



## Board of Trustees Finance Committee (BFC)

Meeting Minutes – April 13, 2023, 2:30 p.m.

**Members Present:** Trustee Gonzales, Chair, Trustee Harrison, and Trustee Houston

**Members Absent:** None

**Staff Present:**

- Chancellor Diana Rodriguez
- President Kevin Horan
- Vice Chancellor of Educational & Student Support Services Nohemy Ornelas
- Director of Fiscal Services Larry Strong on Behalf of Executive Vice Chancellor Jose Torres

### I. WELCOME & INTRODUCTIONS

*Trustee Gonzales called the meeting to order at 2:30 p.m.*

### II. PUBLIC COMMENT

*There were no public comments.*

### III. APPROVAL OF MINUTES OF March 9, 2023

*Trustee Houston made a motion to approve the minutes of March 9, 2023, which Trustee Gonzales seconded. The motion was approved by the following vote.*

*Ayes: Trustees Gonzales and Houston*

*Noes: None*

*Abstentions: None*

*Absent: Trustee Harrison*

### IV. CURRENT TOPICS

*Chancellor Rodriguez informed the committee that Executive Vice Chancellor Torres could not join the BFC today due to injury, and that Vice Chancellor Ornelas and Director Strong will fill in.*

#### A. FTES Dashboard Demo

*Vice Chancellor Ornelas addressed the BFC and expressed her excitement in sharing the new enrollment dashboard, which is maximizing on current technology and enabling SBCCD to better forecast into the future.*

*Dr. Christopher Crew demonstrated the dashboard, which has been under development for several months. Its purpose is to provide real time information on SBCCD's status of enrollment and FTES. There is a daily snapshot of where we are today which can be compared with the prior year. There is also a section that provides SBCCD's target FTES and allows staff to make projections. There is information about demographic breakdowns by department and course modality, active enrollments by term, and active enrollment seats. Information can be viewed in table, chart, and graph formats. Data is*

*shown by district but can be filtered many ways, for example, by college, academic year, term, AB540, etc.*

*This tool will be launched districtwide at the Districtwide Enrolment Management Subcommittee meeting on Monday, April 17. It has been developed based on collegial feedback. The data comes from the SBCCD data warehouse and is aligned with the information being reported to the State. President Horan expressed enthusiastic support for this new tool and is looking forward to using it.*

*Trustee Houston asked if there is the potential for outcomes to be measured. Vice Chancellor Ornelas advised that while this is not part of the system at this time, the capture and incorporation of success data is on the radar.*

#### B. BFC Quarterly Activity

*This summary report compiles BFC activity by over the last quarter.*

### V. UPDATES

#### A. State Budget Update

*Director Larry Strong addressed the committee. No new information on the State budget is available; everyone is awaiting the May revise.*

*Trustee Harrison arrived at 2:50 p.m.*

#### B. COVID-19 Expenditures

*Director Strong went over this report. SBCCD is maximizing the funding received for COVID relief, which will be used for Books+, the Boardroom Dias Project, student receivables, and Chromebooks, among other things.*

*It was mentioned that the State provided additional funds for 2022-23, which are not part of this report. Vice Chancellor Ornelas advised that some of those State funds can and will be used for reengaging students, for example the clearance of outstanding student receivables.*

*Trustee Harrison was welcomed to the meeting.*

*BFC members felt it would be good to know and share how these funds have been dispersed and how they have benefitted students. Director Strong advised that the colleges are required to report on this quarterly and to post the information publicly on their websites. He advised he would provide these web addresses.*

#### C. Enrollment

*As of April 4, SBCCD was at about 93% of its 2022-23 target. Enrollment for summer has just opened and we are offering free tuition for summer and continuing the Books+ program. Information is being sent out via social media and through high schools. Vice Chancellor Ornelas shared that we are optimistic about hitting the target. The*

*Districtwide Enrollment Management Subcommittee has been discussing various ways to increase enrollment. We are looking at disaggregated data to identify where we have lost our students, who are the students have been lost, and how do we bring them back? Some ideas are hosting a bilingual information parent night, creating more CCAP agreements with our high schools, etc.*

*There have been conversations with our local school districts, such as the Colton USD just this week, to discuss what SBCCD can offer collectively from both our colleges. We want to be built into their LCAP agreements (local control and accountability plans). This has been very well received.*

*Trustee Houston explained a bit about the value of how we can really work together on the enrollment piece through our K-12 system. In 2022, 31 of San Bernardino County's 33 districts are eligible for differentiated assistance due to an inability to achieve certain performance outcomes for students. Those districts are now required to submit a plan before June of this year for how they're going to move outcomes immediately. By reaching out and connecting with the school districts, SBCCD can become part of their solution. College and career readiness is one of seven major LCAP themes across the 33 districts and there is now a sense of urgency, if there wasn't one before, for the K-12s to partner up to move the needle on improving student outcomes.*

D. PARS Pension Rate Stabilization Trust Snapshot & Statement

*This item was not discussed.*

D. Measure CC Timeline & Org Chart

*This item was not discussed.*

E. Budget Revenue & Expenditure Report

*This item was not discussed.*

F. BOT Current Year Budget to Actual Expenditures

*This item was not discussed.*

VI. FUTURE TOPICS

A. Trustee Suggestions

- 1) Trustee Gonzales asked if Trustee Houston could make a presentation on the topic of LCAPs and how SBCCD can dovetail with them. Chancellor Rodriguez suggested that within the presentation we could talk about how the work SBCCD is doing could assist the K-12s and/or how they could assist us with what we are doing to make those connections. Trustee Houston stated that these schools are our student pipeline and if we could understand what their areas of investment are, then it would help inform our plans. Staff was directed to place this topic on the next agenda of the BFC.*

2) *Trustee Harrison questioned if the student body has provided any input to the DEMS. Vice Chancellor Ornelas replied that she has heard from students on the SBCCD enrollment processes, and the desire for those processes to be streamlined and student friendly. Trustee Houston mentioned the importance of empathy, belonging, voice and choice. If a college has those things there should not be a problem with enrollment or retention. Trustee Houston advised that an item to be agendaized is demographics and demand in higher education.*

B. BFC Master Planning Action Calendar

*Trustee Gonzales informed committee members that the items for the next agenda include Enrollment (P2), Commercial Property Lease Update & Fiscal Performance, and the regular monthly updates.*

VII. NEXT MEETING DATE & ADJOURNMENT

*Trustee Gonzales thanked Trustees Reyes and Williams for joining as observers. The next meeting of the BFC is scheduled for 2:30 p.m. on May 11, 2023, at the DSO Boardroom Extension. The meeting adjourned at 3:22 p.m.*