



San Bernardino Community College
District Board Finance Committee
November 10, 2022
2:00 pm-3:30 pm Pacific Time

MEETING AGENDA

*Board Finance Committee
Thursday, November 10, 2022, 2:00 p.m.
550 E. Hospitality Lane, Suite 200, San Bernardino
Boardroom Extension*

I. Welcome & Introductions - Trustee Joseph Williams, Chair

II. Public Comment

Any member of the public who wishes to address the Committee on any matter is limited to five minutes. The total time for members of the public to speak on the same or a similar issue shall be limited to 20 minutes.

III. Approval of Minutes

October 13, 2022

IV. Current Topics

A. 2023-24 Budget

- 1. Budget Calendar
- 2. Budget Directives

B. Student Housing Feasibility Study Timeline & Discussion

V. Updates (as necessary)

A. PARS Pension Rate Stabilization Trust Snapshot & Statement

B. Commercial Property Performance

- 1. Commercial Property Report
- 2. Status of Lease

C. Measure CC Workforce Report

D. Enrollment

E. Measure CC Timeline & Org Chart

F. Budget Revenue & Expenditure Report

G. 2022-23 Board of Trustees Budget

VI. Future Topics

A. Trustee Suggestions

VII. Next Meeting Date & Adjournment

The next meeting of the Board Finance Committee is scheduled for Friday, December 9, 2022, at 2 p.m. in the Boardroom Extension.

SBCCD | Mission:

SBCCD positively impacts the lives and careers of our students, the well-being of their families, and the prosperity of our community through excellence in educational and training opportunities.

BFC Charge: The SBCCD BFC exists as a standing, advisory committee comprised of less than a quorum of Board members and is subject to the California Public Meetings Brown Act. The committee is charged with:

- Increasing the efficiency of the Board of Trustees by performing time-consuming research on its behalf.*
- Improving clarity by providing a platform for detailed questions not conducive to the flow of monthly business meetings.*
- Promoting transparency of the SBCCD budgeting process and fiscal matters through detailed discussion of these topics in an open forum.*
- Fostering an environment of understanding by communicating findings and formulating final recommendations to the Board of Trustees.*
- Increasing the efficiency of the Board of Trustees by performing time-consuming research on its behalf regarding the implementation and operation of bond measures.*



Board of Trustees Finance Committee (BFC)

Meeting Minutes – October 13, 2022, 2:00 p.m.

Members Present: Trustee Williams, Trustee Houston, and Trustee Harrison (arrived at 2:11 p.m.)

Members Absent: None

Other Board Members Present: Trustee Viricel, Trustee Reyes and Student Trustee Alexander

Staff Present:

- Chancellor Diana Rodriguez
- President Kevin Horan and Interim President Scott Thayer
- Vice Chancellor of Educational & Student Support Services Nohemy Ornelas
- Executive Vice Chancellor Jose Torres
- Director of Fiscal Services Larry Strong

I. WELCOME & INTRODUCTIONS

Trustee Williams called the meeting to order at 1:57 p.m.

II. PUBLIC COMMENT

There were no public comments.

III. APPROVAL OF MINUTES OF JULY 14, 2022

Trustee Houston moved to approve the minutes of July 14, 2022, and Trustee Williams seconded. The motion was approved by the following vote.

Ayes: Trustees Williams, Houston

Noes: None

Abstentions: None

Absent: Trustees Harrison

IV. CURRENT TOPICS

A. Facilities Needs Assessment Presentation & Report

Committee members received a presentation from Director of Facilities Planning, Emergency Services & Construction Farrah Farzaneh. Discussion of the presentation included reviewing the existing spaces and programs for KVCR & IMA and EDCT. EVC Torres reported SBCCD will seek grants to fund both projects.

KVCR:

- *Add a studio to the back side of the building*
- *Add a Media Courtyard next to the new studio*
- *New Classroom/Lab for IMA along with storage space*

EDCT Phase 1:

- A fenced area for equipment storage and outdoor training
- A new multi-purpose building for construction, HVAC, and welding workshops

EDCT Phase 2:

- Future renovation to 114 Del Rosa Building to create more classroom spaces in the office area where it is underutilized (Phase 2)

Trustee Williams suggested to include the full comparison of relocating and renovating in the full board report. Trustee Williams suggested the context needs to be beefed up. Trustee Houston suggested there needs to be public facing context and clarification with the campus construction, differentiation between campuses, KVCR and EDCT. EVC Torres stated EDCT would be a workforce training facility.

Trustee Williams requested additional information detailing:

- Context
- Utilization purposes
- Equity of facilities

The committee discussed the Highland building and 8th Street building. EVC Torres suggested to sell both properties but an entire analysis will be presented to the full board.

B. KVCR**1. Five Year Forecast**

Committee members received a presentation on the KVCR Five-Year Forecast. Discussion of the presentation included the following.

Trustee Williams asked for public access to KVCR. In addition, SBCCD projects need to generate FTES. Trustee Houston suggested FNX shouldn't be a separate entity and should be integrated into KVCR. EVC Torres reported the content will remain focused as it is now but there will be generated growth in the future. Trustee Houston commented on using public funds for universal programming/elements. She requested talking points regarding "universal programming/elements" to better guide the Trustees. Chancellor Rodriguez commented that the quarterly KVCR Board report will include an FNX update. EVC Torres reported KVCR will develop guidelines.

2. Proposed Guiding Principles for \$15 Million State Grant

Committee members discussed the proposed document. Trustee Harrison made a motion, which Trustee Houston seconded, to move the item forward to the full Board for consideration. The motion was approved by the following vote.

Ayes: Trustees Williams, Harrison, Houston

Noes: None

Abstentions: None

Absent: None

3. Review of Proposed Board Item to Combine KVCR and FNX Investment Accounts

Committee members discussed the proposed document with the correction to the first bullet point: \$14 million principal investment in the KVCR account to \$12 million principal investment in the KVCR account. Trustee Harrison made a motion, which Trustee Houston seconded, to move forward the item to the full Board for consideration. The motion was approved by the following vote.

Ayes: Trustees Williams, Harrison, Houston

Noes: None

Abstentions: None

Absent: None

C. KVCR P&P 6305 Reserves in Line with Emergency Condition Allowance Requirements

Committee members discussed the proposed document, which has been reviewed by PPAC and is ready for BOT 1st read at the November 8 meeting. There was no further comment

V. UPDATES

A. Enrollment

This item was not discussed.

B. COVID-19 Funding Expenditures

This item was not discussed.

C. PARS Pension Rate Stabilization Trust Statement & Investment

This item was not discussed.

D. Budget Revenue & Expenditure Report

This item was not discussed.

E. 2023-23 Board of Trustees Budget

This item was not discussed.

VI. FUTURE TOPICS

There was no discussion of future topics.

A. Trustee Suggestions

B. New Reporting Formats

C. Professional Development on Investing

VII. NEXT MEETING DATE & ADJOURNMENT

The next meeting of the Board Finance Committee is scheduled for November 10, 2022, at 2 p.m. in the Boardroom Extension.

The meeting adjourned at 3:39 p.m.

Not Yet Approved

DATE: November 10, 2022
TO: Board Finance Committee
FROM: Jose F. Torres, Executive Vice Chancellor
SUBJECT: BFC Review of Proposed Board Item:
Consideration of Approval to Adopt 2023-24 Budget Calendar



SUMMARY

District Administrative Procedure 6200 requires that the Board adopt a budget calendar prior to February 1 each year.

ATTACHMENTS

- › Proposed Board Item for December 9, 2022

Proposed Board Item for Discussion Purposes

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Jose F. Torres, Executive Vice Chancellor

PREPARED BY: Lawrence P. Strong, Director of Fiscal Services

DATE: December 9, 2022

SUBJECT: Consideration of Approval to Adopt 2023-2024 Budget Calendar

RECOMMENDATION

It is recommended that the Board of Trustees adopt the attached Budget Calendar.

OVERVIEW

District Administrative Procedure 6200 requires that the Board adopt a budget calendar prior to February 1 each year.

ANALYSIS

The attached Fiscal Year 2023-24 calendar identifies activities and sets dates for each step in the budget development process. The purpose of the document is to provide the timelines necessary to develop the District’s annual budget and long-range forecast financial forecast.

This calendar has been discussed at the District Budget Advisory Committee on November 17, 2022, as well as reviewed by the Board Finance Committee at its November 10, meeting. At that meeting the Board Finance Committee **voted to recommend the calendar to the full Board.**

SBCCD GOALS

- 4. Ensure Fiscal Accountability/Sustainability

FINANCIAL IMPLICATIONS

This is an information item and does not have any direct financial implications.



PROPOSED BOARD ITEM FOR DISCUSSION PURPOSES



Fiscal Year 2023-2024 Budget Calendar

Submitted for Board Approval December 9, 2022

[v.11.1.2022.p.1|3]

Date	Task	Responsibility
November to December 2022	Draft budget calendar and draft budget directives to District Budget Advisory Committee and Board Finance Committee for review.	Fiscal Services District Budget Advisory Committee Board Finance Committee
December 2022	Budget calendar to Board of Trustees for adoption. <i>(AP 6200 Prior to February 1, the Board will adopt a budget calendar that identifies activities and sets dates for each step in the budget development process.)</i>	Fiscal Services Board of Trustees
December 2022 to January 2023	Budget directives submitted to the full Board for first read. <i>(AP 6200: Prior to March 1, the Board will give direction for budget development to include:</i> <ol style="list-style-type: none"> <i>1. Reaffirmation or change in mission;</i> <i>2. Resource allocation (set level of Reserve for Contingency, Workers' Compensation Reserve, any special project reserve, etc.);</i> <i>3. Determination of the amount of resources estimated to be available for General Fund expenditure with potential increases or decreases during the budget preparation period;</i> <i>4. Preliminary establishment of budget allocations for the colleges, district office, and other sites.)</i>	Fiscal Services Board of Trustees
December 2022 to January 2023	DSO ¹ responsibility center managers develop unrestricted general fund budgets, allowing for determination of shared costs.	Fiscal Services DSO Responsibility Center Managers

¹ DSO – Districtwide Support Operations

PROPOSED BOARD ITEM FOR DISCUSSION PURPOSES



Fiscal Year 2023-2024 Budget Calendar

Submitted for Board Approval December 9, 2022

[v.11.1.2022.p.2|3]

Date	Task	Responsibility
February 2023	Budget directives received from the Board of Trustees (prior to March 1), after second read and final approval.	Fiscal Services Board of Trustees
February 2023	District Budget Advisory Committee reviews DSO unrestricted general fund budget with feedback provided to Chancellor's Council and Cabinet.	Fiscal Services District Budget Advisory Committee Chancellors Council and Cabinet
February 2023	Projected funds and shared costs for fiscal year, and tentative distribution to campuses determined at Chancellor's Cabinet. <i>(AP 6200: Prior to March 1 information will be provided to Responsibility Center Managers that will include the status of current expenditures, state and county estimates of revenues, site "base budget" allocations, and targets for increases or decreases.)</i>	Fiscal Services Chancellor's Cabinet
March 2023	Campus unrestricted general fund development budgets due in Questica. ²	College VPIs Responsibility Center Managers
April 2023	All remaining fund budgets due in Questica.	College VPIs Responsibility Center Managers
April to May 2023	District Budget Advisory Committee reviews Tentative Budget and provides feedback to Chancellor's Council and Cabinet.	Fiscal Services District Budget Advisory Committee Chancellor's Council and Cabinet

² Questica – SBCCD budget software.

PROPOSED BOARD ITEM FOR DISCUSSION PURPOSES



Fiscal Year 2023-2024 Budget Calendar

Submitted for Board Approval December 9, 2022

[v.11.1.2022.p.3|3]

Date	Task	Responsibility
May 2023	Board is updated on status of budget process and receives Tentative Budget presentation (no formal action required). <i>(AP 6200: Preliminary Budget – a. No later than May of each year ...Fiscal Services will present the preliminary budget to the Board. No formal action is required.)</i>	Fiscal Services Board of Trustees
June 2023	Board of Trustees reviews/adopts Tentative Budget.	Fiscal Services Board of Trustees
August 2023	Draft of Final Budget discussed at District Budget Advisory Committee meeting with feedback to Chancellor's Council and Cabinet. <i>(AP 6200: Final Budget – Prior to the state-prescribed date, the Board will adopt a final budget for SBCCD that reflects changes made to the Tentative Budget and provides the operational budget base for the District for the fiscal year.)</i>	Fiscal Services District Budget Advisory Committee Chancellor's Council and Cabinet
August 2023	Review of Tentative Budget and development of Final Budget. Changes made based on internal discussion, collegial recommendations, and changes in State financial picture.	Fiscal Services Chancellor's Council and Cabinet
August 2023	Board strategy session to review Final Budget.	Fiscal Services Board of Trustees
September 2023	Public Hearing and adoption of Final Budget by Board of Trustees. <i>(Budget and Accounting Manual: Public Hearing and Final Budget Adoption must be completed on or before September 15.)</i>	Fiscal Services Board of Trustees

DATE: November 10, 2022
TO: Board Finance Committee
FROM: Jose F. Torres, Executive Vice Chancellor
SUBJECT: BFC Review of Proposed Board Item:
Prioritized Board Directives for Development of the 2023-2024 Budget for First Reading



SUMMARY

District Administrative Procedure 6200, Budget Preparation, calls for the Board of Trustees to give initial direction concerning the distribution of resources for the 2023-2024 budget prior to March 1, 2023.

Staff recommends no changes to the Prioritized Board Directives for Development of the 2023-2024 Budget from the previous year.

ATTACHMENTS

- › Proposed Board Item for January 23-24, 2022



PROPOSED BOARD ITEM FOR DISCUSSION PURPOSES

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Jose F. Torres, Executive Vice Chancellor

PREPARED BY: Lawrence P. Strong, Director of Fiscal Services

DATE: January 23-24, 2023

SUBJECT: Prioritized Board Directives for Development of the 2023-2024 Budget for First Reading

RECOMMENDATION

It is recommended that the Board of Trustees accept the attached Prioritized Board Directives for Development of the 2022-23 Budget for first reading.

OVERVIEW

District Administrative Procedure 6200, Budget Preparation, calls for the Board of Trustees to give initial direction concerning the distribution of resources for the 2023-2024 budget prior to March 1, 2023.

The attached directives have been collegially reviewed by the District Budget Advisory Committee and discussed at the Board Finance Committee. **On November 10, 2022, the Board Finance Committee voted to approve the document's submission to the full Board of Trustees for review during the January 23-24 mid-year retreat.** It is anticipated that the Board will review and approve the directives at its meeting on February 9, 2023.

ANALYSIS

Staff recommends no changes to the Prioritized Board Directives for Development of the 2023-2024 Budget from the previous year.

SBCCD GOALS

4. Ensure Fiscal Accountability/Sustainability

FINANCIAL IMPLICATIONS

This is an information item and does not have any direct financial implications.



PROPOSED BOARD ITEM FOR DISCUSSION PURPOSES

SAN BERNARDINO  COMMUNITY COLLEGE DISTRICT

**Prioritized Board Directives for the
2023-2024 SBCCD Budget**
(For First Reading)

[v.11.1.2022.p.1|1]

Consistent with SBCCD Administrative Procedure 6200 Budget Preparation, the Board of Trustees provides staff with initial direction concerning the distribution of resources for the next fiscal year's budget prior to March 1. SBCCD's budget shall be prepared in accordance with Title 5, the California Community Colleges Budget and Account Manual, and all other related state and federal laws and regulations.

- 1) Align unrestricted general fund and student success funding with the attached SBCCD Goals and Objectives.
- 2) Maintain a minimum fund balance of approximately two months of expenditures in the Unrestricted General Fund, as recommended by the Government Finance Officers Association and the State Chancellor's Office, unless fund balance is utilized for specially identified *one-time*¹ needs as authorized by the Board of Trustees.
- 3) New positions must be approved through the process of program review or any other prioritization process as established at SBCCD.

2023-2024 Proposed
(Unchanged from 2022-2023 Directives)

¹ *One-time* is defined as an expenditure that has no ongoing commitment. While one-time needs may be repeated in future years, the nature of the expenditure must conform to the definition.

