

Meeting Minutes

December 8, 2011, 2:00 p.m., PDC 104

Members Present

Charlie Ng, Girija Raghavan, Jim Hansen, Karen Peterson, Kathy Crow, Martha Camacho-Kelly, Matthew Isaac, Mike Strong, Penny Ongoco, Rosemarie Hansen, Steve Sutorus, Yendis Battle,

Guests Present

Susan Ryckevic

Welcome

Charlie opened the meeting and welcomed the members. Self-introductions were made.

Approval of November 17, 2011, Meeting Minutes

Minutes will be revised based on input from Penny regarding the Budget Vacancies topic and resubmitted for adoption at the January 19 meeting.

Budget Revenue & Expenditure Summary

Charlie reviewed this report with the committee. He advised committee members that this month's district numbers were tracking higher than the percent of the year expired. This is due to several expenses which must be encumbered and/or paid for at the start of the year, but cover the whole fiscal year, such as self-insurance costs, legal expenses and utilities.

Budget Calendar

Charlie presented the budget calendar to the committee. This item will be submitted to the January 19, 2012 board meeting.

State Budget Update

Charlie advised that the State was planning to announce on December 15 whether or not there will be additional trigger cuts. As of November 30, the state is approximately \$1 billion short on revenues and \$2 billion over in expenditures. Therefore, it does appear that there will be additional cutbacks, resulting in an increase to the district's cut from \$4 million to \$5 million. It is anticipated that this shortfall will be addressed with fund balance.

Charlie will forward to committee members a link to information regarding the state's cash position.

Subcommittee Reports

- Policies & Procedures (Charlie) - No update.
- Promote Budget Awareness (Cheryl) - Pending updates from Policies & Procedures and Training subcommittees.
- Budget Wiki (Cory Brady) - Pending updates from Policies & Procedures and Training subcommittees.
- Training (Charlie) - This subcommittee is currently working on incorporating last month's changes into the training survey. It is anticipated that a revised survey draft will be presented at the January meeting.

Adjournment

The next meeting will be January 19, 2012 at 2:00 p.m. in PDC 104.

Kelly Goodrich, Recorder