



Board of Trustees Budget Committee

SBCCD Board Room, 114 S. Del Rosa Drive, San Bernardino CA 92408

Meeting Minutes

November 3, 2016

Members Present – **Donna Ferracone, Gloria Macias Harrison, Scott Stark, Larry Strong, Jose Torres**

Members Absent – **Joseph Williams, Mike Strong**

Guests Present – **Steve Sutorus**, SBCCD Business Manager; **Steve Sarres**, San Bernardino Valley College ASG Treasurer;

I. Welcome & Introductions

Gloria called the meeting to order at 12:35 p.m. Self-introductions were made.

II. Public Comment

There were no public comments.

III. Approval of Prior Meeting Minutes

Donna made a motion to approve the minutes of August 16, 2016. Jose seconded the motion and the minutes were approved by a unanimous vote of the members present.

IV. New Topics

A. Fiscal Reporting Formats

Larry distributed a sample of the monthly budget report board item with extra detail for committee members to review. Some suggestions were made, including repetition of fund numbers throughout the document, and inclusion of a statement to the effect that the funds will stay within the budget. These modifications will be incorporated into the December agenda item. Gloria expressed a desire to develop financial dashboards.

B. Fifty-Percent Law

Committee members received a handout on SBCCD's compliance with the Fifty Percent Law. Larry explained that it was an excerpt from the CCFS 311 report filed by the District with the State. For 2015-16 SBCCD was \$144,926 over the line. Committee members discussed what positions are included in the calculations. Librarians and counselors aren't counted even though they're faculty. Gloria asked for a communication to be developed that included just the basic information in a reader-friendly format. Jose promised to provide this report.

C. Retirement Incentives

Jose presented a 2017-18 early retirement scenario for discussion purposes. He stated that SBCCD cannot afford a SERP. Donna expressed concerns about continuing to grow without adding more counselors. Jose suggested that the Board of Trustees may want to include a budget directive to use SSSP and Student Equity funds to hire counselors. Another solution might be to hire half the counselors as tenure and half as contract counselors. Donna indicated the Board of Trustees would need a good picture of how that would affect student success and access. Gloria advised that she would bring this before the Board as part of the December closed session.

D. Faculty Obligation Number (FON)

Steve Sutorus presented information regarding SBCCD's FON reporting for Fall 2016; he distributed a report and commented that SBCCD is moving in the right direction. It takes a long time to recruit and hire faculty so this is an ongoing effort. The FON compliance target from the state is tied to the growth/decline of FTES. Gloria requested that a report be developed for the FON that is concise and easily understood.

IV. Recurring Topics – Enrollment Management Update

Jose presented the enrollment management report, reviewing all the numbers. The current trend indicates an anticipated shortage that could result in a reduction of revenue for SBCCD of approximately \$916,000. Scott mentioned that SBVC is still taking measures to try and pick up the 183 FTES.

VI. Adjournment

The next meeting is scheduled for December 1, 2016.