

### San Bernardino Community College District Board Finance Committee April 14, 2022 2:00 pm-3:30 pm Pacific Time

### **MEETING AGENDA**

Board Finance Committee Thursday, April 14, 2022, 2:00 p.m. Crafton Hills College, LRC 226 11711 Sand Canyon Road, Yucaipa CA

- 1. Welcome & Introductions Trustee Joseph Williams, Chair
- II. Public Comment

Any member of the public who wishes to address the Committee on any matter is limited to five minutes. The total time for members of the public to speak on the same or a similar issue shall be limited to 20 minutes.

### III. Approval of Minutes

- A. February 10, 2022
- B. March 31, 2022

### IV. Current Topics

- A. Annual Affirmation of Membership & Charge
- B. <u>Pension Rate Stabilization Program (PRSP) Trust Client Review</u> (Maureen Toal, Executive Vice President, PARS)

### V. Updates (as necessary)

- A. PARS Report
- B. Measure CC Timeline & Org Chart
- C. Budget Revenue & Expenditure Report
- D. 2021-22 Board of Trustees Budget

### **VI. Future Topics**

- A. Trustee Suggestions
- B. Revenue & Enrollment

### VII. Next Meeting Date & Adjournment

The next meeting of the Board Finance Committee is scheduled for Thursday, May 12, 2022, at 2 p.m. in the Boardroom Extension.



# San Bernardino Community College District Board Finance Committee April 14, 2022 2:00 pm-3:30 pm Pacific Time

SBCCD | Mission: SBCCD positively impacts the lives and careers of our students, the well-being of their families, and the prosperity of our community through excellence in educational and training opportunities.

BFC Charge: The SBCCD BFC exists as a standing, advisory committee comprised of less than a quorum of Board members and is subject to the California Public Meetings Brown Act. The committee is charged with:

- Increasing the efficiency of the Board of Trustees by performing time-consuming research on its behalf.
- Improving clarity by providing a platform for detailed questions not conducive to the flow of monthly business meetings.
- Promoting transparency of the SBCCD budgeting process and fiscal matters through detailed discussion of these topics in an open forum.
- Fostering an environment of understanding by communicating findings and formulating final recommendations to the Board of Trustees.
- Increasing the efficiency of the Board of Trustees by performing time-consuming research on its behalf regarding the implementation and operation of bond measures.



# Board of Trustees Finance Committee (BFC)

Meeting Minutes - February 10, 2022, 2:00 p.m.

**Members Present:** Trustee Williams, Chair; Trustee Harrison; Trustee Houston

Members Absent: None

Other Board Members Present: Trustee Viricel

#### Staff Present:

· Chancellor Diana Rodriguez

- Executive Vice Chancellor Jose Torres
- President Kevin Horan and Interim President Scott Thaver
- · Vice President of Administrative Service Mike Strong
- · Director of Fiscal Services Larry Strong
- · Director of Facilities Planning, Construction, and Emergency Management Farrah Farzaneh
- · Research, Planning, and Institutional Effectiveness Christopher Crew

### I. WELCOME & INTRODUCTIONS

Trustee Williams called the meeting to order at 2:00 p.m. This is his first meeting as chair. Everyone introduced themselves.

### II. PUBLIC COMMENT

There were no public comments.

### III. APPROVAL OF MINUTES FOR DECEMBER 10, 2021

Trustee Harrison made a motion to approve the minutes which was seconded by Trustee Williams. The motion was approved by the following vote.

Ayes: Trustees Williams, Harrison

Noes: None Abstentions: None Absent: Houston

#### IV. CURRENT TOPICS

# A. BFC Review of Proposed Board Item to Revise Guiding Principles for FCC Auction Proceeds

Committee members reviewed the materials presented. Executive Vice Chancellor Torres went over the allocation of \$157 million in FCC Auction Proceeds. Trustee Williams asked about funds spent on the SBCCD Promise program. The funds shown on the FCC information graphic were used for implementation. The additional funds spent on this program, which ends this year, came from the commercial property investment proceeds. Staff will provide Trustee Williams with the total amount spent.

Trustee Houston arrived at 2:09 p.m. and joined the discussion. Trustee Harrison expressed her opinion that the language in principle 3, "...for years to come," should be revised.

There was a brief recap of the Board's past actions regarding investment of the FCC Auction Proceeds. When the proceeds were initially received, the Board thoroughly vetted three separate options. In light of the legal limitations imposed upon SBCCD as a community college district, the BOT decided to keep ownership of the funds rather than turn control over to a nonprofit organization. The Board further decided to invest in the PARS PRST, which allows higher risk/reward options.

It was further stated that the trust has made significant gains. Trustee Williams expressed that it would be worthwhile to have a future discussion with the current Board. Executive Vice Chancellor Torres will invite the PARS team to attend a future meeting to discuss different risk vehicles.

Trustee Harrison made a motion, which Trustee Houston seconded, to move submit the proposed agenda item to the full Board with the revised language reflected under guiding principle 3.

3. Proceeds shall be invested in a manner that serves SBCCD. for years to come.

The motion was approved by the following vote.

Ayes: Trustees Harrison, Houston, Viricel

Noes: None Abstentions: None Absent: None

### V. UPDATES (out of sequence)

### A. State Budget Update

Committee members listened to a presentation on the State budget from Mark MacDonald of MGI Advocacy.

Executive Vice Chancellor Torres confirmed for Trustee Viricel that COLA increases the FTES funding rate. Trustee Houston commented that COLA is not outpacing inflation or declining enrollment.

It was explained that a Total Compensation Revenue (TCR) based on a number of factors is calculated by the State for each district each year. They then add COLA adjustments based on the new rate. The hold harmless is only for holding a district to the previous year, plus COLA. If a district is losing enrollment, income will go down. The other protection being offered is the "Emergency Protection." SBCCD enrollment is down 27% and the District hasn't been in the funding formula because of the FTES decreases. SBCCD will have to choose between hold harmless and emergency protection.

Trustee Williams expressed a desire for info graphics that effectively illustrate this concept because the public may have difficulty understanding.

Executive Vice Chancellor Torres further explained that some legislators want to suspend hold harmless and try to reset the baseline by 2024-25. After that reset, any district that does not hit the new baseline will not get the COLA. SBCCD needs to increase enrollment.

California community colleges were given three years to implement the SCFF, which has caused widespread problems. Currently, there are only seven districts are following the SCFF. The funding formula will likely be the most important item this budget year.

### IV. CURRENT TOPICS (continued)

# B. BFC Review of Proposed Board Item to Establish PARS Investment Account for DSO Allotment

Committee members reviewed the proposed Board item regarding the movement of \$3 million in funds into a separate DSO account. Trustee Houston verified that these funds are intended to supplement the General Fund, as is indicated in the SBCCD Budget's multi-year forecast. Trustee Harrison made a motion to approve this item, which Trustee seconded for discussion purposes.

The committee discussed the proposal and the meeting materials. Staff was requested to produce a more simplified graphic to illustrate FCC auction proceeds transactions. In developing a format, consideration should be given to consistency, simplicity, history of transactions, and analysis that points out any anomalies. Chancellor Rodriguez acknowledged committee concerns and advised that staff will work to produce a report with at the next meeting.

Committee members discussed the reason why the account wasn't set up earlier. Executive Vice Chancellor Torres confirmed that the allocations were made at the time the Board approved them. The recommendation is being made at this time to move the funds into a separate account. The motion to move this proposed Board item to the full Board was approved with the following vote.

Ayes: Trustees Williams, Harrison

Noes: None

Abstentions: Houston

Absent: None

### V. UPDATES (continued)

### B. Enrollment

Enrollment is drastically low. We are not alone. Only 7 districts out of 73 are in the SCFF. A Board strategy session will take place on February 24 to discuss budget and enrollment.

### C. Commercial Property Leasing

Director Farzaneh made a presentation on property vacancy.

### D. Commercial Property Performance

Trustee Williams confirmed the forecast for income on the property is \$2 million per year. He asked about the other properties owned by SBCCD. Executive Vice Chancellor Torres advised that a Facilities needs assessment is currently underway for the Del Rosa, Highland, and 8<sup>th</sup> Street properties.

