



District Budget Committee (DBC)

Members Present: *Mike Strong, Scott Stark, Diana Rodriguez, Jeremiah Gilbert, Celia Huston, Yendis Battle, Larry Strong, Rosemarie Hansen*

Members Absent: *Jose Torres, Kevin Horan, Mark McConnell, Rania Hamdy, Naomi Lara, Girija Raghavan, Richard Galope, Steve Sutorus, Meridyth McLaren, Kristina Hannon, Shari Blackwell*

Guests: *Tenille Alexander*

Meeting Minutes – 8/15/2019, 2:00 pm, Boardroom

A. Welcome & Introductions

Larry started the meeting at 2:03 pm. No introductions were necessary.

B. Approval of Minutes of 6/20/19

Diana Rodriguez made a motion to approve the minutes of 6/20/19 which Mike Strong seconded. The minutes were unanimously approved.

C. Current Business

▶ Draft of Final Budget

Larry Strong started the discussion of the overview of the tentative final budget by sharing that the Chancellor's Cabinet will review this on Wednesday and give their input. Larry shared that page one is 18-19 estimated actuals. These estimates were made by going through our system for revenue information and from state updates. Row 22 reflects a \$1 million shortfall for SBCCD. Larry shared we received notice that the state budget has a deficit and at this time we have been notified there is a \$2 million shortfall in our allocation amount. A shortfall is typical, and in the past we have received notification that funds are available to help reduce the shortfall amount. Since this has been the trend, we noted a \$1 million deficit rather than the \$2 million. Larry also noted that object codes 1000-7000 have been updated. Row 59 also reflects more expenses than revenues, and that trend continues in the future years due to salary increases. The Board has allowed us to lower our fund balances. Mike Strong reiterated that we are being optimistic with the shortfall depicted on row 22. There is a fund balance of 21.11%

Page 2 shows the 2019-20 budget that will be approved by the Board. Larry invited everyone to attend the Board of Trustees Budget Study Session, Thursday, August 29th from Noon to 2:00 pm in the boardroom. Celia was concerned about line 10 and the discrepancy between what is depicted on this latest version versus the numbers from the June tentative budget. It was shared that Larry pulls the numbers from the 320 report, Mike will check to ensure that this number is accurate. There was also confusion in the description of "District Funded Non-Credit FTES" as there was the implication that this funding was coming directly from the district. It was reiterated that this funding is from the state and it was suggested the title be changed to reflect state funding. The 19-20 budget has a fund balance of 15.23% with \$4.5 million in deficit spending.

Mike Strong shared that looking at the multi-year forecasts, in the 4000s, 5000s, and 6000s, it appears that the status and projects for building expenses stay the same. We will be working on projects and expanding with new buildings and we do not have anything that reflects the true cost of these additions, i.e. additional supplies and services to support the FTES growth and additional sections such as additional

classified staff, additional adjunct faculty, and more of an inflation factor. Diana stated that line 43 1000-Academic Salaries does not reflect the need for additional adjunct staffing. Tenille shared there is a COLA increase based of the current year but the total does not reflect any other additional teaching staff. There was concern because there are realistic needs that are not reflected in this tentative budget. Larry shared that he will express this to Jose.

Larry asked if there were any other questions, and again extended the invitation to attend the Board of Trustees Budget Study Session.

▶ DBC Self-Evaluation Results

In reviewing the self-evaluation results it was noted that there is a communication breakdown between the committee, district and campuses. It was discussed how information is currently shared, Kelly Goodrich sends out Fiscal Services Updates by email to the district, Rosemarie reports to CSEA, Mike reports to his campus budget committee. After discussion, Diana suggested that for all district committees that we quarterly send out an email with links to where minutes and committee information can be found. It was also suggested that one meeting a semester be held at a campus and communicate that it is an open meeting and anyone can attended. Mike shared that overall the survey reflected that the committee is doing well.

D. Updates

There were no updates.

E. Future Business

No future business was discussed.

F. Adjournment

The meeting adjourned at 2:31 pm. The next meeting is scheduled for 9/19/19 at 2 pm in the boardroom.