

# Budget Committee

## *Meeting Minutes*

July 21, 2016, 2:00 pm, PDC 104



### Attendance

**Members Present** – Celia Huston, Yendis Battle, Achala Chatterjee, Girija Raghavan, Mike Strong, Larry Strong, Richard Galope, Jose Torres, Bryan Reece (for Wei Zhou)

**Members Absent** – Sheri Lillard, Karl Sparks, Diana Rodriguez, Rhonda Prater, Steve Sutorus, Rosemarie Hansen, Scott Stark, Denise Allen-Hoyt, Jeremy Sims

**Guests Present** – Tenille Alexander

### Welcome & Introductions

Jose started the meeting and welcomed everyone. Self-introductions were made for the benefit of new members Richard Galope and Celia Huston.

### Approval of Minutes

Committee members reviewed the minutes from June 16, 2016. The minutes were approved by a majority vote.

### Enrollment Management Reports

Jose presented and reviewed in depth two reports on enrollment management. The first dealt with FYE 2015-16 FTES results and the second was about FY 2016-17 goals.

In answer to a question he explained that the heading Multi-Year FTES pertains to FTES that are reported when a multi-year program such as the Police Academy, is completed. He explained that SBCCD receives apportionment monthly from the state based on estimated FTES. The actual figures are reconciled in April of the following year and the difference is either added to or subtracted from that payment.

DBC Members then reviewed the Enrollment Management Report which was broken down by sections and FTES, and outlined various productivity scenarios in relation to the campuses' 2016-17 Goals.

All the what-if scenarios were reviewed. It was explained that the more students in the sections offered, the higher the productivity. After some discussion it was summarized that CHC doesn't need to add sections, just get more students into the existing sections. SBVC needs to add sections and/or more students into their current sections. There were no further questions.

### Recommendation 2017-01 – Revised 2016-17 Budget Assumptions Based on Governor's Final Budget

Committee members reviewed the draft DBC Recommendation 2017-01. Jose advised that Business & Fiscal Services had drafted the recommendation based on the latest information coming from the state. Larry Strong presented an update that outlined information revealed in the Governor's final budget which was signed in June.

*Kelly Goodrich, Recorder*

One Time Funding for SBCCD is estimated to be about \$1.4 million. Each component of the one-time funding table was reviewed and discussed. Jose explained that it is necessary to move away from the 70/30 split mentality so that SBCCD can respond to what the colleges need.

DBC members asked that they be sent links to the program review results. Achala Chatterjee mentioned that it seems some program review needs are just carried over from year to year. She was advised that each site has its own process for addressing program review needs; for SBVC it is at the discretion of the College Council.

Bryan Reece commented that the distribution of one-time funds might seem disproportionate given different college sizes, but it is necessary in order to get the needed FTES. Jose advised that at the time the tentative budget was developed, it was decided that CHC would balance its budget by cutting sections. However, the two-year districtwide plan is still for SBVC to get over 10,000 and hold and for CHC to grow very rapidly to the 5,000 level so that it doesn't have to continually operate at a deficit.

Celia asked why we are only targeting 2% and not the state's growth number of 4.25%. Bryan responded that it is anticipated that 2% growth could be reached by filling up sections but that to reach 4.25%, new sections would have to be added. Since it costs money up front to add the new sections, the risk is that there won't be enough students to fill them and then the money would be spent with no chance to recoup.

Celia asked if SBVC could earn the additional 2.25. Jose commented that he hopes CHC is able to reach the productivity necessary to achieve its goals, and that SBVC will offer a few more FTES. However, it was a struggle to reach growth goals last year. He also hopes that SBVC will offer a few more FTES over the goal. The risk is nonexistent for going over the target. It was clarified that DBC Recommendation 2017-01 does not limit the actions of the campuses.

Jose commented on the financial support for EDCT and KVCR out of the district office fund balance and mentioned that additional discussion will need to take place because funding out of the reserves is not sustainable. Richard Galope spoke about his visions for EDCT to serve the populations that need noncredit certificates. EDCT can promote the colleges' noncredit programs and create a pipeline into the colleges. SBVC is thinking of hiring a person to pursue noncredit. Shared other plans with committee. The goal is to bridge students from EDCT to campuses.

The committee continued its review of each item in the recommendation until all had been discussed. Mike Strong made a motion, which Richard Galope seconded, to approve the recommendation. The motion passed unanimously.

## 2016-17 Final Budget Schedule

Larry reviewed the Final Budget Schedule.

## Updates – Accreditation Recommendation #3

Celia gave the good news that both campuses are now accredited and clear until the midterm report.

## Adjournment & Next Meeting

The next meeting is scheduled to occur on August 18, 2016 in PDC 104.