PARS Pension Rate Stabilization Trust Snapshot | September 30, 2022

	Principal Investment ^{4,5}	Total Gains/Losses Since Start	Total Distribution of Gains to SBCCD ⁵	Total Expenses Since Start	Current Unrealized Gains/(Losses)	Balance Including Current Unrealized Gains/(Losses)
General Fund¹	46,000,000	5,946,230	(8,200,000)	(413,262)	(2,667,031)	43,332,969
SBVC²	5,000,000	730,156	(1,535,000)	(38,344)	(843,188)	4,156,812
CHC²	2,700,000	378	(130,000)	(14,775)	(144,396)	2,555,604
DSO²	3,000,000	(423,301)	-	(3,001)	(426,303)	2,573,697
KVCR	12,000,000	2,228,532	(2,400,000)	(115,248)	(286,717)	11,713,284
FNX	9,000,000	268,728	(1,350,000)	(49,428)	(1,130,700)	7,869,300
MAE³	7,040,000	332,874	(684,946)	(44,072)	(396,144)	6,643,856
TOTAL	84,740,000	9,083,597	(14,299,946)	(678,129)	(5,894,478)	78,845,522

1. Includes \$5 million contribution from General Fund invested prior to FCC Auction Proceeds as Board approved November 10, 2016.

2. MAE refers to overarching Media Academy Endowment, which is comprised of SBVC's Institute of Media Arts and CHC's Digital Media program.

3. Adjusted to show \$9 million transfer from KVCR as FNX principal (Board approved August 8, 2019; and \$3 million transfer from General Fund as DSO principal Board approved March 10, 2022.

4. Adjusted to show \$1,960,000 MAE transfer out as reduction of principal and not distribution per Board approval on September 10, 2020.



**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
PARS Post-Employment Benefits Trust**
**Account Report for the Period
9/1/2022 to 9/30/2022**

Jose Torres
Executive Vice Chancellor
San Bernardino Community College District
550 E. Hospitality Lane
San Bernardino, CA 92408

Account Summary

Source	Balance as of 9/1/2022	Contributions	Earnings	Expenses	Distributions	Transfers	Balance as of 9/30/2022
PENSION - GF	\$46,186,317.20	\$0.00	-\$2,846,513.62	\$6,834.82	\$0.00	\$0.00	\$43,332,968.76
PENSION - SBVC	\$4,430,526.20	\$0.00	-\$273,058.21	\$655.64	\$0.00	\$0.00	\$4,156,812.35
PENSION - KVCR	\$12,484,568.75	\$0.00	-\$769,437.73	\$1,847.52	\$0.00	\$0.00	\$11,713,283.50
PENSION - MAE	\$7,081,334.20	\$0.00	-\$436,430.43	\$1,047.93	\$0.00	\$0.00	\$6,643,855.84
PENSION - FNX	\$8,387,470.51	\$0.00	-\$516,929.05	\$1,241.21	\$0.00	\$0.00	\$7,869,300.25
PENSION - CHC	\$2,723,882.69	\$0.00	-\$167,875.89	\$403.09	\$0.00	\$0.00	\$2,555,603.71
PENSION-DSO	\$2,743,167.84	\$0.00	-\$169,064.46	\$405.94	\$0.00	\$0.00	\$2,573,697.44
Totals	\$84,037,267.39	\$0.00	-\$5,179,309.39	\$12,436.15	\$0.00	\$0.00	\$78,845,521.85

Investment Selection

Source

PENSION **Vanguard Conservative Strategy**

Investment Objective

Source

PENSION The Conservative Portfolio invests in Vanguard mutual funds using an asset allocation strategy designed for investors seeking both current income and low to moderate capital appreciation.

Investment Return

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
PENSION - GF	-6.16%	-5.16%	-16.57%	0.29%	-	-	6/22/2018
PENSION - SBVC	-6.16%	-5.16%	-16.56%	0.29%	-	-	6/22/2018
PENSION - KVCR	-6.16%	-5.16%	-16.60%	0.28%	-	-	6/22/2018
PENSION - MAE	-6.16%	-5.16%	-16.57%	0.28%	-	-	9/23/2019
PENSION - FNX	-6.16%	-5.16%	-16.57%	0.29%	-	-	8/31/2019
PENSION - CHC	-6.16%	-5.16%	-16.57%	-	-	-	11/1/2019
PENSION-DSO	-6.16%	-5.16%	-	-	-	-	3/16/2022

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.

Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.

Account balances are inclusive of Trust Administration, Trustee and Investment Management fees



Commercial Property Performance Report

Sep 2022

Available Cash as of September 30, 2022: \$8,762,414

FINANCIAL SUMMARY	FISCAL YEAR 2022			FISCAL YEAR 2023 YTD		
	Budget	Actual	Variance	Budget	Actual	Variance
Revenues	4,223,270	4,935,786	712,516	964,354	884,706	(79,648)
Operating Expenses	1,985,025	1,937,382	(47,643)	566,221	565,487	(734)
Net Operating Income	2,238,245	2,998,404	760,159	398,133	319,219	(78,914)
Non-Recoverable Expenses	74,442	(13,645)	(88,087)	-	3,980	3,980
Capital Expenditures	2,896,310	346,370	(2,549,940)	935,058	298,425	(636,633)
Cash Flow	(732,507)	2,665,679	3,398,186	(536,925)	16,814	553,739

OCCUPANCY	As of	As of	As of
	6/30/2020	6/30/2021	10/31/2022
Net Rentable Area in Square Feet	223,796	224,280	224,716
Leased Square Feet	207,350	202,191	149,664
Percent Leased	92.7%	90.2%	66.6%

Favorable
Variance

Unfavorable
Variance

Status of Lease Report

Total lease for the three buildings:	\$247,232.77
No. of vacant units	11
Area of vacant units	72,397 SF
Estimated lease value for vacant units	\$159,273.40

Year	Net Rentable Area	% of Bldg.
2022	10,282	4.58%
2023	2,575	1.15%
2024	12,135	5.40%
2025+	95,629	42.56%
Owner occupied	29,043	12.92%
Available	75,052	33.40%
Leased	149,664	66.60%
Total	224,716	100.00%

Occupancy	66.60%
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Status of Lease Report

As of October 31, 2022

North River (658 E. Brier)

October 31, 2022

Floor		Square Footage
3	Employment Development Center 300 10/31/2027 14,971	County of SB - Call Center 350 8/30/2030 10,142
2	County of San Bernardino - CYCS / CTASC 200/250 4/30/2029 24,789	
1	Vacant 100 N/A 16,516	County of San Bernardino 150 4/30/2027 4,986

Year	Net Rentable Area	% of Bldg.
2022	0	0%
2023	0	0%
2024	0	0%
2025+	54,888	77%

Available	16,516	23%
Leased	54,888	77%
Total	71,404	100%



Status of Lease Report

One Parkside (560 E. Hospitality Lane)

As of October 31, 2022

October 31, 2022

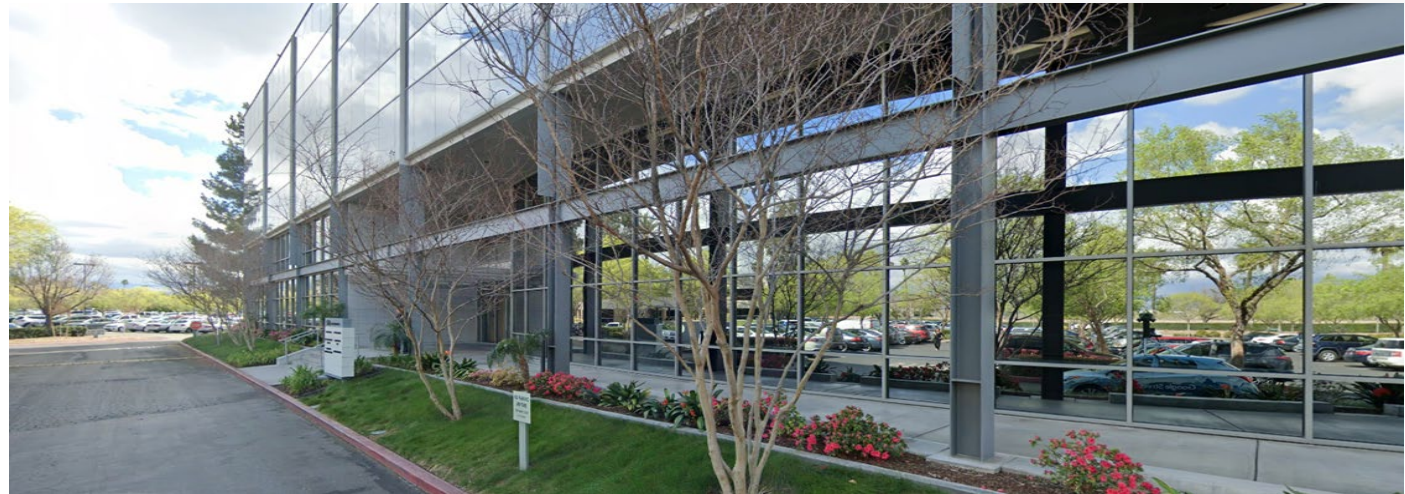
Floor						Square Footage		
4	Maxim Healthcare 400 11/30/2022 8,631		Maxim Expansion 420 N/A 1651		Spec Suite 450 N/A 4,503	Spec Suite 460 N/A 1,558	Vacant* 470 N/A 2,553	18,896
3	Vacant 300 N/A 6,482	AECOM 320 6/30/2024 822	Genetic Foresight 330 10/31/2029 2,956	Chicago Title 350 1/31/2023 2,575	Vacant 360 N/A 4,143	Vacant 370 N/A 1,896	18,874	
2	Vacant ** 200 N/A 8,712			Vacant 250 N/A 8,254			16,966	
1	Chicago Title 100 5/31/2027 10,840				Vacant 125 N/A 1,779	Health Essentials / Bristol Hospice 150 2/28/2026 3,507	16,126	

* Suite 470 occupied by Hines

** County of San Bernardino is interested in leasing this suite (lease documents' preparation is in progress)

Year	Net Rentable Area	% of Bldg.
2022	10,282	15%
2023	2,575	4%
2024	822	1%
2025+	17,303	24%

Available	39,881	56%
Leased	30,982	44%
Total	70,863	100%



Status of Lease Report

As of October 31, 2022

Two Parkside (550 E. Hospitality Lane)

October 31, 2022

Floor				Square Footage
3	Wilson Ivanova 300 8/1/2033 8,159	Vacant * 325 N/A 5,746	Fennemore Craig, P.C. 350 6/30/2027 15,279	29,184
2	San Bernardino Community College District 200 Owner occupied 28,573			28,573
1	Molina Healthcare 100 2/29/2024 11,313	Vacant 150 N/A 12,909	SBCCD 195 Owner occupied 470	24,692

* Will be available for showing after tenant improvement is completed in Suite 300

Year	Net Rentable Area	% of Bldg
2022	0	0%
2023	0	0%
2024	11,313	14%
2025+	23,438	28%
Owner Occupied	29,043	35%

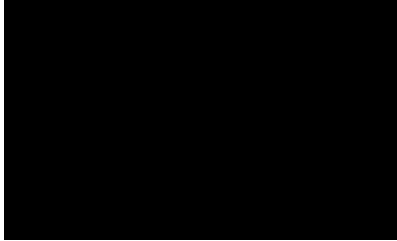
Available	18,655	23%
Leased	63,794	77%
Total	82,449	100%





MEASURE CC

BUILDING NEW OPPORTUNITIES FOR
OUR STUDENTS & OUR COMMUNITY



WORKFORCE REPORT

Presented to the Board Finance Committee

November 10, 2022

Including:

Board Policy 6610

Goals Tracking

CHC Gym Demolition

CHC Exterior Lighting

CHC Central Plant Control Upgrades

CHC Campus Wide Irrigation

CHC Child Development Center

Program Management Office Tenant Improvement

SBVC Library Roof Replacement

SBVC Piping

SBVC New Softball Field

SBVC New Technical Building

Community Benefits Agreement

Presented by:



3452 E Foothill Blvd., Suite 200
Pasadena, CA 91107
(626) 685-6989

WORKFORCE REPORT

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WORKFORCE REPORT

SUMMARY

This report summarizes the workforce of the SBCCD Measure CC bond construction projects completed or currently underway, including the following:

- *SBVC New Softball Field
- *SBVC New Technical Building
- *CHC Child Development Center
- CHC Exterior Lighting
- PMO Tenants Upgrade
- CHC Campus Wide Irrigation Project
- CHC Central Plant Controls Upgrade
- *indicates project not previously reported*

Local contractors include: Coutts Heating & Cooling, Inc of Norco, CA (Piping); PGC Construction, Inc. of Temecula, CA (Roof); R & R Roofing & Waterproofing, Inc. of Lake Elsinore, CA (Roof); Janus Corporation of Norco, CA (Gym Demo); RIS Electric of Riverside, CA (Gym Demo); and Anderson NuPower of Riverside, CA (Gym Demo).

The report details usage of local workers and businesses with an XBE Certification, also known as Minority, Women, or Veteran Businesses. An evaluation of their attainment of its goals allows an analysis of its success.

The CBA and District Board Policy 6610 establish a goal for local resident usage of 50%. The CBA lists two different methods for determining local hire – city residency and ZIP codes. The Solís Group (TSG) analyzed local hire through three lenses: head count of the workers on site, hours performed by workers on site, and payments made to workers. To date local contractors have received \$184,451.48. The tables and graphs summarize attainment by all three metrics using city residency.

XBE (Minority, Women, Veteran) CERTIFIED CONTRACTOR USAGE

District Board Policy 6610 establishes a goal of 25% participation of local businesses. The businesses listed in the above section have headquarters in the ZIP codes listed in the CBA.

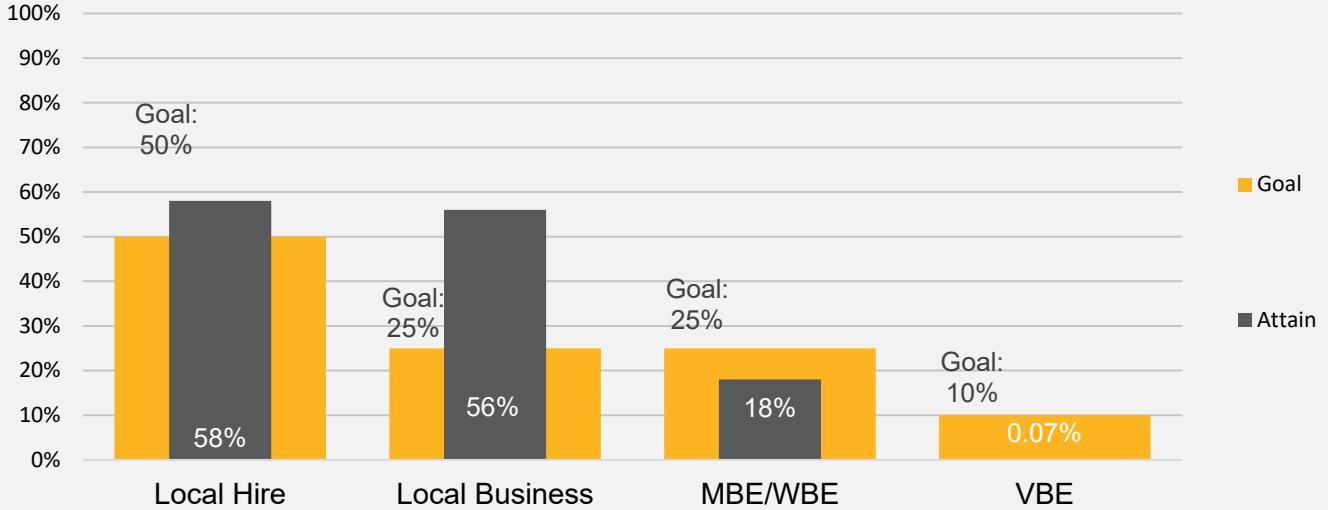
District Board Policy 6610 establishes a goal of 25% combined participation of minority and women owned certified businesses. It also establishes a goal of 10% participation of veteran owned certified businesses. Women owned businesses include: SailRock (Gym Demo). Veteran owned businesses include: American Iron (Gym Demo) and Green Contractors, Inc. (Softball Field).

