

# DISTRICT PROGRAM REVIEW

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## AGENDA

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- What is Program Review?
- History of District Program Review
- Who oversees the District Program Review Process?
- What is the District Program Review Process?
- Where are we at in the process?
- How can we improve?
- Links to additional resources

## WHAT IS PROGRAM REVIEW?

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- A systematic, objective, and transparent process of evaluation and self-evaluation of how effectively programs/service areas are working, as part of the ongoing pursuit of higher levels of quality, achievement and service.

## HISTORY OF DISTRICT PROGRAM REVIEW

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- Relatively new (about 7 years)
- Brought about need for
  - Addressing accreditation requirements
  - Greater expectations of transparency
  - Need to align district expenditures with the needs of the colleges
  - Need to integrate budget with other planning processes of the District
- No consistent point of responsibility
- Improving through better alignment with colleges, use of effective practices, and integration with District-wide planning processes

## DISTRICT SERVICES PLANNING AND PROGRAM REVIEW COMMITTEE MEMBERSHIP

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- One manager and one staff from TESS, KVCR, EDCT, Police, Human Resources, Business Services, and Fiscal Services.
- One representative from each Colleges' Program Review Committees.

## THE PROGRAM REVIEW PROCESS

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- Departments working collaboratively to reflect on their programs and develop prioritized goals, objectives, and activities (handouts);
- Area Vice-Chancellors and managers, through discussion with their department leaders, consolidate/prioritize objectives and submit to District Services Planning and Program Review Committee (DSPPRC);

## THE PROGRAM REVIEW PROCESS

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- DSPPRC along with representatives from the Colleges' Program Review Committees prioritize District Services objectives for resource allocation and submits to District Budget Committee (DBC) and Chancellor;
- DBC reviews the prioritized objectives and submits recommendation to Chancellor;

## THE PROGRAM REVIEW PROCESS

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- Chancellor's Cabinet uses the DSPPRC prioritized objectives and reviews the recommendations from DBC to finalize the prioritization and communicates to the District community;
- Prioritization of objectives informs resource allocation in the following year. The District community receives updates on progress towards the previous year's prioritized objectives.

## WHERE ARE WE IN THE PROCESS NOW?

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- DSPPRC has finalized its work and forwarded the recommended prioritized list to the Chancellor and Vice-Chancellor of Fiscal and Business Services;
- Will be brought to the District Budget Committee for discussion and developing a formalized recommendation to the Chancellor.

## AREAS FOR IMPROVEMENT

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- Better integration with college planning and focus on empowering colleges to achieve their Educational Master Plans;
  - ACCJC Task Force working on timeline to logically link college needs of the District as a primary focus of District Program Review;
- Need to document and communication process

## AREAS FOR IMPROVEMENT

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- Need to communicate what gets prioritized and link to Colleges Needs, Board Imperatives, State Mandates, etc
- Better annual review, discussion, and communication of impact and success of prioritized Goals and Objectives of each service area;
- Need to build in redundancies and provide ongoing training.

## PLANNING AND PROGRAM REVIEW RESOURCES AND DOCUMENTS

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- Link to DSPPRC website:  
[http://www.sbccd.org/research/SBCCD\\_Services\\_PPR](http://www.sbccd.org/research/SBCCD_Services_PPR)