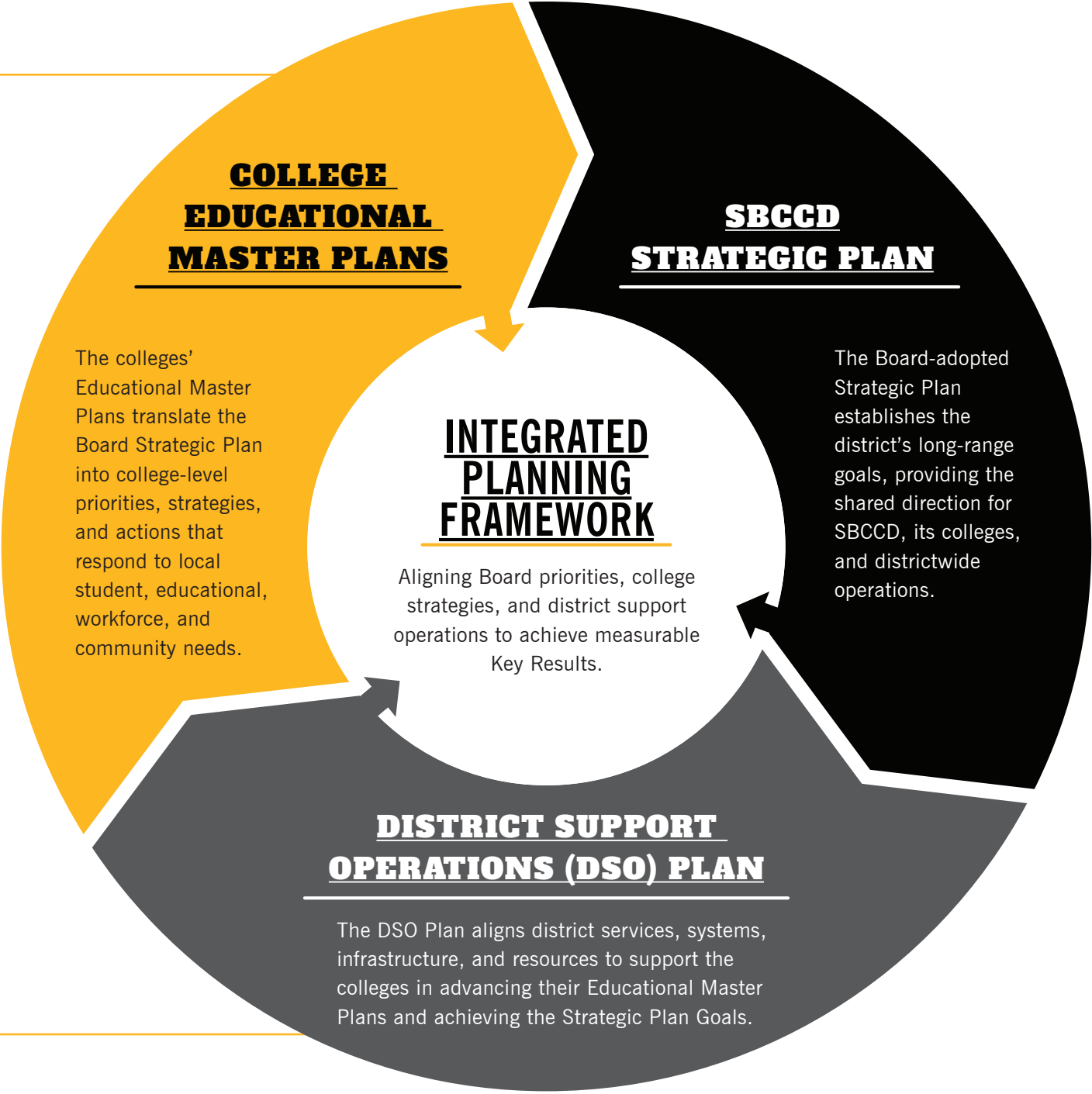
# PURPOSE OF THE STRATEGIC PLAN

As the Board-level strategic framework, this plan sets the District’s long-range direction. The College Educational Master Plans and District Support Operations Plan will provide the next level of detail by identifying the Strategic Directions and Key Results needed to advance these goals.

Following the adoption of the Strategic Plan Goals, the Executive Team will develop Strategic Directions—districtwide priorities informed by data and stakeholder input—that guide the development of the Educational Master Plans at Crafton Hills College and San Bernardino Valley College, as well as the District Support Operations Plan.

This sequenced approach ensures alignment across all levels of the organization, promoting the integration of programs, services, and operations in support of student success and institutional effectiveness.

In addition to these core planning documents, the colleges and District Support Operations advance a range of complementary efforts each year—including Guided Pathways, Student Equity and Achievement, Strategic Enrollment Management, the Economic Development & Corporate Training Center’s workforce programs, and the KVCR Plan. These initiatives are embedded within the Educational Master Plans and District Support Operations Plan, reflecting a fully integrated and coordinated approach to planning across the district.







# WHAT OUR COMMUNITY VALUES

As SBCCD looks ahead, our community has been clear about what matters most: affordable education, job training, student support, safe and updated campuses, and responsible use of public dollars. While each stakeholder group brought a unique perspective, their input converged around a clear expectation for SBCCD to deliver relevant programs, strong support systems, and defined pathways that lead to meaningful educational and career outcomes. These themes reflect the role our colleges play in everyday life across the Inland Empire and are based on input gathered through surveys, panels, and community engagement forms.

The feedback gathered throughout this process confirmed that SBCCD's existing strategic goals remain closely aligned with the needs and expectations of the communities we serve. Rather than replacing these goals, the Board is reaffirming them to maintain continuity, complete work already underway, and guide the next phase of districtwide planning.

## 1. KEEP COLLEGE AFFORDABLE

For many families, community college is the most practical way to earn a degree, train for a career, or build a better future. SBCCD must continue to provide high-quality education at a cost students and families can afford.

## 2. PREPARE STUDENTS FOR GOOD JOBS

Our community wants colleges that prepare people for real opportunities in the local economy. That includes careers in healthcare, skilled trades, public safety, technology, education, business, and other fields that help families and strengthen the region.

## 3. KEEP CAMPUSES SAFE AND UPDATED

Students and employees need campuses that are safe, clean, and up to date. Classrooms, labs, training facilities, drinking water, HVAC systems, and other campus spaces should support learning and reflect the community's investment in its colleges.

## 4. SUPPORT STUDENTS INSIDE AND OUTSIDE THE CLASSROOM

Students succeed when they have strong teaching and the support to stay on track. Many students are working, raising families, managing transportation challenges, looking for food or housing support, or navigating mental health needs. SBCCD must continue building the services that help students complete their goals.

## 5. KEEP OUR COLLEGES CONNECTED TO THE COMMUNITY

San Bernardino Valley College and Crafton Hills College have served generations of local families. People see these colleges as part of the community's story and future. SBCCD must stay connected to the people, neighborhoods, schools, employers, and community partners it serves.

## 6. USE PUBLIC DOLLARS RESPONSIBLY

The community expects SBCCD to use public resources wisely. That means clear priorities, careful planning, transparent communication, and investments that directly support students, employees, and the long term strength of the colleges.

## 7. REACH EVERY PART OF THE DISTRICT

SBCCD serves a geographically diverse region with varying needs, including urban centers, surrounding communities, mountain areas, and rural populations.



# SBCCD STRATEGIC PLAN GOALS 2027-2035

SBCCD is reaffirming its Strategic Plan Goals to maintain continuity, complete work already underway, and align the next planning cycle with the District’s accreditation timeline. These goals remain relevant to the priorities identified by students, employees, employers, and community partners, and they will continue to guide the development of the College Educational Master Plans and the District Support Operations Plan.

## GOAL 1

Eliminate barriers to student access and success.

## GOAL 2

Be a diverse, equitable, inclusive, and anti-racist institution.

## GOAL 3

Be a leader and partner in addressing regional issues.

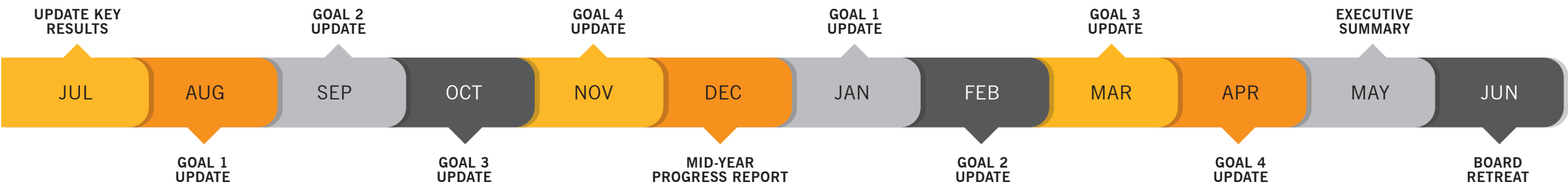
## GOAL 4

Ensure fiscal accountability & sustainability.



# PROGRESS TIMELINE

The Board of Trustees has developed a regular review schedule to monitor and receive updates on progress made in reaching goals.





# ACKNOWLEDGEMENTS

This plan was shaped by more than a thousand voices from across our communities — students, alumni, faculty, staff, parents, neighbors, employers, and educators who took the time to tell us what matters most. We are grateful for their perspective, their experience, and their belief that SBCCD belongs to all of us.

## SBCCD BOARD OF TRUSTEES

Nathan D. Gonzales, Ph.D., Chair  
 Joseph R. Williams, Vice Chair  
 Cherina Betters, Ed.D., Clerk  
 Carlos Aguilera  
 Stephanie Houston, Ed.D.  
 John Longville  
 Frank Reyes  
 Jazmyn Garcia, Student Trustee  
 Natalie Garcia, Student Trustee

## CHANCELLOR'S CABINET

Diana Z. Rodriguez, Ed.D., Chancellor  
 Jose F. Torres, Executive Vice Chancellor  
 Kevin Horan, Ed.D., President, Crafton Hills College  
 Gilbert J. Contreras, Ph.D., President, San Bernardino Valley College  
 Kristina Hannon, Vice Chancellor  
 Nohemy Ornelas, Ed.D., Vice Chancellor  
 Angel Rodriguez, Associate Vice Chancellor







550 E. Hospitality Lane, Suite 200, San Bernardino, CA 92408 | [sbccd.edu](https://sbccd.edu)



## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Dr. Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Dr. Diana Z. Rodriguez, Chancellor

**PREPARED BY:** Kristina Hannon, Vice Chancellor, Human Resources, Police Services, Emergency/Employee Risk Management & Payroll Services

**DATE:** August 13, 2026

**SUBJECT:** SB116 Annual Report

### **RECOMMENDATION**

It is recommended that the Board of Trustees receive and approve the SB116 Annual Report for the reporting period of January 1, 2025, through June 30, 2026, in accordance with the requirements of California Education Code section 66282.1, prior to its submission to the California Community Colleges Chancellor's Office.

### **OVERVIEW**

California Education Code section 66282.1 requires each California Community College District to prepare an Annual Report describing its efforts to prevent and respond to sex discrimination, including sexual harassment. The report must be presented at a public meeting of the Governing Board, posted on the District's website, and submitted to the California Community Colleges Chancellor's Office by September 1 each year.

The purpose of the report is to promote transparency regarding the District's Title IX compliance efforts and to provide information about the District's response to reports and formal complaints of sex discrimination, including sexual harassment.

### **ANALYSIS**

The Annual Report provides the Board of Trustees with an overview of the District's compliance with Title IX during the reporting period of January 1, 2025, through June 30, 2026. The report summarizes the District's efforts to prevent and address sex discrimination, including sexual harassment, and includes all information required under California Education Code section 66282.1.

### **SBCCD GOALS**

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution

### **FINANCIAL IMPLICATIONS**

There are no financial implications associated with this board item.





# SAN BERNARDINO COMMUNITY COLLEGE DISTRICT EFFORTS TO PREVENT AND ADDRESS SEX DISCRIMINATION ANNUAL REPORT January 1, 2025 - June 30, 2026

## I. INTRODUCTION

San Bernardino Community College District (District) consists of three campuses, including:

- Crafton Hills College located at 11711 Sand Canyon Rd., Yucaipa, CA 92399
- San Bernardino Community College District located at 550 E. Hospitality Lane, Suite 200, San Bernardino, CA 92408
- San Bernardino Valley College located at 701 S. Mt. Vernon Ave., San Bernardino, CA 92410

Each campus is committed to preventing and effectively responding to sexual harassment as defined by California Education Code Section 212.5. The District addresses reports and complaints of alleged sexual harassment under Board Policies and Administrative Procedures 3430 and 3433; Administrative Procedures 3434 and 3435.

Pursuant to California Education Code Section 66282.1, each California Community College district is required to publish an annual report detailing specific data related to its efforts to prevent and address sex discrimination. This report includes:

- Number of sexual harassment reports and complaints received
- Actual timelines for institutional responses
- Process outcomes
- Names of any personnel who are exempt from reporting requirements

The data in this report represents the period of January 1, 2025 - June 30, 2026. Statistics reflect the status of each report or complaint as of June 30, 2026, and are separated into topical sections with each campus represented alphabetically.

## II. SEXUAL HARASSMENT REPORTS AND COMPLAINTS

For purposes of this report, sexual harassment includes Title IX Sexual Harassment (quid pro quo, hostile environment, sexual assault, dating violence, domestic violence, and stalking) and sexual harassment as defined by California Education Code (which includes sexual violence, rape, sexual battery, and sexual exploitation).

A report is any report received by the District alleging sexual harassment, whether made verbally, in writing, by email, through a complaint form, or through another reporting channel, even if no official investigation has been commenced.

**Figure 1. Sexual Harassment Reports and Complaints from January 1, 2025 - June 30, 2026**

| Campus                                    | Reports Received | Complaints Received | Complaints Under Investigation |
|-------------------------------------------|------------------|---------------------|--------------------------------|
| Crafton Hills College                     | 11               | 1                   | 0                              |
| San Bernardino Community College District | 18               | 3                   | 0                              |
| San Bernardino Valley College             | 23               | 6                   | 0                              |

### III. SEXUAL HARASSMENT COMPLAINT DISMISSAL APPEALS

The District may dismiss a sexual harassment complaint if it does not meet the requirements for investigation specified in District policy. Both complainants and respondents may appeal a decision to dismiss a sexual harassment complaint. An appeal decision-maker for a dismissal of a sexual harassment complaint may either uphold the original dismissal decision or reinstate the complaint, thus overturning the original dismissal decision.

**Figure 2. Sexual Harassment Complaint Dismissal Appeals**

| Campus                                    | Total Dismissals | Dismissals Appealed | Dismissals Upheld | Complaints Reinstated |
|-------------------------------------------|------------------|---------------------|-------------------|-----------------------|
| Crafton Hills College                     | 0                | 0                   | 0                 | 0                     |
| San Bernardino Community College District | 0                | 0                   | 0                 | 0                     |
| San Bernardino Valley College             | 0                | 0                   | 0                 | 0                     |

### IV. SEXUAL HARASSMENT INVESTIGATIONS

The District fairly and objectively investigates sexual harassment complaints. If a student complainant requests confidentiality when reporting sexual harassment, or that no investigation or disciplinary action be pursued to address alleged sexual harassment, the District takes the request seriously, while at the same time considering its responsibility to provide a safe and nondiscriminatory environment for all students, including for the complainant. The District shall normally grant the request when possible.

An official investigation commences upon notice of the investigation to all involved parties. Data included in the following Figure does not account for formal complaints resolved prior to the completion of a final investigative report.

**Figure 3. Length of Time to Commence an Official Investigation After Complaint Received**

| Campus                                    | Less than 2 Weeks | 2 - 4 Weeks | 1 - 3 Months | 3 - 6 Months | 6 - 12 Months | 12 - 18 Months | Greater than 18 Months |
|-------------------------------------------|-------------------|-------------|--------------|--------------|---------------|----------------|------------------------|
| Crafton Hills College                     | 1                 | 0           | 0            | 0            | 0             | 0              | 0                      |
| San Bernardino Community College District | 2                 | 1           | 0            | 0            | 0             | 0              | 0                      |
| San Bernardino Valley College             | 5                 | 1           | 0            | 0            | 0             | 0              | 0                      |

Investigations involve interviews with the parties and any relevant witnesses, as well as collecting any additional available relevant evidence. Upon completion of the investigation, investigators compile a final investigative report. An investigation is complete upon finalization of the investigative report. Factors that contribute to the length of an investigation include, but are not limited to, party and witness availability and responsiveness, number of parties and witnesses, allegation complexity, and concurrent law enforcement or other agency investigations.

**Figure 4. Length of Time to Complete Each Investigation**

| Campus                                    | Less than 6 Months | 6 - 12 Months | 12 - 18 Months | Greater than 18 Months |
|-------------------------------------------|--------------------|---------------|----------------|------------------------|
| Crafton Hills College                     | 1                  | 0             | 0              | 0                      |
| San Bernardino Community College District | 2                  | 0             | 0              | 0                      |
| San Bernardino Valley College             | 6                  | 0             | 0              | 0                      |

### V. SEXUAL HARASSMENT HEARINGS

Sexual harassment complaints may be resolved through Informal Resolution a Hearing, or other means (e.g., dismissal, complaint withdrawal, referral to another process) as determined by District policy and parties' requests.

**Figure 5. Sexual Harassment Complaint Resolution Processes and Hearing Outcome Statuses**

| Campus                                    | Informal Resolutions | Complaints Resolved without Informal Resolution or Hearing | Total Hearings | Determination Reached | Determination Pending |
|-------------------------------------------|----------------------|------------------------------------------------------------|----------------|-----------------------|-----------------------|
| Crafton Hills College                     | 0                    | 0                                                          | 1              | 1                     | 0                     |
| San Bernardino Community College District | 2                    | 0                                                          | 1              | 1                     | 0                     |
| San Bernardino Valley College             | 6                    | 0                                                          | 0              | 0                     | 0                     |

## VI. SEXUAL HARASSMENT HEARING OUTCOME APPEALS

Any party may appeal the District's determination regarding responsibility for sexual harassment. Employee Respondents may also appeal a determination pursuant to a collective bargaining agreement or statutory appeal process (Education Code Sections 87669, 88013, and 88124), as applicable.

**Figure 6. Appeals Requested by Either a Complainant or Respondent**

| Campus                                    | Total Appeals | Appeals Eligible for Consideration | Appeals Denied on Procedural Grounds | Appeals Granted on Substantive Grounds | Appeals Denied on Substantive Grounds |
|-------------------------------------------|---------------|------------------------------------|--------------------------------------|----------------------------------------|---------------------------------------|
| Crafton Hills College                     | 0             | 0                                  | 0                                    | 0                                      | 0                                     |
| San Bernardino Community College District | 0             | 0                                  | 0                                    | 0                                      | 0                                     |
| San Bernardino Valley College             | 0             | 0                                  | 0                                    | 0                                      | 0                                     |

**Figure 7. Outcomes of Granted Appeals**

| Campus                                    | Investigation Reopened | Hearing Reopened | Initial Finding or Sanction Reversed | Initial Finding or Sanction Modified |
|-------------------------------------------|------------------------|------------------|--------------------------------------|--------------------------------------|
| Crafton Hills College                     | 0                      | 0                | 0                                    | 0                                    |
| San Bernardino Community College District | 0                      | 0                | 0                                    | 0                                    |
| San Bernardino Valley College             | 0                      | 0                | 0                                    | 0                                    |



**Figure 8. Respondents Appealing Under a Collective Bargaining Agreement or Statutory Appeal Process (Education Code Sections 87669, 88013, and 88124)**

| Campus                                    | Total Appeals | Appeals Eligible for Consideration | Appeals Denied on Procedural Grounds | Appeals Granted on Substantive Grounds | Appeals Denied on Substantive Grounds |
|-------------------------------------------|---------------|------------------------------------|--------------------------------------|----------------------------------------|---------------------------------------|
| Crafton Hills College                     | 0             | 0                                  | 0                                    | 0                                      | 0                                     |
| San Bernardino Community College District | 0             | 0                                  | 0                                    | 0                                      | 0                                     |
| San Bernardino Valley College             | 0             | 0                                  | 0                                    | 0                                      | 0                                     |

**Figure 9. Appeal Outcomes for Respondents Appealing Under a Collective Bargaining Agreement or Statutory Appeal Process (Education Code Sections 87669, 88013, and 88124)**

| Campus                                    | Investigation Reopened | Hearing Reopened | Initial Finding or Sanction Reversed | Initial Finding or Sanction Modified |
|-------------------------------------------|------------------------|------------------|--------------------------------------|--------------------------------------|
| Crafton Hills College                     | 0                      | 0                | 0                                    | 0                                    |
| San Bernardino Community College District | 0                      | 0                | 0                                    | 0                                    |
| San Bernardino Valley College             | 0                      | 0                | 0                                    | 0                                    |

## VII. RESPONSIBLE EMPLOYEE EXEMPTIONS

A responsible employee is any employee who has the authority to take action to redress sexual harassment or provide supportive measures to students, or who has been given the duty of reporting incidents of sexual harassment to an appropriate District official who has that authority.

**Figure 10. District Employees Exempt from Responsible Employee Reporting Requirements**

| Campus                                    | Title                                           | Department                   |
|-------------------------------------------|-------------------------------------------------|------------------------------|
| Crafton Hills College                     | Associate Dean of Student Support Services      | CHC Student Services         |
|                                           | Healthcare Professionals                        | CHC Health & Wellness Center |
|                                           | Licensed Clinical Mental Health Counselor       | CHC Health & Wellness Center |
|                                           | Licensed Marriage and Family Therapists         | CHC Health & Wellness Center |
| San Bernardino Community College District | N/A                                             | N/A                          |
| San Bernardino Valley College             | Professional Experts - Mental Health Counselors | SBVC Student Health Services |
|                                           | Licensed Professional Clinical Counselor        | SBVC Student Health Services |
|                                           | Licensed Marriage and Family Therapists         | SBVC Student Health Services |

Report prepared by:

Kristina Hannon, Vice Chancellor, Human Resources, Police Services, Emergency/Employee Risk Management & Payroll Services

Email: khannon@sbccd.edu

## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Dr. Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Dr. Diana Z. Rodriguez, Chancellor

**PREPARED BY:** Kristina Hannon, Vice Chancellor, Human Resources Police Services, Emergency/Employee Risk Management & Payroll Services

**DATE:** August 13, 2026

**SUBJECT:** Consideration of Approval to Conduct a Public Hearing and Acknowledge Initial Proposals to Negotiate 2026-2029 Successor Contract between SBCCD and the CSEA

### **RECOMMENDATION**

- 1) It is recommended that the Chair of the Board of Trustees open a hearing for public comment on the initial proposals to negotiate the 2026-2029 Successor Contract between SBCCD and the CSEA as attached, and following any comments from the public, the Chair of the Board of Trustees close the hearing.
- 2) It is further recommended that, having conducted a public hearing pursuant to Government Code 3547, the Board of Trustees acknowledge these proposals and the parties commence negotiations.

### **OVERVIEW**

Government Code 3547 requires that all initial proposals for collective bargaining be presented at a public meeting. This is commonly known as *sunshining*.

### **ANALYSIS**

This board item makes public the proposal to negotiate the successor agreement as proposed by the District.

### **SBCCD GOALS**

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution
3. Be a Leader and Partner in Addressing Regional Issues
4. Ensure Fiscal Accountability/Sustainability

### **FINANCIAL IMPLICATIONS**

There are no financial implications associated with this board item.





**The San Bernardino Community College District's  
(SBCCD) 2026-2029 Successor Negotiations Sunshine  
Proposal**

The San Bernardino Community College District (SBCCD) presents our initial proposal to negotiate the 2026-2029 CSEA Successor Contract. The District desires to alter or amend the following articles as indicated and presents our proposal for public discussion in accordance with Government Code 3547 as follows:

**ARTICLE 5: RIGHTS OF ASSOCIATION AND MEMBERS:**

- The District will propose language to define the application and process for copies of the contract and assignment information

**ARTICLE 6: HOURS OF WORK AND OVERTIME:**

- The District will propose language to update/clarify article language and processes
- The District will propose language to update/clarify article language and processes for alternative work schedule
- The District will propose language to update/clarify article language and processes for 4/10 summer work schedule

**ARTICLE 7: PAY AND ALLOWANCES:**

- The District will propose language to update/clarify article language and processes
- The District will propose language to update/clarify article language for special compensation
- The District will propose language to update/clarify article language for enrollment reimbursement fees for unit members and benefit eligible dependents

**ARTICLE 8: UNIT MEMBER EXPENSES AND MATERIALS:**

- The District will propose language to update/clarify article language and processes

**ARTICLE 11: LONG SERVICE RECOGNITION:**

- The District will propose language to update/clarify article language and processes

**ARTICLE 12: HOLIDAYS**

- The District will propose language to update/clarify article language and processes

**ARTICLE 14: LEAVES:**

- The District will propose language to update/clarify article language and processes
- The District will propose language to capture new legal requirements

**ARTICLE 15: VACANCIES, TRANSFERS, VOLUNTARY DEMOTIONS, IN HOUSE OR PROMOTIONAL ONLY RECRUITMENTS**

- The District will propose language to update/clarify article language and processes

**ARTICLE 16: PERSONNEL:**

- The District will propose language to update/clarify article language and processes

**ARTICLE 17: PROGRESSIVE DISCIPLINE:**

- The District will propose language to update/clarify article language and process

**ARTICLE 23: SAFETY:**

- The District will propose language to update/clarify article language and process

**The District reserves the right to amend or modify its proposal during negotiations.**



## California School Employees Association and its San Bernardino CCD Chapter #291

### 2026-2029 Successor Negotiations Sunshine Proposal

California School Employees Association and its Chapter 291 (CSEA) present its initial proposal to negotiate the 2026-2029 Successor Contract. CSEA desires to alter or amend the following articles as indicated and present our proposal for public discussion in accordance with Government Code 3547 as follows:

#### **ARTICLE 6: HOURS OF WORK AND OVERTIME**

CSEA will propose language to incorporate remote work and update language regarding the 4/10 work schedule.

#### **ARTICLE 7: PAY AND ALLOWANCES**

CSEA will propose language to:

- Provide COLA for all bargaining unit members.
- Enhance bilingual and bi-literate special compensation.

#### **ARTICLE 10: HEALTH AND WELFARE BENEFITS**

CSEA will negotiate health and welfare benefits.

#### **ARTICLE 11: LONG SERVICE RECOGNITION**

CSEA will propose language to enhance the long service recognition stipend.

#### **ARTICLE 12: HOLIDAYS**

CSEA will propose language to recognize additional holidays.

#### **ARTICLE 14: LEAVES**

CSEA will propose language to enhance bereavement leave and personal necessity leave provisions.

#### **ARTICLE 16: PERSONNEL**

CSEA will propose language to clarify personnel-related provisions.

#### **ARTICLE 17: DISCIPLINE**

CSEA will propose language to clarify discipline procedures.

#### **ARTICLE 18: GRIEVANCE PROCEDURE**

CSEA will propose language to clarify grievance procedures.

#### **ARTICLE 20: HEALTH SERVICE, CONTINUATION AFTER RETIREMENT**

CSEA will propose language to enhance retiree health benefit provisions.



## **APPENDIX**

CSEA would like to update and amend each of the current appendices included in the 2023-2026 contract.

CSEA reserves the right to open additional articles during the course of these successor agreement negotiations, subject to the appropriate notice requirements under the law and CSEA policies.

Please place this Proposal on the next Board of Education agenda in compliance with California's Brown Act and Government Code.

Submitted by:

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Ernest Guillen  
CSEA Chapter #291 President

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Date



## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Dr. Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Dr. Gilbert J. Contreras, President, SBVC

**PREPARED BY:** Leticia Hector, Vice President, Instruction, SBVC

**DATE:** August 13, 2026

**SUBJECT:** Curriculum – SBVC

### **RECOMMENDATION**

It is recommended that the Board of Trustees approve the SBVC curriculum modifications.

### **OVERVIEW**

The courses, certificates, and degrees at SBVC are continually being revised and updated to reflect and meet student needs.

### **ANALYSIS**

These courses, certificates, and degrees have been approved for addition, modification, and deletion by the Curriculum Committee of the Academic Senate and will be included in the 2026-2027 College Catalog.

### **SBCCD GOALS**

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution

### **FINANCIAL IMPLICATIONS**

None.



**SAN BERNARDINO VALLEY COLLEGE  
SUBMITTED FOR BOARD OF TRUSTEE APPROVAL  
August 13, 2026**

**COURSE CORRECTION**

*Changes to the 2026-2027 College Catalog*

| <b>COURSE ID</b> | <b>COURSE TITLE</b>                                     |
|------------------|---------------------------------------------------------|
| <b>CS 265H</b>   | <b>DATA STRUCTURES AND ALGORITHMS WITH C++ - HONORS</b> |

**Prerequisite/Corequisite:** CS 130 and MATH C2210  
**Rationale:** Updating MATH 250 pre/co-requisite to MATH C2210 to align with CCN.  
**Effective:** Fall 2026

**COURSE CORRECTION**

*Changes to the 2026-2027 College Catalog*

| <b>COURSE ID</b> | <b>COURSE TITLE</b>               |
|------------------|-----------------------------------|
| <b>KINS 112B</b> | <b>INTERMEDIATE INDOOR SOCCER</b> |

**Prerequisite:** KINS 112A  
**Rationale:** Changing corequisite to prerequisite.  
**Effective:** Fall 2026

**COURSE CORRECTION**

*Changes to the 2026-2027 College Catalog*

| <b>COURSE ID</b>  | <b>COURSE TITLE</b>                                            |
|-------------------|----------------------------------------------------------------|
| <b>PSYTCH 080</b> | <b>PSYCHIATRIC TECHNOLOGY: INTRODUCTION TO NURSING SCIENCE</b> |

**Units:** 19.5  
**Lecture:** 220 hours per semester  
**Laboratory:** 356 hours per semester  
**Course Description:** This course introduces students to the fundamental concepts and skills necessary for entry-level psychiatric technician practice, enabling them to provide safe, patient-centered care to adult patients in various community care settings. Emphasis is placed on therapeutic communication, nursing process, basic nursing care, patient safety, health promotion, cultural responsiveness, disease prevention, foundational medical-surgical nursing, and gerontological nursing within diverse populations. Through a combination of theory, hands-on skills practice, and clinical reasoning, students will learn to deliver compassionate care while demonstrating professional behavior, cultural sensitivity, and collaboration within the healthcare team. This course supports the development of novice psychiatric technician students to function effectively in a variety of healthcare environments within the psychiatric technician scope of practice.  
**Rationale:** Updating to align with BVNPT regulations.  
**Effective:** Fall 2026

## COURSE CORRECTION

### *Changes to the 2026-2027 College Catalog*

| COURSE ID  | COURSE TITLE               |
|------------|----------------------------|
| PSYTCH 081 | DEVELOPMENTAL DISABILITIES |

|                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|----------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Units:</b>              | 19.5                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Lecture:</b>            | 220 hours per semester                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>Laboratory:</b>         | 356 hours per semester                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>Course Description:</b> | This course builds upon foundational nursing principles to prepare students for intermediate-level psychiatric technician practice, focusing on safe, competent care for individuals with intellectual and developmental disabilities across the lifespan. Emphasis is placed on prenatal development, normal growth and development, the transition from adolescence to adulthood, and the etiology of diverse neurodevelopmental disorders. Students will analyze the impact of healthcare systems and health disparities on clinical outcomes, particularly in children with developmental disabilities. The curriculum enhances clinical judgment and technical skills to implement evidence-based interventions, adaptive skills training, and client advocacy in community settings. The course promotes leadership, therapeutic communication, and interdisciplinary collaboration within the psychiatric technician's scope of practice to deliver holistic, equitable care. |
| <b>Rationale:</b>          | Updating to align with BVNPT regulations.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>Effective:</b>          | Fall 2026                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |

## COURSE CORRECTION

### *Changes to the 2026-2027 College Catalog*

| COURSE ID  | COURSE TITLE                        |
|------------|-------------------------------------|
| PSYTCH 082 | PSYCHIATRIC MENTAL HEALTH DISORDERS |

|                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Units:</b>              | 13                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>Lecture:</b>            | 136 hours per semester                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Laboratory:</b>         | 242 hours per semester                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Course Description:</b> | This course prepares students at the advanced beginner level to deliver safe, patient-centered care to adults with psychiatric mental health disorders across a variety of healthcare settings. Emphasizing the integration of clinical knowledge, technical skills, and professional behavior, students will expand their ability to manage complex patient needs while demonstrating leadership, critical thinking, and collaboration within the psychiatric technician scope of practice. The course supports the transition from basic to more advanced psychiatric technician functions, reinforcing confidence and competence in psychiatric mental health care delivery. |
| <b>Rationale:</b>          | Updating to align with BVNPT regulations.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>Effective:</b>          | Fall 2026                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |

## COURSE CORRECTION

### *Changes to the 2026-2027 College Catalog*

| COURSE ID | COURSE TITLE            |
|-----------|-------------------------|
| WKEXP 099 | GENERAL WORK EXPERIENCE |

**Units:** 0.5-4  
**Work Experience Hours:** 24-216 hours per semester  
**Course Description:** This course involves supervised training, in the form of on-the-job employment that will enhance the student's knowledge in the selected field of study. The student's major and job must match. See department for specific guidelines.  
**Rationale:** Updating to align with Title 5.  
**Effective:** Fall 2026

## COURSE CORRECTION

### *Changes to the 2026-2027 College Catalog*

| COURSE ID | COURSE TITLE                             |
|-----------|------------------------------------------|
| WRM 498   | INTERNSHIP IN WATER RESOURCES MANAGEMENT |

**Work Experience Hours:** 144-162 hours per semester  
**Rationale:** Updating units to align with Title 5.  
**Effective:** Fall 2026

## COURSE CORRECTION

### *Changes to the 2026-2027 College Catalog*

| COURSE ID | COURSE TITLE                            |
|-----------|-----------------------------------------|
| WST 098   | WATER SUPPLY TECHNOLOGY WORK EXPERIENCE |

**Prerequisite:** WST 110 or WST 111 or WST 130 or WST 150  
**Rationale:** Updating prerequisites.  
**Effective:** Fall 2026

## CERTIFICATE CORRECTION

### Psychiatric Technology - Certificate of Achievement

This certificate prepares students to become Psychiatric Technicians who deliver high-quality, compassionate, and culturally responsive care while supporting patients in achieving optimal wellness. Graduates are prepared to take the California Psychiatric Technician licensing examination. The program is accredited by the California Board of Vocational Nursing and Psychiatric Technicians. Students must complete prerequisites, required coursework, and a formal application process. Training includes campus instruction and supervised experiences in diverse community settings. Enrollment requires a background check and health clearance. Licensure may be denied based on convictions or actions related to practice.

#### GENERAL EDUCATION REQUIREMENTS:

##### BIOLOGY (4-8 UNITS)

|          |                                     |            |     |
|----------|-------------------------------------|------------|-----|
| BIOL 155 | Introductory Anatomy and Physiology | <b>OR</b>  | 4.0 |
| BIOL 250 | Human Anatomy and Physiology I      | <b>AND</b> | 4.0 |
| BIOL 251 | Human Anatomy and Physiology II     | <b>OR</b>  | 4.0 |

|          |                          |     |
|----------|--------------------------|-----|
| BIOL 260 | Human Anatomy <b>AND</b> | 4.0 |
| BIOL 261 | Human Physiology         | 4.0 |

**ENGLISH - 1 course**

|             |                                       |     |
|-------------|---------------------------------------|-----|
| ENGL C1000  | Academic Reading and Writing          | 4.0 |
| ENGL C1000H | Academic Reading and Writing – Honors | 4.0 |

**STATISTICS - 1 course**

|             |                                        |     |
|-------------|----------------------------------------|-----|
| PSYC 105    | Statistics for the Behavioral Sciences | 4.0 |
| STAT C1000  | Introduction to Statistics             | 4.0 |
| STAT C1000H | Introduction to Statistics – Honors    | 4.0 |
| ECON 208    | Business and Economic Statistics       | 4.0 |

**PSYCHOLOGY - 1 course**

|             |                                     |     |
|-------------|-------------------------------------|-----|
| PSYC C1000  | Introduction to Psychology          | 3.0 |
| PSYC C1000H | Introduction to Psychology – Honors | 3.0 |

**REQUIRED COURSES:**

|            |                                                         |      |
|------------|---------------------------------------------------------|------|
| PSYTCH 080 | Psychiatric Technology: Introduction to Nursing Science | 19.5 |
| PSYTCH 081 | Developmental Disabilities                              | 19.5 |
| PSYTCH 082 | Psychiatric Mental Health Disorders                     | 13.0 |

**Total: 67.0-71.0****Rationale:** Updating Units**Effective:** Fall 2026**CERTIFICATE CORRECTION****Zero Net Energy - Certificate of Achievement**

The Zero Net Energy (ZNE) Certificate is designed to offer the students a broad overview into the energy conservation industry and includes cross-disciplinary courses in Energy Systems, Heating Ventilation and Air Conditioning, Architecture, Computer Information Systems, and Building Inspection Technology. Completion of the ZNE Certificate is especially beneficial for support staff currently working in the energy sector, such as an Energy Auditor, Energy Consultant, ZNE Technician, Green HVAC Technician, Facility Management, Construction Management and Solar Residential Technician.

**REQUIRED COURSES:**

|            |                                                               |         |
|------------|---------------------------------------------------------------|---------|
| CIT 101    | Introduction to Computer Literacy                             | 3.0     |
| ELEC 050   | Zero Net Energy Building Science                              | 4.0     |
| ELEC 021   | Blueprint Reading for Building Energy Systems                 | 3.0     |
| INSPEC 017 | California State Energy Regulations for Residential Buildings | 3.0     |
| TECALC 087 | Technical Calculations                                        | 4.0     |
| WKEXP 099  | General Work Experience                                       | 0.5-4.0 |

**Total: 17.5-21.0****Rationale:** Updating to WKEXP 099 units align with Title 5.**Effective:** Fall 2026

## DEGREE CORRECTION

### **Biology - A.S. Degree**

**Rationale:** Updating effective date from Fall 2027 to Fall 2026.  
**Effective:** Fall 2026

## DEGREE CORRECTION

### **Education, Society, and Human Development - A.A. Degree**

The Associate of Arts degree in Education, Society, and Human Development offers a comprehensive understanding of contemporary educational issues, policies, and research practices in diverse learning environments. The program includes practical community-based fieldwork. Graduates are equipped for various careers in education-related fields, spanning advocacy, public policy, community leadership, and working with special populations in sectors like law, healthcare, and the arts.

#### **REQUIRED COURSES:**

|             |                                                |                    |
|-------------|------------------------------------------------|--------------------|
| EDUC 100    | Introduction to Education Studies              | 3.0                |
| EDUC 101    | Principles of Learning Strategies              | 3.0                |
| EDUC 102    | Introduction to Education Policy               | 3.0                |
| EDUC 103    | Education, Society, and Culture                | 3.0                |
| EDUC 200    | Introduction to Elementary Education <b>OR</b> | 3.0                |
| EDUC 201    | Looking into Classrooms: Secondary Education   | 3.0                |
| CDEV C1000  | Child Growth and Development <b>OR</b>         | 3.0                |
| CDEV C1000H | Child Growth and Development – Honors          | 3.0                |
|             |                                                | <b>Total: 18.0</b> |

**Rationale:** Updating CD 105/105H to CDEV C1000/C1000H to align with CCN.  
**Effective:** Fall 2026

## DEGREE CORRECTION

### **Liberal Arts - Humanities & Fine Arts - A.A. Degree**

The Associate Degree in Liberal Arts is designed for students who wish to broaden their knowledge of liberal arts and sciences plus additional coursework in an "Area of Emphasis". An area of emphasis is ideal for students planning to transfer to the California State University (CSU) or University of California (UC). Students can satisfy required general education requirements, plus focus on transferable course work that relates to majors at CSU or UC. Students are advised to consult with a counselor for specific information regarding choice of major and transfer university. Students may obtain an Associate of Arts Degree in Liberal Arts by completing a minimum of 60 semester units as outlined below.

Students are encouraged to complete the Cal-GETC general education pattern that supports their transfer goals. Be sure to meet with a counselor to confirm you're taking the right courses.

- Students must complete 18 units in one of the "Area of Emphasis" degrees listed below. A minimum of two courses from one discipline is required. (Note: Where appropriate, courses in the "Area of Emphasis" may also be counted for Associate Degree Option #1 or #2.)
- Courses that include a symbol X in the number such as MUS 141X2 indicate the course may be taken two times for credit. Students may apply each course with a symbol X only one time toward graduation requirements.

#### **Humanities and Fine Arts**

These courses emphasize the study of cultural, literary, humanistic activities, and artistic expressions of human beings. Students will evaluate and interpret the ways in which people throughout the ages in different cultures



have responded to themselves and the world around them in artistic and cultural creation. Students must also learn to value aesthetic understanding and incorporate these concepts when constructing value judgments.

Students must complete a minimum of 18 units, two courses from one discipline required.

#### **REQUIRED COURSES:**

##### *American Sign Language (ASL)*

|         |                              |     |
|---------|------------------------------|-----|
| ASL 109 | American Sign Language I     | 4.0 |
| ASL 110 | American Sign Language II    | 4.0 |
| ASL 111 | American Sign Language III   | 4.0 |
| ASL 112 | American Sign Language IV    | 4.0 |
| ASL 120 | Introduction to Deaf Studies | 3.0 |

##### *Anthropology (ANTH)*

|           |                                                               |     |
|-----------|---------------------------------------------------------------|-----|
| ANTH 108  | Introduction to Native American Studies <b>OR</b>             | 3.0 |
| ANTH 108H | Introduction to Native American Studies – Honors              | 3.0 |
| ANTH 109  | Visual Culture and Art                                        | 3.0 |
| ANTH 111  | The Anthropology of Magic, Witchcraft, and Religion <b>OR</b> | 3.0 |
| ANTH 111H | The Anthropology of Magic, Witchcraft, and Religion – Honors  | 3.0 |

##### *Arabic (ARAB)*

|          |                   |     |
|----------|-------------------|-----|
| ARAB 101 | College Arabic I  | 5.0 |
| ARAB 102 | College Arabic II | 5.0 |

##### *Architecture (ARCH)*

|           |                                                                |     |
|-----------|----------------------------------------------------------------|-----|
| ARCH 106  | Sustainability in the Built Environment                        | 3.0 |
| ARCH 145  | History of Architecture: Early Design through Gothic <b>OR</b> | 3.0 |
| ARCH 145H | History of Architecture: Early Design through Gothic – Honors  | 3.0 |
| ARCH 146  | History of Architecture: Renaissance through Modern <b>OR</b>  | 3.0 |
| ARCH 146H | Architecture History: Renaissance to Modern – Honors           | 3.0 |

##### *Art (ART)*

|          |                                                             |     |
|----------|-------------------------------------------------------------|-----|
| ART 120  | Two-Dimensional Design                                      | 3.0 |
| ART 121  | Three-Dimensional Design                                    | 3.0 |
| ART 124A | Beginning Drawing                                           | 3.0 |
| ART 126A | Beginning Painting                                          | 3.0 |
| ART 132A | Beginning Life Drawing                                      | 3.0 |
| ART 145  | Introduction to Digital Applications for Graphic Design     | 3.0 |
| ART 148  | Fundamental Graphic Design Principles and Digital Practices | 3.0 |
| ART 161  | Digital Photography                                         | 3.0 |
| ART 175A | Beginning Sculpture                                         | 3.0 |
| ART 212A | Beginning Ceramics                                          | 3.0 |
| ART 240A | Beginning Glassblowing                                      | 3.0 |
| ART 263  | Global Cultures: Seeing the World                           | 3.0 |
| ART 270A | Beginning Design in Glass                                   | 3.0 |
| ART 280  | Beginning 3D Digital Animation and Visualization            | 3.0 |

##### *Art History (ARTH)*

|             |                                                              |     |
|-------------|--------------------------------------------------------------|-----|
| ARTH C1100  | Survey of Art from Prehistory to the Medieval Era            | 3.0 |
| ARTH C1200  | Survey of Art from the Renaissance to Contemporary <b>OR</b> | 3.0 |
| ARTH C1200H | Survey of Art from the Renaissance to Contemporary – Honors  | 3.0 |
| ARTH 103    | Art Appreciation                                             | 3.0 |
| ARTH 105    | History of Modern Art                                        | 3.0 |
| ARTH 107    | Art History: Africa, Oceania and the Americas                | 3.0 |
| ARTH 108    | Art of Mexico and Mesoamerica                                | 3.0 |

##### *Chinese (CHIN)*

|          |                            |     |
|----------|----------------------------|-----|
| CHIN 101 | College Mandarin Chinese I | 5.0 |
|----------|----------------------------|-----|

|                                           |                                                            |     |
|-------------------------------------------|------------------------------------------------------------|-----|
| CHIN 102                                  | College Mandarin Chinese II                                | 5.0 |
| <i>Dance (DANCE)</i>                      |                                                            |     |
| DANCE 100                                 | Dance History and Appreciation                             | 3.0 |
| <i>English (ENGL)</i>                     |                                                            |     |
| ENGL C1002                                | Introduction to Literature <b>OR</b>                       | 3.0 |
| ENGL C1002H                               | Introduction to Literature – Honors                        | 3.0 |
| ENGL 153                                  | Literature and Film                                        | 3.0 |
| ENGL 161                                  | Women Writers                                              | 3.0 |
| ENGL 163                                  | Chicana/o Literature                                       | 3.0 |
| ENGL 165                                  | African-American Literature                                | 3.0 |
| ENGL 175                                  | The Literature and Religion of the Bible                   | 3.0 |
| ENGL 232                                  | Creative Writing                                           | 3.0 |
| ENGL 260                                  | American Literature to 1865 <b>OR</b>                      | 3.0 |
| ENGL 260H                                 | American Literature to 1865 – Honors                       | 3.0 |
| ENGL 261                                  | American Literature from 1865 to Present                   | 3.0 |
| ENGL 270                                  | English Literature: Middle Ages to 18th Century <b>OR</b>  | 3.0 |
| ENGL 270H                                 | English Literature: Middle Ages to 18th Century-Honors     | 3.0 |
| ENGL 271                                  | English Literature: Late 18th Century to Present <b>OR</b> | 3.0 |
| ENGL 271H                                 | English Literature: Late 18th Century to Present – Honors  | 3.0 |
| <i>Film, Television, and Media (FTVM)</i> |                                                            |     |
| FTVM 102                                  | Introduction to Film and Media Aesthetics                  | 3.0 |
| FTVM 103                                  | Ethnicity and Identity in Media                            | 3.0 |
| FTVM 104                                  | Women in Cinema                                            | 3.0 |
| FTVM 122                                  | Acting and Directing for Television and Film               | 3.0 |
| FTVM 131                                  | Cinematography                                             | 3.0 |
| FTVM 162                                  | Film Photography                                           | 3.0 |
| <i>French (FRENCH)</i>                    |                                                            |     |
| FRENCH 101                                | College French I                                           | 5.0 |
| FRENCH 102                                | College French II                                          | 5.0 |
| <i>History (HIST)</i>                     |                                                            |     |
| HIST C1001                                | United States History to 1877 <b>OR</b>                    | 3.0 |
| HIST C1001H                               | United States History to 1877 – Honors                     | 3.0 |
| HIST C1002                                | United States History Since 1865 <b>OR</b>                 | 3.0 |
| HIST C1002H                               | United States History Since 1865 – Honors                  | 3.0 |
| HIST 107                                  | Native American Experiences in U.S. History <b>OR</b>      | 3.0 |
| HIST 107H                                 | Native American Experiences in U.S. History – Honors       | 3.0 |
| HIST 137                                  | Experiences of Racial and Ethnic Groups in U.S. History    | 3.0 |
| HIST 138                                  | The African American Experience in U.S. History to 1877    | 3.0 |
| HIST 139                                  | The African American Experience in U.S. History from 1877  | 3.0 |
| HIST 140                                  | Chicano Experiences in U.S. History <b>OR</b>              | 3.0 |
| HIST 140H                                 | Chicano Experiences in U.S. History – Honors               | 3.0 |
| HIST 142                                  | Experiences of Asian Americans in U.S. History             | 3.0 |
| HIST 145                                  | History of California <b>OR</b>                            | 3.0 |
| HIST 145H                                 | History of California – Honors                             | 3.0 |
| HIST 150                                  | Introduction to Latin American History                     | 3.0 |
| HIST 170                                  | World History to 1500                                      | 3.0 |
| HIST 171                                  | World History Since 1500                                   | 3.0 |
| HIST 176                                  | Comparative History of Genocide and War Crimes             | 3.0 |
| HIST 185                                  | Women in United States History                             | 3.0 |
| <i>Music (MUS)</i>                        |                                                            |     |
| MUS 100                                   | Music Appreciation <b>OR</b>                               | 3.0 |
| MUS 100H                                  | Music Appreciation – Honors                                | 3.0 |

|                                  |                                                                       |     |
|----------------------------------|-----------------------------------------------------------------------|-----|
| MUS 101                          | Music Theory I: Fundamentals                                          | 3.0 |
| MUS 101L                         | Musicianship I                                                        | 1.0 |
| MUS 102                          | Music Theory II: Scales and Modes                                     | 3.0 |
| MUS 102L                         | Musicianship II                                                       | 1.0 |
| MUS 103                          | Introduction to the Music Industry                                    | 3.0 |
| MUS 104                          | History of Rock and Roll                                              | 3.0 |
| MUS 105                          | American Popular Music                                                | 3.0 |
| MUS 106                          | History of Jazz                                                       | 3.0 |
| MUS 107                          | Music Cultures of the World                                           | 3.0 |
| MUS 108                          | History of Hip Hop Music                                              | 3.0 |
| MUS 117A                         | Elementary Acoustic Guitar                                            | 1.0 |
| MUS 120                          | Songwriting                                                           | 3.0 |
| MUS 121                          | Music History and Literature-Middle Ages through Baroque <b>OR</b>    | 3.0 |
| MUS 121H                         | Music History and Literature - Middle Ages through Baroque – Honors   | 3.0 |
| MUS 122                          | Music History and Literature - Classic through Contemporary <b>OR</b> | 3.0 |
| MUS 122H                         | Music History and Literature - Classic through Contemporary – Honors  | 3.0 |
| MUS 123                          | Electronic Music I                                                    | 3.0 |
| MUS 124                          | Electronic Music II                                                   | 3.0 |
| MUS 130                          | Elementary Voice                                                      | 3.0 |
| MUS 131                          | Intermediate Voice                                                    | 3.0 |
| MUS 133                          | Elementary Piano                                                      | 1.0 |
| MUS 134                          | Intermediate Piano                                                    | 1.0 |
| MUS 135                          | Advanced Piano                                                        | 1.0 |
| MUS 141X2                        | Applied Music I                                                       | 0.5 |
| MUS 150X4                        | Mixed Chorus                                                          | 1.0 |
| MUS 152X4                        | Chamber Singers                                                       | 1.0 |
| MUS 153x4                        | Chamber Chorale                                                       | 1.0 |
| MUS 154X4                        | College Singers                                                       | 1.0 |
| MUS 156X4                        | Concert Choir                                                         | 1.0 |
| MUS 158X4                        | Gospel Choir                                                          | 1.0 |
| MUS 159x4                        | Theatrical Music Workshop                                             | 1.0 |
| MUS 160X4                        | Commercial Music Ensemble                                             | 1.0 |
| MUS 162x4                        | Wind Ensemble                                                         | 1.0 |
| MUS 166x4                        | Concert Band                                                          | 1.0 |
| MUS 170x2                        | Jazz Improvisation and Theory I                                       | 1.0 |
| MUS 171x2                        | Jazz Improvisation and Theory II                                      | 1.0 |
| MUS 180x4                        | Instrumental Chamber Music                                            | 1.0 |
| MUS 201                          | Music Theory III: Basic Harmony                                       | 3.0 |
| MUS 202                          | Music Theory IV: Harmony                                              | 3.0 |
| MUS 201L                         | Musicianship III                                                      | 1.0 |
| MUS 202L                         | Musicianship IV                                                       | 1.0 |
| MUS 210                          | Conducting                                                            | 3.0 |
| MUS 241x2                        | Applied Music II                                                      | 0.5 |
| <b>Philosophy (PHIL)</b>         |                                                                       |     |
| PHIL 101                         | Introduction to Philosophy <b>OR</b>                                  | 3.0 |
| PHIL 101H                        | Introduction to Philosophy – Honors                                   | 3.0 |
| PHIL 105                         | Introduction to Ethics                                                | 3.0 |
| PHIL 109                         | Philosophy of Religion                                                | 3.0 |
| PHIL 180                         | Death and Dying                                                       | 3.0 |
| <b>Religious Studies (RELIG)</b> |                                                                       |     |
| RELIG 100                        | Introduction to Religious Studies <b>OR</b>                           | 3.0 |
| RELIG 100H                       | Introduction to Religious Studies – Honors                            | 3.0 |

|                             |                                                       |                    |
|-----------------------------|-------------------------------------------------------|--------------------|
| RELIG 101                   | Introduction to World Religions                       | 3.0                |
| RELIG 115                   | Magic, Witchcraft, Cults, and New Religious Movements | 3.0                |
| RELIG 135                   | Religion in America                                   | 3.0                |
| RELIG 150                   | Introduction to Mythology                             | 3.0                |
| RELIG 175                   | The Literature and Religion of the Bible              | 3.0                |
| RELIG 176                   | Jesus and His Interpreters                            | 3.0                |
| RELIG 180                   | Death and Dying                                       | 3.0                |
| <b>Spanish (SPAN)</b>       |                                                       |                    |
| SPAN 101                    | College Spanish I <b>OR</b>                           | 5.0                |
| SPAN 101H                   | College Spanish I – Honors                            | 5.0                |
| SPAN 102                    | College Spanish II <b>OR</b>                          | 5.0                |
| SPAN 102H                   | College Spanish II – Honors                           | 5.0                |
| SPAN 103                    | College Spanish III <b>OR</b>                         | 4.0                |
| SPAN 103H                   | College Spanish III – Honors                          | 4.0                |
| SPAN 104                    | College Spanish IV                                    | 4.0                |
| SPAN 109                    | Spanish Civilization and Culture                      | 3.0                |
| SPAN 110                    | Latin American Civilization and Culture               | 3.0                |
| SPAN 157                    | Spanish for Heritage Speakers I                       | 4.0                |
| SPAN 158                    | Spanish for Heritage Speakers II                      | 4.0                |
| <b>Theatre Arts (THART)</b> |                                                       |                    |
| THART 100                   | Introduction to the Theatre <b>OR</b>                 | 3.0                |
| THART 100H                  | Introduction to the Theatre – Honors                  | 3.0                |
| THART 105                   | Script Analysis                                       | 3.0                |
| THART 110                   | Voice and Diction for Actors                          | 3.0                |
| THART 114x4                 | Rehearsal and Performance                             | 4.0                |
| THART 120                   | Acting Fundamentals I                                 | 3.0                |
| THART 121                   | Acting Fundamentals II                                | 3.0                |
| THART 131                   | Sound for Stage and Screen                            | 3.0                |
| THART 132                   | Lighting Design Fundamentals                          | 3.0                |
| THART 135                   | Directing Fundamentals                                | 3.0                |
| THART 136                   | Introduction to Theatre Design                        | 3.0                |
| THART 139                   | Fundamentals of Costume Design                        | 3.0                |
| THART 147                   | Theatre Movement                                      | 3.0                |
| THART 160x4                 | Technical Theatre in Production                       | 3.0                |
| THART 165                   | Stage Makeup                                          | 3.0                |
| THART 166                   | Improviseational Acting                               | 3.0                |
|                             |                                                       | <b>Total: 18.0</b> |
| <b>Rationale:</b>           | Removing PHIL 112                                     |                    |
| <b>Effective:</b>           | Fall 2026                                             |                    |

## DEGREE CORRECTION

### Psychiatric Technology - A.S. Degree

This degree prepares students to become Psychiatric Technicians who deliver high-quality, compassionate, and culturally responsive care while supporting patients in achieving optimal wellness. The curriculum emphasizes respect for diverse backgrounds, inclusive practices, and equitable treatment in a variety of healthcare settings. Graduates are eligible to take the state licensing examination. The program is accredited by the California State Board of Vocational Nurses and Psychiatric Technicians. Students are admitted in Fall and Spring and must complete prerequisites, required coursework, and a formal application process designed to support broad access and opportunity. Enrollment requires a Livescan background check and health clearance. California law may deny licensure based on certain convictions or legal actions related to practice.

### GENERAL EDUCATION REQUIREMENTS:

**BIOLOGY (4-8 UNITS)**

|          |                                               |     |
|----------|-----------------------------------------------|-----|
| BIOL 155 | Introductory Anatomy and Physiology <b>OR</b> | 4.0 |
| BIOL 250 | Human Anatomy and Physiology I <b>AND</b>     | 4.0 |
| BIOL 251 | Human Anatomy and Physiology II <b>OR</b>     | 4.0 |
| BIOL 260 | Human Anatomy <b>AND</b>                      | 4.0 |
| BIOL 261 | Human Physiology                              | 4.0 |

**ENGLISH - 1 course**

|             |                                       |     |
|-------------|---------------------------------------|-----|
| ENGL C1000  | Academic Reading and Writing          | 4.0 |
| ENGL C1000H | Academic Reading and Writing – Honors | 4.0 |

**STATISTICS - 1 course**

|             |                                        |     |
|-------------|----------------------------------------|-----|
| PSYC 105    | Statistics for the Behavioral Sciences | 4.0 |
| STAT C1000  | Introduction to Statistics             | 4.0 |
| STAT C1000H | Introduction to Statistics – Honors    | 4.0 |
| ECON 208    | Business and Economic Statistics       | 4.0 |

**PSYCHOLOGY - 1 course**

|             |                                     |     |
|-------------|-------------------------------------|-----|
| PSYC C1000  | Introduction to Psychology          | 3.0 |
| PSYC C1000H | Introduction to Psychology – Honors | 3.0 |

**REQUIRED COURSES:**

|            |                                                         |                         |
|------------|---------------------------------------------------------|-------------------------|
| PSYTCH 080 | Psychiatric Technology: Introduction to Nursing Science | 19.5                    |
| PSYTCH 081 | Developmental Disabilities                              | 19.5                    |
| PSYTCH 082 | Psychiatric Mental Health Disorders                     | 13.0                    |
|            |                                                         | <b>Total: 67.0-71.0</b> |

**Rationale:** Updating units.

**Effective:** Fall 2026

**DEGREE CORRECTION****Physics - A.S. Degree**

To graduate with a specialization in Physics, students must complete the following required courses plus the general breadth requirements for the Associate Degree (minimum total = 60 units).

**REQUIRED COURSES:**

|            |                                    |     |
|------------|------------------------------------|-----|
| PHYSIC 202 | Physics I                          | 4.0 |
| PHYSIC 203 | Physics II                         | 4.0 |
| PHYSIC 204 | Physics III                        | 4.0 |
| PHYSIC 210 | Modern Physics                     | 4.0 |
| MATH 252   | Multivariable Calculus             | 5.0 |
| MATH C2210 | Calculus I: Early Transcendentals  | 4.0 |
| MATH C2220 | Calculus II: Early Transcendentals | 4.0 |

**RECOMMENDED COURSES:**

|          |                      |                    |
|----------|----------------------|--------------------|
| CHEM 150 | General Chemistry I  | 5.0                |
| CHEM 151 | General Chemistry II | 5.0                |
|          |                      | <b>Total: 29.0</b> |

**Rationale:** Updating MATH 250 and MATH 251 to MATH C2210 and MATH C2220 to align with CCN.

**Effective:** Fall 2026

## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Dr. Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Dr. Diana Z. Rodriguez, Chancellor

**PREPARED BY:** Dr. Kevin Horan, President, CHC  
Dr. Gilbert Contreras, President, SBVC  
Kristina Hannon, Vice Chancellor, Human Resources, Police Services,  
Emergency/Employee Risk Management & Payroll Services

**DATE:** August 13, 2026

**SUBJECT:** Consideration of Approval of Adjunct and Substitute Academic Employees

### **RECOMMENDATION**

It is recommended that the Board of Trustees approve the employment of adjunct and substitute academic employees as indicated on the attached list.

### **OVERVIEW**

Part-time academic employees selected from the established pool are offered individual contracts on a semester-by-semester basis.

### **ANALYSIS**

All requirements for employment processing will be completed prior to the contract start date. No individual will be offered a contract until Human Resources has cleared the individuals for employment.

### **SBCCD GOALS**

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution

### **FINANCIAL IMPLICATIONS**

The cost for employment of adjunct and substitute academic employees is included in the appropriate 2026-2027 budgets.







# Adjunct and Substitute Academic Employees

Presented for Information August 13, 2026

[v.7.23.2026.p.2|5]

## 2026 – 2027 Academic Year

| Employee Name             | Location Assignment | Course Subject                                                     | Discipline per Minimum Qualifications                         |
|---------------------------|---------------------|--------------------------------------------------------------------|---------------------------------------------------------------|
| Arreola Jauregui, Melissa | SBVC                | Student Development                                                | Counseling                                                    |
| Bernardo, Yecica          | SBVC                | Student Development                                                | Counseling                                                    |
| Bowyer, Rumeisha          | SBVC                | Student Development                                                | Counseling                                                    |
| Brown, Janeth             | SBVC                | Student Development                                                | Counseling                                                    |
| Castillo, Michelle        | SBVC                | Student Development                                                | Counseling                                                    |
| Chan, Jordan              | SBVC                | Chemistry                                                          | Chemistry                                                     |
| Deam, Phylicia            | SBVC                | Student Development                                                | Counseling                                                    |
| Diaz Chavez, Ericka       | SBVC                | Non-Instructional Student Accessibility Services Adjunct Counselor | Counseling                                                    |
| Fernandez, Vanessa Andrea | SBVC                | Non-Instructional Student Accessibility Services Adjunct Counselor | Counseling                                                    |
| Fierro, Marie             | SBVC                | Student Development                                                | Counseling                                                    |
| Hall, Courtney            | SBVC                | Student Development                                                | Counseling                                                    |
| Hayes, Shelly             | SBVC                | Geography                                                          | Geography                                                     |
| Huang, Michael            | SBVC                | Student Development                                                | Counseling                                                    |
| Hunt, Syntoia             | SBVC                | Student Development                                                | Counseling                                                    |
| Jaramillo, Danny          | SBVC                | Student Development                                                | Counseling                                                    |
| Jones, Frederick          | SBVC                | Student Development                                                | Counseling                                                    |
| Laguna, Tania             | SBVC                | Counseling                                                         | Counseling: Extended Opportunity Programs and Services (EOPS) |
| Lochard, Armone           | SBVC                | Student Development                                                | Counseling                                                    |
| Lucarelli, Jamie          | SBVC                | Earth Science                                                      | Earth Science                                                 |
| Martin, Desiree           | SBVC                | Student Development                                                | Counseling                                                    |
| McLaren, Amy              | SBVC                | Counseling                                                         | Counseling: Extended Opportunity Programs and Services (EOPS) |
| Membrano, Erick           | SBVC                | Physics/ Astronomy                                                 | Physics/ Astronomy                                            |
| Monarrez, Amador          | SBVC                | Student Development                                                | Counseling                                                    |
| Nguyen, Duc               | SBVC                | Student Development                                                | Counseling                                                    |
| Orozco, Brenda            | SBVC                | Student Development                                                | Counseling                                                    |
| Perez, Alberto            | SBVC                | Student Development                                                | Counseling                                                    |
| Perez, Alecia             | SBVC                | Student Development                                                | Counseling                                                    |



# Adjunct and Substitute Academic Employees

Presented for Information August 13, 2026

[v.7.23.2026.p.3|5]

| Employee Name            | Location Assignment | Course Subject                                               | Discipline per Minimum Qualifications                         |
|--------------------------|---------------------|--------------------------------------------------------------|---------------------------------------------------------------|
| Rodriguez, Andrea        | SBVC                | Student Development                                          | Counseling                                                    |
| Sanchez, Victoria        | SBVC                | Student Development                                          | Counseling                                                    |
| Smith, Michelle          | SBVC                | Geography                                                    | Geography                                                     |
| Solorio, Carlos          | SBVC                | Student Development                                          | Counseling                                                    |
| Urell, Mary              | SBVC                | Student Development                                          | Counseling                                                    |
| Valdez, Veronica         | SBVC                | Student Development                                          | Counseling                                                    |
| Valenzuela, Jennifer     | SBVC                | Student Development                                          | Counseling                                                    |
| Barcroft, Rossandra      | CHC                 | History                                                      | History                                                       |
| Brossia, Karen           | CHC                 | Dual Enrollment Adjunct Counselor                            | Counseling                                                    |
| Brossia, Karen           | CHC                 | Dual Enrollment Adjunct Counselor                            | Counseling                                                    |
| Burrow, Heather          | CHC                 | Religious Studies                                            | Religious Studies                                             |
| Carpenter, Jerome        | CHC                 | Extended Opportunity Programs and Services Adjunct Counselor | Counseling: Extended Opportunity Programs and Services (EOPS) |
| Casillas, Margarita      | CHC                 | Spanish                                                      | Foreign Language                                              |
| Castro, Liliana          | CHC                 | Extended Opportunity Programs and Services Adjunct Counselor | Counseling: Extended Opportunity Programs and Services (EOPS) |
| Chavez-Sosa, Edgar       | CHC                 | History                                                      | History                                                       |
| Clement, Brooke          | CHC                 | Adjunct Counselor                                            | Counseling                                                    |
| Corral, Melinda          | CHC                 | Sociology                                                    | Sociology                                                     |
| Delmonico, Shana         | CHC                 | Dual Enrollment Adjunct Counselor                            | Counseling                                                    |
| Diana Farley             | CHC                 | Dual Enrollment Adjunct Counselor                            | Counseling                                                    |
| Domenech, Esther         | CHC                 | Spanish                                                      | Foreign Language                                              |
| Farley, Diana            | CHC                 | Dual Enrollment Adjunct Counselor                            | Counseling                                                    |
| Friedman, Diana          | CHC                 | Computer Information Systems                                 | Computer Information Systems                                  |
| Gallegos, Maria de Jesus | CHC                 | Adjunct Counselor                                            | Counseling                                                    |
| Garcia, Alaine           | CHC                 | Veterans Adjunct Counselor                                   | Counseling                                                    |
| Garcia, Alaine           | CHC                 | Veterans Adjunct Counselor                                   | Counseling                                                    |
| Garcia, Beverly          | CHC                 | Spanish                                                      | Foreign Language                                              |
| Gonzales, Robin          | CHC                 | Dual Enrollment Adjunct Counselor                            | Counseling                                                    |
| Gonzales, Robin          | CHC                 | Dual Enrollment Adjunct Counselor                            | Counseling                                                    |
| Harris, Kashaunda        | CHC                 | Extended Opportunity Programs and Services Adjunct Counselor | Counseling: Extended Opportunity Programs and Services (EOPS) |
| Harshbarger ,Desiree     | CHC                 | Adjunct Counselor                                            | Counseling                                                    |



# Adjunct and Substitute Academic Employees

Presented for Information August 13, 2026

[v.7.23.2026.p.4|5]

| Employee Name       | Location Assignment | Course Subject                                               | Discipline per Minimum Qualifications                         |
|---------------------|---------------------|--------------------------------------------------------------|---------------------------------------------------------------|
| Henry, Jacquelyn    | CHC                 | Dual Enrollment Adjunct Counselor                            | Counseling                                                    |
| Henry, Jacquelyn    | CHC                 | Dual Enrollment Adjunct Counselor                            | Counseling                                                    |
| Herzog, Tracy       | CHC                 | Psychology                                                   | Psychology                                                    |
| Hoehn, Marisela     | CHC                 | Adjunct Counselor                                            | Counseling                                                    |
| Ibarra, Rosa        | CHC                 | Adjunct Counselor                                            | Counseling                                                    |
| Laughlin, Michele   | CHC                 | Art                                                          | Art                                                           |
| LePore, Caleb       | CHC                 | Biology                                                      | Biological Sciences                                           |
| Levenson, Daniel    | CHC                 | Art                                                          | Art                                                           |
| Martens, Blaine     | CHC                 | Communication Studies                                        | Communication Studies                                         |
| Martinez, Fernando  | CHC                 | Communication Studies                                        | Communication Studies                                         |
| Mejia, Liza         | CHC                 | Adjunct Counselor                                            | Counseling                                                    |
| Membreno, Nelson    | CHC                 | Anatomy                                                      | Biological Sciences                                           |
| Muari, Lauren       | CHC                 | Mathematics                                                  | Mathematics                                                   |
| Mulder, Katherine   | CHC                 | Adjunct Counselor                                            | Counseling                                                    |
| Nguyen, Janette     | CHC                 | Extended Opportunity Programs and Services Adjunct Counselor | Counseling: Extended Opportunity Programs and Services (EOPS) |
| Padilla, Sandra     | CHC                 | Adjunct Counselor                                            | Counseling                                                    |
| Payan, Susan        | CHC                 | Adjunct Counselor                                            | Counseling                                                    |
| Powell, Eilene      | CHC                 | Spanish                                                      | Foreign Languages                                             |
| Rayfield, Tanya     | CHC                 | History                                                      | History                                                       |
| Romasanta, Justine  | CHC                 | Adjunct Counselor                                            | Counseling                                                    |
| Schoenfeld, Racquel | CHC                 | Extended Opportunity Programs and Services Adjunct Counselor | Counseling: Extended Opportunity Programs and Services (EOPS) |
| Shana Delmonico     | CHC                 | Dual Enrollment Adjunct Counselor                            | Counseling                                                    |
| Shum, Cynthia       | CHC                 | Adjunct Counselor                                            | Counseling                                                    |
| Sutter, Oliver      | CHC                 | Art                                                          | Art                                                           |
| Ta, Canh            | CHC                 | Anatomy                                                      | Biological Sciences                                           |
| Troncoza, Arline    | CHC                 | Adult Education Adjunct Counselor                            | Counseling                                                    |
| Troncoza, Arline    | CHC                 | Adult Education Adjunct Counselor                            | Counseling                                                    |
| Uribe, Reyna        | CHC                 | Extended Opportunity Programs and Services Adjunct Counselor | Counseling: Extended Opportunity Programs and Services (EOPS) |
| Van Aken, Cameron   | CHC                 | Adjunct Counselor                                            | Counseling                                                    |
| Vizcarra, Edward    | CHC                 | Biology                                                      | Biological Sciences                                           |



# Adjunct and Substitute Academic Employees

## Presented for Information August 13, 2026

[v.7.23.2026.p.5|5]

| Employee Name    | Location Assignment | Course Subject        | Discipline per Minimum Qualifications |
|------------------|---------------------|-----------------------|---------------------------------------|
| Waddell, Rebekah | CHC                 | Communication Studies | Communication Studies                 |
| Wong Yu, Jozelle | CHC                 | Communication Studies | Communication Studies                 |

## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Dr. Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Dr. Diana Z. Rodriguez, Chancellor

**PREPARED BY:** Kristina Hannon, Vice Chancellor, Human Resources, Police Services, Emergency/Employee Risk Management & Payroll Services

**DATE:** August 13, 2026

**SUBJECT:** Consideration of Approval to Appoint District Employees

### **RECOMMENDATION**

It is recommended that the Board of Trustees approve appointment of the employees on the attached list and, as necessary, approve the corresponding employment contract(s) as well.

### **OVERVIEW**

The employees on the attached list are submitted for approval.

### **ANALYSIS**

All requirements in the employment process have been or will be completed. Employees will not commence work until all requirements are met.

### **SBCCD GOALS**

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution

### **FINANCIAL IMPLICATIONS**

The cost of employment for these employees is included in the appropriate 2026-2027 budgets.





## Appointment of District Employees

### Submitted for Board Approval August 13, 2026

[v.8.5.2026.p.1|2]

| Employee Name, Title<br>Location Assignment<br>& Department                                                                                                                          | Start Date | Salary Schedule,<br>Range & Step | New or<br>Replacing | Fund         | Live Scan<br>Clearance |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|----------------------------------|---------------------|--------------|------------------------|
| <b>Carbajal, Clarisse Marie</b><br>Assistant Professor, Psychiatric<br>Technician<br>SBVC Psychiatric Technology<br><i>Amendment: Correcting start date from<br/>May 2026 Board.</i> | 08/18/26   | Academic<br>G8                   | Kim Dubois-Eastman  | General Fund | 12/11/24               |
| <b>Herrera Castro, Jhon</b><br>Assistant Professor, Spanish<br>SBVC Spanish                                                                                                          | 08/18/26   | Academic<br>D3                   | Nori Sogomonian     | General Fund | 06/11/26               |
| <b>Lopez, Mario</b><br>Assistant Professor, Heavy and Medium<br>Duty Trucks<br>SBVC Applied Technology<br><i>Amendment: Correcting start date from<br/>May 2026 Board.</i>           | 08/18/26   | Academic<br>C3                   | Berchman Melancon   | General Fund | 07/01/26               |
| <b>Moore, Lessie</b><br>Assistant Professor, Psychiatric<br>Technician<br>SBVC Psychiatric Technology<br><i>Amendment: Correcting start date from<br/>May 2026 Board.</i>            | 08/18/26   | Academic<br>D1*                  | Kim Dubois-Eastman  | General Fund | 06/16/20               |
| <b>Murai, Lauren</b><br>Assistant Professor, Mathematics<br>CHC Mathematics<br><i>Amendment: Correcting start date from<br/>May 2026 Board.</i>                                      | 08/18/26   | Academic<br>D1*                  | New                 | General Fund | 06/16/26               |

†Live Scan clearance pending; employee will not start without clearance.

\*Salary placement to be determined upon verification of education and experience.





## Appointment of District Employees

### Submitted for Board Approval August 13, 2026

[v.8.5.2026.p.2|2]

| Employee Name, Title<br>Location Assignment<br>& Department                                                                                                                  | Start Date | Salary Schedule,<br>Range & Step | New or<br>Replacing | Fund         | Live Scan<br>Clearance |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|----------------------------------|---------------------|--------------|------------------------|
| <b>Norris, Tenille</b><br>Director, Fiscal Services<br>DSO Fiscal Services                                                                                                   | 09/01/26   | Management<br>21G                | Jorge Andrade       | General Fund | TBD <sup>†</sup>       |
| <b>Perez, Catarino</b><br>College Police Officer<br>DSO College Police<br><i>Ratification: Start date prior to Board meeting due to no meeting held in July.</i>             | 08/03/26   | POA<br>50C                       | New                 | General Fund | 04/07/26               |
| <b>Ramirez, Rebecca</b><br>Technology Support Technician<br>DSO Computing Services<br><i>Ratification: Start date prior to Board meeting due to no meeting held in July.</i> | 08/05/26   | Classified<br>38C                | Juan Zavala         | General Fund | 07/10/26               |
| <b>Rollstin-Weiland, Stacy</b><br>Librarian<br>SBVC Library<br><i>Ratification: Start date prior to Board meeting due to no meeting held in July.</i>                        | 08/10/26   | Academic<br>D1*                  | New                 | General Fund | 05/28/24               |
| <b>Velasco, Jose</b><br>Assistant Professor, Electronics<br>SBVC Applied Technology                                                                                          | 08/18/26   | Academic<br>E2                   | Samuel Valle        | General Fund | TBD <sup>†</sup>       |

<sup>†</sup>Live Scan clearance pending; employee will not start without clearance.

\*Salary placement to be determined upon verification of education and experience.

## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Dr. Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Dr. Diana Z. Rodriguez, Chancellor

**PREPARED BY:** Kristina Hannon, Vice Chancellor, Human Resources, Police Services, Emergency/Employee Risk Management & Payroll Services

**DATE:** August 13, 2026

**SUBJECT:** Consideration of Approval to Appoint Interim Managers

### **RECOMMENDATION**

It is recommended that the Board of Trustees approve the appointment of, and employment contract for, the employees on the attached list.

### **OVERVIEW**

The employees on the attached list are submitted for approval.

### **ANALYSIS**

All requirements in the employment process have been or will be completed. Employees will not commence work until all requirements are met.

Minimum Qualifications:

All candidates meet the minimum qualifications established by the Board of Governors, or they possess equivalent qualifications. Where applicable, equivalency has been determined according to the criteria set forth in the San Bernardino Community College District Equivalency Form at: <https://sbccd.edu/district-services/human-resources/human-resources-forms.php>.

### **SBCCD GOALS**

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution

### **FINANCIAL IMPLICATIONS**

The cost of employment for the employees is included in the appropriate 2026-2027 budgets.





## Appointment of Interim Managers

Submitted for Board Approval August 13, 2026

[v.7.23.2026.p.1|1]

| Employee Name<br>Location Assignment                                                                                                                      | Effective<br>Dates         | Range<br>& Step | New or<br>Replacing | Fund    | Live Scan<br>Clearance |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|-----------------|---------------------|---------|------------------------|
| <b>Rodriquez, Nelky</b><br>Interim Executive Director, Economic Development,<br>Corporate Training and Technology<br>EDCT Professional Development Center | 08/01/26<br>to<br>06/30/27 | 25A             | Deanna Krehbiel     | General | 04/28/26               |

†Live Scan clearance pending; employee will not start without clearance.

‡Salary placement to be determined upon verification of education and experience.

**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Dr. Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Dr. Diana Z. Rodriguez, Chancellor

**PREPARED BY:** Kristina Hannon, Vice Chancellor, Human Resources, Police Services, Emergency/Employee Risk Management & Payroll Services

**DATE:** August 13, 2026

**SUBJECT:** Consideration of Approval to Appoint Temporary Academic Employee

**RECOMMENDATION**

It is recommended that the Board of Trustees approve the appointment of temporary academic employee per the attached list.

**OVERVIEW**

The employee on the attached list are submitted for approval.

**ANALYSIS**

It is essential that each position be filled on a temporary basis while the recruitment process for a permanent replacement is being conducted.

**SBCCD GOALS**

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution

**FINANCIAL IMPLICATIONS**

The cost of these appointments is included in the appropriate 2026-2027 budgets.





## Appointment of Temporary Academic Employees

Submitted for Board Approval August 13, 2026

[v.8.3.2026.p.1|1]

| Employee Name<br>Location Assignment & Department                        | From     | To       | Range<br>& Step | Fund    | Live Scan<br>Clearance |
|--------------------------------------------------------------------------|----------|----------|-----------------|---------|------------------------|
| <b>Estudillo, Byanka</b><br>Associate Professor<br>CHC Math              | 08/18/26 | 05/14/27 | D2              | General | 07/14/25               |
| <b>Hurst, Kayle</b><br>Associate Professor<br>CHC Kinesiology and Health | 08/18/26 | 05/14/27 | D1*             | General | TBD <sup>†</sup>       |
| <b>Ourth, Christopher</b><br>Associate Professor<br>CHC Theater Art      | 08/18/26 | 05/14/27 | E4              | General | 09/03/24               |

<sup>†</sup>Live Scan clearance pending; employee will not start without clearance.

\*Salary placement to be determined upon verification of education and experience.

## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Dr Diana Z. Rodriguez Chancellor

**REVIEWED BY:** Dr Diana Z. Rodriguez Chancellor

**PREPARED BY:** Kristina Hannon, Vice Chancellor, Human Resources, Police Services, Emergency/Employee Risk Management & Payroll Services

**DATE:** August 13, 2026

**SUBJECT:** Consideration of Approval of Classification Advancement for Academic Employees

### **RECOMMENDATION**

It is recommended that the Board of Trustees approve the advancement of classification for academic employees as indicated on the attached list.

### **OVERVIEW**

The advancement of classification for academic employees on the attached list is submitted for approval.

### **ANALYSIS**

The academic employees listed on the attached have completed the number of units necessary for classification advancement per the agreement between SBCCD and SBCCDTA (San Bernardino Community College District Teachers Association).

### **SBCCD GOALS**

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution

### **FINANCIAL IMPLICATIONS**

The financial implications resulting from these reclassifications will be an additional cost to the appropriate 2026-2027 budgets.







## Classification Advancement for Academic Employees

Submitted for Board Approval on August 13, 2026

[v.7.23.2026.p.2|2]

| Employee Name<br>Location Assignment<br>Department                  | From<br>Column | To<br>Column | Days of<br>Service | Effective<br>Date |
|---------------------------------------------------------------------|----------------|--------------|--------------------|-------------------|
| <b>Jacques, Paul</b><br>Professor, Theater Arts<br>CHC Theater Arts | H              | I            | 175                | 07/01/26          |

## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Dr. Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Dr. Diana Z. Rodriguez, Chancellor

**PREPARED BY:** Heather M. Madole, Administrative Officer

**DATE:** August 13, 2026

**SUBJECT:** Consideration of Approval of Resolution #2026-08-13-BOT01 to Excuse Board Members of Absences

### **RECOMMENDATION**

It is recommended that the Board of Trustees authorize compensation for SBCCD Board of Trustees members for excused absences.

### **OVERVIEW**

Any member of a governing board who does not attend all meetings may receive compensation in an amount not greater than a pro rata share of the number of meetings actually attended, unless the Board, by duly adopted resolution, finds that at the time of the missed meeting, the member was performing services outside the meeting for the community college district, was ill, on jury duty, or was absent due to a hardship deemed acceptable by the Board.

Education Code section 72024 provides that in any community college district in which the Full-Time Equivalent Student (FTES) attendance for the prior school year was more than 10,000 but less than or equal to 25,000, each member of the governing board who actually attends all meetings held may receive compensation.

### **ANALYSIS**

In accordance with Board Policy 2725 and Education Code section 72024, and given that SBCCD FTES for 2024-25 has exceeded 10,000, today's recommendation authorizes compensation to Board members for excused absences during the period of June 1 – June 30, 2026.

