



San Bernardino Community College District
Board Finance Committee
May 12, 2022
2:00 pm-3:30 pm Pacific Time

MEETING AGENDA

Board Finance Committee

Thursday, May 12, 2022, 2:00 p.m.

*San Bernardino Community College District, Boardroom Extension
550 E. Hospitality Lane, Suite 200, San Bernardino CA*

I. Welcome & Introductions - Trustee Joseph Williams, Chair

II. Public Comment

Any member of the public who wishes to address the Committee on any matter is limited to five minutes. The total time for members of the public to speak on the same or a similar issue shall be limited to 20 minutes.

III. Approval of April 14, 2022 Minutes

IV. Current Topics

Pension 101 (Charles D. Francis, Government Finance Executive Consultant)

V. Updates (as necessary)

- A. State Budget Update
- B. FTES Targets & Progress
- C. PARS Pension Rate Stabilization Trust Snapshot
- D. Commercial Property Performance
- E. Measure CC Workforce Report
- F. Measure CC Timeline & Org Chart
- G. Budget Revenue & Expenditure Summary
- H. 2021-22 Board of Trustees Budget

VI. Future Topics

- A. Trustee Suggestions
- B. Revenue & Enrollment

VII. Next Meeting Date & Adjournment

The next meeting of the Board Finance Committee is scheduled for Thursday, June 9, 2022, at 2 p.m. in the Boardroom Extension.

SBCCD | Mission:

SBCCD positively impacts the lives and careers of our students, the well-being of their families, and the prosperity of our community through excellence in educational and training opportunities.

BFC Charge: The SBCCD BFC exists as a standing, advisory committee comprised of less than a quorum of Board members and is subject to the California Public Meetings Brown Act. The committee is charged with:

- Increasing the efficiency of the Board of Trustees by performing time-consuming research on its behalf.*
- Improving clarity by providing a platform for detailed questions not conducive to the flow of monthly business meetings.*
- Promoting transparency of the SBCCD budgeting process and fiscal matters through detailed discussion of these topics in an open forum.*
- Fostering an environment of understanding by communicating findings and formulating final recommendations to the Board of Trustees.*
- Increasing the efficiency of the Board of Trustees by performing time-consuming research on its behalf regarding the implementation and operation of bond measures.*



Board of Trustees Finance Committee (BFC)

Meeting Minutes – April 14, 2022, 2:00 p.m.

Members Present: Trustee Williams, Chair; Trustee Harrison

Members Absent: Trustee Houston

Other Board Members Present: Trustees Reyes and Viricel

Staff Present:

- Chancellor Diana Rodriguez
- President Kevin Horan and Interim President Scott Thayer
- Vice Presidents of Administrative Services Mike Strong and Tenille Norris
- Executive Vice Chancellor Jose Torres
- Director of Fiscal Services Larry Strong
- Vice Chancellor of Educational & Student Support Services Nohemy Ornelas

I. WELCOME & INTRODUCTIONS

Trustee Williams called the meeting to order at 1:59 p.m. Self-introductions were made.

II. PUBLIC COMMENT

There were no public comments.

III. APPROVAL OF MINUTES

A. February 10, 2022

B. March 31, 2022

Trustee Harrison moved to approve the minutes from February 10 and March 31.

Trustee Williams seconded the motion, which was approved by the following vote.

Ayes: Trustees Williams, Harrison

Noes: None

Abstentions: None

Absent: Houston

IV. CURRENT TOPICS

A. Annual Affirmation of Membership & Charge

Trustee Harrison moved to affirm the committee membership and charge. Trustee Williams seconded the motion, which was approved by the following vote.

Ayes: Trustees Williams, Harrison

Noes: None

Abstentions: None

Absent: Houston

B. Pension Rate Stabilization Program (PRSP) Trust Client Review (Maureen Toal, Executive Vice President, PARS)

The committee received a presentation from Maureen Toal who was joined virtually by Val Dion from Vanguard.

Trustee Williams expressed a desire for further training on the retirement systems and how they affect SBCCD.

Trustee Harrison recalled that the Board had previously chosen a conservative strategy, stating that the District has a fiduciary responsibility for public funds and its role is not to encounter high risk. She is very comfortable with the current strategy.

Executive Vice Chancellor Torres confirmed that SBCCD receives a presentation on the holdings twice per year and that recommendations can be made any time. Trustee Viricel commented that the conservative strategy appears to be working well and questioned changing it during the current volatile market.

Trustee Williams questioned if the customized approach might have mitigated the \$1.7 million dip in February. Ms. Dion commented that markets do go up and down and that volatility affects all accounts, whether they're managed with a customized approach or not. Returns cannot be guaranteed over time. SBCCD's account has had a return of 23.8% since inception. A customized approach would increase fees by approximately \$100,000 annually.

Executive Vice Chancellor Torres recommended that the current strategy remain in place for the time being. SBCCD has significantly surpassed its goal of 5% per year, which was established as a long-term strategy to protect the principle and the public's money.

Trustee Williams commented that he would like further education on investments and cited the Irvine Foundation's ability to grow to \$3 billion.

No other topics were discussed.

V. UPDATES

- A. PARS Report
- B. Measure CC Timeline & Org Chart
- C. Budget Revenue & Expenditure Report
- D. 2021-22 Board of Trustees Budget

VI. FUTURE TOPICS

The BFC would like professional development on retirement systems and investing.

VII. NEXT MEETING DATE & ADJOURNMENT

The meeting adjourned at 3:08 p.m. The next meeting is scheduled for Thursday, May 12, at 2:00 p.m. in the Boardroom Extension.

FTES TARGETS AND PROGRESS REPORT

Table 1: FTES Targets and Actuals by Location for FY22

FISCAL YEAR 2021-22							
TOTAL FTES	(A) Target @ P1	(B) Actuals @ P1	(C) Actuals @ P2	(D) Actuals @ P3	(B)-(A) Progress to Target @ P1	(C)-(A) Progress to Target @ P2	(D)-(A) Progress to Target @ P3
CHC	3,797	2,182 (57%)	3,192 (84%)		-1,615 (57%)	-605 (84%)	
SBVC	7,885	4,950 (63%)	6,761 (86%)		-2,935 (63%)	-1124 (86%)	
SBCCD TOTAL	11,682	7,132 (61%)	9,953 (85%)		-4,550 (61%)	-1729 (85%)	

Notes: Target @ P1 includes SM 2021 actuals, FA 2021 actuals and positive attendance projections, SP 2022 projections, and SM 2022 projections. **Source:** SBCCD EIS

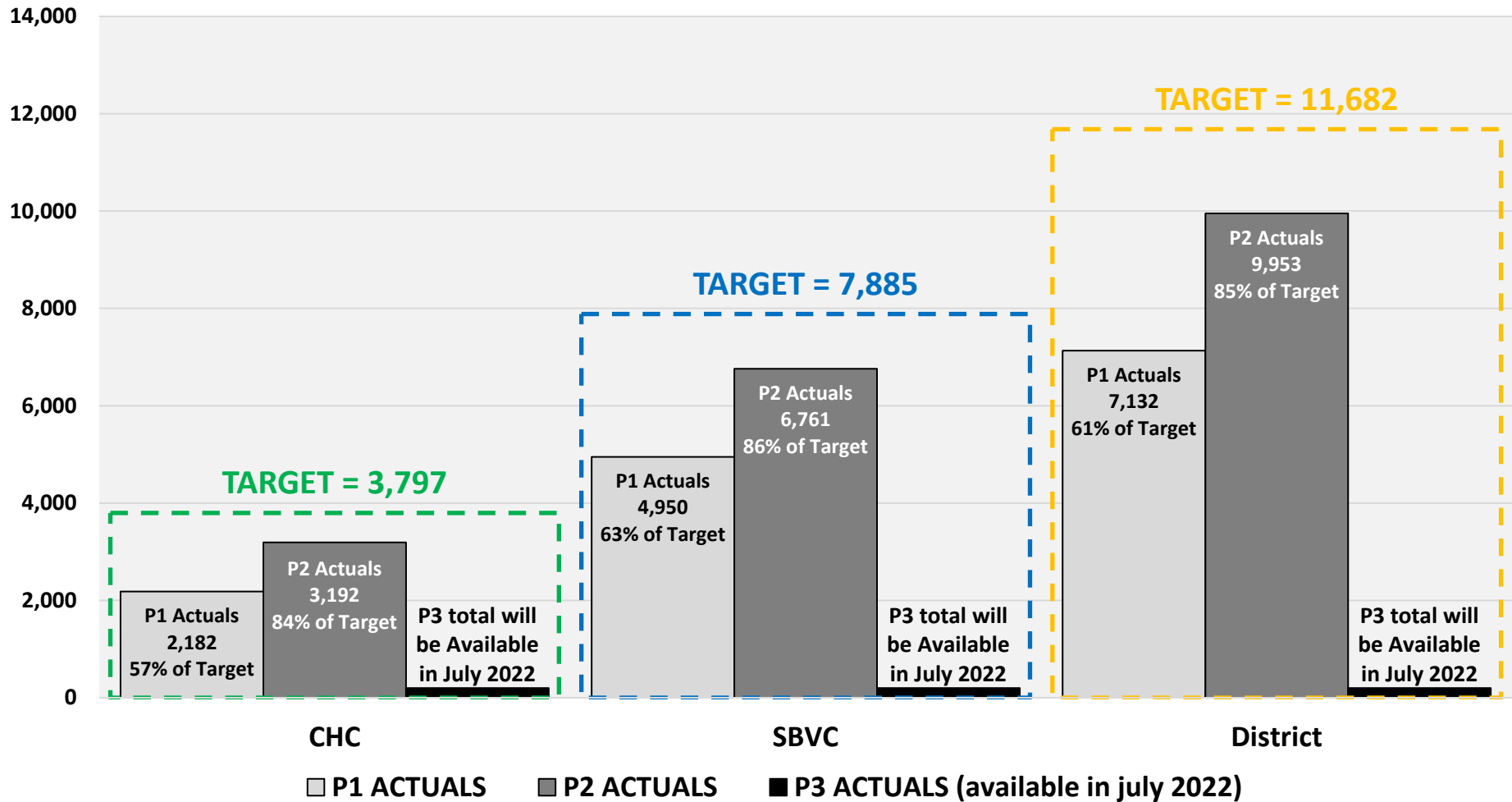
Table 2: Enrollment Snapshot Taken April 20, 2021 (SP 2021) and April 19, 2022 (SP 2022)

	CHC		SBVC		SBCCD TOTAL	
	Active Students	Total FTES	Active Students	Total FTES	Active Students	Total FTES
SP 2021	5,069	1,841	10,312	3,903	15,381	5,744
SP 2022	4,448	1,554	9,017	3,469	13,465	5,023
Variance	-621	-287	-1,295	-434	-1,916	-720
% Decrease (June 2022)						
% Decrease (Apr. 2022)	12.25%	15.56%	12.56%	11.11%	12.46%	12.54%
% Decrease (Jan. 2022)	12.24%	16.29%	12.89%	14.05%	12.68%	14.79%

Table 2 Summary: The data above provide a comparison of the enrollment statistics for the SP 2021 and SP 2022 terms. The data reflect a snapshot of the enrollment statistics taken on April 20, 2021 (SP 2021) and April 19, 2022 (SP 2022).