No other updates were discussed.

### VI. FUTURE TOPICS

**Trustee Suggestions** 

This item was not discussed.

### VII. NEXT MEETING DATE & ADJOURNMENT

The meeting adjourned at approximately 3:33 p.m. The next meeting is scheduled for Thursday, March 10, at 2:00 p.m. on the SBVC campus.



# Board of Trustees Finance Committee (BFC)

Special Meeting Minutes - March 31, 2022, 4:00 p.m.

**Members Present:** Trustee Williams, Chair; Trustees Harrison and Houston

Members Absent: None

Other Board Members Present: Trustees Gonzales, Longville and Reyes

#### Staff Present:

· Chancellor Diana Rodriguez

- · Executive Vice Chancellor Jose Torres
- President Kevin Horan and Interim President Scott Thayer
- Vice Presidents of Administrative Service Mike Strong and Tenille Norris (Interim)
- Director of Fiscal Services Larry Strong

#### I. WELCOME & INTRODUCTIONS

Trustee Williams convened the meeting at 4:03 p.m. and called for self-introductions.

### II. PUBLIC COMMENT

There were no public comments.

#### III. CURRENT TOPICS

Cost of Living Adjustment (COLA)

Committee members received a presentation from staff on COLA.

The first slides recapped SBCCD enrollment and Trustee Williams asked about the SBCCD Promise Program in terms of retention. Chancellor Rodriguez advised that the information is currently being analyzed, including the possible impact of COVID-19 on retention, completion and success. The program is now in the second year of the second cohort.

Trustee Harrison verified that the hold harmless protection would be in effect only until 2024-25. Chancellor Rodriguez confirmed that it is to SBCCD's advantage to increase enrollment in order to improve the District's three-year average.

Problems with the State's current student-centered funding formula were discussed. Chancellor Rodriguez is part of a task force that it is looking into the issues. There are only three districts currently on the funding formula; every other district is basic-aid or on hold harmless or emergency condition allowance protections.

There were several questions on productivity and enrollment. Trustee Williams mentioned it might be necessary to have a future meeting on strategies and revenue.

Trustee Houston verified with Executive Vice Chancellor Torres that it was safe to say that the current hold harmless protection in place has given SBCCD an artificial sense of stability and that unless the District positions itself to remain in that stable place, it we will find ourselves in the position of needing to make cuts.

Trustee Williams asked for staff to consider how to present this information to the entire Board. Trustee Gonzales confirmed that when we talk about COLA we are exclusively talking about the increase in percentage that SBCCD receives from the state for FTES.

Executive Vice Chancellor talked about SBCCD's direction over the last several years to bring salaries and benefits to a competitive level. It has been a priority to remain competitive.

### IV. NEXT MEETING DATE & ADJOURNMENT

The next meeting is scheduled for Thursday, April 14, 2022 at 2:00 p.m. at Crafton Hills College.

Trustee Williams summarized that the BFC will have a future conversation on revenue and enrollment, and that staff should provide a summary of today's COLA presentation so he can provide it to the full Board.

Trustee Harrison made a motion to adjourn, which Trustee Houston seconded. The motion was approved by the following vote.

Ayes: Trustees Williams, Harrison, Houston

Noes: None Abstentions: None Absent: None

The meeting was adjourned at 4:49 p.m.



## Board of Trustees Finance Committee (BFC)

# Membership & Charge

Presented for Affirmation April 14, 2022

In accordance with SBCCD Board action taken on December 10, 2021, the trustees listed below were elected to serve on the Board Finance Committee. BFC members are now asked to affirm their membership and the committee charge.

#### **Committee Members**

- Trustee Joseph Williams, Committee Chair
- Trustee Gloria Macías Harrison
- Trustee Stephanie Houston

### **Committee Charge**

The SBCCD Board of Trustees Finance Committee exists as a standing, advisory committee comprised of less than a quorum of Board members and is subject to the California Public Meetings Brown Act. The committee is charged with:

- Increasing the efficiency of the Board of Trustees by performing time-consuming research on its behalf.
- Improving clarity by providing a platform for detailed questions not conducive to the flow of monthly business meetings.
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- Fostering an environment of understanding by communicating findings and formulating final recommendations to the Board of Trustees.
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# SBCCD BOARD FINANCE COMMITTEE

Pension Rate Stabilization Program (PRSP) Trust Client Review April 14, 2022

# PARS TRUST TEAM

**Program Sponsor:** 



COMMUNITY COLLEGE LEAGUE OF CALIFORNIA

### **Trust Administrator & Consultant**



- Serves as record-keeper, consultant, and central point of contact
- Sub-trust accounting
- Coordinates all agency services
- Monitors plan compliance (IRS/GASB/State Government Code)
- Processes contributions/disbursements
- Hands-on, dedicated support teams

2,000+

Plan Participants

Assets under Administration

Years of Experience (1984-2022)

Plans under Administration **Public Agency** Clients

115 Trust Clients

#### **Trustee**

# us bank.

- 5th largest commercial bank and one of the nation's largest trustees for Section 115 trusts
- Safeguard plan assets, oversight protection
- Plan fiduciary
- Custodian of assets

Years of Experience (1863-2022)

Assets under Trust Custody

### **Investment Manager**



- One of the worlds most respected investment management companies
- Independent low-cost investment advisor
- Offers index based mutual funds with low expense
- Fees decrease as assets across Vanguard strategies grow

Years of Experience (1975-2022)

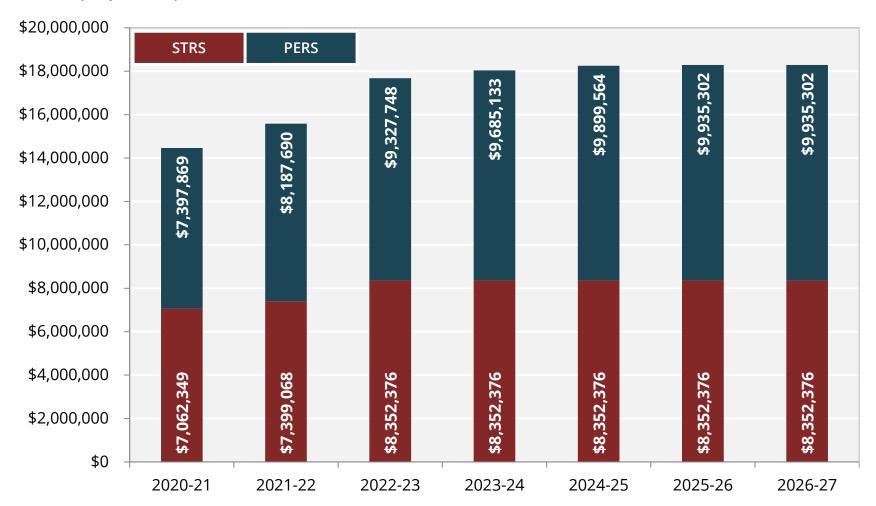
Assets under Management





# HOW DO RATE INCREASES AFFECT DISTRICT?

Annual projection pension costs increase from \$14.5 million to \$18.3 million in 2026-27.



