



Budget Committee

9/17/2015, 2:00 pm, PDC 104

Attendance

Members Present – Jose Torres, Larry Strong, Yendis Battle, Achala Chatterjee, Jeremy Sims, Walt Chatfield, Matthew Isaac, Lisa Norman, Scott Stark

Members Absent – Mike Strong, Esmeralda Vasquez, Tom Robles, Gloria Fisher, Rhonda Prater, Steve Sutorus, Jeremiah Gilbert, Sheri Lillard, Denise Allen-Hoyt, Ruby Zuniga, Girija Raghavan, Rosemarie Hansen

Guests Present – Tenille Alexander

Welcome/Introductions

Jose Torres started the meeting at 2:04 p.m. Self-introductions were made.

Approval of Minutes

Jeremy Sims made a motion, which Yendis Battle seconded, to approve the minutes from 8/20/2015. Walt Chatfield mentioned that "Talking Points" was not an item on the day's agenda, even though it had been stated in the minutes that it would be. Jose replied that item V. Annual Report was about the budget talking points. Everyone then voted in favor of the motion except Achala Chatterjee who abstained. The motion passed and the minutes were approved.

DBC Charge

Committee members took time to read through the charge individually. Larry Strong asked if it had changed since last year. Jose responded that it was the same, except for the addition of one sentence in number 2: "Union issues which are conducted as a part of labor negotiations are not a part of this Committee's responsibility."

Status Update – Final Budget FY 2015-16 Approved

Jose talked about the approved budget and the 2015-16 Final Budget document was distributed. He advised that the Board of Trustees appointed an Ad Hoc Budget Committee to be comprised of three of its members and the two student trustees. Joining this BOT Ad Hoc Budget Committee would be Jose, Mike Strong, and Scott Stark. Jose mentioned that this would be a good opportunity to work with the trustees on the District's budget processes. The committee then went over many of the components of the 2015-16 Final Budget document.

DBC Annual Report (Talking Points)

Jose recapped the need for budget talking points. He reviewed the draft DBC Annual Report with the committee and mentioned it is a good summary of the DBC's work and will be posted on the website.

Jose then discussed the Frequently Asked Questions document that was under development. It is planned that this will be sent out a couple days after the annual report is distributed. Walt said he was often questioned about the DBC's recommendation on the 15% reserve fund directive. He asked that it be highlighted more. In response, Jose will add this item to the Frequently Asked Questions document, which will also be posted to the website.

These tools can be used when DBC members meet with their constituent group.

2016-17 Budget Calendar

The committee reviewed the 2016-17 Budget Calendar. Jose mentioned it is his desire that the district office begin working on its budget earlier than in the past. This will enable the campuses to include the district office assessment in their budgeting process. It is planned that the calendar will be sent to the board of trustees for approval in October. (Note to these minutes: The Calendar was not sent to the October board; it will be sent on November 12 instead.) The calendar was approved by consensus.

Non-Agenda Topic – Enrollment

Walt asked about enrollment. Jose replied that enrollment is down, although the numbers they have don't include late starts. SBVC is down about 10-20 FTES; CHC is down about 200 FTES. CHC is receiving \$600,000, and SBVC \$300,000, in an effort to assist them in achieving enrollment goals.

Adjournment & Next Meeting

The meeting adjourned at 2:39. The next meeting of the DBC is scheduled for 10/15/2015 at 2:00 p.m. in PDC 104.