LOCAL BUSINESS, MINORITY, WOMEN AND VETERAN OWNED ENTERPRISE PROGRAM (BP 6610) TO DATE

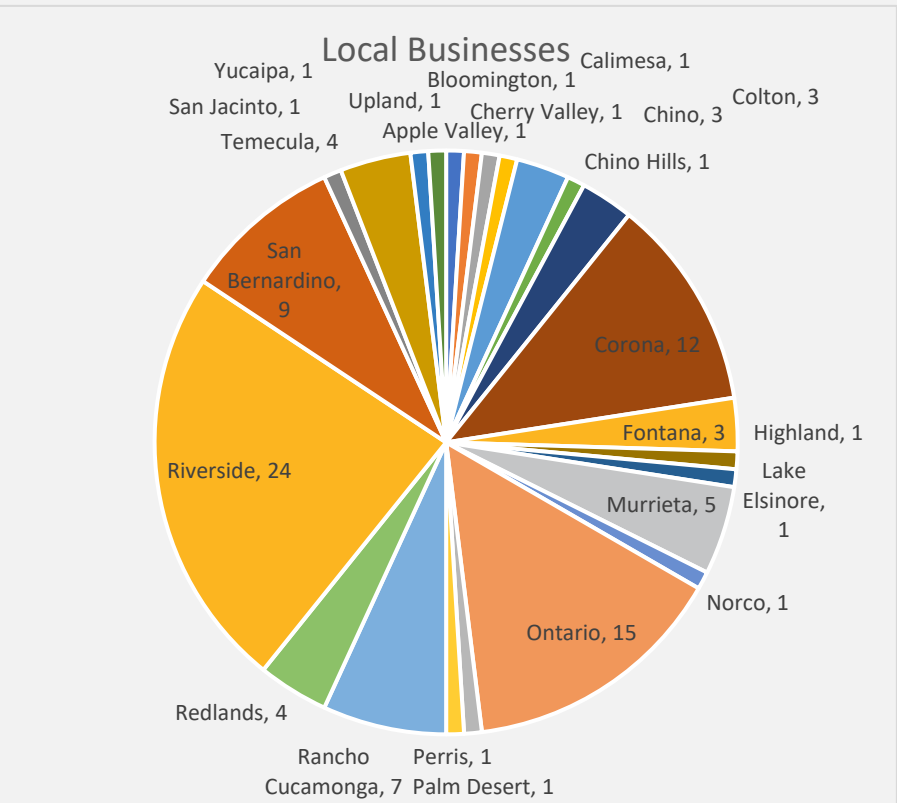
Overall, as of November 2022, local businesses have been awarded \$81M in contracts. This includes services for architecture & engineering, civil survey engineering, commissioning, geotechnical survey, hazardous material assessment, special inspections and materials testing, landscape architects, mechanical electrical plumbing, construction, environmental consulting, environmental monitoring, and construction management.

WORKFORCE REPORT

BP 6610 GOALS

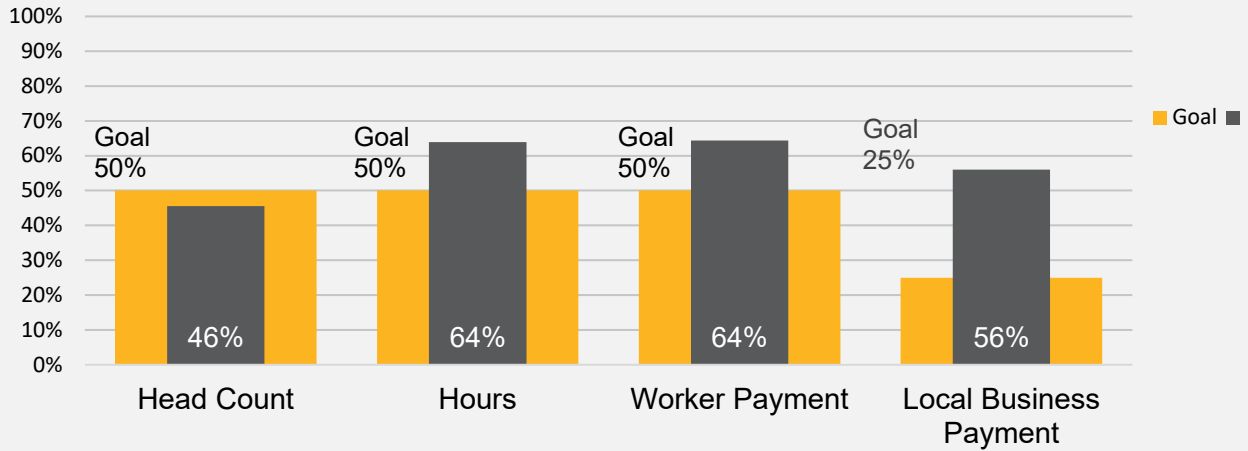


All Projects	Businesses
Apple Valley	1
Bloomington	1
Calimesa	1
Cherry Valley	1
Chino	3
Chino Hills	1
Colton	3
Corona	12
Fontana	3
Highland	1
Lake Elsinore	1
Murrieta	5
Norco	1
Ontario	15
Palm Desert	1
Perris	1
Rancho Cucamonga	7
Redlands	4
Riverside	24
San Bernardino	9
San Jacinto	1
Temecula	4
Upland	1
Yucaipa	1
Total	102



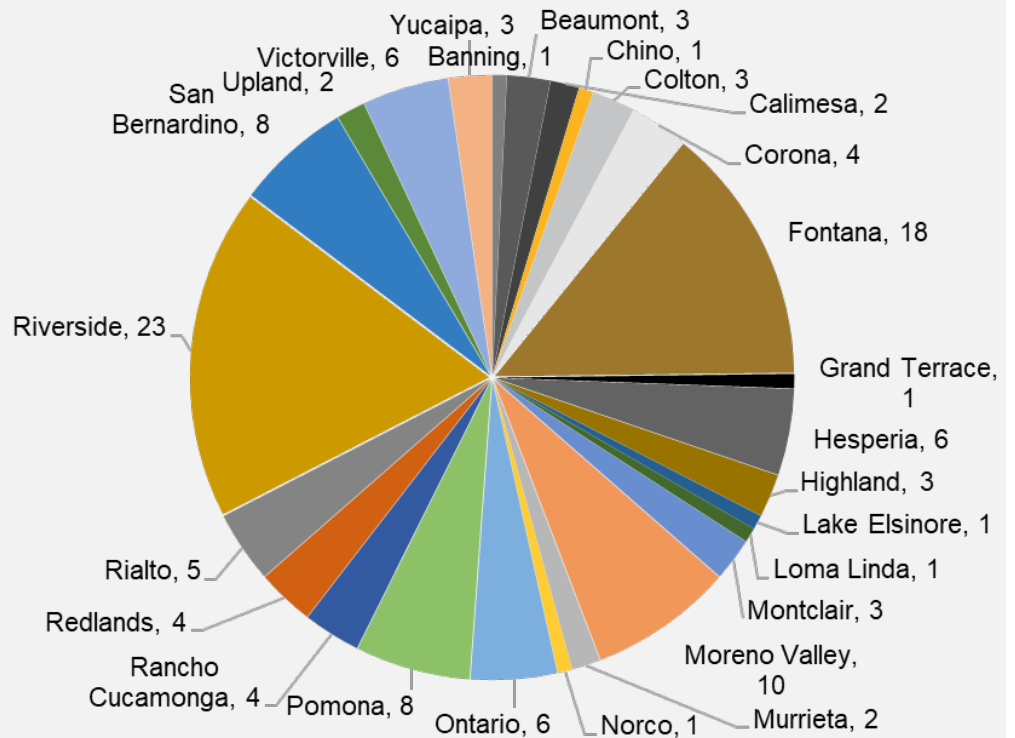
WORKFORCE REPORT

LOCAL HIRE ALL PROJECTS



All Projects Local Cities	Workers
Banning	1
Beaumont	3
Calimesa	2
Chino	1
Colton	3
Corona	4
Fontana	18
Grand Terrace	1
Hesperia	6
Highland	3
Lake Elsinore	1
Loma Linda	1
Montclair	3
Moreno Valley	10
Murrieta	2
Norco	1
Ontario	6
Pomona	8
Rancho Cucamonga	4
Redlands	4
Rialto	5
Riverside	23
San Bernardino	8
Upland	2
Victorville	6
Yucaipa	3
Total	129

	By City		
	Total	Local	
Head Count	283	129	46%
Hours	11902.41	7604.64	64%
Payment	\$ 535,703.82	\$ 344,958.73	64%



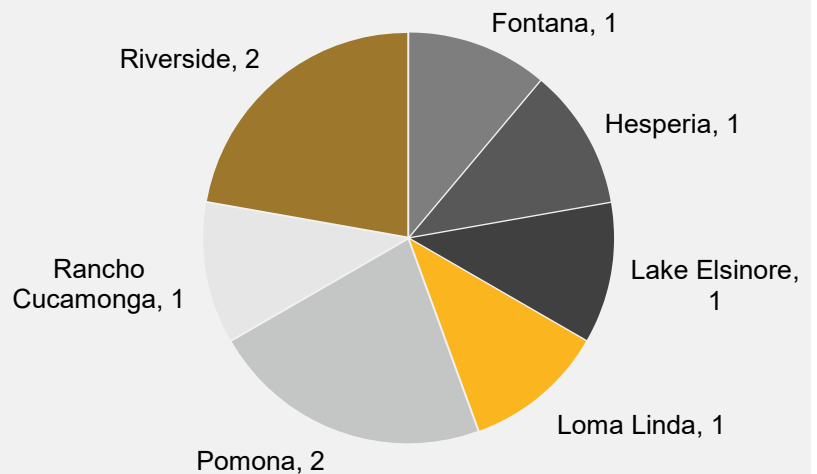
WORKFORCE REPORT

SBVC CAMPUS WIDE INFRASTRUCTURE LIBRARY ROOF REPLACEMENT (Local Hire, No CBA)



By City			
	Total	Local	
Head Count	19	9	47%
Hours	649	301	46%
Payment	\$29,878	\$15,380	51%

SBVC Campus Wide Infrastructure Library Roof Replacement	
Local Cities	Workers
Fontana	1
Hesperia	1
Lake Elsinore	1
Loma Linda	1
Pomona	2
Rancho Cucamonga	1
Riverside	2
Total	9



WORKFORCE REPORT

SBVC CAMPUS WIDE INFRASTRUCTURE PIPING (Local Hire, No CBA)



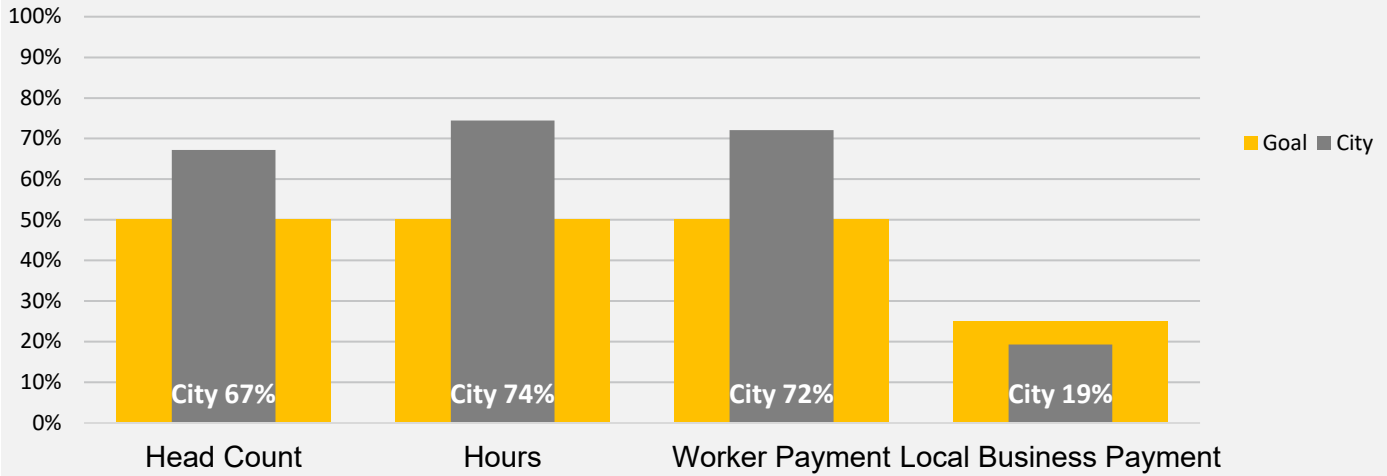
	By City		
	Total	Local	
Head Count	7	2	29%
Hours	142	44	31%
Payment	\$7,724	\$2,665	35%

SBVC Campus Wide Infrastructure Piping	
Local Cities	Workers
Yucaipa	1
Riverside	1
Total	2



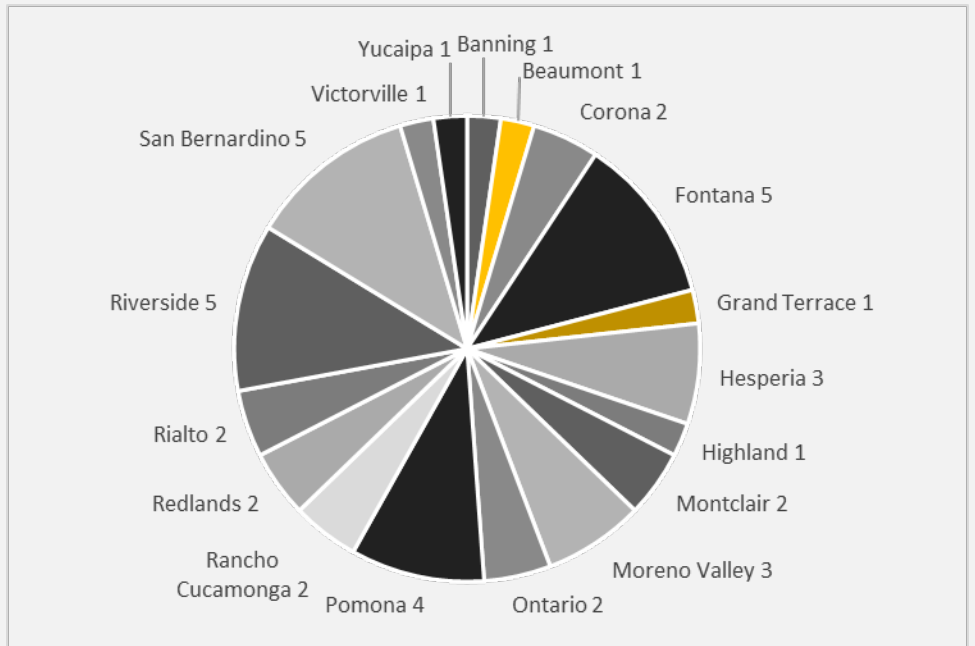
WORKFORCE REPORT

CHC GYM DEMOLITION (Local Hire, CBA)



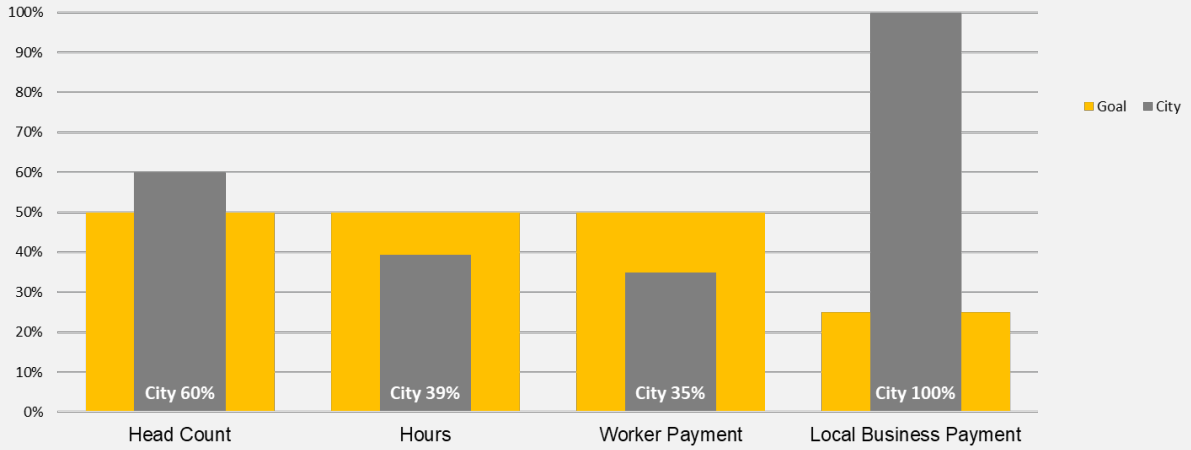
	By City		
	Total	Local	
Head Count	64	43	67%
Hours	4222.64	3144.14	74%
Payment	\$ 184,513.29	\$ 133,028.99	72%