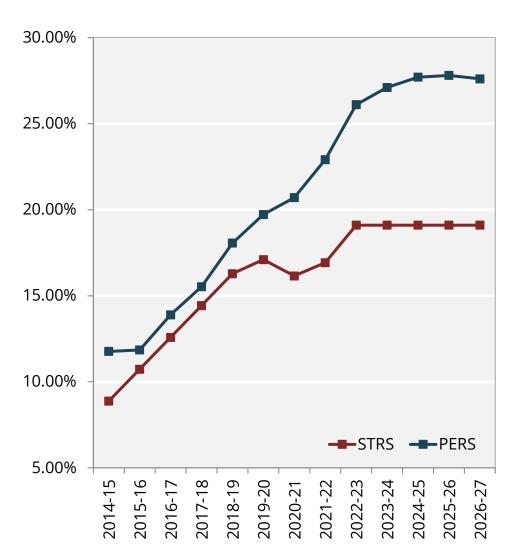
\*STRS and PERS contributions for 2020-21 are based on the CCFS-311 Report for Budget Year 2020-21 related to Pension Costs; STRS and PERS contributions for 2021-22 and thereafter assume consistent STRS/PERS covered payroll amounts from the CCFS-311 Report (increases are only based on increased STRS/PERS contribution rates)





# HOW MUCH HAVE PENSION COSTS GROWN?

# STRS/PERS rate increases through 2026-27:



Fiscal Year	STRS	PERS
2014-2015	8.88%	11.77%
2015-2016	10.73%	11.85%
2016-2017	12.58%	13.89%
2017-2018	14.43%	15.53%
2018-2019	16.28%	18.06%
2019-2020	17.10%	19.72%
2020-2021	16.15%	20.70%
2021-2022	16.92%	22.91%
2022-2023	19.10%	26.10%
2023-2024	19.10%	27.10%
2024-2025	19.10%	27.70%
2025-2026	19.10%	27.80%
2026-2027	19.10%	27.60%







# DISTRICT'S NET PENSION LIABILITY

Report as of June 30, 2020

	Proportionate Share of NPL (%)	Funded Ratio	Estimated District's Proportionate Share of NPL (\$)
CalSTRS	0.0738%	2015 - 77% 2016 - 74% 2017 - 70% 2018 - 69% 2019 - 71% 2020 - 73%	\$66.7 million
CalPERS	0.2439%	2015 - 83% 2016 - 79% 2017 - 74% 2018 - 72% 2019 - 71% 2020 - 70%	\$71.1 million
TOTAL			\$137.8 million





# SUMMARY OF DISTRICT'S TRUST\*

Plan Type: IRC Section 115 Irrevocable Exclusive Benefit Trust

Investment Manager: Vanguard

Plan Effective Date: November 10, 2016

Plan Administrator: Executive Vice Chancellor

Current Investment Strategies: Vanguard Conservative Strategy

Vanguard Fixed Income (Mirrored Account)

### AS OF FEBRUARY 28, 2022:

Initial Contribution: July 2017: \$5,000,000

Additional Contributions: \$81,700,000

Total Contributions: \$86,700,000

**Disbursements:** (\$13,609,946)

Total Investment Earnings: \$22,624,102\*\*

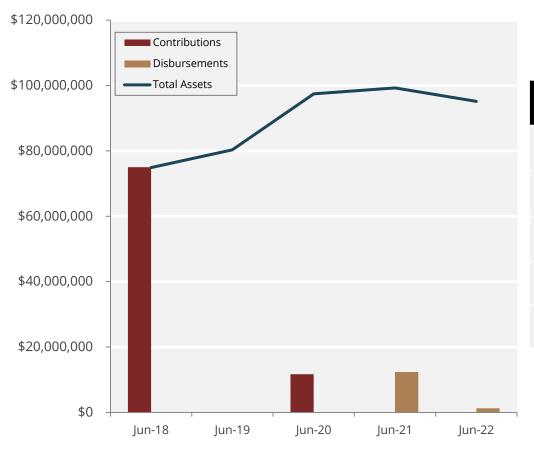
Account Balance: \$95,142,599



\*District's account is made up of 14 individual sub-accounts \*\*Approximate cumulative return since inception: 23.8%

# SUMMARY OF DISTRICT'S TRUST

### HISTORY OF CONTRIBUTIONS, DISTRIBUTIONS, AND TOTAL ASSETS AS OF FEBRUARY 28, 2022:



Year	Contributions	Disbursements	Total Assets
Jun-18	\$75,000,000	\$0	\$74,912,028
Jun-19	\$0	\$0	\$80,318,459
Jun-20	\$11,700,000	\$0	\$97,473,251
Jun-21	\$0	\$12,355,000	\$99,288,977
Jun-22*	\$0	\$1,254,946	\$95,142,599

**Plan Year Ending** 

\*Plan Year Ending June 2022 is based on 8 months of activity





# SUMMARY OF DISTRICT'S SUB-ACCOUNT PENSION TRUST

Subaccount	Total Contributions	Total Transfer In	Total Transfer Out	Total Distributions	Total Investment Earnings	Account Balance
Original Account	\$25,000,000		\$25,875,282		\$936,719	\$0
General Fund	\$24,000,000	\$25,877,177		\$4,013,466	\$12,424,615	\$55,948,153
SBVC	\$5,000,000	\$3,016		\$900,000	\$1,431,425	\$4,863,393
СНС	\$2,700,000			\$130,000	\$431,414	\$2,990,009
MAE	\$9,000,000	\$321.94	\$2,290,000	\$354,946	\$1,452,641	\$7,773,188
KVCR	\$21,000,000	\$1,148,975	\$11,338,682	\$600,000	\$4,248,902	\$14,360,921
FNX		\$9,000,309	\$343,700	\$1,006,825	\$1,596,091	\$9,206,935
DSO*						\$0
General Fund – Fixed Income		\$2,050,000	\$1,894	\$2,136,534	\$90,341	\$0
SBVC – Fixed Income		\$638,393	\$3,016	\$635,000	(\$169)	\$0
MAE – Fixed Income		\$2,290,000	\$321.94	\$2,290,000	\$805	\$0
KVCR – Fixed Income		\$2,338,682	\$1,148,975	\$1,200,000	\$11,424	\$0
FNX – Fixed Income		\$343,700	\$309	\$343,175	(\$105)	\$0
DSO – Fixed Income						\$0
TOTALS	\$86,700,000	\$43,690,574	\$41,002,180	\$13,609,946	\$22,624,103	\$95,142,599

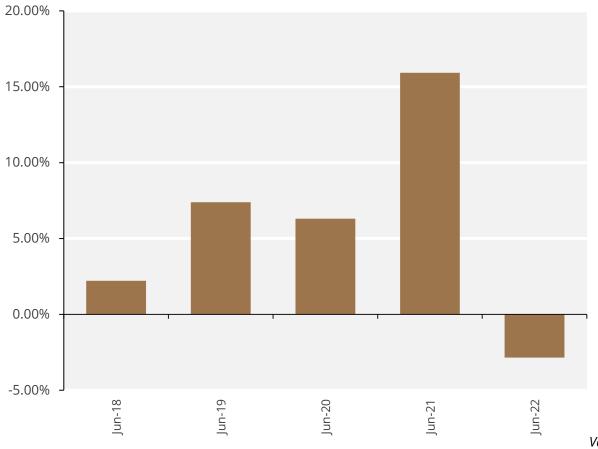
\*3/18/22: \$3M contribution to transfer from General Fund subaccount to DSO subaccount.





# TRUST TOTAL RETURNS

### **AS OF FEBRUARY 28, 2022:**



**Plan Year Ending** 

Year	Returns
Jun-18	2.21%
Jun-19	7.39%
Jun-20	6.30%
Jun-21	15.92%
Jun-22*	-2.85%

Vanguard Expected 10-Year Rates of Return Fixed Income: 2.03% (as of 12/31/21) Conservative: 3.33% (as of 12/31/21)

\*Plan Year Ending June 2022 is based on 8 months of activity Returns are net of the embedded fund fees and gross of advisory and trust administrator fees





# VANGUARD INVESTMENT RETURNS

**As of** February 28, 2022

Strategy	Equity (%)	1 Year	3 Years	5 Years	10 Years
Growth	75%	5.81%	11.79%	9.90%	9.43%*
Balanced	60%	4.07%	10.09%	8.51%	7.93%*
Conservative	40%	1.89%	7.80%	6.33%	6.27%*
Fixed Income	0%	-2.66%	2.76%	2.53%*	2.59%*

\*Data pulled from the Morningstar Reports Returns are net of the fund expense ratio, gross of advisory fees.

Past performance does not guarantee future results; Returns are net of the fund expenses, and gross of advisory fees;

PARS is not licensed to provide and does not offer investment advice or recommendations of any kind;

All investment decisions in the PARS Section 115 Trust Programs are made at the sole discretion of the Agency,

with or without the assistance of the Agency's selected investment advisors and/or managers.





# INVESTMENT MANAGEMENT FEES

- Vanguard's investment management fees are based on total assets of all participants in the four strategies.
- As of February 28, 2022, the investment management fee for Vanguard investment program members is 0.02% of assets (2.0 basis points).