### **SBCCD GOALS**

4. Ensure Fiscal Accountability/Sustainability

### **FINANCIAL IMPLICATIONS**

None

**RESOLUTION #2026-08-13-BOT01 OF THE BOARD OF TRUSTEES OF THE  
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT  
COMPENSATION OF BOARD MEMBERS**

1

**WHEREAS**, Education Code section 72024(a)(3) provides that in any community college district in which the full-time equivalent student attendance (FTES) for the prior school year was 25,000 or less but more than 10,000, each member of the governing board of the district who actually attends all meetings held may receive as compensation for his or her services a sum not to exceed four hundred and eighty six dollars and twenty cents (\$486.20) in any month; and

**WHEREAS**, the full-time equivalent student attendance for the prior school year was within the limits delineated in Education Code section 72024(a)(3); and

**WHEREAS**, Education Code section 72024(b) provides that any member of a governing board who does not attend all meetings held by the board in any month may receive, as compensation for his or her services, an amount not greater than a pro rata share of the number of meetings actually attended based upon the maximum compensation authorized by this subdivision; and

**WHEREAS**, Education Code section 72024(d) states that a member may be paid for any meeting when absent if the board, by resolution duly adopted and included in its minutes, finds that, at the time of the meeting, he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the board; and

**WHEREAS**, Education Code section 72024(e) provides that, on an annual basis, the governing board may increase the compensation of individual board members beyond the statutory limit, in an amount not to exceed 5% based on the present monthly rate of compensation; and

**WHEREAS**, pursuant to Board Policy 2725, and in accordance with Education Code section 72024(a)(3), the current monthly compensation for governing board members is \$486.20 per month for Trustees and \$243.10 per month for Student Trustees; and

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. The San Bernardino Community College District Board of Trustees has determined that at absences indicated on the attached Exhibit A were of a nature, as described in Education Code section 72024(d), to warrant full payment for the meetings; and
2. The annual compensation of individual Board members shall be increased 5% (\$486.20 monthly for governing board members and \$243.10 monthly for Student Trustees).
3. This rate shall be effective at the start of the fiscal year on July 1, 2025.

**APPROVED, PASSED AND ADOPTED** by the Board of Trustees of the San Bernardino Community College District on this 13<sup>th</sup> day of August 2026, by the following vote:

|              |       |
|--------------|-------|
| AYES:        | _____ |
| NOES:        | _____ |
| ABSTENTIONS: | _____ |
| ABSENT:      | _____ |

**RESOLUTION #2026-08-13-BOT01 OF THE BOARD OF TRUSTEES OF THE  
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT  
COMPENSATION OF BOARD MEMBERS**

I, Diana Z. Rodriguez, Ed.D., Secretary to the Board of Trustees, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

WITNESSED my hand this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

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Secretary to the Board of Trustees

Attested to:

---

Cherina Betters, Ed.D.  
Clerk, San Bernardino Community College District



**RESOLUTION #2026-08-13-BOT01 OF THE BOARD OF TRUSTEES OF THE  
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT  
COMPENSATION OF BOARD MEMBERS**

**EXHIBIT A**

Trustee and Student Trustee Board Meeting Absence for the  
Period June 1 – June 30, 2026

| Trustee or Student Trustee    | Date of Absence                | Board Determination                                                                                           |
|-------------------------------|--------------------------------|---------------------------------------------------------------------------------------------------------------|
| Trustee Carlos Aguilera       | 06/11/2026<br>Business Meeting | This absence has been found to be of a nature that merits compensation as described in Ed Code section 72024. |
| Trustee Frank Reyes           | 06/22/2026<br>Board Retreat    | This absence has been found to be of a nature that merits compensation as described in Ed Code section 72024. |
| Trustee Stephanie Houston     | 06/22/2026<br>Board Retreat    | This absence has been found to be of a nature that merits compensation as described in Ed Code section 72024. |
| Student Trustee Jazmyn Garcia | 06/22/2026<br>Board Retreat    | This absence has been found to be of a nature that merits compensation as described in Ed Code section 72024. |

## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Dr. Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Dr. Diana Z. Rodriguez, Chancellor

**PREPARED BY:** Kristina Hannon, Vice Chancellor, Human Resources, Police Services, Emergency/Employee Risk Management & Payroll Services

**DATE:** August 13, 2026

**SUBJECT:** Consideration of Ratification of Memorandum of Understanding (MOU) between SBCCD and the San Bernardino Community College District Teachers Association (CTA)

### **RECOMMENDATION**

It is recommended that the Board of Trustees ratify the Memorandum of Understanding (MOU) between the SBCCD and the San Bernardino Community College District Teachers Association (CTA) regarding:

- Article 10 Wages

### **OVERVIEW**

The SBCCD and the CTA met and entered into the attached Memorandums of Understanding (MOU) regarding Article 10 Wages.

### **ANALYSIS**

The attached is based on negotiations between SBCCD and the SBCCDTA and is subject to ratification and all approvals required by the SBCCDTA.

### **SBCCD GOALS**

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution

### **FINANCIAL IMPLICATIONS**

The cost of CTA salaries and benefits is to become part of the appropriate budgets, where applicable.



**MEMORANDUM OF UNDERSTANDING**  
**By and Between**  
**San Bernardino Community College District Teachers Association**  
**And San Bernardino Community College District**  
**July 27, 2026**

**Article 10: Wages**

This Memorandum of Understanding ("MOU") is entered into by and between the San Bernardino Community College District ("District") and the San Bernardino Community College District Teachers Association ("SBCCDTA"), collectively referred to as the "Parties."

WHEREAS, on March 14, 2025, the Parties entered into a multi-year Memorandum of Understanding regarding Article 10: Wages, which provided that the Parties would negotiate adjustments to various areas using the value of a three percent (3%) increase effective July 1, 2026; and

WHEREAS, while the Parties will continue working toward these goals and evaluating adjustments to various areas of workload and compensation throughout the duration of the Agreement;

IT IS THEREFORE AGREED THAT:

For the 2026–2027 fiscal year, a three percent (3%) increase shall be applied both salary schedules, effective July 1, 2027, as follows:

Full-Time Faculty:

| STEP | COLUMN |        |        |        |        |        |        |
|------|--------|--------|--------|--------|--------|--------|--------|
|      | C      | D      | E      | F      | G      | H      | I      |
| 1    | 423.47 | 438.30 | 453.65 | 469.52 | 485.95 | 502.95 | 520.56 |
| 2    | 438.30 | 453.65 | 469.52 | 485.95 | 502.95 | 520.56 | 538.78 |
| 3    | 453.65 | 469.52 | 485.95 | 502.95 | 520.56 | 538.78 | 557.65 |
| 4    | 469.52 | 485.95 | 502.95 | 520.56 | 538.78 | 557.65 | 577.16 |
| 5    | 485.95 | 502.95 | 520.56 | 538.78 | 557.65 | 577.16 | 597.36 |
| 6    | 502.96 | 520.55 | 538.78 | 557.64 | 577.17 | 597.36 | 618.27 |
| 7    | 520.56 | 538.77 | 557.64 | 577.16 | 597.37 | 618.27 | 639.91 |
| 8    | 538.78 | 557.63 | 577.16 | 597.36 | 618.28 | 639.91 | 662.30 |
| 9    | 557.64 | 577.15 | 597.36 | 618.27 | 639.92 | 662.30 | 685.49 |
| 10   | 577.16 | 597.35 | 618.27 | 639.91 | 662.31 | 685.49 | 709.47 |
| 11   | 594.47 | 615.27 | 636.82 | 659.11 | 682.18 | 706.05 | 730.75 |
| 12   | 609.34 | 630.65 | 652.74 | 675.59 | 699.24 | 723.71 | 749.03 |
| 13   | 615.44 | 636.95 | 659.27 | 682.34 | 706.23 | 730.95 | 756.51 |
| 14   | 621.59 | 643.32 | 665.86 | 689.16 | 713.30 | 738.26 | 764.07 |
| 15   | 627.81 | 649.75 | 672.52 | 696.05 | 720.43 | 745.65 | 771.72 |
| 16   | 634.09 | 656.25 | 679.24 | 703.02 | 727.63 | 753.11 | 779.43 |
| 17   | 640.43 | 662.82 | 686.03 | 710.05 | 734.91 | 760.63 | 787.23 |
| 18   | 646.84 | 669.45 | 692.89 | 717.15 | 742.26 | 768.24 | 795.10 |
| 19   | 653.31 | 676.14 | 699.82 | 724.32 | 749.69 | 775.92 | 803.05 |
| 20   | 659.84 | 682.90 | 706.82 | 731.56 | 757.18 | 783.68 | 811.08 |
| 21   | 666.44 | 689.73 | 713.88 | 738.87 | 764.75 | 791.51 | 819.19 |



## Part-Time Faculty / Full-Time Overload

| Part-Time Hourly and Full-Time Overload Rates                                               |                     |                        |                     |                                                                                                              |                     |                        |                     |
|---------------------------------------------------------------------------------------------|---------------------|------------------------|---------------------|--------------------------------------------------------------------------------------------------------------|---------------------|------------------------|---------------------|
| Instructional Rates                                                                         |                     |                        |                     | Non-Instructional Rates                                                                                      |                     |                        |                     |
| (Lab/Lecture/Clinical/Non-Credit)                                                           |                     |                        |                     | (Counselors, Librarians, Health Center Nurses, and non-teaching overload for Coordinators and Faculty Leads) |                     |                        |                     |
| STEP                                                                                        | Group 1<br>Column C | Group 2<br>Columns D-H | Group 3<br>Column I | STEP                                                                                                         | Group 1<br>Column C | Group 2<br>Columns D-H | Group 3<br>Column I |
| 1                                                                                           | \$82.32             | \$84.69                | \$87.08             | 1                                                                                                            | \$65.61             | \$67.99                | \$70.38             |
| 2                                                                                           | \$84.69             | \$87.08                | \$89.48             | 2                                                                                                            | \$67.99             | \$70.38                | \$72.77             |
| 3                                                                                           | \$87.08             | \$89.48                | \$91.86             | 3                                                                                                            | \$70.38             | \$72.77                | \$75.16             |
| 4                                                                                           | \$89.48             | \$91.86                | \$94.23             | 4                                                                                                            | \$72.77             | \$75.16                | \$77.53             |
| Full-time and Part-Time Non-Teaching Agreements (e.g. PT Professional Development): \$57.89 |                     |                        |                     |                                                                                                              |                     |                        |                     |

For SBCCD:



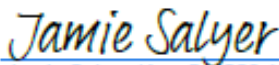
Kristina Hannon (Aug 5, 2026 10:33:37 PDT)

Date: 7/27/2026

Kristina Hannon

Vice Chancellor, Human Resources & Police Services,  
SBCCD Lead Negotiator

For SBCCDTA:



Jamie Salyer (Aug 5, 2026 15:47:03 MDT)

Date: 7/27/2026

Jamie Salyer

SBCCDTA Lead Negotiator

**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Dr. Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Dr. Diana Z. Rodriguez, Chancellor

**PREPARED BY:** Kristina Hannon, Vice Chancellor, Human Resources, Police Services, Emergency/Employee Risk Management & Payroll Services

**DATE:** August 13, 2026

**SUBJECT:** Consideration of Approval of Employee Promotion

**RECOMMENDATION**

It is recommended that the Board of Trustees approve the promotion of the SBCCD employee(s) as indicated on the attached list.

**OVERVIEW**

The promotion of the employee(s) on the attached list are submitted for approval.

**ANALYSIS**

These employees have gone through the recruitment process and are being recommended for promotion.

**SBCCD GOALS**

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution

**FINANCIAL IMPLICATIONS**

The cost of this promotion is included in the appropriate 2026-2027 budgets.





## Employee Promotions

Submitted for Board Approval August 13, 2026

[v.8.5.2026.p.1|1]

| Employee Name             | From                                                                                                          | To                                                                                                                                         | New/<br>Replacing | Fund                                | Effective<br>Date |
|---------------------------|---------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------|-------------------|-------------------------------------|-------------------|
| <b>Arrowood, Veronica</b> | CHC Occupational Education<br><b>Project Analyst</b><br>Classified Salary Schedule<br>Range 44, Step H        | CHC Career Education and Human<br>Development<br><b>Director of Grants and Admission</b><br>Management Salary Schedule<br>Range 18, Step A | New               | Strong Workforce<br>Program         | 08/01/26*         |
| <b>Mulhall, Eve</b>       | SBVC Resource Development<br><b>Development Coordinator</b><br>Classified Salary Schedule<br>Range 45, Step D | SBVC President<br><b>Assistant Director, Development</b><br>Management Salary Schedule<br>Range 12, Step B                                 | Ishekia Harris    | Yuhaaviatam of<br>San Manuel Nation | 08/03/26*         |

\*Ratification: Promotion start date prior to Board approval due to no July 2026 Board meeting, and an immediate need in the department.

## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Dr. Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Dr. Diana Z. Rodriguez, Chancellor

**PREPARED BY:** Kristina Hannon, Vice Chancellor, Human Resources, Police Services, Emergency/Employee Risk Management & Payroll Services

**DATE:** August 13, 2026

**SUBJECT:** Consideration of Approval of Employee Transfer(s)

### **RECOMMENDATION**

It is recommended that the Board of Trustees approve the transfer of the District employee as indicated on the attached list.

### **OVERVIEW**

The transfer of the employee on the attached list is submitted for approval.

### **ANALYSIS**

This employee has gone through the recruitment process and is being recommended for this position.

### **SBCCD GOALS**

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution

### **FINANCIAL IMPLICATIONS**

The cost of these transfers is included in the appropriate 2026-2027 budgets.





## Employee Transfers

Submitted for Board Approval August 13, 2026

[v.7.23.2026.p.1|1]

| Employee Name             | From                                                                          | To                                                                            | New/<br>Replacing | Fund    | Effective<br>Date |
|---------------------------|-------------------------------------------------------------------------------|-------------------------------------------------------------------------------|-------------------|---------|-------------------|
| <b>Huerta, Maria*</b>     | SBVC Custodial<br><b>Custodian</b><br>Classified Schedule<br>Range 29, Step H | EDCT Custodial<br><b>Custodian</b><br>Classified Schedule<br>Range 29, Step H | Dan Kelly         | General | 06/29/26          |
| <b>Hernandez, Gloria*</b> | CHC Custodial<br><b>Custodian</b><br>Classified Schedule<br>Range 29, Step D  | SBVC Custodial<br><b>Custodian</b><br>Classified Schedule<br>Range 29, Step D | Leticia Vargas    | General | 08/01/26          |

\* Employee(s) selected for lateral transfer resulting in a site change.

## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Dr. Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Dr. Diana Z. Rodriguez, Chancellor

**PREPARED BY:** Dr. Kevin Horan, President, CHC  
Dr. Gilbert Contreras, President, SBVC  
Kristina Hannon, Vice Chancellor, Human Resources, Payroll, Police Services,  
and Health and Safety Administration

**DATE:** August 13, 2026

**SUBJECT:** Employment Contracts for Academic and Classified Managers

### **RECOMMENDATION**

It is recommended that the Board of Trustees ratify employment contracts for academic and classified managers as indicated on the attached.

### **OVERVIEW**

It is recommended that the District issue an employment contract to each manager, director, and supervisor in the District. The issuance of contracts places the District in accordance with proper employment practices as well as documenting, for both the employee and the employer, the specific conditions of their employment.

### **ANALYSIS**

The attached list of academic and classified management employees will receive employment contracts effective July 1, 2026.

### **SBCCD GOALS**

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution

### **FINANCIAL IMPLICATIONS**

The cost of employment is included in the appropriate 2026-2027 budgets.





# Employment Contracts for Academic & Classified Managers

Submitted for Board Approval August 13, 2026

[v.7.30.2026.p.2|2]

## One-Year Employment Contracts for Academic & Classified Managers July 1, 2026 through June 30, 2027

| SBCCD Position                      | Employee Name | Location Assignment |
|-------------------------------------|---------------|---------------------|
| Project Manager                     | Elaine Harman | DIST                |
| Director of Student Health Services | Laura Estrada | SBVC                |



## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Dr. Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Dr. Diana Z. Rodriguez, Chancellor

**PREPARED BY:** Kristina Hannon, Vice Chancellor of Human Resources, Police Services, Emergency/Employee Risk Management & Payroll Services

**DATE:** August 13, 2026

**SUBJECT:** Consideration of Management Job Description(s) and Salary Schedule Revision

### **RECOMMENDATION**

It is recommended that the Board of Trustees approve the revised Management job descriptions as presented and update the Management salary schedule as applicable.

#### Job Descriptions

- Associate Dean, Kinesiology, Health and Intercollegiate Athletics (New)
- Associate Dean, Nursing Services (New)
- Associate Dean Public Safety (Revision)
- Community Engagement Manager, KVCR (Revision)
- Director, Development, Strategic Relations & Operations, KVCR (Revision)
- Director, EOPS/CARE & CalWorks (Revision)
- Executive Director, Economic Development & Corporate Training (Revision)

### **OVERVIEW**

These job descriptions are necessary to better align the organizational structure, provide for succession planning from within SBCCD, and provide for continuity and consistency of services. These job descriptions have been reviewed and revised to accurately reflect the intent and nature of the position.

### **ANALYSIS**

All job descriptions are reviewed to ensure they meet internal and external alignment of duties and provide clear expectation of duties. These job descriptions reflect the representative duties and responsibilities, as well as the appropriate minimum qualifications for the positions.

### **SBCCD GOALS**

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution

### **FINANCIAL IMPLICATIONS**

The cost of employment is included in the appropriate 2026-2027 budgets.





## Associate Dean, Kinesiology, Health and Intercollegiate Athletics

Management Range: 21

Pending Board Approval: 08/13/26

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*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job; however, any additional duties will be reasonably related to this class.*

### **SUMMARY DESCRIPTION**

Under the general direction of the appropriate Administrator, the Associate Dean of Kinesiology, Health, and Intercollegiate Athletics provides collaborative and student-centered leadership for the college's Kinesiology, Health, Aquatics, Fitness, and intercollegiate Athletics programs.

The San Bernardino Community College District, including Crafton Hills College and San Bernardino Valley College, has a strong commitment to the achievement of equity and inclusion among its faculty, staff and students and values the rich diverse backgrounds that make up the campus community. The Associate Dean of Kinesiology, Health, and Intercollegiate Athletics must demonstrate a profound understanding of and experience successfully supporting individuals with varying backgrounds, including persons with disabilities, various gender identities, and sexual orientations; individuals from historically underrepresented communities; and other historically underserved groups. The person in this position has a responsibility to ensure that the district provides an inclusive educational and employment environment focused on strategies for success as well as proactive, student-centered practices and policies committed to eliminating equity gaps and ensuring equitable outcomes for all.

### **REPRESENTATIVE DUTIES**

*The following duties are typical for this classification.*

1. Provides leadership and administrative oversight for Kinesiology, Health, Aquatics, Fitness, and intercollegiate Athletics programs in support of student-centered learning, wellness, retention, persistence, transfer, and equitable student outcomes.
2. Coordinates instructional and athletic operations that support student success, retention, wellness, transfer, and participation, and program effectiveness; ensures compliance with applicable district, conference, CCCAA, state, and federal regulations.
3. Ensures assigned programs are learning-centered, culturally responsive, fiscally responsible, and aligned with the college's commitment to Diversity, Equity, Inclusion, and Accessibility.
4. Serves as the Athletic Director for the college; provides leadership and oversight for intercollegiate athletics operations, including athletic compliance, student-athlete eligibility, competition schedules, game management, conference participation, athletics reporting, and adherence to applicable District, conference, CCCAA, state, and federal requirements.
5. Collaborates with faculty, coaches, and staff to develop, implement, promote, and assess instructional and athletic programs that meet the needs of a diverse student population and align with institutional priorities, transfer pathways, student success goals, and community and workforce needs.
6. Assists in coordinating class schedules, athletic practice schedules, facility utilization, and event planning to maximize student access, efficient use of facilities, and enrollment productivity, which



## **Associate Dean, Kinesiology, Health and Intercollegiate Athletics**

**Management Range: 21**

Pending Board Approval: 08/13/26

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may include evening and weekend availability expectations due to athletic competitions and facility events.

7. Ensures compliance with applicable CCCAA, conference, District, state, and federal regulations related to intercollegiate athletics, student-athlete eligibility, safety, and reporting requirements.
8. Coordinates required athletics compliance training, documentation, and communication for coaches, staff, and student-athletes regarding applicable rules, conduct expectations, safety requirements, and institutional procedures.
9. Collaborates with counseling, admissions and records, financial aid, and student services personnel to support student-athlete academic progress, retention, transfer, and access to campus support resources.
10. Assists in the preparation of program review, annual planning, resource requests, grant proposals, and division budget recommendations in collaboration with faculty chairs, coaches, and administrators.
11. Supports recruitment, outreach, and retention efforts for kinesiology, health, and athletics programs, including collaboration with local high schools, community organizations, and regional partners.
12. Participates in the hiring, onboarding, supervision, and evaluation of part-time faculty, coaches, athletic trainers, classified, and temporary staff in accordance with district policies and collective bargaining agreements.
13. Provides leadership in promoting culturally responsive teaching, equitable participation opportunities, and inclusive practices within instructional and athletic programs.
14. Coordinates home athletic contests and special events, including event operations, staffing, officials, security coordination, facilities preparation, crowd management, emergency response coordination, and post-event follow-up.
15. Coordinates with appropriate personnel regarding athletic facilities, equipment needs, risk management, transportation, and event operations to support safe and effective learning, practice, and competition environments.
16. Develops, administers, monitors, and oversees assigned budgets, expenditures, purchasing, equipment replacement, inventory, and resource allocation for Kinesiology, Health, Aquatics, Fitness, and Intercollegiate Athletics programs.
17. Supports the development, coordination, and implementation of college-wide initiatives for the improvement of programs and services.
18. Addresses and resolves student, student-athlete, staff, faculty, coach, and community concerns, complaints, and conflicts in accordance with District policies and procedures.



## Associate Dean, Kinesiology, Health and Intercollegiate Athletics

**Management Range: 21**

Pending Board Approval: 08/13/26

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19. Develops and generates reports, statistical data, compliance documentation, and other documentation related to enrollment, student-athlete participation, eligibility, retention, transfer, scheduling, budget, equity, safety, and program effectiveness.
20. Represents the college and assigned programs at campus, District, conference, CCCAA and community meetings and events.
21. Maintains accessibility and strong communication with students, faculty, coaches, staff, and community stakeholders while fostering positive working relationships and collaboration.
22. Performs other duties as assigned.

### **MINIMUM QUALIFICATIONS**

*The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.*

#### **Knowledge of**

- Principles and practices of higher education administration, instructional leadership, and student-centered learning.
- Community college Kinesiology, Health, Aquatics, Fitness, and intercollegiate Athletics programs and operations.
- CCCAA rules, athletic eligibility procedures, and compliance requirements.
- Principles and practices of program development, evaluation, scheduling, and enrollment management.
- Budget preparation, resource allocation, and fiscal oversight.
- Student-athlete support practices including retention, transfer, wellness, and academic success strategies.
- Principles of culturally responsive teaching, equitable student engagement, and DEIA-focused practices.
- Facility operations, risk management, and safety procedures related to Athletics, Aquatics, Fitness, Kinesiology, and Health programs.
- Data collection, assessment, and reporting techniques used to support continuous improvement and institutional planning.
- Applicable federal, state, district, and collective bargaining regulations affecting community college instructional and athletics programs.
- Effective supervisory, communication, conflict resolution, and collaborative leadership practices.

#### **Ability to**

- Provide collaborative and student-centered leadership for instructional and athletic programs.
- Plan, organize, coordinate, and evaluate Kinesiology, Health, Fitness, Aquatics, and Athletics operations and services.
- Work effectively with faculty, coaches, classified professionals, students, and administrators in a participatory governance environment.



## **Associate Dean, Kinesiology, Health and Intercollegiate Athletics**

### **Management Range: 21**

Pending Board Approval: 08/13/26

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- Support equitable student access, participation, retention, and success initiatives.
- Interpret and apply district policies, regulations, and athletic compliance requirements consistently and effectively.
- Analyze data and develop recommendations to improve program effectiveness and student outcomes.
- Prepare clear and concise reports, presentations, and communications.
- Resolve conflicts and respond appropriately to sensitive situations involving students, faculty, staff, and community members.
- Manage multiple projects, operational priorities, and deadlines effectively.
- Maintain productive working relationships with campus and community partners.
- Represent the college professionally in campus, district, athletic conference, and community settings.

### **Education/Training**

#### **Required Education:**

- Master's degree from an accredited institution.

#### **Required Experience:**

- One (1) year of formal training, internship, or leadership experience reasonably related to the administrative assignment.
- Demonstrated sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds of community college students and employees.
- Experience that indicates a sensitivity to, and an understanding of, the diverse academic, socioeconomic, cultural, disability, and ethnic backgrounds of students and staff, including those with physical and/or learning disabilities.

#### **Required License:**

N/A

#### **Desired Qualifications:**

- Experience with student-athlete eligibility, athletic scheduling, compliance, or athletics operations.
- Supervisory or coordination experience in an educational, athletics, fitness, or student services setting.
- Experience with community outreach, recruitment, or partnership development.
- Possession of, or ability to obtain, a valid Certified Pool Operator (CPO) certification.
- Possession of, or ability to obtain, a valid First Aid/CPR/AED certification.
- Possession of, or ability to obtain, a valid Red Cross Lifeguard Instructor Trainer certification.

## **PHYSICAL DEMANDS AND WORKING ENVIRONMENT**

*The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.*



## **Associate Dean, Kinesiology, Health and Intercollegiate Athletics**

**Management Range: 21**

Pending Board Approval: 08/13/26

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**Environment:** Work is performed primarily in a standard office, classroom, gymnasium, fitness center, aquatics facility, athletic facility, outdoor athletic field, and event setting; incumbents may be exposed to outdoor weather conditions, wet or slippery surfaces near aquatics areas, moderate noise levels, and regular interaction with students, student-athletes, faculty, coaches, staff, officials, spectators, community members, and the public. Assignments may require evening and weekend work and travel to athletic contests, meetings, events, and other off-site locations.

**Physical:** Primary functions require sufficient physical ability and mobility to work in an office, classroom, athletic, fitness, aquatics, and event setting; to stand or sit for prolonged periods of time; to walk or stand for extended periods during athletic contests, facility inspections, campus events, and program activities; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight up to 25 pounds; to operate office equipment requiring repetitive hand movement and fine coordination, including use of a computer keyboard; and to verbally communicate to exchange information.

**Vision:** See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents; and to operate assigned equipment.

**Hearing:** Hear in the normal audio range with or without correction.



## Associate Dean, Nursing Services

### Management Range: 21

Pending Board Approval: 08/13/26

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*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job; however, any additional duties will be reasonably related to this class.*

### SUMMARY DESCRIPTION

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Under the general direction of the appropriate Administrator, the Associate Dean of Nursing Services is responsible for the organization, operation, administration, supervision, compliance, and evaluation of the services provided by the Vocational Nursing Program and Nursing Services Pathway (CNA, HHA, ACNA, and Phlebotomy). This position will also serve as the Director for the Vocational Nursing Program.

The San Bernardino Community College District, including Crafton Hills College and San Bernardino Valley College, has a strong commitment to the achievement of equity and inclusion among its faculty, staff and students and values the rich diverse backgrounds that make up the campus community. The Associate Dean of Nursing Services must demonstrate a profound understanding of and experience successfully supporting individuals with varying backgrounds, including persons with disabilities, various gender identities, and sexual orientations; individuals from historically underrepresented communities; and other historically underserved groups. The person in this position has a responsibility to ensure that the district provides an inclusive educational and employment environment focused on strategies for success as well as proactive, student-centered practices and policies committed to eliminating equity gaps and ensuring equitable outcomes for all.

### REPRESENTATIVE DUTIES

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*The following duties are typical for this classification.*

1. Provides leadership, direction and support for student-centered Nursing Services programs from recruitment through successful completion; assesses local, state, and national trends; identifies student, employer, healthcare workforce, and community needs; and works collaboratively to develop, strengthen, and sustain programs and services that meet the needs of a diverse community in accordance with applicable Board of Vocational Nursing and Psychiatric Technicians (BVNPT) and California Department of Public Health (CDPH) requirements.
2. Works collaboratively with the Division Dean, Faculty Chair(s), and Assistant Director(s), and other stakeholders to develop and implement strategies to improve student success, retention, completion, certification or licensure outcomes, workforce preparation, and college-wide goals.
3. Carries out functions of Vocational Nursing Program Director as regulated by the BVNPT, and the Accreditation Commission for Education in Nursing (ACEN) to ensure program compliance.
4. Ensures compliance with CDPH regulations regarding the CNA, HHA, ACNA, and phlebotomy programs.
5. Manages, plans, organizes, supervises, and evaluates all aspects of assigned Vocational Nursing and Nursing Services Pathway programs, including faculty and staff assignments, curriculum development





## **Associate Dean, Nursing Services**

### **Management Range: 21**

Pending Board Approval: 08/13/26

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and implementation, program approval, accreditation, regulatory compliance, program review, and continuous improvement.

6. Obtains, analyzes, and prepares annual statistical reports, grant-related data, program outcomes, and other required documents; assists with grant writing, grant management activities, and reporting requirements to support program operations and compliance.
7. Prepares and submits all appropriate forms and documents required for approval of faculty and clinical facilities, curriculum changes, and licensure of graduates.
8. Provides leadership in the development, review, assessment, and maintenance of curriculum to ensure assigned programs meet applicable BVNPT, CDPH, accreditation, regulatory, industry, workforce, and educational standards.
9. Coordinates schedules for various programs and staff.
10. Coordinates, develops, administers, and monitors assigned program budgets, including reviewing expenditures, approving purchase requisitions, monitoring grant-funded resources as assigned, and making budget and resource allocation recommendations.
11. Coordinates the orientation, onboarding, training, and support of new faculty and assigned program personnel.
12. Monitors student progress, participation, attendance, clinical requirements, skills competency, remediation plans, completion milestones, and certification or licensure eligibility requirements in assigned programs.
13. Coordinates college-wide initiatives for the improvement of programs and services.
14. Resolves and addresses student, staff and faculty complaints and grievances on both an informal and/or formal basis in accordance with District policies and procedures.
15. Arranges, coordinates, and monitors off-campus labs and ensures applicable affiliation agreements, facility approvals, contractual obligations, regulatory requirements, safety standards, and program requirements are met.
16. Conducts or coordinates regularly scheduled faculty meetings.
17. Works collaboratively with the Faculty Chair and program faculty as a team to coordinate class schedules to ensure maximum utilization of facilities and effective use of clinical sites and enables the college to meet its FTES goals.
18. Stays abreast of leading instructional technology changes and works to incorporate appropriate technology into classroom, laboratory, clinical, and program activities.



## Associate Dean, Nursing Services

### Management Range: 21

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19. Works closely with education, healthcare, clinical, community, and workforce partners and stays informed of vocational nursing, nursing services pathway, healthcare education, and workforce trends.
20. Maintains accessibility and strong lines of communication with students and departmental faculty and staff.
21. Performs other duties as assigned.

## MINIMUM QUALIFICATIONS

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*The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.*

### Knowledge of

- Principles, practices, standards, and trends related to Vocational Nursing and Nursing Services Pathway programs, including CNA, HHA, ACNA, Phlebotomy, and related programs.
- Applicable BVNPT, CDPH, Title 16, Title 22, accreditation, certification, licensure, and program approval requirements for assigned programs.
- Nursing education curriculum development, student learning outcomes assessment, program review, and competency-based instruction.
- Certification and licensure processes, including student eligibility, application requirements, completion documentation, and examination outcome tracking.
- Principles of supervision, training, and performance evaluation.
- Basic principles and practices of budget preparation and administration.
- Principles and procedures of record keeping.
- Principles of basic report preparation.
- Office procedures, methods, and equipment including computers and applicable software applications such as word processing, spreadsheets, and databases.
- The use of educational technology for course delivery.
- Conducting student outcomes assessment.
- Best practices in teaching lecture and lab courses.
- Appropriate sections of the Education Code and Title 5.

### Ability to

- Plan, organize, and coordinate multiple activities; design, create, and implement use of resources.
- Instruct and evaluate educational content.
- Prioritize and execute a wide range of projects simultaneously.
- Research topics, collect data, analyze data and form conclusions.
- Work independently, assume responsibility, and take initiative in carrying out assignments.
- Understand the organization and operation of the District and of clinical facilities as necessary to



## Associate Dean, Nursing Services

### Management Range: 2 I

Pending Board Approval: 08/13/26

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assume assigned responsibilities.

- Select, train, and evaluate staff.
- Network with statewide vocational nursing, nursing services, healthcare education, clinical, and workforce partners and identify trends affecting assigned programs.
- Demonstrate a sensitivity to, and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of community college students and personnel, including those with physical or learning disabilities.
- Provide guidance and leadership to Faculty Chairs and Directors.
- Help strengthen the various health science programs.
- Communicate effectively both orally and in writing.
- Establish and maintain cooperative relationships between the College, community, and key individuals, and with all persons contacted in the course of work, including colleagues at medical or clinical facilities.

### **Education/Training**

#### **Required Education:**

- Master's degree from an accredited institution in Nursing.

#### **Required Experience:**

- Two (2) years of full-time experience in a registered nursing program.
- One (1) year experience in management role.
- At least one (1) year of continuous full-time experience providing direct patient care as a Registered Nurse (RN).
- Experience that indicates a sensitivity to, and an understanding of, the diverse academic, socioeconomic, cultural, disability, and ethnic backgrounds of students and staff, including those with physical and/or learning disabilities.

#### **Required License:**

- A current California Registered Nursing License issued by the California Board of Registered Nursing.
- Must meet applicable requirements for approval as Director of a Vocational Nursing Program by the Board of Vocational Nursing and Psychiatric Technicians.

#### **Desired Experience:**

- Experience working with other health sciences programs such as but not limited to Pharmacy or Psychiatric Technology.

## **PHYSICAL DEMANDS AND WORKING ENVIRONMENT**

*The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.*

**Environment:** Work is performed primarily in a standard office/classroom/clinical setting.



## **Associate Dean, Nursing Services**

### **Management Range: 2 I**

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**Physical:** Primary functions require sufficient physical ability and mobility to work in an office setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information.

**Vision:** See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents; and to operate assigned equipment.

**Hearing:** Hear in the normal audio range with or without correction.



## Associate Dean, Public Safety/~~Allied Health~~ (CHC)

Management Range: 21

Board Approved: 08/08/24 Pending Board Approval 08/13/26

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*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job; however, any additional duties will be reasonably related to this class.*

### **SUMMARY DESCRIPTION**

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Under the general direction of the appropriate Administrator, the Associate Dean, Public Safety/~~Allied Health~~ is responsible for the organization, operation, administration, supervision, compliance, and evaluation of the ~~services provided by the Allied Health~~ Public Safety Programs and services. This position ~~will~~ also serves as the Director of the Emergency Medical Technician (EMT) and EMT-Paramedic Programs. The Associate Dean also provides leadership, direction, and commitment to the success of the Public Safety Programs from student recruitment to successful completion.

The San Bernardino Community College District, including Crafton Hills College and San Bernardino Valley College, has a strong commitment to the achievement of equity and inclusion among its faculty, staff and students and values the rich diverse backgrounds that make up the campus community. The Associate Dean of Public Safety/~~Allied Health~~ must demonstrate a profound understanding of and experience with successfully supporting individuals with varying backgrounds, including persons with disabilities, various gender identities, and sexual orientations; individuals from historically underrepresented communities; and other historically underserved groups. The ~~person in this position~~ incumbent has a responsibility to ensure that the district provides an inclusive educational and employment environment focused on strategies for success as well as proactive, student-centered practices and policies committed to eliminating equity gaps and ensuring equitable outcomes for all.

### **REPRESENTATIVE DUTIES**

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*The following duties are typical for this classification.*

1. Provides leadership, direction, and ~~commitment to support for~~ student-centered learning by assessing local, regional, state, and national trends, and by working with others to identify programs and services that will meet the needs of a diverse community.
2. Ensure new and current programs and curriculum support student equity, access, retention, completion, and success.
3. Works together with the Division Dean, Faculty Chair(s), staff, community members, and other members as a team to develop and implement strategies to improve student success and college-wide goals.
4. Conducts functions of EMT and EMT-Paramedic Director to meet accreditation requirements and ensure program compliance.
5. Manages, plans, and evaluates all aspects of the Public Safety programs including faculty, staff, curriculum development and implementation, program review, compliance, and accreditation.



## Associate Dean, Public Safety/~~Allied Health~~ (CHC)

Management Range: 2I

~~Board Approved: 08/08/24~~ Pending Board Approval 08/13/26

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6. Obtains analyzes, and reports data related to assigned Public Safety programs, including enrollment, retention, completion, student outcomes, program effectiveness, accreditation, compliance, and other required reporting data ~~and prepares annual statistical reports and other documents as needed.~~
7. Prepares, reviews, and submits all appropriate forms and documents, and reports required for approval of faculty and clinical facilities, curriculum changes, and licensure of graduates.
8. Provides leadership in the development and maintenance of all curricular matters assuring standards for accreditation are met.
9. Coordinates the various program and staff schedules.
10. Coordinates, develops, and implements the program budgets including electronically approving purchase requisitions.
11. Coordinates the orientation of new faculty.
12. Monitors student progress, participation, program requirements, field or clinical placement requirements, completion milestones, and related student activities in assigned Public Safety programs ~~activities in the programs.~~
13. Coordinates one or more college-wide initiatives for the improvement of programs and services.
14. Resolves and addresses student, staff and faculty complaints and grievances on both an informal and/or formal basis in accordance with District policies and procedures.
15. Arranges off-campus labs and ensures that the contractual requirements of clinical agencies are met.
16. Conducts or coordinates regularly scheduled faculty meetings.
17. Works together with the Faculty Chairs as a team to coordinate class schedules to ensure maximum utilization of facilities and effective use of clinical sites and enables the college to meet its FTES goals.
18. Stays abreast of leading instructional technology, simulation, public safety equipment, emergency response training tools, and other innovations; works to incorporate appropriate technology into classroom, laboratory, field, and program activities changes and works to incorporate technology as applicable to the classroom curriculum.
19. Works closely with education and community partners and stays informed of Public Safety educational trends.



## Associate Dean, Public Safety/~~Allied Health~~ (CHC)

Management Range: 21

~~Board Approved: 08/08/24~~ Pending Board Approval 08/13/26

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20. Maintains accessibility and strong lines of communication with students and departmental faculty and staff.
21. Performs other duties as assigned.

### **MINIMUM QUALIFICATIONS**

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*The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.*

#### **Knowledge of**

- EMT and EMT-Paramedic principles, practices, and content. Applicable Public Safety accreditation standards.
- Principles and practices of Public Safety certificates and degrees. Principles of supervision, training, and performance evaluation.
- Basic principles and practices of budget preparation and administration. Principles and procedures of record keeping.
- Principles of basic report preparation.
- Office procedures, methods, and equipment including computers and applicable software applications such as word processing, spreadsheets, and databases.
- The use of educational technology for course delivery. Conducting student outcomes assessment.
- Best practices in teaching lecture and lab courses. Appropriate sections of the Education Code and Title 5.

#### **Ability to**

- Plan, organize, and coordinate multiple activities; design, create, and implement use of resources. Instruct and evaluate educational content.
- Prioritize and execute a wide range of projects simultaneously. Research topics, collect data, analyze data, and form conclusions.
- Work independently, assume responsibility, and take initiative in conducting assignments.
- Understand the organization and operation of the district and of clinical facilities as necessary to assume assigned responsibilities.
- Select, train, and evaluate staff.
- Network with Public Safety programs and identify trends in Public Safety education and programs. Demonstrate a sensitivity to, and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of community college students and personnel, including those with physical or learning disabilities.
- Provide guidance and leadership to





## Associate Dean, Public Safety/~~Allied Health~~ (CHC)

Management Range: 21

~~Board Approved: 08/08/24~~ Pending Board Approval 08/13/26

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Faculty Chairs. Help strengthen the various Public Safety programs. Communicate effectively both orally and in writing.

- Establish and maintain cooperative relationships between the College, community, and key individuals, and with all persons contacted in the course of work, including colleagues at medical or clinical facilities.

### Education/Training

#### Required Education:

- Master's degree from an accredited institution.

#### Required Experience:

- Two (2) years of full-time experience in a community college EMT or EMT Paramedic Program.
- One year of experience as a Faculty Department Chair or Program Director in a Public Safety Program (e.g., EMT or EMT Paramedic Program).
- At least three years of continuous full-time experience working as a Licensed Health Care Provider, EMT, or Paramedic.
- Experience that indicates a sensitivity to, and an understanding of, the diverse academic, socioeconomic, cultural, disability, and ethnic backgrounds of students and staff, including those with physical and/or learning disabilities.

#### Required License:

- A current California State Paramedic License.

### PHYSICAL DEMANDS AND WORKING ENVIRONMENT

*The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.*

**Environment:** Work is performed primarily in a standard office/classroom/clinical setting.

**Physical:** Primary functions require sufficient physical ability and mobility to work in an office setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information.

**Vision:** See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents; and to operate assigned equipment.

**Hearing:** Hear in the normal audio range with or without correction.



## Community Engagement Manager, KVCR

Management Range: ~~1014~~

~~Board Approved 07/13/2023 Pending Board Approval 08/13/2026~~

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*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job; however, any additional duties will be reasonably related to this class.*

### SUMMARY DESCRIPTION

The Community Engagement Manager will report to the Executive Director, KVCR and maintain responsibility for the development and implementation of a comprehensive plan to foster connections and build relations between KVCR and the community it serves.

### REPRESENTATIVE DUTIES

*The following duties are typical for this classification.*

1. Develops and implements, and manages a comprehensive community engagement, outreach, partnership, and public relations strategy that plan that aligns with KVCR's goals, and values, audience development objectives, educational mission, and community service priorities; ~~to develop and maintain strategic relationships, as well as enhance, and manage public relations;~~ identifies target audiences, establishes goals and performance measures, determines appropriate engagement methods, and evaluates outcomes ~~objectives, and determines appropriate engagement methods.~~
2. Actively seeks, engages, and builds relationships with ~~various stakeholders such as~~ community leaders, local, state, and federal government officials, nonprofit organizations, educational partners, business and industry representatives, civic organizations, and other key stakeholders to expand KVCR's visibility, partnerships, and community impact ~~and other key influencers.~~
3. Develops and maintains partnerships with local elementary and high schools to foster and encourage interest in media, broadcasting, journalism, production, communications, and related career pathways ~~various media professions.~~
4. Actively engages with community members and partner organizations through ~~various channels such as~~ public events, tradeshow, school and universities ~~university~~, events, clubs, civic groups, ~~and online platforms,~~ and other outreach channels to promote KVCR programs, services, initiatives, and community resources.
5. Prepares and conducts presentations to schools, career day events, chambers of commerce, civic organizations, community groups, educational partners, public agencies, and other stakeholders to promote KVCR, media career pathways, community engagement initiatives, and partnership opportunities ~~as needed.~~
6. ~~Plans, Organizes~~ organizes, coordinates, and evaluates various on-site and off-site outreach and community engagement events to promote KVCR, ~~such as including~~ turkey drives, toy drives, giveaways, and other community events that ~~will~~ enhance KVCR's visibility and service to the community; identifies sponsorships, grants, donations, fundraising opportunities, and other resources to support the planning and implementation of such events.
7. Develops, ~~and organizes,~~ and oversees activities, tours, workshops, and related engagement opportunities to support KVCR programs, ~~to supplement and support~~ staff efforts, educational initiatives, and community needs; develops and offers revenue-generating workshops and fee-based activities, as appropriate, ~~such as, but not limited to organizing tours at KVCR for diverse groups.~~
8. ~~Provides~~ Serves as the liaison and primary point of contact for the college's Institute of Media Arts (IMA) instructional program; coordinates with faculty, administrators, students, and KVCR staff regarding IMA



## Community Engagement Manager, KVCR

Management Range: ~~1014~~

~~Board Approved 07/13/2023~~ Pending Board Approval 08/13/2026

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~~fellows; assists with interviews, onboarding, scheduling, placement, communication, and ongoing support for fellows participating in the program leadership and serves as point of contact for faculty regarding Media Academy intern program and scheduling of classes.~~

9. Collaborates with other District and college sites, instructional programs, and community partners to recruit, place, and support volunteers and interns for KVCR station programs and operations~~and leads efforts to recruit interns for media programs district wide.~~
10. Manages and oversees IMA fellows and KVCR volunteers and interns for the duration of their internship assignments; verifies availability, develops and maintains schedules; coordinates placement and assignments, tracks participation; serves as a resource ~~to interns~~, including providing and receiving feedback, resolving issues, and answering questions.
11. Gathers and analyzes data related to community engagement and outreach efforts, partnerships, workshops, events, internships, fellowships, and related activities, such as including survey results, participant feedback, attendance, revenue, and community demographics, and other performance measures; utilizes ~~uses information data gathered~~ to evaluate effectiveness, prepare reports, and support ~~and for~~ future planning and decision-making.
12. Assists in budget development; monitors expenditures; prepares and submits fiscal reports as needed; oversees grant expenditures, documentation, and compliance requirements for assigned programs, events, workshops, partnerships, internships, fellowships, and community engagement activities.
13. Anticipates, prevents, and resolves difficult and sensitive inquiries, conflicts and complaints related to assigned programs, events, partnerships, interns, fellows, volunteers, community members, and stakeholders.
14. Develops and maintains program materials, outreach content, schedules, records, participant information, event documentation, and related communications to support community engagement, instructional partnerships, workshops, internships, fellowships, and public relations activities.
15. Collaborates with staff responsible for Development to identify, support, and coordinate fundraising, sponsorship, donor engagement, grant, and partnership opportunities that advance KVCR community engagement, educational outreach, events, workshops, and related initiatives.
- ~~13.~~16. Provides work direction, training, coordination, and oversight to assigned hourly, temporary, volunteer, intern, fellow, and professional expert personnel; participates in selection, scheduling, assignment of work, performance feedback, and issue resolution as assigned.
- ~~14.~~17. Performs related duties as required.

### MINIMUM QUALIFICATIONS

*The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.*

#### Knowledge of:

- Principles, practices, and strategies of community engagement, outreach, public relations, audience development, and partnership development.
- Principles and practices of fundraising, outreach and community engagement.



## Community Engagement Manager, KVCR

Management Range: ~~1014~~

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- Principles and practices of planning, coordinating, promoting, and evaluating community events, educational outreach activities, workshops, tours, and public presentations.
- Basic principles, practices, and operational needs of public media, broadcasting, media arts, communications, educational outreach, and related instructional or internship programs.
- Principles and practices of volunteer, intern, fellow, hourly, temporary, and professional expert coordination, scheduling, training, work direction, and performance feedback.
- The use of institutional databases and research methods.
- Principles and practices of budget preparation and administration.
- Principles of supervision, training, and performance evaluation.
- Pertinent federal, state and local laws, codes and regulations ~~as it relates to the position.~~

### Ability to:

- Plan, organize, ~~and coordinate,~~ implement, and evaluate multiple programs, events, workshops, tours, outreach activities, partnerships, and community engagement initiatives ~~multiple activities.~~
- Communicate effectively in person and in writing.
- Participate in the development and administration of goals, objectives and procedures for assigned area.
- Gather and analyze data and situations and make appropriate decisions.
- Prepare and present comprehensive, concise, clear oral and written reports.
- Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals.
- Provide sound judgment and superior problem-solving skills.
- Interpret and apply California Education Code, Title 5, federal, state, and local policies, laws, and regulations as it relates to the position.

**Education and Experience Guidelines** – *Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:*

### **Education:**

- A Bachelor's degree from an accredited college or university in communications, marketing, public relations, business administration, public administration, media arts, journalism, broadcasting, community engagement ~~in communications, marketing,~~ or a related field.

### **Experience:**

- ~~Two~~ Three (23) years of increasingly responsible experience in community engagement, public relations, marketing, fundraising, sponsorship development, event planning, or educational outreach, including experience coordinating programs, events, partnerships, or public-facing initiatives ~~fundraising, marketing, community relations, or a related field.~~

### **Equivalency Provision:**

- In the absence of a Bachelor's degree from an accredited college or university in communications, marketing, public relations, business administration, public administration,



## Community Engagement Manager, KVCR

Management Range: ~~1014~~

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~~media arts, journalism, broadcasting, community engagement in communications, marketing,~~ or a related field, an Associate's degree or sixty (60) semester units with relevant course work in communication, marketing, or a related field and ~~four (4)~~ five (5) years of increasingly responsible experience in community engagement, public relations, marketing, fundraising, sponsorship development, event planning, or educational outreach, including experience coordinating programs, events, partnerships, or public-facing initiatives ~~marketing, community relations, or a related field~~ is qualifying.

### License or Certificate:

- ~~• Possession of an appropriate, valid California driver's license.~~

## **PHYSICAL DEMANDS AND WORKING ENVIRONMENT**

*The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.*

**Environment:** Work is performed primarily in a standard office setting; frequent travel from site to site.

**Physical:** Primary functions require sufficient physical ability and mobility to work in an office setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information.

**Vision:** See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents; and to operate assigned equipment.

**Hearing:** Hear in the normal audio range with or without correction.



## Director, Development, & Strategic Relations, & Operations - KVCR

Management Range: ~~1819~~

~~Board Approved: 12/09/2022 Pending Board Approval 08/13/2026~~

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*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job; however, any additional duties will be reasonably related to this class.*

### SUMMARY DESCRIPTION

Under the administrative direction of the ~~Executive Director~~appropriate administrator, this position assumes responsibility for the overall management and administration of fundraising, sponsorship ~~cultivation of sponsorship~~, underwriting, donor engagement, grants, strategic relations, and station operations. The position supports KVCR's public media mission by strengthening external partnerships, increasing visibility, expanding revenue opportunities, and ensuring effective coordination of assigned operational functions and giving for the purposes of public television and radio production and programming. The Director is also responsible for increasing the visibility of KVCR, FNX and its foundation in corporate, business, and tribal relations.

Additional responsibilities include providing strategic direction to assigned development, strategic relations, and station operations functions and supervising assigned management, professional, technical, and support staff~~establishing effective working relationships with key District and College stakeholders, such as department heads, faculty, Media Academy directors and administrative staff to ensure a smooth process for cultivating corporate and strategic partnerships in the community.~~

### REPRESENTATIVE DUTIES

*The following duties are typical for this classification.*

- ~~1. Manages the overall function of Fundraising for the organization, including developing, implementing and managing a comprehensive development plan focuses on expanding and enhancing existing relationships~~Provides leadership and administrative oversight for KVCR development, fundraising, underwriting, sponsorship, donor engagement, grants, strategic relations, and assigned station operations functions; develops, implements, evaluates, and updates comprehensive plans to expand revenue opportunities, strengthen existing relationships, cultivate new partnerships, and support effective station operations.
- ~~1-2.~~Collaborates with appropriate stakeholders to align development, operations, programming, production, community engagement, and strategic partnership activities with KVCR goals, revenue objectives, audience development, operational needs, and public media priorities.
- ~~2-3.~~Designs, implements, and manages a comprehensive corporate outreach strategy to secure sponsorship and funding in line with the KVCR Station's strategic plan.
- ~~3-4.~~Identifies, cultivates, solicits and stewards corporations, corporate foundations and private foundations in collaboration with KVCR-related development functions.
- ~~4-5.~~Provides leadership for the planning, budgeting, and the development of television and radio programs in consultation with appropriate KVCR staff and external partners; coordinates related funding strategies, proposal submissions, revenue projections, expenditure tracking, sponsorship commitments, donor restrictions, grant-funded activities, operational needs, and resource allocation~~all external partners for funding and coordinating the submission of proposals.~~
- ~~5-6.~~Creates and maintains systems for dissemination of information about external sponsorship and funding



## Director, Development, & Strategic Relations, & Operations - KVCR

Management Range: ~~1819~~

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opportunities with corporate partners and other grants-related information.

- ~~6-7.~~ Provides technical assistance in the planning, writing, program design, budget development, and evaluation of corporate relations.
- ~~7.~~ ~~Serves as a liaison in the interconnection of the SBCCD and the Media Academies at San Bernardino Valley College and Crafton Hills College with local community funding partners and the programming or productions jointly created.~~
8. Oversees, develops, write and coordinates grant proposals/applications and submittals on behalf of KVCR and the SBCCD Foundation; negotiates with funding agents and follows up on progress of grant activities.
9. Manages and coordinates the implementation, guidelines, and performance of any grants received for KVCR and the SBCCD Foundation.
10. Identifies and analyzes new fundraising opportunities; collaborates to solicit funds and in-kind gifts, and identifies and designs special events to support fundraising efforts.
11. Identifies , cultivates, and supports external sources of income to advance KVCR and SBCCD Foundation objectives, including donations, planned giving, annual pledge campaigns, capital campaigns, endowments, annuities, scholarships, corporate giving, grants, academic and campus program donations, in-kind contributions, sponsorships, underwriting, and major event fundraisers; provides oversight for related revenue projections, expenditure tracking, donor restrictions, sponsorship commitments, grant-funded activities, operational needs, and resource allocation ~~external sources of income to assist KVCR and the SBCCD Foundation in attaining its objective by identifying, cultivating and soliciting gifts from both individuals and public and private institutions, including but not limited to: the solicitation of donations; fundraising including planned giving, annual Pledge campaigns, capital campaigns, endowments; planned annuities, scholarships, corporate giving, grants, academic and campus program donations; and major event fundraisers.~~
12. Uses appropriate technology, ~~donor management systems, databases, and reporting tools to manage and monitor corporate sponsors, underwriting, gifts, donor records, pledges, donations, recognition activities, and related development data and data systems to manage and monitor corporate sponsors, gifting, donor data bases, and donations for planning and recognition purposes.~~
13. Provides leadership in the cultivation and nurturing of prospective donors and the development of donor recognition programs, and maintains up-to-date contact, donor, and potential donor information and data.
- ~~13-14.~~ ~~Supervises, directs, evaluates, and provides leadership to assigned staff; establishes work priorities, reviews work products, provides guidance, and supports effective coordination among development, operations, production, programming, digital, and technical functions.~~
- ~~14-15.~~ Anticipates, prevents and resolves difficult and sensitive inquiries, conflicts and complaints.
- ~~15-16.~~ Provides leadership for the organization to ensure compliance with federal, state, and local laws and regulations.
- ~~16-17.~~ Demonstrates a sensitivity to, and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of community college students and personnel, including those with physical or learning disabilities.
- ~~17-18.~~ Performs other related job duties as assigned





## Director, Development, & Strategic Relations, & Operations - KVCR

Management Range: ~~1819~~

~~Board Approved: 12/09/2022~~ Pending Board Approval 08/13/2026

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### MINIMUM QUALIFICATIONS

*The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.*

#### Knowledge of:

- Operational characteristics, services, and activities of a foundation, grant management program and fundraising.
- Principles and practices of business-to-business sales, ~~and~~ client management, corporate relations, strategic partnerships, sponsorship development, and donor stewardship.
- Principles and practices of public media, television, radio, digital media, and station operations sufficient to provide oversight and coordinate development, programming, production, and operational priorities~~Development and Production of television and radio programs for both traditional and digital media.~~
- ~~Excellent organizational, interpersonal and networking skills with large groups as well as with individuals are essential.~~
- Principles and practices of grant administration, including funding sources, administrative requirements, cost principles and state and federal regulations.
- Principles and practices of program development and administration.
- Principles and practices of financial management and public and non-profit administration. Principles and practices of budget planning, development and preparation, proposal development, assembly, submission and administration.
- Principles of supervision, training, and performance evaluation.
- Principles, methods, procedures and strategies of community relations, marketing, promotion, fundraising, Foundation, scholarship and alumni development.
- Planning and implementation of development programs using college and community resources.

#### Ability to:

- Plan, organize, and efficiently manage concurrent demands and meet deadlines. Lead teams, groups and meeting.
- ~~Visualize operational and program implications, reason logically, draw valid conclusions, recommend alternative and take appropriate actions.~~ Coordinate development with programming, production, operations, digital, and technical functions
- Plan, organize and direct and coordinate the work of others.
- Develop, implement, interpret and apply a wide variety of governmental and department policies and procedures.
- Establish and maintain cooperative working relationships with funding agencies, auditors and community.
- Gather and analyze data and situations and make appropriate decisions.
- Prepare and present comprehensive, concise, clear oral and written reports.
- Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals.



## Director, Development, & Strategic Relations, & Operations - KVCR

Management Range: **1819**

~~Board Approved: 12/09/2022~~ Pending Board Approval 08/13/2026

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- Interpret and apply California Education Code, Title 5, federal, state, and local policies, laws, and regulations as it relates to the position.
- Demonstrate professionalism, fairness and honesty in all aspects of the performance of duties.
- Provide leadership based on ethics and principles as they relate to resource development and grant management functions and operations.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain effective working relationships with those contacted in the course of work.

### Education and Experience Guidelines

#### Education/Training:

- A Bachelor's Degree from an accredited college or university with major coursework in business administration, communications, marketing, public relations, nonprofit management, philanthropy, public administration, media management, broadcasting, journalism, or a related field.

#### Required Experience:

- Five (5) years ~~of recent~~ full-time experience in fundraising, underwriting, business development, grants and resource development, or a closely related area, including at least two (2) years of supervisory, management, administrative, or program leadership responsibility.
- Evidence of proven success in resource development.

#### Preferred Experience:

- Experience in an entertainment or educational setting or non-profit corporation.

### **PHYSICAL DEMANDS AND WORKING ENVIRONMENT**

*The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.*

**Environment:** Work is performed primarily in a standard office setting with frequent interruptions and distractions; frequent travel to various sites; extended periods of time viewing computer monitor; possible exposure to dissatisfied individuals.

**Physical:** Primary functions require sufficient physical ability and mobility to work in an office setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information.

**Vision:** See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents; and to operate assigned equipment.

**Hearing:** Hear in the normal audio range with or without correction.



## Director of EOPS/~~CARE~~ & ~~CalWORKS~~CalWORKs, ~~CHC~~

Management Range: I8

~~Board Approved: 06/20/2019~~ Pending Board Approval 08/13/2026

P. I|3

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job; however, any additional duties will be reasonably related to this class.*

### SUMMARY DESCRIPTION

Under the general direction of the ~~appropriate administrator~~Vice President of Student Services, the Director of EOPS/~~CARE~~ & ~~CalWORKS~~CalWORKs, ~~CHC~~ plans, directs, supervises and manages the college Extended Opportunity Programs and Services (EOPS), Cooperative Agencies Resources for Education (CARE), Workforce Readiness Training/~~CalWORKS~~CalWORKs, and special outreach and support ~~activities~~activities directed at underrepresented populations.

### REPRESENTATIVE DUTIES

*The following duties are typical for this classification.*

1. Plans, directs, supervises, evaluates and manages the college EOPS/~~CARE~~, ~~CalWORKS~~CalWORKs and other special outreach and support activities directed at disadvantaged and/or underrepresented populations.
2. Prepares and implements required annual EOPS/~~CARE~~, ~~CalWORKS~~CalWORKs and/or special outreach and support plans within state and local guidelines.
3. Develops, coordinates and administers the EOPS/~~CARE~~ and ~~CalWORKS~~CalWORKs budgets, monitors and controls expenditures.
4. Assures accurate documentation of EOPS/~~CARE~~ and ~~CalWORKS~~CalWORKs fiscal records, student records and evaluation data. Prepares and submits required state and institutional fiscal and accounting reports.
5. Develops and solicits grants and other external funding sources for EOPS/~~CARE~~, ~~CalWORKS~~CalWORKs and other special outreach and support programs.
6. Maintains and develops, with the EOPS/~~CARE~~ and ~~CalWORKS~~CalWORKs counseling faculty, strategies to deliver effective assessment, orientation, counseling, guidance services and educational programs to EOPS/~~CARE~~ and ~~CalWORKS~~CalWORKs students.
7. Coordinates services with college departments and programs such as ESL, Tutorial Services, DSP&S and Financial Aid, and with public and private agencies serving low-income groups.
8. Provides personal, social and academic counseling services to EOPS, CARE and ~~CalWORKS~~CalWORKs students as needed in support of EOPS/~~CARE~~ and ~~CalWORKS~~CalWORKs counseling faculty.
9. Participates in the development of newsletters, brochures, forms, manuals and other appropriate information about EOPS/~~CARE~~ and ~~CalWORKS~~CalWORKs programs. Participates in EOPS/~~CARE~~ and ~~CalWORKS~~CalWORKs college/district strategic planning, program reviews and self-study process.
10. Provides guidance for internal and external program audits and reviews.
11. Ensures compliance with EOPS Title V State Regulations and college/district policies as related to EOPS/~~CARE~~ and ~~CalWORKS~~CalWORKs.



## Director of EOPS, CARE & CalWORKS

Management Range: I8

Board Approved: 06/20/2019 Pending Board Approval 08/13/2026

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12. Manages and provides leadership for EOPS, CARE and CalWORKS outreach activities, including the development of liaisons with high schools, community service agencies and alternative educational settings in order to increase the enrollment of nontraditional and low-income students.
13. Participates in a variety of meetings in support of EOPS, CARE and CalWORKS programs and activities, organizes the EOPS, CARE and CalWORKS Advisory Committee and represents the college at local, regional and state-wide activities, meetings and conferences.
- 13-14. Anticipates, prevents, and resolves difficult and sensitive inquiries, conflicts, and complaints.
- 14-15. Supervises, directs, trains and evaluates assigned faculty and staff.
- 15-16. Serves on campus-wide committees as assigned.
- 16-17. Performs other related duties as assigned.

### MINIMUM QUALIFICATIONS

*The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.*

#### Knowledge of:

- Operational characteristics, services, and activities of comprehensive EOPS, CARE, and CalWORKS programs.
- California Community College philosophy and mission.
- Pertinent federal, state, and local laws, codes, and Title 5 regulations, including Title 5 and Education Codes applicable to EOPS, CARE and CalWORKS programs.
- Principles and practices of Curriculum development.
- Principles and practices of Instructional theory and program evaluation.
- Counseling and guidance principles and techniques.
- Academic requirements for community college and transfer institutions.
- Student recruitment, retention and orientation programs that serve traditionally underrepresented students and educationally under-prepared students with language, social or economic disadvantages.
- Organization and supervision principles Principles and practices of organization, supervision, training, and performance evaluation.
- Principles and practices of budget preparation and administration Budgetary management.

#### Ability to:

- Oversee and participate in the management of comprehensive EOPS, CARE, and CalWORKS programs.
- Communicate effectively both orally and in writing.
- Work collaboratively and establish and maintain effective working relationships with students, faculty, and staff from diverse academic, cultural, ethnic and socioeconomic backgrounds.
- Prepare narrative, numerical and statistical data reports.



## Director of EOPS/~~CARE~~ & ~~CalWORKS~~CalWORKs, **CHC**

Management Range: I8

~~Board Approved: 06/20/2019~~ Pending Board Approval 08/13/2026

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- Maintain confidentiality.
- Interpret and apply California Education Code, Title 5, and applicable federal, ~~and state,~~ and local policies, laws, and regulations ~~and policies~~ relating to assigned programs.

**Education and Experience Guidelines** – *Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:*

### **Education:**

- Master's degree in counseling, rehabilitation counseling, clinical psychology, counseling psychology, guidance counseling, educational counseling, social work, or career development, or the equivalent, including or supplemented by a minimum of six units of college-level course work predominantly relating to ethnic minorities or persons handicapped by educational, language or social disadvantages.

### **Experience:**

- Two (2) years of experience within the last four (4) years or the equivalent in the management or administration of educational programs, community organizations, government programs, or private industry in which the applicant dealt predominantly with ethnic minorities or persons handicapped by language, social or economic disadvantages **OR** as a community college EOPS counselor or EOPS instructor, **OR** have comparable experience in working with disadvantaged clientele.

## **PHYSICAL DEMANDS AND WORKING ENVIRONMENT**

*The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.*

**Environment:** Work is performed primarily in a standard office setting; occasionally travel from site to site.

**Physical:** Primary functions require sufficient physical ability and mobility to work in an office setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information.

**Vision:** See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents; and to operate assigned equipment.

**Hearing:** Hear in the normal audio range with or without correction.



## Executive Director, Economic Development & Corporate Training (EDCT)

Management Range: 25

~~Board Approved: 06/13/2017~~ Pending Board Approval 08/13/2026

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Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job; however, any additional duties will be reasonably related to this class.

### SUMMARY DESCRIPTION

Under the direction of the appropriate administrator, the Executive Director, Economic Development & Corporate Training will support the plans developed by the district colleges and work within the Inland Empire region to promote economic and workforce development. In fulfilling this assignment, the Executive Director will serve on multiple committees and assist in various capacities to provide leadership and guidance for the coordination, development, marketing, delivery, and management of Economic Development, Corporate Training, Technology and Strategic Partnerships.

### REPRESENTATIVE DUTIES

The following duties are typical for this classification.

1. Provides strategic leadership for the planning, development, implementation, evaluation, and promotion of Districtwide Economic Development and Corporate Training (EDCT) programs, services, partnerships, and initiatives that support college priorities, employer needs, and regional workforce and economic development goals.
2. Secures—Identifies pursues, secures, and manages funding, contracts, grants, and related resources to support funding and manages the Corporate Training & Contract Education programs offered through EDCT.
3. Develops, negotiates, administers, and monitors contracts, agreements, memoranda of understanding, and training proposals related to corporate training, contract education, economic development, and workforce partnerships.
4. Ensures EDCT programs, training and services align with and support District and college strategic plans, workforce priorities, and the District's mission.
5. Serves—Represents the District on regional, and state-wide statewide, and other workforce and economic development committees and participates in professional conferences, workshops, meetings, and local, state, regional, and national activities on behalf of the District to advance workforce and economic development initiatives that promote and support the mission of the District.
2. Meets and consults with administrators, faculty, staff, students, employers, community partners, and the general public regarding assigned programs, services, partnerships, and related activities.
7. Serves as a member of the on district District-level standing and ad hoc committees associated with related to economic development, workforce development, community development partnerships, and career technical education to strengthen the collaborative relationship between EDCT and the colleges.
3. Provides leadership in promoting student access to applicable college instructional programs, workforce training opportunities, career pathways, and employment-related programs across the District.
4. Manages and supports special initiatives sponsored through the State Chancellor's Office such as Deputy Sector Navigator, IDRC training grants, and supports College K-12 grants and partnerships related Secondary Education to Post-Secondary Education Career Pathways projects as developed through campus' college local shared governance processes.
5. In collaboration with college leadership and faculty, provides leadership and support for identifying, pursuing, and implementing in the District for securing Strong Workforce Program (SWP) and other competitive funding opportunities through the Inland Empire/Desert Region Consortia and provides support to campuses/faculty



## Executive Director, Economic Development & Corporate Training (EDCT)

Classified Range: 25

Board Approved: 06/13/2017 Pending Board Approval 08/13/2026

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implementation of SWP local share funding as appropriate.

11. Interacts-Develops and maintains relationships with public and private employers to develop major grant partnerships, apprenticeship programs, promotes Strong Workforce job development initiatives, and apprenticeship programs that have been approved through campus' college local curriculum processed.
- 6-12. Develops and maintains ongoing involvement in the community; initiates and strengthens partnerships with business, industry, education, public agencies, and community organizations to enhance programs and services offered by EDCT.
- 7-13. Effectively meetAssesses community and industry needs; by developing-develops and coordinating coordinates contract and not-for credit; partnerships on behalf of EDCT, and provides support to college faculty who are developing in the development of related credit and non-credit and for credit programs when requested.
14. Provides leadership in-for the planning, management, coordination, marketing, and delivery, and evaluation of contract training programs offered through EDCT.
- 8-15. Evaluates program effectiveness using enrollment, completion, employer satisfaction, revenue, expenditure, placement, and other performance data; recommends improvements to strengthen program outcomes.
- 9-16. Provides leadership in the preparation of program review documents, department plans, goals, budget priorities, and resource allocation recommendations and establishes planning and budgeting priorities for the department.
17. Responsible for Oversees the preparation and submission of all reports related to managed programs, grants, contracts, and initiatives; develops and implements strategies and systems for management control, record keeping record keeping, client tracking, priority setting, compliance monitoring, and reporting, and in addition to other functions to manage the changing resources and responsibilities of the department.
18. Ensures compliance with applicable District policies, grant requirements, contract provisions, reporting deadlines, and state and federal regulations related to assigned programs and funding sources.
- 10-19. Selects, trains, supervises, evaluates, and provides work direction to assigned staff.
- 11-20. Anticipates, prevents and resolves difficult and sensitive inquiries, conflicts and complaints.
- 12-21. Performs other duties as assigned.

### MINIMUM QUALIFICATIONS

*The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.*

#### Knowledge of:

- Corporate training, professional development and community education programs.
- State Chancellors Office Strong Workforce Program.
- Title V, and college governance, pertinent federal, state, and local laws, codes, and regulations.
- Coordination and management of contract education credit, non-credit and not-for-credit programs in a community college setting.
- Regional, state and federal grant request and administration procedures.
- Principles and practices of program development and administration.





## Executive Director, Economic Development & Corporate Training (EDCT)

Classified Range: 25

~~Board Approved: 06/13/2017~~ Pending Board Approval 08/13/2026

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- Principles and practices of budget preparation, management, administration and reporting.
- ~~• Proficiency with computer skills including, but not limited to, word processing, spreadsheets, email and database.~~
- Methods and techniques in advertising and marketing.
- Principles and practices in designing, developing and implementing effective, integrated programs and services.
- ~~• Personnel management, supervision and evaluation.~~
- Oral and written language skills to prepare reports and professional correspondence.
- Principles of supervision, training and human relations skills to conduct performance reviews, deliver presentations, and convey technical information to a variety of audiences.
- ~~• Pertinent federal, state, and local laws, codes, and regulations relating to the program area.~~
- Dynamics of a culturally and economically diverse community, its education and retraining needs.
- ~~• Methods and techniques in advertising and marketing.~~
- ~~• Knowledge of designing, developing, and implementing effective, integrated programs and services.~~

### Ability to:

- Plan, direct, and ~~control~~ oversee all activities of department staff.
- Develop and implement marketing strategies.
- Interpret and apply Federal, State, County and District rules, regulations, policies and procedures.
- ~~• Direct and manage assignments.~~
- ~~• Prepare written reports and oral presentation.~~
- ~~• Communicate effectively both orally and in writing.~~
- Develop and maintain cooperative relationships with internal and external constituencies ~~local and regional employers, agencies and governmental entities.~~
- ~~• Supervise, train and evaluate staff.~~
- ~~• Effectively manage resources.~~
- ~~• Participate in the selection and recommendation, supervision, training, and evaluation of staff.~~
- ~~• Participate in the development and administration of goals, objectives, and procedures for assigned area.~~
- Gather and analyze data and situations and make appropriate decisions.
- Prepare and present comprehensive, concise, clear oral and written reports.
- Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals.
- ~~• Learn, interpret and apply California Education Code, Title 5, federal, state, and local policies, laws and regulations as it relates to the position.~~
- Demonstrate a sensitivity to, and understanding of the diverse academic, socioeconomic, cultural and ethnic backgrounds of community college students and personnel, including those with physical or learning disabilities.
- ~~• Work cooperatively and productively with internal and external constituencies.~~
- Advocate for collegiality, staff, cohesiveness and other core values of the institution.
- Demonstrate professionalism, fairness, honesty, courtesy, patience and tact in all aspects of the performance of duties and working relationships.
- ~~• Provide leadership based on ethics and principles as they relate to adult education program services, functions and operations.~~

| RANGE | POSITION                                                                                                                                                                                                                                                                                                                                                                                         | STEP          |               |               |               |               |               |               |               |               |               |
|-------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
|       |                                                                                                                                                                                                                                                                                                                                                                                                  | A             | B             | C             | D             | E             | F             | G             | H             | I             | J             |
| 1     |                                                                                                                                                                                                                                                                                                                                                                                                  |               |               |               |               |               |               |               |               |               |               |
| 2     |                                                                                                                                                                                                                                                                                                                                                                                                  |               |               |               |               |               |               |               |               |               |               |
| 3     |                                                                                                                                                                                                                                                                                                                                                                                                  |               |               |               |               |               |               |               |               |               |               |
| 4     |                                                                                                                                                                                                                                                                                                                                                                                                  |               |               |               |               |               |               |               |               |               |               |
| 5     |                                                                                                                                                                                                                                                                                                                                                                                                  |               |               |               |               |               |               |               |               |               |               |
| 6     | <ul style="list-style-type: none"> <li>Assistant Manager, Workforce Development</li> <li>Caltrans Work Crew Supervisor</li> <li>Tool Room Supervisor</li> </ul>                                                                                                                                                                                                                                  | \$ 73,444.14  | \$ 75,647.50  | \$ 77,917.43  | \$ 80,254.98  | \$ 82,663.28  | \$ 85,142.31  | \$ 87,697.29  | \$ 90,328.21  | \$ 94,845.19  | \$ 99,586.88  |
| 7     |                                                                                                                                                                                                                                                                                                                                                                                                  | \$ 77,118.48  | \$ 79,432.11  | \$ 81,815.43  | \$ 84,269.50  | \$ 86,797.43  | \$ 89,401.30  | \$ 92,083.19  | \$ 94,845.19  | \$ 99,586.88  | \$ 104,565.75 |
| 8     | <ul style="list-style-type: none"> <li>Circulation Supervisor</li> <li>Custodial Supervisor</li> </ul>                                                                                                                                                                                                                                                                                           | \$ 80,972.79  | \$ 83,401.89  | \$ 85,904.85  | \$ 88,482.72  | \$ 91,137.56  | \$ 93,871.47  | \$ 96,686.52  | \$ 99,586.88  | \$ 104,565.75 | \$ 109,794.30 |
| 9     | <ul style="list-style-type: none"> <li>Printing &amp; Graphic Services Supervisor</li> </ul>                                                                                                                                                                                                                                                                                                     | \$ 85,021.64  | \$ 87,572.45  | \$ 90,200.25  | \$ 92,906.07  | \$ 95,693.04  | \$ 98,564.26  | \$ 101,520.80 | \$ 104,566.79 | \$ 109,795.34 | \$ 115,285.01 |
| 10    | <ul style="list-style-type: none"> <li>Apprenticeship Program Administrator</li> <li>Aquatics Director</li> <li>Braille Program Manager</li> <li>College Corps Program Manager</li> <li>Community Engagement Manager, KVCR</li> <li>Food Services Supervisor</li> <li>Maintenance &amp; Grounds Supervisor</li> <li>Manager, Workforce Development</li> <li>Police Compliance Manager</li> </ul> | \$ 89,272.30  | \$ 91,951.08  | \$ 94,708.91  | \$ 97,551.01  | \$ 100,477.38 | \$ 103,492.16 | \$ 106,596.42 | \$ 109,795.34 | \$ 115,285.01 | \$ 121,049.31 |
| 11    | <ul style="list-style-type: none"> <li>Project Administrator, Career Education</li> </ul>                                                                                                                                                                                                                                                                                                        | \$ 93,737.27  | \$ 96,550.24  | \$ 99,445.40  | \$ 102,428.98 | \$ 105,502.02 | \$ 108,666.62 | \$ 111,926.92 | \$ 115,285.01 | \$ 121,049.31 | \$ 127,100.73 |
| 12    | <ul style="list-style-type: none"> <li>Assistant Director of Development</li> </ul>                                                                                                                                                                                                                                                                                                              | \$ 98,422.78  | \$ 101,375.15 | \$ 104,416.99 | \$ 107,550.38 | \$ 110,777.39 | \$ 114,100.10 | \$ 117,523.73 | \$ 121,049.31 | \$ 127,100.73 | \$ 133,455.93 |
| 13    | <ul style="list-style-type: none"> <li>Manager, Marketing and Media</li> <li>Manager, Regional Employer Engagement</li> </ul>                                                                                                                                                                                                                                                                    | \$ 103,345.48 | \$ 106,445.58 | \$ 109,638.26 | \$ 112,928.73 | \$ 116,315.94 | \$ 119,805.11 | \$ 123,399.35 | \$ 127,100.73 | \$ 133,455.93 | \$ 140,129.45 |
| 14    | <ul style="list-style-type: none"> <li>Business Services Administrator</li> <li>Community Engagement Manager, KVCR</li> <li>Director, Child Development Center</li> <li>Director, Workforce Development</li> <li>Manager, CalWORKs &amp; Workforce Development</li> <li>Manager, Production</li> <li>Payroll Manager</li> </ul>                                                                  | \$ 108,512.65 | \$ 111,768.79 | \$ 115,120.64 | \$ 118,574.43 | \$ 122,132.26 | \$ 125,795.16 | \$ 129,568.32 | \$ 133,455.93 | \$ 140,129.45 | \$ 147,135.87 |
| 15    |                                                                                                                                                                                                                                                                                                                                                                                                  | \$ 113,936.78 | \$ 117,355.20 | \$ 120,876.62 | \$ 124,503.10 | \$ 128,237.78 | \$ 132,085.85 | \$ 136,048.35 | \$ 140,129.45 | \$ 147,135.87 | \$ 154,491.83 |
| 16    | <ul style="list-style-type: none"> <li>Emergency, Compliance, Risk and Safety Administrator</li> <li>Police Sergeant</li> </ul>                                                                                                                                                                                                                                                                  | \$ 119,635.54 | \$ 123,224.58 | \$ 126,920.76 | \$ 130,727.22 | \$ 134,650.19 | \$ 138,689.68 | \$ 142,849.83 | \$ 147,135.87 | \$ 154,491.83 | \$ 162,217.10 |

| RANGE | POSITION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | STEP          |               |               |               |               |               |               |               |               |               |
|-------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
|       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | A             | B             | C             | D             | E             | F             | G             | H             | I             | J             |
| 17    | <ul style="list-style-type: none"> <li>Associate Director, Fiscal Services</li> <li>Associate Director, Human Resources</li> <li>Associate Director of Legislative &amp; Community Relations</li> <li>Campus Director of Marketing, Creative Services &amp; Public Affairs</li> <li>Campus Project Manager</li> <li>Director, Alternative Text Production Center</li> <li>Director, Economic Development Corporate Training</li> <li>Director, Library and Learning Support Services</li> <li>Director, Police Academy</li> <li>Director, Television</li> <li>Director, Workforce Development DSN ICT</li> <li>Director of Audits and Analysis</li> <li>Director of Enterprise Application Systems</li> <li>Distance Education Director</li> <li>Facilities Project Manager</li> <li>Head Football Coach</li> <li>Local Business Outreach Administrator - Measure CC</li> <li>Manager, Programming – KVCR TV/FM</li> <li>Enterprise Technology Project Manager</li> </ul> | \$ 125,616.23 | \$ 129,384.19 | \$ 133,264.51 | \$ 137,263.42 | \$ 141,380.93 | \$ 145,623.27 | \$ 149,992.53 | \$ 154,491.83 | \$ 162,217.10 | \$ 170,328.32 |
| 18    | <ul style="list-style-type: none"> <li>College Director, Technology Services</li> <li>Development Director</li> <li>Director of Athletics</li> <li>Director of Operations</li> <li>Director, Admissions &amp; Records</li> <li><del>Director, Development &amp; Strategic Relations – KVCR</del></li> <li><del>Director, EOPS &amp; CARE, &amp; CalWORKs (SBVC)</del></li> <li>Director, EOPS/CARE &amp; CalWORKs</li> <li>Director, Financial Aid and Scholarships</li> <li>Director, Grants &amp; Administration</li> <li>Director, MESA</li> <li>Director, Outreach &amp; Educational Partnerships</li> <li>Director, Secondary Educational Partnerships (SBVC)</li> <li>Director, STEM-MESA</li> <li>Director, Student Health Services</li> <li>Director, Transfer, Career, and Employment Services</li> </ul>                                                                                                                                                        | \$ 131,897.56 | \$ 135,854.86 | \$ 139,929.71 | \$ 144,127.32 | \$ 148,450.81 | \$ 152,904.33 | \$ 157,492.06 | \$ 162,217.10 | \$ 170,328.32 | \$ 178,844.21 |

| RANGE | POSITION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | STEP          |               |               |               |               |               |               |               |               |               |
|-------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
|       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | A             | B             | C             | D             | E             | F             | G             | H             | I             | J             |
| 19    | <ul style="list-style-type: none"> <li>Associate Director of Bond Program Planning and Construction</li> <li>Associate Director of Facilities Planning, Sustainability &amp; Construction</li> <li><del>Director, Corporate &amp; Strategic Relations - KVCR</del></li> <li>Director, Development &amp; Community Relations</li> <li><del>Director, Development, Strategic Relations &amp; Operations - KVCR</del></li> <li>Director, Facilities, Maintenance &amp; Operations</li> <li>Director of Institutional Advancement</li> <li>Director, KVCR Broadcast Media Systems</li> <li>Director, Security and User Services</li> <li>Director, Student Accessibility Services (SAS), SBVC</li> <li>Director, Student Accessibility Services and Health &amp; Wellness Center, CHC</li> <li>Director, Student Life</li> <li>District, Director of Grants</li> </ul> | \$ 138,492.02 | \$ 142,646.98 | \$ 146,925.73 | \$ 151,333.48 | \$ 155,873.35 | \$ 160,549.50 | \$ 165,366.09 | \$ 170,327.28 | \$ 178,843.17 | \$ 187,785.59 |
| 20    | <ul style="list-style-type: none"> <li>Director of Administrative Application Systems</li> <li>District Director, Technology Services</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | \$ 145,415.21 | \$ 149,778.23 | \$ 154,271.29 | \$ 158,898.54 | \$ 163,666.24 | \$ 168,576.45 | \$ 173,633.35 | \$ 178,843.17 | \$ 187,785.59 | \$ 197,175.34 |
| 21    | <ul style="list-style-type: none"> <li>Associate Dean, Instruction</li> <li><del>Associate Dean, Kinesiology, Health and Intercollegiate Athletics</del></li> <li>Associate Dean, Noncredit &amp; Adult Education</li> <li><del>Associate Dean, Nursing Services</del></li> <li>Associate Dean, Public Safety/<del>Allied Health</del> (CHC)</li> <li>Associate Dean, Student Health and Wellness</li> <li>Associate Dean, Student Support Services</li> <li>Business Manager</li> <li>Director of Employee Wellness, Professional Learning and EEO Compliance</li> <li>Director, Fiscal Services</li> <li>Director, Human Resources &amp; Payroll</li> <li>Director, Human Resources, EEO and Labor Relations</li> <li>District Director of Research, Planning &amp; Institutional Effectiveness</li> <li>Police Lieutenant</li> </ul>                            | \$ 152,686.91 | \$ 157,268.39 | \$ 161,986.15 | \$ 166,845.39 | \$ 171,851.32 | \$ 177,006.00 | \$ 182,316.74 | \$ 187,785.59 | \$ 197,175.34 | \$ 207,034.26 |
| 22    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | \$ 160,320.63 | \$ 165,129.94 | \$ 170,083.85 | \$ 175,187.56 | \$ 180,442.12 | \$ 185,855.84 | \$ 191,431.84 | \$ 197,175.34 | \$ 207,034.26 | \$ 217,385.25 |

| RANGE | POSITION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | STEP          |               |               |               |               |               |               |               |               |               |
|-------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
|       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | A             | B             | C             | D             | E             | F             | G             | H             | I             | J             |
| 23    | <ul style="list-style-type: none"> <li>Chief of Police</li> <li>Dean, Student Services</li> <li>Dean of Academic Success, Grants and Learning Services (SBVC)</li> <li>Dean of Nursing and Allied Health</li> <li>Dean of Research, Planning, &amp; Institutional Effectiveness</li> <li>Dean of Research, Planning, &amp; Institutional Effectiveness with Grants Oversight</li> <li>District Dean, Educational and Student Support Services</li> <li>Division Dean (Instructional)</li> <li>Division Dean (Non-Instructional)</li> <li>Executive Development Director</li> <li>Executive Director, Institutional Advancement and Foundation</li> <li>Senior Director of Employee Relations, Risk Management, Police &amp; College Services</li> </ul> | \$ 168,339.27 | \$ 173,388.88 | \$ 178,591.42 | \$ 183,947.93 | \$ 189,466.72 | \$ 195,150.92 | \$ 201,004.69 | \$ 207,035.30 | \$ 217,387.33 | \$ 228,255.34 |
| 24    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | \$ 176,755.29 | \$ 182,057.70 | \$ 187,519.28 | \$ 193,145.22 | \$ 198,939.69 | \$ 204,907.89 | \$ 211,055.02 | \$ 217,387.33 | \$ 228,255.34 | \$ 239,668.48 |
| 25    | <ul style="list-style-type: none"> <li>Executive Dean</li> <li>Executive Director, Business and Fiscal Services</li> <li>Executive Director, Economic Development &amp; Corporate Training (EDCT)</li> <li>Executive Director, Facilities, Planning, Sustainability &amp; Construction</li> <li>Executive Director, Human Resources, Employment Services, Retirement, &amp; Payroll Services</li> <li>Executive Director, Research Planning Institutional Effectiveness</li> <li>Executive Director, KVCR</li> </ul>                                                                                                                                                                                                                                    | \$ 185,592.64 | \$ 191,161.37 | \$ 196,895.50 | \$ 202,803.36 | \$ 208,888.08 | \$ 215,153.81 | \$ 221,607.83 | \$ 228,255.34 | \$ 239,668.48 | \$ 251,651.69 |
| 26    | <ul style="list-style-type: none"> <li>Chief Technology Officer</li> <li>Vice President, Administrative Services</li> <li>Vice President, Instruction</li> <li>Vice President, Student Services</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | \$ 194,873.16 | \$ 200,719.64 | \$ 206,740.90 | \$ 212,943.17 | \$ 219,330.61 | \$ 225,910.51 | \$ 232,688.06 | \$ 239,668.48 | \$ 251,651.69 | \$ 264,234.12 |

## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Dr. Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Dr. Diana Z. Rodriguez, Chancellor

**PREPARED BY:** Kristina Hannon, Vice Chancellor, Human Resources, Police Services, Emergency/Employee Risk Management & Payroll Services

**DATE:** August 13, 2026

**SUBJECT:** Consideration of Approval of Management Tuition Reimbursement

### **RECOMMENDATION**

It is recommended that the Board of Trustees approve tuition reimbursement for the following management employees:

- Edwin Carbajal to pursue a Master of Education in Law Enforcement and Public Safety Leadership from the University of San Diego.