FTES TARGETS AND PROGRESS REPORT

Figure 1: FTES Target vs. FTES Actuals by Location @ P1 & P2 for FY 2022



FTES TARGETS AND PROGRESS REPORT

GLOSSARY OF TERMS

LOCATION: All reports below have three locations (SBVC, CHC, District). All district-level data reflect the summation of the two colleges.

REPORTING PERIOD: The state has three reporting periods at which each college/district must submit enrollment/apportionment data in the form of FTES. The three periods are P1 (due January 15), P2 (due April 15), and P3 (due July 15).

TARGET: The FTES reported at periods P1 and P2 reflect a “projection” of the colleges expected FTES at year end (i.e., their target). The projections/targets are set prior to the completion of the academic/fiscal year because they are necessary for state and local budget development.

TARGET @ P1: The amount of FTES each college projects they will achieve by year end. It is driven by their budget model.

ACTUALS: FTES “achieved” at the time the apportionment report was submitted. At reporting periods P1 and P2, the Spring term is still in progress. As such, districts must submit projections, based on their targets, to the state and these projections do not reflect actual “achieved” FTES. The “actual” FTES achieved by the college/district is a running total that can be captured at each reporting period. As such, the final number will not be reported until P3 (July 15).

ACTUALS P1: The amount of “achieved” FTES at the January 15 submission of the apportionment report. This information is not reported to the state. It is for internal use (e.g., enrollment and budget tracking).

ACTUALS P2: The amount of “achieved” FTES at the April 15 submission of the apportionment report. This information is not reported to the state. It is for internal use (e.g., enrollment and budget tracking).

ACTUALS P3: The amount of “achieved” FTES at the July 15 submission of the apportionment report. This information is not reported to the state. It is for internal use (e.g., enrollment and budget tracking).

PROGRESS TO TARGET @ P1: The amount and percentage of “actual” FTES that has been generated in relation to the target/projection at the P1 reporting period.

PROGRESS TO TARGET @ P2: The amount and percentage of “actual” FTES that has been generated in relation to the target/projection at the P2 reporting period.

PROGRESS TO TARGET @ P3: The amount and percentage of “actual” FTES that has been generated in relation to the target/projection at the P3 reporting period.

PARS Pension Rate Stabilization Trust Snapshot | March 31, 2022

	Principle Investment ^{3,4}	Current Total Gains/(Losses) Since Start	Total Distribution of Realized Gains to SBCCD ⁴	Total Expenses Since Start	Current Unrealized Gains/(Losses)	Balance Including Current Unrealized Gains/(Losses)
General Fund¹	46,000,000	13,074,782	(6,150,000)	(361,507)	6,563,276	52,563,276
SBVC	5,000,000	1,397,621	(1,535,000)	(33,560)	(170,939)	4,829,061
CHC	2,700,000	410,735	(130,000)	(11,834)	268,901	2,968,901
DSO	3,000,000	(10,039)	-	(40)	(10,079)	2,989,921
KVCR	12,000,000	4,161,008	(1,800,000)	(101,465)	2,259,543	14,259,543
FNX	9,000,000	1,532,312	(1,350,000)	(40,372)	141,940	9,141,940
MAE²	7,040,000	1,399,687	(684,946)	(36,427)	678,314	7,718,314
TOTAL	84,740,000	21,966,107	(11,649,946)	(585,205)	9,730,956	94,470,956

1. Includes \$5 million contribution from General Fund invested prior to FCC Auction Proceeds as Board approved November 10, 2016.
2. MAE refers to overarching Media Academy Endowment, which is comprised of SBVC's Institute of Media Arts and CHC's Digital Media program.
3. Adjusted to show \$9 million transfer from KVCR as FNX principle (Board approved August 8, 2019; and \$3 million transfer from General Fund as DSO principle Board approved March 10, 2022.
4. Adjusted to show \$1,960,000 MAE transfer out as reduction of principle and not distribution per Board approval on September 10, 2020.





Commercial Property Performance Report

Mar 2022

Available Cash as of March 31, 2022: \$8,686,202

FINANCIAL SUMMARY	FISCAL YEAR 2021			FISCAL YEAR 2022 YTD		
	Budget	Actual	Variance	Budget	Actual	Variance
Revenues	4,631,064	4,604,839	(26,225)	3,184,053	3,185,483	1,430
Operating Expenses	1,955,346	1,856,342	(99,004)	1,505,759	1,381,588	(124,171)
Net Operating Income	2,675,718	2,748,497	72,779	1,678,294	1,803,895	125,601
Non-Recoverable Expenses	147,850	97,480	(50,370)	37,969	(41,412)	(79,381)
Capital Expenditures	2,111,995	218,761	(1,893,234)	2,871,571	217,142	(2,654,429)
Cash Flow	415,873	2,432,256	2,016,383	(1,231,246)	1,628,165	2,859,411

OCCUPANCY	As of	As of	As of
	6/30/2020	6/30/2021	3/31/2022
Net Rentable Area in Square Feet	223,796	224,280	224,533
Leased Square Feet	207,350	202,191	163,475
Percent Leased	92.7%	90.2%	72.8%

Favorable Variance	Unfavorable Variance
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SBCCD BUILDINGS (Status of Lease – March 31, 2022)

Total lease for the three buildings:	\$371,081.36
No. of vacant units	6
Area of vacant units	52,017 SF
Estimated lease value for vacant units	\$114,437.40

Year	Net Rentable Area	% of Bldg
2022	21,486	9.57%
2023	2,575	1.15%
2024	12,135	5.40%
2025+	98,236	43.75%
Owner occupied	29,043	12.93%
Available	61,058	27.19%
Leased	163,475	72.81%
Total	224,533	100.00%

Occupancy	72.81%
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North River (658 E. Brier)

March 31, 2022

Floor			Square Footage
3	<div>Employment Development Center</div> <div>300</div> <div>10/31/2027</div> <div>14,971</div>	<div>County of SB - Call Center</div> <div>350</div> <div>8/30/2030</div> <div>10,142</div>	25,113
2	<div>County of San Bernardino - CYCS / CTASC</div> <div>200/250</div> <div>4/30/2029</div> <div>24,789</div>		24,789
1	<div>Vacant</div> <div>100</div> <div>N/A</div> <div>16,516</div>	<div>County of San Bernardino</div> <div>150</div> <div>4/30/2027</div> <div>4,986</div>	21,502

Year	Net Rentable Area	% of Bldg
2022	0	0%
2023	0	0%
2024	0	0%
2025+	54,888	77%

Available	16,516	23%
Leased	54,888	77%
Total	71,404	100%



One Parkside (560 E. Hospitality Lane)

March 31, 2022

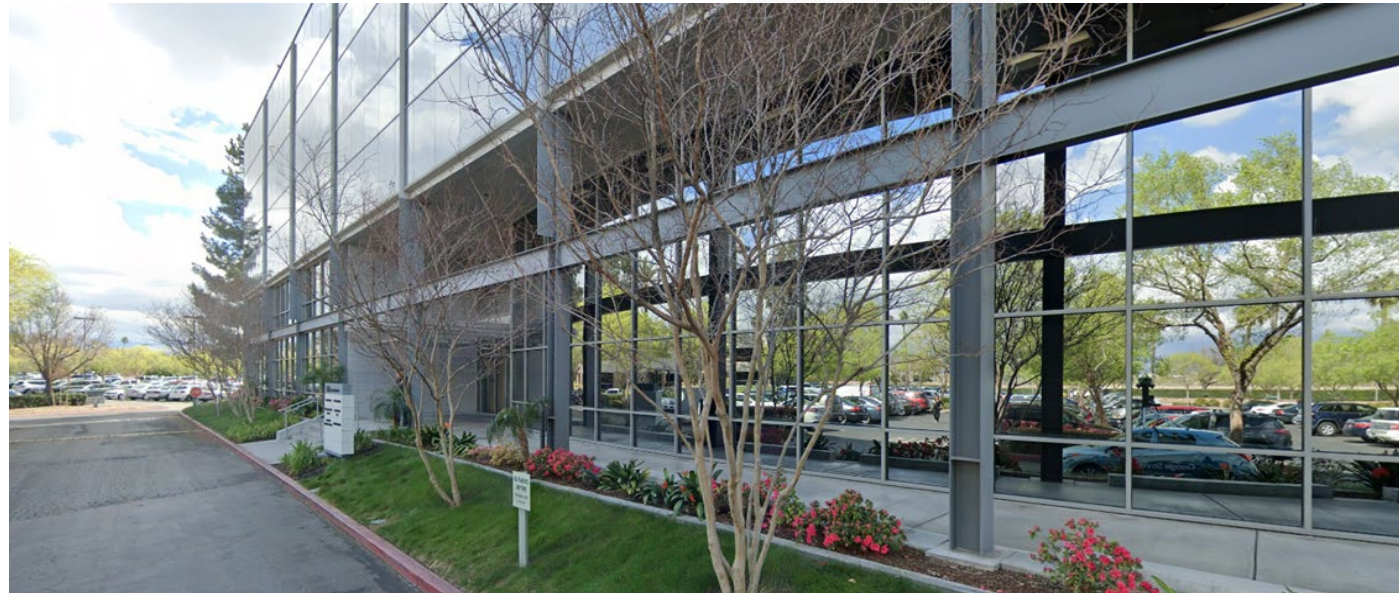
Floor								Square Footage	
4	Maxim Healthcare 400 11/30/2022 8,631			Spec Suite ** 420 N/A 1,652		Spec Suite ** 450 N/A 4,502	Spec Suite ** 460 N/A 1,558	Vacant* 470 N/A 2,553	18,896
3	Vacant 300 N/A 6,482		AECOM 320 6/30/2024 822	Spec Suite 330 N/A 2,956	Chicago Title 350 1/31/2023 2,575	Corcoran Consulting Group 360 4/30/2022 4,143		Vacant 370 N/A 1,896	18,874
2	United Healthcare/March Vision 200 9/30/2022 8,712			Vacant 250 N/A 8,254					16,966
1	Chicago Title 100 5/31/2027 10,840					Vacant 125 N/A 1,779	Health Essentials / Bristol Hospice 150 2/28/2026 3,507		16,126