## **Vanguard Fee Schedule**

0.07% for assets \$0-50 million
0.04% for assets \$50-150 million
0.03% for assets \$150-250 million
0.01% for assets \$250-500 million
0.005% for assets over \$500 million





# Advisory Service Options— Custom or Pre-Established Portfolio

The decision to customize is dependent on desire/need for investment flexibility and level of service:

## Investment:

- Active management
- Custom asset allocation / additional asset classes
- Ability to target specific discount rate



# Service:

- Dedicated investment consultant to the SBCCD account
- Custom advice, tailored education, IPS consulting
- Quarterly in-person meetings

Expiration date: 11/27/2022

# San Berbardino CCD service team focused solely on pension and OPEB plans



Expiration date: 11/27/2022



Val Dion, CFA, FSA
Senior Investment Consultant
Serves as an extension of your
investment committee, providing
delegated portfolio management



Michael Gazzolo, CFA, CAIA, CFP®
Senior Investment Analyst
Performs research and analysis to
support investment decisions



Kim Dang
Client Service Analyst
Assists with day-to-day
operations, reporting, and adhoc requests

# Vanguard strategies

Investments (return seeking / risk reducing)	Fixed Income Strategy (0/100)	Conservative Strategy (40/60)	Balanced Strategy (60/40)	Growth Strategy (75/25)
Total Equity	-	36%	54%	67%
Total Stock Market Index	-	22%	33%	41%
Total International Stock Market Index	-	14%	21%	26%
Total Fixed Income	100.0%	60%	40%	25%
<ul> <li>Total Bond Market Index</li> </ul>	45%	23%	15%	10%
Total International Bond Market Index	25%	15%	10%	5%
Intermediate-Term Investment Grade Fund	15%	14%	10%	7%
Short-Term Investment Grade Fund	15%	8%	5%	3%
Total Real Estate	-	4%	6%	8%
Real Estate Index	-	4%	6%	8%
Total weighted average expense ratio	0.08%	0.08%	0.08%	0.08%
Vanguard Advisory fee	0.02%	0.02%	0.02%	0.02%
All-in fee	0.10%	0.10%	0.10%	0.10%







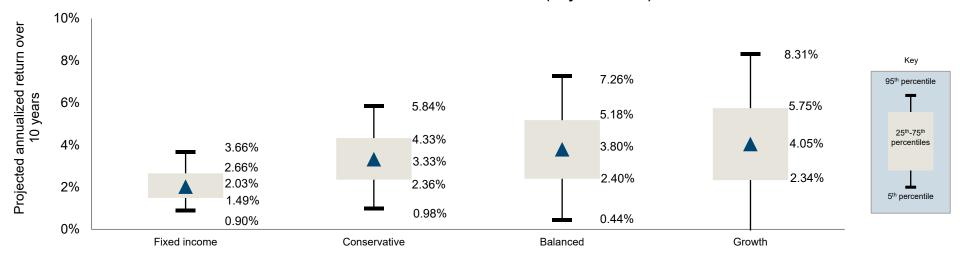


Data as of December 31, 2021.

# Asset allocation analysis: 10-year outlook

Asset classes	Fixed income	Conservative	Balanced	Growth
U.S. Equity	-	22%	33%	41%
Non U.S. Equity	-	14%	21%	26%
REITs	-	4%	6%	8%
U.S. Aggregate Bonds	45%	23%	15%	10%
Non U.S. Bonds	25%	15%	10%	5%
Intermediate-Term Credit	15%	14%	10%	7%
Short-Term Credit	15%	8%	5%	3%
Median expected outcomes				
Returns	2.03%	3.33%	3.80%	4.05%
Volatility	3.54%	6.40%	9.40%	11.76%
Sharpe ratio	0.10	0.26	0.24	0.24
EQ/FI/REITS (%)	0/100/0	36/60/4	54/40/6	67/25/8

### Portfolio nominal return distributions (10-year horizon)



IMPORTANT: The projections or other information generated by the Vanguard Capital Markets Model®(VCMM) regarding the likelihood of various investment outcomes are hypothetical in nature, do not reflect actual investment results, and are not guarantees of future results. Distribution of return outcomes from VCMM derived from 10,000 simulations for U.S. equity returns and fixed income returns. Simulations as of December 31, 2021. Results from the model may vary with each use and over time. For more information on VCMM, see the Important Information slide.

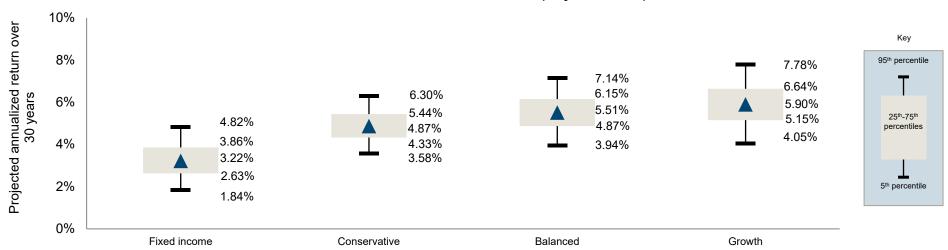
Note: Returns, real returns, and Sharpe ratio listed above represent the median value for 10,000 scenarios. The Sharpe ratio calculates return (or reward) per unit of risk; (Rx-rf)/\(\sigma(x-r)\); Rf = cash. The riskfree rate is based on VCMM's projections for cash.

Source: Vanguard, Investment Strategy Group.

# Asset allocation analysis: 30-year outlook

Asset classes	Fixed income	Conservative	Balanced	Growth
U.S. Equity	-	22%	33%	41%
Non U.S. Equity	-	14%	21%	26%
REITs	-	4%	6%	8%
U.S. Aggregate Bonds	45%	23%	15%	10%
Non U.S. Bonds	25%	15%	10%	5%
Intermediate-Term Credit	15%	14%	10%	7%
Short-Term Credit	15%	8%	5%	3%
Median expected outcomes				
Returns	3.22%	4.87%	5.51%	5.90%
Volatility	4.17%	6.80%	9.89%	12.36%
Sharpe ratio	0.14	0.34	0.32	0.31
EQ/FI/REITS (%)	0/100/0	36/60/4	54/40/6	67/25/8

### Portfolio nominal return distributions (30-year horizon)



IMPORTANT: The projections or other information generated by the Vanguard Capital Markets Model®(VCMM) regarding the likelihood of various investment outcomes are hypothetical in nature, do not reflect actual investment results, and are not guarantees of future results. Distribution of return outcomes from VCMM derived from 10,000 simulations for U.S. equity returns and fixed income returns. Simulations as of December 31, 2021. Results from the model may vary with each use and over time. For more information on VCMM, see the Important Information slide.

Note: Returns, real returns, and Sharpe ratio listed above represent the median value for 10,000 scenarios. The Sharpe ratio calculates return (or reward) per unit of risk; (Rx-rf)/\(\sigma(x-r)\); Rf = cash. The riskfree rate is based on VCMM's projections for cash.

Source: Vanguard, Investment Strategy Group.



