

District Support Services Plan

2017-2018

Mission/Why we exist:

To Facilitate Success.

What we do:

Provide Service & Leadership

How we will succeed:

- 1. By continuously improving systems and practices.
- 2. By creating a positive environment.
- 3. By investing in professional growth.

What's important right now: Implement ADP **Implement Oracle** Indentify Rewrite Appropriate Appropriate BPs and BP's and AP's APs to Rewrite Fiscal Independence **Document Processes** Related to Fiscal Independence Perform a Mock Fiscal Independence Audit Update the Fiscal Independence Plan

Core Values/How we behave:

Communication

- We know our audience.
- We are transparent.
- We promote clarity.
- We listen actively.
- We are responsive.
- We are receptive to feedback.

Continuous Improvement

- We are competent.
- We are leaders.
- We are innovative.
- We pursue selfimprovement.
- We seek to improve our department.
- We have global vision.

Excellent Service

- We respect others.
- We are dependable.
- We have a positive attitude.
- We are proactive.
- We go the extra mile.
- We solve problems.
- We make ourselves available.
- We care about people.

Teamwork

- We support each other.
- We take initiative.
- We are flexible.
- We follow through.
- We are loyal.

Integrity

- We are honest.
- We are ethical.
- We are trustworthy.
- We hold ourselves accountable.