* Suite 470 occupied by Hines

** Being developed into 3 spec suites available for occupancy Q2 2022

Year	Net Rentable Area	% of Bldg
2022	21,486	30%
2023	2,575	4%
2024	822	1%
2025+	14,347	20%

Available	31,633	45%
Leased	41,009	55%
Total	70,863	100%



Two Parkside (550 E. Hospitality Lane)

March 31, 2022

Floor	Square Footage		
3	Gresham, Savage, Nolan & Tilden 300 3/31/2027 29,001		
2	San Bernardino Community College District 200 Owner occupied 28,573		
1	Molina Healthcare 100 2/29/2024 11,313	Vacant 125 N/A 12,909	SBCCD 195 Owner occupied 470 24,692

Year	Net Rentable Area	% of Bldg
2022	0	0%
2023	0	0%
2024	11,313	14%
2025+	29,001	35%
Owner Occupied	29,043	35%

Available	12,909	16%
Leased	82,266	84%
Total	82,266	100%





MEASURE CC

BUILDING NEW OPPORTUNITIES FOR
OUR STUDENTS & OUR COMMUNITY



WORKFORCE REPORT

Presented to the Board Finance Committee

May 12, 2022

Including:

Board Policy 6610
Goals Tracking
CHC Gym Demolition
CHC Exterior Lighting
CHC Central Plant Control Upgrades
CHC Campus Wide Irrigation
Program Management Office Tenant Improvement
SBVC Library Roof Replacement
SBVC Piping
SBVC New Softball Field
Community Benefits Agreement

Presented by:



3452 E Foothill Blvd., Suite 200
Pasadena, CA 91107
(626) 685-6989

WORKFORCE REPORT

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WORKFORCE REPORT

SUMMARY

This report summarizes the workforce of the SBCCD Measure CC bond construction projects completed or currently underway, including the following:

- SBVC Campus Wide Infrastructure Library Roof Replacement
- SBVC Campus Wide Infrastructure Piping
- SBVC Softball Field
- CHC Gym Demolition
- CHC Exterior Lighting
- PMO Tenants Upgrade
- CHC Campus Wide Irrigation Project
- CHC Central Plant Controls Upgrade

Local businesses include: Baker Electric of Riverside; Champion Electric of Riverside; Coutts Heating & Cooling, Inc of Norco; PGC Construction, Inc. of Temecula; R & R Roofing & Waterproofing, Inc. of Lake Elsinore, CA; Janus Corporation of Norco; RIS Electric of Riverside; and Anderson NuPower of Riverside, CA.

The report details usage of local workers and businesses with an XBE Certification, also known as Minority, Women, or Veteran Businesses. An evaluation of their attainment of its goals allows an analysis of its success.

The CBA and District Board Policy 6610 establish a goal for local resident usage of 50%. The CBA lists two different methods for determining local hire – city residency and ZIP codes. The Solís Group (TSG) analyzed local hire through three lenses: head count of the workers on site, hours performed by workers on site, and payments made to workers. To date local contractors have received \$1,629,927.03. The tables and graphs summarize attainment by all three metrics using city residency.

XBE (Minority, Women, Veteran) CERTIFIED CONTRACTOR USAGE

District Board Policy 6610 establishes a goal of 25% participation of local businesses. The businesses listed in the above section have headquarters in the ZIP codes listed in the CBA.

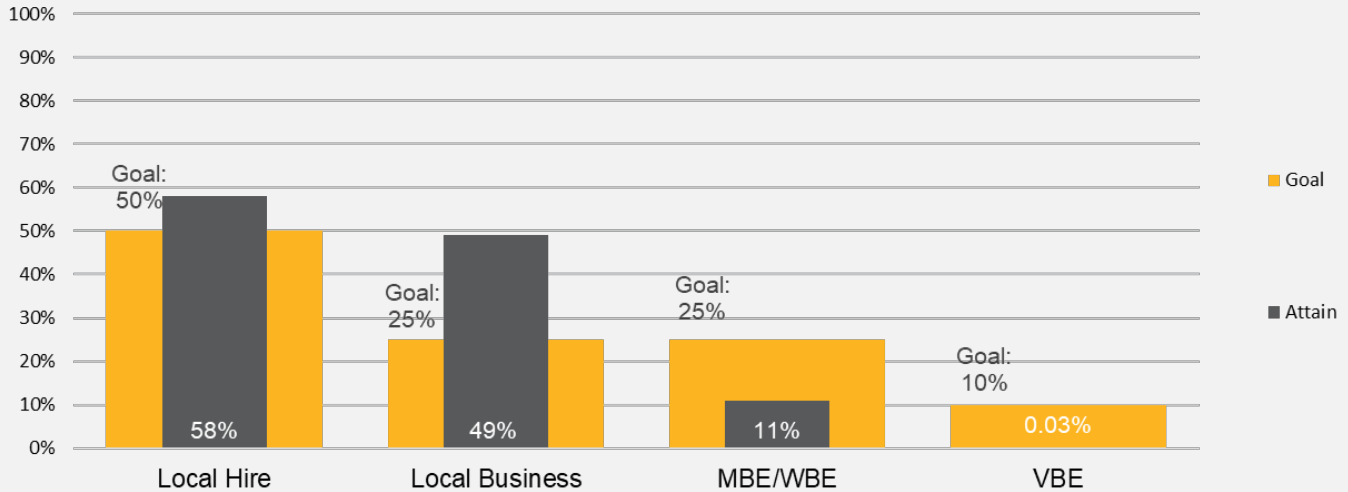
District Board Policy 6610 establishes a goal of 25% combined participation of minority and women owned certified businesses. It also establishes a goal of 10% participation of veteran owned certified businesses. Women owned businesses include: SailRock (Gym Demo). Veteran owned businesses include: American Iron (Gym Demo), JA Urban Inc (PMO Tenant Improvements), and Green Contractor Studio, Inc (SBVC Softball Field).

LOCAL BUSINESS, MINORITY, WOMEN AND VETERAN OWNED ENTERPRISE PROGRAM (BP 6610) TO DATE

Overall, as of February 2022, local businesses have been awarded \$38M in contracts. This includes services for architecture & engineering, civil survey engineering, commissioning, geotechnical survey, hazardous material assessment, special inspections and materials testing, landscape architects, mechanical electrical plumbing, construction, environmental consulting, environmental monitoring, and construction management.

WORKFORCE REPORT

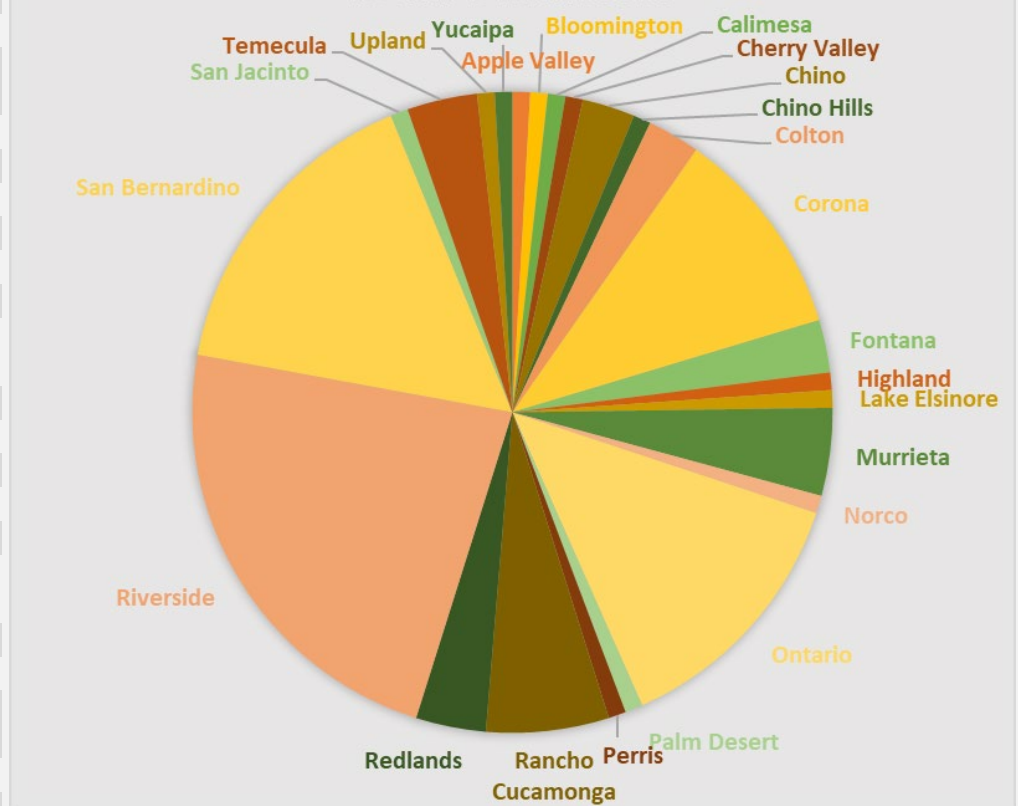
BP 6610 GOALS



All Projects Local Cities Businesses

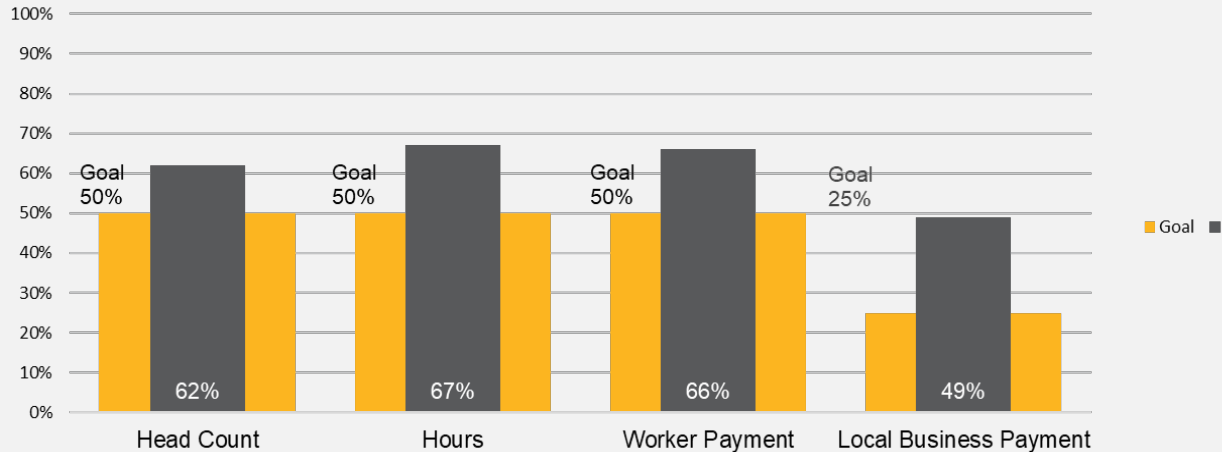
Apple Valley	1
Bloomington	1
Calimesa	1
Cherry Valley	1
Chino	3
Chino Hills	1
Colton	3
Corona	12
Fontana	3
Highland	1
Lake Elsinore	1
Murrieta	5
Norco	1
Ontario	15
Palm Desert	1
Perris	1
Rancho Cucamonga	7
Redlands	4
Riverside	26
San Bernardino	18
San Jacinto	1
Temecula	4
Upland	1
Yucaipa	1
Total	113