# PROGRAM FEES (CURRENT PRE-ESTABLISHED STRATEGY)

## **Investment Management Fees \***



As of December 31, 2021, the total blended fee for Vanguard investment management services is **0.02%** 

### **Ongoing Fees:**

0.07%	for assets \$0-50 million
0.04%	for assets \$50-150 million
0.03%	for assets \$150-250 million
0.01%	for assets \$250-500 million
0 005%	for assets over \$500 million

## **Directed Trustee Fees \***



### **Ongoing Fees:**

0.05%	for assets \$0-25 million
0.04%	for assets \$25-50 million
0.03%	for assets over \$50 million

\*\* Vanguard investment management fees are based on the total assets of all participants in the four strategies;

\*\*\* U.S. Bank's fee schedule is based on combined assets in each of the Vanguard strategies







# PROGRAM FEES (CUSTOMIZED STRATEGY)

## **Investment Management Fees**



### **Ongoing Fees:**

0.25% for assets \$0-25 million0.10% for assets \$25-50 million0.09% for assets over \$50 million

## **Directed Trustee Fees\***



### **Ongoing Fees:**

0.05% for assets \$0-25 million0.04% for assets \$25-50 million0.03% for assets over \$50 million

\* U.S. Bank's fee schedule is based on combined assets in each of the Vanguard strategies





# CURRENT VS. CUSTOM FEE COMPARISON

# Calculation based on 2/28/22 asset balances:

# Projected Total Trustee/ Investment Management Fees

Current Pre-Established Strategy		Customized Strategy	
U.S. Bank	0.03% of assets (~\$31,112)	U.S. Bank	0.03% of assets (~\$31,112)
Vanguard	0.02% of assets (~\$19,029)	Vanguard	0.13% of assets (~\$128,128)
Total All-In Fee	0.05% of assets (~\$50,141)	Total All-In Fee	0.16% of assets (~\$159,240)



# CONTACTS





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**Senior Manager, Consulting** 

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**Senior Investment Consultant** 

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**Senior Investment Consultant** 

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## PARS Investment Partnership - Conservative Strategy

### **Overview**

The PARS Investment Partnership relates to a relationship between Vanguard and PARS where Vanguard manages four strategies (Conservative, Balanced, Growth, and Fixed Income) in which individual clients can invest their assets according to their appropriate investment objective.

## **Investment objective**

The Conservative strategy seeks to provide current income and low to moderate capital appreciation consistent with its current allocation.

## **Investment strategy**

The Conservative Strategy invests in Vanguard mutual funds using an asset allocation strategy designed for investors seeking current income and low to moderate capital appreciation. The underlying funds are: Vanguard Total Stock Market Index Fund, Vanguard Total International Stock Index Fund, Vanguard Total Bond Market Index Fund, Vanguard Total International Bond Market Index Fund, Vanguard Intermediate-Term Investment-Grade Fund, Vanguard Short-Term Investment-Grade Fund, and Vanguard Real Estate Index Fund.

The Strategy's indirect stock holdings are a diversified mix of U.S. and foreign large-, mid-, and small-capitalization stocks. The Strategy's indirect bond holdings are a diversified mix of short-,intermediate-, and long-term U.S. government, U.S. agency, and investment-grade U.S. corporate bonds; mortgage backed and asset-backed securities; and government, agency, and corporate bonds. The Strategy also holds currency-hedged international bonds.

### **Fees**

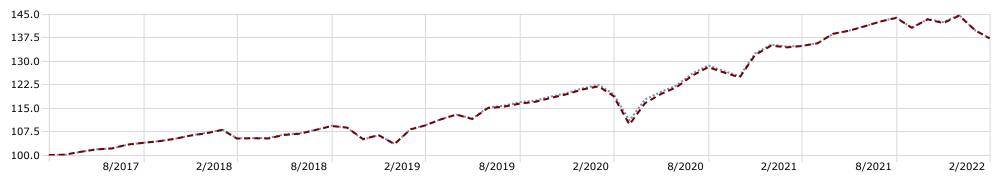
The fees for managing the strategy consists of the expense ratios of the individual funds and the advisor fee. Both of these fees are dependent on the assets under management. Currently the average expense ratio is **0.08%** which consists of averaging the expense ratio of the individual funds which are outlined above. The average advisory fee is **0.02%** based on the current assets under management.

# PARS Investment Partnership - Conservative Strategy



#### **Investment growth**

Time Period: 3/1/2017 to 2/28/2022



■ PARS Conservative

PARS Conservative Benchmark

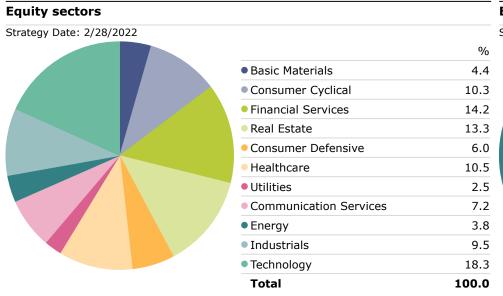
Trailing Returns - Annualiz	ed after o	ne yea	r				Ann	ual retur	ns						
As of Date: 2/28/2022					20.0						16.9 17.1				
	YTD (	)ne Year	Three Years	Five Years	Eight Te Years	n Years		7.7 8.0	0.2 0.	6.4 6.3	10.0 10.1				7.1 7.0
PARS Conservative	-5.01	1.81	7.84	6.54	5.91	6.27	-5.0					-3.2 -3.3			
PARS Conservative Benchmark	-5.06	1.87	7.87	6.56	5.93	6.23	-10.0	2014	2015	2016	2017	2018	2019	2020	2021

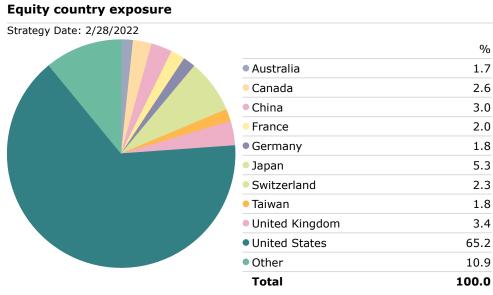
#### Benchmark

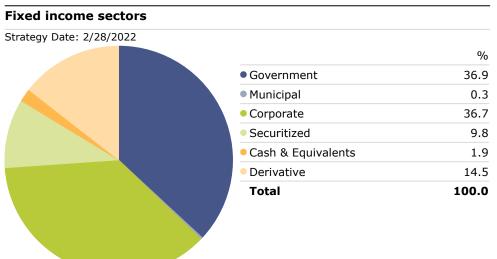
22% Spliced Total Stock Mkt Index (equal to CRSP US Total Market Index as of 6/2/13, MSCI US Broad Market Index through 4/22/05, prior DJ Wilshire 5000 Index// 14% Spliced Total International Composite Index (Consists of the Total International Composite Index (Consists of the Total International Composite Index through A/20/206; the MSCI EAFE + Emerging Markets Index through A/22/05, prior DJ Wilshire 5000 Index/ 15% Bloomberg Barclays Global A/I Cap ex US Index (Logial to MSC) US REIT Index adjusted for a 2% cash position through 4/30/2009; MSCI US REIT Index Enternational Composite Index (Logial to MSC) US REIT Index adjusted for a 2% cash position through A/20/2009; MSCI US REIT Index Enternational Composite Index (Rose) US Reit Index Enternational Composit

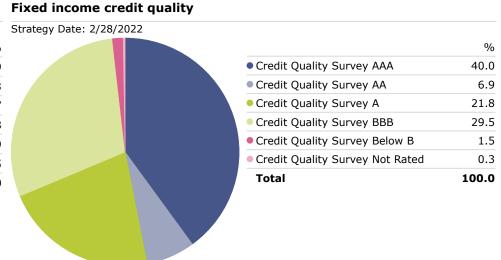
The performance data shown represent past performance, which is not a guarantee of future results. Investment returns are net of the fund expense ratio, gross of advisory fees. Returns represent the historical performance for a Vanguard composite based on the strategy holdings listed above.

## PARS Investment Partnership - Conservative Strategy









## PARS Investment Partnership - Fixed Income Strategy

### **Overview**

The PARS Investment Partnership relates to a relationship between Vanguard and PARS where Vanguard manages four strategies (Fixed Income, Conservative, Balanced, and Growth) in which individual clients can invest their assets according to their appropriate investment objective.

## **Investment objective**

The Fixed Income Strategy seeks to provide capital preservation and current income consistent with its current allocation.

## **Investment strategy**

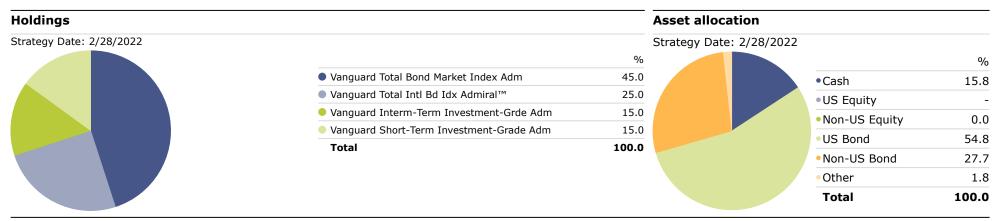
The Fixed Income Strategy invests in Vanguard mutual funds using an asset allocation strategy designed for investors seeking current income. The underlying funds are: Vanguard Total Bond Market Index Fund, Vanguard Total International Bond Index Fund, Vanguard Intermediate-Term Investment-Grade Fund, and Vanguard Short-Term Investment-Grade Fund.