### **OVERVIEW**

Edwin Carbajal is the District Police Sergeant at DSO and plans to start this program in summer 2026.

### **ANALYSIS**

This request is in compliance with Administrative Procedure 7260 which allows that Classified Supervisors shall be eligible for tuition cost reimbursement from an accredited institution and that all courses for which a manager is seeking reimbursement be approved by the Board of Trustees.

### **SBCCD GOALS**

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution

### **FINANCIAL IMPLICATIONS**

The cost of these reimbursements will be covered by the appropriate General Fund budgets.



## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Dr. Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Kristina Hannon, Vice Chancellor, Human Resources, Police Services, Emergency/Employee Risk Management & Payroll Services

**PREPARED BY:** Dr. Kevin Horan, President, CHC  
Dr. Gilbert Contreras, President, SBVC

**DATE:** August 13, 2026

**SUBJECT:** Consideration of Approval of Non-Instructional Pay for Academic Employees

### **RECOMMENDATION**

It is recommended that the Board of Trustees approve non-instructional pay for academic employees as indicated on the attached.

### **OVERVIEW**

Academic employees will be compensated at the agreed upon non-instructional rate of pay. This compensation is requested due to the periodic need for academic employees to assist with various department research, projects, committee work, or campus/community events.

### **ANALYSIS**

As of July 1, 2025, non-instructional rates of pay are based on the Tentative Agreement by and between SBCCD and the CTA regarding *Article 10 Wages*, which was Board approved May 8, 2025.

### **SBCCD GOALS**

1. Eliminate Barriers to Student Access and Success

### **FINANCIAL IMPLICATIONS**

The cost of the non-instructional pay is included in the appropriate 2026-2027 budgets.







## Non-Instructional Pay for Academic Employees

Submitted for Board Approval August 13, 2026

[v.7.28.2026.p.1|36]

| Employee Name<br>Funding Source                                                                                                                             | Location<br>Assignment | From     | To       | Rate    | Not to<br>Exceed<br>Hours | Not to<br>Exceed<br>Amount | Project                                                                                                                                                             |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|----------|----------|---------|---------------------------|----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Adams, Kathy</b><br>Instruction Office General Fund                                                                                                      | SBVC                   | 08/24/26 | 12/18/26 | \$57.89 | 10                        | \$578.90                   | Instruction for Honors Class                                                                                                                                        |
| <b>Almanza, Blake</b><br>Instruction Office General Fund                                                                                                    | SBVC                   | 08/24/26 | 12/18/26 | \$57.89 | 10                        | \$578.90                   | Instruction for Honors Class                                                                                                                                        |
| <b>Alphonse, Jeff</b><br>Science, Technology,<br>Engineering, and Mathematics<br>- Mathematics, Engineering,<br>Science Achievement Program<br>General Fund | SBVC                   | 08/17/26 | 12/31/26 | \$57.89 | 100                       | \$5,789.00                 | STEM-MESA Faculty Sponsor                                                                                                                                           |
| <b>Arnold, Anita</b><br>Instruction Office General Fund                                                                                                     | SBVC                   | 07/01/26 | 06/30/27 | \$57.89 | 50                        | \$2,894.50                 | Faculty Chair duties required to be performed on campus during the summer, spring, and winter breaks.<br><i>Ratification: Confirming Faculty Chair Selections</i>   |
| <b>Arreola Jauregui, Melissa</b><br>SSSP Categorical                                                                                                        | SBVC                   | 08/24/26 | 12/23/26 | \$72.97 | 324                       | \$23,642.28                | Adjunct Counseling                                                                                                                                                  |
| <b>Arreola Jauregui, Melissa</b><br>Instructional Categorical or<br>DUAL ENROLLMENT                                                                         | SBVC                   | 07/01/26 | 08/21/26 | \$70.65 | 144                       | \$10,173.60                | Adjunct Counseling<br><i>Ratification: correction to previously submitted May 2026 Board item, submitting increase of not to exceed hours of 144 instead of 96.</i> |
| <b>Arreola-Jauregui, Melissa</b><br>K-16 Healthcare Grant                                                                                                   | SBVC                   | 08/24/26 | 12/18/26 | \$72.97 | 300                       | \$21,891.00                | Adjunct Counselor Dual Enrollment                                                                                                                                   |



## Non-Instructional Pay for Academic Employees

Submitted for Board Approval August 13, 2026

[v.7.28.2026.p.2|36]

| Employee Name<br>Funding Source                            | Location<br>Assignment | From     | To       | Rate    | Not to<br>Exceed<br>Hours | Not to<br>Exceed<br>Amount | Project                                                                                                                                                             |
|------------------------------------------------------------|------------------------|----------|----------|---------|---------------------------|----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Assumma, Michael</b><br>Instruction Office General Fund | SBVC                   | 07/01/26 | 06/30/27 | \$57.89 | 100                       | \$5,789.00                 | Faculty Chair duties required to be performed on campus during the summer, spring, and winter breaks.<br><i>Ratification: Confirming Faculty Chair Selections</i>   |
| <b>Barnett, Kellie</b><br>Instruction Office General Fund  | SBVC                   | 07/01/26 | 06/30/27 | \$57.89 | 50                        | \$2,894.50                 | Faculty Chair duties required to be performed on campus during the summer, spring, and winter breaks.<br><i>Ratification: Confirming Faculty Chair Selections</i>   |
| <b>Batalo, Mandi</b><br>Instruction Office General Fund    | SBVC                   | 07/01/26 | 06/30/27 | \$57.89 | 100                       | \$5,789.00                 | Faculty Chair duties required to be performed on campus during the summer, spring, and winter breaks.<br><i>Ratification: Confirming Faculty Chair Selections</i>   |
| <b>Batalo, Mandi</b><br>Pathways to Success Grant          | SBVC                   | 07/01/26 | 09/30/26 | \$57.89 | 214                       | \$12,388.46                | Pathways to Success Faculty Lead<br><br><i>Ratification: This item didn't make it to the June board deadline and there is no July board date offered.</i>           |
| <b>Bernardo, Yecica</b><br>SSSP Categorical                | SBVC                   | 08/24/26 | 12/23/26 | \$72.97 | 324                       | \$23,642.28                | Adjunct Counseling                                                                                                                                                  |
| <b>Bernardo, Yecica</b><br>Instructional Categorical       | SBVC                   | 07/01/26 | 08/21/26 | \$72.97 | 144                       | \$10,507.68                | Adjunct Counseling<br><i>Ratification: correction to previously submitted May 2026 Board item, submitting increase of not to exceed hours of 144 instead of 96.</i> |



## Non-Instructional Pay for Academic Employees

Submitted for Board Approval August 13, 2026

[v.7.28.2026.p.3|36]

| Employee Name<br>Funding Source                                | Location<br>Assignment | From     | To       | Rate    | Not to<br>Exceed<br>Hours | Not to<br>Exceed<br>Amount | Project                                                                                                                                                                                                  |
|----------------------------------------------------------------|------------------------|----------|----------|---------|---------------------------|----------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Blacksher, Anthony</b><br>Instruction Office General Fund   | SBVC                   | 07/01/26 | 06/30/27 | \$57.89 | 100                       | \$5,789.00                 | Faculty Chair duties required to be performed on campus during the summer, spring, and winter breaks.<br><i>Ratification: Confirming Faculty Chair Selections</i>                                        |
| <b>Blacksher, Anthony</b><br>Instruction Office General Fund   | SBVC                   | 08/24/26 | 12/18/26 | \$57.89 | 10                        | \$578.90                   | Instruction for Honors Class                                                                                                                                                                             |
| <b>Blandford, Amy</b><br>Instruction Office General Fund       | SBVC                   | 07/06/26 | 08/13/26 | \$57.89 | 10                        | \$578.90                   | Instruction for Honors Class<br><i>Ratification-We overlooked this summer honors class.</i>                                                                                                              |
| <b>Bowyer, Rumeisha</b><br>SSSP Categorical                    | SBVC                   | 08/24/26 | 12/23/26 | \$70.65 | 324                       | \$22,890.60                | Adjunct Counseling                                                                                                                                                                                       |
| <b>Bowyer, Rumeisha</b><br>Instructional Categorical           | SBVC                   | 07/01/26 | 08/21/26 | \$68.33 | 144                       | \$9,839.52                 | Adjunct Counseling<br><i>Ratification: correction to previously submitted May 2026 Board item, submitting increase of not to exceed hours of 144 instead of 96.</i>                                      |
| <b>Brown, Janeth</b><br>CalWORKs Categorical                   | SBVC                   | 08/24/26 | 12/23/26 | \$72.97 | 324                       | \$23,642.28                | Adjunct Counseling                                                                                                                                                                                       |
| <b>Brown, Janeth</b><br>CalWORKs Categorical                   | SBVC                   | 07/01/26 | 08/21/26 | \$72.97 | 184                       | \$13,426.48                | Adjunct Counseling<br><i>Ratification: correction to previously submitted May 2026 Board item: submitting increase of not to exceed hours of 184 instead of 96 and new funding source from CalWORKs.</i> |
| <b>Burns-Peters, Davena</b><br>Instruction Office General Fund | SBVC                   | 07/01/26 | 08/14/26 | \$57.89 | 40                        | \$2,315.60                 | Distance Education Planning                                                                                                                                                                              |



## Non-Instructional Pay for Academic Employees

### Submitted for Board Approval August 13, 2026

[v.7.28.2026.p.4|36]

| Employee Name<br>Funding Source                                    | Location<br>Assignment | From     | To       | Rate    | Not to<br>Exceed<br>Hours | Not to<br>Exceed<br>Amount | Project                                                                                                                                                             |
|--------------------------------------------------------------------|------------------------|----------|----------|---------|---------------------------|----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Burns-Peters, Davena</b><br>Instruction Office General Fund     | SBVC                   | 07/01/26 | 06/30/27 | \$57.89 | 100                       | \$5,789.00                 | Faculty Chair duties required to be performed on campus during the summer, spring, and winter breaks.<br><i>Ratification: Confirming Faculty Chair Selections</i>   |
| <b>Cacho, Bryce</b><br>Instruction Office General Fund             | SBVC                   | 07/01/26 | 06/30/27 | \$57.89 | 50                        | \$2,894.50                 | Faculty Chair duties required to be performed on campus during the summer, spring, and winter breaks.<br><i>Ratification: Confirming Faculty Chair Selections</i>   |
| <b>Caldwell-Betties, Melita</b><br>Instruction Office General Fund | SBVC                   | 07/01/26 | 06/30/27 | \$57.89 | 100                       | \$5,789.00                 | Faculty Chair duties required to be performed on campus during the summer, spring, and winter breaks.<br><i>Ratification: Confirming Faculty Chair Selections</i>   |
| <b>Carlos, Christopher</b><br>Instruction Office General Fund      | SBVC                   | 07/01/26 | 06/30/27 | \$57.89 | 100                       | \$5,789.00                 | Faculty Chair duties required to be performed on campus during the summer, spring, and winter breaks.<br><i>Ratification: Confirming Faculty Chair Selections</i>   |
| <b>Castillo, Michelle</b><br>BSI Categorical                       | SBVC                   | 08/24/26 | 12/23/26 | \$68.33 | 324                       | \$22,138.92                | Adjunct Counseling                                                                                                                                                  |
| <b>Castillo, Michelle</b><br>BSI Categorical                       | SBVC                   | 07/01/26 | 08/21/26 | \$68.33 | 160                       | \$10,932.80                | Adjunct Counseling<br><i>Ratification: correction to previously submitted May 2026 Board item, submitting increase of not to exceed hours of 144 instead of 96.</i> |



## Non-Instructional Pay for Academic Employees

Submitted for Board Approval August 13, 2026

[v.7.28.2026.p.5]36]

| Employee Name<br>Funding Source                                    | Location<br>Assignment | From     | To       | Rate    | Not to<br>Exceed<br>Hours | Not to<br>Exceed<br>Amount | Project                                                                                                                                                           |
|--------------------------------------------------------------------|------------------------|----------|----------|---------|---------------------------|----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Castro, Anthony</b><br>Instruction Office General Fund          | SBVC                   | 07/01/26 | 06/30/27 | \$57.89 | 100                       | \$5,789.00                 | Faculty Chair duties required to be performed on campus during the summer, spring, and winter breaks.<br><i>Ratification: Confirming Faculty Chair Selections</i> |
| <b>Che, Yon</b><br>Instruction office general fund                 | SBVC                   | 08/24/26 | 12/18/26 | \$57.89 | 10                        | \$578.90                   | Individual instruction for Honors students                                                                                                                        |
| <b>Chencharick, John</b><br>Extended Police Academy Fund           | SBVC                   | 08/22/26 | 12/30/26 | \$57.89 | 422                       | \$24,429.58                | Police Academy Backup Coordinator                                                                                                                                 |
| <b>Chencharick, John</b><br>Extended Police Academy Fund           | SBVC                   | 01/02/27 | 05/23/27 | \$57.89 | 422                       | \$24,429.58                | Police Academy Backup Coordinator                                                                                                                                 |
| <b>Chou, Jesse</b><br>Instruction Office General Fund              | SBVC                   | 08/24/26 | 12/18/26 | \$57.89 | 10                        | \$578.90                   | Computer Science 265 - Honors                                                                                                                                     |
| <b>Coopridier, Kimberly</b><br>Instruction office general fund     | SBVC                   | 07/01/26 | 08/14/26 | \$57.89 | 250                       | \$14,472.50                | Writing Center Faculty Lead Oversight<br><i>Ratification: This item didn't make it to the June board deadline and there is no July board date offered.</i>        |
| <b>Copeland, Mary</b><br>Instruction office general fund           | SBVC                   | 08/24/26 | 12/18/26 | \$57.89 | 10                        | \$578.90                   | Individual instruction for Honors students                                                                                                                        |
| <b>Corrales, Athena</b><br>Rebuilding Nursing Infrastructure Grant | SBVC                   | 07/01/26 | 08/21/26 | \$57.89 | 0                         | \$0.00                     | Apprenticeship Coordinator<br><i>Amendment: To remove hours; work is being reassigned. Originally went to board on 6/11/26.</i>                                   |



## Non-Instructional Pay for Academic Employees

Submitted for Board Approval August 13, 2026

[v.7.28.2026.p.6|36]

| Employee Name<br>Funding Source                                       | Location<br>Assignment | From     | To       | Rate    | Not to<br>Exceed<br>Hours | Not to<br>Exceed<br>Amount | Project                                                                                                                                                           |
|-----------------------------------------------------------------------|------------------------|----------|----------|---------|---------------------------|----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Corrales, Athena</b><br>General Fund                               | SBVC                   | 06/01/26 | 06/30/26 | \$72.97 | 113                       | \$8,245.61                 | Nursing Counselor<br><i>Ratification: Due to start date prior to board approval date.</i>                                                                         |
| <b>Corrales, Athena</b><br>General Fund                               | SBVC                   | 07/01/26 | 08/13/26 | \$72.97 | 123                       | \$8,975.31                 | Nursing Counselor<br><i>Ratification: Due to start date prior to board approval date.</i>                                                                         |
| <b>Corrales, Athena</b><br>General Fund                               | SBVC                   | 08/14/26 | 12/31/26 | \$72.97 | 422                       | \$30,793.34                | Nursing Counselor<br><i>Ratification: Due to start date prior to board approval date.</i>                                                                         |
| <b>Corrales, Athena</b><br>Rebuilding Nursing<br>Infrastructure Grant | SBVC                   | 08/24/26 | 12/31/26 | \$57.89 | 0                         | \$0.00                     | Apprenticeship Coordinator<br><i>Amendment: To remove hours; work is being reassigned. Originally went to board on 6/11/26.</i>                                   |
| <b>Cruz, Alexander</b><br>Instruction Office General Fund             | SBVC                   | 07/01/26 | 06/30/27 | \$57.89 | 100                       | \$5,789.00                 | Faculty Chair duties required to be performed on campus during the summer, spring, and winter breaks.<br><i>Ratification: Confirming Faculty Chair Selections</i> |
| <b>Cuny, Lucas</b><br>Instruction Office General Fund                 | SBVC                   | 07/01/26 | 06/30/27 | \$57.89 | 30                        | \$1,736.70                 | Faculty Chair duties required to be performed on campus during the summer, spring, and winter breaks.<br><i>Ratification: Confirming Faculty Chair Selections</i> |
| <b>Damgen, Carol</b><br>Instruction Office General Fund               | SBVC                   | 08/24/26 | 12/18/26 | \$57.89 | 20                        | \$1,157.80                 | Individual instruction for Honors students                                                                                                                        |
| <b>Davis-Leyva, Jessica</b><br>Off-Campus Funds                       | SBVC                   | 08/24/26 | 12/18/26 | \$68.33 | 300                       | \$20,499.00                | Adjunct Counselor Dual Enrollment                                                                                                                                 |



## Non-Instructional Pay for Academic Employees

### Submitted for Board Approval August 13, 2026

[v.7.28.2026.p.7|36]

| Employee Name<br>Funding Source                                                                  | Location<br>Assignment | From     | To       | Rate    | Not to<br>Exceed<br>Hours | Not to<br>Exceed<br>Amount | Project                                                                                         |
|--------------------------------------------------------------------------------------------------|------------------------|----------|----------|---------|---------------------------|----------------------------|-------------------------------------------------------------------------------------------------|
| <b>Deam, Phylcia</b><br>Mathematics, Engineering,<br>Science Achievement Program<br>General Fund | SBVC                   | 07/01/26 | 08/13/26 | \$72.97 | 96                        | \$7,005.12                 | STEM-MESA Counselor<br><i>Ratification: Due to start date prior<br/>to board approval date.</i> |
| <b>Deam, Phylcia</b><br>Mathematics, Engineering,<br>Science Achievement Program<br>General Fund | SBVC                   | 08/14/26 | 09/10/26 | \$72.97 | 64                        | \$4,670.08                 | STEM-MESA Counselor                                                                             |
| <b>Deam, Phylcia</b><br>STEM-MESA General Fund                                                   | SBVC                   | 07/01/26 | 09/10/26 | \$72.97 | 75                        | \$5,472.75                 | Adjunct Counseling<br><i>Ratification: July - Sept 2026 - 75<br/>hours added</i>                |
| <b>Dennett, Loni</b><br>Disabled Student Programs &<br>Services Categorical Funding              | SBVC                   | 08/17/26 | 12/18/26 | \$72.97 | 391                       | \$28,531.27                | Student Accessibility Services<br>Adjunct Counselor                                             |
| <b>Diaz Chavez, Ericka</b><br>Disabled Student Programs &<br>Services Categorical Funding        | SBVC                   | 08/17/26 | 12/18/26 | \$66.01 | 391                       | \$25,809.91                | Student Accessibility Services<br>Adjunct Counselor                                             |
| <b>Fernandez, Vanessa</b><br>Disabled Student Programs &<br>Services Categorical Funding         | SBVC                   | 08/17/26 | 12/18/26 | \$66.01 | 391                       | \$25,809.91                | Student Accessibility Services<br>Adjunct Counselor                                             |
| <b>Fierro, Marie</b><br>SSSP Categorical                                                         | SBVC                   | 08/24/26 | 12/23/26 | \$72.97 | 324                       | \$23,642.28                | Adjunct Counseling                                                                              |
| <b>Fierro, Marie</b><br>SSSP Categorical                                                         | SBVC                   | 07/01/26 | 08/21/26 | \$72.97 | 120                       | \$8,756.40                 | Adjunct Counseling                                                                              |





## Non-Instructional Pay for Academic Employees

Submitted for Board Approval August 13, 2026

[v.7.28.2026.p.8|36]

| Employee Name<br>Funding Source                                                 | Location<br>Assignment | From     | To       | Rate    | Not to<br>Exceed<br>Hours | Not to<br>Exceed<br>Amount | Project                                                                                                                                                           |
|---------------------------------------------------------------------------------|------------------------|----------|----------|---------|---------------------------|----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Fogle, Melinda</b><br>Instruction Office General Fund                        | SBVC                   | 07/01/26 | 06/30/27 | \$57.89 | 50                        | \$2,894.50                 | Faculty Chair duties required to be performed on campus during the summer, spring, and winter breaks.<br><i>Ratification: Confirming Faculty Chair Selections</i> |
| <b>Fozouni, Daihim</b><br>Instruction Office General Fund                       | SBVC                   | 07/01/26 | 06/30/27 | \$57.89 | 100                       | \$5,789.00                 | Faculty Chair duties required to be performed on campus during the summer, spring, and winter breaks.<br><i>Ratification: Confirming Faculty Chair Selections</i> |
| <b>Gale, Duncan</b><br>Instruction Office General Fund                          | SBVC                   | 08/24/26 | 12/18/26 | \$57.89 | 10                        | \$578.90                   | Instruction for Honors Class                                                                                                                                      |
| <b>Gallo, Cyndy</b><br>Disabled Student Programs & Services Categorical Funding | SBVC                   | 08/17/26 | 12/18/26 | \$68.33 | 391                       | \$26,717.03                | Student Accessibility Services Adjunct Counselor                                                                                                                  |
| <b>Gallo, Cyndy</b><br>Disabled Student Programs & Services Categorical Funding | SBVC                   | 07/01/26 | 08/14/26 | \$68.33 | 161                       | \$11,001.13                | Student Accessibility Services Adjunct Counselor<br><i>Amendment to correct start date from 7/1/2025 to 7/1/2026.</i>                                             |
| <b>Garcia, Jaime</b><br>Instruction office general fund                         | SBVC                   | 08/24/26 | 12/18/26 | \$57.89 | 10                        | \$578.90                   | Individual instruction for Honors students                                                                                                                        |
| <b>Garibay, Thalia</b><br>Middle College Grant Funds                            | SBVC                   | 08/24/26 | 12/18/26 | \$72.97 | 300                       | \$21,891.00                | Adjunct Counselor Middle College                                                                                                                                  |
| <b>Gharib, Mehran</b><br>Instruction Office General Fund                        | SBVC                   | 08/24/26 | 12/18/26 | \$57.89 | 10                        | \$578.90                   | Instruction for Honors Class                                                                                                                                      |



## Non-Instructional Pay for Academic Employees

Submitted for Board Approval August 13, 2026

[v.7.28.2026.p.9|36]

| Employee Name<br>Funding Source                               | Location<br>Assignment | From     | To       | Rate    | Not to<br>Exceed<br>Hours | Not to<br>Exceed<br>Amount | Project                                                                                                                                                           |
|---------------------------------------------------------------|------------------------|----------|----------|---------|---------------------------|----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Gilbert, Jeremiah</b><br>Instruction Office General Fund   | SBVC                   | 07/01/26 | 08/14/26 | \$57.89 | 80                        | \$4,631.20                 | Accreditation ISER Review Preparation                                                                                                                             |
| <b>Giles, Keenan</b><br>Instruction Office General Fund       | SBVC                   | 07/01/26 | 08/14/26 | \$57.89 | 30                        | \$1,736.70                 | Convocation Faculty Inservice Preparation.<br><i>Ratification: this item was missed on the last board submission.</i>                                             |
| <b>Giles, Keenan</b><br>Student Services Categorical          | SBVC                   | 07/20/26 | 08/14/26 | \$72.97 | 40                        | \$2,918.80                 | MOCAN & A2MEND<br><i>Ratification: this item was missed on the last board submission.</i>                                                                         |
| <b>Gomez, Ed</b><br>Instruction Office General Fund           | SBVC                   | 07/01/26 | 06/30/27 | \$57.89 | 100                       | \$5,789.00                 | Faculty Chair duties required to be performed on campus during the summer, spring, and winter breaks.<br><i>Ratification: Confirming Faculty Chair Selections</i> |
| <b>Gomez, Ed</b><br>Instruction Office General Fund           | SBVC                   | 08/24/26 | 12/18/26 | \$57.89 | 10                        | \$578.90                   | Instruction for Honors Class                                                                                                                                      |
| <b>Gonzalez, Francisco</b><br>Instruction Office General Fund | SBVC                   | 07/01/26 | 06/30/27 | \$57.89 | 100                       | \$5,789.00                 | Faculty Chair duties required to be performed on campus during the summer, spring, and winter breaks.<br><i>Ratification: Confirming Faculty Chair Selections</i> |
| <b>Gonzalez, Stephany</b><br>Student Equity & Achievement     | SBVC                   | 08/24/26 | 12/18/26 | \$70.65 | 300                       | \$21,195.00                | Adjunct Counselor Middle College                                                                                                                                  |



## Non-Instructional Pay for Academic Employees

### Submitted for Board Approval August 13, 2026

[v.7.28.2026.p.10|36]

| Employee Name<br>Funding Source                           | Location<br>Assignment | From     | To       | Rate    | Not to<br>Exceed<br>Hours | Not to<br>Exceed<br>Amount | Project                                                                                                                                                                                                  |
|-----------------------------------------------------------|------------------------|----------|----------|---------|---------------------------|----------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Gordon, Jessica</b><br>Instruction Office General Fund | SBVC                   | 07/01/26 | 06/30/27 | \$57.89 | 50                        | \$2,894.50                 | Faculty Chair duties required to be performed on campus during the summer, spring, and winter breaks.<br><i>Ratification: Confirming Faculty Chair Selections</i>                                        |
| <b>Gurtovoy, Jason</b><br>Instruction Office General Fund | SBVC                   | 08/24/26 | 12/18/26 | \$57.89 | 10                        | \$578.90                   | Instruction for Honors Class                                                                                                                                                                             |
| <b>Halabi, Tarif</b><br>Instruction Office General Fund   | SBVC                   | 07/01/26 | 06/30/27 | \$57.89 | 100                       | \$5,789.00                 | Faculty Chair duties required to be performed on campus during the summer, spring, and winter breaks.<br><i>Ratification: Confirming Faculty Chair Selections</i>                                        |
| <b>Hall, Courtney</b><br>CalWORKs Categorical             | SBVC                   | 08/24/26 | 12/23/26 | \$72.97 | 324                       | \$23,642.28                | Adjunct Counseling                                                                                                                                                                                       |
| <b>Hall, Courtney</b><br>CalWORKs Categorical             | SBVC                   | 07/01/26 | 08/21/26 | \$72.97 | 184                       | \$13,426.48                | Adjunct Counseling<br><i>Ratification: correction to previously submitted May 2026 Board item: submitting increase of not to exceed hours of 184 instead of 96 and new funding source from CalWORKs.</i> |
| <b>Hauge, Kristen</b><br>Instruction Office General Fund  | SBVC                   | 07/01/26 | 06/30/27 | \$57.89 | 100                       | \$5,789.00                 | Faculty Chair duties required to be performed on campus during the summer, spring, and winter breaks.<br><i>Ratification: Confirming Faculty Chair Selections</i>                                        |



## Non-Instructional Pay for Academic Employees

Submitted for Board Approval August 13, 2026

[v.7.28.2026.p.11|36]

| Employee Name<br>Funding Source                        | Location<br>Assignment | From     | To       | Rate    | Not to<br>Exceed<br>Hours | Not to<br>Exceed<br>Amount | Project                                                                                                                                                             |
|--------------------------------------------------------|------------------------|----------|----------|---------|---------------------------|----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Heibel, Todd</b><br>Instruction Office General Fund | SBVC                   | 07/01/26 | 06/30/27 | \$57.89 | 50                        | \$2,894.50                 | Faculty Chair duties required to be performed on campus during the summer, spring, and winter breaks.<br><i>Ratification: Confirming Faculty Chair Selections</i>   |
| <b>Henkle, Lisa</b><br>Instruction Office General Fund | SBVC                   | 08/24/26 | 12/18/26 | \$57.89 | 10                        | \$578.90                   | Instruction for Honors Class                                                                                                                                        |
| <b>Hiers, Rebecca</b><br>General Fund                  | SBVC                   | 08/24/26 | 12/18/26 | \$57.89 | 396                       | \$22,924.44                | Adjunct Tutoring Center                                                                                                                                             |
| <b>Hiers, Rebecca</b><br>Tutoring Center General Fund  | SBVC                   | 07/01/26 | 08/21/26 | \$57.89 | 100                       | \$5,789.00                 | Adjunct Tutoring Center<br><i>Ratification: this item was missed on the last board submission.</i>                                                                  |
| <b>Huang, Michael</b><br>SSSP Categorical              | SBVC                   | 08/24/26 | 12/23/26 | \$70.65 | 324                       | \$22,890.60                | Adjunct Counseling                                                                                                                                                  |
| <b>Huang, Michael</b><br>Instructional Categorical     | SBVC                   | 07/01/26 | 08/21/26 | \$70.65 | 144                       | \$10,173.60                | Adjunct Counseling<br><i>Ratification: correction to previously submitted May 2026 Board item, submitting increase of not to exceed hours of 144 instead of 96.</i> |
| <b>Hunt, Syntoia</b><br>SSSP Categorical               | SBVC                   | 08/24/26 | 12/23/26 | \$70.65 | 324                       | \$22,890.60                | Adjunct Counseling                                                                                                                                                  |
| <b>Hunt, Syntoia</b><br>SSSP Categorical               | SBVC                   | 07/01/26 | 08/21/26 | \$70.65 | 120                       | \$8,478.00                 | Adjunct Counseling                                                                                                                                                  |
| <b>Jaramillo, Danny</b><br>SSSP Categorical            | SBVC                   | 08/24/26 | 12/23/26 | \$70.65 | 324                       | \$22,890.60                | Adjunct Counseling                                                                                                                                                  |



## Non-Instructional Pay for Academic Employees

Submitted for Board Approval August 13, 2026

[v.7.28.2026.p.12|36]

| Employee Name<br>Funding Source                                      | Location<br>Assignment | From     | To       | Rate    | Not to<br>Exceed<br>Hours | Not to<br>Exceed<br>Amount | Project                                                                                                                                                                                         |
|----------------------------------------------------------------------|------------------------|----------|----------|---------|---------------------------|----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Jaramillo, Richard</b><br>Instruction Office General Fund         | SBVC                   | 07/01/26 | 06/30/27 | \$57.89 | 100                       | \$5,789.00                 | Faculty Chair duties required to be performed on campus during the summer, spring, and winter breaks.<br><i>Ratification: Confirming Faculty Chair Selections</i>                               |
| <b>Jefferson, Kimberly</b><br>Instruction Office General Fund        | SBVC                   | 07/01/26 | 06/30/27 | \$57.89 | 100                       | \$5,789.00                 | Faculty Chair duties required to be performed on campus during the summer, spring, and winter breaks- Political Science.<br><i>Ratification: Confirming Faculty Chair Selections</i>            |
| <b>Jefferson, Kimberly</b><br>Instruction Office General Fund        | SBVC                   | 07/01/26 | 06/30/27 | \$57.89 | 100                       | \$5,789.00                 | Faculty Chair duties required to be performed on campus during the summer, spring, and winter breaks- Education, Reading & Literacy<br><i>Ratification: Confirming Faculty Chair Selections</i> |
| <b>Jimenez, Nicole</b><br>Rebuilding Nursing<br>Infrastructure Grant | SBVC                   | 05/26/26 | 06/30/26 | \$72.97 | 0                         | \$0.00                     | Dual Enrollment<br><i>Amendment: To remove hours, hours should be overload hours. Originally went to board on 6/11/26.</i>                                                                      |
| <b>Jimenez, Nicole</b><br>Rebuilding Nursing<br>Infrastructure Grant | SBVC                   | 07/01/26 | 08/21/26 | \$72.97 | 0                         | \$0.00                     | Student Support Expansion<br><i>Amendment: To remove hours, hours should be overload hours. Originally went to June 11, 2026 board date.</i>                                                    |



## Non-Instructional Pay for Academic Employees

Submitted for Board Approval August 13, 2026

[v.7.28.2026.p.13|36]

| Employee Name<br>Funding Source                                                                                                                             | Location<br>Assignment | From     | To       | Rate    | Not to<br>Exceed<br>Hours | Not to<br>Exceed<br>Amount | Project                                                                                                                                         |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|----------|----------|---------|---------------------------|----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Jimenez, Nicole</b><br>Rebuilding Nursing<br>Infrastructure Grant                                                                                        | SBVC                   | 07/01/26 | 08/21/26 | \$72.97 | 0                         | \$0.00                     | Dual Enrollment<br><i>Amendment: To remove hours,<br/>hours should be overload hours.<br/>Originally went to board on 6/11/26.</i>              |
| <b>Jimenez, Nicole</b><br>Rebuilding Nursing<br>Infrastructure Grant                                                                                        | SBVC                   | 08/24/26 | 12/31/26 | \$72.97 | 0                         | \$0.00                     | Student Support Expansion<br><i>Amendment: To remove hours,<br/>hours should be overload hours.<br/>Originally went to board on 6/11/26.</i>    |
| <b>Jimenez, Nicole</b><br>Rebuilding Nursing<br>Infrastructure Grant                                                                                        | SBVC                   | 08/24/26 | 12/31/26 | \$72.97 | 0                         | \$0.00                     | Dual Enrollment<br><i>Amendment: To remove hours,<br/>hours should be overload hours.<br/>Originally went to 6/11/26 board<br/>date.</i>        |
| <b>Jones, Frederick</b><br>SSSP Categorical                                                                                                                 | SBVC                   | 08/24/26 | 12/23/26 | \$68.33 | 324                       | \$22,138.92                | Adjunct Counseling                                                                                                                              |
| <b>Jones, Frederick</b><br>SSSP Categorical                                                                                                                 | SBVC                   | 07/01/26 | 08/21/26 | \$68.33 | 120                       | \$8,199.60                 | Adjunct Counseling                                                                                                                              |
| <b>Kasouha, Samar</b><br>Science, Technology,<br>Engineering, and Mathematics<br>- Mathematics, Engineering,<br>Science Achievement Program<br>General Fund | SBVC                   | 08/17/26 | 12/31/26 | \$57.89 | 64                        | \$3,704.96                 | STEM-MESA Faculty Sponsor<br><i>Amendment: To change period end<br/>date from 9/30/26 to 12/31/26.<br/>Originally went to board on 6/11/26.</i> |
| <b>Kelly, Matthew</b><br>Library General Funds and<br>Backfill                                                                                              | SBVC                   | 08/24/26 | 06/30/27 | \$72.97 | 400                       | \$29,188.00                | Library Reference                                                                                                                               |



## Non-Instructional Pay for Academic Employees

### Submitted for Board Approval August 13, 2026

[v.7.28.2026.p.14|36]

| Employee Name<br>Funding Source                                                                                                                              | Location<br>Assignment | From     | To       | Rate    | Not to<br>Exceed<br>Hours | Not to<br>Exceed<br>Amount | Project                                                                                                                                                           |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|----------|----------|---------|---------------------------|----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>King, Melissa</b><br>Instruction Office General Fund                                                                                                      | SBVC                   | 07/01/26 | 06/30/27 | \$57.89 | 100                       | \$5,789.00                 | Faculty Chair duties required to be performed on campus during the summer, spring, and winter breaks.<br><i>Ratification: Confirming Faculty Chair Selections</i> |
| <b>King, Melissa</b><br>Instruction Office General Fund                                                                                                      | SBVC                   | 08/24/26 | 12/18/26 | \$57.89 | 10                        | \$578.90                   | Instruction for Honors Class                                                                                                                                      |
| <b>Knight, Denise</b><br>Instruction Office General Fund                                                                                                     | SBVC                   | 07/01/26 | 06/30/27 | \$57.89 | 50                        | \$2,894.50                 | Faculty Chair duties required to be performed on campus during the summer, spring, and winter breaks.<br><i>Ratification: Confirming Faculty Chair Selections</i> |
| <b>Laguna, Tania</b><br>EOPS                                                                                                                                 | SBVC                   | 08/24/26 | 12/23/26 | \$72.97 | 422                       | \$30,793.34                | EOPS                                                                                                                                                              |
| <b>Lechuga, Thomas</b><br>Science, Technology,<br>Engineering, and Mathematics<br>- Mathematics, Engineering,<br>Science Achievement Program<br>General Fund | SBVC                   | 08/17/26 | 12/31/26 | \$57.89 | 100                       | \$5,789.00                 | STEM-MESA Faculty Sponsor                                                                                                                                         |
| <b>Lee, Dirkson</b><br>Instruction office general fund                                                                                                       | SBVC                   | 07/01/26 | 08/14/26 | \$57.89 | 250                       | \$14,472.50                | Writing Center Faculty Lead Oversight<br><i>Ratification: This item didn't make it to the June board deadline and there is no July board date offered.</i>        |





## Non-Instructional Pay for Academic Employees

Submitted for Board Approval August 13, 2026

[v.7.28.2026.p.15[36]]

| Employee Name<br>Funding Source                           | Location<br>Assignment | From     | To       | Rate    | Not to<br>Exceed<br>Hours | Not to<br>Exceed<br>Amount | Project                                                                                                                                                           |
|-----------------------------------------------------------|------------------------|----------|----------|---------|---------------------------|----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Lemieux, Jessy</b><br>Instruction Office General Fund  | SBVC                   | 07/01/26 | 06/30/27 | \$57.89 | 100                       | \$5,789.00                 | Faculty Chair duties required to be performed on campus during the summer, spring, and winter breaks.<br><i>Ratification: Confirming Faculty Chair Selections</i> |
| <b>Lewis, Rosalind</b><br>Extended Police Academy Fund    | SBVC                   | 08/22/26 | 12/30/26 | \$57.89 | 422                       | \$24,429.58                | Police Academy Coordinator                                                                                                                                        |
| <b>Lewis, Rosalind</b><br>Extended Police Academy Fund    | SBVC                   | 01/02/27 | 05/23/27 | \$57.89 | 422                       | \$24,429.58                | Police Academy Coordinator                                                                                                                                        |
| <b>Limas, Joanna</b><br>Middle College Grant Funds        | SBVC                   | 08/24/26 | 12/18/26 | \$68.33 | 300                       | \$20,499.00                | Adjunct Counselor Middle College                                                                                                                                  |
| <b>Lochard, Armone</b><br>SSSP Categorical                | SBVC                   | 08/24/26 | 12/23/26 | \$72.97 | 414                       | \$26,269.20                | Adjunct Counseling                                                                                                                                                |
| <b>Lochard, Armone</b><br>Instructional Categorical       | SBVC                   | 07/01/26 | 08/21/26 | \$72.97 | 184                       | \$13,426.48                | Adjunct Counseling<br><i>Amendment: Correction to previously submitted May 2026 Board item; submitting increase of not to exceed hours.</i>                       |
| <b>Lopez, Leonard</b><br>Instruction Office General Fund  | SBVC                   | 08/24/26 | 12/18/26 | \$57.89 | 10                        | \$578.90                   | Instruction for Honors Class                                                                                                                                      |
| <b>Maestre, Joanne</b><br>Instruction office general fund | SBVC                   | 07/01/26 | 08/14/26 | \$57.89 | 250                       | \$14,472.50                | Writing Center Faculty Lead Oversight<br><i>Ratification: This item didn't make it to the June board deadline and there is no July board date offered.</i>        |
| <b>Martin, Desiree</b><br>SSSP Categorical                | SBVC                   | 08/24/26 | 12/23/26 | \$72.97 | 324                       | \$23,642.28                | Adjunct Counseling                                                                                                                                                |



## Non-Instructional Pay for Academic Employees

Submitted for Board Approval August 13, 2026

[v.7.28.2026.p.16|36]

| Employee Name<br>Funding Source                         | Location<br>Assignment | From     | To       | Rate    | Not to<br>Exceed<br>Hours | Not to<br>Exceed<br>Amount | Project                                                                                                                                                             |
|---------------------------------------------------------|------------------------|----------|----------|---------|---------------------------|----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Martin, Desiree</b><br>Instructional Categorical     | SBVC                   | 07/01/26 | 08/21/26 | \$72.97 | 144                       | \$10,507.68                | Adjunct Counseling<br><i>Ratification: correction to previously submitted May 2026 Board item, submitting increase of not to exceed hours of 144 instead of 96.</i> |
| <b>Matavao, Ula</b><br>Student Services Categorical     | SBVC                   | 07/20/26 | 08/14/26 | \$72.97 | 40                        | \$2,918.80                 | MOCAN & A2MEND<br><i>Ratification: this item was missed on the last board submission.</i>                                                                           |
| <b>Mattson, Suzi</b><br>Instruction Office General Fund | SBVC                   | 07/01/26 | 06/30/27 | \$57.89 | 70                        | \$4,052.30                 | Faculty Chair duties required to be performed on campus during the summer, spring, and winter breaks.<br><i>Ratification: Confirming Faculty Chair Selections</i>   |
| <b>McLaren, Amy</b><br>EOPS                             | SBVC                   | 08/24/26 | 12/23/26 | \$68.33 | 422                       | \$28,835.26                | EOPS                                                                                                                                                                |
| <b>Metu, Reggi</b><br>Instruction Office General Fund   | SBVC                   | 07/01/26 | 06/30/27 | \$57.89 | 100                       | \$5,789.00                 | Faculty Chair duties required to be performed on campus during the summer, spring, and winter breaks.<br><i>Ratification: Confirming Faculty Chair Selections</i>   |
| <b>Meyer, Stacy</b><br>Instruction Office General Fund  | SBVC                   | 07/01/26 | 06/30/27 | \$57.89 | 100                       | \$5,789.00                 | Faculty Chair duties required to be performed on campus during the summer, spring, and winter breaks.<br><i>Ratification: Confirming Faculty Chair Selections</i>   |



## Non-Instructional Pay for Academic Employees

### Submitted for Board Approval August 13, 2026

[v.7.28.2026.p.17|36]

| Employee Name<br>Funding Source                            | Location<br>Assignment | From     | To       | Rate    | Not to<br>Exceed<br>Hours | Not to<br>Exceed<br>Amount | Project                                                                                                                                                             |
|------------------------------------------------------------|------------------------|----------|----------|---------|---------------------------|----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Milligan, Joshua</b><br>Instruction Office General Fund | SBVC                   | 07/01/26 | 06/30/27 | \$57.89 | 50                        | \$2,894.50                 | Faculty Chair duties required to be performed on campus during the summer, spring, and winter breaks.<br><i>Ratification: Confirming Faculty Chair Selections</i>   |
| <b>Mills, Amy</b><br>Instruction office general fund       | SBVC                   | 03/13/26 | 05/14/26 | \$57.89 | 20                        | \$1,157.80                 | Individual instruction for Honors students<br><i>Ratification: The submission to board was too late for June deadline and there is no July board date.</i>          |
| <b>Mills, Amy</b><br>Instruction office general fund       | SBVC                   | 08/24/26 | 12/18/26 | \$57.89 | 10                        | \$578.90                   | Individual instruction for Honors students                                                                                                                          |
| <b>Moeung, Botra</b><br>Instruction Office General Fund    | SBVC                   | 07/01/26 | 06/30/27 | \$57.89 | 50                        | \$2,894.50                 | Faculty Chair duties required to be performed on campus during the summer, spring, and winter breaks.<br><i>Ratification: Confirming Faculty Chair Selections</i>   |
| <b>Moeung, Botra</b><br>Instruction Office                 | SBVC                   | 07/01/26 | 06/30/27 | \$57.89 | 100                       | \$5,789.00                 | Dept. Co-Chair<br><i>Ratification: Missed the June Board date.</i>                                                                                                  |
| <b>Monarrez, Amador</b><br>SSSP Categorical                | SBVC                   | 08/24/26 | 12/23/26 | \$68.33 | 324                       | \$22,138.92                | Adjunct Counseling                                                                                                                                                  |
| <b>Monarrez, Amador</b><br>Instructional Categorical       | SBVC                   | 07/01/26 | 08/21/26 | \$68.33 | 144                       | \$9,839.52                 | Adjunct Counseling<br><i>Ratification: correction to previously submitted May 2026 Board item, submitting increase of not to exceed hours of 144 instead of 96.</i> |



## Non-Instructional Pay for Academic Employees

### Submitted for Board Approval August 13, 2026

[v.7.28.2026.p.18|36]

| Employee Name<br>Funding Source                               | Location<br>Assignment | From     | To       | Rate    | Not to<br>Exceed<br>Hours | Not to<br>Exceed<br>Amount | Project                                                                                                                                                             |
|---------------------------------------------------------------|------------------------|----------|----------|---------|---------------------------|----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Moneymaker, Melinda</b><br>Instruction Office General Fund | SBVC                   | 07/01/26 | 06/30/27 | \$57.89 | 100                       | \$5,789.00                 | Faculty Chair duties required to be performed on campus during the summer, spring, and winter breaks.<br><i>Ratification: Confirming Faculty Chair Selections</i>   |
| <b>Moore, Lessie</b><br>Instruction Office General Fund       | SBVC                   | 07/01/26 | 06/30/27 | \$57.89 | 100                       | \$5,789.00                 | Faculty Chair duties required to be performed on campus during the summer, spring, and winter breaks.<br><i>Ratification: Confirming Faculty Chair Selections</i>   |
| <b>Murillo, Joan</b><br>Instruction Office General Fund       | SBVC                   | 07/01/26 | 06/30/27 | \$57.89 | 80                        | \$4,631.20                 | Faculty Chair duties required to be performed on campus during the summer, spring, and winter breaks.<br><i>Ratification: Confirming Faculty Chair Selections</i>   |
| <b>Murphy, Jaznia</b><br>K-16 Healthcare Grant                | SBVC                   | 08/24/26 | 12/18/26 | \$68.33 | 300                       | \$20,499.00                | Adjunct Counselor Dual Enrollment                                                                                                                                   |
| <b>Nguyen, Bryan</b><br>Tutoring Center General Fund          | SBVC                   | 08/24/26 | 12/18/26 | \$57.89 | 396                       | \$22,924.44                | Adjunct Tutoring Center                                                                                                                                             |
| <b>Nguyen, Bryan</b><br>Tutoring Center General Fund          | SBVC                   | 07/01/26 | 08/21/26 | \$57.89 | 100                       | \$5,789.00                 | Adjunct Tutoring Center<br><i>Ratification: this item was missed on the last board submission.</i>                                                                  |
| <b>Nguyen, Duc</b><br>SSSP Categorical                        | SBVC                   | 08/24/26 | 12/23/26 | \$72.97 | 324                       | \$23,642.28                | Adjunct Counseling                                                                                                                                                  |
| <b>Nguyen, Duc</b><br>Instructional Categorical               | SBVC                   | 07/01/26 | 08/21/26 | \$70.65 | 144                       | \$10,173.60                | Adjunct Counseling<br><i>Ratification: correction to previously submitted May 2026 Board item, submitting increase of not to exceed hours of 144 instead of 96.</i> |



## Non-Instructional Pay for Academic Employees

Submitted for Board Approval August 13, 2026

[v.7.28.2026.p.19|36]

| Employee Name<br>Funding Source                              | Location<br>Assignment | From     | To       | Rate    | Not to<br>Exceed<br>Hours | Not to<br>Exceed<br>Amount | Project                                                                                                                                                                                  |
|--------------------------------------------------------------|------------------------|----------|----------|---------|---------------------------|----------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Notarangelo, Maria</b><br>Instruction Office General Fund | SBVC                   | 07/01/26 | 06/30/27 | \$57.89 | 100                       | \$5,789.00                 | Faculty Chair duties required to be performed on campus during the summer, spring, and winter breaks.<br><i>Ratification: Confirming Faculty Chair Selections</i>                        |
| <b>Ontiveros, Doris</b><br>Instruction Office General Fund   | SBVC                   | 07/01/26 | 06/30/27 | \$57.89 | 100                       | \$5,789.00                 | Faculty Chair duties required to be performed on campus during the summer, spring, and winter breaks.<br><i>Ratification: Confirming Faculty Chair Selections</i>                        |
| <b>Orozco, Brenda</b><br>SSSP Categorical                    | SBVC                   | 08/24/26 | 12/23/26 | \$72.97 | 324                       | \$23,642.28                | Adjunct Counseling                                                                                                                                                                       |
| <b>Orozco, Brenda</b><br>SSSP Categorical                    | SBVC                   | 07/01/26 | 08/21/26 | \$72.97 | 120                       | \$8,756.40                 | Adjunct Counseling                                                                                                                                                                       |
| <b>Ortiz, Roberto</b><br>Instructional Categorical           | SBVC                   | 07/01/26 | 08/21/26 | \$68.33 | 144                       | \$9,839.52                 | Adjunct Counseling<br><i>Ratification: correction to previously submitted May 2026 Board item, submitting increase of not to exceed hours of 144 instead of 96.</i>                      |
| <b>Pave, Adam</b><br>Instruction Office General Fund         | SBVC                   | 07/01/26 | 06/30/27 | \$57.89 | 100                       | \$5,789.00                 | Faculty Chair duties required to be performed on campus during the summer, spring, and winter breaks - Philosophy, Religion.<br><i>Ratification: Confirming Faculty Chair Selections</i> |



## Non-Instructional Pay for Academic Employees

Submitted for Board Approval August 13, 2026

[v.7.28.2026.p.20|36]

| Employee Name<br>Funding Source                                  | Location<br>Assignment | From     | To       | Rate    | Not to<br>Exceed<br>Hours | Not to<br>Exceed<br>Amount | Project                                                                                                                                                                        |
|------------------------------------------------------------------|------------------------|----------|----------|---------|---------------------------|----------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Pave, Adam</b><br>Instruction Office General Fund             | SBVC                   | 07/01/26 | 06/30/27 | \$57.89 | 50                        | \$2,894.50                 | Faculty Chair duties required to be performed on campus during the summer, spring, and winter breaks - Psychology.<br><i>Ratification: Confirming Faculty Chair Selections</i> |
| <b>Pearson (Graham), Dani</b><br>Instruction Office General Fund | SBVC                   | 07/01/26 | 06/30/27 | \$57.89 | 50                        | \$2,894.50                 | Faculty Chair duties required to be performed on campus during the summer, spring, and winter breaks- Psychology.<br><i>Ratification: Confirming Faculty Chair Selections</i>  |
| <b>Pearson (Graham), Dani</b><br>Instruction Office General Fund | SBVC                   | 08/24/26 | 12/18/26 | \$57.89 | 10                        | \$578.90                   | Instruction for Honors Class                                                                                                                                                   |
| <b>Perez, Alberto</b><br>SSSP Categorical                        | SBVC                   | 08/24/26 | 12/23/26 | \$70.65 | 324                       | \$22,890.60                | Adjunct Counseling                                                                                                                                                             |
| <b>Perez, Alberto</b><br>Instructional Categorical               | SBVC                   | 07/01/26 | 08/21/26 | \$70.65 | 144                       | \$10,173.60                | Adjunct Counseling<br><i>Ratification: correction to previously submitted May 2026 Board item, submitting increase of not to exceed hours of 144 instead of 96.</i>            |
| <b>Perez, Alecia</b><br>SSSP Categorical                         | SBVC                   | 08/24/26 | 12/23/26 | \$72.97 | 324                       | \$23,642.28                | Adjunct Counseling                                                                                                                                                             |
| <b>Perez, Alecia</b><br>Instructional Categorical                | SBVC                   | 07/01/26 | 08/21/26 | \$72.97 | 144                       | \$10,507.68                | Adjunct Counseling<br><i>Ratification: correction to previously submitted May 2026 Board item, submitting increase of not to exceed hours of 144 instead of 96.</i>            |



## Non-Instructional Pay for Academic Employees

Submitted for Board Approval August 13, 2026

[v.7.28.2026.p.21|36]

| Employee Name<br>Funding Source                                         | Location<br>Assignment | From     | To       | Rate    | Not to<br>Exceed<br>Hours | Not to<br>Exceed<br>Amount | Project                                                                                                                                                                     |
|-------------------------------------------------------------------------|------------------------|----------|----------|---------|---------------------------|----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Pires, Romana</b><br>Instruction Office General Fund                 | SBVC                   | 08/24/26 | 12/18/26 | \$57.89 | 10                        | \$578.90                   | Instruction for Honors Class                                                                                                                                                |
| <b>Robles, Maritza</b><br>Rebuilding Nursing<br>Infrastructure Grant    | SBVC                   | 07/01/26 | 08/13/26 | \$72.97 | 15                        | \$1,094.55                 | Nursing Concurrent Enrollment<br>Workshops<br><i>Ratification: Due to start date prior<br/>to board approval date.</i>                                                      |
| <b>Robles, Maritza</b><br>Instruction Office General Fund               | SBVC                   | 07/01/26 | 08/13/26 | \$72.97 | 50                        | \$3,648.50                 | Nursing Counselor<br><i>Ratification: Due to start date prior<br/>to board approval date.</i>                                                                               |
| <b>Robles, Maritza</b><br>Rebuilding Nursing<br>Infrastructure Grant    | SBVC                   | 08/14/26 | 12/31/26 | \$72.97 | 45                        | \$3,283.65                 | Nursing Concurrent Enrollment<br>Workshops                                                                                                                                  |
| <b>Robles, Maritza</b><br>Instruction Office General Fund               | SBVC                   | 08/14/26 | 12/31/26 | \$72.97 | 150                       | \$10,945.50                | Nursing Counselor                                                                                                                                                           |
| <b>Robles, Matthew</b><br>Instruction Office General Fund               | SBVC                   | 07/01/26 | 06/30/27 | \$57.89 | 50                        | \$2,894.50                 | Faculty Chair duties required to be<br>performed on campus during the<br>summer, spring, and winter breaks.<br><i>Ratification: Confirming Faculty<br/>Chair Selections</i> |
| <b>Rodriguez, Andrea</b><br>BSI Categorical                             | SBVC                   | 08/24/26 | 12/23/26 | \$72.97 | 414                       | \$30,209.58                | Adjunct Counseling                                                                                                                                                          |
| <b>Rodriguez, Andrea</b><br>BSI Categorical                             | SBVC                   | 07/01/26 | 08/21/26 | \$72.97 | 184                       | \$13,426.48                | Adjunct Counseling                                                                                                                                                          |
| <b>Rollstin-Weiland, Stacy</b><br>Library General Funds and<br>Backfill | SBVC                   | 08/24/26 | 06/30/27 | \$68.33 | 400                       | \$27,332.00                | Library Reference                                                                                                                                                           |





## Non-Instructional Pay for Academic Employees

### Submitted for Board Approval August 13, 2026

[v.7.28.2026.p.22|36]

| Employee Name<br>Funding Source                                                                                                                              | Location<br>Assignment | From     | To       | Rate    | Not to<br>Exceed<br>Hours | Not to<br>Exceed<br>Amount | Project                                                                                                                                                                         |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|----------|----------|---------|---------------------------|----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Romero, Melissa</b><br>Science, Technology,<br>Engineering, and Mathematics<br>- Mathematics, Engineering,<br>Science Achievement Program<br>General Fund | SBVC                   | 08/17/26 | 12/31/26 | \$57.89 | 100                       | \$5,789.00                 | STEM-MESA Faculty Sponsor                                                                                                                                                       |
| <b>Salyer, Jaime</b><br>Instruction Office General Fund                                                                                                      | SBVC                   | 07/01/26 | 06/30/27 | \$57.89 | 50                        | \$2,894.50                 | Faculty Chair duties required to be<br>performed on campus during the<br>summer, spring, and winter breaks.<br><i>Ratification: Confirming Faculty<br/>Chair Selections</i>     |
| <b>Salyer, Jamie</b><br>Instruction Office                                                                                                                   | SBVC                   | 07/01/26 | 06/30/27 | \$57.89 | 100                       | \$5,789.00                 | Dept. Co-Chair<br><i>Ratification: Missed the June Board<br/>date.</i>                                                                                                          |
| <b>Sanchez, David</b><br>Instruction office general fund                                                                                                     | SBVC                   | 08/24/26 | 12/18/26 | \$57.89 | 10                        | \$578.90                   | Individual instruction for Honors<br>students                                                                                                                                   |
| <b>Sanchez, Victoria</b><br>SSSP Categorical                                                                                                                 | SBVC                   | 08/24/26 | 12/23/26 | \$68.33 | 324                       | \$22,138.92                | Adjunct Counseling                                                                                                                                                              |
| <b>Sanchez, Victoria</b><br>Instructional Categorical                                                                                                        | SBVC                   | 07/01/26 | 08/21/26 | \$68.33 | 144                       | \$9,839.52                 | Adjunct Counseling<br><i>Ratification: correction to previously<br/>submitted May 2026 Board item,<br/>submitting increase of not to exceed<br/>hours of 144 instead of 96.</i> |
| <b>Saunders, Kelis</b><br>Library General Funds and<br>Backfill                                                                                              | SBVC                   | 08/24/26 | 06/30/27 | \$66.01 | 400                       | \$26,404.00                | Library Reference                                                                                                                                                               |



## Non-Instructional Pay for Academic Employees

### Submitted for Board Approval August 13, 2026

[v.7.28.2026.p.23|36]

| Employee Name<br>Funding Source                                                                                                                                | Location<br>Assignment | From     | To       | Rate    | Not to<br>Exceed<br>Hours | Not to<br>Exceed<br>Amount | Project                                                                                                                                                                         |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|----------|----------|---------|---------------------------|----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Seeger, Christine</b><br>Science, Technology,<br>Engineering, and Mathematics<br>- Mathematics, Engineering,<br>Science Achievement Program<br>General Fund | SBVC                   | 08/17/26 | 12/31/26 | \$57.89 | 100                       | \$5,789.00                 | STEM-MESA Faculty Sponsor                                                                                                                                                       |
| <b>Sepulveda, Marissa</b><br>Instruction Office General Fund                                                                                                   | SBVC                   | 07/01/26 | 06/30/27 | \$57.89 | 50                        | \$2,894.50                 | Faculty Chair duties required to be<br>performed on campus during the<br>summer, spring, and winter breaks.<br><i>Ratification: Confirming Faculty<br/>Chair Selections</i>     |
| <b>Shea, Jessica</b><br>Library General Funds and<br>Backfill                                                                                                  | SBVC                   | 08/24/26 | 06/30/27 | \$72.97 | 400                       | \$29,188.00                | Library Reference                                                                                                                                                               |
| <b>Sherman, Brian</b><br>Tutoring Center General Fund                                                                                                          | SBVC                   | 08/24/26 | 12/18/26 | \$66.01 | 320                       | \$21,123.20                | Adjunct Tutoring Center                                                                                                                                                         |
| <b>Slusser, Michael</b><br>Instruction office general fund                                                                                                     | SBVC                   | 08/24/26 | 12/18/26 | \$57.89 | 10                        | \$578.90                   | Individual instruction for Honors<br>students                                                                                                                                   |
| <b>Solorio, Carlos</b><br>SSSP Categorical                                                                                                                     | SBVC                   | 08/24/26 | 12/23/26 | \$72.97 | 324                       | \$23,642.28                | Adjunct Counseling                                                                                                                                                              |
| <b>Solorio, Carlos</b><br>Instructional Categorical                                                                                                            | SBVC                   | 07/01/26 | 08/21/26 | \$72.97 | 144                       | \$10,507.68                | Adjunct Counseling<br><i>Ratification: correction to previously<br/>submitted May 2026 Board item,<br/>submitting increase of not to exceed<br/>hours of 144 instead of 96.</i> |



## Non-Instructional Pay for Academic Employees

### Submitted for Board Approval August 13, 2026

[v.7.28.2026.p.24|36]

| Employee Name<br>Funding Source                            | Location<br>Assignment | From     | To       | Rate    | Not to<br>Exceed<br>Hours | Not to<br>Exceed<br>Amount | Project                                                                                                                                                             |
|------------------------------------------------------------|------------------------|----------|----------|---------|---------------------------|----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Tolstova, Anna</b><br>Instruction Office General Fund   | SBVC                   | 07/01/26 | 06/30/27 | \$57.89 | 100                       | \$5,789.00                 | Faculty Chair duties required to be performed on campus during the summer, spring, and winter breaks.<br><i>Ratification: Confirming Faculty Chair Selections</i>   |
| <b>Urell, Mary</b><br>CalWORKs                             | SBVC                   | 08/24/26 | 12/23/26 | \$72.97 | 422                       | \$30,793.34                | CalWORKs                                                                                                                                                            |
| <b>Valdez, Veronica</b><br>SSSP Categorical                | SBVC                   | 08/24/26 | 12/23/26 | \$72.97 | 324                       | \$23,642.28                | Adjunct Counseling                                                                                                                                                  |
| <b>Valdez, Veronica</b><br>Instructional Categorical       | SBVC                   | 07/01/26 | 08/21/26 | \$72.97 | 144                       | \$10,507.68                | Adjunct Counseling<br><i>Ratification: correction to previously submitted May 2026 Board item, submitting increase of not to exceed hours of 144 instead of 96.</i> |
| <b>Valenzuela, Jennifer</b><br>SSSP Categorical            | SBVC                   | 08/24/26 | 12/23/26 | \$70.65 | 324                       | \$22,890.60                | Adjunct Counseling                                                                                                                                                  |
| <b>Valenzuela, Jennifer</b><br>SSSP Categorical            | SBVC                   | 07/01/26 | 08/21/26 | \$70.65 | 120                       | \$8,478.00                 | Adjunct Counseling                                                                                                                                                  |
| <b>Vasquez, Tatiana</b><br>Instruction Office General Fund | SBVC                   | 07/01/26 | 08/14/26 | \$57.89 | 250                       | \$14,472.50                | Participatory Governance<br>Academy Development.                                                                                                                    |
| <b>Vasquez, Tatiana</b><br>Instruction Office General Fund | SBVC                   | 07/01/26 | 06/30/27 | \$57.89 | 20                        | \$1,157.80                 | Faculty Chair duties required to be performed on campus during the summer, spring, and winter breaks.<br><i>Ratification: Confirming Faculty Chair Selections</i>   |



## Non-Instructional Pay for Academic Employees

Submitted for Board Approval August 13, 2026

[v.7.28.2026.p.25[36]]

| Employee Name<br>Funding Source                                                                                                                               | Location<br>Assignment | From     | To       | Rate    | Not to<br>Exceed<br>Hours | Not to<br>Exceed<br>Amount | Project                                                                                                                                                                                        |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|----------|----------|---------|---------------------------|----------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Velazquez, Gabrielle</b><br>Instruction Office General Fund                                                                                                | SBVC                   | 08/24/26 | 12/18/26 | \$57.89 | 10                        | \$578.90                   | Instruction for Honors Class                                                                                                                                                                   |
| <b>Vogel, Angela</b><br>Rebuilding Nursing<br>Infrastructure Grant                                                                                            | SBVC                   | 07/01/26 | 08/13/26 | \$57.89 | 76                        | \$4,399.64                 | Rebuilding Nursing Infrastructure<br>Deliverables<br><i>Ratification: Due to start date prior<br/>to board approval date.</i>                                                                  |
| <b>Vogel, Angela</b><br>Nursing General Funds                                                                                                                 | SBVC                   | 07/01/26 | 08/13/26 | \$57.89 | 15                        | \$868.35                   | Nursing Faculty lead responsibilities<br>while off contract<br><i>Ratification: Due to start date prior<br/>to board approval date.</i>                                                        |
| <b>Voisard, Steven</b><br>Library General Funds and<br>Backfill                                                                                               | SBVC                   | 08/24/26 | 06/30/27 | \$72.97 | 400                       | \$29,188.00                | Library Reference                                                                                                                                                                              |
| <b>Wang, Wei-Chung</b><br>Instruction Office General Fund                                                                                                     | SBVC                   | 07/01/26 | 06/30/27 | \$57.89 | 100                       | \$5,789.00                 | Faculty Chair duties required to be<br>performed on campus during the<br>summer, spring, and winter breaks.<br><i>Ratification: Confirming Faculty<br/>Chair Selections</i>                    |
| <b>Wardell, Matt</b><br>Instruction office general fund                                                                                                       | SBVC                   | 08/24/26 | 12/18/26 | \$57.89 | 10                        | \$578.90                   | Individual instruction for Honors<br>students                                                                                                                                                  |
| <b>Watterlond, John</b><br>Science, Technology,<br>Engineering, and Mathematics<br>- Mathematics, Engineering,<br>Science Achievement Program<br>General Fund | SBVC                   | 08/17/26 | 12/31/26 | \$57.89 | 80                        | \$4,631.20                 | STEM-MESA Faculty Sponsor<br><i>Amendment: To add additional<br/>hours from 40 to 80 and extend<br/>period end date from 9/30/26 to<br/>12/31/26. Originally went to board<br/>on 6/11/26.</i> |



## Non-Instructional Pay for Academic Employees

### Submitted for Board Approval August 13, 2026

[v.7.28.2026.p.26|36]

| Employee Name<br>Funding Source                                  | Location<br>Assignment | From     | To       | Rate    | Not to<br>Exceed<br>Hours | Not to<br>Exceed<br>Amount | Project                                                                                                            |
|------------------------------------------------------------------|------------------------|----------|----------|---------|---------------------------|----------------------------|--------------------------------------------------------------------------------------------------------------------|
| <b>White, Charles Ian</b><br>Instruction office general fund     | SBVC                   | 07/01/26 | 06/30/27 | \$57.89 | 119                       | \$6,888.91                 | Art Gallery Faculty Lead                                                                                           |
| <b>Wilkins, Janice</b><br>Student Transfer Reform Act -<br>AB928 | SBVC                   | 08/24/26 | 12/31/26 | \$57.89 | 200                       | \$11,578.00                | AB 1111 Common Course<br>Numbering                                                                                 |
| <b>Wright, Natalie</b><br>Instruction office general fund        | SBVC                   | 08/24/26 | 12/18/26 | \$57.89 | 10                        | \$578.90                   | Individual instruction for Honors<br>students                                                                      |
| <b>Zarate, Rangel</b><br>Instruction office general fund         | SBVC                   | 08/24/26 | 12/18/26 | \$57.89 | 10                        | \$578.90                   | Individual instruction for Honors<br>students                                                                      |
| <b>Zeeb, John</b><br>Instruction Office General Fund             | SBVC                   | 08/24/26 | 12/18/26 | \$57.89 | 10                        | \$578.90                   | Instruction for Honors Class                                                                                       |
| <b>Zuick, Nhan</b><br>Tutoring Center General Fund               | SBVC                   | 08/24/26 | 12/18/26 | \$57.89 | 396                       | \$22,924.44                | Adjunct Tutoring Center                                                                                            |
| <b>Zuick, Nhan</b><br>Tutoring Center General Fund               | SBVC                   | 07/01/26 | 08/21/26 | \$57.89 | 100                       | \$5,789.00                 | Adjunct Tutoring Center<br><i>Ratification: this item was missed<br/>on the last board submission.</i>             |
| <b>Bungard, Patrick</b><br>Zero Textbook Grant Fund              | CHC                    | 07/11/26 | 09/10/26 | \$57.89 | 20                        | \$1,157.80                 | Accessiility Fellowship Pilot<br><i>Ratification: Hours were missed or<br/>increased.</i>                          |
| <b>Brossia, Karen</b><br>College Promise                         | CHC                    | 08/17/26 | 12/18/26 | \$72.97 | 225                       | \$16,418.25                | Dual Enrollment Adjunct Counselor                                                                                  |
| <b>Brossia, Karen</b><br>College Promise                         | CHC                    | 06/01/26 | 06/30/26 | \$72.97 | 50                        | \$3,648.50                 | Dual Enrollment Adjunct Counselor<br><i>Ratification: Employee hired after<br/>prior Board meeting submission.</i> |



## Non-Instructional Pay for Academic Employees

Submitted for Board Approval August 13, 2026

[v.7.28.2026.p.27|36]

| Employee Name<br>Funding Source                                                               | Location<br>Assignment | From     | To       | Rate    | Not to<br>Exceed<br>Hours | Not to<br>Exceed<br>Amount | Project                                                                                                           |
|-----------------------------------------------------------------------------------------------|------------------------|----------|----------|---------|---------------------------|----------------------------|-------------------------------------------------------------------------------------------------------------------|
| <b>Brossia, Karen</b><br>College Promise                                                      | CHC                    | 07/01/26 | 08/14/26 | \$72.97 | 125                       | \$9,121.25                 | Dual Enrollment Adjunct Counselor<br><i>Ratification: Employee hired after prior Board meeting submission.</i>    |
| <b>Callahan, Kenyon</b><br>Honors General Fund                                                | CHC                    | 07/01/26 | 07/23/26 | \$57.89 | 10                        | \$578.90                   | Honors Faculty<br><i>Ratification: Hours were missed or increased due to there being no Board in July.</i>        |
| <b>Cannon, Judy</b><br>Honors General Fund                                                    | CHC                    | 01/01/27 | 05/13/27 | \$57.89 | 400                       | \$23,156.00                | Honors Coordinator                                                                                                |
| <b>Cannon, Judy</b><br>Honors General Fund                                                    | CHC                    | 07/01/27 | 07/23/26 | \$57.89 | 60                        | \$3,473.40                 | Honors Coordinator                                                                                                |
| <b>Cannon, Judy</b><br>Honors General Fund                                                    | CHC                    | 05/14/27 | 07/23/26 | \$57.89 | 60                        | \$3,473.40                 | Honors Coordinator                                                                                                |
| <b>Carpenter, Jerome</b><br>Extended Opportunity<br>Programs and Services<br>Categorical Fund | CHC                    | 08/24/26 | 12/18/26 | \$68.33 | 272                       | \$18,585.76                | EOPS Adjunct Counselor, provide counseling, Ed plan development and other counseling services in EOPS counseling. |
| <b>Castro, Liliana</b><br>Extended Opportunity<br>Programs and Services<br>Categorical Fund   | CHC                    | 08/24/26 | 12/18/26 | \$70.65 | 272                       | \$19,216.80                | EOPS Adjunct Counselor, provide counseling, Ed plan development and other counseling services in EOPS counseling. |
| <b>Clement, Brooke</b><br>Student Equity and<br>Achievement                                   | CHC                    | 08/24/26 | 12/18/26 | \$72.97 | 192                       | \$14,010.24                | Adjunct Counselor                                                                                                 |



## Non-Instructional Pay for Academic Employees

Submitted for Board Approval August 13, 2026

[v.7.28.2026.p.28|36]

| Employee Name<br>Funding Source                      | Location<br>Assignment | From     | To       | Rate    | Not to<br>Exceed<br>Hours | Not to<br>Exceed<br>Amount | Project                                                                                                        |
|------------------------------------------------------|------------------------|----------|----------|---------|---------------------------|----------------------------|----------------------------------------------------------------------------------------------------------------|
| <b>Cranon-Charles, Angela</b><br>Honors General Fund | CHC                    | 07/01/26 | 08/13/26 | \$57.89 | 10                        | \$578.90                   | Honors Faculty<br><i>Ratification: Hours were missed or increased due to there being no Board in July.</i>     |
| <b>De Castro, Jason</b><br>General Library Fund      | CHC                    | 08/24/26 | 12/18/26 | \$66.01 | 170                       | \$11,221.70                | Adjunct Librarian                                                                                              |
| <b>Delmonico, Shana</b><br>College Promise           | CHC                    | 08/17/26 | 12/18/26 | \$72.97 | 225                       | \$16,418.25                | Dual Enrollment Adjunct Counselor                                                                              |
| <b>Delmonico, Shana</b><br>College Promise           | CHC                    | 06/01/26 | 06/30/26 | \$72.97 | 50                        | \$3,648.50                 | Dual Enrollment Adjunct Counselor<br><i>Ratification: Employee hired after prior Board meeting submission.</i> |
| <b>Delmonico, Shana</b><br>College Promise           | CHC                    | 07/01/26 | 08/14/26 | \$72.97 | 125                       | \$9,121.25                 | Dual Enrollment Adjunct Counselor<br><i>Ratification: Employee hired after prior Board meeting submission.</i> |
| <b>DiBartolo, Cheryl</b><br>Zero Textbook Grant Fund | CHC                    | 07/11/26 | 09/10/26 | \$57.89 | 20                        | \$1,157.80                 | Accessiility Fellowship Pilot<br><i>Ratification: Hours were missed or increased.</i>                          |
| <b>DiBartolo, Cheryl</b><br>Honors General Fund      | CHC                    | 07/01/26 | 08/13/26 | \$57.89 | 10                        | \$578.90                   | Honors Faculty<br><i>Ratification: Hours were missed or increased due to there being no Board in July.</i>     |
| <b>Diep, Matthew</b><br>General Library Fund         | CHC                    | 08/24/26 | 12/18/26 | \$70.65 | 130                       | \$9,184.50                 | Adjunct Librarian                                                                                              |
| <b>Dudash, Leigh</b><br>Zero Textbook Grant Fund     | CHC                    | 07/11/26 | 09/10/26 | \$57.89 | 20                        | \$1,157.80                 | Accessiility Fellowship Pilot<br><i>Ratification: Hours were missed or increased.</i>                          |





## Non-Instructional Pay for Academic Employees

Submitted for Board Approval August 13, 2026

[v.7.28.2026.p.29|36]

| Employee Name<br>Funding Source                                   | Location<br>Assignment | From     | To       | Rate    | Not to<br>Exceed<br>Hours | Not to<br>Exceed<br>Amount | Project                                                                                                        |
|-------------------------------------------------------------------|------------------------|----------|----------|---------|---------------------------|----------------------------|----------------------------------------------------------------------------------------------------------------|
| <b>Farago-Spencer, Emilia</b><br>ZTC Multilingual Fund            | CHC                    | 08/24/26 | 12/20/26 | \$57.89 | 30                        | \$1,736.70                 | Faculty Learning Community for ZTC                                                                             |
| <b>Farley, Diana</b><br>College Promise                           | CHC                    | 08/17/26 | 12/18/26 | \$72.97 | 225                       | \$16,418.25                | Dual Enrollment Adjunct Counselor                                                                              |
| <b>Farley, Diana</b><br>College Promise                           | CHC                    | 06/01/26 | 06/30/26 | \$72.97 | 50                        | \$3,648.50                 | Dual Enrollment Adjunct Counselor<br><i>Ratification: Employee hired after prior Board meeting submission.</i> |
| <b>Farley, Diana</b><br>College Promise                           | CHC                    | 07/01/26 | 08/14/26 | \$72.97 | 125                       | \$9,121.25                 | Dual Enrollment Adjunct Counselor<br><i>Ratification: Employee hired after prior Board meeting submission.</i> |
| <b>Flores, Xochilt</b><br>ZTC Multilingual Fund                   | CHC                    | 08/24/26 | 12/20/26 | \$57.89 | 30                        | \$1,736.70                 | Faculty Learning Community for ZTC                                                                             |
| <b>Gallegos, Maria de Jesus</b><br>Student Equity and Achievement | CHC                    | 08/24/26 | 12/18/26 | \$68.33 | 192                       | \$13,119.36                | Adjunct Counselor                                                                                              |
| <b>Garcia, Alaine</b><br>College Promise                          | CHC                    | 08/17/26 | 12/18/26 | \$66.01 | 250                       | \$16,502.50                | Veterans Adjunct Counselor                                                                                     |
| <b>Garcia, Alaine</b><br>College Promise                          | CHC                    | 06/01/26 | 06/30/26 | \$66.01 | 50                        | \$3,300.50                 | Veterans Adjunct Counselor<br><i>Ratification: Employee hired after prior Board meeting submission.</i>        |
| <b>Garcia, Alaine</b><br>College Promise                          | CHC                    | 07/01/26 | 08/14/26 | \$66.01 | 125                       | \$8,251.25                 | Veterans Adjunct Counselor<br><i>Ratification: Employee hired after prior Board meeting submission.</i>        |



## Non-Instructional Pay for Academic Employees

Submitted for Board Approval August 13, 2026

[v.7.28.2026.p.30|36]

| Employee Name<br>Funding Source                                                               | Location<br>Assignment | From     | To       | Rate    | Not to<br>Exceed<br>Hours | Not to<br>Exceed<br>Amount | Project                                                                                                                                                 |
|-----------------------------------------------------------------------------------------------|------------------------|----------|----------|---------|---------------------------|----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Garcia, Alaine</b><br>College Promise                                                      | CHC                    | 01/05/26 | 05/22/26 | \$66.01 | 250                       | \$16,502.50                | Veterans Adjunct Counselor<br><i>Amendment: Previously submitted to November 2025 Board, however there is a need to increase hours from 225 to 250.</i> |
| <b>Gerhartz, David</b><br>Honors General Fund                                                 | CHC                    | 07/01/26 | 08/13/26 | \$57.89 | 20                        | \$1,157.80                 | Honors Faculty<br><i>Ratification: Hours were missed or increased due to there being no Board in July.</i>                                              |
| <b>Gonzales, Robin</b><br>College Promise                                                     | CHC                    | 08/17/26 | 12/18/26 | \$70.65 | 225                       | \$15,896.25                | Dual Enrollment Adjunct Counselor                                                                                                                       |
| <b>Gonzales, Robin</b><br>College Promise                                                     | CHC                    | 06/01/26 | 06/30/26 | \$70.65 | 50                        | \$3,532.50                 | Dual Enrollment Adjunct Counselor<br><i>Ratification: Employee hired after prior Board meeting submission.</i>                                          |
| <b>Gonzales, Robin</b><br>College Promise                                                     | CHC                    | 07/01/26 | 08/14/26 | \$70.65 | 125                       | \$8,831.25                 | Dual Enrollment Adjunct Counselor<br><i>Ratification: Employee hired after prior Board meeting submission.</i>                                          |
| <b>Guevara, Andrew</b><br>ZTC Multilingual Fund                                               | CHC                    | 08/24/26 | 12/20/26 | \$57.89 | 30                        | \$1,736.70                 | Faculty Learning Community for ZTC                                                                                                                      |
| <b>Harris, Kashaunda</b><br>Extended Opportunity<br>Programs and Services<br>Categorical Fund | CHC                    | 08/24/26 | 12/18/26 | \$72.97 | 80                        | \$5,837.60                 | EOPS FT Counselor, provide counseling, Ed plan development and other counseling services in EOPS counseling.                                            |
| <b>Harshbarger, Desiree</b><br>Student Equity and<br>Achievement                              | CHC                    | 08/24/26 | 12/18/26 | \$70.65 | 170                       | \$12,010.50                | Adjunct Counselor                                                                                                                                       |



