

DISTRICT BUDGET COMMITTEE (Excerpt from AP 2225 Collegial Consultation)

Charge

The Committee's responsibilities include the review and recommendations regarding District-wide processes related to budget development which may have a major impact on site operations or allocations. Committee discussions or review may include the following during any budget year:

1. Review and evaluation of current, projected or proposed Federal, State and local funding proposals affecting California Community Colleges and the related financial impact on the district.
2. Review of District budgetary policies, administrative procedures, allocation model formulas and guidelines across the District. Protect the financial well-being of the District. Determine that procedures are responsive to strategic priorities as determined by the campuses and District Office. Union issues which are conducted as a part of labor negotiations are not a part of this Committee's responsibility.
3. The review process will include both general fund unrestricted and restricted funding sources. The Committee will also review enrollment growth projections, and other workload measures.
4. Review and make recommendations regarding District-wide budget **processes**, assumptions (revenues, allocations, COLA and growth) **and the District's Resource Allocation Split for the colleges**. Any District Budget Committee recommendations related to District-wide **budget processes, assumptions, and District's Resource Allocation Split for the colleges** shall be advisory to the Chancellor.
5. Promote budget awareness, communicate budget issues and may assist in budget and finance training activities District-wide.

Membership

1 Vice Chancellor, Fiscal Services
1 Vice President Administrative Services from CHC
1 Vice President Administrative Services from SBVC
1 Management Appointment from CHC President
1 Management Appointment from SBVC President
2 Academic Senate Appointments from CHC
2 Academic Senate Appointments from SBVC
1 Classified Senate Member from CHC
1 Classified Senate Member from SBVC
1 ASB Member from CHC
1 ASB Member from SBVC
1 KVCR Representative
1 Executive Director of TESS
1 Executive Director of EDCT
1 Business Manager
1 Director of Fiscal Services
1 Human Resources Appointee
1 CTA Appointment
1 CSEA Appointment
1 CSEA Appointment from the District Office

Reporting

All members are responsible for making regular reports to their respective constituencies. The Vice Chancellor for Fiscal Services will forward all recommendations to the Chancellor and will bring feedback from the Chancellor back to the Committee. Final budget authority rests with the Chancellor who will make budget recommendations, when appropriate, to the Board of Trustees.

The minutes of this Committee will be posted on the District website.