The Strategy's indirect bond holdings are a diversified mix of short-, intermediate-, and long-term U.S. government, U.S. agency, and investment-grade U.S. corporate bonds; mortgage-backed and asset-backed securities; and government, agency, and corporate bonds. The Strategy also holds currency-hedged international bonds.

### **Fees**

The fees for managing the Strategy consists of the expense ratios of the individual funds and the advisor fee. Both of these fees are dependent on the assets under management. Currently the average expense ratio is **0.08%** which consists of averaging the expense ratio of the individual funds which are outlined above. The average advisory fee is **0.02%** based on the current assets under management.

## PARS Investment Partnership - Fixed Income Strategy



#### **Investment growth**

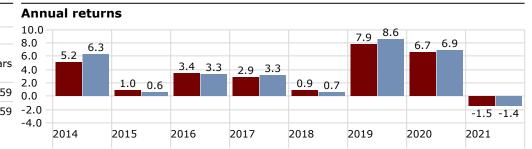
Time Period: 3/1/2017 to 2/28/2022



- PARS Fixed Income Portfolio

•••• PARS Fixed Income Bmk

Trailing Returns - Annualized after one year									
As of Date: 2/28/2022									
	YTD C	ne Year	Three Years	Five Years	Eight Years	en Years			
PARS Fixed Income Portfolio	-3.06	-2.66	2.75	2.53	2.65	2.59			
PARS Fixed Income Bmk	-3.24	-2.66	2.99	2.67	2.78	2.59			



#### Strategy

52% Total Bond Market Index Admiral, 20% Intermediate-Term Investment Grade Admiral, 28% Short-Term Investment Grade Admiral, 48% Short-Term Inflation-Protected Securities Index Admiral, 20% Intermediate-Term Investment Grade Admiral, 20% Intermediate-Term Investment Gr

#### Benchmar

100% Spliced Barclays US Aggregate Float-Adjusted Bond Index through October 16, 2012/ 96% Spliced Barclays US Aggregate Float-Adjusted Bond Index, 4% Barclays US 0-5 Year TIPS Index through May 31, 2013/ 72% Spliced Barclays US Aggregate Float-Adjusted Bond Index, 24% Barclays ex-USD Float Adjusted Index Hedged, 4% Barclays US 0-5 Year TIPS Index through December 31, 2020, 75% Spliced Barclays US Aggregate Float-Adjusted Bond Index, 25% Barclays ex-USD Float Adjusted Index Hedged thereafter.

The performance data shown represent past performance, which is not a guarantee of future results. Investment returns and principal value will fluctuate, so investors' shares, when sold, may be worth more or less than their original cost. Current performance may be lower or higher than the performance data cited. Returns are net of the fund expense ratio, gross of advisory fees. Returns represent the historical performance for a Vanguard composite based on the strategy holdings listed above.

44.4

6.9

20.5

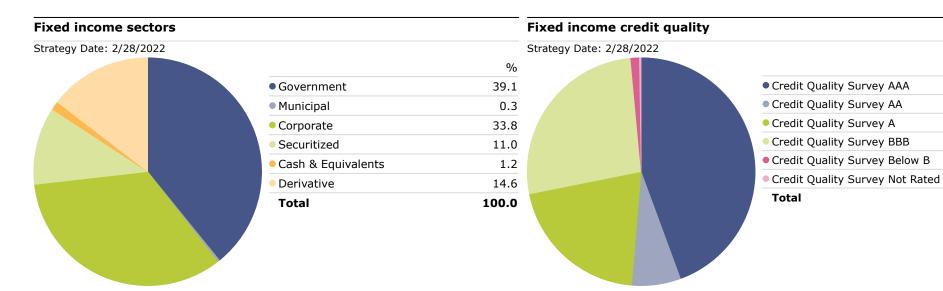
26.7

1.2

0.3

100.0

# PARS Investment Partnership - Fixed Income Strategy

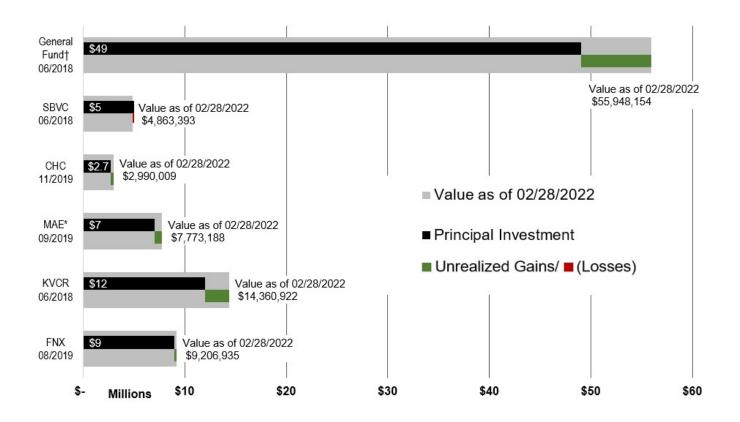




# PARS Update | February 2022

### **Account Summary**

Source	Balance as of 2/1/2022	Contributions	Earnings	Expenses	Distributions	Transfers	Balance as of 2/28/2022
PENSION - GF	\$57,014,066.06	\$0.00	-\$1,054,446.64	\$11,465.81	\$0.00	\$0.00	\$55,948,153.61
PENSION - SBVC	\$4,956,049.41	\$0.00	-\$91,659.65	\$996.69	\$0.00	\$0.00	\$4,863,393.07
PENSION - KVCR	\$14,634,522.75	\$0.00	-\$270,658.18	\$2,943.07	\$0.00	\$0.00	\$14,360,921.50
PENSION - MAE	\$7,921,280.82	\$0.00	-\$146,500.13	\$1,593.00	\$0.00	\$0.00	\$7,773,187.69
PENSION - FNX	\$9,382,343.40	\$0.00	-\$173,521.75	\$1,886.84	\$0.00	\$0.00	\$9,206,934.81
PENSION - CHC	\$3,046,973.80	\$0.00	-\$56,352.26	\$612.75	\$0.00	\$0.00	\$2,990,008.79
Totals	\$96,955,236.24	\$0.00	-\$1,793,138.61	\$19,498.16	\$0.00	\$0.00	\$95,142,599.47



<sup>†</sup>Includes \$5 million from General Fund invested prior to FCC Auction Proceeds; \$2M Reimbursement of FCC Auction Expense to General Fund; and \$1M DSO One-Time allotment.

<sup>\*</sup>MAE refers to overarching Media Academy Endowment, which is comprised of SBVC's Institute of Media Arts (IMA), and CHC's Digital Media program.



# SAN BERNARDINO COMMUNITY COLLEGE DISTRICT PARS Post-Employment Benefits Trust

Account Report for the Period 2/1/2022 to 2/28/2022

Jose Torres Executive Vice Chancellor San Bernardino Community College District 550 E. Hospitality Lane San Bernardino, CA 92408

### **Account Summary**

Source	Balance as of 2/1/2022	Contributions	Earnings	Expenses	Distributions	Transfers	Balance as of 2/28/2022
PENSION - GF	\$57,014,066.06	\$0.00	-\$1,054,446.64	\$11,465.81	\$0.00	\$0.00	\$55,948,153.61
PENSION - SBVC	\$4,956,049.41	\$0.00	-\$91,659.65	\$996.69	\$0.00	\$0.00	\$4,863,393.07
PENSION - KVCR	\$14,634,522.75	\$0.00	-\$270,658.18	\$2,943.07	\$0.00	\$0.00	\$14,360,921.50
PENSION - MAE	\$7,921,280.82	\$0.00	-\$146,500.13	\$1,593.00	\$0.00	\$0.00	\$7,773,187.69
PENSION - FNX	\$9,382,343.40	\$0.00	-\$173,521.75	\$1,886.84	\$0.00	\$0.00	\$9,206,934.81
PENSION - CHC	\$3,046,973.80	\$0.00	-\$56,352.26	\$612.75	\$0.00	\$0.00	\$2,990,008.79
Totals	\$96,955,236.24	\$0.00	-\$1,793,138.61	\$19,498.16	\$0.00	\$0.00	\$95,142,599.47

### **Investment Selection**

Source

PENSION

Vanguard Conservative Strategy

### **Investment Objective**

Source

PENSION

The Conservative Portfolio invests in Vanguard mutual funds using an asset allocation strategy designed for investors seeking both current income and low to moderate capital appreciation.