## Non-Instructional Pay for Academic Employees

Submitted for Board Approval August 13, 2026

[v.7.28.2026.p.31|36]

| Employee Name<br>Funding Source                          | Location<br>Assignment | From     | To       | Rate    | Not to<br>Exceed<br>Hours | Not to<br>Exceed<br>Amount | Project                                                                                                                                          |
|----------------------------------------------------------|------------------------|----------|----------|---------|---------------------------|----------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Hart, Danae</b><br>Honors General Fund                | CHC                    | 07/01/26 | 08/13/26 | \$57.89 | 10                        | \$578.90                   | Honors Faculty<br><i>Ratification: Hours were missed or increased due to there being no Board in July.</i>                                       |
| <b>Henry, Jacquelyn</b><br>College Promise               | CHC                    | 08/17/26 | 12/18/26 | \$70.65 | 225                       | \$15,896.25                | Dual Enrollment Adjunct Counselor                                                                                                                |
| <b>Henry, Jacquelyn</b><br>College Promise               | CHC                    | 06/01/26 | 06/30/26 | \$70.65 | 50                        | \$3,532.50                 | Dual Enrollment Adjunct Counselor<br><i>Ratification: Employee hired after prior Board meeting submission.</i>                                   |
| <b>Henry, Jacquelyn</b><br>College Promise               | CHC                    | 07/01/26 | 08/14/26 | \$70.65 | 125                       | \$8,831.25                 | Dual Enrollment Adjunct Counselor<br><i>Ratification: Employee hired after prior Board meeting submission.</i>                                   |
| <b>Hoehn, Marisela</b><br>Student Equity and Achievement | CHC                    | 08/24/26 | 12/18/26 | \$72.97 | 290                       | \$21,161.30                | Adjunct Counselor                                                                                                                                |
| <b>Huffine, Matthew</b><br>ZTC Multilingual Fund         | CHC                    | 08/24/26 | 12/20/26 | \$57.89 | 30                        | \$1,736.70                 | Faculty Learning Community for ZTC                                                                                                               |
| <b>Hukriede, Ricklyn</b><br>Zero Textbook Grant Fund     | CHC                    | 07/11/26 | 09/10/26 | \$57.89 | 20                        | \$1,157.80                 | Accessiility Fellowship Pilot<br><i>Ratification: Hours were missed or increased.</i>                                                            |
| <b>Hurst, Kayle</b><br>Office of Insruction General Fund | CHC                    | 06/02/26 | 06/30/26 | \$57.89 | 75                        | \$4,341.75                 | Curriculum for Men Soccer, Women's Soccer and Off/Pre-Season Flag Football<br><i>Ratification: Hours assigned after the board date deadline.</i> |



## Non-Instructional Pay for Academic Employees

Submitted for Board Approval August 13, 2026

[v.7.28.2026.p.32|36]

| Employee Name<br>Funding Source                                  | Location<br>Assignment | From     | To       | Rate    | Not to<br>Exceed<br>Hours | Not to<br>Exceed<br>Amount | Project                                                                                                                                                                                             |
|------------------------------------------------------------------|------------------------|----------|----------|---------|---------------------------|----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Ibarra, Rosa</b><br>Student Equity and<br>Achievement         | CHC                    | 08/24/26 | 12/18/26 | \$70.65 | 360                       | \$25,434.00                | Adjunct Counselor                                                                                                                                                                                   |
| <b>Jackson, Denise</b><br>Zero Textbook Grant Fund               | CHC                    | 07/11/26 | 09/10/26 | \$57.89 | 20                        | \$1,157.80                 | Accessiility Fellowship Pilot<br><i>Amendment: Previously submitted to April 2026 board, however faculty member was not able to complete ths assignment so dates have been revised accordingly.</i> |
| <b>Jaco, Herberth</b><br>ZTC Multilingual Fund                   | CHC                    | 08/24/26 | 12/20/26 | \$57.89 | 30                        | \$1,736.70                 | Faculty Learning Community for ZTC                                                                                                                                                                  |
| <b>Ketcherside, Kailyn</b><br>Office of Instruction General Fund | CHC                    | 06/02/26 | 06/30/26 | \$57.89 | 75                        | \$4,341.75                 | Curriculum for Men's Wrestling, Women's Wrestling and In-Season Flag Football.<br><i>Ratification: Hours assigned after the board date deadline.</i>                                                |
| <b>Keys, Scott</b><br>Honors General Fund                        | CHC                    | 07/01/26 | 08/13/26 | \$57.89 | 20                        | \$1,157.80                 | Honors Faculty<br><i>Ratification: Hours were missed or increased due to there being no Board in July.</i>                                                                                          |
| <b>Lamb, Wendy</b><br>Honors General Fund                        | CHC                    | 01/20/26 | 05/14/26 | \$57.89 | 10                        | \$578.90                   | Honors Faculty<br><i>Ratification: Hours were missed or increased.</i>                                                                                                                              |
| <b>Lapointe, Stacy</b><br>AB1705 Grant Fund                      | CHC                    | 02/11/26 | 04/25/26 | \$57.89 | 4                         | \$231.56                   | AI Reading & Writing Workshop<br><i>Amendment: Previously submitted to June 2026 board, however their first name needed to be corrected.</i>                                                        |



## Non-Instructional Pay for Academic Employees

Submitted for Board Approval August 13, 2026

[v.7.28.2026.p.33|36]

| Employee Name<br>Funding Source                               | Location<br>Assignment | From     | To       | Rate    | Not to<br>Exceed<br>Hours | Not to<br>Exceed<br>Amount | Project                                                                                                    |
|---------------------------------------------------------------|------------------------|----------|----------|---------|---------------------------|----------------------------|------------------------------------------------------------------------------------------------------------|
| <b>Lehar, Jade</b><br>Honors General Fund                     | CHC                    | 07/01/26 | 08/13/26 | \$57.89 | 10                        | \$578.90                   | Honors Faculty<br><i>Ratification: Hours were missed or increased due to there being no Board in July.</i> |
| <b>McCool, Karol</b><br>General Library Fund                  | CHC                    | 08/24/26 | 12/18/26 | \$72.97 | 90                        | \$6,567.30                 | Adjunct Librarian                                                                                          |
| <b>Medina Huerta, Janine</b><br>Honors General Fund           | CHC                    | 07/01/26 | 08/13/26 | \$57.89 | 10                        | \$578.90                   | Honors Faculty<br><i>Ratification: Hours were missed or increased due to there being no Board in July.</i> |
| <b>Mejia, Liza</b><br>Student Equity and<br>Achievement       | CHC                    | 08/24/26 | 12/18/26 | \$66.01 | 220                       | \$14,522.20                | Adjunct Counselor                                                                                          |
| <b>Montejano, Jordan</b><br>General Tutoring Fund             | CHC                    | 08/24/26 | 12/18/26 | \$57.89 | 140                       | \$8,104.60                 | Assistance & Support to Tutors & SI<br>Leaders Tutoring Center                                             |
| <b>Montes, Ashley</b><br>General Library Fund                 | CHC                    | 08/24/26 | 12/18/26 | \$72.97 | 240                       | \$17,512.80                | Adjunct Librarian                                                                                          |
| <b>Moreno, Melissa</b><br>Honors General Fund                 | CHC                    | 07/01/26 | 08/13/26 | \$57.89 | 10                        | \$578.90                   | Honors Faculty<br><i>Ratification: Hours were missed or increased due to there being no Board in July.</i> |
| <b>Mulder, Katherine</b><br>Student Equity and<br>Achievement | CHC                    | 08/24/26 | 12/18/26 | \$72.97 | 225                       | \$16,418.25                | Adjunct Counselor                                                                                          |



## Non-Instructional Pay for Academic Employees

Submitted for Board Approval August 13, 2026

[v.7.28.2026.p.34|36]

| Employee Name<br>Funding Source                                                             | Location<br>Assignment | From     | To       | Rate    | Not to<br>Exceed<br>Hours | Not to<br>Exceed<br>Amount | Project                                                                                                                                                                                             |
|---------------------------------------------------------------------------------------------|------------------------|----------|----------|---------|---------------------------|----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Nguyen, Janette</b><br>Extended Opportunity<br>Programs and Services<br>Categorical Fund | CHC                    | 08/24/26 | 12/18/26 | \$68.33 | 272                       | \$18,585.76                | EOPS Adjunct Counselor, provide counseling, Ed plan development and other counseling services in EOPS counseling.                                                                                   |
| <b>Ojeda, Jasmine</b><br>ZTC Multilingual Fund                                              | CHC                    | 08/24/26 | 12/20/26 | \$57.89 | 25                        | \$1,447.25                 | Faculty Learning Community for ZTC                                                                                                                                                                  |
| <b>O'Shaughnessy, Vonda</b><br>Zero Textbook Grant Fund                                     | CHC                    | 07/11/26 | 09/10/26 | \$57.89 | 20                        | \$1,157.80                 | Accessiility Fellowship Pilot<br><i>Amendment: Previously submitted to April 2026 board, however faculty member was not able to complete ths assignment so dates have been revised accordingly.</i> |
| <b>Padilla, Sandra</b><br>Student Equity and<br>Achievement                                 | CHC                    | 08/24/26 | 12/18/26 | \$66.01 | 360                       | \$23,763.60                | Adjunct Counselor                                                                                                                                                                                   |
| <b>Payan, Susan</b><br>Student Equity and<br>Achievement                                    | CHC                    | 08/24/26 | 12/18/26 | \$66.01 | 220                       | \$14,522.20                | Adjunct Counselor                                                                                                                                                                                   |
| <b>Phillips, Riley</b><br>Honors General Fund                                               | CHC                    | 01/20/26 | 05/14/26 | \$57.89 | 10                        | \$578.90                   | Honors Faculty<br><i>Ratification: Hours were missed or increased.</i>                                                                                                                              |
| <b>Ravanzo, Hudell</b><br>Strong Workforce Program                                          | CHC                    | 07/01/26 | 07/01/26 | \$57.89 | 8                         | \$463.12                   | Assist with skills lab setup for the Vocational Nursing Program<br><i>Ratification: Information was not sent in time to meet previous board approval date.</i>                                      |



## Non-Instructional Pay for Academic Employees

Submitted for Board Approval August 13, 2026

[v.7.28.2026.p.35|36]

| Employee Name<br>Funding Source                                                                 | Location<br>Assignment | From     | To       | Rate    | Not to<br>Exceed<br>Hours | Not to<br>Exceed<br>Amount | Project                                                                                                                                           |
|-------------------------------------------------------------------------------------------------|------------------------|----------|----------|---------|---------------------------|----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Romasanta, Justine</b><br>Student Equity and<br>Achievement                                  | CHC                    | 08/24/26 | 12/18/26 | \$68.33 | 235                       | \$16,057.55                | Adjunct Counselor                                                                                                                                 |
| <b>Ruiz, Sandra</b><br>Zero Textbook Cost Grant<br>Fund                                         | CHC                    | 07/01/26 | 08/24/26 | \$57.89 | 20                        | \$1,157.80                 | Accessiility Fellowship Pilot<br><i>Ratification: Hours were missed or<br/>increased.</i>                                                         |
| <b>Ruiz, Sandra</b><br>Zero Textbook Cost Grant<br>Fund                                         | CHC                    | 07/01/26 | 07/23/26 | \$57.89 | 50                        | \$2,894.50                 | Distance Education Faculty Lead<br><i>Ratification: Hours were missed or<br/>increased due to there being no<br/>Board in July.</i>               |
| <b>Salvi, Lisa</b><br>Honors General Fund                                                       | CHC                    | 07/01/26 | 08/13/26 | \$57.89 | 10                        | \$578.90                   | Honors Faculty<br><i>Ratification: Hours were missed or<br/>increased due to there being no<br/>Board in July.</i>                                |
| <b>Sanchez, Aileya</b><br>General Library Fund                                                  | CHC                    | 08/24/26 | 12/18/26 | \$66.01 | 130                       | \$8,581.30                 | Adjunct Librarian                                                                                                                                 |
| <b>Schoenfeld, Racquel</b><br>Extended Opportunity<br>Programs and Services<br>Categorical Fund | CHC                    | 08/24/26 | 12/18/26 | \$72.97 | 150                       | \$10,945.50                | EOPS FT Counselor, provide<br>counseling, Ed plan development<br>and other counseling services in<br>EOPS counseling.                             |
| <b>Scott, Shella</b><br>Common Course Numbering<br>Grant Fund                                   | CHC                    | 07/01/26 | 12/31/26 | \$57.89 | 150                       | \$8,683.50                 | Guided Pathways Updates with<br>Common Course Numberbing and<br>CAGETC.<br><i>Ratification: Hours assigned after<br/>the board date deadline.</i> |





## Non-Instructional Pay for Academic Employees

Submitted for Board Approval August 13, 2026

[v.7.28.2026.p.36|36]

| Employee Name<br>Funding Source                                                          | Location<br>Assignment | From     | To       | Rate    | Not to<br>Exceed<br>Hours | Not to<br>Exceed<br>Amount | Project                                                                                                                                                                   |
|------------------------------------------------------------------------------------------|------------------------|----------|----------|---------|---------------------------|----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Sepulveda, Marissa</b><br>Strong Workforce Program<br>Fund                            | CHC                    | 07/01/26 | 07/01/26 | \$57.89 | 8                         | \$463.12                   | Assist with skills lab setup for the<br>Vocational Nursing Program<br><i>Ratification: Information was not<br/>sent in time to meet previous board<br/>approval date.</i> |
| <b>Shum, Cynthia</b><br>Counseling and Guidance                                          | CHC                    | 08/24/26 | 12/18/26 | \$72.97 | 225                       | \$16,418.25                | Adjunct Counselor                                                                                                                                                         |
| <b>Thomas, Angela</b><br>General Library Fund                                            | CHC                    | 08/24/26 | 12/18/26 | \$66.01 | 100                       | \$6,601.00                 | Adjunct Librarian                                                                                                                                                         |
| <b>Troncoza, Arline</b><br>Adult Education-Crafton Hills                                 | CHC                    | 08/14/26 | 12/18/26 | \$66.01 | 250                       | \$16,502.50                | Adult Education Adjunct Counselor                                                                                                                                         |
| <b>Troncoza, Arline</b><br>Adult Education-Crafton Hills                                 | CHC                    | 01/05/26 | 05/22/26 | \$66.01 | 4                         | \$264.04                   | Adult Education Adjunct Counselor<br><i>Ratification: Need to increase by an<br/>additional 4 hours.</i>                                                                  |
| <b>Uribe, Reyna</b><br>Extended Opportunity<br>Programs and Services<br>Categorical Fund | CHC                    | 08/24/26 | 12/18/26 | \$68.33 | 170                       | \$11,616.10                | EOPS Adjunct Counselor, provide<br>counseling, Ed plan development<br>and other counseling services in<br>EOPS counseling.                                                |
| <b>Van Aken, Cameron</b><br>Student Equity and<br>Achievement                            | CHC                    | 08/24/26 | 12/18/26 | \$68.33 | 290                       | \$19,815.70                | Adjunct Counselor                                                                                                                                                         |
| <b>Elpel, Kristina</b><br>College Corp Funds                                             | DSO                    | 07/01/26 | 08/14/26 | \$70.65 | 30                        | \$2,119.50                 | College Corp<br><i>Ratification: Paperwork submitted<br/>by the dept after the prior Board<br/>submission deadline</i>                                                    |
| <b>Elpel, Kristina</b><br>College Corp Funds                                             | DSO                    | 08/17/26 | 12/31/26 | \$70.65 | 110                       | \$7,771.50                 | College Corp                                                                                                                                                              |

## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Dr. Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Dr. Diana Z. Rodriguez, Chancellor

**PREPARED BY:** Dr. Kevin Horan, President, CHC  
Dr. Gilbert Contreras, President, SBVC  
Kristina Hannon, Vice Chancellor, Human Resources, Police Services,  
Emergency/Employee Risk Management & Payroll Services

**DATE:** August 13, 2026

**SUBJECT:** Consideration of Approval to Pay Stipends

### **RECOMMENDATION**

It is recommended that the Board of Trustees approve the payment of stipends per the attached list.

### **OVERVIEW**

The stipends listed on the attachment are submitted for approval.

### **ANALYSIS**

Stipends are based on negotiated agreement between SBCCD and the SBCCDTA and CSEA bargaining units, as applicable.

### **SBCCD GOALS**

1. Eliminate Barriers to Student Access and Success

### **FINANCIAL IMPLICATIONS**

The payment of stipends is included in the appropriate 2025-2026 and 2026-2027 budgets.





## Payment of Stipends

Submitted for Board Approval August 13, 2026

[v.7.23.2026.p.2|5]

### Faculty Chairs 07/01/26 – 06/30/27

*Ratification: Faculty chairs were confirmed after the prior board submission deadline.*

| Employee Name                     | Location Assignment | Department                                                                                                   | Stipend    |
|-----------------------------------|---------------------|--------------------------------------------------------------------------------------------------------------|------------|
| Arnold, Anita<br>(co-chair)       | SBVC                | Nursing                                                                                                      | \$4,500.00 |
| Assumma, Michael                  | SBVC                | Accounting/Business/Real Estate                                                                              | \$8,000.00 |
| Barnett, Kellie<br>(co-chair)     | SBVC                | Child Development                                                                                            | \$4,000.00 |
| Batalo, Manuela                   | SBVC                | Art                                                                                                          | \$9,000.00 |
| Blacksher, Anthony                | SBVC                | Sociology/Ethnic Studies                                                                                     | \$9,000.00 |
| Burns-Peters, Davena              | SBVC                | Modern Languages                                                                                             | \$9,000.00 |
| Cacho, Bryce<br>(co-chair)        | SBVC                | Welding/Inspection Technology                                                                                | \$3,500.00 |
| Caldwell-Betties, Melita          | SBVC                | Water Resources<br>Management/Machine<br>Technology                                                          | \$7,000.00 |
| Carlos, Christopher<br>(co-chair) | SBVC                | Administration Justice                                                                                       | \$5,000.00 |
| Castro, Anthony                   | SBVC                | Mathematics                                                                                                  | \$9,000.00 |
| Cruz, Alexander                   | SBVC                | Automotive Collision &<br>Repair/Heavy Medium Duty Truck                                                     | \$7,000.00 |
| Cuny, Lucas<br>(co-chair)         | SBVC                | Film, Television,<br>Media/Communication Studies                                                             | \$2,700.00 |
| Fogle, Melinda<br>(co-chair)      | SBVC                | Dance/Music/Theatre                                                                                          | \$4,500.00 |
| Fozouni, Daihim                   | SBVC                | English/Esl                                                                                                  | \$9,000.00 |
| Gomez, Ed                         | SBVC                | History                                                                                                      | \$9,000.00 |
| Gonzalez, Francisco               | SBVC                | Aeronautics                                                                                                  | \$8,000.00 |
| Gordon, Jessica<br>(co-chair)     | SBVC                | Dance/Music/Theatre                                                                                          | \$4,500.00 |
| Graham, Danielle<br>(co-chair)    | SBVC                | Psychology                                                                                                   | \$4,000.00 |
| Halabi, Tarif                     | SBVC                | Electricity/Electronics/Technical<br>Calculuations/Heating, Ventilation,<br>Air Conditioning & Refrigeration | \$7,000.00 |
| Hauge, Kristen                    | SBVC                | Health/Kinesiology                                                                                           | \$9,000.00 |
| Heibel, Todd<br>(co-chair)        | SBVC                | Earth/Spatial Science                                                                                        | \$3,500.00 |



## Payment of Stipends

Submitted for Board Approval August 13, 2026

[v.7.23.2026.p.3|5]

### Faculty Chairs 07/01/26 – 06/30/27

*Ratification: Faculty chairs were confirmed after the prior board submission deadline.*

| Employee Name                    | Location Assignment | Department                                          | Stipend    |
|----------------------------------|---------------------|-----------------------------------------------------|------------|
| Jaramillo, Richard               | SBVC                | Automotive                                          | \$7,000.00 |
| Jefferson, Kimberly              | SBVC                | Education/Reading & Literacy                        | \$6,000.00 |
| Jefferson, Kimberly              | SBVC                | Political Science                                   | \$7,000.00 |
| King, Melissa                    | SBVC                | Anthropology                                        | \$6,000.00 |
| Knight, Denise<br>(co-chair)     | SBVC                | Child Development                                   | \$4,000.00 |
| Lemieux, Jessy                   | SBVC                | Chemistry                                           | \$9,000.00 |
| Mattson, Suzi                    | SBVC                | Film, Television,<br>Media/Communication Studies    | \$6,300.00 |
| Metu, Reggi                      | SBVC                | Computer Information<br>Technology/Computer Science | \$9,000.00 |
| Meyer, Stacy                     | SBVC                | Culinary Arts & Hospitality/Food &<br>Nutrition     | \$7,000.00 |
| Milligan, Joshua<br>(co-chair)   | SBVC                | Welding/Inspection Technology                       | \$3,500.00 |
| Moeung, Botra<br>(co-chair)      | SBVC                | Student Development/Counseling                      | \$4,500.00 |
| Moneymaker, Melinda              | SBVC                | Human Services                                      | \$7,000.00 |
| Moore, Lessie                    | SBVC                | Psychiatric Technology                              | \$7,000.00 |
| Murillo, Joan                    | SBVC                | Biology                                             | \$9,000.00 |
| Notarangelo, Maria               | SBVC                | Library/Library Technology                          | \$6,000.00 |
| Ontiveros, Doris                 | SBVC                | Pharmacy Technology                                 | \$6,000.00 |
| Pave, Adam                       | SBVC                | Philosophy/Religion                                 | \$7,000.00 |
| Pave, Adam<br>(co-chair)         | SBVC                | Psychology                                          | \$4,000.00 |
| Robles, Matthew<br>(co-chair)    | SBVC                | Earth/Spatial Science                               | \$3,500.00 |
| Salter, Jaime<br>(co-chair)      | SBVC                | Student Development/Counseling                      | \$4,500.00 |
| Sepulveda, Marissa<br>(co-chair) | SBVC                | Nursing                                             | \$4,500.00 |
| Tolstova, Anna                   | SBVC                | Physics/Astronomy/Engineering                       | \$6,000.00 |
| Wang, Wei-Chung                  | SBVC                | Economics                                           | \$6,000.00 |



## Payment of Stipends

Submitted for Board Approval August 13, 2026

[v.7.23.2026.p.4|5]

### Head Coach 11/01/26 – 03/31/21

| Employee Name  | Location Assignment | Department       | Stipend  |
|----------------|---------------------|------------------|----------|
| Brewer, Quincy | SBVC                | Men's Basketball | \$10,000 |

### Other 08/25/25 – 12/19/25

#### MOU for Stack High Intensity Labs for respective courses

*Ratification: Hours were missed or increased.*

| Employee Name    | Location Assignment | Department                                                | Stipend    |
|------------------|---------------------|-----------------------------------------------------------|------------|
| Blanco, Glen     | CHC                 | Physical & Biological Sciences<br>(ANAT 150, Section 56)  | \$1,125.00 |
| Blanco, Glen     | CHC                 | Physical & Biological Sciences<br>(ANAT 150, Section 02)  | \$1,125.00 |
| Jackson, Denise  | CHC                 | Physical & Biological Sciences<br>(BIOL 100, Section 71Y) | \$1,125.00 |
| Jones, Michele   | CHC                 | Physical & Biological Sciences<br>(BIOL 100, Section 16)  | \$1,125.00 |
| Pacheco, Gabriel | CHC                 | Physical & Biological Sciences<br>(ANAT 150, Section 51)  | \$525.00   |
| Pacheco, Gabriel | CHC                 | Physical & Biological Sciences<br>(ANAT 101, Section 36)  | \$1,125.00 |
| Ta, Canh         | CHC                 | Physical & Biological Sciences<br>(ANAT 151, Section 51)  | \$525.00   |
| Tohami, Ali      | CHC                 | Physical & Biological Sciences<br>(ANAT 101, Section 56)  | \$525.00   |
| Truong, Sam      | CHC                 | Physical & Biological Sciences<br>(ANAT 151, Section 06)  | \$525.00   |
| Truong, Sam      | CHC                 | Physical & Biological Sciences<br>(ANAT 101, Section 02)  | \$1,125.00 |
| Truong, Sam      | CHC                 | Physical & Biological Sciences<br>(ANAT 150, Section 21)  | \$1,125.00 |

### Other 01/20/26 – 05/14/26

#### MOU for Stack High Intensity Labs for respective courses

*Ratification: Hours were missed or increased.*

| Employee Name    | Location Assignment | Department                                               | Stipend  |
|------------------|---------------------|----------------------------------------------------------|----------|
| Britton, Jessica | CHC                 | Physical & Biological Sciences<br>(ANAT 151, Section 51) | \$525.00 |



## Payment of Stipends

Submitted for Board Approval August 13, 2026

[v.7.23.2026.p.5|5]

**Other 01/20/26 – 05/14/26**

**MOU for Stack High Intensity Labs for respective courses**

*Ratification: Hours were missed or increased.*

| Employee Name                 | Location Assignment | Department                                                | Stipend    |
|-------------------------------|---------------------|-----------------------------------------------------------|------------|
| <b>Blanco, Glen</b>           | CHC                 | Physical & Biological Sciences<br>(ANAT 150, Section 2)   | \$1,125.00 |
| <b>Blanco, Glen</b>           | CHC                 | Physical & Biological Sciences<br>(ANAT 150, Section 56)  | \$1,125.00 |
| <b>Francis- Boyle, Olivia</b> | CHC                 | Physical & Biological Sciences<br>(ANAT 150, Section 58)  | \$525.00   |
| <b>Hile, Thomas</b>           | CHC                 | Physical & Biological Sciences<br>(ANAT 101, Section 36)  | \$1,125.00 |
| <b>Jackson, Denise</b>        | CHC                 | Physical & Biological Sciences<br>(BIOL 100, Section 71Y) | \$525.00   |
| <b>Jones, Michele</b>         | CHC                 | Physical & Biological Sciences<br>(BIOL 100, Section 16)  | \$525.00   |
| <b>Tohami, Ali</b>            | CHC                 | Physical & Biological Sciences<br>(ANAT 100, Section 56)  | \$1,125.00 |
| <b>Truong, Sam</b>            | CHC                 | Physical & Biological Sciences<br>(ANAT 101, Section 02)  | \$525.00   |
| <b>Truong, Sam</b>            | CHC                 | Physical & Biological Sciences<br>(ANAT 150, Section 06)  | \$1,125.00 |
| <b>Truong, Sam</b>            | CHC                 | Physical & Biological Sciences<br>(ANAT 151, Section 36)  | \$1,125.00 |
| <b>Truong, Sam</b>            | CHC                 | Physical & Biological Sciences<br>(ANAT 151, Section 21)  | \$1,125.00 |

## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Dr. Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Kristina Hannon, Vice Chancellor, Human Resources, Payroll, Police Services, and Health and Safety Administration

**PREPARED BY:** Kristina Hannon, Vice Chancellor, Human Resources, Police Services, Emergency/Employee Risk Management & Payroll Services

**DATE:** August 13, 2026

**SUBJECT:** Consideration of Approval of the Revised Rates of Pay for Professional Expert Hourly Employees

### **RECOMMENDATION**

It is recommended that the Board of Trustees approve the revised Professional Expert Hourly Rates of Pay schedule as presented.

### **OVERVIEW**

Professional Expert employees will be compensated at the agreed upon non-instructional rate of pay.

### **ANALYSIS**

The District determined an increase to the Medical Director (EMT) position is needed to ensure fair compensation for the expertise and oversight required to maintain a high-quality and fully compliant educational program.

### **SBCCD GOALS**

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution

### **FINANCIAL IMPLICATIONS**

The financial implications of this board item will be included in the appropriate 2026-2027 budgets.







# Rates of Pay for Professional Expert Employees

Board Approved: ~~February 12~~ August 13, 2026

Effective: ~~February 13~~ August 14, 2026

[pg. 1] ~~33~~

| PROFESSIONAL EXPERT ASSIGNMENT                                                                                                   | HOURLY RATE             |
|----------------------------------------------------------------------------------------------------------------------------------|-------------------------|
| 3D Animator                                                                                                                      | \$25.00 to \$40.00      |
| Adult Education Planning Grant Coordinator                                                                                       | \$40.00                 |
| American Sign Language Specialist                                                                                                | \$30.00                 |
| Apprenticeship Program Organizer                                                                                                 | \$55.00 to \$75.00      |
| Assistant Instructor                                                                                                             | \$20.00                 |
| Bilingual Translator/Interviewer                                                                                                 | \$20.00                 |
| Business and Resources Development Consultant                                                                                    | \$60.00                 |
| Caltrans Trainee                                                                                                                 | \$16.90 to \$17.90      |
| Caltrans Program Work Crew Driver                                                                                                | \$22.00 to \$25.00      |
| Camera & Lighting Technician                                                                                                     | \$16.90 to \$20.00      |
| Closed Caption Editor I                                                                                                          | \$16.90                 |
| Closed Caption Editor II                                                                                                         | \$16.90 to \$20.00      |
| Closed Caption Editor III                                                                                                        | \$21.00 to \$30.00      |
| Content Specialist (FNX and Marketing & Public Relations)                                                                        | \$16.90 to \$40.00      |
| Counseling Trainee                                                                                                               | \$21.00                 |
| Guardian Scholars and Dreams Liaison (Categorical)                                                                               | \$45.00                 |
| Editor (KVCR, FNX, Pledge Drive)                                                                                                 | \$18.00 to \$30.00      |
| EMT-1 Skills Laboratory Assistant                                                                                                | \$16.90                 |
| EMT(EMS) Laboratory Instructor                                                                                                   | \$30.00                 |
| EMT(EMS) Primary Instructor                                                                                                      | \$45.00                 |
| EMT(EMS) / Respiratory Care / Fire Technician                                                                                    | \$55.00                 |
| Fire Academy Instructor                                                                                                          | \$45.00                 |
| Fire Agility Group Leader/Proctor                                                                                                | \$16.90                 |
| Fire Operations Specialist                                                                                                       | \$55.00                 |
| Foster Parenting Education                                                                                                       | \$45.00                 |
| FTVM Intern I / II / III                                                                                                         | \$16.90/\$17.90/\$18.90 |
| Grant Program Assistant (Categorical)                                                                                            | \$35.00                 |
| Grant Writer I/II/III                                                                                                            | \$30.00/\$40.00/\$55.00 |
| Human Resources Intern                                                                                                           | \$20.00 to \$49.00      |
| Interpreting/Transliterating Level 0 (Mentoring)                                                                                 | \$16.90 to \$17.90      |
| Interpreting/Transliterating Level I (0-2 yrs of exp & pass evaluation)                                                          | \$28.00 to \$30.00      |
| Interpreting/Transliterating Level II (2-4 yrs of exp & pass evaluation)                                                         | \$32.00 to \$34.00      |
| Interpreting/Transliterating Level III (4-5 yrs of exp & pass evaluation)                                                        | \$36.00 to \$38.00      |
| Interpreting/Transliterating Level IV (5-6 yrs of exp or RID & pass evaluation)                                                  | \$40.00 to \$42.00      |
| Interpreting/Transliterating Level V (RID Certified or RID written passed & pass evaluation or EIPA Level 4/5 & pass evaluation) | \$45.00                 |
| Laboratory Instructor                                                                                                            | \$20.00                 |



# Rates of Pay for Professional Expert Employees

Board Approved: ~~February 12~~ August 13, 2026

Effective: ~~February 13~~ August 14, 2026

[pg. 2] ~~33~~

| PROFESSIONAL EXPERT ASSIGNMENT                                    | HOURLY RATE                                                         |
|-------------------------------------------------------------------|---------------------------------------------------------------------|
| Licensed Mental Health Clinician I                                | \$65.00                                                             |
| Licensed Mental Health Clinician II                               | \$70.00                                                             |
| Licensed Mental Health Clinician III (not qualified to supervise) | \$75.00 to \$95.00                                                  |
| Licensed Mental Health Clinician III (qualified to supervise)     | \$80.00 to \$100.00                                                 |
| Mental Health Educator/Counselor Intern                           | \$55.00                                                             |
| Mental Health Outreach Navigator                                  | \$60.00                                                             |
| Nurse Practitioner /Physician Assistant                           | \$60.00 to \$85.00                                                  |
| Police Science Facilitator/Evaluator                              | \$53.00                                                             |
| Police Tactical Officer/RTO                                       | \$45.00                                                             |
| Policy Analyst                                                    | \$60.00                                                             |
| Post Masters Counseling Associate I / II / III                    | \$30.00/\$35.00/\$40.00                                             |
| Post Masters Counseling Associate (with specialized experience)   | \$55.00                                                             |
| Primary Instructor                                                | \$25.00                                                             |
| Program Assistant                                                 | \$20.00 to \$49.00                                                  |
| Project Liaison                                                   | \$40.00 to \$75.00                                                  |
| Radiologic Technology Specialist                                  | \$30.00                                                             |
| Respiratory Care Clinical                                         | \$57.13                                                             |
| Social Media Specialist (FNX & Marketing & Public Relations)      | \$21.00 to \$25.00                                                  |
| Special Events Planner                                            | \$25.00 to \$35.00                                                  |
| Staff Writer/Photographer                                         | \$16.90 to \$20.00                                                  |
| State Fire Training Instructor                                    | \$55.00                                                             |
| Transitional Work Crew Trainee                                    | \$16.90                                                             |
| Transitional Work Crew Trainer                                    | \$22.00 to \$25.00                                                  |
| Training Specialist                                               | \$19.00                                                             |
| Tutor I / II / III/ IV                                            | \$17.00/\$18.00/\$20.00/ \$23.00                                    |
| TV Closed Captioning                                              | \$16.90 to \$17.90                                                  |
| Workforce Development/PDC Trainer                                 | \$16.90 to \$100.00 or up to 85% of enrollment, or up to 60% of net |



## Rates of Pay for Professional Expert Employees

Board Approved: ~~February 12~~August 13, 2026

Effective: ~~February 13~~August 14, 2026

[pg.3]~~33~~

| PROFESSIONAL EXPERT ASSIGNMENT      | SEMESTER RATE                                                                                                                                     |
|-------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|
| Assistant Coach                     | \$10,000 Coaching stipend per academic year (per sport) *<br><br>\$700.00 per week for playoffs<br><br>\$100.00-\$5,000 per additional assignment |
| Head Coach                          | \$16,000 Coaching stipend per academic year (per sport) *<br><br>\$1,000 per week for playoffs<br><br>\$100.00-\$5,000 per additional assignment  |
| Medical Director (EMT)              | <del>\$3,500.00</del> <u>\$12,500.00</u>                                                                                                          |
| Medical Director (Respiratory Care) | \$4,500.00                                                                                                                                        |
| Region 9 Mentee                     | \$625.00                                                                                                                                          |

*\*Shared stipends: Stipend amount can be shared between one or more individuals with split responsibility.*

SBCCD shall utilize short-term hourly, non-academic employees in accordance with California Education Code Section 88003.

These rules apply to employees who are not members of the classified service as defined by the California Education Code Section 88003. The District has limited a temporary hourly employee to no more than 175 days. Short-term temporary hourly employees are not eligible to work more than 40 hours per week or more than 8 hours per day.

## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Dr. Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Dr. Diana Z. Rodriguez, Chancellor

**PREPARED BY:** Kristina Hannon, Vice Chancellor, Human Resources, Police Services, Emergency/Employee Risk Management & Payroll Services

**DATE:** August 13, 2026

**SUBJECT:** Consideration to Rescind the Approval to Appoint District Employee

### **RECOMMENDATION**

It is recommended that the Board of Trustees rescind the approval of appointment of the District employee on the attached list and rescind the corresponding employment contract.

### **ANALYSIS**

The previously appointed employee rescinded the acceptance of their offer of employment prior to their start date. Therefore, their offer of employment and contract will be rescinded.

### **SBCCD GOALS**

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution

### **FINANCIAL IMPLICATIONS**

There are no financial implications associated with this board item.





## Appointment of District Employee - Rescind

Submitted for Board Approval August 13, 2026

[v.8.3.2026.p.1|1]

| Employee Name<br>Location Assignment                                         | Start<br>Date | Range<br>& Step | New or<br>Replacing | Fund         | Live Scan<br>Clearance |
|------------------------------------------------------------------------------|---------------|-----------------|---------------------|--------------|------------------------|
| <b>Gutaskus, Mary</b><br>Assistant Professor, Mathematics<br>CHC Mathematics | 08/17/26      | Academic<br>D1  | Steve Ramirez       | General Fund | TBD <sup>†</sup>       |

<sup>†</sup>Live Scan clearance pending; employee will not start without clearance.

\*Salary placement to be determined upon verification of education and experience.

## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Dr. Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Dr. Diana Z. Rodriguez, Chancellor

**PREPARED BY:** Kristina Hannon, Vice Chancellor, Human Resources, Police Services, Emergency/Employee Risk Management & Payroll Services

**DATE:** August 13, 2026

**SUBJECT:** Consideration of Approval to Rescind Placement of Classified Employee(s) on the 39-Month Reemployment List

### **RECOMMENDATION**

It is recommended that the Board of Trustees rescind the placement of classified employee(s) on the 39-Month Reemployment List as indicated on the attached.

### **OVERVIEW**

In accordance with Article 14: Leaves of the Collective Bargaining Agreement between SBCCD and the CSEA, when all an employee's available leaves of absence, paid or unpaid, have been exhausted, the unit member shall be placed on a reemployment list for a period of 39 months.

### **ANALYSIS**

The employee(s) listed on the attached completed their leave of absence and returned to their regular work schedule within the required timeframe to be reinstated.

### **SBCCD GOALS**

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution

### **FINANCIAL IMPLICATIONS**

There are no financial implications associated with this board item.





## Rescind Placement of Classified Employees on the 39-Month Reemployment List

Submitted for Board Approval August 13, 2026

[v.7.23.2026.p.2|2]

| Employee Name<br>Title          | Location<br>Assignment | Department | Effective<br>Date |
|---------------------------------|------------------------|------------|-------------------|
| <b>Cole, Blake</b><br>Custodian | CHC                    | Custodial  | 06/23/26          |



## SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

**TO:** Board of Trustees

**FROM:** Dr. Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Jose F. Torres, Executive Vice Chancellor

**PREPARED BY:** Dr. Kevin Horan, President, CHC  
Dr. Gilbert Contreras, President, SBVC  
Steven J. Sutorus, Executive Director, Fiscal Services

**DATE:** August 13, 2026

**SUBJECT:** Consideration of Approval to Serve Alcoholic Beverages at a Campus Event

### **RECOMMENDATION**

It is recommended that the Board of Trustees approve this request to serve alcoholic beverages.

| Event & Location                                            | Sponsoring Group   | Date & Time                          | Type of Alcohol (Beer or Wine) |
|-------------------------------------------------------------|--------------------|--------------------------------------|--------------------------------|
| CHC Foundation Annual Fundraiser – Main Campus Quad         | President’s Office | September 23, 2026<br>5:30-8:30pm    | Cocktails, Beer, & Wine        |
| Obershaw Birthday Celebration – Applied Technology Building | SBVC Foundation    | August 22, 2026<br>6:00 – 10:00 p.m. | Beer & Wine                    |

### **OVERVIEW**

The possession, sale or furnishing of alcohol on campuses is governed by California law. It is a violation of SBCCD policy for anyone to consume or possess alcohol anywhere on campus without prior District approval. Organizations or groups violating alcohol policies may be subject to sanctions.

The decision to serve alcoholic beverages at the event(s) listed above has been agreed to by campus management.

### **ANALYSIS**

This request meets the requirements of SBCCD Board Policy and Administrative Policy 3560 on Alcoholic Beverages and California law. The appropriate paperwork has been filed through the



Business Services office to obtain the appropriate licenses.

### **SBCCD GOALS**

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution
3. Be a Leader and Partner in Addressing Regional Issues
4. Ensure Fiscal Accountability/Sustainability

### **FINANCIAL IMPLICATIONS**

There are no direct financial implications associated with the approval of this board item.

## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Dr. Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Jose F. Torres, Executive Vice Chancellor

**PREPARED BY:** Steven J. Sutorus, Executive Director, Business & Fiscal Services

**DATE:** August 13, 2026

**SUBJECT:** Consideration of Ratification for Contracts at or Above \$119,100

### **RECOMMENDATION**

It is recommended that the Board of Trustees ratify the contracts on the attached list which are routine in nature, support the ongoing operation of the District, and have a total contract cost at or above \$119,100.

### **OVERVIEW**

In accordance with SBCCD Board Policy 6100, Delegation of Authority, The Board of Trustees delegates authority to the Chancellor to supervise the general business procedures of the District to assure the proper administration of property and contracts. District staff is presenting the attached purchase and/or contract requests, which meet or exceed the formal bid limits, for Board approval in the form of ratification.

### **ANALYSIS**

The California Board of Governors sets the formal bid limit for procurement of goods and/or services on an annual basis. The formal bid limit for the current calendar year has been set at \$119,100. Ratification of the contracts on the attached list will allow for the successful ongoing operation of the District. Construction services are not included in this board item.

### **SBCCD GOALS**

4. Ensure Fiscal Accountability/Sustainability

### **FINANCIAL IMPLICATIONS**

The attached purchase and/or contract requests have been budgeted for via purchase requisition.





**Contracts At or Above \$119,100**  
Submitted for Ratification August 13, 2026

| Control # | Vendor                                                                                                                                                                                                                                                                                                             | Contract Type         | Site  | Department           | Expense         | Income | Amendment      |
|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|-------|----------------------|-----------------|--------|----------------|
| 32021     | <b>Atkinson, Andelson, Loya, Ruud &amp; Romo</b>                                                                                                                                                                                                                                                                   | Professional Services | SBCCD | Business Services    | \$ 2,000,000.00 |        |                |
|           | Professional services for legal services; rate schedule plus out of pocket expenses; funded through general funds and bond funds; contract term from 07/01/2026 to 06/30/2028                                                                                                                                      |                       |       |                      |                 |        |                |
| 13312     | <b>Bennett Plaza LLC</b>                                                                                                                                                                                                                                                                                           | Amendment 02          | SBCCD | ATPC                 | \$ 500,000.00   |        | Term Extension |
|           | Lease of general office space and Braille production center for media, electronic text, Braille files, books and documents and related uses; this is to approve Amendment 02 - to extend lease term through 08/31/2026 at a monthly base rent of \$9,068.09 per month; contract term from 07/01/2016 to 08/31/2026 |                       |       |                      |                 |        |                |
| 32040     | <b>California Public Policy Group Inc</b>                                                                                                                                                                                                                                                                          | Professional Services | SBCCD | Government Relations | \$ 238,000.00   |        |                |
|           | Provide grant writing and research services; contract term from 07/01/2026 to 06/30/2028                                                                                                                                                                                                                           |                       |       |                      |                 |        |                |
| 32008     | <b>CourseDog</b>                                                                                                                                                                                                                                                                                                   | Professional Services | DSO   | TESS                 | \$ 215,646.65   |        |                |
|           | Professional consulting services for academic software that supports both campuses. Services are meant to improve the integrations between CourseDog and Colleague; contract term from 07/15/2026 to 08/31/2026                                                                                                    |                       |       |                      |                 |        |                |



**Contracts At or Above \$119,100**  
Submitted for Ratification August 13, 2026

| Control #                                                                                                                                                                                                                                                                   | Vendor                                | Contract Type | Site  | Department      | Expense         | Income | Amendment      |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|---------------|-------|-----------------|-----------------|--------|----------------|
| 26794                                                                                                                                                                                                                                                                       | <b>Keenan &amp; Associates</b>        | Amendment 02  | SBCCD | Human Resources | \$ 2,519,474.00 |        | Term Extension |
| Self-Insured Loss Transfer Agreement - for claim years 7/1/1978 to 06/30/2021; this is to approve Amendment 02 - to extend term date to 06/30/2027 and increase funding by \$47,500; contract term from 02/01/2024 to 06/30/2027                                            |                                       |               |       |                 |                 |        |                |
| 30038                                                                                                                                                                                                                                                                       | <b>Real Journey Academies Inc</b>     | Amendment 01  | SBVC  | Grants          | \$ 384,666.00   |        | \$ 193,833.00  |
| Subaward - Teacher Preparation Grant for Inland Empire k-16 Education Collaborative; this is to approve Amendment 01 - to extend term to 06/30/2027, increase funding by \$193,833, and update payment terms and scope of work; contract term from 07/01/2024 to 06/30/2027 |                                       |               |       |                 |                 |        |                |
| 31010                                                                                                                                                                                                                                                                       | <b>Rialto Unified School District</b> | Amendment 01  | SBCCD | Grants          | \$ 127,124.00   |        | Term Extension |
| Subgrantee agreement for K-16 Collaborative Healthcare; Subgrantee to provide services of the grant objectives; this is to approve Amendment 01 - to extend term to 06/30/2027 and update payment schedule and scope of work; contract term from 01/01/2025 to 06/30/2027   |                                       |               |       |                 |                 |        |                |

## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Dr. Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Jose F. Torres, Executive Vice Chancellor

**PREPARED BY:** Steven J. Sutorus, Executive Director of Business & Fiscal Services

**DATE:** August 13, 2026

**SUBJECT:** Consideration of Approval of the Revised Authorized Signature List for Fiscal Year 2026-27

### **RECOMMENDATION**

It is recommended that the Board of Trustees approve the Authorized Signature List for Fiscal Year 2026-27, as attached.

### **OVERVIEW**

In accordance with California legal code, the Board of Trustees may, via annual Board action, delegate its authority to named agents. Only the Board and/or those agents are authorized to commit the District to contracts, expenditure of funds, employment of personnel, and other legal actions.

### **ANALYSIS**

The Authorized Signature List for Fiscal Year 2026-27 is revised and submitted for approval annually.

### **SBCCD GOALS**

4. Ensure Financial Accountability/Sustainability

### **FINANCIAL IMPLICATIONS**

There are no direct financial implications connected with the approval of this item.







## Authorized Signature List for Fiscal Year 2026-27

### Submitted for Board Approval August 13, 2026

[v.7.27.2026.p.1]2]

| AUTHORITY                                                                              | NAMED AGENT(S)                                                                                                                                                                                                                                                                                                                                                    |
|----------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Contracts, Agreements, and<br>Memos of Understanding                                   | <ul style="list-style-type: none"> <li>▪ Diana Z. Rodriguez, Ed.D., Chancellor</li> <li>▪ Jose F. Torres, Executive Vice Chancellor</li> <li>▪ Steven J. Sutorus, Executive Director, Business &amp; Fiscal Services</li> <li>▪ (Employment Only) Kristina Hannon, Vice Chancellor, Human Resources</li> </ul>                                                    |
| Revenue Clearing Bank Accounts,<br>SBCCD Commercial Property<br>Bank Account & Lockbox | <ul style="list-style-type: none"> <li>▪ Diana Z. Rodriguez, Ed.D., Chancellor</li> <li>▪ Jose F. Torres, Executive Vice Chancellor</li> <li>▪ Steven J. Sutorus, Executive Director, Business &amp; Fiscal Services</li> <li>▪ Lindsey Mathewson, Associate Director, Fiscal Services</li> <li>▪ Josue R. Varela, Associate Director, Fiscal Services</li> </ul> |
| Revolving Cash<br>Bank Account                                                         | <ul style="list-style-type: none"> <li>▪ Custodian: Jose F. Torres, Executive Vice Chancellor</li> <li>▪ Steven J. Sutorus, Executive Director, Business &amp; Fiscal Services</li> <li>▪ Lindsey Mathewson, Associate Director, Fiscal Services</li> <li>▪ Josue R. Varela, Associate Director, Fiscal Services</li> </ul>                                       |
| Inland Futures Foundation<br>Bank Account                                              | <ul style="list-style-type: none"> <li>▪ Diana Z. Rodriguez, Ed.D., Chancellor</li> <li>▪ Jose F. Torres, Executive Vice Chancellor</li> <li>▪ Steven J. Sutorus, Executive Director, Business &amp; Fiscal Services</li> </ul>                                                                                                                                   |
| Safe Deposit Box                                                                       | <ul style="list-style-type: none"> <li>▪ Jose F. Torres, Executive Vice Chancellor</li> <li>▪ Steven J. Sutorus, Executive Director, Business &amp; Fiscal Services</li> </ul>                                                                                                                                                                                    |
| Cafeteria; ASB-Clubs/Trusts-Student Rep;<br>and Scholarship & Loan Bank Accounts       | <ul style="list-style-type: none"> <li>▪ Jose F. Torres, Executive Vice Chancellor</li> <li>▪ Steven J. Sutorus, Executive Director, Business &amp; Fiscal Services</li> <li>▪ Lindsey Mathewson, Associate Director, Fiscal Services</li> <li>▪ Josue R. Varela, Associate Director, Fiscal Services</li> </ul>                                                  |
| Financial Aid<br>Bank Accounts                                                         | <ul style="list-style-type: none"> <li>▪ Diana Z. Rodriguez, Ed.D., Chancellor</li> <li>▪ Jose F. Torres, Executive Vice Chancellor</li> <li>▪ Steven J. Sutorus, Executive Director, Business &amp; Fiscal Services</li> <li>▪ Lindsey Mathewson, Associate Director, Fiscal Services</li> <li>▪ Josue R. Varela, Associate Director, Fiscal Services</li> </ul> |
| Commercial Warrants<br>and Related Journal Entries                                     | <ul style="list-style-type: none"> <li>▪ Diana Z. Rodriguez, Ed.D., Chancellor</li> <li>▪ Jose F. Torres, Executive Vice Chancellor</li> </ul>                                                                                                                                                                                                                    |



## Authorized Signature List for Fiscal Year 2026-27

### Submitted for Board Approval August 13, 2026

[v.7.27.2026.p.2]2]

| AUTHORITY                                                                                                        | NAMED AGENT(S)                                                                                                                                                                                                                                                                                                                |
|------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Payroll Orders<br>and Related Journal Entries,<br>and Voluntary Payroll Deductions (PAY620)                      | <ul style="list-style-type: none"> <li>▪ Jose F. Torres, Executive Vice Chancellor</li> <li>▪ Josue R. Varela, Associate Director, Fiscal Services</li> </ul>                                                                                                                                                                 |
| Notices of Employment for Certificated,<br>Classified, Student and<br>Temporary Employees                        | <ul style="list-style-type: none"> <li>▪ Diana Z. Rodriguez, Ed.D., Chancellor</li> <li>▪ Jose F. Torres, Executive Vice Chancellor</li> <li>▪ Kristina Hannon, Vice Chancellor, Human Resources</li> <li>▪ Karla Bonnet, Director, Human Resources</li> <li>▪ Stacy Holloway, Associate Director, Human Resources</li> </ul> |
| Purchase Orders<br>(no monetary limit)                                                                           | <ul style="list-style-type: none"> <li>▪ Jose F. Torres, Executive Vice Chancellor</li> <li>▪ Steven J. Sutorus, Executive Director, Business &amp; Fiscal Services</li> </ul>                                                                                                                                                |
| Journal Entries<br>(not authorized by District or Payroll Orders),<br>Interfund Transactions, & Budget Transfers | <ul style="list-style-type: none"> <li>▪ Jose F. Torres, Executive Vice Chancellor</li> <li>▪ Lindsey Mathewson, Associate Director, Fiscal Services</li> <li>▪ Josue R. Varela, Associate Director, Fiscal Services</li> </ul>                                                                                               |
| Certify/Attest to Board Action                                                                                   | <ul style="list-style-type: none"> <li>▪ Nathan D. Gonzales, Ph.D., Board Chair</li> <li>▪ Cherina Betters, Ed.D., Board Clerk</li> <li>▪ Diana Z. Rodriguez, Ed.D., Chancellor</li> </ul>                                                                                                                                    |
| Access to San Bernardino County Schools<br>Computer Consortium System with<br>Secure I.D. Token                  | <ul style="list-style-type: none"> <li>▪ Steven J. Sutorus, Executive Director, Business &amp; Fiscal Services</li> <li>▪ Lindsey Mathewson, Associate Director, Fiscal Services</li> <li>▪ Josue R. Varela, Associate Director, Fiscal Services</li> </ul>                                                                   |

## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Jose F. Torres, Executive Vice Chancellor

**PREPARED BY:** Steven J. Sutorus, Executive Director, Business & Fiscal Services

**DATE:** August 13, 2026

**SUBJECT:** Consideration of Approval to Award Request for Proposal and Contract for RFP 2027-01 EDCT Mobile Training Equipment to Klein Educational Systems of Davis, CA.

### **RECOMMENDATION**

It is recommended that the Board of Trustees award Request for Proposal (RFP) and Contracts for RFP 2027-01 EDCT Mobile Training Equipment to Klein Educational Systems of Davis, CA. The cost for these products and services are not to exceed \$250,000.

### **OVERVIEW**

The Economic Development and Corporate Training (EDCT) department is in need of portable industrial maintenance training equipment to facilitate instruction of programs funded through the High Road to Prosperity Grant.

### **ANALYSIS**

The District received and evaluated one proposal. Due to the highly specialized nature of this equipment, the review committee evaluated this proposal based on its own merit. The committee determined that Klein Educational Systems has met the requirements of this solicitation and will meet the needs of SBCCD.

### **SBCCD GOALS**

Eliminate Barriers to Student Access and Success

### **FINANCIAL IMPLICATIONS**

Included in Fiscal Year 2027 budget.



**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Dr. Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Jose F. Torres, Executive Vice Chancellor

**PREPARED BY:** Steven J. Sutorus, Executive Director, Business & Fiscal Services

**DATE:** August 13, 2026

**SUBJECT:** Consideration of Approval to Adopt Resolution #2026-08-13-FS-01  
Authorizing Temporary Interfund Borrowing

**RECOMMENDATION**

It is recommended that the Board of Trustees approve Resolution #2026-08-13-FS-01 to authorize temporary interfund borrowing between all funds to meet cash flow needs in the 2026-27 fiscal year.

**OVERVIEW**

According to California Education Code 42603, the Board of Trustees may direct that money be temporarily transferred from one fund to another for payment of obligations. The transfer shall be accounted for as temporary borrowing between funds and shall not be available for appropriation or considered income. Amounts transferred shall be repaid in the same fiscal year or in the following fiscal year if the transfer takes place within the final 120 calendar days of fiscal year.

**ANALYSIS**

Adoption of this resolution will allow SBCCD to maintain the necessary flexibility to address any cash flow shortfalls.

**SBCCD GOALS**

4. Ensure Fiscal Accountability/Sustainability

**FINANCIAL IMPLICATIONS**

Approval of this board item will be positive for cash flow.



**RESOLUTION #2026-08-13-FS-01 OF THE BOARD OF TRUSTEES OF THE  
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT  
AUTHORIZING TEMPORARY INTERFUND BORROWING**

[v.3.19.2025.p.1|1]

ON MOTION of Member \_\_\_\_\_, seconded by Member \_\_\_\_\_, the following resolution is hereby adopted:

**WHEREAS**, the San Bernardino County Treasurer does not have authority to honor warrants drawn on school district funds with insufficient cash balances in the absence of an approved borrowing arrangement with the district; and

**WHEREAS**, the governing board of any school district may direct that moneys held in any fund or account may be temporarily transferred to another fund or account of the district for payment of obligations as authorized by Education Code Section 42603; and

**WHEREAS**, actual interfund transfers shall be accounted for as temporary loans between funds and shall not be available for appropriation or be considered income to the borrowing fund or account; and

**WHEREAS**, amounts transferred shall be repaid either in the same fiscal year, or in the following fiscal year if the transfer takes place within the final 120 calendar days of a fiscal year;

**NOW THEREFORE, BE IT RESOLVED** that:

1. The Governing Board of the San Bernardino Community College District hereby authorizes, for fiscal year 2026-27, temporary transfers between the following funds and authorizes the San Bernardino County Treasurer to honor warrants drawn on those funds, regardless of their cash balances, provided the aggregate cash balance of all those funds is positive:  
  
- All Available Funds
2. The Governing Board of the San Bernardino Community College District hereby authorizes the Chancellor or their designee to approve any actual interfund transfers processed between the above-mentioned funds and requires that any actual transfer of funds pursuant to this resolution be ratified by the Board as soon as practicable.

**PASSED AND ADOPTED** by the Governing Board on August 13, 2026 by the following vote:

|              |       |
|--------------|-------|
| AYES:        | _____ |
| NOES:        | _____ |
| ABSTENTIONS: | _____ |
| ABSENT:      | _____ |

STATE OF CALIFORNIA            )  
COUNTY OF SAN BERNARDINO    )

I, Dr. Diana Z. Rodriguez, Secretary of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

**WITNESSED** my hand this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_ Secretary of the Governing Board

## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Dr. Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Jose F. Torres, Executive Vice Chancellor

**PREPARED BY:** Farrah Farzaneh, Executive Director, Facilities Planning, Construction, & Sustainability

**DATE:** August 13, 2026

**SUBJECT:** Ratification of the First Amendment to the Pre-Development Agreement for the Legacy Village Mixed-Use Development Project

### **RECOMMENDATION**

It is recommended that the Board of Trustees ratify the execution of the First Amendment to the Pre-Development Agreement between the San Bernardino Community College District and The Annex Group, LLC, executed pursuant to the Board's delegation of authority approved on February 13, 2025.

### **OVERVIEW**

On August 14, 2025, the Board of Trustees ratified the execution of the Pre-Development Agreement for the Legacy Village Student Housing Project. Since that time, the parties have continued negotiations to refine the implementation of the project. Pursuant to the Board's February 13, 2025 delegation of authority, the District executed the First Amendment to the Pre-Development Agreement, which is now presented for Board ratification.

### **ANALYSIS**

On August 14, 2025, the Board of Trustees ratified the execution of the Pre-Development Agreement for the Legacy Village Student Housing Project following the Board's delegation of authority to the Chancellor on February 13, 2025. Since execution of the original agreement, the parties have continued to refine the project structure to better align with the financing, development, and implementation strategy for the project. The First Amendment separates the original joint Pre-Development Agreement with the two developers into two independent agreements to allow each development phase to progress independently while maintaining coordination where necessary.

Phase I, to be developed by The Annex Group, LLC, consists of:

- Traditional residence hall and apartment-style student housing units.
- Workforce and student family housing apartments.
- Ground-floor retail and other supporting mixed-use components intended to serve students, faculty, staff, and the surrounding community.



Phase II, to be developed by Jamboree Housing Corporation, will consist of Affordable housing financed by Low-Income Housing Tax Credits (LIHTC) and other Affordable housing financing programs.

The First Amendment further clarifies the responsibilities of the parties, updates the administration of pre-development services and expenses, and establishes an interim cost-sharing and reimbursement framework for eligible Phase I pre-development costs. Under the amended Agreement, the District will compensate fifty percent (50%) of the Developer's eligible and documented Phase I Pre-Development Expenses during the pre-development period, subject to the approved Phase I Pre-Development Budget. Upon successful Phase I Financial Closing, the Developer is required to return all Phase I Cost Sharing Payments advanced by the District within 30 days. These revisions provide a clearer contractual framework to advance Phase I toward financial closing while allowing Phase II to proceed independently under a separate agreement.

### **SBCCD GOALS**

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution
3. Be a Leader and Partner in Addressing Regional Issues
4. Ensure Fiscal Accountability/Sustainability

### **FINANCIAL IMPLICATIONS**

The Developer's eligible Phase I Pre-Development Expenses are capped at \$7,683,350, with the District advancing fifty percent (50%) of eligible and documented expenses during the pre-development period. Expenses are only paid as incurred. The District's own Phase I Pre-Development Expenses are separately capped at \$2,302,138. These expenditures will be funded from the Bond Construction budget. Upon successful Phase I Financial Closing, the Developer must return all eligible Phase I Cost Sharing Payments advanced by the District within 30 days, and the District's eligible Phase I Pre-Development Expenses will be reimbursed from project financing proceeds.



## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Dr. Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Jose F. Torres, Executive Vice Chancellor

**PREPARED BY:** Steve Sutorus, Executive Director, Fiscal Services

**DATE:** August 13, 2026

**SUBJECT:** Consideration of Approval to Adopt Resolution #2026-08-13-FS-02  
Approving Transfers from the Reserve for Contingencies to Various  
Expenditure Classifications

### **RECOMMENDATION**

It is recommended that the Board of Trustees adopt Resolution #2026-08-13-FS-02 approving the transfer of funds from the reserve for contingencies to various expenditure classifications as indicated in the attached resolution.

### **OVERVIEW**

The 2025-26 Final Budget adopted by the Board of Trustees on September 11, 2025, represented SBCCD's best estimates for income and expenditures for the fiscal year. However, as the year progresses, additional income is sometimes received and must be distributed to appropriate accounts, expenditures change from projected levels, and increased costs may need to be covered. As provided in Title 5, §58307, and in accordance with SBCCD Administrative Procedure 6250, the Board of Trustees shall approve the transfer of funds, upon recommendation of the Chancellor, from the reserve for contingencies to any expenditure classification. Transfers of funds shall be done via the adoption of a resolution by a two-thirds majority vote.

### **ANALYSIS**

The Board is being asked to adopt a resolution approving budget transfers from the reserve for contingencies to the expenditure classifications indicated on the attached resolution.

### **SBCCD GOALS**

4. Ensure Fiscal Accountability/Sustainability

### **FINANCIAL IMPLICATIONS**

The approval of this board item will reduce the reserve for contingency accounts by the amounts indicated in the attached resolution.



**RESOLUTION #2026-08-13-FS-02 OF THE BOARD OF TRUSTEES OF THE  
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT  
TO APPROVE TRANSFERS FROM RESERVE FOR CONTINGENCIES TO  
VARIOUS EXPENDITURE CLASSIFICATIONS**

[v.7.21.2026.p.1|1]

ON MOTION of Member \_\_\_\_\_, seconded by Member \_\_\_\_\_,  
the following resolution is hereby adopted:

WHEREAS, on the 11<sup>th</sup> day of September, 2025, the San Bernardino Community College District (the District) adopted the 2025-26 Final Budget specifying the maximum amount which may be expended for each classification of expenditure; and

WHEREAS, Title 5, §58307 of the California Code of Regulations and District Administrative Procedure 6250 allows the Board of Trustees to approve transfers from the reserve for contingencies to any expenditure classification; and

WHEREAS, transfers of funds shall be done via the adoption of a resolution by a two-thirds majority vote; and

WHEREAS, the transfers listed on the attached Exhibit A were deemed necessary and prudent by the District;

NOW THEREFORE, BE IT RESOLVED that the governing body of the San Bernardino Community College District hereby adopts this resolution and authorizes, by a two-thirds majority vote, to approve said transfers.

PASSED AND ADOPTED by the Board of Trustees on August 13, 2026, by the following majority vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

STATE OF CALIFORNIA                     )  
COUNTY OF SAN BERNARDINO        )

I, Dr. Diana Z. Rodriguez, Secretary of the Board of Trustees, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

WITNESSED my hand this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_ Secretary of the Board of Trustees

San Bernardino Community College District  
Resolution to Appropriate Assured Income Over the Final Budgeted Allocation  
From General Reserve to Various Expenditure Classifications  
August 13, 2026

**Fund 01 | General Fund, Unrestricted**

33,348,082    **2025-26 Initial Fund Balance**  
(215,528)    **Net Change from Previous Transfers**  
**33,132,554**    **Fund Balance Before Transfer(s)**

| BOARD APPROVED | DATE OF TRANSFER | REFERENCE # | TO/(FROM) RESERVE | EXPENDITURE CLASSIFICATION                  | JUSTIFICATION              |
|----------------|------------------|-------------|-------------------|---------------------------------------------|----------------------------|
| 8/13/2026      | 6/11/2026        | BT25220     | (160,000)         | 5000 Other Expenses                         | Additional Funding Request |
| 8/13/2026      | 6/17/2026        | BT25237     | (12,600)          | 5000 Other Expenses                         | Additional Funding Request |
|                |                  |             | <b>(172,600)</b>  | <b>Total Approved at this Board Meeting</b> |                            |
|                |                  |             | <b>32,959,954</b> | <b>Fund Balance After Transfer(s)</b>       |                            |

**Fund 42 | Bond Measure M**

75,197,896    **2025-26 Initial Fund Balance**  
(60,516,000)    **Net Change from Previous Transfers**  
**14,681,896**    **Fund Balance Before Transfer(s)**

| BOARD APPROVED | DATE OF TRANSFER | REFERENCE # | TO/(FROM) RESERVE | EXPENDITURE CLASSIFICATION                  | JUSTIFICATION                              |
|----------------|------------------|-------------|-------------------|---------------------------------------------|--------------------------------------------|
| 8/13/2026      | 6/11/2026        | BT25205     | (1,520)           | 5000 Other Expenses                         | Bond Expenses - CHC Instructional Building |
|                |                  |             | <b>(1,520)</b>    | <b>Total Approved at this Board Meeting</b> |                                            |
|                |                  |             | <b>14,680,376</b> | <b>Fund Balance After Transfer(s)</b>       |                                            |

**Fund 44 | Bond Measure CC**

276,179,687    **2025-26 Initial Fund Balance**  
(36,017,237)    **Net Change from Previous Transfers**  
**240,162,450**    **Fund Balance Before Transfer(s)**

| BOARD APPROVED | DATE OF TRANSFER | REFERENCE # | TO/(FROM) RESERVE  | EXPENDITURE CLASSIFICATION                  | JUSTIFICATION                                          |
|----------------|------------------|-------------|--------------------|---------------------------------------------|--------------------------------------------------------|
| 8/13/2026      | 5/28/2026        | BT25134     | (230,000)          | 6000 Capital Outlay                         | Bond Expenses - District Infrastructure                |
| 8/13/2026      | 6/11/2026        | BT25206     | (10,000)           | 5000 Other Expenses                         | Bond Expenses - District Mill Street Site              |
| 8/13/2026      | 6/11/2026        | BT25207     | (240)              | 5000 Other Expenses                         | Bond Expenses - SBVC Administration & Campus Center    |
| 8/13/2026      | 6/11/2026        | BT25209     | (640)              | 5000 Other Expenses                         | Bond Expenses - SBVC Career Pathways Phase 2           |
| 8/13/2026      | 6/11/2026        | BT25210     | (2,240)            | 5000 Other Expenses                         | Bond Expenses - CHC Performing Arts Center Replacement |
| 8/13/2026      | 6/25/2026        | BT25258     | (50,000)           | 5000 Other Expenses                         | Bond Expenses - District Mill Street Site              |
|                |                  |             | <b>(293,120)</b>   | <b>Total Approved at this Board Meeting</b> |                                                        |
|                |                  |             | <b>239,869,330</b> | <b>Fund Balance After Transfer(s)</b>       |                                                        |

## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Dr. Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Jose F. Torres, Executive Vice Chancellor

**PREPARED BY:** Farrah Farzaneh, Executive Director, Facilities Planning, Construction, & Sustainability

**DATE:** August 13, 2026

**SUBJECT:** Consideration of Ratification of Master Services Agreements, Task Orders, and Professional Service Agreements for Bond Construction

### **RECOMMENDATION**

It is recommended that the Board of Trustees ratify Master Services Agreements, Task Orders, and Professional Services Agreements as indicated on the attached list.

### **OVERVIEW**

To support the Bond Program, the SBCCD Board of Trustees has approved the utilization of prequalified vendor pools established through the Request for Qualifications process. The following professional service categories have been approved, and a shortlist of qualified consultants is established for each service category:

- Architectural & Engineering
- California Environmental Quality Act/National Environmental Policy Act
- Civil Surveying
- Commissioning
- Division of the State Architect Inspector of Record
- Estimating
- Facility Move Management
- Furniture, Fixtures, & Equipment (FF&E) Design, Procurement & Installation Coordination
- Geotechnical
- Hazardous Material Assessment
- Landscape Architecture
- Mechanical, Electrical, and Plumbing Engineering
- Special Inspection & Material Testing

When selected, Master Services Agreements with the chosen firms are executed and then ratified by the Board of Trustees. As consulting firms are needed, Requests for Task Order Proposals are issued to the firms of each applicable shortlist. If selected, a Task Order with the chosen firm is executed and then ratified by the Board of Trustees.



**ANALYSIS**

Requests for Task Order Proposals are issued to prequalified professional services consultants within the related pool. Unlike construction contracts, which are awarded by low bid, professional consulting contracts are awarded based on best value.

Each proposal is assessed by a committee comprised of representatives from the Facilities Department, campus staff, program management team, and other District stakeholders as appropriate. A qualitative evaluation based on weighted criteria (including fee, technical approach, project experience, key personnel, and delivery schedule) is performed to determine which firm's proposal provides SBCCD with the best value for the Task Order.

Additionally, individual Professional Services Agreements are issued on an as-needed basis and then ratified by the Board of Trustees.

**SBCCD GOALS**

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution
3. Be a Leader and Partner in Addressing Regional Issues
4. Ensure Fiscal Accountability/Sustainability

**FINANCIAL IMPLICATIONS**

The costs will be included in the Bond Construction budget.



## Master Services Agreements, Task Orders, and Professional Services Agreements for Bond Construction

Submitted for Ratification August 13, 2026

| TASK ORDERS                          |                                                                   |              |      |                              |                                                                                    |               |
|--------------------------------------|-------------------------------------------------------------------|--------------|------|------------------------------|------------------------------------------------------------------------------------|---------------|
| Firm                                 | Pool Approval                                                     | Amount       | Site | Project                      | Task Order                                                                         | Date Executed |
| *Twining Consulting<br>Riverside, CA | Special Inspections and<br>Material Testing Services<br>2/13/2020 | \$308,973.04 | SBVC | Student Services<br>Building | CC03-3640.09 (TO#01-072.2)<br>Special Inspections and<br>Material Testing Services | 7/7/2026      |
| *DLR Group<br>Riverside, CA          | Architecture and<br>Engineering Services<br>11/12/2020            | \$89,781.00  | SBVC | Career Pathways<br>2         | CC03-3640.03 (TO#02-070.6)<br>Architecture and Engineering<br>Services             | 5/11/2026     |
| *DLR Group<br>Riverside, CA          | Architecture and<br>Engineering Services<br>11/12/2020            | \$13,015.00  | SBVC | Career Pathways<br>2         | CC03-3640.03 (TO#02-071.7)<br>Architecture and Engineering<br>Services             | 6/4/2026      |
| *DLR Group<br>Riverside, CA          | Architecture and<br>Engineering Services<br>11/12/2020            | \$401,058.00 | SBVC | Career Pathways<br>2         | CC03-3640.03 (TO#02-072.8)<br>Architecture and Engineering<br>Services             | 7/1/2026      |

\*Issued as a supplement to an existing Task Order.



# Master Services Agreements, Task Orders, and Professional Services Agreements for Bond Construction

Submitted for Ratification August 13, 2026

## PROFESSIONAL SERVICES AGREEMENTS

| Firm                                                        | Services                                               | Amount       | Site     | Project                                                | Date Executed |
|-------------------------------------------------------------|--------------------------------------------------------|--------------|----------|--------------------------------------------------------|---------------|
| Pacific Design Directions,<br>Anaheim Hills, CA             | Design Services                                        | \$54,675.00  | District | Repurposing of DSO Training<br>Room Space Optimization | 5/11/2026     |
| *Barragan Corp<br>International.<br>Temecula, CA            | Safety Compliance Inspection<br>Services               | \$0.00       | SBCCD    | District-Wide                                          | 6/5/2026      |
| Environmental System<br>Research Institute,<br>Redlands, CA | Geographic Information System and<br>Spatial Analytics | \$119,400.00 | District | Digital Twin                                           | 5/21/2026     |

\*Issued as an amendment.

## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Dr. Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Jose F. Torres, Executive Vice Chancellor

**PREPARED BY:** Farrah Farzaneh, Executive Director, Facilities Planning, Construction, & Sustainability

**DATE:** August 13, 2026

**SUBJECT:** Ratification of Agreement for Acquisition of Real Property

### **RECOMMENDATION**

It is recommended that the Board of Trustees ratify the agreement for the acquisition of Real Property, which consists of approximately 7.55 acres commonly known as Land Parcels: 0141-232-01-0-000, 0141-442-07-0-000, 0141-442-08-0-000, 0141-442-09-0-000, 0141-442-10-0-000, and 0141-442-11-0-000.

### **OVERVIEW**

Pursuant to approval from the District Board of Trustees on December 9, 2022, District staff, in consultation with District legal counsel, negotiated a Purchase of Real Estate Agreement that details the terms and conditions of the sale of the Property to the District.

### **ANALYSIS**

This ratification will establish the Board's directives concerning the acquisition of the Property and is in line with its previous direction to staff.

### **SBCCD GOALS**

4. Ensure Fiscal Accountability/Sustainability

### **FINANCIAL IMPLICATIONS**

This purchase will be funded by Measure CC.







# Ratification of Agreement for Acquisition of Real Property

Submitted for Board Ratification August 13, 2026

[v.2.26.2024.p.1|1]

## LEGEND

 Acquired Properties



PURCHASE AND SALE AGREEMENT AND JOINT ESCROW INSTRUCTIONS

[Jefferson & I Street, San Bernardino, CA]

ARTICLE 1: PROPERTY/PURCHASE PRICE

1.1 Certain Basic Terms.

(a) Buyer and Notice Address.

San Bernardino Community College District  
Attn: Jose F. Torres and Farrah Farzaneh  
Executive Vice Chancellor of Fiscal, Administrative & Media  
550 E. Hospitality Lane, Suite 200

San Bernardino, CA 92408  
Telephone/Email: 909-388-6908 / jtorres@sbccd.edu and  
ffarzaneh@sbccd.edu

With a copy to:

Atkinton, Andelson, Loya, Ruud & Romo  
Attn: Constance J. Schwindt, Esq.  
12800 Center Court Drive  
Cerritos, CA 90703  
Telephone/Email: 562.653.3200 / cschwindt@aalrr.com

(b) Seller and Notice Address.

Prologis Targeted U.S. Logistics Fund, L.P.  
c/o Prologis, L.P.  
Attn: Tyson Chave, Aaron Rosdal, Jack Alexander, Jake Bierman,  
Annette Moore, Dewey F. Horton and Sheri Brown  
1800 Wazee Street, Suite 500  
Denver, Colorado 80202  
Telephone/Email (TC): 909/673-8711 / tchave@prologis.com  
Telephone/Email (AR): 847/292-3927 / arosdal@prologis.com  
Telephone/Email (JA): 303/567-5333 / jalexander@prologis.com  
Telephone/Email (JB): 303/567-5133 / jbierman@prologis.com  
Telephone/Email (AM): 303/567-5249 / amoore@prologis.com  
Telephone/Email (DFH): 415/733-9412 / dfhorton@prologis.com  
Telephone/Email (SB): 972/884-9281 / Sbrown3@prologis.com

(c) Purchase Price. \$25,250,000.00.

(d) Earnest Money. \$500,000.00 (the “Deposit”), in immediately available federal funds, evidencing Buyer’s good faith to perform Buyer’s obligations under this Agreement, shall be deposited within 3 business days after the Effective Date. In the event Buyer fails to timely deposit the Deposit with the Escrow Agent, this Agreement shall be of no force and effect and neither party shall have any further rights or liabilities hereunder except as provided in Sections 2.2, 2.3 and 10.2 of this Agreement. References to Earnest Money shall include the Deposit and interest thereon, and exclude \$100.00 (the “Independent Contract Consideration”) therefrom. The Independent Contract Consideration, a non-refundable portion of the Earnest Money, is

consideration for Buyer's right to inspect and purchase the Property pursuant to this Agreement and shall be delivered to Seller under all circumstances.

- (e) Effective Date. The last date of execution by the Seller or the Buyer, as indicated on the signature page.
- (f) Due Diligence Period. The period ending 60 days following the earlier of (1) Effective Date and (2) April 15, 2026.
- (g) Closing Date. As agreed between Seller and Buyer, but no later than 21 days following the expiration of the Due Diligence Period.
- (h) Title Company. First American Title Insurance Company  
Attn: Victoria Howard and Nichole Segura (Escrow Agent)  
1380 17th Street  
Denver, Colorado 80202  
Telephone/Email: 303/291-0161 and 720/459-2836 /  
vhoward@firstam.com, nsegura@firstam.com, and  
COTeamPrologis@firstam.com
- (i) Escrow Agent. Same as Section 1.1(h).
- (j) Broker. CBRE, Inc.

1.2 Property. Subject to the terms of this Purchase and Sale Agreement (the "Agreement"), Seller agrees to sell to Buyer, and Buyer agrees to purchase from Seller, the following property (the "Property"):

(a) The real property described in Exhibit 1.2(a) (the "Real Property"), together with any improvements thereon (the "Improvements"), and all appurtenances of the above-described Real Property, including easements or rights-of-way relating thereto, and, without warranty, all right, title, and interest, if any, of Seller in and to the land lying within any street or roadway adjoining the Real Property or any vacated or hereafter vacated street or alley adjoining said Real Property.

(b) All of Seller's right, title and interest, in and to all tangible personal property, if any, owned by Seller (the "Personal Property") presently located on the Real Property and used exclusively in the operation or maintenance of the Real Property, but specifically excluding any items of personal property owned by tenants and any signage with the name "ProLogis", "Prologis", "AMB", "Liberty", "LPT", "IPT", "KTR", "DCT" and/or "Duke" on it).

(c) All of Seller's interest, as landlord, in all leases of the Improvements, any and all guaranties of the leases, and all leases which may be made by Seller as permitted under Section 4.3 of the Agreement, including all amendments thereto (collectively, the "Leases").

(d) All of Seller's right, title and interest, if any, in and to all of the following items, to the extent assignable and without warranty (the "Intangible Personal Property"): licenses, and permits relating to the operation of the Property. Notwithstanding the foregoing, the following are excluded from the definition of Intangible Personal Property under this Agreement: any trade names, trademark, service marks, logos, graphics and other rights with respect to the name "ProLogis", "Prologis", "AMB", "Liberty", "LPT", "IPT", "KTR", "DCT" and/or "Duke".

## ARTICLE 2: INSPECTIONS

2.1 Property Information. Seller shall provide copies to Buyer, within 5 days after the Effective Date, to the extent in Seller's possession, the following:

- (a) year to date operating statements (the "Operating Statements");

- (b) the Leases including all amendments listed on Schedule 2.1(b);
- (c) any current service or maintenance agreements, if any, relating to the Property listed on Schedule 2.1(c) (“Service Contracts”);
- (d) any existing land title survey of the Property; and
- (e) the environmental and other reports set forth on Schedule 2.1(e).

The items enumerated in Section 2.1 and other documentation and information provided or otherwise made available by Seller are collectively referred to as the “Property Information.” Except as otherwise expressly provided herein, Seller makes no representations or warranties as to the accuracy or completeness of the Property Information.

## 2.2 Inspections.

(a) Buyer shall have until 5:00 p.m. Pacific Time on the date that is sixty (60) days following the earlier of (1) the Effective Date; and (2) June 15, 2026 (the “Due Diligence Period”) to conduct such investigations, studies, tests, inspections, and reviews of the Property as Buyer deems necessary or desirable in Buyer’s sole discretion to determine the suitability of the Property for Buyer’s intended purposes. During the Due Diligence Period, Buyer and its employees, agents, consultants and contractors (“Buyer’s Agents”) may enter upon the Property upon not less than twenty-four (24) hours’ prior notice to Seller to conduct such inspections and investigations, including, without limitation, physical inspections, environmental assessments (including Phase I and Phase II investigations provided Phase II investigations are approved as provided herein), structural evaluations, engineering studies, and other feasibility analyses. Without expanding or limiting the foregoing, Buyer specifically agrees that prior to any entry to perform any invasive on-site testing, including a Phase II investigation, Buyer shall notify Seller and provide the identity of the company or persons who will perform and the proposed scope of such invasive testing. Seller shall approve or disapprove the scope and methodology of such proposed testing within 3 business days after receipt of such notice, such approval may be withheld in Seller’s sole and absolute discretion. Seller’s failure to provide such approval or disapproval notice shall be deemed disapproval. If Buyer or Buyer’s Agents take any sample from the Property in connection with any such approved testing, Buyer shall provide to Seller a portion of such sample being tested to allow Seller, if it so chooses, to perform its own testing. In connection with any entry pursuant to this Section, Buyer (i) acknowledges that all entry is at Buyer’s sole risk, cost and expense and subject to the rights of tenants under their Leases, (ii) shall give Seller reasonable advance notice of any discussions with tenants and shall conduct any entry and any inspections or discussions with tenants in connection therewith so as to minimize, to the greatest extent possible, interference with Seller’s business and the business of Seller’s tenants and otherwise in a manner reasonably acceptable to Seller, and (iii) Seller or its representatives shall have the right to accompany Buyer and Buyer’s Agents or participate in any discussions with tenants or any testing or other inspection performed on the Property.

(b) Buyer shall, or shall cause Buyer’s Agents to, maintain commercial general liability insurance, including broad form property damage, with limits of not less than \$1,000,000.00 per occurrence and \$5,000,000.00 in the aggregate in form and substance adequate to insure against all liability of Buyer and/or Buyer’s Agents, arising out of any entry or inspections of the Property pursuant to the provisions hereof, and Buyer shall provide Seller with evidence of such insurance coverage before any such entry, including evidence that Seller is an additional insured on the commercial general liability policy. If any inspection or test disturbs the Property, Buyer will promptly restore the Property to the same condition as existed before the inspection or test. **EXCEPT FOR BUYER’S MERE DISCOVERY (WITHOUT EXACERBATION) OF PRE-EXISTING CONDITIONS ON THE PROPERTY, BUYER SHALL INDEMNIFY, DEFEND AND HOLD SELLER, SELLER’S AFFILIATES, PARTNERS, MEMBERS, SHAREHOLDERS, INVESTMENT MANAGERS, PROPERTY MANAGERS, TRUSTEES, DIRECTORS, OFFICERS, EMPLOYEES AND AGENTS OF EACH OF THEM AND THEIR RESPECTIVE HEIRS, SUCCESSORS, PERSONAL REPRESENTATIVES AND ASSIGNS (COLLECTIVELY, “SELLER”**

**PARTIES”) AND THE PROPERTY HARMLESS FROM AND AGAINST ANY AND ALL DAMAGES, LIABILITIES, LOSSES, CLAIMS, LIENS, COST OR EXPENSES (INCLUDING, WITHOUT LIMITATION, REASONABLE ATTORNEY’S FEES) ARISING OUT OF OR RELATING TO ANY ENTRY ON THE PROPERTY BY BUYER OR BUYER’S AGENTS IN THE COURSE OF PERFORMING THE INSPECTIONS, TESTING OR INQUIRIES PROVIDED FOR IN THIS AGREEMENT. THE FOREGOING INDEMNITY SHALL SURVIVE THE TERMINATION OF THIS AGREEMENT.**

2.3 Termination During Due Diligence Period. If Buyer determines, in its sole discretion, before the expiration of the Due Diligence Period that the Property is unacceptable for Buyer’s purposes, including but not limited to environmental requirements, Buyer shall have the right to terminate this Agreement by giving to Seller notice of termination before the expiration of the Due Diligence Period. Upon such termination, Buyer shall promptly return to Seller or destroy (or, if stored electronically, purge) the Property Information, and the Escrow Agent will refund the Earnest Money to Buyer, and neither party shall have any further rights or liabilities hereunder except as provided in Sections 2.2, 2.3 and 10.2 of this Agreement. Buyer’s obligation to return, destroy or purge the Property Information and repair any damage to the Property caused by Buyer or Buyer’s Agents shall survive the termination of this Agreement.