CHC Gym Demo	
Local Cities	Workers
Banning	1
Beaumont	1
Corona	2
Fontana	5
Grand Terrace	1
Hesperia	3
Highland	1
Montclair	2
Moreno Valley	3
Ontario	2
Pomona	4
Rancho Cucamonga	2
Redlands	2
Rialto	2
Riverside	5
San Bernardino	5
Victorville	1
Yucaipa	1



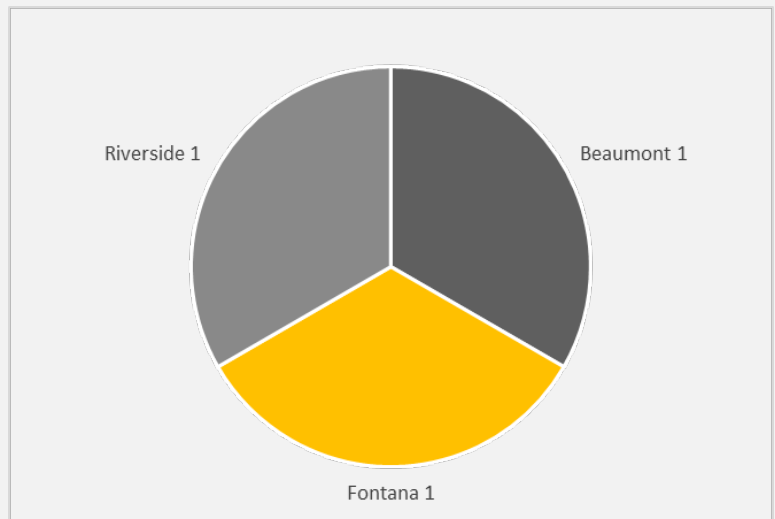
WORKFORCE REPORT

CHC EXTERIOR LIGHTING IMPROVEMENTS (Local Hire, No CBA)



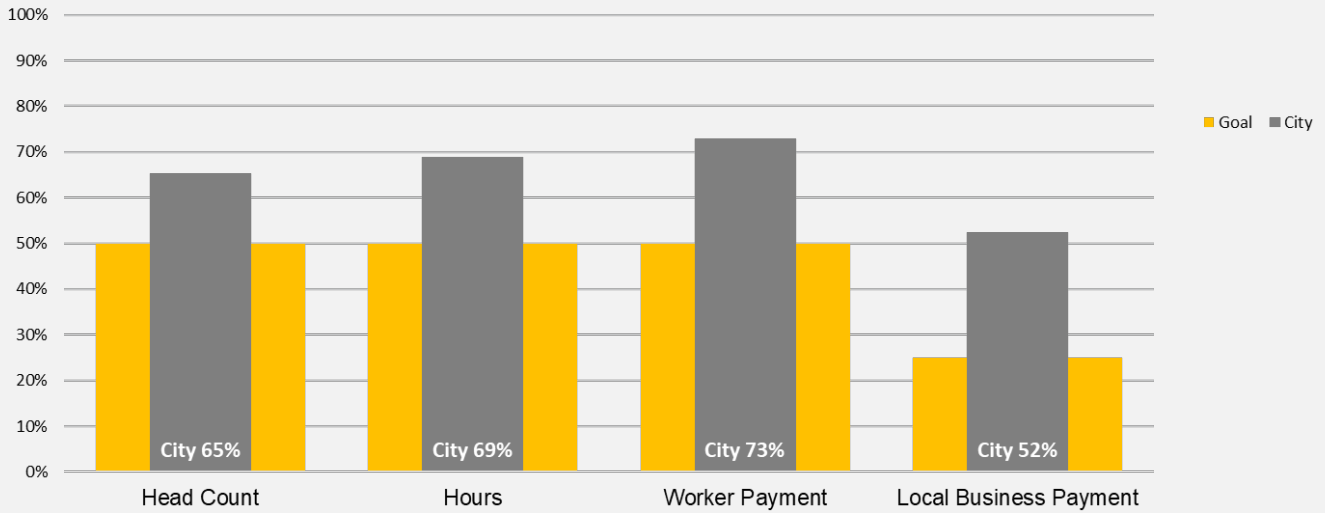
	By City		
	Total	Local	
Head Count	5	3	60%
Hours	371.5	146	39%
Payment	\$ 13,973.52	\$ 4,888.88	35%

CHC Ext Lighting Imp	
Local Cities	Workers
Beaumont	1
Fontana	1
Riverside	1
Total	3



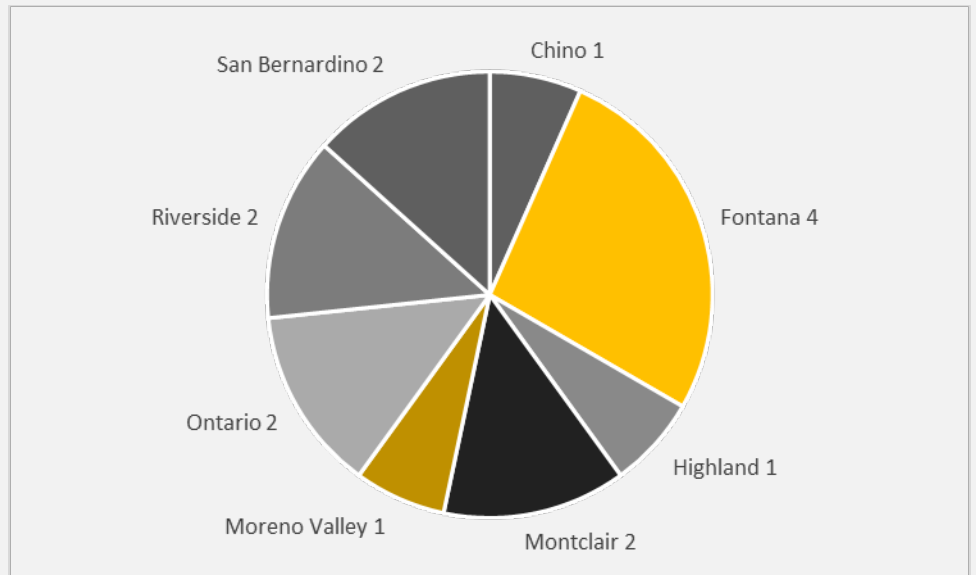
WORKFORCE REPORT

PROGRAM MANAGEMENT OFFICE TENANTS IMPROVEMENT PROJECT (Local Hire, No CBA)

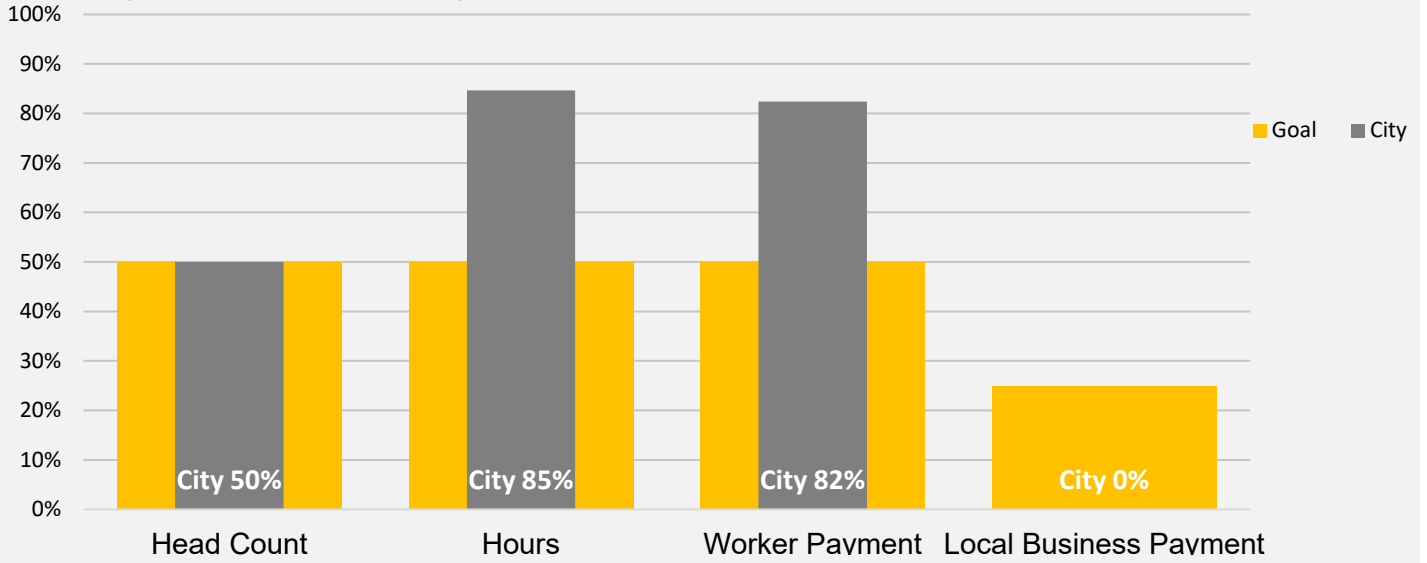


	By City		
	Total	Local	
Head Count	23	15	65%
Hours	285.5	196.5	69%
Payment	\$ 17,282.38	\$ 12,596.42	73%

PMO Tenants Imp	
Local Cities	Workers
Chino	1
Fontana	4
Highland	1
Montclair	2
Moreno Valley	1
Ontario	2
Riverside	2
San Bernardino	2
Total	15

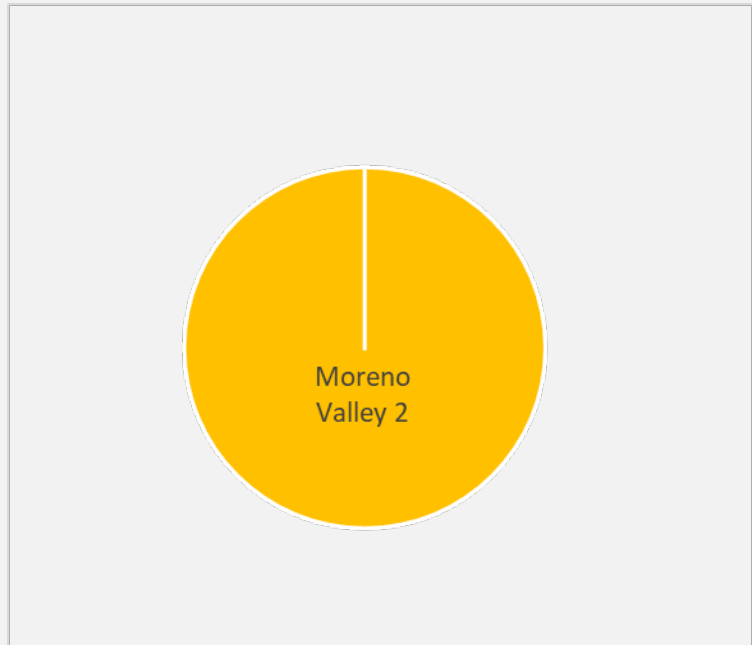


CHC CENTRAL PLANT CONTROLS UPGRADE (Local Hire, No CBA)



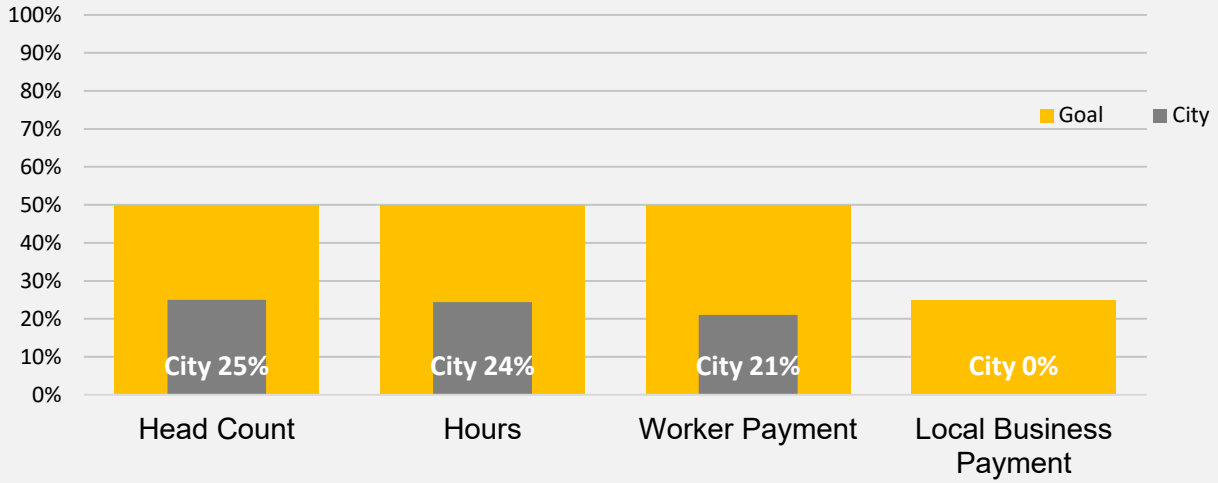
	By City		
	Total	Local	
Head Count	4	2	50%
Hours	808.5	684.5	85%
Payment	\$ 31,567.56	\$ 26,000.40	82%

CHC Central Plant Control Upgrades	
Local Cities	Workers
Moreno Valley	2



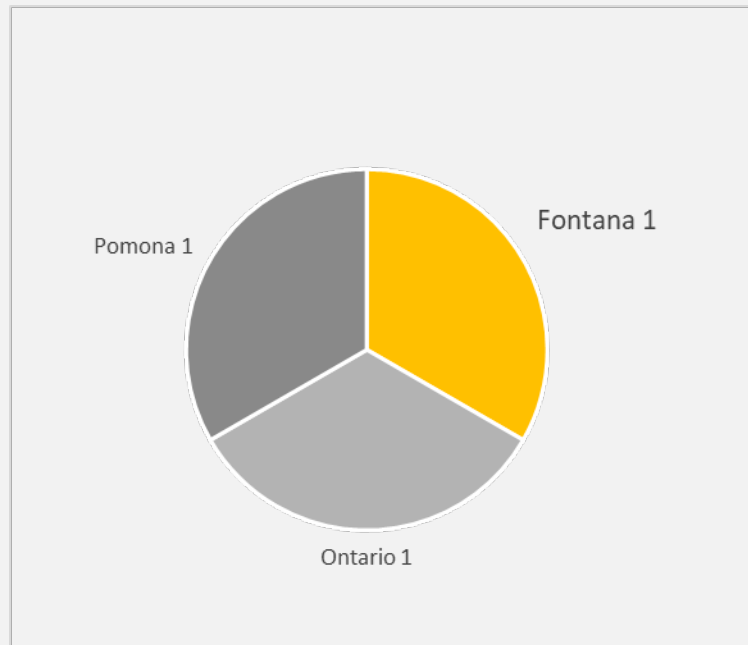
WORKFORCE REPORT

CHC CAMPUS WIDE IRRIGATION (Local Hire, No CBA)



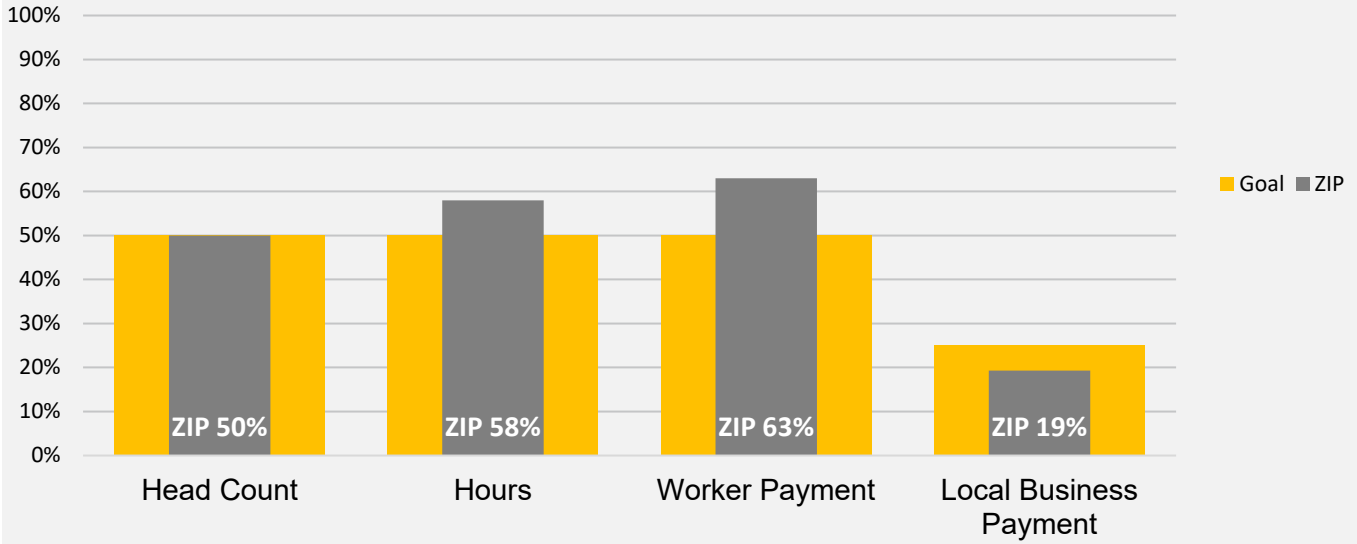
	By City		
	Total	Local	
Head Count	12	3	25%
Hours	480	117	24%
Payment	\$ 13,804.02	\$ 2,906.82	21%