LOCAL BUSINESSES



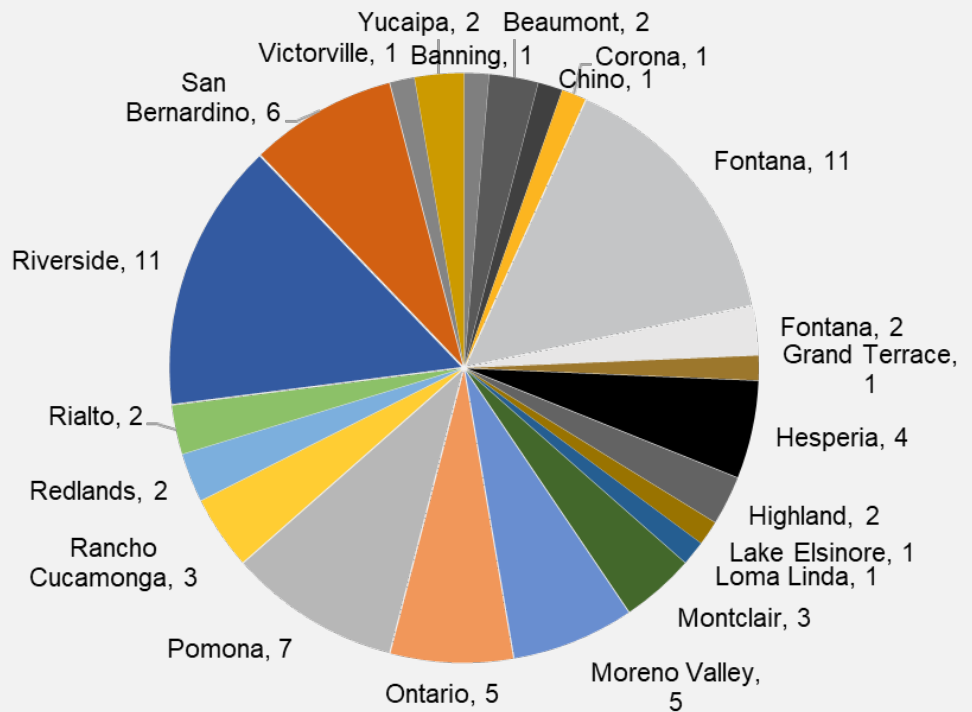
WORKFORCE REPORT

LOCAL HIRE ALL PROJECTS



By City			
	Total	Local	
Head Count	134	83	62%
Hours	6959.14	4633.14	67%
Payment	\$298,742.77	\$197,466.51	66%

All Projects Local Cities	Workers
Banning	1
Beaumont	2
Chino	1
Corona	1
Fontana	11
Fontana	2
Grand Terrace	1
Hesperia	4
Highland	2
Lake Elsinore	1
Loma Linda	1
Montclair	3
Moreno Valley	5
Ontario	5
Pomona	7
Rancho Cucamonga	3
Redlands	2
Rialto	2
Riverside	11
San Bernardino	6
Victorville	1
Yucaipa	2
Total	74



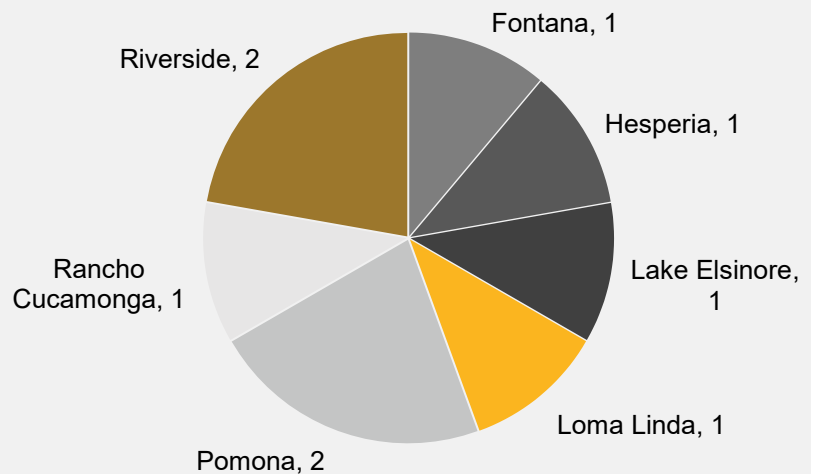
WORKFORCE REPORT

SBVC CAMPUS WIDE INFRASTRUCTURE LIBRARY ROOF REPLACEMENT (Local Hire, No CBA)



	By City		
	Total	Local	
Head Count	19	9	47%
Hours	649	301	46%
Payment	\$29,878	\$15,380	51%

SBVC Campus Wide Infrastructure Library Roof Replacement Local Cities Workers	
Fontana	1
Hesperia	1
Lake Elsinore	1
Loma Linda	1
Pomona	2
Rancho Cucamonga	1
Riverside	2
Total	9



WORKFORCE REPORT

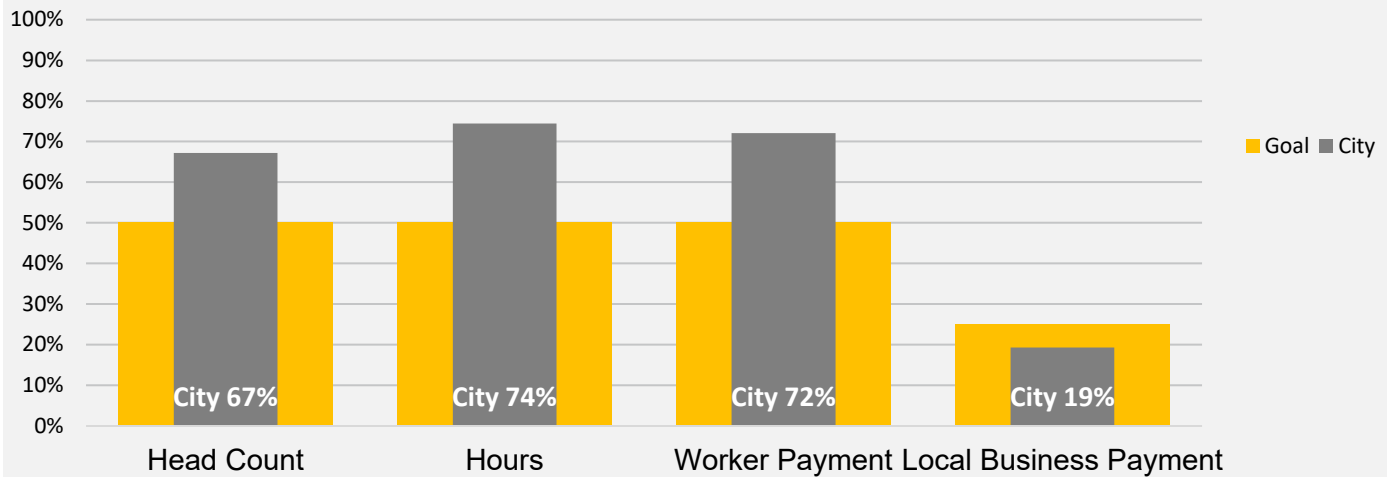
SBVC CAMPUS WIDE INFRASTRUCTURE PIPING (Local Hire, No CBA)



	By City		
	Total	Local	
Head Count	7	2	29%
Hours	142	44	31%
Payment	\$7,724	\$2,665	35%

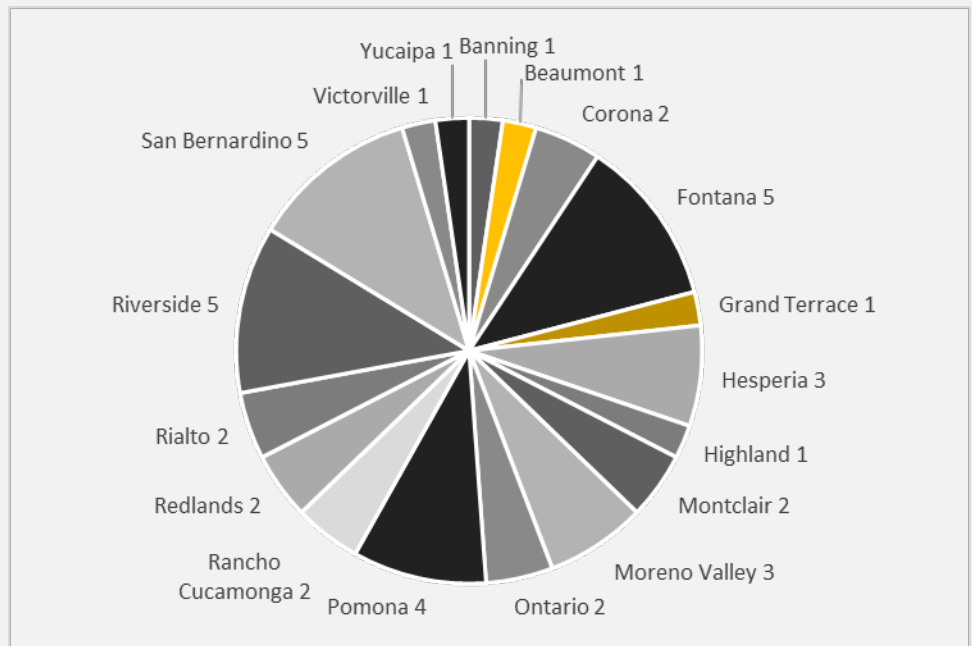
SBVC Campus Wide Infrastructure Piping	
Local Cities	Workers
Yucaipa	1
Riverside	1
Total	2