2.4 Buyer’s Reliance on its Investigations and Release. The provisions of this Section 2.4 shall survive indefinitely the Closing, close of escrow and recordation of the Deed, and shall not be deemed merged into any of the Closing documents.

(a) Seller acknowledges and agrees that Buyer, shall prior to Closing, conduct investigations of the Property as Buyer deems appropriate. **AS A MATERIAL PART OF THE CONSIDERATION FOR THIS AGREEMENT, SELLER AND BUYER AGREE THAT EXCEPT AS EXPRESSLY PROVIDED IN SECTION 7.1 BELOW AND IN THE CLOSING DOCUMENTS EXECUTED AND DELIVERED TO BUYER BY SELLER (COLLECTIVELY, “SELLER’S WARRANTIES”), SELLER IS SELLING AND BUYER IS PURCHASING AND TAKING THE PROPERTY ON AN “AS IS” BASIS, WITH ANY AND ALL LATENT AND PATENT DEFECTS. BUYER ACKNOWLEDGES THAT IT IS SOLELY RELYING UPON ITS EXAMINATION OF THE PROPERTY AND, EXCEPT FOR SELLER’S WARRANTIES, IT IS NOT RELYING UPON ANY REPRESENTATION, STATEMENT OR OTHER ASSERTION OF ANY KIND WHATSOEVER, EXPRESS OR IMPLIED, FROM SELLER, ITS AGENTS OR BROKERS AS TO ANY MATTER CONCERNING THE PROPERTY, INCLUDING, WITHOUT LIMITATION: (I) THE QUALITY, NATURE, ADEQUACY AND PHYSICAL CONDITION OF THE PROPERTY, INCLUDING, BUT NOT LIMITED TO, ACCESS, (II) THE QUALITY, NATURE, ADEQUACY, AND PHYSICAL CONDITION OF SOILS, GEOLOGY AND ANY GROUNDWATER, (III) THE EXISTENCE, QUALITY, NATURE, ADEQUACY AND PHYSICAL CONDITION OF UTILITIES SERVING THE PROPERTY, (IV) THE DEVELOPMENT POTENTIAL OF THE PROPERTY, AND THE PROPERTY’S USE, HABITABILITY, MERCHANTABILITY, SUITABILITY, VALUE OR FITNESS OF THE PROPERTY FOR ANY PARTICULAR PURPOSE, (V) THE ZONING OR OTHER LEGAL STATUS OF THE PROPERTY OR ANY OTHER PUBLIC OR PRIVATE RESTRICTIONS ON USE OF THE PROPERTY, (VI) THE COMPLIANCE OF THE PROPERTY OR ITS OPERATION WITH ANY APPLICABLE CODES, LAWS, REGULATIONS, STATUTES, ORDINANCES, COVENANTS, CONDITIONS AND RESTRICTIONS OF ANY GOVERNMENTAL OR QUASI-GOVERNMENTAL ENTITY OR OF ANY OTHER PERSON OR ENTITY TO THE EXTENT SUCH NONCOMPLIANCE OCCURRED AFTER THE CLOSE OF ESCROW, (VII) THE PRESENCE OF HAZARDOUS MATERIALS ON, UNDER OR ABOUT THE PROPERTY OR THE ADJOINING OR NEIGHBORING PROPERTY TO THE EXTENT SUCH HAZARDOUS MATERIAL WAS RELEASED AFTER THE CLOSE OF ESCROW, (VIII) THE QUALITY OF ANY LABOR AND MATERIALS USED IN ANY IMPROVEMENTS ON THE REAL PROPERTY, (IX) THE**

**CONDITION OF TITLE TO THE PROPERTY, AND (X) THE ECONOMICS OF THE OPERATION OF THE PROPERTY. \_\_\_\_\_**

**Buyer's Initials**

(b) **WITHOUT LIMITING THE ABOVE, EXCEPT WITH RESPECT TO A BREACH BY SELLER OF ANY OF THE SELLER'S WARRANTIES, BUYER, FOR AND ON BEHALF OF ITSELF, ANY ENTITY AFFILIATED WITH BUYER AND ITS SUCCESSORS AND ASSIGNS, WAIVES ITS RIGHT TO RECOVER FROM AND FOREVER RELEASES AND DISCHARGES THE SELLER PARTIES FROM AND AGAINST ANY AND ALL DEMANDS, CLAIMS, LEGAL OR ADMINISTRATIVE PROCEEDINGS, LOSSES, LIABILITIES, DAMAGES, PENALTIES, FINES, LIENS, JUDGMENTS, COSTS OR EXPENSES WHATSOEVER (INCLUDING, WITHOUT LIMITATION, ATTORNEYS' FEES AND COSTS) OF WHATEVER KIND OR NATURE, DIRECT OR INDIRECT, KNOWN OR UNKNOWN, FORESEEN OR UNFORESEEN, EXISTING OR FUTURE, CONTINGENT OR OTHERWISE (INCLUDING ANY ACTION OR PROCEEDING, BROUGHT OR THREATENED, OR ORDERED BY ANY APPROPRIATE GOVERNMENTAL ENTITY) THAT MAY ARISE ON ACCOUNT OF OR IN ANY WAY CONNECTED WITH OR RELATING TO THE PROPERTY OR ITS CONDITION OR ANY LAW OR REGULATION APPLICABLE THERETO, INCLUDING WITHOUT LIMITATION, THE PRESENCE, MISUSE, USE, DISPOSAL, RELEASE OR THREATENED RELEASE OF ANY HAZARDOUS OR TOXIC MATERIALS, CHEMICALS OR WASTES AT THE PROPERTY AND ANY LIABILITY OR CLAIM RELATED TO THE PROPERTY ARISING UNDER THE COMPREHENSIVE ENVIRONMENTAL RESPONSE, COMPENSATION, AND LIABILITY ACT OF 1980, AS AMENDED BY THE SUPERFUND AMENDMENTS AND REAUTHORIZATION ACT OF 1986 (42 U.S.C. SECTION 9601 ET SEQ.), THE RESOURCE CONSERVATION AND RECOVERY ACT OF 1976 (42 U.S.C. SECTION 6901 ET SEQ.), THE CLEAN WATER ACT (33 U.S.C. SECTION 1251 ET SEQ.), THE SAFE DRINKING WATER ACT (42 U.S.C. SECTION 300F ET SEQ.), THE HAZARDOUS MATERIALS TRANSPORTATION ACT (49 U.S.C. SECTION 5101 ET SEQ.), THE TOXIC SUBSTANCES CONTROL ACT (15 U.S.C. SECTION 2601 ET SEQ.), THE CALIFORNIA HAZARDOUS WASTE CONTROL LAW (CALIFORNIA HEALTH AND SAFETY CODE SECTIONS 25100 25600), THE PORTER-COLOGNE WATER QUALITY CONTROL ACT (CALIFORNIA WATER CODE SECTION 13000 ET SEQ.), AND THE SAFE DRINKING WATER AND TOXIC ENFORCEMENT ACT (CALIFORNIA HEALTH AND SAFETY CODE SECTION 25249.5 ET SEQ.), EACH AS AMENDED, OR ANY OTHER CAUSE OF ACTION BASED ON ANY OTHER STATE, LOCAL, OR FEDERAL ENVIRONMENTAL LAW, RULE OR REGULATION (COLLECTIVELY, "ENVIRONMENTAL LAWS"); PROVIDED HOWEVER, THE FOREGOING RELEASE SHALL NOT OPERATE TO RELEASE ANY CLAIM (I) BY BUYER AGAINST ANY PERSON OR ENTITY OTHER THAN SELLER PARTIES; (II) ARISING WITH RESPECT TO ANY THIRD PARTY CLAIM FOR PERSONAL INJURY SUFFERED AT THE PROPERTY PRIOR TO THE CLOSING; (III) THE OFF-SITE STORAGE, TREATMENT OR DISPOSAL OF HAZARDOUS MATERIALS AT OR FROM THE PROPERTY BY SELLER OR SELLER RELATED PARTIES AT ANY OFF-SITE FACILITY OR LOCATION PRIOR TO THE EFFECTIVE DATE, WHERE SELLER IS LISTED AS GENERATOR; OR (IV) ARISING WITH RESPECT TO SELLER'S GROSS NEGLIGENCE OR WILLFUL MISCONDUCT.**

**Buyer's Initials**

(c) **BUYER HEREBY ACKNOWLEDGES THAT IT HAS READ AND IS FAMILIAR WITH THE PROVISIONS OF CALIFORNIA CIVIL CODE SECTION 1542 ("SECTION 1542"), WHICH IS SET FORTH BELOW:**



(d) **“A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS THAT THE CREDITOR OR RELEASING PARTY DOES NOT KNOW OR SUSPECT TO EXIST IN HIS OR HER FAVOR AT THE TIME OF EXECUTING THE RELEASE, AND THAT IF KNOWN BY HIM OR HER WOULD HAVE MATERIALLY AFFECTED HIS OR HER SETTLEMENT WITH THE DEBTOR OR RELEASED PARTY.”**

(c) **BY INITIALIZING BELOW, BUYER HEREBY WAIVES THE PROVISIONS OF SECTION 1542 SOLELY IN CONNECTION WITH THE MATTERS WHICH ARE THE SUBJECT OF THE FOREGOING WAIVERS AND RELEASE.**

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### Buyer's Initials

2.5 Service Contracts. On or prior to the last day of the Due Diligence Period, Buyer will notify Seller of the Service Contracts it will assume. Buyer will assume the obligations arising from and after the Closing Date under those Service Contracts that Buyer has elected to assume; provided, however, that to the extent that any such Service Contracts are part of portfolio agreements, or are otherwise not assignable per their terms, they shall not be assignable. Buyer shall be responsible for the payment of any fees associated with the assignment of any Service Contracts to Buyer pursuant to this Section.

2.6 Internal Approval of Seller. The transactions under this Agreement are subject to the approval of Seller's investment committee by no later than 5:00 p.m. Pacific Time on April 30, 2026 (the "Notice Date"). Seller may terminate this Agreement upon notice to Buyer at any time on or before the Notice Date in the event that such approval has not been obtained. In the event of such termination Seller shall authorize the Escrow Agent to refund the Earnest Money to Buyer, and neither party shall have any further rights or liabilities hereunder except as provided in Sections 2.2, 2.3 and 10.2 of this Agreement. If Seller does not so notify Buyer on or before the Notice Date, the Agreement shall be deemed terminated.

### ARTICLE 3: TITLE AND SURVEY REVIEW

3.1 Delivery of Title Report. Within 10 days after the Effective Date, Seller shall cause to be delivered to Buyer or to provide Buyer and its designee access to a preliminary report or title commitment issued by the Title Company, along with complete copies of all underlying documents referred to in the Title Report (the "Title Report"), covering the Real Property, together with copies of all documents referenced in the Title Report. Subject to Buyer's reimbursement obligation in Section 5.8, Seller will provide a current survey (the "Survey") promptly upon its receipt.

3.2 Title Review and Cure. Buyer shall notify Seller of any title or survey objections (i) at least 5 business days prior to the expiration of the Due Diligence Period with respect to items disclosed in the Title Report or the Survey, if any, and (ii) at or prior to Closing with respect to any items which: (1) are first raised by the Title Company following the expiration of the Due Diligence Period and prior to Closing, and (2) are not the result of Buyer's acts. Failure to timely provide such a notice of objections shall be deemed Buyer's disapproval of the Title Policy, and the Agreement will terminate in its entirety and the Escrow Agent shall refund the Earnest Money to Buyer. Except for mortgages, deeds of trust, judgment liens, mechanics liens created or caused by Seller, and any other monetary encumbrances (collectively, the "Required Cure Items"), Seller may, but shall not be obligated to, attempt to cure by the Closing Date any title objections noted by Buyer. If Seller elects not to cure any title objection (failure to make such election with regard to any title objection within 2 business days shall be deemed an election not to cure such title objection), or fails to cure any title objection it has elected to cure by the Closing Date, then Buyer may, at Buyer's sole discretion, either (x) terminate this Agreement in its entirety upon notice to Seller given on or before the expiration of the Due Diligence Period, or, in the event Seller has elected to cure a title objection, but is unable to do so, the Closing Date, as applicable and the Escrow Agent shall refund the Earnest Money to Buyer, and neither party shall have any further rights or liabilities hereunder except as provided in Sections 2.2, 2.3 and 10.2 of this Agreement, or (y) waive such title objections in writing, in which event the Closing shall occur and Buyer shall accept title

to the Property subject to such title condition and without adjustment to Purchase Price. Failure of Buyer to so terminate shall constitute a waiver of the title objections Buyer has elected not to cure or fails to cure. Those items approved by Buyer or deemed approved by Buyer are hereinafter referred to as the “Permitted Exceptions.”

3.3 Supplemental Title Report. In the event the Title Report is supplemented (“Supplemental Title Report”) by Title Company, Buyer shall have five (5) business days after its receipt by Buyer with a copy to Seller, together with complete and legible copies of all additional documents described therein, within which to notify Seller in writing of any title objections to any new matters disclosed in the Supplemental Title Report (“New Title Matters”). Buyer’s failure to timely provide such a notice of objections to New Title Matters shall be deemed Buyer’s disapproval of the New Title Matters and shall be further deemed Buyer’s election to terminate this Agreement. Upon any such termination, the Earnest Money will be refunded to Buyer and neither party shall have any further rights or liabilities hereunder except as provided in Sections 2.2, 2.3 and 10.2 of this Agreement. If Seller elects not to cure any New Title Matters (failure to make such election with regard to any title objection within 2 business days shall be deemed an election not to cure such title objection), or fails to cure any title objection as to New Title Matters it has elected to cure by the Closing Date, then Buyer may, at Buyer’s sole discretion, either (x) terminate this Agreement in its entirety upon notice to Seller given on or before the Closing Date, or, in the event Seller has elected to cure a title objection to New Title Matters, but is unable to do so, the Closing Date, as applicable and the Escrow Agent shall refund the Earnest Money to Buyer, and neither party shall have any further rights or liabilities hereunder except as provided in Sections 2.2, 2.3 and 10.2 of this Agreement, or (y) waive such title objections in writing, in which event the Closing shall occur and Buyer shall accept title to the Property subject to such title condition as to the New Title Matters and without adjustment to Purchase Price. Failure of Buyer to so terminate shall constitute a waiver of the title objections to New Title Matters Buyer has elected not to cure or fails to cure and shall be deemed to be Permitted Exceptions.

3.4 Title Policy. Delivery of title in accordance with the foregoing shall be evidenced by the willingness of the Title Company to issue, at Closing, an owner’s policy of title insurance in the form of proforma policy or marked-up commitment approved or deemed approved by Buyer in accordance with Section 3.2 (the “Title Policy”).

#### ARTICLE 4: OPERATIONS AND RISK OF LOSS

4.1 Ongoing Operations, Insurance. During the pendency of this Agreement, Seller shall carry on its business and activities relating to the Property substantially in the same manner as it did before the Effective Date; provided that Seller shall not be obligated to make any extraordinary repairs or make any capital improvements to the Property except to comply with the terms of the Leases. Through the Closing Date, Seller shall maintain or cause to be maintained, at Seller’s sole cost and expense, Seller’s existing policy or policies of insurance insuring the Property.

4.2 New Contracts. During the pendency of this Agreement, Seller will not, without the prior written consent of Buyer (which shall not be unreasonably withheld or delayed), enter into any contract that will be an obligation affecting the Property subsequent to the Closing, except contracts entered into in the ordinary course of business that are terminable without cause on not more than 30 days’ notice.

4.3 Condemnation. If before the Closing the commencement of condemnation proceedings shall affect all or a material portion of the Property, then Buyer may terminate this Agreement upon notice to Seller given within 10 business days of Seller’s notice of the occurrence of the taking. In the event of such termination, the Escrow Agent shall refund the Earnest Money to Buyer, and neither party shall have any further rights or liabilities hereunder except as provided in Sections 2.2, 2.3 and 10.2 of this Agreement. If the Closing Date is within the aforesaid 10-day period, then Closing shall be extended to the next business day following the end of said 10-day period. If no such election is made, and in any event if the taking is not material, this Agreement shall remain in full force and effect and the purchase contemplated herein, less any interest taken by eminent domain or condemnation, shall be effected with no further adjustment, and upon the Closing of this purchase,



Seller shall (i) assign, transfer and set over to Buyer all of the right, title and interest of Seller in and to any awards that have been or that may thereafter be made for such taking, and (ii) give Buyer a credit at Closing for an amount equal to any condemnation awards collected by Seller prior to the Closing as a result of any such condemnation (but in no event shall the amount of such credit to Buyer exceed the Purchase Price). In the event the amount of awards or proceeds subsequently received by Buyer exceeds the Purchase Price, then Buyer shall pay to Seller any such excess within 10 days after Buyer's receipt of such awards or proceeds. The provisions of this Section 4.3 shall survive indefinitely the Closing, close of escrow and recordation of the Deed, and shall not be deemed merged into any of the Closing documents.

## ARTICLE 5: CLOSING

### 5.1 Closing and Escrow Instructions.

(a) The consummation of the transaction contemplated herein ("Closing") shall occur on the Closing Date at the offices of the Escrow Agent. If Buyer's funds are received on the scheduled Closing Date but after 11:00 A.M. Pacific Time, then the Closing Date shall be automatically adjusted to the next business day, unless otherwise agreed to by Buyer and Seller with notice to the Escrow Agent.

(b) Seller and Buyer agree to execute such reasonable additional and supplemental escrow instructions as may be appropriate to enable the Escrow Agent to comply with the terms of this Agreement; provided, however, that in the event of any conflict between the provisions of this Agreement and any supplementary escrow instructions, the terms of this Agreement shall control.

### 5.2 Conditions to the Parties' Obligations to Close.

(a) The obligations of Seller, on the one hand, and Buyer, on the other hand, to consummate the transaction contemplated hereunder are contingent upon the following conditions (collectively, the "Closing Conditions"):

- (1) The other party's representations and warranties contained herein shall be true and correct in all material respects as of the date of this Agreement and the Closing Date, subject to any Seller modifications hereafter made to a Property Representation (as defined and provided for in Section 7.1);
- (2) As of the Closing Date, the other party shall have performed its obligations hereunder in all material respects and all deliveries to be made at Closing have been tendered;
- (3) Receipt of estoppel certificates (consistent with the information in the Leases and substantially in the form attached hereto as Exhibit 5.2(a)(3) or such form as may be required under the applicable Leases) for Leases covering all of the leased floor area of the Property exclusive of any Lease with less than 6 months of term remaining as of the Closing Date (the "Estoppel Requirement"). Buyer shall notify Seller, either by the Closing Date or within 3 business days following Buyer's receipt of an estoppel certificate (pdf copy via email), whichever is earlier, of Buyer's disapproval of any materially adverse matter(s) contained therein as determined in Buyer's reasonable business judgment, and the basis of such disapproval ("Buyer's Disapproval Notice"). Seller shall have 10 business days from Seller's receipt of the Buyer's Disapproval Notice within which to cure such materially adverse matter(s), and the Closing Date shall be extended, at Seller's option, to allow for up to the full 10-business day cure period;
- (4) There shall exist no actions, suits, arbitrations, claims, attachments, proceedings, assignments for the benefit of creditors, insolvency, bankruptcy, reorganization or other proceedings, pending or threatened against the other party that would materially and adversely affect the other party's ability to perform its obligations under this Agreement; and

- (5) There shall exist no pending or threatened action, suit or proceeding with respect to the other party before or by any court or administrative agency which seeks to restrain or prohibit, or to obtain damages or a discovery order with respect to, this Agreement or the consummation of the transaction contemplated hereby.

Sections 5.2(a)(1) through 5.2(a)(2) are collectively referred to as “Performance Conditions”.

(b) If any Closing Condition to a party’s obligation to proceed with Closing hereunder (the “Benefitted Party”) has not been satisfied as of the Closing Date, then the Benefitted Party may, in its sole discretion, elect to: (i) terminate this Agreement in its entirety upon notice to the other party delivered on or before the Closing Date, or (ii) close, notwithstanding the non-satisfaction of such condition, and waive any claim for breach of representation and warranties of which the Benefitted Party had knowledge. In the event of a termination other than the non-satisfaction of a Performance Condition by Buyer, the Escrow Agent shall refund the Earnest Money, and neither party shall have any further rights or liabilities hereunder except as provided in Sections 2.2, 2.3 and 10.2 of this Agreement. In the event of a termination due to the non-satisfaction of a Performance Condition, then the Benefitted Party may instead elect to enforce its rights and remedies under Article 8.

5.3 Seller’s Deliveries in Escrow. On or before the Closing Date, Seller shall deliver in escrow to the Escrow Agent the following:

- (a) Deed. A deed in the form attached hereto as Exhibit 5.3(a) (the “Deed”), executed and acknowledged by Seller.
- (b) Assignment of Leases and Contracts and Bill of Sale. An Assignment of Leases and Contracts and Bill of Sale in the form of Exhibit 5.3(b) attached hereto (the “Assignment”), executed by Seller;
- (c) FIRPTA. A Foreign Investment in Real Property Tax Act affidavit executed by Seller;
- (d) Notice to Tenants. A notice regarding the sale in substantially the form of Exhibit 5.3(d) attached hereto, or such other form as may be required by applicable state law for delivery by Buyer to each tenant immediately after the Closing;
- (e) State Specific Closing Documents. Any additional closing documents required by the applicable state, county, city or municipality for the proper consummation of the transaction contemplated by this Agreement; and
- (f) Additional Documents. Any additional documents that Escrow Agent or the Title Company may reasonably require for the proper consummation of the transaction contemplated by this Agreement.

5.4 Buyer’s Deliveries in Escrow. On or before the Closing Date, Buyer shall deliver in escrow to the Escrow Agent the following:

- (a) Purchase Price. The Purchase Price, less the Earnest Money that is applied to the Purchase Price, plus or minus applicable prorations, deposited by Buyer with the Escrow Agent in immediate, same-day federal funds into the Escrow Agent’s escrow account;
- (b) Assignment of Leases and Contracts and Bill of Sale. The Assignment, executed by Buyer;
- (c) Additional Documents. Any additional documents that Escrow Agent or the Title Company may reasonably require for the proper consummation of the transaction contemplated by this Agreement.

5.5 Closing Statements/Escrow Fees. At the Closing, Seller and Buyer shall deposit with the Escrow Agent executed closing statements consistent with this Agreement in the form required by the Escrow Agent.

5.6 Possession. Seller shall deliver possession of the Property to Buyer at the Closing, subject to the Permitted Exceptions.

5.7 Post-Closing Deliveries. Immediately after the Closing, Seller shall deliver to the offices of Buyer's property manager: the Leases; copies of all assumed contracts and unpaid bills; all keys, if any, used in the operation of the Property; and, if in Seller's possession or control, any "as-built" plans and specifications of the Improvements.

5.8 Closing Costs. At Closing, Seller shall pay all transfer taxes due in connection with this transaction, the cost of the premium for the standard coverage portion of the Title Policy, all costs of recording, and ½ of the escrow fees due in connection with the transaction contemplated by this Agreement. At Closing, Buyer shall pay the cost of the additional premium for any extended coverage portion of the Title Policy, and any endorsements thereto, the cost of recording the Deed, and ½ of the escrow fees due in connection with the transaction contemplated by this Agreement. In addition, Buyer shall reimburse Seller for the cost of survey in an amount not to exceed \$7,500.00. Each party shall pay its own attorneys' fees. Other costs, charges, and expenses shall be borne and paid as provided in this Agreement or in the absence of such provision, in accordance with local custom.

5.9 Close of Escrow. Upon satisfaction or completion of the foregoing conditions and deliveries, the parties shall direct the Escrow Agent to immediately record and deliver the documents described above to the appropriate parties and make disbursements according to the closing statements executed by Seller and Buyer.

#### ARTICLE 6: PRORATIONS

6.1 Prorations. The day of Closing shall belong to Buyer and all prorations hereinafter provided to be made as of the Closing shall each be made as of the end of the day before the Closing Date. In each such proration set forth below, the portion thereof applicable to periods beginning as of Closing shall be credited to Buyer or charged to Buyer as applicable and the portion thereof applicable to periods ending as of Closing shall be credited to Seller or charged to Seller as applicable.

(a) Collected Rent. All collected rent (excluding tenant reimbursements for Operating Costs, which is the subject of Section 6.1(b) and other collected income (and any applicable state or local tax on rent) under Leases in effect on the Closing Date shall be prorated as of the Closing. Seller shall be charged with any rent and other income collected by Seller before Closing but applicable to any period of time after Closing. Uncollected rent and other income shall not be prorated. Any prepaid rents for the period following the Closing Date shall be paid over by Seller to Buyer. Buyer covenants and agrees to use its commercially reasonable efforts after the Closing to collect and deliver to Seller all rents or other payments that were applicable to the period before Closing. All rents received by Buyer following the Closing shall be applied against the most recently accrued rent unless a tenant has specified in writing that such payment relates to a particular amount due to Seller.

(b) Operating Costs. With respect to any reconciliations of reimbursable expenses under the Leases for the year of Closing (collectively, "Expense Reimbursements") to cover taxes, insurance, utilities (to the extent not paid directly by tenants), common area maintenance and other operating costs and expenses (collectively, "Operating Costs") in connection with the ownership, operation, maintenance and management of the Property, Seller and Buyer shall each receive a debit or credit, as the case may be, for the difference between the aggregate tenants' current account balances for Operating Costs and amount of Operating Costs reimbursable to Seller; provided, however, that (i) in no event shall Seller be required to credit Buyer for any uncollected Expense Reimbursements for any tenant and the same shall be treated in the same manner as uncollected rent is treated in Section 6.1(a), and (ii) all Expense Reimbursements received by Buyer following the Closing shall be applied against the most recently accrued Operating Costs unless a tenant has specified in writing that such payment relates to an amount due prior to the Closing. Operating Costs for Seller's period of

ownership shall be reasonably estimated by the parties if final bills are not available. Operating Costs that are payable by tenants directly to the applicable service providers shall not be prorated between Seller and Buyer.

(c) CAM Reconciliation. Not later than 90 days after the Closing Date, Seller shall prepare and deliver to Buyer a reasonably detailed reconciliation for the tenants showing all Operating Costs for calendar year 2026 (including Operating Costs incurred by Seller after the Closing Date as required by this Agreement) and all Expense Reimbursements for the same period of time, in the form customarily submitted to tenants (the “CAM Reconciliation”). To the extent (but without duplication with the debits and credits at Closing) the CAM Reconciliation reveals that Seller over-collected Operating Costs such that Seller is obligated to refund money to tenant (an “Over Collection”), such Over Collection shall be paid by Seller to Buyer; and if Seller under-collected Operating Costs such that Seller would be entitled to collect additional money from tenant (an “Under Collection”), said Under Collection shall be paid by Buyer to Seller upon receipt of such amounts from the tenant. Buyer covenants and agrees to bill tenant receivables when billable and use reasonable efforts to collect same, and shall cooperate with Seller to determine the correct amount of Operating Costs due. Any such payment shall be due and payable within 10 days after Seller’s provision of the CAM Reconciliation or Buyer’s receipt of such amounts from tenant(s), as applicable. The provisions of this Section shall survive the Closing.

(d) Taxes and Assessments. Real estate taxes and assessments imposed by governmental authority that are not yet due and payable and that are not payable by tenants under the Leases directly to the governmental authorities shall be prorated as of the Closing based upon the most recent ascertainable assessed values and tax rates. Seller shall be responsible for any and all taxes and assessments that are owed and/or assessed prior to the Closing regardless of when assessed and this obligation shall remain in effective after the Closing. Seller shall receive any refunds due by the County Assessor for any taxes and assessments paid by Seller and applicable to any period after the Closing. As of the Closing, and notwithstanding anything seemingly to the contrary contained herein, Buyer shall be solely responsible for and shall assume any and all “Prop 13” or similar taxes or assessments applicable to the Property as a result of Buyer acquisition of the Property, regardless of when assessed.

(e) Service Contracts and Utilities. Seller shall arrange for a billing under all those Service Contracts for which fees are based on usage and with utility companies for a billing for utilities, to include all utilities or service used up to the day Closing occurs, and Seller shall pay the resultant bills. In the event any Service Contracts extend over periods beyond the Closing the same shall be prorated on a per diem basis.

(f) Final Adjustment After Closing. If final prorations cannot be made at Closing for any item being prorated under Section 6.1(a) or (d) or if any of the aforesaid prorations were calculated inaccurately, then Buyer and Seller agree to allocate such items on a fair and equitable basis as soon as reasonably possible after the Closing Date, to the effect that income and expenses are received and paid by the parties on a cash basis with respect to their period of ownership. Payments in connection with the final adjustment shall be due within 30 days of the notice. Seller shall have reasonable access to, and the right to inspect and audit, Buyer’s books to confirm the final prorations. Seller shall not, however, be charged for any increase in Operating Costs or real estate taxes due to increased costs or reassessments incurred by Buyer in respect of such subsequent to the Closing.

## 6.2 Tenant Deposits.

(a) All tenant security deposits actually received by Seller and not theretofore applied to tenant obligations under the Leases shall be transferred or credited to Buyer at Closing or placed in escrow if required by law. As of the Closing, Buyer shall assume Seller’s obligations related to tenant security deposits but only to the extent of the tenant security deposits transferred to Buyer at Closing.

(b) **BUYER WILL INDEMNIFY, DEFEND, AND HOLD SELLER HARMLESS FROM AND AGAINST ALL DEMANDS AND CLAIMS MADE BY TENANTS ARISING OUT OF THE APPLICATION OR DISPOSITION OF ANY SECURITY DEPOSITS WHICH ARE MADE AFTER THE TRANSFER TO BUYER, AND WILL REIMBURSE SELLER FOR ALL ATTORNEYS’ FEES INCURRED OR THAT MAY BE INCURRED AS A RESULT OF ANY**

**SUCH CLAIMS OR DEMANDS AS WELL AS FOR ALL LOSS, EXPENSES, VERDICTS, JUDGMENTS, SETTLEMENTS, INTEREST, COSTS AND OTHER EXPENSES INCURRED OR THAT MAY BE INCURRED BY SELLER AS A RESULT OF ANY SUCH CLAIMS OR DEMANDS BY TENANTS.**

6.3 Utility Deposits. Buyer shall be responsible for making any deposits required with utility companies. Seller shall receive a credit at Closing for any utility deposits transferred or assigned to Buyer.

6.4 Sale Commissions. Seller shall be solely responsible for real estate agent/broker fees and commissions incurred in connection with this Agreement, if any. **EXCEPT AS EXPRESSLY SET FORTH ABOVE, IF ANY CLAIM IS MADE FOR BROKER'S OR FINDER'S FEES OR COMMISSIONS IN CONNECTION WITH THE NEGOTIATION, EXECUTION OR CONSUMMATION OF THIS AGREEMENT OR THE TRANSACTIONS CONTEMPLATED HEREBY, EACH PARTY SHALL DEFEND, INDEMNIFY AND HOLD HARMLESS THE OTHER PARTY FROM AND AGAINST ANY SUCH CLAIM BASED UPON ANY STATEMENT, REPRESENTATION OR AGREEMENT OF SUCH PARTY.**

6.5 Survival. The provisions of this Article 6 shall survive indefinitely the Closing, close of escrow and recordation of the Deed, and shall not be deemed merged into any of the Closing documents.

#### ARTICLE 7: REPRESENTATIONS AND WARRANTIES

7.1 Seller's Representations and Warranties. As a material inducement to Buyer to execute this Agreement and consummate this transaction, Seller represents and warrants to Buyer that:

(a) Organization and Authority. Seller has been duly organized and is validly existing and in good standing in the jurisdiction of its formation, and is qualified to do business in the state in which the Property is located. Seller has the full right and authority and has obtained any and all consents required to enter into this Agreement and to consummate or cause to be consummated the transactions contemplated hereby, and this Agreement has been, and all of the documents to be delivered by Seller at the Closing will be, authorized and properly executed and constitutes, or will constitute, as appropriate, the valid and binding obligation of Seller, enforceable in accordance with their terms.

(b) Conflicts and Pending Action. There is no agreement to which Seller is a party or to Seller's knowledge binding on Seller which is in conflict with this Agreement. To Seller's knowledge, Seller has not received written notice from any applicable governmental authority of any pending or threatened action against Seller or the Property, including condemnation proceedings, which challenges or impairs Seller's ability to execute or perform its obligations under this Agreement.

(c) Leases. The copies of the Leases provided to Buyer pursuant to Section 2.1(b) are true, correct and complete as of the date of its delivery. Seller's representation in this Section 7.1(c) shall be void and no claim shall be actionable or enforceable with respect to any Lease for which a tenant estoppel complying with the requirements of Section 5.2(a)(3) is obtained in connection with this transaction.

(d) Service Contracts. Schedule 2.1(c) is true, correct, and complete list of the Service Contracts as of the date of its delivery. Neither Seller nor, to Seller's knowledge, any other party is in material default under any Service Contract.

(e) Compliance with Law. To Seller's knowledge, Seller has not received any written notice, addressed specifically to Seller and sent by any governmental authority or agency having jurisdiction over the Property, that the Property or its use is in material violation of any law, ordinance or regulation, including any applicable Environmental Laws.

(f) OFAC Compliance. Seller is currently in compliance with and shall at all times during the term of this Agreement remain in compliance with the regulations of the Office of Foreign Assets Control ("OFAC") of the Department of the Treasury (including those named on OFAC's Specially Designated and Blocked

Persons List) and any statute, executive order (including the September 24, 2001, Executive Order Blocking Property and Prohibiting Transactions with Persons Who Commit, Threaten to Commit, or Support Terrorism), or other governmental action relating thereto.

(g) Hazardous Materials. To Seller's knowledge, Seller has not received any notice relating to the Property regarding any environmental matters, including but not limited to, the presence of hazardous wastes, toxic substances or related materials ("Hazardous Materials") on the Property requiring removal or mitigation under applicable laws. To Seller's knowledge, the Property is not in violation of any federal, state or local law, ordinance or regulation relating to industrial hygiene or the environmental conditions of, under, or in the vicinity of the Property, including without limitation, soil and groundwater conditions.

"Seller's knowledge," as used in this Agreement means the current actual knowledge of Tyson Chave and Aaron Rosdal, without any duty of inquiry or investigation and without personal liability whatsoever.

Seller's representations and warranties concerning the Property (collectively, the "Property Representations") are qualified by any knowledge obtained by Buyer (including Buyer's receipt of any tenant estoppel certificates) by the expiration of the Due Diligence Period, and in the event Buyer's election to proceed with the purchase of the Property pursuant to Section 2.3 above, then Buyer shall be deemed to have accepted such qualification, and the Property Representations will automatically be made subject thereto without any adjustment to the Purchase Price. Seller may further qualify the Property Representations by notice delivered to Buyer before the Closing Date, specifying with reasonable particularity the facts and circumstances known to Seller that make the applicable Property Representation false, misleading or inaccurate. Seller's representations and warranties concerning the Property (collectively, the "Property Representations") are qualified by any knowledge obtained by Buyer (including Buyer's receipt of any tenant estoppel certificates) by the expiration of the Due Diligence Period, and in the event Buyer's election to proceed with the purchase of the Property pursuant to Section 2.3 above, then Buyer shall be deemed to have accepted such qualification, and the Property Representations will automatically be made subject thereto without any adjustment to the Purchase Price. Seller may further qualify the Property Representations by notice delivered to Buyer before the Closing Date, specifying with reasonable particularity the facts and circumstances known to Seller that make the applicable Property Representation false, misleading or inaccurate. If either a Seller Property Representation notice or if Buyer obtains knowledge of any facts or circumstances that makes any Property Representation materially and adversely false, misleading or inaccurate (herein collectively referred to as "Exception Matters"), then Buyer, as its sole remedy, may terminate this Agreement within 3 business days after receipt of the Property Representation notice or after obtaining knowledge of such Exception Matters, receive a refund of the Earnest Money and neither party shall have any further rights and obligations under this Agreement except as provided in Sections 2.2, 2.3 and 10.2 of this Agreement. Notwithstanding the foregoing, if Buyer so elects to terminate this Agreement, Seller shall have the right, but not the obligation, to cure such Exception Matters within 30 days (and the Closing shall be delayed to the extent necessary to allow Seller the entire 30-day period within which to effect such cure) and if Seller cures such Exception Matters, then Buyer's right to terminate this Agreement as a result of such Exception Matters shall be revoked, null and void and this Agreement shall continue without termination (and, if the Closing Date is extended, Closing shall occur on the date that is 5 days after Seller cures such Exception Matters).

7.2 Buyer's Representations and Warranties. As a material inducement to Seller to execute this Agreement and consummate this transaction, Buyer represents and warrants to Seller that:

(a) Organization and Authority. Buyer has been duly organized and is validly existing and in good standing in the state of its formation, and is a California public agency in the state in which the Property is located. Buyer has the full right and authority and has obtained any and all consents required to enter into this Agreement and to consummate or cause to be consummated the transactions contemplated hereby. This Agreement has been, and all of the documents to be delivered by Buyer at the Closing will be, authorized and properly executed and constitutes, or will constitute, as appropriate, the valid and binding obligation of Buyer, enforceable in accordance with their terms.

(b) Conflicts and Pending Action. There is no agreement to which Buyer is a party or to Buyer's knowledge binding on Buyer which is in conflict with this Agreement. There is no action or proceeding pending or, to Buyer's knowledge, threatened against Buyer which challenges or impairs Buyer's ability to execute or perform its obligations under this Agreement.

(c) OFAC Compliance. Buyer is currently in compliance with and shall at all times during the term of this Agreement remain in compliance with the regulations of the OFAC (including those named on OFAC's Specially Designated and Blocked Persons List) and any statute, executive order (including the September 24, 2001, Executive Order Blocking Property and Prohibiting Transactions with Persons Who Commit, Threaten to Commit, or Support Terrorism), or other governmental action relating thereto.

#### ARTICLE 8: DEFAULT AND DAMAGES

8.1 Default by Buyer. THE PARTIES HAVE AGREED THAT SELLER'S ACTUAL DAMAGES IN THE EVENT OF A FAILURE TO CONSUMMATE THE SALE DUE TO BUYER'S DEFAULT WOULD BE EXTREMELY DIFFICULT OR IMPRACTICABLE TO DETERMINE. AFTER NEGOTIATION, THE PARTIES HAVE AGREED THAT, CONSIDERING ALL THE CIRCUMSTANCES EXISTING ON THE DATE OF THIS AGREEMENT, THE AMOUNT OF THE EARNST MONEY IS A REASONABLE ESTIMATE OF THE DAMAGES THAT SELLER WOULD INCUR IN THE EVENT OF BUYER'S DEFAULT. IN THE EVENT BUYER FAILS, WITHOUT LEGAL EXCUSE, TO COMPLETE THE PURCHASE OF THE PROPERTY AFTER WRITTEN NOTICE FROM SELLER TO BUYER WITH A REASONABLE OPPORTUNITY TO CURE, THE EARNST MONEY MADE BY BUYER SHALL BE FORFEITED TO SELLER AS LIQUIDATED DAMAGES AND THE SOLE AND EXCLUSIVE REMEDY AVAILABLE TO SELLER FOR SUCH FAILURE. THE PAYMENT OF SUCH AMOUNT AS LIQUIDATED DAMAGES IS NOT INTENDED AS A FORFEITURE OR PENALTY WITHIN THE MEANING OF CALIFORNIA CIVIL CODE SECTION 3275 OR 3369, BUT IS INTENDED TO CONSTITUTE LIQUIDATED DAMAGES TO SELLER PURSUANT TO CALIFORNIA CIVIL CODE SECTIONS 1671, 1676 AND 1677. BY PLACING THEIR INITIALS BELOW, EACH PARTY SPECIFICALLY CONFIRMS THE ACCURACY OF THE STATEMENTS MADE ABOVE AND THE FACT THAT EACH PARTY WAS REPRESENTED BY COUNSEL WHO EXPLAINED, AT THE TIME THIS AGREEMENT WAS MADE, THE CONSEQUENCES OF THIS LIQUIDATED DAMAGES PROVISION. THIS SECTION 8.1 IS NOT INTENDED TO LIMIT SELLER'S RIGHTS UNDER SECTIONS 2.2, 2.3 AND 10.2 OF THIS AGREEMENT.

\_\_\_\_\_  
Buyer's Initials

\_\_\_\_\_  
Seller's Initials

8.2 Default by Seller. If Seller defaults in its obligation to sell and convey the Property to Buyer pursuant to this Agreement, Buyer's sole remedy shall be to elect one of the following: (a) to terminate this Agreement, in which event Buyer shall be entitled to the return by the Escrow Agent to Buyer of the Earnst Money, in which event neither party shall have any further rights or obligations under this Agreement except as provided in Sections 2.2, 2.3 and 10.2 of this Agreement, or (b) to bring a suit for specific performance provided that any suit for specific performance must be brought within 30 days of Seller's default and Buyer shall have fully satisfied all conditions to Closing except for Seller's performance hereunder. To the extent permitted by law, Buyer hereby expressly waives the right to bring suit at any later date. This Agreement confers no present right, title or interest in the Property to Buyer and Buyer agrees not to file a lis pendens or other similar notice against the Property except in connection with, and after, the proper filing of a suit for specific performance.

\_\_\_\_\_  
Buyer's Initials

\_\_\_\_\_  
Seller's Initials

## ARTICLE 9: JOINT ESCROW INSTRUCTIONS

9.1 Joint Instructions to Escrow Agent. Buyer and Seller hereby instruct the Escrow Agent to comply with the joint instructions set forth on Schedule 9.1 concerning the handling of Earnest Money.

## ARTICLE 10: GENERAL PROVISIONS

10.1 Parties Bound. Except for an assignment expressly permitted under this Section or pursuant to Section 10.16, Buyer shall not assign this Agreement without the prior written consent of Seller, and which consent shall not be unreasonably withheld. Buyer may assign this Agreement to an affiliate or subsidiary of Buyer, over which Buyer or its parent company owns a majority interest (directly or indirectly) and has management control. Any prohibited assignment shall be void. Subject to the foregoing, this Agreement shall be binding upon and inure to the benefit of the respective legal representatives, successors, assigns, heirs, and devisees of the parties.

10.2 Confidentiality and Public Announcement or Disclosure. Except as expressly provided in this Section, this Section 10.2 shall survive indefinitely the Closing, close of escrow and recordation of the Deed, and shall not be deemed merged into any of the Closing documents, or any termination of this Agreement.

(a) Buyer shall not record this Agreement or any memorandum of this Agreement.

(b) Seller acknowledges and agrees that Buyer is a California public agency subject to the California Public Records Act and the California Civil Discovery Act.

10.3 Headings. The article, section and other headings of this Agreement are for convenience only and in no way limit or enlarge the scope or meaning of the language hereof.

10.4 Invalidity and Waiver. If any portion of this Agreement is held invalid or inoperative, then so far as is reasonable and possible the remainder of this Agreement shall be deemed valid and operative, and effect shall be given to the intent manifested by the portion held invalid or inoperative. The failure by either party to enforce against the other any term or provision of this Agreement shall not be deemed to be a waiver of such party's right to enforce against the other party the same or any other such term or provision in the future.

10.5 Governing Law and Venue. This Agreement shall, in all respects, be governed, construed, applied, and enforced in accordance with the law of the state in which the Property is located without regard to, or application of, choice of law rules or principles. Any arbitration, mediation, litigation or other proceeding arising out of, or connected with, this Agreement shall be conducted in the Superior Court of the County of San Bernardino, California, and the parties waive all provisions of law providing for a change of venue in these proceedings to any other county

10.6 Survival, Limitation of Liability. Unless otherwise expressly stated in this Agreement, each of the covenants, obligations, representations, and agreements contained in this Agreement shall survive the Closing and the execution and delivery of the Closing documents required hereunder only for a period of nine (9) months immediately following the Closing Date (the "Survival Period"); provided, however the indemnification provisions of Sections 2.2, 2.3 and 6.4 and the provisions of Section 6.1(f) shall survive the termination of this Agreement or the Closing, whichever occurs, and shall not be merged, until the applicable statute of limitations with respect to any claim, cause of action, suit or other action relating thereto shall have fully and finally expired. Any claim based upon a misrepresentation or a breach of a covenant or warranty under this Agreement shall be actionable or enforceable if and only if: (i) notice of such claim is given to the party which allegedly made such misrepresentation or breached such covenant, obligation, warranty or agreement within the Survival Period; (ii) the amount of damages or losses as a result of such claim suffered or sustained by the party making such claim exceeds \$100,000.00 (the "Liability Floor"), and (iii) the aggregate liability of Seller for any and all such breaches or misrepresentation shall be limited to an amount equal to 3% of the



Purchase Price (the “Liability Ceiling”), provided that if the party’s liability shall exceed the Liability Floor, such party shall be liable for the entire amount thereof up to the Liability Ceiling.

10.7 No Third Party Beneficiary. This Agreement is not intended to give or confer any benefits, rights, privileges, claims, actions, or remedies to any person or entity as a third party beneficiary, decree or otherwise.

10.8 Entirety and Amendments. This Agreement, together with the exhibits and schedules attached hereto, embody the entire agreement between the parties and supersedes all prior agreements and understandings relating to the Property except for any confidentiality agreement binding on Buyer, which shall not be superseded by this Agreement. This Agreement may be amended or supplemented only by an instrument executed by the party against whom enforcement is sought.

10.9 Time. Time is of the essence in the performance of this Agreement.

10.10 Attorneys’ Fees. In any action or proceeding arising out of this Agreement, the prevailing party shall be entitled to recover its reasonable attorneys’ fees and costs; provided, however, that such recovery shall be limited to fees and costs reasonably incurred and shall be subject to any limitations required by applicable law.

10.11 Notices. All notices required or permitted hereunder shall be in writing and shall be served on the parties at the addresses set forth in Section 1.1. Any such notices shall be either (a) sent by overnight delivery using a nationally recognized overnight courier, in which case notice shall be deemed delivered one business day after deposit with such courier, (b) sent by email, in which case notice shall be deemed delivered upon receipt of confirmation of transmission of such email notice, (c) sent by certified mail, return receipt requested, or (c) sent by personal delivery, in which case notice shall be deemed delivered upon receipt. Any notice sent by email or personal delivery and delivered after 5:00p.m. Pacific Time shall be deemed received on the next business day. Notices given by counsel to the Buyer shall be deemed given by Buyer and notices given by counsel to the Seller shall be deemed given by Seller.

10.12 Construction. The parties acknowledge that this Agreement has been freely negotiated by both parties, that the parties and their counsel have reviewed and revised this Agreement and agree that the normal rule of construction - to the effect that any ambiguities are to be resolved against the drafting party - shall not be employed in the interpretation of this Agreement or any exhibits or amendments hereto. Where the context so requires, the use of the singular shall include the plural and vice versa and the use of the masculine shall include the feminine and the neuter. The term “person” shall include any individual, partnership, joint venture, corporation, trust, unincorporated association, any other entity and any government or any department or agency thereof, whether acting in an individual, fiduciary or other capacity.

10.13 Calculation of Time Periods. All references to time are to Pacific time zone (“Pacific Time”) unless expressly stated otherwise. References to “day” shall mean calendar days and references to “business day” shall mean a day that is neither a Saturday, Sunday or legal holiday for national banks in the location where the Property is located. Unless otherwise specified, in computing any period of time described herein, the day of the act or event after which the designated period of time begins to run is not to be included and the last day of the period so computed is to be included, unless such last day is not a business day, in which event the period shall run until the end of the next business day. The last day of any period of time described herein shall be deemed to end at 5:00 p.m. Pacific Time.

10.14 Procedure for Indemnity. Promptly after receipt by an indemnitee of notice of any claim, such indemnitee will notify the indemnitor and the indemnitor shall have the right to participate in and, if the indemnitor accepts such tender in writing with counsel mutually satisfactory to the parties; provided, however, that an indemnitee shall have the right to retain its own counsel, with reasonable fees and expenses to be paid by the indemnitor, if the indemnitee reasonably believes that representation of such indemnitee by the counsel retained by the indemnitor would be inappropriate due to actual or potential differing interests between such indemnitee and any other party represented by such counsel in such proceeding. The failure of indemnitee to

notify the indemnitor within a reasonable time after indemnitee receives notice of any such claim shall relieve such indemnitor of any liability to the indemnitee under this indemnity only if and to the extent that such failure is prejudicial to its ability to defend such action. If an indemnitee settles a claim without the prior written consent of the indemnitor, then the indemnitor shall be released from liability with respect to such claim unless the indemnitor has unreasonably withheld such consent.

10.15 Execution in Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original, and all counterparts shall constitute one Agreement. The parties expressly agree and intend that this Agreement and any documents executed in connection herewith may be executed by electronic means, and that the use of electronic signatures and electronic records is authorized and shall be governed by California Government Code section 16.5 and the California Uniform Electronic Transactions Act (Civil Code section 1633.1 et seq.) Each party agrees that an electronic signature shall have the same force and effect as an original handwritten signature. Further, notwithstanding anything herein to the contrary, unless any of the documents being delivered or obtained pursuant to this Agreement are to be recorded in the applicable real property records (or required in order to allow the recorder's office to record such documents), no originals of such documents shall be required and pdf copies of such executed documents (which may be executed via electronic signature) shall be sufficient.

10.16 Section 1031 Exchange. Each party may consummate the purchase and sale of all or a portion of the Property as part of a so-called like kind exchange (the "Exchange") pursuant to Section 1031 of the Code, provided that: (a) the Closing shall not be delayed or affected by reason of the Exchange nor shall the consummation or accomplishment of the Exchange be a condition precedent or condition subsequent to the exchanging party's obligations under this Agreement; (b) the exchanging party shall effect the Exchange through an assignment of all or a portion of this Agreement, or its rights under this Agreement, to a qualified intermediary; (c) the non-exchanging party shall not be required to take an assignment of the purchase agreement for the relinquished property or be required to acquire or hold title to any real property for purposes of consummating the Exchange; and (d) the exchanging party shall pay any additional costs that would not otherwise have been incurred by either party had the exchanging party not consummated its purchase through the Exchange. The non-exchanging party shall not by this agreement or acquiescence to the Exchange (x) have its rights under this Agreement affected or diminished in any manner, or (y) be responsible for compliance with or be deemed to have warranted to the exchanging party that the Exchange in fact complies with Section 1031 of the Code.

#### 10.17 Jury Trial Waiver and Judicial Reference.

(a) The parties hereby agree to waive any right to trial by jury with respect to any action or proceeding brought by either party or any other party, relating to (A) this Agreement and/or any understandings or prior dealings between the parties hereto, or (B) the Property or any part thereof. The parties hereby acknowledge and agree that this Agreement constitutes a written consent to waiver of trial by jury pursuant to any applicable state statutes.

(b) If the waiver of jury trial set forth in Section 10.17(a) above is not enforceable for any reason, then the parties hereby agree that, to the extent allowed by law, any dispute, controversy or other claim arising out of or relating to this Agreement for the breach or interpretation hereof shall, at the written request of either party, be resolved by general Judicial Reference pursuant to California Code of Civil Procedure Sections 638 and 641 through 645 or any successor statutes hereto. The parties shall select a single neutral referee, who shall be a retired state or federal judge. In the event the parties cannot agree upon a referee, the referee shall be appointed by the court. The referee shall determine all issues relating to the dispute, controversy or claim, and shall report a statement of decision to the court. The parties shall equally bear the fees and expenses of the referee, unless the referee otherwise provides in the statement of decision. However, the prevailing party shall be entitled to reimbursement of attorney fees, costs, and expenses incurred in connection with the reference. The parties agree that each party shall have the right to cause an appeal to be taken from the referee's decision to a court of competent jurisdiction in the same manner as a judicial appeal arising out of an order or judgment from a California superior court in a civil action and all of the same rules, rights and remedies shall be applied

to both parties with respect to any such appeal including matters of fact, matters of law, standards for review and substantive and procedural laws. Judgment may be entered upon any such final decision in accordance with applicable law in any court having jurisdiction thereof. The referee (if permitted under applicable law) or such court may issue a writ of execution to enforce the referee's decision.

10.18 Further Assurances. In addition to the acts and deeds recited herein and contemplated to be performed, executed and/or delivered by either party at Closing, each party agrees to perform, execute and deliver, but without any obligation to incur any additional liability, on or after the Closing, any further deliveries and assurances as may be reasonably necessary to consummate the transactions contemplated hereby or to further perfect the conveyance, transfer and assignment of the Property to Buyer.

#### ARTICLE 11: SPECIAL PROVISIONS

Seller hereby makes the following disclosures solely with respect to the Property located in the state referenced below:

##### 11.1 California.

(a) ADA Disclosure. Seller makes the following statement based on Seller's actual knowledge in order to comply with California Civil Code Section 1938: The Building and Premises have not undergone an inspection by a Certified Access Specialist (CASP).

(b) Natural Hazard Disclosure Requirement Compliance. Buyer and Seller acknowledge that Seller is required to disclose if the Property lies within the following natural hazard areas or zones: (i) a special flood hazard area designated by the Federal Emergency Management Agency (California Civil Code Section 1103(c)); (ii) an area of potential flooding (California Government Code Section 8589.4); (iii) a very high fire hazard severity zone (California Government Code Section 51183.5); (iv) a wild land area that may contain substantial forest fire risks and hazards (Public Resources Code Section 4136); (v) an earthquake fault zone (Public Resources Code Section 2621.9); or (vi) a seismic hazard zone (Public Resources Code Section 2694). Escrow Agent shall engage the services of Title Company (which, in such capacity, is herein called "Natural Hazard Expert") to examine the maps and other information specifically made available to the public by government agencies for the purposes of enabling Seller to fulfill its disclosure obligations, if and to the extent such obligations exist, with respect to the natural hazards referred to in California Civil Code Section 1102.6c(a) and to report the result of its examination to Buyer and Seller in writing, at least 5 days prior to the expiration of the Due Diligence Period. The written report prepared by the Natural Hazard Expert regarding the results of its full examination fully and completely discharges Seller from its disclosure obligations referred to herein, if and to the extent any such obligations exist, and, for the purpose of this Agreement, the provisions of Civil Code Section 1102.4 regarding non-liability of Seller for errors or omissions not within its personal knowledge shall be deemed to apply and the Natural Hazard Expert shall be deemed to be an expert, dealing with matters within the scope of its expertise with respect to the examination and written report regarding the natural hazards referred to above. Seller's execution of report(s) prepared by the Natural Hazard Expert pursuant to this Section shall in no manner supersede, modify or expand Seller's representations and warranties provided in Section 7.1 above, nor shall it modify the provisions in Section 2.4 above.

[Signature page to follow.]

SIGNATURE PAGE TO  
PURCHASE AND SALE AGREEMENT

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year written below.

SELLER: PROLOGIS TARGETED U.S. LOGISTICS FUND,  
L.P.  
a Delaware limited partnership

By: Prologis, L.P.  
a Delaware limited partnership  
its general partner

By: Prologis, Inc.  
a Maryland corporation  
its general partner

By: \_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_

Date: \_\_\_\_\_

BUYER: SAN BERNARDINO COMMUNITY COLLEGE  
DISTRICT

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

ACKNOWLEDGEMENT BY TITLE COMPANY

Escrow Agent has executed this Agreement in order to confirm that Escrow Agent shall act as escrowee with respect to and hold in escrow the Earnest Money and the interest earned thereon, and shall disburse the Earnest Money and the interest earned thereon, pursuant to the provisions of Article 9.

FIRST AMERICAN TITLE INSURANCE  
COMPANY

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**EXHIBIT 1.2(a) - Legal Description of the Real Property**

**EXHIBIT 5.2(a)(3) - Form of Tenant Estoppel**

**EXHIBIT 5.3(a) - Form of Deed**

**EXHIBIT 5.3(b) - Form of Assignment of Leases and Contracts and Bill of Sale**

**EXHIBIT 5.3(d) - Form of Tenant Notice Letter**

**Schedule 2.1(b) - List of Leases**

**Schedule 2.1(c) - List of Service Contracts**

**Schedule 2.1(d) - List of Leasing Commission Agreements**

**Schedule 2.1(e) - List of Environmental and Other Reports**

**Schedule 9.1 – Joint Escrow Instructions**

**EXHIBIT 1.2(a) - Legal Description of the Real Property**

Real property in the City of San Bernardino, County of San Bernardino, State of California, described as follows:

PARCEL A: (APNs: 0141-442-07-0-000 and 0141-442-08-0-000)

LOTS 51, 52 AND 53, WASHINGTON SQUARE, IN THE CITY OF SAN BERNARDINO, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, AS PER PLAT RECORDED IN BOOK 16, OF MAPS, PAGE 51, RECORDS OF SAID COUNTY.

EXCEPTING THE EAST 46.35 FEET OF LOT 53.

ALSO EXCEPTING THEREFROM ALL THAT PORTION OF LOTS 1, 2, 51, 52 AND 53, MAP OF WASHINGTON SQUARE, AS PER MAP RECORDED IN BOOK 16, PAGE 51 OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF SAID LOT 51;  
 THENCE SOUTHERLY ALONG THE WEST LINE OF SAID LOT 51 A DISTANCE OF 5 FEET TO AN INTERSECTION WITH A LINE PARALLEL WITH THE NORTH LINE OF SAID LOTS 51, 52, 53 AND 2;  
 THENCE EASTERLY ALONG SAID PARALLEL LINE TO THE BEGINNING OF A TANGENT CURVE CONCAVE TO THE SOUTHWEST, HAVING A RADIUS OF 20 FEET, WHICH CURVE IS ALSO TANGENT TO A LINE PARALLEL WITH AND 2.75 WEST OF THE EAST LINE OF SAID LOT 2;  
 THENCE SOUTHEASTERLY ALONG SAID TANGENT CURVE TO SAID PARALLEL LINE;  
 THENCE SOUTHERLY ALONG SAID PARALLEL LINE TO AN INTERSECTION WITH THE SOUTH LINE OF SAID LOT 1;  
 THENCE EASTERLY ALONG SAID SOUTH LINE TO THE SOUTHEAST CORNER OF SAID LOT 1;  
 THENCE NORTHERLY ALONG THE EAST LINE OF SAID LOTS 1 AND 2 TO THE NORTHEAST CORNER OF SAID LOT 2;  
 THENCE WESTERLY ALONG THE NORTH LINE OF SAID LOTS 2, 53, 52 AND 51 TO THE POINT OF BEGINNING, AS CONVEYED TO THE COUNTY OF SAN BERNARDINO PER DEED RECORDED APRIL 3, 1959 IN BOOK 4780, PAGE 425 OF OFFICIAL RECORDS OF SAID COUNTY.

PARCEL B: (APNs: 0141-442-09-0-000 and 0141-442-10-0-000)

LOTS 1 AND 2 AND THE EAST 46.35 FEET OF LOT 53 OF WASHINGTON SQUARE, IN THE CITY OF SAN BERNARDINO, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, AS PER PLAT RECORDED IN BOOK 16 OF MAPS, PAGE 51, RECORDS OF SAID COUNTY.

EXCEPTING THEREFROM ALL THAT PORTION OF LOTS 1, 2, 51, 52 AND 53, MAP OF WASHINGTON SQUARE, AS PER MAP RECORDED IN BOOK 16, PAGE 51 OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF SAID LOT 51;  
 THENCE SOUTHERLY ALONG THE WEST LINE OF SAID LOT 51 A DISTANCE OF 5 FEET TO AN INTERSECTION WITH A LINE PARALLEL WITH THE NORTH LINE OF SAID LOTS 51, 52, 53 AND 2;  
 THENCE EASTERLY ALONG SAID PARALLEL LINE TO THE BEGINNING OF A TANGENT CURVE CONCAVE TO THE SOUTHWEST, HAVING A RADIUS OF 20 FEET, WHICH CURVE IS ALSO TANGENT TO A LINE PARALLEL WITH AND 2.75 WEST OF THE EAST LINE OF SAID LOT 2;  
 THENCE SOUTHEASTERLY ALONG SAID TANGENT CURVE TO SAID PARALLEL LINE;  
 THENCE SOUTHERLY ALONG SAID PARALLEL LINE TO AN INTERSECTION WITH THE SOUTH LINE OF SAID LOT 1;  
 THENCE EASTERLY ALONG SAID SOUTH LINE TO THE SOUTHEAST CORNER OF SAID LOT 1;

THENCE NORTHERLY ALONG THE EAST LINE OF SAID LOTS 1 AND 2 TO THE NORTHEAST CORNER OF SAID LOT 2;  
 THENCE WESTERLY ALONG THE NORTH LINE OF SAID LOTS 2, 53, 52 AND 51 TO THE POINT OF BEGINNING, AS CONVEYED TO THE COUNTY OF SAN BERNARDINO PER DEED RECORDED APRIL 3, 1959 IN BOOK 4780, PAGE 425 OF OFFICIAL RECORDS OF SAID COUNTY.

PARCEL C: (APN: 0141-442-11-0-000)

THAT PORTION OF LOT 35 IN BLOCK 54 OF RANCHO SAN BERNARDINO, AS PER PLAT RECORDED IN BOOK 7 OF MAPS, PAGE 2, RECORDS OF SAID COUNTY, DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF SAID LOT 35;  
 THENCE SOUTH ALONG THE WEST LINE OF SAID LOT, 334 FEET;  
 THENCE EAST ALONG THE NORTH LINE OF THE PROPERTY CONVEYED BY GEORGE HISOM TO JAMES S. KERR BY DEED DATED NOVEMBER 9, 1886 AND RECORDED NOVEMBER 9, 1886 IN BOOK 50 OF DEEDS, PAGE 244, RECORDS OF SAID COUNTY, TO THE WEST LINE OF "I" STREET;  
 THENCE NORTH ALONG THE WEST LINE OF "I" STREET 334 FEET TO THE NORTH LINE OF SAID LOT 35;  
 THENCE WEST ALONG SAID NORTH LINE TO THE POINT OF

BEGINNING. PARCEL D: (APN: 0141-232-01-0-000)

THAT PORTION OF LOT 35, BLOCK 54, RANCHO SAN BERNARDINO, IN THE CITY OF SAN BERNARDINO, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, AS PER PLAT RECORDED IN BOOK 7 OF MAPS, PAGE(S) 2, RECORDS OF SAID COUNTY, DESCRIBED AS FOLLOWS:

COMMENCING AT A POINT ON THE WEST BOUNDARY OF SAID LOT AND BEING 334 FEET SOUTH OF THE NORTHWEST CORNER OF SAID LOT;  
 THENCE SOUTH 157 FEET TO A POINT WHERE THE CENTER LINE OF HAZEL AVENUE INTERSECTS SAID BOUNDARY;  
 THENCE EAST 693 FEET ALONG THE CENTER LINE OF HAZEL AVENUE AND EXTENSION THEREOF TO A POINT ON THE CENTER LINE OF SOUTH "I" STREET AS ORIGINALLY CONSTITUTED;  
 THENCE NORTH ALONG SAID LINE 157 FEET;  
 THENCE WEST 693 FEET TO THE POINT OF BEGINNING.



**EXHIBIT 5.2(a)(3) - Form of Tenant Estoppel****TENANT ESTOPPEL CERTIFICATE**

TO: [Buyer and/or Lender as applicable]

\_\_\_\_\_  
 \_\_\_\_\_

and: [Landlord]  
 c/o **PROLOGIS, L.P.**  
 1800 Wazee Street, Suite 500  
 Denver, Colorado 80202

The undersigned, the tenant ("Tenant") under a certain lease agreement, a true copy of which, with all amendments thereto, is attached hereto as Exhibit A ("Lease"), does hereby certify as follows:

(a) The Tenant is \_\_\_\_\_, a \_\_\_\_\_. The landlord ("Landlord") is \_\_\_\_\_.

(b) The Lease is presently in effect and unmodified and, except by such writings as are identified on Exhibit A hereto, has not been modified, assigned, supplemented or amended since its original execution, nor are there any other agreements between Landlord and Tenant concerning the space rented under the Lease, whether oral or written.

(c) The Lease term commenced on \_\_\_\_\_.

(d) Tenant has accepted possession of the leased premises under the Lease and any improvements required by the terms of the Lease to be made by the Landlord have been completed.

(e) The Tenant is paying \$\_\_\_\_\_ [**rental amount**] per [**month/quarter/year**] as rent to Landlord under the Lease. The estimated additional rent payable pursuant to the Lease on account of real estate taxes, insurance, common area maintenance expenses and operating expenses in the amount of \$\_\_\_\_\_ has been paid through and including \_\_\_\_\_, 20\_\_.

(f) No rent under the Lease has been paid more than thirty (30) days in advance of its due date.

(g) Tenant is not in default under the Lease, and, to Tenant's knowledge, Landlord is not in default under the Lease. Tenant has no claim, charge, defense or offset under the Lease. Tenant has not assigned, transferred, or hypothecated its interest under the Lease.

(h) Tenant has not made any payment to Landlord as a security deposit or rental deposit except any payment expressly provided for in the Lease as follows: \_\_\_\_\_ [**describe amount and nature of payment**].

The foregoing provisions may be relied on by and shall inure to the benefit of the addressee set forth above and its successors, assigns, and mortgagees and shall be binding upon the undersigned and its successors and assigns.

DATED: \_\_\_\_\_.

[Tenant Name]

By:\_\_\_\_\_

Name:\_\_\_\_\_

Title:\_\_\_\_\_

Acknowledged and Agreed to by:

[Guarantor Name]

By:\_\_\_\_\_

Name:\_\_\_\_\_

Title:\_\_\_\_\_

Exhibit A

List and Copies of Lease

[List on the exhibit cover sheet each lease, amendment (including commencement letters, landlord waivers, SNDA's)]

[Note: Attach complete copies of the Lease to estoppel certificate]

**EXHIBIT 5.3(a) - Form of Deed**

## FORM OF CALIFORNIA GRANT DEED

RecordingRequestedBy:

WhenRecordedReturnTo:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Attention: \_\_\_\_\_

Mailtaxbillto:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Attn: \_\_\_\_\_

(Space above this line for Recorder's use)

APN: \_\_\_\_\_

The Undersigned Grantor Declares:

DOCUMENTARY TRANSFER TAX \$ \_\_\_\_\_;

CITY TRANSFER TAX \$ \_\_\_\_\_;

☒ computed on the consideration or full value of property conveyed, OR☐ computed on the consideration or full value less value of liens and/or encumbrances remaining at time of sale,☐ unincorporated area; ☐ City of \_\_\_\_\_

This document is exempt from the \$75 Building and Jobs Home Act Fee (Gov't Code 27388.1) because this is a transfer of real property subject to the imposition of transfer tax.

**GRANT DEED**

FOR VALUABLE CONSIDERATION, receipt of which is hereby acknowledged, \_\_\_\_\_, a \_\_\_\_\_, a \_\_\_\_\_ ("Grantor") hereby grants to \_\_\_\_\_, a \_\_\_\_\_ ("Grantee"), the real property located in the City of \_\_\_\_\_, County of \_\_\_\_\_, State of California, described on **Exhibit A**, attached hereto and made a part hereof (the "**Property**").

SUBJECT TO: taxes not yet due and payable as of the date hereof; all zoning and building laws, ordinances, maps, resolutions and regulations of all governmental authorities having jurisdiction which affect the Property and the use and improvement thereof; the leases, if any, all matters of record; any state of facts which an accurate survey made of the Property as of the date hereof would show; any state of facts which a personal

inspection of the Property made as of the date hereof would disclose; the Permitted Exceptions set forth on **Exhibit B**, attached hereto and made a part hereof.

Executed on \_\_\_\_\_, 20\_\_, to be effective as of \_\_\_\_\_, 20\_\_.

[Signature on Following Page]

MAIL TAX STATEMENTS AS DIRECTED ABOVE [this needs to be included in the footer of the Deed]

[GRANTOR]

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

[Insert Notary acknowledgment for state/county where the document is physically executed/notarized OR use Multi-state acknowledgment approved by Title Company]

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF COLORADO  
CITY/COUNTY OF DENVER<sup>1</sup>

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, by

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

<sup>1</sup> PLD NTD: Rejected change – our signatory is in Denver, Colorado.  
Form of Deed - Page 3

**Exhibit A**

Property

EXHIBIT "B"  
TO GRANT DEED

**CERTIFICATE OF ACCEPTANCE  
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

This is to certify that the interest in real property identified as a portion of Assessor Parcel No. [insert] conveyed by the attached grant deed dated \_\_\_\_\_ from Prologis Targeted U.S. Logistics Fund, L.P. c/o Prologis, L.P. to the San Bernardino Community College District ("District"), a governmental agency, is hereby accepted by the undersigned officer or agent on behalf of the District pursuant to authority conferred by Resolution No. \_\_\_\_\_ of the District's Board of Trustees ("Board") on \_\_\_\_\_, 2026, and the Grantee consents to recordation thereof by its duly authorized officer.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2026.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

By: \_\_\_\_\_



**EXHIBIT 5.3(b) - Form of Assignment of Leases and Contracts and Bill of Sale**

**ASSIGNMENT OF LEASES AND CONTRACTS AND BILL OF SALE**

This instrument is executed and delivered as of the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ (the “Effective Date”) pursuant to that certain Purchase and Sale Agreement and Joint Escrow Instructions dated as of \_\_\_\_\_, 20\_\_\_\_ (as the same may be amended from time to time, the “Agreement”), by and between \_\_\_\_\_, a \_\_\_\_\_ (“Seller”), and \_\_\_\_\_, a \_\_\_\_\_ [as successor in interest to \_\_\_\_\_] (“Buyer”), covering the real property described in Exhibit A attached hereto (“Real Property”).

1. Sale of Personalty. For good and valuable consideration, Seller hereby sells, transfers, sets over and conveys, without warranty from Seller, to Buyer the following (the “Personal Property”):

(a) Tangible Personalty. All of Seller’s right, title and interest, if any, in and to all the furniture, fixtures, equipment and other tangible personal property owned by Seller and located in or on the Real Property except any such personal property belonging to tenants under the Leases or the management agent and any signage with the name “ProLogis”, “Prologis”, “AMB”, “Liberty”, “LPT”, “IPT”, “KTR”, “DCT” and/or “Duke”; and

(b) Intangible Personalty. All the right, title and interest of Seller, if any, in and to assignable licenses and permits relating to the operation of the Real Property, and assignable guaranties and warranties from any contractor, manufacturer or other person in connection with the construction or operation of the Real Property. Notwithstanding the foregoing, the following are not included in this assignment: any trade names, trademarks, service marks, logos, graphics and other rights with respect to the name “ProLogis”, “Prologis”, “AMB”, “Liberty”, “LPT”, “IPT”, “KTR”, “DCT” and/or “Duke”.

2. Assignment. For good and valuable consideration, Seller hereby assigns, transfers, sets over and conveys to Buyer, and Buyer hereby accepts the following:

(a) Leases. All of the landlord’s right, title and interest in and to the tenant leases more specifically set forth on Exhibit B attached hereto and made a part hereof (“Leases”) from and after the Effective Date; and

(b) Contracts. Seller’s right, title and interest in and to the (i) contracts described in Exhibit C attached hereto, and (ii) the Leasing Commission Agreements (including the obligation for payment of leasing commission due thereunder as a result of any renewal or expansion of a Lease) and/or Commission Tail Obligations as described in Exhibit C attached hereto (collectively, the “Contracts”).

3. Assumption. Buyer hereby assumes the obligations of Seller under the Leases and Contracts arising from and after the Effective Date (collectively, the “Assumed Obligations”).

4. Agreement Applies. The covenants, agreements, disclaimers, representations, warranties, indemnities and limitations provided in the Agreement with respect to the Real Property (including, without limitation, the limitations of liability provided in the Agreement), are hereby incorporated herein by this reference as if herein set out in full and shall inure to the benefit of and shall be binding upon Seller and Buyer and their respective successors and assigns.

IN WITNESS WHEREOF, the undersigned have caused this instrument to be executed as of the date written above.

SELLER:

\_\_\_\_\_

By:\_\_\_\_\_

Name:\_\_\_\_\_

Title:\_\_\_\_\_

BUYER:

\_\_\_\_\_

By:\_\_\_\_\_

Name:\_\_\_\_\_

Title:\_\_\_\_\_

**EXHIBIT 5.3(d) - Form of Tenant Notice Letter**

[Date]

[Tenant Name]

[Address]

Re: Property Address  
City, State

Please be advised that the premises of which you are a tenant at the above-referenced property have been acquired by, and the landlord's interest in your lease has been assigned to, [Buyer Entity] ("Buyer").

You are further notified that any security deposits were transferred to Buyer and all payments, rent and otherwise, for period after the date referenced above, should be made payable to Buyer and directed to:

**INSERT WIRE/PAYMENT INSTRUCTIONS**

Property Manager Contact:

Landlord Name  
 Attn: Property Manager Name  
 Address  
 City, State, Zip  
 Phone Number  
 Contact Email:

Required Notices To:

Landlord Name  
 Attn:  
 Address

Additionally, please email the Property Manager at the contact information set forth above as soon as possible with a new Certificate of Insurance showing Buyer as an additional insured under your insurance policy in accordance with the requirements under the lease.

If you have any questions, please contact Property Manager at the address set forth above.

Very truly yours,

[Landlord Name]

By: \_\_\_\_\_  
 Name:  
 Title:

Schedule 2.1(b) - List of Leases

- San Bernadino DC 4 (g-iig152) – Jefferson & I Street San Bernadino, CA  
Prologis Net Lease Agreement between Prologis Targeted U.S. Logistics Fund, L.P., a Delaware limited partnership (Landlord) and Hub Construction Specialties, Inc., a California corporation (Tenant) dated December 4, 2020.

Schedule 2.1(c) - List of Service Contracts

None.

Schedule 2.1(d) - List of Leasing Commission Agreements

None.

Schedule 2.1(e) - List of Environmental and Other Reports

- Phase I Environmental Site Assessment, prepared by SLR, dated October 1, 2019;
- Phase I Environmental Site Assessment, prepared by Ramboll US Corporation Irvine, California, dated October 30, 2020; and
- Phase I Environmental Site Assessment, prepared by Ramboll US Corporation Irvine, California, dated September 12, 2025.

### Schedule 9.1 – Joint Escrow Instructions

1. Investment and Use of Funds. The Escrow Agent shall invest the Earnest Money in government insured interest-bearing accounts satisfactory to Buyer and Seller, shall not commingle the Earnest Money with any funds of the Escrow Agent or others, and shall promptly provide Buyer and Seller with confirmation of the investments made. If the Closing under this Agreement occurs, the Escrow Agent shall apply the Earnest Money against the Purchase Price due Seller at Closing.

2. Agreement Termination. Upon a termination of this Agreement, either party to this Agreement may notify the Escrow Agent and the other party of such termination and the reason for such termination. Such request shall also constitute a request for the release of the Earnest Money in accordance with the terms of this Agreement. In the event of a dispute concerning the disbursement of the Earnest Money by either party within 5 business days following the termination, then the Escrow Agent shall retain the Earnest Money until it receives written instructions executed by both Seller and Buyer as to the disposition and disbursement of the Earnest Money, or until ordered by final court order, decree or judgment, which is not subject to appeal, to deliver the Earnest Money to a particular party, in which event the Earnest Money shall be delivered in accordance with such notice, instruction, order, decree or judgment.

3. Interpleader. Seller and Buyer mutually agree that in the event of any controversy regarding the Earnest Money, unless mutual written instructions are received by the Escrow Agent directing the disposition of the Earnest Money, the Escrow Agent shall not take any action, but instead shall await the disposition of any proceeding relating to the Earnest Money or, at the Escrow Agent's option, the Escrow Agent may interplead all parties and deposit the Earnest Money with a court of competent jurisdiction in which event the Escrow Agent may recover all of its court costs and reasonable attorneys' fees. Seller or Buyer, whichever loses in any such interpleader action, shall be solely obligated to pay such costs and fees of the Escrow Agent, as well as the reasonable attorneys' fees of the prevailing party in accordance with the other provisions of this Agreement.

4. Reporting Person Responsibilities. The "Reporting Person" within the meaning of Section 1.6045-4(e)(5) of the Regulations (the "Regulations") of the Internal Revenue Code (the "Code"), as may be amended from time to time with respect to the transactions contemplated by this Agreement shall be Escrow Agent. It is agreed that Escrow Agent is an eligible person under Section 1.6045-4(e)(5)(ii) of the Regulations. Escrow Agent hereby agrees to be responsible for complying with the reporting and other requirements of Section 6045(e) of the Code. Pursuant to the Regulations, the address for the transferor and transferee are as set forth for Seller and Buyer in this Agreement, and the identifying information regarding the real estate transferred is the legal description for the Property set forth in this Agreement. Escrow Agent agrees to file the form required by the Regulations between the end of the calendar year in which the Closing Date occurs and February 28 of the following calendar year. Buyer and Seller agree to cooperate with Escrow Agent and with each other in completing any report and/or other information required to be delivered to the Internal Revenue Service pursuant to Section 6045(e) of the Code regarding the real estate sales transaction contemplated by this Agreement, including without limitation, Internal Revenue Service Form 1099-S as such may be hereafter modified or amended by the Internal Revenue Service, or as may be required pursuant to any Regulation now or hereafter promulgated by the Treasury Department with respect thereto.

5. Liability of Escrow Agent. The parties acknowledge that the Escrow Agent is acting solely as a stakeholder at their request and for their convenience, that the Escrow Agent shall not be deemed to be the agent of either of the parties, and that the Escrow Agent shall not be liable to either of the parties for any action or omission on its part taken or made in good faith, and not in disregard of this Agreement, but shall be liable for its negligent acts and for any loss, cost or expense incurred by Seller or Buyer resulting from the Escrow Agent's mistake of law respecting the Escrow Agent's scope or nature of its duties. Seller and Buyer shall jointly and severally indemnify and hold the Escrow Agent harmless from and against all costs, claims and expenses, including reasonable attorneys' fees, incurred in connection with the performance of the Escrow Agent's duties hereunder, except with respect to actions or omissions taken or made by the Escrow Agent in bad faith, in disregard of this Agreement or involving negligence on the part of the Escrow Agent.



PURCHASE AND SALE AGREEMENT AND JOINT ESCROW INSTRUCTIONS

By and Between

PROLOGIS TARGETED U.S. LOGISTICS FUND, L.P.  
as Seller

and

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT  
as Buyer

**FIRST AMENDMENT TO AGREEMENT FOR PURCHASE  
AND SALE OF REAL PROPERTY AND JOINT ESCROW INSTRUCTIONS**

**THIS FIRST AMENDMENT TO AGREEMENT FOR PURCHASE AND SALE OF REAL PROPERTY AND JOINT ESCROW INSTRUCTIONS** (this “**First Amendment**”) is made and entered into as of \_\_\_\_\_, 2026 (this “**Amendment Effective Date**”), by and between **Prologis Targeted U.S. Logistics Fund, L.P.**, a Delaware limited partnership (hereinafter referred to as “**Seller**”) and **San Bernardino Community College District**, a California public agency (herein after referred to as “**Buyer**”) (collectively, the “**Parties**”)

**RECITALS**

A. Whereas, Seller and Buyer entered into that certain Agreement for Purchase and Sale of Real Property and Joint Escrow Instructions, dated as of April 23, 2026 by and between Seller and Buyer (the “**Purchase Agreement**”) for the purchase and sale of certain real property located at in the City of San Bernardino, California and identified as Assessor’s Parcel Numbers 0141-442-07-0-000 and 0141-442-08-0-000 (Parcel A), 0141-442-09-0-000 and 0141-442-10-0-000 (Parcel B), 0141-442-11-0-000 (Parcel C), and 0141-232-01-0-000 (Parcel D), (collectively the “**Property**”).

B. Whereas, the Parties desire to amend the Agreement to modify the designated Title Company and Escrow Agent; and

C. Seller and Buyer desire to amend the Purchase Agreement as set forth in this First Amendment. Capitalized terms used in this First Amendment and not otherwise defined herein shall have the meanings assigned to them in the Purchase Agreement.

**AGREEMENT**

**NOW, THEREFORE**, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Seller and Buyer hereby agree as follows:

**1. Replacement of Title Company.** Section 1.1(h) of the Agreement is hereby deleted in its entirety and replaced with the following:

“(h) Title Company. Commonwealth Land Title Insurance Company

Attn: Crystal Leyvas, VP, National Commercial Accounts

601 South Figueroa Street, Suite 4000

Los Angeles, California 90017

Telephone: 213-330-3059

Email: cleyvas@cltic.com”

2. **Conforming Changes.** All references in the Agreement to “Title Company” and/or “Escrow Agent” shall be deemed to refer to Commonwealth Land Title Insurance Company.

3. **Full Force and Effect; No Other Amendments.** The Agreement is hereby modified with respect to the terms set for the herein, and any other portion thereof as necessary to implement the foregoing. Except as specifically set forth in this Amendment, the Agreement shall remain unmodified and in full force and effect as executed by the Parties.

4. **Counterparts.** This Amendment may be executed and delivered in any number of counterparts, each of which so executed and delivered shall be deemed to be an original and all of which shall constitute one and the same instrument.

5. **Inconsistencies.** In the event of any inconsistency between the terms of this Amendment and those of the Agreement, the terms of this Amendment shall control.