CHC Campus Wide Irrigation	
Local Cities	Workers
Fontana	1
Ontario	1
Pomona	1



WORKFORCE REPORT

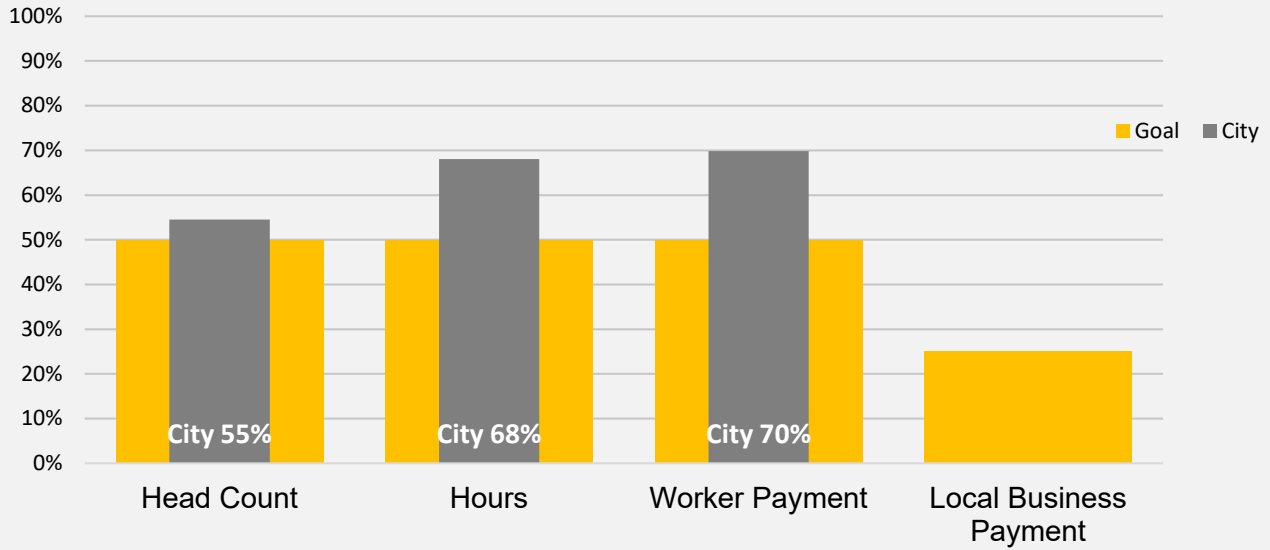
SBVC NEW SOFTBALL FIELD (Local Hire, CBA)



	By ZIP		
	Total	Local	
Head Count	8	4	50%
Hours	102.77	60	58%
Payment	\$ 5,283.24	\$ 3,339.76	63%

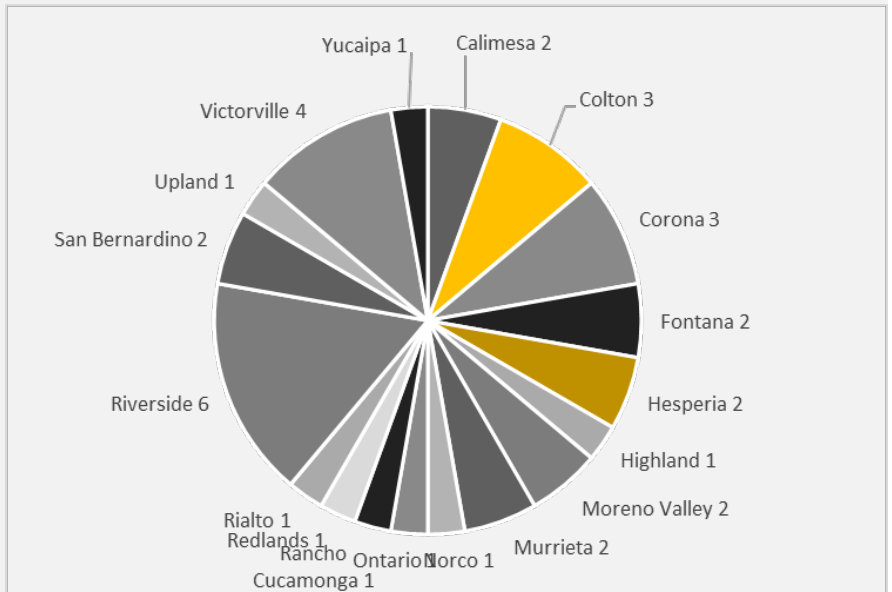
WORKFORCE REPORT

SBVC NEW TECHNICAL BUILDING (Local Hire, CBA)



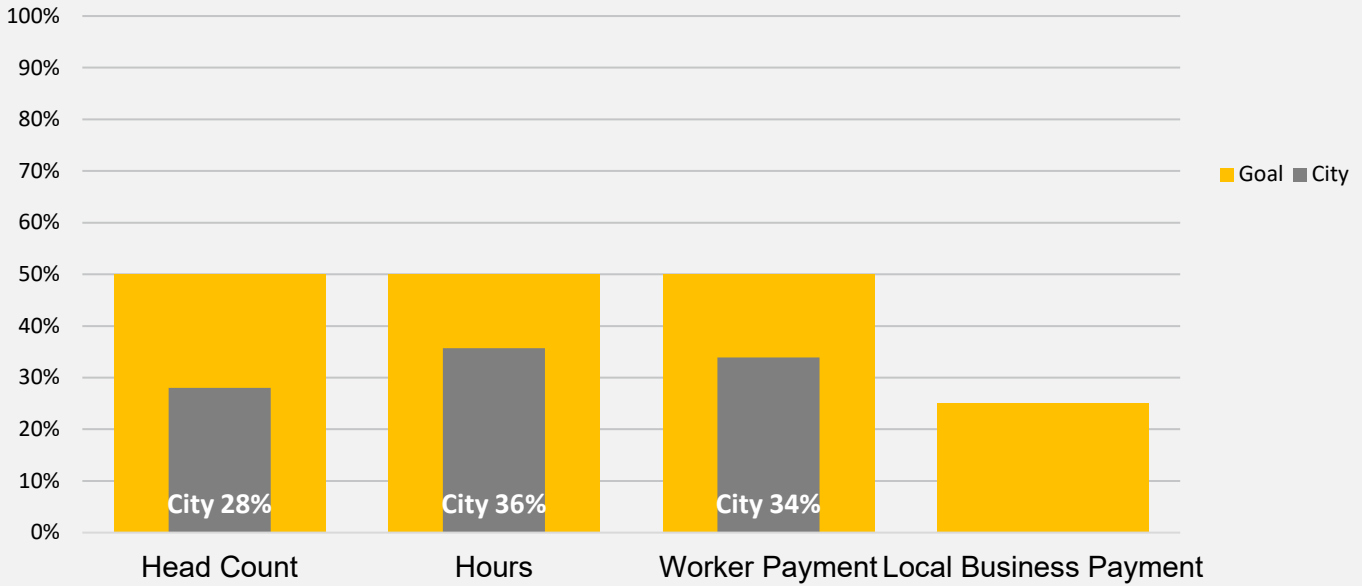
SBVC New Technical Building	
Local Cities	Workers
Calimesa	2
Colton	3
Corona	3
Fontana	2
Hesperia	2
Highland	1
Moreno Valley	2
Murrieta	2
Norco	1
Ontario	1
Rancho Cucamonga	1
Redlands	1
Rialto	1
Riverside	6
San Bernardino	2
Upland	1
Victorville	4
Yucaipa	1

	By City		
	Total	Local	
Head Count	66	36	55%
Hours	3657.5	2489.5	68%
Payment	\$ 182,408.60	\$ 127,435.76	70%



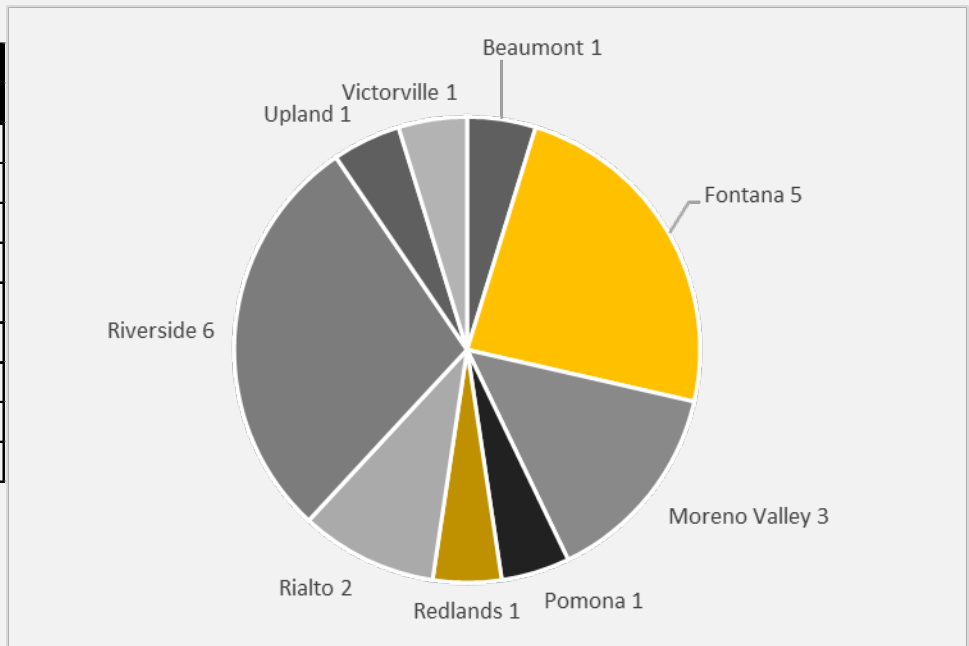
WORKFORCE REPORT

CHC CHILD DEVELOPMENT CENTER (Local Hire, CBA)



	By City	
	Total	Local
Head Count	75	21 (28%)
Hours	1183	422 (36%)
Payment	\$ 49,269.21	\$ 16,716.70 (34%)

CHC Child Development Center	
Local Cities	Workers
Beaumont	1
Fontana	5
Moreno Valley	3
Pomona	1
Redlands	1
Rialto	2
Riverside	6
Upland	1
Victorville	1



WORKFORCE REPORT**LABOR COMPLIANCE**

Following is the summary of previously submitted and currently owed documents on each project, including Certified Payroll Reports (CPRs).

CHC Child Development Center

Contractor Name	First CPR Date:	Latest CPR Date:	Missing CPR Weeks ending:	Other Owed Documents	Contractor Status
Hamel Contracting	Not Started Yet	Not Started Yet	None at this time	None at this time	Not Started Yet
A Good Sign	Not Started Yet	Not Started Yet	None at this time	None at this time	Not Started Yet
ADT Commercial	Not Started Yet	Not Started Yet	None at this time	None at this time	Not Started Yet
AQS Mechanical	Not Started Yet	Not Started Yet	None at this time	None at this time	Not Started Yet
Baker Electric	7/17/2022	7/31/2022	None at this time	None at this time	Current
Caston	Not Started Yet	Not Started Yet	None at this time	None at this time	Not Started Yet
Choice Builder Solutions	Not Started Yet	Not Started Yet	None at this time	None at this time	Not Started Yet
Demolition Specialist/DSI	6/25/2022	8/20/2022	None at this time	None at this time	Current
Enkay	6/24/2022	6/24/2022	None	None at this time	Current
Excel Acoustics	Not Started Yet	Not Started Yet	None at this time	None at this time	Not Started Yet
Fence Works	6/25/2022	8/20/2022	None at this time	None at this time	Current
Giant Power	7/31/2022	8/28/2022	None at this time	None at this time	Current
Gridiron Services	7/30/2022	7/30/2022	None	None at this time	Current
Hamel Concrete	7/24/2022	8/28/2022	None at this time	None at this time	Current
Hidalgo Construction	6/26/2022	9/4/2022	None at this time	None at this time	Current
Letner Roofing	7/19/2022	8/23/2022	None at this time	None at this time	Current

WORKFORCE REPORT

Contractor Name	First CPR Date:	Latest CPR Date:	Missing CPR Weeks ending:	Other Owed Documents	Contractor Status
Marina Landscape	Not Started Yet	Not Started Yet	None at this time	None at this time	Not Started Yet
McKernan	Not Started Yet	Not Started Yet	None at this time	None at this time	Not Started Yet
Sheward & Sons	Not Started Yet	Not Started Yet	None at this time	None at this time	Not Started Yet
Spec7	Not Started Yet	Not Started Yet	None at this time	None at this time	Not Started Yet
Streamline	Not Started Yet	Not Started Yet	None at this time	None at this time	Not Started Yet
Team West	Not Started Yet	Not Started Yet	None at this time	None at this time	Not Started Yet
TWC Corp dba Team West	7/24/2022	8/7/2022	None at this time	None at this time	Current
Warner Water Works	6/25/2022	8/6/2022	None at this time	None at this time	Current

SBVC New Softball Field

Contractor Name	First CPR Date:	Latest CPR Date:	Missing CPR Weeks ending:	Other Owed Documents	Contractor Status
Green Contractor Studio	Not Started Yet	Not Started Yet	None at this time	None at this time	Not Started Yet
3H Demolition	2/13/2022	Not Started Yet	2/13/22,	None at this time	Not Current
AVNS Electric	Not Started Yet	Not Started Yet	None at this time	None at this time	Not Started Yet
Byrom Davey	8/27/2022	8/27/2022	None at this time	None at this time	Current
CA Comfort	Not Started Yet	Not Started Yet	None at this time	None at this time	Not Started Yet
Eckles Construction	Not Started Yet	Not Started Yet	None at this time	None at this time	Not Started Yet
Field Turf	Not Started Yet	Not Started Yet	None at this time	None at this time	Not Started Yet
Montgomery	Not Started Yet	Not Started Yet	None at this time	None at this time	Not Started Yet

WORKFORCE REPORT

Contractor Name	First CPR Date:	Latest CPR Date:	Missing CPR Weeks ending:	Other Owed Documents	Contractor Status
MRC Construction	Not Started Yet	Not Started Yet	None at this time	None at this time	Not Started Yet
On Point Land Surveying	4/10/2022	7/17/2022	None at this time	None at this time	Current
Pavement Recycling	8/27/2022	8/27/2022	None at this time	None at this time	Current
Premier West	Not Started Yet	Not Started Yet	None at this time	None at this time	Not Started Yet
R & R Services	4/3/2022	Not Started Yet	4/03/22,	None at this time	Not Current
Robertsons	4/24/2022	Not Started Yet	4/24/22,	None at this time	Not Current
Southern Bleacher Co	Not Started Yet	Not Started Yet	None at this time	None at this time	Not Started Yet

SBVC New Technical Building

Contractor Name	First CPR Date:	Latest CPR Date:	Missing CPR Weeks ending:	Other Owed Documents	Contractor Status
Icon West	Not Started Yet	Not Started Yet	None at this time	None at this time	Not Started Yet
Addison Equipment Rentals dba David L Addison	Not Started Yet	Not Started Yet	None at this time	None at this time	Not Started Yet
Adkan Engineers	7/10/2022	7/24/2022	None at this time	None at this time	Current
Fenceworks	7/2/2022	8/27/2022	None at this time	None at this time	Current
Howard Contracting	7/17/2022	8/21/2022	None at this time	None at this time	Current
RIS Electrical Contractors	7/9/2022	8/27/2022	None at this time	None at this time	Current
Robertsons Ready Mix	Not Started Yet	Not Started Yet	None at this time	None at this time	Not Started Yet

WORKFORCE REPORT

CBA ADMINISTRATION

As required by the CBA, Pre-Job Conferences were held on various dates as for each project as listed below. Meeting minutes were sent to the Building Trades Council and all of the signatory trades. Below is the summary of scopes and assignments at those meetings.

