



BUDGET COMMITTEE

Meeting Minutes
2/19/2015, 2:30 pm, PDC 104

Attendance

Members Present – Walt Chatfield, Rhonda Prater, Matthew Isaac, Miriam Fadel, Rosemarie Hansen, Jeremy Sims (for Glen Kuck), Jose Torres, Ruby Zuniga, Girija Raghavan, Mike Strong

Members Absent – Stacy Meyer, Vanessa Osorio, James Dulgeroff, Jack Miyamoto, Steve Sutorus, Cheryl Marshall, Denise Allen-Hoyt, Yendis Battle, Gloria Fisher, Scott Stark, Larry Strong

Guests Present – Greg Allred

Welcome/Introductions

Jose Torres called the meeting to order. Welcome and introductions were made for the new student rep from Crafton, Miriam Fadel.

Approval of Meeting Minutes

Matthew Isaac made a motion, which Rosemarie Hansen seconded, to approve the minutes of the January 15, 2015 meeting. The motion was unanimously approved.

DBC Recommendation 2015-04 to Revise 2015-16 Budget Directives

Jose reported back to the committee on DBC recommendation 2015-04. The chancellor's response with an explanation that addresses Gloria's concern that COLA get spent automatically on salaries. There were no further comments. *(Addendum to minutes – the Board of Trustees, at its 2/19/2015 meeting, did NOT approve the revised Budget Directives for 2015-16 for lack of a second to the motion.)*

Review of BP/AP 6200 Budget Preparation for District Assembly

Mike Strong submitted feedback on BP/AP 6200 Budget Preparation, which was prepared by the CHC Budget Committee. Jose will forward this onto Stacey Nikac to review the District Assembly Work Group. Rosemarie asked why the following statement appeared to be stricken from BP 6200: "Unrestricted general reserves shall be no less than the prudent reserve defined by the State Chancellor's Office and Board Budget Priorities 5%." It was noted that this statement was not stricken but instead moved to BP 6250 on Budget Management. Jose advised that Kelly would verify this. *(Addendum to minutes – the statement in question does appear in the draft version of BP 6250.)*

Review of Accreditation Results

Jose reviewed the recent accreditation report results as they related to the Resource Allocation Model. The committee discussed the resource allocation model and felt that much progress had been made toward transparency. The suggestion was made that a quarterly newsletter might be helpful, or getting the word out that District Budget Committees are open for all to attend. Jose talked about forming a DBC subcommittee to present the new RAM guidelines to the college budget committees, once they are finalized.

2015/16 Budget Development Tasks

Jose advised that due to the implementation of Questica, some of the budget development dates were being changed:

- February 24 distribution of budget to the campus presidents is being delayed to March 9.
- The March 27 due date from the campus will be changed to April 2.

Adjournment & Next Meeting

The next meeting of the Budget Committee is scheduled for March 19, 2015 2:00 p.m. in PDC 104.

Not Yet Approved