[Remainder of Page Intentionally Left Blank. Signatures Appear on Following Page.]

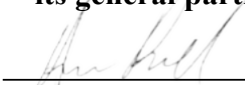
**IN WITNESS WHEREOF**, Seller and Buyer have executed this First Amendment as of the day and year first written above.

**SELLER:**

**PROLOGIS TARGETED U.S. LOGISTICS FUND, L.P.**  
a Delaware limited partnership

By: **Prologis, L.P.**  
a Delaware limited partnership  
its general partner

By: **Prologis, Inc.**  
a Maryland corporation  
its general partner

By:   
Name: Aaron Rosdal  
Title: SVP, Acquisitions & Dispositions

**BUYER:**

**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

By: \_\_\_\_\_  
Name:  
Title:

## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Dr. Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Jose F. Torres, Executive Vice Chancellor

**PREPARED BY:** Farrah Farzaneh, Executive Director, Facilities Planning, Construction, & Sustainability

**DATE:** August 13, 2026

**SUBJECT:** Consideration of Approval to Adopt Resolution #2026-08-13-FPC01  
Approving the Use of Design-Build Construction Delivery Method  
for the New Gym & Soccer Field Project at Crafton Hills College

### **RECOMMENDATION**

It is recommended that the Board of Trustees adopt Resolution #2026-08-13-FPC01 approving the use of the Design-Build construction delivery method (including progressive design-build) for the New Gym & Soccer Field project at Crafton Hills College and authorizing related acts pursuant to Education Code 81700 *et seq.*

### **OVERVIEW**

The San Bernardino Community College District desires to construct the New Gym & Soccer Field project using the Design-Build construction delivery method (including progressive Design-Build). Design-Build will be incorporated, along with other traditional delivery methods, throughout the Bond Program.

Education Code section 81700 *et seq* authorizes the governing board of a community college district, upon deciding that it is in the best interest of the community college district, to enter into a Design-Build contract for both the design and construction of a community college facility if that contract exceeds \$2,500,000.00.

### **ANALYSIS**

The benefits of the Design-Build construction delivery method include accelerated completion of the project, cost containment, reduction of construction complexity, and reduced exposure to risk for community college districts; this method is also found to be cost-effective. Benefits to community college districts are achieved by shifting the liability and risk for cost containment and project completion to the Design-Build entity.

### **SBCCD GOALS**

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution



3. Be a Leader and Partner in Addressing Regional Issues
4. Ensure Fiscal Accountability/Sustainability

### **FINANCIAL IMPLICATIONS**

The costs will be included in the Bond Construction Budget.

**RESOLUTION #2026-08-13-FPC01 OF THE BOARD OF TRUSTEES OF THE  
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT  
APPROVING THE USE OF THE DESIGN-BUILD CONSTRUCTION DELIVERY METHOD FOR THE NEW GYM & SOCCER  
FIELD PROJECT AND AUTHORIZING RELATED ACTS PURSUANT TO EDUCATION CODE 81700 *ET SEQ.***

[v.06.11.2020.p.1|3]

**WHEREAS**, the San Bernardino Community College District (“District”) desires to construct the New Gym & Soccer Field project at Crafton Hills College (Project) using the Design-Build construction delivery method (which includes progressive design-build), whereby the District will select a Design-Build entity (“Builder”) to design and construct the Project;

**WHEREAS**, Education Code section 81700 *et seq.* authorizes the governing board of a community college district, upon making a determination that it is in the best interest of the community college district, to enter into a Design-Build contract for both the design and construction of a community college facility if that contract exceeds two million five hundred thousand dollars (\$2,500,000.00);

**WHEREAS**, the District’s Board of Trustees (“Board”) has determined that the Design-Build process is in the best interest of the District for the design and construction of the Project pursuant to Education Code section 81700 *et seq.* because: the Legislature has recognized the merits of the Design-Build procurement process in the past by authorizing its use for projects undertaken by the University of California, specified local government projects, including school districts, and state office buildings; the Legislature has found and declared that the benefits of a Design-Build contract project delivery system include accelerated completion of the projects, cost containment, reduction of construction complexity, and reduced exposure to risk for community college districts; the Legislature also found that the cost-effective benefits to community college districts are achieved by shifting the liability and risk for cost containment and project completion to the Design-Build entity;

**WHEREAS**, the Board hereby determines and finds that the Design-Build process for the design and construction of the Project provides features not achievable through the traditional design-bid-build method including, allowing for direct coordination between the designer and builder since they are one entity, thereby, allowing major decisions regarding Project components and design elements to be coordinated at an earlier stage, optimizing and reducing Project costs and expediting Project completion;

**WHEREAS**, Board hereby further determines and finds that utilizing the Design-Build construction delivery method for the Project allows the District to determine Project costs earlier and enables the District to select a Builder that has the ability to design and construct the Project within the established budget and will contractually be obligated to construct the Project within the approved budget, and to shift design risk to a quality Builder on complex projects and renovations;

**WHEREAS**, the request for qualifications/request for proposals used to select the Builder will include requirements that the Builder will comply with any applicable District values such as Board Policy 6610;

**WHEREAS**, the District will select the Builder using the “best value” procurement methodology pursuant to Education Code sections 81703 and 17250.25(b); and

**RESOLUTION #2026-08-13-FPC01 OF THE BOARD OF TRUSTEES OF THE  
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT  
APPROVING THE USE OF THE DESIGN-BUILD CONSTRUCTION DELIVERY METHOD FOR THE NEW GYM & SOCCER  
FIELD PROJECT AND AUTHORIZING RELATED ACTS PURSUANT TO EDUCATION CODE 81700 *ET SEQ.***

[v.06.11.2020.p.2]3]

**WHEREAS**, the District's governing Board of Trustees will be regularly updated and informed on the progress of the design of the Project to ensure it aligns with the design intent and vision of the Project.

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED**, the Board of Trustees of the San Bernardino Community College District as follows:

Section 1. That the above recitals are true and correct.

Section 2. That the Board determines that it is in the best interest of the District to use the Design-Build construction delivery method pursuant to Education Code section 81700 *et seq.* for construction of the Project.

Section 3. That the Board finds that the project expenditure for the design and construction for the Project will exceed two million five hundred thousand dollars (\$2,500,000.00).

Section 4. That this Resolution shall take effect upon adoption.

**ADOPTED, SIGNED AND APPROVED**, this 13<sup>th</sup> day of August 2026.

---

President of the Board of Trustees  
San Bernardino Community College District

I, \_\_\_\_\_, Clerk of the Board of Trustees of the San Bernardino Community College District, do hereby certify that the foregoing Resolution was adopted by the Governing Board of the District at a meeting of the Board held on the 13<sup>th</sup> day of August 2026, and it was so adopted by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

---

Clerk of the Board of Trustees  
San Bernardino Community College District



## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Dr. Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Dr. Diana Z. Rodriguez, Chancellor

**PREPARED BY:** Heather M. Madole, Administrative Officer

**DATE:** August 13, 2026

**SUBJECT:** Board Master Planning Action Calendar

### **RECOMMENDATION**

This item is for information only.

### **OVERVIEW**

The Board Master Planning Action Calendar is a schedule of items for board discussion or action. Board items are subject to change and are updated and posted in the monthly board business meeting agendas.

### **ANALYSIS**

The Board Master Planning Action Calendar serves as a blueprint that can be used to improve planning and increase transparency districtwide.

### **SBCCD GOALS**

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution
3. Be a Leader and Partner in Addressing Regional Issues
4. Ensure Fiscal Accountability/Sustainability

### **FINANCIAL IMPLICATIONS**

There are no financial implications associated with this board item.



## BOARD MASTER PLANNING ACTION CALENDAR\*

Presented for Information August 13, 2026

| MONTHLY | Consent Agenda                    | <b>INSTRUCTION/STUDENT SERVICES</b> <ul style="list-style-type: none"> <li>Curriculum Modifications</li> <li>Donations</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                           | <b>BUSINESS &amp; FISCAL SERVICES</b> <ul style="list-style-type: none"> <li>Board Policies (Final Approval)</li> <li>District/College Expenses</li> <li>Surplus Property &amp; Authorization for Private Sale or Disposal</li> <li>Contracts Above Bid Limit</li> <li>Resolution: Fund Balance Transfer</li> <li>Ratification of Interfund Transfers</li> <li>Signature List Changes</li> </ul> | <b>FACILITIES</b> <ul style="list-style-type: none"> <li>Informal Bid Award (UCCAP)</li> <li>CBOC Appointees</li> <li>Award RFQ/RFP/Bids &amp; Contracts</li> <li>Master Service Agreement &amp; Task Orders For Bond Construction</li> <li>Small Scale Construction Contract Award</li> </ul> |
|---------|-----------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|         |                                   | <b>HUMAN RESOURCES</b> <ul style="list-style-type: none"> <li>Classification Advancements for Academic Employees</li> <li>Non-instructional Pay, Stipends, and Reduced Workload</li> <li>Tuition Reimbursement</li> <li>Employment Contracts</li> <li>Promotions, Transfers, Reclassifications, Step Advancements</li> <li>New Hires (Adjuncts, Substitutes, Classified, Management, Temporary, Interim, Permanent)</li> <li>Job Descriptions and Revised Salary Schedules</li> <li>Retirements</li> <li>CSEA/CTA/POA Agreements</li> </ul> | <b>OFFICE OF THE CHANCELLOR</b> <ul style="list-style-type: none"> <li>Alcoholic Beverages</li> <li>Conferences/travel Over \$5K or Outside Contiguous U.S.</li> <li>Individual Memberships</li> <li>Trustee Absent Excusal Resolution</li> </ul>                                                                                                                                                |                                                                                                                                                                                                                                                                                                |
|         | Information Items Reports/Updates | <b>OFFICE OF THE CHANCELLOR</b> <ul style="list-style-type: none"> <li>Applause Recognition</li> <li>Board Committee Reports</li> <li>Reports from Represented Groups</li> <li>Board Master Planning Action Calendar</li> <li>Chancellor's Report</li> </ul>                                                                                                                                                                                                                                                                                | <b>BUSINESS &amp; FISCAL SERVICES/FACILITIES</b> <ul style="list-style-type: none"> <li>Board Policies (1st Reading)</li> <li>Budget Revenue &amp; Expenditure Summary</li> <li>General Fund Cash Flow Analysis</li> <li>Purchase Order Report</li> <li>Contracts Below Bid Limit</li> <li>Construction Change Orders and Amendments – Bond/Non-Bond</li> <li>KVCR Update</li> </ul>             | <b>HUMAN RESOURCES</b> <ul style="list-style-type: none"> <li>CSEA/CTA/POA MOUs</li> <li>Professional Expert, Short-Term, and Substitute Employees</li> <li>Resignations</li> <li>Retirements</li> <li>Volunteers</li> </ul>                                                                   |

### JANUARY

- Legislative Priorities and State Budget Priorities
- 2022-2027 Strategic Plan Update (Goal 1)
- § 53003. Updated District EEO Plan Presentation and ACTION (with comments from CCCCCO)
- EEO Plan (monitor, evaluate, and report annually)
- Adopt Budget Calendar (by 2/1)
- Budget Directives 1<sup>st</sup> Reading (BFC)
- Campus Advisory Committees
- Board Self-Evaluation (Board Retreat)

### FEBRUARY

- Apportionment Attendance and FTES Calculation Report (CCFS 320) P1
- 2022-2027 Strategic Plan Update (Goal 2)
- Sabbatical Leave Requests (name faculty, college, & term)
- Budget Directives (by 3/1)
- Nonresident Tuition and Capital Outlay Fees (by 3/1)
- Review and Affirmation of Guiding Principles for FCC Auction Proceeds PRST Account
- Review and Approve Guiding Principles for KVCR PRST Account

### MARCH

- Regular Meeting Dates for the Board of Trustees (March or April)
- 2022-2027 Strategic Plan Update (Goal 3)
- CCC Classified Employee of the Year Nomination (by 3/15)
- Review Tenure/Tenure Contracts
- Selection of Auditor (before 4/1)
- Quarterly Certified Financial Status Report (Oct-Dec)
- Quarterly Investment & Deposit Report (Oct-Dec)
- CBOC Annual Report Presentation (by 3/31)

\*This guide is for internal use only and is subject to change.

## BOARD MASTER PLANNING ACTION CALENDAR\*

Presented for Information August 13, 2026

### APRIL

- Regular Meeting Dates for the Board of Trustees (March or April)
- Trustee Handbook
- Student Trustee Privileges (by 5/15)
- P&Ps: 2100 (every two years on even election years)
- 2022-2027 Strategic Plan Update (Goal 4)
- ~~Board Ad Hoc Committee for Board Self-Evaluation and Evaluation of the Chancellor (4/2026 No longer needed, policy change)~~
- Resolution: Interfund Transfers for Next Fiscal Year (April or May)
- Resolution Authorizing Temporary Interfund Borrowing & Temporary Loan Resolution

### MAY

- Recognition of Outgoing Student Trustees
- P&Ps: 6320 (annual; last approved 4/2025); 4235 (every three years; last approved 07/2024)
- 2022-2027 Strategic Plan Progress Report – Executive Summary
- Apportionment Attendance and FTES Calculation Report (CCFS 320) P2
- Preliminary Budget & Presentation (optional strategy session)
- Resolution: Interfund Transfers for Next Fiscal Year (April or May)
- ~~Board Self-Evaluation Tool (5/2026 No longer needed, policy change)~~

### JUNE

- Presentation: Administer Oath of Office to New Student Trustees
- Executive Summary of Goals 1-4 (Board Retreat)
- Presentation: DEIA (HR)
- Employment Contracts for Academic and Classified Managers
- Employment Contract for Chancellor
- Salary Placement for Executive Management (3-year placement)
- Adopt Tentative Budget (by 7/1)
- Authorized Signature List for Next Fiscal Year
- Resolution: Expenditures of Prop 30 EPA Funds
- Resolution: Signature Authorizations for State of CA Department of Rehabilitation, Department of Education, Department of Corrections and Rehabilitation, and Department of Social Services
- Resolution: GANN Limit
- Sole Source Suppliers for Fiscal Year
- District Bank Accounts
- Resolution: Increase Board Compensation
- ~~Fiscal Year Meals, Refreshments on District and College Expenses (2025 No longer needed, policy retired)~~
- Quarterly Financial Status Report (Jan-Mar)
- Quarterly Investment & Deposit Report (Jan-Mar)
- Five-Year Construction Plan (CCCCO annual requirement)
- Resolution: Transfer of Appropriations for the Fiscal Year
- ~~Board Self-Evaluation (Board Retreat) (1/2025 Board requested self-evaluation once/year - January only)~~

## BOARD MASTER PLANNING ACTION CALENDAR\*

Presented for Information August 13, 2026

### JULY

- **DARK**

### AUGUST

- Reaffirm Mission, Vision, Values (last approved 7/23/26)
- 2022-2027 Strategic Plan Update (Goal 1)
- Apportionment Attendance and FTES Calculation Report (CCFS 320) P3
- Final Budget Presentation (Strategy Session fourth Thursday)

### SEPTEMBER

- Accreditation Midterm Report (last submitted 10/15/24. Complete mid-term report 3.5 years prior to the Institutional Self-Evaluation Report (ISER).)
- Accreditation Comprehensive Review Occurs Fall 2027
- Approval of Districtwide Sabbaticals (notice required to employees by 10/1)
- § 53004. EEO Plan Analyses and Annual Report to CCCCCO
- Public Hearing and Final Budget Approval (by 9/15)
- Quarterly Investment & Deposit Report (Apr-Jun)
- 2022-2027 Strategic Plan Update (Goal 2)

### OCTOBER

- P&Ps: Review Schedule
- Emergency Operations Plan
- Annual Security Report
- Academic Calendar
- Initial Proposals to Reopen Negotiations with CSEA/CTA
- Sabbatical Completion Reports (from prior academic year)
- 2022-2027 Strategic Plan Update (Goal 3)

### NOVEMBER

- § 72000 (c)(2)(A); Board to select date and time of annual meeting and notify the county superintendent of schools. Note: Within 15 days of the annual meeting, written notice must be sent to members and members-elect notifying them of the date and time of the annual meeting.
- Full-Time Faculty Obligation Report (110/FFO due by 11/30)
- 2022-2027 Strategic Plan Update (Goal 4)

## BOARD MASTER PLANNING ACTION CALENDAR\*

Presented for Information August 13, 2026

### DECEMBER | ANNUAL BUSINESS MEETING

- Education Code Section 5017 provides: Each person elected at a regular biennial governing board member election shall hold office for a term of four years commencing on the second Friday in December next succeeding his/her election. Any member of the governing board of a school district or community college district whose term has expired shall continue to discharge the duties of the office until his/her successor has qualified. The term of the successor shall begin upon the expiration of the term of his/her predecessor.
- Swearing in on or prior to the second Friday in December.
- In election years, Education Code Section 72000 subdivision (c)(2)(A), the annual meeting must occur within a 15-day period that commences with the second Friday in December.
- New Trustee Oath of Office
- Nomination and approval of SBCCD Executive Board
- Certification of Election of Board Chair and Clerk
- Board Member Assignment to the County Committee on School District Organization
- ~~Board Member Assignment to the SBRETC JPA (2026 JPA dissolved)~~
- Board Member Assignment to Standing BOT Committees. (Note for information: BEC serves as Ethics committee and self-evaluation/chancellor evaluation committees)
- New Trustee Orientation (every 2 years on even numbered years, if new trustees are elected)
- Apportionment Attendance and FTES Calculation Report (CCFS 320 by 1/15) P1
- Audit Reports: District, CBOC, KVCR (by 12/31)
- Quarterly Financial Status Report, Jul-Sep
- Quarterly Investment & Deposit Report, Jul-Sep

## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Dr. Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Jose F. Torres, Executive Vice Chancellor

**PREPARED BY:** Steven J. Sutorus, Executive Director of Business and Fiscal

**DATE:** August 13, 2026

**SUBJECT:** Budget Revenue & Expenditure Summary

### **RECOMMENDATION**

This item is for information only and no action is required.

### **OVERVIEW**

While year-to-date revenue and/or expenditure percentages often vary from the percentage of fiscal year elapsed, all funds are expected to remain within the 2025-26 budget unless otherwise noted here. For explanations of any significant variances in year-to-date revenues/expenditures from fiscal year elapsed, please see the attached summary.

### **ANALYSIS**

The attached Revenue and Expenditure Summary reflects activity for the 2025-26 fiscal year through June 30, 2026. As of that date, SBCCD was 100% through the fiscal year and had spent and/or encumbered approximately 102.7% of its unrestricted general fund budget.

### **SBCCD GOALS**

4. Ensure Fiscal Accountability/Sustainability

### **FINANCIAL IMPLICATIONS**

This analysis is an important tool for the Board of Trustees to track SBCCD revenues and expenditures across all funds.

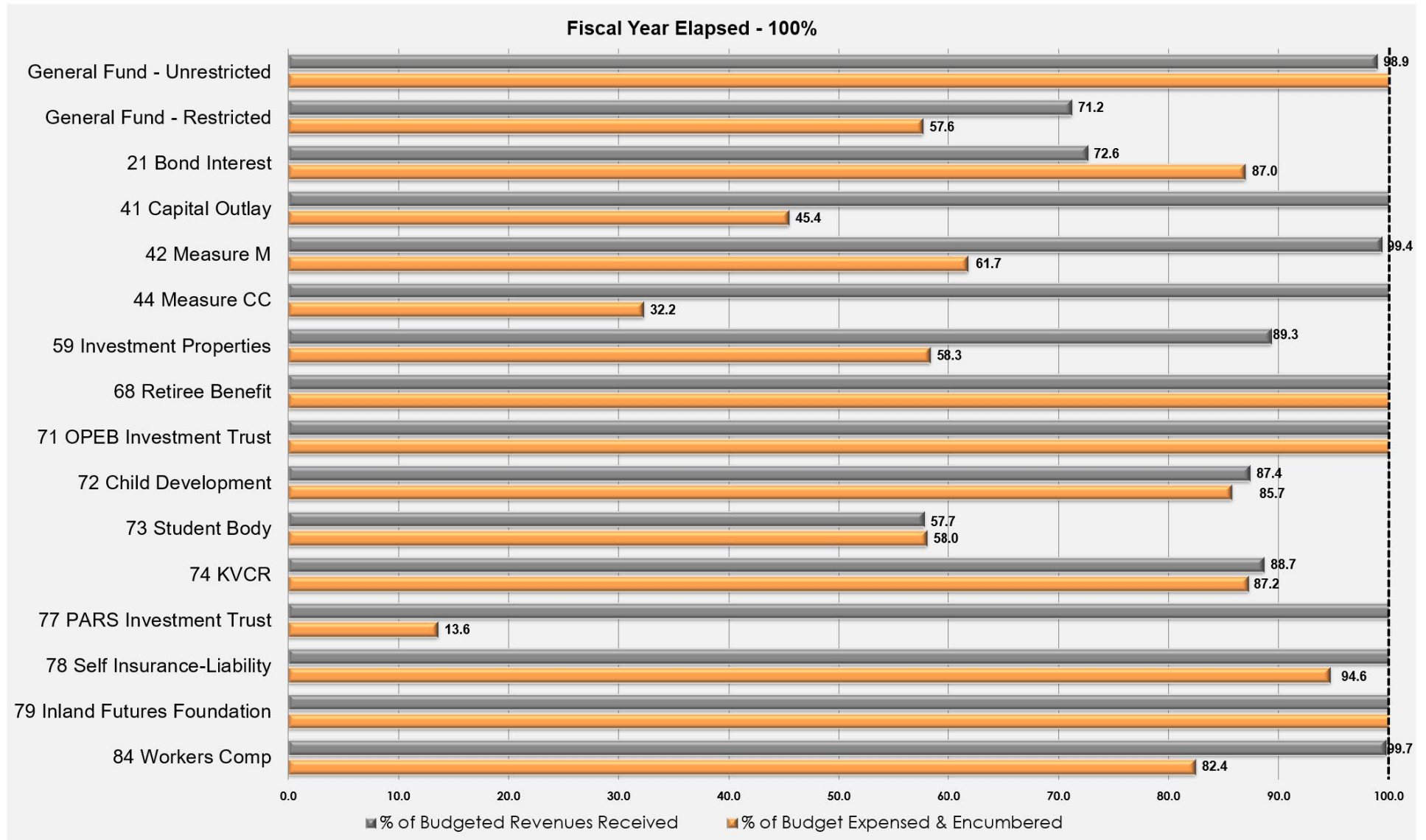




## Budget Revenue & Expenditure Summary

Year to Date 6/30/26

[v.7.22.2026.p.1|2]





## Budget Revenue & Expenditure Summary

Year to Date 6/30/26

[v.7.22.2026.p.2][2]

### 100% of Fiscal Year Elapsed

| FUND                           | REVENUES           |                    |              | EXPENDITURES       |                             |              | COMMENTS                                                                                                                                            |
|--------------------------------|--------------------|--------------------|--------------|--------------------|-----------------------------|--------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|
|                                | Budget             | Received YTD       |              | Budget             | Expensed/<br>Encumbered YTD |              |                                                                                                                                                     |
| 01 General Fund - Unrestricted | 153,428,134        | 151,744,466        | 98.9%        | 158,948,175        | 163,280,430                 | 102.7%       | Higher expenses attributable to one-time Supplemental Employee Retirement Plan.                                                                     |
| 01 General Fund - Restricted   | 119,170,433        | 84,822,759         | 71.2%        | 119,170,433        | 68,676,327                  | 57.6%        | Some grants are multi-year and can be carried over to the next fiscal year.                                                                         |
| 21 Bond Interest & Redemption  | 71,300,000         | 51,764,179         | 72.6%        | 71,300,000         | 62,002,404                  | 87.0%        | Taxes are determined and collected by the County for bond measures.                                                                                 |
| 41 Capital Outlay              | 4,976,745          | 6,640,272          | 133.4%       | 4,595,711          | 2,088,586                   | 45.4%        | RDA tax revenue were higher than estimated. A significant portion of capital expenditures is expected to be carried over to the next fiscal year.   |
| 42 Measure M                   | 159,946,339        | 158,941,246        | 99.4%        | 117,724,659        | 72,688,547                  | 61.7%        | A significant portion of capital expenditures is expected to be carried over to the next fiscal year.                                               |
| 44 Measure CC                  | 7,000,000          | 10,296,208         | 147.1%       | 131,616,627        | 42,439,012                  | 32.2%        | Interest earnings were higher than estimated. A significant portion of capital expenditures is expected to be carried over to the next fiscal year. |
| 59 Investment Properties       | 5,866,889          | 5,240,713          | 89.3%        | 4,948,059          | 2,884,650                   | 58.3%        | Posting in progress for Q4 activity. A significant portion of capital expenditures is expected to be carried over to the next fiscal year.          |
| 68 Retiree Benefit             | 407,744            | 2,653,057          | 650.7%       | 407,744            | 466,607                     | 114.4%       | Increased revenue and expenses related to early retirement incentive.                                                                               |
| 71 OPEB Trust                  | 850,000            | 917,729            | 108.0%       | 82,000             | 310,141                     | 378.2%       | Investment earnings were higher than estimated. Recorded significant investment loss for Q3.                                                        |
| 72 Child Development           | 5,969,634          | 5,215,819          | 87.4%        | 5,969,634          | 5,117,849                   | 85.7%        | Expenditures are consistent with the needs of the funds. Some grants are multi-year and can be carried over to the next fiscal year.                |
| 73 Student Body Center Fee     | 340,787            | 196,705            | 57.7%        | 341,487            | 198,017                     | 58.0%        | Expenditures are consistent with the needs of the funds.                                                                                            |
| 74 KVCR                        | 9,049,895          | 8,023,615          | 88.7%        | 9,101,136          | 7,940,338                   | 87.2%        | Revenues and expenditure activity is consistent with the 5-year plan.                                                                               |
| 77 PARS Trust                  | 5,830,000          | 6,896,125          | 118.3%       | 5,655,000          | 767,573                     | 13.6%        | Investment earnings were higher than estimated. Posting in progress for the annual disbursement.                                                    |
| 78 Self Insurance-Liability    | 1,250,000          | 1,267,131          | 101.4%       | 1,625,759          | 1,538,759                   | 94.6%        |                                                                                                                                                     |
| 79 Inland Futures Foundation   | 1,465,252          | 1,803,296          | 123.1%       | 1,465,252          | 1,657,453                   | 113.1%       | Donations and pledges are higher than expected.                                                                                                     |
| 84 Workers Compensation        | 3,012,624          | 3,003,248          | 99.7%        | 2,986,865          | 2,461,758                   | 82.4%        |                                                                                                                                                     |
| <b>Total (All Funds)</b>       | <b>549,864,476</b> | <b>499,426,568</b> | <b>90.8%</b> | <b>635,938,541</b> | <b>434,518,451</b>          | <b>68.3%</b> |                                                                                                                                                     |



## SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

**TO:** Board of Trustees

**FROM:** Dr. Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Dr. Nohemy Ornelas, Vice Chancellor, Ed and Student Support Services

**PREPARED BY:** Dr. Christopher M. Crew, Executive Director, Research & Planning

**DATE:** August 13, 2026

**SUBJECT:** CCFS-320 Apportionment Attendance Report for FY 2026 Period 3

### **RECOMMENDATION**

This item is for information only and no action is required.

### **OVERVIEW**

The CCFS-320 Apportionment Attendance Report for FY 2026, Period 3, has been submitted to the State Chancellor's Office. Please note, all FTES have been rounded to the nearest whole number.

### **ANALYSIS**

SBCCD reported 16,831 FTES at P3 for FY2026, meeting its target. This reflects a 5.71% increase over FY2025's P3 total of 15,922 FTES (+909 FTES). The district continues to demonstrate steady enrollment growth and expanded access to educational opportunities across the region.

|             | Fiscal Year<br>2026 Target | P3 Fiscal Year<br>2026 Reported | P2 Fiscal Year<br>2025 Reported | # Change P2<br>FY26 vs. FY25 | % Change P2<br>FY26 vs. FY25 |
|-------------|----------------------------|---------------------------------|---------------------------------|------------------------------|------------------------------|
| CHC         | 4,968                      | 5040                            | 4,729                           | +311                         | +6.58%                       |
| SBVC        | 11,858                     | 11,791                          | 11,193                          | +598                         | +5.34%                       |
| SBCCD Total | 16,826                     | 16,831                          | 15,922                          | +909                         | +5.71%                       |

### **INSTITUTIONAL VALUES**

4. Ensure Fiscal Accountability/Sustainability

### **FINANCIAL IMPLICATIONS**

The data included in this report will be used to make strategic decisions related to enrollment management, budgeting, multi-year forecasting, and other goal-setting processes.



## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Dr. Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Jose F. Torres, Executive Vice Chancellor

**PREPARED BY:** Steven J. Sutorus, Executive Director, Business & Fiscal Services

**DATE:** August 13, 2026

**SUBJECT:** Contracts Below \$119,100

### **RECOMMENDATION**

This item is for information only. No action is necessary.

### **OVERVIEW**

In accordance with SBCCD Board Policy 6100, Delegation of Authority, The Board of Trustees delegates authority to the Chancellor to supervise the general business procedures of the District to assure the proper administration of property and contracts.

In line with Public Contract Code Section 17605 and Section 22034(c), the Board of Trustees delegates purchasing and contracting authority to the named agents on the authorized signature list. These designated District Officers have authority to approve purchase requests; award, sign, and execute contracts; and authorize payment under the formal bid limits set by Public Contract Code. Such purchase and/or expense contract requests below this limit, including income contracts, shall not require Board approval, but shall be sent to the Board as an information item every 60 days.

### **ANALYSIS**

The California Board of Governors sets the formal bid limit for procurement of goods and/or services on an annual basis. The formal bid limit for the current calendar year has been set at \$119,100. Construction services are not included in this board item.

### **SBCCD GOALS**

4. Ensure Fiscal Accountability/Sustainability

### **FINANCIAL IMPLICATIONS**

The attached purchase and/or contract requests have been budgeted for via purchase orders.





**Contracts Below \$119,100**  
Presented for Information August 13, 2026

| Control # | Vendor                   | Contract Type         | Site  | Department   | Expense      | Income | Amendment |
|-----------|--------------------------|-----------------------|-------|--------------|--------------|--------|-----------|
| 31975     | Ace Weed Abatement Inc   | Services              | KVCR  | KVCR         | \$ 2,775.00  |        |           |
| 32061     | Berg Fire Protection Inc | Services              | DSO   | Facilities   | \$ 3,000.00  |        |           |
| 31982     | BlueBeam Inc             | Software/Licensing    | SBCCD | Facilities   | \$ 3,540.00  |        |           |
| 32020     | Braille and More LLC     | Braille Transcription | SBCCD | ATPC         | \$ 50,000.00 |        |           |
| 31959     | Capture Technologies     | Maintenance Agreement | CHC   | Student Life | \$ 903.00    |        |           |
| 32016     | Chavira, Rejoice         | Services              | CHC   | CTE          | \$ 72,000.00 |        |           |
| 32037     | Cidi Labs LLC            | Software/Licensing    | DSO   | TESS         | \$ 48,600.00 |        |           |
| 31967     | City News Service Inc    | Broadcasting Rights   | KVCR  | KVCR         | \$ 19,278.00 |        |           |



**Contracts Below \$119,100**  
Presented for Information August 13, 2026

| Control # | Vendor                               | Contract Type         | Site  | Department           | Expense       | Income | Amendment |
|-----------|--------------------------------------|-----------------------|-------|----------------------|---------------|--------|-----------|
| 31988     | Contributor Development Partnership  | Services              | KVCR  | KVCR                 | \$ 500.00     |        |           |
| 32051     | Couts Heating & Cooling Inc          | Maintenance Agreement | SBCCD | Facilities           | \$ 90,000.00  |        |           |
| 31974     | David Ollis Landscape Development    | Site Improvement      | SBCCD | Facilities           | \$ 2,730.00   |        |           |
| 32000     | Division D                           | Services              | DSO   | Government Relations | \$ 100,000.00 |        |           |
| 32038     | Double Tree by Hilton San Bernardino | Services              | SBCCD | ESSS                 | \$ 20,000.00  |        |           |
| 31938     | East Valley Water District           | Rental                | SBCCD | EDCT                 | \$ 1,540.00   |        |           |
| 31937     | East Valley Water District           | Cancelled             | SBCCD | EDCT                 | \$ 1,095.00   |        |           |
| 31983     | Ecorp Consulting Inc                 | Services              | SBCCD | Facilities           | \$ 11,975.00  |        |           |



**Contracts Below \$119,100**  
Presented for Information August 13, 2026

| Control # | Vendor                                     | Contract Type         | Site  | Department | Expense       | Income | Amendment   |
|-----------|--------------------------------------------|-----------------------|-------|------------|---------------|--------|-------------|
| 32028     | Edinvent Inc                               | Software/Licensing    | DSO   | TESS       | \$ 11,696.00  |        |             |
| 31023     | Elite Medical Professionals LLC            | Amendment 01          | SBCCD | EDCT       | \$ 35,032.50  |        | \$ 1,485.00 |
| 32022     | Ellucian Company LLC                       | Services              | DSO   | TESS       | \$ 637.00     |        |             |
| 32029     | Ellucian Company LLC                       | Services              | DSO   | TESS       | \$ 66,750.00  |        |             |
| 31947     | Emcor Service Mesa Energy                  | Repairs               | CHC   | Facilities | \$ 11,130.00  |        |             |
| 32017     | Envision Education LLC                     | Consultants           | CHC   | CTE        | \$ 24,000.00  |        |             |
| 31964     | Eocene Environmental Group of the West Inc | Services              | SBCCD | EDCT       | \$ 4,950.00   |        |             |
| 31840     | Everett, Sherry                            | Braille Transcription | SBCCD | ATPC       | \$ 100,000.00 |        |             |



**Contracts Below \$119,100**  
Presented for Information August 13, 2026

| Control # | Vendor                                        | Contract Type            | Site  | Department      | Expense       | Income | Amendment |
|-----------|-----------------------------------------------|--------------------------|-------|-----------------|---------------|--------|-----------|
| 31992     | ExamSoft Worldwide LLC dba<br>TurnItIn Inc    | Software/Licensing       | DSO   | TESS            | \$ 54,222.72  |        |           |
| 32026     | Facilities Protection Systems<br>Inc          | Services                 | DSO   | TESS            | \$ 1,700.00   |        |           |
| 31949     | Fairbank Maslin Maullin Metz<br>& Association | Services                 | SBCCD | Fiscal Services | \$ 96,500.00  |        |           |
| 32036     | FieldTurf USA Inc                             | Maintenance<br>Agreement | SBVC  | Admin Services  | \$ 6,200.00   |        |           |
| 31958     | Franck Firm Inc                               | Consultants              | KVCR  | KVCR            | \$ 10,000.00  |        |           |
| 31978     | Fuel Pros Inc                                 | Maintenance<br>Agreement | CHC   | Facilities      | \$ 1,550.00   |        |           |
| 32005     | Garcia, Juan dba AJC Building<br>Maintenance  | Services                 | SBCCD | ATPC            | \$ 1,500.00   |        |           |
| 31518     | Gross, Dawn                                   | Services                 | SBCCD | ATPC            | \$ 100,000.00 |        |           |



**Contracts Below \$119,100**  
Presented for Information August 13, 2026

| Control # | Vendor                                          | Contract Type         | Site  | Department             | Expense      | Income | Amendment   |
|-----------|-------------------------------------------------|-----------------------|-------|------------------------|--------------|--------|-------------|
| 31659     | GWF USA Inc                                     | Amendment 01          | DSO   | Facilities             | \$ 33,916.76 |        | \$ 7,875.00 |
| 31977     | Hyattward Advertising Inc                       | Services              | CHC   | Student Services       | \$ 4,250.00  |        |             |
| 31945     | Instructure Inc                                 | Services              | SBVC  | Admissions and Records | \$ 27,960.00 |        |             |
| 31957     | Intermex Inc                                    | Bus Rental            | CHC   | Student Services       | \$ 2,700.00  |        |             |
| 32060     | Intermex Inc                                    | Bus Rental            | CHC   | Student Services       | \$ 2,700.00  |        |             |
| 32035     | Kasey David Licensed Clinical Social Worker Inc | Professional Services | SBVC  | Student Health         | \$ 7,000.00  |        |             |
| 32043     | LeMay Construction                              | On Demand Services    | DSO   | Facilities             | \$ 20,000.00 |        |             |
| 31973     | Lion Tree Service                               | Services              | SBCCD | EDCT                   | \$ 80,000.00 |        |             |



**Contracts Below \$119,100**  
Presented for Information August 13, 2026

| Control # | Vendor                  | Contract Type      | Site  | Department      | Expense       | Income | Amendment      |
|-----------|-------------------------|--------------------|-------|-----------------|---------------|--------|----------------|
| 32019     | Lozano Smith LLP        | Legal Services     | SBCCD | Human Resources | \$ 100,000.00 |        |                |
| 32034     | Mackey LLC              | Services           | SBVC  | Instruction     | \$ 69,500.00  |        |                |
| 26649     | Media Management LLC    | Amendment 01       | KVCR  | KVCR            | \$ 84,000.00  |        | Term Extension |
| 32058     | Microsoft Corporation   | Software/Licensing | SBCCD | ATPC            | \$ 100,000.00 |        |                |
| 31991     | Minute to Give Inc      | Software/Licensing | KVCR  | KVCR            | \$ 1,000.00   |        |                |
| 32006     | Mt. San Jacinto College | Services           | SBCCD | EDCT            | \$ 57,100.00  |        |                |
| 31965     | MWS Ventures Inc        | Services           | SBCCD | EDCT            | \$ 5,125.00   |        |                |
| 31956     | National Bus Charters   | Services           | SBVC  | Admin Services  | \$ 14,740.00  |        |                |





**Contracts Below \$119,100**  
Presented for Information August 13, 2026

| Control # | Vendor                                              | Contract Type       | Site | Department       | Expense       | Income | Amendment |
|-----------|-----------------------------------------------------|---------------------|------|------------------|---------------|--------|-----------|
| 32011     | National Educational Telecommunications Association | Broadcasting Rights | KVCR | KVCR             | \$ 1,850.00   |        |           |
| 31998     | NeoGov                                              | Software/Licensing  | DSO  | Fiscal Services  | \$ 80,307.00  |        |           |
| 32044     | Odell, Melody                                       | On Demand Services  | CHC  | Marketing        | \$ 8,750.00   |        |           |
| 31980     | Party Plus Rentals                                  | Rental              | SBVC | Admin Services   | \$ 2,793.40   |        |           |
| 32041     | Party Plus Rentals                                  | Rental              | SBVC | Student Services | \$ 3,554.30   |        |           |
| 31963     | Phlebotomy School of America                        | Consultants         | CHC  | CTE              | \$ 100,000.00 |        |           |
| 31986     | Pyro Spectaculars                                   | Services            | SBVC | Marketing        | \$ 20,900.00  |        |           |
| 32053     | Randolph, Sarah                                     | Consultants         | CHC  | CTE              | \$ 9,900.00   |        |           |



**Contracts Below \$119,100**  
Presented for Information August 13, 2026

| Control # | Vendor                                             | Contract Type      | Site  | Department              | Expense      | Income | Amendment |
|-----------|----------------------------------------------------|--------------------|-------|-------------------------|--------------|--------|-----------|
| 32025     | Rise Interpreting Inc                              | Services           | CHC   | Arts                    | \$ 75,000.00 |        |           |
| 32063     | RPW Services Inc                                   | Services           | SBVC  | Facilities              | \$ 35,000.00 |        |           |
| 32030     | SalesForce Inc                                     | Software/Licensing | DSO   | TESS                    | \$ 68,062.50 |        |           |
| 32033     | San Bernardino County<br>Superintendent of Schools | Services           | SBCCD | Chancellor              | \$ 20,000.00 |        |           |
| 32059     | San Bernardino, County of                          | Sponsorship        | SBCCD | Government<br>Relations | \$ 7,500.00  |        |           |
| 32023     | Shred-It USA LLC                                   | Services           | SBVC  | Financial Aid           | \$ 5,000.00  |        |           |
| 32052     | South Coast Water                                  | Services           | SBVC  | Science                 | \$ 3,000.00  |        |           |
| 32062     | SpeakWorks Inc                                     | Software/Licensing | CHC   | Instruction             | \$ 19,700.00 |        |           |



**Contracts Below \$119,100**  
Presented for Information August 13, 2026

| Control # | Vendor                                                 | Contract Type           | Site  | Department       | Expense      | Income      | Amendment |
|-----------|--------------------------------------------------------|-------------------------|-------|------------------|--------------|-------------|-----------|
| 31971     | Strata Information Group                               | Consultants             | DSO   | TESS             | \$ 73,515.00 |             |           |
| 32057     | Sunbelt Controls Inc                                   | On Demand Services      | DSO   | Facilities       | \$ 15,000.00 |             |           |
| 32001     | Syntrio dba Mitratesch                                 | Services                | SBCCD | Human Resources  | \$ 13,281.88 |             |           |
| 31970     | Top Golf USA Inc                                       | Services                | SBVC  | Student Services | \$ 600.06    |             |           |
| 32056     | Western Chapter International Society of Arboriculture | Services                | SBCCD | EDCT             | \$ 5,000.00  |             |           |
| 31994     | Arlington Medica Pharmacy                              | Clinical Site Agreement | SBVC  | Science          | No Cost      |             |           |
| 32046     | Association of Professionals and Students              | Income - Facilities Use | SBVC  | Facilities       |              | \$ 1,178.79 |           |
| 31960     | Automotive Training Authority                          | Income - Facilities Use | SBVC  | Facilities       |              | \$ 840.00   |           |



**Contracts Below \$119,100**  
Presented for Information August 13, 2026

| Control # | Vendor                                      | Contract Type           | Site | Department       | Expense | Income          | Amendment    |
|-----------|---------------------------------------------|-------------------------|------|------------------|---------|-----------------|--------------|
| 31969     | Beaumont USD                                | Income - Facilities Use | CHC  | Admin Services   |         | \$ 2,500.00     |              |
| 32049     | California Department of Education          | Income - Grant          | SBVC | Child Center     |         | \$ 3,002,065.00 |              |
| 32027     | California State University, San Bernardino | Clinical Site Agreement | SBVC | Counseling       |         | \$ 50,000.00    |              |
| 32048     | California, State of                        | Income - Grant          | SBVC | Child Center     |         | \$ 1,412,453.00 |              |
| 32054     | Calvary Chapel Rialto Christian School      | MOU                     | SBVC | Academic Success | No Cost |                 |              |
| 32010     | Castillo, Polaris                           | Broadcasting Rights     | KVCR | KVCR             | No Cost |                 |              |
| 30640     | Chico State Enterprises                     | Income - Amendment 01   | SBVC | Grants           |         | \$ 187,362.00   | \$ 15,482.00 |
| 32042     | David Ollis Landscape Development           | On Demand Services      | DSO  | Facilities       |         |                 |              |



**Contracts Below \$119,100**  
Presented for Information August 13, 2026

| Control # | Vendor                                            | Contract Type               | Site  | Department     | Expense | Income       | Amendment |
|-----------|---------------------------------------------------|-----------------------------|-------|----------------|---------|--------------|-----------|
| 31984     | Desert Regional Medical Center                    | Clinical Site Agreement     | CHC   | CTE            | No Cost |              |           |
| 32018     | Environmental Systems Research Institute          | Facilities Use              | CHC   | Facilities     | No Cost |              |           |
| 31985     | Flying Fish Swim Club                             | Income - Facilities Use     | CHC   | Admin Services |         | \$ 1,500.00  |           |
| 31972     | Housing Authority of the County of San Bernardino | Income - Training Agreement | SBCCD | EDCT           |         | \$ 10,000.00 |           |
| 31993     | Jurupa Valley HealthMart Pharmacy                 | Clinical Site Agreement     | SBVC  | Science        | No Cost |              |           |
| 31966     | Keys to a Brighter Future                         | Income - Facilities Use     | SBVC  | Facilities     |         | \$ 1,740.31  |           |
| 31997     | Management & Training Corporation                 | Income                      | SBVC  | Student Equity |         | \$ 5,000.00  |           |
| 31981     | McDougall, Callum Rei                             | Broadcasting Rights         | KVCR  | KVCR           | No Cost |              |           |



**Contracts Below \$119,100**  
Presented for Information August 13, 2026

| Control # | Vendor                                              | Contract Type              | Site  | Department           | Expense | Income    | Amendment |
|-----------|-----------------------------------------------------|----------------------------|-------|----------------------|---------|-----------|-----------|
| 31953     | New Vision Middle School & Entrepreneur High School | Income - Facilities Use    | SBVC  | Facilities           |         | \$ 474.43 |           |
| 32009     | Oklahoma Educational Television Authority           | Broadcasting Rights        | KVCR  | KVCR                 | No Cost |           |           |
| 31995     | Pacific Printing                                    | MOU                        | SBCCD | Government Relations | No Cost |           |           |
| 31976     | Political Data Intelligence                         | MOU                        | SBCCD | Government Relations | No Cost |           |           |
| 31989     | Redlands, City of                                   | Facilities Use             | KVCR  | KVCR                 | No Cost |           |           |
| 32007     | Rim of the World USD                                | Facilities Use             | SBCCD | Facilities           | No Cost |           |           |
| 32012     | San Bernardino City USD                             | Income - Facilities Use    | SBVC  | Facilities           |         | \$ 946.36 |           |
| 31987     | San Bernardino County Sheriff's Department          | Sheriff On Site Supervisor | SBVC  | District Police      | No Cost |           |           |



**Contracts Below \$119,100**  
Presented for Information August 13, 2026

| Control # | Vendor                              | Contract Type           | Site      | Department           | Expense | Income       | Amendment |
|-----------|-------------------------------------|-------------------------|-----------|----------------------|---------|--------------|-----------|
| 32045     | San Bernardino Symphony Association | Income - Facilities Use | SBVC      | Facilities           |         | \$ 24,064.10 |           |
| 31948     | San Bernardino, County of           | Clinical Site Agreement | SBVC      | Social Science       | No Cost |              |           |
| 32055     | San Bernardino, County of           | Clinical Site Agreement | SBVC/C HC | Science              | No Cost |              |           |
| 31950     | San Bernardino, County of           | Income - Facilities Use | CHC       | Facilities           |         | \$ 113.25    |           |
| 31996     | Senate Committee on Rules, The      | Facilities Use          | SBCCD     | Government Relations | No Cost |              |           |
| 31990     | States Logistics Services           | Facilities Use          | SBCCD     | EDCT                 | No Cost |              |           |
| 31968     | Valley Clean Air Now                | MOU                     | SBVC      | Automotive           | No Cost |              |           |
| 32013     | Vincennes University                | Broadcasting Rights     | KVCR      | KVCR                 | No Cost |              |           |



**Contracts Below \$119,100**  
Presented for Information August 13, 2026

| Control # | Vendor                     | Contract Type           | Site | Department | Expense | Income       | Amendment |
|-----------|----------------------------|-------------------------|------|------------|---------|--------------|-----------|
| 31954     | Yucaipa, City of           | Facilities Use          | CHC  | Facilities | No Cost |              |           |
| 31951     | Yucaipa-Calimesa Joint USD | Facilities Use          | CHC  | Facilities | No Cost |              |           |
| 32047     | Yucaipa-Calimesa Joint USD | Income - Facilities Use | CHC  | Facilities |         | \$ 65,000.00 |           |



## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Dr. Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Jose F. Torres, Executive Vice Chancellor

**PREPARED BY:** Steven J. Sutorus, Executive Director of Business & Fiscal Services

**DATE:** August 13, 2026

**SUBJECT:** General Fund Cash Flow Analysis

### **RECOMMENDATION**

This item is for information only and no action is required.

### **OVERVIEW**

The District's budget is a financial plan based on estimated revenues and expenditures for the fiscal year, which runs from July 1 through June 30. Cash refers to what is actually in the District's treasury on a day-to-day and month-to-month basis. District cash balances are reviewed regularly and monitoring the amount of cash available to meet financial obligations is a core responsibility of the Fiscal Services Department. Fiscal year forecasts are updated monthly using the most current actual revenue and expense data and any new guidance from the State. Attached is the restricted and unrestricted General Fund monthly cash flow analysis.

### **ANALYSIS**

As noted in the forecast, cash balances fluctuate throughout the year based on the amount and timing of actual and estimated revenues and expenses. The current cash estimate for June 30, 2026, decreased by \$9,780,606 to \$57,449,410 from the previous estimate of \$67,230,016 primarily due to the fiscal year-end accrual process. Transactions including revenue accruals, expense accruals, and revenue deferrals will be accounted in FY2025-26. However, the net cash increases will be reflected in FY2026-27. These transactions account for approximately \$8,910,000 of the cash decrease in the month of June. The remaining decrease is attributed to unspent grant funds.

### **SBCCD GOALS**

4. Ensure Fiscal Accountability/Sustainability

### **FINANCIAL IMPLICATIONS**

This analysis is an important part of ensuring sufficient cash is available to meet District needs.





# General Fund Cash Flow Analysis – Restricted & Unrestricted Fiscal Year 2025-2026

(as of July 16, 2026, rounded to the nearest \$1,000)

|                                       | PROJECTED |        |        |         |        |        |        |        |         |        |        |        |          |         |
|---------------------------------------|-----------|--------|--------|---------|--------|--------|--------|--------|---------|--------|--------|--------|----------|---------|
|                                       | JUL       | AUG    | SEPT   | OCT     | NOV    | DEC    | JAN    | FEB    | MAR     | APR    | MAY    | JUN    | ACCRUALS | TOTAL   |
| Estimated Beginning Cash Balance      | 70,141    | 80,848 | 78,026 | 74,279  | 63,102 | 59,824 | 84,627 | 82,870 | 74,457  | 61,607 | 67,895 | 67,302 |          |         |
| Receipts                              |           |        |        |         |        |        |        |        |         |        |        |        |          |         |
| Federal                               |           | 2      | 118    |         | 176    | 435    | 219    | 320    | 150     | 5      | 111    | -352   | 2,000    | 3,185   |
| State                                 | 19,117    | 6,576  | 13,443 | 9,612   | 8,808  | 16,705 | 35,817 | 11,169 | 15,592  | 9,379  | 9,052  | 11,861 | 9,000    | 176,131 |
| Local                                 | 9,318     | 966    | -2,449 | -558    | 3,372  | 25,115 | 15,546 | -2,925 | -6,873  | 15,007 | 10,423 | -1,867 |          | 65,075  |
| Interfund Transfer & Sale of Assets   |           |        |        |         |        | 2,000  |        |        |         |        | 815    |        |          | 2,815   |
| Accounts Receivable/Accruals          | 1,999     | 231    | 1,588  | 4,209   | 4,396  | 711    | -5,599 | 375    | -100    | 6,207  | 185    | -119   |          | 14,082  |
| Total Receipts                        | 30,434    | 7,774  | 12,700 | 13,264  | 16,751 | 44,966 | 45,983 | 8,938  | 8,768   | 30,598 | 20,586 | 9,524  | 11,000   | 261,287 |
| Disbursements                         |           |        |        |         |        |        |        |        |         |        |        |        |          |         |
| Academic Salaries                     | 64        | 3,189  | 5,501  | 6,149   | 6,470  | 6,332  | 6,327  | 5,497  | 6,042   | 6,358  | 6,295  | 11,208 |          | 69,433  |
| Classified Salaries                   | 3,340     | 3,498  | 3,973  | 4,784   | 4,276  | 4,528  | 4,242  | 3,831  | 3,820   | 4,298  | 4,382  | 4,981  |          | 49,951  |
| Benefits                              | 1,815     | 3,052  | 3,453  | 3,798   | 3,808  | 3,755  | 3,823  | 3,729  | 3,800   | 3,856  | 3,913  | 5,489  |          | 44,291  |
| Supplies & Materials                  | 177       | 80     | 223    | 483     | 297    | 178    | 203    | 338    | 404     | 445    | 569    | 220    | 90       | 3,707   |
| Other Operating Exp                   | 5,927     | -1,590 | 1,648  | 3,157   | 3,267  | 1,355  | 2,490  | 2,041  | 4,438   | 3,099  | 2,859  | 1,336  | 1,200    | 31,228  |
| Capital Outlay                        | 867       | -532   | 116    | 335     | 513    | 69     | 666    | 334    | 1,455   | 701    | 875    | 791    | 800      | 6,990   |
| Other Outgo                           | 1,263     | 439    | 2,264  | 2,749   | 1,152  | 1,280  | 1,107  | 1,518  | 1,703   | 1,396  | 2,022  | 4,512  |          | 21,405  |
| Longterm Post-Employment Benefits     | -4        | -7     | -7     | -7      | -7     | 17     | -11    | -11    | -11     | -11    | 11     | 35     |          | -11     |
| Accounts Payable/Accruals             | 6,278     | 2,467  | -722   | 2,994   | 253    | 2,649  | 28,893 | 73     | -34     | 4,168  | 253    | -9,197 |          | 38,075  |
| Total Disbursements                   | 19,727    | 10,596 | 16,448 | 24,441  | 20,028 | 20,163 | 47,741 | 17,351 | 21,618  | 24,311 | 21,179 | 19,377 | 2,090    | 265,069 |
| Increase / (Decrease) in Cash Balance | 10,707    | -2,822 | -3,748 | -11,177 | -3,277 | 24,803 | -1,757 | -8,413 | -12,850 | 6,288  | -592   | -9,853 | 8,910    |         |
| Estimated Ending Cash Balance         | 80,848    | 78,026 | 74,279 | 63,102  | 59,824 | 84,627 | 82,870 | 74,457 | 61,607  | 67,895 | 67,302 | 57,449 |          |         |

## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Dr. Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Jose F. Torres, Executive Vice Chancellor

**PREPARED BY:** Farrah Farzaneh, Executive Director, Facilities Planning, Construction, & Sustainability

**DATE:** August 13, 2026

**SUBJECT:** Construction Change Orders and Amendments - Bond

### **RECOMMENDATION**

This item is for information only. No action is necessary.

### **OVERVIEW**

In January 2022, the Board of Trustees approved the Revised Construction Change Order Board Approval Process. The process includes a Bond program-wide construction change order percentage goal of 5% or less. In addition, change orders that are <\$250,000 which result in a cumulative increase to a contract of <10% of its original value will be authorized by the Chancellor or her designee and presented to the Board for information at the next available business meeting.

### **ANALYSIS**

A detailed summary of all Bond Program Change Orders is attached. The change orders listed were determined to be necessary to support the completion of design and construction, found to be fair and reasonable, and written in accordance with approved procedures and goals.

| <b>Total Bond Construction Contracts</b> | <b>Total Bond Program Change Order Amount</b> | <b>Program-Wide Change Order</b> |
|------------------------------------------|-----------------------------------------------|----------------------------------|
| \$324,362,366.23                         | \$8,422,772.06                                | 2.60%                            |

### **SBCCD GOALS**

4. Ensure Fiscal Accountability/Sustainability

### **FINANCIAL IMPLICATIONS**

The costs of these change orders will be included in the appropriate bond construction budget.





**SBCCD**  
**CONSTRUCTION CHANGE ORDER SUMMARY**

| Campus                                                     | Contract Amount         | Change Orders         | New Contract Amount     | Change Order % of Program Contracts |
|------------------------------------------------------------|-------------------------|-----------------------|-------------------------|-------------------------------------|
| CC01-1000 : San Bernardino Valley College                  | \$192,771,180.80        | \$4,710,948.67        | <b>\$197,482,129.47</b> | 2.44%                               |
| CC02-2000 : CRAFTON HILLS COLLEGE                          | \$131,404,685.26        | \$3,707,011.37        | <b>\$135,111,696.63</b> | 2.82%                               |
| CC03-3000 : San Bernardino Community College District Wide | \$186,500.17            | \$4,812.02            | <b>\$191,312.19</b>     | 2.58%                               |
| <b>TOTAL FOR CHANGE ORDERS</b>                             | <b>\$324,362,366.23</b> | <b>\$8,422,772.06</b> | <b>\$332,785,138.29</b> | <b>2.60%</b>                        |



## CONSTRUCTION CHANGE ORDER SUMMARY

## CC02-2000: Crafton Hills College

## CC02-2000 : Crafton Hills College

| Projects                                              | Contract Amount         | Change Orders         | New Contract Amount     | Change Order % of Campus Contracts |
|-------------------------------------------------------|-------------------------|-----------------------|-------------------------|------------------------------------|
| CC02-3621 : Crafton Hall Renovation (DBB)             | \$6,380,000.00          | \$870,799.54          | \$7,250,799.54          | 13.65%                             |
| CC02-3623 : Gym Demolition (DBB)                      | \$1,255,579.18          | \$96,347.19           | \$1,351,926.37          | 7.67%                              |
| CC02-3624 : Student Support Building Renovation (DBB) | \$420,000.00            | \$9,198.33            | \$428,198.33            | 2.19%                              |
| CC02-3625 : Public Safety Training Center (DB)        | \$8,501,117.00          | -\$30,976.59          | \$8,470,140.41          | -0.36%                             |
| CC02-3626 : Campus-Wide Infrastructure CHC (DBB)      | \$13,003,817.08         | -\$84,123.19          | \$12,919,693.89         | -0.65%                             |
| CC02-3631 : Instructional Building (PDB)              | \$44,413,018.00         | \$17,991.00           | \$44,431,009.00         | 0.04%                              |
| CC02-3633 : Central Complex 2 Renovation (DB)         | \$9,509,146.00          | -\$92,671.77          | \$9,416,474.23          | -0.97%                             |
| CC02-3634 : Child Development Center Renovation (DBB) | \$2,023,008.00          | \$58,862.86           | \$2,081,870.86          | 2.91%                              |
| CC02-3635 : New Performing Arts Center (DBB)          | \$45,899,000.00         | \$2,861,584.00        | \$48,760,584.00         | 6.23%                              |
| <b>CC02-2000 : Crafton Hills College Total</b>        | <b>\$131,404,685.26</b> | <b>\$3,707,011.37</b> | <b>\$135,111,696.63</b> | <b>2.82%</b>                       |

## CC02-2000 : Crafton Hills College - Executed Change Orders To Date

| Project                                  | Contract                       | Change Order                                       | Construction Contract Amount | Change Orders | Cumulative Change Order Amount | Current Contract Amount | Individual Change Order % of Contract | Cumulative Change Order % of Contracts | Executed Date | Board Date |
|------------------------------------------|--------------------------------|----------------------------------------------------|------------------------------|---------------|--------------------------------|-------------------------|---------------------------------------|----------------------------------------|---------------|------------|
| CC02-3631 : Instructional Building (PDB) | Tilden Coil Constructors, Inc. | Tilden Coil Constructors, Inc. - Change Order #002 | \$44,413,018.00              | \$17,991.00   | \$17,991.00                    | \$44,431,009.00         | 0.04%                                 | 0.04%                                  | 01-May-26     | 13-Aug-26  |

\* Chancellor concurrence received due to the single and/or cumulative change order percent being greater than 5% but less than 10%

\*\* Change order greater than \$250,000

\*\*\* Change order is above the 10% threshold and is being submitted to the Board of Trustees for approval

## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Dr. Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Angel Rodriguez, Associate Vice Chancellor of Strategic Communication,  
Governmental Relations and Grants

**PREPARED BY:** Burt Peachy, District Director of Grants

**DATE:** August 13, 2026

**SUBJECT:** Monthly Grants Board Report – June–July 2026 (Combined)

### **RECOMMENDATION**

This item is for information only. No action is necessary.

### **OVERVIEW**

This report provides a summary of grant activity for the combined June–July 2026 reporting period, including new submissions and overall funding totals. Per the District’s Board Reporting Procedures (Rule B – Combined Reporting Periods), this period combines Action Month values of 2026-06 and 2026-07 into a single Board report and Monthly Snapshot. The report reflects the San Bernardino Community College District’s continued pursuit of external funding aligned with institutional priorities.

### **ANALYSIS**

During the June 1–July 31, 2026 combined reporting period, the District secured one (1) grant award totaling \$76,614.00 and recorded six (6) grant submissions totaling \$10,704,500.00. The awarded grant supports student basic needs services, and the submissions support aviation workforce development, institutional capacity building, humanities programming, and student civic engagement, reflecting the District’s continued pursuit of funding aligned with institutional priorities.

### **SBCCD GOALS**

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution
3. Be a Leader and Partner in Addressing Regional Issues
4. Ensure Fiscal Accountability/Sustainability

### **FINANCIAL IMPLICATIONS**

Total new grant funding awarded during the June–July 2026 reporting period is \$76,614.00, supporting student basic needs services. An additional six (6) submissions totaling \$10,704,500.00 remain pending a funding decision; if awarded, these funds would support aviation workforce training, institutional capacity building, humanities programming, and student engagement initiatives across the District.



**San Bernardino Community College District**  
 FY 2025-26 Grant Updates Board Report  
 Reporting Period: June 1 to July 31, 2026

### Executive Summary

- Grant applications submitted during the reporting period include six (6) submissions totaling \$10,704,500.00.
- New awards confirmed during the reporting period (June 1 through July 31) include one (1) award totaling \$76,614.00.
- Potential upcoming submissions are tracked separately for internal planning and are not included in this Board-facing report.
- Grant narratives are condensed for readability while preserving key facts, including purpose, funding source, lead entity, and strategic alignment.

### Summary Table (June–July 2026 Combined)

| Category            | Count | Total Amount    | Notes                                                                    |
|---------------------|-------|-----------------|--------------------------------------------------------------------------|
| New Awards          | 1     | \$76,614.00     | Awards confirmed during the reporting period                             |
| Monthly Submissions | 6     | \$10,704,500.00 | Applications and letters of intent submitted during the reporting period |

### Strategic Alignment Reference Codes (Legend)

Alignment is referenced with short codes to reduce duplication. Each grant entry includes the relevant codes and a one-sentence plain-language alignment summary.

### SBCCD District Strategic Plan Goals (SBCCD Codes)

- **SBCCD-G1:** Eliminate barriers to student access and success.
- **SBCCD-G2:** Be a diverse, equitable, inclusive, and anti-racist institution.
- **SBCCD-G3:** Lead and partner on regional issues.
- **SBCCD-G4:** Ensure fiscal accountability and sustainability.

### **Crafton Hills College – Educational Master Plan Priorities (CHC Codes)**

- **CHC-1:** Increase Student Enrollment.
- **CHC-2:** Engage in Practices that Prioritize and Promote Inclusivity, Equity, Anti-Racism, and Human Sustainability.
- **CHC-3:** Increase Student Success & Equity.
- **CHC-4:** Develop a Campus Culture that Engages Students, Employees, and the Broader Community.
- **CHC-5:** Foster and Support Inquiry, Accountability, and Campus Sustainability.

### **San Bernardino Valley College – Educational Master Plan Priorities (SBVC Codes)**

- **SBVC-1:** Create a College-Going Culture Through Intentional Community Outreach and Clear Communication of Pathways.
- **SBVC-2:** Innovate Curriculum and Course Offerings to Support Student Equity and Completion.
- **SBVC-3:** Expand and Align Support Services and Resources in Conjunction with Student Pathways.
- **SBVC-4:** Create Relationships with the Black and African American Community.
- **SBVC-5:** Utilize Quantitative and Qualitative Data to Understand Our Students' Lived Experiences and Better Support Them Towards Their Goals.
- **SBVC-6:** Create and Sustain a Sense of Belonging for all College and Community Stakeholders.
- **SBVC-7:** Connect Students to Regional and Community Opportunities.
- **SBVC-8:** Ensure Sustainability Through Fiscal Accountability

### **Reporting Period: 2026-06 / 2026-07 (Combined)**

#### **New Grant Awards**

##### **CalFresh Grant**

Purpose: This is a reimbursable grant that supports student basic needs services and represents the third year of a three-year funding allocation.

Grantor: U.S. Department of Agriculture (USDA)

Lead Entity: SBVC

Amount: Awarded \$76,614.00

Status: Awarded

Alignment: SBVC-3

An additional six (6) grant submissions from the reporting period remain pending a funding decision and are detailed in the Monthly Submissions section below.

#### **Monthly Submissions**

##### **FAA Aircraft Pilots Workforce Development Grant Program**

Purpose: This program seeks to attract future aircraft pilots and unmanned aircraft systems operators to the aviation industry throughout the United States and U.S. territories. SBVC is applying for renewal funding.

Grantor: Federal Aviation Administration (FAA)

Lead Entity: SBVC

Amount: Requested \$1,000,000.00

Status: Submitted



Alignment: SBVC-1

#### FAA Aviation Maintenance Technical Workers Workforce Program

Purpose: This program aims to expand the aviation maintenance technical workforce and support activities that facilitate the transition to careers in aviation maintenance throughout the United States and U.S. territories.

Grantor: Federal Aviation Administration (FAA)

Lead Entity: SBVC

Amount: Requested \$1,000,000.00

Status: Submitted

Alignment: SBVC-2

#### Strengthening Institutions Program (SIP) FY 2026 Competition

Purpose: This grant would build institutional capacity for responsible, ethical, and effective use of AI in teaching, learning, student services, workforce preparation, and college operations.

Grantor: U.S. Department of Labor

Lead Entity: SBVC

Amount: Requested \$3,000,000.00

Status: Submitted

Alignment: SBVC-2

#### Media Projects

Purpose: This grant would support development of a documentary series celebrating the humanistic and cultural heritage of the Inland Empire region.

Grantor: National Endowment for the Humanities (NEH)

Lead Entity: SBVC

Amount: Requested \$700,000.00

Status: Submitted

Alignment: SBVC-6

#### Ask Every Student Implementation Grant

Purpose: This grant focuses on integrating person-to-person voter registration into campus processes, institutionalizing engagement tactics, and ensuring every eligible student is registered to vote.

Grantor: Ask Every Student

Lead Entity: SBVC

Amount: Requested \$4,500.00

Status: Submitted

Alignment: SBVC-3

#### (SIP) Strengthening Institutions Program FY 2026 Competition – Crafton Hills College

Purpose: To support and expand workforce development at Crafton Hills College.

Grantor: U.S. Department of Labor

Lead Entity: CHC

Amount: Requested \$5,000,000.00

Status: Submitted

Alignment: CHC-1

## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Dr. Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Angel Rodriguez, Associate Vice Chancellor of Government Relations, Strategic Communications & Grants

**PREPARED BY:** Ynez D. Canela, Associate Director of Legislative & Community Relations

**DATE:** August 13, 2026

**SUBJECT:** Legislative Advocacy & Community Relations Update

### **RECOMMENDATION**

This item is for information only. No action is necessary.

### **OVERVIEW**

SBCCD has been highly active in shaping legislation and securing funding that serves our students, faculty, and community. Our advocacy work spans multiple levels of government and touches issues that have real, long-term impact on our campuses, from student housing and financial aid to workforce training.

### **ANALYSIS**

Key highlights include:

- Active engagement with state offices, including Assemblymember Robert Garcia. Topics included securing funding for the district's Legacy Village project, needs at KVCR, and a tour of the Applied Technology Building;
- Progress on California legislation that directly benefits SBCCD's ability to build high-tech and safe facilities;
- Ongoing work to secure funding for Legacy Village, a 500-unit affordable housing development for students and workforce members near San Bernardino Valley College;
- Community meetings to solicit public input on SBCCD's future priorities.

### **SBCCD GOALS**

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution
3. Be a Leader and Partner in Addressing Regional Issues
4. Ensure Fiscal Accountability/Sustainability

### **FINANCIAL IMPLICATIONS**

There are no fiscal implications with this item.





**San Bernardino Community College District  
Legislative Advocacy and Community Relations Board Report  
Reporting Period: June 1 to July 22, 2026**

### **Federal Update**

#### **Office of Senator Adam Schiff Visits SBVC**

On Thursday, July 9<sup>th</sup>, the district hosted the Office of Senator Adam Schiff. The visit included the official presentation of a resolution to commemorate the 100th anniversary of SBVC.

Additionally, on July 28, Chancellor Rodriguez and Associate Vice Chancellor Rodriguez met with Senator Schiff's representative, James De Loera, along with members of Inland Action at Cal State San Bernardino. The purpose of the meeting was to brief De Loera on the region's educational and entrepreneurship efforts.

### **State Update**

#### **SBCCD Testifies in Sacramento in Support of HISs and Best Value Bills**

President Contreras and Associate Vice Chancellor Rodriguez provided testimony in the Assembly Higher Education Committee in support of Senate Bill 1154 and Senate Bill 1255 authored by Senator Reyes. SB 1154 would give SBCCD more flexibility to hire qualified contractors for complex classrooms, labs, and student facilities, helping ensure students have safe, modern spaces to learn. SB 1255 would create a statewide designation for Hispanic-Serving Institutions, recognizing efforts to support student success in historically underserved communities. Both bills were approved by the Assembly Committee on Higher Education and moved to the next stage in the legislative process.

#### **Assemblymember Robert Garcia Visits SBCCD**

On July 22<sup>nd</sup>, the district hosted Assemblymember Robert Garcia. The visit provided an opportunity to learn about the district's priorities, including housing, workforce development, affordability, and access to higher education. The visit included a tour of the Legacy Village Project site, KVCR, and the SBVC Applied Technology Building.

#### **Key Outcome**

The visit secured continued interest in funding the Legacy Village Project.

### Tracked Legislation Under Review for SBCCD Impact

The following bills are being monitored for potential impact on SBCCD, Crafton Hills College, San Bernardino Valley College, and the students and communities we serve. Inclusion on this list does not indicate a formal District position. These bills are currently under review for alignment with SBCCD's priorities, operational needs, fiscal responsibilities, and student success goals.

| Opening Doors of Opportunity for Everyone |         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|-------------------------------------------|---------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Bill                                      | Author  | What It Would Do — Under Review for SBCCD Impact                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>AB 713</b>                             | Solache | Would prohibit public colleges and universities from disqualifying a student from campus employment solely because they cannot provide proof of federal work authorization. Under review for potential impact on equitable access to on-campus work opportunities and SBCCD's commitment to serving all students.<br><b>Status:</b> Senate Appropriations                                                                                                                                                               |
| <b>AB 1641</b>                            | Jackson | Would formally recognize tribal colleges and universities located in California as part of the state's public higher education system. Under review for potential implications related to educational equity, belonging, and interinstitutional partnerships that serve Indigenous students in our region.<br><b>Status:</b> Senate Appropriations Suspense File                                                                                                                                                        |
| <b>SB 1255</b>                            | Reyes   | SBCCD supports this bill. Would establish an official California state designation recognizing postsecondary institutions that excel at serving Latino students. Under review for potential impact on SBCCD's recognition as a Hispanic-Serving Institution, institutional visibility, and resources available to close achievement gaps for our Latino student population. SBCCD leadership participated in a Sacramento press conference in support of this bill.<br><b>Status:</b> Assembly Appropriations Committee |
| <b>AB 2374</b>                            | Fong    | SBCCD supports this bill. Would establish a state designation for Asian American, Native Hawaiian, and Pacific Islander Serving Institutions (AANHPI-Serving Institutions), recognizing colleges that demonstrate a commitment to serving these student communities.<br><b>Status:</b> Senate Appropriations                                                                                                                                                                                                            |
| <b>AB 2768</b>                            | Ahrens  | Would require California Community Colleges, the California State University, and participating institutions to defer enrollment fees and associated costs for eligible foster youth until their financial aid is received.<br><b>Status:</b> Senate Appropriations                                                                                                                                                                                                                                                     |

| Keeping College & Career Training Affordable |        |                                                                                                                                                                                                                                                                                                                                                                      |
|----------------------------------------------|--------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Bill                                         | Author | What It Would Do — Under Review for SBCCD Impact                                                                                                                                                                                                                                                                                                                     |
| <b>AB 1534</b>                               | Irwin  | Would require colleges to obtain specific state and federal approvals before disbursing or advertising federal Workforce Pell Grant funds for short-term programs, beginning July 1, 2026. Under review given SBCCD's robust short-term workforce programming and potential compliance and access implications for students.<br><b>Status:</b> Senate Appropriations |

|                              |                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|------------------------------|------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>SB 1006</b>               | Padilla                            | <p>Would increase Cal Grant B awards by adjusting them for inflation, helping students cover non-tuition costs such as housing, food, and transportation. Under review for potential impact on the financial stability and persistence of SBCCD students.</p> <p><b>Status:</b> Held in Committee</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Update on Cal Grant C</b> | Financial Aid for Career Education | <p>SBCCD worked closely with the California Student Aid Commission to help secure a state budget change that modernizes Cal Grant C and expands financial aid for students in short-term career education programs. Beginning in 2027, eligible community college students enrolled in programs lasting 8 to 14 weeks may receive approximately \$410, while students in programs of 15 weeks or longer may receive the full \$547 award. The change better aligns California financial aid with the new federal Workforce Pell Grant and helps more students afford the training needed for high-demand careers. This statewide win reflects SBCCD's leadership in ensuring that financial aid keeps pace with today's students and workforce needs.</p> |

### Expanding Job Training for Good-Paying Careers

| Bill           | Author | What It Would Do — Under Review for SBCCD Impact                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|----------------|--------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>AB 805</b>  | Fong   | <p>Would create the Career Apprenticeship Bridge (CAB) Program to establish clearer pathways from high school into apprenticeship and college-level workforce training. Under review for potential alignment with SBCCD's career and technical education programs.</p> <p><b>Status:</b> Senate Appropriations Suspense File</p>                                                                                                                                                                                                         |
| <b>AB 2634</b> | Zbur   | <p>Requires the California Workforce Development Board to, when awarding grants for the high road training partnership program or any successor program, provide a scoring preference to an applicant that meets either of the following criteria: 1) The applicant is a bona fide labor-management cooperation committee (LMCC). 2) The applicant is an entity applying on behalf of a bona fide LMCC and submits written authorization from that committee as part of its application.</p> <p><b>Status:</b> Senate Appropriations</p> |

### Supporting Dual Enrollment, Adult Learners & Working Students

| Bill           | Author | What It Would Do — Under Review for SBCCD Impact                                                                                                                                                                                                                                                                                                            |
|----------------|--------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>AB 1871</b> | Fong   | <p>Would streamline College-to-Career Access Programs (CCAP) by removing the requirement for a high school principal's recommendation, potentially expanding dual enrollment opportunities. Under review for impact on SBCCD's high school partnerships and non-traditional student pathways.</p> <p><b>Status:</b> Senate Appropriations Suspense File</p> |

### Strengthening Transfer & Bachelor's Degree Pathways

| Bill           | Author   | What It Would Do — Under Review for SBCCD Impact                                                                                                                                                                                                                                                                                                             |
|----------------|----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>AB 2301</b> | Soria    | SBCCD supports this bill. Would create a pilot program allowing up to 10 community college districts statewide to offer a Bachelor of Science in Nursing (BSN) degree. Under review for potential opportunity and operational implications for SBCCD's health sciences programs.<br><b>Status:</b> Senate Appropriations                                     |
| <b>SB 960</b>  | Cabaldon | Would restrict community colleges from offering bachelor's degree programs that duplicate UC or CSU programs in the same service area, unless that university program has been over-enrolled for three consecutive years. Under review for potential impact on SBCCD's existing and future baccalaureate programs.<br><b>Status:</b> Assembly Appropriations |
| <b>AB 2694</b> | Alvarez  | Expands the existing community college district (CCD) baccalaureate degree program by authorizing program duplication if there is no substantially similar program offered at the California State University (CSU) or University of California (UC) within that geographic region.<br><b>Status:</b> Senate Appropriations                                  |

### Maintaining Safe, Modern Learning & Training Facilities

| Bill           | Author | What It Would Do — Under Review for SBCCD Impact                                                                                                                                                                                                                                                                                                                                                   |
|----------------|--------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>SB 1154</b> | Reyes  | SBCCD supports this bill. Would authorize community college districts to use a "best value" procurement method, weighing quality and long-term cost alongside price, for construction contracts over \$1 million, through December 31, 2030. SBCCD leadership participated in Sacramento advocacy for this bill. Passed Education Committee.<br><b>Status:</b> Assembly Higher Education Committee |

### Safeguarding Fiscal Stability for Community Colleges

| Bill           | Author    | What It Would Do — Under Review for SBCCD Impact                                                                                                                                                                                                                                                                                                            |
|----------------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>AB 1171</b> | Patel     | Would expand health insurance reimbursement eligibility to part-time faculty, including those teaching across multiple districts, and establish a dedicated \$200 million annual state General Fund appropriation to support this. Under review for potential fiscal and operational impact on SBCCD.<br><b>Status:</b> Senate Appropriations Suspense file |
| <b>SB 1262</b> | Archuleta | Would cap a community college district's unrestricted general fund reserves at 50% of annual expenditures beginning in FY 2027–28 and restrict certain interfund transfers. Under review for potential impact on SBCCD's financial flexibility and reserve management practices.<br><b>Status:</b> Senate Appropriations Suspense File                      |
| <b>AB 2222</b> | Ward      | Allows a refundable tax credit to a local news organization for the hiring and retention of qualifying journalists.<br><b>Status:</b> Senate Appropriations                                                                                                                                                                                                 |

|                |        |                                                                                                                                                                                                                                                                                                                                                                                                         |
|----------------|--------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>AB 2121</b> | Berman | Allows a community college district (CCD) to exclude, as part of its current expense of education calculation, any unrestricted general fund expenditures on student support functions previously funded through federal discretionary grants that have been terminated, nonrenewed, or defunded due to federal action on or after September 10, 2025<br><b>Status:</b> Senate Appropriations Committee |
|----------------|--------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

### Budget Advocacy for Affordable Student & Workforce Housing

#### Legacy Village

Legacy Village is a 500-unit mixed-use affordable housing development planned for land adjacent to San Bernardino Valley College. Designed to serve students, veterans, former foster youth, and local workforce members, it is one of the most significant capital projects in SBCCD's history. We are currently pursuing both state and federal funding to support Phase I construction.

## Funding Requests Summary

| Funding Request        | Grantor / Source Amount                            | Amount Requested | Current Status                               |
|------------------------|----------------------------------------------------|------------------|----------------------------------------------|
| Legacy Village Phase I | State of California                                | \$30 Million     | Application submitted; awaiting announcement |
| Legacy Village Phase I | Rep. Pete Aguilar FY2027 Community Project Funding | \$1.2 Million    | Application submitted; awaiting announcement |
| Legacy Village Phase I | Sen. Adam Schiff FY2027 Community Project Funding  | \$1.2 Million    | Application submitted; awaiting announcement |
| Legacy Village Phase I | Sen. Alex Padilla FY2027 Community Project Funding | \$1.2 Million    | Application submitted; awaiting announcement |

## Community Relations Update

As part of SBCCD's strategic planning process, District leadership has launched an active community engagement effort to ensure that the voices of our local residents, civic partners, and business community help shape our priorities for the future. We are listening broadly across the entire region we serve.

|                                                                                                                           |                                                                                                                                  |                                                                                                                              |
|---------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|
| <p><b>27</b></p> <p><b>Community Organizations</b><br/><i>Civic, education, and business groups engaged for input</i></p> | <p><b>88,000</b></p> <p><b>Local Residents Reached</b><br/><i>Via direct mailers inviting community survey participation</i></p> | <p><b>1287</b></p> <p><b>Survey Responses Received</b><br/><i>As of July 29, 2026. Survey remains open to the public</i></p> |
|---------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|

## What We're Asking the Community

The outreach effort is focused on gathering public input around three core priorities that directly affect our students and neighbors:

- **Maintaining college affordability** — Ensuring that a quality education remains within reach for every Inland Empire resident, regardless of income.
- **Expanding educational and job training opportunities** — Understanding what career pathways and workforce programs the community most needs to thrive in a changing economy.
- **Safe, modern facilities** — Hearing from the public about expectations for the learning environments and infrastructure that support student success.



## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Dr. Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Dr. Diana Z. Rodriguez, Chancellor

**PREPARED BY:** Kristina Hannon, Vice Chancellor, Human Resources, Police Services, Emergency/Employee Risk Management & Payroll Services

**DATE:** August 13, 2026

**SUBJECT:** Lexipol Policies and Procedures

### **RECOMMENDATION**

This item is for information only and no action is required.

### **OVERVIEW**

The Lexipol Policies and Procedures: 101 – Law Enforcement Authority and 435 – Body-Worn Cameras are being submitted to the Board of Trustees for their perusal.

### **ANALYSIS**

The Lexipol Policies and Procedures: 101 – Law Enforcement Authority and 435 – Body-Worn Cameras will provide a ready reference of rules, procedures, and guidelines for all SBCCD Police Personnel to assist them in the proper procedures of their duties and responsibilities.

### **SBCCD GOALS**

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution
3. Be a Leader and Partner in Addressing Regional Issues
4. Ensure Fiscal Accountability/Sustainability

### **FINANCIAL IMPLICATIONS**

There are no financial implications associated with this board item.



## **Law Enforcement Authority**

### **101.1 PURPOSE AND SCOPE**

The purpose of this policy is to affirm the authority of the members of the San Bernardino Community College District Police Department to perform their functions based on established legal authority.

### **101.2 POLICY**

It is the policy of the San Bernardino Community College District Police Department to limit its members to only exercise the authority granted to them by law.

While this Department recognizes the power of peace officers to make arrests and take other enforcement action, officers are encouraged to use sound discretion in the enforcement of the law. This Department does not tolerate the abuse of law enforcement authority.

### **101.3 EDUCATION CODE § 72330**

Education Code §72330 states in part:

".....The governing board of a community college district may establish a community college police department under the supervision of a community college chief of police and may employ personnel as necessary to;

- Enforce the law on or near the campus of the community college.
- On or near other grounds or properties owned, operated, controlled, or administered by the community college or by the state acting on behalf of the community college."

### **101.4 PEACE OFFICER POWERS**

Sworn members of this Department are authorized to exercise peace officer powers pursuant to applicable state law (Penal Code § 830.32 et seq.).

