



**Measure CC
Bond Program Management Services
Request for Qualification/Proposal (RFQP)**

Facilitator	Business Services – Steve Sutorus, Business Manger
RFQP #	2019-02
Advertisement & Outreach	<ol style="list-style-type: none"> 1. The <i>San Bernardino Sun</i> (January 23, January 28, and February 4, 2019) 2. Online: <ul style="list-style-type: none"> ▪ www.sbccd.org/bfs/constructionbids ▪ http://www.sbccd.org/Business_and_Fiscal_Services/Business_Services/Bid_Announcements 3. Direct email to suppliers
Due Date	March 11, 2019
Evaluation Committee	<ol style="list-style-type: none"> 1. Jose Torres, Executive Vice Chancellor 2. Richard Galope, Vice Chancellor, Workforce Dev, Advancement & Media Systems 3. Scott Stark, SBVC Vice President, Administrative Services 4. Mike Strong, CHC Vice President, Administrative Services 5. Larry Strong, Director of Fiscal Services 6. Hussain Agah, Director, Facilities Planning & Construction
Program Structure	See attached SBCCD Measure CC Bond Program: Proposed Staffing & Communication Plan.
Program Management Key Personnel	<ol style="list-style-type: none"> 1. Bond Program Manager 2. Design and Planning Manager 3. Financial & Contract Manager 4. Program Controls Analyst 5. Administrative Assistant
Technical Qualifications, Proposals, Deliverables, & Services	<ol style="list-style-type: none"> 1. Firm history, organization and key personnel; 2. Experience; 3. Financial strength; 4. Claim history; 5. Technical approach: <ol style="list-style-type: none"> a. Comprehensive decision management b. Integrated process management c. Contract management and administration d. Planning and design management e. Quality assurance/control f. Program controls and reporting g. Risk management reporting h. Dispute resolution reporting i. Construction management team oversight j. Outreach and labor reporting (BP 6610)



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A. **FIRST PHASE:** Includes reviewing technical qualifications and response.

First Phase Evaluation Criteria	Weight	Points
1. History/organization	10.0%	100
2. Key personnel qualifications	22.5%	225
3. Experience	22.5%	225
4. Financial strength	12.5%	125
5. Claims history	5.0%	50
6. Technical approach <i>(includes compliance with BP 6610)</i>	22.5%	225
7. Overall	5.0%	50
First Phase – Total Possible Points		1,000

B. **SECOND PHASE:** The three highest scoring firms from the First Phase will be considered for the Second Phase which includes interviews (April 2, 2019) and reference checks.

Second Phase Evaluation Criteria	Weight	Points
1. Interview: Opening Presentation	5.0%	50
2. Interview: Responsiveness to Questions	25.0%	250
3. Interview: Communication/Interpersonal Skills	25.0%	250
4. Interview: Demonstrated Knowledge	25.0%	250
5. Interview: Overall Performance	10.0%	100
6. References	10.0%	100
Second Phase – Total Possible Points		1,000

C. **FINAL PHASE:** Includes negotiating the price proposal, deliverables, and select the best vendor according to the following criteria.

Final Phase Evaluation Criteria	Weight	
1. Technical qualifications and program management plan	30.0%	
2. Interviews and references	30.0%	
3. Price proposal	30.0%	
4. Compliance with Board Policy 6610	10.0%	
Final Phase – Total MaximumScore		100.0%

Scoring & Selection

Board Approval

May 16, 2019