



## Board of Trustees Finance Committee (BFC)

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Meeting Minutes – June 10, 2021, 2:00 p.m.

Via Zoom: <https://cccconfer.zoom.us/j/549449972>

**Members Present:** Trustee Harrison, Chair

**Members Absent:** Trustee Houston, Trustee Singer

**Other Board Members Present:** Trustee Reyes, Trustee Viricel

**Staff Present:**

- Interim Chancellor Jose Torres
- Presidents Kevin Horan and Diana Rodriguez
- Interim Vice Chancellor of Business & Fiscal Services Jim Buysse
- Vice Presidents of Administrative Services Scott Stark and Mike Strong
- Director of Facilities Planning Farrah Farzaneh

### **I. WELCOME & INTRODUCTIONS**

Trustee Harrison called the meeting to order at 2:00 p.m. She explained that Trustees Houston and Singer would not be joining.

### **II. PUBLIC COMMENT**

There were no public comments.

### **III. APPROVAL OF MINUTES FOR May 13, 2021**

Approval of the minutes was not addressed since a quorum was not present.

### **IV. CURRENT TOPICS**

#### **Bond Construction Update**

Scott Jewel of AECOM presented an update on the bond construction program. When the CHC Performing Arts Center (PAC) was mentioned, Interim Chancellor Torres complimented the efforts of staff to have this State-funded project altered from renovation to a new building. Trustee Harrison asked if the new building would have the same capacity. CHC President Horan advised that the main theater would have a smaller seating capacity, however, the new building will provide larger instructional space. The existing PAC will be demolished, and a new instructional building built in its place.

The campus infrastructure projects are intended to start in fiscal year 2021-22. Trustee Harrison questioned if there was a plan for collaboration between design and landscaping. Director Farzaneh advised that both campuses have expressed the desire to look cohesive and be sustainable. SBVC Vice President Stark added that within the scope of each building, the property around that building will be the same. There is also a separate project that creates a destination area where students can go to relax, walk the trails, and enjoy the natural landscaping.

Trustee Harrison expressed confidence in the report and hoped that a small, printed update document could be put together for the full Board. This document could possibly be handed out to members of the community with the caveat that the projects are tentative. Interim Chancellor Torres advised he would bring such a document to the July Board meeting as an information item and that staff will be on hand to do a quick presentation, if desired by the Board. He commented that this is a good way of showing taxpayers what is happening with their dollars.

Trustee Reyes mentioned the use of materials purchased from local vendors. Director Farzaneh commented that the projects are targeting a LEED Gold designation and that one of the conditions of that award is using regional materials.

## **V. UPDATES**

### **A. State Budget Update**

There was no update.

### **B. COVID-19 Expenditures**

There was no update.

### **C. PARS Report**

This topic was not discussed.

### **D. Commercial Property Performance**

There was no update.

No further topics were discussed.

## **VI. FUTURE TOPICS**

### **A. Trustee Suggestions**

Trustee Harrison requested that a report be made to the BFC at the next meeting on the budget, including an analysis of ongoing money, one time money and the challenges the District faces over the next three years. Interim Chancellor Torres advised that staff could provide an update, however, the opportunity for a more comprehensive discussion would likely be the August BFC meeting and the August strategy session on the final budget.

### **B. Deferred Maintenance**

This topic was not discussed.

## **VII. ADJOURNMENT**

The meeting adjourned at 2:48 p.m. The next meeting of the Board Finance Committee is scheduled for Thursday, July 8, 2021, at 2:00 p.m. via Zoom.