

# SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

CONCEPT: Institute for Local Economic Advancement & Development (iLEAD)

June 20, 2019

## BUDGET AVAILABILITY FOR PROJECTED FACILITIES MAINTENANCE

### SBCCD iLEAD Innovation & Entrepreneurship (IE) Accelerator



#### Address

**SBCCD iLEAD IE Accelerator**  
1888 East Highland Avenue  
San Bernardino, CA  
92404

**23,000 Sq. Ft. Facility**

#### iLEAD IE Accelerator Programs & Revenue Sources

##### 1. EDCT Economic Development

- Innovation Makerspace (CTE & STEAM pathways)
- Community Education (fee-based enterprise)
- STEAM Camps (contract education enterprise)
- Garment Imaging (job training enterprise)
- Business Incubator (space subletting)
- Co-Working Space (space subletting)
- 1 Million Cups (entrepreneurship services)

**\$ 250,000**

##### 2. EDCT Workforce Development

- Employment Training Panel (ETP) (contract education)
- CA Manufacturer's Training Council (contract education)
- Deputy Sector Navigator (DSN) (CCCCO contract)
- Strong Workforce Program (regional contracts)
- Ed2Go (online education & training contracts)
- Professional Development Center (fee-based)
- Goodwill Training Contract
- National Retail Federation (NRF) (credentialing academy)
- American Hotel & Lodging Association (AHLA) (credentialing academy)
- Accelerate Café (Barista job training enterprise in partnership with Coffee Bean & Tea Leaf, Inc.)

**\$2,525,000**

##### 3. KVCR First Nations Experience (FNX)

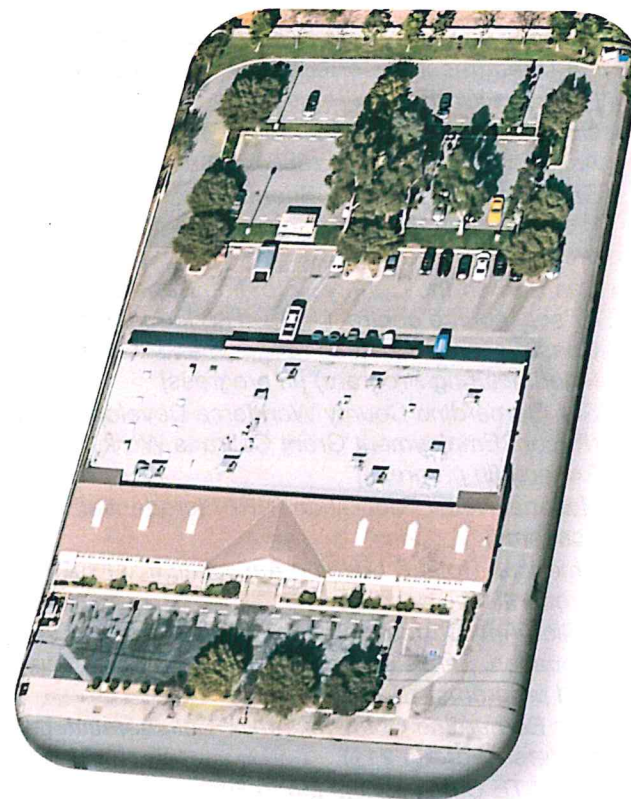
- Production Studio (secondary operations)
- Post-Production Operations

**\$ 500,000**

##### 4. YouthBuild Contract Training

- Student Workforce Development Site (construction, advanced manufacturing, welding, machine technology, retail, hospitality, entrepreneurship)

