

San Bernardino Community College District Committee Self-Evaluation

Goal 4 of the SBCCD District Strategic Plan calls for the district to "Improve the District systems to increase administrative and operational efficiency and effectiveness." Committee structures comprise a major component of planning, decision-making, and the improvement of district systems in the district, so an important step in pursuing this goal is to ask committee members for their own observations. That is the purpose of this survey. The results will be shared with the committee itself to help members improve its performance. Aggregated results from all committees will be analyzed by the SBCCD Office of Institutional Effectiveness, Research and Planning, and made available to all constituencies to help the District gauge the overall performance of its planning and decision-making structures and processes.

**If you served on more than one District Services committee during 2015-2016,
please complete a questionnaire for each.**

Please think about the internal processes, external interactions, and work products or outcomes of each committee on which you served during 2015-2016, and answer each of the following questions as objectively as you can.

1. Name of committee

2. Did you serve as chair or convener of this committee this year?

Yes No.....

3. How long have you served continuously on this committee?

New member this year.. 3 years.....
 2 years..... 4 or more years

4. Do you expect to serve on this committee again next year?

Yes I don't know
 No.....

5. On how many other District Services committees did you serve this year?

0 3
 1 4
 2 5 or more

6. What is your primary function in the District?

FT Faculty Confidential.....
 PT Faculty Manager
 Classified..... Student.....

7. At which location are you primarily assigned?

Crafton Hills College... District Office KVCR..... Big Bear Site.....
 San Bernardino Valley College District Annex..... EDCT.....

8. Please indicate how often the committee's processes, interactions, and outcomes during 2015-16 reflected each of the following characteristics:

	Almost Always	Often	Some-times	Seldom	Almost Never	No Opinion
Collaborative: Sharing, inclusive, open to input, respectful of diverse opinions, characterized by meaningful dialogue.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Transparent: Open, easy to understand, clearly defined, characterized by effective and meaningful communication with the College community.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Evidence-Based: Reliant upon relevant, accurate, complete, timely qualitative and/or quantitative information; not based solely on assertion, speculation, or anecdote.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Effective: Working properly and productively toward the committee's intended results.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Efficient: Performing well with the least waste of time and effort; characterized by serving the committee's specified purposes in the best possible manner.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please turn the survey over!

9. Please enter this committee's most significant accomplishment this year:

10. Please enter the improvement most needed by this committee in its processes, interactions, outcomes, or other aspect of its work:

11. Please indicate the extent to which you agree or disagree with the following statements about your service on this committee overall this year:

	<i>Strongly Agree</i>	<i>Agree</i>	<i>Disagree</i>	<i>Strongly Disagree</i>
I feel comfortable contributing ideas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
My ideas are treated with respect, whether or not others agree with them	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I have had sufficient opportunities to provide input into committee recommendations.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

12. Please rate the following aspects of the committee's work overall this year:

	<i>Very Good</i>	<i>Good</i>	<i>Fair</i>	<i>Poor</i>	<i>Very Poor</i>	<i>No Opinion</i>
Clarity of the committee's charge.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Quality of communication within the committee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Quality of information flow from the committee to constituency groups	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Quality of information flow from constituency groups to the committee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Quality of communication by the committee with the district community as a whole....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Access to data needed for deliberations.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Access to meeting space.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Access to other resources needed for the committee to work effectively.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Training or mentoring for you as a committee member.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Establishment of expectations or norms for committee members and convener(s).....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Adherence to expectations or norms for committee members and convener(s).....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

13. Please describe how the committee's accomplishments align with the San Bernardino Community College District's goals and objectives?

14. If you would like to make any additional comments, please do so in the space below.

Thank you very much for participating in this important effort to improve committee work in the San Bernardino Community College District! Please click the submit button or return the paper surveys to Keith Wurtz!