

Meeting Agenda

December 18, 2014, 2:00 p.m., PDC 104

- I. Welcome & Introductions
- II. Approve November 20, 2014 Meeting Minutes
- III. Report of Subcommittee on 15% Reserve Fund (Larry Strong)
 - Vote on Recommendation 2015-13
- IV. 2015-16 Budget Development Tasks for December – February

December
<ul style="list-style-type: none"> • Campus Position Control Budget process continues • Budget/Forecasting Software Solution implementation begins
January
<ul style="list-style-type: none"> • Campus Position Control Budget process continues • Budget/Forecasting Software Solution implementation continues • Recommendations for projected funds and tentative distribution to campuses are developed by District Budget Committee for Chancellor's Cabinet.
February
<ul style="list-style-type: none"> • Campus Position Control Budget process finishes • Budget/Forecasting Software Solution Training • Budget/Forecasting Software Solution implementation finishes • Projected funds for fiscal year and tentative distribution to campuses determined at Chancellor's Cabinet. • Feb 24: Prior and current year line budgets, instruction packet, and due dates are forwarded to Campus Presidents and Chancellor for distribution to responsibility centers

- V. Presentation of District Budget Expenditures (Jose Torres)
- VI. Any New Business?
- VII. Adjournment & Next Meeting

The next meeting of the Budget Committee has been scheduled for January 15, 2015 at 2:00 p.m. in PDC 104.



BUDGET COMMITTEE

Meeting Minutes
11/20/2014, 2 pm, Board Room

Attendance

Members Present – Stacy Myers, Jose Torres, Yendis Battle, Rosemarie Hansen, Walt Chatfield, Denise Allen-Hoyt, Matthew Isaac, Ed Millican, Jeremy Sims (for Glen Kuck), Jack Miyamoto, Tim Oliver, Rhonda Prater, Scott Stark, Steve Sutorus, James Dulgeroff, Bryan Reece (for Mike Strong)

Members Absent – Vanessa Osorio, Ruby Zuniga, Cheryl Marshall, Girija Raghavan

Guests Present – Larry Strong, Greg Allred, Tina Gimple, Karen Childers

Welcome/Introductions

Tim Oliver opened the meeting and self-introductions were made. He asked guests not to vote on any motions.

Tim advised that the Community Benefits Agreement (CBA), which was brought up at the last committee meeting, was reviewed at a Board Study session held on Monday, November 17. Pros, cons and public comment were heard. It is planned that this agreement will be going to the December Board meeting. Denise Allen-Hoyt advised that the CHC Academic Senate would be forwarding to the Board its conclusion that the case against the CBA was the stronger.

Approval of October 16, 2014 Meeting Minutes

Matthew Isaac made a motion, which Ed Millican seconded, to approve the meeting minutes from October 16, 2014. The minutes were unanimously approved.

2015-16 Budget Development Tasks for October-December

The tasks for October-December were reviewed. Jose Torres advised that a product called Questica has been selected from among four solutions and a contract is going before the Board for approval in December. He said that this software is being viewed as a long-term solution which will allow SBCCD to develop long-range planning scenarios and perform position control functions. It has been reviewed by himself, Tim, Glen Kuck, the Presidents, and the Vice Presidents of Administrative Services.

15% District Reserve/Fund Balance Presentation

Jose continued his presentation from the last meeting. He distributed a spreadsheet comparing SBCCD to other colleges throughout California. At the end of the presentation **Ed made a motion that a subcommittee be formed to review the information in more detail and report back to the Budget Committee with a definitive suggestion for a formal recommendation to the Board of Trustees regarding the 15% directive.** Walt Chatfield seconded. Bryan Reece stated that the committee has heard information about fund reserves in the context of fiscal responsibility but that the topic also needs to be discussed in light of what it means for students. Tim pointed out that while many of the community colleges have lower Board directed levels for their fund

reserve but operate at higher levels. He also cautioned that fund balances can only be used for one time initiatives. Jose offered his perspective that cash levels must be considered when discussing the fund balance. The state has a history of deferring large amounts of cash at the end of the fiscal year (up to \$15.8 million in 2011-12). **Tim suggested modifying the motion to forming a subcommittee to review the district's general unrestricted board directive of 15% to see if it really serves the best interest of the students. Scott Stark seconded the modified motion, which was passed unanimously.** The subcommittee will be chaired by Larry Strong and made up of Walt Chatfield, Bryan Reece (for Mike Strong), Scott Stark, Ed Millican, Larry and Jose Torres.

New Growth Formula

Discussion of the new growth formula, which is based on SB 860 was moved to the December agenda.

Review of College Brain Trust Recommendation Document

As there was insufficient time to discuss this document at the November meeting, Tim asked that committee members review it independently.

New Business

Ed brought up the District Expenditures Presentation that was discussed at the October meeting. He was assured that due to the need to finish the discussion on the 15% Reserve Directive, the presentation on District Expenditures had been moved to December.

Adjournment & Next Meeting

The meeting was adjourned. The next meeting of the Budget Committee is scheduled for December 18, 2014 2:00 p.m. in PDC 104.