**\$ 25,000**



#### Facilities Maintenance Expense Projections

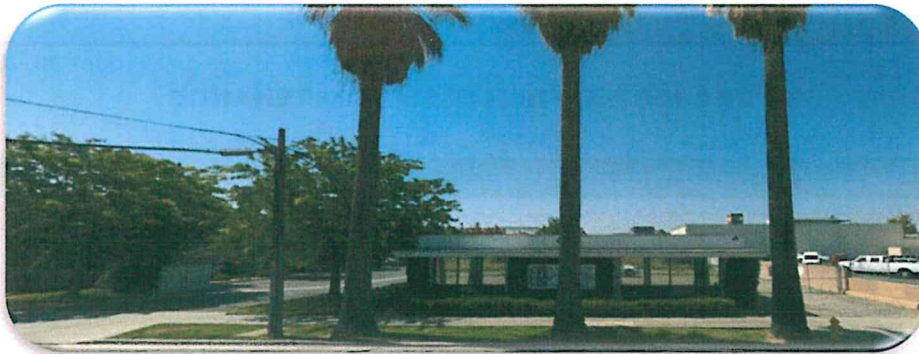
Expenditures	Annual Costs
1. Custodial Services	\$ 117,760
2. Utilities	\$ 50,166
3. Maintenance	\$ 65,597
	<b><u>\$ 233,523</u></b>

#### Board of Trustees Actions to Date:

**8/02/2018** – US EDA grant iLEAD Concept & Building Purchase presented at Study Session along with approval of Real Estate Investment Fund; **1/10/2019** – Board Approval of \$3 Million matching funds to US EDA Grant to purchase Highland Ave. facility as \$3 Million dollar-for-dollar match to renovate 8<sup>th</sup> Street (\$2M) and Highland Ave. (\$1M)

**Total Annual Actual & Projected Revenues: \$3,300,000**

**SBCCD iLEAD Center for Re-Entry & Access to Transitional Employment (CREATE)**



**Address**

**SBCCD iLEAD CREATE**  
 441 West 8<sup>th</sup> Street  
 San Bernardino, CA  
 92408

**7,500 Sq. Ft. Facility**

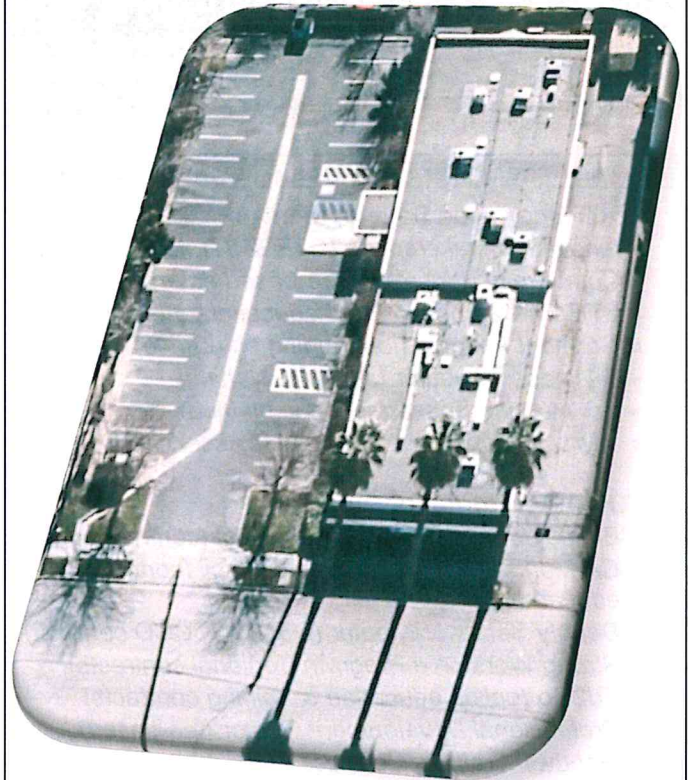
**iLEAD CREATE Programs & Revenue Sources**

**1. EDCT Economic Development**

- San Bernardino County Probation Department (Prop. 47 sole source contract) 1 Million Cups Entrepreneurship Services [in progress] **\$ 50,000**

**2. Economic Development & Corporate Training**

- CA Department of Corrections & Rehabilitation (CDCR) (Caltrans Work Crew Project)
- CDCR Prison2Employment Building Industry Association (BIA) Construction Readiness Program
- San Bernardino County Sheriff's Department (AB109 Work Release Program, sole source contract) [in progress]
- San Bernardino County Probation Department (Prop. 47 sole source contract – Building Industry Association Construction Readiness Program and Advanced Manufacturing Program) [in progress]
- San Bernardino County Workforce Development Board (Prison2Employment Grant Caltrans Work Crew Model Project) [in progress]
- National Retail Federation (NRF) (credentialing academy)
- American Hotel & Lodging Association (AHLA) (credentialing academy)
- Police And Corrections Team (PACT) (police, sheriff's, probation, parole and community resources, services and programs)
- San Bernardino County Reentry Collaborative (regional leadership group 211)
- CREATE Café (Barista job training enterprise in partnership with Coffee Bean & Tea Leaf, Inc.) **\$3,500,000**



