



Board of Trustees Finance Committee

Meeting Minutes – September 10, 2026

San Bernardino Community College District, Boardroom Extension
550 E. Hospitality Ln., Ste 200, San Bernardino, CA 92408

Teleconference Location: <https://sbccd-edu.zoom.us/j/81302566823>
265 Peachtree Street NE, Executive Conf. Rm. 223, Atlanta, GA 30303

Members Present:

Trustee Stephanie Houston via Zoom
Trustee Cherina Betters
Trustee Nathan Gonzales

Members Absent:

None

Staff Present:

Dr. Diana Z. Rodriguez, Chancellor
Jose Torres, Executive Vice Chancellor
Tenille Norris, Director Fiscal Services
Charmaine Ligon, Senior Executive Administrative Assistant

I. WELCOME & INTRODUCTIONS

Trustee Nathan Gonzales called the meeting to order at 2:30 p.m. The Board Finance Committee meeting is conducted pursuant to California Government Code Section 54953. Trustee Houston is attending the meeting via zoom. In accordance with the Ralph M. Brown Act, the teleconference location as been identified in the notice and agenda for this meeting. Trustee Betters confirmed she can clearly hear Trustee Houston you. All board members present can hear all trustees clearly.

II. PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

None . Executive Vice Chancellor Jose Torres introduced Tenille Norris as the Fiscal Director of Finance by.

III. APPROVAL OF MINUTES

A. 2026-08-13 Minutes

Trustee Betters made a motion to approve the 2026-08-13 minutes in which Trustee Houston seconded. The motion passed with the following vote.

AYES: Gonzales, Houston, Betters

NOES: None

ABSENT: None

ABSTENTIONS: None

IV. CURRENT TOPICS

A. Bond Measure Workforce Report & Semi-Annual Bond Construction Update

Farrah Farzaneh and Abel Favela presented an update on construction progress, workforce participation, local business engagement, and community outreach:

- Construction change orders total approximately \$8.4 million. Farzaneh attributed the relatively low percentage of change orders to collaboration and efficiencies achieved through the progressive design-build process.
- The District was recognized by the Construction Management Association of America as “Owner of the Year.” The Crafton Hills College Performing Arts Center also received a Project Achievement Award.
- San Bernardino Vally College (SBVC) Student Services Building: The \$127.6 million progressive design-build project is meeting its local-hire goal. The completed facility will provide a modern, accessible environment for students. It was noted that the project has recorded zero injuries since April 25.
- SBVC Career Pathways 2, Phase I: Project figures are expected to begin changing as work progresses.
- SBVC Career Pathways 2, Phase II: Construction is anticipated to begin in January 2028.
- Crafton Hill College (CHC) Instructional Building: Construction is approximately 50% complete and remains on schedule. Completion is expected next year, with the building anticipated to open in August 2027. More than 20,000 work hours have been recorded on the project.
- Sustainability: LEED-certified buildings were highlighted for their improved indoor air quality and energy efficiency.

B. Commercial Properties Lease Update

Executive Vice Chancellor Torres reviewed the semi-annual update on the District’s Commercial Properties Lease. We are close to 94% occupied. Executive Vice Chancellor Torres praised the Facilities team for their work.

- The District’s property named 2 Parkside is 100% leased. In 2027 one lease will conclude and team is working on negotiations.
- The District’s property named 1 Parkside is currently vacant. Negotiations are in progress.
- The District’s property named North River is 100% leased.

V. MONTHLY UPDATES (as necessary)

A. BOT Budget to Actual

Executive Vice Chancellor Torres explained that there are no concerns or anything to report at this time.

B. Budget Revenue & Expenditures

Executive Vice Chancellor Torres explained that there are no concerns or anything

to report at this time.

C. Enrollment

Executive Vice Chancellor Torres reported that the District has reached 60% of its enrollment target before completing the first semester, with significant growth occurring at both colleges.

Dr. Gilbert Contreras reported that growth at San Bernardino Valley College was attributed to dual enrollment, FTM/FTEF, ethnic studies, educational pathways, and career technical education programs. Dr. Christopher Crew reported a similar pattern at Crafton Hills College, identifying the Certified Nursing Assistant and Fire programs as the college's largest areas of growth.

D. PARS Investment

Executive Vice Chancellor Torres explained that market conditions continue to be monitored. There was a discussion on the District's investments and whether any investments were in Artificial Intelligence. Executive Vice Chancellor Torres noted that suggestion as a future topic.

E. State Budget

Executive Vice Chancellor Torres explained that there are no concerns or anything to report at this time.

VI. FUTURE TOPICS

A. BFC Planning Calendar

The Board Finance Committee will hold the next meeting as scheduled on October 8, 2026. There will be enough time to travel to the State of the County meeting.

B. Trustee Suggestions

None.

VII. NEXT MEETING DATE & ADJOURNMENT

A. The next meeting of the Board Finance Committee is scheduled for Thursday, October 8, 2026, at 2:30 p.m.

B. The meeting was adjourned at 3:17 p.m.

Charmaine Ligon, Senior Executive Administrative Assistant