



Board of Trustees Finance Committee (BFC)

Meeting Minutes – December 10, 2021, 2:00 p.m.

Members Present: Trustee Harrison, Chair; Trustee Viricel; Trustee Houston

Members Absent: None

Other Board Members Present: Trustees Reyes

Staff Present:

- Chancellor Diana Rodriguez
- Executive Vice Chancellor Jose Torres
- Senior Director of Marketing, Public Affairs & Government Relations Angel Rodriguez
- President Kevin Horan and Interim President Scott Thayer
- Vice Presidents of Administrative Services Scott Stark and Mike Strong
- Director of Fiscal Services Larry Strong
- Local Business Outreach Administrator for Measure CC Ynez Canela

I. WELCOME & INTRODUCTIONS

Trustee Harrison called the meeting to order at 2:01 p.m.

II. PUBLIC COMMENT

There were no public comments.

III. APPROVAL OF MINUTES FOR NOVEMBER 18, 2021

Trustee Houston made a motion to approve the minutes which was seconded by Trustee Viricel. The motion was approved by the following vote.

Ayes: Trustees Harrison, Houston, Viricel

Noes: None

Abstentions: None

Absent: None

IV. CURRENT TOPICS

A. BFC Second Read of Proposed Board Item | Prioritized Board Directives for Development of the 2022-23 Budget

Executive Vice Chancellor Torres addressed the committee on this topic. He advised that language addressing sustainability had been added as item "(3) setting aside funds for deferred maintenance," under Objective 3.3 of the attached proposed goals and objectives. Trustee Viricel made a motion to move this item to the full Board for its review. Trustee Houston seconded the motion, which was approved by the following vote.

*Ayes: Trustees Harrison, Houston, Viricel
Noes: None
Abstentions: None
Absent: None*

**B. BFC Review of Proposed Board Item | Revised Program-Wide Measure CC
Construction Change Order Board Approval Process**

Committee members heard from Executive Vice Chancellor Torres regarding this item. The program previously approved by the Board of Trustees for the Measure CC program has worked so well that it is now being revised to fit all SBCCD construction contracts. Trustee Houston confirmed that any change order over \$250,000 (regardless of the 5% amount) would be reviewed by the Board of Trustees prior to approval. Trustee Viricel made a motion to move this item to the full Board for its review. Trustee Houston seconded the motion, which was approved by the following vote.

*Ayes: Trustees Harrison, Houston, Viricel
Noes: None
Abstentions: None
Absent: None*

C. 2022 Legislative & Budget Priorities (Angel Rodriguez)

Chancellor Rodriguez addressed the committee calling attention to the request for a budget line item for KVCR as part of the 2022 Budget and Legislative Priorities. She commented that the reason for this request is to allow SBCCD to continue to provide programming for the community, and training for students to get workforce development. The District is appreciative of the current \$4 million and would like to advocate that it become ongoing. As chair of the Board Legislative Committee, Trustee Reyes expressed concern with the timing of such a request and thought the District should seek guidance. The Chancellor mentioned bringing in other partners to demonstrate that KVCR is a regional hub, presenting educational content for Pre-K through college levels, in multiple languages.

Trustee Houston pointed out that, even though the document is not numbered, staff may want to consider reordering the bulleted items so that student needs are placed before the targeted request for KVCR. Senior Director Rodriguez confirmed that this would be done. It was commented that a motion had been approved at the earlier Board Legislative Committee to move these priorities forward to the full Board.

Trustee Harrison made a motion to for the BFC to approve moving the document forward to the full Board with the amended order. Trustee Houston seconded that motion and it was approved with the following vote.

*Ayes: Trustees Harrison, Houston, Viricel
Noes: None
Abstentions: None
Absent: None*

V. UPDATES

A. Measure CC Workforce Report

Administrator Canela presented this material to the committee. Executive Vice Chancellor Torres referred everyone to page 37, commenting that local hire does not always translate to local employees. As time is progressing, local and outside vendors are working to have more local hires. SBCCD continues to send the message that Measure CC funds should be spent in this community. Ms. Canela echoed this statement advising that this message is constantly being relayed. Trustee Harrison mentioned she has several speaking engagements and would appreciate some material so she can discuss this topic. She would appreciate an annual summary for this year and the expectations over the next two years. Her first meeting is January 17. Ms. Canela talked about a heat map that is available to the public on SBCCD's website. She will incorporate that into the material. Trustee Harrison will share what she receives with the rest of the Board.

B. Measure CC Timeline & Org Chart

The committee reviewed this item. Trustee Harrison thought this might be good information for her talks but the report lacked specific dates. Executive Vice Chancellor Torres advised that dates would be included the next time this report is presented.

C. PARS Report

Executive Vice Chancellor Torres cautioned BFC members not to expect high increases to the endowments because of recent market volatility.

D. Budget Revenue & Expenditure *This item was not discussed.*

E. 2021-22 Board of Trustees Budget *This item was not discussed.*

VI. FUTURE TOPICS

Trustee Suggestions

Trustee Harrison recapped her request for talking points for local hire, which can also be distributed to all trustees.

She also mentioned the development of a quarterly analysis of all District financial information, like a combination of the Cash Flow and Budget Revenue & Expenditure Summary reports combined and summarized.

VII. NEXT MEETING DATE & ADJOURNMENT

The meeting adjourned at approximately 3:00 p.m.