



Board of Trustees Finance Committee

Meeting Agenda – February 11, 2021, 2 p.m.

Via Zoom Conference: <https://cccconfer.zoom.us/j/549449972>

Dial In: (669) 900-6833 or (346) 248-7799 Meeting ID: 549 449 972

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Governor Newsom issued Executive Order N-25-20 on March 12, 2020, and Executive Order N-29-20 on March 17, 2020. Portions of these orders relax parts of the Brown Act. In part, the orders allow elected officials to “attend” a meeting via teleconference WITHOUT having to admit members of the public into the location from which they are participating (N-25-20) and orders that “such a body need not make available any physical location from which members of the public may observe the meeting and offer public comment” (N-29-20).

Anyone wishing to participate may do so via the Zoom link which is listed above. We kindly request public comments be submitted electronically by emailing kgoodric@sbccd.edu. Submissions must be received 24-hours prior to the posted start time of the meeting.

- *Submissions will be considered a public record under the Public Records Act and are therefore subject to public disclosure.*
- *Submissions will be read aloud at the meeting and must comply with the five-minute time limit.*
- *Submissions must either address an item listed on the agenda or be within the subject matter jurisdiction of the committee.*

Comments must be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, the committee may ask staff to review a matter or may ask that a matter be put on a future agenda. As a matter of law, members of the committee may not discuss or take action on matters raised during public comment unless the matters are properly noticed for discussion or action. Anyone who requires a disability-related modification or accommodation in order to participate in the public meeting should contact the Chancellor’s Office at (909) 388-6902 as far in advance of the Board meeting as possible.

BFC Charge: The SBCCD BFC exists as a standing, advisory committee comprised of less than a quorum of Board members and is subject to the California Public Meetings Brown Act. The committee is charged with: ♦ Increasing the efficiency of the Board of Trustees by performing time-consuming research on its behalf. ♦ Improving clarity by providing a platform for detailed questions not conducive to the flow of monthly business meetings. ♦ Promoting transparency of the SBCCD budgeting process and fiscal matters through detailed discussion of these topics in an open forum. ♦ Fostering an environment of understanding by communicating findings and formulating final recommendations to the Board of Trustees. ♦ Increasing the efficiency of the Board of Trustees by performing time-consuming research on its behalf regarding the implementation and operation of bond measures.



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- I. **Welcome & Introductions** - Gloria Macías Harrison, Chair
 - A. Election of Chair
 - B. Review and Approval of Committee Charge

- II. **Public Comment**

Staff will read public comments received electronically and announce if any verbal public comment requests have been made for the committee to hear.

- III. **Approval of Minutes for January 14, 2021**

- IV. **Current Topics**
 - A. Annual Reaffirmation of Guiding Principles for FCC Auction Proceeds
 - B. Measure CC Workforce Report (Ynez Canela)
 - C. Procurement Cards (Steve Sutorus)
 - a. Procedures for Board of Trustees
 - b. Agreement for Board of Trustees

- V. **Updates** (as necessary)
 - A. State Budget Update (Jim Buysse)
 - B. COVID-19 Expenditures (Larry Strong)
 - C. Enrollment
 - D. PARS Report
 - E. Commercial Property Performance
 - F. Measure CC Timeline & Org Chart
 - G. Budget Revenue & Expenditure
 - H. 2020-21 Board of Trustees Budget

- VI. **Future Topics**
 - A. Trustee Suggestions
 - B. Deferred Maintenance

- VII. **Next Meeting Date & Adjournment**

The next meeting of the Board Finance Committee is scheduled for Thursday, March 11, 2021, at 2 p.m. via Zoom.

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