**Facilities Maintenance Expense Projections**

<b>Expenditures</b>	<b>Annual Costs</b>
1. Custodial Services	\$ 38,400
2. Utilities	\$ 16,502
3. Maintenance	\$ 21,390
	<b><u>\$ 76,292</u></b>

**Total Annual Actual & Projected Revenues: \$3,550,000**

**SBCCD institute for Local Economic Advancement & Development (iLEAD) HQ Complex**



**Address**

**SBCCD iLEAD HQ Complex**  
 114 South Del Rosa Drive  
 San Bernardino, CA  
 92408

21,000 Sq. Ft. (PDC-BR-DO)  
 9,000 Sq. Ft. (ATTC)  
**30,000 Sq. Ft.**



**iLEAD HQ Complex Programs & Revenue Sources**

**1. SBCCD Workforce Development, Advancement & Media Systems Division**

- Office of the Vice Chancellor
  - Office of the Executive Director, *\*EDCT (grant administrative costs revenue)*
  - Office of the District Director, Grants Development & Administration
  - Office of the Director, Corporate & Strategic Relations
  - Division Central Support Unit – EDCT, Grants, KVCR, FNX (Budget, Contracts, Facilities, Purchasing, Human Resources Support)
- \*\$100,000**

**2. SBCCD Police Department (tenant)**

- Headquarters Office
- \*\*\$61,034**

**5. First Nations Experience (FNX) Public & Digital**

- FNX Public (Post-Production Operations)
  - FNX Digital (Commercial, Video-on-Demand App)
- \$50,000**

**6. YouthBuild Contract Training**

- Student Workforce Development Site (information communication technology, digital media, retail, hospitality, entrepreneurship)
- \$50,000**

**Total Annual Actual & Projected Revenues: \$200,000**

**NOTE:** 18,000sf or 60% of the complex consisting of the Board Room and the South Section of the former District Offices are designated for District Police, District Foundation, and KVCR News, which are to be supported at District expense: \$92,160 (Custodial), \$39,605 (Utilities), and \$51,337 (Maintenance), for a total of **\$183,102\*\***

**Facilities Maintenance Expense Projections**

<b>3. Inland Futures Foundation (tenant)</b> <ul style="list-style-type: none"> <li>• <i>Foundation Offices</i></li> </ul>	<b>Expenditures</b>	<b>Annual Costs</b>
<b>4. KVCR News Studio &amp; Operations (planned)</b> <ul style="list-style-type: none"> <li>• <i>News Desk and Production Studio.</i></li> </ul>	1. <i>Custodial Services</i> 2. <i>Utilities</i> 3. <i>Maintenance</i>	\$ 61,440 \$ 26,404 \$ 34,225
**\$61,034 **\$61,034		<u>\$ 122,069</u>

**Facility Maintenance Expense Actual (Del Rosa) and Projections(Highland & 8th St).**

Location	Sq ft Facility	Custodial Services	Utilities	Maintenance	Explanation
114 South Del Rosa Drive, SB (FY17-18 e	30,000	\$ 172,484.31	\$ 130,928.71	\$ 85,561.64	Actual numbers based on 2017-2018 Fiscal Year
1888 East Highland Ave. SB (76%)	23,000	\$ 132,237.97	\$ 100,378.68	\$ 65,597.26	Estimate based on actual numbers from Del Rosa above
441 West 8th Street., SB (25%)	7,500	\$ 43,121.08	\$ 32,732.18	\$ 21,390.41	Estimate based on actual numbers from Del Rosa above
	60,500	<b>\$ 347,843.36</b>	<b>\$ 264,039.57</b>	<b>\$ 172,549.31</b>	<b>\$ 784,432.23</b>
<b>Non-District Costs, per Notes below:</b>					
South Del Rosa Site	12,000	\$ 61,440.00	\$ 26,404.00	\$ 34,224.66	EDCT/KVCR @40%
East Highland Site	23,000	\$ 117,760.00	\$ 50,166.00	\$ 65,597.26	EDCT/KVCR @100%
West 8th Site	7,500	\$ 38,400.00	\$ 16,502.00	\$ 21,390.41	EDCT @100%
\$5.12/sf	42,500	<b>\$ 217,600.00</b>	<b>\$ 93,072.00</b>	<b>\$ 121,212.33</b>	<b>\$ 431,884.33</b>

