

Meeting Minutes

May 9, 2013, 2:00 pm, PDC 104

Members Present – Charlie Ng, Tanya Rogers, Girija Raghavan, Ed Millican, Ferny Arana Garcia, Patrick Kirk Dorsey, Cheryl Marshall, Yendis Battle, Kellie Barnett, Matthew Isaac, Kathy Crow, Jeremy Sims (for Glen Kuck), Denise Allen-Hoyt, Sheri Lillard, Scott Stark, Mike Strong, Karen Peterson

Members Absent – Susan Ryckevic, Rhonda Prater, Rosemarie Hansen, Steve Sutorus, James Dulgeroff

Guests Present – Gloria Fisher

Welcome/Introductions

Charlie welcomed everyone.

Approval of April 11, 2013 Minutes

Cheryl Marshall advised that on page 3 of the April 11 minutes, the last sentence of the second to last paragraph should be changed as follows:

~~Kathy~~ Denise brought up that CHC will ...

There were no further changes and the committee approved the corrected minutes by consensus.

State Budget Update

Charlie reported that through the first ten months of the fiscal year, total revenues have exceeded the Governor's January projections by \$4.6 billion. The State Controller also reported that for the first time in almost six years, it was able to close a month without having to borrow money from internal state funds to pay bills. The Governor's May revise is expected next week.

District Budget Revenue & Expenditure Summary

The District is tracking favorably at 74.4% below 83.5 % of the year expended.

Committee Evaluation

Committee members were requested to complete an evaluation form, which would be collected at the end of the meeting.

Resource Allocation Split

Earlier this year, Chancellor's Cabinet made the determination to shift the traditional allocation of 70% SBVC/30% CHC to 69.2% SBVC/ 30.8% CHC. However, based on feedback about the process

related to that decision, Chancellor's Cabinet has now decided to return to the 70/30 split for the 2013-14 fiscal year. However, because CHC's budget was built around a 30.8% allocation, Cabinet will fund the .8% out of the Fund Balance.

Charlie advised that the Budget Committee is being tasked to come up with a process by which it can make an annual recommendation to Chancellor's Cabinet regarding the resource allocation split by February of each year for the following fiscal year. The committee spent time brainstorming and developed the following plan for this process.

- The Budget Committee will make recommendations to Chancellor's Cabinet each February for the following fiscal year regarding the Resource Allocation Split.
- The recommendation for the Resource Allocation Split will be based on research done by a balanced subcommittee containing the following representatives.
 - CHC Researcher
 - SBVC Researcher
 - Vice Chancellor, FS
 - CHC CTE Faculty
 - SBVC CTE Faculty
 - CHC Non-CTE Faculty
 - SBVC Non-CTE Faculty
 - CHC Vice President, Admin Svcs
 - SBVC Vice President, Admin Svcs
 - CHC Student
 - SBVC Student
 - CHC CSEA/Classified Senate
 - SBVC CSEA/Classified Senate
 - CHC President or Appointee
 - SBVC President or Appointee
- There will be three phases to the development of the recommendation: 1) Gathering Data, 2) Analyzing Data, and 3) Making the Recommendation. The process will likely require presentations of data from the subcommittee to the Budget Committee at joint meetings.
- The following list of criteria was developed.
 - Master Plan (District Strategic Plan)
 - Camps Master Plans
 - Ed Master Plan (Campus Strategic Plan)
 - Facilities Master Plans
 - Five Year Construction Plan
 - Enrollment Data
 - Demographics
 - Environmental Scan
 - Demographics
 - Economic Survey of Region
 - Outside Sources
 - Controller's Office
 - State Chancellor's Office
 - CCLC
- It was decided that, although faculty will not be employed during the summer, it would be permissible for those who can meet to develop data and do research, but not to make any decisions until the entire subcommittee, including faculty, can convene in August.

➤ The following tentative agenda was developed.

• Criteria Developed	August-September	Target Completion
• Presentations	October-November	
• Analysis	November-December	
• Recommendation to Budget Committee	January	
• Recommendation to Chancellor’s Cabinet	February	

It was decided that the subcommittee’s first meeting would be Friday, August 23 from 1-3 p.m. Charlie advised that his office would issue invitations to the constituent groups for subcommittee participants. He will also petition District Assembly to add to the Budget Committee charge the task of making an annual recommendation to Chancellor’s Cabinet on the Resource Allocation Split.

Promote Budget Awareness

Mike reviewed his subcommittee report. It was decided that the campus budget committees would review Mike’s awareness plan and begin implementation, updating the District budget committee as they go.

Budget Committee Survey

One committee member requested a copy of the results of the 2012 budget survey. Charlie advised that he would have those results forwarded.

Adjournment

Charlie adjourned the meeting. The next regular meeting is scheduled for September 12, 2013 at 2:00 p.m. in PDC 104.

Kelly Goodrich, Recorder