WORKFORCE REPORT**CHC GYM DEMOLITION
(Local Hire, CBA)**

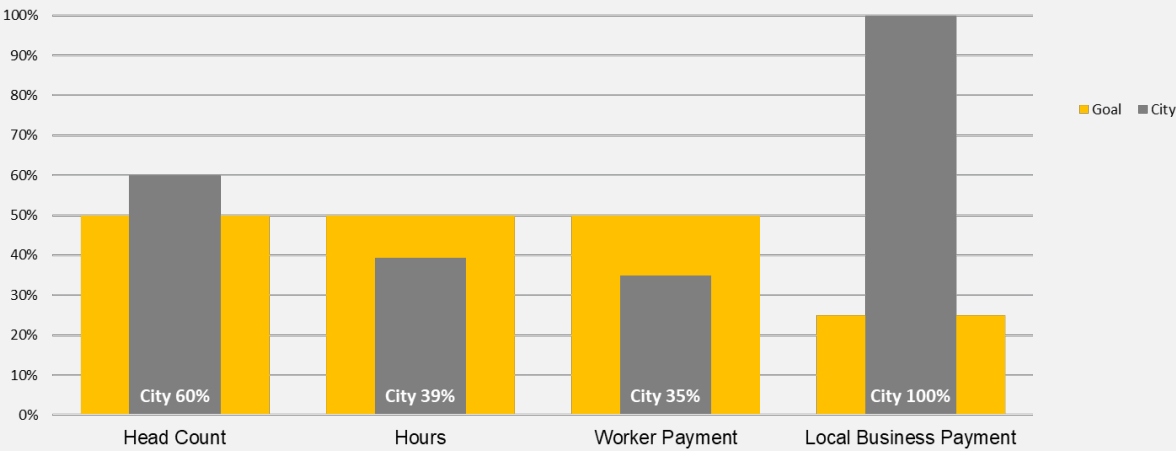
CHC Gym Demo	
Local Cities	Workers
Banning	1
Beaumont	1
Corona	2
Fontana	5
Grand Terrace	1
Hesperia	3
Highland	1
Montclair	2
Moreno Valley	3
Ontario	2
Pomona	4
Rancho Cucamonga	2
Redlands	2
Rialto	2
Riverside	5
San Bernardino	5
Victorville	1
Yucaipa	1

By City			
	Total	Local	
Head Count	64	43	67%
Hours	4222.64	3144.14	74%
Payment	\$ 184,513.29	\$ 133,028.99	72%



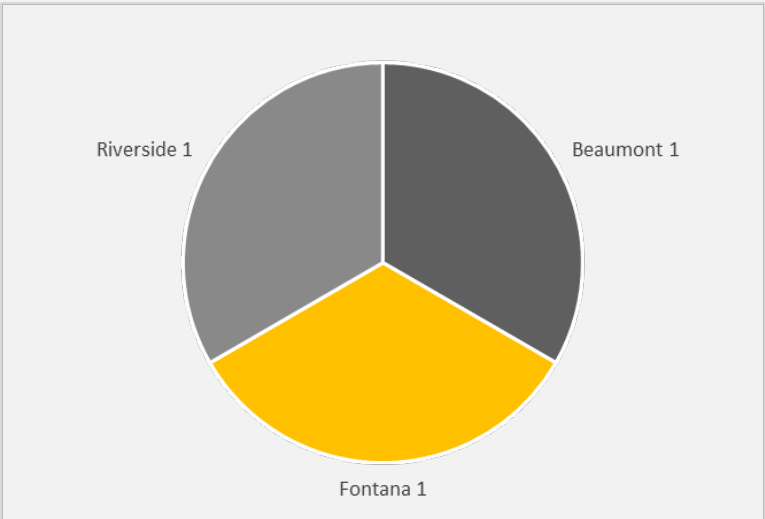
WORKFORCE REPORT

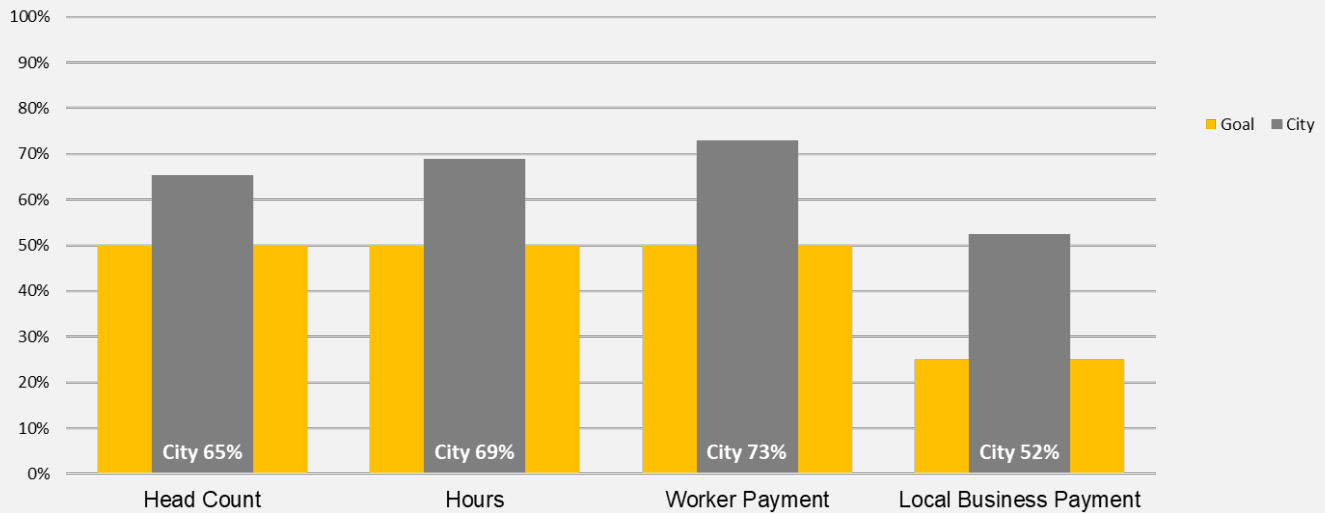
**CHC EXTERIOR LIGHTING IMPROVEMENTS
(Local Hire, No CBA)**



	By City		
	Total	Local	
Head Count	5	3	60%
Hours	371.5	146	39%
Payment	\$ 13,973.52	\$ 4,888.88	35%

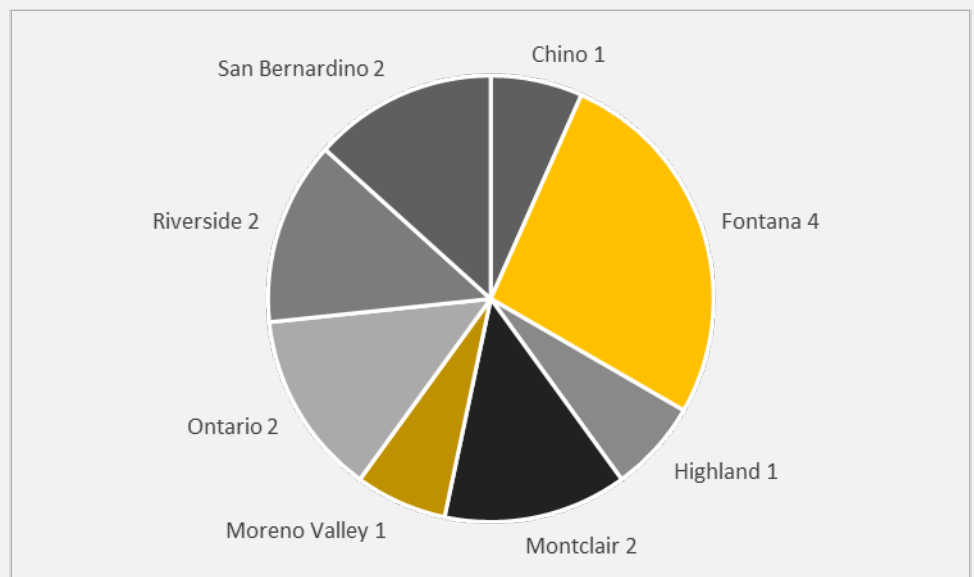
CHC Ext Lighting Imp	
Local Cities	Workers
Beaumont	1
Fontana	1
Riverside	1
Total	3



WORKFORCE REPORT**PROGRAM MANAGEMENT OFFICE TENANTS IMPROVEMENT
PROJECT (Local Hire, No CBA)**

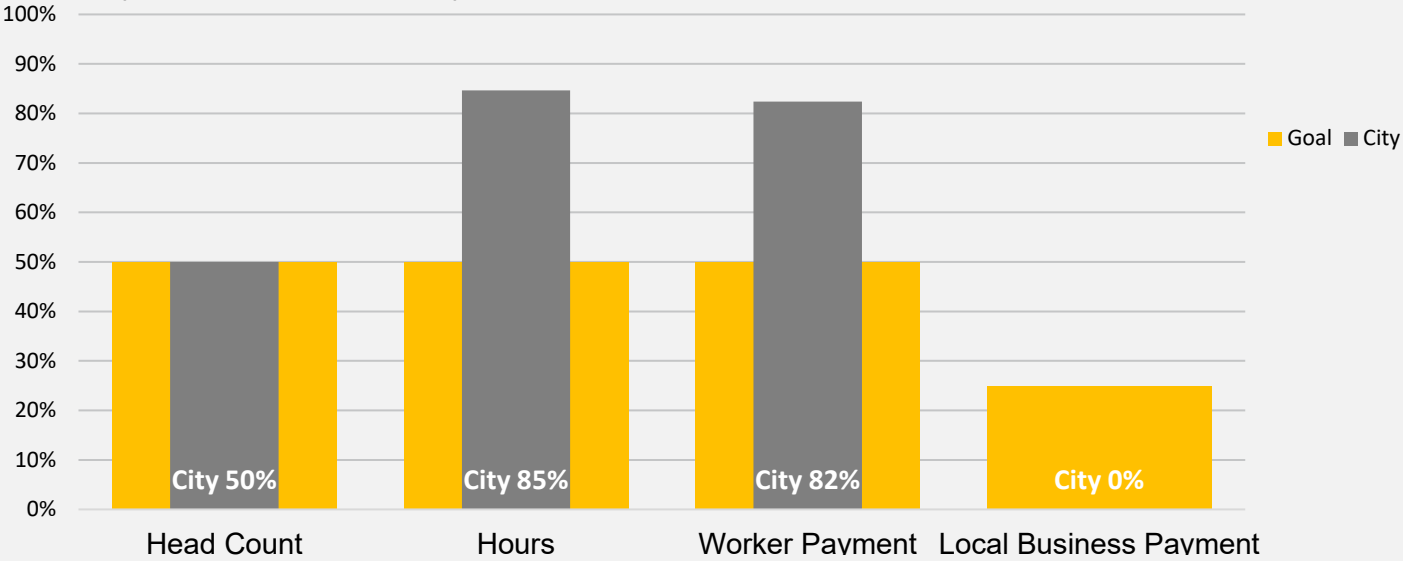
	By City		
	Total	Local	
Head Count	23	15	65%
Hours	285.5	196.5	69%
Payment	\$ 17,282.38	\$ 12,596.42	73%

