



## Board of Trustees Finance Committee

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### Meeting Minutes – November 13, 2025

San Bernardino Community College District, Boardroom Extension  
550 E. Hospitality Ln., Ste 200, San Bernardino, CA 92408

#### Members Present:

Trustee Stephanie Houston  
Trustee Cherina Betters  
Trustee Nathan Gonzales

#### Members Absent:

None

#### Staff Present:

Diana Z. Rodriguez, Ed.D., Chancellor  
Jose Torres, Executive Vice Chancellor  
Steve Sutorus, Executive Director  
Heather Madole, Administrative Officer, Office of the Chancellor

### I. WELCOME & INTRODUCTIONS

Trustee Houston called the meeting to order at 2:30 p.m.

### II. PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

None

### III. APPROVAL OF MINUTES

#### A. 2025-09-11 Minutes

Trustee Betters made a motion to approve the 2025-09-11 minutes which Trustee Gonzales seconded. The motion passed with the following vote.

AYES: Betters, Gonzales, Houston

NOES: None

ABSENT: None

ABSTENTIONS: None

### IV. CURRENT TOPICS

#### A. 2026-27 Budget Calendar

Committee members were presented with the 2026-27 Budget Calendar, which outlines the timelines necessary to develop the District's annual budget and long-range financial forecast. This item will go to full board for approval at its December 12, 2025 board meeting.

Trustee Betters made a motion to approve the recommendation to go to full board for approval at its December 12, 2025, meeting which Trustee Gonzales seconded. The motion passed with the following vote.

AYES: Betters, Gonzales, Houston

NOES: None

ABSENT: None

ABSTENTIONS: None

**B. Enrollment & Disaggregated Student Headcount**

Committee members received an enrollment report which shows that we are at 55% of the 16,826 FTES target for 2025–26. We are on target when compared to the same date last year; however, we have 802 more FTES when compared to the same date last year.

Trustee Gonzales requested to combine the two charts (page 11 and page 12) to further disaggregate gender with race.

The committee will continue to receive these updates regularly.

**V. MONTHLY UPDATES (as necessary)**

**A. Bond Construction Highlights**

**B. BOT Budget to Actual**

**C. Budget Revenue & Expenditures**

**D. SBCCD Fraud Detection Efforts**

Enrollment Fraud Detection and Prevention Achievements. In Spring 2025, staff identified 8,014 potential fraudulent enrollments. This semester, all those potential fraudulent enrollments were eliminated due to:

- 1) The CCCApply enhancements,
- 2) Financial aid verification integration, and
- 3) The DMV direct verification pilot.

A 100% reduction was achieved through collaboration with colleges, district technology, and the State Chancellor’s Office.

**E. PARS Investment**

**F. State Budget**

**VI. FUTURE TOPICS**

**A. BFC Planning Calendar**

**B. Trustee Suggestions**

**VII. NEXT MEETING DATE & ADJOURNMENT**

**A.** The next meeting of the Board Finance Committee is scheduled for Friday, December 12, 2025, at 2:30 p.m.

**B.** The meeting was adjourned at 2:52 p.m.

*Heather M. Madole, Administrative Officer, Office of the Chancellor and Board of Trustees*