

Name of Committee: _____

Year: _____

Please think about the internal processes, external interactions, and work products or outcomes of this committee, and answer each of the following questions objectively.

- How long have you served continuously on this committee? 1st year 2 years 3 years ≥4 years
- On how many other committees did you serve this year? 0 1 2 3 4 5 or more
- Did you serve as chair or convener of this committee this year? Yes No
- Do you expect to serve on this committee again next year? Yes No Unknown
- What is your primary function at SBCCD? FT Faculty PT Faculty Classified/Confidential Manager Student Trustee

Please indicate how often the committee’s processes, interactions, and outcomes during the year reflected each of the following characteristics:

Almost Always Often Sometimes Seldom Almost Never No Opinion

Collaborative: Sharing, inclusive, open to input, respectful of diverse opinions, characterized by meaningful dialogue

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Transparent: Open, easy to understand, clearly defined, characterized by effective and meaningful communication with the District community

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Evidence-Based: Reliant upon relevant, accurate, complete, timely qualitative and/or quantitative information; not based solely on assertion, speculation, or anecdote

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Effective: Working properly and productively toward the committee’s intended results

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Efficient: Performing well with the least waste of time and effort; characterized by serving the committee’s specified purposes in the best possible manner

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Please enter this committee's most significant accomplishment this year:

Please enter the improvement most needed by this committee in its processes, interactions, outcomes, or other aspect of its work:

Please indicate extent to which you agree/disagree with the following statements about your service on this committee overall this year.

	Strongly Agree	Agree	Disagree	Strongly Disagree
I feel comfortable contributing ideas.				
My ideas are treated with respect, whether or not others agree with them.				
I have had sufficient opportunity to provide input into committee recommendations.				

Please rate the following aspects of the committee's work overall this year.

	Very Good	Good	Fair	Poor	Very Poor	No Opinion
Clarity of the committee's charge						
Quality of communication within the committee						
Quality of information flow from the committee to the constituency groups						
Quality of information flow from the constituency groups to the committee						
Quality of communication by the committee with the District community as a whole						
Access to data needed for deliberations						
Access to meeting space						
Access to other resources needed for the committee to work effectively						
Training or mentoring for you as a committee member						
Establishment of expectations or norms for committee members and convener(s)						
Adherence to expectations or norms for committee members and convener(s)						

Thank you very much for participating in this important effort to improve committee work at SBCCD.