PMO Tenants Imp	
Local Cities	Workers
Chino	1
Fontana	4
Highland	1
Montclair	2
Moreno Valley	1
Ontario	2
Riverside	2
San Bernardino	2
Total	15



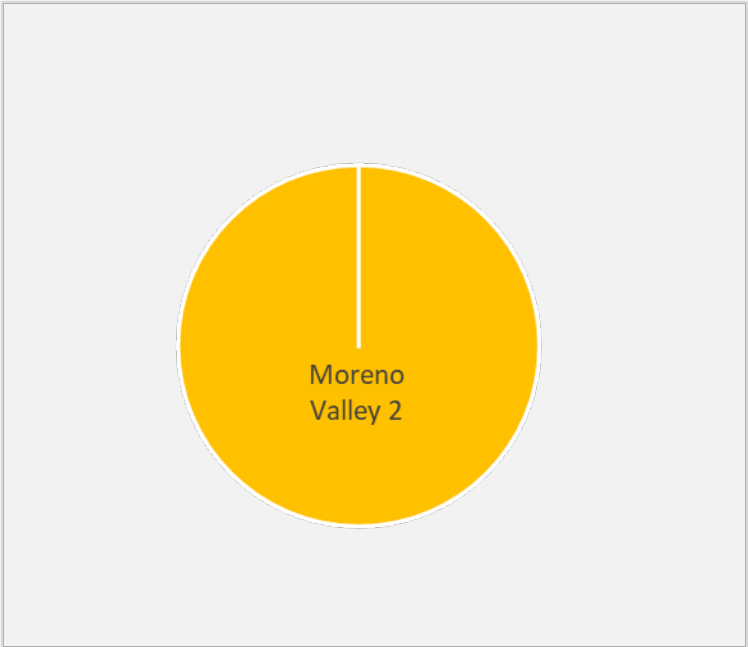
WORKFORCE REPORT

**CHC CENTRAL PLANT CONTROLS UPGRADE
(Local Hire, No CBA)**



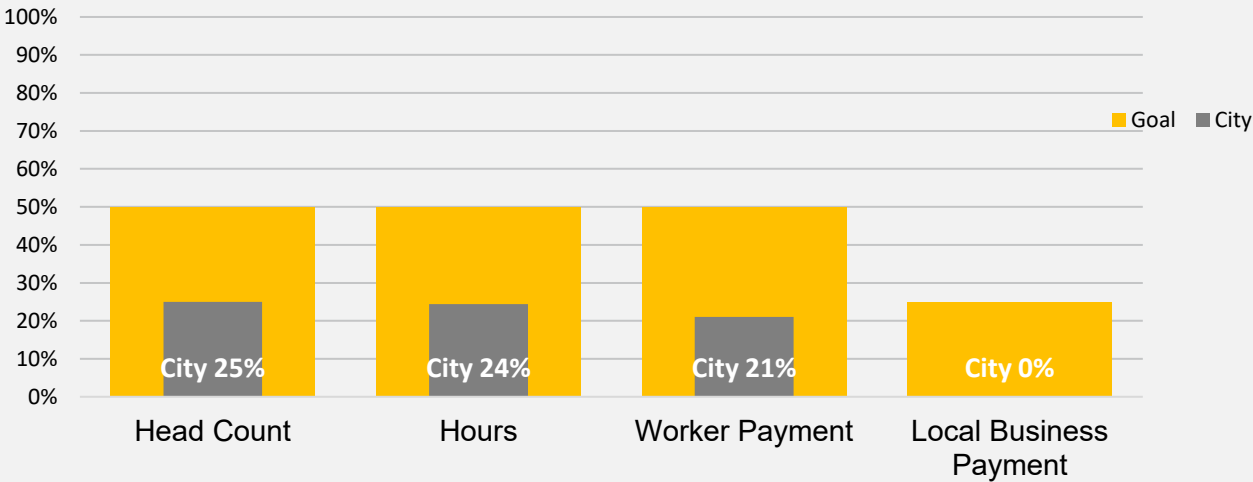
	By City		
	Total	Local	
Head Count	4	2	50%
Hours	826.5	702.5	85%
Payment	\$ 32,244.36	\$ 26,677.20	83%

CHC Central Plant Control Upgrades	
Local Cities	Workers
Moreno Valley	2



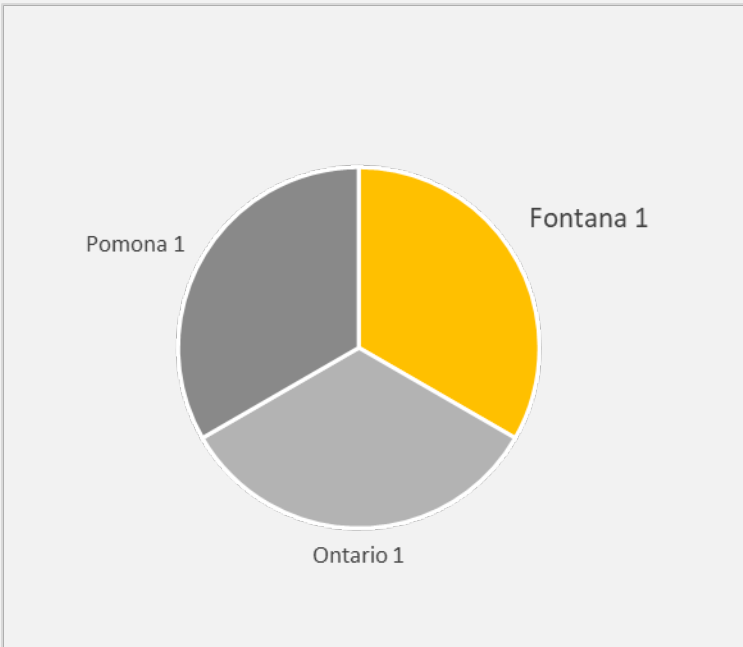
WORKFORCE REPORT

CHC CAMPUS WIDE IRRIGATION (Local Hire, No CBA)



	By City		
	Total	Local	
Head Count	12	3	25%
Hours	480	117	24%
Payment	\$ 13,804.02	\$ 2,906.82	21%

CHC Campus Wide Irrigation	
Local Cities	Workers
Fontana	1
Ontario	1
Pomona	1



WORKFORCE REPORT

LABOR COMPLIANCE

Following is the summary of previously submitted and currently owed documents on each project, including Certified Payroll Reports (CPRs).

CHC Gym Demolition

Project has been completed with no violations.

SBVC New Softball Field

Project has begun work and document collection is just beginning.

CBA ADMINISTRATION

As required by the CBA a Pre-Job Conference was held on February 3, 2022. 3 contractors assigned their work to local unions at this conference and more contractors are to assign their work scopes at future conferences. Meeting minutes were sent to the Building Trades Council and all of the signatory trades. Below is the summary of scopes and assignments at that meeting.

Jurisdictional Work Assignments Meeting 1		
Contractor	Scope	Union Assignment
<i>3H Demolition, Inc.</i>	<i>Manual Demo/ Grading and Dust Control Hose</i>	<i>Laborers Local 783</i>
	<i>Equipment Demo/Grading</i>	<i>Operators Local 12</i>
	<i>Water Truck, if needed</i>	<i>Teamsters Local 166</i>
<i>MRC Construction</i>	<i>Grand Stand Install</i>	<i>Ironworkers Local 416</i>
<i>Byrum-Davey, Inc.</i>	<i>Hand Trenching, Pipelaying, drainage, and permeable base</i>	<i>Laborers Local 783</i>
	<i>Equipment Trenching and permeable base</i>	<i>Operators Local 12</i>
	<i>Concrete surrounding pitching mound</i>	<i>Cement Masons Local 500</i>

A second Pre-Job meeting was held for a second round of contractors on March 14, 2022. 3 additional contractors assigned their work to local unions. Below is a summary.

WORKFORCE REPORT

Jurisdictional Work Assignments Meeting 2		
Contractor	Scope	Union Assignment
<i>Green Contractor Studio</i>	<i>CMU Wall</i>	<i>BAC Local 4</i>
	<i>Brick Tending and clean up</i>	<i>Laborers Local 378</i>
	<i>Reinforcing Steel</i>	<i>Ironworkers</i>
	<i>Formwork</i>	<i>SWRC Carpenters</i>
<i>AVNS Electric</i>	<i>Electrical</i>	<i>IBEW</i>
	<i>General labor, assistance to electricians</i>	<i>Laborers Local 378</i>
<i>R&R Services</i>	<i>Pipelaying</i>	<i>Pipefitters</i>
	<i>Hand trenching, lifting pipes, other general labor</i>	<i>Laborers Local 378</i>

Additional meetings will be held as additional contractors are ready to begin on site, including contractors hired by the District such as the turf installer, Spectraturf.

WORKFORCE REPORT**BP 6610****San Bernardino Community College District
Board Policy
Chapter 6 – Business and Fiscal Affairs****BP 6610 LOCAL, MINORITY, WOMEN, AND VETERAN OWNED ENTERPRISE
PROGRAM***(Replaces current SBCCD BP 6610)***1. Definitions.**

- A. "Bid" shall mean all Measure M and all Non-UCCAP (Uniform Construction Cost Accounting Procedures) construction projects exceeding the UCCAP maximum value as determined by the State of California that are to be funded by the District and are first advertised after the effective date of this policy.
- B. "Local Hire" shall mean individuals residing in the District or the Inland Empire providing work on District Bid work sites.
- C. "Local Business" shall mean a business serving as a contractor or supplier that has its principal headquarters or permanently staffed regional office located within the District or the Inland Empire, and that has held a business license with one of the cities within the Inland Empire for a minimum of three months.
- D. Minority Business Enterprise (MBE) shall mean a business concern that meets all of the definitional requirements set forth in California Public Contract Code §§ 2050-2051.
- E. Woman Business Enterprise (WBE) shall mean a business concern that meets all of the definitional requirements set forth in California Public Contract Code §§ 2050-2051.
- F. Veteran Owned Business Enterprise (VOBE) shall mean a business concern certified as a VOB by the U.S. Office of Small Business Administration.
- G. Veteran Owned Small Business (VOSB) shall mean a business concern certified as a VOSB by the U.S. Office of Small Business Administration.

