



Budget Committee

February 18, 2016, 2:00 pm, PDC 104

Attendance

Members Present – Larry Strong, Scott Stark, Mike Strong, Yendis Battle, Matthew Isaac, Jeremy Sims, Walt Chatfield, Girija Raghavan

Members Absent – Jose Torres, Cheryl Marshall, Thomas Robles, Rosemarie Hansen, Esmeralda Vasquez, Steve Sutorus, Sheri Lillard, Ruby Zuniga, Debbie Bogh, Lisa Norman, Denise Allen-Hoyt, Achala Chatterjee, Gloria Fisher, Rhonda Prater

Guests Present – Tenille Alexander, Glen Kuck

Welcome/Introductions

Larry Strong opened the meeting and advised that he would be chairing in place of Jose Torres who was out of town.

Approval of Minutes

Committee members reviewed the minutes from January 21, 2016. Scott Stark made a motion, which Walt Chatfield seconded, to approve the minutes. The committee voted unanimously to approve the motion.

2016-17 Budget Directives

Committee members reviewed the directives, which are going to the Board of Trustees for approval on February 25, 2016. There was no further discussion.

Budget Calendar Tasks

Larry reported that the district office budget was being finalized and that Monday is the target date for sending the information to the campuses. Scott relayed a message from the SBVC Budget Committee to the DBC as follows.

SBVC Budget Committee requests that the District Budget Committee apply the same level of budget reporting and scrutiny to the district operations as applied to the college budgets.

This feedback was noted and will be entered into the minutes.

District Enrollment Management Recommendation 2016-01

DBC members reviewed and discussed the formal recommendation from the District Enrollment Management Committee (DEMC) on FTES Projections for 2016-17, which will inform the Resource

Allocation Model. Mike Strong commented that the FTES projection was only 2% over the expected 2015-16 FTES, which we will know when it is announced sometime next week in the form of the State’s [Exhibit C](#) Recalc. Matthew Isaac made a motion to accept the recommendation from the DEMC. Scott seconded the motion, which was unanimously approved. DBC Recommendation 2016-03 on RAM Guidelines for FY 2016-17 will be drafted based on this approval and forwarded to Chancellors Cabinet.

Institutional Effectiveness Partnership Initiative

Glen Kuck joined the meeting to discuss the [Institutional Effectiveness Partnership Initiative \(IEPI\)](#). He explained that this is a grant-funded, State chancellor’s initiative to help improve institutional effectiveness. It is administered by the College of the Canyons and often used by college districts in conjunction with the accreditation process. The way it works is that any district can make a request for aid. Based on an evaluation of the request, the IEPI sends in an advisory team of industry volunteers to assess what the district is currently doing. The team then leaves to develop a recommendation for the district which is accompanied by a grant up to \$150,000. The IEPI then returns to assess the district’s progress.

Our chancellor reached out to the IEPI to validate SBCCD’s progress in responding to current district-level accreditation recommendations and get help strengthening problem areas. Sometime during March or April, the team will come and meet with staff throughout the district in accordance with a rubric it has developed. This service is available at no cost to SBCCD.

Update

Larry referenced the Fiscal Services [FAQ About 2015-16 One-Time Funds](#), and advised committee members that he there was an update on the expenditure of \$500,000 for Program Review Needs. He provided the following information, which had been determined by the campuses’ program review and approved by the VPs of Administrative Services.

Description	Crafton	Valley	Total
Ground Equipment	120		120
Scholarship Software	17		17
Nursing Equipment		256	256
Cart	20		20
To be determined			87
Total	157	256	500

Adjournment & Next Meeting

The meeting adjourned. The next meeting of the DBC is scheduled for March 17, 2016 at 2:00 p.m. in the Board Room.