

Budget Committee

Meeting Minutes

November 10, 2016, 2:00 pm, PDC 104



Attendance

Members Present – Jose Torres, Scott Stark, Wei Zhou, Diana Rodriguez, Jim Holbrook, Denise Allen-Hoyt, Jajuan Dotson, Yendis Battle, Jeremy Sims, Larry Strong, Karl Sparks, Rosemarie Hansen, Mike Strong, Richard Galope, Girija Raghavan

Members Absent – Achala Chatterjee, Celia Huston, Ginger Sutphin, Angela Davis, Sheri Lillard, Steve Sutorus

Guests Present – Tenille Alexander

Welcome & Introductions

Jose welcomed everyone. Self-introductions were made for the benefit of Karol Pasillas who was recording the minutes.

Approval of Minutes

The minutes of the September 15, 2016 meeting were approved by a majority vote of the members present.

Strong Workforce Update

The Strong Workforce Committee met and asked if they could distribute the funds based on the current resource allocation model. Jose sent an email to the DBC asking what their preference was and received different opinions. He provided a handout to DBC that showed the allocation model comparison between Projected Funded FTES vs. CTE FTES.

Denise mentioned that the DBC should be the one to review and approve the funding source. Jose's preference is to use the current resource allocation model due to accreditation, that the current resource allocation model has been approved by DBC, is the model that the board and entire district has seen, and that all other allocations are based on this model.

Jim indicated that the funds need to be distributed using the current resource allocation model and that some CTE programs are heterogeneous not homogenous and he has an issue with the second model because some CTE programs are interdependent on academic courses.

Diana pointed out that if they strayed from the current resource allocation model and used the same formula that the state distributes funds for campus based on FTES, it should be allowed and would not affect the colleges accreditation. Jose reiterated that all other funds are distributed using the current resource allocation model.

Richard commented that next year they need to take into consideration the impact on general education courses and that funds should be included for any required prerequisites including supplies and faculty. The district as a whole need's to spend all the funds and if any funds are unspent, it will affect the allocation amount that the district will get next year.

Karol Pasillas, Recorder

Mike suggested that if one college cannot spend their funds, the other college should have a chance to use those funds so it would benefit the entire district. Going forward the DBC should be strategically looking at what they want to achieve as a district with these funds and how as a district we can best meet the needs of the community.

Jose motioned, Jim second and the committee voted to allocate the Strong Workforce Funding based on the current resource allocation model in order to protect accreditation for both colleges with Diana's added amendment to approve this motion for this academic year but to revisit the budget structure based on projects, what the allocation may be and any other factors through the DBC.

Faculty Obligation Number (FON)

Jose explained the handout and how the FON is based on the district not each college. Full time faculty, resigned time and any tenured faculty counts towards the FON but overload, adjunct, faculty vacancies, and academic management does not count.

Denise mentioned that it was a charge from the Chancellor to come up with a plan to grow full time faculty and would like to see this done. Karl stated that they are waiting on the Educational Master Plan, Facilities Master Plan and some other plans in order to finish the Staffing Plan.

Mike indicated that the FON is based on both colleges hitting FTES targets and if they do not hit the FTES targets, the FON will be less.

November 10, 2016 Committee Requests

Growth is projected at 1.5% for each college for 2017. Denise thought the DBC should be looking into increases for fixed budget lines when there is growth due to the impact of additional students. Mike suggested that this is a procedure for CHC and SBVC budget committees to take on, but Jim recommended that the procedure be presented to DBC for transparency. Karl said that each program will have a different cost. Scott remarked that each year's budgeted expenditures are based on situations and pressures at the time.

CHC and SBVC own their own fund balance reserves. SBVC is spending their funds on Program Review items and Urgent and Emerging Needs. CHC hopes to have a fund balance soon.

New Requests

Jim mentioned that the resource allocation model should be easy to understand and follow. Denise brought up that AP 6200 needs to be revised to reflect how the allocation and procedures are derived and that is part of the DBC charge to review this AP.

Adjournment & Next Meeting

The next meeting is scheduled to occur on December 15, 2016 at 2:00 p.m. in PDC 104.