H. Service Disabled Veteran Business Enterprise (SDVBE) shall mean a business concern certified as a SDVBE by the U.S. Office of Small Business Administration.

I. Disabled Veteran Business Enterprise (DVBE) shall mean a business concern certified as a DVBE by the U.S. Office of Small Business Administration.

2. **Goals.**

A. Local Hires and Local Business: The Board establishes goals of fifty percent (50%) participation of Local Hires and twenty-five percent (25%) participation of Local Businesses in its District Bid projects awarded each fiscal year. These goals are reflective of the demographics and diversity of the District's community. Bid documents will be amended to include these responsiveness requirements on a project-by-project Bid basis, but the goal will be evaluated based on an entire fiscal year assessment.

B. Minority/Women Owned Business Enterprises: The Board establishes a goal of twenty-five percent (25%) combined participation of minority and women owned certified businesses as contractors on District Projects. Bid documents will be amended to include these responsiveness requirements on a project-by-project Bid basis, but the goal will be evaluated based on an entire fiscal year assessment.

C. Veteran Owned Business Enterprise Program: The Board establishes a goal of ten percent (10%) participation of veteran owned certified businesses as contractors on District Projects. Bid documents will be amended to include these responsiveness requirements on a project-by-project Bid basis, but the goal will be evaluated based on an entire fiscal year assessment.

3. **Bidding.**

As a condition to be considered responsive, a Bid must include the following:

A. Demonstrated participation of at least fifty percent, (50%), and twenty-five percent, (25%), of the total bid being performed by Local Hires and Local Businesses; or

B. A demonstrated good faith effort to include Local Hires and Local Businesses, in accordance with regulations to be issued by the Chancellor; or,

C. The bidder certifies that it intends to perform ninety-five percent (95%) of the work within the scope of their contract.

D. The District has set a goal of 25% combined utilization of MBE and WBE contractors on its District Projects.

E. The District has set a goal of 10% combined utilization of VOB, VOSB, SDVBE AND DVBE contractors on its District Projects.

F. The District recognizes MBE, WBE, VOB, VOSB, SDVBE, and DVBE businesses certified by the appropriate federal, state, and local agencies approved by the District for such purpose.

G. All Prime Contractors/Consultants are required to complete the Local, Minority/ Women, and Veteran Owned Enterprise Program Contractor/Consultant Identification Form.

H. If there is less than 25% participation of MBE/WBE businesses and/or less than 10% participation of VOB, VOSB, SDVBE, and DVBE businesses on a District Project, then contractor must justify this deviation in a letter ("Justification Letter") to the District that accompanies the bid that shall be signed by contractor's Chief Executive Officer (CEO).

4. Community Outreach.

The District shall use effective efforts with community groups to bolster public awareness of the Local, Minority/Women, and Veteran Owned Enterprise Program, including its goals and how to participate. Community outreach shall include bid advertisements and articles of interest in local and minority media.

5. Reporting.

The Chancellor or his/her designee shall make a report to the Board at least quarterly regarding the District's performance of the Local, Minority/Women and Veteran Owned Enterprise Program.

References: None

Adopted: 11/14/13

Revised: 2/19/15

WORKFORCE REPORT

DISTRICT AND INLAND EMPIRE ZIP CODES*

<u>Banning</u>	<u>Grand Terrace</u>	<u>Ontario</u>	<u>Riverside</u>
92220	92313	91710	92501
	92324	91758	92503
		91761	92504
<u>Barstow</u>	<u>Hesperia</u>	91762	92505
92310	92344	91764	92506
92311	92345		92507
		<u>Palm Desert</u>	92508
<u>Beaumont</u>	<u>Highland</u>	92210	92509
92223	92346	92211	92518
		92260	92521
<u>Big Bear</u>	<u>Lake Elsinore</u>		92522
92315	92530	<u>Palm Springs</u>	
	92532	92262	<u>Running Springs</u>
<u>Bloomington</u>		92264	92382
92316	<u>Loma Linda</u>		
	92350	<u>Pomona</u>	<u>San Bernardino</u>
<u>Calimesa</u>	92354	91765	92401
92320	92357	91766	92403
		91767	92404
<u>Cathedral City</u>	<u>Lytle Creek</u>	91768	92405
92234	92358		92407
		<u>Rancho Cucamonga</u>	92408
<u>Chino</u>	<u>Mentone</u>	91701	92410
91708	92359	91730	92411
91710		91737	92415
	<u>Montclair</u>	91739	92418
<u>Claremont</u>	91763		
91711	91710	<u>Rancho Mirage</u>	<u>Temecula</u>
	91762	92270	92590
<u>Colton</u>			92591
92324	<u>Moreno Valley</u>	<u>Redlands</u>	92592
	92551	92373	
<u>Corona</u>	92553	92374	<u>Upland</u>
92879	92555		91784
92880	92557	<u>Rialto</u>	91786
92881		92376	
92882	<u>Murrieta</u>	92377	<u>Victorville</u>
92883	92562		92392
	92563		92394
<u>Fontana</u>	<u>Norco</u>		92395
92335	92860		
92336			<u>Yucaipa</u>
92337			92399

*Zip codes for specific post office not included.



MEASURE CC

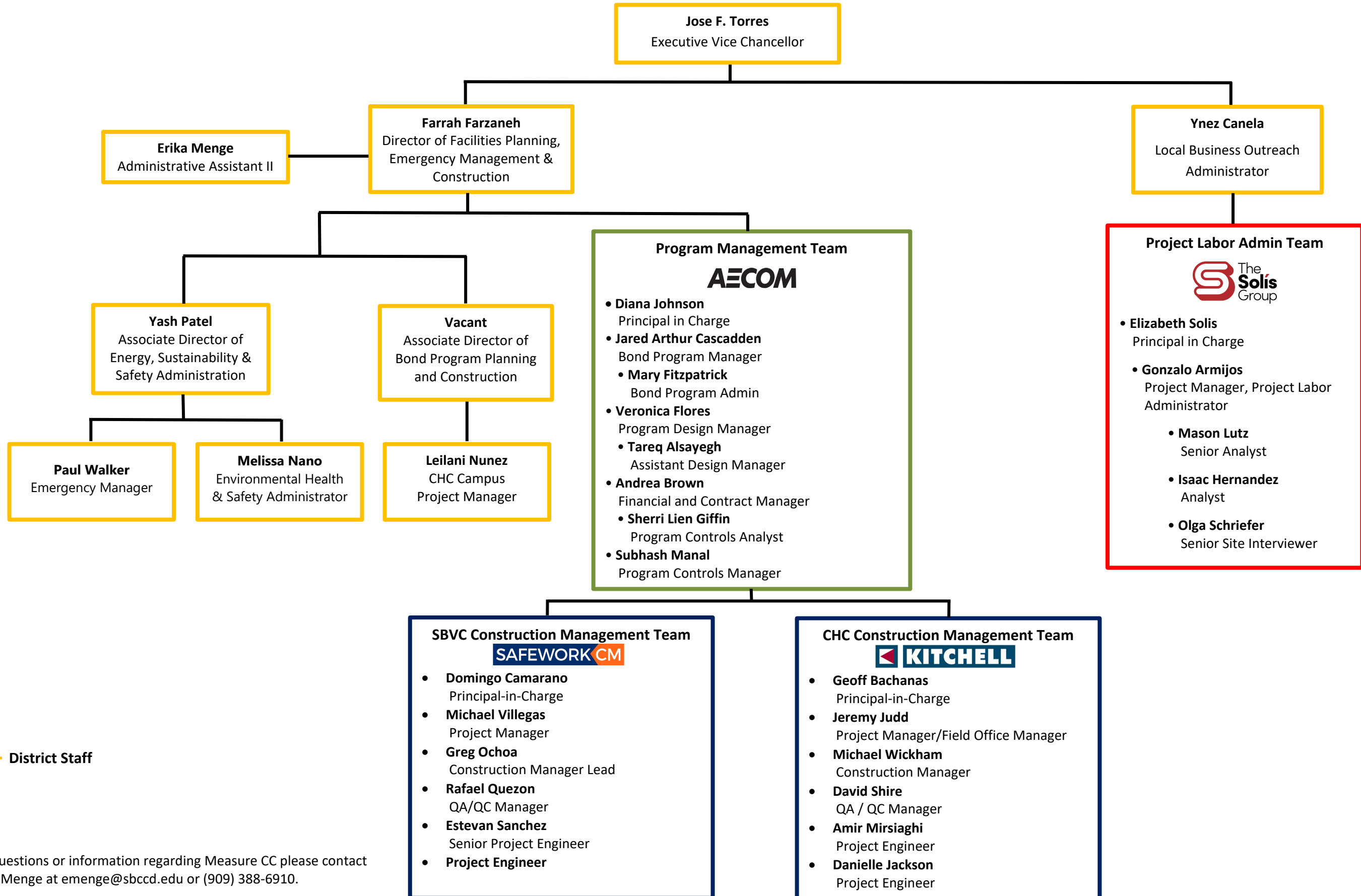
BUILDING NEW OPPORTUNITIES FOR
OUR STUDENTS & OUR COMMUNITY

PROJECT TIMELINE

April - June 2022		Completion Date
✓	Award SBVC CWI Campus Wide Utility Upgrades, Electrical Contractor	4/27/2022
✓	Award SBVC CWI Campus Wide Utility Upgrades, Mechanical Contractor	4/27/2022
✓	Award SBVC Planetarium HVAC Replacement, General Contractor	4/19/2022
✓	Award CHC Instructional Building, Geotechnical	4/15/2022
✓	Award CHC Crafton Hall Renovation, A&E	4/20/2022
✓	Award CHC Child Development Center Renovation, General Contractor	4/15/2022
	Award SBVC Student Services Building, Design Build Entity (DBE)	June 2022
	Award SBVC Gym Lobby Flooring, Flooring Contractor	June 2022
	Award SBVC Old Central Plant Repurpose, General Contractor	June 2022
	Award CHC Public Safety Training Center, CxA	June 2022
	Award CHC Crafton Hall Renovation, CxA	May 2022
	Award CHC Crafton Hall Renovation, Hazmat Assessment	June 2022
	Award CHC Instructional Building, Civil Survey	June 2022
	Award CHC Central Complex 2 Renovation, CxA	May 2022
	Award CHC CWI Accessibility and Site Improvements, General Contractor	June 2022
	Award CHC BL 10 Third Floor Corridor Upgrade, General Contractor	June 2022
	Award CHC Student Support Building, CxA	June 2022
	Award SBVC Technical Building, General Contractor	May 2022
	Award SBVC Technical Building, Environmental Monitoring	June 2022
	Award SBVC East Wing Mechanical Improvements, CxA	June 2022
	Award SBVC Old Central Plant Repurpose, Hazmat	June 2022
July - September 2022		Completion Date
	Award SBVC Career Pathways 2, Special Inspection & Material Testing	July 2022
	Award SBVC East Wing Mechanical Improvements, Special Inspection & Material Testing	July 2022
	Award SBVC East Wing Mechanical Improvements, General Contractor	July 2022
	Award SBVC CWI Hardscape & Landscape, A&E	Aug 2022
	Award CHC Performing Arts Center, Special Inspection & Material Testing	Aug 2022
	Award CHC Performing Arts Center, Inspector of Record	Aug 2022
	Award CHC CCR Multi-Purpose Room Acoustical Improvement, General Contractor	July 2022