CHC Child Development Center: June 2nd, 2022

Jurisdictional Work Assignments CHC Child Development Center	
<u>Contractor Name and Type of Work</u>	<u>Union Work Assignment (Identify Local PLA-Signatory Union)</u>
<i>Hamel Contracting – Minor cleanup</i>	<i>Laborers Local 783</i>
	<i>Laborers Local 783 accept</i>
<i>Hamel Contracting – Cleaning up boards</i>	<i>Carpenters Local 909</i>
	<i>Carpenters Local 909 accept</i>

Jurisdictional Work Assignments CHC Child Development Center	
<u>Contractor Name and Type of Work</u>	<u>Union Work Assignment (Identify Local PLA-Signatory Union)</u>
<i>Hamel Concrete – Concrete finishing, Concrete placement, incidental hand grading</i>	<i>Cement Masons Local 500</i>
<i>Hamel Concrete – Concrete finishing, Concrete placement, incidental hand grading</i>	<i>Cement Masons Local 500</i>
	<i>Cement Masons Local 500 accept</i>
	<i>Laborers Local 783 claim Concrete placement, Hand grading, First strike</i>
	<i>Ironworkers Local 105 claim possible Rebar reinforcing or Wire mesh, either scope would be assigned to Upland Contracting</i>
<i>Hamel Concrete – Form work</i>	<i>Carpenters Local 909</i>

WORKFORCE REPORT

Jurisdictional Work Assignments CHC Child Development Center	
	<i>Carpenters Local 909 accept</i>
	<i>Laborers Local 783 claim Form stripping</i>
<i>A Good Sign & Graphics, Co. – Carpentry & Signage</i>	<i>Signatory to Carpenters Local 909</i>
	<i>Carpenters Local 909 accept</i>
<i>ADT Commercial – Pre-programming offsite</i>	<i>No work performed onsite</i>
<i>HSI Electrical – Installation of access control</i>	<i>Signatory to IBEW Local 477</i>
	<i>IBEW Local 477 accepts</i>
<i>AQS Mechanical – HVAC Installation</i>	<i>SMART Local 105</i>
	<i>SMART Local 105 accept</i>
	<i>Plumbers Local 364 claim all Piping, setting of equipment if piping is present</i>
	<i>IBEW Local 477 claims all Electrical controls</i>
	<i>Heat and Frost Insulators Local 5 claim all Insulation</i>
<i>Demolition Specialist – Interior Demo</i>	<i>Laborers Local 783</i>
	<i>Laborers Local 783 accept</i>
	<i>No equipment used</i>
<i>Caston, Inc. – Weather barrier, Drywall installation, Lathe installation</i>	<i>Carpenters Local 909</i>
	<i>Carpenters Local 909 accept</i>
	<i>Painters Local 1136 claim Drywall finishing</i>
<i>Caston, Inc. – Cement plaster installation</i>	<i>Plasterers Local 200</i>
	<i>Plasterers Local 200</i>
<i>Caston, Inc. - Scaffolding</i>	<i>Plaster Tenders Local 1414</i>
	<i>Plaster Tenders Local 1414 accept</i>
	<i>Carpenters Local 909 claim Scaffolding</i>
<i>Gridiron Services – Final cleanup</i>	<i>Laborers Local 783</i>
	<i>Laborers Local 783 accept</i>

WORKFORCE REPORT

Jurisdictional Work Assignments CHC Child Development Center	
<i>Hidalgo Plumbing – Building plumbing</i>	<i>Plumbers Local 364</i>
	<i>Plumbers Local 364 accept</i>
<i>Hidalgo Plumbing - Insulation</i>	<i>Heat and Frost Insulators Local 5</i>
	<i>Heat and Frost Insulators Local 5 accept</i>
<i>Letner Roofing - Roofing</i>	<i>Roofers & Waterproofers Local 220</i>
	<i>Roofers & Waterproofers Local 220 accept</i>
<i>Letner Roofing – Sheet Metal</i>	<i>SMART Local 105</i>
	<i>SMART Local 105 accept</i>
<i>McKernan – Doors & Hardware</i>	<i>Carpenters Local 909</i>
	<i>Carpenters Local 909</i>
<i>McKernan – Glazing & Storefront</i>	<i>Glaziers Local 636</i>
	<i>Glaziers Local 636 accept</i>
<i>Spec7 – Building insulation, Infill walls, New interior walls</i>	<i>Carpenters Local 909</i>
	<i>Carpenters Local 909 accept</i>
<i>Team West – Fencing, Gates</i>	<i>2nd Pre-Job required</i>
<i>American Air Balance – Air balance</i>	<i>SMART Local 105</i>
	<i>SMART Local 105 accept</i>
<i>Giant Power – Installation of fire alarms</i>	<i>Signatory to IBEW Local 477</i>
	<i>IBEW Local 477 accepts</i>
<i>Enkay - Abatement</i>	<i>2nd Pre-Job required</i>
<i>Pacific Industrial Electric – Electrical work</i>	<i>IBEW Local 477</i>
	<i>IBEW Local 477 accepts</i>
<i>Streamline Painting – Outdoor & Indoor painting</i>	<i>Signatory to Painters Local 1036</i>
	<i>Painters Local 1036 accept</i>

WORKFORCE REPORT**SBVC New Softball Field: 2/3/22 and 3/14/22**

Jurisdictional Work Assignments Meeting 1 New Softball Field		
<i>Contractor</i>	<i>Scope</i>	<i>Union Assignment</i>
<i>Green Contractor Studio</i>	<i>CMU Wall</i>	<i>Not ready to assign scopes at this meeting, will assign at next</i>
	<i>BAC Local 4 claims installation of CMU wall. Ironworkers 416 claim reinforcing rebar. SWRC Carpenters claim formwork. Laborers 783 claims brick tending and any hand trenching. Operators Local 12 claims all equipment usage.</i>	
<i>Green Contractor Studio</i>	<i>Site Concrete</i>	<i>Not ready to assign</i>
	<i>Laborers 783 claim mixing, chute pour of concrete, stripping of forms, hand trenching, and hydrant dust control. No water trucks. Carpenters claim all form work, including stripping. Cement Masons claim flatwork forms and finishing. Ironworkers claim reinforcing rebar. Operators claim equipment for digging and grading all grade checking.</i>	
<i>3H Demolition, Inc.</i>	<i>Manual Demo/ Grading and Dust Control Hose</i>	<i>Laborers Local 783</i>
	<i>Laborers Accept</i>	
	<i>Equipment Demo/Grading</i>	<i>Operators Local 12</i>
	<i>Operators Accept</i>	
	<i>Water Truck, if needed</i>	<i>Teamsters Local 166</i>
	<i>Teamsters accept. Teamsters claim any dump trucks to move material inside the site.</i>	
<i>AVNS Electric, Inc.</i>	<i>Electric</i>	<i>Not ready to assign</i>
	<i>Laborers claim laying of conduit and manual trenching. IBEW claims all electrical work including laying conduit and fire alarms. Operators claim equipment trenching.</i>	
<i>Southern Bleacher Co</i>	<i>Grand Stand</i>	<i>Pre-Fab Bleachers, no install</i>
<i>MRC Construction</i>	<i>Grand Stand Install</i>	<i>Ironworkers Local 416</i>

WORKFORCE REPORT

Jurisdictional Work Assignments Meeting 1 New Softball Field		
<i>Contractor</i>	<i>Scope</i>	<i>Union Assignment</i>
	<i>Ironworkers accept. No forklift or crane to be used to hoist bleachers. Operators claim forklift and crane operation. Bleachers installed on concrete pad placed by prime.</i>	
<i>Byrum-Davey, Inc.</i>	<i>Hand Trenching, Pipelaying, drainage, and permeable base</i>	<i>Laborers Local 783</i>
	<i>Laborers accept</i>	
	<i>Equipment Trenching and permeable base</i>	<i>Operators Local 12</i>
	<i>Operators accept</i>	
	<i>Concrete surrounding pitching mound</i>	<i>Cement Masons Local 500</i>
	<i>Cement Masons Accept. Ironworkers claim reinforcing rebar. Carpenters claim all forms and stripping of forms. Laborers claim concrete placement and stripping of forms.</i>	
<i>Pavement Recycling</i>	<i>Treatment for Soil</i>	<i>Not in attendance</i>
<i>Ca Comfort</i>	<i>HVAC</i>	<i>Not in attendance</i>
<i>Montgomery</i>	<i>Opening</i>	<i>Not in attendance</i>
<i>Mack P And S Construction</i>	<i>Plumbing</i>	<i>Not in attendance</i>
<i>Premier West</i>	<i>Landscaping & Irrigation</i>	<i>Not in attendance</i>

Jurisdictional Work Assignments Meeting 2 New Softball Field		
<i>Contractor</i>	<i>Scope</i>	<i>Union Assignment</i>
<i>Green Contractor Studio</i>	<i>CMU Wall</i>	<i>BAC Local 4</i>
	<i>Bricklayers Accept</i>	
	<i>Brick Tending and clean up</i>	<i>Laborers Local 378</i>
	<i>Laborers Accept</i>	
	<i>Reinforcing Steel</i>	<i>Ironworkers</i>
	<i>Ironworkers not present</i>	
	<i>Formwork</i>	<i>SWRC Carpenters</i>
	<i>Carpenters Accept</i>	

WORKFORCE REPORT

Jurisdictional Work Assignments Meeting 2 New Softball Field		
<i>Contractor</i>	<i>Scope</i>	<i>Union Assignment</i>
<i>AVNS Electric</i>	<i>Electrical</i>	<i>IBEW</i>
	<i>IBEW Accepts</i>	
	<i>General labor, assistance to electricians</i>	<i>Laborers Local 378</i>
	<i>Laborers Accept</i>	
<i>CA Comfort</i>	<i>HVAC</i>	<i>Not Present</i>
<i>Montgomery</i>	<i>Opening</i>	<i>Vendor only, not site work</i>
<i>R&R Services (replacing Mack)</i>	<i>Pipelaying</i>	<i>Pipefitters</i>
	<i>Pipefitters Accept. Laborers claim pipelaying. Heat and Frost Insulators Local 5 claims insulation for hot water pipes.</i>	
	<i>Hand trenching, lifting pipes, other general labor</i>	<i>Laborers Local 378</i>
	<i>Laborers Accept</i>	
<i>Premier West</i>	<i>Landscaping</i>	<i>Not Present</i>
<i>Field Turf, hired direct through district</i>	<i>Synthetic Turf</i>	<i>Not in attendance</i>

SBVC New Technical Building: 6/30/22, 8/11/22, and 9/16/22

Jurisdictional Work Assignments New Technical Building		
<i>Contractor</i>	<i>Scope</i>	<i>Union Assignment</i>
<i>Icon – West, Inc.</i>	<i>General Labor</i>	<i>LiUNA Local 783</i>
	<i>LiUNA 783 accepts.</i>	
<i>Ace Fence Company</i>	<i>Permanent Fence & Gates</i>	<i>LiUNA Local 783</i>
	<i>LiUNA 783 accepts, signatory LiUNA 300. SWRC Carpenters claim all fencing and formwork for any footings. Operators claim bobcat with auger attachment.</i>	

WORKFORCE REPORT

Jurisdictional Work Assignments New Technical Building		
<i>Contractor</i>	<i>Scope</i>	<i>Union Assignment</i>
<i>AME Builders, Inc. dba AME Roofing</i>	<i>Roofing - Sheet Metal - Install Sheet Metal Roofing, Metal Canopy & Modified Bituminous Membrane Roofing</i>	<i>Roofers and Waterproofers Local 220</i>
	<i>Roofers and Waterproofers Local 220 accept. SMART Local 105 claims all sheet metal roofing and canopies. LiUNA 783 claims uncrating of materials and cleanup.</i>	
<i>Avidex</i>	<i>Low Voltage & Communications - LV Communications/AV Systems</i>	<i>IBEW 477</i>
	<i>IBEW accepts</i>	
<i>Black Box Network Services</i>	<i>AV and Sound Cabling</i>	<i>IBEW 477</i>
	<i>IBEW accepts</i>	
<i>Baseline Fire Protection,, Inc.</i>	<i>Fire Sprinklers</i>	<i>UA Sprinkler Fitters Local 669</i>
	<i>Sprinkler Fitters 669 accept.</i>	
<i>Borbon Inc</i>	<i>Painting & coatings - Graffiti Resistance Coating, Water Repellents, & Concrete Sealer</i>	<i>IUPAT Painters Local 1036</i>
	<i>LiUNA 783 claim water repellent and concrete sealer. Plasters 200 claim any intumescent fire proofing and Plaster Tenders 1414 claim tending for intumescent fire proofing.</i>	
<i>CIMCO A/C & Sheet Metal, Inc.</i>	<i>Sheet Metal & Metal Panels - Installing Metal Wall Panels and attached insulation, Metal Composite Panels, Sheet Metal Flashing & Trim, Metal Wall Louvers, Tubular Daylighting Device & Joint Sealants</i>	<i>SMART Local 105</i>
	<i>SMART Local 105 accepts. Heat & Frost Insulators Local 5 claims all insulation.</i>	

WORKFORCE REPORT

Jurisdictional Work Assignments New Technical Building		
<i>Contractor</i>	<i>Scope</i>	<i>Union Assignment</i>
<i>Corona Aluminum Co.</i>	<i>Aluminum & Glazing - Sliding Aluminum Framed Glass Doors, All Glass Single Track Sliding System, Aluminum Entrance & Storefront, Glazed Aluminum Curtain Wall, Fire rated Glazing System, Bi-Fold Doors, Photovoltaic Glazing</i>	<i>IUPAT Glaziers Local 636</i>
	<i>IUPAT DC 36 not in attendance.</i>	
<i>Eckles Construction, Inc.</i>	<i>Metal Deck - Steel Decking</i>	<i>Ironworkers Local 433</i>
	<i>Ironworkers 433 accept</i>	
<i>Electric Service & Supply Co. (ESSCO)</i>	<i>Solar- Photovoltaic Collectors</i>	<i>IBEW Local 477</i>
	<i>IBEW 477 accept. Bases for panels to be installed by Schroeder.</i>	
<i>Harwood Construction, Inc. (Kalwall)</i>	<i>Glazing - Translucent Wall Assemblies</i>	<i>SWRC Carpenters</i>
	<i>SWRC Carpenters accept</i>	
<i>Howard Contracting, Inc.</i>	<i>Demolition & Earthworks - Site Earthwork & Building Excavation, Trenching & Backfilling</i>	<i>Operating Engineers Local 12 and LiUNA Local 783</i>
	<i>Operators Local 12 and LiUNA 783 accept. Teamsters 166 claim operation of any water truck in motion.</i>	
<i>J's Pipeline Construction</i>	<i>Site Utilities - Utility Structures, Water System, Sanitary Sewer System, Storm Drain</i>	<i>UA Landscapers Local 345 and Operating Engineers Local 12</i>
	<i>UA 345 and Operators Local 12 accept. LiUNA 783 claims shovel trenching, storm drain and sanitary sewer. Teamsters 166 claim any water trucks in motion.</i>	
<i>Kone</i>	<i>Elevator - Passenger & Freight Electric Traction Elevators</i>	<i>Elevator Constructors Local 18</i>

WORKFORCE REPORT

Jurisdictional Work Assignments New Technical Building		
<i>Contractor</i>	<i>Scope</i>	<i>Union Assignment</i>
	<i>No construction elevators, only for finished building.</i>	
<i>Liberty Climate Control, Inc.</i>	<i>HVAC Duct Work and Hanging Equipment</i>	<i>SMART Local 105</i>
	<i>SMART Local 105 accepts</i>	
<i>Liberty Climate Control, Inc.</i>	<i>HVAC hot/cold water lines</i>	<i>UA Local 364</i>
	<i>UA Local 364 accepts. Controls sub not identified.</i>	
<i>McGuire Construction</i>	<i>Concrete - Cast-in-Place Concrete</i>	<i>Cement Masons Local 500, LiUNA 783, and SWRC Carpenters</i>
	<i>Cement Masons 500 accept concrete finishing, LiUNA 783 accepts placement, and SWRC Carpenters accept formwork. No rebar.</i>	
<i>Mirage Builders</i>	<i>Drywall installation</i>	<i>SWRC Carpenters</i>
	<i>SWRC Carpenters Accept</i>	
<i>Mirage Builders</i>	<i>Drywall Taping</i>	<i>IUPAT Drywall Finishers Local 1136</i>
	<i>IUPAT Local 1136 Accept</i>	
<i>Mirage Builders</i>	<i>Plastering</i>	<i>Plasterers Local 200</i>
	<i>Plasterers Local 200 accept</i>	
<i>Mirage Builders</i>	<i>Plaster Tending</i>	<i>Plaster Tenders Local 1414</i>
	<i>Plaster Tenders Local 1414 accept</i>	
<i>New Generation Landscape</i>	<i>Landscaping - Irrigation, Planting & Tree Protection</i>	<i>UA Landscape Local 345</i>
	<i>UA 345 accepts. LiUNA 783 claims pipe and distributing pipe and tools.</i>	
<i>Pacific Steel Group</i>	<i>Rebar - Cast in Place, Reinforcement Unit Masonry & Sitework Concrete</i>	<i>Ironworkers Local 416</i>
	<i>Ironworkers Local 416 accepts</i>	