### **Investment Return**

				A	nnualized Retu			
Source	1-Month	3-Months	1-Year	3-Years	5-Years	10-Years	Plan's Inception Date	
PENSION - GF	-1.85%	-3.50%	1.83%	7.94%	-	-	6/22/2018	
PENSION - SBVC	-1.85%	-3.49%	1.84%	7.95%	-	-	6/22/2018	
PENSION - KVCR	-1.85%	-3.50%	1.83%	7.95%	-	-	6/22/2018	
PENSION - MAE	-1.85%	-3.50%	1.83%	-	-	-	9/23/2019	
PENSION - FNX	-1.85%	-3.50%	1.84%	-	-	-	8/31/2019	
PENSION - CHC	-1.85%	-3.50%	1.83%	-	-	-	11/1/2019	

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change. Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.

Account balances are inclusive of Trust Administration, Trustee and Investment Management fees

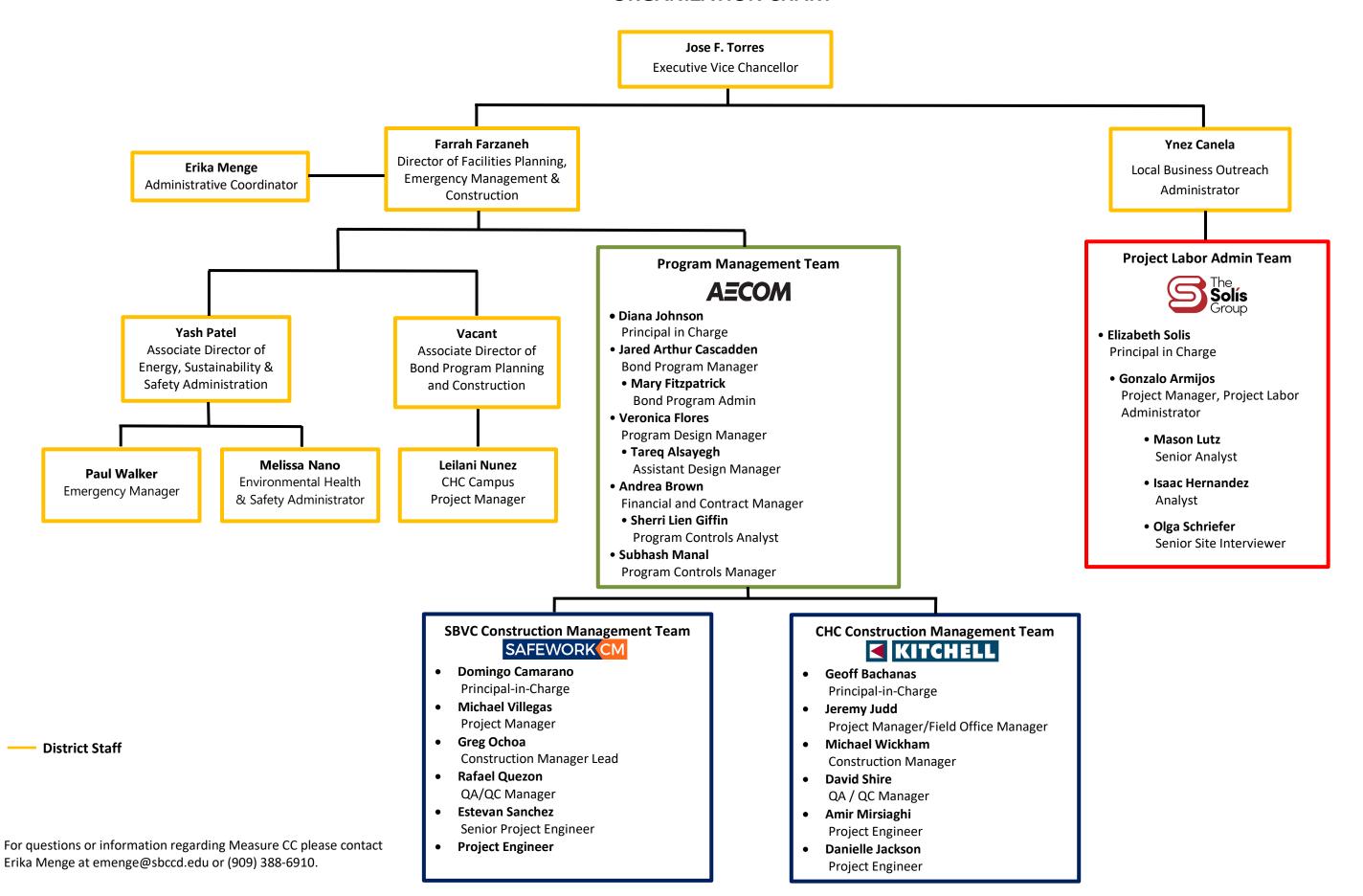


# **PROJECT TIMELINE**

Jai	nuary - March 2022	Completion Date
✓	Award SBCCD Risk Management consultant	3/10/2022
1	Award SBVC On-Call Cultural and Paleontological Resources Monitoring Services	1/6/2022
✓	Award SBVC PS & HLS Mechanical Upgrade A&E	1/11/2022
✓	Award SBVC PS & HLS Mechanical Upgrade CxA	1/11/2022
✓	Award SBVC East Wing Mechanical Upgrades Hazmat Assessment	3/25/2022
✓	Award SBVC Planetarium HVAC Replacement Hazmat Assessment	1/29/2022
✓	Award CHC Child Development Center Renovation CxA	1/6/2022
✓	Award CHC On Call Biological Resources Monitoring Services	3/14/2022
1	Award CHC On-Call Cultural and Paleontological Resources Monitoring Services	3/14/2022
✓	Award CHC Child Development Center Renovation DSA IOR	3/21/2022
1	Award CHC Child Development Center Renovation Special Inspections and Materials Testing	2/24/2022
✓	Award CHC Bldg. 10 Third Floor Corridor Upgrade A&E	2/8/2022
✓	Award CHC CCR Multi-Purpose Room Acoustical Improvement A&E	3/3/2022
✓	Award CHC Replace Existing Cooling Towers MEP	2/4/2022
✓	Award CHC Instructional Building Criteria Documents A&E	3/4/2022
✓	Award CHC Instructional Building Hazmat Assessment	3/24/2022
1	Award CHC Central Complex 2 Renovation - DB Entity	3/21/2022

April June 2022	Completion
April - June 2022	Date
Award SBVC Student Services Building, Design Build Entity (DBE)	June 2022
Award SBVC Greek Theatre, A&E	May 2022
Award SBVC CWI Campus Wide Utility Upgrades, Electrical Contractor	April 2022
Award SBVC CWI Campus Wide Utility Upgrades, Mechanical Contractor	April 2022
Award SBVC Planetarium HVAC Replacement, General Contractor	April 2022
Award SBVC Gym Lobby Flooring, Flooring Contractor	June 2022
Award SBVC Old Central Plant Repurpose, General Contractor	June 2022
Award CHC East Valley Public Safety Training Center, CxA	Mar 2022
Award CHC Instructional Building, Geotechnical	April 2022
Award CHC Crafton Hall Renovation, A&E	April 2022
Award CHC Crafton Hall Renovation, CxA	May 2022
Award CHC Child Development Center Renovation, General Contractor	April 2022
Award CHC Crafton Hall Renovation, Hazmat Assessment	May 2022
Award CHC Public Safety Training Center, Special Inspections and Materials Testing	May 2022
Award CHC Public Safety Training Center, CxA	May 2022
Award CHC Central Complex 2 Renovation, CxA	May 2022
Award CHC Student Services Building, Hazmat Assessment	May 2022
Award CHC CWI Accessibility and Site Improvements, General Contractor	June 2022
Award CHC BL 10 Third Floor Corridor Upgrade, General Contractor	June 2022
Award CHC CCR Multi-Purpose Room Acoustical Improvement, General	June 2022

### ORGANIZATION CHART



### SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

**TO:** Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

**REVIEWED BY:** Jose F. Torres, Executive Vice Chancellor

PREPARED BY: Lawrence P. Strong, Director of Fiscal Services

**DATE:** April 14, 2022

**SUBJECT:** Budget Revenue & Expenditure Summary

### **RECOMMENDATION**

This item is for information only and no action is required.