ORGANIZATION CHART



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Jose F. Torres, Executive Vice Chancellor

PREPARED BY: Lawrence P. Strong, Director of Fiscal Services

DATE: May 12, 2022

SUBJECT: Budget Revenue & Expenditure Summary

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

While year-to-date revenue and/or expenditure percentages often vary from the percentage of fiscal year elapsed, all funds are expected to remain within the 2021-22 budget unless otherwise noted here. For explanations of any significant variances in year-to-date revenues/expenditures from fiscal year elapsed, please see the attached summary.

ANALYSIS

The attached Revenue and Expenditure Summary reflects activity for the 2021-22 fiscal year through April 19, 2022. As of that date, SBCCD was 80.2% through the fiscal year and had spent and/or encumbered approximately 57.2% of its budgeted general fund.

SBCCD GOALS

4. Ensure Fiscal Accountability/Sustainability

FINANCIAL IMPLICATIONS

There are no financial implications associated with this Board item.





Budget Revenue & Expenditure Summary

Year to Date 4/19/22

[v.4.22.2022.p.1|2]

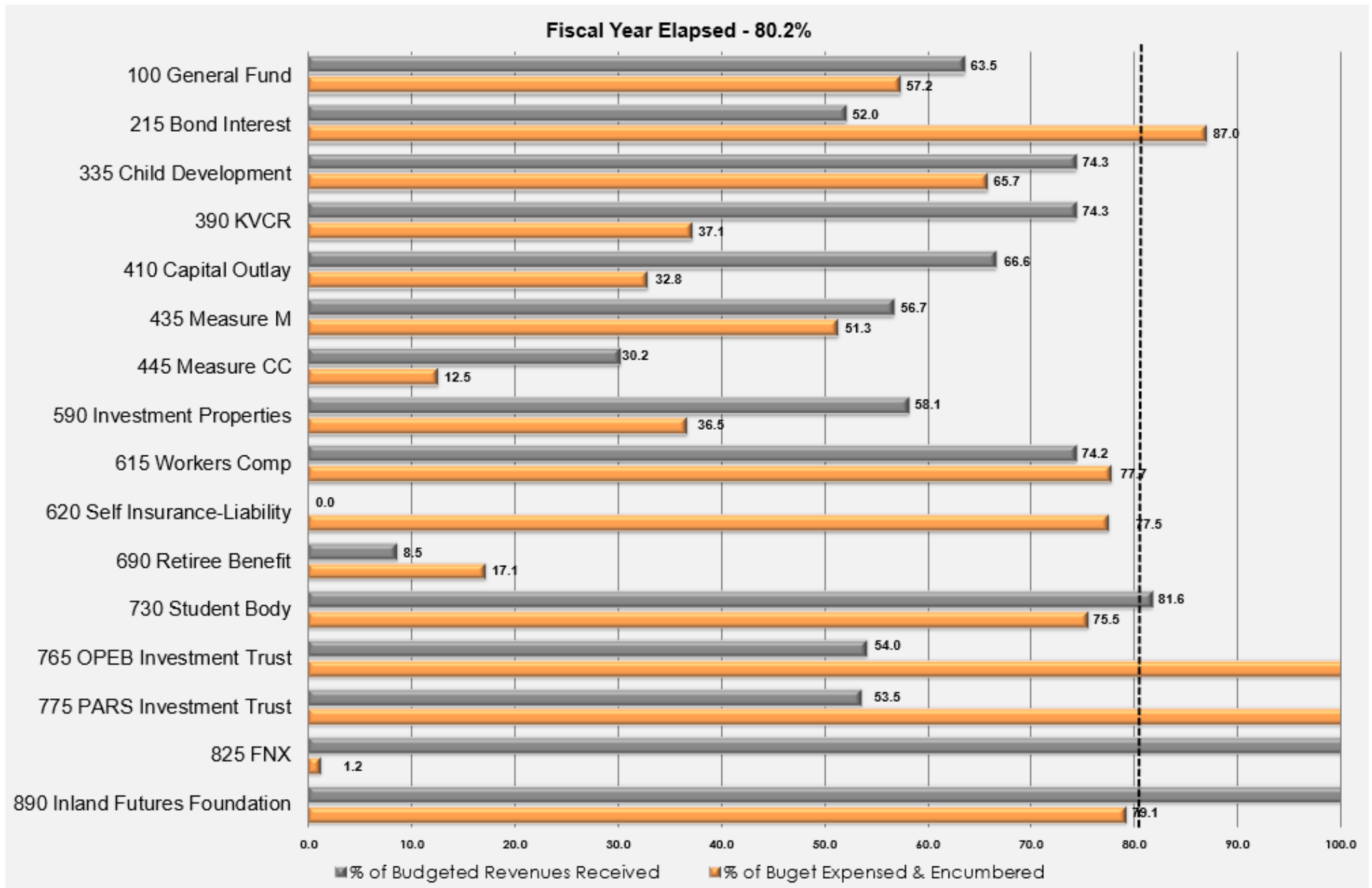
80.2% of Fiscal Year Elapsed							
FUND	REVENUES			EXPENDITURES			COMMENTS
	Budget	Received YTD		Budget	Expensed/ Encumbered YTD		
100 General Fund	234,839,193	149,039,897	63.5%	235,746,247	134,917,911	57.2%	Expenditures are consistent with the needs of the fund given the current climate.
215 Bond Interest & Redemption	58,000,000	30,161,813	52.0%	58,000,000	50,437,387	87.0%	Taxes are determined and collected by the County for bond measures.
335 Child Development	4,198,678	3,119,541	74.3%	4,198,678	2,758,135	65.7%	Expenditures consistent with the current needs of the programs associated with this fund.
390 KVCR	9,696,821	7,204,567	74.3%	9,132,094	3,386,297	37.1%	Expenditures consistent with the current needs of the programs associated with this fund.
410 Capital Outlay	2,824,251	1,879,930	66.6%	2,275,963	746,107	32.8%	Expenditures consistent with the current needs of the programs associated with this fund.
435 Measure M	23,500	13,320	56.7%	880,413	451,570	51.3%	3rd quarter interest income to post in late April. Expenditures consistent with project schedules.
445 Measure CC	3,400,000	1,025,786	30.2%	283,418,073	35,340,787	12.5%	3rd quarter interest income to post in late April. Expenditures consistent with project schedules.
590 Investment Properties	4,627,527	2,686,363	58.1%	2,028,789	741,192	36.5%	Revenue and expenditure activity posted one month in arrears. Posting in progress for February activity.
615 Workers Compensation	1,345,000	998,518	74.2%	2,570,000	1,998,159	77.7%	
620 Self Insurance-Liability	595,660	580,457	97.4%	1,135,000	879,583	77.5%	Revenues are usually received at the beginning of the fiscal year.
690 Retiree Benefit	1,356,216	115,119	8.5%	1,356,216	231,518	17.1%	Budget increased due to expected retirement incentive expense.
730 Student Body Center Fee	241,151	196,878	81.6%	241,151	181,983	75.5%	
765 OPEB Trust	1,000,000	540,110	54.0%	82,000	398,877	486.4%	\$353,247 recorded for Jul-Dec expenditure activity (investment loss).
775 PARS Trust	4,900,000	2,622,335	53.5%	3,454,946	10,537,674	305.0%	\$6 Million recorded in investment losses and \$4.4 million in disbursement to General Fund, KVCR, and FNX.
825 FNX	570,000	626,794	110.0%	553,028	642,477	116.2%	\$450,000 recorded for FY22 PARS transfer in. \$195,866 prepaid expenses recognized not accounted in the budget.
890 Inland Futures Foundation	823,525	1,090,070	132.4%	823,525	651,577	79.1%	



Budget Revenue & Expenditure Summary

Year to Date 4/19/22

[v.4.22.2022.p.2|2]



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Program Summary: Board of Trustees - As of 04/30/2022

Percentage of Year Expired: 83.0%

(2)

(1)

(1 ÷ 2)

Object #	Description	2022 Budget	2022 Actuals YTD 04/30/22	Encumb.	Total 2022 Actuals + Encumb.	% of Budget Used	Notes
200000	Board Of Trustees Stipends	38,640	26,600	-	26,600	69%	
	Total 2000's Classified Salaries	38,640	26,600	-	26,600	69%	
300000	Employee Benefits	100,340	87,125	-	87,125	87%	
	Total 3000's Employee Benefits	100,340	87,125	-	87,125	87%	
450000	Noninstructional Supplies	1,500	34	966	1,000	67%	
456000	Commencement Supplies	1,200	564		564	47%	
475000	Meals & Refreshments	11,500	2,968	8,722	11,690	102%	
	Total 4000's Supplies & Materials	14,200	3,566	9,688	13,254	93%	
511300	Consultant & Other Services	17,000	11,968	-	11,968	70%	Retreats, training facilitator
520000	Travel & Conference Expenses	27,500	601	24,459	25,060	91%	
531000	Dues And Membership	11,000	2,250	7,668	9,918	90%	ACCT, CCLC, CALCCTA
554000	Telephone	1,000	-	-	-	0%	
561000	Rentals	500	-	-	-	0%	
581800	Student Travel	2,500	-	1,000	1,000	40%	Student trustee conference attendance
	Total 5000's Other Expenses	59,500	14,819	33,127	47,946	81%	
	Total Expenditures:	212,680	132,110	42,815	174,925	82%	