WORKFORCE REPORT

Jurisdictional Work Assignments New Technical Building		
<i>Contractor</i>	<i>Scope</i>	<i>Union Assignment</i>
<i>Preferred Ceilings, Inc.</i>	<i>Ceilings - Acoustical Ceiling – Lay-in, Torsion Spring Ceiling, Acoustical Suspension Systems</i>	<i>SWRC Carpenters</i>
	<i>SWRC Carpenters accept</i>	
<i>REVIM (Rivera Equipment dba Valley Industrial Mechanical)</i>	<i>Plumbing – Expansion Fitting, Sleeves & Seals, Meter & Gages, In-Line Domestic Water Pumps, Storm Draining Piping</i>	<i>UA Local 364 and Operating Engineers Local 12</i>
	<i>UA 364 and Operators Local 12 accept. Hot water insulation sub TBD.</i>	
<i>RIS Electrical Contractors Inc</i>	<i>ELECTRICAL SYSTEM - General Electrical Requirements, Medium Low Voltage Cables, Low-Voltage Power Conductors and Cables, Grounding and Bonding, Hangers and Supports, Raceways and Boxes, Underground Ducts and Raceways, Sleeves and Sleeve Seals</i>	<i>IBEW Local 477 and Operating Engineers Local 12</i>
	<i>IBEW 477 and Operators Local 12 accept. LiUNA 783 claim installation of conduit, shovel trenching, compaction, and dust control. Teamsters 166 claims water truck operation. Operators Local 12 claim grade-checking, excavating, and backfill.</i>	

WORKFORCE REPORT

Jurisdictional Work Assignments New Technical Building		
<i>Contractor</i>	<i>Scope</i>	<i>Union Assignment</i>
<i>Schroeder Iron Corp.</i>	<i>Steels & Metals - Structural Steel Framing, Architecturally Exposed Structural Steel, Metal Fabrications, Buckling Restrained Braces, Metal Pipe Bollards, Metal Stairs, Metal Ladders, Handrails and Railings- Except Stairs Rails & Bok Modern Guardrails</i>	<i>Ironworkers Local 433</i>
	<i>Ironworkers 433 accept</i>	
<i>Star Hardware, ,Inc.</i>	<i>Doors & Hardware</i>	<i>SWRC Carpenters</i>
	<i>SWRC Carpenters accept.</i>	
<i>Western Paving, Inc.</i>	<i>Asphalt - Asphaltic Concrete Paving</i>	<i>LiUNA 783 and Operating Engineers Local 12</i>
	<i>LiUNA 783 and Operators Local 12 accept</i>	
<i>Falcon Striping</i>	<i>Pavement Markings & Parking Area Signs</i>	<i>LiUNA Local 1184</i>
	<i>LiUNA 1184 accepts</i>	
<i>ISEC Incorporated</i>	<i>Laboratory Work Surface & Laboratory Casework</i>	<i>SWRC Carpenters</i>
	<i>SWRC Carpenters accept. No sheet metal in work.</i>	
<i>H2I Group</i>	<i>Laboratory Work Station-Axis Lab Table</i>	<i>SWRC Carpenters</i>
	<i>SWRC Carpenters accept</i>	
<i>Alert Instulation of CA, LLC</i>	<i>Cementitious Fire Proofing</i>	<i>Plasterers Local 200 and Plaster Tenders Local 1414</i>
	<i>Plasterers 200 and Plaster Tenders 1414 accept</i>	
<i>JNJ Tile Co. Inc.</i>	<i>Ceramic Tiles</i>	<i>BAC Local 4</i>
	<i>BAC Local 4 not in attendance</i>	

WORKFORCE REPORT

Jurisdictional Work Assignments New Technical Building		
<i>Contractor</i>	<i>Scope</i>	<i>Union Assignment</i>
<i>Braille Signs, Inc.</i>	<i>Signage – Identification Signs, Restroom Signs, Exterior Signs</i>	<i>IUPAT DC 36</i>
	<i>IUPAT DC 36 accepts. No electrified signage.</i>	
<i>Adkan</i>	<i>Survey</i>	<i>Operating Engineers Local 12</i>
	<i>Operators Local 12 accept</i>	
<i>JAM Fire Protection</i>	<i>Fire Alarm</i>	<i>IBEW Local 477</i>
	<i>IBEW 477 accepts</i>	
<i>Certified Air Balance</i>	<i>Air Balance</i>	<i>SMART Local 105</i>
	<i>SMART Local 105 accepts</i>	
<i>ADT</i>	<i>Access Control Supplier</i>	
<i>HSI Electric</i>	<i>Access Control Installer</i>	<i>IBEW Local 477</i>
	<i>IBEW 477 accepts</i>	
	<i>General Claims</i>	
	<i>Forklifts in any storage area</i>	<i>Teamsters Local 166</i>
	<i>Moving plaster material</i>	<i>Plaster Tenders Local 1414</i>
	<i>Kitchen Equipment</i>	<i>SMART Local 105</i>
<i>Crane Veyor Corp</i>	<i>Handrails & Railings including Bok Modern Rail System</i>	<i>Signatory to Ironworkers Local 433</i>
		<i>Ironworkers Local 433 accept</i>
		<i>Operators Local 12 claim Inspection if not performed by DSA Inspector</i>
<i>Inland Overhead Door (Overhead Door Company of Inland Empire)</i>	<i>Overhead/Bi-Fold Doors, Installing Over head Coiling Doors – Fire Rated, Overhead Coiling Doors Insulated, Overhead Coiling Doors Countertops & Bi-Fold Doors</i>	<i>SWRC Carpenters</i>

WORKFORCE REPORT

Jurisdictional Work Assignments New Technical Building		
<i>Contractor</i>	<i>Scope</i>	<i>Union Assignment</i>
		<i>SWRC Carpenters accept</i>
<i>KAR Construction</i>	<i>Concrete placement, Stripping of forms</i>	<i>Laborers LiUNA Local 783</i>
		<i>Laborers LiUNA Local 783 accept</i>
<i>KAR Construction</i>	<i>Concrete finishing</i>	<i>Cement Masons Local 500</i>
		<i>Cement Masons Local 500 accept</i>
<i>KAR Construction</i>	<i>Placing of forms</i>	<i>SWRC Carpenters</i>
		<i>SWRC Carpenters accept</i>
<i>Terry Earthmoving</i>	<i>Earthwork, Grading</i>	<i>Operators Local 12</i>
		<i>Operators Local 12 accept</i>
<i>Largo/Merli</i>	<i>Concrete pumping</i>	<i>Signatory to Operators Local 12</i>
		<i>Operators Local 12 accept</i>
<i>Diacon Inc.</i>	<i>Polished Concrete Finish</i>	<i>Not present at meeting</i>
<i>Cima</i>	<i>Finish Carpentry – Casework, Solid Polymer Fabrications</i>	<i>SWRC Carpenters</i>
		<i>SWRC Carpenter accept</i>
<i>Signature Flooring</i>	<i>Resilient Flooring, Tile Carpeting, Entrance Mats</i>	<i>Signatory to Floorlayers Local 1247</i>
		<i>Floorlayers Local 1247 accept</i>
<i>YTI Enterprise, Inc.</i>	<i>Toilet Accessories – Metal Toilet Compartments, Toilet & Bath Accessories</i>	<i>Not present at meeting</i>
<i>Bird International Solutions</i>	<i>Bird Deterrence Systems</i>	<i>Not present at meeting</i>
<i>Largo Sub'd out all work to NMN</i>		<i>Not present at meeting</i>
<i>NMN</i>		<i>Not present at meeting</i>

WORKFORCE REPORT

Jurisdictional Work Assignments New Technical Building		
<i>Contractor</i>	<i>Scope</i>	<i>Union Assignment</i>
<i>Alcorn</i>	<i>Temp Fencing</i>	<i>Signatory to Laborers LiUNA Local 783</i>
		<i>Laborers LiUNA Local 783 accept</i>
<i>Addison</i>	<i>Equipment Rental</i>	<i>Signatory to Operators Local 12</i>
		<i>Operators Local 12 accept</i>
<i>MIKE ZARP (Sub of Mcguire)</i>	<i>Excavation</i>	<i>Operators Local 12</i>
		<i>Operators Local 12 accept</i>
<i>Robertson Ready Mix (Sub of McGuire)</i>	<i>Ready Mix concrete</i>	<i>No assignment, No claims</i>
<i>HSI Electrical</i>	<i>CCTV Cameras, Termination of card readers</i>	<i>IBEW Local 477</i>
		<i>IBEW Local 477 accepts</i>
<i>Diacon Inc.</i>	<i>Polished Concrete Finish</i>	<i>Not Present at meeting, Follow Up required</i>
<i>YTI Enterprise, Inc.</i>	<i>Toilet Accessories – Metal Toilet Compartments, Toilet & Bath Accessories</i>	<i>Not Present at meeting, Follow Up required</i>
<i>Bird International Solutions</i>	<i>Bird Deterrence Systems</i>	<i>Not Present at meeting, Follow Up required</i>
<i>NMN (Sub of Largo)</i>	<i>Providing and Operating Concrete Pumping</i>	<i>Operators Local 12</i>
		<i>Signatory to Operators Local 12</i>
		<i>Laborers LiUNA Local 783 claim Nozzle Man, NMN not doing Nozzle work</i>
<i>Util-Locate</i>	<i>Sub-Surface Imaging</i>	<i>Laborers LiUNA Local 1184</i>
		<i>Laborers LiUNA Local 1184 accepts</i>

WORKFORCE REPORT

Jurisdictional Work Assignments New Technical Building		
<i>Contractor</i>	<i>Scope</i>	<i>Union Assignment</i>
<i>GMAC</i>	<i>Exterior Waterproofing</i>	<i>IUPAT Local 36</i>
		<i>IUPAT Local 36 accepts</i>
		<i>Roofers Local 220 claim</i>
		<i>Exterior Waterproofing</i>
<i>Majestic Masonry</i>	<i>Masonry/CMU, not foundations</i>	<i>BAC Local 4</i>
		<i>BAC Local 4 accepts</i>
<i>Majestic Masonry</i>	<i>Bricktending</i>	<i>Laborers LiUNA Local 783</i>
		<i>Laborers LiUNA Local 783</i>
		<i>accept</i>

WORKFORCE REPORT

BP 6610

**San Bernardino Community College District
Board Policy
Chapter 6 – Business and Fiscal Affairs**

BP 6610 LOCAL, MINORITY, WOMEN, AND VETERAN OWNED ENTERPRISE PROGRAM

(Replaces current SBCCD BP 6610)

1. Definitions.

- A. "Bid" shall mean all Measure M and all Non-UCCAP (Uniform Construction Cost Accounting Procedures) construction projects exceeding the UCCAP maximum value as determined by the State of California that are to be funded by the District and are first advertised after the effective date of this policy.
- B. "Local Hire" shall mean individuals residing in the District or the Inland Empire providing work on District Bid work sites.
- C. "Local Business" shall mean a business serving as a contractor or supplier that has its principal headquarters or permanently staffed regional office located within the District or the Inland Empire, and that has held a business license with one of the cities within the Inland Empire for a minimum of three months.
- D. Minority Business Enterprise (MBE) shall mean a business concern that meets all of the definitional requirements set forth in California Public Contract Code §§ 2050-2051.
- E. Woman Business Enterprise (WBE) shall mean a business concern that meets all of the definitional requirements set forth in California Public Contract Code §§ 2050-2051.
- F. Veteran Owned Business Enterprise (VOBE) shall mean a business concern certified as a VOBE by the U.S. Office of Small Business Administration.
- G. Veteran Owned Small Business (VOSB) shall mean a business concern certified as a VOSB by the U.S. Office of Small Business Administration.

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H. Service Disabled Veteran Business Enterprise (SDVBE) shall mean a business concern certified as a SDVBE by the U.S. Office of Small Business Administration.

I. Disabled Veteran Business Enterprise (DVBE) shall mean a business concern certified as a DVBE by the U.S. Office of Small Business Administration.

2. **Goals.**

A. Local Hires and Local Business: The Board establishes goals of fifty percent (50%) participation of Local Hires and twenty-five percent (25%) participation of Local Businesses in its District Bid projects awarded each fiscal year. These goals are reflective of the demographics and diversity of the District's community. Bid documents will be amended to include these responsiveness requirements on a project-by-project Bid basis, but the goal will be evaluated based on an entire fiscal year assessment.

B. Minority/Women Owned Business Enterprises: The Board establishes a goal of twenty-five percent (25%) combined participation of minority and women owned certified businesses as contractors on District Projects. Bid documents will be amended to include these responsiveness requirements on a project-by-project Bid basis, but the goal will be evaluated based on an entire fiscal year assessment.

C. Veteran Owned Business Enterprise Program: The Board establishes a goal of ten percent (10%) participation of veteran owned certified businesses as contractors on District Projects. Bid documents will be amended to include these responsiveness requirements on a project-by-project Bid basis, but the goal will be evaluated based on an entire fiscal year assessment.

3. **Bidding.**

As a condition to be considered responsive, a Bid must include the following:

A. Demonstrated participation of at least fifty percent, (50%), and twenty-five percent, (25%), of the total bid being performed by Local Hires and Local Businesses; or

B. A demonstrated good faith effort to include Local Hires and Local Businesses, in accordance with regulations to be issued by the Chancellor; or,

C. The bidder certifies that it intends to perform ninety-five percent (95%) of the work within the scope of their contract.

86 D. The District has set a goal of 25% combined utilization of MBE and WBE
87 contractors on its District Projects.

88
89 E. The District has set a goal of 10% combined utilization of VOB, VOSB,
90 SDVBE AND DVBE contractors on its District Projects.

91
92 F. The District recognizes MBE, WBE, VOB, VOSB, SDVBE, and DVBE
93 businesses certified by the appropriate federal, state, and local agencies
94 approved by the District for such purpose.

95
96 G. All Prime Contractors/Consultants are required to complete the Local,
97 Minority/ Women, and Veteran Owned Enterprise Program
98 Contractor/Consultant Identification Form.

99
100 H. If there is less than 25% participation of MBE/WBE businesses and/or less
101 than 10% participation of VOB, VOSB, SDVBE, and DVBE businesses on a
102 District Project, then contractor must justify this deviation in a letter
103 (“Justification Letter”) to the District that accompanies the bid that shall be
104 signed by contractor’s Chief Executive Officer (CEO).

105
106 **4. Community Outreach.**
107 The District shall use effective efforts with community groups to bolster public
108 awareness of the Local, Minority/Women, and Veteran Owned Enterprise Program,
109 including its goals and how to participate. Community outreach shall include bid
110 advertisements and articles of interest in local and minority media.

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112 **5. Reporting.**
113 The Chancellor or his/her designee shall make a report to the Board at least
114 quarterly regarding the District’s performance of the Local, Minority/Women and
115 Veteran Owned Enterprise Program.