#### **101.4.1 ARREST AUTHORITY OUTSIDE THE JURISDICTION OF THE SAN BERNARDINO COMMUNITY COLLEGE DISTRICT POLICE DEPARTMENT**

The arrest authority outside the jurisdiction of the San Bernardino Community College District Police Department includes (Penal Code § 830.32; Penal Code § 836):

- (a) When the officer has probable cause to believe the person committed a felony.
- (b) When the officer has probable cause to believe the person has committed a misdemeanor in the presence of the officer and the officer reasonably believes there is immediate danger to person or property or of escape.
- (c) When the officer has probable cause to believe the person has committed a misdemeanor for which an arrest is authorized even if not committed in the presence of the officer such as certain domestic violence offenses and there is immediate danger to person or property or of escape or the arrest is mandated by statute.

*Law Enforcement Authority*

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- (d) When authorized by a cross jurisdictional agreement with the jurisdiction in which the arrest is made.
- (e) In compliance with an arrest warrant.

On-duty arrests will not generally be made outside the jurisdiction of this Department except in cases of hot or fresh pursuit, while following up on crimes committed within the District, or while assisting another agency.

On-duty officers who discover criminal activity outside the jurisdiction of the District should when circumstances permit, consider contacting the agency having primary jurisdiction before attempting an arrest.

#### 101.4.2 DELIVERY TO NEAREST MAGISTRATE

When an officer makes an arrest pursuant to a warrant with bail set, and the warrant was issued in a county other than where the person was arrested, the officer shall inform the person in writing of the right to be taken before a magistrate in the county where the arrest occurred (Penal Code § 821; Penal Code § 822).

#### 101.4.3 ARREST AUTHORITY INSIDE THE JURISDICTION OF THE SAN BERNARDINO COMMUNITY COLLEGE DISTRICT POLICE DEPARTMENT

The arrest authority within the jurisdiction of the San Bernardino Community College District Police Department includes (Penal Code § 830.32; Penal Code § 836):

- (a) When the officer has probable cause to believe the person has committed a felony, whether or not committed in the presence of the officer.
- (b) When the officer has probable cause to believe the person has committed a misdemeanor in this jurisdiction and in the presence of the officer.
- (c) When the officer has probable cause to believe the person has committed a public offense outside this jurisdiction, in the presence of the officer and the officer reasonably believes there is an immediate danger to person or property, or of escape.
- (d) When the officer has probable cause to believe the person has committed a misdemeanor for which an arrest is authorized or required by statute even though the offense has not been committed in the presence of the officer such as certain domestic violence offenses.
- (e) In compliance with an arrest warrant.

#### 101.4.4 TIME OF MISDEMEANOR ARRESTS

Officers shall not arrest a person for a misdemeanor between the hours of 10:00 p.m. of any day and 6:00 a.m. of the next day unless (Penal Code § 840):

- (a) The arrest is made without a warrant pursuant to Penal Code § 836 which includes:
  - 1. A misdemeanor committed in the presence of the officer.
  - 2. Misdemeanor domestic violence offenses (See the Domestic Violence Policy).
- (b) The arrest is made in a public place.

*Law Enforcement Authority*

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- (c) The arrest is made with the person in custody pursuant to another lawful arrest.
- (d) The arrest is made pursuant to a warrant which, for good cause shown, directs that it may be served at any time of the day or night.

**101.4.5 OREGON AUTHORITY**

Sworn members of this Department who enter the state of Oregon in order to provide or attempt to provide law enforcement assistance have Oregon peace officer authority within 50 miles from the California-Oregon border (ORS 133.405). Such authority shall only apply when officers are acting:

- (a) In response to a request for law enforcement assistance initiated by an Oregon sheriff, constable, marshal, municipal police officer or member of the Oregon State Police.
- (b) In response to a reasonable belief that emergency law enforcement assistance is necessary to preserve life, and circumstances make it impractical for Oregon law enforcement officials to formally request assistance.
- (c) For the purpose of assisting Oregon law enforcement officials with emergency assistance in response to criminal activity, traffic accidents, emergency incidents or other similar public safety situations, regardless of whether an Oregon law enforcement official is present at the scene of the incident.

San Bernardino Community College District Police Department officers have no authority to enforce Oregon traffic or motor vehicle laws.

Whenever practicable, officers should seek permission from a Department supervisor before entering Oregon to provide law enforcement services. As soon as practicable, officers exercising law enforcement authority in Oregon shall submit any appropriate written reports concerning the incident to the Oregon agency having primary jurisdiction over the area in which the incident occurred.

**101.5 INTERSTATE PEACE OFFICER POWERS**

Peace officer powers may be extended to other states:

- (a) As applicable under interstate compacts, memorandums of understanding or mutual aid agreements in compliance with the laws of each state.
- (b) When an officer enters an adjoining state in close or fresh pursuit of a person believed to have committed a felony (ARS § 13-3832; NRS 171.158; ORS 133.430).

The person arrested out of state must be taken without unnecessary delay before a magistrate of the county in which the arrest was made (ARS § 13-3833; NRS 171.158; ORS 133.440).

**101.6 CONSTITUTIONAL REQUIREMENTS**

All members shall observe and comply with every person's clearly established rights under the United States and California Constitutions.

## Body-Worn Cameras

### 435.1 PURPOSE AND SCOPE

The purpose of this policy is to provide guidelines for the use of a body-worn camera (BWC) by members of this Department and for the access, use, and retention of Department BWC media.

The provisions of this policy, including notice, documentation, access, and retention, also apply to other portable audio/video recording devices used by members, where applicable.

The BWC data is not to be used for the purpose of random surveillance of officers, initiating an investigation, or initiating disciplinary action against an officer. The data captured by BWC may be accessed and/or used as evidence relating to a complaint or misconduct made against an officer; or in situations where evidence of officer misconduct is discovered during the course of authorized access or review of BWC data with regard to pending administrative, criminal, civil, or traffic matters.

#### 435.1.1 DEFINITIONS

Definitions related to this policy include:

**Activate** - To place a BWC in active mode (also called event mode). In active mode, the BWC records both video and audio.

**BWC media** - The video, audio, and images captured by Department BWCs and the associated metadata.

**BWC media systems** - Any software, including web-based programs and mobile applications, used by the Department to upload/download, store, view, transfer, and otherwise maintain BWC media.

**Deactivate** - To place a BWC in buffering mode (also called ready or pre-event mode). In buffering mode, the BWC records video (without audio) in short, predetermined intervals that are retained only temporarily. However, when a BWC is activated, the interval recorded immediately prior to activation is then stored as part of the BWC media. Deactivate does not mean powering off the BWC.

**Event** - A general term referring to a set of circumstances that may, but does not necessarily, correlate directly to a single public safety incident.

### 435.2 POLICY

It is the policy of the Department to use BWCs and BWC media for evidence collection and to accurately document events in a way that promotes member safety and Department accountability and transparency while also protecting the privacy of members of the public.

A violation of this policy subjects the member to discipline (Penal Code § 832.18) (see the Personnel Complaints Policy).

### 435.3 RESPONSIBILITIES

## Body-Worn Cameras

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### 435.3.1 BWC COORDINATOR RESPONSIBILITIES

The Chief of Police or the authorized designee should delegate certain responsibilities to a BWC coordinator.

The responsibilities of the coordinator include (Penal Code § 832.18):

- (a) Serving as a liaison between the Department and the BWC manufacturer/distributor and any third-party media storage vendor.
- (b) Developing inventory procedures for issuing and tracking BWC equipment, including properly marking BWCs as property of the Department and recording the date each BWC is placed into or taken out of service.
- (c) Assisting with troubleshooting and maintenance of BWC equipment and media systems and, when necessary, coordinating the repair or replacement of BWCs.
  - 1. All equipment and system malfunctions and their resolutions should be documented, and maintenance and repair records should be maintained for all BWCs.
- (d) Managing BWC media systems so that:
  - 1. Access is limited to the minimum necessary authorized users and user privileges are restricted to those necessary for the member to conduct assigned Department duties.
  - 2. Security requirements, such as two-factor authentication and appropriate password parameters, are in place for user credentials.
- (e) Configuring BWC media systems, or developing manual procedures, so that media is appropriately categorized and retained according to the event type tagged by members.
- (f) Retaining audit logs or records of all access, alteration, and deletion of BWC media and media systems, and conducting periodic audits to ensure compliance with applicable laws, regulations, and Department policy.
- (g) Developing and updating BWC training for members who are assigned a BWC or given access to BWC media systems.
- (h) Coordinating with the community relations coordinator to (see the Community Relations Policy):
  - 1. Provide the public with notice of the Department's use of BWCs (e.g., posting on the Department website or social media pages).
  - 2. Gain insight into community expectations regarding BWC use.
- (i) Coordinating with the Police Compliance Manager to (see the Administrative Support and Records Maintenance and Release policies):
  - 1. Determine and apply proper retention periods to BWC media. Agency legal counsel should be consulted in determining retention periods.
  - 2. Develop procedures for the appropriate release of BWC media.

### *Body-Worn Cameras*

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- (j) Coordinating with the Property and Evidence Detail to develop procedures for the transfer, storage, and backup of evidentiary BWC media (see the Property and Evidence Detail Policy).
- (k) Establishing a system to prevent tampering with, deleting, or copying recordings, and to ensure chain of custody integrity.
- (l) Designating the persons responsible for downloading the recorded data from the BWC.
- (m) Completing an annual administrative review of the BWC program and providing it to the Chief of Police for review.

#### **435.3.2 MEMBER RESPONSIBILITIES**

Every member issued a BWC is responsible for its proper use, safekeeping, and maintenance (Penal Code § 832.18).

At the beginning of each shift or period of BWC use, the member should inspect their assigned BWC to confirm it is charged and in good working order. As part of the inspection, the member should perform a function test by activating the BWC and recording a brief video stating their name, identification number, assignment, and the date and time.

Members should wear their assigned BWC on their outermost garment positioned at or near chest level and as close to the center of their body as practicable. Members are responsible for ensuring there are no obstructions and that the BWC remains in a position suitable for recording.

When a BWC is not in the physical possession of the member to which it is assigned, it should be placed on the charging dock and stored in a secure location.

Members shall report any malfunction or damage to the BWC coordinator or the on-duty supervisor, Watch Commander, or the authorized designee as soon as practicable and, if possible, obtain a functioning BWC to use either temporarily while repairs are being made to the member's BWC or as a permanent replacement.

#### **435.4 BWC USE**

The following guidelines apply to the use of BWCs:

- (a) Only Department-issued BWCs should be used. Members are prohibited from using any other BWC without the express consent of the Chief of Police or the authorized designee.
- (b) BWCs should only be used by the member or members to whom it was issued unless otherwise authorized by a Department supervisor.
- (c) The use of Department-issued BWCs shall be strictly limited to Department-related activities (Penal Code § 832.18).
- (d) Members shall not use BWCs or BWC media systems for which they have not received prior authorization and appropriate training.

## *Body-Worn Cameras*

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- (e) Members shall immediately report unauthorized access or use of BWCs or BWC media systems by another member to the Department supervisor or the Chief of Police.

### 435.4.1 PROHIBITIONS

BWCs should not be used to record:

- (a) Routine administrative activities of the Department that do not involve interactions with the public. Care should be taken to avoid incidentally recording confidential documents that the Department has a duty to keep secure (i.e., criminal justice information).
- (b) Areas within the Department facilities where members have a reasonable expectation of privacy (e.g., locker rooms or dressing areas, breakrooms) unless responding to a call for service or conducting an investigation.
- (c) Conversations of other members without their knowledge.
- (d) When a member is taking an authorized break or otherwise engaged in personal activities.
- (e) In a courtroom unless responding to a call for service or emergency situation.
- (f) Interactions with undercover officers or confidential informants.
- (g) Strip searches.

BWCs shall not be used for the purpose of embarrassment, harassment, or ridicule of any individual or group.

### 435.5 ACTIVATION OF BWC

Members shall activate their BWC during all law enforcement related calls for service and the performance of law enforcement-related functions. Members are not required to activate their BWC during casual or informal contacts with members of the public that are not part of or related to law enforcement functions. However, members should activate their BWC any time a contact with an individual becomes hostile or adversarial.

Unless otherwise authorized by this policy or approved by a Department supervisor, BWCs should remain activated until the call for service or law enforcement-related function has concluded. A member may cease recording if they are simply waiting for a tow truck or a family member to arrive, or in other similar situations.

At no time is a member expected to jeopardize their safety to activate their BWC. However, the BWC should be activated as soon as reasonably practicable in required situations.

If a member attempts to activate their BWC but the BWC fails to record an event, the member should notify the Department supervisor as soon as practicable.

### 435.5.1 NOTICE OF RECORDING

Unless otherwise approved based on unique circumstances, a member should wear the BWC in a manner that is conspicuous and shall answer truthfully if asked whether they are equipped with a BWC or if their BWC is activated.



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### 435.5.2 PRIVACY CONSIDERATIONS

Members should remain sensitive to the dignity of individuals being recorded and should exercise sound discretion with respect to privacy concerns.

When responding to a place where individuals have an expectation of privacy (e.g., private residences, medical or mental health facilities, restrooms) or to a sensitive situation (e.g., individuals partially or fully unclothed), members shall announce that they are recording via their BWC and are permitted to mute or deactivate their BWC if it reasonably appears that the privacy concern outweighs any legitimate Department interest in recording the event. Members may also mute or deactivate their BWC:

- (a) To protect the privacy of a victim or witness.
- (b) When an individual wishes to provide information anonymously.
- (c) To avoid recording a confidential informant or undercover officer.
- (d) When discussing case tactics or strategy.
- (e) During private conversations with other members or emergency responders.

Members should choose to mute rather than deactivate BWCs when practicable. Deactivation should only be used when muting the BWC will not accomplish the level of privacy necessary for the situation.

Before muting or deactivating their BWC, the member should verbally narrate the reason on the recording. As soon as possible once the privacy concern is no longer an issue, or when circumstances change so that the privacy concern no longer outweighs the Department's interest in recording the event (e.g., the individual becomes combative, the conversation ends), the member should unmute or reactivate their BWC and verbally note that recording has resumed.

### 435.5.3 DOCUMENTATION

Members are encouraged to provide narration while using a BWC when it would be useful to provide context or clarification of the events being recorded. However, the use of a BWC is not a replacement for written reports and should not be referred to in a written report in place of detailing the event.

Every report prepared by a member who is issued a BWC should state "BWC available" or "BWC unavailable," as applicable, and should document:

- (a) To the extent practicable and relevant, the identity of individuals appearing in the BWC media.
- (b) An explanation of why BWC media is unavailable including any malfunction, damage, or battery issue that resulted in the failure of the BWC to capture all or part of the event.
- (c) Any exigency or other circumstances that prevented the member from immediately activating the recording at the beginning of the event.
- (d) Any period of the event in which the member deactivated or muted their BWC and the reason for such action.

## *Body-Worn Cameras*

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### **435.6 DOWNLOADING BWC MEDIA**

Unless otherwise authorized by a Department supervisor, all media from a member's BWC should be properly downloaded and tagged before the end of their shift. BWC media related to a serious or high-profile event (e.g., search for a missing child, active shooter situation) should be downloaded and tagged as soon as practicable upon returning to the Department (Penal Code § 832.18).

Following an officer involved shooting or death or other event deemed necessary, a Department supervisor should take possession of the BWC for each member present and download and tag the BWC media if the storage system does not have automatic downloading capacity (Penal Code § 832.18).

#### **435.6.1 TAGGING BWC MEDIA**

Members should tag all media captured by their BWC with their name and/or identification number, the case or incident number, and the event type. BWC media should be tagged upon downloading or, if capabilities permit tagging in the field, as close to the time of the event as possible. If more than one event type applies to BWC media, it should be tagged with each event type. If BWC media can only be tagged with a single event type, the media should be tagged using the event type with the longest retention period.

BWC media depicting sensitive circumstances or events should be tagged as restricted. BWC media should be flagged for a Department supervisor review when it pertains to a significant event such as:

- (a) An incident that is the basis of a formal or informal complaint or is likely to result in a complaint.
- (b) When a member has sustained a serious injury or a line-of-duty death has occurred.
- (c) When a firearm discharge or use of force incident has occurred.
- (d) An event that has attracted or is likely to attract significant media attention.

Department supervisors should conduct audits at regular intervals to confirm BWC media is being properly downloaded and tagged by their subordinates.

### **435.7 BWC MEDIA**

All BWC media is the sole property of the Department (Penal Code § 832.18). Members shall have no expectation of privacy or ownership interest in the content of BWC media.

All BWC media shall be stored and transferred in a manner that is physically and digitally secure with appropriate safeguards to prevent unauthorized modification, use, release, or transfer. Contracts with any third-party vendors for the storage of BWC media should include provisions specifying that all BWC media remains the property of the Department and shall not be used by the vendor for any purpose without explicit approval of the Chief of Police or the authorized designee (Penal Code § 832.18).

## *Body-Worn Cameras*

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Members shall not alter, copy, delete, release, or permit access to BWC media other than as permitted in this policy without the express consent of the Chief of Police or the authorized designee (Penal Code § 832.18).

BWC media systems should not be accessed using personal devices unless authorized by the Chief of Police or the authorized designee.

### 435.7.1 ACCESS AND USE OF BWC MEDIA

BWC media systems shall only be accessed by authorized members using the member's own login credentials and in accordance with the Information Technology Use Policy.

BWC media shall only be accessed and viewed for legitimate Department-related purposes in accordance with the following guidelines:

- (a) BWC media tagged as restricted should only be accessible by those designated by the Chief of Police or the authorized designee.
- (b) Members may review their own BWC media for Department-related purposes. Members should document in their report if they reviewed BWC media before completing the report.
- (c) Investigators may review BWC media pertaining to their assigned cases.
- (d) A member testifying regarding a Department-related event may review the pertinent BWC media before testifying.
- (e) Department supervisors are permitted to access and view BWC media of their subordinates.
  - 1. Department supervisors should review BWC media that is tagged as a significant event or that the supervisor is aware pertains to a significant event.
  - 2. Department supervisors should conduct documented reviews of their subordinate's BWC media at least annually to evaluate the member's performance, verify compliance with Department procedures, and determine the need for additional training. The review should include a variety of event types when possible. Supervisors should review BWC media with the recording member when it would be beneficial to provide guidance or to conduct one-on-one informal training for the member.
  - 3. Department supervisors should conduct periodic reviews of a sample of each subordinate's BWC media to evaluate BWC use and ensure compliance with this policy.
- (f) The Training Sergeant is permitted to access and view BWC media for training purposes.
  - 1. The Training Sergeant should conduct a quarterly review of a random sampling of BWC media to evaluate Department performance and effectiveness and to identify specific areas where additional training or changes to protocols would be beneficial. Training Committee members may review BWC media as part of their review to identify training needs.

## Body-Worn Cameras

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2. The Training Sergeant may use BWC media for training purposes with the approval of the Chief of Police or the authorized designee. The Training Sergeant should use caution to avoid embarrassing or singling out a member and, to the extent practicable, should seek consent from the members appearing in the BWC media before its use for training. When practicable, sensitive issues depicted in BWC media should be redacted before being used for training.
- (g) The Police Compliance Manager may access BWC media when necessary to conduct Department-related duties.
- (h) The BWC coordinator may access BWC media and the BWC media system as needed to ensure the system is functioning properly, provide troubleshooting assistance, conduct audits, and fulfill other responsibilities related to their role.

### 435.7.2 PUBLIC ACCESS

Unless disclosure is required by law or a court order, BWC media should not be released to the public if it unreasonably violates a person's privacy or sense of dignity or depicts the interior of:

- (a) A private residence.
- (b) A facility that offers health care, mental health or substance abuse treatment, or social services.
- (c) A school building.
- (d) Any other building in which public access is restricted or which implicates heightened security concerns.

Requests for the release of BWC media shall be processed in accordance with the Records Maintenance and Release Policy. The Police Compliance Manager should review BWC media before public release.

### 435.8 RETENTION OF BWC MEDIA

Non-evidentiary BWC media should be retained for a minimum of 60 days, after which it may be erased, destroyed, or recycled. Non-evidentiary media may be kept for more than 60 days for availability in case of a civilian complaint and to preserve transparency (Penal Code § 832.18).

Unless circumstances justify continued retention, BWC media should be permanently deleted upon the expiration of the retention period in a way that it cannot be retrieved. BWC media shall not otherwise be deleted by any person without the authorization of the Chief of Police or the authorized designee.

Records or logs of access and deletion of recordings should be retained permanently (Penal Code § 832.18).

#### 435.8.1 EVIDENTIARY BWC MEDIA

BWC media relevant to a criminal prosecution should be exported from the BWC media system and securely transferred to digital evidence storage according to established Department procedures. Evidentiary BWC media is subject to the same laws, policies, and procedures as all

### *Body-Worn Cameras*

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other evidence, including chain of custody, accessibility, and retention periods (see the Property and Evidence Detail Policy).

Evidentiary BWC media should be retained for a minimum of two years under the following circumstances (Penal Code § 832.18):

- (a) The recording is of an incident involving the use of force by an officer or an officer-involved shooting.
- (b) The recording is of an incident that leads to the detention or arrest of an individual.
- (c) The recording is relevant to a formal or informal complaint against an officer or the San Bernardino Community College District Police Department.

Recordings containing evidence that may be relevant to a criminal prosecution should be retained for any additional period required by law for other evidence relevant to a criminal prosecution (Penal Code § 832.18).

#### **435.9 TRAINING**

All officers shall receive annual training on this policy.

The BWC coordinator should ensure that each member issued a BWC receives initial training before use, and periodic refresher training thereafter. Training should include:

- (a) Proper use of the BWC device and accessories.
- (b) When BWC activation is required, permitted, and prohibited.
- (c) How to respond to an individual's request to stop recording.
- (d) Proper use of the BWC media systems, including downloading and tagging procedures.
- (e) Security procedures for BWC media, including appropriate access and use.

Members who are not issued a BWC but who have access to BWC media systems shall receive training on the BWC media system, including appropriate access, use, and security procedures.

## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Dr. Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Dr. Diana Z. Rodriguez, Chancellor

**PREPARED BY:** Kristina Hannon, Vice Chancellor, Human Resources, Police Services, Emergency/Employee Risk Management & Payroll Services

**DATE:** August 13, 2026

**SUBJECT:** MOU(s) between SBCCD and the California School Employees Association and its SBCCD Chapter 291 (CSEA)

### **RECOMMENDATION**

This item is for information only and no action is required.

### **OVERVIEW**

SBCCD and the CSEA met and entered into the attached Memorandums of Understanding, also known as MOU(s).

### **ANALYSIS**

The attached MOU(s) constitutes the full and complete Agreement between SBCCD and the CSEA.

### **SBCCD GOALS**

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution

### **FINANCIAL IMPLICATIONS**

The cost associated with an MOU(s) is included in the appropriate budgets, where applicable.



**MEMORANDUM OF UNDERSTANDING**  
**By and Between**  
**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**  
**And**  
**CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its**  
**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT CHAPTER #291**

**June 9, 2026**

**Terms and Conditions:** This Memorandum of Understanding is entered into by and between the San Bernardino Community College District (hereinafter, "District") and the California School Employees Association, and its Chapter #291, (hereinafter "Association"), collectively referred to as "the Parties".

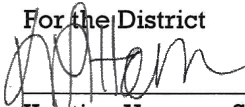
The Parties agree to approve the interim Out-of-Class assignment for Rebecca Abeyta, Administrative Assistant III, to the Senior Student Services Technician, Crafton Hills College, under the following stipulations:

1. The length of the assignment will be July 1, 2026, through December 31, 2026, or until the Employee or management makes a decision to end the assignment. The Employee began working Out-of-Class on September 1, 2025, as a Senior Student Services Technician.
2. The Employee will be compensated at Range 41, Step E. The salary range and step referenced in this MOU have been predetermined by the CSEA Collective Bargaining Agreement. The Employee will be afforded all the rights, privileges, powers, and leave accruals appropriate for the position, except for those expressly stated herein.
3. Upon completion of the Out-of-Class assignment, the Employee shall return to their regular classified position as Administrative Assistant III.
4. The District and the Association agree that during the Out-of-Class assignment, the Employee's seniority as Administrative Assistant III will continue to accrue, and the Out-of-Class assignment will not be construed in any manner as a break in service.

This Memorandum of Understanding constitutes the full and complete Agreement regarding the Out-of-Class assignment of Rebecca Abeyta.

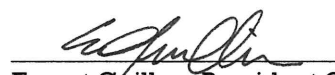
This agreement is subject to all approvals required by the CSEA 610 policy and the District.

For the District



Kristina Hannon, SBCCD  
Vice-Chancellor, Human Resources,  
Payroll, Police Services and Health and  
Safety Administration

For CSEA



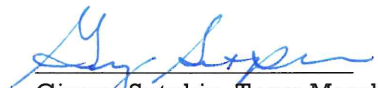
Ernest Guillen, President CSEA #291



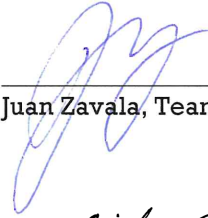
Cameron Kroetz, CSEA LRR



Diana Vaichis, Team Member



Ginger Sutphin, Team Member



Juan Zavala, Team Member



Aida Gil, Team Member



**MEMORANDUM OF UNDERSTANDING**  
**By and Between**  
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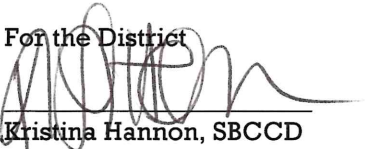
The Parties agree to approve the interim Out-of-Class assignment for Maria Adkins, Financial Aid Specialist, to the Financial Aid Coordinator, San Bernardino Valley College, under the following stipulations:

1. The length of the assignment will be July 1, 2026, through December 31, 2026, or until the Employee or management makes a decision to end the assignment. The Employee began working Out-of-Class on November 10, 2025, as a Financial Aid Coordinator.
2. The Employee will be compensated at Range 45, Step F. The salary range and step referenced in this MOU have been predetermined by the CSEA Collective Bargaining Agreement. The Employee will be afforded all the rights, privileges, powers, and leave accruals appropriate for the position, except for those expressly stated herein.
3. Upon completion of the Out-of-Class assignment, the Employee shall return to their regular classified position as Financial Aid Specialist.
4. The District and the Association agree that during the Out-of-Class assignment, the Employee's seniority as a Financial Aid Specialist will continue to accrue, and the Out-of-Class assignment will not be construed in any manner as a break in service.

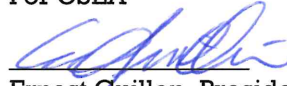
This Memorandum of Understanding constitutes the full and complete Agreement regarding the Out-of-Class assignment of Maria Adkins.

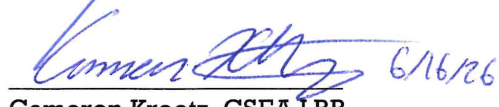
This agreement is subject to all approvals required by the CSEA 610 policy and the District.

For the District

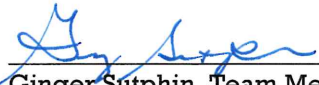
  
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 Vice-Chancellor, Human Resources,  
 Payroll, Police Services and Health and  
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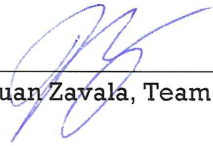
For CSEA

  
 Ernest Guillen, President CSEA #291

 6/16/26  
 Cameron Kroetz, CSEA LRR

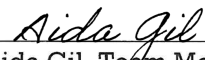
  
 Diana Vaichis, Team Member

  
 Ginger Sutphin, Team Member



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Juan Zavala, Team Member



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Aida Gil, Team Member

**MEMORANDUM OF UNDERSTANDING**  
**By and Between**  
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June 9, 2026

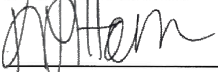
**Terms and Conditions:** This Memorandum of Understanding is entered into by and between the San Bernardino Community College District (hereinafter, "District") and the California School Employees Association, and its Chapter #291, (hereinafter "Association"), collectively referred to as "the Parties".

The Parties agree to approve the Management Out-of-Class assignment for Veronica Arrowood, Project Analyst, to the Interim Director, Grants and Administration, Crafton Hills College, under the following stipulations:

1. The length of the assignment will be July 1, 2026, through August 31, 2026, or until a decision is made by the Employee or management to end the assignment. The Employee began working out of class on October 15, 2025, as Interim Director, Grants and Administration.
2. The Employee will be compensated from the Management Salary Schedule at Range 18, Step A.
3. The Parties agree that the Employee, while performing the Management Out-of-Class assignment, remains a unit member and may benefit from any and all rights and representation afforded them through affiliation with CSEA; however, the Employee will be ineligible to receive the following special compensation: shift differential or bilingual/bi-literate during the length of Out-of-Class service.
4. The Parties agree that the Employee will not take part in any classified employee evaluations or employee discipline proceedings during the Management Out-of-Class assignment as the Interim Director, Grants and Administration or be evaluated during this Management Out-of-Class service.
5. Upon completion of the Out-of-Class assignment, the Employee shall return to their regular classified position as the Project Analyst.
6. The Parties agree that during the Management Out-of-Class assignment, the Employee's seniority as the Project Analyst will continue to accrue, and the Management Out-of-Class assignment will not be construed in any manner as a break in service.
7. This Memorandum of Understanding constitutes the full and complete Agreement regarding the Management Out-of-Class assignment of Veronica Arrowood.

This agreement is subject to all approvals required by the CSEA 610 policy and the District.

For the District

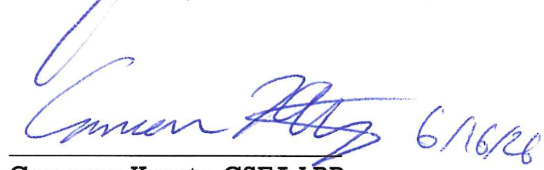


Kristina Hannon, SBCCD  
Vice-Chancellor, Human Resources,  
Payroll, Police Services and Health and  
Safety Administration

For CSEA



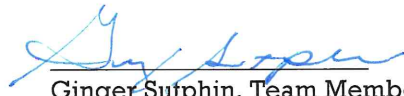
Ernest Guillen, President CSEA #291



Cameron Kroetz, CSEA LRR



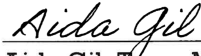
Diana Vaichis, Team Member



Ginger Sutphin, Team Member



Juan Zavala, Team Member



Aida Gil, Team Member

**MEMORANDUM OF UNDERSTANDING**  
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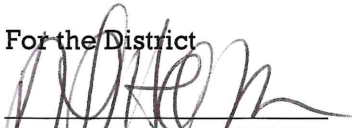
The Parties agree to approve the interim Out-of-Class assignment for Brandon Heller, Administrative Assistant I, to the Senior Student Services Technician, San Bernardino Valley College, under the following stipulations:

1. The length of the assignment will be July 1, 2026, through September 30, 2026, or until the Employee or management makes a decision to end the assignment. The Employee began working Out-of-Class on January 5, 2026, as a Senior Student Services Technician.
2. The Employee will be compensated at Range 38, Step F. The salary range and step referenced in this MOU have been predetermined by the CSEA Collective Bargaining Agreement. The Employee will be afforded all the rights, privileges, powers, and leave accruals appropriate for the position, except for those expressly stated herein.
3. Upon completion of the Out-of-Class assignment, the Employee shall return to their regular classified position as Administrative Assistant I.
4. The District and the Association agree that during the Out-of-Class assignment, the Employee's seniority as an Administrative Assistant I will continue to accrue, and the Out-of-Class assignment will not be construed in any manner as a break in service.

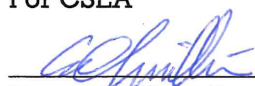
This Memorandum of Understanding constitutes the full and complete Agreement regarding the Out-of-Class assignment of Brandon Heller.

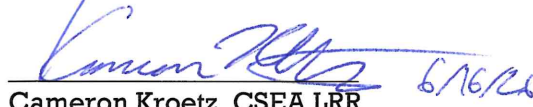
This agreement is subject to all approvals required by the CSEA 610 policy and the District.

For the District

  
 Kristina Hannon, SBCCD  
 Vice-Chancellor, Human Resources,  
 Payroll, Police Services and Health and  
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For CSEA

  
 Ernest Guillen, President CSEA #291

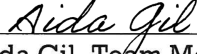
  
 Cameron Kroetz, CSEA LRR



  
Diana Vaichis, Team Member

  
Ginger Sutphin, Team Member

  
Juan Zavala, Team Member

  
Aida Gil, Team Member

**MEMORANDUM OF UNDERSTANDING**  
**By and Between**  
**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**  
**And**  
**CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its**  
**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT CHAPTER #291**

**June 9, 2026**

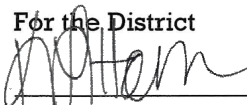
**Terms and Conditions:** This Memorandum of Understanding is entered into by and between the San Bernardino Community College District (hereinafter, "District") and the California School Employees Association, and its Chapter #291, (hereinafter "Association"), collectively referred to as "the Parties".

The Parties agree to approve the Management Out-of-Class assignment for Johnny Kates Jr., Custodian to the Interim Custodial Supervisor, San Bernardino Valley College, under the following stipulations:

1. The length of the assignment will be July 1, 2026, through December 31, 2026, or until a decision is made by the Employee or management to end the assignment. The Employee began working out of class on March 5, 2026, as Custodial Supervisor.
2. The Employee will be compensated from the Management Salary Schedule at Range 8, Step A.
3. The Parties agree that the Employee, while performing the Out-of-Class Managerial assignment, remains a unit member and may benefit from any and all rights and representation afforded them through affiliation with CSEA; however, the Employee will be ineligible to receive the following special compensation: shift differential or bilingual/bi-literate during the length of Out-of-Class service.
4. The Parties agree that the Employee will not take part in any classified employee evaluations or employee discipline proceedings during the assignment as the Custodial Supervisor or be evaluated during this Out-of-Class service.
5. Upon completion of the Out-of-Class Managerial assignment, the Employee shall return to their regular classified position as Custodian.
6. The Parties agree that during the Out-of-Class Managerial assignment, the Employee's seniority as a Custodian will continue to accrue, and the Out-of-Class Managerial assignment will not be construed in any manner as a break in service.
7. This Memorandum of Understanding constitutes the full and complete Agreement regarding the Out-of-Class Managerial assignment of Johnny Kates Jr.

This agreement is subject to all approvals required by the CSEA 610 policy and the District.

For the District



Kristina Hannon, SBCCD  
 Vice-Chancellor, Human Resources,  
 Payroll, Police Services and Health and  
 Safety Administration

For CSEA



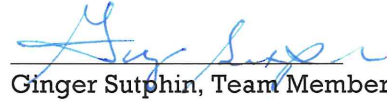
Ernest Guillen, President CSEA #291



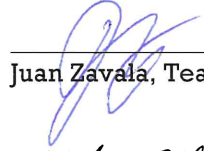
Cameron Kroetz, CSEA LRR



Diana Vaichis, Team Member



Ginger Sutphin, Team Member



Juan Zavala, Team Member



Aida Gil, Team Member



**MEMORANDUM OF UNDERSTANDING**  
**By and Between**  
**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**  
**And**  
**CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its**  
**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT CHAPTER #291**

**June 9, 2026**

**Terms and Conditions:** This Memorandum of Understanding is entered into by and between the San Bernardino Community College District (hereinafter, "District") and the California School Employees Association, and its Chapter #291, (hereinafter "Association"), collectively referred to as "the Parties".

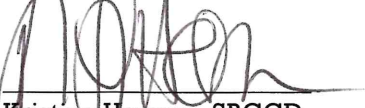
The Parties agree to approve the interim Out-of-Class assignment for Krista Ornelas-Mora, Senior Student Services Technician, to the Student Services Coordinator, Economic Development & Corporate Training Center, under the following stipulations:

1. The length of the assignment will be July 1, 2026, through December 31, 2026, or until the Employee or management makes a decision to end the assignment. The Employee began working Out-of-Class on July 1, 2025, as a Student Services Coordinator.
2. The Employee will be compensated at Range 46, Step E. The salary range and step referenced in this MOU have been predetermined by the CSEA Collective Bargaining Agreement. The Employee will be afforded all the rights, privileges, powers, and leave accruals appropriate for the position, except for those expressly stated herein.
3. Upon completion of the Out-of-Class assignment, the Employee shall return to their regular classified position as a Senior Student Services Technician.
4. The District and the Association agree that during the Out-of-Class assignment, the Employee's seniority as Senior Student Services Technician will continue to accrue, and the Out-of-Class assignment will not be construed in any manner as a break in service.

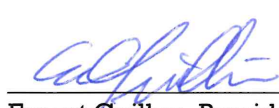
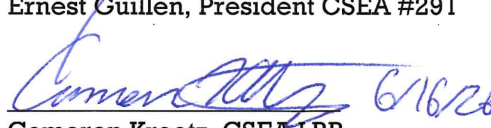
This Memorandum of Understanding constitutes the full and complete Agreement regarding the Out-of-Class assignment of Krista Ornelas-Mora.

This agreement is subject to all approvals required by the CSEA 610 policy and the District.

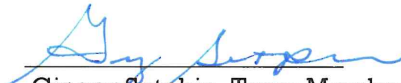
For the District

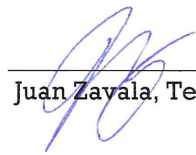
  
 Kristina Hannon, SBCCD  
 Vice-Chancellor, Human Resources,  
 Payroll, Police Services and Health and  
 Safety Administration

For CSEA

  
 Ernest Guillen, President CSEA #291  
 6/16/26  
 Cameron Kroetz, CSEA LRR

  
 Diana Vaichis, Team Member

  
Ginger Sutphin, Team Member

  
Juan Zavala, Team Member

  
Aida Gil, Team Member

**MEMORANDUM OF UNDERSTANDING**  
**By and Between**  
**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**  
**And**  
**CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its**  
**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT CHAPTER #291**

**June 9, 2026**

**Terms and Conditions:** This Memorandum of Understanding is entered into by and between the San Bernardino Community College District (hereinafter, "District") and the California School Employees Association and its Chapter #291, (hereinafter "Association"), collectively referred to as "the Parties."

**Permanent Schedule Change: Child Development Center- San Bernardino Valley College**

In accordance with **Article 6.4 - Permanent Changes to Work Schedule**, of the CSEA Collective Bargaining Agreement, the Parties have reached an agreement regarding unit member Monica Mercado's permanent work schedule, which will take effect on **Wednesday, July 1, 2026**. The specific details of the schedule change are outlined below:

**Current Work Schedule**

Monday - Friday, 7:30 a.m. – 4:00 p.m.

**New Work Schedule**

Monday - Friday, 8:00 a.m. – 4:30 p.m.

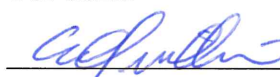
This agreement is subject to all approvals required by the CSEA 610 policy and the District.

For the District



Kristina Hannon, SBCCD  
Vice-Chancellor, Human Resources,  
Payroll, Police Services and Health and  
Safety Administration

For CSEA



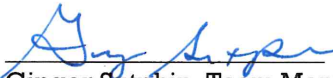
Ernest Guillen, President CSEA #291



Cameron Kroetz, CSEA LRR



Diana Vaichis, Team Member



Ginger Sutphin, Team Member



Juan Zavala, Team Member



Aida Gil, Team Member

**MEMORANDUM OF UNDERSTANDING**  
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**And**  
**CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its**  
**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT CHAPTER #291**

**June 16, 2026**

**Terms and Conditions:** This Memorandum of Understanding is entered into by and between the San Bernardino Community College District (hereinafter, "District") and the California School Employees Association, and its Chapter #291, (hereinafter "Association"), collectively referred to as "the Parties".

The Parties agree to approve the Management Out-of-Class assignment for Gabriel Martinez Lazaro, Senior Research & Planning Analyst, to the Acting Dean, Research, Planning and Institutional Effectiveness with Grants Oversight, San Bernardino Valley College, under the following stipulations:

1. The length of the assignment will be July 1, 2026 through September 30, 2026, or until the Employee or management makes a decision to end the assignment. The Employee began working out of class on August 20, 2025, as Acting Dean, Research, Planning and Institutional Effectiveness with Grants Oversight.
2. The Employee will be compensated from the Management Salary Schedule Range 23, Step A.
3. The Parties agree that the Employee, while performing the Out-of-Class Managerial assignment, remains a unit member and may benefit from any and all rights and representation afforded them through affiliation with CSEA; however, the Employee will be ineligible to receive the following special compensation: shift differential or bilingual/bi-literate during the length of Out-of-Class service.
4. The Parties agree that the Employee will not take part in any classified employee evaluations or employee discipline proceedings during the Out-of-Class Managerial assignment, as the Acting Dean, Research, Planning and Institutional Effectiveness with Grants Oversight or be evaluated during this Out-of-Class Managerial service.
5. Upon completion of the Out-of-Class Managerial assignment, the Employee shall return to their regular classified position as the Senior Research & Planning Analyst.
6. The Parties agree that during the Out-of-Class Managerial assignment, the Employee's seniority as the Senior Research & Planning Analyst will continue to accrue, and the Out-of-Class Managerial assignment will not be construed in any manner as a break in service.
7. This Memorandum of Understanding constitutes the full and complete Agreement regarding the Out-of-Class Managerial assignment of Gabriel Martinez Lazaro.

This agreement is subject to all approvals required by the CSEA 610 policy and the District.

For the District



Kristina Hannon, SBCCD  
Vice-Chancellor, Human Resources,  
Payroll, Police Services and Health and  
Safety Administration

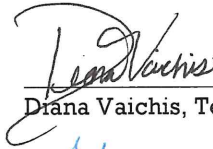
For CSEA

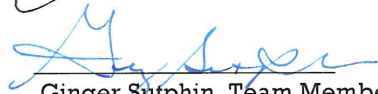


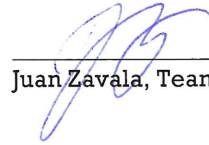
Ernest Guillen, President CSEA #291



Cameron Kroetz, CSEA LRR

  
Diana Vaichis, Team Member

  
Ginger Sutphin, Team Member

  
Juan Zavala, Team Member

  
Aida Gil, Team Member



**MEMORANDUM OF UNDERSTANDING**  
**By and Between**  
**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**  
**And**  
**CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its**  
**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT CHAPTER #291**

June 16, 2026

**Terms and Conditions:** This Memorandum of Understanding is entered into by and between the San Bernardino Community College District (hereinafter, "District") and the California School Employees Association, and its Chapter #291, (hereinafter "Association"), collectively referred to as "the Parties".

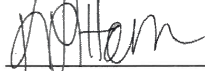
The Parties agree to approve the interim Out-of-Class assignment for Emma Taylor, Administrative Assistant I, to the Administrative Assistant III, Crafton Hills College, under the following stipulations:

1. The length of the assignment will be July 1, 2026, through December 31, 2026, or until the Employee or management makes a decision to end the assignment. The Employee began working Out-of-Class on September 22, 2025, as an Administrative Assistant III.
2. The Employee will be compensated at Range 41, Step A. The salary range and step referenced in this MOU have been predetermined by the CSEA Collective Bargaining Agreement. The Employee will be afforded all the rights, privileges, powers, and leave accruals appropriate for the position, except for those expressly stated herein.
3. Upon completion of the Out-of-Class assignment, the Employee shall return to their regular classified position as Administrative Assistant I.
4. The District and the Association agree that during the Out-of-Class assignment, the Employee's seniority as Administrative Assistant I will continue to accrue, and the Out-of-Class assignment will not be construed in any manner as a break in service.

This Memorandum of Understanding constitutes the full and complete Agreement regarding the Out-of-Class assignment of Emma Taylor.

This agreement is subject to all approvals required by the CSEA 610 policy and the District.

For the District

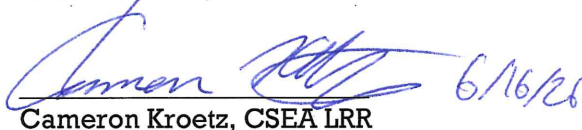


Kristina Hannon, SBCCD  
Vice-Chancellor, Human Resources,  
Payroll, Police Services and Health and  
Safety Administration

For CSEA



Ernest Guillen, President CSEA #291



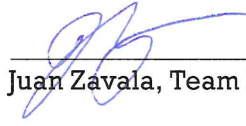
Cameron Kroetz, CSEA LRR



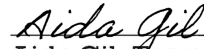
Diana Vaichis, Team Member



Ginger Sutphin, Team Member



Juan Zavala, Team Member



Aida Gil, Team Member

**MEMORANDUM OF UNDERSTANDING**  
**By and Between**  
**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**  
**And**  
**CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its**  
**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT CHAPTER #291**

**June 22, 2026**

**Terms and Conditions:** This Memorandum of Understanding is entered into by and between the San Bernardino Community College District (hereinafter, "District") and the California School Employees Association, and its Chapter #291, (hereinafter "Association"), collectively referred to as "the Parties".

The Parties agree to approve the Management Out-of-Class assignment for Kevin Limoges, Senior Technology Support Specialist, to the Acting Enterprise Technology Project Manager, District, under the following stipulations:

1. The length of the assignment will be July 1, 2026, through December 31, 2026, or until a decision is made by the Employee or management to end the assignment. The Employee began working out of class on October 20, 2025, as the Acting Enterprise Technology Project Manager.
2. The Employee will be compensated from the Management Salary Schedule at Range 17, Step E.
3. The Parties agree that the Employee, while performing the Management Out-of-Class assignment, remains a unit member and may benefit from any and all rights and representation afforded them through affiliation with CSEA; however, the Employee will be ineligible to receive the following special compensation: shift differential or bilingual/bi-literate during the length of Out-of-Class service.
4. The Parties agree that the Employee will not take part in any classified employee evaluations or employee discipline proceedings during the Management Out-of-Class assignment as the Acting Enterprise Technology Project Manager or be evaluated during this Management Out-of-Class service.
5. Upon completion of the Out-of-Class assignment, the Employee shall return to their regular classified position as the Senior Technology Support Specialist.
6. The Parties agree that during the Management Out-of-Class assignment, the Employee's seniority as the Senior Technology Support Specialist will continue to accrue, and the Management Out-of-Class assignment will not be construed in any manner as a break in service.
7. This Memorandum of Understanding constitutes the full and complete Agreement regarding the Management Out-of-Class assignment of Kevin Limoges.

This agreement is subject to all approvals required by the CSEA 610 policy and the District.

For the District



Kristina Hannon, SBCCD  
Vice-Chancellor, Human Resources,  
Payroll, Police Services and Health and  
Safety Administration

For CSEA



Ernest Guillen, President CSEA #291



Cameron Kroetz, CSEA LRR

6/29/26



*Diana Vaichis*

Diana Vaichis, Team Member

*Ginger Sutphin*

Ginger Sutphin, Team Member

*Juan Zavala*

Juan Zavala, Team Member

*Aida Gil*

Aida Gil, Team Member

**MEMORANDUM OF UNDERSTANDING**  
**By and Between**  
**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**  
**And**  
**CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its**  
**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT CHAPTER #291**

**July 6, 2026**

**Terms and Conditions:** This Memorandum of Understanding is entered into by and between the San Bernardino Community College District (hereinafter, "District") and the California School Employees Association, and its Chapter #291, (hereinafter "Association"), collectively referred to as "the Parties".

The Parties agree to approve the Management Out-of-Class assignment for Richard Lopez, Lead Custodian, to the Acting Custodial Supervisor, Crafton Hills College, under the following stipulations:

1. The length of the assignment will be effective from July 6, 2026, through July 14, 2026, and again from August 3, 2026, through August 6, 2026, or until the Employee or management makes a decision to end the assignment.
2. The Employee will be compensated from the Management Salary Schedule Range 8, Step A.
3. The Parties agree that the Employee, while performing the Out-of-Class Managerial assignment, remains a unit member and may benefit from any and all rights and representation afforded them through affiliation with CSEA; however, the Employee will be ineligible to receive the following special compensation: shift differential or bilingual/bi-literate during the length of Out-of-Class service.
4. The Parties agree that the Employee will not take part in any classified employee evaluations or employee discipline proceedings during the Out-of-Class Managerial assignment, as the Acting Custodial Supervisor, or be evaluated during this Out-of-Class Managerial service.
5. Upon completion of the Out-of-Class Managerial assignment, the Employee shall return to their regular classified position as a Lead Custodian.
6. The Parties agree that during the Out-of-Class Managerial assignment, the Employee's seniority as a Lead Custodian will continue to accrue, and the Out-of-Class Managerial assignment will not be construed in any manner as a break in service.
7. This Memorandum of Understanding constitutes the full and complete Agreement regarding the Out-of-Class Managerial assignment of Richard Lopez.

This agreement is subject to all approvals required by the CSEA 610 policy and the District.

**For the District**



Kristina Hannon, SBCCD  
 Vice-Chancellor, Human Resources,  
 Payroll, Police Services and Health and  
 Safety Administration

**For CSEA**



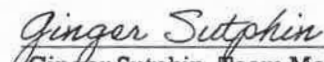
Ernest Guillen, President CSEA #291

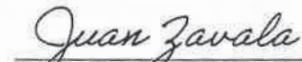


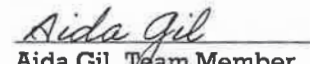
Cameron Kroetz, CSEA LRR

7/15/26

  
Diana Vaichis, Team Member

  
Ginger Sutphin, Team Member

  
Juan Zavala, Team Member

  
Aida Gil, Team Member

## SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

**TO:** Board of Trustees

**FROM:** Dr. Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Dr. Diana Z. Rodriguez, Chancellor

**PREPARED BY:** Kristina Hannon, Vice Chancellor, Human Resources, Police Services, Emergency/Employee Risk Management & Payroll Services

**DATE:** August 13, 2026

**SUBJECT:** Professional Expert, Short-Term, and Substitute Employees

### **RECOMMENDATION**

This item is for information only.

### **OVERVIEW**

Per SBCCD Administrative Procedure 7110, in the case of short-term hourly/substitute and student employees, the Board has delegated the Chancellor or his/her designee as the authorizing agent for hire.

California Education Code section 88003 outlines the criterion for hiring an employee on a temporary basis. The length of temporary employment is less than 75% of the college year, which amounts to 195 working days. Types of temporary employment include:

- › Professional Expert: Districts can go outside the classified service when the scope of work is discrete, temporary, and requires expertise not available within the classified service. Requesting departments certify these by defining the project and identifying an end date for the project. Continued employment is contingent on continued demand and/or funding.
- › Short-Term: Districts can use short-term employees on a temporary basis to perform a service upon completion of which, the service, or similar services, will not be extended or needed on a continuous basis.
- › Substitute: Districts can employ substitute employees to fill in for a classified employee that is temporarily absent from duty, or if the district is recruiting to hire a vacant position.

### **ANALYSIS**

The attached list of Professional Expert, Short-Term, and Substitute Employees is certified to be in accordance with California Education Code section 88003.



## **SBCCD GOALS**

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution

## **FINANCIAL IMPLICATIONS**

The cost of employment for these employees is included in the appropriate 2025-2026 and 2026-2027 budgets.



# Professional Expert, Short-Term & Substitute Employees

Presented for Information on August 13, 2026

[v.7.23.2026.p.1|16]

## Professional Expert

| Employee Name<br>Location Assignment & Department                             | Duties                         | From     | To       | Hourly Rate          |
|-------------------------------------------------------------------------------|--------------------------------|----------|----------|----------------------|
| <b>Hurst, Kayle</b><br>CHC Athletics                                          | Head Coach, Women's Water Polo | 07/11/26 | 09/10/26 | \$1,700/<br>semester |
| <b>Avalos, Primitivo</b><br>CHC Career Education & Human<br>Development       | Program Assistant              | 07/01/26 | 06/30/27 | \$25.00              |
| <b>Perez, Henry A</b><br>CHC Fire Technology                                  | State Fire Training Instructor | 07/06/26 | 06/30/27 | \$55.00              |
| <b>Merrit, Diomonique S</b><br>CHC Health & Wellness                          | Nurse Practitioner             | 06/15/26 | 06/30/26 | \$60.00              |
| <b>Merrit, Diomonique S</b><br>CHC Health & Wellness                          | Nurse Practitioner             | 07/01/26 | 06/30/27 | \$60.00              |
| <b>Stafford, Katherine J</b><br>CHC Health & Wellness                         | Nurse Practitioner             | 07/01/26 | 06/30/27 | \$60.00              |
| <b>Stafford, Katherine J</b><br>CHC Health & Wellness                         | Nurse Practitioner II          | 07/01/26 | 06/30/27 | \$60.00              |
| <b>Santos Espinoza, Destiny</b><br>CHC Health & Wellness                      | Post Master's Clinician II     | 07/01/26 | 06/30/27 | \$35.00              |
| <b>Zafra, Anthony Justin</b><br>CHC Health & Wellness                         | Post Master's Clinician II     | 07/01/26 | 06/30/27 | \$35.00              |
| <b>Perez, Audrey</b><br>CHC Health & Wellness                                 | Post Master's Clinician III    | 07/01/26 | 06/30/27 | \$40.00              |
| <b>Ward, Marisa K</b><br>CHC Institutional Advancement                        | Content Specialist             | 07/01/26 | 06/30/27 | \$25.00              |
| <b>Cardenas, Christopher J</b><br>CHC Public Safety and Emergency<br>Services | EMS Specialist                 | 07/01/26 | 06/30/27 | \$55.00              |
| <b>Commander, John</b><br>CHC Public Safety and Emergency<br>Services         | EMS Specialist                 | 07/01/26 | 06/30/27 | \$55.00              |
| <b>Flores, Kevin E</b><br>CHC Public Safety and Emergency<br>Services         | EMS Specialist                 | 07/01/26 | 06/30/27 | \$55.00              |
| <b>Hartshorn, Caden</b><br>CHC Public Safety and Emergency<br>Services        | EMS Specialist                 | 07/01/26 | 06/30/27 | \$55.00              |
| <b>Kenyon, Aedon</b><br>CHC Public Safety and Emergency<br>Services           | EMS Specialist                 | 07/01/26 | 06/30/27 | \$55.00              |
| <b>Landazuri, Rene</b><br>CHC Public Safety and Emergency<br>Services         | EMS Specialist                 | 07/01/26 | 06/30/27 | \$55.00              |



# Professional Expert, Short-Term & Substitute Employees

## Presented for Information on August 13, 2026

[v.7.23.2026.p.2|16]

### Professional Expert

| Employee Name<br>Location Assignment & Department                             | Duties         | From     | To       | Hourly Rate |
|-------------------------------------------------------------------------------|----------------|----------|----------|-------------|
| <b>Marshall, Julia</b><br>CHC Public Safety and Emergency Services            | EMS Specialist | 07/01/26 | 06/30/27 | \$55.00     |
| <b>McKeon, Bryan</b><br>CHC Public Safety and Emergency Services              | EMS Specialist | 07/01/26 | 06/30/27 | \$55.00     |
| <b>Moledor, Kevin</b><br>CHC Public Safety and Emergency Services             | EMS Specialist | 07/01/26 | 06/30/27 | \$55.00     |
| <b>Perez, Henry A</b><br>CHC Public Safety and Emergency Services             | EMS Specialist | 07/06/26 | 06/30/27 | \$55.00     |
| <b>Schuster, Jordan J</b><br>CHC Public Safety and Emergency Services         | EMS Specialist | 07/01/26 | 06/30/27 | \$55.00     |
| <b>Seek, Gabriel</b><br>CHC Public Safety and Emergency Services              | EMS Specialist | 07/01/26 | 06/30/27 | \$55.00     |
| <b>Smith, Nathan J</b><br>CHC Public Safety and Emergency Services            | EMS Specialist | 07/01/26 | 06/30/27 | \$55.00     |
| <b>Toomey Randall, Zachary DT</b><br>CHC Public Safety and Emergency Services | EMS Specialist | 07/01/26 | 06/30/27 | \$55.00     |
| <b>Ugarte, Jose</b><br>CHC Public Safety and Emergency Services               | EMS Specialist | 07/01/26 | 06/30/27 | \$55.00     |
| <b>Valadez, Courtney C</b><br>CHC Public Safety and Emergency Services        | EMS Specialist | 07/01/26 | 06/30/27 | \$55.00     |
| <b>Vasquez, Henry</b><br>CHC Public Safety and Emergency Services             | EMS Specialist | 07/01/26 | 06/30/27 | \$55.00     |
| <b>William, Dye III</b><br>CHC Public Safety and Emergency Services           | EMS Specialist | 07/01/26 | 06/30/27 | \$55.00     |
| <b>Wiswell, Darren</b><br>CHC Public Safety and Emergency Services            | EMS Specialist | 07/01/26 | 06/30/27 | \$55.00     |
| <b>Wocholz, Megan</b><br>CHC Public Safety and Emergency Services             | EMS Specialist | 07/01/26 | 06/30/27 | \$55.00     |



# Professional Expert, Short-Term & Substitute Employees

## Presented for Information on August 13, 2026

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### Professional Expert

| Employee Name<br>Location Assignment & Department                      | Duties             | From     | To       | Hourly Rate |
|------------------------------------------------------------------------|--------------------|----------|----------|-------------|
| <b>Bryson, Ashley</b><br>CHC Public Safety and Emergency Services      | Lab Instructor     | 07/01/26 | 06/30/27 | \$30.00     |
| <b>Collins, Jack</b><br>CHC Public Safety and Emergency Services       | Lab Instructor     | 07/01/26 | 06/30/27 | \$30.00     |
| <b>Cuevas, Julia</b><br>CHC Public Safety and Emergency Services       | Lab Instructor     | 07/01/26 | 06/30/27 | \$30.00     |
| <b>Fulkerson, Joaquin</b><br>CHC Public Safety and Emergency Services  | Lab Instructor     | 07/01/26 | 06/30/27 | \$30.00     |
| <b>Martinez, Jose Luis</b><br>CHC Public Safety and Emergency Services | Lab Instructor     | 07/01/26 | 06/30/27 | \$30.00     |
| <b>Beamer, Michael</b><br>CHC Public Safety and Emergency Services     | Primary Instructor | 07/01/26 | 06/30/27 | \$45.00     |
| <b>Beltz, Naomi L</b><br>CHC Public Safety and Emergency Services      | Primary Instructor | 07/01/26 | 06/30/27 | \$45.00     |
| <b>Cervantes, Abdiel A</b><br>CHC Public Safety and Emergency Services | Primary Instructor | 07/01/26 | 06/30/27 | \$45.00     |
| <b>Cooke, Briley</b><br>CHC Public Safety and Emergency Services       | Primary Instructor | 07/01/26 | 06/30/27 | \$45.00     |
| <b>Cota Jr, John S</b><br>CHC Public Safety and Emergency Services     | Primary Instructor | 07/01/26 | 06/30/27 | \$45.00     |
| <b>Davis, Austin P</b><br>CHC Public Safety and Emergency Services     | Primary Instructor | 07/01/26 | 06/30/27 | \$45.00     |
| <b>Duran, Marciano</b><br>CHC Public Safety and Emergency Services     | Primary Instructor | 07/01/26 | 06/30/27 | \$45.00     |
| <b>Esquer, Lucas</b><br>CHC Public Safety and Emergency Services       | Primary Instructor | 07/01/26 | 06/30/27 | \$45.00     |
| <b>Franco, Tara</b><br>CHC Public Safety and Emergency Services        | Primary Instructor | 07/01/26 | 06/30/27 | \$45.00     |





# Professional Expert, Short-Term & Substitute Employees

## Presented for Information on August 13, 2026

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### Professional Expert

| Employee Name<br>Location Assignment & Department                      | Duties             | From     | To       | Hourly Rate |
|------------------------------------------------------------------------|--------------------|----------|----------|-------------|
| <b>Harkness, Aaron</b><br>CHC Public Safety and Emergency Services     | Primary Instructor | 07/01/26 | 06/30/27 | \$45.00     |
| <b>Holland, Samantha L</b><br>CHC Public Safety and Emergency Services | Primary Instructor | 07/01/26 | 06/30/27 | \$45.00     |
| <b>Horan, Samantha</b><br>CHC Public Safety and Emergency Services     | Primary Instructor | 07/01/26 | 06/30/27 | \$45.00     |
| <b>Howes, Rayn T</b><br>CHC Public Safety and Emergency Services       | Primary Instructor | 07/01/26 | 06/30/27 | \$46.00     |
| <b>Madrid, Moises</b><br>CHC Public Safety and Emergency Services      | Primary Instructor | 07/01/26 | 06/30/27 | \$45.00     |
| <b>Molloy, David J</b><br>CHC Public Safety and Emergency Services     | Primary Instructor | 07/01/26 | 06/30/27 | \$45.00     |
| <b>Moreno, Kaylee</b><br>CHC Public Safety and Emergency Services      | Primary Instructor | 07/01/26 | 06/30/27 | \$45.00     |
| <b>Mulder, Travis</b><br>CHC Public Safety and Emergency Services      | Primary Instructor | 07/01/26 | 06/30/27 | \$46.00     |
| <b>Perez, Cesar</b><br>CHC Public Safety and Emergency Services        | Primary Instructor | 07/01/26 | 06/30/27 | \$45.00     |
| <b>Pullon Jr, Gregory</b><br>CHC Public Safety and Emergency Services  | Primary Instructor | 07/01/26 | 06/30/27 | \$45.00     |
| <b>Rodriguez, Crystal</b><br>CHC Public Safety and Emergency Services  | Primary Instructor | 07/01/26 | 06/30/27 | \$45.00     |
| <b>Sayegh, Jessica</b><br>CHC Public Safety and Emergency Services     | Primary Instructor | 07/01/26 | 06/30/27 | \$45.00     |
| <b>Soqui, Rebecca P</b><br>CHC Public Safety and Emergency Services    | Primary Instructor | 07/01/26 | 06/30/27 | \$45.00     |
| <b>Sweeting, Karl</b><br>CHC Public Safety and Emergency Services      | Primary Instructor | 07/01/26 | 06/30/27 | \$45.00     |



# Professional Expert, Short-Term & Substitute Employees

## Presented for Information on August 13, 2026

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### Professional Expert

| Employee Name<br>Location Assignment & Department                              | Duties                            | From     | To       | Hourly Rate |
|--------------------------------------------------------------------------------|-----------------------------------|----------|----------|-------------|
| <b>Timbol, Daryl C</b><br>CHC Public Safety and Emergency Services             | Primary Instructor                | 07/01/26 | 06/30/27 | \$45.00     |
| <b>Tucker, Dustin</b><br>CHC Public Safety and Emergency Services              | Primary Instructor                | 07/01/26 | 06/30/27 | \$45.00     |
| <b>Valencia, Dennis</b><br>CHC Public Safety and Emergency Services            | Primary Instructor                | 07/01/26 | 06/30/27 | \$45.00     |
| <b>Vargas, Rodolfo A</b><br>CHC Public Safety and Emergency Services           | Primary Instructor                | 07/01/26 | 06/30/27 | \$45.00     |
| <b>Strothers, Jordan W</b><br>CHC Tutoring Center                              | Tutor III                         | 07/17/26 | 06/30/27 | \$20.00     |
| <b>Barnes, Tyrone</b><br>DIST Economic Development & Corporate Training        | Workforce Development Trainer     | 07/01/26 | 06/30/27 | \$60.00     |
| <b>Dixon, Reginald</b><br>DIST Economic Development & Corporate Training       | Workforce Development Trainer     | 07/01/26 | 06/30/27 | \$80.00     |
| <b>Ellison, Winston</b><br>DIST Economic Development & Corporate Training      | Workforce Development Trainer     | 07/01/26 | 06/30/27 | \$70.00     |
| <b>Lopez, Brandon</b><br>DIST Economic Development & Corporate Training        | Workforce Development Trainer     | 07/01/26 | 06/30/27 | \$60.00     |
| <b>Mercier, Andre</b><br>DIST Economic Development & Corporate Training        | Workforce Development Trainer     | 07/01/26 | 06/30/27 | \$60.00     |
| <b>Roque, Veronica</b><br>DIST Economic Development & Corporate Training       | Workforce Development Trainer     | 07/01/26 | 06/30/27 | \$60.00     |
| <b>Ruiz, Adolfo</b><br>DIST Economic Development & Corporate Training          | Workforce Development Trainer     | 07/01/26 | 06/30/27 | \$60.00     |
| <b>Ruiz, April</b><br>DIST Economic Development & Corporate Training           | Workforce Development Trainer     | 07/01/26 | 06/30/27 | \$60.00     |
| <b>Brooks Henson, Sophia</b><br>DIST Economic Development & Corporate Training | Workforce Development/PDC Trainer | 07/01/26 | 06/30/27 | \$85.00     |
| <b>Hedges, Mark L</b><br>DIST Economic Development & Corporate Training        | Workforce Development/PDC Trainer | 07/01/26 | 06/30/27 | \$80.00     |



# Professional Expert, Short-Term & Substitute Employees

## Presented for Information on August 13, 2026

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### Professional Expert

| Employee Name<br>Location Assignment & Department                                  | Duties                                | From     | To       | Hourly Rate |
|------------------------------------------------------------------------------------|---------------------------------------|----------|----------|-------------|
| <b>Hillard, Roger A</b><br>DIST Economic Development &<br>Corporate Training       | Workforce Development/<br>PDC Trainer | 07/01/26 | 06/30/27 | \$80.00     |
| <b>Lambert, Travis A</b><br>DIST Economic Development &<br>Corporate Training      | Workforce Development/<br>PDC Trainer | 07/01/26 | 06/30/27 | \$60.00     |
| <b>Liggins, Otha D</b><br>DIST Economic Development &<br>Corporate Training        | Workforce Development/<br>PDC Trainer | 07/01/26 | 06/30/27 | \$70.00     |
| <b>Perez, Mary</b><br>DIST Economic Development &<br>Corporate Training            | Workforce Development/<br>PDC Trainer | 07/01/26 | 06/30/27 | \$75.00     |
| <b>Radney, Charles Z</b><br>DIST Economic Development &<br>Corporate Training      | Workforce Development/<br>PDC Trainer | 07/01/26 | 06/30/27 | \$55.00     |
| <b>Rodriguez, Nelky</b><br>DIST Economic Development &<br>Corporate Training       | Workforce Development/<br>PDC Trainer | 05/22/26 | 06/30/26 | \$82.00     |
| <b>Rodriguez, Nelky</b><br>DIST Economic Development &<br>Corporate Training       | Workforce Development/<br>PDC Trainer | 07/01/26 | 06/30/27 | \$82.00     |
| <b>Rounds, Michael</b><br>DIST Economic Development &<br>Corporate Training        | Workforce Development/<br>PDC Trainer | 07/01/26 | 06/30/27 | \$85.00     |
| <b>Stephens, Edwin C</b><br>DIST Economic Development &<br>Corporate Training      | Workforce Development/<br>PDC Trainer | 07/01/26 | 06/30/27 | \$80.00     |
| <b>Nawaz, Fatima</b><br>DIST Facilities Planning, Construction<br>& Sustainability | Program Assistant                     | 07/06/26 | 06/30/27 | \$30.00     |
| <b>Padilla, Marissa</b><br>DIST Fiscal Services                                    | Program Assistant                     | 07/01/26 | 06/30/27 | \$23.00     |
| <b>Puri, Anisha R</b><br>DIST Fiscal Services                                      | Program Assistant                     | 07/01/26 | 06/30/27 | \$36.60     |
| <b>Ramirez, Angela</b><br>DIST Fiscal Services                                     | Project Liaison                       | 06/11/26 | 06/30/26 | \$59.00     |
| <b>Ramirez, Angela</b><br>DIST Fiscal Services                                     | Project Liaison                       | 07/01/26 | 06/30/27 | \$59.00     |
| <b>Barnett, Jared M</b><br>DIST Human Resources                                    | HR Intern                             | 07/01/26 | 06/30/27 | \$22.00     |
| <b>Menjivar, Leah</b><br>DIST Human Resources                                      | HR Intern                             | 05/26/26 | 06/30/26 | \$20.00     |
| <b>Bolita, Anthony</b><br>DIST KVCR                                                | Closed Captioning Editor III          | 07/01/26 | 06/30/27 | \$25.00     |



# Professional Expert, Short-Term & Substitute Employees

## Presented for Information on August 13, 2026

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### Professional Expert

| Employee Name<br>Location Assignment & Department                                    | Duties                           | From     | To       | Hourly Rate |
|--------------------------------------------------------------------------------------|----------------------------------|----------|----------|-------------|
| <b>Anguiano, Wendy</b><br>DIST KVCR                                                  | Content Specialist               | 07/01/26 | 06/30/27 | \$22.00     |
| <b>Awad, Shareen A</b><br>DIST KVCR                                                  | Content Specialist               | 07/01/26 | 06/30/27 | \$30.00     |
| <b>Bivian, Viviana</b><br>DIST KVCR                                                  | Content Specialist               | 07/01/26 | 06/30/27 | \$20.00     |
| <b>Bom, Chandler GJ</b><br>DIST KVCR                                                 | Content Specialist               | 07/01/26 | 06/30/27 | \$20.00     |
| <b>Buzenes-Argo, Alexis I</b><br>DIST KVCR                                           | Content Specialist               | 07/01/26 | 06/30/27 | \$20.00     |
| <b>Fontes, Leo</b><br>DIST KVCR                                                      | Content Specialist               | 07/01/26 | 06/30/27 | \$27.00     |
| <b>Lopez-Vega, Antonia</b><br>DIST KVCR                                              | Content Specialist               | 07/01/26 | 06/30/27 | \$22.00     |
| <b>Shabeb, Younis</b><br>DIST KVCR                                                   | Content Specialist               | 07/01/26 | 06/30/27 | \$30.00     |
| <b>Navarro, Briana</b><br>DIST KVCR                                                  | Program Assistant                | 07/01/26 | 06/30/27 | \$26.00     |
| <b>Sampson, Nkosi</b><br>DSO Research & Planning                                     | Project Liaison                  | 07/21/26 | 06/30/27 | \$40.00     |
| <b>Santana, Alex</b><br>SBVC Academic Success & Learning Services                    | Tutor II                         | 07/01/26 | 06/30/27 | \$18.00     |
| <b>Babino, Eric</b><br>SBVC Academic Success Center                                  | Tutor III                        | 07/01/26 | 06/30/27 | \$20.00     |
| <b>Bray, Barbara A</b><br>SBVC Administrative Services                               | Program Assistant                | 07/01/26 | 12/31/26 | \$45.00     |
| <b>Zazueta, Sergio M</b><br>SBVC Administrative Services                             | Project Liaison                  | 05/05/26 | 05/31/26 | \$75.00     |
| <b>Ly, Christina</b><br>SBVC Applied Technology, Transportation & Culinary Arts      | Apprenticeship Program Organizer | 07/01/26 | 06/30/27 | \$70.00     |
| <b>Amaton, Gabriela T</b><br>SBVC Applied Technology, Transportation & Culinary Arts | Program Assistant                | 07/01/26 | 06/30/27 | \$20.00     |
| <b>Jameson, Julia</b><br>SBVC Applied Technology, Transportation & Culinary Arts     | Program Assistant                | 07/01/26 | 06/30/27 | \$20.00     |
| <b>Lopez, Andy</b><br>SBVC Applied Technology, Transportation & Culinary Arts        | Program Assistant                | 07/01/26 | 06/30/27 | \$20.00     |
| <b>Clara, Marlene</b><br>SBVC Arts & Humanities                                      | Social Media Specialist          | 07/01/26 | 06/30/27 | \$21.00     |



# Professional Expert, Short-Term & Substitute Employees

## Presented for Information on August 13, 2026

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### Professional Expert

| Employee Name<br>Location Assignment & Department | Duties                                    | From     | To       | Hourly Rate           |
|---------------------------------------------------|-------------------------------------------|----------|----------|-----------------------|
| <b>Aldama, Edward</b><br>SBVC Athletics           | Assistant Coach, Baseball                 | 01/20/26 | 06/30/26 | \$5,000/<br>semester  |
| <b>MacDonald, John P</b><br>SBVC Athletics        | Assistant Coach, Baseball                 | 01/20/26 | 06/30/26 | \$10,000/<br>semester |
| <b>Burns Jr, Steven</b><br>SBVC Athletics         | Assistant Coach, Football                 | 07/01/26 | 06/30/27 | \$10,000/<br>semester |
| <b>Dixon, Christopher Alan</b><br>SBVC Athletics  | Assistant Coach, Football                 | 08/25/25 | 06/30/26 | \$1,400/<br>semester  |
| <b>Dixon, Christopher Alan</b><br>SBVC Athletics  | Assistant Coach, Football                 | 09/02/25 | 06/30/26 | \$5,000/<br>semester  |
| <b>Guy-Williams, Giles</b><br>SBVC Athletics      | Assistant Coach, Football                 | 07/01/26 | 06/30/27 | \$10,000/<br>semester |
| <b>Lafaele, Jocenele</b><br>SBVC Athletics        | Assistant Coach, Football                 | 07/01/26 | 06/30/27 | \$10,000/<br>semester |
| <b>Misir, Arun</b><br>SBVC Athletics              | Assistant Coach, Football                 | 07/01/26 | 06/30/27 | \$10,000/<br>semester |
| <b>Moore, Damien</b><br>SBVC Athletics            | Assistant Coach, Football                 | 07/01/26 | 06/30/27 | \$5,000/<br>semester  |
| <b>Playter, Kiyle</b><br>SBVC Athletics           | Assistant Coach, Football                 | 07/01/26 | 06/30/27 | \$5,000/<br>semester  |
| <b>Trayler, Jabriel</b><br>SBVC Athletics         | Assistant Coach, Football                 | 07/01/26 | 06/30/27 | \$10,000/se<br>mester |
| <b>William, Jerret</b><br>SBVC Athletics          | Assistant Coach, Football                 | 07/01/26 | 06/30/27 | \$10,000/<br>semester |
| <b>Betancourt, Javier</b><br>SBVC Athletics       | Assistant Coach, Men's Soccer             | 07/06/26 | 06/30/27 | \$5,000/<br>semester  |
| <b>Politron, Jose</b><br>SBVC Athletics           | Assistant Coach, Men's Soccer             | 07/06/26 | 06/30/27 | \$10,000/<br>semester |
| <b>Sierra, Francisco</b><br>SBVC Athletics        | Assistant Coach, Men's Soccer             | 07/06/26 | 06/30/27 | \$5,000/<br>semester  |
| <b>Gazzaniga, Steve</b><br>SBVC Athletics         | Assistant Coach, Volleyball               | 07/01/26 | 06/30/27 | \$10,000/<br>semester |
| <b>Glover, Shannon</b><br>SBVC Athletics          | Assistant Coach, Volleyball               | 07/01/26 | 06/30/27 | \$10,000/<br>semester |
| <b>Battle, Demetric</b><br>SBVC Athletics         | Assistant Coach, Women's<br>Basketball    | 07/01/26 | 06/30/27 | \$10,000/<br>semester |
| <b>Battle, Demetric</b><br>SBVC Athletics         | Assistant Coach, Women's<br>Basketball    | 07/01/26 | 06/30/27 | \$5,000/<br>semester  |
| <b>Ramirez, Michael</b><br>SBVC Athletics         | Assistant Coach, Women's<br>Cross Country | 07/01/26 | 06/30/27 | \$16,000<br>/semester |
| <b>Doran, Stephanie</b><br>SBVC Athletics         | Assistant Coach, Women's Soccer           | 07/06/26 | 06/30/27 | \$10,000/<br>semester |



# Professional Expert, Short-Term & Substitute Employees

## Presented for Information on August 13, 2026

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### Professional Expert

| Employee Name<br>Location Assignment & Department                         | Duties                               | From     | To       | Hourly Rate           |
|---------------------------------------------------------------------------|--------------------------------------|----------|----------|-----------------------|
| <b>Hughes, Noelle</b><br>SBVC Athletics                                   | Assistant Coach, Women's Soccer      | 07/06/26 | 06/30/27 | \$10,000/<br>semester |
| <b>Kounas, Jason P</b><br>SBVC Athletics                                  | Head Coach, Baseball                 | 07/01/26 | 06/30/27 | \$16,000/<br>semester |
| <b>Ratigan, James</b><br>SBVC Athletics                                   | Head Coach, Men's Cross Country      | 07/01/26 | 06/30/27 | \$16,000/<br>semester |
| <b>Brown, Joshua</b><br>SBVC Athletics                                    | Head Coach, Men's Soccer             | 07/01/26 | 06/30/27 | \$16,000/<br>semester |
| <b>Vansant, Robert</b><br>SBVC Athletics                                  | Head Coach, Volleyball               | 07/01/26 | 06/30/27 | \$16,000/<br>semester |
| <b>Smith, Julia</b><br>SBVC Athletics                                     | Head Coach, Women's Basketball       | 07/01/26 | 06/30/27 | \$16,000/<br>semester |
| <b>Lefay, Jenna E</b><br>SBVC Athletics                                   | Head Coach, Women's Soccer           | 07/01/26 | 06/30/27 | \$16,000/<br>semester |
| <b>Mendoza, Kendra</b><br>SBVC Athletics                                  | Head Coach, Women's Softball         | 07/01/26 | 06/30/27 | \$16,000/<br>semester |
| <b>Ratigan, James</b><br>SBVC Athletics                                   | Head Coach, Women's Track &<br>Field | 07/01/26 | 06/30/27 | \$16,000/<br>semester |
| <b>Jimenez, Maria</b><br>SBVC Career Technical Education                  | Program Assistant                    | 07/20/26 | 06/30/27 | \$45.00               |
| <b>Hernandez, Mercy</b><br>SBVC English/Writing Center                    | Tutor III                            | 08/03/26 | 06/30/27 | \$20.00               |
| <b>Zepeda, Mia G</b><br>SBVC EOPS                                         | Program Assistant                    | 07/17/26 | 06/30/27 | \$20.00               |
| <b>Conrad, Charles W</b><br>SBVC Film, TV and Media                       | Intern I                             | 08/01/26 | 06/30/27 | \$16.90               |
| <b>Fuentes, Alondra M</b><br>SBVC Film, TV and Media                      | Intern I                             | 08/01/26 | 06/30/27 | \$16.90               |
| <b>Evans, TaQuera</b><br>SBVC First Year Experience                       | Program Assistant                    | 07/01/26 | 06/30/27 | \$30.18               |
| <b>Malieitlua, Afeleti A</b><br>SBVC First Year Experience                | Program Assistant                    | 07/01/26 | 06/30/27 | \$30.00               |
| <b>Edwards, Raemon Lee</b><br>SBVC First Year Experience/Umoga<br>Tumaini | Program Assistant                    | 07/01/26 | 06/30/27 | \$30.00               |
| <b>Covarrubias, Gina</b><br>SBVC Film, TV and Media                       | FTVM Intern II                       | 07/01/26 | 06/30/27 | \$17.90               |
| <b>Sprague, Monet L</b><br>SBVC Film, TV and Media                        | Social Media Specialist              | 07/01/26 | 08/23/26 | \$25.00               |
| <b>Beveridge, Heather Amanda, M</b><br>SBVC Food Services                 | Program Assistant                    | 07/01/26 | 06/30/27 | \$20.00               |
| <b>Carbajal, Clarisse M</b><br>SBVC Health Science                        | Project Liaison                      | 07/01/26 | 08/14/26 | \$75.00               |





# Professional Expert, Short-Term & Substitute Employees

## Presented for Information on August 13, 2026

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### Professional Expert

| Employee Name<br>Location Assignment & Department                                    | Duties             | From     | To       | Hourly Rate |
|--------------------------------------------------------------------------------------|--------------------|----------|----------|-------------|
| <b>Averbach, Vanessa</b><br>SBVC Marketing, Creative Services<br>& Public Affairs    | Content Specialist | 07/01/26 | 06/30/27 | \$25.00     |
| <b>Castillo, Angel</b><br>SBVC Marketing, Creative Services<br>& Public Affairs      | Content Specialist | 07/01/26 | 06/30/27 | \$35.00     |
| <b>Munoz, Diego</b><br>SBVC Marketing, Creative Services<br>& Public Affairs         | Content Specialist | 07/01/26 | 06/30/27 | \$20.00     |
| <b>Pishchanetskiy, Anna</b><br>SBVC Marketing, Creative Services<br>& Public Affairs | Content Specialist | 07/01/26 | 06/30/27 | \$40.00     |
| <b>Rodriguez, Daniel</b><br>SBVC Marketing, Creative Services<br>& Public Affairs    | Content Specialist | 07/01/26 | 06/30/27 | \$30.00     |
| <b>Baca, Sabrina E</b><br>SBVC Marketing, Creative Services<br>& Public Affairs      | Program Assistant  | 07/01/26 | 06/30/27 | \$30.00     |
| <b>Garcia, Catherine E</b><br>SBVC Marketing, Creative Services<br>& Public Affairs  | Program Assistant  | 07/01/26 | 06/30/27 | \$49.00     |
| <b>Gonzalez, Damian M</b><br>SBVC Marketing, Creative Services<br>& Public Affairs   | Program Assistant  | 07/01/26 | 06/30/27 | \$30.00     |
| <b>Tarasyuk, Svetlana N</b><br>SBVC Marketing, Creative Services<br>& Public Affairs | Program Assistant  | 07/01/26 | 06/30/27 | \$35.00     |
| <b>Vladimir, Aladin</b><br>SBVC Marketing, Creative Services<br>& Public Affairs     | Program Assistant  | 07/01/26 | 06/30/27 | \$28.00     |
| <b>Barzak, Amber</b><br>SBVC Marketing, Creative Services<br>& Public Affairs        | Project Liaison    | 07/01/26 | 06/30/27 | \$40.00     |
| <b>Juedes, Joy</b><br>SBVC Marketing, Creative Services<br>& Public Affairs          | Project Liaison    | 07/01/26 | 06/30/27 | \$40.00     |
| <b>Robles, Thomas</b><br>SBVC Marketing, Creative Services<br>& Public Affairs       | Project Liaison    | 07/01/26 | 06/30/27 | \$50.00     |
| <b>Wolfe, Taylor</b><br>SBVC Marketing, Creative Services<br>& Public Affairs        | Project Liaison    | 07/01/26 | 06/30/27 | \$50.00     |