**NOTES:**

**#1 - Square Footage Allocations:** 114 South Del Rosa location: Of 30,000sf, approximately 18,000sf (60%) to be occupied by District Foundation, District Police, and Board-recommended KVCR News operation, at District expense.

**#2 - Utilities:** Of \$264,039 for total Utilities, 75% accounts for Electricity, equating to \$198,030. With Solar Installation for each site, Utilities amounts to \$66,009 (Del Rosa) for gas, water, waste and phone, \$50,166 (Highland), and \$16,502 (8th), for a revised total of **\$132,677**.

**#3 - Custodial Services:** Custodial costs for Del Rosa are based on FY17/18, consisting of 4 custodial staff at various stages and 7 subs. None of the custodial staff worked a full year, but accounted for 90% or \$155,498 of the \$172,484 for Del Rosa Custodial expenses. Projections for all 3 sites, with 1 Custodial Supervisor, and 3 Custodial Staff, equates to \$276,000 in salaries & benefits, plus \$34,140 for janitorial supplies, mileage, gas, laundry, and cell phone allowances, for a total Custodial cost projection of **\$310,170**.

**EXCERPT FROM BOARD AGENDA: January 10, 2019**

**RESOLUTION #2019-01-10-FS OF THE BOARD OF TRUSTEES OF THE  
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT  
TO APPROVE TRANSFERS FROM RESERVE FOR CONTINGENCIES TO  
VARIOUS EXPENDITURE CLASSIFICATIONS**

(v. 12.16.2019, p. 2/2)

**EXHIBIT A**

<b>Fund 125</b>		1,057,815	2018-19 Initial Fund Balance
<b>General Fund, Restricted</b>		-	Net Change from Previously Approved Transfers
		1,057,815	Current Fund Balance

Board Approved	Date	Ref #	Amount to/(from) Reserve	Expenditure Classification	Justification
1/10/2019	11/8/2018	190146	(162,306)	5000 Other Expenses	To restore carryover budget from prior fiscal year
			(162,306)	Total Approved at this Board Meeting	
			895,510	Fund Balance After Transfer(s)	

<b>Fund 435</b>		37,565,757	2018-19 Initial Fund Balance
<b>Bond Construction</b>		(122,778)	Net Change from Previously Approved Transfers
		37,442,979	Current Fund Balance

Board Approved	Date	Ref #	Amount to/(from) Reserve	Expenditure Classification	Justification
1/10/2019	11/29/2018	190210	(3,000,000)	6000 Capital Outlay	To setup budget for EDA Grant matching funds
			(3,000,000)	Total Approved at this Board Meeting	
			34,442,979	Fund Balance After Transfer(s)	

<b>Fund 590</b>		<del>84,527,139</del>	<del>2018-19 Initial Fund Balance</del>
<b>FCC Auction Proceeds</b>		(5,000,000)	Net Change from Previously Approved Transfers
		79,527,139	Current Fund Balance

Board Approved	Date	Ref #	Amount to/(from) Reserve	Expenditure Classification	Justification
1/10/2019	11/21/2018	190180	(4,400,000)	n/a	To correct interest income budget
			(4,400,000)	Total Approved at this Board Meeting	
			75,127,139	Fund Balance After Transfer(s)	

<b>Fund 690</b>		3,840,528	2018-19 Initial Fund Balance
<b>Retiree Benefit</b>		-	Net Change from Previously Approved Transfers
		3,840,528	Current Fund Balance

Board Approved	Date	Ref #	Amount to/(from) Reserve	Expenditure Classification	Justification
1/10/2019	11/14/2018	190155	(165,000)	n/a	To correct interest income budget
			(165,000)	Total Approved at this Board Meeting	
			3,675,528	Fund Balance After Transfer(s)	