



## Board of Trustees Finance Committee (BFC)

SBCCD Board Room, 114 S. Del Rosa Drive, San Bernardino CA 92408

### Meeting Minutes – June 20, 2019, 12 pm

**Members Present** – Gloria Macías Harrison, Anne Viricel, Don Singer

**Members Absent** – Elijah Gerard

**Staff Present** – Bruce Baron, Jose Torres, Richard Galope, Larry Strong, Diana Rodriguez

#### I. Welcome & Introductions

Gloria called the meeting to order at 12:10 pm.

#### II. Public Comment

There was no public comment.

#### III. Approval of Minutes from May 16, 2019

Committee members reviewed the minutes from May 16, 2019. Anne made a motion to approve which Don seconded. The motion was passed with the following vote.

Ayes: Gloria, Anne, Don  
Noes: None  
Abstentions: None  
Absent: Elijah

#### IV. Current Topics

##### B. Self-Evaluation Results (*out of sequence*)

Gloria commented that the overall results of the self-evaluation were good. There was one “fair” under the category of mentoring. Jose suggested that the committee agendize a review of its charge whenever a new member is added. Gloria suggested that members could attend the State budget workshop.

#### V. Updates (*as necessary*)

##### A. Use of FCC Auction Proceeds

There was no update for this item.

##### B. Measure CC Timeline

Committee members reviewed the timeline. Jose advised that a few items had been shifted. Staff had its first program meeting with AECOM on June 19. SBCCD will do a full

*Kelly Goodrich, Recorder*

Environmental Impact Report, however, the Parking Lot, Tech Building and Performing Arts Center projects can move forward with just an EIR update.

Jose confirmed that there are no concerns regarding the state's \$34 million funding of the Tech building. He advised that this project would not be design-build.

Gloria confirmed that the oversight committee had been fully appointed. The first meeting is scheduled for July 29 and there will be an attorney present to do training. Don voiced his approval that the CBOC will have someone to counsel them. Gloria shared her experience on the San Bernardino City USD Citizens Oversight Committee and advised that they have a very comprehensive website. She also suggested that the CBOC might be given a one-page reference sheet of dos and don'ts, which Jose promised to look into. If and when such a document is developed she would like to share it with the rest of the Board of Trustees.

#### **IV. Current Topics** *(out of sequence)*

##### **A. Highland Building**

Richard presented a handout and addressed the committee regarding the proposed purchase of 1888 E. Highland Avenue in conjunction with the SBCCD iLEAD program.

Gloria advised she had visited the building and found it quite impressive. Jose reminded committee members that the proposed purchase of this building appears as a closed session agenda item for tonight's meeting, and is anticipated to be appear on the August 8 open session agenda as an action item.

Richard commented that the majority of training provided by the EDCT is currently occurring at different (non-SBCCD) locations, which is limiting the District's ability to offer it to the general public. The new location would provide an opportunity to expand. EDCT staff have been working to obtain a \$3 million grant. Part of the grant requirement is the number of jobs that can be created and retained. Richard advised that approximately 372 jobs will be created and 908 jobs retained through the iLEAD program. One of the key hospitality partners is the San Manuel Band of Mission Indians.

Gloria expressed a desire to have data broken out by actuals vs. anticipated. Richard advised that under 1. EDCT Economic Development, all the estimates are fee-based. Under 2. EDCT Workforce Development, the first six are actual contracts and the remaining three are under negotiation. Gloria requested that the revenue figures for each be shown and that the costs of the program be developed further to include staff, materials, and cost to renovate the building. Bruce advised there would be an update for July.

Jose commented that the grant requires a match. Measure M funds have been set aside as for this purpose and will be used to purchase the building. The renovation budget would come from the grant. Richard advised that the grant award should be made within the next week.

Initial, rough estimates indicate that the \$3 million could renovate the Highland building but not both the Highland building and 8<sup>th</sup> Street. Anne asked if there is any reason to think there will be a problem with the purchase and if there was anything to disclose. Jose replied that this building is owned by the San Manuel Band of Mission Indians. They have allowed

staff to look at the building many times and, in his opinion, would like the District to buy it. The building is valued as more than \$4.5 million.

Committee members reviewed information provided on the 8<sup>th</sup> Street Building. SBCCD owns this building, which does not cost much to keep up. Renovation for this location is estimated to be \$2 million. If the renovation is undertaken, it is anticipated that the iLEAD center would open January 2021.

Regarding the handout on 114 S. Del Rosa Drive, Gloria clarified that District Support Services is moving to Hospitality. EDCT and the Inland Futures Foundation will remain. Location of District Police is still undecided; however, a satellite presence will remain on campus.

## **V. Updates** *(as necessary)*

### **C. PARS**

Jose pointed out the loss for the month. The balance is still on the upside of the \$75 million investment.

### **D. Enrollment**

As Scott and Mike were not in attendance, Jose spoke about this topic. SBVC is projected to meet its goal; CHC is projected to exceed its target. Don commented that there is a need for greater productivity. More classes should be scheduled at the students' availability.

### **E. 2018-19 Board of Trustees Budget**

Jose advised that an invoice for the election had finally been received in the amount of \$385,000.

### **F. KVCR UHF-to-VHF Transition & Technology Core Modernization**

Construction is expected to be completed in October. No move-in date has yet been established.

### **G. Monthly Budget Expenditure Summary**

This report was reviewed and there were no questions.

## **VI. Future Topics**

The committee recapped two deliverables for the July 11 meeting, which will fall on Anne's birthday. They are:

- Discuss Dos and Don'ts for CBOC
- Receive an Update on Highland Project

## **VII. Adjournment**

Committee members expressed the desire to move the Finance Committee start time to 2 pm on July 11 and going forward. The meeting adjourned at 1:18 pm.