# Professional Expert, Short-Term & Substitute Employees

## Presented for Information on August 13, 2026

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### Professional Expert

| Employee Name<br>Location Assignment & Department                               | Duties                                                  | From     | To       | Hourly Rate       |
|---------------------------------------------------------------------------------|---------------------------------------------------------|----------|----------|-------------------|
| <b>Tonumaiepa, Jazmyn</b><br>SBVC Marketing, Creative Services & Public Affairs | Social Media Specialist                                 | 07/01/26 | 06/30/27 | \$22.00           |
| <b>Littles, Demond A</b><br>SBVC Math Division                                  | Program Liaison                                         | 07/01/26 | 12/31/26 | \$70.00           |
| <b>Memminger, Kevin K</b><br>SBVC Math Division                                 | Program Liaison                                         | 07/01/26 | 12/31/26 | \$70.00           |
| <b>Chung, Un Joo</b><br>SBVC Music/Theatre/Dance                                | Program Assistant                                       | 08/01/26 | 06/30/27 | \$45.00           |
| <b>Farkas, Naomi N</b><br>SBVC Office of Student Life                           | Program Assistant                                       | 07/01/26 | 06/30/27 | \$25.00           |
| <b>Gonzalez, Gladys F</b><br>SBVC Office of Student Life                        | Program Assistant                                       | 07/01/26 | 06/30/27 | \$25.00           |
| <b>Jimenez, Eduardo G</b><br>SBVC Police Academy/Criminal Justice               | PS Facilitator/Evaluator or Police Tactical Officer/RTO | 07/01/26 | 06/30/27 | \$0.85            |
| <b>Sampson, Nkosi</b><br>SBVC Research & Planning & IE                          | Project Liaison                                         | 07/01/26 | 06/30/27 | \$40.00           |
| <b>Chipukites, Stehpanie M</b><br>SBVC Student Accessibility Services           | Interpreting/Transliterating Level I                    | 07/01/26 | 06/30/27 | \$29.00           |
| <b>Martin, Matthew L</b><br>SBVC Student Accessibility Services                 | Interpreting/Transliterating Level I                    | 08/01/26 | 06/30/27 | \$28.00           |
| <b>Crabtree, Amanda Jean</b><br>SBVC Student Accessibility Services             | Interpreting/Transliterating Level IV                   | 07/01/26 | 06/30/27 | \$30.00           |
| <b>Nunez, Esmeralda</b><br>SBVC Student Equity & Success                        | Program Assistant                                       | 07/01/26 | 08/21/26 | \$25.00           |
| <b>Rojas, Martha C</b><br>SBVC Student Health Services                          | Licensed Mental Health Clinician I                      | 07/01/26 | 06/30/27 | \$65.00           |
| <b>Todd, Denise E</b><br>SBVC Student Health Services                           | Licensed Mental Health Clinician I                      | 07/01/26 | 06/30/27 | \$65.00           |
| <b>Loera, Andrew J</b><br>SBVC Student Health Services                          | Licensed Mental Health Clinician III                    | 07/01/26 | 06/30/27 | \$85.00           |
| <b>Nguyen, Phong K</b><br>SBVC Student Health Services                          | Medical Director                                        | 07/01/26 | 06/30/27 | \$750.00/semester |
| <b>Sandoval, Carolina</b><br>SBVC Student Health Services                       | Nurse Practitioner                                      | 07/01/26 | 06/30/27 | \$85.00           |
| <b>Baxter, Fawn N</b><br>SBVC Student Health Services                           | Post Masters Counseling Associate III                   | 07/01/26 | 06/30/27 | \$40.00           |





# Professional Expert, Short-Term & Substitute Employees

## Presented for Information on August 13, 2026

[v.7.23.2026.p.12|16]

### Short-Term

| Employee Name<br>Location Assignment & Department | Duties               | From     | To       | Hourly Rate |
|---------------------------------------------------|----------------------|----------|----------|-------------|
| <b>Ellis, Alyssa E</b><br>CHC Aquatics            | Lifeguard            | 06/08/26 | 06/30/26 | \$18.50     |
| <b>Ellis, Alyssa E</b><br>CHC Aquatics            | Lifeguard            | 07/01/26 | 06/30/27 | \$18.50     |
| <b>McLaren, Mae Noelle</b><br>CHC Aquatics        | Lifeguard            | 06/08/26 | 06/30/26 | \$18.50     |
| <b>McLaren, Mae Noelle</b><br>CHC Aquatics        | Lifeguard            | 07/01/26 | 06/30/27 | \$18.50     |
| <b>Pineda, Jacob A</b><br>CHC Aquatics            | Lifeguard            | 06/26/26 | 06/30/26 | \$18.50     |
| <b>Pineda, Jacob A</b><br>CHC Aquatics            | Lifeguard            | 07/01/26 | 06/30/27 | \$18.50     |
| <b>Sharip, Nilufer M</b><br>CHC Aquatics          | Lifeguard            | 06/08/26 | 06/30/26 | \$18.50     |
| <b>Sharip, Nilufer M</b><br>CHC Aquatics          | Lifeguard            | 07/01/26 | 06/30/27 | \$18.50     |
| <b>Arne, Ethan W</b><br>CHC STEM-MESA             | Project Assistant II | 06/10/26 | 08/21/26 | \$17.90     |
| <b>Ayala, Hugo A</b><br>CHC STEM-MESA             | Project Assistant II | 06/08/26 | 08/21/26 | \$17.90     |
| <b>Azad, Slymon</b><br>CHC STEM-MESA              | Project Assistant II | 05/26/26 | 07/31/26 | \$17.90     |
| <b>Bartolo, Candice A</b><br>CHC STEM-MESA        | Project Assistant II | 06/08/26 | 08/21/26 | \$17.90     |
| <b>Castillo Gonzalez, Luis</b><br>CHC STEM-MESA   | Project Assistant II | 07/01/26 | 07/31/26 | \$17.90     |
| <b>Dyer, Peyton M</b><br>CHC STEM-MESA            | Project Assistant II | 07/01/26 | 08/21/26 | \$17.90     |
| <b>Garcia, Jazmyn M</b><br>CHC STEM-MESA          | Project Assistant II | 07/01/26 | 08/21/26 | \$17.90     |
| <b>Gonzalez, Lorena A</b><br>CHC STEM-MESA        | Project Assistant II | 07/01/26 | 08/21/26 | \$17.90     |
| <b>Gutierrez, Jazmin E</b><br>CHC STEM-MESA       | Project Assistant II | 07/01/26 | 08/21/26 | \$17.90     |
| <b>Hernandez, Trinity A</b><br>CHC STEM-MESA      | Project Assistant II | 06/08/26 | 08/21/26 | \$17.90     |
| <b>Igbako, Orume M</b><br>CHC STEM-MESA           | Project Assistant II | 07/01/26 | 07/31/26 | \$17.90     |
| <b>Jefferson, Brooke Lynn</b><br>CHC STEM-MESA    | Project Assistant II | 07/01/26 | 08/21/26 | \$17.90     |
| <b>Nwoche, Adaeze E</b><br>CHC STEM-MESA          | Project Assistant II | 07/01/26 | 08/21/26 | \$17.90     |



# Professional Expert, Short-Term & Substitute Employees

Presented for Information on August 13, 2026

[v.7.23.2026.p.13|16]

## Short-Term

| Employee Name<br>Location Assignment & Department      | Duties                | From     | To       | Hourly Rate |
|--------------------------------------------------------|-----------------------|----------|----------|-------------|
| <b>Parhusip, Marsekal J</b><br>CHC STEM-MESA           | Project Assistant II  | 07/01/26 | 08/21/26 | \$17.90     |
| <b>Rodriguez, Valeria J</b><br>CHC STEM-MESA           | Project Assistant II  | 07/01/26 | 07/31/26 | \$17.90     |
| <b>Ruiz Arias, Lisette</b><br>CHC STEM-MESA            | Project Assistant II  | 07/01/26 | 08/21/26 | \$17.90     |
| <b>Seratt, Bryan W</b><br>CHC STEM-MESA                | Project Assistant II  | 06/08/26 | 08/21/26 | \$17.90     |
| <b>Sutherland-Beattie, Nicholas J</b><br>CHC STEM-MESA | Project Assistant II  | 07/01/26 | 08/21/26 | \$17.90     |
| <b>Torres, Janiana</b><br>CHC STEM-MESA                | Project Assistant II  | 06/01/26 | 07/31/26 | \$17.90     |
| <b>Perales Carrion, Omar E</b><br>SBVC Art             | Project Assistant III | 06/01/26 | 06/30/26 | \$19.90     |
| <b>Perales Carrion, Omar E</b><br>SBVC Art             | Project Assistant III | 07/01/26 | 08/13/26 | \$19.90     |
| <b>Aguilar, Elia</b><br>SBVC Counseling                | Project Assistant I   | 07/01/26 | 06/30/27 | \$16.90     |
| <b>Arteaga, Alexander</b><br>SBVC Counseling           | Project Assistant I   | 07/01/26 | 06/30/27 | \$16.90     |
| <b>Delgado, Amber</b><br>SBVC Counseling               | Project Assistant I   | 07/01/26 | 06/30/27 | \$16.90     |
| <b>Flores, Carol</b><br>SBVC Counseling                | Project Assistant I   | 07/01/26 | 06/30/27 | \$16.90     |
| <b>Melendez, Diana</b><br>SBVC Counseling              | Project Assistant I   | 07/01/26 | 06/30/27 | \$16.90     |
| <b>Negatu, Zenash</b><br>SBVC Counseling               | Project Assistant I   | 07/01/26 | 06/30/27 | \$16.90     |
| <b>Hernandez, Jennifer</b><br>SBVC Counseling          | Project Assistant II  | 07/01/26 | 06/30/27 | \$17.90     |

## Substitute

| Employee Name<br>Location Assignment & Department<br>Justification      | Duties         | From     | To       | Hourly Rate |
|-------------------------------------------------------------------------|----------------|----------|----------|-------------|
| <b>Wagner, Kathryn</b><br>CHC Aquatics<br><i>Sick/Vacation Coverage</i> | Pool Attendant | 05/01/26 | 06/30/26 | \$22.11     |
| <b>Wagner, Kathryn</b><br>CHC Aquatics<br><i>Sick/vacation leave</i>    | Pool Attendant | 07/01/26 | 8/30/226 | \$22.11     |



# Professional Expert, Short-Term & Substitute Employees

## Presented for Information on August 13, 2026

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### Substitute

| Employee Name<br>Location Assignment & Department<br>Justification                      | Duties                      | From     | To       | Hourly Rate |
|-----------------------------------------------------------------------------------------|-----------------------------|----------|----------|-------------|
| <b>Bravo Ramos, Emmanuel</b><br>CHC Custodial<br>LOA                                    | Custodian                   | 06/19/26 | 08/18/26 | \$22.69     |
| <b>Bustamante, Petra</b><br>CHC Custodial<br>Vacancy                                    | Custodian                   | 08/03/26 | 10/02/26 | \$22.69     |
| <b>Quach, Paul</b><br>CHC Custodial<br>LOA                                              | Custodian                   | 06/06/26 | 08/05/26 | \$22.69     |
| <b>Eborn, Maddison</b><br>CHC Institutional Advancement<br>Vacancy                      | Development Coordinator     | 05/11/26 | 6/25/26  | \$33.66     |
| <b>Sabawi, Ola</b><br>CHC Institutional Effectiveness<br>Research & Planning<br>Vacancy | Research Analyst            | 07/08/26 | 09/07/26 | \$60.37     |
| <b>Jordan, Lisamarie</b><br>CHC STEM/MESA<br>LOA                                        | Administrative Assistant II | 06/22/26 | 06/30/26 | \$26.71     |
| <b>Jordan, Lisamarie</b><br>CHC STEM/MESA<br>LOA                                        | Administrative Assistant II | 07/01/26 | 08/21/26 | \$26.71     |
| <b>Chow, Michelle</b><br>SBVC Admissions and Records<br>Vacancy                         | Administrative Assistant I  | 03/01/26 | 04/30/26 | \$25.03     |
| <b>Chow, Michelle</b><br>SBVC Admissions and Records<br>Vacancy                         | Administrative Assistant I  | 05/01/26 | 06/30/26 | \$25.03     |
| <b>Chow, Michelle</b><br>SBVC Admissions and Records<br>Vacancy                         | Administrative Assistant I  | 07/01/26 | 08/30/26 | \$25.03     |
| <b>Villarreal, Sophia</b><br>SBVC Athletics<br>LOA                                      | Athletics Trainer           | 06/22/26 | 06/30/26 | \$38.07     |
| <b>Villarreal, Sophia</b><br>SBVC Athletics<br>Vacancy                                  | Athletics Trainer           | 07/01/26 | 09/01/26 | \$38.07     |
| <b>Bracamontes, Yvette</b><br>SBVC Child Development<br>Sick/vacation leave             | Child Development Assistant | 07/08/26 | 09/06/26 | \$18.60     |



# Professional Expert, Short-Term & Substitute Employees

## Presented for Information on August 13, 2026

[v.7.23.2026.p.15|16]

### Substitute

| Employee Name<br>Location Assignment & Department<br>Justification                 | Duties                          | From     | To       | Hourly Rate |
|------------------------------------------------------------------------------------|---------------------------------|----------|----------|-------------|
| <b>Rivera, Veronica</b><br>SBVC Child Development<br><i>Sick/vacation leave</i>    | Child Development Assistant     | 07/08/26 | 09/06/26 | \$18.60     |
| <b>Bracamontes, Yvette</b><br>SBVC Child Development<br><i>Sick/vacation leave</i> | Child Development Teacher       | 07/08/26 | 09/06/26 | \$26.27     |
| <b>Rivera, Veronica</b><br>SBVC Child Development<br><i>Sick/vacation leave</i>    | Child Development Teacher       | 07/08/26 | 09/06/26 | \$26.27     |
| <b>Bock, Timothy</b><br>SBVC Custodial<br>LOA                                      | Custodian                       | 05/01/26 | 06/30/26 | \$22.69     |
| <b>Bock, Timothy</b><br>SBVC Custodial<br>LOA                                      | Custodian                       | 07/01/26 | 08/31/26 | \$22.69     |
| <b>Knox, Selby</b><br>SBVC Custodial<br><i>Sick/vacation leave</i>                 | Custodian                       | 05/01/26 | 06/30/26 | \$22.69     |
| <b>Knox, Selby</b><br>SBVC Custodial<br><i>Sick/vacation leave</i>                 | Custodian                       | 07/01/26 | 09/01/26 | \$22.69     |
| <b>Martinez, Luis</b><br>SBVC Custodial<br>LOA                                     | Custodian                       | 07/01/26 | 08/31/26 | \$22.69     |
| <b>Medina, Zondrea</b><br>SBVC Custodial<br>LOA                                    | Custodian                       | 07/01/26 | 08/31/26 | \$22.69     |
| <b>Mendoza, Derek</b><br>SBVC Custodial<br>LOA                                     | Custodian                       | 06/23/26 | 06/30/26 | \$22.69     |
| <b>Mendoza, Derek</b><br>SBVC Custodial<br>LOA                                     | Custodian                       | 07/01/26 | 09/01/26 | \$22.69     |
| <b>Soto, Destiny</b><br>SBVC First Year Experience<br><i>Vacancy</i>               | Student Services<br>Coordinator | 07/01/26 | 08/10/26 | \$34.15     |
| <b>Contreras, Drucila</b><br>SBVC Food Service<br>LOA                              | Food Service Worker             | 04/21/26 | 06/21/26 | \$18.14     |
| <b>Contreras, Drucila</b><br>SBVC Food Service<br>LOA                              | Food Service Worker             | 06/22/26 | 06/30/26 | \$18.14     |



# Professional Expert, Short-Term & Substitute Employees

## Presented for Information on August 13, 2026

[v.7.23.2026.p.16|16]

### Substitute

| Employee Name<br>Location Assignment & Department<br>Justification             | Duties                       | From     | To       | Hourly Rate |
|--------------------------------------------------------------------------------|------------------------------|----------|----------|-------------|
| <b>Contreras, Drucila</b><br>SBVC Food Service<br><i>LOA</i>                   | Food Service Worker          | 07/01/26 | 09/01/26 | \$18.14     |
| <b>Barahona, Kevin</b><br>SBVC Grounds<br><i>LOA</i>                           | Grounds Caretaker            | 07/01/26 | 08/31/26 | \$23.23     |
| <b>Ikeda, Claire</b><br>SBVC Health Science<br><i>Vacancy</i>                  | Administrative Assistant III | 06/17/26 | 06/30/26 | \$30.48     |
| <b>Ikeda, Claire</b><br>SBVC Health Science<br><i>Vacancy</i>                  | Administrative Assistant III | 07/01/26 | 09/01/26 | \$30.48     |
| <b>Moreira, Samantha</b><br>SBVC Social Science<br><i>Other - OOC Coverage</i> | Administrative Assistant I   | 04/18/26 | 06/18/26 | \$25.03     |
| <b>Moreira, Samantha</b><br>SBVC Social Science<br><i>Other - OOC Coverage</i> | Administrative Assistant I   | 06/18/26 | 06/30/26 | \$25.03     |
| <b>Moreira, Samantha</b><br>SBVC Social Science<br><i>Other - OOC Coverage</i> | Administrative Assistant I   | 07/01/26 | 08/28/26 | \$25.03     |

## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Dr. Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Jose F. Torres, Executive Vice Chancellor

**PREPARED BY:** Steven J. Sutorus, Executive Director, Business & Fiscal Services

**DATE:** August 13, 2026

**SUBJECT:** Purchase Order Report

### **RECOMMENDATION**

This item is for information only. No action is necessary.

### **OVERVIEW**

In accordance with SBCCD Board Policy 6100, Delegation of Authority, The Board of Trustees delegates authority to the Chancellor to supervise the general business procedures of the District to assure the proper administration of property and contracts.

Education Code 81656 provides that all transactions entered into by an authorized officer shall be reviewed by the Board every 60 days.

### **ANALYSIS**

Purchase orders issued between the dates of 5/19/2026 – 7/20/2026 are attached, except those approved through other agenda items. All purchase orders have been issued in accordance with the District's policies and procedures by an authorized officer of the District.

### **SBCCD GOALS**

4. Ensure Fiscal Accountability/Sustainability

### **FINANCIAL IMPLICATIONS**

The attached purchase orders are included in the appropriate budgets.



Purchase Order Report  
August 13, 2026

| PO#       | Supplier Name                                     | Amount        |
|-----------|---------------------------------------------------|---------------|
| PO2605347 | STAPLES BUSINESS ADVANTAGE                        | \$ 848.03     |
| PO2605348 | FOLLETT CORPORATION                               | \$ 2,836.20   |
| PO2605349 | ULINE INC                                         | \$ 404.68     |
| PO2605350 | SOSA, GIOVANNI                                    | \$ 156.00     |
| PO2605352 | HISPANIC ASSOCIATION OF COLLEGES AND UNIVERSITIES | \$ 4,206.00   |
| PO2605353 | SAN BERNARDINO CCD                                | \$ 42.63      |
| PO2605354 | RATIGAN, JAMES C                                  | \$ 200.00     |
| PO2605355 | SOUTH COAST AQMD                                  | \$ 172.49     |
| PO2605356 | ELIAS, MANUEL                                     | \$ 1,000.00   |
| PO2605358 | SAN BERNARDINO CCD                                | \$ 2,378.58   |
| PO2605360 | HAVEN SALES                                       | \$ 16,942.86  |
| PO2605361 | FITNESS REPAIR SHOP INC                           | \$ 608.78     |
| PO2605362 | HOWMEDICA OSTEONICS CORP                          | \$ 3,197.42   |
| PO2605363 | TERRY, VANESSA M                                  | \$ 92.40      |
| PO2605364 | STAPLES BUSINESS ADVANTAGE                        | \$ 934.48     |
| PO2605365 | STAPLES BUSINESS ADVANTAGE                        | \$ 222.71     |
| PO2605366 | REDLANDS CHAMBER FOUNDATION                       | \$ 2,000.00   |
| PO2605367 | KELLY SPICERS INC                                 | \$ 14,000.00  |
| PO2605368 | HOWARD INDUSTRIES INC                             | \$ 5,197.16   |
| PO2605369 | SORENSEN, MELISSA                                 | \$ 421.84     |
| PO2605370 | DUCK & OWL LLC                                    | \$ 271.88     |
| PO2605371 | STAPLES BUSINESS ADVANTAGE                        | \$ 750.90     |
| PO2605382 | STAPLES BUSINESS ADVANTAGE                        | \$ 201.79     |
| PO2605383 | STAPLES BUSINESS ADVANTAGE                        | \$ 309.49     |
| PO2605416 | STAPLES BUSINESS ADVANTAGE                        | \$ 93.50      |
| PO2605417 | STAPLES BUSINESS ADVANTAGE                        | \$ 1,391.34   |
| PO2605418 | STAPLES BUSINESS ADVANTAGE                        | \$ 185.47     |
| PO2605423 | CDW LLC                                           | \$ 15,000.00  |
| PO2605436 | STAPLES BUSINESS ADVANTAGE                        | \$ 127.31     |
| PO2605437 | STAPLES BUSINESS ADVANTAGE                        | \$ 838.08     |
| PO2605438 | STAPLES BUSINESS ADVANTAGE                        | \$ 244.99     |
| PO2605439 | STAPLES BUSINESS ADVANTAGE                        | \$ 192.02     |
| PO2605446 | STAPLES BUSINESS ADVANTAGE                        | \$ 117.11     |
| PO2605447 | STAPLES BUSINESS ADVANTAGE                        | \$ 1,816.56   |
| PO2605448 | STAPLES BUSINESS ADVANTAGE                        | \$ 397.74     |
| PO2605449 | STAPLES BUSINESS ADVANTAGE                        | \$ 115.07     |
| PO2605455 | FOLLETT CORPORATION                               | \$ 48.67      |
| PO2605456 | DELL MARKETING LP                                 | \$ 121,840.66 |
| PO2605457 | C & J ENTERPRISE LLC                              | \$ 1,708.88   |
| PO2605458 | FULL COMPASS SYSTEMS LTD                          | \$ 2,231.69   |
| PO2605459 | JAM SPORTSWEAR INC                                | \$ 1,103.27   |
| PO2605461 | GUISADOS LA MORENITA                              | \$ 3,262.50   |
| PO2605462 | AQUA-SERV ENGINEERS INC                           | \$ 12,743.18  |
| PO2605463 | FOX, JONATHAN                                     | \$ 2,000.00   |
| PO2605464 | CHERRY VALLEY NURSERY AND LANDSCAPE SUPPLY        | \$ 150.00     |

Purchase Order Report  
August 13, 2026

| PO#       | Supplier Name                                          | Amount       |
|-----------|--------------------------------------------------------|--------------|
| PO2605466 | COMPETITIVE AQUATIC SUPPLY                             | \$ 2,089.18  |
| PO2605467 | ALL-STAR ENGRAVING                                     | \$ 473.06    |
| PO2605468 | FUEL PROS INC                                          | \$ 1,700.00  |
| PO2605469 | FOLLETT CORPORATION                                    | \$ 560.33    |
| PO2605470 | DELL MARKETING LP                                      | \$ 608.00    |
| PO2605471 | VIZUAL SYMPHONY INC                                    | \$ 12,813.91 |
| PO2605472 | CDW LLC                                                | \$ 5,677.65  |
| PO2605475 | SRT EXECUTIVE SERVICES LLC                             | \$ 150.00    |
| PO2605477 | RODRIGUEZ, MARIA                                       | \$ 100.00    |
| PO2605478 | MAGHUYOP, MARIE                                        | \$ 100.00    |
| PO2605479 | CARLOS, RAYMOND                                        | \$ 100.00    |
| PO2605481 | ACADEMIC SENATE FOR CALIFORNIA COMMUNITY COLLEGES, THE | \$ 3,191.15  |
| PO2605483 | EMCOR SERVICE MESA ENERGY                              | \$ 13,845.00 |
| PO2605484 | WENGER CORPORATION                                     | \$ 2,500.00  |
| PO2605486 | MEDICAL SHIPMENT LLC                                   | \$ 7,445.63  |
| PO2605487 | SHIFT STRATEGIES CONSULTING                            | \$ 12,000.00 |
| PO2605488 | BOUND TREE MEDICAL LLC                                 | \$ 2,974.92  |
| PO2605489 | BLUEBEAM INC                                           | \$ 3,540.00  |
| PO2605490 | BOUND TREE MEDICAL LLC                                 | \$ 1,812.58  |
| PO2605491 | PACHECO, GABRIEL                                       | \$ 4,895.33  |
| PO2605495 | BOUND TREE MEDICAL LLC                                 | \$ 1,272.36  |
| PO2605496 | HERNANDEZ, JENNIFER T                                  | \$ 400.00    |
| PO2605497 | HEALTHSTREAM INC                                       | \$ 280.00    |
| PO2605498 | VIZUAL SYMPHONY INC                                    | \$ 9,907.16  |
| PO2605500 | ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE INC           | \$ 5,000.00  |
| PO2605501 | MCKESSON MEDICAL-SURGICAL GOVERNMENT SOLUTIONS INC     | \$ 3,146.74  |
| PO2605502 | CRISP IMAGING                                          | \$ 5,938.20  |
| PO2605503 | STAPLES BUSINESS ADVANTAGE                             | \$ 419.88    |
| PO2605508 | SAN BERNARDINO, COUNTY OF                              | \$ 400.00    |
| PO2605509 | CDW LLC                                                | \$ 1,702.02  |
| PO2605510 | XPRESS RENT-A-CAR                                      | \$ 519.16    |
| PO2605512 | SAN BERNARDINO CCD                                     | \$ 1,233.43  |
| PO2605513 | SAN BERNARDINO CCD                                     | \$ 1,559.67  |
| PO2605514 | SAN BERNARDINO CCD                                     | \$ 300.00    |
| PO2605515 | SAN BERNARDINO CCD                                     | \$ 352.56    |
| PO2605516 | CDW LLC                                                | \$ 1,202.78  |
| PO2605517 | SAN BERNARDINO CCD                                     | \$ 30,000.00 |
| PO2605518 | LIEBERT CASSIDY WHITMORE                               | \$ 3,075.00  |
| PO2605519 | INSTITUTE FOR SUSTAINABLE INFRASTRUCTURE               | \$ 14,000.00 |
| PO2605520 | STATE WATER RESOURCES CONTROL BOARD                    | \$ 781.00    |
| PO2605522 | SNOWDEN, JUSTIN                                        | \$ 3,700.00  |
| PO2605523 | GRAM'S BBQ RESTAURANT & CATERING                       | \$ 8,686.41  |
| PO2605525 | SAN BERNARDINO CCD                                     | \$ 4,319.98  |
| PO2605526 | XPRESS RENT-A-CAR                                      | \$ 250.88    |
| PO2605527 | VICTOR VALLEY COLLEGE DISTRICT FOUNDATION INC          | \$ 37,900.00 |



Purchase Order Report  
August 13, 2026

| PO#       | Supplier Name                                         | Amount       |
|-----------|-------------------------------------------------------|--------------|
| PO2605528 | SAN BERNARDINO CCD                                    | \$ 476.25    |
| PO2605529 | SITELOGIQ INC                                         | \$ 1,519.95  |
| PO2605530 | COMMUNITY COLLEGE FACILITY COALITION                  | \$ 1,241.00  |
| PO2605531 | G/M BUSINESS INTERIORS                                | \$ 5,755.58  |
| PO2605532 | VASQUEZ, ROBERT                                       | \$ 4,896.02  |
| PO2605533 | ROBLES VENTURES INC                                   | \$ 522.37    |
| PO2605534 | VITAL RECORDS CONTROL                                 | \$ 18,164.00 |
| PO2605536 | MARKERTEK VIDEO SUPPLY                                | \$ 628.63    |
| PO2605537 | AUMENT, MADISON                                       | \$ 385.00    |
| PO2605538 | INLAND HARVEST                                        | \$ 238.00    |
| PO2605540 | ASSOCIATION OF CALIFORNIA COMM COLLEGE ADMINISTRATORS | \$ 2,450.00  |
| PO2605541 | XPRESS RENT-A-CAR                                     | \$ 911.35    |
| PO2605542 | OPTISIGNS INC                                         | \$ 4,896.00  |
| PO2605543 | PACIFIC PRINTING                                      | \$ 41,153.98 |
| PO2605546 | PACIFIC PRINTING                                      | \$ 46,762.91 |
| PO2605548 | EXTREME GAME TRAILER                                  | \$ 1,300.00  |
| PO2605549 | PEPES TOWING SERVICE                                  | \$ 275.00    |
| PO2605551 | ASSOCIATION OF CALIFORNIA COMM COLLEGE ADMINISTRATORS | \$ 2,450.00  |
| PO2605552 | UNIVERSAL MEDICAL INC                                 | \$ 21,735.87 |
| PO2605553 | BARRIE, TRINETTE                                      | \$ 58.38     |
| PO2605555 | KANOPY INC                                            | \$ 1,030.00  |
| PO2605557 | WESTERGARD, LYN                                       | \$ 3,000.00  |
| PO2605558 | GOBI LIBRARY SOLUTIONS FROM EBSCO                     | \$ 1,137.61  |
| PO2605559 | RAZO, MARIA DE LA LUZ                                 | \$ 800.00    |
| PO2605560 | RAZO, MARIA DE LA LUZ                                 | \$ 230.55    |
| PO2605562 | DIAZ, MARVELLEE                                       | \$ 25.00     |
| PO2605563 | SAN BERNARDINO CCD                                    | \$ 750.00    |
| PO2605564 | SAN BERNARDINO VALLEY COLLEGE FOUNDATION              | \$ 10,000.00 |
| PO2700002 | STAPLES BUSINESS ADVANTAGE                            | \$ 124.85    |
| PO2700003 | FRONTIER COMMUNICATIONS                               | \$ 25,000.00 |
| PO2700004 | GARCIA, JAZMYN                                        | \$ 2,000.00  |
| PO2700006 | SAN BERNARDINO CCD                                    | \$ 152.25    |
| PO2700007 | CODESP                                                | \$ 3,150.00  |
| PO2700009 | BETTERS, CHERINA                                      | \$ 5,000.00  |
| PO2700010 | CA COMM COLLEGE SWIMMING & DIVING COACHES ASSOC       | \$ 200.00    |
| PO2700011 | CCCAAWPCA                                             | \$ 400.00    |
| PO2700012 | AGUILERA, CARLOS                                      | \$ 5,000.00  |
| PO2700013 | HURST, KAYLE                                          | \$ 200.00    |
| PO2700014 | EDINVENT INC                                          | \$ 11,696.00 |
| PO2700015 | GONZALES, NATHAN D                                    | \$ 2,000.00  |
| PO2700016 | CALIFORNIA COMMUNITY COLLEGE ATHLETIC TRAINERS' ASSOC | \$ 25.00     |
| PO2700018 | RODRIGUEZ, DIANA Z                                    | \$ 1,200.00  |
| PO2700019 | CALIFORNIA COMMUNITY COLLEGE ATHLETIC ASSOCIATION     | \$ 10,275.00 |
| PO2700020 | PROACTIVE WORK HEALTH SERVICES                        | \$ 6,000.00  |
| PO2700021 | CHITTENDEN, HEATHER                                   | \$ 500.00    |

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| PO#       | Supplier Name                                          | Amount       |
|-----------|--------------------------------------------------------|--------------|
| PO2700022 | ASSOCIATION OF CA COMM COLLEGE ELIGIBILITY SPECIALISTS | \$ 150.00    |
| PO2700024 | HOUSTON, STEPHANIE                                     | \$ 5,000.00  |
| PO2700025 | SCP DISTRIBUTORS LLC                                   | \$ 35,000.00 |
| PO2700026 | GIBSON, SHAWNA                                         | \$ 750.00    |
| PO2700027 | DIJKSTRA, BENJAMIN                                     | \$ 750.00    |
| PO2700028 | GARCIA, DAWN                                           | \$ 750.00    |
| PO2700029 | MARTINEZ, JACKLINE                                     | \$ 750.00    |
| PO2700030 | GUISADOS LA MORENITA                                   | \$ 2,175.00  |
| PO2700032 | GUISADOS LA MORENITA                                   | \$ 2,175.00  |
| PO2700035 | BRIGHTLY SOFTWARE INC                                  | \$ 11,805.18 |
| PO2700037 | GREEN PLAQUE LLC                                       | \$ 2,258.72  |
| PO2700038 | SOUTHERN 30-EEDEC                                      | \$ 200.00    |
| PO2700039 | HYLAND SOFTWARE INC                                    | \$ 1,083.33  |
| PO2700041 | SIDEPATH INC                                           | \$ 28,017.92 |
| PO2700043 | LIEBERT CASSIDY WHITMORE                               | \$ 3,780.00  |
| PO2700045 | SAN BERNARDINO, COUNTY OF                              | \$ 584.00    |
| PO2700050 | YUCAIPA VALLEY WATER DISTRICT                          | \$ 80,000.00 |
| PO2700051 | ULTRAEDIT INC.                                         | \$ 799.60    |
| PO2700053 | EXAMSOFT WORLDWIDE LLC                                 | \$ 54,222.72 |
| PO2700055 | CRISP IMAGING                                          | \$ 62.01     |
| PO2700057 | INSTRUCTURE INC                                        | \$ 14,933.76 |
| PO2700059 | KELLY SPICERS INC                                      | \$ 2,000.00  |
| PO2700062 | ASSOCIATION OF CHIEF HUMAN RESOURCS OFFICERS           | \$ 450.00    |
| PO2700063 | CENTRAL SANITARY SUPPLY                                | \$ 2,000.00  |
| PO2700065 | STAPLES BUSINESS ADVANTAGE                             | \$ 116.31    |
| PO2700066 | SYSCO RIVERSIDE INC                                    | \$ 6,000.00  |
| PO2700067 | ULINE INC                                              | \$ 3,000.00  |
| PO2700071 | VALSOFT CORPORATION INC                                | \$ 1,305.00  |
| PO2700074 | SOUTHERN CALIFORNIA GAS CO                             | \$ 600.00    |
| PO2700075 | SOUTHERN CALIFORNIA EDISON CO                          | \$ 6,000.00  |
| PO2700077 | TRIARCH INC                                            | \$ 547.77    |
| PO2700106 | FOLLETT CORPORATION                                    | \$ 10,000.00 |
| PO2700107 | SAN BERNARDINO CCD                                     | \$ 1,000.00  |
| PO2700108 | SAN BERNARDINO CCD                                     | \$ 2,500.00  |
| PO2700110 | FEDERAL EXPRESS                                        | \$ 7,000.00  |
| PO2700112 | CHEM-PAK                                               | \$ 10,000.00 |
| PO2700117 | STAPLES BUSINESS ADVANTAGE                             | \$ 192.90    |
| PO2700118 | STAPLES BUSINESS ADVANTAGE                             | \$ 120.48    |
| PO2700122 | FISHER SCIENTIFIC COMPANY LLC                          | \$ 9,318.64  |
| PO2700123 | MCKESSON MEDICAL-SURGICAL GOVERNMENT SOLUTIONS INC     | \$ 3,345.11  |
| PO2700124 | BPS TACTICAL INC                                       | \$ 995.88    |
| PO2700125 | BPS TACTICAL INC                                       | \$ 855.86    |
| PO2700126 | GALLS LLC                                              | \$ 20,000.00 |
| PO2700127 | SAN BERNARDINO, COUNTY OF                              | \$ 30,000.00 |
| PO2700128 | VERIZON WIRELESS                                       | \$ 481.00    |

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| PO#       | Supplier Name                                      | Amount        |
|-----------|----------------------------------------------------|---------------|
| PO2700129 | AUTOZONE STORES LLC                                | \$ 700.00     |
| PO2700130 | CONVO COMMUNICATIONS LLC                           | \$ 6,960.00   |
| PO2700131 | MEDLINE INDUSTRIES INC                             | \$ 1,737.00   |
| PO2700132 | ULINE INC                                          | \$ 5,749.66   |
| PO2700133 | KEENAN & ASSOCIATES                                | \$ 10,000.00  |
| PO2700134 | DAILY JOURNAL CORPORATION                          | \$ 2,500.00   |
| PO2700135 | ASSOCIATION OF CHIEF HUMAN RESOURCS OFFICERS       | \$ 2,400.00   |
| PO2700143 | GRAYBAR ELECTRIC CO INC                            | \$ 2,000.00   |
| PO2700144 | FEDERAL EXPRESS                                    | \$ 200.00     |
| PO2700146 | ATKINSON ANDELSON LOYA RUUD & ROMO                 | \$ 2,300.00   |
| PO2700147 | INLAND EMPIRE ATHLETIC CONFERENCE                  | \$ 10,000.00  |
| PO2700148 | JAMWORKS PLATFORM LTD                              | \$ 8,000.00   |
| PO2700149 | CHILD AND FAMILY POLICY INSTITUTE OF CALIFORNIA    | \$ 2,640.00   |
| PO2700151 | FEDERAL EXPRESS                                    | \$ 550.00     |
| PO2700152 | CINTAS CORPORATION NO. 2                           | \$ 5,000.00   |
| PO2700154 | DAILY JOURNAL CORPORATION                          | \$ 748.59     |
| PO2700155 | SYSCO RIVERSIDE INC                                | \$ 90,000.00  |
| PO2700156 | SMART & FINAL STORES LLC                           | \$ 50,000.00  |
| PO2700160 | STUDENT INSURANCE                                  | \$ 94,011.00  |
| PO2700161 | SAN BERNARDINO CCD                                 | \$ 50,000.00  |
| PO2700162 | SALESFORCE INC                                     | \$ 68,062.50  |
| PO2700164 | GOLF CARS OF RIVERSIDE                             | \$ 17,400.00  |
| PO2700165 | UNITED RENTALS NORTH AMERICA INC                   | \$ 15,000.00  |
| PO2700166 | AUTOZONE STORES LLC                                | \$ 800.00     |
| PO2700171 | KAP 7 INTERNATIONAL INC                            | \$ 464.36     |
| PO2700172 | MCKESSON MEDICAL-SURGICAL GOVERNMENT SOLUTIONS INC | \$ 6,500.00   |
| PO2700176 | DUCK & OWL LLC                                     | \$ 2,107.03   |
| PO2700177 | THINK TWICE INC                                    | \$ 400.00     |
| PO2700178 | ULINE INC                                          | \$ 4,290.00   |
| PO2700179 | SOUTHWEST PLASTIC BINDING COMPANY                  | \$ 1,072.50   |
| PO2700180 | SAN BERNARDINO CCD                                 | \$ 13,000.00  |
| PO2700181 | 4IMPRINT INC                                       | \$ 4,924.32   |
| PO2700182 | SHRED-IT USA LLC                                   | \$ 552.00     |
| PO2700183 | AMERICAN THERMOFORM CORPORATION                    | \$ 16,087.50  |
| PO2700184 | ACCREDITING COMMISSION FOR COMM & JUNIOR COLLEGES  | \$ 25,593.00  |
| PO2700185 | HORAN, KEVIN                                       | \$ 400.00     |
| PO2700186 | ST JEAN, CYNTHIA                                   | \$ 100.00     |
| PO2700187 | BRYANT RANCH PREPACK                               | \$ 3,500.00   |
| PO2700188 | CALIFORNIA STUDENT AID COMMISSION                  | \$ 1,000.00   |
| PO2700197 | SOUTHERN CALIFORNIA GAS CO                         | \$ 154,464.00 |
| PO2700199 | ADKINS, MARIA                                      | \$ 500.00     |
| PO2700200 | SAN BERNARDINO, COUNTY OF                          | \$ 7,500.00   |
| PO2700201 | REDLANDS, CITY OF                                  | \$ 195,583.00 |
| PO2700203 | PEPES TOWING SERVICE                               | \$ 400.00     |
| PO2700204 | CINTAS CORPORATION NO. 2                           | \$ 2,150.00   |

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| PO#       | Supplier Name                                         | Amount       |
|-----------|-------------------------------------------------------|--------------|
| PO2700205 | TIME & ALARM SYSTEMS                                  | \$ 10,000.00 |
| PO2700206 | VALLEY TIRE CO INC                                    | \$ 3,000.00  |
| PO2700207 | TRUJILLO, HECTOR                                      | \$ 200.00    |
| PO2700209 | FOLLETT CORPORATION                                   | \$ 60,000.00 |
| PO2700210 | SITELOGIQ INC                                         | \$ 17,979.00 |
| PO2700211 | FIELDTURF USA INC                                     | \$ 6,200.00  |
| PO2700213 | COMMUNITY COLLEGE LEAGUE OF CALIFORNIA                | \$ 35,218.00 |
| PO2700214 | SAN BERNARDINO COUNTY SUPERINTENDENT OF SCHOOLS       | \$ 20,000.00 |
| PO2700224 | STAPLES BUSINESS ADVANTAGE                            | \$ 190.52    |
| PO2700228 | FOLLETT CORPORATION                                   | \$ 300.00    |
| PO2700229 | CIDI LABS LLC                                         | \$ 16,200.00 |
| PO2700230 | VERIZON WIRELESS                                      | \$ 4,000.00  |
| PO2700232 | STAPLES BUSINESS ADVANTAGE                            | \$ 91.97     |
| PO2700233 | GRAINGER INC                                          | \$ 600.00    |
| PO2700234 | VERIZON WIRELESS                                      | \$ 1,609.24  |
| PO2700236 | PANERA LLC                                            | \$ 1,294.44  |
| PO2700238 | CALIFORNIA COMM COLLEGE CHIEF INSTRUCTIONAL OFFICERS  | \$ 400.00    |
| PO2700240 | ESPINOZA MARKET                                       | \$ 1,305.00  |
| PO2700241 | ESPINOZA MARKET                                       | \$ 180.00    |
| PO2700244 | GRAINGER INC                                          | \$ 1,207.13  |
| PO2700245 | US POSTAL SERVICE                                     | \$ 13,000.00 |
| PO2700246 | RHS PEP SUPPORT ASSOCIATION                           | \$ 1,000.00  |
| PO2700248 | CALIMESA CHAMBER OF COMMERCE                          | \$ 750.00    |
| PO2700249 | AMERICAN ASSOCIATION OF UNIVERSITY WOMEN INC (AAUW)   | \$ 250.00    |
| PO2700251 | NATIONAL COMMUNITY COLLEGE HISPANIC COUNCIL           | \$ 6,000.00  |
| PO2700252 | BLACKHAWK NETWORK INC                                 | \$ 25,000.00 |
| PO2700255 | STAPLES BUSINESS ADVANTAGE                            | \$ 67.47     |
| PO2700256 | ULINE INC                                             | \$ 1,060.68  |
| PO2700257 | CA COMM COLLEGE WOMEN'S VOLLYBALL COACHES ASSOCIATION | \$ 225.00    |
| PO2700258 | CDW LLC                                               | \$ 20,500.00 |
| PO2700259 | CAROLINA BIOLOGICAL SUPPLY CO                         | \$ 2,500.00  |
| PO2700260 | HARDY DIAGNOSTICS                                     | \$ 1,500.00  |
| PO2700261 | BLACKHAWK NETWORK INC                                 | \$ 25,000.00 |
| PO2700262 | FRONTIER COMMUNICATIONS                               | \$ 80,000.00 |
| PO2700263 | SOUTHERN CALIFORNIA EDISON CO                         | \$ 20,000.00 |
| PO2700265 | SOUTHERN CALIFORNIA GAS CO                            | \$ 3,500.00  |
| PO2700267 | SAN BERNARDINO, CITY OF                               | \$ 25,000.00 |
| PO2700269 | FOLLETT CORPORATION                                   | \$ 4,000.00  |
| PO2700270 | BLACKHAWK NETWORK INC                                 | \$ 20,000.00 |
| PO2700271 | CAROLINA BIOLOGICAL SUPPLY CO                         | \$ 488.44    |
| PO2700272 | CHILD WELFARE LEAGUE OF AMERICA INC                   | \$ 2,222.50  |
| PO2700276 | LIVESCAN SUPERPRINTS I LLC                            | \$ 2,040.00  |
| PO2700277 | STAPLES BUSINESS ADVANTAGE                            | \$ 60.14     |
| PO2700278 | CHEM-PAK                                              | \$ 41,000.00 |
| PO2700279 | WAXIE SANITARY SUPPLY                                 | \$ 70,000.00 |

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| PO#       | Supplier Name                               | Amount       |
|-----------|---------------------------------------------|--------------|
| PO2700280 | ULINE INC                                   | \$ 485.17    |
| PO2700281 | ASB SPORTS                                  | \$ 896.92    |
| PO2700282 | 3M COMPANY                                  | \$ 12,035.00 |
| PO2700283 | GRAINGER INC                                | \$ 2,500.00  |
| PO2700284 | KAPLAN                                      | \$ 1,000.00  |
| PO2700285 | KAPLAN                                      | \$ 3,000.00  |
| PO2700286 | Kaplan Early Learning Company               | \$ 1,000.00  |
| PO2700287 | KAPLAN                                      | \$ 5,000.00  |
| PO2700288 | KAPLAN                                      | \$ 2,500.00  |
| PO2700289 | KAPLAN                                      | \$ 5,000.00  |
| PO2700290 | LAKESHORE LEARNING MATERIALS LLC            | \$ 20,000.00 |
| PO2700291 | BLOOMERANG LLC                              | \$ 7,776.95  |
| PO2700292 | POWERDMS INC                                | \$ 2,635.78  |
| PO2700293 | CROWN PROMOTIONS GROUP, INC                 | \$ 1,840.00  |
| PO2700294 | CM SCHOOL SUPPLY                            | \$ 8,000.00  |
| PO2700295 | CM SCHOOL SUPPLY                            | \$ 1,000.00  |
| PO2700296 | CM SCHOOL SUPPLY                            | \$ 5,000.00  |
| PO2700297 | CM SCHOOL SUPPLY                            | \$ 2,000.00  |
| PO2700298 | CM SCHOOL SUPPLY                            | \$ 2,000.00  |
| PO2700299 | EARLY CHILDHOOD LLC                         | \$ 20,000.00 |
| PO2700300 | EARLY CHILDHOOD LLC                         | \$ 4,000.00  |
| PO2700301 | EARLY CHILDHOOD LLC                         | \$ 2,000.00  |
| PO2700302 | EARLY CHILDHOOD LLC                         | \$ 500.00    |
| PO2700303 | EARLY CHILDHOOD LLC                         | \$ 500.00    |
| PO2700304 | LAKESHORE LEARNING MATERIALS LLC            | \$ 4,000.00  |
| PO2700305 | LAKESHORE LEARNING MATERIALS LLC            | \$ 2,000.00  |
| PO2700306 | LAKESHORE LEARNING MATERIALS LLC            | \$ 3,000.00  |
| PO2700307 | LAKESHORE LEARNING MATERIALS LLC            | \$ 1,000.00  |
| PO2700309 | STAPLES BUSINESS ADVANTAGE                  | \$ 164.52    |
| PO2700311 | REGROUP                                     | \$ 37,152.00 |
| PO2700313 | STAPLES BUSINESS ADVANTAGE                  | \$ 490.68    |
| PO2700314 | STAPLES BUSINESS ADVANTAGE                  | \$ 287.58    |
| PO2700315 | STAPLES BUSINESS ADVANTAGE                  | \$ 223.42    |
| PO2700316 | GUITAR CENTER STORES INC                    | \$ 1,071.19  |
| PO2700317 | BIO-RAD LABORATORIES INC                    | \$ 2,016.01  |
| PO2700319 | SAN BERNARDINO CCD                          | \$ 472.18    |
| PO2700320 | COUNCIL OF CHIEF LIBRARIANS                 | \$ 150.00    |
| PO2700321 | DELL MARKETING LP                           | \$ 5,039.74  |
| PO2700322 | G/M BUSINESS INTERIORS                      | \$ 63,710.11 |
| PO2700323 | NATIONAL COMMUNITY COLLEGE HISPANIC COUNCIL | \$ 6,000.00  |
| PO2700324 | MINDWORKS INNOVATIONS INC                   | \$ 3,800.00  |
| PO2700325 | AMERICAN HEART ASSOCIATION                  | \$ 15,000.00 |
| PO2700326 | FOLLETT CORPORATION                         | \$ 100.00    |
| PO2700327 | FEDERAL EXPRESS                             | \$ 450.00    |
| PO2700329 | FISHER SCIENTIFIC COMPANY LLC               | \$ 8,098.11  |

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| PO#       | Supplier Name                                        | Amount        |
|-----------|------------------------------------------------------|---------------|
| PO2700330 | FLINN SCIENTIFIC INC                                 | \$ 5,117.26   |
| PO2700331 | BIBLIOTHECA LLC                                      | \$ 3,404.56   |
| PO2700333 | WILDWOOD CONSTRUCTION INC                            | \$ 10,000.00  |
| PO2700334 | FISHER SCIENTIFIC COMPANY LLC                        | \$ 8,974.54   |
| PO2700335 | FARZANEH, FARRAH                                     | \$ 2,000.00   |
| PO2700336 | VELASCO, AMBER                                       | \$ 200.00     |
| PO2700337 | STOTZ EQUIPMENT                                      | \$ 10,000.00  |
| PO2700338 | MCGRATH'S CATERING                                   | \$ 2,087.18   |
| PO2700339 | SOUTHERN CALIFORNIA EDISON CO                        | \$ 450,000.00 |
| PO2700340 | DICK BLICK HOLDINGS INC                              | \$ 4,000.00   |
| PO2700341 | HERRERAS DAIRY DISTRIBUTION INC                      | \$ 10,000.00  |
| PO2700342 | SOUTH COAST WATER                                    | \$ 1,165.00   |
| PO2700343 | CALIFORNIA COMM COLLEGE CHIEF INSTRUCTIONAL OFFICERS | \$ 400.00     |
| PO2700344 | 5CTCA                                                | \$ 260.00     |
| PO2700345 | CA COMM COLLEGE ATHLETIC DIRECTOR'S ASSOCIATION      | \$ 250.00     |
| PO2700347 | GREATER PUBLIC SERVICES LLC                          | \$ 4,000.00   |
| PO2700348 | SHRED-IT USA LLC                                     | \$ 111.70     |
| PO2700349 | NATIONAL EDUCATIONAL TELECOMMUNICATION ASSOC         | \$ 7,774.00   |
| PO2700351 | LA VERNE POWER EQUIPMENT INC                         | \$ 4,000.00   |
| PO2700352 | VALLEY TIRE CO INC                                   | \$ 4,000.00   |
| PO2700353 | WAXIE SANITARY SUPPLY                                | \$ 3,000.00   |
| PO2700354 | GUTIERREZ, ZORAIDA                                   | \$ 500.00     |
| PO2700355 | ZAMUDIO, MARTIN                                      | \$ 200.00     |
| PO2700356 | SMARTY LLC                                           | \$ 1,020.00   |
| PO2700357 | STAPLES BUSINESS ADVANTAGE                           | \$ 69.37      |
| PO2700358 | STAPLES BUSINESS ADVANTAGE                           | \$ 918.99     |
| PO2700359 | CONSOLIDATED ELECTRICAL DISTRIBUTORS INC             | \$ 8,000.00   |
| PO2700360 | ENCORE LIGHTING INC                                  | \$ 200.00     |
| PO2700361 | GRAINGER INC                                         | \$ 5,000.00   |
| PO2700362 | IML SECURITY SUPPLY                                  | \$ 19,000.00  |
| PO2700365 | RIVERSIDE WINNELSON COMPANY                          | \$ 15,000.00  |
| PO2700366 | SMARDAN SUPPLY CO                                    | \$ 5,000.00   |
| PO2700367 | WRIGHT'S SUPPLY INC                                  | \$ 6,000.00   |
| PO2700368 | ULINE INC                                            | \$ 3,000.00   |
| PO2700369 | SHERWIN-WILLIAMS COMPANY, THE                        | \$ 2,000.00   |
| PO2700370 | CITY ELECTRIC SUPPLY COMPANY                         | \$ 5,000.00   |
| PO2700371 | INTERSTATE BATTERIES OF SAN BERNARDINO               | \$ 1,000.00   |
| PO2700372 | SCHOOL SPECIALTY LLC                                 | \$ 2,000.00   |
| PO2700373 | ANIXTER INC                                          | \$ 15,000.00  |
| PO2700374 | ALLIED REFRIGERATION INC                             | \$ 12,000.00  |
| PO2700375 | GARCIA, NATALIE                                      | \$ 2,000.00   |
| PO2700376 | AIRGAS INC                                           | \$ 700.00     |
| PO2700378 | B&H PHOTO VIDEO                                      | \$ 9,856.26   |
| PO2700379 | DAVE'S REFRIGERATION SERVICE LLC                     | \$ 547.00     |
| PO2700380 | SAN BERNARDINO CCD                                   | \$ 301.98     |

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| PO#       | Supplier Name                              | Amount          |
|-----------|--------------------------------------------|-----------------|
| PO2700381 | NATIONAL SCHOLARSHIP PROVIDERS ASSOCIATION | \$ 858.00       |
| PO2700382 | RIALTO FONTANA NAACP UNIT 1057             | \$ 900.00       |
| PO2700384 | FOLLETT CORPORATION                        | \$ 200.00       |
| PO2700386 | SUNBELT CONTROLS, INC                      | \$ 8,000.00     |
| PO2700388 | SCHOOL SPECIALTY LLC                       | \$ 5,000.00     |
| PO2700390 | RP GROUP, THE                              | \$ 630.00       |
| PO2700396 | STAPLES BUSINESS ADVANTAGE                 | \$ 105.55       |
| PO2700397 | AT&T                                       | \$ 11,000.00    |
| PO2700399 | CRISP IMAGING                              | \$ 15,000.00    |
| PO2700400 | SOUTHERN CALIFORNIA GAS CO                 | \$ 150,000.00   |
| PO2700401 | SOUTHERN CALIFORNIA EDISON CO              | \$ 2,460,000.00 |
| PO2700402 | SOUTHERN CALIFORNIA EDISON CO              | \$ 100,000.00   |
| PO2700403 | SAN BERNARDINO, CITY OF                    | \$ 282,000.00   |
| PO2700404 | COLTON, CITY OF                            | \$ 43,000.00    |
| PO2700405 | FRONTIER COMMUNICATIONS                    | \$ 175,000.00   |
| PO2700406 | VERIZON WIRELESS                           | \$ 4,500.00     |
| PO2700407 | VERIZON FEDERAL INC                        | \$ 2,000.00     |
| PO2700410 | SOUTHERN CALIFORNIA LANDSCAPE INC          | \$ 42,000.00    |
| PO2700413 | PEPSI-COLA                                 | \$ 65,000.00    |
| PO2700414 | FARMERS BROTHERS                           | \$ 5,000.00     |
| PO2700415 | JAM SPORTSWEAR INC                         | \$ 787.35       |
| PO2700422 | REFQUEST LLC                               | \$ 6,300.00     |
| PO2700423 | SCOPE PLANNING SERVICES                    | \$ 466.62       |
| PO2700424 | BERG FIRE PROTECTION INC                   | \$ 1,000.00     |
| PO2700425 | FAIRVIEW FORD SALES INC                    | \$ 6,000.00     |
| PO2700431 | SCHOOL SPECIALTY LLC                       | \$ 210.31       |
| PO2700432 | US POSTAL SERVICE                          | \$ 28,000.00    |
| PO2700434 | US BRANDS                                  | \$ 3,000.00     |
| PO2700435 | CINTAS CORPORATION NO. 2                   | \$ 1,200.00     |
| PO2700438 | PDQ INTERMEDIATE INC DBA SMARTDEPLOY LLC   | \$ 16,512.00    |
| PO2700445 | STAPLES BUSINESS ADVANTAGE                 | \$ 564.73       |
| PO2700449 | UNITED RENTALS NORTH AMERICA INC           | \$ 8,000.00     |
| PO2700450 | DS SERVICES OF AMERICA INC                 | \$ 2,500.00     |
| PO2700456 | BOLANOS, ORLANDO                           | \$ 840.63       |
| PO2700457 | LEATHAM FAMILY LLC                         | \$ 843.00       |
| PO2700476 | FOREST INCENTIVES LTD                      | \$ 65,000.00    |
| PO2700477 | SOUTHERN CALIFORNIA EDISON CO              | \$ 84,000.00    |
| PO2700478 | FRONTIER COMMUNICATIONS                    | \$ 65,000.00    |
| PO2700479 | PANERA LLC                                 | \$ 671.05       |
| PO2700480 | CDW LLC                                    | \$ 7,090.55     |
| PO2700481 | CAROLINA BIOLOGICAL SUPPLY CO              | \$ 5,207.89     |
| PO2700482 | CAROLINA BIOLOGICAL SUPPLY CO              | \$ 1,129.04     |
| PO2700483 | CINTAS CORPORATION NO. 2                   | \$ 6,000.00     |
| PO2700484 | CAROLINA BIOLOGICAL SUPPLY CO              | \$ 1,355.97     |
| PO2700485 | VERIZON WIRELESS                           | \$ 420.00       |

Purchase Order Report  
August 13, 2026

| PO#       | Supplier Name                   | Amount |           |
|-----------|---------------------------------|--------|-----------|
| PO2700490 | IE GOURMET FOOD TRUCKS LLC      | \$     | 5,324.94  |
| PO2700495 | INLAND LIGHTING SUPPLIES        | \$     | 4,000.00  |
| PO2700496 | PRO PIPE                        | \$     | 5,000.00  |
| PO2700498 | MOLINA, ALLISON                 | \$     | 200.00    |
| PO2700501 | SOFTERWARE INC                  | \$     | 3,732.11  |
| PO2700502 | VIP DOORS & GATES CORP          | \$     | 2,000.00  |
| PO2700503 | VERNE'S PLUMBING INC            | \$     | 10,000.00 |
| PO2700504 | PRO-CRAFT CONSTRUCTION INC      | \$     | 2,500.00  |
| PO2700505 | RAM PLUMBING HEATING & AIR INC  | \$     | 2,000.00  |
| PO2700508 | BAKER ELECTRIC & RENEWABLES LLC | \$     | 10,000.00 |



**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Dr. Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Dr. Diana Z. Rodriguez, Chancellor

**PREPARED BY:** Kristina Hannon, Vice Chancellor, Human Resources, Police Services, Emergency/Employee Risk Management & Payroll Services

**DATE:** August 13, 2026

**SUBJECT:** Resignations

**RECOMMENDATION**

This item is for information only. No action necessary.

**OVERVIEW**

In accordance with Board Policies 2430 and 7350 the Chancellor or designee is authorized by the Board of Trustees to accept the resignation of any employee.

**ANALYSIS**

The employee on the attached list tendered their resignation to the District.

**SBCCD GOALS**

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution
3. Be a Leader and Partner in Addressing Regional Issues
4. Ensure Fiscal Accountability/Sustainability

**FINANCIAL IMPLICATIONS**

There are no financial implications associated with this board item.





## Resignations

Presented for Information August 13, 2026

[v.7.23.2026.p.2]2]

| Employee Name                                                 | Location Assignment & Department     | Years of Service | Last Date of Employment |
|---------------------------------------------------------------|--------------------------------------|------------------|-------------------------|
| <b>Augsburger, Kurt</b><br>Director, Wordforce Development    | EDCT Professional Development Center | 3                | 07/16/26                |
| <b>Butler, Sara</b><br>Language, Art & Academic Support       | CHC Division Dean                    | 2                | 07/31/26                |
| <b>Cortez, Eduardo</b><br>Tool Room Supervisor                | SBVC Tool Room                       | 3                | 06/12/26                |
| <b>Luminarias, Marwin</b><br>Interim Director of Student Life | SBVC Student Services                | 2                | 08/19/26                |
| <b>Vargas, Desiree</b><br>Account Technician                  | SBVC Administrative Services         | 3                | 06/05/26                |

**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Dr. Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Dr. Diana Z. Rodriguez, Chancellor

**PREPARED BY:** Dr. Kevin Horan, President, CHC  
Dr. Gilbert Contreras, President, SBVC  
Kristina Hannon, Vice Chancellor, Human Resources, Police Services,  
Emergency/Employee Risk Management & Payroll Services

**DATE:** August 13, 2026

**SUBJECT:** Volunteers

**RECOMMENDATION**

This item is for information only. No action necessary.

**OVERVIEW**

Assignments performed by volunteers will not take away responsibilities or duties of regular academic or classified employees.

**ANALYSIS**

The individuals on the attached list have volunteered their services and acknowledge that they will not receive payment of any kind for services performed.

**SBCCD GOALS**

1. Eliminate Barriers to Student Access and Success

**FINANCIAL IMPLICATIONS**

There are no financial implications associated with this board item.





## Volunteers

Presented for Information August 13, 2026

[v.7.23.2026.p.2|2]

|                                | Location<br>Assignment | Department                          | From     | To       |
|--------------------------------|------------------------|-------------------------------------|----------|----------|
| <b>Schlessinger, David II</b>  | SBVC                   | Athletics-Men's Soccer              | 08/14/26 | 06/30/27 |
| <b>Sotomayor, Yahir</b>        | SBVC                   | Athletics-Baseball                  | 08/14/26 | 06/30/27 |
| <b>Torres, Juan Pablo</b>      | SBVC                   | Athletics- Cross Country            | 08/14/26 | 06/30/27 |
| <b>Valderrama, Christopher</b> | SBVC                   | Athletics- Men's Cross Country      | 08/14/26 | 06/30/27 |
| <b>Wyman, Amy</b>              | SBVC                   | Police Academies - Criminal Justice | 08/14/26 | 06/30/27 |

*\*Ratification: Paperwork for these volunteers was submitted after the prior Board deadlines*

# August 2026



## BOARD OF TRUSTEES REPORT

### Fire Academy I 14 Graduation Marks Completion of Rigorous Training at CHC

Crafton Hills College recognized the graduates of Fire Academy I 14 in a ceremony that marked the end of five months of intensive training and the start of their careers in the fire service on May 13.

Cadet speaker River Casner opened the evening with the academy's motto: "Calm under chaos." He described it as a practical standard, not just a phrase—staying focused in high-pressure situations where hesitation can lead to mistakes. His remarks centered on consistency: showing up through long days, physical fatigue, and outside responsibilities.

Casner emphasized that the group's success came from persistence and accountability. "We showed up again and again," he said, noting that while every cadet faced different challenges, they committed to finishing together. He also highlighted the bond formed



within the cohort, crediting that support system as one of the most important outcomes of the program.

He thanked instructors for maintaining high expectations and preparing them for real-world demands and acknowledged families for their support during the academy.

Fire Chief Ryan Harold followed by recognizing the role of regional

partners who support the academy through equipment, training resources, and collaboration. He noted that those partnerships are essential to maintaining the program.

The ceremony concluded with the presentation of diplomas and challenge coins, marking the graduates' transition into the fire service.

*Photo: Fire Academy I 14*

### Crafton Hills College EMT Program Celebrates Graduates



CHC celebrated the accomplishments of six Emergency Medical Technician (EMT) cohorts during two graduation ceremonies on May 26 and 27. The

evenings highlighted not only the achievements of the graduates, but also the strong connections formed between students and instructors throughout the intensive 16-week program.

Faculty and administrators emphasized the difficulty of the program and the dedication, sacrifice, perseverance, and resilience of the graduates. They also highlighted the growth and achievement of students who

balanced rigorous coursework, skills training, and often significant personal and professional responsibilities.

The ceremonies concluded with cheers as graduates crossed the stage to receive their certificates and begin the next chapter in their emergency medical careers.

*Photo: EMT Graduate and Family*



## CHC Celebrates 22 Nursing Pathway Graduates Entering the Front Lines of Care



On May 12, Crafton Hills College held its Nursing Services Pathway Certificate Ceremony, recognizing 22 students who earned CNA, HHA, ACNA, or multiple certifications through the program.

Instructor Anyssa Henrich opened the ceremony by acknowledging the graduates for the work it took to get there. "Health care training is not easy," she said. "Our students have balanced long hours, clinical experiences,

personal responsibilities [and] despite those challenges, they continued to show up." She emphasized that graduates were leaving not just with technical skills, but with "compassion, professionalism, patience, and integrity."

Dean Dan Word reinforced the intensity of the program, noting that earning multiple certifications in a single semester requires focus and commitment. "It's caregiving when you

might not feel like giving care—find it," he told students. "This is a milestone on a longer journey."

Student speakers brought specificity to those challenges. Kailynn Quezada, a dual enrollment student, highlighted the responsibility that comes with the role: "We're not just caring for residents. We make an impact on their families and sometimes we become part of that family." She also acknowledged the realities of training. "We've been bitten, scratched, yelled at but through all of these challenges, we persevered."

Sam Rojo focused on the meaning behind the work. "Becoming a CNA is not simply about completing tasks," he said. "It's about being guided by ethics, love, compassion, and responsibility, doing the right thing when no one is watching."

*Photo: Nursing Services Graduates*

## CHC & ARMC's School of Radiologic Technology recognizes 'unforgettable' Class of 2026



Angel Castro could not hold back tears when reflecting on the journey she and seven others embarked on as radiology technician students of Arrowhead Regional Medical Center (ARMC) and Crafton Hills College. "Thank you," Castro shared with the audience during the graduation ceremony on May 29, held at the Colton-based hospital. "Thank you for

the study groups and the friendships that made this time in my life so unforgettable."

The School of Radiologic Technology is a fully accredited 22 ½ month program sponsored by ARMC, which opens its doors to students looking to gain experience in the field with certification from Crafton Hills

College. Each class becomes a tight knit group as they spend hours in the classroom perfecting their skills and putting their heads together during long study sessions.

"Completing a radiological technology program requires not only academic success but also compassion, professionalism, adaptability, and countless hours of clinical training," explained Clinical Coordinator Lauren McCoy. "To our graduates, tonight marks the end of one chapter and the beginning of another. You have worked hard to reach this moment, and you should be incredibly proud of what you accomplished."

"It's been a privilege to watch you grow, and I could not be prouder of each and every one of you," she said.

*Photo: Radiologic Technology Graduates*

## CHC Foundation hosts multi-chamber mixer at newly opened Performing Arts Center



CHC's students of today are the workforce of tomorrow. That's the message organizers behind a multi-chamber mixer on June 2 hoped guests took with them as they left Yucaipa's college on the hill following the early evening event.

Hosted by the CHC Foundation, the college welcomed local and neighboring chambers of commerce from Beaumont, Banning, Calimesa, Highland, Mentone, Colton, Yucaipa, Redlands, and Loma Linda for an exclusive tour of the Finkelstein

Performing Arts Center. Guests had the opportunity to explore the state-of-the-art facility, featuring advanced technology and industry-standard tools designed to prepare the next generation of musicians, actors, and artists.

Crafton last hosted a multi-chamber mixer four years ago to celebrate the new Fire Academy facility. Like that event, the 2026 mixer featured lively conversation and remarks from leaders of Crafton and the San Bernardino Community College

District.

Crafton President Kevin Horan spoke about how the college's roots are grounded in acts of philanthropy, beginning in the 1960s, when Lester and Ruben Finkelstein—whom the space is named after—donated the land where the college sits.

SBCCD Board of Trustees Chair Nathan Gonzales then shared how Crafton and its sister college, SBVC, have transformed the lives of so many in the Inland Empire region. "The missions of our Chambers of Commerce and our colleges are more closely aligned than many probably realize," he said. "We're all working toward making our region a better place to live, a better place to raise a family, a better place to work and a better place to achieve our dreams."

*Photo: Attendees at Multi-Chamber Mixer*

## CHC Foundation Board Meets for June 4 Strategic Planning Session

The Crafton Hills College Foundation Board convened on June 4 for its quarterly meeting, closing the day with renewed momentum and a focused direction for the year ahead.

Board President Amy Minjares recognized outgoing board member Colin Northcutt for his dedicated service. The Board also accepted the resignation of Dr. Phong Nguyen, honoring nearly a decade of leadership and his impactful tenure as Board President.

Tim Evans—a seasoned nonprofit leader, educator, and community advocate with more than 40 years of experience across the Inland Empire—was approved to serve a three-year term. Student Senate President Danni Black was also welcomed as an appointed director, bringing an important student voice to the table. The Board reaffirmed its leadership slate, with Amy Minjares continuing as President, alongside 1st



Vice President Wynona Duvall and Vice Presidents David Avila, James Cortz, Barbara Smith, Leslie Wessels, and June Yamamoto.

The strategic planning session that followed centered on a shared priority: strengthening how the Foundation tells its story and expands its reach. Board members explored ways to elevate student success stories, serve as active community ambassadors, and deepen relationships with employers, alumni, and regional partners. A strong emphasis was placed on

increasing awareness of the full scope of Foundation support—including emergency assistance, uniforms, certification and licensing fees, and travel opportunities that remove barriers and create opportunities for students.

The session concluded with a clear and collective commitment: to communicate more boldly, connect more intentionally.

*Photo: Foundation Board Members*



## CHC Welcomes Retirees Back to Campus for Brunch and Tour



On May 28, Crafton welcomed retirees back to campus for a special brunch and tour celebrating their lasting impact on the college and its students. Retirees toured the construction site of the new Oosan Instructional Building and visited the recently opened Finkelstein Performing Arts Center before reconnecting with former coworkers over brunch and conversation.

During the program, Executive Director of Institutional Advancement Michelle Riggs shared a video from the college's May 15 commencement ceremony

and introduced recent graduate Thea Lucas, whose powerful story became one of the highlights of the event. Lucas spoke about overcoming tremendous personal hardships while pursuing her education and credited the care, encouragement, and support she received from Crafton faculty and staff for helping transform her life and future.

College President Dr. Kevin Horan also shared updates on the college's continued momentum and growth. Crafton has experienced a 42% increase in enrollment since 2022-

2023 and reached the highest enrollment levels in its history during the 2025-2026 academic year.

The presentation highlighted the college's expanding dual enrollment program, which now represents 24% of the student body and includes new partnerships with Rim of the World and Bear Valley Unified school districts. Attendees also learned about the launch of the college's new Licensed Vocational Nursing (LVN) program and the continued growth of the Crafton Hills College Foundation, whose assets have increased from just over \$4 million five years ago to more than \$10 million today.

The event served as both a celebration of Crafton's past and an inspiring look at its future, while honoring the retirees whose dedication helped build the supportive and student-centered culture that continues to change lives today.

*Photo: CHC Retirees*

## CHC Named Favorite Community College and Career School



CHC is proud to be recognized as the Inland Empire's Favorite Community College and Favorite Career College: Trade/Specialty School in the 2026 Sun and Redlands Daily Facts Readers' Choice Awards.

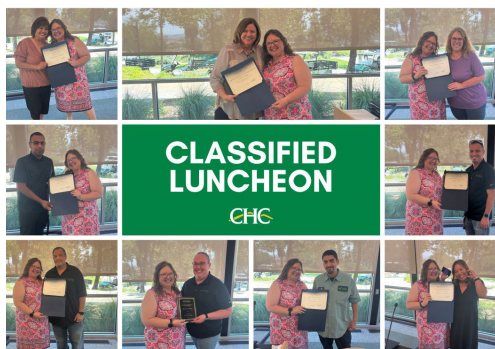
The college is deeply grateful to its students, alumni, faculty, staff,

and community members for their continued support.

This recognition reflects the college's ongoing commitment to providing opportunities that transform lives.

*Photo: Reader's Choice Award*

## Crafton Hills College Honors Its Classified Professionals



CHC celebrated its Classified Professionals on June 11 with an appreciation luncheon honoring the employees who keep campus thriving.

The event included a raffle, recognition, and the presentation of the 2026 Employee of the Year awards: Classified Professional of the Year: Rebecca Pompa, Faculty of the Year: Sam Truong, and Administrator of the

Year: Dan Word.

The celebration highlighted the dedication and impact of CHC employees across campus. Their commitment continues to make Crafton a welcoming and inspiring place to learn and work.

*Photo: Classified Luncheon Collage*





August 2026

## KVCR And The Community

### Senator Schiff Visits SBCCD, SBVC & KVCR

U.S. Senator Adam Schiff visited SBCCD, SBVC, and KVCR, providing students with a valuable opportunity to engage directly with a federal policymaker on issues shaping their lives and future. The visit also advanced SBCCD's advocacy efforts by highlighting two institutional priorities: securing federal support for a student housing project and expanding access to SNAP/CalFresh for students experiencing food insecurity.

### Wild Kratts Summer Screening

KVCR hosted its Wild Kratts Summer Screening on June 12, offering a free, family-friendly event designed for children ages 4–10 and their caregivers. The program featured a special episode screening, light refreshments, and hands-on educational activities. Approximately 50 children and adults attended, providing an opportunity for community engagement and audience outreach aligned with KVCR's educational mission.

### KVCR/FNX hosts Yuhaaviatam High School

On July 2<sup>nd</sup> Yuhaaviatam of San Manuel Nation High School students visited the KVCR/FNX studios. Participants toured the station, gained hands-on experience with podcast production, and met filmmaker Marc Sanchez of Native Like Water, who discussed his short film Haagua and its tribute to the Indigenous roots of surfing.

## Your KVCR Newsroom

### KVCR 91.9 FM Covering the Important Topics for our Region

A KVCR reporter highlighted a UC Riverside study finding that dust storms from the shrinking Salton Sea are contributing to poor air quality, respiratory health concerns, and environmental inequities for residents in nearby communities. Researchers monitored indoor air quality in the homes of 15 mothers in the Coachella & Imperial valleys, who also documented their experiences through personal narratives.

A KVCR reporter noted that climate advocates gathered at the State Capitol last week to protest proposed changes to California's program that requires major polluters to pay for their greenhouse gas emissions.

A KVCR reporter noted that former Major League Baseball pitcher and two-time World Series champion Joe Kelly has returned to his alma mater, Corona High School, as an assistant baseball coach. Kelly will primarily work with the team's pitchers, bringing more than a decade of professional experience to the program.

A KVCR reporter noted that the Coachella City Council unanimously voted to extend its temporary moratorium on new data center development through 2027 while city officials consider adopting permanent regulations, including a possible ban.





## KVCR Financial Statement

### Estimated Revenues & Expenditures For 12 Months Ended 06/30/2026

#### Revenues

|                               |           |
|-------------------------------|-----------|
| Contributions and Grants      | 1,006,117 |
| Contracted Services           | 1,509,008 |
| Underwriting                  | 210,486   |
| Rentals and Leases            | 771,239   |
| Estimated Revenues*           | 960,000   |
| Interest Revenue              | 22,729    |
| Interfund Transfers In--SBCCD | 2,094,036 |
| Transfers In--PARS Endowment  | 1,450,000 |
| Total Revenues                | 8,023,615 |

#### Expenditures

|                                     |           |
|-------------------------------------|-----------|
| Classified Salaries                 | 2,545,417 |
| Employee Benefits                   | 1,248,495 |
| Books and Supplies                  | 49,304    |
| Services and Operating Expenditures | 4,086,245 |
| Capital Outlay                      | 10,877    |
| Total Expenditures                  | 7,940,338 |

**Revenues Less Expenditures** 83,277

*\*Estimated per YTD activity analysis.*



100 YEARS OF EXCELLENCE

August 2026



# PRESIDENT'S BOARD OF TRUSTEES REPORT

The President's Monthly Report to the Board of Trustees, Campus, and Community

## SummerFest Celebrates Growth, Music, and Community



The San Bernardino Valley College community and residents from across the Inland Empire enjoyed live music, food, and butterfly-themed activities at SBVC's annual SummerFest June 20.

Before the San Bernardino Symphony's evening concert in the football stadium, attendees perused informational and activity tables run by various SBVC departments and the SBVC Foundation. They also explored the campus' Oak Garden and participated in a butterfly-themed scavenger hunt for a chance to win prizes.



The butterfly theme was chosen because, just as a caterpillar metamorphoses into a butterfly, college can be a place of growth, transformation, and new beginnings.

"We are proud to welcome the community to our campus as the celebration of our centennial continues, and to celebrate our country's 250th birthday," said SBVC President Dr. Gilbert J. Contreras.



San Bernardino Symphony Music Director Anthony Parnter invited San Bernardino Community College District Chancellor Dr. Diana Z. Rodriguez to join him onstage to announce the branches of the military for the Armed Forces Medley. Rodriguez has "really championed this region and championed education here and in our city and beyond," Parnter said, and the Symphony's longstanding partnership with SBVC is one that "we absolutely treasure."

The concert included patriotic songs and selections from Broadway musicals sung by guest vocalists.



## SBVC Hosts District Juneteenth Event

Joy was in the air on June 17, 2026 as San Bernardino Valley College faculty, staff, students, and members of the community gathered to commemorate Juneteenth.

"Thank you all for coming out to support this event, and making sure that this is something that is in the forefront of our minds and our brains as we celebrate liberation," San Bernardino Community College District Trustee Dr. Cherina Betters told the crowd.

Attendees enjoyed music from a live band and DJ and food from Gram's BBQ. Special T-shirts were distributed, and attendees played lawn games and interacted with SBVC mascot Blue.

The San Bernardino Community College District Black Faculty and Staff Association, which organized the event, also awarded \$500 scholarships to six students.



## SBVC Foundation Awards Record Amount in Scholarship Funds

The San Bernardino Valley College Foundation awarded more than \$882,000 in scholarships — the most in its history — at its annual scholarship ceremony on May 7, 2026.

A total of 638 San Bernardino Valley College students received scholarships in the 2025-26 academic year. This includes funding from the two-year pilot ValleyUp2CSUSB program for SBVC students committed to enrolling at Cal State San Bernardino.

"Your college community is proud of you. Tonight is not the end of your journey — it is a reminder of what you have already overcome and what you are still capable of achieving," said SBVC Foundation Executive Director Mike Layne.

Many scholarship recipients juggled work, family obligations, and other challenges while attending classes.

The Foundation raised more than \$1 million at SBVC's centennial gala March 27. In addition to awarding more than \$882,000 in scholarships, the Foundation distributed more than \$20,000 in other student support.

Top scholarship funders include Yuhaaviatam of San Manuel Nation, the Foundation for California Community Colleges, the Jay Pritzker Foundation, Chuck Obershaw and the Obershaw family, and Southern California Edison.





## SBVC Hosts 600 High Schoolers for Senior Day

Hundreds of high school students got a close look at San Bernardino Valley College during Senior Day on April 15, 2026.

Visitors toured the campus, had lunch, played lawn games, and met faculty, staff, and students at information booths that lined the breezeway from the south end of the stadium to the Applied Technology Building.

At the art complex, students and their chaperones watched glassblowing demonstrations, while near Applied Tech they viewed augmented reality demos and drawings for a drone. Everyone took home Valley College swag.



## STEM-MESA Center Holds Hands-On Open House

San Bernardino Valley College's STEM-MESA Center drew scores of students to its open house April 8, 2026.

Students did hands-on STEM activities and collected a stamp from each station to exchange for food from Habit Burger & Grill. They met STEM-MESA staff, connected with other students, and learned about the center's academic support services.

The STEM-MESA program offers free tutoring and supplemental instruction sessions to STEM students, who can also participate in STEM-related activities, campus events, and field trips. The Mathematics, Engineering, and Science Achievement (MESA) program supports students pursuing science, engineering, and math degrees.

## SBVC Celebrates Nursing, Pharmacy Tech, Aero, and Police Grads

San Bernardino Valley College sent future nurses, pharmacy technicians, and aviation and law enforcement professionals into the world this spring and summer.

SBVC hosted its nursing pinning ceremony in May, with Interim Director of Nursing Yolanda Simental noting the importance of the occasion. "As we celebrate 100 years of San Bernardino Valley College, we also honor the legacy of the San Bernardino Valley College nursing program," she said. "For over nine decades, San Bernardino Valley College School of Nursing has stood as a beacon of nursing excellence in the Inland Empire."

The pharmacy technology white coat and pinning ceremony and aeronautics graduation and Career Runway Expo, featuring aviation employers and tool manufacturers, were also both held in May. The Basic Extended Academy Class 44 graduation was held on July 18, 2026.





## CENTENNIAL SPOTLIGHT

## Nursing Program



**Nurses receive their caps at SBVC in 1942.**

In 1908, almost 20 years before San Bernardino Valley College existed, what is now the college's nursing program launched as the San Bernardino County Hospital Training School.

Its stated purpose was to provide "young women instruction in the art of caring for the sick." Students were required to make their uniforms before entering the 36-month program, and they had to live at the hospital complex and couldn't marry, said Interim Director of Nursing Yolanda Simental. When SBVC opened in 1926, the program affiliated with the college.

"In those early days, the nursing students walked onto this brand-new campus to master the basic sciences. And what did they wear? They wore their white hats, blue-striped dresses, and white aprons," Simental said at the department's pinning ceremony in May.

The nursing school became a department at SBVC in 1931, and graduates received both a diploma from the college and a certificate from the hospital.

A century later, much has changed but there is an echo of familiarity. According to a book chronicling the program's history, "there is a demand for good nurses, who will fill the ever climbing standards of the profession."

## Library Employee Angie Gideon Retires After Six Decades



When Angie Gideon's family drove by San Bernardino Valley College in her youth, she told her father, "I'd like to go to that school someday."

She stayed for six decades.

Gideon retired June 30 after 59 years working at SBVC's library — 61 years if you count her time as a student employee and substitute staff member. "Even now when I'm going to retire, I can't believe I'm going to retire. This has been my home away from home forever," she said.

Gideon's earlier home was a ranch in Texas, before her family moved to Colton in 1959. After graduating from Colton High School in 1965, she earned a degree in art from SBVC, and the library's art collection was a main draw to working there.

"I fell in love with the library — the books and the students," said Gideon, who was SBVC's first Employee of the Year in 1986. "Every year you have new books and new students. So I never got bored. I love my job."

Gideon worked in three library buildings and saw the advance of history and technology. She signed deferments for students who were drafted to fight in the Vietnam War, worked with students known as "boat people" who fled Vietnam, and remembers when President Bill Clinton and Dolores Huerta visited campus.

More than six decades ago, Gideon's father called her a dreamer for wanting to attend SBVC.

"And you know what? The dream came true," she said.



Angie Gideon, circulation supervisor of the San Bernardino Valley College Library, was among those welcoming visitors from China during an educational tour of the United States. With Gideon are, from left, Xu Shidong, the vice president of Harbin Engineering University, and Li Jie, the director of the international department of the Changchun Municipal Communist Party and Gu Kailiang, the vice president of Liaoning University. SBVC was one of 47 colleges and universities on the Chinese group's itinerary. The visitors were part of a tour of the United States to learn about the educational system in light of nation's expanding market economy. "What we are doing today, China will be doing tomorrow," said Gu.