116
117 References: None

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Adopted: 11/14/13
Revised: 2/19/15

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WORKFORCE REPORT**DISTRICT AND INLAND EMPIRE ZIP CODES***

<u>Banning</u> 92220	<u>Grand Terrace</u> 92313 92324	<u>Ontario</u> 91710 91758 91761 91762 91764	<u>Riverside</u> 92501 92503 92504 92505 92506 92507 92508
<u>Barstow</u> 92310 92311	<u>Hesperia</u> 92344 92345	<u>Palm Desert</u> 92210 92211 92260	92509 92518 92521 92522
<u>Beaumont</u> 92223	<u>Highland</u> 92346	<u>Palm Springs</u> 92262 92264	<u>Running Springs</u> 92382
<u>Big Bear</u> 92315	<u>Lake Elsinore</u> 92530 92532	<u>Pomona</u> 91765 91766 91767 91768	<u>San Bernardino</u> 92401 92403 92404 92405 92407 92408 92410 92411 92415 92418
<u>Bloomington</u> 92316	<u>Loma Linda</u> 92350 92354 92357	<u>Rancho Cucamonga</u> 91701 91730 91737 91739	<u>Temecula</u> 92590 92591 92592
<u>Calimesa</u> 92320	<u>Lytle Creek</u> 92358	<u>Rancho Mirage</u> 92270	<u>Upland</u> 91784 91786
<u>Cathedral City</u> 92234	<u>Mentone</u> 92359	<u>Redlands</u> 92373 92374	<u>Victorville</u> 92392 92394 92395
<u>Chino</u> 91708 91710	<u>Montclair</u> 91763 91710 91762	<u>Rialto</u> 92376 92377	<u>Yucaipa</u> 92399
<u>Claremont</u> 91711	<u>Moreno Valley</u> 92551 92553 92555 92557		
<u>Colton</u> 92324	<u>Murrieta</u> 92562 92563		
<u>Corona</u> 92879 92880 92881 92882 92883	<u>Norco</u> 92860		
<u>Fontana</u> 92335 92336 92337			

*Zip codes for specific post office not included.



MEASURE CC

BUILDING NEW OPPORTUNITIES FOR
OUR STUDENTS & OUR COMMUNITY

PROJECT TIMELINE

July-September 2022		Completion Date	October-December 2022		Completion
✓	Award SBVC CWI Biology Garden Expansion, Irrigation Services	7/6/2022		Award CHC Campus-wide, Furniture, Fixtures, and Equipment (FF&E) Management Services	Oct 2022
✓	Award SBVC CWI Temporary Parking (Shuttle)	7/6/2022		Award CHC CWI CCR Multi-Purpose Room Acoustical Improvements, General Contractor	Oct 2022
✓	Award SBVC CWI Old Central Plant Re-purpose, Inspector of Record	7/21/2022		Award SBVC Technical Building Replacement, Hazmat Services	Oct 2022
✓	Award SBVC CWI Business Quad Development, Geotechnical Services	7/22/2022		Award CHC Replacement of Existing Cooling Towers, Inspector of Record	Nov 2022
✓	Award CHC CWI Accessibility and Site Improvements, General Contractor	7/25/2022		Award CHC Replacement of Existing Cooling Towers, Special Inspections & Material Testing Services	Nov 2022
✓	Award SBVC CWI Biology Garden Expansion, Remove, Relocate, and Protect Trees, Shrubs, and Plant Boxes	7/25/2022		Award SBVC Campus-wide, Furniture, Fixtures, and Equipment (FF&E) Management Services	Nov 2022
✓	Award SBVC Student Services Building, Design-Build Entity (DBE)	7/25/2022		Award SBVC CWI East Wing Mechanical Improvements, General Contractor	Nov 2022
✓	Award CHC Instructional Building, Geotechnical Services	8/1/2022		Award SBVC CWI East Wing Mechanical Improvements, Inspector of Record	Nov 2022
✓	Award SBVC CWI PS&HLS Mechanical Improvements, General Contractor	8/19/2022		Award CHC Instructional Building, CxA Services	Nov 2022
✓	Award District Wide FF&E Design, Procurement, and Installation Coordination Services	9/7/2022		Award SBVC CWI East Wing Mechanical Improvements, Special Inspection & Material Testing Services	Nov 2022
✓	Award CHC New Performing Arts Center, Inspector of Record	9/23/2022		Award SBVC CWI Gym Lobby Flooring, General Contractor	Nov 2022
✓	Award CHC New Performing Arts Center, Special Inspection & Material Testing Services	9/23/2022		Award SBVC CWI Planetarium HVAC Replacement, Inspector of Record	Nov 2022
✓	Award CHC Public Safety Training Center, Inspector of Record	9/23/2022		Award SBVC CWI Planetarium HVAC Replacement, Special Inspection and Material Testing Services	Nov 2022
✓	Award CHC Public Safety Training Center, Special Inspection & Material Testing Services	9/23/2022		Award SBVC CWI PS&HLS Mechanical Improvements, Special Inspections & Material Testing Services	Nov 2022
✓	Award SBVC CWI Business Quad Development, Inspector of Record	9/23/2022		Award SBVC Student Services Building, CxA Services	Nov 2022
✓	Award SBVC CWI PS&HLS Mechanical Improvements, Inspector of Record	9/23/2022		Award CHC Instructional Building, Design-Build Entity (DBE)	Dec 2022
				Award CHC New Performing Arts Center, General Contractor	Dec 2022
				Award SBVC CWI Greek Theater Shade Structure, A&E Services	Dec 2022



ORGANIZATION CHART

Jose F. Torres
Executive Vice Chancellor

Erika Menge
Administrative Assistant II

Farrah Farzaneh
Director of Facilities Planning,
Emergency Management &
Construction

Ynez Canela
Local Business Outreach
Administrator

Yash Patel
Associate Director of
Energy, Sustainability &
Safety Administration

Abel Favela
Associate Director, Bond
Program Planning &
Construction

Program Management Team
AECOM

- Diana Johnson
Principal in Charge
- Bill Wherritt
Interim Bond Program Manager
- Selena Chow
Bond Program Admin
- Sam Yacob
Design Manager
- Veronica Flores
Design Manager
- Thomas Baez
Assistant Design Manager
- Ron Hoppe
Finance and Contracts Manager
- Renita Oliveira
Program Controls Analyst
- Subhash Manal
Program Controls Manager

Project Labor Admin Team



- Elizabeth Solis
Principal in Charge
- Gonzalo Armijos
Project Manager, Project Labor
Administrator
 - Mason Lutz
Senior Analyst
 - Isaac Hernandez
Analyst
 - Olga Schriefer
Senior Site Interviewer

Paul Walker
Emergency Manager

Melissa Nano
Environmental Health
& Safety Administrator

Vacant
CHC Campus
Project Manager

SBVC Construction Management Team
SAFEWORK CM

- Domingo Camarano
Principal-in-Charge
- Michael Villegas
Project Manager
- Greg Ochoa
Construction Manager Lead
- Estevan Sanchez
Senior Project Engineer
- Aygun Vera
Project Engineer
- Shail Shah
Project Engineer

CHC Construction Management Team
KITCHELL

- Geoff Bachanas
Principal-in-Charge
- Rick Vanzini
Project Manager/Field Office Manager
- David Shire
QA/QC Manager
- Danielle Jackson
Senior Project Engineer
- Uriel Galarza
Project Engineer

— District Staff

For questions or information regarding Measure CC please contact Erika Menge at emenge@sbccd.edu or (909) 388-6910.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Diana Z. Rodriguez, Chancellor

REVIEWED BY: Jose F. Torres, Executive Vice Chancellor

PREPARED BY: Lawrence P. Strong, Director of Fiscal Services

DATE: November 10, 2022

SUBJECT: Budget Revenue & Expenditure Summary

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

While year-to-date revenue and/or expenditure percentages often vary from the percentage of fiscal year elapsed, all funds are expected to remain within the 2022-23 budget unless otherwise noted here. For explanations of any significant variances in year-to-date revenues/expenditures from fiscal year elapsed, please see the attached summary.

ANALYSIS

The attached Revenue and Expenditure Summary reflects activity for the 2022-23 fiscal year through October 18, 2022. As of that date, SBCCD was 30.1% through the fiscal year and had spent and/or encumbered approximately 28.2% of its budgeted unrestricted general fund.

SBCCD GOALS

4. Ensure Fiscal Accountability/Sustainability

FINANCIAL IMPLICATIONS

This analysis is an important tool for the Board of Trustees to track SBCCD revenue and expenditures across all funds.





Budget Revenue & Expenditure Summary

Year to Date 10/18/22

[v.10.21.2022.p.1|2]

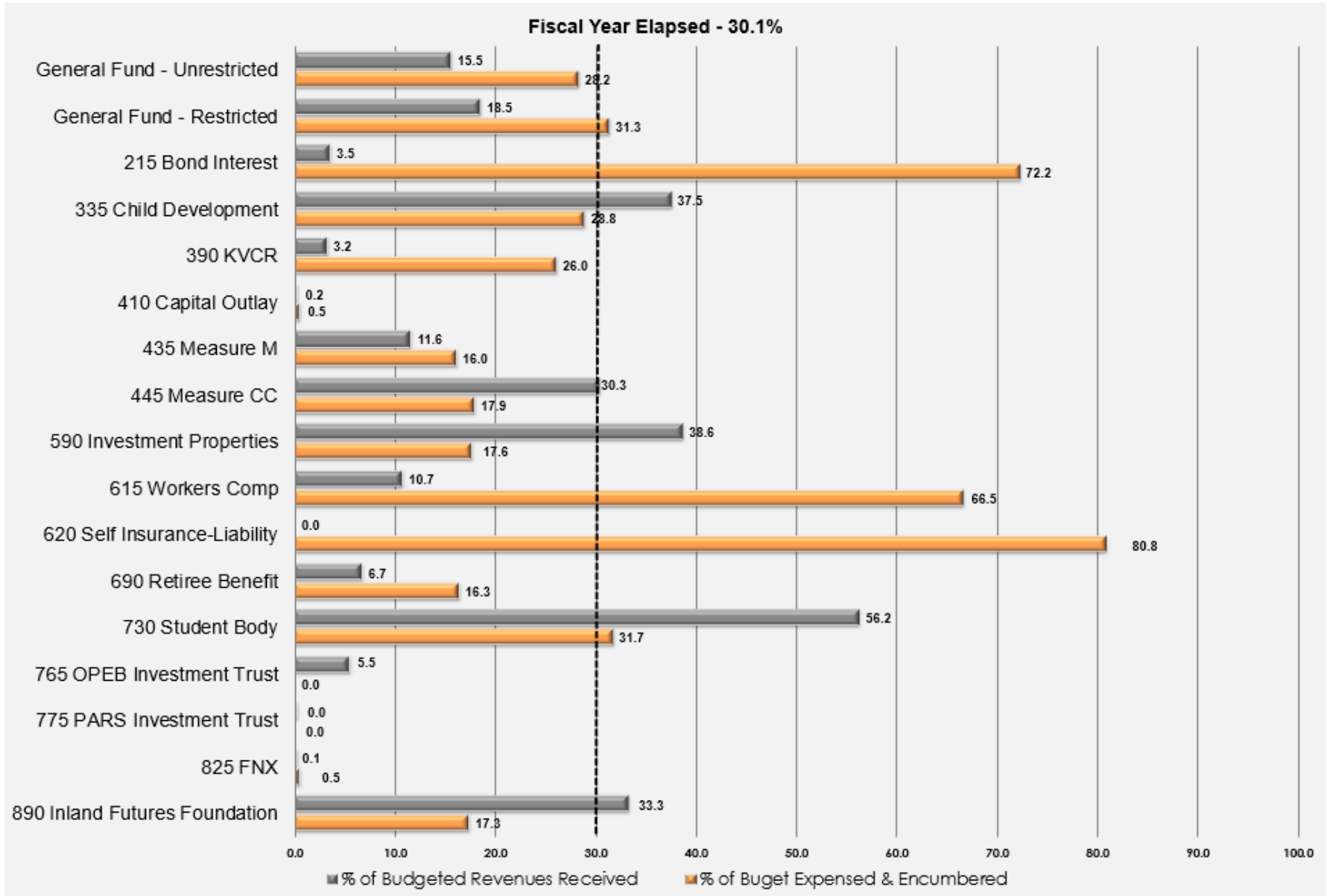
30.1% of Fiscal Year Elapsed							
FUND	REVENUES			EXPENDITURES			COMMENTS
	Budget	Received YTD		Budget	Expensed/ Encumbered YTD		
110 General Fund - Unrestricted	131,574,068	20,440,571	15.5%	129,913,618	36,676,430	28.2%	Expenditures are consistent with the needs of the fund given the current climate. Most property tax revenues are expected to be received towards the second half of the fiscal year.
125 General Fund - Restricted	104,048,724	19,228,787	18.5%	104,048,724	32,581,299	31.3%	Most state and federal grant revenues are received on the reimbursement basis causing a delay in the receipt of revenues.
215 Bond Interest & Redemption	58,000,000	2,019,574	3.5%	58,000,000	41,878,857	72.2%	Taxes are determined and collected by the County for bond measures.
335 Child Development	4,042,630	1,514,717	37.5%	4,042,630	1,165,608	28.8%	
390 KVCR	10,179,207	322,384	3.2%	10,172,472	2,647,162	26.0%	Most state and federal grant revenues are received on the reimbursement basis causing a delay in the receipt of revenues.
410 Capital Outlay	34,270,251	82,409	0.2%	33,767,726	162,211	0.5%	Projects under this fund are in the initial stages and significant expenses have not been incurred.
435 Measure M	23,500	2,717	11.6%	7,256,170	1,163,319	16.0%	Interest revenue is posted quarterly. The first quarter interest will be recorded in October. Expense budgets are expected to extend over several years.
445 Measure CC	2,000,000	606,755	30.3%	264,997,668	47,372,704	17.9%	Expense budgets are expected to extend over several years.
590 Investment Properties	3,547,299	1,369,905	38.6%	3,088,855	543,231	17.6%	Revenue and expenditure activity posted one month in arrears. Posting in progress for September activity.
615 Workers Compensation	2,030,000	216,737	10.7%	2,870,000	1,909,180	66.5%	Revenues are transferred a month in arrears. Posting in progress for September activity. Purchase Order created for Insurance premiums for the entire fiscal year.
620 Self Insurance-Liability	800,000	800,237	100.0%	1,145,000	925,658	80.8%	Revenue is transferred in full at the beginning of the year. Insurance Premiums paid at the beginning of the year for the entire fiscal year.
690 Retiree Benefit	447,326	29,789	6.7%	447,326	72,934	16.3%	Revenues are transferred a month in arrears. Posting in progress for September activity. Interest revenue is posted quarterly. The first quarter interest will be recorded in October.
730 Student Body Center Fee	261,349	146,985	56.2%	261,349	82,973	31.7%	
765 OPEB Trust	1,000,000	54,514	5.5%	82,000	-	0.0%	The first quarter interest will be recorded in October.
775 PARS Trust	4,250,000	447	0.0%	3,100,000	-	0.0%	The first quarter interest will be recorded in October.
825 FNX	700,000	468	0.1%	587,203	292,919	49.9%	Annual PARS transfer has been delayed due to the market under performance.
890 Inland Futures Foundation	1,119,730	372,534	33.3%	1,119,730	193,974	17.3%	Expenses related to pledge and donation transfers out are posted at the end of the fiscal year.
Total (All Funds)	358,294,084	47,209,531	13.2%	624,900,471	167,668,459	26.8%	



Budget Revenue & Expenditure Summary

Year to Date 10/18/22

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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Program Summary: Board of Trustees - As of 10/31/2022

Percentage of Year Expired: 33.33%

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Object #	Description	2023 Budget	2023 Actuals		Total 2023 Actuals + Encumb.	% of Budget Used	Notes
			YTD 10/31/22	Encumb.			
200000	Board Of Trustees Stipends	38,640	8,820	-	8,820	23%	
	Total 2000's Classified Salaries	38,640	8,820	-	8,820	23%	
300000	Employee Benefits	122,211	30,137	-	30,137	25%	
	Total 3000's Employee Benefits	122,211	30,137	-	30,137	25%	
450000	Noninstructional Supplies	1,500	-	1,000	1,000	67%	
456000	Commencement Supplies	1,200	-	-	-	0%	
475000	Meals & Refreshments	11,500	-	9,966	9,966	87%	
	Total 4000's Supplies & Materials	14,200	-	10,966	10,966	77%	
511300	Consultant & Other Services	17,000	2,100	-	2,100	12%	Retreats, training facilitator
520000	Travel & Conference Expenses	27,500	2,168	23,799	25,967	94%	
531000	Dues And Membership	11,000	7,668	-	7,668	70%	ACCT, CCLC, CALCCTA
554000	Telephone	1,000	-	1,000	1,000	100%	
561000	Rentals	500	-	-	-	0%	
581800	Student Travel	2,500	376	624	1,000	40%	Student trustee conference attendance
	Total 5000's Other Expenses	59,500	12,312	25,423	37,735	63%	
	Total Expenditures:	234,551	51,269	36,389	87,658	37%	