



Board of Trustees Budget Committee (BBC)

SBCCD Board Room, 114 S. Del Rosa Drive, San Bernardino CA 92408

Meeting Minutes – May 16, 2019, 10 am

Members Present – Gloria Macías Harrison, Anne Viricel, Don Singer

Members Absent – Elijah Gerard

Staff Present – Bruce Baron, Jose Torres, Mike Strong, Larry Strong

I. Welcome & Introductions

Gloria called the meeting to order at 10:01 am.

II. Public Comment

There was no public comment.

III. Approval of Minutes from April 25, 2019

Committee members reviewed the minutes from April 25, 2019. Anne made a motion to approve which Don seconded. The motion was passed with the following vote.

Ayes: Gloria, Anne, Don
Noes: None
Abstentions: None
Absent: Elijah

IV. Current Topics

A. 2019-20 Tentative Budget

Jose referenced the handout on the Governor's May Budget Revise, advising that there will be a synopsis available for Gloria to distribute to the BOT. Several sections of the handout were highlighted and BBC members discussed those topics. Next week Jose and two other staff members will be attending the Association of Chief Business Officials Spring Conference and will be able to interface with members of the State Chancellor's Office on budget and funding questions.

Jose advised that the Student Centered Funding Formula (SCFF) is a big topic for discussion. Concerns exist about the hold harmless clause as well as the duplication of students. Student transfers and student success will only be credited toward their "main" college. This will affect SBCCD significantly. Anne asked what percentage of SBCCD

Kelly Goodrich, Recorder

students are dual-enrolled. Jose advised he would get this information from our Institutional Effectiveness staff. It was confirmed that SBCCD will still get apportionment for student attendance; this only affects compensation for student success.

Gloria expressed a desire for the Board to receive a periodic one-page update that depicts what SBCCD is receiving for apportionment, what is received for student success, etc. Jose advised that the current challenge to providing updates is the fluidity of the information and the constantly changing SCFF. He predicted that the impact of the SCFF will be system-wide changes which will be difficult to implement. Districts need to start considering efficiency. Now students have an abundance of choices but to maximize funding SBCCD will need to focus on courses that make students successful and eliminating some other courses. Don commented that some students will still need solitary coursework and agreed there will be very difficult conversations ahead.

B. Self-Evaluation

The self-evaluation form was distributed. BBC members can complete by hand or electronically with results to be reviewed at the next meeting. Gloria asked that regular BBC staff members also complete the form.

V. Updates *(as necessary)*

A. Use of FCC Auction Proceeds

Gloria asked if there were any recommendations as to the invested amounts. Jose advised there are no recommendations at this time. He also commented that in order to be fully transparent, any conversations about this should be postponed until faculty's return in the fall. Don asked about the process and it was confirmed that conversations need to take place at DBC which is a body with collegial representation. That committee then makes recommendations to Chancellor's Cabinet. If a recommended action is acceptable to Cabinet, it goes to the BBC for review and then to the full Board. Jose is the chair of the DBC and at times, he brings items for their consideration. He remarked that there are a lot of healthy conversations that take place in that committee.

Gloria mentioned the rental income. She would like to the percentage going to the Promise Program to be reviewed and a recommendation made for the possibility of a Deferred Maintenance set aside. She pointed out that there seems to be no specific language mandating 100% go to the Promise Program. She would like to see this reviewed on a yearly basis. Jose advised he will add this to the DBC agenda for the fall.

B. Measure CC Timeline

Committee members reviewed the timeline. Tonight the Board agenda contains an item requesting approval of a program manager. It is anticipated this firm will start June 1.

C. PARS

The April statement was reviewed; Jose highlighted the positive growth. Per BOT specifications, the funds are in a conservative portfolio. He cautioned that the market was terrible in May. He also commented that the categories of Pension and Pension FCC will be combined going forward; the investments were made at different times but they are one item.

D. Enrollment

Mike had touched base with Scott, who could not be present at the meeting, and reported on his behalf. SBVC is projected to hit its target and will use some of the credit FTES to get to that goal. Improved productivity is also a goal and staff is developing a plan to use Resource 25 scheduling software to more effectively book classrooms and promote efficiency. Don commented that colleges should work toward development of a student centered schedule.

CHC is on target as well and intends to push all summer FTES to next year. This will set the college up for success. Summer numbers look better this year than last. Mike also commented that the College Promise will likely increase enrollment. CHC is targeting a 1.5% increase in enrollment with only a 1% increase in budget. Their productivity has gone up since last month. In addition, TESS is assessing the data used to develop productivity numbers in an effort to improve accuracy.

Jose commented that enrollment is capped as part of a three-year average. SBCCD won't get funded for overages and needs to be strategic. Gloria commented on the possible benefit of developing cohorts within the programs whereby students and colleges commit to several classes over the course of consecutive semesters.

E. 2018-19 Board of Trustees Budget

Trustees are within budget.

F. KVCR UHF-to-VHF Transition & Technology Core Modernization

It is anticipated that the KVCR staff will move back in October. Bruce reported that the KVCR Foundation has been dissolved. Former KVCR Foundation board members will be invited to the opening of the new studio.

He mentioned that there is \$21 million dollars endowed to KVCR from the FCC Auction Proceeds the new Foundation members feel it should be held at the Foundation rather than at SBCCD. Gloria asked that this topic be added to a future agenda.

Bruce commented that he would like to add to the BBC's June agenda the feasibility of earmarking a contribution to FNX. The San Manuel Band of Mission Indians has given SBCCD \$15 million and will continue to raise funds. Gloria voiced her concern with the fact that FNX is not independent of KVCR.

G. Monthly Budget Expenditure Summary

The report was reviewed with little discussion.

VI. Future Topics

Gloria recapped the need for a continued discussion of endowments and an update on the contract with Community Foundation.

VII. Adjournment

The meeting adjourned at 11:10 am. The next meeting is scheduled for June 20 at 10:00 am.