

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor  
PREPARED BY: Jose F. Torres, Executive Vice Chancellor  
DATE: February 21, 2019  
SUBJECT: Consideration of Approval to Accept the Prioritized Board Directives for the 2019-20 General Fund Budget for First Read

RECOMMENDATION

It is recommended that the Board of Trustees accept the attached Board Directives for the 2019-20 General Fund budget for a first read.

OVERVIEW

District Administrative Procedure 6200, Budget Preparation, calls for the Board of Trustees to give initial direction concerning the distribution of resources for the 2019-20 budget prior to March 1, 2019. This includes setting the level of contingencies and other reserves, making any changes in the District's mission, and determining the amount of resources available in the District for allocation to the colleges.

ANALYSIS

The attached directives were developed and reviewed by the Board of Trustees Budget Committee and reflect suggested changes from last year's directives. They are now being submitted for a first read with an anticipated submission for final approval at the February 28, 2019 Board Study Session.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

This board item has no financial implications.

**Prioritized Board Directives for the  
2019-20 General Fund Budget<sup>1</sup>**  
(To be submitted for first read on February 21, 2019.)

- 1) Align unrestricted general fund and student success funding with the State Chancellor's Vision for Success.
- 2) Allocate funding to support the implementation of the SBCCD Promise to make two years of college free for students.
- 3) Maintain a fund balance of 10% in the Unrestricted General Fund (state minimum is 5%), unless fund balance is utilized for specially identified *one-time*<sup>2</sup> needs as authorized by the Board of Trustees.
- 4) Allocate funding through the resource allocation model to provide for safe, energy efficient and well-maintained facilities that contribute to student success.
- 5) Funding for any new positions must be approved through the process of program review or any other prioritization process as established at the colleges and district offices.
- 6) Replace all faculty retirements to meet Fifty Percent Law and Full-Time Faculty Obligation requirements.
- 7) Honor collective bargaining agreements.

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<sup>1</sup> For purposes of this document, *General Fund* refers to both restricted and unrestricted.

<sup>2</sup> *One-time* is defined as an expenditure that has no ongoing commitment. While one-time needs may be repeated in future years, the nature of the expenditure must conform to the definition.