### **OVERVIEW**

While year-to-date revenue and/or expenditure percentages often vary from the percentage of fiscal year elapsed, all funds are expected to remain within the 2021-22 budget unless otherwise noted here. For explanations of any significant variances in year-to-date revenues/expenditures from fiscal year elapsed, please see the attached summary.

### **ANALYSIS**

The attached Revenue and Expenditure Summary reflects activity for the 2021-22 fiscal year through March 21, 2022. As of that date, SBCCD was 72.3% through the fiscal year and had spent and/or encumbered approximately 50.6% of its budgeted general fund.

### **INSTITUTONAL VALUES**

III. Resource Management for Efficiency, Effectiveness, and Excellence

### **FINANCIAL IMPLICATIONS**

There are no financial implications associated with this Board item.



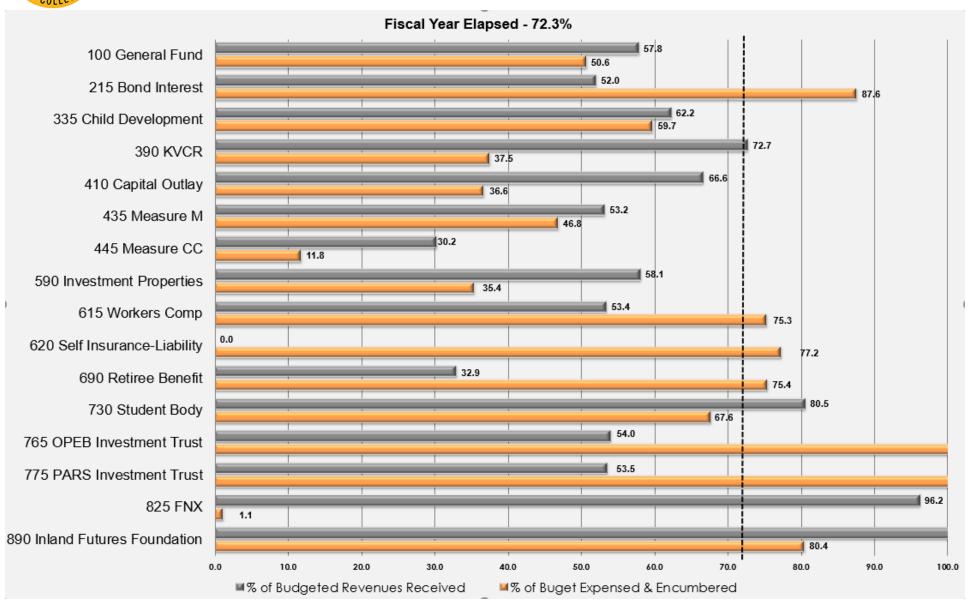
## **Budget Revenue & Expenditure Summary**

Year to Date 3/21/22

[v.3.23.2022.p.1|2]

#### 72.3% of Fiscal Year Elapsed REVENUES **EXPENDITURES** Expensed/ Received YTD Budget COMMENTS **FUND** Budget Encumbered YTD 100 General Fund 233,520,609 135.026.750 57.8% 233,307,723 118,156,488 50.6% Expenditures are consistent with the needs of the fund givent the current climate. 215 Bond Interest & Redemption 58,000,000 30,161,813 52.0% 58,000,000 50,805,411 87.6% Taxes are determined and collected by the County for bond measures. Expenditures consistent with the current needs of the programs associated with this 59.7% 4.198.678 2.612.699 62.2% 4.198.678 2.508.258 335 Child Development fund. Expenditures consistent with the current needs of the programs associated with this 390 KVCR 9,171,144 6.670.011 72.7% 8,606,417 3,224,119 37.5% fund. Expenditures consistent with the current needs of the programs associated with this 1.880.592 66.6% 833.915 36.6% 410 Capital Outlay 2.824.251 2.275.963 3rd quarter interest income to post in late April. Expenditures consistent with project 435 Measure M 23,500 12,497 53.2% 880.413 412.187 46.8% schedules. 3rd quarter interest income to post in late April. Expenditures consistent with project 445 Measure CC 3.400.000 1,025,786 30.2% 283,418,073 33,412,393 11.8% schedules. Revenue and expenditure activity posted one month in arrears. Posting in progress 4,627,527 2,686,363 58.1% 2.028.789 717.380 35.4% 590 Investment Properties for February activity. 1.345,000 718,516 53.4% 2.570,000 1.934.911 75.3% 615 Workers Compensation 3rd quarter interest income to post in late April. 620 Self Insurance-Liability 595,660 580,457 97.4% 1,135,000 876,373 77.2% Revenues are usually received at the beginning of the fiscal year. 279,966 92.176 32.9% 279.966 211.163 75.4% 690 Retiree Benefit 3rd quarter interest income to post in late April. 730 Student Body Center Fee 241.151 194.227 80.5% 241.151 163.104 67.6% 398,877 486.4% 82.000 765 OPEB Trust 1.000.000 540.110 54.0% \$353,247 recorded for Jul-Dec expenditure activity (investment loss). 3rd quarter interest income to post in late April. \$344,275 recorded for Jul-Sept 4.900.000 2,622,335 53.5% 3,454,946 3.534.763 102.3% 775 PARS Trust expenditure activity (investment loss), \$3.1million disbursement to General Fund. KVCR, and FNX. \$450,000 recorded for FY22 PARS transfer in. \$195,866 prepaid expenses 570,000 548,114 96.2% 553.028 610,218 110.3% 825 FNX recognized not accounted in the budget. 823,525 888.139 107.8% 823,525 662,439 80.4% 890 Inland Futures Foundation





# SAN BERNARDINO COMMUNITY COLLEGE DISTRICT Program Summary: Board of Trustees - As of 03/31/2022 Percentage of Year Expired: 75.0%

2

1



Object #	Description	2022 Budget	2022 Actuals YTD 03/31/22	Encumb.	Total 2022 Actuals + Encumb.	% of Budget Used	Notes
200000	Board Of Trustees Stipends	38,640	23,600	-	23,600	61%	
	Total 2000's Classified Salaries	38,640	23,600	-	23,600	61%	
300000	Employee Benefits	100,340	73,919	-	73,919	74%	
	Total 3000's Employee Benefits	100,340	73,919	-	73,919	74%	
450000 456000 475000	Noninstructional Supplies Commencement Supplies Meals & Refreshments	1,500 1,200 11,500	34 564 2,968	966 8,722	1,000 564 11,690	67% 47% 102%	
	Total 4000's Supplies & Materials	14,200	3,566	9,688	13,254	93%	
511300 520000	Consultant & Other Services Travel & Conference Expenses	17,000 27,500	11,968 -	- 24,459	11,968 24,459	70% 89%	Retreats, training facilitator
531000 554000	Dues And Membership Telephone	11,000 1,000	2,250 -	7,668 -	9,918 -	90% 0%	ACCT, CCLC, CALCCTA
561000	Rentals	500	-	-	-	0%	
581800	Student Travel	2,500	-	1,000	1,000	40%	Student trustee conference attendance
	Total 5000's Other Expenses	59,500	14,218	33,127	47,345	80%	
	Total Expenditures:	212,680	115,303	42,815	158,118	74%	